AGENDA FOR THE CITY COUNCIL
SEPTEMBER 4, 2024

PUBLIC HEARING

PUBLIC COMMENT

LAID ON THE TABLE

1. From Mayor Joshua Garcia, veto of 2/3 majority vote ordinance

COMMUNICATIONS

2. From Mayor Joshua Garcia, communication on paving schedule for city roads
3. From Mayor Joshua Garcia, reappointment of Joseph Charles Mazzola of 332 Pleasant St. to serve on the Local Historic Commission. Mr. Mazzola will serve a three-year term, expiring October 1, 2027.
4. From Mayor Joshua Garcia, appointment of various individuals to serve on the Parking Advisory Board
5. From Assistant City Solicitor Jane Mantolesky- legal opinion rule 9P
6. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, minutes from the August 6, 2024 meeting
7. From Admin Assistant Jeffery Anderson-Burgos, Executive Sessions minutes from February 6, 2024
8. From Councilor Jourdain- email regarding to Fiestas Patronales Invite
9. From School Committee Member Gustavo Romero, letter of resignation
10. From School Committee Member Dr. Gloria Cabellero-Roco, letter of resignation
11. From the Holyoke Retirement Board, PERAC Investment Report 2023
12. From the Holyoke Retirement Board, Annual Statement of the Financial Condition of the Holyoke Retirement Board
13. From Carl Rossi, DPW Director, Letter to residents regarding alleyway trash pickup
14. From Interim City Engineer- Bray Park Dr. Update
15. Holyoke Teachers Association - Letter regarding process to hire superintendent
16. From Stephen Superba - Email regarding Police Chief search
17. From Stephen Superba - Email regarding Police Department Cash Seizures

18. From Office of Campaign and Political Finance-Disposition Agreement

19. From Board of Fire Commissioners, meeting minutes from July 22, 2024

20. From Local Historic Commission, minutes from the May 16th and June 13th meetings

21. From City Auditor Tanay Wdowiak- SEWER ENTERPRISE BUDGET VS ACTUAL and GENERAL FUND BUDGET VS ACTUAL

PETITIONS

22. Petition of Francisco Martir, Food Vendor License Application for 415 Main St.

PRESIDENT'S REPORT

REPORTS OF COMMITTEES

23. The Committee on Ordinance to whom was referred an order That Section 8.1.9 be amended to include the following language after the last sentence: Requirement to submit new technical data
If the Town acquires data that changes the base flood elevation in the FEMA mapped Special Flood Hazard Areas, the Town will, within 6 months, notify FEMA of these changes by submitting the technical or scientific data that supports the change(s.) Notification shall be submitted to:
• NFIP State Coordinator
Massachusetts Department of Conservation and Recreation
• NFIP Program Specialist
Federal Emergency Management Agency, Region I
Recommended that the order be adopted.

24. The Committee on Ordinance to whom was referred an order that the Zoning Ordinance, Section 7.8 WIRELESS TELECOMMUNICATION FACILITIES AND ANTENNAS, be amended to include Small Wireless Facilities.
Recommended that the order be adopted.

25. The Committee on Ordinance to whom was referred an order that the City of Holyoke tax work-off program for seniors be increased from 30 to 70 slots. Furthermore, that the stipend be increased from $750 to $1000.
Rationale: Applications for this program have dramatically increased. These economic times warrant the proposed changes.
Recommended that the order be adopted.

26. The Committee on Ordinance to whom was referred an order that the position of Chief Administrative and Financial Officer be created and added to Schedule A
Recommended that the order be adopted.

27. The Committee on Ordinance to whom was referred an order the DPW install a handicap sign at 199 Beech St for Pablo Gonzalez. Handicap Placard PL2280794
Recommended that the order be denied at the recommendation of the Disabilities Commission.

28. The Committee on Ordinance to whom was referred an order that the DPW remove the handicap signs at the following locations:
1) Italian Osorio 588 South Summer St Apt 1613.
2) Maridelva de Jesus 588 South Summer St.
3) Emma Morales 586 South Summer St Apt 1512.
4) Wilfredo Loranzi 584 South Summer St Apt 1441.
5) Dianne Pierre 580 South Summer St 2L
All the residents no longer live at these locations.
Recommended that the order be adopted.

29. The Committee on Ordinance to whom was referred an order Per constituent request, Order that handicapped parking sign be removed from in front of 1205 Dwight St by the new owner, Anthony Case.
Recommended that the order be adopted.

30. The Committee on Ordinance to whom was referred an order Per resident request, please remove handicap sign from 204 Oak St, for Ms. Josephine Rivera. She will no longer need it.
Recommended that the order be adopted.

31. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO HUNDRED FIFTY THOUSAND AND 00/100 Dollars ($250,000) as follows:
FROM:
8811-10400 CAPITAL STABILIZATION $200,000
8812-10400 SEWER STABILIZATION 50,000
TOTAL: $250,000
TO:
60402-53011 SEWER - PROF SERVICES OTHER $200,000
60402-53005 SEWER - LEGAL SERVICES 50,000
TOTAL: $250,000
Recommended that the order be adopted.

32. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND AND 00/100 Dollars ($5,000) as follows:
FROM:
12941-51104 FORESTRY - TREE CLIMBER $5,000
TOTAL: $5,000
TO:
14102-53010 ENGINEERING - PROFESSIONAL SERVICES $5,000
TOTAL: $5,000
Recommended that the order be adopted.

33. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, FORTY THOUSAND EIGHT HUNDRED AND 00/100 Dollars ($40,800) as follows:
FROM:
11521-51104 PERSONNEL - HEAD ADMIN CLERK $40,800

TOTAL: $40,800
TO:
11521-51250 PERSONNEL TEMP/SEASONAL HELP $40,800
TOTAL: $40,800
Recommended that the order be returned to the Auditor.

34. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2024, ONE HUNDRED EIGHT THOUSAND SIX HUNDRED NINETY FIVE AND 56/100 Dollars ($108,695.56) as follows:
FROM:
8815-10400 CANNABIS STABILIZATION $108,695.56
TOTAL: $108,695.56
TO:
19412-57630 CLAIMS & DAMAGES $108,695.56
TOTAL: $108,695.56
Recommended that the order be returned to the Auditor.

35. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2024 STUDENT & SENIOR SAFE PROGRAMS, 9,798.98, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant ReportingAny city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

36. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, FIFTY EIGHT THOUSAND FIVE HUNDRED AND 00/100 Dollars ($58,500) as follows:
FROM:
11751-51109 PLANNER II $58,500
TOTAL: $58,500
TO:
11751-51106 PLANNER I $58,500
TOTAL: $58,500
Recommended that the order be adopted.

37. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EOEEA FY25 GREENING THE GATEWAY CITIES PROGRAM IMPLEMENTATION GRANT, $149,760, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting any city department, of which has received grant funding

by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

38. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EOEEA FY25 MUNICIPAL VULNERABILITY PREPAREDNESS ACTION GRANT AWARD-DAY BROOK WATERSHED, $1,229,730, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

39. The Committee on Finance to whom was referred an order that the honorable city council ask the police department to provide us with an itemized budget breakdown of dollars received and expended over the last 5 years from the criminal seizure and forfeiture account.
Recommended that the order be referred to the Holyoke Police Department.

40. -- The Committee on Finance to whom was referred an order The Mayor’s office please provide the City Council with a list of all current host community agreements from marijuana companies in our city. Please also provide us a list of how much revenue we are generating annually from each of these agreements.
Recommended that the order be referred to the Mayor.

41. The Committee on Finance to whom was referred an order that the city put out an RFP to do a study on our finances, specifically focusing on tax revenue brought in and how it is spent throughout the community. This analysis is important in order for the city to have a better understanding of how much tax money is allocated in different parts of communities vs the subsidization of state and federal funding.
Recommended that the order be referred to the Mayor.

42. The Committee on Finance to whom was referred an order The mayor and the DPW finance speed humps at Laurel St. Please see the Petition approved in ordinance 4/10/24 and (I hope) at full city council 4/17/24.
Recommended that the order be referred to the Mayor.

43. The Committee on Finance to whom was referred an order with the pedestrian signal on South St. still flashing "yellow" after 2 months, and having an estimated repair cost of

$11,000 and DPW uses capital stabilization funds to fix the light and to communicate updates to seniors residing in Elmwood Towers.
Recommended that the order be referred to the DPW, Alarm Division, with a request for a report back.

44. The Committee on Finance to whom was referred an order With community support, order that the law department provide stat of pothole claims over last 10 years along with percentage of claims approved and denied.
Recommended that the order be given a leave to withdraw.

45. The Committee on Finance to whom was referred an order That the Mayor please provide the City Council with his plan to bring our structural budget deficit to zero in FY 25 budget including a plan that does not raise the tax levy by more than $1 million per year.
Recommended that the order has been complied with.

46. The Committee on Finance to whom was referred an order that the City Council review and adopt the Mayor's proposal for the city's financial policies by ordinance.
Recommended that the order has been complied with.

47. The Committee on Finance to whom was referred an order From Mayor Joshua A. Garcia, emails providing feedback from various department heads in regards to financial policies manual.
Recommended that the order has been complied with.

48. The Committee on Finance to whom was referred an order City of Holyoke Financial Policies Manual from Division of Local Services MA Department of Revenue.
Recommended that the order has been complied with.

49. The Committee on Finance to whom was referred an order that the attached letter from Chief David Pratt be added to the next agenda so that it may become part of the official record and be sent to the Finance Committee
Recommended that the order has been complied with.

50. The Committee on Development and Governmental Relations to whom was referred an order Holyoke Redevelopment Authority, summary of activities from November 2022 to October 2023
Recommended that the order has been complied with.

51. -- The Committee on Development and Governmental Relations to whom was referred an order that Mary Nathan, disaster program manager for the Western MA Red Cross be invited to discuss available resources and programs for displaced families as a result of fires or other disasters.
Recommended that the order be given a leave to withdraw.

52. -- The Committee on Development and Governmental Relations to whom was referred an order That the DPW provide quotes and an acquisition plan for movable speedbumps/humps and required lights/signage to establish temporary traffic control points for each ward, (7) to be paid for through cannabis stabilization. Additionally requested to explore whether existing movable police signs/radars with custom lettering

would provide sufficient signage for the TCPs.
Recommended that the order be given a leave to withdraw.

53. -- The Committee on Development and Governmental Relations to whom was referred an order The honorable City Council Invite OPED director and representatives from Winn Development to provide an update on the 216 Appleton St project.
Recommended that the order be given a leave to withdraw.

54. -- The Committee on Development and Governmental Relations to whom was referred an order that the DGR committee meet with the Soldier's Memorial Commission the Veterans service director, and the Supt of DPW as well as our State Senator and State Representative to discuss the administration and maintenance of the War Memorial building.
Recommended that the order be given a leave to withdraw.

55. -- The Committee on Development and Governmental Relations to whom was referred an order that the DG&R committee invite in representatives from Holyoke Medical to get an update on the hospital.
Recommended that the order be given a leave to withdraw.

MOTIONS, ORDERS AND RESOLUTIONS

56. JOURDAIN - Ordered, that the School Receiver and Father Albert be invited to the Joint Committee of the City Council to discuss the status of the school breakfast and lunch program in Holyoke. If they cannot attend please send the City Council a letter to let us know if the concerns about the parochial school children losing their breakfast and lunch has been resolved satisfactorily or if the matter is still unresolved from their perspective and the children might still lose out. Please keep us posted until resolved.

57. MAGRATH-SMITH - Ordered, that a new Community Representative be chosen by City Council to be seated on the Community Preservation Act Committee (CPAC) to replace Franchesca Nunez.

58. MURPHY-ROMBOLETTI - Ordered - that the City create the position of a municipal hearings officer to hear appeals by offenders of the State Building Code made pursuant to MGL c. 148A, Section 2 and that a stipend be determined for said position

59. MURPHY-ROMBOLETTI, RIVERA, J.- Ordered that the City install a raised crosswalk (or other appropriate alternative) on Nick Cosmos Way in front of the Boys & Girls Club to ensure pedestrian safety for residents, kids and staff accessing the park. --

60. MURPHY-ROMBOLETTI - Ordered that the City Council receive the letters of resignation from School Committee Members, Dr. Gloria Caballero-Roca and Gustavo Romero, and works to schedule a joint meeting with the School Committee to fill the positions.

61. OCASIO - Order to request the forestry dept. John Twohig to move overhanging branches going on Capri Pizza fence and property.

62. OCASIO - Order to request the forestry dept. John Twohig to move overhanging branches going on Capri Pizza fence and property.

63. OCASIO - Order DPW to finish painting the lines (parking) been waiting since Terry Murphy was a City Councilor.

64. OCASIO - Order that the city or landlords to fix or patch the big holes in the alley. Dangerous for residents and Handicap equipment (wheelchairs, strollers etc.) Between E. St. And S. Bridge also between S. Summer and S. Canal St.

65. OCASIO - Order DPW to pickup and clean debris (bricks) on sidewalk on the corner of Adam and So. Summer St. it's dangerous for residents to walk.

66. OCASIO - Order that the HPD to enforce removing vehicles with no insurance or no longer working or sitting in the same spot for months. In order to make room for other people who are legal to park.

67. OCASIO - Order to request the MVD to come to city council and explain what is legal and not legal for Handicap signs for residents.

68. RIVERA, J.-Ordered that a Handicap Parking Sign be installed for Daniel Canales of 95 Newton St.

69. RIVERA, J.-Ordered, that the City Council approve the Resolution for the Certified Housing Development Incentive Program Project including a Local Tax Increment Exemption (TIE) Agreement with Elliott Properties, LLC for the redevelopment of 174 Lyman Street (Assessors Map 012, Block 04, Parcel 001) into downtown market rate housing.

70. VACON, JOURDAIN - ORDER: the Treasurer along with key people, please provide an update on progress and next steps for converting to self-insurance to provide health insurance for city employees. Please also review with the City Council the calculations on how the FY 25 insurance budget was calculated. Refer to Finance Committee

71. BARTLEY - CC establish by ordinance a minimum sewer fee to be paid to the City upon the sale of any real estate closing. Currently none exists though a $5.00 fee was the norm. The present actual rate is $7.50/1000 gallons. Refer to Ordinance. Copy Board of Public Works, Legal for their input. FYI - this is not to be a revenue raiser but would be monies to cover city expenses to coordinate this time-consuming work.

72. BARTLEY - The administrative assistant add a page to the city's web site that highlights Holyoke's sister cities program. So far as I can tell there are sister city relationships with Salinas (Puerto Rico), Tralee (Ireland) and SVALYAVA (Ukraine). Receive and adopt. Copy Joint Committee as an FYI as I'm hoping there could be an educational component for HPS students.

73. BARTLEY - The administrative assistant organize and highlight on Holyoke's website the Honorary Streets and please add some biographical information. This is simply another way to keep the Honorees' deeds and memories alive. Receive & adopt.

74. BARTLEY - The DPW install a protective wraparound barrier (lattice, wire) the Holyoke Railroad platform. Unfortunately people are using this for protection from the elements but it is a very dangerous location and I don't want anyone to stumble onto the rail tracks as recently happened in Northampton. Receive, Adopt and refer to DPW and to Public Safety committee for a follow-up.

75. BARTLEY - The law department provide an update to CC as to the reason a 2022 HPD cruiser (with 30,000 miles +/-) has been sitting at Marcotte Ford for the last 12 months. My understanding is an officer had an accident as a result of a mechanical defect and the car was towed back to the dealer where continues to sit unused. Receive and Refer to Law Dept and send to Order to Public Safety for follow-up.

76. DEVINE - That Route 5 from McDonalds through to Hitchcock Street be paved unless this is considered a state road. If considered a state road, that the Dept of Transportation be notified.

77. DEVINE - Ordered, that the DPW put a handicap parking space in front of 420 Dwight Street.

78. DEVINE - Ordered, that Rule 9P be amended so that items not acted on in committee jackets become deemed tabled after 45 "business" days.

79. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY TWO THOUSAND TWO HUNDRED FORTY THREE AND 12/100 Dollars ($22,243.12) as follows:

FROM:
12101-51105 SERGEANTS $7,135.36
12101-51107 PATROLMEN 15,107.76
TOTAL: $22,243.12
TO:
12101-51180 INJURED ON DUTY $22,243.12
TOTAL: $22,243.12

80. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY TWO THOUSAND FIVE HUNDRED SIXTY NINE AND 45/100 Dollars ($22,569.45) as follows:

FROM:
12101-51105 SERGEANTS $7,135.36
12101-51107 PATROLMEN 15,434.08
TOTAL: $22,569.45
TO:
12101-51180 INJURED ON DUTY $22,569.45
TOTAL: $22,569.45

81. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THREE THOUSAND SIX HUNDRED SIXTY THREE AND 90/100 Dollars ($3,663.90) as follows:

FROM:
12201-51103 CAPTAIN $3,663.90
TOTAL: $3,663.90
TO:
12201-51180 INJURED ON DUTY - FIRE (PP #4) $3,663.90
TOTAL: $3,663.90

82. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THREE THOUSAND SIX HUNDRED SIXTY THREE AND 90/100 Dollars ($3,663.90) as follows:

FROM:
12201-51103 CAPTAIN $3,663.90
TOTAL: $3,663.90
TO:
12201-51180 INJURED ON DUTY - FIRE (PP #5) $3,663.90
TOTAL: $3,663.90

83. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TEN THOUSAND AND 00/100 Dollars ($10,000) as follows:

FROM:
11521-51104 PERSONNEL - HEAD ADMIN CLERK $10,000
TOTAL: $10,000
TO:
11521-51250 PERSONNEL-SEASONAL/TEMP $10,000
TOTAL: $10,000

84. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIFTEEN THOUSAND SIX HUNDRED AND 00/100 Dollars ($15,600) as follows:

FROM:
11212-53009 MAYOR CONTRACTED SERVICES $15,600
TOTAL: $15,600
TO:
15411-51106 COUNCIL ON AGING PT CUSTODIAN $15,600
TOTAL: $15,600

85. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY THREE THOUSAND AND 00/100 Dollars ($33,000) as follows:

FROM:
14101-51101 PAY-ENGINEER $19,000
14101-51105 PAY-SR CIVIL ENGINEER 14,000
TOTAL: $33,000
TO:
14102-53010 PROFESSIONAL ENGINEERING SERVICES $33,000
TOTAL: $33,000

86. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND SIXTY NINE AND 13/100 Dollars ($5,069.13) as follows:

FROM:
11351-51106 AUDIT-PROF ACCOUNTANT HPD $5,069.13
TOTAL: $5,069.13
TO:
11522-53009 PERSONNEL-PROF SERVICES $5,069.13
TOTAL: $5,069.13

87. DEVINE - Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the "HPD EQUIPMENT DONATION: THERMO SCIENTIFIC TRUNARC HANDHELD NARCOTICS ANALYZER, FAIR MARKET VALUE $40,871.91".

Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

88. DEVINE - Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY EMPG GRANT, $5,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:
Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.
The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.
Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

____
City Clerk

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

June 28, 2024

Honorable City Councilors
City of Holyoke
City Hall

Re: VETO: Ordered, The Committee on Ordinance to whom was referred an order that an ordinance be established to address the 2/3 majority vote of the body for votes.

Dear Honorable City Councilors,

In accordance with Section 24 of the City Charter, I hereby veto the attached order and return the same to the Council with my objections. This Order seeks to provide clarification that the City Council shall be deemed to have adopted an ordinance upon a vote of two-thirds members of the City Council that are present at a City Council meeting.

MGL c. 43, Section 18 provides the following, "Every member of the council may vote on any question coming before it. A majority of the council shall constitute a quorum, and the affirmative vote of a majority of all the members of the council shall be necessary to adopt any motion, resolution or ordinance." While not specifically applicable to the City of Holyoke by the Massachusetts General Laws, note that several other of our local communities have provided that ordinances only need a majority vote of the members of the City Council to be adopted. See generally City of Westfield, City Council Rules Section 35, City of Easthampton Charter at Section 8-13 (as amended by the definition of Majority relative to City Council), and City of Northampton Charter Section 10-7(d).

I chose to veto this item in order to, hopefully, align ourselves with the true intent of the legislature in adopting ordinances, as well as to align ourselves with other local communities and how they adopt ordinances. In addition, a majority requirement would expedite legislation within the city and provide for a more efficient system.

Sincerely,

Joshua A. Garcia, Mayor

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 561-1600 • FAX: (413) 322-5521 • E-MAIL: garciaj@holyoke.org

Agenda # 12

City of Holyoke
City Council

- The Committee on Ordinance to whom was referred an order that an ordinance be established to address the 2/3 majority vote of the body for votes. Legal please provide the language necessary for review.
Recommended that the order be adopted.

In City Council, on June 18, 2024, the report of Committee received and the Ordinance passed its first reading.
The Ordinance passed its second reading.
The Ordinance was passed to be enrolled.
The Committee has considered the same and find that it is truly and properly enrolled.
Report of Enrollment received.
The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays

YES:	(11)	David K. Bartley, Juan Anderson-Burgos, Patricia Devine, Kocayne S Givner, Howard Greaney, Kevin A. Jourdain, Carmen Ocasio, Israel Rivera, Jenny Rivera, Michael Sullivan, Linda Vacon
NO:	(2)	Meg Magrath-Smith, Tessa R. Murphy-Romboletti
ABSENT:	(0)	None

Presented to the Mayor	Mayor's Office
For Approval June 20 2024	Holyoke, MA June 28 2024
Brenna M. Leary City Clerk	Approved ____ Mayor

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

AUG 09 2024

Holyoke City Clerk's
Holyoke, MA

August 9, 2024

Honorable City Councilors
City of Holyoke
City Hall

Honorable City Councilors,

I want to offer an update on where we are with our paving schedule for city roads. The news is not encouraging. Due to staffing capacity, utility coordination, bidding process and road construction season coming to an end, it may be unlikely we will see any road paving until the Springtime of 2025, depending on how quickly we can get through rebidding and get on the schedule of contractors to do the work before the season ends. I want to bring to your attention for transparency purposes our challenges with the bidding process including the need to prepare bid documents and the length of the advertisement period that contributed to the issue.

First, the biggest holdup was coordinating with utility companies. Additionally, we learned later that the 3-year contract we had with the city's paving contractor had expired and there was no opportunity for extension. This triggered the need to begin a bidding process which began in July and took a great deal of time during paving season. We had it in our plans to do paving in late summer, contingent on the success of getting through the bidding process and the success of securing alternative funds to pay for additional paving work.

The most recent DPW paving plan which was circulated with utilities and included 2 rounds of paving, was prepared with the assumption that there would be $1 million in City funds to supplement Chapter 90 funding, although the final plan was based on using a little less than $500k of that $1 million. The FY25 Paving Contract was put out to bid based on the proposed plan and on July 30 the bids came in at $2,400,410. The issue with awarding the FY25 Paving Contract is that we do not have $2,400,410 available to spend on paving if the City funds I was planning for are no longer available to supplement the overall cost. Per MA procurement laws, we cannot reduce the scope in order to make an award, therefore we have to go back out to bid which will once again extend the length of time into the fall. The earliest date we can reasonably have new offers is September 3 or September 9. The soonest we can have an executed paving contract is mid-September, likely September 16 or September 17. After that, there is a small amount of paving season left, typically it ends around Halloween. If we are lucky, contractors can add us to their schedule for paving work during that time before the season closes. If not, it is likely we won't see any paving happen this calendar year.

Councilors, I am unhappy with this situation. I found it important to send formal communication regarding where we are with paving work so that you are aware and to help communicate to constituents. Thank you.

Joshua A. Garcia, Mayor

CC: Carl Rossi, DPW Director
DPW Commissioners

MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

August 22, 2024

The Honorable City Councilors
City of Holyoke
Holyoke, MA 01040

Dear Councilors,

Subject to your approval, I hereby reappoint the following individual to serve as member of the Local Historic Commission for the City of Holyoke:

Joseph Charles Mazzola
332 Pleasant Street
Holyoke, MA 01040

Mr. Mazzola will serve a three-year term; said term will expire October 1, 2027.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG/nmo

CC: Joseph Charles Mazzola
Aaron Vega
Chris Gauthier

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 561-1600 • FAX: (413) 322-5521 • E-MAIL: garciaj@holyoke.org

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

March 3, 2022

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

Dear Council Members:

Subject to your approval, I hereby appoint the following individuals to serve as members on the Parking Advisory Board for the City of Holyoke:

Kate Kruckemeyer Planning Board Member Designee for Planning Director	Daphne Board Redevelopment Authority Member	Jordan Hart, Exec Director Chamber of Commerce
Laura Wilson, Director Tax Collector's Office Worker	Carl Rossi, Director DPW	Sgt. James Bartolomei Designee for Interim Police Chief
DJ O'Connor Owner High Street Business Mass Surgical Supply, LLC	David Bartley Ward 3 City Councilor	Israel Rivera At-Large City Councilor
	Emily Guzman 174 High Street Multi-family resident	Vacant City Engineer

Mr. Bartley, Ms. Kruckemeyer, Ms. Board and Ms. Hart are serving a three-year term; said term will expire in February 2025. Mr. O'Connor and Mr. Rivera will serve a three-year term; said term will expire February 2027. Ms. Wilson and Ms. Guzman will serve for a two-year term; said term will expire February 2026.

If you have any questions with regards to this matter, please do not hesitate to contact me at (413) 561-1600.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG: nmo

CC: City Council President Tessa Murphy-Romboletti

Mayor Joshua A. Garcia
City of Holyoke

Lisa A. Ball, Esq.
City Solicitor

Kathleen E. Degnan, Esq.
Jane L. Mantolesky, Esq.
Michael D. Bissonette, Esq.
Tasheena Davis, Esq.
Mary E. Gotham, Paralegal

August 19, 2024

Holyoke City Council
City Council Chambers
536 Dwight Street
Holyoke, MA 01040

RE: **<u>Rule 9P</u>**

Councilors:

As a result of the August 6, 2024, meeting a request was made by the City Council for a legal opinion as to whether or not to change the language of Rule 9P from 45 days to 45 business days (the wording of the Order states rule 9C, but I believe this was in error as 9C has no reference to 45 days).

Please be advised that there is no legal prohibition on changing Rule 9P to 45 business days. Effectuating this change would theoretically give a committee an additional meeting to take up a matter.

I hope the above addresses your concerns. If you have any questions or need anything further, please feel free to contact me.

Very truly yours,

Jane Mantolesky
Assistant City Solicitor

20 KOREAN VETERANS PLAZA • CITY HALL ANNEX, SUITE 204 • HOLYOKE, MASSACHUSETTS 01040-5019
PHONE: (413) 322-5580• EMAIL: Solicitor@holyoke.org

REGULAR MEETING OF THE CITY COUNCIL

August 6, 2024

The meeting was called to order by President Murphy-Romboletti at 7:00 PM

The Clerk called the roll. Absent Members: 2 (Givner, J. Rivera) Present Members 11 (Anderson-Burgos, Bartley, Devine, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, I. Rivera, Sullivan, Vacon).

The Pledge of Allegiance was recited.

The name of Councilor Anderson-Burgos was pulled to head the roll call voting.

PUBLIC COMMENT

No members of the public sought to speak.

COMMUNICATIONS

From Mayor Joshua Garcia, veto of 2/3 majority vote ordinance

UNDER DISCUSSION:
Councilor Vacon made a motion to override the veto. Councilor Jourdain seconded the motion.

Councilor Vacon offered a reminder that this ordinance passed on an 11-2 vote following a year of discussion and debate in committee and had been given thorough vetting. She added that during the debate, a lot of back and forth took place regarding whether to keep it as it had historically been or to modify it to be two-thirds of those present to vote. She explained that they came to a compromise. She also stated that the city already operated under a strong mayoral form of government but the City Council operated as a separate body and the ordinance was about maintaining and formalizing the City Council's role. She suggested that while the Mayor supported some councilors and some councilors supported the Mayor, the Mayor had tended to honor what the body did when supported by the overwhelming majority. She asked that everyone who voted for this will keep their vote.

Councilor Devine questioned the point that this was discussed for over a year, noting that this was just adopted on June 18th. She then took exception to the point about some councilors agreeing with the Mayor and that was why some may vote for things. She emphasized that councilors had a right to make up their minds whether or not they agreed with the Mayor.

Councilor Vacon clarified that the committee had discussed it for the better part of the year. She added that she did not say anything about people voting one way or the other, other than to remind everyone of the vote taken to pass the ordinance.

Councilor Jourdain emphasized that this was in the rules for many years on the basis of seeking to build a large consensus on matters such as ordinance changes. He added that it took politics out, noting that without it this way, the Mayor could encourage a majority vote for what he was in favor of and then anything he was against would be vetoed. He suggested that two-thirds kept meddling out of the process, allowing the Council to build consensus. He added that a lot of thought went into proposing to put the rule into ordinances. He noted that the issue came up when the Law Department wanted to have clarification on whether it would be two-thirds of the whole body or of those present. He noted that he had been in favor of the rule, which had been of the whole body, and chose to compromise and vote for something he didn't want. He then expressed disappointment that it was vetoed, noting that this illustrated the point about the Mayor getting involved. He then suggested that the current system had been fine. He noted for example, it was established that changing the sewer rate was done by ordinance, requiring a strong consensus to protect the public when rate increases were approved, making it less political.

Councilor Anderson-Burgos stated that in looking at Massachusetts General Laws (MGL), he saw it as a script of what made sense, and it was recommended to be a simple majority. He added that the Mayor also made good points about how surrounding communities adopted ordinances. He then suggested that the rule often congested work, leading to the Council going back and forth repeatedly. He then stated that he was changing his mind. He emphasized that he supported debate but often saw the smallest things get held up.

Councilor Greaney reiterated that the Council voted 11-2 in support of the ordinance. He asked that the body stick to its guns and maintain the separation of powers between the Mayor and the City Council.

Councilor Bartley stated that he would stay consistent and keep his vote the way it was before. He noted that after the lengthy time the order was discussed in committee, this was the first time the Mayor was weighing in. He then expressed surprise in anyone changing their vote, acknowledging that was their choice. He also emphasized that this would not change anything, it would still be two-thirds, and adopting this would just be codifying it.
---> Vote to override the Mayors veto was denied on a call of the roll of the yeas and nays--Yeas 7--Nays 4 (Anderson-Burgos, Devine, Magrath-Smith, Murphy-Romboletti)--Absent 2 (Givner, J. Rivera).

Motion was made and seconded to reconsider the previous action.

Councilor Jourdain thanked Councilor I. Rivera for his vote in support. He then emphasized that with two colleagues missing, this was an important matter that should wait to see where it goes.
---> Laid on the table.

From Mayor Joshua Garcia, re-appointments of various members of the Council on Aging

Councilor Jourdain asked if they were all reappointments.

President Murphy-Romboletti confirmed that they were.
---> Received and appointments confirmed.

Motion was made and seconded to suspend the necessary rules to take up items 3 and 4 as a package.

From Mayor Joshua Garcia, appointment of Vanessa Santiago to the Parks and Recreation Commission
---> Received and referred to the Public Service Committee.

From Mayor Joshua Garcia, appointment of Jorge Santiago to serve as Director of Veterans Services

Councilor Bartley noted that while both appointments had the last name of Santiago, they were at different addresses.
---> Received and referred to the Public Service Committee.

Councilor Vacon asked if the names on item 2 should be read into the record.

Councilor Bartley stated that was never done.

President Murphy-Romboletti stated they people would be able to look online for the information.

Motion was made and seconded to suspend the necessary rules to take up items 5 and 6 as a package.

From Mayor Joshua Garcia-Elms College Lease Agreement for the use of Mackenzie Field
---> Received and referred to the Development and Governmental Relations Committee.

From Mayor Joshua Garcia- Valley Blue Sox Lease Agreement for use of Mackenzie Stadium

UNDER DISCUSSION:
Councilor Bartley stated that these could go to the DGR committee but that he would be comfortable adopting them right away.

Councilor Devine stated that these were lease agreements that the Mayor had the right to sign off on. She added that the DGR Committee would not be meeting again until September 30th. She suggested receiving them that night.

President Murphy-Romboletti stated that as they were for longer than 30 days, the leases did have to go through the DGR Committee, but she was indifferent if the body chose to approve them that night.

Councilor Bartley explained that this had to do with property rights so while the Mayor could negotiate, they were subject to Council confirmation. He also noted that they had already happened and the Parks Director confirmed with him that they should have been sent sooner. He suggested referring to DGR to allow then committee a chance to review and understand them. He noted that they were standard and almost exactly the same as the prior years.

Councilor I. Rivera noted that if they were the same as prior years and related costs had increased, he questioned if these were negotiated in favor of the city or more in favor of the teams playing. He suggested that it would be good if they were paying for the maintenance person rather than the city paying.

Councilor Bartley emphasized that the Council did not negotiate contracts and could only approve or deny them but agreed that those were good points. He suggested sending these to committee would allow councilors to review them.

Councilor Greaney stated that he would like to review these, noting that they involve needs for police officers and firefighters. He agreed that costs should also be reviewed.

Councilor Jourdain stated that he had been aware of the Valley Blue Sox having a contract but was not aware of Elms using the field. He also noted that the terms of the contracts had started months earlier. He

questioned how contracts that started 4-6 months ago were just being looked at. He asked what happened if the Council said no.
---> Received and referred to the Development and Governmental Relations Committee.

From Mayor Joshua Garcia and Personnel Director Kelly Curran-COH Remote Telecommuting Pilot Program
---> Received and referred to the Ordinance Committee.

From City Clerk Brenna Murphy Leary, letter regarding appointment of City Treasurer

Councilor Bartley stated that there were similar items on the agenda relative to the Treasurer matter. He questioned the suggested that it just be received.

Councilor Jourdain noted that there appeared to be a request to take some action but that would require a discussion.

Councilor Bartley asked how action could be taken if the item is just received.

Councilor Jourdain stated an order would have to be filed to do something other than what was already agreed to and passed.

Councilor Devine stated that in the letter, it was clear City Clerk Leary did not want to have this election on the same day but postpone it to another time. She emphasized that the City Clerk was the one that had to hire poll workers and had to make sure the ballots were correct. She suggested going with the City Clerk and hold a special election.

Motion was made and seconded to suspend the necessary rules to Atty Mantolesky to address the Council.

Atty Mantolesky noted item 73 was a motion to reconsider the vote.

President Murphy-Romboletti added that item 21 was a letter from State Representative, Patricia Duffy, on the same matter.

Motion was made and seconded to suspend the necessary rules to take up items 21 and 73 with item 8 as a package.
---> Received and referred to the Charter and Rules Committee.

From State Rep. Patricia Duffy, communication regarding Appointed Treasurer position
---> Received and referred to the Charter and Rules Committee.

MURPHY-ROMBOLETTI - Ordered that the City Council reconsider its June 4, 2024, Order approving the ballot question regarding the position of the Treasurer. Considering the opinion of the City Clerk, which was made pursuant to information received from the Secretary of the Commonwealth's office, the Charter change should be done via special legislation as approved by the City Council and Mayor as opposed to the City voters.

UNDER DISCUSSION:
Councilor Jourdain stated that he was not looking to do this, emphasizing that the Council was cleat the Holyoke voters should weigh in on changing someone from being elected to appointed. He suggested that if it created an administrative burden, the Council could proceed as it had already voted to do or it could hold an election on a different say - noting he was open to that. He then expressed opposition to the order's intent as the Council wanted to have the public weigh in. He added that it was the public's right to decide if their vote for an elected Treasurer would be taken away. He stated that while he was sympathetic to the concerns about it being two ballots, the Council already knew that when it voted for the question. He then stated that if the master plan was to vote on this that evening, he was not in favor of that.

President Murphy-Romboletti clarified that there was no master plan.

Councilor Jourdain clarified that it was for whoever proposed it.

President Murphy-Romboletti stated that while it was her order, it could be discussed more.

Councilor Magrath-Smith recalled that during discussions of this matter, different ways to handle it were considered, including by election or using MGL Chapter 43 as an alternative process to change the Treasurer from elected to appointed. She noted that alternative was still in the Charter and Rules jacket. She shared a weariness in taking power away from voters without them expressing their desire but was also concerned with bottlenecking things by not moving this forward. She then explained that postponing could either be any later date being named, likely driving much lower turnout with a cost of around $30,000, or it could be postponed to the next municipal election which would slow down everything else the Council was trying to do, including financial restructuring work.

Councilor Sullivan questioned why this was being discussed without a motion to adopt it.

Councilor Jourdain made a motion to send all three items to Charter and Rules. Councilor Vacon seconded the motion.

Councilor Vacon stated that while this could be sent to Charter and Rules, the vote previously taken gave the citizens a vote on the matter. She suggested caution in putting this so far into the future that the vote gets nullified by a failure to act. She then stated that she heard the concerns of the City Clerk and would be supportive of another date to ensure the voters have their rights.

Councilor Greaney suggested that it would be an abuse of power to take the power of the vote away from the voters.

Councilor Anderson-Burgos observed often hearing concerns about taking power away from the voters. He then stated that he had not ever heard from constituents about whether the Treasurer would be appointed or elected but was always about safety concerns. He questioned who the concerns were actually coming from.

Councilor Jourdain emphasized that the vote to put the question on the ballot had already been adopted and that would remain the plan unless the Council voted to do something else.

Councilor Vacon suggested that this was putting the Clerk in a blind as she had a short timeline to prepare the question for the ballot in November.

Councilor Magrath-Smith stated that the next Charter and Rules meeting would take place on September 16th. She then questioned if that would give enough time if it was then brought back to Council on the 18th.

Councilor Devine stated that the City Clerk's letter showed that the Secretary of the Commonwealth identified several issues in their advice against having the question done at the same time as the November election.
---> Received and referred to the Charter and Rules Committee.

From City Clerk Brenna Murphy Leary and Admin Assistant Jeffery Anderson-Burgos-City Council Minutes from June 4, 2024, June 18, 2024, June 27, 2024 and Executive Session minutes from February 8, 2021, October 18, 2022, November 1, 2022 December 6, 2022, and December 5, 2023

Councilor Vacon stated that she had not yet had a chance to review all of them and suggested just receiving but not adopting them until everyone had more time.

Councilor Jourdain stated that while these had already been released, the law required the body to discuss them before voting to release them. He then questioned what happened if the Council had voted not to release them.

President Murphy-Romboletti suggested having the Law Department weigh in on that.

Councilor Bartley suggested that this was unfair to the Council President who should be getting guidance from the Law Department on these matters. He then stated that he knew what the law said, noting that he had not know that until other councilors starting asking for these minutes and he was promoted to read the law. He then read the relevant law, stating "the public body shall at reasonable intervals review the minutes of executive sessions to determine if the provisions should be disclosed." He noted that the letter from the Attorney General also cited the law. He agreed with receiving them for now and then the Council could plan a time to review them.

Motion was made and seconded to suspend the necessary rules to allow the Law Department to address the Council.

Atty Mantolesky stated that the language was that once disclosure would no longer defeat the purpose of the executive session, the minutes and other records of an executive session must be disclosed unless they fall within an exception of the public records law or if attorney-client privilege applied.

Councilor Jourdain stated that he agreed that was the standard, but they were now released without a vote of the Council. He suggested that there should be a statement from the Law Department that they be sequestered.

President Murphy-Romboletti stated that a communication from the Law Department about the executive session minutes was on this agenda. She then commended Admin Asst Anderson-Burgos for working on the minutes throughout the past month, noting that the two of them had been discussing them prior to any complaints being filed. She also commended those from the Law Department for their efforts reviewing them. She stated that there had been discussion on what was or wasn’t' ready to be released, as well as redactions in some of the minutes.

Atty Mantolesky reiterated that the statute, MGL Section 30A, Section 22, had language stating that "when the purpose for which a valid executive session was held has been served, the minutes, preparatory materials, and documents and exhibits of the session shall be disclosed unless the attorney-client privilege or one of more of the exemptions under said Clause 26 of Section 7 of said Chapter 4 applies." She added that the Law Department reviewed the minutes and communicated about disclosing the minutes when there was no reason to keep them from public view. She emphasized that the statute stated, "shall disclose."

Councilor Jourdain stated that while that was standard, these were this body's executive session minutes and it needed to take a vote, noting that it could be on the recommendation of the Law Department. He emphasized that it was not for the Law Department to decide that executive session minutes were to be released. He stated that while it may turn out to be fine that they be released, his concern was about process. He recognized that there were new people, and this was the first time for many, but this should be the process going forward.

Atty Mantolesky clarified that the release of the minutes were in response to a specific request from councilors. She then took issue with the insinuation that the Law Department was at fault in this circumstance. She noted that Atty Ball's letter stated, "on your agenda are the following minutes which can be released." She also noted that the MGL Chapter 30A, Section 22 stated, "upon request by any person to inspect or copy the minutes of an executive session or any portion thereof, there needs to be a response within 10 days." She stated that the order came in longer than 10 days ago and the body would not be meeting within that time period. She suggested that any further delay could lead to legal ramifications due to statutory requirements to respond.

Councilor Vacon read from the state law, which stated that "executive session minutes are to be released no later than the third meeting following the executive session" unless there is a written explanation under attorney-client privilege or one of the other exceptions listed in the law. She then explained that was the basis for the minutes to be provided and released. She then reiterated that she had not yet had a chance to review them but emphasized that any redacted minutes needed to be accompanied by a written explanation as to what basis they were redacted under.

President Murphy-Romboletti noted that item 13 was a letter accompanying the release of the executive session minutes outlining why some things were not being released.

Motion was made and seconded to suspend the necessary rules to take up item 13 with item 9 as a package.

Councilor Sullivan stated that one of the reasons for the order being filed was that no executive sessions minutes had been released in over 8 years. He suggested that most of the cases had to have been long solved.

President Murphy-Romboletti asked Admin Asst Anderson-Burgos if there were executive session meetings earlier. She then stated that the administrative assistant had been trying to find recordings of those sessions from before he was there. She emphasized that everything being released were from as far back as was available to him.

Councilor Sullivan emphasized that he did not believe this was the fault of the administrative assistant or the current Council, and that he was just trying to correct the issue to avoid accusations about things being swept under the carpet.

Atty Mantolesky suggested that Atty Ball's letter be included for the review.

Councilor I. Rivera stated that it appeared this was just an effort to clean up a mess. He then expressed agreement with Councilor Jourdain's concern that the Council needed to agree to the minutes being released. He emphasized the importance of following the proper procedure going forward.

Atty Bissonnette suggested that future executive session minutes be taken up as the first item in subsequent executive sessions for votes to release or redact them. He added that they work to make sure executive session agendas were properly noticed with the correct verbiage that would comply with the statute.

Councilor Devine suggested that as the Council had just gotten them, they should just be received so that councilors have time to read them.
---> Received.

From City Solicitor Lisa Ball- communication regarding Executive Session Minutes
---> Received.

From Personnel Director Kelly Curran- City of Holyoke Social Media Policy

Councilor Jourdain suggested sending this to committee to have a conversation with Mr. Curran about the policy.
---> Received and referred to the Public Service Committee.

From City Solicitor Lisa Ball- Legal Opinion on voting requirements
---> Received.

From City Solicitor Lisa Ball- communication regarding Litigation and PILOT payments at 11 Yale St.

Councilor Bartley stated that he was grateful for the update, adding that it was good to see the city was on top of the PILOT payments for this facility. He also commended Mayor Garcia for staying on top of PILOT payments overall.
---> Received.

From City Solicitor Lisa Ball- communication regarding City of Holyoke Law Department Business Report
---> Received.

From Assistant City Solicitor Jane Mantolesky- Communication regarding Heavy Commercial Vehicle Operation on Homestead Avenue, Holyoke, Massachusetts

Councilor Bartley stated that as this was an important topic, there should be a discussion in committee to expand upon it.

Councilor Vacon expressed appreciation that the letter was sent but added that it did not appear the business was honoring it. She suggested that the committee could come up with some type of response to address the issue.
---> Received and referred to the Development and Governmental Relations Committee.

Motion was made and seconded to suspend the necessary rules to take up items 16 and Late File 85 as a package.

From Atty. Kathleen Degnan- communication regarding OML from Stephen Superba
---> Received and referred to the Public Service Committee.

From Massachusetts Attorney General - Response to Stephen Superba Open Meeting Law Complaint 2024-139

Councilor Bartley noted that the Attorney General ruled that the City Council did violate the Open Meeting Law.

Councilor Jourdain asked if the Law Department had an opinion on an action the Council should take in response to the finding.

Motion was made and seconded to suspend the necessary rules to allow Law Department to address the Council.

Atty Mantolesky stated that Atty Degnan had been handling this matter and that a supplemental response had been sent to the Attorney General. She then explained that the response from the AG's office included a requirement that the body make an announcement of what was included in the February 6, 2024 executive session. She then stated that it the litigation update included an MCAD (Massachusetts Commission Against Discrimination) complaint filed with respect to the Holyoke Police Department. She then suggested that stating this fulfilled that requirement and the AG could be informed it was announced in open session. She stated that there was a response from the Law Department but they would need to make sure the AG was happy and that the city did what it could to ensure the public was informed pursuant to MGL.

Councilor Bartley suggested discussing this in the Public Service Committee.

Councilor Jourdain recalled that during discussion on a $150,000 transfer, he was criticized publicly and privately for making a brief statement alluding to the matter relative to the Police Department without any names given. He then emphasized that in light of the AG's letter, that statement was completely appropriate.

Atty Mantolesky suggested that based upon the secrecy and reasoning around holding executive sessions, it was extremely prudent to be as generalized as possible. She suggested that members of the body may have been nervous to release too much information with concern about violating Open Meeting Law in the other direction. She further suggested there were just differences of opinion on complying with the Open Meeting Law.
---> Received and referred to the Public Service Committee.

Motion was made and seconded to suspend the necessary rules to take up items 17 and 18 as a package.

From Atty. Kathleen Degnan- communication regarding OML from Linda Vacon
---> Received and referred to the Public Service Committee.

From City Councilor Linda Vacon-OML Complaint Form
---> Received and referred to the Public Service Committee.

From Councilor Howard Greaney-clarification on vote of municipal budget

Motion was made and seconded to send a copy to the Holyoke Sun.

Councilor Greaney stated that a recent edition of the Holyoke Sun reported that he was one of the councilors that voted in favor of the municipal budget. He emphasized that he voted no on it. He added that he called them and they printed a clarification in their following publication. He stated that reporters needed to accurately report votes, especially with important topics such as budgets and tax votes.
---> Received. Copy to the Holyoke Sun.

Motion was made and seconded to suspend the necessary rules to take up items 20 and 81 as a package.

From Mary Monahan, communication regarding board and ad hoc committee
---> Received and referred to the Finance Committee.

SULLIVAN - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO HUNDRED FIFTY THOUSAND AND 00/100 Dollars ($250,000) as follows:
FROM:
8811-10400 CAPITAL STABILIZATION $200,000
8812-10400 SEWER STABILIZATION 50,000
TOTAL: $250,000
TO:
60402-53011 SEWER - PROF SERVICES OTHER $200,000
60402-53005 SEWER - LEGAL SERVICES 50,000
TOTAL: $250,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor

UNDER DISCUSSION:
Councilor Sullivan stated that the ad hoc committee had been looking into the contract, noting that it was a $180 million, 20 year contract that was expiring in a year. He emphasized that it was a complicated contract and important for the city's future. He explained that they had a limited time to get an RFP out for the technical and legal help to create a contract that would be appropriate. He explained that the current contract focused on things such as flushing toilets and running dishwashers, and addressing runoff. He noted that the city hired an outside contractor to manage that for the last 20 years. He emphasized that a lot had changed in 20 years. He expressed a hope that they could get the RFP out by December, and adopting this right away would give them another 30 days to work with the team to put together a good contract. He stated that the first contract had a cost of over $1 million and this would be nowhere near that. He then explained that the new contract would have to consider new matters such as regulatory concerns, environmental concerns, financial and societal needs and expectations, as well as economic development, job creation, addressing climate change through green energy, and expanding funding options from both state and federal governments. He emphasized that there was a need for this kind of technical support, noting the changes in environmental regulations that will come in the future, as well as addressing PFAS (per- and polyfluoroalkyl substances) already found in the wastewater.

Councilor Devine stated that she was impressed by the work of the ad hoc committee, agreeing that this was needed and should be adopted that night.

Councilor Magrath-Smith expressed support of the work of the ad hoc committee, noting that there were exciting possibilities and new ideas to be addressed through this process. She then asked how much was currently in capital stabilization. She also asked how the $250,000 fee for legal and professional services broke down into various firms.

Councilor Sullivan stated that they were working with one legal team, clarifying that the request for that was for $50,000. He added that the $200,000 for technical help was coming from Hazen and Sawyer. He then suggested that it didn't matter how much was in capital stabilization as this was a generational matter on a what will be around a $180 million contract.

Councilor Bartley stated that it initially raised a red flag with him when he saw a financial transfer in the name of another councilor other than the Finance chair. He then explained that Councilor Sullivan confirmed with him that it was initialed by the Mayor like all financial transfers had to. He also expressed his understanding that the lawyer and the consultant did not need to be put out to bid because they were exempt under 30B. He then expressed concern that vote with the Board of Public Works was a 2-1 vote and the Council was only getting a one-sided opinion. He then suggested that saving 30 days wasn't justification for rushing the project. He added that a full time City Engineer needed to be in place to look over these contracts. He then stated that he would not support the transfer, not out of lack of support but out of interest in hearing from the other side.

Councilor Sullivan stated that there was no City Engineer and no prospect of having one for an indeterminate amount of time. He then emphasized that the contract was just over a year from expiring. He then explained that the vote was to put out an RFP and not extend the existing contract. He further explained that an extension would be for 5 years, and it would not be feasible to expect that an operator would make capital improvements with a contract that short.

Councilor Vacon stated that while she had respect of the work of Councilor Sullivan and the ad hoc committee, she noted that $30,000 was just sent for a citizens ballot initiative due to concerns about the expense. She then stated that due diligence needed to be done in order to understand what the city would get for the $50,000 as well as what the future costs could be. She also emphasized that committee work should be done in committee and expected that the Finance Committee could handle this expeditiously.

Councilor Devine stated when she checked with the Clerk to understand why this was not in her name as Finance chair, she learned it was the City Auditor who put it in for Councilor Sullivan. She then reiterated that doing this as soon as possible was the right thing to do. She added that she was unsure when the Finance Committee could take this up, noting that the meeting on the 12th already had a lot of information being taken up.

Councilor Sullivan stated that the most expeditious thing would be to not add 30 days to this. He noted that if the Finance Committee took this up on the 12th, it still would not be back before the Council until September.

President Murphy-Romboletti asked that side conversations not take place.

Councilor Sullivan stated that the ad hoc committee and members of the DPW has toured the wastewater treatment plants in Boston for research. He then explained that the intention wasn't to spend $250,000 but they felt that was enough to cover any possibilities that may come up, adding that what was needed may come up below that.

Councilor Greaney asked what the negatives would be of not passing it that night.

Councilor Sullivan stated that it could mean not getting an RFP out in time to analyze the respondents to it, leading to the current contract expiring in September of 2025 and nobody running the wastewater treatment plant. He quipped, "good luck flushing your toilets."

Councilor Jourdain suggested that of the options between giving them another contract, extending the current one for 5 years - possibly modifying that to negotiate another period of time - or go out to RFP that could lead to at least 3 vendors applying, he believed the RFP had been right decision that would create a transparent process. He then questioned why this was not brought before the Council in June. He expressed concern that some viewed the Council as a perfunctory part of the process that would just pass it by being told it was urgent.

Councilor Sullivan asked that he be allowed to handle each question one at a time.

Councilor Jourdain reiterated his question why this was being brought on August 6th with no prior notice on something involved a potentially 20 year detailed contract.

Councilor Sullivan stated that with all of the complexities, they had sought to work through the obstacles in an effort to extend it until a week ago when they decided the best option was to put it out to RFP. He emphasized that the internal debate lasted almost a year.

Councilor Jourdain reiterated that he agreed with the result but had concerns that this was being debated for a year but only 30 minutes was now being budgeted for Council discussion. He suggested that it should have been contemplated that this would be submitted to the Council for a real hearing in the Finance Committee as it was a major issue. He expressed concern that the argument was that if this didn't get passed right away, people wouldn't be able to flush their toilets.

Councilor Sullivan clarified that he was asked what would happen at the end of the contract if nobody was operating the plant. He then explained that they were looking for the funds for the technical and legal assistance to formulate an appropriate RFP. He further explained that technical assistance was needed for topics such as understanding what size anaerobic digester was needed, the resulting volumes of methane and oxygen, and their implications on megawatts of energy. He added that legal assistance was needed for topics such as understand ownership of equipment, hiring of employees, among other issues. He suggested that these were not issues for Council to debate.

President Murphy-Romboletti suggested trying to move this forward one way or the other out of respect for time to continue the rest of the meeting.

Councilor Magrath-Smith called the motion. Councilor Devine seconded the motion.

Councilor Jourdain asked that he be allowed to ask one more question.

President Murphy-Romboletti stated that the motion had been called.

Councilor Jourdain stated that this would make his vote easy.

President Murphy-Romboletti emphasized the need to be consistent with managing meetings, noting that some had criticized for not doing so.

Councilor Sullivan asked to be allowed to answer.

Councilor Magrath-Smith withdrew her motion to call the question.

Councilor Sullivan expressed frustration with calling the question while a councilor had the floor.

President Murphy-Romboletti stated that it was within everyone's rights.

Councilor Jourdain stated that his concern was the funding. He asked if $250,000 was the ceiling and the RFP would not cost the city any more than that.

Councilor Sullivan stated that was the ceiling, and they did not expect it to reach that ceiling.

Councilor Vacon stated that all of this discussion should have happened in committee, emphasizing that point had been made many times. She suggested that at least one committee chair would be willing to host the meeting in a timely manner. She asked that the order be referred to committee.

President Murphy-Romboletti suggested that was what was about to happen.

Councilor Vacon clarified that she had a made a motion to send the order to committee. Councilor Bartley seconded the motion.

Councilor Devine suggested that was not necessarily true. She added that she likely would not be able to discuss this in Finance until September.

Councilor Greaney expressed confusion about the motion.

President Murphy-Romboletti stated if the motion to send to Finance was approved, they would take it up with the chair believed they could.

Councilor Bartley raised a point of order, noting that Councilor Vacon made a motion to send to a committee and plenty of other chairs could take it up if Finance couldn't.

President Murphy-Romboletti clarified that the motion to be voted on was the motion to pass the second reading.

During the roll call, Councilor Ocasio stated that she was unsure how to vote because of the confusion.

President Murphy-Romboletti clarified that the vote was to approve the transfer for item 81.

Councilor Ocasio stated that she did not have page 81. She added that she did not understand what was happening because of people talking over each other.

Councilor Greaney asked that the vote be reconsidered and started over.

President Murphy-Romboletti stated that could not be done in the middle of a vote. She suggested there would be an opportunity to do that after this vote. She then emphasized that every councilor had to vote.

Councilor Jourdain stated that was correct. He then stated that his adage was that if you were in doubt, vote no. He noted that he voted yes because he was not in doubt. He then explained that this was to adopt $250,000 to approve the money needed for consultants to create an RFP for the sewer issue. He added that it was item 81 on the agenda.

Councilor Ocasio stated that she would vote no because she didn't have page 81 and didn't understand what was said because of people talking at the same time.
---> Passed two readings and Denied on a call of the roll of the yeas and nays--Yeas 7--Nays 4 (Bartley, Greaney, Ocasio, Vacon)--Absent 2 (Givner, J. Rivera)

Councilor Sullivan suggested that the transfer only required 7 votes.

Councilor Devine agreed.

Councilor Jourdain stated that Section 22 explained that two readings were required.

President Murphy-Romboletti asked Atty Bissonnette asked how many votes were needed.

Atty Bissonnette stated that it would be two-thirds of those present to pass the Mayor's financial orders.

Councilor Jourdain stated that 7 votes was not two-thirds.

Councilor Devine stated that she would try to take it up in Finance, but took exception with being told that she wasn't going to put it in Finance.

President Murphy-Romboletti asked councilors to try to talk to each other if they're having issues with another councilor. She emphasized that everyone was there for the same reason and all cared about the city.

Motion was made and seconded to reconsider the previous action.

Councilor Jourdain raised a point of order, clarifying that both readings were reconsidered.
---> Received and referred to the Finance Committee.

President Murphy-Romboletti noted that Personnel Director, Kelly Curran, was on Zoom.

Motion was made and seconded to suspend the necessary rules to take up item 87 out of order.

MURPHY-ROMBOLETTI - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FORTY THOUSAND EIGHT HUNDRED AND 00/100 Dollars ($40,800) as follows:
FROM:
11521-51104 PERSONNEL - HEAD ADMIN CLERK $40,800

TOTAL: $40,800
TO:
11521-51250 PERSONNEL TEMP/SEASONAL HELP $40,800
TOTAL: $40,800

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor

President Murphy-Romboletti stated that she was contacted by Ms. Curran as well as the Mayor to get this filed late as there would not be another Council meeting until September.

K. Curran stated that the request to transfer from the vacant Head Admin Clerk position to the temp seasonal line so she could have their intern work temporarily a couple days a week when she was not in school finishing her senior year in college. She noted that the intern could not currently be hired full time.
---> Received and referred to the Finance Committee.

From Marco Crescentini-CCC-2024-06-14 City Council Chambers Plan Memo & Sketches

Councilor Bartley stated that while he did not where this originated but found this to be good information. He then asked what should be done with this.

President Murphy-Romboletti suggested sending it to DGR.
---> Received and referred to the Development and Governmental Relations Committee.

From Christopher Gautheier- Communication re: Victory Theater listing 7.3.2024
---> Received.

From Various residents- letter regarding maintaining all quality of life policing methods
---> Received and referred to the Public Safety Committee.

Motion was made and seconded to suspend the necessary rules to take up items 25 and 26 as a package.

From Stephen Superba- Open Meeting Law Complaint, June 18, 2024
---> Received and referred to the Public Service Committee.

From Stephen Superba- Open Meeting Law Complaint July 10, 2024
---> Received and referred to the Public Service Committee.

Grant Report-Mass Cultural Council Capital Facilities Fund
---> Received.

Grant Report-Fund #0689 FY24 Firefighter Safety Equipment Grant, Department of Fire Services
---> Received.

Motion was made and seconded to suspend the necessary rules to take up items 29 and 30 as a package.

From Holyoke Redevelopment Authority-minutes from the March 20th, April 17th, and April 25th meetings
---> Received.

From Historical Commission- minutes from the April 8th meeting
---> Received.

PETITIONS

(1:59:00)

Petition of Emma Huse, renewal of a Home Occupation from Mask Makers Face Painting at 22 Bassett Road
---> Received and Adopted.

PRESIDENT'S REPORT

(1:59:40)

President Murphy-Romboletti wished a happy birthday to Councilor Givner.
She then congratulated organizers of Fiesta Patronales de Holyoke, noting that the past weekend had been an incredible event made possible by awesome volunteers. She noted that the Mayor of Salinas, Puerto Rico, Holyoke's sister city, came to visit. She added that the City Council President from Salinas was also there. She also stated that Mayor Garcia hosted a meeting with that delegation, along with softball players from Salinas, as well as members of the St. Patrick's Parade Committee. She commended everyone who made it happen.
She then stated that the Springfield Puerto Rican Parade would take place on Sunday, September 15th.
She then stated that Mayor Garcia was looking for councilors to RSVP.
She then stated that the library had gotten their tax exempt status back.
She then stated that there would be a Purple Heart flag raising event at City Hall the following day at 10 a.m.
She offered congratulations to former city councilor, Joe McGiverin, on his retirement.
She then offered a reminder that the September meetings would be on Wednesdays, September 4th and 18th.
She then asked for a moment of silence for Dexter Rivera, a close friend to Councilor I. Rivera and many others in the community. She also asked for a moment of silence for Barbara Bresnahan, Pat Bresnahan's wife.

Councilor Greaney asked for a moment of silence for Dick Quenneville, longtime volunteer at the Senior Center, a veteran, and a longtime Holyoke resident.

Councilor Devine noted that Barbara Bresnahan was also grandmother to City Treasurer, Rory Casey.

A moment of silence was observed for Mr. Rivera, Ms. Bresnahan, and Mr. Quenneville.

President Murphy-Romboletti noted that a thank you letter was sent by the Lupus Support Group who were invited to the last Council meeting.

REPORTS OF COMMITTEES

(2:03:45)

President Murphy-Romboletti stated that as DGR Chair, Councilor Givner, was not in attendance, she asked Councilor Sullivan if he would be giving the committee reports.

Councilor Sullivan stated that they could be taken up.

The Committee on Development and Governmental Relations to whom was referred an order Petition of Edwin Colon of 23 Springdale Ave for a Street Vendor License to be located at the Gas Station on Berkshire and Main St.

have considered the same and Recommended that the license be granted, pending approval of the DPW.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:
Councilor Sullivan stated that they spoke with Mr. Colon about his petition, his base of operations at Nuestras Raíces, as well as the use of the sidewalk at Bershire and Main Streets considering the planning construction at the gas station. He then explained that a sidewalk permit from the DPW would be needed to do business at this location. He stated they recommended approval with the understanding that the DPW permit must be obtained to start the business.

Councilor Bartley asked Atty Bissonnette if the approval has come in from the DPW.

Atty Bissonnette stated that he did not believe so. He then stated that he contacted DPW Director, Carl Rossi, to give him a heads up that Mr. Colon would be going in. He then expressed his understanding that Mr. Colon had not appeared there to get the permit that day. He then stated that the permit would be expedited when he went to get it.

Councilor Bartley stated that while he had no issue approving this, taking an action in anticipation of something else happening always came with a chance that it would not happen. He then asked if Mr. Colon had any of the other permits he needed, such as a health permit, or permits from the Fire Department, or a food safety permit. He also expressed his understanding that he had been operating without a license. He then stated that while he understood everyone wanted to help Mr. Colon, there was a risk of something coming back on the city if someone got sick. He suggested tabling this under September to make sure everything got lined up.

Councilor Sullivan stated that the Council was approving the street vendor license, and it was on Mr. Colon to get all of the other licenses.

Councilor Bartley made a motion to amend that the license be granted, conditioned on getting all of the other permits. Councilor Vacon seconded the motion

Councilor Jourdain stated that he knew Mr. Colon to be an upstanding citizen who was certain to do everything the right way. He then emphasized that the Council was only approving the street vendor license, allowing the business to be in that location.

Councilor I. Rivera stated that the reason Mr. Colon had come forward to get the license now was because he had been operating on the property of the gas station before, but after they started increasing the prices on him operating there, others started advising him to get a street vendor license.
---> Report of Committee received and recommendation Adopted.

The Committee on Development and Governmental Relations to whom was referred an order Petition of Open Square Realty LLC for a Multi Family Dwelling at 4 Open Square Way

have considered the same and Recommended that the special permit be granted.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:
Councilor Sullivan stated that Open Square was a housing development incentive program zone, allowing for residential in an IG zone. He then stated that Open Square had negotiated their tax increment exemption agreement. He then explained that this would add 84 market rate residential units, with buildout projected to begin in the winter. He further explained that while they were not required to accept subsidized housing, they were required to accept vouchers from qualifying tenant applicants.

Councilor Bartley expressed his support, adding that this was a big deal. He commended them for putting investment into the building and creating more housing.
---> Report of Committee received and recommendation Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 0--Absent 2 (Givner, J. Rivera)

The Committee on Development and Governmental Relations to whom was referred an order that the City Council approve an Amendment to a Home Rule Petition for the purpose of expanding the Center City Liquor License Area..

have considered the same and Recommended that the order be adopted

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:
Councilor Sullivan stated that was a restaurants business inventive being offered as an additional expansion to a previous request. He commended Councilor Bartley for pushing this and working with OPED (Office of Planning and Economic Development). He added that it was a great tool for attracting new business.

Councilor Bartley stated that this required asking the legislature in Boston for approval. He added that he had already spoken with Rep Duffy who was on top of this and expected that Senator Velis would support it as well. He then explained that this would inspire more entrepreneurs to provide tableside food service in parts of the city had not initially been included, stretching to Lyman Street, down to Main Street, and into the Flats of South Holyoke.
---> Report of Committee received and recommendation Adopted.

The Committee on Development and Governmental Relations to whom was referred an order Holyoke Downtown Parking Study - Final Report

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:
Councilor Sullivan stated that Project Manager at Bowman, Natalie Press, presenting findings that highlighted Holyoke's parking and pedestrian accessibility to improve ease of use. He added that the city was being encouraged to designate short and long term parking for business owners, downtown residents, and those visiting downtown businesses. He added that there was a need for more parking enforcement, pathways to tourism, shopping, and restaurants, as well as a better system of parking meters, garages, and payments systems. He then emphasized that there was plenty of parking but it was not being used effectively.

Councilor Bartley commended Chamber of Commerce Director, Jordan Hart, for chairing the parking committee. He expressed his understanding that they would be taking this further to work on bigger things. He also observed that one of the biggest takeaways was the need for better enforcement, more

lighting, better landscapes, and more signage.
---> Report of Committee received and recommendation Adopted

(2:18:40)

The Committee on Charter and Rules to whom was referred an order that a Home Rule Petition be filed with amendments to the City Charter as required for consistency with state law, pertaining to our city's restructuring of municipal finance.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:
Councilor Magrath-Smith stated that an update was discussed recognizing that the home rule petition had been filed.
---> Report of Committee received and recommendation Adopted

The Committee on Charter and Rules to whom was referred an order that City Council rule 10.C be revisited in discussion.
C. City Council shall appoint a Youth Ambassador to the City Council. The term shall last one year starting July 1 to June 30. Appointees shall only be Eligible to serve one term. Individuals eligible for this position must be a Holyoke Resident, enrolled in a local high school or equivalent program and be in the range of 15 to 17 years of age.
The Youth ambassador shall be required to attend all full City Council meetings and may attend any subcommittee meetings. As well as:
Be allowed to speak during public comment period
Attend all regular meetings of the City Council and whichever subcommittee Meetings they would like
Give a “Youth Ambassador Report” at the beginning of the first meeting of every month updating the Council about the Youth Community, Positive Or Negative (Similar to the Presidents Report)
Request that a City Councilor file an order to give a proclamation to a young Person or someone who works with City youth
Sit in Council Chambers and assist the Administrative Assistant during Full Council Meetings and any Subcommittee Meetings
Attend Youth related events on behalf of the City Council
Meet with Youth in other Municipalities
Sit at the committee table during regular meetings
Selection Process: Opening for Youth Ambassador position shall be posted for 2-3 Weeks. Youths will apply through their Guidance Counselor who will then screen the applicants and forward qualified resumes to the City Council. All qualifying Candidates will be interviewed by Public Service and Human Resources Committee and provide two letters of recommendation. First candidate to reach eight votes by full Council shall get the position. Individual chosen for position is subject to removal upon two thirds Vote of the City Council.

have considered the same and Recommended that the rule be removed without prejudice.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:
Councilor Magrath-Smith stated that the committee had been going through the rules to discuss those that had not been followed. She then explained this was led by a former who took this on, but it then fell apart when that councilor chose not to run for reelection. She then stated that they recommended removing the rule without prejudice, recognizing that while it wasn't a bad rule, it needed someone on Council who had a specific vision and own making it happen or it would require the administrative assistant to take on the extra work.
---> Report of Committee received and recommendation Adopted

ORDERS AND TRANSFERS

(2:22:10)

President Murphy-Romboletti stated that if an item was going to a committee, it would not be discussed.

BARTLEY - Ordered that a handicap sign be placed at 15 Davis St. The sign is requested by Teresa Lewis and the placard number is PL6980631.
---> Received and referred to the Ordinance Committee. Copy to Disabilities Commission.

Motion was made and seconded to suspend the necessary rules to take up items 39, 40, 42, 47, 48, and 49 as a package.

BARTLEY- With the washout of the water/sewer line at S. Elm St. (behind Fitzpatrick Skating Rink), the impact on the neighborhood needs to be addressed by the City leaders in terms of the timeline for repairs, alternate means for walkers to navigate this area and overall appearance. This is a constituent request. Refer to DGR, Parks Dept.
---> Received and referred to the Development and Governmental Relations Committee. Copy to Parks and Recreation.

BARTLEY- DPW and the HFD Alarm Division come into city council to provide a status update on the X-walk improvement plan and Traffic signal improvement at Elmwood Towers on South St. I recently heard from an HPD Sgt. – who has been tremendously helpful in mitigating the problems – who advises the parts are in and work should soon commence. Refer to DGR and/or send a communication to the CC Admin. Asst. asap.
--> Received and referred to the Development and Governmental Relations Committee. Copy to DPW, Alarm Division.

BARTLEY - DPW and the HFD Alarm Division come to the city council to provide a status update on the X-walk improvement plan at the main gate of Holyoke C.C. on Homestead Ave. Please also invite a representative from the College. (I'll figure that part out with the CC President, DGR Chair and Admin. Asst.) I've lost count of the number of times I've filed an order relative to this. I can find emails going back to 2017 (at a minimum). Refer to DGR.

--> Received and referred to the Development and Governmental Relations Committee. Copy to DPW, Alarm Division

BARTLEY, Sullivan - The procurement office present any contract(s) relative to the Anniversary Hill // Scott's Tower project by and between the City, Kestral Land Trust, the CPA Committee, etc. to the City Council via a communication by the first meeting in September. If possible, please email the documents to the City Council admin. assistant as early as possible.

Councilor Sullivan asked to be added to the order.
--> Received and Adopted. Copy to Procurement, Development and Governmental Relations Committee.

BARTLEY, OCASIO - ordered that OPED provide an update to city council regarding putting the following W-3 and W-2 properties on the market – they've each been sitting dormant for well over one year without any progress or updates:
1. 432 Hillside Ave.
2. 146 Brown Ave. and environs.
3. Lots at St. Vicent St. and Ingleside Ave.
Please send a communication for the first city council meeting in September 2024. Refer to DGR for follow-up.
--> Received and referred to the Development and Governmental Relations Committee.

BARTLEY, VACON, JOURDAIN, SULLIVAN, GREANEY- ordered that OPED please provide an update on the former K-Mart plaza. On the main door to the former retailer is contact information for what appears to be a new owner. Please reach out to them and circle back to city council. Per its web site: For other inquiries, please call Transformco at (847) 286-2500 and please see its website www.transformco.com. Refer to DGR for a follow-up.
--> Received and referred to the Development and Governmental Relations Committee.

BARTLEY, MAGRATH-SMITH- Holyoke's state delegation (Sen Velis, Rep Duffy) and their colleagues in the House and Senate from the other w. Mass counties implore our friends at DCR to produce running water as quickly as possible for the myriad groups, supporters, hikers and nature lovers who visit Mt. Tom Reservation. This is a constituent request. The constituent represents the Appalachian Mountain Club and she makes the following observation, " I am curious how one of the busiest areas of one of the busiest State Parks in Mass, in an Environmental Justice area, has not been prioritized for the water fountain upgrade when there is no other water option currently available."

Councilor Bartley stated that this could be received because he understood the project was now being implemented.
--> Received.

BARTLEY, JOURDAIN, Greaney - Order, the School Department, the School Committee, the Receiver and Mayor present a plan for the future of Metcalf School. I'd like to hear long-terms plans as well as temporary ones. I would like the district to consider the City continue using the school in its current purpose: as a learning institution. If not in the plan, then let's consider it as the headquarters of the School Department. Should a committee be formed? What plans are being discussed? The building, erected 1911, is iconic and should be preserved and, if needed, rehabilitated and repurposed for City uses. Refer to HPS, Receiver, Mayor and Joint Committee.

Councilor Greaney asked to be added to the order.
--> Received and referred to the Joint City Council and School Committee. Copy to HPS, Receiver, Mayor.

BARTLEY, OCASIO - DPW provide an update on its progress to install a street sign for Jones Ferry Rd. where it intersects at Ingleside Ave. This order was originally filed 11/21/23. Receive and Adopt and as of 7/27/24 it had not been installed. Hopefully this will be done soon. Receive, Adopt and Refer to DPW.
--> Received and Adopted. Copy to DPW.

BARTLEY - The DPW patch the pothole on Chapin St near the Hibiscus restaurant as soon as possible. Constituent request. Refer to DPW and send to Public Safety for follow-up.
--> Received and Adopted. Copy to DPW, Public Safety.

BARTLEY - The procurement office provide any executed contracts between the City of Holyoke, the Holyoke G & E, the Holyoke Park & Rec commission and the organization heading the volleyball // athletic center proposals for the open land in Elmwood. Please remit asap to the CC admin. asst. but in any event no later than the first CC meeting in September. (Note: the contract between the Vendor and the country club are private but if the contract was provide to City officials, then I am formerly requesting this be provided to CC, even if it's in executive session, pursuant to the Freedom of Information Act.)

Councilor Bartley stated that he was hearing a lot of stories about the hearing held on this, and that a lot of voices were being considered. He expressed his understanding that this was not a done deal, but was also hearing sale contracts had been signed relative to the 22 acres behind Fire Station 5 on Whiting Farms Road. He then expressed an interest in seeing the contract, including any contingencies. He added that neighbors who were currently in the dark were also interested in this.
--> Received and Adopted. Copy to Procurement, HG&E, Parks and Rec Commission, organization heading the organization heading the volleyball/athletic center proposals.

Motion was made and seconded to suspend the necessary rules to take up items 50 through 54 as a package.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY THOUSAND ONE HUNDRED FIFTY ONE AND 52/100 Dollars ($20,151.52) as follows:
FROM:
12101-51105 SERGEANTS $7,135.40
12101-51107 PATROLMEN 13,016.12
TOTAL: $20,151.52
TO:
12101-51180 INJURED ON DUTY (PAYROLL 7/20/2024) $20,151.52
TOTAL: $20,151.52

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 0--Absent 2 (Givner, J. Rivera).

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FOUR THOUSAND NINE HUNDRED THIRTY FIVE AND 52/100 Dollars ($4,935.52) as follows:
FROM:
12201-51105 FIREFIGHTER $1,271.62
12201-51103 CAPTAIN 3,663.90
TOTAL: $4,935.52
TO:
12201-51180 INJURED ON DUTY (PAY PERIOD #2) $4,935.52
TOTAL: $4,935.52

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 0--Absent 2 (Givner, J. Rivera).

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, SIX THOUSAND EIGHTY SEVEN AND 20/100 Dollars ($6,087.20) as follows:
FROM:
12201-51105 FIREFIGHTER $2,494.09
12201-51103 CAPTAIN 3,593.11
TOTAL: $6,087.20
TO:
12201-51180 INJURED ON DUTY (PAY PERIOD #1) $6,087.20
TOTAL: $6,087.20

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 0--Absent 2 (Givner, J. Rivera).

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, SIX THOUSAND TWO HUNDRED SEVEN AND 14/100 Dollars ($6,207.14) as follows:
FROM:
12201-51105 FIREFIGHTER $2,543.24
12201-51103 CAPTAIN 3,663.90
TOTAL: $6,207.14

TO:
12201-51180 INJURED ON DUTY (PAY PERIOD #3) $6,207.14
TOTAL: $6,207.14

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 0--Absent 2 (Givner, J. Rivera).

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TEN THOUSAND SEVEN HUNDRED SIX AND 74/100 Dollars ($10,706.74) as follows:
FROM:
12101-51105 SERGEANTS $5,351.55
12101-51107 PATROLMEN 5,355.19
TOTAL: $10,706.74
TO:
12101-51180 INJURED ON DUTY $10,706.74
TOTAL: $10,706.74

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor

UNDER DISCUSSION:
President Murphy-Romboletti stated that item 50 represented 7 officers, items 51 through 53 represented 2 firefighters each, and item 54 represented 7 officers.

Councilor Devine stated that the orders were self-explanatory.
---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 0--Absent 2 (Givner, J. Rivera).

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED EIGHT THOUSAND SIX HUNDRED NINETY FIVE AND 56/100 Dollars ($108,695.56) as follows:
FROM:
8815-10400 CANNABIS STABILIZATION $108,695.56
.-. UPDATE TO FY2025 .
TOTAL: $108,695.56
TO:

19412-57630 SOLICITOR - CLAIMS & DAMAGES $108,695.56
TOTAL: $108,695.56

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor

Councilor Devine stated that there was an order from the last meeting that would have to be returned to the Auditor because it was a different fiscal year.

President Murphy-Romboletti stated that this order did say it was an update to 2025.

Admin Asst Anderson-Burgos stated that this order was replacing the one currently in Finance.

Councilor Bartley asked for a reminder of what claims and damages were being addressed.

President Murphy-Romboletti stated that would be a discussion for the Finance Committee.
---> Received and referred to the Finance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY THOUSAND AND 00/100 Dollars ($30,000) as follows:
FROM:
11211-51104 MAYOR - CAFO $30,000
TOTAL: $30,000
TO:
11611-51210 ELECTIONS OFFICERS $30,000
TOTAL: $30,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Motion was made and seconded to suspend the necessary rules to take up items 57 through 61 as a package.

57. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIFTY EIGHT THOUSAND FIVE HUNDRED AND 00/100 Dollars ($58,500) as follows:
FROM:

11751-51109 PLANNER II $58,500
TOTAL: $58,500
TO:
11751-51106 PLANNER I $58,500
TOTAL: $58,500

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND AND 00/100 Dollars ($5,000) as follows:
FROM:
12941-51104 FORESTRY - TREE CLIMBER $5,000
TOTAL: $5,000
TO:
14102-53010 ENGINEERING - PROFESSIONAL SERVICES $5,000
TOTAL: $5,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

DEVINE - Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2024 STUDENT & SENIOR SAFE PROGRAMS, 9,798.98, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting Any city department, of which has received grant funding by approval of the city council pursuant to MGL, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

DEVINE - Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EOEEA FY25 GREENING THE GATEWAY CITIES PROGRAM IMPLEMENTATION GRANT, $149,760, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting Any city department, of which has received grant funding by approval of the city council pursuant to MGL, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

DEVINE - Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2024 STUDENT & SENIOR SAFE PROGRAMS, 9,798.98, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting Any city department, of which has received grant funding by approval of the city council pursuant to MGL, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor

President Murphy-Romboletti stated that this was a duplicate of item 59.
---> Received and returned to the Auditor.

DEVINE - Ordered that the Mayor in conjunction with the HPD and disabilities commission give an update on making the HPD building handicap accessible.
Send to Public Safety Committee
---> Received and referred to the Public Safety Committee.

DEVINE, ANDERSON-BURGOS - Ordered, that a “DO NOT BLOCK THE BOX” be painted on Northampton Street and West Franklin Street.
---> Received and referred to the Ordinance Committee.

DEVINE - ORDERED: That the Law Department render an opinion if City Council rule 9C be changed from 45 continuous days to 45 business days. Report back to the full council.
---> Received and Adopted. Copy to Law Department.

GIVNER - By request of several business owners, update Grafitti ordinances 74-100 & 74-101 to transfer law enforcement responsibilities onto HPD instead of property owners. OR, give building owners warnings with a grace period of a specified number of days to clean up the graffiti BEFORE being fined. Building owners are currently fined for Graffiti creation on their property. This seems unfair as building owners are not tagging their own property and cannot control unlawful acts happening to their property. - Public Safety
---> Received and referred to the Public Safety Committee.

GREANEY - Ordered that no group homes, profit or non-profit, be allowed within the city limits of Holyoke, Ma without the approval of the Holyoke City Council.
---> Received and referred to the Ordinance Committee. Copy to Rep Duffy, Senator Velis, Law Department.

GREANEY - Ordered that the City of Holyoke tax work-off program for seniors be increased from 30 to 70 slots. Furthermore, that the stipend be increased from $750 to $1000.
Rationale: Applications for this program have dramatically increased. These economic times warrant the proposed changes.
---> Received and referred to the Ordinance Committee. Copy to Assessor.

JOURDAIN - Ordered, that DPW and Veolia provide the City Council with a report and illustration of all outstanding high priority capital needed for CSO improvement, transmission line and/or the plant itself required over the next 10 years (now and 2034). Please spell out the cost of the projects, timeline for completion, and location (provide a map if necessary for distribution lines). Please also report any grant funds or low interest loans available to subsidize the projects. Please provide if the city or operator partner is responsible for the costs and whether we need to bond for the project or it will be absorbed into the annual operating expense/cost. Please also number the projects in order of priority. Please also note if the city has already put funding in place or if no funding source has been approved yet. Please report to the City Council within 45 days of receipt.
---> Received and Adopted. Copy to DPW, Veolia.

MAGRATH-SMITH - Order that Kennedy Circle be added to Ordinance Sec. 86-325. - Schedule IV: Stop streets so that a permanent stop sign can be placed. This is a request from the interim engineer indicating that a stop sign is warranted.
---> Received and referred to the Ordinance Committee.

MAGRATH-SMITH - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED ELEVEN THOUSAND AND 00/100 Dollars ($111,000) as follows:
FROM:
8811-10400 CAPITAL STABILIZATION $111,000
TOTAL: $111,000
TO:

14252-52600   HIGHWAYS R&M STREETS & FIXTURES $111,000
TOTAL: $111,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor

Councilor Magrath-Smith stated that this was connected to the matter of non-accepted roads.
---> Received and referred to the Finance Committee.

MAGRATH-SMITH - Ordered that Rule 4B be amended to reflect current practice and open meeting law, clarifying that items for City Council meetings agendas are due at noon, not one o'clock, and adding that a Monday holiday would also change the deadline to Thursday instead of Friday.
---> Received and referred to the Charter and Rules Committee.

MAGRATH-SMITH, DEVINE - ordered that the Library Director and Financial Manager come into City Council to provide an update concerning how the library is responding to the fees associated with the tax exemption issue and the potential impact to services.
---> Received and referred to the Finance Committee.

MURPHY-ROMBOLETTI - Ordered That the State Primary and the State Election in the City of Holyoke for the expression of various office of Candidates of political Parties for offices herein stated be and they are hereby called to be held on Tuesday, September 3, 2024 and November 4, 2024 in various places as designated by the City Council.
The polls will be opened at 7:00 AM and remain open continuously thereafter until 8:00PM, when the polls will be closed, and all voters of the political parties will in the several polling places in which they are entitled to vote, between said hours, give in their votes by ImageCast Precinct for the election of candidates of political parties for the following offices: Please see attached.

President Murphy-Romboletti noted there was a typo, and that November 4 should be amended to November 5.

Councilor Jourdain expressed his understanding that the order needed to list the precinct locations.

Admin Asst Anderson-Burgos recalled that there were usually two orders.

Councilor Jourdain stated that was correct. He made a motion to amend to add in the same locations as the last one.
---> Received and Adopted, amended to November 5th, amended to add the same locations as the previous election
Amendment to add locations provides for the following language to be added to the order:
WARD ONE   BARRIO UNO
PRECINCT A – Rosary Towers Recreation Room 21 Bowers St..
RECINTO A—Rosary Towers Recreation Room 21 de la Calle Bowers

PRECINCT B—City Hall Basement, 536 Dwight St.
RECINTO B—City Hall Sotano, 536 de la Calle Dwight St.

WARD TWO   BARRIO DOS
PRECINCT A—Morgan School Gym, South Bridge St. Entrance only
RECINTO A—Gimnasio de la Escuela Morgan, en la Calle So. Bridge solamente

PRECINCT B – Falcetti Towers, 475 Maple St.
RECINTO B – Falcetti Towers, 475 de la Calle Maple

WARD THREE   BARRIO TRES
PRECINCT A – Metcalf School Gym, 2019 Northampton St..
RECINTO A – Gimnasio de la Escuela Metcalf, 2019 de la Calle Northampton
PRECINCT B – Metcalf School Gym, 2019 Northampton St.
RECINTO B –Gimnasio de la Escuela Metcalf, 2019 de la Calle Northampton

WARD FOUR   BARRIOS CUATRO
PRECINCT A& B – St. Paul's Church Parish Center, Appleton St.
RECINTO A&B – St. Paul's Church Parish Center, en la Calle Appleton

WARD FIVE   BARRIOS CINCO
PRECINCT A – Lt. Elmer J. McMahon School Gym, Kane Rd.
RECINTO A—Gimnasio de la Escuela McMahon, en la Calle Kane

PRECINCT B – Maurice A. Donahue School Gym, Whiting Farms Rd.
RECINTO B—Gimnasio de la Escuela Donahue, en la Calle Whiting Farms

WARD SIX   BARRIO SEIS
PRECINCT A&B –Sullivan School, 400 Jarvis Ave.
RECINTO A&B – Escuela Sullivan, 400 de la Calle Jarvis

WARD SEVEN   BARRIO SIETE
PRECINCT A&B - E. N. White School Gym, 1 Jefferson St.
RECINTO A&B– Gimnasio de la Escuela E. N. White, 1 de la Calle Jefferson.

MURPHY-ROMBOLETTI - With community support, ordered that the City Council dedicate Hillside Avenue as "David M. Councilor Bartley Way" in recognition of David M. Councilor Bartley who served as a member of the Massachusetts House of Representatives from 1963 to 1975, Speaker of the Massachusetts House of Representatives from 1969 to 1975, Secretary of Administration and Finance from 1982 to 1983, and President of Holyoke Community College from 1975 to 2004.

Councilor Jourdain suggested that Hillside should be Hillcrest. He suggested that this was a thoughtful order he was in support of.

Councilor Bartley stated that his mother and he were flattered by this order as an honorary symbol for his father.

Councilor I. Rivera suggested that it should also include Homestead Avenue.

Councilor Bartley stated that his father already had a gym at the college named for him, but expressed his appreciation for the suggestion.
---> Received and Adopted, amended Hillside to Hillcrest.

OCASIO- ordered that the DPW install a Handicap sign for Ana Rodriguez at 361 Chestnut St
---> Received and referred to the Ordinance Committee.

OCASIO- Ordered that the DPW remove the handicap signs at the following locations:
1) Italian Osorio 588 South Summer St Apt 1613.
2) Maridelva de Jesus 588 South Summer St.
3) Emma Morales 586 South Summer St Apt 1512.
4) Wilfredo Loranzi 584 South Summer St Apt 1441.
5) Dianne Pierre 580 South Summer St 2L
All the residents no longer live at these locations.
---> Received and referred to the Ordinance Committee.

RIVERA I. - Ordered that the Personnel Department and Law Department work in conjunction to update the following ordinances to reflect a modern Human Resources Department:
Article I
30-1 (a)
82-4 (c)
82-5 (c)
Article II Division I
2-40 (a)
2-43 (e) (k)
2-64
2-66 b (3)
2-67 (a)
2-69 (h)
Article II Division II
2-86
Article II Division VI
2-182 b (3) e (2)
Article III Division II
2-311 a, b, c, d
2-312 a, b (21)
2-313
2-314
Article IV 2-422 (b)
---> Received and referred to the Ordinance Committee. Copy to Law Department.

RIVERA J. - An order to declare Holyoke Assessors Parcel 030-08-004, 285 Main Street, Holyoke, MA as surplus property and sell to abutter, Johnna Caizan-Torres with an address of 10215 Jamaica Avenue, Apartment 2L, Richmond Hill, NY 11418, for $15,000.00. This property is valued under $35,000.00 and therefore exempt from procurement requirements.
---> Received and referred to the Development and Governmental Relations Committee.

RIVERA J. - Order to request the installation of a handicapped parking spot in front of 56 Mosher Street, where Mrs. Jusino resides. This request is made considering the disability challenges faced by Mrs.

Jusino, who has issues accessing parking near her residences.
---> Received and referred to the Ordinance Committee. Copy to Disabilities Commission.

VACON - ORDER: that an ordinance be created that establishes a public process for approving the installation of raised crosswalks that includes input from safety departments and the public and a determination from engineering.
---> Received and referred to the Ordinance Committee.

VACON - ORDER: that Holyoke double the tax abatement for veterans as authorized by the Hero Act: Expanding Veteran Property Tax Exemptions.
---> Received and referred to the Ordinance Committee. Copy to Assessor.

VACON - ORDER: That a permanent sign indicating "traffic light ahead" be placed before the curve on Westfield Rd approaching Apremont Hwy going toward Westfield.
That a sign indicating "traffic light ahead" be placed on Westfield Rd for traffic approaching from Westfield toward Holyoke
Receive and refer to DPW engineer to evaluate and determine if warranted and proper placement

Councilor Vacon stated that part of this was already done and there was just one other part.
---> Received and referred to the Public Safety Committee. Copy to DPW, Engineer.

LATE FILED ORDERS AND COMMUNICATIONS

(2:51:55)

DEVINE - Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EOEEA FY25 MUNICIPAL VULNERABILITY PREPAREDNESS ACTION GRANT AWARD-DAY BROOK WATERSHED, $1,229,730, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting Any city department, of which has received grant funding by approval of the city council pursuant to MGL, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, August 6, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Adjourned at 9:52 PM

City of Holyoke, Massachusetts
Birthplace of Volleyball

Brenna Leary <mcgeeb@holyoke.org>

FW: Fiestas Patronales Invite

1 message

Kevin Jourdain <Kevin.Jourdain@verizon.net> Tue, Aug 13, 2024 at 2:25 PM
To: Brenna Leary <mcgeeb@holyoke.org>

Please add this email as a correspondence to the September 4th City Council agenda.

Thank you,

Kevin Jourdain

From: Tessa Murphy-Romboletti [mailto:tessaforholyoke@gmail.com]
Sent: Saturday, August 03, 2024 3:54 PM
To: Tessa Murphy-Romboletti <tessaforholyoke@gmail.com>
Subject: Fiestas Patronales Invite

Hi everyone,

Apologies for the last minute weekend email.

I'm currently on a plane waiting to return back from a work trip, and the Mayor just texted and asked if I could extend an invite to all City Councilors to join him on stage tomorrow (Sunday) at 7pm at Fiestas Patronales to provide greetings to the Salinas Mayor Karilyn Bonilla.

As you know, Salinas is Holyoke's sister city and it would be great to have you join if you are able to make it.

Feel free to text me with any questions!

Tessa Murphy-Romboletti

Holyoke City Council President

City Councilor At Large
6 Taylor Street Apt 1
Holyoke MA. 01040
(413) 519-0564

tessaforholyoke@gmail.com
https://www.facebook.com/tessaforholyoke

stay connected: sign up for my newsletter

Gustavo O. Romero
67 Center St. Apt 2
Holyoke MA 01040

August 26,2024

Mayor Joshua Garcia
538 Dwight St.
Holyoke MA 01040

Re: Resignation Letter

Dear Mayor Garcia And fellow School Committee Members.

Please accept this letter as formal notice of my resignation from my position as Ward One School Committee Member, effective immediately.

It is with a heavy heart that I have made this difficult decision, as I am no longer able to devote the time and energy required to fulfill my duties to the best of my abilities.

I appreciate the opportunities I've had to serve the community and contribute to the education of our children. I am grateful for the experience and knowledge gained during my tenure.

Thank you for your understanding, and I wish the committee continued success in its endeavors.

Sincerely,

Gusttavo O. Romero

Dr. Gloria Caballero Roca
5 Whiting Ave.
Holyoke MA 01040

August 21, 2024

Mayor Joshua Garcia
536 Dwight St.
Holyoke MA 01040

RE: Resignation Letter

Dear Mayor Garcia and Fellow Committee Members,

Please accept this letter as my formal resignation from the Holyoke School Committee effective immediately. This has been a very tough decision to make given my commitment and desire to serve the community and be part of a major and radical transition of our schools from receivership to the hands and creativity of our collective wisdom, and faith in our contribution to our children's growth and future.

I have recently accepted a position that unfortunately crosses the line of conflict of interest, and for that reason, I have made the sad decision to resign.

It has been a very difficult summer for me and my family economically and I have been applying for jobs all this time. I will be the Programs Director of the Holyoke Homework House, a non-profit organization whose mission is, among other things, to support our students and help them thrive academically and emotionally through our after school programs.

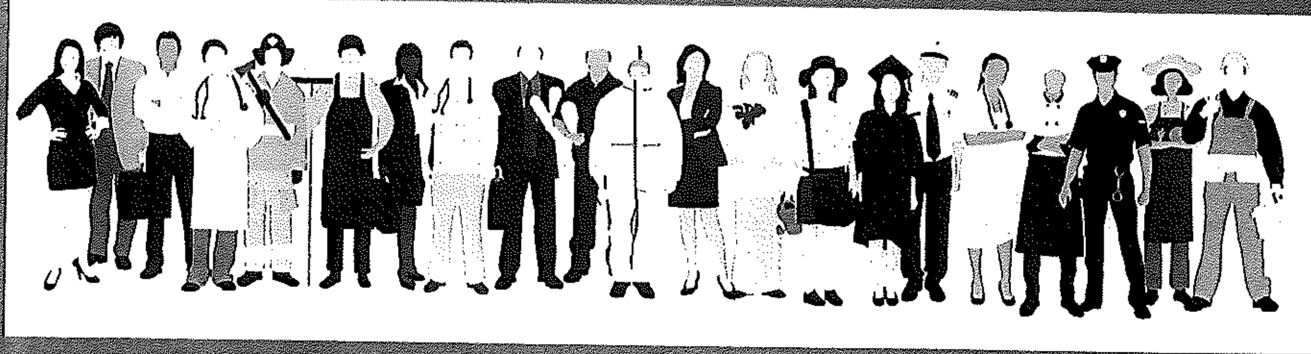
I want to thank the people from my community who believed in my capacity to represent them and also my colleagues in the School Committee for your generosily in guiding me throughout this learning period, for trusting in my ability to understand the process and also for your leadership. These are difficult times for all, and in many ways reality hits hard and those are moments in which we have to make very very painful decisions and our hearts break for how much it hurts.

Blessings to all!! I know you will make it through and that you will be the role model for other cities that are also fighting their way out of receivership!

Warmly and affectionately,

Dr. Gloria Caballero Roca

PERAC INVESTMENT REPORT | 2023



WORKING TOGETHER TO ENSURE STRONG PUBLIC PENSION SYSTEMS FOR MASSACHUSETTS

JULY 2024

Public Employee Retirement Administration Commission

Five Middlesex Avenue
Suite 304
Somerville, MA 02145

Phone 617 666 4446
Fax 617 628 4002
TTY 617 591 8917
Web www.mass.gov/perac

Letter from Executive Director

Bill Keefe

"PERAC has determined that no retirement board will be required to transfer its assets to the Pension Reserves Investment Trust Fund (PRIT) based on 2023 results."

We are pleased to release this Investment Report for 2023. Each year, PERAC publishes the returns and annualized past returns of each Massachusetts public retirement system, in addition to their funded ratio. This summary report allows readers to review the current and long-term performance of our systems and the steady, positive progress being made towards full funding. Our Annual Report will provide a more comprehensive view of our systems, both individually and collectively.

Following the adoption of Chapter 68 of the Acts of 2007, the Public Employee Retirement Administration Commission (PERAC) began issuing an Investment Report containing investment and funding results prior to the issuance of our Annual Report. Chapter 68 of the Acts of 2007 mandates that systems must meet certain investment and funding standards or they shall transfer their assets to the Pension Reserves Investment Management Board (PRIM) to invest in the Pension Reserves Investment Trust Fund (PRIT).

The two Chapter 68 standards are a funded ratio of 65% and investment returns within 200 basis points (2%) of PRIM's 10-year investment performance. Based on investment performance results for 2023, the investment standard is 5.99% (PRIM 10-year return of 7.99% minus 2.00%).

This report delineates investment returns for several periods: 2023, 2019-2023 inclusive, 2014-2023 inclusive, and since inception through 2023. The funded ratios are as of the date of the most recent valuation available to PERAC. Ratios based on actuarial valuations received after April 1, 2024, have not been included in this report. However, such valuations have been used to conduct the Chapter 68 analysis.

PERAC has completed its analysis of system funded status and investment performance in accordance with Chapter 68 of the Acts of 2007. Applying the tests set forth in that statute and PERAC Memo #35 of 2007, PERAC has determined that no retirement board will be required to transfer its assets to the Pension Reserves Investment Trust Fund (PRIT) based on 2023 results.

This report is the result of the efforts of PERAC's Investment, Compliance, Audit, and Communications Units. On behalf of the Commission, I would like to thank Deputy Compliance Manager Sarita Yee and Investment Analysts Kellie-Anne Capurso and Anna Huang for their efforts in preparing this report. Lastly, we express our appreciation to the administrative staff at our retirement boards for their efforts in providing the detailed data that allows us to issue this report accurately.

I hope you find the report informative and helpful as you assess the state of our retirement systems.

Sincerely,

Bill Keefe

Bill Keefe
Executive Director

2023 RETURNS & ANNUALIZED PAST RETURNS (%) | FUNDED RATIOS

	Return (2023)	5-Year Return	10-Year Return	39-Year Return	Funded Ratio	Date of Most Recent Valuation
ADAMS	11.49%	8.87%	5.69%	7.64%	70.60%	1/1/22
AMESBURY	11.22%	9.32%	7.88%	8.08%	60.90%	1/1/22
ANDOVER	11.12%	10.13%	8.11%	8.43%	95.60%	1/1/23
ARLINGTON	11.53%	9.21%	7.70%	8.35%	64.70%	1/1/23
ATTLEBORO	13.22%	10.17%	7.55%	8.84%	69.30%	1/1/22
BARNSTABLE COUNTY	11.66%	9.64%	8.06%	7.70%	65.80%	1/1/22
BELMONT	11.08%	9.23%	7.38%	9.12%	70.40%	1/1/22
BERKSHIRE COUNTY	11.48%	9.33%	7.89%	8.90%	95.40%	1/1/23
BEVERLY	11.53%	9.47%	7.96%	8.57%	71.40%	1/1/22
BLUE HILLS REGIONAL	11.51%	9.32%	7.85%	8.62%	85.30%	1/1/22
BOSTON (CITY)	11.78%	8.22%	6.38%	8.56%	82.40%	1/1/22
BOSTON (TEACHERS)	11.26%	9.27%	7.86%	N/A	47.70%	1/1/23
BRAINTREE	13.71%	9.67%	7.26%	8.55%	71.90%	1/1/22
BRISTOL COUNTY	9.70%	8.98%	7.05%	8.68%	66.10%	1/1/22
BROCKTON	9.78%	9.20%	6.87%	8.50%	94.50%	1/1/22
BROOKLINE	11.22%	10.03%	7.92%	8.65%	68.80%	1/1/22
CAMBRIDGE	10.66%	8.94%	7.29%	9.04%	90.60%	1/1/22
CHELSEA	11.58%	9.44%	7.96%	8.06%	87.00%	1/1/23
CHICOPEE	12.85%	9.04%	7.48%	8.54%	90.90%	1/1/23
CLINTON	11.20%	9.69%	8.11%	7.89%	76.30%	1/1/23
CONCORD	11.23%	8.34%	7.13%	8.37%	93.40%	1/1/22
DANVERS	17.53%	9.05%	6.50%	7.92%	64.10%	1/1/22
DEDHAM	11.65%	9.53%	8.02%	9.35%	90.00%	1/1/22
DUKES COUNTY	14.44%	10.02%	8.77%	8.07%	85.30%	1/1/22
EASTHAMPTON	11.55%	9.46%	7.96%	8.32%	88.50%	1/1/22
ESSEX REGIONAL	11.52%	9.34%	8.01%	8.69%	60.30%	1/1/22
EVERETT	11.72%	9.54%	8.04%	8.48%	76.10%	1/1/22
FAIRHAVEN	11.56%	9.47%	7.95%	9.16%	83.70%	1/1/22
FALL RIVER	11.38%	9.25%	7.78%	8.36%	50.90%	1/1/23
FALMOUTH	11.80%	9.59%	7.36%	8.80%	71.30%	1/1/22
FITCHBURG	11.66%	9.41%	7.86%	7.78%	55.30%	1/1/22
FRAMINGHAM	11.66%	9.38%	7.92%	9.13%	80.90%	1/1/22
FRANKLIN REGIONAL	12.10%	9.51%	7.74%	8.37%	78.30%	1/1/22
GARDNER	11.73%	9.40%	7.92%	9.23%	62.20%	1/1/23
GLOUCESTER	11.67%	9.52%	8.02%	8.81%	56.30%	1/1/22
GREATER LAWRENCE	22.88%	12.27%	9.19%	8.14%	106.90%	1/1/23

NOTE: Numbers are subject to change as board data is updated.

2023 RETURNS & ANNUALIZED PAST RETURNS (%) | FUNDED RATIOS

	Return (2023)	5-Year Return	10-Year Return	39-Year Return	Funded Ratio	Date of Most Recent Valuation
GREENFIELD	11.55%	9.52%	8.03%	8.52%	66.60%	1/1/23
HAMPDEN COUNTY REGIONAL	11.77%	9.26%	7.85%	8.55%	54.70%	1/1/22
HAMPSHIRE COUNTY	10.66%	9.14%	7.32%	8.24%	70.70%	1/1/22
HAVERHILL	10.53%	10.03%	7.95%	9.73%	63.30%	1/1/22
HINGHAM	11.52%	9.46%	7.77%	8.99%	78.80%	1/1/22
HOLYOKE	8.71%	10.47%	8.33%	9.31%	76.80%	1/1/22
HULL	10.87%	9.35%	7.93%	8.01%	88.50%	1/1/22
LAWRENCE	11.54%	9.39%	7.91%	7.91%	61.20%	1/1/22
LEOMINSTER	11.64%	9.63%	7.79%	8.56%	97.90%	1/1/23
LEXINGTON	16.55%	9.07%	7.41%	8.62%	82.30%	1/1/23
LOWELL	11.37%	9.20%	7.72%	8.94%	63.60%	1/1/23
LYNN	10.50%	9.27%	7.88%	8.07%	65.50%	1/1/23
MALDEN	13.72%	6.53%	6.69%	9.14%	80.20%	1/1/22
MARBLEHEAD	11.70%	9.45%	7.96%	9.09%	71.40%	1/1/22
MARLBOROUGH	13.54%	9.00%	6.68%	8.18%	84.10%	1/1/23
MASS. HOUSING FINANCE AGENCY (MHFA)	11.62%	10.14%	7.33%	7.63%	93.30%	1/1/23
MASSPORT	12.86%	9.51%	7.34%	8.82%	96.80%	1/1/23
MASS. TEACHERS' RETIREMENT SYSTEM (MTRS)	11.66%	9.52%	8.00%	9.30%	58.70%	1/1/23
MASS. WATER RESOURCES AUTHORITY (MWRA)	9.90%	7.74%	6.32%	7.93%*	88.40%	1/1/23
MAYNARD	13.38%	9.53%	7.51%	7.91%	80.30%	1/1/23
MEDFORD	10.83%	8.78%	6.56%	8.51%	66.20%	1/1/22
MELROSE	11.46%	9.08%	7.59%	8.34%	65.20%	1/1/23
METHUEN	11.67%	9.53%	8.21%	8.11%	66.30%	1/1/22
MIDDLESEX COUNTY	11.19%	9.12%	7.62%	8.35%	54.50%	1/1/22
MILFORD	11.71%	9.42%	7.93%	8.26%	70.30%	1/1/23
MILTON	11.52%	9.43%	7.93%	9.21%	98.40%	1/1/23
MINUTEMAN REGIONAL	11.33%	9.26%	7.76%	9.25%	99.70%	1/1/23
MONTAGUE	11.53%	9.42%	7.91%	9.00%	87.00%	1/1/22
NATICK	16.92%	11.11%	8.50%	8.34%	70.40%	1/1/21
NEEDHAM	11.21%	9.32%	7.87%	9.42%	74.50%	1/1/23
NEW BEDFORD	12.08%	9.94%	7.84%	8.17%	52.20%	1/1/22
NEWBURYPORT	11.67%	9.52%	7.88%	8.26%	73.50%	1/1/22
NEWTON	11.47%	9.24%	7.85%	8.57%	61.10%	1/1/22
NORFOLK COUNTY	10.43%	8.90%	6.84%	8.42%	71.80%	1/1/22
NORTH ADAMS	14.93%	6.84%	7.01%	9.15%	84.80%	1/1/23
NORTH ATTLEBORO	16.67%	10.09%	7.98%	8.62%	77.20%	1/1/22

NOTE: Numbers are subject to change as board data is updated.
* Based on a 38-year return.

2023 RETURNS & ANNUALIZED PAST RETURNS (%) | FUNDED RATIOS

	Return (2023)	5-Year Return	10-Year Return	39-Year Return
NORTHAMPTON	14.15%	6.64%	6.99%	8.97%
NORTHBRIDGE	11.69%	9.56%	8.03%	9.21%
NORWOOD	10.40%	11.61%	8.72%	9.22%
PEABODY	11.46%	9.46%	7.95%	8.61%
PITTSFIELD	11.10%	9.02%	7.71%	8.19%
PLYMOUTH	13.08%	9.96%	7.96%	8.79%
PLYMOUTH COUNTY	9.44%	10.09%	7.25%	8.92%
QUINCY	10.27%	8.60%	6.78%	8.06%
READING	11.44%	9.44%	7.99%	9.14%
REVERE	11.41%	9.33%	7.85%	8.38%
SALEM	11.24%	9.42%	7.84%	8.17%
SAUGUS	11.04%	9.40%	7.93%	9.08%
SHREWSBURY	12.78%	10.17%	8.37%	9.09%
SOMERVILLE	21.79%	12.39%	8.74%	9.16%
SOUTHBRIDGE	11.77%	9.46%	7.97%	8.12%
SPRINGFIELD	11.82%	9.66%	8.17%	8.44%
STATE	11.66%	9.53%	8.01%	9.29%
STONEHAM	10.90%	8.88%	7.47%	8.63%
SWAMPSCOTT	8.98%	9.49%	7.84%	8.92%
TAUNTON	11.94%	9.23%	7.33%	9.27%
WAKEFIELD	11.54%	9.47%	7.97%	9.45%
WALTHAM	14.42%	9.63%	7.72%	8.56%
WATERTOWN	13.92%	9.84%	7.63%	8.28%
WEBSTER	11.61%	8.76%	6.90%	8.00%
WELLESLEY	11.64%	9.48%	7.98%	9.69%
WEST SPRINGFIELD	13.78%	6.46%	6.64%	7.94%
WESTFIELD	12.17%	10.30%	8.33%	8.81%
WEYMOUTH	13.21%	9.86%	7.46%	9.54%
WINCHESTER	11.63%	9.55%	7.49%	8.84%
WINTHROP	11.56%	9.50%	7.98%	8.63%
WOBURN	11.35%	10.14%	7.68%	9.20%
WORCESTER	11.17%	10.16%	7.57%	8.76%
WORCESTER REGIONAL	11.77%	9.46%	7.91%	8.22%
COMPOSITE	**11.64%**	**9.42%**	**7.81%**	**9.05%**
PRIM	11.54%	9.57%	7.99%	9.36%

Funded Ratio	Date of Most Recent Valuation
76.40%	1/1/22
84.20%	1/1/22
76.30%	1/1/22
56.40%	1/1/22
55.90%	1/1/23
58.40%	1/1/22
68.80%	1/1/22
101.20%	1/1/22
77.50%	1/1/23
70.50%	1/1/23
67.20%	1/1/22
91.20%	1/1/23
95.40%	1/1/23
77.30%	1/1/22
75.80%	1/1/22
35.60%	1/1/22
71.30%	1/1/23
88.40%	1/1/22
70.10%	1/1/23
79.30%	1/1/22
73.70%	1/1/22
67.00%	1/1/23
101.30%	1/1/23
66.70%	1/1/22
90.30%	1/1/23
72.10%	1/1/22
78.40%	1/1/23
70.70%	1/1/22
92.20%	1/1/23
102.10%	1/1/23
66.80%	1/1/22
73.60%	1/1/23
50.90%	1/1/22
NOT APPLICABLE	

NOTE: Numbers are subject to change as board data is updated.

Notes

PERAC **MISSION STATEMENT**

"PERAC's mission is to provide regulatory oversight and guidance for the effective, equitable, and ethical operation of the Commonwealth of Massachusetts' public pension systems."

COMMONWEALTH OF MASSACHUSETTS
Public Employee Retirement Administration Commission
Five Middlesex Avenue, Suite 304 · Somerville, MA 02145
PH 617-666-4446 · FAX 617-628-4002
TTY 617-591-8917 · WEB www.mass.gov/perac

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AUG 09 2024

Holyoke City Clerk's
Holyoke, MA

Annual Statement

OF THE FINANCIAL CONDITION

OF THE HOLYOKE RETIREMENT BOARD

TO THE PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

FOR THE YEAR ENDED 12/31/2023

Annual Statement for the Year Ended December 31, 2023
of the Conditions and Affairs of HOLYOKE RETIREMENT SYSTEM

Organized under the Laws of the Commonwealth of Massachusetts to the Public Employee Retirement Administration Commission

Date of Certificate July 1, 1937 Effective Date July 1, 1937

Administrative Office

20 Korean Veterans Plaza, Room 207 Holyoke, MA 01040 (413) 322-5590

We, the undersigned, members of the Board of Retirement of HOLYOKE certify under the penalties of perjury, that we are the official board members of said retirement system, and that on the thirty-first day of December last all of the here-in described assets were the absolute property of said retirement systems, free and clear from any liens or claims thereon, except as stated, and the following statements, with the schedules and explanations therein contained, annexed, or referred to, are a full and correct exhibit of all the assets, liabilities, income and disbursements, changes in fund balances and of the conditions and affairs of the said retirement system on the said thirty-first day of December last, and for the year ended on that date according to the best or our information, knowledge and belief, respectively.

BOARD OF RETIREMENT ***Chairman**

Ex-Officio Member

Tanya Wdowiak (Signature)

Elected Member **Term Expires** 02/01/2025

Cheryl Dugre (Signature)

Elected Member **Term Expires** 6/1/2025

John T. McCarthy* (Signature)

Appointed Member-Mayoral **Term Expires**

Todd McGee (Signature)

Appointed Member **Term Expires** 12/31/2026

Michele Aubrey (Signature)

INVESTMENT MANAGERS

Oaktree Capital Management, L.P.	Address: 333 S. Grand Avenue, 28th Floor, Los Angeles, CA 90071
LMCG/Serenitas	Address: 201 Washington Street, 29th Floor Boston, MA 02108
Aberdeen Asset Management	Address: 1735 Market Street, Philadelphia, PA 19103
Acadian Asset Management	Address: 260 Franklin Street, Boston, MA 02110
Constitution Capital Partners	Address: 300 Brickstone Square, Andover, MA 01810
Fidelity (Pyramis)	Address: 900 Salem Street, MZOT3N1, Smithfield, RI 02917
Entrust Global	Address: 375 Park Avenue, 24th Floor, New York, NY 10152
Long Wharf Real Estate Partners	Address: One Federal Street, Boston, MA 02110
Mesirow Financial Private Equity	Address: 350 N. Clark Street, Chicago, IL 60654
Monroe Capital	Address: 311 S. Wacker Drive, Chicago, IL 60606
Oberweis Asset Management	Address: 3333 Warrenville Ave, Suite 500, Lisle, IL 60532
PRIM Board	Address: 84 State Street, Suite 250, Boston, MA 02109
Putnam Investments/ Franklin Templeton	Address: One Franklin Parkway San Mateo, CA 94403-1906
Royal Bank of Canada	Address: 50 South Sixth St., Minneapolis, MN 55402
Seizert Capital Partners	Address: 185 Oakland Avenue, Suite 100, Birmingham, MI 48009
State Street Global Advisors	Address: One Lincoln Street, 33rd Floor, Boston, MA 02111
TerraCap Management	Address: 2341 Walden Center, Suite 300, Bonita Springs, FL 34134
The Boston Company/Mellon	Address: 1 Boston Place, Boston, MA 02108-4402
Wasatch Investments	Address: 150 Social hall Ave, 4th Fl, Salt Lake City, UT 84111
Wells Fargo (Cooke & Bieler)	Address: 125 High St. 12th Floor, Boston, MA 02110
Western Asset	Address: 385 East Colorado Blvd. Pasadena, CA 91101
Aristotle	Address: 1 Freedom Valley Drive Oaks, PA 19456
Loomis Sayles	Address: P O Box 7247-6804 Philadelphia, PA 19170-6804

INVESTMENT CONSULTANTS

Segal Advisors, Inc.	Address: 116 Huntington Avenue, Boston, MA 02116
&CO now Mariner	Address: 39533 Woodward Ave Ste 330 Bloomfield Hills MI 48304

ANNUAL STATEMENT BALANCE TESTS

1. ASSET BALANCE

Assets Previous Year	380,019,796.13
Income Current Year	58,551,958.03
Disbursements Current Year	36,705,358.14
Assets Current Year	401,866,396.02

2. ASSET DIFFERENCE

Assets Current Year	401,866,396.02
Assets Previous Year	380,019,796.13
Difference	21,846,599.89

3. INCOME DIFFERENCE

Income Current Year	58,551,958.03
Disbursements Current Year	36,705,358.14
Difference	21,846,599.89

4. FUND CHANGE DIFFERENCE

Total Fund Change Credits Current Year	68,896,930.78
Total Fund Change Debits Current Year	-47,050,330.89
Difference	21,846,599.89

Note: The difference as a result of tests 2, 3 and 4 should be the same.

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023.

ASSETS & LIABILITIES

	2023	2022	2021
1. 1040 Cash	5,536,852.43	11,593,674.68	6,658,494.91
2. 1100 Short Term Investments	0.00	0.00	0.00
3. 1180 Fixed Income Securities	0.00	0.00	0.00
4. 1170 Equities	0.00	0.00	0.00
5. 1101 Pooled Short Term Funds	0.00	0.00	0.00
6. 1172 Pooled Domestic Equity Funds	100,552,431.73	84,624,843.75	113,992,350.56
7. 1173 Pooled International Equity Funds	89,028,085.08	73,902,711.04	69,510,213.48
8. 1174 Pooled Global Equity Funds	0.00	0.00	0.00
9. 1181 Pooled Domestic Fixed Income Funds	52,835,982.91	45,143,739.27	56,499,118.46
10. 1182 Pooled International Fixed Income Funds	0.00	0.00	0.00
11. 1183 Pooled Global Fixed Income Funds	0.00	0.00	0.00
12. 1193 Pooled Alternative Investments	69,910,837.13	72,787,041.16	64,872,921.15
13. 1194 Pooled Real Estate Funds	36,643,940.67	47,883,865.62	47,613,935.79
14. 1195 Pooled Domestic Balanced Funds	0.00	0.00	0.00
15. 1196 Pooled International Balanced Funds	0.00	0.00	0.00
16. 1197 Hedge Funds	36,691,131.10	34,306,434.79	39,344,239.89
17. 1198 PRIT Cash	0.00	0.00	0.00
18. 1199 PRIT Fund	0.00	0.00	0.00
19. 1550 Interest Due and Accrued	0.00	0.00	0.00
20. 1350 Prepaid Expenses	0.00	0.00	0.00
21. 1398 Accounts Receivable (A)	10,897,346.01	9,871,019.12	19,069,865.57
22. 1910 Land	0.00	0.00	0.00
23. 1920 Buildings	0.00	0.00	0.00
24. 1929 Accumulated Depreciation – Buildings	0.00	0.00	0.00
25. 2020 Accounts Payable (A)	(-230,211.04)	(-93,533.30)	(-18,039.90)
TOTAL	401,866,396.02	380,019,796.13	417,543,099.91
FUNDS			
1. 3293 Annuity Savings Fund	63,750,202.73	62,225,389.21	60,411,436.10
2. 3294 Annuity Reserve Fund	19,048,953.73	20,252,684.75	21,168,961.86
3. 3295 Military Service Fund	95,493.45	95,398.05	99,097.79
4. 3296 Pension Fund	5,117,758.13	5,583,962.87	5,867,781.78
5. 3298 Expense Fund	0.00	0.00	0.00
6. 3297 Pension Reserve Fund	313,853,987.98	291,862,361.25	329,995,822.38
TOTAL ASSETS AT MARKET VALUE	401,866,396.02	380,019,796.13	417,543,099.91

(A) Specific details for Accounts Receivable and Accounts Payable are to be disclosed on Schedule A

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023.

	Balance Dec. 31 Prior year	Receipts	Interfund Transfers	Disbursements	Balance Dec.31 Current Year
Annuity Savings Fund	62,225,389.21	7,466,483.62	-3,690,677.09	-2,250,993.01	63,750,202.73
Annuity Reserve Fund	20,252,684.75	580,488.22	3,704,972.75	-5,489,191.99	19,048,953.73
Pension Fund	5,583,962.87	19,065,382.12	6,640,000.00	-26,171,586.86	5,117,758.13
Military Service Fund	95,398.05	95.40	0.00	0.00	95,493.45
Expense Fund	0.00	2,793,586.28	0.00	-2,793,586.28	0.00
Pension Reserve Fund	291,862,361.25	28,645,922.39	-6,654,295.66	0.00	313,853,987.98
Total All Funds	380,019,796.13	58,551,958.03	- 0 -	-36,705,358.14	401,866,396.02

List below all transfers:

Xfer from	Annuity Savings Fund Control Acct	to	Annuity Reserve Fund	in the amt of	3,704,972.75	on acct of	
Xfer from	Pension Fund Control Account	to	Pension Reserve Fund	in the amt of	6,640,000.00	on acct of	
Xfer from	Pension Reserve Fund	to	Annuity Savings Fund Control Acct	in the amt of	14,295.66	on acct of	
Xfer from		to		in the amt of		on acct of	
Xfer from		to		in the amt of		on acct of	
Xfer from		to		in the amt of		on acct of	

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023.

RECEIPTS

		2023	2022	2021
1. Annuity Savings Fund:				
(a) 4891 Members' Deductions		6,917,561.40	6,439,752.60	6,086,258.45
(b) 4892 Transfers from Other Systems		330,471.83	406,365.44	279,935.50
(c) 4893 Member Make Up Payments and Redeposits		109,964.74	82,896.55	6,246.49
(d) 4900 Member Payments from Rollovers		0.00	120,372.15	102,852.00
(e) Investment Income Credited to Members' Accounts		108,485.65	75,614.45	94,068.17
	Subtotal	7,466,483.62	7,125,001.19	6,569,360.61
2. Annuity Reserve Fund:				
(a) 4750 Recovery of Annuity from Reinstatement		0.00	0.00	0.00
(b) Investment Income Credited to Annuity Reserve Fund		580,488.22	624,776.38	622,157.31
	Subtotal	580,488.22	624,776.38	622,157.31
3. Pension Fund:				
(a) 4898 3(8)(c) Reimbursements from Other Systems		164,949.55	333,056.28	339,867.43
(b) 4899 Received from Commonwealth for COLA & Survivor Bft		115,510.57	136,218.67	149,904.66
(c) 4894 Pension Fund Appropriation		18,784,922.00	18,365,896.00	17,818,858.00
(d) 4840 Workers Compensation Settlement		0.00	15,000.00	0.00
(e) 4751 Recovery of Pension from Reinstatement		0.00	0.00	0.00
(f) 4841 Recovery of 91A Overearnings		0.00	0.00	0.00
	Subtotal	19,065,382.12	18,850,170.95	18,308,630.09
4. Military Service Fund:				
(a) 4890 Contributions Received from Municipality		0.00	0.00	2,142.08
(b) Investment Income Credited		95.40	99.10	96.86
	Subtotal	95.40	99.10	2,238.94
5. Expense Fund:				
(a) 4896 Expense Fund Appropriation		0.00	0.00	0.00
(b) Investment Income Credited to Expense Fund		2,793,586.28	2,776,975.57	3,090,841.85
	Subtotal	2,793,586.28	2,776,975.57	3,090,841.85
6. Pension Reserve Fund:				
(a) 4897 Federal Grant Reimbursement		16,330.50	0.00	0.00
(b) 4895 Pension Reserve Appropriation		0.00	0.00	0.00
(c) 4822 Interest Not Refunded		441.46	3,772.74	4,099.24
(d) 4825 Miscellaneous Income		0.00	2,412.42	980.30
(e) Excess Investment Income		28,629,150.43	-31,685,333.28	53,481,368.62
	Subtotal	28,645,922.39	-31,679,148.12	53,486,448.16
TOTAL RECEIPTS		58,551,958.03	-2,302,124.93	82,079,676.96

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023.

DISBURSEMENTS

		2023	2022	2021
1. Annuity Savings Fund:				
(a) 5757 Refunds to Members		951,877.29	957,590.03	674,795.91
(b) 5756 Transfers to Other Systems		1,299,115.72	598,939.24	773,398.26
	Subtotal	2,250,993.01	1,556,529.27	1,448,194.17
2. Annuity Reserve Fund:				
(a) 5750 Annuities Paid		5,438,038.74	5,254,196.14	4,976,098.15
(b) 5759 Option B Refunds		51,153.25	41,205.01	121,869.38
	Subtotal	5,489,191.99	5,295,401.15	5,097,967.53
3. Pension Fund:				
(a) 5751 Pensions Paid		25,571,710.19	25,053,734.68	24,200,087.79
Regular Pension Payments		20,119,469.13	19,698,445.37	18,901,919.31
Survivorship Payments		1,941,533.41	1,851,888.24	1,770,027.60
Ordinary Disability Payments		221,802.80	240,209.64	250,506.11
Accidental Disability Payments		2,476,752.46	2,449,958.11	2,455,655.76
Accidental Death Payments		677,914.55	664,069.60	663,853.94
Section 101 Benefits		138,895.94	149,163.72	158,125.07
(b) 5755 3(8)(c) Reimbursements To Other Systems		599,876.67	538,538.18	678,195.65
(c) 5752 COLAs Paid		0.00	0.00	0.00
(d) 5753 Chapter 389 Beneficiary Increase Paid		0.00	0.00	0.00
	Subtotal	26,171,586.86	25,592,272.86	24,878,283.44
4. Military Service Fund:				
(a) 4890 Return to Municipality for Members who Withdrew Funds		0.00	0.00	0.00
	Subtotal	0.00	0.00	0.00
5. Expense Fund:				
(a) 5118 Board Member Stipend		9,000.00	11,125.00	10,750.00
(b) 5119 Salaries		196,866.88	199,594.13	332,717.52
(c) 5120 Benefits		14,683.85	20,771.02	54,232.59
(d) 5304 Management Fees		2,254,688.43	2,371,923.22	2,514,431.52
(e) 5305 Custodial Fees		0.00	0.00	0.00
(f) 5307 Investment Consultant Fees		128,250.00	70,250.00	70,000.00
(g) 5308 Legal Expenses		17,503.12	5,193.75	10,309.37
(h) 5309 Medical Expenses		0.00	0.00	0.00
(i) 5310 Fiduciary Insurance		20,254.00	19,956.00	19,778.00
(j) 5311 Service Contracts		71,896.57	50,842.69	15,309.21
(k) 5312 Rent Expense		0.00	0.00	0.00
(l) 5315 Professional Services		42,405.00	0.00	35,930.00
(m) 5316 Actuarial Services		5,500.00	0.00	5,000.00
(n) 5317 Accounting Services		11,000.00	5,000.00	10,300.00
(o) 5320 Education And Training		8,267.47	6,727.52	0.00
(p) 5589 Administrative Expenses		4,812.74	9,665.98	11,969.34
(q) 5599 Furniture and Equipment		0.00	850.00	0.00
(r) 5719 Travel		8,458.22	5,076.26	114.30
(s) 5829 Depreciation Expense: Building		0.00	0.00	0.00
	Subtotal	2,793,586.28	2,776,975.57	3,090,841.85
TOTAL DISBURSEMENTS		36,705,358.14	35,221,178.85	34,515,286.99

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023.

INVESTMENT INCOME

Investment Income received from:	2023	2022	2021
(a) Cash (from Schedule 1)	23,825.40	20,528.41	25,144.61
(b) Short Term Investments (from Schedule 2)	0.00	0.00	0.00
(c) Fixed Income Securities (from Schedules 3A and 3C)	0.00	0.00	0.00
(d) Equities (from Schedules 4A and 4C)	0.00	0.00	0.00
(e) Pooled Funds (from Schedule 5)	4,368,344.43	4,624,499.98	8,339,213.29
(f) Commission Recapture and Securities Litigation	955.24	0.00	68.96
4821 TOTAL INVESTMENT INCOME	4,393,125.07	4,645,028.39	8,364,426.86
Plus:			
4884 Realized Gains (Profits)	6,125,295.92	7,714,828.49	20,857,998.13
4886 Unrealized Gains (Increase in Market Value)	80,429,471.37	54,984,228.85	63,901,713.72
1550 Interest Due & Accrued on Fixed Income Securities at End Of Current Year	0.00	0.00	0.00
Less:			
4823 Paid Accrued Interest on Fixed Income Securities	0.00	0.00	0.00
4885 Realized Losses	1,149,699.09	1,888,285.12	453,927.60
4887 Unrealized Losses (Decrease in Market Value)	54,059,677.38	90,432,444.41	33,050,512.62
1550 Interest Due and Accrued on Fixed Income Securities Prior Year	0.00	0.00	0.00
Additional Adjustments:			
4701 Carried Interest Expense	-667,774.04	1,924,160.95	1,697,191.37
4702 Equalization Expense	0.00	215,861.00	0.00
4703 Miscellaneous Investment Expenses	4,294,483.95	1,091,202.03	633,974.31
NET INVESTMENT INCOME	32,111,805.98	-28,207,867.78	57,288,532.81
Income required:			
Annuity Savings Fund (from Supplementary Schedule)	108,485.65	75,614.45	94,068.17
Annuity Reserve Fund	580,488.22	624,776.38	622,157.31
Expense Fund	2,793,586.28	2,776,975.57	3,090,841.85
Military Service Fund	95.40	99.10	96.86
TOTAL INCOME REQUIRED	3,482,655.55	3,477,465.50	3,807,164.19
Net Investment Income	32,111,805.98	-28,207,867.78	57,288,532.81
Less Income Required	3,482,655.55	3,477,465.50	3,807,164.19
EXCESS INCOME TO PENSION RESERVE FUND	28,629,150.43	-31,685,333.28	53,481,368.62

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023.

MEMBERSHIP FOR CURRENT YEAR

	Group 1	Group 2 & 4	TOTAL
ACTIVE MEMBERS			
Active Membership, Dec. 31st, Previous Year	893	325	1,218
Inactive Membership, Dec. 31st, Previous Year	391	16	407
Enrolled During Current Year	170	23	193
Transfers Between Groups	0	0	0
Reinstatements of Disabled Members	0	0	0
SUBTOTAL	170	23	193
Deduct:			
Death	0	0	0
Withdrawals	115	3	118
Retirements	26	14	40
SUBTOTAL	141	17	158
Active Membership, Dec. 31st, Current Year	911	326	1,237
Inactive Membership, Dec. 31st, Current Year	402	21	423
RETIRED MEMBERS, BENEFICIARIES & SURVIVORS			
Retired, Beneficiary and Survivor Membership, Dec. 31st, Previous Year	600	386	986
Retirements During the Year			
Superannuation	25	12	37
Ordinary Disability	0	0	0
Accidental Disability	0	2	2
Termination Retirement Allowance	0	0	0
Beneficiary of Deceased Retiree	3	3	6
Survivor Benefits from Active Membership	1	0	1
SUBTOTAL	29	17	46
Deduct:			
Deaths of Retired Members	25	12	37
Termination of Survivor Benefits	1	7	8
Reinstatements of Disabled Pensions	0	0	0
SUBTOTAL	26	19	45
Retired Membership, Dec. 31st, Current Year			
Superannuation	500	262	762
Ordinary Disability	8	3	11
Accidental Disability	24	47	71
Termination	7	0	7
Beneficiaries from Accidental Deaths	0	15	15
Beneficiaries from Section 100	0	2	2
Beneficiaries from Section 101	0	9	9
Beneficiaries under Option C	37	39	76
Option (D) Survivor Allowance	26	7	33
Section 12B Survivor Allowance	1	0	1
Total Retired, Beneficiary and Survivor Membership, Dec. 31st, Current Year	603	384	987
TOTAL MEMBERSHIP			
Active, Inactive, Retired, Beneficiary and Survivor, Dec. 31st, Current Year	1,916	731	2,647

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023.

Schedule A: Detail of Accounts Receivable and Accounts Payable

Accounts Receivable	Amount	Original Date
4751 Recovery of Pension from Reinstatement	0.00	
4840 Workers Compensation Settlements	0.00	
4841 Recovery of 91A Overearnings	0.00	
4891 Members Deductions	39,719.18	12/31/2023
4892 Transfers From Other Systems	0.00	
4893 Member Make Up Payments and Redeposits	0.00	
4900 Member Payments from Rollovers	0.00	
4898 3(8)(c) Reimbursements from Other Systems	0.00	
4899 Received from Commonwealth for COLA and Survivor Benefits	0.00	
4884 Realized Gain on Sale of Investments	0.00	
4894 Pension Fund Appropriation (Current Fiscal Year)	10,676,992.34	12/31/2023
4894 Pension Fund Appropriation (Previous Fiscal Year)	158,219.00	12/31/2022
4890 Contributions Received from Municipality on Account of Military Service	0.00	
4897 Federal Grant Reimbursement	0.00	
4895 Pension Reserve Appropriation	0.00	
Investments Sold But Funds Not Received (list individually)		
5750REimb for annuity deceased member	337.88	12/31/2023
5751 REimb for pension of deceased membe	1,924.20	12/31/2023
5304 Fidelity Double Payment	19,848.41	12/31/2023
5589 NCPERS	305.00	12/31/2023
TOTAL RECEIVABLES	10,897,346.01	

Accounts Payable	Amount	Original Date
5316 Actuarial Services	0.00	
5317 Accounting Services	0.00	
5320 Education and Training	0.00	
5757 Refunds to Members	0.00	
5756 Transfers to Other Systems	0.00	
5750 Annuities Paid	0.00	
5759 Option B Refund	0.00	
5751 Pensions Paid	0.00	
5755 3(8)(c) Reimbursements to Other Systems	0.00	
5752 COLAs Paid	0.00	
5753 Chapter 389 Beneficiary Increase Paid	0.00	
4885 Realized Loss on Sale of Investments	0.00	
4890 Return to Municipality for Members Who Withdrew Their Funds	0.00	
5118 Board Members' Stipend	0.00	
5119 Salaries	0.00	
5304 Management Fees	157,707.92	12/31/2023
5305 Custodial Fees	0.00	
5307 Investment Consultant Fees	55,000.00	12/31/2023
5308 Legal Expenses	17,503.12	12/31/2023
5309 Medical Expenses	0.00	
5310 Fiduciary Insurance	0.00	
5311 Service Contracts	0.00	
5312 Rent Expense	0.00	
5315 Professional Services Expense	0.00	
5589 Administrative Expenses	0.00	
5599 Furniture and Equipment	0.00	
5719 Travel	0.00	
Investments Purchased But Not Paid For (list individually)		
	0.00	
	0.00	
	0.00	
	0.00	
TOTAL PAYABLES	230,211.04	

PLAN DESCRIPTION

The plan is a contributory defined benefit plan covering all Holyoke Retirement System member unit employees deemed eligible by the retirement board, with the exception of school department employees who serve in a teaching capacity. The pensions of such school employees are administered by the Teachers' Retirement Board.

Instituted in 1937, the System is a member of the Massachusetts Contributory Retirement System and is governed by Chapter 32 of the Massachusetts General Laws. Membership in the plan is mandatory immediately upon the commencement of employment for all permanent, full-time employees.

The system provides for retirement allowance benefits up to a maximum of 80% of a member's highest three year average annual rate of regular compensation. Benefit payments are based upon a member's age, length of creditable service, level of compensation, and group classification.

Members become vested after ten years of creditable service. A superannuation retirement allowance may be received upon the completion of twenty years of service or upon reaching the age of 55 with ten years of service. Normal retirement for most employees occurs at age 65 (for certain hazardous duty and public safety positions, normal retirement is at age 55).

A retirement allowance consists of two parts: an annuity and a pension. A member's accumulated total deductions and a portion of the interest they generate constitute the annuity. The differential between the total retirement benefit and the annuity is the pension. The average retirement benefit is approximately 80-85% pension and 15-20% annuity.

Active members contribute either 5, 7, 8, or 9% of their gross regular compensation. Members joining the retirement system after January 1, 1979 must contribute an additional 2% on regular compensation earned at a rate in excess of $30,000. The percentage rate is keyed to the date upon which an employee's membership commences. These deductions are deposited in the Annuity Savings Fund and earn interest at a rate determined by the Executive Director of PERAC according to statute. When a member's retirement becomes effective, his/her deductions and related interest are transferred to the Annuity Reserve Fund. Cost-of-living adjustments and any other increase in benefits imposed by state law granted between 1981 and 1996 are borne by the state.

The pension portion of any retirement benefit is paid from the Pension Fund of the System. The governmental unit employing the member must annually appropriate and contribute the amount of current year pension payments as determined by PERAC's Actuary. Until recently, retirement systems were paying only the actual retirement benefits that were due each year. Systems had no statutory authorization to put aside any money for the future benefits of employees who are now working. Large unfunded liabilities resulted from operating upon this pay-as-you-go basis. In 1977, legislation authorized local governments to appropriate funds to meet future pension obligations.

In 1983, additional legislation was passed requiring the transfer of investment earnings (in excess of the amount credited to member accounts) into the Pension Reserve Fund. These initiatives have significantly reduced the rate of growth of the retirement systems' unfunded liabilities, and in some systems have actually reduced such liability.

Administrative expenses are funded through excess investment income.

Members who become permanently and totally disabled for further duty may be eligible to receive a disability retirement allowance. The amount of benefits to be received in such cases is dependent upon several factors including: whether or not the disability is work related, the member's age, years of creditable service, level of compensation, veteran's status, and group classification.

Employees who resign from service and who are not eligible to receive a retirement allowance or are under the age of 55 are entitled to request a refund of their accumulated total deductions. In addition, depending upon the number of years of creditable service, such employees are entitled to receive either zero (0%) percent, fifty (50%) percent, or one hundred (100%) percent of the regular interest which has accrued upon those deductions. Survivor benefits are extended to eligible beneficiaries of members whose death occurs prior to or following retirement.

SIGNIFICANT ACCOUNTING POLICIES

The accounting records of the System are maintained on a calendar year basis in accordance with the standards and procedures established by the Executive Director of Public Employee Retirement Administration Commission. All investments are stated at market value at the end of the year with the exception of fixed income securities which are at an amortized cost basis.

The *Annuity Savings Fund* is the fund in which members' contributions are deposited. Active members contribute either 5, 7, 8, or 9% of their gross regular compensation. Voluntary contributions, redeposits, and transfers to and from other systems, are also accounted for in this fund. Members' contributions to the fund earn interest at a rate determined by PERAC. Interest for some members who withdraw with less than ten years of service is transferred to the Pension Reserve Fund. Upon retirement, a members' contributions and interest are transferred to the Annuity Reserve Fund. Dormant account balances must be transferred to the Pension Reserve Fund after a period of ten years of inactivity.

The *Annuity Reserve Fund* is the fund to which a member's account is transferred upon retirement from the Annuity Savings Fund and Special Military Service Credit Fund. The annuity portion of the retirement allowance is paid from this fund. Interest is credited monthly to the fund at the rate of 3% annually on the previous month's balance.

The *Special Military Service Credit Fund* contains contributions and interest for members while on a military leave for service in the Armed Forces who will receive creditable service for the period of that leave.

The *Expense Fund* contains amounts appropriated by the governmental units for the purposes of administering the retirement system.

The *Pension Fund* contains the amounts appropriated by the governmental units as established by PERAC to pay the pension portion of each retirement allowance. Any profit or loss realized on the sale or maturity of any investment or on the unrealized gain of a market valued investment as of the valuation date is credited to the Pension Fund.

The *Pension Reserve Fund* contains amounts appropriated by the governmental units for the purposes of funding future retirement benefits. Additionally, any investment income in excess of the amount required to credit interest to the Annuity Savings Fund, Annuity Reserve Fund, and Special Military Service Credit Fund is credited to this Reserve account.

The *Investment Income Account* is credited all income derived from interest and dividends of invested funds. At the end of the year the interest credited to the Annuity Savings Fund, Annuity Reserve Fund, and Special Military Service Credit Fund is distributed from this account and the remaining balance is transferred to the Pension Reserve Fund.

ACTUARIAL VALUATION AND ASSUMPTIONS

The most recent actuarial valuation of the System was prepared by Segal, Inc. as of January 1, 2022

The normal cost for employees on that date was	$6,395,478	9.66% of payroll
The normal cost for the employer was	$4,326,337	6.53% of payroll

The actuarial liability for active members was	$179,158,147**
The actuarial liability for retired members was	$309,599,251
Total actuarial accrued liability	$490,298,315
System assets as of that date	$376,525,858
Unfunded actuarial accrued liability	$113,772,457
The ratio of system's assets to total actuarial liability was	76.8%

**Includes Inactive members.

The principal actuarial assumptions used in the valuation are as follows:

Investment Return: 7.0 % per annum

Rate of Salary Increase: 3% per annum for next 4 years
4% per annum for each of the following 4 years
4% per annum thereafter for General Employees
4.5% per annum thereafter for Police & Fire Employees

SCHEDULE OF FUNDING PROGRESS

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL)* (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a % of covered Payroll ((b-a)/c)
1/1/22	$376,525,858	$490,298,315	$113,772,457	76.8%	$62,536,516	1.82%
1/1/20	$316,590,727	$458,852,651	$142,261,924	69.0%	$58,386,278	2.44%
1/1/18	$283,391,801	$418,522,289	$135,130,488	67.7%	$55,459,355	2.43%
1/1/16	$247,218,760	$395,317,945	$148,099,185	62.5%	$56,166,061	2.64%
1/1/14	$212,536,626	$365,625,786	$153,089,160	58.1%	$57,502,791	2.66%
1/1/12	$171,322,821	$336,471,320	$165,148,499	50.9%	$56,134,716	2.94%
1/1/10	$175,462,452	$305,560.578	$130,098,126	57.4%	$54,171,671	2.40%
1/1/07	$175,326,173	$265,688,005	$90,361,832	66.0%	$49,762,976	1.82%
1/1/05	$154,649,632	$248,324,816	$93,675,184	62.3%	$47,514,976	1.97%
1/1/03	$147,834,259	$218,195,543	$70,361,284	67.8%	$45,373,511	1.55%
1/1/01	$140,947,847	$188,431,479	$47,483,632	74.8%	$41,123,979	1.15%
1/1/99	$124,672,189	$180,215,921	$55,543,732	69.2%	$41,606,346	1.33%
1/1/98	$103,682,801	$161,786,384	$58,103,583	64.1%	$40,572,345	1.43%
1/1/96	$77,942,408	$125,981,224	$48,038,816	61.9%	$33,425,533	1.44%
1/1/93	$56,070,637	$120,256,243	$64,185,666	46.6%	$31,545,779	2.03%
1/1/92	$51,663,549	$113,248,628	$61,585,079	45.6%	$33,061,832	1.86%

CURRENT 22D AMORTIZATION SCHEDULE

See attached schedule.

Funding Schedule 2

7.00% investment return assumption

Unfunded liability amortized in payments increasing 1.75% per year

Fully funded by June 30, 2033

(1) Fiscal Year Ended June 30	(2) Employer Normal Cost	(3) Amortization of 2002 ERI Liability	(4) Amortization of 2003 ERI Liability	(5) Amortization FY06-07 Sec 90 ACD Liability	(6) Amortization FY08-09 Sec 90 ACD Liability	(7) Amortization Section 10 Liability	(8) Amortization of Remaining Unfunded Liability	(9) Actuarially Determined Contribution: (2)+(3)+(4)+(5)+(6)+(7)+(8)	(10) Total Unfunded Actuarial Accrued Liability at Beginning of Fiscal Year	(11) Percent Increase in Actuarially Determined Contribution
2023	$4,326,337	$38,339	$358,096	$122,030	$45,115	$32,688	$13,443,291	$18,365,896	$117,687,145	--
2024	4,483,322	39,010	364,363	124,165	45,905	33,260	13,694,897	18,784,922	111,402,612	2.28%
2025	4,645,966	39,692	370,739	126,338	46,708	33,842	13,934,558	19,197,843	104,407,105	2.20%
2026	4,814,474	40,387	377,227	128,549	47,526	34,434	14,178,413	19,621,010	96,663,024	2.20%
2027	4,989,054	41,094	383,829	130,799	48,357	35,037	14,426,535	20,054,705	88,113,436	2.21%
2028	5,169,925	41,813	390,546	133,088	49,204	35,650	14,679,000	20,499,226	78,697,346	2.22%
2029	5,357,311	42,545	397,380	135,417	50,065	36,274	14,935,882	20,954,874	68,349,408	2.22%
2030	5,551,446	43,289	404,335	137,786	50,941	36,909	15,197,260	21,421,966	56,999,622	2.23%
2031	5,752,573	44,047	411,410	140,198	51,832	37,555	15,463,212	21,900,827	44,573,002	2.24%
2032	5,960,942	44,817	418,610	142,651	52,739	38,212	15,733,818	22,391,789	30,989,228	2.24%
2033	6,176,810	45,602	425,936	145,147	53,662	38,880	16,009,160	22,895,197	16,162,274	2.25%
2034	6,400,449	0	0	0	0	0	0	6,400,449	0	-72.04%
2035	6,632,137	0	0	0	0	0	0	6,632,137	0	3.62%
2036	6,872,159	0	0	0	0	0	0	6,872,159	0	3.62%

Notes:

Actuarially determined contribution for fiscal year 2023 is set equal to the amount determined with the prior valuation.
Actuarially determined contributions are assumed to be paid monthly.
Item (2) reflects 3.25% growth in payroll and a 0.15% adjustment to total normal cost to reflect the effect of mortality improvements due to the generational mortality assumption.
Amortization payments calculated to increase at 1.75% per year for items (3), (4), (5), (6), (7), and (8).
Projected normal cost does not reflect the future impact of pension reform for new hires.
Projected unfunded actuarial accrued liability does not reflect the recognition of deferred investment gains/losses.

Annual Statement of the Holyoke Retirement Board for the Year Ended December 31, 2023

Schedule 1

Cash Account Activity During Year

Description	Book Value at End of Previous Year	Total Deposits this Year	Income Reinvested/ Redeposited into Account	Total Withdrawals this Year	Total Book Value Dec 31 this Year
					-
Peoples Bank-Checking	11,593,599.68	64,720,607.62	23,825.40	70,801,255.27	5,536,777.43
Peoples Bank-Payroll		28,472,135.62		28,472,135.62	
					-
					-
					-
					-
Petty Cash	75.00				75.00
					-
					-
					-
Schedule Totals	**$ 11,593,674.68**	**$ 93,192,743.24**	**$ 23,825.40**	**$ 99,273,390.89**	**$ 5,536,852.43**

Schedule No. 5

Annual Statement of the HOLYOKE Retirement System for the Year Ended December 31, 2023

Schedule of Pooled Funds

PERAC Ledger Number	Description	(A) Market Value at End of Previous Year	(B) Total Purch. this Year At Cost	(C) Reinvested Investment Income	(D) Realized Gain	(E) Realized Loss	(F) Unrealized Gain	(G) Unrealized Loss	(H) Total Sales Redemptions Amt. Rec.	(i) Cash Div. Distrib to System	(J) Investment Fees/Exp From Sched 7	=A+B+C+D+E +F-G-H-I-J (I) Market Value at End of Year
1172	Aristotle Lg Cap Value	7,535,863.10	5,772,549.00				2,707,547.06	1,176,416.71			42,031.22	14,797,511.23
1172	Aristotle Small Cap	8,599,719.57	1,000,000.00				3,088,566.04	2,338,097.08			70,102.13	10,280,086.40
1172	Boston Company Mid Cap	1,151.14										1,151.14
1172	Fidelity Asset Management	8,562,621.76	1,000,000.00				4,046,642.90	2,416,597.48			74,548.63	11,192,667.18
1172	Loomis Sayles	14,193,344.23					9,898,171.19	2,491,751.02			84,910.59	21,599,764.40
1172	Seizert Capital Lg Cap Value	10,004,260.68	3,859,011.00				3,556,484.78	1,480,763.03			70,600.09	15,868,393.34
1172	Wells Fargo/Cooke & Bieler	8,728,834.58					2,758,775.31	1,793,359.81	9,631,560.22		62,689.86	0.00
1172	SSgA Large Cap Index Russ 1000	8,656,050.13	5,000,000.00				1,772,225.93	667,035.15	9,337,709.74		4,111.10	5,423,531.17
1172	SSgA Mid Cap Index	16,528,600.07					6,708,886.03	3,971,795.53			13,848.49	19,265,690.57
1172	SSgA Small Cap Index 2000	1,814,398.49					832,239.22	523,001.41			1,509.29	2,123,636.30
1172	SUBTOTAL Pooled Equity	84,624,843.75	16,631,560.00	0.00	0.00	0.00	35,369,538.46	16,858,817.22	18,969,269.96	0.00	424,351.40	100,552,431.73
1173	Aberdeen	8,053,318.17		198,943.63	187,763.52	237,923.64	2,508,761.15	2,056,687.30			74,271.97	8,654,175.53
1173	Acadian	9,542,550.69					3,306,317.64	1,799,596.67			73,877.00	11,049,271.66
1173	Oberweis Sm Cap International	4,361,844.34					1,277,668.07	980,455.08			49,045.91	4,610,011.42
1173	RBC/Polaris International	20,473,514.82		771,614.21	1,218,874.83	154,871.82	7,038,579.74	4,286,034.63			195,822.34	25,061,677.15
1173	SSgA Emerging Markets	19,433,643.35	9,000,000.00				7,624,125.96	5,428,079.76	5,000,000.00		58,459.55	25,629,689.55
1173	SSgA International	8,298,511.02					3,152,201.32	1,608,579.71			8,960.35	9,842,132.63
1173	Wasatch Sm Cap International	3,739,328.65					1,372,960.25	870,133.38			61,028.38	4,181,127.14
1173	SUBTOTAL Pooled International	73,902,711.04	9,000,000.00	970,557.84	1,406,638.35	392,795.46	26,280,614.13	17,029,566.53	5,000,000.00	0.00	521,465.50	89,028,085.08
1181	Putnam Investments Fixed Income	12,916,421.00	9,330,265.00				2,253,810.00	1,389,021.00			39,747.01	23,111,475.00
1181	Western Asset	9,649,013.28	9,330,265.00				2,180,771.02	1,458,015.39			35,450.19	19,702,033.91
1181	Entrust Global	7,976,015.00		6,846.00			1,313,929.00	871,026.00	1,504,000.00		67,913.00	6,853,851.00
1181	Oaktree	3,289,189.00		360,075.00	11,638.00		34,938.00	10,104.00	336,453.00		180,660.00	3,168,623.00
1181	SSgA TIPS Index	11,313,100.99					1,083,032.44	735,602.51	11,660,530.92		6,456.63	0.00
1181	SUBTOTAL Pooled Fixed Inc.	45,143,739.27	18,660,530.00	366,921.00	11,638.00	0.00	6,866,480.46	4,463,768.90	13,500,983.92	0.00	330,226.83	52,835,982.91
11932100	ConCap Ironsides III Co-Investment	5,808,707.29		12,017.00	1,063,089.91	2,776.69	1,459,529.31	1,126,550.79	917,040.45		258,922.94	6,038,052.64
11932200	ConCap Ironsides III Partnership	17,875,883.69		303,217.78	2,751,196.42		207,267.96	2,071,478.06	2,395,337.64		189,754.10	16,480,996.05
11934100	ConCap Ironsides VI Co-Investment	28,303,587.94		259,053.06			2,078,712.00		2,047,980.85		583,208.45	28,010,163.70
11934200	ConCap Ironsides VI Partnership	438,097.84	2,220,146.57	19,084.95		1,942.37	185,573.63	61,125.19			125,297.38	2,674,538.05
11933000	ConCap Opportunity I PD	12,477,019.96		1,009,509.36	16,401.74		386,997.84	171,794.76	5,252,920.21		384,092.95	8,081,120.98
11933200	Concap Opportunity II PD	299,789.23	1,023,374.59	138,987.72	3,702.47	1,027.65	40,689.64	13,067.80	244,913.23		24,689.72	1,222,845.25
11935000	PRIT PE VY 2020	387,381.21	387,938.79	18,028.92	9.78	145.34	52,008.56	6,581.76			20,445.70	818,194.46
11933100	Monroe Capital Private Debt	4,435,019.00		501,095.00	11,943.00	42,711.00	66,065.00	9,681.00	390,961.00		176,487.00	4,394,282.00
11930000	Mesirow Private Equity**	2,761,555.00		0.00	282,680.00	11,971.00	4,718.00	264,444.00	560,000.00		21,894.00	2,190,644.00
	SUBTOTAL Alternatives	72,787,041.16	3,631,459.95	2,260,993.79	4,129,023.32	60,574.05	4,481,561.94	3,724,723.36	11,809,153.38	0.00	1,784,792.24	69,910,837.13

PERAC Ledger Number	Description	(A) Market Value at End of Previous Year	(B) Total Purch. this Year At Cost	(C) Reinvested Investment Income	(D) Realized Gain	(E) Realized Loss	(F) Unrealized Gain	(G) Unrealized Loss	(H) Total Sales Redemptions Amt. Rec.	(i) Cash Div. Distrib to System	(J) Investment Fees/Exp From Sched 7	=A+B+C+D+E +F-G-H-I-J (I) Market Value at End of Year
1194	Long Wharf Fund IV	403,164.00		2,041.00				603,501.00			(292,020.00)	93,724.00
1194	Long Wharf Fund V	4,315,716.00		31,086.00	462,322.00	479,183.00	447,233.00	688,880.00			62,131.00	4,026,163.00
1194	PRIT Real Estate	15,583,793.62		559,291.05	7,954.55	172,757.42	422,388.60	1,617,195.22	2,000,000.00		68,727.51	12,714,747.67
1194	TerraCap II Real Estate	221,606.00		8,715.00	50,661.00	4,353.00	110,387.45	47,516.77	178,030.68		60,622.00	100,847.00
1194	TerraCap III Real Estate	5,929,748.00		32,541.00		15,397.00		1,342,200.00			(456,812.00)	5,061,504.00
1194	TerraCap V Real Estate	21,429,838.00				15,863.00	982,923.00	5,004,465.00			2,745,478.00	14,646,955.00
1194	SUBTOTAL Pooled Real Estate	47,883,865.62	0.00	633,674.05	520,937.55	687,553.42	1,962,932.05	9,303,757.99	2,178,030.68	0.00	2,188,126.51	36,643,940.67
1197	LMCG Serenitas	10,593,406.07					1,777,438.16	12,015.91			488,290.30	11,870,538.02
1197	SSGA Real Asset	14,862,394.80					2,662,572.91	2,479,248.22			43,350.94	15,045,719.49
1197	PRIT Hedge Funds	8,850,633.92		136,197.75	57,058.70	8,776.16	1,028,333.26	187,779.25			100,794.63	9,774,873.59
	SUBTOTAL Hedge Funds	34,306,434.79	0.00	136,197.75	57,058.70	8,776.16	5,468,344.33	2,679,043.38	0.00	0.00	632,435.87	36,691,131.10
**As of 9/30/2023												
	TOTAL	358,648,635.63	47,923,549.95	4,368,344.43	6,125,295.92	1,149,699.09	80,429,471.37	54,059,677.38	51,457,437.94	0.00	5,881,398.35	385,662,408.62

Schedule No. 6

Annual Statement of the HOLYOKE Retirement System for the Year Ended December 31, 2023

Summary of Investments Owned

	Category of Investment	Market Value	Interest Due and Accrued	Paid Accrued Interest on Purch. Curr Yr	Commissions Paid Curr Yr	Unrealized Gains	Unrealized Losses	Realized Gains	Realized Losses	Investment Income Received During Year
1	1040 Cash	5,536,852.43								
2	1100 Short Term Securities									
3	1180 Fixed Income Securities									
4	1170 Equities									
5a	1101 Pooled Short Term Funds									
5b	1172 Pooled Domestic Equity	100,552,431.73								
5c	1173 Pooled International Equity	89,028,085.08				35,369,538.46	16,858,817.22			
5d	1174 Pooled Global Equity					26,280,614.13	17,029,566.53	1,406,638.35	392,795.46	970,557.84
5e	1181 Pooled Domestic Fixed Income	52,835,982.91								
5f	1182 Pooled International Fixed Income					6,866,480.46	4,463,768.90	11,638.00	0.00	366,921.00
5g	1183 Pooled Global Fixed Income									
5h	1193 Pooled Alternative Investments/Priv. Eq.	69,910,837.13								
5i	1194 Pooled Real Estate Funds	36,643,940.67				4,481,561.94	3,724,723.36	4,129,023.32	60,574.05	2,260,993.79
5j	1195 Pooled Domestic Balanced Funds					1,962,932.05	9,303,757.99	520,937.55	687,553.42	2,114,970.05
5k	1196 Pooled International Balanced Funds									
5l	1197 Hedge Funds	36,691,131.10								
5m	1198 PRIT Cash					5,468,344.33	2,679,043.38	57,058.70	8,776.16	136,197.75
5n	1199 PRIT Fund									
	Class Action Proceeds									
TOTAL		391,199,261.05	0.00	0.00	0.00	80,429,471.37	54,059,677.38	6,125,295.92	1,149,699.09	5,849,640.43

Schedule No. 7

Annual Statement for the HOLYOKE Retirement System for the year ended December 31, 2023
Summary of Investment Related Fees

	Manager/Vendor	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Total Paid or Accrued in 2023	Market Value	Payment Method**	#4701 Carried Interest Exp	#4702 Equalization Expense	#4703 Misc. Invest. Exp.
	5304 Management Fees										
1.	Aberdeen	17,594.44	18,723.10	18,844.08	19,110.35	74,271.97	8,654,175.53	C			
2.	Acadian	18,348.00	18,932.00	19,385.00	19,294.00	73,877.00	11,049,271.66	C			
3.	Aristotle Large Cap Value	9,492.97	9,601.36	10,147.76	12,769.13	42,031.22	14,797,511.23	N			
4.	Aristotle Small Cap	16,652.40	17,087.80	18,381.66	17,980.27	70,102.13	10,280,086.40	N			
5.	Boston Company	0.00	0.00	0.00	0.00	0.00	1,151.14	C			
6.	Constitution Capital Partnership VI	0.00	0.00	0.00	0.00	0.00	2,674,538.05	N			
7.	Constitution Capital Co-Investment III	9,761.99	9,761.99	9,761.99	9,761.99	39,047.96	6,038,052.64	N	(3,747.14)		129,044.52
8	Constitution Capital C0-Investment VI	32,500.00	32,500.00	32,500.00	32,500.00	130,000.00	28,010,163.70	N	200,182.74		19,692.24
9	Constituiton Capital Parntership III	0.00	0.00	0.00	0.00	0.00	16,480,996.05	N	268,849.07		184,359.38
10	Constitution Capital Opportunities Fund	5,168.56	16,215.18	13,501.29	11,558.74	46,443.77	8,081,120.98	N	52,655.44		137,098.66
11	Constitution Capital Opportunities Fund II	1,131.82	1,058.81	1,216.41	1,328.87	4,735.91	1,222,845.25	N	122,431.63		215,217.55
12	Entrust	17,536.00	17,525.00	16,510.00	15,531.00	67,102.00	6,853,851.00	N	(3,482.80)		23,436.61
13	FidelityAsset Management	18,214.51	18,285.94	20,334.52	20,230.69	74,548.63	11,192,667.18	C			811.00
14	LMCG	40,489.54	41,684.74	42,856.99	43,976.04	169,007.31	11,870,538.02	N			
15	Long Wharf IV	2,419.00	2,446.00	2,473.00	0.00	7,338.00	93,724.00	N			319,282.99
16	Long Wharf V	14,042.00	13,968.00	12,573.00	12,045.00	52,628.00	4,026,163.00	N	(309,440.00)		10,082.00
17	Loomis Sayles	19,583.37	22,476.61	24,861.46	25,130.09	84,910.59	21,599,764.40	C			9,503.00
18	Mesirow Private Equity	5,977.00	5,379.00	5,379.00	5,379.00	22,114.00	2,190,644.00	N			
19	Monroe Capital	27,067.00	25,020.00	25,594.00	24,516.00	102,197.00	4,394,282.00	N	(1,320.00)		1,100.00
20	Oaktree	11,523.00	11,954.00	11,914.00	11,740.00	47,131.00	3,168,623.00	N	74,290.00		
21	Oberwies	12,610.82	12,225.44	12,286.03	11,923.62	49,045.91	4,610,011.42	N	95,187.00		38,342.00
22	PRIT Real Estate	21,077.93	12,882.01	20,596.86	14,170.71	68,727.51	12,714,747.67	N			
23	PRIT Hedge Funds	24,197.37	24,671.10	25,247.46	26,678.70	100,794.63	9,774,873.59	N			
24	PRIT PE VY 2022	2,314.26	6,687.42	4,710.08	5,117.92	18,829.68	818,194.46	N			
25	Putnam Core Fixed	17,385.33	1,024.04	10,457.67	10,879.97	39,747.01	23,111,475.00	C	1,616.02		
26	RBC/Polaris International	48,994.39	46,771.01	49,337.58	50,719.36	195,822.34	25,061,677.15	C			
27	Seizert Capital Partners	16,906.91	17,031.23	18,256.02	18,405.93	70,600.09	15,868,393.34	N			
28	SSgA - Russell 1000	1,837.00	329.06	1,006.40	938.64	4,111.10	5,423,531.17	C			
29	SSgA - Russell 2000	387.58	373.83	394.74	353.14	1,509.29	2,123,636.30	C			
30	SSgA - Mid Cap	3,529.21	3,432.46	3,610.04	3,276.78	13,848.49	19,265,690.57	C			
31	SSgA - Emerging Markets	12,685.35	16,227.85	15,467.27	14,079.07	58,459.54	25,629,689.55	C			
32	SSgA - EAFE International	2,230.04	2,287.54	2,310.84	2,131.93	8,960.35	9,842,132.63	C			
33	SSGA Real Asset	11,247.32	10,916.39	11,090.86	10,096.37	43,350.94	15,045,719.49	C			
34	SSgA - TIPS	1,731.78	1,742.44	1,712.75	1,269.66	6,456.63	-	C			
35	Terra Cap Real Estate II	1,424.00	26.00	-	-	1,450.00	100,847.00	N			
36	Terra Cap Real Estate III	9,650.00	9,650.00	9,650.00	9,655.00	38,605.00	5,061,504.00	N	6,860.00		52,312.00
37	Terra Cap Real Estate V	64,266.00	67,358.00	67,958.00	68,133.00	267,715.00	14,646,955.00	N	(573,656.00)		78,239.00
38	Wasatch Investments	15,451.42	15,388.70	15,143.43	15,044.83	61,028.38	4,181,127.14	N	(598,200.00)		3,075,963.00
39	Wells Fargo/Cooke & Bieler	16,760.77	16,839.72	17,712.30	11,377.07	62,689.86	-	N			
40	Western Asset	8,301.56	10,124.30	9,883.89	10,016.47	35,450.19	19,702,033.91	C			
	5304 Management Fees Total	560,490.64	558,608.07	583,066.38	567,139.34	2,254,688.43	385,662,408.62		(667,774.04)	0.00	4,294,483.95

** N=Net/C=Check/W=Wire

5307 Consultant Fees						
Segal Marco	17,625.00	38,000.00	17,625.00		73,250.00	C
&CO				55,000.00	55,000.00	C
5307 Investment Consultant Fees Total	17,625.00	38,000.00	17,625.00	55,000.00	128,250.00	

Accounting Close Interest - 2023

Beginning Balance 3294: 20,252,684.75 **Beginning Bal 3294 x.0025:** 50,631.71

3294 Jan Adj: 0.00	**5750 Jan Cash Disb:** -444,159.00	**5759 Jan Cash Disb:** 0.00	**Jan Monthly Total:** 19,808,525.75
3294 Feb Adj: 0.00	**5750 Feb Cash Disb:** -449,242.47	**5759 Feb Cash Disb:** -555.19	**Feb Monthly Total:** 19,358,728.09
3294 Mar Adj: 592,920.12	**5750 Mar Cash Disb:** -446,674.24	**5759 Mar Cash Disb:** 0.00	**Mar Monthly Total:** 19,504,973.97
3294 Apr Adj: 0.00	**5750 Apr Cash Disb:** -447,775.35	**5759 Apr Cash Disb:** 0.00	**Apr Monthly Total:** 19,057,198.62
3294 May Adj: 1,459,636.73	**5750 May Cash Disb:**-448,804.01	**5759 May Cash Disb:**0.00	**May Monthly Total:** 20,068,031.34
3294 Jun Adj: 0.00	**5750 Jun Cash Disb:** -447,934.80	**5759 Jun Cash Disb:** 0.00	**Jun Monthly Total:** 19,620,096.54
3294 Jul Adj: 0.00	**5750 Jul Cash Disb:** -453,918.57	**5759 Jul Cash Disb:** -50,598.06	**Jul Monthly Total:** 19,115,579.91
3294 Aug Adj: 0.00	**5750 Aug Cash Disb:**-460,226.84	**5759 Aug Cash Disb:**0.00	**Aug Monthly Total:** 18,655,353.07
3294 Sep Adj: 1,127,556.95	**5750 Sep Cash Disb:**-456,122.60	**5759 Sep Cash Disb:** 0.00	**Sep Monthly Total:** 19,326,787.42
3294 Oct Adj: 0.00	**5750 Oct Cash Disb:** -460,748.28	**5759 Oct Cash Disb:** 0.00	**Oct Monthly Total:** 18,866,039.14
3294 Nov Adj: 0.00	**5750 Nov Cash Disb:**-304,747.96	**5759 Nov Cash Disb:**0.00	**Nov Monthly Total:** 18,561,291.18
3294 Dec Adj: -4,964,333.04	**5750 Dec Cash Disb:**-617,684.62	**5759 Dec Cash Disb:** 0.00	**Dec Monthly Total:** 12,979,273.52

Jan Mthly Total x .0025:	49,521.31
Feb Mthly Total x .0025:	48,396.82
Mar Mthly Total x .0025:	48,762.43
Apr Mthly Total x .0025:	47,643.00
May Mthly Total x .0025:	50,170.08
Jun Mthly Total x .0025:	49,050.24
Jul Mthly Total x .0025:	47,788.95
Aug Mthly Total x .0025:	46,638.38
Sep Mthly Total x .0025:	48,316.97
Oct Mthly Total x .0025:	47,165.10
Nov Mthly Total x .0025:	46,403.23

Total x .0025 No Dec:	580,488.22
Mth Total + x .0025:	13,559,761.74
ASF 3293 Interest:	108,485.65
MSF 3295 Interest:	95.40
EXPF 3298 Interest:	2,778,902.43
PRF Interest:	28,629,150.43

Mayor Joshua Garcia

City of Holyoke

Carl Rossi, Director

Department of Public Works

August 26, 2024

Tessa Murphy-Romboletti
Council President, City of Holyoke

RE: Highlands Alley Trash Pickup Moving from Alley to the Street

Madame President,

Starting Monday, August 26, 2024, the Department of Public Works will no longer be picking up trash in the alleys behind Taylor, Pleasant, Pearl and Nonotock.

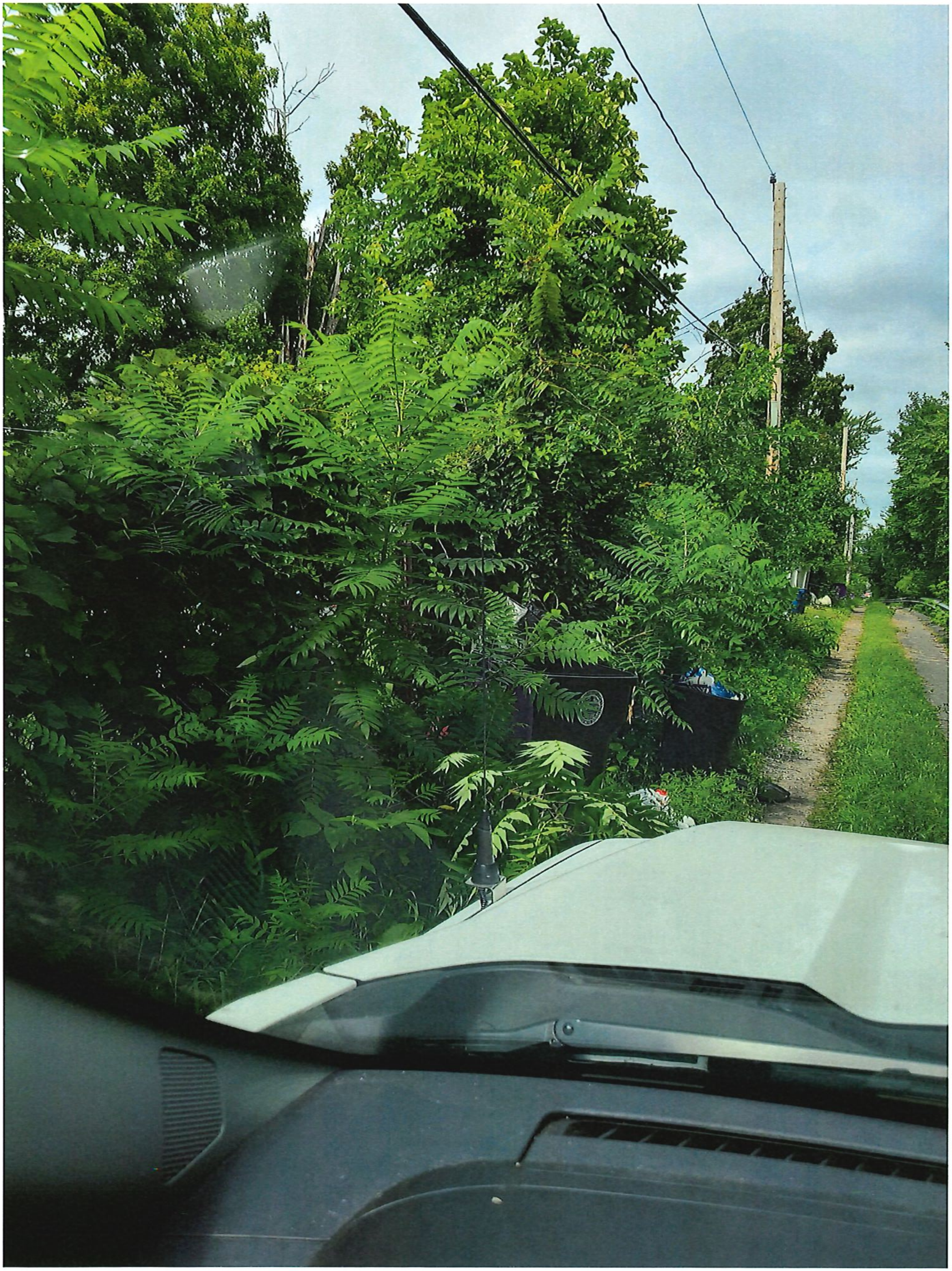
We have notified the residents that the trash will need to be placed in front of their homes at the curb. This operating decision was made with several factors in mind:

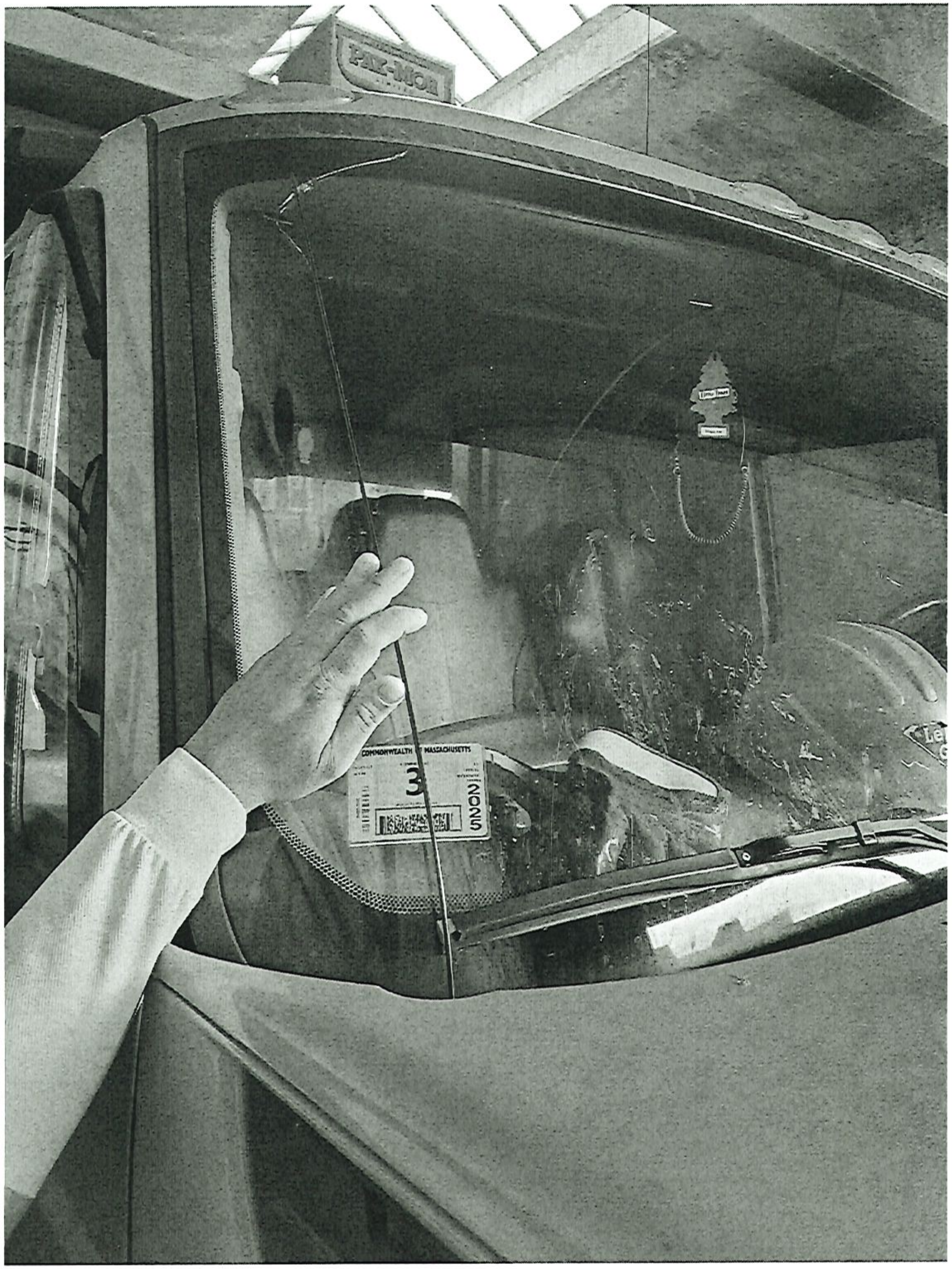
- Alleys have been a safety issue for personnel. It has become difficult for personnel to roll out the totes to the refuse truck. The uneven terrain results in the tipper being ineffective. This means that personnel must empty every single cart by hand which increases the risk of getting stabbed by needles, broken glass, other sharp objects and increases the risk of injury.
- The alleys are private property and the responsibility for the residents to maintain. Overgrowth (pictures attached) has caused injury to DPW personnel and damage to DPW vehicles.
- Alleys need to be plowed during the winter months. Unfortunately, the residents do not plow their alleys, so we must divert personnel and equipment from working on our busy roads to plow these alleys so that our trucks do not get stuck or loose traction causing injury to personnel, damage to equipment or private property.
- Tight conditions have not only caused damage to DPW vehicles but also private property.

DPW started this operational change in the highlands first because many of the residents in the area have access to a driveway, space to store carts on their properties, and a small number of stairs that go from the property to the sidewalk compared to several other properties throughout the city. Residents in these areas were already putting their refuse carts at the curb due to difficulty accessing their alleys with the carts. Notices were handed out August 20th, 2024. DPW received a lot of positive comments from residents as the notices were hand delivered to each household by the DPW, but if there are any questions or concerns Councilors can contact me and of course can always encourage residents to speak to the Recycling Coordinator by calling 322-5645. Once this transition is successfully completed, we will start to phase out other alleys throughout Holyoke where possible.

Regards,
Carl Rossi, Director of Public Works

63 CANAL STREET • HOLYOKE, MASSACHUSETTS 01040-5836
PHONE: (413) 322-5645 • FAX : (413) 539-6807 • EMAIL: rossic@holyoke.org
Birthplace of Volleyball




PAK-MOR
COMMONWEALTH OF MASSACHUSETTS
3
2025

Mayor Joshua A. Garcia

Victoria A. Houle, P.E.
Interim City Engineer

City of Holyoke

Department of Public Works

To: Public Safety Committee
From: Victoria Houle, Interim City Engineer
Copy: Carl Rossi, DPW Director
Date: August 5, 2024
RE: Public Safety Committee Orders – Bray Park Drive

This memorandum has been prepared to update the Committee relative to two previous Orders related to Bray Park Drive. The City's on-call consultant for Professional Services Transportation Planning & Engineering Services, VHB, Inc., has recently provided the City with the following information and recommendations.

- **Item 7: 9-7-21 VACON — Ordered, that traffic calming measures be recommended by our City Engineer for Bray Park Drive and access to the plaza. Install temporary speed humps on Bray Park Drive to slow traffic.**

  The posted speed limit for Bray Park Drive is 25 miles per hour (mph) and traffic data collected in October 2023 indicated that the 85th percentile speed for the roadway is 28 miles per hour (mph). Therefore, VHB does not recommend installing a speed hump on Bray Park Drive. It is also noted that ITE *Guidelines for the Design and Application of Speed Humps* states a goal for properly spaced speed humps is to achieve speeds between 25 mph and 35 mph. Given that the 85th percentile speed observed falls within this range, the Engineering Department agrees with the recommendation that installing a speed hump or series of speed humps is not warranted on Bray Park Drive.

- **Item 8: 11-1-22 VACON — Ordered, that our city engineer evaluate the intersection of Evergreen and Bray Park Drive for improvements due to safety concern.**

  VHB has noted that neither the placement of a stop sign nor a yield sign at this location appears to be appropriate given that average annual daily traffic is less than 1,000 vehicles per day, relatively low speeds, and little to no crash history at the intersection. The Engineering Department agrees with the recommendation that neither a stop sign nor yield sign is warranted at this location and provides the following additional information.

  While the street name "Evergreen Drive" terminates at the intersection with Bray Park Drive, the continuation from Evergreen Drive northerly onto the western section of Bray Park Drive should be considered the main road in this location with the eastern section of Bray Park Drive meeting the three-way intersection being considered a side street.

  MUTCD Guidance on Placement of STOP Signs
  MUTCD Guidance Section 2B.05 indicates STOP signs should be used if engineering judgment indicates that one or more of the following conditions exist:

- Intersection of a less important road with a main road where application of the normal right-of-way rule would not be expected to provide reasonable compliance with the law;
- Street entering a through highway or street;
- Unsignalized intersection in a signalized area; and/or
- High speeds, restricted view, or crash records indicate a need for control by the STOP sign.

Furthermore, MUTCD Guidance Section 2B.05 indicates:

- STOP signs should not be used for speed control
- A STOP sign should not be installed on the major street unless justified by a traffic engineering study.

MUTCD Guidance on Placement of YIELD Signs

MUTCD Guidance Section 2B.09 indicates that YIELD signs may be used instead of STOP signs if engineering judgment indicates that one or more of the following conditions exist:

- When the ability to see all potentially conflicting traffic is sufficient to allow a road user traveling at the posted speed, the 85th-percentile speed, or the statutory speed to pass through the intersection or to stop in a reasonably safe manner.
- If controlling a merge-type movement on the entering roadway where acceleration geometry and/or sight distance is not adequate for merging traffic operation.
- The second crossroad of a divided highway, where the median width at the intersection is 9 m (30 ft) or greater. In this case, a STOP sign may be installed at the entrance to the first roadway of a divided highway, and a YIELD sign may be installed at the entrance to the second roadway.
- An intersection where a special problem exists and where engineering judgment indicates the problem to be susceptible to correction by the use of the YIELD sign.

Based on the above MUTCD guidance, it would not be appropriate to place neither a STOP sign nor a YIELD sign at the three-way intersection of Evergreen Drive and Bray Park Drive for either northerly traffic from Evergreen Drive or for southerly traffic traveling on the western section of Bray Park Drive. Although not warranted based on MUTCD guidance, if a STOP or YIELD sign were to be considered at this location, the sign STOP or YIELD condition should be given to vehicles traveling southbound on the eastern section of Bray Park Drive only.

Please let me know if you have any questions regarding the above. I may be reached at (413) 250-8739 or houlev@holyoke.org.

Victoria Houle, P.E., Interim City Engineer

c: Carl Rossi, Director, DPW

Holyoke Teachers Association

476 Appleton St, #6
Holyoke, MA, 01040

holyoketeachers.massteacher.org

Dear Mayor Garcia and Holyoke School Committee,

When the state took over Holyoke Public Schools in 2015, one of the main objections to the receivership was the loss of local, democratic control of the city's public schools.

A central feature of public education in Massachusetts is the role that communities play in shaping their local schools to best meet the needs of students, families and educators.

It is imperative to demonstrate that Holyoke takes this responsibility seriously. Holyoke residents and other stakeholders need to know – and believe -- that they have a right and responsibility to weigh in on the decisions affecting students and educators. It is also vitally important to establish at the outset that the process by which Holyoke makes decisions about its schools is both democratic and transparent.

Hiring a superintendent of schools—the city's first in more than 9 years — is just such a crucial decision that deserves a robust community discussion.

While Anthony Soto has provided valuable leadership in moving Holyoke Public Schools out of receivership, it would not be fair to him, the educators, the students and the families of Holyoke to automatically appoint him as the new superintendent. The members of the Holyoke Teacher Association are urging the School Committee to engage in a transparent and authentic hiring process, and we hope that Mr. Soto participates in that process.

Even more importantly, we want the School Committee to invite the community into this process. The hiring of a new superintendent is our first test as a community taking back control of our public schools. The HTA wants this essential hiring to be a process that establishes how decisions are made. For these reasons, the members of the HTA are calling on the School Committee to launch an authentic search and hiring process when Holyoke Schools exit receivership for filling the role of superintendent.

Sincerely,

HTA Executive Board

Nick Cream, President, nickcreamhta@gmail.com
Alex Cespedes, Vice President, alvitsohta@gmail.com
Katie Engelson, Treasurer
Saskia Fabricant, Secretary
Anne Brennan, Member-at-Large
Mikah Semon, Member-at-Large

Joshua Abrams

Charvy Andrews

Allison Bardwell

Kevin Bechard

Noah Berman

Sarah Bizzotto

Afua Boadu Ansah

Mary Brazeau

David Brazeau

Bevan Brunelle

Sal Canata

Karissa Caraballo

Jake Carroll

Francesca Ceppetelli

Laura Clampitt

Joseph Courchesne

Julio Cubero Morales

Peter Duffy

Caroline Morrissey

Zoe Moynihan

Patrick OConnor

Kate ODonnell

Jessica Olivares

Mariann Ortiz

Dani O'Shea

Maureen Dunn

Roberta Duprey

Sheila Fallon

Katelyn Fenn

Elizabete Ferreira

Samantha Fitzgerald

Robert Frye

Aviva Galaski

Brynn Gillis

Jessica Giroux

Meghan Hance

Lois Hasler

Molly Hirschegger

Lyn Horan

Jacqueline Jackson

Lynn Jubinville

Steven Kantrowitz

Alfred Kimani

Kimberly Kisiel

Lauren Koester

Nancy Lacey

Christine Larriu

Reina Lorenzi

Eva Maitland

Sarah Majdalany

Luis Pagan

Patrick Philbin

Kathleen Plasse

Emma Price

Danielle Razon

Brigetann Reilly

Jasmyne Reynolds

Jennifer Richard

Nancy Richter

Anna Rigali

John Rivera

Quilana Rivera

Luis Robles

Brittany Rodriguez

Emma Rose

Rafael Santos

Tracey Schryba

Ruth Silva

Stacy Sirkissoon

Austin Tero

Irene Ushomirsky

Heather Waitkus

Meredith Webber

Chambers Maria

Eileen Martinez

Magdalene McCally

Garrett McCarthy

Jenna McGowan

Katherine McKean

Nicole McNeil

Lauren Mello

Leah Mertes

Candice Michaelsen

Kim Monson

Kayla Morales

Nora Moreau

Laura Skwira

Angela Steward

Cassi Stewart

Sierra Stewart

Scott Taupier

Nolan Teixeira

Melody Wellinger

Shelley Whelihan

Diana Willis Moriarty

Staci Wong

Police Chief Search

STEPHEN SUPERBA <mujimoto@aol.com> Sat, Aug 17, 2024 at 1:05 PM

To: mike.sully53@yahoo.com, cocasio50@yahoo.com, pdevine523@comcast.net, David Bartley <bartleyforward3@gmail.com>, j.andersonburgos@gmail.com, jennyriveraward1citycouncil@gmail.com, lindavac@aol.com, Kocayne Givner <kocayne4holyoke@gmail.com>, Meg Magrath-Smith <megmagrath@gmail.com>, Tessa Murphy-Romboletti <tessaforholyoke@gmail.com>, Israel Rivera <israelrivera4holyoke@gmail.com>, Kevin Jourdain <kevin.jourdain@verizon.net>

Cc: Mayor's Office <MayorsOffice@holyoke.org>, Jeffery Anderson-Burgos <Anderson-BurgosJ@holyoke.org>

August 17, 2024

Greetings Councilor,

Being that you appropriated money to fund the request by the Mayor's Office for a consultant in the police chief search. And, in this announcement provided me by the Mayor's Office, a consultant is named as well as what appears to be a process that's already been established. And, that this committee is made up entirely of either members or supporters of the agency (no objectivity). And, as of Wednesday, 8/14/2024, as the result of a Public Records Request, it was found there is no business contract between Russ Stevens of Public Safety Consultants LLC and the City of Holyoke. And, there is a "Listening Session" scheduled for 8/27/2024. And, Russ Stevens will not return my phone calls. In consideration of these observations, I'm concerned regarding the legitimacy of the police chief search. The major factor for me: why is there not a business contract at this late date? Thanks for considering my thoughts.

Respectfully Submitted,

Steve Superba
17 Glen Street
Holyoke, MA 01040
(413) 532 0246

Cash Seizures from the PD

STEPHEN SUPERBA <mujimoto@aol.com> Sat, Aug 17, 2024 at 9:57 AM

To: Israel Rivera <israelrivera4holyoke@gmail.com>

Cc: David Bartley <bartleyforward3@gmail.com>, j.andersonburgos@gmail.com, Meg Magrath-Smith <megmagrath@gmail.com>, cocasio50@yahoo.com, lindavac@aol.com, "Kevin A. Jourdain" <kevin.jourdain@verizon.net>, mike sullivan <mike.sully53@yahoo.com>, Tessa Murphy-Romboletti <tessaforholyoke@gmail.com>, jennyriveraward1citycouncil@gmail.com, Kocayne Givner <kocayne4holyoke@gmail.com>, pdevine523@comcast.net, Mayor's Office <MayorsOffice@holyoke.org>, Jeffery Anderson-Burgos <Anderson-BurgosJ@holyoke.org>

Hi Izzy,

I saw that you have been making requests of the PD for records on money seizures the PD has made over the last five years. This sentence sentence symbolizes the problem with our PD; you cannot hold them to account, certainly not without a committed Mayor (why is our Mayor uncommitted?).

On page 63 of the Police Risk Analysis Report, the consultants comment, albeit briefly, on the evidence system. For the purposes of your query, “cash is temporarily stored until it can be deposited in an account under the control of the City Treasurer who is required to sign off on any withdrawals.” Forward now to bullet #5 on page 65, “A policy and directive should be written outlining the steps to be used for depositing and tracking cash seized as evidence or accepted for safekeeping at the police department.” “Should”……. so it would appear your request of the PD cannot be reported, because there is no system in place to accomplish that. But…..you could check with the Mayor to see if that shortcoming (or any other recommendation of the report) has been addressed and/or implemented to date.

And this lack of a system could be summarily dismissed as an indiscretion, except that in 1999, the late Lt. Harold Valentine of the HPD was on trial for this very circumstance; he was accused of pilfering large amounts of money from the drug seizure account. And it was noted at that time in news accounts, that the lack of a system to track money was the leading factor in that theft. So the consultants found that in the generation since Lt. Valentine’s fall from grace and passing, the PD has not addressed this shortcoming. Please consider the possible motives for this inaction: inertia (laziness which is a plausible explanation based on the contents of the PRAR) or is it more nefarious?

At the time of his passing, Lt. Valentine was awaiting trial for one count; the other two were dismissed after spirited testimony and active resistance by administrative officers of the Holyoke Police Department against the prosecution [emphasis added]. God rest his soul, from the first moment I read a news article, I have always considered Harold Valentine a victim. Policies and procedures are put in place to remove the temptation to its members, to provide guidance about procedure and generally about doing the right thing. Harold Valentine was a victim of the culture of the Holyoke Police Department that did not have those processes and procedures in place; that culture is alive and well a generation later.

I apologize Izzy, my intention is not to rain on your parade, but to explain there is a larger context here so that you may effectively traverse the terrain. The police department, with their minions including the Mayor's Office and the Police Community Relations Board enabling them, are focused on maintaining their static existence. The contemporaneous and relevant observation here is the police chief search committee; they want to maintain the status quo (which has given us the sexual harassment situation).

If I could make a recommendation, solicit the Mayor's office to exercise their "chief executive officer" responsibilities as it relates to managing this department. As it stands presently, it is not a stretch to perceive an irregular relationship between the Mayor and the police department/police chief. There will be no inroads or reforms of our police department without that executive participation. Thank you for considering my thoughts.

Best Regards,

Steve Superba
17 Glen Street
Holyoke, MA 01040
(413) 532 0246

COMMONWEALTH OF MASSACHUSETTS
OFFICE OF CAMPAIGN AND POLITICAL FINANCE

DISPOSITION AGREEMENT

This Disposition Agreement is entered into on August 7th, 2024, by and between the Office of Campaign and Political Finance ("OCPF"), Cristina Berrios ("Berrios"), Cesar Ruiz ("Ruiz"), and the Hispanic Latinos Leaders Now Independent Expenditure Political Action Committee (the "Committee"), in which the parties mutually agree, for the purposes of this Agreement, as follows:

I. INTRODUCTION

1. The Committee, at all times relevant to this Agreement, was a duly organized political committee subject to the provisions of M.G.L. c. 55, the Massachusetts campaign finance law.

2. The Committee organized with OCPF on February 22, 2023 as an Independent Expenditure Political Action Committee ("IE PAC"). Cesar Ruiz accepted the role of Chairperson, and Cristina Berrios accepted the role of Treasurer.

3. OCPF has the authority to review and investigate the legality, validity, completeness, and accuracy of all reports required to be filed and all actions required to be taken by political committees, candidates, campaign treasurers, and any other person pursuant to M.G.L. c. 55 or any other laws of the Commonwealth relative to campaign contributions and expenditures.

4. The political contributions, expenditures, and other activities noted in this Agreement are subject to the provisions of M.G.L. c. 55 and the regulations promulgated by this office in accordance with M.G.L. c. 55.

5. Throughout the entirety of OCPF's review, the Committee cooperated fully and all requests for the production of documents were responded to promptly.

II. FACTS

1. On February 22, 2023, the Committee filed its Statement of Organization with OCPF. On the same day, OCPF acknowledged the receipt of the Committee's paperwork, confirmed it was a duly registered political committee with OCPF, and notified the Committee of its online campaign finance training requirement, to be completed by Berrios. OCPF's records indicate that the treasurer training was not completed until November 12, 2023.

2. Since its inception, the Committee contacted OCPF at various times, seeking general

information regarding campaign finance requirements and the Committee's activity. OCPF advised the Committee accordingly and provided substantial, specific guidance regarding the statutory and regulatory requirements and restrictions applicable to independent expenditure political action committees ("IE PACs").

3. On July 18, 2023, OCPF provided the Committee with the Campaign Finance Guide for Independent Expenditure PACs and on August 28, 2023, OCPF provided the Committee with Interpretive Bulletin IB-10-03. OCPF records further indicate that OCPF staff spoke with representatives of the Committee by phone or answered email questions at least seven times between May and September 2023. In at least two of these communications, OCPF staff reminded the Committee that, as an IE PAC, it could not make contributions to candidates.

4. On November 6, 2023, the Committee contacted OCPF to inquire about contributions made directly to Massachusetts candidates and how to disclose such contributions on its campaign finance reports.

5. In response, OCPF reiterated that IE PACs are prohibited from directly or indirectly coordinating campaign activity with any Massachusetts candidate, including making contributions to candidates.

6. OCPF requested that the Committee provide details of all contributions made directly to Massachusetts candidates. The Committee promptly provided OCPF with the following list of monetary contributions made to candidates between October 16, 2023 and November 2, 2023:

Date	Recipient Candidate	Amount	Filer Type
10/16/23	Kocayne Givner (Holyoke)	$250.00	Municipal Filer
10/16/23	Tessa Murphy Romboletti (Holyoke)	$250.00	Municipal Filer
10/16/23	Jose Maldonado Velez (Holyoke)	$250.00	Municipal Filer
10/16/23	Izzy Rivera (Holyoke)	$500.00	Municipal Filer
10/16/23	Jenny Rivera (Holyoke)	$500.00	Municipal Filer
10/16/23	Janelle Mojica (Holyoke)	$500.00	Municipal Filer
10/16/23	Kelly Garcia (Chelsea)	$250.00	Municipal Filer
10/19/23	Jonathan Paz (Waltham)	$500.00	OCPF Filer
11/2/23	Axel Fontanez (Holyoke)	$500.00	Municipal Filer
11/2/23	Nely Medina (Worcester)	$500.00	Municipal Filer
11/2/23	Katie Norford (Worcester)	$500.00	OCPF Filer
11/2/23	Jose Rivera (Worcester)	$500.00	OCPF Filer
11/2/23	Eladia Romero Rodriguez (Leominster)	$500.00	Municipal Filer
	TOTAL	**$5,500.00**	

7. OCPF subsequently obtained the Committee's bank records to conduct a

comprehensive review of the Committee's 2023 financial activity. This analysis included a reconciliation of campaign finance reports to the Committee's bank statements and deposited items. As a result of this review, OCPF noted that Ruiz made the following contributions to the Committee:

Deposit Date	Last Name	First Name	Amount	Tender Type
7/5/2023	Ruiz	Cesar	$50,000.00	*Treasurer's Check*
7/28/2023	Ruiz	Cesar	$50,000.00	Personal Check
9/6/2023	Ruiz	Cesar	$50,000.00	*Treasurer's Check*
10/20/2023	Ruiz	Cesar	$40,000.00	*Treasurer's Check*
		TOTAL	**$190,000.00**	

8. As a result of the review, OCPF noted that in 2023 the Committee underreported its receipts by $5,151.15 and overreported its expenditures by $30,474.23. Specifically, the Committee did not accurately report refunds received from various vendors, and there were several duplicate entries on the campaign finance reports. The inaccurate disclosure, however, appeared to be due to data entry errors.

9. OCPF determined that the Committee received and deposited three contributions in the form of treasurer's checks, totaling $140,000, which the Committee attributed to Ruiz in its campaign finance reports.

10. The records indicated that Ruiz also made a $50,000 contribution to the Committee on July 28, 2023. The bank records show that this contribution was drawn on Ruiz's personal checking account.

III. OCPF CONCLUSIONS

1. M.G.L. c. 55, §§18 and 18A – Disclosure

The campaign finance law requires committees to accurately and timely disclose their campaign finance activity. Section 18A requires IE PACs to file reports within seven business days of utilizing the goods or services for which an expenditure was made or, if utilized after the tenth day but more than 24 hours before the election day, the report must be filed within 24 hours of utilization. M.G.L. c. 55, §18 requires political committees to disclose certain information for contributions received and expenditures made. Although OCPF has determined that the disclosure-related issues set forth in paragraph 8 above were due to data entry errors, the campaign finance law nevertheless requires political committees to file accurate and timely campaign finance reports to disclose all of its financial activity. Thus, the Committee did not comply with M.G.L. c. 55, §§18 and 18A.

2. M.G.L. c. 55, §9 – Tender Type Limits

Section 9 of the campaign finance law prohibits political committees from accepting aggregate contributions in excess of $100 per year from a single contributor made by money order, bank check, treasurer's check, cashier's check, or other similar instrument. As noted above in Section II, Paragraph 9, the Committee received and deposited three contributions totaling $140,000 that were made by treasurer's check and deposited into the Committee's bank account between July 5, 2023 and October 20, 2023. Even though an individual may give without limit to IE PACs pursuant to M.G.L. c. 55, the statute makes no exception to the restriction on tender types for such committees and, as a result, contributions to IE PACs must be made in accordance with the tender type requirements set forth in M.G.L. c. 55, §9. Therefore, the Committee did not comply with M.G.L. c. 55, §9 when it received and deposited excess treasurer's check contributions in the amount $139,900.

3. M.G.L. c. 55, §§ 1, 7, 7A; 970 C.M.R. 2.02, 2.21 and 2.22 – IE PAC Activity

An IE PAC is a political committee that is organized to receive contributions for the purpose of making independent expenditures to support or oppose a candidate or candidates. Unlike a traditional political action committee ("PAC"), an IE PAC may receive contributions from individuals without limit, and from corporations and other entities that are otherwise prohibited from contributing to a traditional PAC. *See* 970 CMR 2.02. IE PACs may not make contributions directly to a candidate or candidate's committee. Further, an IE PAC may not make coordinated expenditures on behalf of a candidate or candidate's committee, that is, an expenditure made "in concert with, or at the request or suggestion of, any candidate, or any nonelected political committee organized on behalf of a candidate or agent of such candidate." *See* M.G.L. c. 55, §§1 and 18A, and 970 CMR 2.21.

Pursuant to OCPF's regulations, a contribution made by an IE PAC to a candidate converts the IE PAC into a traditional PAC and subjects the IE PAC to contribution limits applicable to traditional PACs. *See* 970 CMR 2.22(1)(b). Therefore, an IE PAC that converts to a traditional PAC may not accept contributions from any individual in excess of $500 in the aggregate per calendar year. *See* M.G.L. c. 55, §7A.

While it was organized as an IE PAC in 2023, the Committee made contributions directly to candidates or their candidate's committee, totaling $5,500, that did not comply with the campaign finance law and its related regulations. By making contributions to candidates, the Committee transformed from an IE PAC into a PAC, subject to all of the restrictions and requirements applicable to traditional PACs under Chapter 55 and its related regulations. Specifically, the Committee, once it became a traditional PAC, could not accept contributions without limit; instead, it could only accept up to $500 per person, per calendar year. Therefore, the Committee's receipt of contributions totaling $190,000 from one individual (Ruiz) exceeded the $500 contribution limit applicable to PACs as set forth in M.G.L. c. 55, §7 and resulted in excess contributions from Ruiz in the total amount of $189,500. The Committee's receipt and deposit of the excess contributions as described above did not comply with Sections 7 and 7A of Chapter 55.

IV. Respondents' Position

The Hispanic Latino Leaders Now Political Action Committee (HLLN PAC) began as an effort to support candidates and advance issues essential to advancing the Latino community's voice across the Commonwealth. We're proud of what we accomplished in our first year. We also acknowledge minor and unintentional missteps were made in initially funding the organization, which led to a clerical error made by the founder. While small, we recognized the serious nature of this error, quickly accepted responsibility, and worked diligently to correct it with the Office of Campaign Political & Finance. To further show our commitment, HLLN PAC will return the errant funds to the community through donations to organizations making an impact in Massachusetts and nationwide. We believe in a fair election process and look forward to continuing our mission to elect leaders who prioritize creating an inclusive Massachusetts where all Latinos can prosper and thrive.

V. Resolution

In order to resolve the matter now before OCPF, the parties agree, pursuant to M.G.L. c. 55, §3 and 970 CMR 3.07(1), as follows:

1. Ruiz will make charitable contributions, on behalf of the Committee, totaling $ 189,500.

2. Initial donations, totaling $50,000, were made to charities by Ruiz on July 17, 2024. Additionally, Ruiz has agreed to make periodic donations to charitable entities for the remaining $139,500 by December 31, 2024.

3. Ruiz has further agreed to provide OCPF with sufficient documentation to verify that each charitable entity received and deposited the donation. This documentation must be provided to OCPF in full before December 31, 2024.

4. The Committee filed a dissolution report with OCPF on August 5, 2024.

5. If Ruiz intends to be politically active in the future, Ruiz agrees to ensure compliance with the campaign finance law.

6. OCPF agrees not to refer the Committee, the recipient candidates, Ruiz, or Berrios to any other governmental agency, including, without limitation, the Office of the Attorney General, for any failure to comply with the provisions of M.G.L. c. 55 cited herein, with respect to the conduct that is specifically referenced in this Agreement.

7. OCPF may, at any time, review compliance with this Agreement. If it believes that the provisions of this Agreement have been violated, after notice to the Committee, Ruiz, or Berrios, OCPF may, notwithstanding the provisions of the foregoing paragraph, proceed with any action consistent with M.G.L. c. 55 or otherwise authorized by law without the necessity of further hearings under Section 3.

8. This Agreement shall be binding upon OCPF, Cristina Berrios (Treasurer), Cesar Ruiz (Chairman), the Committee, and their successors in interest.

9. The parties have entered into this Agreement, knowingly and voluntarily, in an effort to resolve all matters set forth in the Agreement.

10. This Agreement is a public record under M.G.L. c. 4, §7 and shall be subject to public inspection as required by M.G.L. c. 66, §10.

HISPANIC LATINOS LEADERS NOW
INDEPENDENT EXPENDITURE PAC

By: ______________________
Cesar Ruiz, Chairman

OFFICE OF CAMPAIGN AND
POLITICAL FINANCE

By: William C. Campbell, Director
William C. Campbell, Director

HISPANIC LATINOS LEADERS NOW
INDEPENDENT EXPENDITURE PAC

By: ______________________
Cristina Berrios, Treasurer

Board of Fire Commission Meeting Minutes		**Date: July 22, 2024** **Time: 5:00 p.m.** **Location: Fire Department Headquarters**	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	APPROVED
Facilitator:	Chief Kadlewicz		
Attendees:	Jeffrey Trask, Nelson Lopez, George Mettey		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: Matthew Cadieux, Curtis Carter, Nicholas Callahan, Raul Maldonado, Travis Wells			
A. Opening of Meeting		Chairman Trask	Time: 5:00 p.m.

Discussion: #1 on the agenda Commissioner Trask opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer.

#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from June 17, 2024

#3 on the agenda – Fire Chief's Report:

- Injured on Duty/Light Duty/Administrative Duty/Administrative Leave
- Overtime Expenditures
- Air conditioning in Station 3 – awaiting the end of the bid process
- Fountains within the Fire Stations are changing to water stations
- New Fire Preventions vehicals to be delivered sometime this week

#4 Old Business

- Interviews for the position of (2) Fire Lieuteant
- All candidates were asked the same questions and afforded an opportunity to ask questions of the Fire Commissioners.
- Firefighter requesting an extension of EMT Certification is on track to obtain the certification and will update the Fire Chief through the Training Officer.

#5 New Business: The Fire Commissioners discussed the compensation for the Clerk of the Board. The Board can provide compensatory time as they do not have a funded budget. This position has duties that include but are not limited to meetings, minutes, emails, phone calls, civil service liason and other administrative duties.

Motions: Commissioner Trask entertained a motion to accept the minutes from June 17, 2024, Commissioner Lopez made the motion and was 2nd byCommissioner Mettey; motion carried

Commissioner Trask entertained a motion to accept the Fire Chief's report, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried.

Commissioner Trask entertained a motion to go out of order on the agenda to hear from the Firefighter regarding his EMT status. Commissioner Mettey made the motion and was 2nd by Commissioner Lopez; motion carried.

Commissioner Trask entertain a motion for compensation as written for the Clerk of the Board; Commissioner Mettey made the motion and was 2nd by Commissioner Lopez; motion carried. Roll call Commissioner Trask yes, Commissioner Mettey yes, Commissioner Lopez yes. Unanimous decision

Commissioner Trask entertained a motion to promote the (2) following candidats to the position of Fire Lieutenant Matthew Cadieux and Curtis Carter; Commissioner Mettey made the motion and was 2nd by Commissioner Lopez; motion carried. Roll call vote Commissioner Trask yes, Commissioner Mettey yes and Commissioner Lopez yes. Unanimous decision

Commissioner Trask entertained a motion to adjourn, Commissioner Mettey made the motion and was 2nd by Commissioner Lopez; motion carried. Meeting adjourned at 6:15pm

Monday, July 22, 2024

Injured On Duty
1 Fire Captain out since June 16th

FMLA
2 Firefighters - intermittent

Overtime Budget	**$407,638.00**
Transfer In	**$**
Revised Budget	**$407,638.00**
Currently expended	**$1,296.17**
Available balance	**$406,341.83**
Average Expended per Pay Period	**$1,296.17 (Bi-Weekly)**
Last Pay period	**$1,296.17**

August 28, 2024

Holyoke City Council
City of Holyoke
Holyoke, MA 01040

Dear Councilors:

Attached please find copies of Meeting Minutes for the Local Historic District Commission (LHDC) for May 16, 2024, and June 13, 2024, for your review.

As always, please contact me if there are any questions.

Sincerely,

Aaron M. Vega

RECEIVED

AUG 28 2024

Holyoke City Clerk's
Holyoke, MA

May 16, 2024- Local Historic District Commission Meeting

Present: Lauren Niles, Matteo Riondato, Stephen Fay, Olivia Mausel, Katie Hopkinson
Absent: Marco Crescentini, Beth Gosselin

Called to order: 5:37 pm

Taken out of order- approved

4. COA application for 24 Fairfield- see attached documents. COA approved wood railings (Matteo R./ Stephen F- unanimous). Lauren N. will inform George Shaw in the building dept.

2. Sacred Heart/ Guadalupe Local Historic District update: the public survey did not happen due to poor weather. (Katie H. and Olivia M agreed to seek residents' input but cancelled due to rainy conditions. This was a 2nd attempt. Stephen F. and Olivia M. walked Chestnut St. several weeks before with only 3 responses.)

Lauren N. will draft a letter to the city council stating the LHD current conditions and the efforts of Epsilon Associates to maintain the Central Churchill Historic District and seek their input. We can discuss the letter at the June meeting and vote to continue at that time. Demo Delay is over in July 2024. There has been no movement from the Diocese currently.

3. A letter of support will be drafted to Brian Lever in support of Epsilon Associates efforts to make Central Churchill Historic District a National Register District. (June 12 is the hearing in MHC-Boston) (blever@epsilonassociates)

5. Minutes approved with one correction. 'Riondato'

6. New business: The carriage house at 48 Fairfield has been demolished due to safety issues.

In July both, Marco Crescentini will be stepping down as commissioner, as well as Olivia Mausel as alternate member.

Next meeting- June 13, 2024-5:30

No further business- meeting adjourned: 6:02 pm

Sincerely,

Lauren Niles
Chairperson, Local Historic District Commission

June 13, 2024- Local Historic District Commission Meeting

Present: Lauren Niles, Stephen Fay, Katie Hopkinson, Olivia Mausel, Marco Crescentini, Beth Gosselin, Matteo Riondato

Call to order- 5:32 pm

Sacred Heart update: Lauren sent notifications to all the city councilors regarding the status of the church property. Only one councilor- Patti Devine responded with some questions. No other responses were received from the City Council. Lauren mentioned that because she sits on the Planning board as an alternate and this commission, she will recuse herself if the church issue comes up. At this point there is no conflict.

She did bring new information regarding the ANR (Approval Not Required) requested by the potential new developer of Sacred Heart. The developer plans to make the former church a 'venue' and divide the property. No other information was available. The block is zoned BH. (business /highway)

May minutes were approved by unanimous vote.

COA for Katie Hopkinson outside shed at 24 Fairfield. Demolition of the non-historic dilatated out of code shed was approved. Motion Matteo R./Beth G. Katie H. abstained.

Thanks for Marco C. leadership and service to the LHD over the years. Today is his last commission meeting. Thank you, Marco for a job well done!!

Carriage house at 48 Fairfield is also demolished due to safety reasons.

Next meeting, July 18, 2024

No further business- meeting adjourned 5:56 pm

Sincerely,

Lauren Niles
Chairperson, Local Historic District Commission

munis a tyler erp solution

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000							
2 EXPENSES							
10002 59750 TRANS. TO TRUST/AGE	0	5,000	5,000	5,000.00	.00	.00	100.0%
10002 59753 TRANS. TO DENTAL IN	0	0	0	23,154.25	.00	-23,154.25	100.0%
10002 59760 TRANS. TO STABILIZA	0	266,775	266,775	266,775.00	.00	.00	100.0%
10002 59780 TRANS. TO OPIOID RE	0	427,347	427,347	427,347.00	.00	.00	100.0%
TOTAL EXPENSES	0	699,122	699,122	722,276.25	.00	-23,154.25	103.3%
TOTAL	0	699,122	699,122	722,276.25	.00	-23,154.25	103.3%
1120 CITY COUNCIL							
1 PERSONAL SERVICES							
11121 51201 PAY-CITY COUNCILORS	131,000	0	131,000	21,833.26	.00	109,166.74	16.7%
11121 51203 PAY-CLERK OF CITY C	4,000	0	4,000	666.66	.00	3,333.34	16.7%
TOTAL PERSONAL SERVICES	135,000	0	135,000	22,499.92	.00	112,500.08	16.7%
2 EXPENSES							
11122 53010 PROFESSIONAL SERVIC	150	0	150	.00	.00	150.00	.0%
11122 53190 EDUCATION & TRAININ	3,750	0	3,750	.00	.00	3,750.00	.0%
11122 53430 ADVERTISING	2,000	0	2,000	.00	.00	2,000.00	.0%
11122 57100 IN-STATE TRAVEL	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL EXPENSES	8,400	0	8,400	.00	.00	8,400.00	.0%
TOTAL CITY COUNCIL	143,400	0	143,400	22,499.92	.00	120,900.08	15.7%
1210 MAYOR							
1 PERSONAL SERVICES							
11211 51101 PAY-MAYOR	100,000	0	100,000	13,461.53	.00	86,538.47	13.5%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11211 51102	PAY-EXECUTIVE ASSIS	53,356	0	53,356	7,155.01	.00	46,200.99	13.4%
11211 51103	PAY-AIDE TO MAYOR	47,110	0	47,110	6,317.43	.00	40,792.57	13.4%
11211 51104	PAY-CHIEF ADMIN FIN	150,000	0	150,000	.00	.00	150,000.00	.0%
11211 51400	PAY-LONGEVITY	675	0	675	.00	.00	675.00	.0%
	TOTAL PERSONAL SERVICES	351,141	0	351,141	26,933.97	.00	324,207.03	7.7%
2 EXPENSES								
11212 53009	CONTRACTED SERVICES	0	100,000	100,000	8,076.64	-8,076.64	100,000.00	.0%
11212 53190	EDUCATION & TRAININ	1,700	0	1,700	.00	.00	1,700.00	.0%
11212 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11212 57100	IN-STATE TRAVEL	600	0	600	.00	.00	600.00	.0%
11212 57300	DUES & SUBSCRIPTION	12,225	0	12,225	8,458.00	.00	3,767.00	69.2%
11212 57800	VIP RECEPTION(CH40/	1,000	0	1,000	.00	.00	1,000.00	.0%
	TOTAL EXPENSES	15,775	100,000	115,775	16,534.64	-8,076.64	107,317.00	7.3%
	TOTAL MAYOR	366,916	100,000	466,916	43,468.61	-8,076.64	431,524.03	7.6%
1350 CITY AUDITOR								
1 PERSONAL SERVICES								
11351 51101	PAY-AUDITOR	89,352	0	89,352	11,982.08	.00	77,369.92	13.4%
11351 51103	PAY-PROFESSIONAL AC	76,916	0	76,916	10,314.41	.00	66,601.59	13.4%
11351 51106	PAY-PROF ACCOUNTANT	70,409	0	70,409	.00	.00	70,409.00	.0%
11351 51107	PAY-ASSISTANT ACCOU	56,842	0	56,842	7,563.16	.00	49,278.84	13.3%
	TOTAL PERSONAL SERVICES	293,519	0	293,519	29,859.65	.00	263,659.35	10.2%
2 EXPENSES								
11352 53010	PROFESSIONAL ACCT/A	116,000	0	116,000	20,500.00	-20,500.00	116,000.00	.0%
11352 53030	PRINT/BIND/MICROFIL	400	0	400	.00	.00	400.00	.0%
11352 53190	EDUCATION & TRAININ	440	0	440	.00	.00	440.00	.0%
11352 54200	OFFICE & PROF. SUPP	250	0	250	10.50	-10.50	250.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11352 57100	IN-STATE TRAVEL	600	0	600	.00	.00	600.00	.0%
11352 57300	DUES & SUBSCRIPTION	90	0	90	.00	.00	90.00	.0%
	TOTAL EXPENSES	117,780	0	117,780	20,510.50	-20,510.50	117,780.00	.0%
	TOTAL CITY AUDITOR	411,299	0	411,299	50,370.15	-20,510.50	381,439.35	7.3%
1380 PROCUREMENT								
1 PERSONAL SERVICES								
11381 51101	PAY-CHIEF PROCUREME	76,000	0	76,000	8,735.64	.00	67,264.36	11.5%
11381 51102	PAY-ASSISTANT C.P.O	67,000	0	67,000	3,850.57	.00	63,149.43	5.7%
11381 51105	PAY-ACCTS. PAY. SPE	52,146	0	52,146	6,832.71	.00	45,313.29	13.1%
11381 51530	PAY-FAMILY & MEDICA	0	0	0	230.64	.00	-230.64	100.0%
	TOTAL PERSONAL SERVICES	195,146	0	195,146	19,649.56	.00	175,496.44	10.1%
2 EXPENSES								
11382 52440	LEASE AGREEMENTS CO	51,000	0	51,000	1,606.77	45,297.92	4,095.31	92.0%
11382 53010	PROFESSIONAL SERVIC	0	0	0	7,298.40	-7,298.40	.00	.0%
11382 53190	EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
11382 53410	TELEPHONE USAGE CHA	93,000	0	93,000	11,952.66	81,047.34	.00	100.0%
11382 53430	ADVERTISING	5,000	0	5,000	477.32	2,522.68	2,000.00	60.0%
11382 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11382 54205	CENTRAL OFFICE SUPP	18,640	0	18,640	2,309.98	9,717.99	6,612.03	64.5%
11382 57100	IN-STATE TRAVEL	500	0	500	121.12	378.88	.00	100.0%
11382 57300	DUES & SUBSCRIPTION	600	0	600	.00	.00	600.00	.0%
11382 57400	INSURANCE	250	0	250	.00	.00	250.00	.0%
	TOTAL EXPENSES	169,740	0	169,740	23,766.25	131,666.41	14,307.34	91.6%
	TOTAL PROCUREMENT	364,886	0	364,886	43,415.81	131,666.41	189,803.78	48.0%
1410 ASSESSORS								
1 PERSONAL SERVICES								
11411 51101	PAY-ASSESSOR	65,000	0	65,000	8,716.47	.00	56,283.53	13.4%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11411 51102	PAY-ASSISTANT ASSES	56,711	0	56,711	7,604.80	.00	49,106.20	13.4%
11411 51105	PAY-CHIEF ASSESS/AP	86,700	0	86,700	11,626.43	.00	75,073.57	13.4%
11411 51125	PAY-ADMINISTRATIVE	43,118	0	43,118	5,616.80	.00	37,501.20	13.0%
11411 51400	PAY-LONGEVITY	1,950	0	1,950	.00	.00	1,950.00	.0%
11411 51910	PAY-CERTIFICATION S	1,000	0	1,000	153.84	.00	846.16	15.4%
	TOTAL PERSONAL SERVICES	254,479	0	254,479	33,718.34	.00	220,760.66	13.2%
2 EXPENSES								
11412 53010	PROF. ASSESSMENT SE	42,500	0	42,500	.00	29,800.00	12,700.00	70.1%
11412 53190	EDUCATION & TRAININ	2,900	0	2,900	600.00	100.00	2,200.00	24.1%
11412 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11412 57100	IN-STATE TRAVEL	1,750	0	1,750	625.08	-107.20	1,232.12	29.6%
11412 57300	DUES & SUBSCRIPTION	360	0	360	225.00	.00	135.00	62.5%
	TOTAL EXPENSES	47,760	0	47,760	1,450.08	29,792.80	16,517.12	65.4%
	TOTAL ASSESSORS	302,239	0	302,239	35,168.42	29,792.80	237,277.78	21.5%
1450 CITY TREASURER								
1 PERSONAL SERVICES								
11451 51101	PAY-TREASURER	85,000	0	85,000	11,442.31	.00	73,557.69	13.5%
11451 51102	PAY-ASSISTANT TREAS	56,702	0	56,702	7,586.51	.00	49,115.49	13.4%
11451 51125	PAY-ADMINISTRATIVE	40,029	0	40,029	3,856.16	.00	36,172.84	9.6%
11451 51131	PAY-SR PAYROLL SPEC	59,670	0	59,670	8,001.70	.00	51,668.30	13.4%
11451 51132	PAY-PAYROLL SPECIAL	44,470	0	44,470	5,963.30	.00	38,506.70	13.4%
11451 51300	PAY-OVERTIME	1,000	0	1,000	732.48	.00	267.52	73.2%
	TOTAL PERSONAL SERVICES	286,871	0	286,871	37,582.46	.00	249,288.54	13.1%
2 EXPENSES								
11452 52400	R & M - OFFICE EQUI	2,500	0	2,500	.00	.00	2,500.00	.0%
11452 53010	PROFESSIONAL SERVIC	10,000	0	10,000	90.72	-45.36	9,954.64	.5%

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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11452 53030	PRINT/BIND/MICROFIL	5,000	0	5,000	.00	.00	5,000.00	.0%
11452 53040	BORROWING CERTIFICA	5,000	0	5,000	.00	.00	5,000.00	.0%
11452 53050	LAND COURT FILINGS	80,000	0	80,000	4,567.40	2,500.00	72,932.60	8.8%
11452 53055	REGISTER OF DEEDS F	6,000	0	6,000	.00	.00	6,000.00	.0%
11452 53060	BANKING SERVICES	35,000	0	35,000	.00	.00	35,000.00	.0%
11452 53100	FSA ADMINISTRATION	25,000	0	25,000	.00	.00	25,000.00	.0%
11452 53190	EDUCATION & TRAININ	2,125	0	2,125	.00	.00	2,125.00	.0%
11452 53420	POSTAGE	70,000	0	70,000	.00	96.57	69,903.43	.1%
11452 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11452 55820	DATA PROCESSING-PAY	2,000	0	2,000	.00	.00	2,000.00	.0%
11452 56000	TAX LIABILITY/PENAL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57100	IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57300	DUES & SUBSCRIPTION	500	0	500	.00	.00	500.00	.0%
11452 57400	SURETY BOND	1,200	0	1,200	433.00	.00	767.00	36.1%
	TOTAL EXPENSES	246,575	0	246,575	5,091.12	2,551.21	238,932.67	3.1%
	TOTAL CITY TREASURER	533,446	0	533,446	42,673.58	2,551.21	488,221.21	8.5%

1460 TAX COLLECTOR

1 PERSONAL SERVICES

		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11461 51101	PAY-TAX COLLECTOR	86,700	0	86,700	11,626.45	.00	75,073.55	13.4%
11461 51106	PAY-SR DEPUTY TAX C	59,670	0	59,670	8,001.70	.00	51,668.30	13.4%
11461 51125	PAY-ADMINISTRATIVE	42,740	0	42,740	1,299.76	.00	41,440.24	3.0%
11461 51400	PAY-LONGEVITY	900	0	900	.00	.00	900.00	.0%
	TOTAL PERSONAL SERVICES	190,010	0	190,010	20,927.91	.00	169,082.09	11.0%

2 EXPENSES

		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11462 53010	TAX TITLE CERTIFICA	13,075	0	13,075	.00	.00	13,075.00	.0%
11462 53085	DEPUTY COLLECTOR SE	0	0	0	13,920.00	-13,920.00	.00	.0%
11462 53100	OTHER CONTRACT SERV	3,000	0	3,000	.00	.00	3,000.00	.0%
11462 53190	EDUCATION & TRAININ	875	0	875	125.00	.00	750.00	14.3%
11462 53430	ADVERTISING	8,000	0	8,000	.00	.00	8,000.00	.0%
11462 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11462 54210	PARKING TICKETS	1,700	0	1,700	.00	.00	1,700.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11462 57100 IN-STATE TRAVEL	1,000	0	1,000	106.28	.00	893.72	10.6%
11462 57300 DUES & SUBSCRIPTION	140	0	140	140.00	.00	.00	100.0%
11462 57400 INSURANCE	800	0	800	.00	.00	800.00	.0%
TOTAL EXPENSES	28,840	0	28,840	14,291.28	-13,920.00	28,468.72	1.3%
TOTAL TAX COLLECTOR	218,850	0	218,850	35,219.19	-13,920.00	197,550.81	9.7%
1510 CITY SOLICITOR							
1 PERSONAL SERVICES							
11511 51101 PAY-SOLICITOR	104,040	0	104,040	13,951.75	.00	90,088.25	13.4%
11511 51102 PAY-ASSISTANT SOLIC	175,440	0	175,440	23,526.43	.00	151,913.57	13.4%
11511 51108 PAY-PARALEGAL	53,145	0	53,145	7,154.14	.00	45,990.86	13.5%
11511 51201 PAY-PT ASSISTANT SO	83,656	0	83,656	11,218.24	.00	72,437.76	13.4%
TOTAL PERSONAL SERVICES	416,281	0	416,281	55,850.56	.00	360,430.44	13.4%
2 EXPENSES							
11512 52400 R & M - OFFICE EQUI	765	0	765	.00	.00	765.00	.0%
11512 53006 PROFESSIONAL SERVIC	20,000	0	20,000	.00	.00	20,000.00	.0%
11512 53010 SPECIAL COUNSEL SER	120,000	0	120,000	12,588.00	39,024.50	68,387.50	43.0%
11512 53190 EDUCATION & TRAININ	510	0	510	.00	.00	510.00	.0%
11512 54200 OFFICE & PROF. SUPP	250	0	250	709.39	-709.39	250.00	.0%
11512 57100 IN-STATE TRAVEL	1,770	0	1,770	302.47	-228.40	1,695.93	4.2%
11512 57300 DUES & SUBSCRIPTION	7,038	0	7,038	175.00	-175.00	7,038.00	.0%
11512 57600 LITIGATION	9,180	0	9,180	315.30	.00	8,864.70	3.4%
TOTAL EXPENSES	159,513	0	159,513	14,090.16	37,911.71	107,511.13	32.6%
TOTAL CITY SOLICITOR	575,794	0	575,794	69,940.72	37,911.71	467,941.57	18.7%
1520 PERSONNEL ADMINISTRATION							
1 PERSONAL SERVICES							
11521 51101 PAY-PERSON. ADMINIS	89,352	0	89,352	11,982.06	.00	77,369.94	13.4%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11521 51102	PAY-PERSONNEL ASSIS	111,241	0	111,241	13,842.70	.00	97,398.30	12.4%
11521 51104	PAY-HEAD ADMINISTRA	40,800	0	40,800	.00	.00	40,800.00	.0%
11521 51201	PAY-LABOR SERV. DIR	1,050	0	1,050	161.52	.00	888.48	15.4%
11521 51400	PAY-LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
11521 51500	PAY-VACATION BUYBAC	0	0	0	429.89	.00	-429.89	100.0%
11521 51510	PAY-SICK LEAVE BUYB	0	0	0	15.05	.00	-15.05	100.0%
	TOTAL PERSONAL SERVICES	243,443	0	243,443	27,431.22	.00	216,011.78	11.3%
2 EXPENSES								
11522 52400	R & M - OFFICE EQUI	2,500	0	2,500	.00	.00	2,500.00	.0%
11522 53009	CONTRACTED PROF. SE	0	0	0	7,477.62	-7,477.62	.00	.0%
11522 53010	PROF.SERV.-EMPLOYEE	1,450	0	1,450	.00	.00	1,450.00	.0%
11522 53011	PROF.SERV.-EMPLOYEE	13,000	0	13,000	989.33	10,882.63	1,128.04	91.3%
11522 53190	EDUCATION & TRAININ	2,500	0	2,500	770.00	-770.00	2,500.00	.0%
11522 53430	ADVERTISING	3,000	0	3,000	1,058.80	-1,058.80	3,000.00	.0%
11522 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11522 57100	IN-STATE TRAVEL	1,000	0	1,000	45.00	-45.00	1,000.00	.0%
11522 57300	DUES & SUBSCRIPTION	600	0	600	.00	.00	600.00	.0%
	TOTAL EXPENSES	24,300	0	24,300	10,340.75	1,531.21	12,428.04	48.9%
	TOTAL PERSONNEL ADMINISTRATION	267,743	0	267,743	37,771.97	1,531.21	228,439.82	14.7%
1550 DATA PROCESSING								
2 EXPENSES								
11552 53010	PROFESSIONAL CONSUL	350,931	0	350,931	58,488.50	292,442.50	.00	100.0%
11552 53100	SOFTWARE LICENSE/US	330,620	0	330,620	114,968.26	17,498.56	198,153.18	40.1%
11552 53180	SYSTEM HARD/SOFWARE	90,000	0	90,000	.00	.00	90,000.00	.0%
	TOTAL EXPENSES	771,551	0	771,551	173,456.76	309,941.06	288,153.18	62.7%
	TOTAL DATA PROCESSING	771,551	0	771,551	173,456.76	309,941.06	288,153.18	62.7%
1570 ADMIN. ASSIST. TO CITY COUNCIL								
1 PERSONAL SERVICES								

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11571 51101	PAY-ADMIN.ASSIST.TO	50,000	0	50,000	6,704.99	.00	43,295.01	13.4%
	TOTAL PERSONAL SERVICES	50,000	0	50,000	6,704.99	.00	43,295.01	13.4%
2 EXPENSES								
11572 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
	TOTAL EXPENSES	250	0	250	.00	.00	250.00	.0%
	TOTAL ADMIN. ASSIST. TO CITY COUNCIL	50,250	0	50,250	6,704.99	.00	43,545.01	13.3%
1610 CITY CLERK								
1 PERSONAL SERVICES								
11611 51101	PAY-CLERK	85,000	0	85,000	11,442.31	.00	73,557.69	13.5%
11611 51102	PAY-ASSISTANT CLERK	57,120	0	57,120	7,659.78	.00	49,460.22	13.4%
11611 51105	PAY-2ND ASSISTANT C	53,180	0	53,180	7,080.50	.00	46,099.50	13.3%
11611 51125	PAY-ADMINISTRATIVE	41,297	0	41,297	5,035.52	.00	36,261.48	12.2%
11611 51126	PAY-SR ADMINISTRATI	46,476	0	46,476	6,188.70	.00	40,287.30	13.3%
11611 51210	ELECTION OFFICERS	38,000	0	38,000	.00	.00	38,000.00	.0%
11611 51240	PAY-TEMPORARY/SEASO	650	0	650	.00	.00	650.00	.0%
11611 51250	PAY-EXTRA CLERICAL	2,000	0	2,000	.00	.00	2,000.00	.0%
11611 51300	PAY-OVERTIME	7,000	0	7,000	.00	.00	7,000.00	.0%
11611 51400	PAY-LONGEVITY	675	0	675	.00	.00	675.00	.0%
	TOTAL PERSONAL SERVICES	331,398	0	331,398	37,406.81	.00	293,991.19	11.3%
2 EXPENSES								
11612 52400	R & M - OFFICE EQUI	1,000	0	1,000	139.00	.00	861.00	13.9%
11612 52420	R & M - OTHER	4,200	0	4,200	4,200.00	.00	.00	100.0%
11612 52700	EQUIPMENT/BLDG. REN	1,800	0	1,800	.00	.00	1,800.00	.0%
11612 53010	RECORDS RETENTION	2,000	0	2,000	.00	.00	2,000.00	.0%
11612 53020	ORDINANCE CODIFICAT	6,000	0	6,000	5,134.56	.00	865.44	85.6%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11612 53030	PRINT/BIND/MICROFIL	10,000	0	10,000	283.65	290.15	9,426.20	5.7%
11612 53100	OTHER SERVICES	2,000	0	2,000	1,439.60	.00	560.40	72.0%
11612 53190	EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
11612 53410	TELEPHONE USAGE CHA	2,500	0	2,500	.00	.00	2,500.00	.0%
11612 53420	POSTAGE	12,000	0	12,000	.00	.00	12,000.00	.0%
11612 53430	ADVERTISING	300	0	300	.00	.00	300.00	.0%
11612 54200	OFFICE & PROF. SUPP	250	0	250	913.00	-913.00	250.00	.0%
11612 57100	IN-STATE TRAVEL	1,250	0	1,250	.00	.00	1,250.00	.0%
11612 57300	DUES & SUBSCRIPTION	550	0	550	.00	.00	550.00	.0%
11612 57303	ANIMAL SYSTEM MODUL	3,000	0	3,000	6.75	53.00	2,940.25	2.0%
	TOTAL EXPENSES	47,350	0	47,350	12,116.56	-569.85	35,803.29	24.4%
	TOTAL CITY CLERK	378,748	0	378,748	49,523.37	-569.85	329,794.48	12.9%
1630 VOTER REGISTRATION								
1 PERSONAL SERVICES								
11631 51103	PAY-ASSIST. REGISTR	54,061	0	54,061	7,249.55	.00	46,811.45	13.4%
11631 51201	PAY-REGISTRAR COMMI	5,025	0	5,025	773.12	.00	4,251.88	15.4%
11631 51250	PAY-TEMPORARY/SEASO	5,000	0	5,000	.00	.00	5,000.00	.0%
11631 51300	PAY-OVERTIME	2,000	0	2,000	.00	.00	2,000.00	.0%
	TOTAL PERSONAL SERVICES	66,086	0	66,086	8,022.67	.00	58,063.33	12.1%
2 EXPENSES								
11632 53020	CENSUS	8,000	0	8,000	1,318.00	.00	6,682.00	16.5%
11632 53420	POSTAGE	500	0	500	.00	.00	500.00	.0%
	TOTAL EXPENSES	8,500	0	8,500	1,318.00	.00	7,182.00	15.5%
	TOTAL VOTER REGISTRATION	74,586	0	74,586	9,340.67	.00	65,245.33	12.5%
1710 CONSERVATION								
1 PERSONAL SERVICES								
11711 51101	PAY-CONSERVATION OF	75,000	0	75,000	10,096.17	.00	64,903.83	13.5%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11711 51127	PAY - ADMIN ASSISTA	25,000	0	25,000	.00	.00	25,000.00	.0%
11711 51850	PAY-AUTO ALLOWANCE	2,820	0	2,820	470.00	.00	2,350.00	16.7%
	TOTAL PERSONAL SERVICES	102,820	0	102,820	10,566.17	.00	92,253.83	10.3%
2 EXPENSES								
11712 53010	PROFESSIONAL SERVIC	50	0	50	.00	.00	50.00	.0%
11712 53020	CT RIVER CHANNEL MA	3,500	0	3,500	.00	.00	3,500.00	.0%
11712 53100	CONSERVATION RESTRI	500	0	500	.00	.00	500.00	.0%
11712 53190	EDUCATION & TRAININ	700	0	700	65.00	.00	635.00	9.3%
11712 53430	ADVERTISING	50	0	50	.00	.00	50.00	.0%
11712 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11712 57100	IN-STATE TRAVEL	100	0	100	.00	.00	100.00	.0%
11712 57300	DUES & SUBSCRIPTION	300	0	300	.00	.00	300.00	.0%
	TOTAL EXPENSES	5,450	0	5,450	65.00	.00	5,385.00	1.2%
	TOTAL CONSERVATION	108,270	0	108,270	10,631.17	.00	97,638.83	9.8%
1750 CITY PLANNING								
1 PERSONAL SERVICES								
11751 51101	PAY- DIRECTOR	88,756	0	88,756	11,902.13	.00	76,853.87	13.4%
11751 51102	PAY-ASST DIR ECON D	75,000	0	75,000	11,538.47	.00	63,461.53	15.4%
11751 51105	PAY-SR. PROJ MANAGE	55,000	0	55,000	7,403.83	.00	47,596.17	13.5%
11751 51106	PAY-PLANNER I	50,000	0	50,000	6,730.78	.00	43,269.22	13.5%
11751 51108	PAY-ASST DIRECTOR P	75,000	0	75,000	8,653.87	.00	66,346.13	11.5%
11751 51109	PAY-SR. PLANNER	58,500	0	58,500	.00	.00	58,500.00	.0%
11751 51125	PAY-ADMINISTRATIVE	44,456	0	44,456	5,911.85	.00	38,544.15	13.3%
11751 51128	PAY - LICENSE CLERK	43,397	0	43,397	5,865.30	.00	37,531.70	13.5%
11751 51129	PAY - ECONOMIC DEV	43,739	0	43,739	5,774.65	.00	37,964.35	13.2%
11751 51201	PAY-LICENSE COMMISS	2,800	0	2,800	466.66	.00	2,333.34	16.7%
11751 51300	PAY-OVERTIME	4,500	0	4,500	629.33	.00	3,870.67	14.0%
11751 51400	PAY-LONGEVITY	2,400	0	2,400	1,200.00	.00	1,200.00	50.0%
	TOTAL PERSONAL SERVICES	543,548	0	543,548	66,076.87	.00	477,471.13	12.2%
2 EXPENSES								
11752 53010	OTHER CONTRACTED SE	13,000	0	13,000	.00	-9,000.00	22,000.00	-69.2%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11752 53020	PARCEL MAPPING SERV	10,000	0	10,000	2,230.00	5,770.00	2,000.00	80.0%
11752 53030	PRINT/BIND/MICROFIL	250	0	250	.00	.00	250.00	.0%
11752 53166	HISTORIC PROGRAM CO	400	0	400	.00	.00	400.00	.0%
11752 53190	EDUCATION & TRAININ	4,250	0	4,250	.00	.00	4,250.00	.0%
11752 53430	ADVERTISING	800	0	800	.00	.00	800.00	.0%
11752 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11752 56900	PIONEER VALLEY PLAN	7,156	0	7,156	.00	.00	7,156.00	.0%
11752 57100	IN-STATE TRAVEL	2,000	0	2,000	.00	.00	2,000.00	.0%
11752 57300	DUES & SUBSCRIPTION	400	0	400	.00	.00	400.00	.0%
11752 57615	DEP COMPLIANCE FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
	TOTAL EXPENSES	39,506	0	39,506	2,230.00	-3,230.00	40,506.00	-2.5%
	TOTAL CITY PLANNING	583,054	0	583,054	68,306.87	-3,230.00	517,977.13	11.2%

2100 POLICE

1 PERSONAL SERVICES

12101 51101	PAY-POLICE CHIEF	147,000	0	147,000	19,712.65	.00	127,287.35	13.4%
12101 51103	PAY-POLICE CAPTAIN	499,188	0	499,188	55,433.10	.00	443,754.90	11.1%
12101 51104	PAY-POLICE LIEUTENA	860,451	0	860,451	112,367.77	.00	748,083.23	13.1%
12101 51105	PAY-POLICE SERGEANT	1,396,755	0	1,396,755	120,649.62	.00	1,276,105.38	8.6%
12101 51107	PAY-PATROL OFFICERS	6,574,427	-1,351	6,573,076	749,242.26	.00	5,823,833.65	11.4%
12101 51109	PAY-POLICE RESERVES	70,000	0	70,000	8,074.00	.00	61,926.00	11.5%
12101 51110	PAY-SENIOR CLERK/TY	451,227	0	451,227	54,127.16	.00	397,099.84	12.0%
12101 51117	PAY- E-911 DISPATCH	583,364	0	583,364	64,721.62	.00	518,642.38	11.1%
12101 51118	PAY-ADMIN.ASST.TO P	45,382	0	45,382	6,085.70	.00	39,296.30	13.4%
12101 51120	PAY-BLDG. MAINTENAN	48,254	0	48,254	6,470.80	.00	41,783.20	13.4%
12101 51123	PAY-BOOKKEEPER	67,818	0	67,818	9,094.38	.00	58,723.62	13.4%
12101 51132	PAY-CRIME ANALYST	70,407	0	70,407	.00	.00	70,407.00	.0%
12101 51180	PAY-INJURED ON DUTY	0	0	0	75,670.83	.00	-75,670.83	100.0%
12101 51201	PAY-MATRONS	3,500	0	3,500	216.00	.00	3,284.00	6.2%
12101 51203	PAY-E-911 DISPATCHE	10,000	0	10,000	.00	.00	10,000.00	.0%
12101 51204	PAY-SR. CLERK (PT)	7,494	0	7,494	5,708.69	.00	1,785.31	76.2%
12101 51300	PAY-OVERTIME	300,000	0	300,000	164,930.57	.00	135,069.43	55.0%
12101 51320	PARADE OVERTIME	65,000	0	65,000	.00	.00	65,000.00	.0%
12101 51321	SPECIAL EVENTS - OV	50,000	0	50,000	21,789.63	.00	28,210.37	43.6%
12101 51322	ELECTIONS OVERTIME	20,000	0	20,000	.00	.00	20,000.00	.0%
12101 51323	SNOW/OTHER OVERTIME	8,000	0	8,000	.00	.00	8,000.00	.0%
12101 51400	PAY-LONGEVITY	140,600	0	140,600	50,294.70	.00	90,305.30	35.8%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12101 51410	PAY-HOLIDAY BONUS	50,000	0	50,000	8,780.00	.00	41,220.00	17.6%
12101 51440	PAY-SICK LEAVE BONU	55,000	0	55,000	19,833.97	.00	35,166.03	36.1%
12101 51500	PAY-VACATION BUYBAC	95,000	-24,000	71,000	61,085.69	.00	9,914.31	86.0%
12101 51505	PAY-TIME OWED BUYBA	115,900	-26,500	89,400	73,641.60	.00	15,758.40	82.4%
12101 51510	PAY-SICK LEAVE BUYB	400,000	50,500	450,500	450,397.34	.00	102.66	100.0%
12101 51520	PAY-HOLIDAY DIFFERE	430,000	0	430,000	16,460.30	.00	413,539.70	3.8%
12101 51530	PAY-FAMILY & MEDICA	0	1,351	1,351	1,351.09	.00	.00	100.0%
12101 51590	PAY-COURT APPEARANC	60,000	0	60,000	6,505.27	.00	53,494.73	10.8%
12101 51830	PAY-CLOTHING ALLOW/	2,700	0	2,700	200.00	.00	2,500.00	7.4%
12101 51900	PAY-IN-SERVICE TRAI	89,292	0	89,292	11,595.15	.00	77,696.85	13.0%
12101 51915	PAY-CONTRACT ED. PL	262,300	0	262,300	27,253.18	.00	235,046.82	10.4%
12101 51920	PAY-QUINN BILL ED.	500,000	0	500,000	71,626.68	.00	428,373.32	14.3%
	TOTAL PERSONAL SERVICES	13,479,059	0	13,479,059	2,273,319.75	.00	11,205,739.25	16.9%

2 EXPENSES

ACCOUNT	DESCRIPTION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12102 52100	ENERGY-GAS/OIL/ELEC	122,897	0	122,897	58,709.75	6,290.25	57,897.00	52.9%
12102 52300	WATER & SEWER	2,250	0	2,250	475.90	-475.90	2,250.00	.0%
12102 52400	R & M - OFFICE EQUI	4,500	0	4,500	.00	.00	4,500.00	.0%
12102 52410	R & M - VEHICLES	70,000	0	70,000	5,083.20	15,694.27	49,222.53	29.7%
12102 52420	R & M - OTHER	3,000	0	3,000	850.00	-850.00	3,000.00	.0%
12102 52500	R & M - BLDGS. & GR	20,000	0	20,000	2,245.49	14,954.50	2,800.01	86.0%
12102 53010	DATA MAINTENANCE SE	200,000	0	200,000	25,134.28	46,809.53	128,056.19	36.0%
12102 53030	PRINT/BIND/MICROFIL	4,000	0	4,000	95.00	535.00	3,370.00	15.8%
12102 53120	CARE OF PRISONERS	5,000	0	5,000	63.00	-63.00	5,000.00	.0%
12102 53125	DRUG TESTING	9,000	0	9,000	.00	.00	9,000.00	.0%
12102 53190	EDUCATION & TRAININ	60,000	0	60,000	13,000.00	.00	47,000.00	21.7%
12102 53210	MEDICAL COSTS	20,000	0	20,000	.00	2,713.00	17,287.00	13.6%
12102 53410	TELEPHONE USAGE CHA	30,000	0	30,000	.00	15,000.00	15,000.00	50.0%
12102 53420	POSTAGE	1,800	0	1,800	.00	.00	1,800.00	.0%
12102 54200	OFFICE & PROF. SUPP	33,000	0	33,000	638.27	-211.37	32,573.10	1.3%
12102 54220	SUPPLIES - OTHER	15,000	0	15,000	2,304.79	7,230.21	5,465.00	63.6%
12102 54221	SUPPLIES - AMMUNITI	45,000	0	45,000	4,505.00	-4,505.00	45,000.00	.0%
12102 54800	MOTOR VEHICLE FUEL	100,000	0	100,000	.00	.00	100,000.00	.0%
12102 54830	SUPPLIES - MOTOR VE	70,000	0	70,000	8,213.34	26,986.66	34,800.00	50.3%
12102 55830	CLOTHING REIMBURSEM	2,700	0	2,700	167.99	.00	2,532.01	6.2%
12102 55860	PERSONNEL EQUIPMENT	50,000	0	50,000	2,687.49	-1,395.00	48,707.51	2.6%
12102 55861	AUXILIARY	6,000	0	6,000	250.00	432.00	5,318.00	11.4%
12102 57100	IN-STATE TRAVEL	4,500	0	4,500	.00	1,000.00	3,500.00	22.2%
12102 57300	DUES & SUBSCRIPTION	2,500	0	2,500	.00	.00	2,500.00	.0%
12102 57301	LEGAL DEFENSE FUND	3,000	0	3,000	.00	.00	3,000.00	.0%

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12102 57302	REFORM BILL CERTIFI	2,900	0	2,900	.00	.00	2,900.00	.0%
	TOTAL EXPENSES	887,047	0	887,047	124,423.50	130,145.15	632,478.35	28.7%
3 CAPITAL OUTLAY								
12103 58000	CAP.OUTLAY-MOTOR VE	0	299,820	299,820	.00	.00	299,820.00	.0%
	TOTAL CAPITAL OUTLAY	0	299,820	299,820	.00	.00	299,820.00	.0%
	TOTAL POLICE	14,366,106	299,820	14,665,926	2,397,743.25	130,145.15	12,138,037.60	17.2%
2200 FIRE								
1 PERSONAL SERVICES								
12201 51101	PAY-FIRE CHIEF	148,644	0	148,644	19,547.66	.00	129,096.34	13.2%
12201 51102	PAY-DEPUTY FIRE CHI	687,116	0	687,116	90,188.41	.00	596,927.59	13.1%
12201 51103	PAY-FIRE CAPTAIN	863,681	0	863,681	86,339.09	-4,447.68	781,789.59	9.5%
12201 51104	PAY-FIRE LIEUTENANT	1,844,935	0	1,844,935	236,326.60	.00	1,608,608.40	12.8%
12201 51105	PAY-FIREFIGHTERS	5,458,453	-410	5,458,043	611,349.47	.00	4,846,693.99	11.2%
12201 51107	PAY-SUPERV.FIRE ALA	103,740	0	103,740	13,604.99	.00	90,135.01	13.1%
12201 51109	PAY-ASSIST.SUPERV.-	92,625	0	92,625	12,147.29	.00	80,477.71	13.1%
12201 51110	PAY-FIRE ALARM OPER	411,634	0	411,634	53,542.91	.00	358,091.09	13.0%
12201 51111	PAY-ADMIN.ASSIST.TO	52,199	0	52,199	6,999.86	.00	45,199.14	13.4%
12201 51180	PAY-INJURED ON DUTY	0	0	0	14,806.55	.00	-14,806.55	100.0%
12201 51300	PAY-OVERTIME	407,638	0	407,638	103,382.79	.00	304,255.21	25.4%
12201 51301	PAY-ARSON OVERTIME	3,000	0	3,000	453.55	.00	2,546.45	15.1%
12201 51302	PAY-HAZ-MAT OVERTIM	8,505	0	8,505	1,062.02	.00	7,442.98	12.5%
12201 51321	SPECIAL EVENTS OVER	30,000	0	30,000	15,467.09	.00	14,532.91	51.6%
12201 51400	PAY-LONGEVITY	105,893	0	105,893	19,433.86	.00	86,459.14	18.4%
12201 51460	PAY-ACT OUT OF GRAD	25,150	0	25,150	8,644.50	.00	16,505.50	34.4%
12201 51462	EAP/MED.OFF./FIRE P	2,750	0	2,750	.00	.00	2,750.00	.0%
12201 51500	PAY-VACATION/PERSON	280,884	0	280,884	13,787.52	.00	267,096.48	4.9%
12201 51510	PAY-SICK LEAVE BUYB	510,591	0	510,591	45,583.75	.00	465,007.25	8.9%
12201 51530	PAY-FAMILY & MEDICA	0	410	410	423.87	.00	-14.33	103.5%
12201 51780	PAY-NON-CONTRIB. AN	28,634	0	28,634	4,400.20	.00	24,233.80	15.4%
12201 51830	PAY-CLOTHING ALLOWA	11,200	0	11,200	2,800.00	.00	8,400.00	25.0%
12201 51900	PAY-IN-SERVICE COUR	1,000	0	1,000	.00	.00	1,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12201 51910	PAY-HAZ-MAT TEAM ST	10,000	0	10,000	.00	.00	10,000.00	.0%
	TOTAL PERSONAL SERVICES	11,088,272	0	11,088,272	1,360,291.98	-4,447.68	9,732,427.70	12.2%
2 EXPENSES								
12202 52000	PURCHASE OF SERVICE	2,500	0	2,500	.00	.00	2,500.00	.0%
12202 52100	ENERGY-GAS/OIL/ELEC	126,908	0	126,908	24,116.72	-4,116.72	106,908.00	15.8%
12202 52300	WATER & SEWER	8,500	0	8,500	282.91	-282.91	8,500.00	.0%
12202 52410	R & M - VEHICLES	30,000	0	30,000	5,328.88	4,402.93	20,268.19	32.4%
12202 52420	R & M - OTHER	7,000	0	7,000	2,213.50	881.45	3,905.05	44.2%
12202 52500	R & M - BLDGS. & GR	3,500	0	3,500	.00	.00	3,500.00	.0%
12202 53011	INFORMATION TECHNOL	30,000	0	30,000	11,486.52	1,823.14	16,690.34	44.4%
12202 53120	FIRE PREVENTION	2,200	0	2,200	1,725.00	.00	475.00	78.4%
12202 53190	EDUCATION & TRAININ	8,125	0	8,125	.00	.00	8,125.00	.0%
12202 53191	FIRE ACADEMY COSTS	15,000	0	15,000	.00	.00	15,000.00	.0%
12202 53210	MEDICAL COSTS	8,000	0	8,000	.00	2,000.00	6,000.00	25.0%
12202 53220	ARSON	2,000	0	2,000	900.00	.00	1,100.00	45.0%
12202 54200	OFFICE & PROF. SUPP	4,000	0	4,000	897.99	39.12	3,062.89	23.4%
12202 54220	SUPPLIES - OTHER	13,000	0	13,000	20.00	3,197.15	9,782.85	24.7%
12202 54800	MOTOR VEHICLE FUEL	40,000	0	40,000	.00	.00	40,000.00	.0%
12202 54830	SUPPLIES - MOTOR VE	35,000	0	35,000	7,033.09	5,306.59	22,660.32	35.3%
12202 54880	SUPPLIES-FIRE EQUIP	20,000	0	20,000	1,687.72	6,030.69	12,281.59	38.6%
12202 54890	SUPPLIES-FIRE ALARM	8,000	0	8,000	4,613.00	.00	3,387.00	57.7%
12202 55130	SUPPLIES-TRAINING A	7,800	0	7,800	.00	.00	7,800.00	.0%
12202 55140	CPR	17,600	0	17,600	3,745.64	-2,745.64	16,600.00	5.7%
12202 55150	SUPPLIES-HAZ-MAT	1,500	0	1,500	.00	.00	1,500.00	.0%
12202 55860	PERSONNEL EQUIPMENT	22,000	0	22,000	.00	1,000.00	21,000.00	4.5%
12202 57100	IN-STATE TRAVEL	750	0	750	.00	.00	750.00	.0%
12202 57300	DUES & SUBSCRIPTION	2,500	0	2,500	1,095.00	.00	1,405.00	43.8%
	TOTAL EXPENSES	415,883	0	415,883	65,145.97	17,535.80	333,201.23	19.9%
3 CAPITAL OUTLAY								
12203 58000	CAP.OUTLAY-MOTOR VE	0	0	0	62,133.40	.00	-62,133.40	100.0%
	TOTAL CAPITAL OUTLAY	0	0	0	62,133.40	.00	-62,133.40	100.0%
	TOTAL FIRE	11,504,155	0	11,504,155	1,487,571.35	13,088.12	10,003,495.53	13.0%

2400 BLDG. CODES/INSPECTIONS

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1 PERSONAL SERVICES								
12401 51101	PAY-BLDG. COMMISSIO	94,904	0	94,904	12,775.49	.00	82,128.51	13.5%
12401 51102	PAY-ASSIST.BLDG.COM	77,553	0	77,553	10,439.80	.00	67,113.20	13.5%
12401 51103	PAY-CHIEF INSP OF W	70,000	0	70,000	9,423.09	.00	60,576.91	13.5%
12401 51105	PAY-PLUMB/GAS INSPE	69,847	0	69,847	9,366.35	.00	60,480.65	13.4%
12401 51107	PAY-ZONING OFFICIAL	55,000	0	55,000	7,403.83	.00	47,596.17	13.5%
12401 51110	PAY-LOCAL BLDG. INS	118,579	0	118,579	9,888.20	.00	108,690.80	8.3%
12401 51126	PAY-SR ADMINISTRATI	49,951	0	49,951	6,701.45	.00	43,249.55	13.4%
12401 51127	PAY - ADMIN ASSISTA	24,993	0	24,993	3,351.60	.00	21,641.40	13.4%
12401 51300	PAY-OVERTIME	2,500	0	2,500	.00	.00	2,500.00	.0%
12401 51400	PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
12401 51500	PAY-VACATION BUYBAC	0	0	0	666.88	.00	-666.88	100.0%
12401 51510	PAY-SICK LEAVE BUYB	2,500	0	2,500	.00	.00	2,500.00	.0%
12401 51830	PAY-CLOTHING ALLOWA	525	0	525	175.00	.00	350.00	33.3%
	TOTAL PERSONAL SERVICES	567,152	0	567,152	70,191.69	.00	496,960.31	12.4%
2 EXPENSES								
12402 53010	OTHER CONTRACTED SE	10,000	0	10,000	.00	.00	10,000.00	.0%
12402 53030	PRINT/BIND/MICROFIL	150	0	150	.00	.00	150.00	.0%
12402 53040	INSPECTIONS-PLUMB &	2,500	0	2,500	.00	.00	2,500.00	.0%
12402 53050	INSPECTIONS-ELECTRI	2,500	0	2,500	.00	.00	2,500.00	.0%
12402 53190	EDUCATION & TRAININ	3,125	0	3,125	.00	.00	3,125.00	.0%
12402 54200	OFFICE & PROF. SUPP	250	0	250	189.49	-189.49	250.00	.0%
12402 54800	MOTOR VEHICLE FUEL	1,500	0	1,500	.00	.00	1,500.00	.0%
12402 54900	SUPPLIES-SMALL TOOL	600	0	600	.00	.00	600.00	.0%
12402 57009	CLOTHING EXPENSE	2,000	0	2,000	.00	.00	2,000.00	.0%
12402 57100	IN-STATE TRAVEL	4,000	0	4,000	442.20	.00	3,557.80	11.1%
12402 57300	DUES & SUBSCRIPTION	800	0	800	.00	.00	800.00	.0%
	TOTAL EXPENSES	27,425	0	27,425	631.69	-189.49	26,982.80	1.6%
	TOTAL BLDG. CODES/INSPECTIONS	594,577	0	594,577	70,823.38	-189.49	523,943.11	11.9%
2440 WEIGHTS & MEASURES								
1 PERSONAL SERVICES								
12441 51101	PAY-SEALER OF WTS./	62,500	0	62,500	8,413.47	.00	54,086.53	13.5%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PERSONAL SERVICES	62,500	0	62,500	8,413.47	.00	54,086.53	13.5%
2 EXPENSES							
12442 53030 PRINT/BIND/MICROFIL	1,000	0	1,000	.00	.00	1,000.00	.0%
12442 53190 EDUCATION & TRAININ	200	0	200	100.00	.00	100.00	50.0%
12442 54200 OFFICE & PROF. SUPP	250	0	250	.00	208.78	41.22	83.5%
12442 54800 MOTOR VEHICLE FUEL	1,200	0	1,200	.00	.00	1,200.00	.0%
12442 54901 TOOLS & EQUIPMENT	2,000	0	2,000	.00	.00	2,000.00	.0%
12442 57009 CLOTHING EXPENSE	1,500	0	1,500	.00	.00	1,500.00	.0%
12442 57300 DUES & SUBSCRIPTION	250	0	250	60.00	.00	190.00	24.0%
12442 57806 MOTOR VEHICLE EXPEN	200	0	200	.00	.00	200.00	.0%
TOTAL EXPENSES	6,600	0	6,600	160.00	208.78	6,231.22	5.6%
TOTAL WEIGHTS & MEASURES	69,100	0	69,100	8,573.47	208.78	60,317.75	12.7%
2910 OFFICE OF EMERGENCY MGMT.							
1 PERSONAL SERVICES							
12911 51225 EMERGENCY MGMT DIR	5,000	0	5,000	833.34	.00	4,166.66	16.7%
TOTAL PERSONAL SERVICES	5,000	0	5,000	833.34	.00	4,166.66	16.7%
2 EXPENSES							
12912 53100 REVERSE 911	15,300	0	15,300	15,246.34	.00	53.66	99.6%
12912 53421 COMMUNICATIONS SERV	35,000	0	35,000	.00	.00	35,000.00	.0%
12912 54220 SUPPLIES - OTHER	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL EXPENSES	52,300	0	52,300	15,246.34	.00	37,053.66	29.2%
TOTAL OFFICE OF EMERGENCY MGMT.	57,300	0	57,300	16,079.68	.00	41,220.32	28.1%
2940 FORESTRY							
1 PERSONAL SERVICES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12941 51101	PAY-FORESTER	70,163	0	70,163	9,408.70	.00	60,754.30	13.4%
12941 51104	PAY-TREE CLIMBER	106,447	0	106,447	.00	.00	106,447.00	.0%
12941 51300	PAY-OVERTIME	8,000	0	8,000	5,136.99	.00	2,863.01	64.2%
12941 51400	PAY-LONGEVITY	1,250	0	1,250	.00	.00	1,250.00	.0%
12941 51830	PAY-CLOTHING ALLOWA	725	0	725	325.00	.00	400.00	44.8%
	TOTAL PERSONAL SERVICES	186,585	0	186,585	14,870.69	.00	171,714.31	8.0%
2 EXPENSES								
12942 52410	R & M - VEHICLES	4,000	0	4,000	.00	.00	4,000.00	.0%
12942 53190	EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%
12942 54900	SUPPLIES-SMALL TOOL	1,500	0	1,500	.00	.00	1,500.00	.0%
	TOTAL EXPENSES	6,500	0	6,500	.00	.00	6,500.00	.0%
	TOTAL FORESTRY	193,085	0	193,085	14,870.69	.00	178,214.31	7.7%
2990 PUBLIC SAFETY								
1 PERSONAL SERVICES								
12991 51201	PAY-CLERK	900	0	900	138.48	.00	761.52	15.4%
	TOTAL PERSONAL SERVICES	900	0	900	138.48	.00	761.52	15.4%
	TOTAL PUBLIC SAFETY	900	0	900	138.48	.00	761.52	15.4%
3000 SCHOOLS								
1 PERSONAL SERVICES								
13001 51101	PAY-SCHOOL PERSONNE	65,818,810	0	65,818,810	2,194,260.22	.00	63,624,549.78	3.3%
	TOTAL PERSONAL SERVICES	65,818,810	0	65,818,810	2,194,260.22	.00	63,624,549.78	3.3%
2 EXPENSES								

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13002 57000	OTHER CHARGES & EXP	30,327,638	0	30,327,638	2,781,194.92	.00	27,546,443.08	9.2%
	TOTAL EXPENSES	30,327,638	0	30,327,638	2,781,194.92	.00	27,546,443.08	9.2%
	TOTAL SCHOOLS	96,146,448	0	96,146,448	4,975,455.14	.00	91,170,992.86	5.2%
4100 CITY ENGINEER								
1 PERSONAL SERVICES								
14101 51101	PAY-ENGINEER/ASST.S	102,875	12,125	115,000	.00	.00	115,000.00	.0%
14101 51103	PAY-GEN.CONSTRUCTIO	64,311	0	64,311	8,473.61	.00	55,837.39	13.2%
14101 51105	PAY-SR.CIVIL ENGINE	85,784	0	85,784	.00	.00	85,784.00	.0%
14101 51107	PAY-GRANT WRITER/MA	64,260	0	64,260	8,617.24	.00	55,642.76	13.4%
14101 51830	PAY-CLOTHING ALLOWA	0	0	0	325.00	.00	-325.00	100.0%
	TOTAL PERSONAL SERVICES	317,230	12,125	329,355	17,415.85	.00	311,939.15	5.3%
2 EXPENSES								
14102 53010	PROFESSIONAL ENGINE	50,000	-12,125	37,875	.00	36,000.00	1,875.00	95.0%
14102 53190	EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%
14102 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
14102 57300	DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
	TOTAL EXPENSES	52,250	-12,125	40,125	.00	36,000.00	4,125.00	89.7%
	TOTAL CITY ENGINEER	369,480	0	369,480	17,415.85	36,000.00	316,064.15	14.5%
4210 DPW-ADMIN.								
1 PERSONAL SERVICES								
14211 51101	PAY-GEN.SUPERIN'DEN	118,862	0	118,862	16,000.67	.00	102,861.33	13.5%
14211 51103	PAY-OFFICE MANAGER	63,780	0	63,780	7,202.02	.00	56,577.98	11.3%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14211 51104	PAY-PRINC.ACCT.CLER	54,295	0	54,295	7,146.55	.00	47,148.45	13.2%
14211 51106	PAY-SUPT. OUTDOOR W	69,775	0	69,775	9,356.76	.00	60,418.24	13.4%
14211 51108	PAY-SAFETY INSPECTO	50,000	0	50,000	6,730.78	.00	43,269.22	13.5%
14211 51201	PAY-COMMISSIONERS	8,625	0	8,625	1,326.96	.00	7,298.04	15.4%
14211 51300	PAY-OVERTIME	3,600	0	3,600	1,809.13	.00	1,790.87	50.3%
14211 51306	OVERTIME-SUPERVISOR	30,000	0	30,000	4,282.33	.00	25,717.67	14.3%
14211 51400	PAY-LONGEVITY	1,250	0	1,250	.00	.00	1,250.00	.0%
14211 51510	PAY-SICK LEAVE BUYB	0	0	0	139.24	.00	-139.24	100.0%
14211 51830	PAY-CLOTHING ALLOWA	975	0	975	975.00	.00	.00	100.0%
TOTAL PERSONAL SERVICES		401,162	0	401,162	54,969.44	.00	346,192.56	13.7%
2 EXPENSES								
14212 53190	EDUCATION & TRAININ	5,000	-1,000	4,000	.00	.00	4,000.00	.0%
14212 53210	MEDICAL COSTS	5,000	0	5,000	968.00	-968.00	5,000.00	.0%
14212 53410	TELEPHONE USAGE CHA	7,600	0	7,600	.00	.00	7,600.00	.0%
14212 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
14212 55830	UNIFORMS RENTAL SER	11,000	0	11,000	.00	.00	11,000.00	.0%
14212 57100	IN-STATE TRAVEL	300	1,000	1,300	769.19	.00	530.81	59.2%
14212 57300	DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL EXPENSES		30,150	0	30,150	1,737.19	-968.00	29,380.81	2.6%
TOTAL DPW-ADMIN.		431,312	0	431,312	56,706.63	-968.00	375,573.37	12.9%
4220 DPW-CITY PROPERTY								
1 PERSONAL SERVICES								
14221 51101	PAY-BLDG.MAINT.SUPE	65,433	0	65,433	233.50	.00	65,199.50	.4%
14221 51103	PAY-BLDG. MAINT. MA	48,254	0	48,254	6,470.80	.00	41,783.20	13.4%
14221 51104	PAY-LABORER	92,070	0	92,070	15,629.60	.00	76,440.40	17.0%
14221 51105	PAY-BLDG. CUSTODIAN	88,657	0	88,657	11,888.80	.00	76,768.20	13.4%
14221 51300	PAY-OVERTIME	22,000	0	22,000	1,301.15	.00	20,698.85	5.9%
14221 51400	PAY-LONGEVITY	5,575	0	5,575	850.00	.00	4,725.00	15.2%
14221 51830	PAY-CLOTHING/TOOL A	1,500	0	1,500	950.00	.00	550.00	63.3%
TOTAL PERSONAL SERVICES		323,489	0	323,489	37,323.85	.00	286,165.15	11.5%

2 EXPENSES

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14222 52100	ENERGY-STREET LIGHT	266,661	0	266,661	15,618.17	-15,618.17	266,661.00	.0%
14222 52102	ENERGY-CITY HALL	67,546	0	67,546	1,286.20	-1,286.20	67,546.00	.0%
14222 52103	ENERGY-CITY HALL AN	43,159	0	43,159	1,896.87	-1,896.87	43,159.00	.0%
14222 52104	ENERGY-PELLISSIER B	40,000	0	40,000	957.51	-957.51	40,000.00	.0%
14222 52112	ENERGY-TRAIN STATIO	2,517	0	2,517	156.15	-156.15	2,517.00	.0%
14222 52300	HYDRANTS WATER USE	45,000	0	45,000	.00	.00	45,000.00	.0%
14222 52302	WATER/SEWER-CITY HA	7,500	0	7,500	.00	.00	7,500.00	.0%
14222 52303	WATER/SEWER-CITY HA	20,000	0	20,000	.00	.00	20,000.00	.0%
14222 52304	WATER/SEWER-PELLISS	2,200	0	2,200	.00	.00	2,200.00	.0%
14222 52502	R & M-CITY HALL	26,000	0	26,000	325.00	1,655.00	24,020.00	7.6%
14222 52503	R & M-CITY HALL ANN	20,000	0	20,000	232.25	540.00	19,227.75	3.9%
14222 52504	R & M-PELLISSIER BL	20,000	0	20,000	270.00	810.00	18,920.00	5.4%
14222 52505	R & M-SENIOR CENTER	30,000	0	30,000	508.00	3,607.42	25,884.58	13.7%
14222 52509	R & M-POLICE STATIO	35,000	0	35,000	370.50	709.50	33,920.00	3.1%
14222 52510	R & M-CENTRAL FIRE	25,000	0	25,000	90.00	990.00	23,920.00	4.3%
14222 52511	R & M-ELMWOOD FIRE	12,000	0	12,000	80.00	880.00	11,040.00	8.0%
14222 52512	R & M-HIGHLAND FIRE	7,000	0	7,000	.00	.00	7,000.00	.0%
14222 52514	R & M-W.HOLYOKE FIR	4,000	0	4,000	326.78	.00	3,673.22	8.2%
14222 52517	R&M-TRAIN STATION	5,000	0	5,000	.00	.00	5,000.00	.0%
14222 53010	PROFESSIONAL SERVIC	11,000	0	11,000	.00	.00	11,000.00	.0%
14222 54220	SUPPLIES - OTHER	7,000	0	7,000	1,354.50	.00	5,645.50	19.4%
14222 54900	SUPPLIES-SMALL TOOL	1,200	0	1,200	.00	.00	1,200.00	.0%
	TOTAL EXPENSES	697,783	0	697,783	23,471.93	-10,722.98	685,034.05	1.8%
3 CAPITAL OUTLAY								
14223 58000	CAP.OUT.-BLDG.IMPRO	0	0	0	303.75	-303.75	.00	.0%
	TOTAL CAPITAL OUTLAY	0	0	0	303.75	-303.75	.00	.0%
	TOTAL DPW-CITY PROPERTY	1,021,272	0	1,021,272	61,099.53	-11,026.73	971,199.20	4.9%
4250 DPW-HIGHWAYS & BRIDGES								
1 PERSONAL SERVICES								
14251 51101	PAY-P.W. FOREMAN/H	57,618	0	57,618	7,579.14	.00	50,038.86	13.2%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14251 51102	PAY-HOISTING EQUIPM	206,726	0	206,726	20,997.20	.00	185,728.80	10.2%
14251 51104	PAY-HEAVY M.E.O.	408,426	0	408,426	30,552.00	.00	377,874.00	7.5%
14251 51106	PAY-PROP MAINT & DE	57,738	0	57,738	7,674.80	.00	50,063.20	13.3%
14251 51107	PAY-LABORER	43,940	0	43,940	5,972.40	.00	37,967.60	13.6%
14251 51300	PAY-OVERTIME	25,000	0	25,000	7,366.80	.00	17,633.20	29.5%
14251 51301	PAY-SNOW REMOVAL OV	120,000	0	120,000	.00	.00	120,000.00	.0%
14251 51400	PAY-LONGEVITY	6,925	0	6,925	1,700.00	.00	5,225.00	24.5%
14251 51480	PAY-CDL CLASS A DIF	600	0	600	6.00	.00	594.00	1.0%
14251 51830	PAY-CLOTHING ALLOWA	4,825	0	4,825	1,725.00	.00	3,100.00	35.8%
14251 51999	NON-CONTRIBUTORY AN	11,310	0	11,310	1,742.00	.00	9,568.00	15.4%
	TOTAL PERSONAL SERVICES	943,108	0	943,108	85,315.34	.00	857,792.66	9.0%
2 EXPENSES								
14252 52600	R & M - STREETS & F	55,000	0	55,000	.00	3,950.00	51,050.00	7.2%
14252 52700	EQUIPMENT/BLDG. REN	1,000	0	1,000	.00	.00	1,000.00	.0%
14252 53100	SNOW REMOVAL SERVIC	250,000	0	250,000	.00	12,000.00	238,000.00	4.8%
14252 53140	ROCA SERVICES	65,000	0	65,000	.00	65,000.00	.00	100.0%
14252 54220	SUPPLIES-TRAFFIC LI	21,000	0	21,000	.00	.00	21,000.00	.0%
14252 54221	SUPPLIES-TRAFFIC LI	50,000	0	50,000	.00	8,037.00	41,963.00	16.1%
14252 54900	SUPPLIES-SMALL TOOL	4,000	0	4,000	.00	.00	4,000.00	.0%
	TOTAL EXPENSES	446,000	0	446,000	.00	88,987.00	357,013.00	20.0%
	TOTAL DPW-HIGHWAYS & BRIDGES	1,389,108	0	1,389,108	85,315.34	88,987.00	1,214,805.66	12.5%
4260 DPW-AUTO EQUIP. MAINT.								
1 PERSONAL SERVICES								
14261 51101	PAY-FOREMAN/AUTOMOT	65,433	0	65,433	7,521.03	.00	57,911.97	11.5%
14261 51102	PAY-MOTOR EQUIP.REP	173,779	0	173,779	23,237.20	.00	150,541.80	13.4%
14261 51103	PAY-MOTOR EQUIP.MAI	50,885	0	50,885	6,823.60	.00	44,061.40	13.4%
14261 51105	PAY-EVT MECHANIC	71,890	0	71,890	9,616.40	.00	62,273.60	13.4%
14261 51106	PAY-POLICE FLEET ME	54,894	0	54,894	7,361.20	.00	47,532.80	13.4%
14261 51300	PAY-OVERTIME	35,000	0	35,000	4,906.26	.00	30,093.74	14.0%
14261 51400	PAY-LONGEVITY	3,400	0	3,400	.00	.00	3,400.00	.0%
14261 51830	PAY-CLOTHING/TOOL A	3,775	0	3,775	1,525.00	.00	2,250.00	40.4%

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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14261 51902	TEMP CO-OP	16,000	0	16,000	.00	.00	16,000.00	.0%
	TOTAL PERSONAL SERVICES	475,056	0	475,056	60,990.69	.00	414,065.31	12.8%
2 EXPENSES								
14262 52410	R & M - VEHICLES	70,000	0	70,000	3,429.72	8,172.46	58,397.82	16.6%
14262 52420	R & M - OTHER	5,000	0	5,000	.00	.00	5,000.00	.0%
14262 53100	TOWING SERVICES	2,000	0	2,000	.00	.00	2,000.00	.0%
14262 54800	MOTOR VEHICLE FUEL	30,000	0	30,000	.00	.00	30,000.00	.0%
14262 54830	SUPPLIES - MOTOR VE	26,000	0	26,000	2,870.96	905.00	22,224.04	14.5%
14262 55835	TOOL REIMBURSEMENT	2,000	0	2,000	.00	.00	2,000.00	.0%
	TOTAL EXPENSES	135,000	0	135,000	6,300.68	9,077.46	119,621.86	11.4%
	TOTAL DPW-AUTO EQUIP. MAINT.	610,056	0	610,056	67,291.37	9,077.46	533,687.17	12.5%
4300 DPW-TRASH COLLECTION								
1 PERSONAL SERVICES								
14301 51101	PAY-P.W. FOREMAN	60,975	0	60,975	8,176.67	.00	52,798.33	13.4%
14301 51102	PAY-HEAVY MOTOR EQU	442,652	0	442,652	54,607.44	.00	388,044.56	12.3%
14301 51103	PAY-LABORER	270,133	0	270,133	29,750.00	.00	240,383.00	11.0%
14301 51106	PAY-WASTE/RECYCLE C	64,300	0	64,300	8,473.61	.00	55,826.39	13.2%
14301 51300	PAY-OVERTIME	40,000	0	40,000	14,861.78	.00	25,138.22	37.2%
14301 51321	SPECIAL EVENTS OVER	30,000	0	30,000	.00	.00	30,000.00	.0%
14301 51400	PAY-LONGEVITY	2,425	0	2,425	.00	.00	2,425.00	.0%
14301 51830	PAY-CLOTHING ALLOWA	5,150	0	5,150	3,850.00	.00	1,300.00	74.8%
	TOTAL PERSONAL SERVICES	915,635	0	915,635	119,719.50	.00	795,915.50	13.1%
2 EXPENSES								
14302 52410	R & M - VEHICLES	68,000	0	68,000	8,478.18	5,832.46	53,689.36	21.0%
14302 52700	EQUIPMENT/BLDG. REN	2,925	0	2,925	.00	.00	2,925.00	.0%
14302 52900	LANDFILL DISPOSAL C	857,000	0	857,000	.00	.00	857,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14302 52901	HAZARDOUS WASTE COL	14,500	0	14,500	.00	.00	14,500.00	.0%
14302 52902	RECYCLING CONTRACT	90,000	0	90,000	4,768.72	-4,768.72	90,000.00	.0%
14302 53100	OTHER SERVICES	336,000	0	336,000	2,575.00	4,425.00	329,000.00	2.1%
14302 54800	MOTOR VEHICLE FUEL	65,000	0	65,000	.00	.00	65,000.00	.0%
14302 54900	SUPPLIES-SMALL TOOL	6,500	0	6,500	.00	.00	6,500.00	.0%
14302 55830	CLOTHING REIMBURSEM	500	0	500	.00	.00	500.00	.0%
	TOTAL EXPENSES	1,440,425	0	1,440,425	15,821.90	5,488.74	1,419,114.36	1.5%
	TOTAL DPW-TRASH COLLECTION	2,356,060	0	2,356,060	135,541.40	5,488.74	2,215,029.86	6.0%
4800 MUNIC. PARKING FACILITIES								
1 PERSONAL SERVICES								
14801 51101	PAY-PARKING CONTROL	95,088	0	95,088	13,087.20	.00	82,000.80	13.8%
14801 51400	PAY-LONGEVITY	0	0	0	650.00	.00	-650.00	100.0%
14801 51830	PAY-CLOTHING ALLOWA	500	0	500	400.00	.00	100.00	80.0%
	TOTAL PERSONAL SERVICES	95,588	0	95,588	14,137.20	.00	81,450.80	14.8%
2 EXPENSES								
14802 52100	ENERGY-DWIGHT	25,812	0	25,812	3,416.20	-3,416.20	25,812.00	.0%
14802 52101	ENERGY-SUFFOLK	17,823	0	17,823	1,235.94	-1,235.94	17,823.00	.0%
14802 52300	WATER/SEWER-DWIGHT	350	0	350	.00	.00	350.00	.0%
14802 52500	R & M - DWIGHT	15,000	0	15,000	.00	.00	15,000.00	.0%
14802 52501	R & M - SUFFOLK	5,000	0	5,000	.00	.00	5,000.00	.0%
14802 52506	R & M - STREET	8,000	0	8,000	.00	.00	8,000.00	.0%
14802 54220	SUPPLIES-DWIGHT	1,500	0	1,500	.00	.00	1,500.00	.0%
	TOTAL EXPENSES	73,485	0	73,485	4,652.14	-4,652.14	73,485.00	.0%
	TOTAL MUNIC. PARKING FACILITIES	169,073	0	169,073	18,789.34	-4,652.14	154,935.80	8.4%
5100 BOARD OF HEALTH								
1 PERSONAL SERVICES								
15101 51101	PAY-HEALTH DIRECTOR	81,600	0	81,600	10,769.22	.00	70,830.78	13.2%

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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15101 51103	PAY-SANITARIAN II	129,411	0	129,411	17,409.70	.00	112,001.30	13.5%
15101 51104	PAY-PUBLIC HEALTH N	72,462	0	72,462	9,753.11	.00	62,708.89	13.5%
15101 51107	PAY-SANITARIAN III	69,993	0	69,993	9,385.97	.00	60,607.03	13.4%
15101 51109	PAY-SANITARIAN I	109,177	0	109,177	14,587.30	.00	94,589.70	13.4%
15101 51125	PAY-ADMINISTRATIVE	41,693	0	41,693	5,590.90	.00	36,102.10	13.4%
15101 51126	PAY-SR ADMINISTRATI	48,306	0	48,306	6,477.80	.00	41,828.20	13.4%
15101 51201	PAY-BOARD MEMBERS	3,650	0	3,650	333.32	.00	3,316.68	9.1%
15101 51202	PAY-ANIMAL INSPECTO	50,000	0	50,000	6,730.78	.00	43,269.22	13.5%
15101 51203	PAY-SUBSTITUTE NURS	2,000	-98	1,902	.00	.00	1,902.00	.0%
15101 51300	PAY-OVERTIME	4,000	0	4,000	541.07	.00	3,458.93	13.5%
15101 51400	PAY-LONGEVITY	4,150	0	4,150	3,350.00	.00	800.00	80.7%
15101 51500	PAY-VACATION BUYBAC	0	0	0	1,012.92	.00	-1,012.92	100.0%
15101 51510	PAY-SICK LEAVE BUYB	0	0	0	1,333.64	.00	-1,333.64	100.0%
15101 51830	PAY-CLOTHING ALLOWA	952	98	1,050	1,050.00	.00	.00	100.0%
15101 51850	PAY-AUTO ALLOWANCE	19,740	0	19,740	2,820.00	.00	16,920.00	14.3%
TOTAL PERSONAL SERVICES		637,134	0	637,134	91,145.73	.00	545,988.27	14.3%

2 EXPENSES

		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15102 52400	R & M - OFFICE EQUI	450	0	450	.00	.00	450.00	.0%
15102 53010	PROF. HEALTH SERVIC	10,000	0	10,000	6,240.00	2,660.19	1,099.81	89.0%
15102 53015	SHARPS KIOSK SERVIC	3,420	0	3,420	.00	3,420.00	.00	100.0%
15102 53026	WELLNESS	1,500	0	1,500	.00	.00	1,500.00	.0%
15102 53030	PRINT/BIND/MICROFIL	750	0	750	.00	.00	750.00	.0%
15102 53101	COMMUNICABLE DISEAS	4,000	0	4,000	.00	.00	4,000.00	.0%
15102 53103	ANIMAL CONTROL SERV	175,000	0	175,000	.00	.00	175,000.00	.0%
15102 53190	EDUCATION & TRAININ	5,625	0	5,625	105.00	-105.00	5,625.00	.0%
15102 54200	OFFICE & PROF. SUPP	250	0	250	177.74	.00	72.26	71.1%
15102 54220	SUPPLIES - OTHER	4,000	0	4,000	.00	2,089.00	1,911.00	52.2%
15102 54221	SUPPLIES - EMERGENC	3,500	0	3,500	.00	.00	3,500.00	.0%
15102 54800	MOTOR VEHICLE FUEL	2,820	0	2,820	.00	.00	2,820.00	.0%
15102 57009	CLOTHING EXPENSE	1,000	0	1,000	273.00	.00	727.00	27.3%
15102 57100	IN-STATE TRAVEL	1,200	0	1,200	143.09	.00	1,056.91	11.9%
15102 57300	DUES & SUBSCRIPTION	75	0	75	.00	.00	75.00	.0%
TOTAL EXPENSES		213,590	0	213,590	6,938.83	8,064.19	198,586.98	7.0%
TOTAL BOARD OF HEALTH		850,724	0	850,724	98,084.56	8,064.19	744,575.25	12.5%

5410 COUNCIL ON AGING

1 PERSONAL SERVICES

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15411 51101	PAY-EXECUTIVE DIREC	75,000	0	75,000	10,096.16	.00	64,903.84	13.5%
15411 51102	PAY-NUTRITIONAL DIR	47,589	0	47,589	6,550.00	.00	41,039.00	13.8%
15411 51103	PAY-ASSISTANT DIREC	27,500	0	27,500	.00	.00	27,500.00	.0%
15411 51104	PAY-UTILITY PERSON	65,426	0	65,426	8,856.50	.00	56,569.50	13.5%
15411 51105	PAY-VOLUNTEER COORD	136,557	0	136,557	17,953.12	.00	118,603.88	13.1%
15411 51202	PAY-HEALTH SERVICES	74,392	0	74,392	9,777.36	.00	64,614.64	13.1%
15411 51203	PAY-DRIVER	70,815	0	70,815	6,094.25	.00	64,720.75	8.6%
15411 51300	PAY-OVERTIME	1,000	0	1,000	84.38	.00	915.62	8.4%
15411 51400	PAY-LONGEVITY	4,161	0	4,161	785.71	.00	3,375.29	18.9%
	TOTAL PERSONAL SERVICES	502,440	0	502,440	60,197.48	.00	442,242.52	12.0%
2 EXPENSES								
15412 52100	ENERGY-GAS/OIL/ELEC	73,062	0	73,062	9,862.79	55,137.21	8,062.00	89.0%
15412 52300	WATER & SEWER	2,200	0	2,200	642.91	-642.91	2,200.00	.0%
15412 52400	R & M - EQUIPMENT	2,500	0	2,500	.00	.00	2,500.00	.0%
15412 52500	R & M - BLDGS. & GR	4,900	0	4,900	.00	.00	4,900.00	.0%
15412 53010	PROFESSIONAL SERVIC	7,500	0	7,500	.00	.00	7,500.00	.0%
15412 53190	EDUCATION & TRAININ	250	0	250	.00	.00	250.00	.0%
15412 54200	OFFICE & PROF. SUPP	1,050	0	1,050	.00	.00	1,050.00	.0%
15412 54220	SUPPLIES - OTHER	5,400	0	5,400	1,041.41	4,352.21	6.38	99.9%
15412 54800	MOTOR VEHICLE FUEL	6,000	0	6,000	2,333.77	-2,333.77	6,000.00	.0%
15412 57009	CLOTHING EXPENSE	750	0	750	.00	.00	750.00	.0%
15412 57100	IN-STATE TRAVEL	100	0	100	.00	.00	100.00	.0%
	TOTAL EXPENSES	103,712	0	103,712	13,880.88	56,512.74	33,318.38	67.9%
	TOTAL COUNCIL ON AGING	606,152	0	606,152	74,078.36	56,512.74	475,560.90	21.5%
5430 VETERANS SERVICES								
1 PERSONAL SERVICES								
15431 51101	PAY-COMMISSIONER	70,000	0	70,000	7,800.49	.00	62,199.51	11.1%
15431 51103	PAY-INVESTIGATOR	40,560	0	40,560	.00	.00	40,560.00	.0%
15431 51105	PAY- NATIONAL SERVI	53,095	0	53,095	6,446.29	.00	46,648.71	12.1%
15431 51400	PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15431 51500	PAY-VACATION BUYBAC	2,000	0	2,000	.00	.00	2,000.00	.0%
15431 51510	PAY-SICK LEAVE BUYB	5,000	0	5,000	.00	.00	5,000.00	.0%
	TOTAL PERSONAL SERVICES	171,455	0	171,455	14,246.78	.00	157,208.22	8.3%
2 EXPENSES								
15432 53190	EDUCATION & TRAININ	1,500	0	1,500	.00	.00	1,500.00	.0%
15432 54200	OFFICE & PROF. SUPP	2,000	0	2,000	408.28	.00	1,591.72	20.4%
15432 57100	IN-STATE TRAVEL	1,000	0	1,000	47.68	.00	952.32	4.8%
15432 57300	DUES & SUBSCRIPTION	750	0	750	100.00	.00	650.00	13.3%
15432 57600	VETERANS PATRIOTIC	2,000	0	2,000	.00	175.00	1,825.00	8.8%
15432 57700	VET. BENEFITS - DIR	240,000	0	240,000	38,520.05	.00	201,479.95	16.1%
	TOTAL EXPENSES	247,250	0	247,250	39,076.01	175.00	207,998.99	15.9%
	TOTAL VETERANS SERVICES	418,705	0	418,705	53,322.79	175.00	365,207.21	12.8%
6100 PUBLIC LIBRARY								
1 PERSONAL SERVICES								
16101 51101	PAY-DIRECTOR	69,092	0	69,092	9,244.23	.00	59,847.77	13.4%
16101 51102	PAY-REFERENCE LIB.	133,835	0	133,835	13,481.14	.00	120,353.86	10.1%
16101 51103	PAY-REFERENCE LIBRA	127,678	0	127,678	16,101.85	.00	111,576.15	12.6%
16101 51104	PAY-CHILDREN'S LIBR	133,145	0	133,145	17,854.60	.00	115,290.40	13.4%
16101 51105	PAY-CATALOGUER	39,345	0	39,345	5,296.38	.00	34,048.62	13.5%
16101 51108	PAY-CUSTODIAN	61,160	0	61,160	8,381.75	.00	52,778.25	13.7%
16101 51112	PAY-FINANCIAL MANAG	46,789	0	46,789	6,400.03	.00	40,388.97	13.7%
16101 51113	PAY-ASSISTANT DIREC	51,912	0	51,912	6,961.40	.00	44,950.60	13.4%
16101 51114	PAY-COMPUTER COORDI	76,446	0	76,446	10,456.37	.00	65,989.63	13.7%
16101 51115	PAY-COLLECTION DEV	43,054	0	43,054	5,795.62	.00	37,258.38	13.5%
16101 51400	PAY-LONGEVITY	6,000	0	6,000	1,275.00	.00	4,725.00	21.3%
	TOTAL PERSONAL SERVICES	788,456	0	788,456	101,248.37	.00	687,207.63	12.8%
2 EXPENSES								
16102 52100	ENERGY-GAS/OIL/ELEC	32,000	0	32,000	.00	32,000.00	.00	100.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL EXPENSES	32,000	0	32,000	.00	32,000.00	.00	100.0%
	TOTAL PUBLIC LIBRARY	820,456	0	820,456	101,248.37	32,000.00	687,207.63	16.2%
6300 RECREATION								
1 PERSONAL SERVICES								
16301 51101	PAY-RECREATION DIRE	71,761	0	71,761	9,660.14	.00	62,100.86	13.5%
16301 51103	PAY-RECREATION COOR	55,000	0	55,000	7,403.83	.00	47,596.17	13.5%
16301 51125	PAY-ADMINISTRATIVE	47,040	0	47,040	5,911.86	.00	41,128.14	12.6%
16301 51240	PAY - TEMPORARY/SEA	110,000	0	110,000	43,815.25	.00	66,184.75	39.8%
16301 51400	PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
	TOTAL PERSONAL SERVICES	284,601	0	284,601	66,791.08	.00	217,809.92	23.5%
2 EXPENSES								
16302 52420	R & M - RECREATION	2,000	0	2,000	.00	.00	2,000.00	.0%
16302 52701	EVENTS STAGING	8,000	0	8,000	.00	.00	8,000.00	.0%
16302 53010	OTHER CONTRACTED SE	1,000	0	1,000	.00	.00	1,000.00	.0%
16302 53030	PRINT/BIND/MICROFIL	500	0	500	.00	.00	500.00	.0%
16302 53161	SPEC.EVENT-SENIOR F	3,500	0	3,500	.00	.00	3,500.00	.0%
16302 53164	SPORTS LEAGUES COST	8,000	0	8,000	2,040.00	.00	5,960.00	25.5%
16302 53166	RECREATIONAL PROGRA	26,000	0	26,000	579.70	1,149.00	24,271.30	6.6%
16302 53190	EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
16302 53430	ADVERTISING	500	0	500	.00	.00	500.00	.0%
16302 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
16302 54220	SUPPLIES - OTHER	3,000	0	3,000	21.00	-21.00	3,000.00	.0%
16302 57100	IN-STATE TRAVEL	500	0	500	.00	.00	500.00	.0%
16302 57300	DUES & SUBSCRIPTION	300	0	300	135.00	.00	165.00	45.0%
	TOTAL EXPENSES	54,050	0	54,050	2,775.70	1,128.00	50,146.30	7.2%
3 CAPITAL OUTLAY								
16303 58001	CAP.OUTLAY-VEHICLES	0	0	0	.00	32,974.22	-32,974.22	100.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CAPITAL OUTLAY	0	0	0	.00	32,974.22	-32,974.22	100.0%
TOTAL RECREATION	338,651	0	338,651	69,566.78	34,102.22	234,982.00	30.6%
6500 PARKS							
1 PERSONAL SERVICES							
16501 51106 PAY-HEAVY MOTOR EQU	98,426	0	98,426	9,569.20	.00	88,856.80	9.7%
16501 51109 PAY-PARKS MAINTENAN	374,741	0	374,741	39,834.32	.00	334,906.68	10.6%
16501 51110 PAY-PARKS MAINT.CRA	46,254	0	46,254	9,572.80	.00	36,681.20	20.7%
16501 51300 PAY-OVERTIME	20,000	0	20,000	2,333.52	.00	17,666.48	11.7%
16501 51400 PAY-LONGEVITY	4,325	0	4,325	.00	.00	4,325.00	.0%
16501 51530 PAY-FAMILY & MEDICA	0	0	0	2,550.24	.00	-2,550.24	100.0%
16501 51830 PAY-CLOTHING ALLOWA	2,750	0	2,750	2,200.00	.00	550.00	80.0%
TOTAL PERSONAL SERVICES	546,496	0	546,496	66,060.08	.00	480,435.92	12.1%
2 EXPENSES							
16502 52100 ENERGY-GAS/OIL/ELEC	27,407	0	27,407	975.53	-975.53	27,407.00	.0%
16502 52300 WATER & SEWER	29,000	0	29,000	.00	.00	29,000.00	.0%
16502 52410 R & M - VEHICLES	18,000	0	18,000	685.69	2,765.00	14,549.31	19.2%
16502 52420 R & M - OTHER	15,000	0	15,000	.00	.00	15,000.00	.0%
16502 52500 R & M - FIELDS	62,500	0	62,500	2,522.75	-2,162.75	62,140.00	.6%
16502 52518 R&M POOLS	10,000	0	10,000	7,318.40	.00	2,681.60	73.2%
16502 53010 CONTRACT SERVICES	23,000	0	23,000	.00	23,000.00	.00	100.0%
16502 54220 SUPPLIES - OTHER	4,000	0	4,000	.00	.00	4,000.00	.0%
16502 55830 CLOTHING CONTRACT	2,250	0	2,250	.00	.00	2,250.00	.0%
TOTAL EXPENSES	191,157	0	191,157	11,502.37	22,626.72	157,027.91	17.9%
TOTAL PARKS	737,653	0	737,653	77,562.45	22,626.72	637,463.83	13.6%
6910 MUSEUMS & MONUMENTS							
1 PERSONAL SERVICES							
16911 51101 PAY-DIRECTOR	70,000	0	70,000	9,423.09	.00	60,576.91	13.5%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16911 51103	PAY-CITY HISTORIAN	55,000	0	55,000	7,403.83	.00	47,596.17	13.5%
16911 51104	PAY-ENTERPRISE COOR	38,623	0	38,623	5,073.60	.00	33,549.40	13.1%
16911 51106	PAY-OFFICE ASSISTAN	34,403	0	34,403	4,613.35	.00	29,789.65	13.4%
16911 51400	PAY-LONGEVITY	900	0	900	.00	.00	900.00	.0%
	TOTAL PERSONAL SERVICES	198,926	0	198,926	26,513.87	.00	172,412.13	13.3%
2 EXPENSES								
16912 52100	ENERGY-GAS/OIL/ELEC	26,858	0	26,858	.00	25,000.00	1,858.00	93.1%
16912 52300	WATER & SEWER	2,200	0	2,200	740.19	759.81	700.00	68.2%
16912 52420	R & M - OTHER	20,000	0	20,000	1,959.00	5,803.75	12,237.25	38.8%
16912 53009	CONTRACTED SERVICES	5,000	0	5,000	422.40	.00	4,577.60	8.4%
16912 53030	PRINT/BIND/MICROFIL	700	0	700	.00	.00	700.00	.0%
16912 53190	EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 53420	POSTAGE	100	0	100	.00	.00	100.00	.0%
16912 53430	ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 54200	OFFICE & PROF. SUPP	800	0	800	84.20	.00	715.80	10.5%
16912 54220	SUPPLIES - OTHER	800	0	800	464.02	-134.68	470.66	41.2%
16912 57100	IN-STATE TRAVEL	250	0	250	.00	.00	250.00	.0%
16912 57300	DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 57400	INSURANCE	3,825	0	3,825	.00	.00	3,825.00	.0%
	TOTAL EXPENSES	63,533	0	63,533	3,669.81	31,428.88	28,434.31	55.2%
	TOTAL MUSEUMS & MONUMENTS	262,459	0	262,459	30,183.68	31,428.88	200,846.44	23.5%
6930 WAR MEMORIAL COMMISSION								
1 PERSONAL SERVICES								
16931 51101	PAY-SR. BUILDING CU	45,373	0	45,373	5,232.40	.00	40,140.60	11.5%
16931 51102	PAY-BUILDING CUSTOD	44,329	0	44,329	5,944.40	.00	38,384.60	13.4%
16931 51300	PAY-OVERTIME	6,000	0	6,000	740.68	.00	5,259.32	12.3%
16931 51830	CLOTHING ALLOWANCE	0	0	0	350.00	.00	-350.00	100.0%
	TOTAL PERSONAL SERVICES	95,702	0	95,702	12,267.48	.00	83,434.52	12.8%
2 EXPENSES								
16932 52100	ENERGY-GAS/OIL/ELEC	33,311	0	33,311	947.95	-947.95	33,311.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16932 52300 WATER & SEWER	502	0	502	.00	.00	502.00	.0%
16932 52500 R & M - BLDGS. & GR	14,500	0	14,500	75.00	225.00	14,200.00	2.1%
TOTAL EXPENSES	48,313	0	48,313	1,022.95	-722.95	48,013.00	.6%
3 CAPITAL OUTLAY							
16933 58001 CAP.OUT.-BLDG.IMPRO	0	0	0	90,600.00	-90,600.00	.00	.0%
TOTAL CAPITAL OUTLAY	0	0	0	90,600.00	-90,600.00	.00	.0%
TOTAL WAR MEMORIAL COMMISSION	144,015	0	144,015	103,890.43	-91,322.95	131,447.52	8.7%
6940 EXHIBIT HALL COMMISSION							
2 EXPENSES							
16942 52100 ENERGY-GAS/OIL/ELEC	44,130	0	44,130	4,707.04	-4,707.04	44,130.00	.0%
16942 52300 WATER & SEWER	300	0	300	.00	.00	300.00	.0%
16942 52500 R & M - BLDGS. & GR	14,500	0	14,500	90.00	270.00	14,140.00	2.5%
TOTAL EXPENSES	58,930	0	58,930	4,797.04	-4,437.04	58,570.00	.6%
TOTAL EXHIBIT HALL COMMISSION	58,930	0	58,930	4,797.04	-4,437.04	58,570.00	.6%
7100 LONG TERM DEBT SERVICE							
4 DEBT SERVICE							
17104 59137 PRINC.-LT DEBT-PUBL	680,000	0	680,000	.00	.00	680,000.00	.0%
17104 59138 PRINC.-LT DEBT-CITY	2,640,000	0	2,640,000	.00	.00	2,640,000.00	.0%
17104 59237 INT.-LT DEBT-PUBLIC	209,431	0	209,431	.00	.00	209,431.00	.0%
17104 59238 INT.-LT DEBT-CITY	764,519	0	764,519	.00	.00	764,519.00	.0%
TOTAL DEBT SERVICE	4,293,950	0	4,293,950	.00	.00	4,293,950.00	.0%
TOTAL LONG TERM DEBT SERVICE	4,293,950	0	4,293,950	.00	.00	4,293,950.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7520 SHORT TERM DEBT SERVICE							
4 DEBT SERVICE							
17524 59290 INTEREST-SHORT TERM	150,000	0	150,000	.00	.00	150,000.00	.0%
TOTAL DEBT SERVICE	150,000	0	150,000	.00	.00	150,000.00	.0%
TOTAL SHORT TERM DEBT SERVICE	150,000	0	150,000	.00	.00	150,000.00	.0%
8200 STATE/COUNTY ASSESSMENTS							
2 EXPENSES							
18202 56350 STATE-RET.TEACH.HEA	4,019,583	0	4,019,583	.00	.00	4,019,583.00	.0%
18202 56510 STATE-SPECIAL EDUCA	38,126	0	38,126	.00	.00	38,126.00	.0%
18202 56511 STATE-SCHOOL CHOICE	2,982,293	0	2,982,293	.00	.00	2,982,293.00	.0%
18202 56513 STATE-CHARTER SCHOO	14,270,523	0	14,270,523	.00	.00	14,270,523.00	.0%
TOTAL EXPENSES	21,310,525	0	21,310,525	.00	.00	21,310,525.00	.0%
TOTAL STATE/COUNTY ASSESSMENTS	21,310,525	0	21,310,525	.00	.00	21,310,525.00	.0%
9110 OTHER-RETIREMENT CONTRIB.							
1 PERSONAL SERVICES							
19111 51999 RETIREMENT CONTRIBU	12,563,043	0	12,563,043	.00	.00	12,563,043.00	.0%
TOTAL PERSONAL SERVICES	12,563,043	0	12,563,043	.00	.00	12,563,043.00	.0%
TOTAL OTHER-RETIREMENT CONTRIB.	12,563,043	0	12,563,043	.00	.00	12,563,043.00	.0%
9120 OTHER-WORKERS COMP.							
1 PERSONAL SERVICES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19121 51996 WORKERS COMP WAGE B	90,000	0	90,000	.00	.00	90,000.00	.0%
19121 51997 WORKERS COMP MEDICA	100,000	0	100,000	.00	.00	100,000.00	.0%
19121 51999 WORKERS COMPENSATIO	0	0	0	7,595.55	24,000.00	-31,595.55	100.0%
TOTAL PERSONAL SERVICES	190,000	0	190,000	7,595.55	24,000.00	158,404.45	16.6%
TOTAL OTHER-WORKERS COMP.	190,000	0	190,000	7,595.55	24,000.00	158,404.45	16.6%
9130 OTHER-UNEMPLOYMENT COMP.							
1 PERSONAL SERVICES							
19131 51999 UNEMPLOYMENT COMPEN	70,000	0	70,000	10,797.00	10,690.00	48,513.00	30.7%
TOTAL PERSONAL SERVICES	70,000	0	70,000	10,797.00	10,690.00	48,513.00	30.7%
TOTAL OTHER-UNEMPLOYMENT COMP.	70,000	0	70,000	10,797.00	10,690.00	48,513.00	30.7%
9140 OTHER-HEALTH INSUR.(32B)							
1 PERSONAL SERVICES							
19141 51999 HEALTH INSURANCE	13,084,880	0	13,084,880	.00	.00	13,084,880.00	.0%
TOTAL PERSONAL SERVICES	13,084,880	0	13,084,880	.00	.00	13,084,880.00	.0%
TOTAL OTHER-HEALTH INSUR.(32B)	13,084,880	0	13,084,880	.00	.00	13,084,880.00	.0%
9150 OTHER-LIFE INSURANCE							
1 PERSONAL SERVICES							
19151 51999 LIFE INSURANCE	90,000	0	90,000	.00	.00	90,000.00	.0%
TOTAL PERSONAL SERVICES	90,000	0	90,000	.00	.00	90,000.00	.0%
TOTAL OTHER-LIFE INSURANCE	90,000	0	90,000	.00	.00	90,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9160 OTHER-F.I.C.A.-M.							
1 PERSONAL SERVICES							
19161 51999 F.I.C.A.-MEDICARE	1,600,000	0	1,600,000	203,472.85	.00	1,396,527.15	12.7%
TOTAL PERSONAL SERVICES	1,600,000	0	1,600,000	203,472.85	.00	1,396,527.15	12.7%
TOTAL OTHER-F.I.C.A.-M.	1,600,000	0	1,600,000	203,472.85	.00	1,396,527.15	12.7%
9190 OTHER-POL./FIRE INDEM.							
1 PERSONAL SERVICES							
19191 51999 POL./FIRE INDEMNIFI	80,000	0	80,000	.00	.00	80,000.00	.0%
TOTAL PERSONAL SERVICES	80,000	0	80,000	.00	.00	80,000.00	.0%
TOTAL OTHER-POL./FIRE INDEM.	80,000	0	80,000	.00	.00	80,000.00	.0%
9200 OTHER-TRAVEL							
2 EXPENSES							
19202 57200 OUT-OF-STATE TRAVEL	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL EXPENSES	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL OTHER-TRAVEL	3,000	0	3,000	.00	.00	3,000.00	.0%
9400 OTHER-PROP./LIAB. INSUR.							
2 EXPENSES							
19402 57400 CITY PROP/LIAB INSU	900,000	0	900,000	839,524.00	.00	60,476.00	93.3%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19402 57408 SHORT TERM DISABILI	47,392	0	47,392	.00	.00	47,392.00	.0%
TOTAL EXPENSES	947,392	0	947,392	839,524.00	.00	107,868.00	88.6%
TOTAL OTHER-PROP./LIAB. INSUR.	947,392	0	947,392	839,524.00	.00	107,868.00	88.6%
9410 OTHER-LEGAL CLAIMS/JUDG'T							
2 EXPENSES							
19412 57630 CLAIMS - GENERAL	200,000	0	200,000	.00	-5,731.20	205,731.20	-2.9%
19412 57640 MED.CLAIMS-P & F	200,000	0	200,000	.00	20,000.00	180,000.00	10.0%
TOTAL EXPENSES	400,000	0	400,000	.00	14,268.80	385,731.20	3.6%
TOTAL OTHER-LEGAL CLAIMS/JUDG'T	400,000	0	400,000	.00	14,268.80	385,731.20	3.6%
9420 INCOME REPLACEMENT BUYBACKS							
1 PERSONAL SERVICES							
19421 51950 IRP LEAVE TIME BUYB	100,000	0	100,000	81,793.83	.00	18,206.17	81.8%
TOTAL PERSONAL SERVICES	100,000	0	100,000	81,793.83	.00	18,206.17	81.8%
TOTAL INCOME REPLACEMENT BUYBACKS	100,000	0	100,000	81,793.83	.00	18,206.17	81.8%
9440 CANNABIS IMPACT							
2 EXPENSES							
19442 53005 OPED LEGAL SERVICES	0	0	0	2,275.00	-2,275.00	.00	.0%
19442 53018 OPED MARKETING	0	0	0	7,162.50	-7,162.50	.00	.0%
TOTAL EXPENSES	0	0	0	9,437.50	-9,437.50	.00	.0%
TOTAL CANNABIS IMPACT	0	0	0	9,437.50	-9,437.50	.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND		193,549,599	1,098,942	194,648,541	12,599,538.54	861,917.36	181,187,085.10	6.9%
	TOTAL EXPENSES	193,549,599	1,098,942	194,648,541	12,599,538.54	861,917.36	181,187,085.10	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	193,549,599	1,098,942	194,648,541	12,599,538.54	861,917.36	181,187,085.10	6.9%

** END OF REPORT - Generated by Tanya Wdowiak **

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 6000 SEWER ENTERPRISE		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4210 DPW-ADMIN.								
000 UNCLASSIFIED								
6000 59740	TRANS. TO ENTERPRISE	0	96,708	96,708	96,708.00	.00	.00	100.0%
	TOTAL UNCLASSIFIED	0	96,708	96,708	96,708.00	.00	.00	100.0%
	TOTAL DPW-ADMIN.	0	96,708	96,708	96,708.00	.00	.00	100.0%
4400 SEWER ADMINISTRATION								
1 PERSONAL SERVICES								
60401 51105	PAY-PRICIPAL CLERK/	110,640	0	110,640	14,836.72	.00	95,803.28	13.4%
60401 51300	PAY-OVERTIME	5,000	0	5,000	249.80	.00	4,750.20	5.0%
60401 51400	PAY-LONGEVITY	2,100	0	2,100	1,250.00	.00	850.00	59.5%
60401 51830	PAY-CLOTHING ALLOWA	650	0	650	650.00	.00	.00	100.0%
60401 51999	RETIREMENT & BENEFI	50,000	0	50,000	244.95	.00	49,755.05	.5%
	TOTAL PERSONAL SERVICES	168,390	0	168,390	17,231.47	.00	151,158.53	10.2%
2 EXPENSES								
60402 52420	R & M - SEWERS	100,000	0	100,000	19,944.00	-19,944.00	100,000.00	.0%
60402 53005	LEGAL SERVICES	0	0	0	8,679.93	-8,679.93	.00	.0%
60402 53010	PROF. SERVICES - AU	15,000	0	15,000	.00	.00	15,000.00	.0%
60402 53012	MANAGEMENT SERVICE	7,600,000	0	7,600,000	.00	.00	7,600,000.00	.0%
60402 53100	SEWER CHG.-WHITNEY	30,000	0	30,000	.00	.00	30,000.00	.0%
60402 53101	USER CHARGE ADMIN.	126,000	0	126,000	.00	.00	126,000.00	.0%
60402 53106	SHUT OFF PROGRAM	21,000	0	21,000	.00	.00	21,000.00	.0%
	TOTAL EXPENSES	7,892,000	0	7,892,000	28,623.93	-28,623.93	7,892,000.00	.0%
4 DEBT SERVICE								
60404 59139	PRINCIPAL - LT DEBT	1,463,402	0	1,463,402	.00	.00	1,463,402.00	.0%

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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

ACCOUNTS FOR: 6000 SEWER ENTERPRISE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60404 59239 INTEREST - LT DEBT	430,956	0	430,956	.00	.00	430,956.00	.0%
TOTAL DEBT SERVICE	1,894,358	0	1,894,358	.00	.00	1,894,358.00	.0%
TOTAL SEWER ADMINISTRATION	9,954,748	0	9,954,748	45,855.40	-28,623.93	9,937,516.53	.2%
TOTAL SEWER ENTERPRISE	9,954,748	96,708	10,051,456	142,563.40	-28,623.93	9,937,516.53	1.1%
TOTAL EXPENSES	9,954,748	96,708	10,051,456	142,563.40	-28,623.93	9,937,516.53	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 02

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	9,954,748	96,708	10,051,456	142,563.40	-28,623.93	9,937,516.53	1.1%

** END OF REPORT - Generated by Tanya Wdowiak **

HOLYOKE CITY COUNCIL STREET VENDOR LICENSE APPLICATION

DATE: 8-6-24

NAME OF APPLICANT: Francisco J Martir

ADDRESS OF APPLICANT: 22 Burr St Springfield MA

APPLICANT PHONE NUMBER/EMAIL: 413-510-6089

EXPLANATION OF BUSINESS TYPE/PRODUCT TO BE SOLD:

Food Truck, Spanish Food, Pastelillo, Sandwich Mofongo, tostones papas carne Frita.

LOCATION OF CART/FOOD TRUCK: 415-17 Main St Holyoke MA 01040 Private lot

Please note that this application must be filed with the Clerk's Office and must be turned in with relevant Street Vendor applications from the Board of Health and the Department of Public Works.

RECEIVED

AUG 19 2024

Holyoke City Clerk's
Holyoke, MA

FMart

APPLICANT'S SIGNATURE

536 Dwight St. Room 10 HOLYOKE MASSACHUSETTS 01040-5086
PHONE: (413) 322-5525 E-MAIL: allenr@holyoke.org

Commonwealth of Massachusetts
City of Holyoke
Board of Health
20 Korean Veterans Plaza
HOLYOKE, MA 01040
PHONE (413) 322-5595 FAX (413) 322-5596

DATE PRINTED: 08/02/2024

ESTABLISHMENT NAME: LA FAMILIA FOOD TRUCK FRANCISCO J. MARTIR

LOCATED AT: HOLYOKE, MA 01040

Fee Type	Fee Amount	Permit No.	Permit Issued	Permit Expires
Mobile Food Unit/Pushcart	$ 100.00	BOH-24-0535	08/02/2024	06/30/2025

Total Fees: **$100.00**

Board of Health

Dr. Esteban Del Pilar Morales, MD, Chair
Dalila Hyry-Dermith, SW, DPW, Vice-Chair
Nicole Arnold, RN, BSN, Clerk
Timothy M. Rivers, Director

Renters Insurance and Renters Guarantee Insurance will be required as part of this lease agreement and included as part of the monthly lease amount unless Tenant decides to purchase an individual renters insurance policy at their own expense. See section 4B for these provision specifications.

33. Notice. Notice under this Agreement will not be deemed valid unless given or served in writing and forwarded by mail, postage prepaid, addressed to the party at the appropriate address set forth below. Such addresses may be changed from time to time by either party by providing notice as set forth below. Notices mailed in accordance with these provisions will be deemed received on the third day after posting.

Landlord:

Elliott Properties; LLC
417 Main Steet, Holyoke, Massachusetts 01040

Tenant:

La Familia Food Truck

415 Main Street, Holyoke, Massachusetts 01040

Such addresses may be changed from time to time by any party by providing notice as set forth above.

34. Attorney's Fees. The prevailing party shall have the right to collect from the other party its reasonable costs and necessary disbursements and attorneys' fees incurred in enforcing this Agreement

35. Governing Law. This Agreement will be governed, construed and interpreted by, through and under the Laws of the Commonwealth of Massachusetts.

36. Waiver and Severability. The failure of either party to enforce any provisions of this Agreement will not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement. If any provision of this Agreement or the application thereof will, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this Agreement nor the application of the provision to other persons, entities or circumstances will be affected thereby, but instead will be enforced to the maximum extent permitted by law.

37. Time of Essence. Time is of the essence with respect to the execution of this Lease Agreement.

38. Estoppel Certificate. Tenant will execute and return a tenant estoppel certificate delivered to Tenant by Landlord or Landlord's agent within three (3) days after its receipt.

Elliott Properties; LLC 415 Main Street Holyoke, MA 01040

Massachusetts
Residential Lease Agreement

This Lease Agreement (the "Agreement") is made and entered on January 09, 2024 (the "Effective Date") by and between Elliott Properties; LLC (the "Landlord") and the following tenants:
Tenant (the "Tenant")
Listed property is intended as a single occupancy unit and the Tenancy will not allow for roommates or additional persons living in the unit. Any additional personas found living in the until is means for termination of lease by landlord.
Subject to the terms and conditions stated below the parties agree as follows:

1. **Property.** Landlord, in consideration of the lease payments provided in this Agreement, leases to Tenant a portion of the side lot from a fence separating the open space to the edge of the sidewalk located on Main Street., Holyoke, Massachusetts 01040 (the "Property"). No other portion of the building or open lot wherein the Property is located is included unless expressly provided for in this Agreement.

2. **Term.** This Agreement will begin on Aug 13, 24 (the "Start Date") and will terminate on July 31, 25 (the "Termination Date").

Tenant will vacate the Property upon termination of the Agreement, unless: (i) Landlord and Tenant have extended this Agreement in writing or signed a new agreement; (ii) mandated by local rent control law; or (iii) Landlord accepts Rent from Tenant (other than past due Rent), in which case a month-to-month tenancy will be created which either party may terminate by Tenant giving Landlord written notice of at least 30 days prior to the desired termination date, or by Landlord giving Tenant written notice as provided by law. Rent will be at a rate agreed to by Landlord and Tenant, or as allowed by law. All other terms and conditions of this Agreement will remain in full force and effect.

3. **Management.** The Tenant is hereby notified that Elliott Properties; LLC is the property manager of the Property. Should the Tenant have any issues or concerns, the Tenant may contact Elliott Properties; LLC by one of the methods below:

Address: 417 Main Steet, Holyoke, Massachusetts 01040
Telephone: 413 530-7396
Email: cristie@elliottfire.com

4. Rent. Tenant will pay to Landlord rent in the amount of **$500** (the "Rent"), to include use of the lot only. Tenant will provide their own electricity, water, and garbage disposal. Tenant will also be responsible for shoveling use area and sidewalk directly in front of rented area.

A. As an agreement of lease, Landlord will charge $500 as first month's rent as well as $500 security deposit and $500 for last month's rent. Any costs associated with legal action will be charged to Tenant.
B. Rent is payable in advance on the 1st day of each month, and is delinquent on the next day. If that day falls on a weekend or legal holiday, the rent is due on the next business day. There will be no rent increases through the initial term of the lease. Landlord may increase the rent that will be paid during any month-to-month renewal period by providing at least 30 days written notice to Tenant.
C. As a condition of your lease, we require all residents to carry a minimum of tenant liability insurance for certain damages to the landlord's property during the term of their lease. The tenant will also carry liability insurance to cover any liability to customers directly associated with La Familia Food Truck. A COI listing Elliott Properties LLC as additional insured will be provided and updated annually or at request of the Landlord. Also required annually is a Certificate of Good Standing from the Secretary of State for La Familia Food Truck.

Payment address: 417 Main St., Holyoke, Massachusetts 01040, or at such other place as Landlord may designate from time to time.

Payments can be made by using one of the following methods of payment: Personal Check, Money Order, Cashier's Check. First month's rent, security deposit, and last months rent will only be accepted as cash or a cashier's check.

Tenant agrees to submit rent payments by one of the methods above. Tenant is responsible for any payment made by mail and not received by the due date stated herein. Mailed payments must be received on or before the due date. Rent payments for any partial month will be pro-rated at the rate of 1/30th of the monthly rent payment per day.

5. **Non-Sufficient Funds**. Tenant will be charged a monetary fee of $30.00 as reimbursement of the expenses incurred by Landlord for each check that is returned to Landlord for lack of sufficient funds. In addition, a check returned due to insufficient funds will be subject to any and all late payments provisions included in this Agreement (if any). All charges will be immediately due from Tenant and failure to make immediate payment will constitute a default under the terms of this Agreement.

policies. No tenant shall park in or in front of the spaces reserved for the commercial space beside the building.

13. Tenant will not hinder pedestrian traffic on the sidewalk. No tables, chairs, trash receptacles, etc will be placed on sidewalk. Use of the property is strictly limited to use a food truck for the commercial business purposes only. No alternative vehicles will be permitted to utilize this lot including but not limited to campers or personal vehicles.

14. Utilities and Services. All utilities are provided by Tenant as noted in section 4 of this agreement.

15. Default. Tenant will be in default of this Agreement if Tenant fails to comply with any material provisions of this Agreement by which Tenant is bound. Subject to any governing provisions of law to the contrary, if Tenant fails to cure any financial obligation (or any other obligation) after written notice of such default is provided by Landlord to Tenant, Landlord may elect to cure such default and the cost of such action will be added to Tenant's financial obligations under this Agreement. All sums of money or charges required to be paid by Tenant under this Agreement will be additional rent, whether or not such sums or charges are designated as "additional rent." The rights provided by this paragraph are cumulative in nature and are in addition to any other rights afforded by law.

16. Notification of Termination. Landlord shall not terminate this lease except for serious or repeated breach of tenant's obligations hereunder. In cases of nonpayment of rent, Landlord may terminate the tenancy by a 14-day written notice to vacate. In all other cases, Landlord may terminate the tenancy by a 30-day written notice to vacate. Notwithstanding the foregoing, the Landlord may immediately terminate this Lease for any act or conduct of the Tenant, household member or guest which entitles the Landlord to evict or enjoin the Tenant under Massachusetts General Laws, Chapter 139, Section19.

17. Termination upon Sale of Property. Notwithstanding any other provision of this Agreement, Landlord may terminate this Agreement upon 30 days' written notice to Tenant that the Property has been sold.

18. Holding Over. Should the Tenant hold over the term hereby created with consent of the Landlord, the term of this lease will become a month-to-month tenancy and be deemed to be and be extended at the rental rate herein provided, and otherwise upon the terms and conditions in this Agreement, until either party hereto serves upon the other thirty (30) days written notice of termination, reflecting the effective date of cancellation.

19. Military Termination. In the event, the Tenant is, or hereafter becomes, a member of the United States Armed Forces on extended active duty and hereafter the Tenant receives permanent change of station orders to depart from the area where the Property is located, or is relieved from active duty, retires or separates from the military, or is ordered into military housing, then in any of these events, the Tenant may terminate this lease upon giving thirty (30) days written notice to the Landlord. The Tenant will also provide to the Landlord a copy of the official orders or a letter signed by the Tenant's commanding officer, reflecting the change, which warrants termination under this provision. The Tenant will pay prorated rent for any days (he/she) occupy the dwelling past the first day of the month. Any security deposit will be promptly returned to the

Landlord reserves the right to demand future payments by cashier's check, money order or certified funds on all future payments in the event of a check returned for insufficient funds. Nothing in this paragraph limits other remedies available to the Landlord as a payee of a dishonored check. Landlord and Tenant agree that three (3) returned checks in any 12-month period constitutes frequent return of checks due to insufficient funds and may be considered a just cause for eviction.

6. **Late Payments.** In the event that any payment required to be paid hereunder by Tenant is not made within thirty (30) days of when due, Tenant will pay to Landlord, in addition to such payment or other charges due hereunder, a "late fee" in the amount of $50.00.

7. **Failure to Pay.** Tenant is hereby notified that a negative credit report reflecting on Tenant's credit history may be submitted to a credit reporting agency if Tenant fails to fulfill the terms of their credit obligations, such as their financial obligations under the terms of this Agreement.

8. **Occupants.** The only persons who may utilize on the Property during the term of this Agreement are: La Familia Food Truck. Any change to the business or use will void this lease. Tenant will not sub-lease the spot at any time.

Landlord reserves the right to terminate this Agreement if the additional occupants would render the dwelling overcrowded under Massachusetts State Sanitary Code.

9. **Possession.** Tenant will be entitled to possession of the Property on the first day of the term of this Agreement, and will yield possession to Landlord on the last day of the term of this Agreement, unless otherwise agreed by both parties in writing. The Tenant will maintain the Property in a clean and neat condition and at all times comply with an occupant's obligations under Article II of the Massachusetts State Sanitary Code. At the expiration of the term, Tenant will remove its goods and effects and peaceably yield up the Property to Landlord in as good a condition as when delivered to Tenant, ordinary wear and tear excepted.

Tenant is responsible for ensuring that the business meets all zoning codes and sanitary codes. In the event that La Familia is not in code compliance, Elliott Properties LLC will terminate lease immediately.

A. Tenant will maintain property and keep it free of garbage and food waste. Tenant will adhere to noise and crowd ordinances as dictated by the city of Holyoke.
B. Tenant will not dispose of food waste or waste cooking oil on property or in alleyway.
C. Tenant will maintain snow removal in a timely manner after a storm.

10. **Appliances.** The following appliances will be provided by Landlord:
No appliances

11. **Storage.** No additional storage space on the Property is authorized, permitted or provided. Any personal property stored in the common areas of the Property will be removed without notice.

12. **Parking.** This Agreement does not include or provide for parking spaces for motor vehicles or motorcycles anywhere in or about the Property. Any tenant will utilize on street parking spaces and will adhere to the City of Holyoke's snow removal and street sweeping

Tenant, provided there are no damages to the Property.

20. Condition of Property. Tenant stipulates, represents and warrants that Tenant has examined the Property, and that they are at the time of this Agreement in good order, repair, and in a safe, clean and tenantable condition.

21. Alterations and Improvements. Tenant will make no alterations to the buildings or improvements to the Property or construct any building or make any other improvements on the Property without the prior written consent of Landlord. Any and all alterations, changes, and/or improvements built, constructed or placed on the Property by Tenant will, unless otherwise provided by written agreement between Landlord and Tenant, be and become the property of Landlord and remain on the Property at the expiration or earlier termination of this Agreement.

22. Hazardous Materials. Tenant will not keep on the Property any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion on the Property or that might be considered hazardous or extra hazardous by any responsible insurance company. Propane tanks that are used for the food truck will be allowed but no storage of tanks on any part of the rental space.

23. Lead Disclosure. Many homes and apartments built before 1978 have paint that contains lead (called lead-based paint). Lead from paint chips and dust can pose serious health hazards if not taken care of properly. Federal law requires that tenants and lessees receive certain information before renting pre-1978 housing. By signing this Agreement, Tenant represents and agrees that Landlord has provided Tenant with such information, including, but not limited to, the EPA booklet entitled *Protect Your Family from Lead in Your Home.*

24. Damage to Property. If the Property is damaged or destroyed as to render it uninhabitable, then either Landlord or Tenant will have the right to terminate this Agreement as of the date on which such damage occurs, through written notice to the other party to be given within 20 days of occurrence of such damage. However, if such damage should occur as the result of the conduct or negligence of Tenants or Tenants' guests or invitees, Landlord will have the right to termination and Tenants will be responsible for all losses, including, but not limited to, damage and repair costs as well as loss of rental income.

25. Landlord Access to Property. Landlord and Landlord's agents will have the right at all reasonable times during the term of this Agreement and any renewal thereof to enter the Property for the purpose of inspecting the Property and all buildings and improvements thereon. Tenant will make the Property available to Landlord or Landlord's agents for the purposes of making repairs or improvements, or to supply agreed services or show the Property to prospective buyers or tenants, or in case of emergency. Except in case of emergency, Landlord will give Tenant reasonable notice of intent to enter. For these purposes, twenty-four (24) hour written notice will be deemed reasonable.

24. Indemnity Regarding Use of Property. To the extent permitted by law, Tenant agrees to indemnify, hold harmless, and defend Landlord from and against any and all losses, claims, liabilities, and expenses, including reasonable attorney fees, if any, which Landlord may suffer or incur in connection with Tenant's possession, use or misuse of the Property, except Landlord's act or negligence. Tenant hereby expressly releases Landlord and/or agent from any and all liability for loss or damage to Tenant's property or effects whether on the Property, garage, storerooms or any other location in or about the Property, arising out of any cause whatsoever, including but not limited to rain, plumbing leakage, fire or theft, except in the case that such damage has been adjudged to be the result of the gross negligence of Landlord, Landlord's employees, heirs, successors, assignees and/or agents.

27. **Accommodation.** Landlord agrees to and is committed to complying with all applicable laws providing equal housing opportunities. To ensure compliance, Landlord will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or a tenant, unless undue hardship would result. It is the applicant or tenants' responsibility to make Landlord aware of any required accommodation. In writing, the individual with the disability should specify the nature and effect of the disability and any accommodation he or she needs. If after thoughtful consideration and evaluation, the accommodation is reasonable and will not impose an undue hardship, Landlord will make the accommodation. Landlord reserves the right to require appropriate medical verification of the disability.

28. **Compliance with Regulations.** Tenant will promptly comply with all laws, ordinances, requirements and regulations of the federal, state, county, municipal and other authorities, and the fire insurance underwriters. However, Tenant will not by this provision be required to make alterations to the exterior of the building or alterations of a structural nature.

29. **Mechanics Liens.** Neither Tenant nor anyone claiming through the Tenant will have the right to file mechanics liens or any other kind of lien on the Property and the filing of this Agreement constitutes notice that such liens are invalid. Further, Tenant agrees to (1) give actual advance notice to any contractors, subcontractors or suppliers of goods, labor, or services that such liens will not be valid, and (2) take whatever additional steps that are necessary in order to keep the Property free of all liens resulting from construction done by or for the Tenant.

30. **Subordination of Lease.** This Agreement is subordinate to any mortgage that now exists, or may be given later by Landlord, with respect to the Property.

31. **Assignment and Subletting.** Tenant may not assign or sublease any interest in the Property, nor assign, mortgage or pledge this Agreement. This is a blanket prohibition, meaning no replacement tenant(s) will be permitted and no additional tenant or occupant will be allowed on the Property even if a Tenant leaves the Property. This prohibition applies to each and every term of this Agreement in regard to space leased to Tenant. Any waiver of this prohibition must be secured from the Landlord in writing. In the event the prohibition is invalidated or lifted, Tenant, Landlord and any subtenant or assignee agrees to be bound by each and every provision contained in this Agreement.

32. Additional Provisions; Disclosures.

Failure to comply with this requirement will be deemed Tenant's acknowledgment that the estoppel certificate is true and correct, and may be relied upon by a lender or purchaser.

39. Entire Agreement. This document constitutes the entire Agreement between the Tenant and Landlord. This Agreement cannot be modified except in writing and must be signed by all parties. Neither Landlord nor Tenant have made any promises or representations, other than those set forth in this Agreement and those implied by law. The failure of Tenant or its guests or invitees to comply with any term of this Agreement is grounds for termination of the tenancy, with appropriate notice to Tenants and procedures as required by law.

40. Application. Tenant represents and warrants that all statements in Tenant's rental application are accurate. Any misrepresentations will be considered a material breach of this Agreement and may subject Tenant to eviction. Tenant authorizes Landlord and any broker to obtain Tenant's credit report periodically during the tenancy in connection with the modification or enforcement of this Lease. Landlord reserves the right to terminate this Agreement (i) before occupancy begins, (ii) upon disapproval of the credit report(s), or (iii) at any time, upon discovering that information in Tenant's application is false.

41. Binding Effect. The provisions of this Agreement will be binding upon and inure to the benefit of parties and their respective legal representatives, successors and assigns.

		Initials	
Prepaid rent for the Period:	$	______	______
Other Charges or Deposits:	$	______	______
Total Charges Received:	$	______	______

Elliott Properties; LLC 415 Main Street Holyoke, MA 01040

IN WITNESS WHEREOF, the Landlord and Tenant have executed this Agreement in the manner prescribed by law as of the Effective Date.

Landlord:
By: [signature] Date: Aug 13, 24

Elliott Properties; LLC 417 Main Steet
Holyoke, Massachusetts 01040

Tenant:
By: F Martin Date: 8-13-24

La Familia Food Truck
Francisco J. Martin

City of Holyoke, Massachusetts
Policy for Designated Handicap Parking Spaces on Public Streets in Residential Areas

Rules for Residential HP Usage: handicap parking spaces may be established by the City Council in accordance with Section 86-98(c) of the Code of Ordinances.

1. Handicap Parking cannot be established in areas already restricted as "No Parking" or "Limited Time" parking spots.
2. Handicap Parking shall not be designated when off-street parking is available (driveway, garage or lot).
3. The street must be a Public Way, and the street width must be adequate to allow parking in front of or near the applicant's residence.
4. Handicap parking signs do not exempt a vehicle from other regulations such as snow emergency, street cleaning and/or repair work.
5. Spots established in accordance with this section may be used by anyone with a handicap plate or placard as issued from the Registry of Motor Vehicles. A placard shall not be used by family, friends or other individuals visiting the handicap person. Police may confiscate the HP placard for any violation and the Commonwealth of Massachusetts Registry of Motor vehicles may impose fines if violations occur in use of HP space(s).
6. The City Council shall deny an application under this section if it does not meet the criteria contained herein. The Council may remove any Handicap Parking spaces that it finds are infrequently used or cause a hazard to the motoring and walking public.
7. Handicap Parking spaces established under this section shall be valid for a period which coincides with the applicant's placard or plate. If there is no change in the residence of the individual, a renewal petition shall be submitted to the City Council with a copy of the updated placard. Any change in information will require submission of a new application. Failure to renew will result in the removal of the HP signs and require submission of a new application.
8. When the Handicap Parking space is not longer needed due to the applicant's change of residence or change in eligibility status, the applicant or another household member shall notify the ward councilor in writing within thirty (30) days of this change.
9. Failure to comply with any of the rules will result in fines and penalties as established by City Ordinances for misuse of Handicap Parking spaces.

To apply for a Handicap Parking space near your residence, please submit the following documentation to a city councilor:

1. The completed *Residential Handicap Parking* application.
2. A photocopy of the car registration if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to properly use a handicap parking plate/placard subject to the rules and regulations of the Commonwealth of Massachusetts Registry of Motor Vehicles; I have read and understand the policy for designated Handicap Parking Spaces on Public Streets in the City of Holyoke. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

x Daniel Canales Daniel Canales 8-22-2024

Applicant's Signature Print Name Date

For Office Use Only

Date order filed with City Council and referred to Ordinance Committee/Handicap Commission ____________

Date Handicap Commission recommendation received by Ordinance Committee ____________

Date Ordinance committee recommendation ____________

Date City Council approval/disapproval ____________

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

Applicant's Name (please print) Daniel Canales

Applicant's Address 95 Newton St. Phone (413)315-7202

To be Completed by the Holyoke Handicap Commission (HHC):

[ ] Received Copy of the Massachusetts Registration and/or Placard
[ ] Received Signature of Landlord – if applicable
[ ] Site inspection by: ____________ Date: ____________

[ ] Recommend Application Approved [ ] Recommend Application Denied – Reason for recommendation

HHC Chairperson's Signature: ____________ Date: ____________

To be Completed by City Council Ordinance Committee:

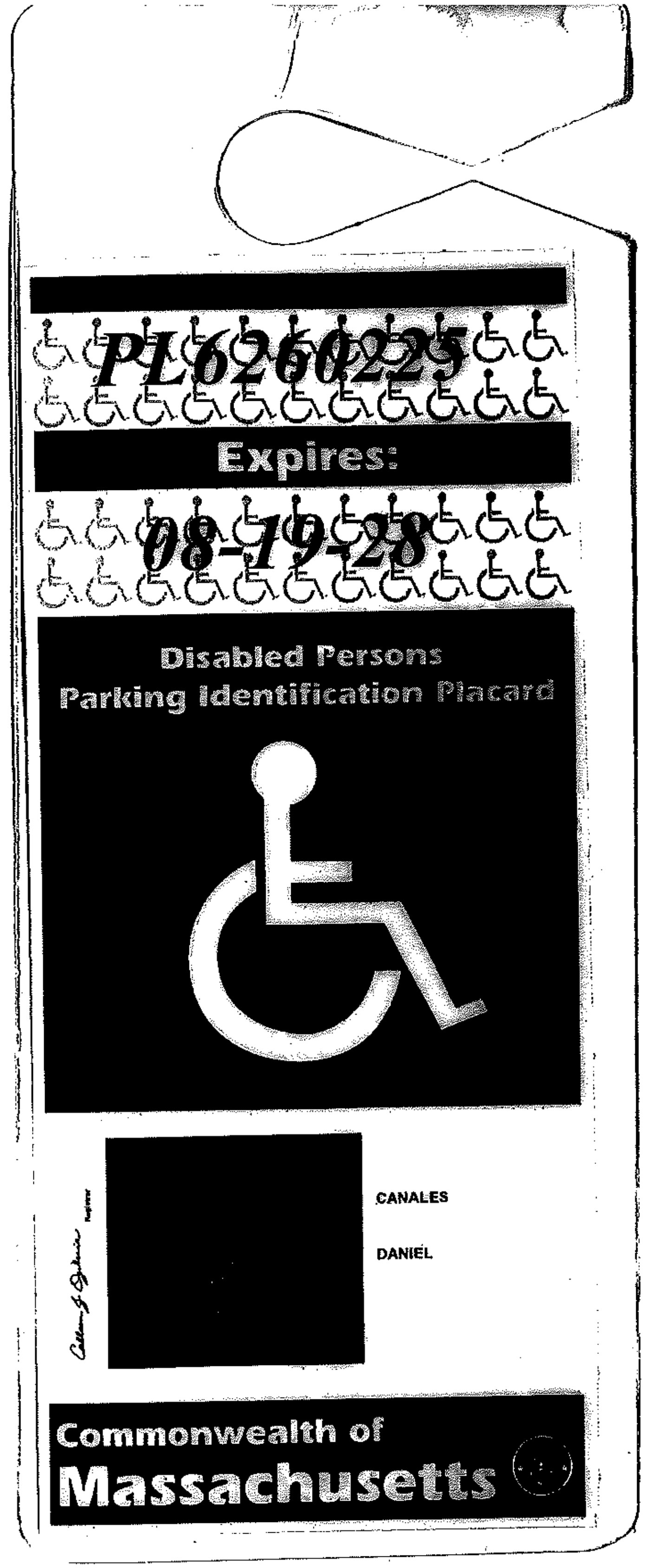
Reviewed at meeting of Ordinance Committee (date): ____________

[ ] Recommend Application Approved [ ] Recommend Application Denied – Reason for recommendation

To be Completed by Holyoke City Council

Reviewed at meeting of the Holyoke City Council (date): ____________

[ ] Application Approved [ ] Application Denied – Reason for Application Denial



PL6260225

Expires:

08-19-28

Disabled Persons
Parking Identification Placard

CANALES

DANIEL

Commonwealth of
Massachusetts

RESOLUTION OF THE CITY COUNCIL OF HOLYOKE, MA APPROVING THE CERTIFIED HOUSING DEVELOPMENT INCENTIVE PROJECT OF ELLIOTT PROPERTIES; LLC

WHEREAS, the Commonwealth has established a Housing Development Incentive Program (the "HDIP") designed to increase residential growth, expand diversity of housing stock, support economic development, and promote neighborhood stabilization in designated Housing Development (HD) Zones within Gateway municipalities by providing tax incentives to rehabilitate multiunit properties for sale or lease primarily as market rate units.

WHEREAS, the City of Holyoke strongly supports increased residential growth, expanding the diversity of its housing stock, economic development, and neighborhood stabilization; and

WHEREAS, on December 4, 2012, the City Council approved and designated the Center City Housing Incentive Program (CCHIP) Zone as a local adoption of the HDIP; and

WHEREAS, the CCHIP Zone was approved by the Department of Housing and Community Development on December 21, 2012 as an area for housing development projects; and

WHEREAS, Elliott Properties; LLC proposes to develop a Certified Housing Development Project to be located at 174 Lyman Street (Assessors Map 012, Block 04, Parcel 001) which is within the boundaries of the CCHIP Zone; and

WHEREAS, Elliott Properties is a mixed-use project which will include 12 market-rate rental units with leasable ground floor commercial space; and

WHEREAS, the project supports the goals of the City and the obligations of the developer are defined in the Tax Increment Exemption Agreement with the City.

THEREFORE BE IT RESOVLED, that the City Council approves the Tax Increment Exemption Agreement between the City of Holyoke and Elliott Properties; LLC with said Agreement applicable only to the residential portion of the property as determined by the Board of Assessors and effective only after the Executive Office of Housing and Livable Communities approves this Tax Increment Exemption Agreement and issues a Final Certificate for this Housing Development Project; and

BE IT FURTHER ORDERED, that the City Council authorizes the Mayor to enter into a Tax Increment Exemption Agreement between the City and Elliott Properties; LLC with said agreement providing an exemption on property taxes over a five-year period following the subsequent schedule:

Year 1 - 100%; Year 2 - 80%; Year 3 - 60%; Year 4 - 40%; Year 5 - 20%.

Said exemption is applicable to the newly assessed value of the residential portion of the HD Project after new construction is complete less the base value as agreed upon in the Tax Increment Exemption Agreement pursuant to 760 CMR 66.

Adopted by vote of the Holyoke City Council at a duly called meeting on ____________________ by a vote of ______ yeas and ______ nays, and absent (   ).

____
Brenna Murphy Leary, City Clerk

____
Joshau A. Garcia, Mayor