AGENDA FOR THE CITY COUNCIL
APRIL 16, 2024

PUBLIC HEARING

1. Petition for Pole and Wire Locations. The Holyoke Gas and Electric Department requests permission to locate a line of wires, cables, poles and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way or ways:
One (1) street lgit hole between property line of 31 O'Connor Ave and 33 O'Connor Ave. Holyoke

PUBLIC COMMENT

LAID ON THE TABLE

COMMUNICATIONS

2. From Mayor Joshua Garcia, letter reappointing Mark Cutting of 40 Briarwood Dr., to HEDIC. Mr. Cutting will service a three-year term expiring June 30, 2027.

3. From Mayor Joshua Garcia, letter reappointing L. Dorothea MacNeil of 226 Beech St. to serve as the Republican Member for the Board of Registrar of Voters. Ms. MacNeil's will serve a three year term expiring on March 31, 2027.

4. From Mayor Joshua Garcia, letter reappointing Lizabeth Rodriguez of 193 Brown Ave. to the Historical Commission. Ms. Rodriguez will serve a three-year term expiring April 16, 2027

5. From Mayor Joshua Garcia, letter reappointing Christopher Gauthier of 1 Taylor St. to the Historical Commission. Mr. Gauthier will serve a three-year term expiring on May 1, 2027.

6. From City Clerk Brenna Murphy McGee and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from April 2, 2024

7. From Councilor Bartley, Minutes of DGR meeting

8. From Holyoke Redvelopment Authority, minutes for November 15, 2023, January 17, 2024 and February 21, 2024 meetings.

9. From HEDIC, minutes from February 29, 2024 meeting

10. From Holyoke Historcial Commission, minutes from January 8, 2024 and December 12, 2023 meetings

PETITIONS

11. Petition from various Holyoke residents, petition regarding CPA rate change

12. Petition from Ivory Billards Lounge for 17 pool tables

PRESIDENT'S REPORT

REPORTS OF COMMITTEES

13. The Committee on Ordinance to whom was referred an order etition for Speed Humps for Laurel Street.
Recommended that the petition be granted.

14. The Committee on Ordinance to whom was referred an order that an ordinance be established to address the 2/3 majority vote of the body for votes. Legal please provide the language necessary for review.
Recommended that the order, with two separate legal drafts, be referred to the Council without recommendations.

15. The Committee on Ordinance to whom was referred an order that we ban single use plastic bags, straws, and/or food containers.
Recommended that the order be given a leave to withdraw.

16. The Committee on Finance to whom was referred an order Settlement Agreement by and Between the City of Holyoke and N.A.G.E. R1-180 Clerical Union
Recommended that the order be referred to the Council without recommendation.

17. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2024, SIXTY THOUSAND AND 00/100 Dollars ($60,000) as follows:

FROM:
11211-51276 MAYOR-CONTRACT NEGOTIATIONS: $60,000

TO:
11411-51102 ASSISTANT ASSESSOR: $3,000
11411-51125 ADMINISTRATIVE ASSISTANT-ASSESSOR: $3000
14221 -51105 DPW PROPERTY BUILDING CUSTODIAN: $6,000
16931-51101 WAR MEMORIAL SR BUILDING CUSTODIAN: $3,000
16931-51102 WAR MEMORIAL BUILDING CUSTODIAN: $3,000
11611-51105 2ND ASSISTANT CITY CLERK: $5,000
11611-51126 SR ADMINISTRATIVE ASSISTANT-CITY CLERK: $3,000
11611-51125 ADMINISTRATIVE ASSISTANT-CITY CLERK: $3,000
11631-51103 ASSISTANT REGISTRAR OF VOTERS: $3,000
12401-51126 SR ADMINISTRATIVE ASSISTANT-BUILDING & CODES : $3,000
15101-51126 SR ADMINISTRATIVE ASSISTANT-BOARD OF HEALTH: $3,000
15101-51109 SANITARIAN I: $10,000
15101-51104 PUBLIC HEALTH NURSE: $2,000
11461-51106 SR DEPUTY TAX COLLECTOR: $5,000
11451-51131 SR PAYROLL SPECIALIST: $5,000
Recommended that the order be referred to the Council without recommendation.

18. The Committee on Finance to whom was referred an order that the City Council review for approval the FY24 projects recommended for funding by the Holyoke Community Preservation Act Committee (CPAC).
Recommended that the Appleton Mill project be referred to the full Council without recommendation all and other projects be adopted

19. The Committee on Finance to whom was referred an order The DPW and Mayor consider repairing the sidewalk and tree belt proximate to 548 South St. Send copy to Finance. Request appropriation from Mayor if this Order makes sense.
Recommended that the order be referred to the mayor.

MOTIONS, ORDERS AND RESOLUTIONS

20. Givner- Ordred the DPW install a handicap sign at 199 Beech St for Pablo Gonzalez. Handicap Placard PL2280794.

21. Magrath-Smith- Ordered, that City Ordinance section 74-34 be revised to remove (2): "Any entity that does not receive city solid waste collection services will be exempt from this section if they can prove that the cost of implementing such a plan, over a 12-month period, would cost more than their current solid waste removal plan."

22. Ocasio- ordered that the DPW install a handicap sign at 624 South East St. #202 for Syliva Reyes. Handicap Placard PL780517

23. Ocasio- Ordered that the DPW install a sign at the Entrance to Holyoke coming North on Route 5 ,that notifies drivers Not to use Air Brakes unless Emergency

24. Ocasio- Ordered that the School Department provides a Crossing Guard at the corner of South Bridge St and Sargent St. To protect the children and families crossing the street. Coming to and from Morgan School this is a very dangerous situation that needs immediate attention.

25. Ocasio- Ordered that a Don't Block Driveway sign be installed at Elliott Place on Main Street.

26. Ocasio- Ordered that all the Money meters throughout Holyoke be checked, to see if broken or just need a change of (9V) battery.

27. Ocasio- Order that the Speed Humps in front of Dean School and Raised Crosswalks be repainted, yellow to help distinguish them from the roadway to improve safety and effectiveness.

28. Bartley, Rivera, Sullivan- DPW install a STOP sign at Charles St. where it intersects Laurel St. Receive, Adopt, Refer to DPW and please follow-up with the admin. Assistant in 45 days to advise if/when installed.

29. Bartley, Sullivan, Rivera- HPD enforce the STOP sign at Brown Ave and Laurel St. Receive, Adopt, Refer to HPD for implementation and send to Public Safety for a follow-up meeting in 2 months to review results.

30. Bartley, Rivera- DPW install “warning” sign to motorists of 3-way STOP signs at Charles St. // Washington Ave. Receive, Adopt, Refer to DPW. Send order to Public Safety for a follow-up and send communication to Admin Asst in 45 days to advise if/when installed.

31. Bartley, Sullivan, Rivera- Have the HPD advise on the status of formation of a traffic bureau and a code enforcement.

32. Bartley, Rivera, Sullivan- The mayor and the DPW finance speed humps at Laurel St. Please see the Petition approved in ordinance 4/10/24 and (I hope) at full city council 4/17/24. Refer to Mayor and Finance.

33. Bartley- The fencing around the Fitzpatrick Rink – especially along the N-side of Parenteau Dr. – is disgraceful and in desperate need of repair. Please notice the glorious Commonwealth of Massachusetts and the vendor operating the rink. The vendor to its credit as done great work to repair the fence along S. Elm St. Refer to state DCR, the vendor for the Rink, and Rep. Duffy. Please copy Public Safety to follow-up on this in 60 days with a status report.

34. Bartley- OPED please provide status on 245 High Street. Building sits across High St from City Hall and the windows are boarded with plywood. Minutes from DGR meeting are attached as a communication. Refer to OPED, Mayor and Law Dept.

35. Bartley- DPW conduct the following on the ‘way finder’ signs in Smith’s Ferry: fix the damaged ‘Holyoke Country *Club’ sign on the southbound side of Rt 5 and install a new sign on the northbound side of Rt 5 as it’s been missing now for a few years. Receive, Adopt and Refer to DPW. Copy to Public Safety to follow-up in 45 days.

36. Bartley, Vacon- DPW remove the broken metal pole protruding from the tree belt near the Shell Station on Whiting Farms Rd. Receive, Adopt and Refer.

37. Bartley- DPW repair the “Hamshire St” street sign located at corner of Pine St. Sign is damaged. Receive, Adopt and Refer. Copy to Public Safety for follow-up in 45 days.

38. Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, TWO THOUSAND FOUR HUNDRED FIFTY SEVEN AND 22/100 Dollars ($2,457.22) as follows:

    FROM:
    12201-51105 FIREFIGHTER $2,457.22
    TOTAL: $2,457.22
    TO:
    12201-51180 INJURED ON DUTY (PAY PERIOD #20) $2,457.22
    TOTAL: $2,457.22

39. Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, TWENTY THREE THOUSAND SEVEN HUNDRED NINETY SEVEN AND 20/100 Dollars ($23,797.20) as follows:

FROM:
12101-51105 SERGEANTS $10,493.16
12101-51107 PATROLMEN 13,304.04
TOTAL: $23,797.20
TO:
12101-51180 INJURED ON DUTY $23,797.20
TOTAL: $23,797.20

40. Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, THIRTY TWO THOUSAND NINE HUNDRED SEVENTY FIVE AND 00/100 Dollars ($32,975.00) as follows:

FROM:
8811-10400 CAPITAL STABILIZATION $32,975
TOTAL: $32,975.00
TO:
16303-58001 RECREATION CAPITAL OUTLAY-VEHICLES $32,975
TOTAL: $32,975.00

41. Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, EIGHTY THOUSAND ONE HUNDRED SIXTY AND 00/100 Dollars ($80,160) as follows:

FROM:
8811-10400 CAPITAL STABILIZATION $80,160
TOTAL: $80,160
TO:
12203-58000 FIRE DEPT. - CAPITAL OUTLAY VEHICLES $80,160
TOTAL: $80,160

42. Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, TWENTY FIVE THOUSAND AND 00/100 Dollars ($25,000) as follows:

FROM:
15101-51103 SANITARIAN II $11,000
15101-51107 SANITARIAN III 6,000
15101-51109 SANITARIAN I 5,000
15101-51111 FLOATING CLERK 3,000
TOTAL: $25,000
TO:
11512-53010 SPECIAL COUNSEL $20,000
11512-53006 PROFESSIONALSERVICES -OTHER 5,000
TOTAL: $25,000

43. Devine- Financial Order: That the amount of five million dollars ($5,000,000) is appropriated for the purpose of financing the demolition, remodeling, reconstruction, engineering, construction, and equipping or re-equipping of various city parking

facilities, including the payment of costs incidental or related thereto. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7 or any other enabling authority.

FURTHER ORDERED: That the Mayor is authorized to contract for and expend any state aid available for the project; and that the Mayor is authorized to take any other action necessary or convenient to carry out these projects.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

44. Devine- Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASSDEP FY24 SEWAGE NOTIFICATION ASSISTANCE GRANT, $50,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

    Sec 2-509 - Grant Reporting
    Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

45. Devine- Ordered, that the amount of ONE THOUSAND NINE HUNDRED FIFTY AND 00/100 Dollars ($1,950) be authorized from the COMPUTER Department's SOFTWARE LICENSE/USAGE FEES (11552-53100) appropriation in fiscal year 2024 for services rendered in fiscal year 2023 which were unencumbered at the 2023 fiscal year end.

46. Devine- ordered that the handicapped access ramp from the City Hall parking deck into City Hall be replaced as finances allow.

47. Devine-That City Council rule 9 (Committees) Section (P) be amended to change 45 days to 60 days. New language: All orders sent to any subcommittee be acted upon (taken up, not disposed of) within 60 days shall be deemed tabled.

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:

Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

_____

City Clerk

APPENDIX A

PETITION FOR POLE AND WIRE LOCATIONS

Holyoke, MA February 21, 2024

To the CITY COUNCIL of Holyoke, Massachusetts.

The GAS AND ELECTRIC DEPARTMENT requests permission to locate a line of wires, cables, poles and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way or ways:

- *One (1)street light pole between property line of 31 Oconnor Ave & 33 Oconnor Ave, Holyoke MA*

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain a line of wires, cable and poles, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked HG& E Dept. NO. P4-OCONNOR AVE and Dated 02/21/2024.

Also, for permission to lay and maintain underground services, cables and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

Your petitioner agrees to reserve space at a suitable point on each of said poles for the fire, police, telecommunications, and control signal wires belonging to the municipality and used by it exclusively for municipal purposes.

HOLYOKE GAS AND ELECTRIC DEPARTMENT

By_____

APPENDIX B

ORDER FOR POLE AND WIRE LOCATIONS

By the CITY COUNCIL of the City of Holyoke, Massachusetts.

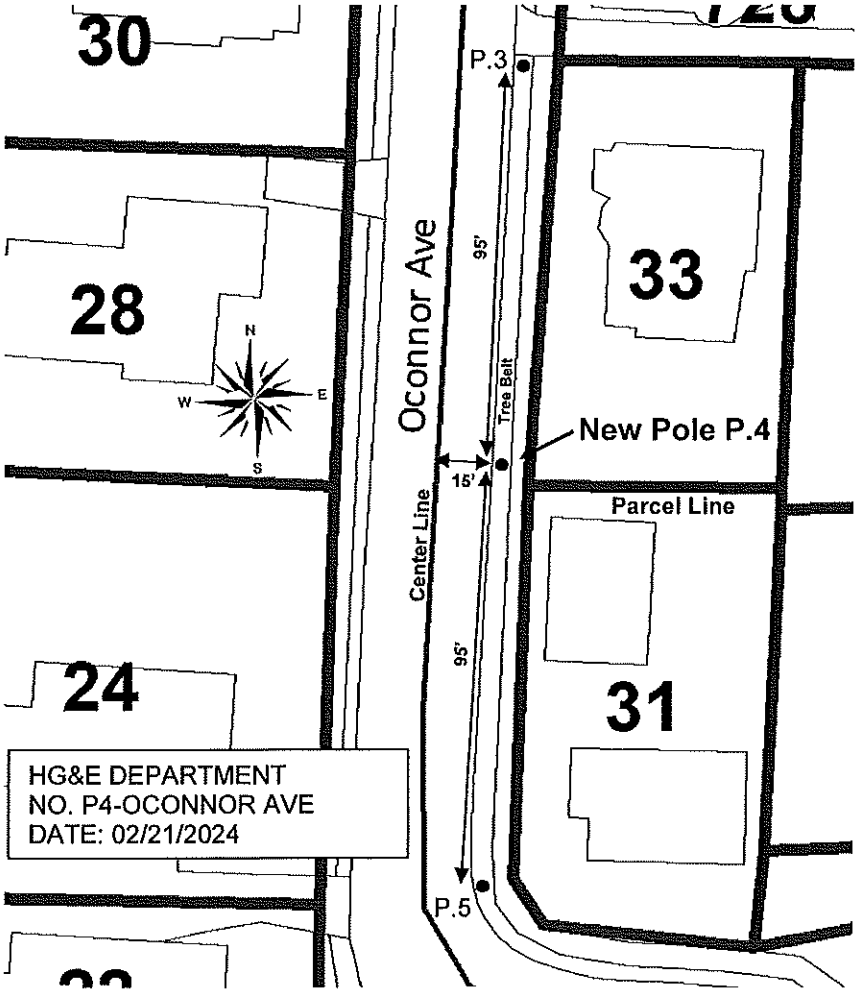
Notice having been given and a public hearing held, as provided by law,

IT IS HEREBY ORDERED:

That the **GAS AND ELECTRIC DEPARTMENT** be and it is hereby granted a location for and permission to erect and maintain a line of wires, cables and poles together with such sustaining and protecting fixtures as said **DEPARTMENT** my deem necessary, in the public way or ways hereinafter referred to as requested in petition of said **DEPARTMENT** dated the day of 20 .

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber and reasonably straight and shall be set substantially at the points indicated upon the plan shown below.



The following are the public ways or parts of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

- *One (1) street light pole between property line of 31 Oconnor Ave & 33 Oconnor Ave, Holyoke MA*

Also, that permission be and hereby is granted said **GAS AND ELECTRIC DEPARTMENT** to lay and maintain underground services, cable and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as it may desire for distributing purposes.

I hereby certify that foregoing order was adopted at a meeting of the CITY COUNCIL of the City of Holyoke, Massachusetts, held on the day of 20 .

City Clerk

I hereby certify that on 20 , at o'clock, M. at

A public hearing was held on the petition of the **GAS AND ELECTRIC DEPARTMENT** for permission to erect the line of wires, cables, poles, fixtures and connections described in the order herewith recorded, and that I mailed at least seven days before said hearing a written notice of the time and place of said hearing to each of the owners of real estate (as determined by the last preceding assessment for taxation) along the ways or parts of ways upon which the **DEPARTMENT** is permitted to erect the line of wires, cables, poles, fixtures and connections under said order. And that thereupon said order was duly adopted.

City Clerk

CERTIFICATE

I hereby certify that the foregoing is a true copy of a location order and certificate of hearing with notice adopted by the CITY COUNCIL of the City of Holyoke, Massachusetts, on the day of 20 , and recorded with the records of location orders of said City, Book , Page . This certified copy is made under the provisions of Chapter 166 of Massachusetts General Laws and any additions thereto or amendments thereof.

Attest:

_____

City Clerk

April 9, 2024

Honorable Holyoke City Council
City Hall
536 Dwight Street
Holyoke, MA 01040

Honorable City Council,

Subject to your approval, I hereby reappoint the following person as a member of the Holyoke Economic Development and Industrial Corporation (HEDIC):

Mr. Mark P Cutting
40 Briarwood Drive
Holyoke, MA 01040

This seat on the Board of Directors represents the Industrial Community sector. Mr. Cutting will serve a three-year term which will expire on June 30, 2027.

Sincerely,

Joshua A. Garcia, Mayor
JAG/nmo

CC: Mr. Mark P. Cutting
Aaron Vega, Director of Planning & Development

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

APR 08 2024

Holyoke City Clerk's
Holyoke, MA

April 5, 2024

The Honorable City Councilors
City of Holyoke
City Hall
Holyoke, MA 01040

Dear Councilors:

Subject to your approval I hereby reappoint the following individual to serve as the *Republican Member* for the *Board of Registrar of Voters* for the City of Holyoke:

Ms. L. Dorothea MacNeil
226 Beech Street
Holyoke, MA 01040

Ms. MacNeil will serve a three-year term; said term will expire on March 31, 2027.

Respectfully submitted,

Joshua A. Garcia, Mayor

Cc: Ms. L. Dorothea MacNeil
Personnel Office
Richard Berrena, Chairman Republic Committee

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

APR 05 2024

Holyoke City Clerk's
Holyoke, MA

April 1, 2024

The Honorable City Councilors
City of Holyoke
Holyoke, MA 01040

Honorable Council Members:

Subject to your approval, I hereby reappoint the following individual to serve as member of the Historical Commission for the City of Holyoke:

Ms. Lizabeth Rodriguez
193 Brown Avenue
Holyoke, MA 01040

Ms. Rodriguez will serve a three-year term; said term will expire on April 16, 2027.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG: nmo

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

April 8, 2024

RECEIVED

APR 0 8 2024

Holyoke City Clerk's
Holyoke, MA

The Honorable City Councilors
City of Holyoke
Holyoke, MA 01040

Honorable Council Members:

Subject to your approval, I hereby re-appoint the following individual to serve as a member of the Historical Commission for the City of Holyoke:

Mr. Christopher H. Gauthier
One Taylor Street
Holyoke, MA 01040

Mr. Gauthier will serve a three-year term; said term will expire on May 1, 2027.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG/nmo

CC: Christopher H. Gauthier
Aaron Vega, OPED

REGULAR MEETING OF THE CITY COUNCIL

April 2, 2024

The meeting was called to order by President Murphy-Romboletti at 7:05 PM

The Clerk called the roll. Present Members in person 11 (Anderson-Burgos, Bartley, Devine, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, I. Rivera, Sullivan). Present Members on Zoom 2 (J. Rivera, Vacon).

The Pledge of Allegiance was recited.

Motion was made and seconded to take a roll call vote that for the purposes of this meeting would be applicable to all motion to receive, refer items to a committee, remove items from the table, place items on the table, package items together, comply with items, or suspend the rules, unless there is an objection. Motion passed on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.

The name of Councilor Devine was pulled to head the roll call voting.

Councilor Greaney asked for a moment of silence for Elroy Barber, longtime Holyoke resident and brother of former mayor and city councilor, Elaine Pluta. He added that Mr. Barber had done a lot of service in the city, including volunteering at the Senior Center.

A moment of silence was observed for Elroy Barber.

Councilor Bartley asked for a moment of silence for David Keith, lifelong Holyoker who formerly served on the Board of Alderman.

A moment of silence was observed for David Keith.

Councilor Devine asked for a moment of silence for Timothy Curran, father of Personnel Director, Kelly Curran.

A moment of silence was observed for Timothy Curran.

Motion was made and seconded to suspend the necessary rules to take up Late File B out of order.

Devine - Ordered, that a proclamation be presented to Don Welch for his 21 years of dedicated service and advocacy as a member of the Commission on Disabilities.

UNDER DISCUSSION:
Councilor Devine stated that Mr. Welch was unable to be in attendance and that he had someone in attendance to speak on his behalf.

President Murphy-Romboletti stated that two proclamations were being presented to Mr. Welch, one from the City Council and one from State Representative Patricia Duffy. She then stated that the Council was grateful for his service.

Lyn Horan, Vice Chair for the Commission on Disabilities, stated that he was unable to attend s he as out of town beginning to enjoy his retirement after many years of commitment. She then thanked the mayor's office and the City Council for the recognition. She also stated that the Commission hoped to keep doing more outreach for disabled residents of the city. She also emphasized that they were the largest marginalized group in the world according to the World Health Organization, as well as being the most diverse, largely due to discriminatory activities. She then stated that the Commission was in need of more members, asking that anyone interested contact the mayor. She also offered a reminder that their Commission was one of many volunteer boards that made the city run. She also asked that the public be given an opportunity to speak during public comment for more than 90 seconds, emphasizing that this was often the first experience of a city resident participating in city government. She added that many city councilors had started as city residents speaking in front of the City Council.

PUBLIC HEARING

Motion was made and seconded to open the public hearing.

President Murphy-Romboletti asked if the date needed to be set for two weeks or held during this meeting.

City Clerk Murphy McGee stated that it would be during this evening's meeting.

President Murphy-Romboletti relayed a comment from Admin Asst Anderson-Burgos that these petitions had typically appeared on an agenda and then the hearing would be set for the next meeting. She added that Holyoke Gas and Electric had notified abutters that it would be this evening.

Petition for Pole and Wire Locations. The Holyoke Gas and Electric Department requests permission to locate a line of wires, cables, poles and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way or ways:
One (1) street lgit hole between property line of 31 O'Connor Ave and 33 O'Connor Ave. Holyoke

UNDER DISCUSSION:
Councilor Devine stated that this petition came out of a request from Councilor Givner.

Councilor Anderson-Burgos asked if anyone was on to address this.

President Murphy-Romboletti stated that nobody from the public sought to speak on this.

Councilor Bartley stated that he was not ready to have it closed, making a motion to continue it to April 2nd at 7 p.m.
---> Public hearing continued to April 16, 2024

PUBLIC COMMENT

(13:10)

No members of the public signed up for public comment.

COMMUNICATIONS

(13:20)

Motion was made and seconded to suspend the necessary rules to take up items 2 and 3 as a package.

From Mayor Joshua Garcia, letter reappointing Preston Macy of 72 Shawmut Ave, to serve as a member of the Registrar of Voters. Mr. Macy will serve a three-year term, expiring on March 31, 2027.
---> Received and appointment confirmed.

From Mayor Joshua Garcia, letter reappointing Liana Pasialis of 1081 Hamden St to serve as a member of the Commission on Disabilities. Ms. Pasialis will serve a three- year term, expiring March 2027.

President Murphy-Romboletti noted that the Council did not need to approve appointments to the Disabilities Commission because it was a state law.
---> Received.

From Mayor Joshua Garcia, letter appointing Marlene Connor of 275 Southampton St. to serve as a member of the Commission on Disabilities. Ms. Connor will serve a three- year term, expiring March 2027.
---> Received.

From City Clerk Brenna McGee and Admin. Assistant Jeffery Anderson-Burgos, minutes from the March 19, 2024 meeting
---> Received and Adopted.

Moton was made and seconded to suspend the necessary rules to take up items 6 and 63 as a package.

From Attorney Kathleen Degnan, legal opinion regarding context of "senior."

Councilor Jourdain noted that this confirmed he was the senior member.
---> Received and referred to the Charter and Rules Committee.

Councilor Magrath-Smith- Ordered, that the Legal Department clarify the meaning of "senior member" as related to City Council rules 3B and 8D.
---> Received and referred to the Charter and Rules Committee.

From Board of Fire Commissioners, minutes from February 12, 2024 meeting
---> Received.

PRESIDENT'S REPORT

(18:05)

President Murphy-Romboletti thanked the Parks and Recreation Department, Wistariahurst, as well as Enlace de Familias for their Easter events.
She then stated that the Holyoke High School musical would be held later that week. She added that they would be performing My Fair Lady on April 4th through 7th.
She then stated that the YMCA would be holding their annual Sneaker Peek event on Saturday, April 6th, at 5:30 PM in their gymnasium.
She also stated that the Homework House would hold their annual spelling bee fundraiser on April 25th. She then encouraged interested councilors to form a team.
She also stated that Providence Ministries would hold their Retro Game Night fundraiser on April 26th.
She then stated that the Latino Scholarship Fund dinner would be held on June 6th.
She added that the Holyoke Chamber of Commerce would hold a reception for elected officials at Gary Rome Hyundai o April 11th, 4:30 - 7 p.m.

Councilor Anderson-Burgos stated that he was told by employees in a city department that a city councilor disrespected and spoke down to them while a constituent was waiting in the office, making for an uncomfortable situation. He then stated that elected officials should be professional when visiting departments and while out in public, emphasizing that people look up to them and councilors should be held to a higher standard. He added that this brought light to the vacant City Engineer position. He recalled reading an online comment on a post about the position where someone said "do not go to Holyoke. They are very toxic." He then stated the incident and this comment showed how far the city needed to go to get the city on the right track.

Councilor Greaney suggested that video of the My Fair Lady performance be sent the DOE (Department of Education) so that they could see great things happening in Holyoke Public Schools.

COMMITTEE REPORTS

(22:30)

Motion was made and seconded to suspend the necessary rules to take up items 8, 9, and 10 as a package.

The Committee on Ordinance to whom was referred an order that the City Council review and adopt the Mayor’s proposal for the city’s financial policies by ordinance.

have considered the same and Recommended that the order be adopted, pending creation of the CAFO position.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor I. Rivera stated that Marcia Bohinc from the DLS (Division of Local Services) presented on the

ideology and research behind the financial position. He added that a flow chart related to the information was provided. He then explained that much of the discussion focused on the CAFO position not yet being created, and the fact that the manual referred to the CAFO instead of the mayor in certain places, and that some councilors had concerns with that. He added that in each of those instances, it also clarified that responsibilities would fall to the mayor if the position wasn't created. He then stated that they recommended adopting the financial policies, pending the creation of the CAFO position. He noted that Councilor Vacon had a different opinion and deferred to her to explain that position. He then suggested that this be sent back to committee for more conversation about the position. He added that the financial policies piece was already done and that the mayor would be following them whether or not they were codified now or later on.

Councilor Vacon stated that she was in favor of a adopting the policies, but sought to have the language refer to the mayor where it referred to a CAFO, emphasizing that her concern was that the current head of the financial departments was the mayor. She noted that the creation of the position was still tabled in committee and that there was no requirement to approve the CAFO position to approve the financial policies.

Councilor Jourdain stated that he was looking to see the legal form, noting that the financial policies document was dense and lengthy. He then noted that when he agreed to be a lead sponsor on this order, he only sought to make one amendment which was requiring that department heads report losses of greater than $500 to the City Council. He then recalled that the Council adopted an order to put that into ordinance, which was then vetoed with assurances that it would be adopted as part of the financial policies. He also suggested that the language state Mayor or CAFO, and that the duties would be taken on by the mayor if the CAFO did not yet exist. He noted that there had not yet been a legal form provided.

Councilor Magrath-Smith stated that the policies were a good step forward in terms of righting the city's financial ship. She then explained that the reason behind recommending approval with it pending the creation of the CAFO position was because the CAFO was a central park of the policies manual and that accepting them without that position would gut a major functionality of the recommendations. She emphasized that the mayor was in support of following the recommendations and there was no rush to amend them without the CAFO. She suggested that the urgency should be on the Council to move the CAFO position forward.

President Murphy-Romboletti asked for clarification that the motion was to refer items 8, 9, and 10 back to committee.

Councilor Bartley clarified that it was just for item 8.
---> Report of Committee received and referred to the Ordinance Committee.

The Committee on Ordinance to whom was referred an order From Mayor Joshua A. Garcia, emails providing feedback from various department heads in regards to financial policies manual

have considered the same and Recommended that the order has been complied with.

Committee Members:

Israel Rivera
Linda L. Vacon

Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and recommendation Adopted.

The Committee on Ordinance to whom was referred an order City of Holyoke Financial Policies Manual from Division of Local Services MA Department of Revenue.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and recommendation Adopted.

The Committee on Ordinance to whom was referred an order to add the position of City Engineer to the Ordinance under Schedule A, Grade 13.

have considered the same and Recommended that the order be adopted, pending resolution of an open questions with regard to the union.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor I. Rivera stated that there were some legal issues arose with discrepancies between the charter and the position being in the union. He then explained that the order was pushed forward with the hope that the pending questions would have been solved by this meeting. He then expressed his understanding that the negotiations with the position were still underway and suggested that the order be referred back.
---> Report of Committee received and referred to the Ordinance Committee.

(36:25)

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2024, FOUR THOUSAND SEVENTY AND 10/100 Dollars ($4,070.10) as

follows:
FROM:
12201-51105 FIREFIGHTER $4,070.10 TOTAL: $4,070.10
TO:
12201-51101 FIRE CHIEF $4,070.10
TOTAL: $4,070.10

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that the transfer was for the contractual raise to the Fire Chief based on the raises to the department of 2.5%.
---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 12--Nays 1 (Greaney)--Absent 0.
Approved by the Mayor.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2024, EIGHTY SEVEN THOUSAND AND 00/100 Dollars ($87,000) as follows:
FROM:
14101-51101 PAY-ENGINEER $20,000
14251-51106 PAY-PROP MAIN & DEMO 22,000
14301-51103 PAY-REFUSE LABORER 20,000
14251-51107 PAY- HIGHWAY LABORER 14,000
16501-51106 PAY-HMEO PARKS 10,000
16501-51106 PAY-HMEO PARKS 1,000 TOTAL: $87,000
TO:
14102-53010 PROFESSIONAL ENGINEERING SERVICES $20,000
14252-52600 R&M STREETS 22,000
14301-51300 PAY-REFUSE OVERTIME 20,000
14221-51300 PAY-CITY PROPERTY OVERTIME 14,000
16501-51300 PAY-PARKS OVERTIME 10,000
14211-51300 PAY-ADMIN OVERTIME 1,000
TOTAL: $87,000

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine

Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that this was for the DPW for Parks overtime when they had to take care of the field for the Blue Sox. She added that this would also include consulting fees for engineering, addressing streets and potholes, overtime coverage for repairing a water main break at City Hall. She added that two custodians were needed on days when there were City Council meetings, which required one to work overtime if the other was off.

Councilor I. Rivera asked for clarification that overtime was being paid for the fields to be managed for Blue Sox games.

Councilor Devine stated that they worked their regular hours during the day, plus managing the field in the evenings for games. She emphasized that it was divided up between Parks & Rec and the DPW.

Councilor Bartley stated that he usually attended 90% of the games and saw Mr. Twohig there the whole time. He then expressed surprise that City Hall maintenance had two employees on for City Council meetings, noting that he had only seen one at a time. He then expressed an assumption that it was a contractual negotiation.

Councilor Devine clarified that they had to cover each other so that if one was out, the other had to cover both shifts. She added that the boiler at Wistariahurst had a huge problem that required overtime. She also noted that the Council on Aging needed snow removal.

Councilor Bartley asked if any overtime was being put into repairing the wall on Pine Street.

President Murphy-Romboletti suggested filing an order to get those answers.

Councilor Bartley stated that the wall had been fenced off for some time.

Councilor Givner expressed her understanding that they were having trouble finding someone with the qualifications within the budget because it was a historical building, adding that the stones needed to be put back in the exact same way they came out in and fix it in a specific way. She added that the received funds to paint and do roof work, but this matter was a budget issue.

Councilor Sullivan emphasized the issue of transferring money from the full time Engineer position to professional services. He then noted that there was an order to add the position to Schedule A. He then suggested that the Council should go ahead with it even if the union couldn't straighten it out by the next meeting, emphasizing that the city had gone too long without a City Engineer. He added that there would be more issues if it weren't for Board of Public Works chair, Mary Monahan.

Councilor Magrath-Smith suggested tuning into the upcoming Finance Committee meeting if anyone was interested in more information about fixing the Wistariahurst walls, noting that it was among the CPA orders.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EXECUTIVE OFFICE OF LABOR & WORKFORCE DEVELOPMENT WORKPLACE SAFETY GRANT, $11,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that this grant was for the safety inspector for the DPW. She added that the grant was intended for creating effective and innovative statewide services to protect workers right, health, safety, wages, working conditions, and ensure against job-related injuries. She added that it would result in reduced costs related to workplace injuries.
---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASSACHUSETTS OFFICE ON DISABILITY, $89,850, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that the grant was to evaluate all of the sidewalks to ensure they were ADA compliant.

Councilor Greaney suggested looking at the entrance into City Hall as it was in rough shape.
---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2024, THIRTEEN THOUSAND THREE HUNDRED FORTY TWO AND 00/100 Dollars ($13,342) as follows:
FROM:

11411-51103	PRINCIPAL CLERK - ASSESSOR	$13,342

TOTAL:$13,342
TO:

16912-52420	REPAIR & MAINTENANCE WISTARIAHURST	$13,342

TOTAL:$13,342

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that the Assessor's office has a surplus due to an employee leaving and there being a delay in hiring someone new. She then explained that the transfer was due to addressing a boiler that had gone into trouble mode, requiring electricians and plumbers to be called in. She emphasized that no damage had been done to historical items.
---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "Friends of City Hall" $10,000 donation and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said donation.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that the donation was to be used for stained-glass windows. She then explained that the Auditor would be creating an account specifically for that use.
---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASS DEPARTMENT OF ENERGY RESOURCES GREEN COMMUNITIES COMPETITIVE GRANT, $197,404, NO MATCH "grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan

Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that this was a construction grant to replace LEDs in the City Hall Annex, War Memorial Building, as well as at Dean and Metcalf schools, and provide for weatherization measures at the City Hall, Annex, Children's Museum, War Memorial Building, and Dean School. She then stated that it would improve energy efficiency, cut energy costs, and help reduce carbon emissions.
---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FFY2023 MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY EMPG GRANT, $12,350, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that the annual grant was primarily used for the Emergency Management Department's training room at 600 High Street. She then explained that this would buy new IT equipment for their emergency management operations center, video conferencing equipment, as well as provide for training of civilian volunteers.
---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

Motion was made and seconded to suspend the necessary rules to take up items 20 and 46 as a package.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2024, TWENTY ONE THOUSAND THREE HUNDRED AND 00/100 Dollars

($21,300) as follows:
FROM:
8811-10400 CAPITAL STABILIZATION $21,300
TOTAL: $21,300
TO:
15412-52500 R&M BUILDINGS & GROUNDS $21,300 TOTAL: $21,300

have considered the same and Recommended that the order be returned to the Auditor.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

---> Report of Committee received and recommendation Adopted.

Councilor Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, TWENTY ONE THOUSAND THREE HUNDRED AND 00/100 Dollars ($21,300) as follows:
FROM:
8811-10400 CAPITAL STABILIZATION $21,300
TOTAL: $21,300
TO:
14222-52505 R&M BLDGS - COUNCIL ON AGING $21,300
TOTAL: $21,300

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor

UNDER DISCUSSION:
Councilor Devine stated that the original order had an incorrect code and that it was being replaced by the new order. She then explained that this was to repair the hot water heater. She noted that there was no loss of service at the Senior Center and that the controls in the kitchen and café had already been looked at.
---> Passed two readings and Adopted on a call of the roll of the yeas and nays-- Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

Councilor Devine made a motion to suspend the necessary rules to take up Lae File A out of order.

Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, TWENTY THOUSAND AND 00/100 Dollars ($20,000) as follows:
FROM:
14251-51106 PROP MAINTENANCE & DEMO WORKER $5,000
14301-51103 REFUSE LABORER 10,000
16501-51106 PARKS HMEO 5,000
TOTAL: $20,000
TO:
14262-52410 R&M VEHICLES $20,000
TOTAL: $20,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor

UNDER DISCUSSION:
Councilor Devine that the transfer was to allow the DPW to hire someone to begin work on the department's vehicles.

Councilor Bartley stated that late files could not be debated without taking final action. He then suggested that it should go to the Finance Committee for discussion.

Councilor Jourdain emphasized that the rules required two-thirds to approve taking final action, or it would have to go to committee.

Motion was made and seconded to take final action. Motion failed on a call of the roll of the yeas and nays--Yeas 8--Nays 5 (Bartley, Greaney, Jourdain, Ocasio, Vacon)--Absent 0.
---> Received and referred to the Finance Committee.

Councilor Devine stated that the order would likely be taken up at the committee's April 17th meeting.

(1:05:05)

The Committee on Charter and Rules to whom was referred an order That the City of Holyoke, through its Honorable City Council and Honorable Mayor, hereby petitions the Massachusetts General Court to enact legislation “Establishing an Appointed Treasurer for the City of Holyoke” in the form set forth below; provided, however, that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition.
“An Act Establishing an Appointed Treasurer for the City of Holyoke” – This act proposes to change the City Treasurer from an elected position to an appointed one; the appointment will be made by the Mayor, with approval of the City Council, for a term not to exceed five (5) years and qualifications for the position may be established by ordinance. If adopted, the Treasurer elected in the 2023 municipal election will fill the vacancy in the office for the remaining two (2) years, and a Treasurer will be appointed to the position following the expiration of that term in January 2026 or sooner if the office is vacated.

have considered the same and Recommended that the order be referred to the Council without recommendation.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:
Councilor Magrath-Smith stated that committee took up the language of this order as well as the following one. She then explained that there was clear consensus in making the position appointed instead of elected in order to ensure a Treasurer that had the necessary qualifications, experience, and expertise to handle complex financial matters and provide sound financial management for the city. She added that there was also consensus on shifting the term from 5 to 3 years in order to align it with the Tax Collector position and reduce longevity in light of a lack of a recall provision. She then explained that there was not consensus on who the appointing authority should be between the Mayor or the City Council given concerns about an appropriate balance of power, especially given other measures being considered in a potential restructuring of the financial departments. She added that there was not consensus on if the authority should be named in the ballot question. She then explained that amendments were voted on but were defeated on a 2-1 vote. She then explained that among the proposed amendments, one would have changed Mayor to City Council as the appointing power, one would have removed reference to an appointing authority with the understanding that the Council would later define it in ordinance. She then stated that doing it through ordinance would have provided more flexibility, but may not have had the mayor's support and it also may have been inadvisable to submit a question to voters without a clear appointing power. She also stated that there was not consensus on if a recall position or removal authority should be named in the home rule petition for inclusion on the ballot question. She also stated that discussion included considering if a residency requirement was advisable, to be set by ordinance. She then stated that there was consensus on coming to an agreement quickly to facilitate the petition going to the state as soon as possible considering the delays that could take place from there. She also emphasized that a home rule petition needed the support of the City Council and the mayor in order to get to the state. She then expressed a hope that the full Council could agree on language to move forward.

Councilor Jourdain emphasized that there was no legal form to vote on, which would be required to take a vote. He also stated that the issue of combining the Tax Collector and Treasurer still needed to be solved. He added that he had not heard any opposition to combining the two departments. He then noted that was ongoing debate over who would be the appointing authority as well as another discussion relative to the CAFO position. He then suggested that the Council would have the appointing authority over the Treasurer, noting that it already have that authority with the Tax Collector as well we when there was a vacancy in the Treasurer's position. He added that once the CAFO position was created, the mayor would then appoint that position. He suggested that the language to combine the positions also needed to be put into the ballot question.

Councilor I. Rivera suggested that there was confusion over how the CAFO could oversee the other positions without being the one to hire them. He then suggested that the CAFO should be able to recruit and hire a position they would be overseeing. He then questioned if the Council would be holding interviews instead. He added that this did not make sense from the point of an organizational structure.

Councilor Bartley stated that it did make sense. He then suggested equating the CAFO with the mayor. He then emphasized that the mayor already oversaw the Treasurer, Assessor, and everyone else. He then stated that this would add another layer in between the mayor and the financial team. He also stated that as the mayor was the chief financial officer of the city, the Auditor, Assessor, and Tax Collector reported to the mayor even though they were a Council appointee. He also reiterated that when there was a vacancy in the Treasurer's office, the Council appoints.

Councilor Magrath-Smith raised a point of order, stating that the charter was replaced by state law reference that said the mayor shall appoint a temporary City Clerk or City Treasurer without confirmation by the City Council and any provision of the city charter to the contrary notwithstanding, found in Chapter 41, Sections 14 and 61A.

Councilor Bartley stated that was not a point of order but an argument that should be filed as an order for an attorney to review. He then emphasized that the historical precedent had been that the Council appointed. He also reiterated that the mayor would be appointing the CAFO, and that the best way forward would be the City Council retaining appointing authority over the Treasurer/Tax Collector.

Councilor Vacon asked if there was an order to merge the Treasurer and Tax Collector in the Charter and Rules jacket that could be taken up at the next meeting.

Councilor Magrath-Smith stated that item 61 on this agenda would have to be moved to the committee to have that wider conversation.

Councilor Vacon suggested filing a late file order to merge the offices. She then expressed her intent to motion to return items 21 and 22 to committee following this discussion. Councilor Bartley seconded the motion.

Councilor Greaney stated that theory was often different from what works in a given situation. He then stated that the City Council had oversight over much of the city's finances even with the mayor being the chief officer. He then emphasized that as the taxpayers were the City Council's bosses, it had the responsibility to spend their money frugally. He then expressed concern with creating new positions and giving all kinds of raises, considering their impact on taxpayers in the community who were struggling.

Councilor Sullivan emphasized that with all of the separate discussions, the order was specifically about petitioning the General Court to change the Treasurer position from elected to appointed.

Councilor Greaney stated that he was opposed to taking anything out of the hands of the voters.

Councilor Jourdain stated that this was about much more than if it was appointed or elected. He then reiterated his objection since there was no legal form. He also pointed out that there needed to be a general framework of understanding on who the appointing authority would be, as well including the combining of the Treasurer and Tax Collector position. He also suggested that councilors refer to Acts of 1936 when the city adopted a special act relative to the City Council appointing to fill vacancies in the Treasurer position. He noted that the City Council appointed the current Treasurer, Rory Casey. He also stated that the law cited earlier was relative to vacancies on a temporary basis of departments for a period of 30 days or up to 60 days in an emergency. He then expressed opposition to the CAFO having the hiring authority over all of the financial positions. He noted that the Council gave day-to-day oversight for the positions to the mayor about 10 years earlier.

Councilor Sullivan stated that the order already had language referencing that the appointment would be made by the City Council.

Councilor Bartley clarified that the order being discussed was item 21, not 22.

Councilor Magrath-Smith stated that a version of item 21 had consensus. She also noted that there was legal form in committee which read "shall an act passed by the General Court in the year 2023 entitled, "An Act Establishing an Appointed Treasurer be accepted" with a summary which read, "This act proposes to change the City Treasurer from an elected position to an appointed position; the appointment will be made by the Mayor with City Council confirmation for a term not to exceed three (3) years and the qualifications may be established by ordinance. If accepted, the Treasurer elected in the 2023 election will fill the vacancy in the office for the remaining two (2) years, and a Treasurer will be appointed to the position following the expiration of that term in January 2026 or sooner if the office is vacated. By voting NO, the position of Treasurer shall remain an elected position."
She then explained that they agreed to change the term from 5 to 3 years and change approval to confirmation, as well as removing all of the language beginning with "if accepted" all the way through "vacated."

Councilor Vacon noted that the committee voted that the ordinance language would be changed to "shall" instead of "may" relative to the qualifications of the position. She then emphasized that the final problem was that the after the votes on the amendments, the last vote on the total recommendation to the Council failed on a 2-1 vote, therefore updated legal language was not provided. She then explained that this required the committee to discuss it again and come to an agreement for the Law Department to provide an updated legal form.
---> Report of Committee received and referred to the Charter and Rules Committee on a show of hands vote.

The Committee on Charter and Rules to whom was referred an order That the City of Holyoke, through its Honorable City Council and Honorable Mayor, hereby petitions the Massachusetts General Court to enact legislation “Establishing an Appointed Treasurer for the City of Holyoke” in the form set forth below; provided, however, that the General Court may reasonably vary the form and substance of the requested legislation within the scope of the general public objectives of this petition. “An Act Establishing an Appointed Treasurer for the City of Holyoke” – This act proposes to change the City Treasurer from an elected position to an appointed one; the appointment will be made by the City Council, for a term not to exceed five (5) years and qualifications for the position may be established by ordinance. If adopted, the Treasurer elected in the 2023 municipal election will fill the vacancy in the office for the remaining two (2) years, and a Treasurer will be appointed to the position following the expiration of that term in January 2026 or sooner if the office is vacated.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and referred to the Charter and Rules Committee.

The Committee on Charter and Rules to whom was referred an order that the position of Chief Administrative and Financial Officer be created and added to Schedule A.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:
Councilor Magrath-Smith stated that as the order was a copy, the committee could not act on it. She then explained that the order was brought up in the context of possible financial restructuring. She then suggested that while several changes at once could be considered, she believed it made more sense to petition on the Treasurer position as a first focus and one component of a larger process. She expressed concern that taking on everything at once could lead to getting bogged down and nothing moving forward.
---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order RULE 6 DECORUM section E add the words or city employees after the words “another member”

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:
Councilor Magrath-Smith stated that this was recommended with the hope of affirming a common value of respecting city employees, many who were often called to present to the Council. She recalled that Jourdin and Councilor Vacon spoke on the need to live that value both inside and outside of chambers, as well as being more aware of what gets said on social media. She also emphasized that this was not about silencing legitimate criticism or to use decorum as a tool for censorship.

Councilor Greaney suggested that depending on the definition of decorum, some could use it for censorship.

Councilor Devine stated that this was a good place to put city employees. She then referenced Councilor Anderson-Burgos's mention of a city councilor having been disrespectful in an office, adding that it had not been the first time she had heard something like that. She then suggested that this was a simple thing, emphasizing that city employees deserved to be treated with respect and were not just members of the general public. She also stated that they did not love coming before the Council because of the way some councilors treated them.

Councilor Bartley expressed his opposition, suggesting that the change was meant to be divisive and was meant to put councilors into silos. He added that he had spoken with department heads to let them know his position and to express how much he respected them. He then stated that the number of times there had been a disagreement with a department head or member of a commission was minimal, adding that they were treated with respect and courtesy the overwhelming majority of the time. He added that he had not heard once that anyone was intimidated to come before Council. He added that the rules already had provisions that meet this need.

Councilor Jourdain stated that while this rule may seem like a no-brainer to adopt, he would normally have no issue adopting something like this. He then explained that he could not ignore the last year of hypocrisy from certain individuals after he had asked the same legitimate questions he had been asking for years. He then expressed frustration with getting lectures about questions being interrogations, and then seeing others throw people under the bus on social media unfairly. He added that others who have served on this body tried to remove members of the Law Department and accuse them of having too many conflicts and having too many questions and were now acting as spokespeople for city employees. He then reiterated that some will engage in finger pointing and name calling on social media and then engage in lectures about decorum and civility. He added that records on what some people had been convicted of needed to be looked into relative to city employees. He then emphasized that he himself had served with integrity during his entire career. He added that he refused to engage in the noise on social media. He then expressed a struggle to support this, expressing an expectation that there would be social media posts about passing the rule and bragging about straightening people out. He then suggested that this created division.

Councilor Vacon stated that the current rule was already sufficient. She also questioned how it was okay to ignore rules in some cases while wanted to make them stronger in other cases. She then suggested that adding a select group of people to a rule would not necessarily make people behave differently. She added that if people committed to following the rule as it already existed, there would be no need to add to it.

Councilor Anderson-Burgos questioned if he was in some alternate universe. He then expressed confusion that this should be so simple. He then emphasized that trying to control people on social media would be like controlling the waves of the ocean or the moon, adding that the Council was not the moon. He them stated that he had heard from former councilors who could not be in the space or watch meetings because certain people made them sick. He added that some employees expressed being nervous coming into meetings. He then stated that this order was just about fixing something that had been broken for a long time.

Councilor Givner stated that as she put the order in, she had no divisive intentions, and it was not political. She then stated that she had witnessed city employees being treated in ways she would not want to be treated in just her short time on the Council. She then explained that this was just about making people more conscious about the way they treat people, adding that this was just about behavior while in the chambers. She added that it should not be that big of a deal to make a commitment to be nicer to city employees.

Councilor I. Rivera recognized that it was easy to get passionate and have councilors direct those passions at each other or at city employees, and this was about being considerate about how that comes out. He also emphasized that what people said on social media couldn’t be controlled. He then suggested surveying city employees to get their impressions of what it was like to come before City Council so that it wasn't just hearsay from other councilors.

Councilor Greaney stated that there was control over Facebook in that someone could just shut if off. He then stated that decorum had a definition, and there needed to be clarity over who would be policing when someone violated the decorum order. He then expressed concern that the situation could become Orwellian.

Councilor Devine emphasized that this was not filed to be divisive and did not apply to just departments heads but also other city employees. She then stated that she had heard many times over the years that people did not like coming before City Council because they were afraid of being berated.

Councilor Sullivan expressed his intent to support this as a nice gesture to include city employees. He then stated that when department heads were hired, they knew that coming before the City Council to answer questions would be a part of their job. He also suggested that what some may believe was disrespectful or belligerent was just asking hard questions.

Councilor Jourdain stated that if he had been asked to support this a year ago, he would likely have supported this. He then stated that he would not support this as there needed to be more trust built up in the room. He then emphasized that the role of city councilor required doing hard work and research, and by nature would make people uncomfortable as the city's watchdog organization. He emphasized that it did not mean needing to name call people. He then expressed concern with the notion that being a councilor should be a popularity contest, emphasizing that everyone had a different style, and councilors weren't there to give everyone everything they wanted out of concern someone is going to call them mean.

Councilor Anderson-Burgos stated that he will ask hard questions and may sometimes make people uncomfortable, but the order was more about not ripping people down or speaking to them with disrespect.
---> Report of Committee received and recommendation Adopted on a call of the roll of the yeas and nays--Yeas 8--Nays 5 (Bartley, Greaney, Jourdain, Ocasio, Vacon)--Absent 0.

Motion was made and seconded to suspend the necessary rules to take up items 25 through 43 as a package.

The Committee on Charter and Rules to whom was referred an order that the city charter be amended so that if there is a vacancy in the mayor's office and the president of the city council cannot assume the duties full time, the full council would then select another councilor to assume the role of acting mayor by majority vote of the council. The acting mayor would still continue to represent their constituents as a councilor.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that the honorable city council add the following committee:
Communications Committee
Senior citizen quality of life Committee

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that the city solicitors office begin drafting a ballot question for next election cycle around marijuana Social consumption sites such as bars and cafes for residents to vote on next election cycle similar to the language below. “The sale of marijuana products, as those terms are defined in G.L. c.94G, 1, for consumption on the premises where sold, is permitted when the sale occurs at Restaurants, Bars, Cafes, or any establishment in which food or beverages are

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that committee chairs limit the amount of public hearings added to an agenda, It is not fair and undemocratic to have the public wait until 10:30 - 11:00 pm so they can be heard.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that Establish a City Council rule to allow one City Councilor to call for an end to debate on a spending/bonding issue with referral to the auditor to review the matter and report back to the City Council. This rule is in effect when debate continues for more than 30 minutes, each City Councilor who wishes to be recognized has spoken and the matter has not yet been voted to approve or deny the motion.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that we add to our charter that if a councilor is absent from full council meeting for more than 3 consecutive meetings without written notice, their seat is considered open.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that the City Council create a rule where any candidate or elected official must disclose with the City Clerk’s office any federal or state litigation that may be pending related to the individual seeking or holding office. The candidate or official should have the opportunity to include a written explanation of the offense and any mitigating circumstances. |

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith

Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that a fund be created to implement a series of studies rotating between city departments each year to study best practices and methods of implementation for improvement of processes. Our city should constantly be seeking to improve how the public is served and that requires regularly looking at internal

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order That recall provisions be established for every elected official in the city. These provisions should be fair and equitable to allow citizens a path to recall but also protect the system from nuisances.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that we create a ballot question asking if there should be a recall process for all elected officials. The question should include a recall process and the decision should be binding.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith

Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order From Mayor Joshua A. Garcia letter of VETO regarding the following order: that the City Council retain independent legal counsel to work with the City Council and legal department to review its rules and powers under the Charter, state law, city ordinances and its rules.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that city council rule 7b be amended to add to the end : that 10 minutes of response time will be allowed for councilors to address and answer questions or comments, no councilor shall have more than 2 minutes of response time.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order With community support, order that a 30min public comment period be added to City Council meetings, in an effort to give the public a true platform in person, written, and/or remote as long as a remote option for council meetings exists. Consideration should be given to having meetings begin earlier in an effort to accommodate Holyoke residents and inspire participation.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order That we consider a ballot question to determine if the term of office for mayor should be reduced to 2 years, amid historically low voter turnout and pending administrative changes under consideration.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order Communication providing article on Juan Montano arrest

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that the city council takes necessary steps towards imposing term limits for all elected officials. Maximum 5 terms per elected official.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith

Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order That a new rule regarding proclamations be established: When a proclamation is issued by the City Council recognizing good citizenship of a person, it shall be withdrawn upon discovery & documentation of repeated criminal convictions (such as illegal guns and drugs).

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that RULE 8 DECORUM/SPEAKING section C " During debate, if objection is made thereto, no member shall speak more than twice to the same question without leave if the City Council, no more than once until all other members choosing to speak have spoken. CHANGE: Delete the words "without leave of the Council"

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order RULE 7 AGENDA section ii Delete all the words after "The Pledge of Allegiance"

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith

Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and recommendation Adopted.

ORDERS AND TRANSFERS

(2:12:45)

Councilor Greaney made a motion to take up any items needing immediate adoption out of order.

Councilor Bartley suggested moving forward as there weren't many.

Moton failed for lack of a second.

Motion was made and seconded to suspend the necessary rules to take up item 51 out of order.

Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, TWENTY FIVE THOUSAND FOUR HUNDRED EIGHTY ONE AND 34/100 Dollars ($25,481.34) as follows:
FROM:
12101-51105 SERGEANTS $10,493.16
12101-51107 PATROLMEN 14,988.18
TOTAL: $25,481.34
TO:
12101-51180 INJURED ON DUTY $25,481.34
TOTAL: $25,481.34

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor

UNDER DISCUSSION:
Councilor Devine stated that this was in the normal course when someone needed to get paid while out due to being injured on duty.

President Murphy-Romboletti stated that this was for 9 officers.
---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.

Devine- ORDERED: that the Law Department render an opinion stating applicable law(s) or ordinances regarding obtaining petition signatures in public buildings or buildings maintained by the City of Holyoke.
---> Received and Adopted. Copy to the Law Department.

Devine- ORDERED that the attached letter from Chief David Pratt be added to the next agenda so that it may become part of the official record and be sent to the Finance Committee

Councilor Devine stated that this was just putting on record an item the Chief provided at a recent committee meeting.
---> Received and referred to the Finance Committee.

Devine- ORDER:
WHEREAS:: Mass. General Law, Chapter 440, Section 5B authorizes a municipality to create a stabilization fund for a specified purpose and to appropriate amounts thereto, provided that such action is effective for at least three years and;
WHEREAS: Chapter 77 of the General Acts of 2023 eliminated the minimum three year provision and authorizes a municipality to terminate a specialized stabilization fund at any time and;
WHEREAS: the City of Holyoke,through its City Council, had voted in June, 2023 to create such a fund to accumulate revenue received from the Massachusetts Statewide Opioid Settlement and;
WHEREAS; The City of Holyoke now wishes to terminate the Opioid Settlement Stabilization Fund and the dedication of revenues received from the settlement as authorized under Chapter 77 of the Acts of 2023.and to create a special revenue fund for ongoing opioid settlement revenues as authorized by the Department of Revenue (as per attached DOR Bulletin-2023-7).
NOW THEREFORE BE IT ORDERED;
The stabilization fund created in June, 2023 to receive opioid settlement funds and the dedication of any revenues thereto is hereby terminated as authorized by Chapter 77 of the Acts of 2023 and under MGL Chapter 40, Section 5B.

Councilor Bartley stated that this was an accounting change to the way opioid settlement funds were accounted for. He then explained that the city would be getting money over the next 20 years, and it needed to be laid out in a clear manner. He also questioned how much had come in to date and how much was expected going forward.

Councilor Greaney expressed his understanding that the fund had $74,000 last time he checked.
---> Received and referred to the Finance Committee.

Motion was made and seconded to suspend the necessary rules to take up items 48 through 50.

Devine-Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, ONE HUNDRED FIFTY THOUSAND AND 00/100 Dollars ($150,000) as follows:
FROM:

12101-51103	CAPTAINS	$40,000
12101-51117	DISPATCHERS	80,000
12101-51920	QUINN BILL	30,000

TOTAL: $150,000
TO:

19412-57630	CLAIMS & DAMAGES	$150,000	TOTAL:	$150,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, ONE HUNDRED FIFTY THOUSAND AND 00/100 Dollars ($150,000) as follows:
FROM:

12101-51103	CAPTAINS	$40,000
12101-51117	DISPATCHERS	80,000
12101-51920	QUINN BILL	30,000

TOTAL: $150,000
TO:

19412-57630	CLAIMS & DAMAGES	$150,000

TOTAL: $150,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor

Councilor Jourdain noted that this was a duplicate of the previous order.
---> Received and returned to the Auditor.

Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, TWENTY THOUSAND AND 00/100 Dollars ($20,000) as follows:
FROM:

8815-10400	CANNABIS STABILIZATION	$20,000

TOTAL: $20,000
TO:

19442-53005	CANNABIS - OPED LEGAL SERVICES	$20,000

TOTAL: $20,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, SEVEN THOUSAND ONE HUNDRED FORTY FIVE AND 96/100 Dollars ($7,145.96) as follows:
FROM:

8811-10400	CAPITAL STABILIZATION	$7,145.96

TOTAL: $7,145.96
TO:

14222-52502 R&M CITY HALL $7,145.96
TOTAL: $7,145.96

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, EIGHT THOUSAND AND 00/100 Dollars ($8,000) as follows:
FROM:
16101-51103 REFERENCE LIBRARIAN $8,000
TOTAL: $8,000
TO:
16101-51112 FINANCIAL MANAGER $8,000
TOTAL: $8,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Devine- Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2024, EIGHT THOUSAND AND 00/100 Dollars ($8,000) as follows:
FROM:
16101-51103 REFERENCE LIBRARIAN $8,000
TOTAL: $8,000
TO:
16101-51112 FINANCIAL MANAGER $8,000
TOTAL: $8,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor

Councilor Devine stated that this was a duplicate of the previous order.
---> Received and returned to the Auditor.

Motion was made and seconded to suspend the necessary rules to take up items 55 and 56 as a package.

Devine- Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "PLYMOUTH PAPER DONATION, 12 PALLETS - ASSORTED PAPER GOODS, ESTIMATED VALUE $23,882, " and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said donation.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Devine- Ordered, that the amount of ONE THOUSAND ONE HUNDRED TWENTY SIX AND 29/100 Dollars ($1,126.29) be authorized from the TREASURER Department's R&M OFFICE EQUIPMENT (11452-52400) appropriation in fiscal year 2024 for services rendered in fiscal year 2023 which were unencumbered at the 2023 fiscal year end.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, April 2, 2024.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Givner- With community support, order that the law department provide stat of pothole claims over last 10 years along with percentage of claims approved and denied.
---> Received and referred to the Public Safety Committee.

Givner- With community support, that the chief of police supply a written or in person update on what steps have been taken to address traffic concerns in Holyoke, especially in wards 1,2,3,4, & 6, as REQUIRED by to our city's Ordinance:
Sec. 50-42. - Traffic squad—Designation and training of members."
The chief of police shall designate six members and such additional members as may from time to time be required to act as traffic officers. Such members shall receive and be given thorough and adequate training in the regulation and direction of traffic, in accordance with a uniform and recognized standard.

Councilor Vacon asked that wards 5 and 7 be added to the order.
---> Received and referred to the Public Safety Committee.

Givner- With community support, order that $15 pothole claims fee be reduced to $0 to reflect practices of neighboring cities and towns. Charging a fee to residents for a service paid for by taxes seems redundant. Introduced by ordinance in 2018, this nominal fee generates +/- $400 annually.
---> Received and referred to the Ordinance Committee.

Motion was made and seconded to suspend the necessary rules to take up items 60 through 62 and 64 through 66 as a package.

Magrath-Smith- Ordered, that City Council rule 10.C be revisited in discussion.
C. City Council shall appoint a Youth Ambassador to the City Council. The term shall last one year starting July 1 to June 30. Appointees shall only be Eligible to serve one term. Individuals eligible for this position must be a Holyoke Resident, enrolled in a local high school or equivalent program and be in the range of 15 to 17 years of age. The Youth ambassador shall be required to attend all full City Council meetings and may attend any subcommittee meetings. As well as:
Be allowed to speak during public comment period
Attend all regular meetings of the City Council and whichever subcommittee Meetings they would like
Give a “Youth Ambassador Report” at the beginning of the first meeting of every month updating the Council about the Youth Community, Positive Or Negative (Similar to the Presidents Report)
Request that a City Councilor file an order to give a proclamation to a young Person or someone who works with City youth
Sit in Council Chambers and assist the Administrative Assistant during Full Council Meetings and any Subcommittee Meetings
Attend Youth related events on behalf of the City Council Meet with Youth in other Municipalities
Sit at the committee table during regular meetings
Selection Process: Opening for Youth Ambassador position shall be posted for 2-3 Weeks. Youths will apply through their Guidance Counselor who will then screen the applicants and forward qualified resumes to the City Council. All qualifying Candidates will be interviewed by Public Service and Human Resources Committee and provide two letters of recommendation. First candidate to reach eight votes by full Council shall get the position. Individual chosen for position is subject to removal upon two thirds Vote of the City Council.
---> Received and referred to the Charter and Rules Committee.

Magrath-Smith- Ordered, that a Home Rule Petition be filed with amendments to the City Charter as required for consistency with state law, pertaining to our city's restructuring of municipal finance.
---> Received and referred to the Charter and Rules Committee.

Magrath-Smith- Ordered, that City Council rule 10.D be revisited in discussion. D. Every month the City Council invite in a Holyoke School Student to lead in the Pledge of Allegiance.
---> Received and referred to the Charter and Rules Committee.

Magrath-Smith-Ordered, that City Council Rule 7B be amended to allow speakers during Public Comment to speak for up to 3 minutes. The current rule allows for up to ten speakers to each speak for 1.5 minutes.
---> Received and referred to the Charter and Rules Committee.

Magrath-Smith- Ordered, that all Charter references to an Assistant Superintendent of Public Works be updated to Assistant Director of Public Works.
---> Received and referred to the Charter and Rules Committee.

Magrath-Smith- Ordered, that the City Council adopt the provisions of MGL Chapter 43C for the purpose of changing the position of Treasurer from elected to appointed.

Councilor Magrath-Smith questioned if this order should go to Charter and Rules or Ordinance first, noting it couldn't go to two places at once.

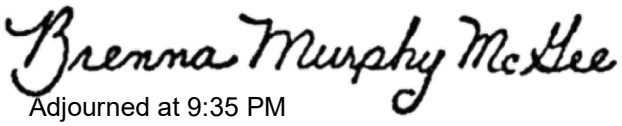
Councilor Bartley suggested Charter and Rules first.
---> Received and referred to the Charter and Rules Committee.

LATE FILED ORDERS AND COMMUNICATIONS

(2:27:45)

Bartley, Jourdain- Order, with the pedestrian signal on South St. still flashing "yellow" after 2 months, and having an estimated repair cost of $11,000 and DPW uses capital stabilization funds to fix the light and to communicate updates to seniors residing in Elmwood Towers.
---> Received and referred to the Finance Committee.

Bartley, Jourdain, Vacon- The City of Holyoke amends any charter, ordinance and any other regulations relative to its Tax Collector and combines the office with its City Treasurer so long as a charter change to appoint rather than elect Holyoke's City Treasurer is approved by the legislature and Holyoke voters.
---> Received and referred to the Charter and Rules Committee.



Adjourned at 9:35 PM

COMMUNICATION TO FULL CC MEETING Bartley

Bartley 9/1/15: Order: that the Honorable City Council, in accordance with M.G.L. c. 30B and the Holyoke Procurement Ordinance, vote to accept an offer from Holyoke Health Center to purchase a parcel of land and a building located at 245 High Street for $5,000. Said property is described by Holyoke Assessors' records as Map 012, Block 03, Parcel 002, containing an approximate 8,952 square foot building situated on approximately 2,265 square feet of land. The property is more particularly described in deeds recorded in the Hampden County Registry of Deeds Book 17354, Page 459. The parcel is zoned Downtown Business (BC) and has an assessed value of $151,900. Mayor's acceptance letter and additional information has been submitted to the Council.

Councilor Bartley read out the order and Marcos Marrero and John Dyjach gave basic info on the property. It was noted that the Holyoke Health Center was the only respondent to an RFP sent out by the City. Mr. Jay Brienes CEO of HHC was in attendance at the meeting. It was noted that the HHC would pay $5,000. Marcos Marrero noted that the building is approximately 9,000 square feet and has an assessed tax value of $151,900. It was also noted that $63,000 is owed in back taxes on the property. It was noted that the HHC would enter into a PILOT agreement of one half of the commercial tax rate. For any commercial-leased space, the agency would remit the full commercial tax rate. It was also noted that by utilizing the building the building would be maintained and improvements would be made. Councilors spoke on the Holyoke Health Center and stated that it brings jobs and people to the down town part of the City and is an asset to the community. It was also noted that there is a reverter option for the transaction. Committee voted 3-0 to approve the offer.

Mayor Joshua A. Garcia
City of Holyoke

Holyoke Redevelopment Authority
Aaron M. Vega, Executive Director

March 27, 2024

RECEIVED
MAR 28 2024
Holyoke City Clerk's
Holyoke, MA

Holyoke City Council
City of Holyoke
Holyoke, MA 01040

Dear Councilors:

Attached please find copies of Meeting Minutes for the Holyoke Redevelopment Authority (HRA) for January 17, 2024 and February 21st, 2024 for your review.

As always, please contact me if there are any questions.

Sincerely,

Aaron M. Vega

Holyoke Redevelopment Authority

Meeting Minutes - Wednesday February 21st, 2024, at 5pm

Holyoke Public Library Board Room, 250 Chestnut St, Holyoke, MA 01040

Or via Zoom: https://us02web.zoom.us/j/88112700331

Meeting ID: 881 1270 0331

Or call-in at 1 (929) 205-6099 (with same Meeting ID)

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Holyoke City Clerk's
Holyoke, MA

Members Present:
Daphne Board, Chair
Carl Eger, Vice Chair
Jorge Colon, Asst Treasurer
Thomas Creed, Member

Staff Present:
Aaron Vega, Executive Director
John Dyjach, Assistant Director
Jennifer Keitt, Senior Project Manager
Kimberly Casiano, Head Economic Development Clerk

Others present: Sarah Meier-Zimbler (Holyoke Housing Authority); Carmen Ocasio (Ward 2 City Councilor); Michael Bissonnette (Asst City Solicitor, via Zoom)

1. **Call to Order**

Chairperson Daphne Board called the meeting to order at 5:01 p.m. and announced that the meeting is being recorded and is being held both in person and virtually. The Chair then read the following disclaimer: "The meeting is being held remotely according to Chapter 22 of the Acts of 2022, extending the remote meeting provisions of Governor Healey's March 29, 2023, executive order. The meeting notice contained a link to "GoToMeeting" providing the public with remote access." A roll call followed:

Name	Present	Absent
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry		X

2. **HRA Board Business**

a. HRA Meeting Minutes of January 17, 2024

Carl Eger makes a motion to approve the regular meeting minutes of January 17, 2024. Said motion was seconded by Jorge Colon. Roll call followed:

Name	Yes	No
Carl Eger	X	
Jorge Colon	X	
Daphne Board	X	
Thomas Creed	X	

b. Financial Statement

John Dyjach provides an overview and highlights notable transactions including the transfer to HEDIC for the Jackson Canal payments and the $2,000 paid to Bennett Franklin for the Race Street Appraisal.

3. **Property/Project Updates and Next Steps**

a. South Holyoke Homes (Holyoke Housing Authority)

Sarah Meier-Zimbler of Holyoke Housing Authority (HHA) provides an update. Phase 3 home ownership properties will be modular duplexes. Each house will be a 3-story 3-bedroom unit. HHA is awaiting HUD environmental review sign off. Phase 3 will have a total of 40 rental units and 4 home ownership properties. HHA will be submitting for a zone change for Phase 3 from General Industrial (IG) to Downtown Residential (DR).

Thomas Creed makes a motion to support HHA filing for a DR rezoning request. Said motion was seconded by Carl Eger. Roll call followed:

Name	Yes	No
Carl Eger	X	
Jorge Colon	X	
Daphne Board	X	
Thomas Creed	X	

b. 216 / 191 Appleton Street (Appleton Mills Apartments / WinnDevelopment) – Update Underutilized Property Program Grant

Aaron Vega provides an update that bi-weekly meetings with staff and Winn have resumed. Matthew Robayna has left Winn and Hagop Toghramadjian in now the point person. It was reiterated that the HRA needs an updated scope of work from Winn for the $600k for Update Underutilized Property Program Grant (UPP). There is follow up continuing regarding the loan to grant piece. The idea is that Winn would invoice the HRA, the HRA would send the invoice to Mass Development, Mass Development would then cut the HRA a check. Logistics and legalities are still being discussed. Overall, the project continues to move forward. John Dyjach advises that the Board needs to consider a new Access Agreement.

Carl Eger makes a motion to authorize the Chair to sign the new Access Agreement without any material changes. Said motion was seconded by Thomas Creed. Roll call followed:

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	

c. Race Street parcels (new Sale Notice)

John Dyjach provides an update on the new Notice of Sale for the Race Street parcels and confirms that Lots 4, 5 and 6 had already been approved for transfer but had not been completed. Aaron Vega explains there has been interest in temporary use and/or possible site activation as an option.

Thomas Creed makes a motion to approve the transfer of parcels 4, 5 and 6 to the Holyoke Redevelopment Authority (HRA). Said motion was seconded by Carl Eger. Roll call followed:

Name	Yes	No
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Daphne Board	X	

d. 123 Pine Street (CAN properties, LLC)

John Dyjach explains that we're coming up on the 2 year reverter deadline and we're expecting to receive a request for an extension. Staff will continue to work to obtain an update.

e. 37 Appleton Street (American Environmental, Inc.)

Jennifer Keitt advised the Board that staff had reached out to Allen Dunn of American Environmental for an update several times and hadn't heard back. Staff was advised this afternoon that Allen Dunn no longer works for American Environmental. Staff will continue to work to obtain an update.

4. **Other Business**
   a. Center City Liquor License Program - update on proposed modifications -Jennifer Keitt shares that an order has been sent to the City Council containing the proposed modifications to the Center City Liquor License. Upon approval from the City Council, the proposed changes will be sent to State Representative Duffy whom is already aware this modification request is coming.

   b. Aaron Vega and Jennifer Keitt toured the Richardson Train Station last week. Mr. Vega gives an update on the project happening there. Both buildings have had extensive work performed. There is a fully built out professional kitchen, tavern, and event space. Many of the historical characteristics have been preserved.

   c. John Dyjach advises the Board that there continues to be internal discussions with City Departments, MassDevelopment and stakeholders about the revitalization of High Street. As these efforts move forward, staff will keep the Board apprised.

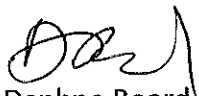
   d. Aaron Vega shares that the Holyoke Redevelopment Authority (HRA) may apply for grant funding in the future. The process is simpler and more streamlined through the HRA. Discussions are ongoing. Hoping to build Holyoke's relationships as more state agencies recognize the Holyoke Redevelopment Authority (HRA) and its projects. Staff will advise Board of any grant applications going forward.

5. **Executive Session**
   None

6. **Adjournment**
   With no further business, a motion was made at 6:35 p.m. by Thomas Creed and seconded by Jorge Colon to adjourn the Regular meeting. A roll call followed:

Name	Yes	No
Jorge Colon	X	
Daphne Board	X	
Thomas Creed	X	
Carl Eger	X	

Respectfully Submitted,



Daphne Board, Chairperson

Mayor Joshua A. Garcia
City of Holyoke

Holyoke Redevelopment Authority
Aaron M. Vega, Executive Director

March 27, 2024

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MAR 28
Holyoke City Clerk
Holyoke, MA

Holyoke City Council
City of Holyoke
Holyoke, MA 01040

Dear Councilors:

Attached please find copies of the Regular Meeting Minutes and the Annual Meeting Minutes for the Holyoke Redevelopment Authority (HRA) for November 15th, 2023, for your review.

As always, please contact me if there are any questions.

Sincerely,

Aaron M. Vega

Holyoke Redevelopment Authority
Meeting Minutes - Wednesday November 15th, 2023, at 5pm
City Hall Annex Conference Room 403
or via Zoom: https://us02web.zoom.us/j/84771113225
Meeting ID: 847 7111 3225

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Holyoke, MA

Members Present:
Daphne Board, Chair
Carl Eger, Vice Chair
Jorge Colon, Asst Treasurer
Patrick Beaudry, Member
Thomas Creed, Member

Staff Present:
Aaron Vega, Executive Director
John Dyjach, Assistant Director
Jennifer Keitt, Senior Project Manager
Kimberly Casiano, Clerk

Others present: Jane Mantolesky (Assistant City Solicitor); Sarah Meier-Zimbler (Holyoke Housing Authority), Janara Healey (Holyoke Housing Authority)

1. **Call to Order**

Chairperson Daphne Board called the meeting to order at 5:00 p.m. and announced that the meeting is being recorded and is being held both in person and virtually. The Chair then read the following disclaimer: "The meeting is being held remotely according to Chapter 22 of the Acts of 2022, extending the remote meeting provisions of Governor Healey's March 29, 2023, executive order. The meeting notice contained a link to "GoToMeeting" providing the public with remote access." A roll call followed:

Name	Present	Absent
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

2. **HRA Board Business**

a. HRA Meeting Minutes of October 18th, 2023

Carl Eger makes a motion to approve the minutes. Said motion was seconded by Patrick Beaudry. Roll call followed:

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	

Patrick Beaudry	X

3. **Property/Project Updates and Next Steps**

   a. South Holyoke Homes Annual Report

   Sarah Meier-Zimbler and Janara Healey from the Holyoke Housing Authority attended and provided the Housing Authority's Annual Report. Ms. Meier-Zimbler then summarized the status of Phase 2 noting that bidding for modular style homes is underway. For Phase 3, she said that the HHA continues to consider to work toward a closing on the land as well as the funding and design.

   b. 216 / 191 Appleton Street (Appleton Mills Apartments / WinnDevelopment)

   The Holyoke Redevelopment Authority (HRA) was awarded $600k under the Underutilized Property Program (UPP). Counsel and staff are reviewing the grant agreement language and requested the Board to consider the version before them. Carl Eger makes a motion to approve the draft UPP agreement after counsel and staff's final review and to authorize the Chair to sign with only inconsequential changes. Said motion was seconded by Patrick Beaudry.
   Roll call followed:

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

   Staff also provided additional details for the Phase 1 groundbreaking scheduled for November 20th.

   c. Race Street parcels

   Staff is seeking an appraisal for the Race Street land to establish the market value. A sale notice will be prepared and issued in early 2024.

   d. 123 Pine Street (CAN Properties, LLC)

   Staff intends to meet with the owners to review the project status prior to the next HRA meeting.

   e. 37 Appleton Street (American Environmental, Inc.)

   Staff will continue dialogue with American Environmental on the progress of their project and report at the next HRA meeting.

   Staff will also meet with HRA Board members to review the 123 Pine and 37 Appleton agreements and next steps to help each project make progress.

4. **Other Business**

John Dyjach explained that a revised ordinance for the disposition of city-owned property is being considered. He said that Assistant City Solicitor Jane Mantolesky is leading the effort and that the goal of the revised ordinance is to make the process more efficient. Atty. Mantolesky noted that the revised ordinance would also help properties identified in the Urban Renewal Plan to be transferred to the HRA in a timely manner.

5. **Executive Session**

The Chair states that the HRA will enter Executive Session as there are several items to discuss in Executive Session. The chair would like to enter into Executive Session first then return to Regular Session. Motion made by Thomas Creed to enter into Executive Session, seconded by Jorge Colon.

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

6. **Adjournment**

With no further business, a motion was made at 6:12 p.m. by Carl Eger and seconded by Patrick Beaudry to adjourn the Regular meeting. A roll call followed:

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

Respectfully Submitted,

Daphne Board, Chairperson

Holyoke Redevelopment Authority
Annual Meeting Minutes
Wednesday November 15, 2023, at 5:00 p.m.
City Hall Annex Conference Room 403
and via Zoom: https://us02web.zoom.us/j/84771113225

Members Present:
Daphne Board, Chair
Carl Eger, Vice Chair
Jorge Colon, Asst Treasurer
Patrick Beaudry, Member
Thomas Creed, Member

Staff Present:
Aaron Vega, Executive Director
John Dyjach, Assistant Director
Jennifer Keitt, Senior Project Manager
Kimberly Casiano, Clerk

1. **Call to order:**

Chairperson Daphne Board called the meeting to order at 6:28 p.m. and announced that the meeting is being recorded and is being held both in person and virtually. The Chair then read the following disclaimer: "The meeting is being held remotely according to Chapter 22 of the Acts of 2022, extending the remote meeting provisions of Governor Healey's March 29, 2023, executive order. The meeting notice contained a link to "GoToMeeting" providing the public with remote access." A roll call followed:

Name	Present	Absent
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

2. **Annual Meeting Business**
   a. **Summary of Activities:**
   Jennifer Keitt reviewed the HRA Annual Report for the period from November 1, 2022 to October 31, 2023. She said that the report would be provided to the City Council and the State Executive Office of Housing and Livable Communities pending any changes requested by the Board.

   b. **Financial Report:**
   John Dyjach reviewed the financial report and noted several transactions since the last update. He said that the most notable transaction is the $350K payment received from WinnDevelopment for 191 and 216 Appleton Street.

   A motion to approve the Summary of Activities and the Financial Report was made by Carl Eger and seconded by Thomas Creed.

A roll call followed:

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

c. **Election of Officers:** Daphne Board said that after discussion with Staff she is willing to continue serving an additional term as Chair pending approval of the Board. After some discussion, Carl Eger made a motion for officer positions for the Board's consideration as follows:

Daphne Board as Chair
Carl Eger as Vice Chair
Jorge Colon as Treasurer
Patrick Beaudry as Assistant Treasurer
Thomas Creed as Member

A roll call followed:

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

The motion passed unanimously. Staff expressed their appreciation for the Board Member's commitment to the HRA and the City.

3. **Adjournment.** Having no other business, Carl Eager motioned to adjourn the Annual meeting which was seconded by Jorge Colon. A roll call followed:

Name	Yes	No
Daphne Board	X	
Jorge Colon	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

The Annual meeting adjourned at 6:49 p.m.

Respectfully Submitted,

Daphne Board, Chairperson

HOLYOKE ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION
February 29th, 2024 Meeting Minutes
via Zoom Meeting ID 863 0406 1602

Members Present:	**Staff Present:**
Carl Eger	Aaron Vega, Executive Director
Callie Flanagan	John Dyjach, Assistant Director
Joseph McGiverin	Kimberly Casiano, Head Clerk
Antonio Quinones	
Michael Sullivan	

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Others present: Attorney Jane Mantolesky, Catherine Pratt

1. **Call to Order**

Chairperson Carl Eger called the meeting to order at 5:02 p.m. and stated that the meeting was being recorded and being held remotely. A roll call followed:

Name	Present
Carl Eger, Jr.	Y
Joseph McGiverin	Y
Rosa Pantoja	N
Antonio Quinones	Y
Mark P. Cutting	N
Callie Flanagan	Y
Michael Sullivan	Y

2. **HEDIC Board Business**

a. **HEDIC Board Minutes of February 1, 2024:** A motion was made to approve the minutes of February 1, 2024 by Antonio Quinones and seconded by Joseph McGiverin.

Name	Vote
Joseph McGivern	Y
Callie Flanagan	Y
Michael Sullivan	Y
Carl Eger, Jr.	Y
Antonio Quinones	Y

b. Financial Statement: John Dyjach reported that the account balances have remained steady. He highlighted recent activity being the disbursement of a $25,000 MakerLoan, bank interest income and the receipt of the $10,000 option agreement payment from Agilitas for the Bobala Road land. He noted that the biannual payment from the Redevelopment Authority for the Jackson Canal project loan was also received since the last update.

3. **HEDIC Loan Program Update**

a. **Modification of Equipment Loan program update:** The Chair asked staff to provide updates on the proposed changes to the loan program. John Dyjach discussed the differences between the original equipment gap financing program and the proposed program before them. Notably being that direct lending would be an option as well as gap financing and would expand to other uses beyond equipment. The other terms of the program such as the maximum lending amount, duration and interest rate stay the same. Mr. Sullivan questioned if startups or startup incubators could be eligible for this program. Mr. Dyjach replied that while that could be an option, the MakerLoan Program is designed for startup businesses. Callie Flanagan added that if HEDIC was to open this program up to startups as well, they would need to be businesses with a larger cash infusion, but one path forward would be to approve the program as presented and then make that change should the program not get enough interest. Mr. Quinones expressed his

appreciation for the requirement of the program to retain and create jobs and asked how staff would measure that. Mr. Dyjach said that this program would require a commitment to retain and create Holyoke jobs but has not at this time developed a quantifiable standard. The Chair recommended that HEDIC evaluate each request based on its own merits and can add stipulations to each agreement as they see fit.

A motion was made to approve the changes, include flexibility towards startups, and have measurable standards for job retention by Joseph McGiverin and seconded by Callie Flanagan. A roll call followed:

Name	Vote
Joseph McGiverin	Y
Callie Flanagan	Y
Michael Sullivan	Y
Antonio Quinones	Y
Carl Eger, Jr.	Y

4. **Executive Session**

A motion was made to enter into executive session for the purpose of discussing real estate transactions was made by Joseph McGiverin. A roll call followed.

Name	Vote
Michael Sullivan	Y
Joseph McGiverin	Y
Callie Flanagan	Y
Antonio Quinones	Y
Carl Eger, Jr.	Y

The Board entered executive session at 5:37 pm.
The Board returned to regular session following the adjournment of executive session at 6:24 pm.

5. **Real Estate**

All real estate discussions were held in Executive meeting with no action to be announced at this time.

6. **Other Business**

a. Mr. Sullivan asked to discuss HEDIC hiring a full-time grant writer with a focus on environmentally friendly industry. The Chair noted the comments and staff responded they will follow up with him prior to the next meeting.

7. **Adjournment:**

Having no other business a motion was made by Joseph McGiverin to adjourn the meeting which was seconded by Antonio Quinones. A roll call followed:

Name	Vote
Michael Sullivan	Y
Joseph McGiverin	Y
Callie Flanagan	Y
Antonio Quinones	Y
Carl Eger, Jr.	Y

The meeting adjourned at 6:28 p.m.

Sincerely,

Carl Eger, Chairperson
Holyoke Economic Development and Industrial Corporation

March 29, 2024

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Holyoke, MA

Holyoke City Council
City of Holyoke
Holyoke, MA 01040

Dear Councilors:

Attached please find copies of Meeting Minutes for the Holyoke Historical Commission (HHC) for January 8, 2024, for your review.

As always, please contact me if there are any questions.

Sincerely,

Aaron M. Vega

HOLYOKE HISTORICAL COMMISSION (HHC)

Meeting Minutes Monday, January 8, 2024, 5:30 p.m.

City Hall Annex, 20 Korean Veterans Plaza, Conference Room 403

or via Zoom: https://us02web.zoom.us/j/82459153137

Meeting ID: 824 5915 3137

Or Call In: +1 929 205 6099 US (New York)

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Present: Christopher Gauthier, Chair, Joseph Charles Mazzola, Vice-chair, Jean Jonker, (alternate) Olivia Mausel, Elizabeth Rodriguez, Zaisha Roberts, (non-voting- awaiting approval from City Council)
Municipal Staff: Jennifer Keitt - Staff
Hybrid/Zoom: George Shaw, Building Dept., Alisa Angenstein, Liz Warburton, Peter Palombella, Douglas Architecture, Jaimie Cornejo, Carlos Alicea, Julio Bermudez, Juan Lopez

1. Called to order: 5:33

2. Public Comment: n/a
   Motion made to move #8 out of order Joseph M./Olivia M approved.

8. Explore a new process for letters of support.
   Suggestions: how to improve this process with factual information—not just changing the date for the next round.
   Questions to ask: what are the funding sources, what are the updates, if any, project notification changes (PNF) if any, make site visits, ask for photo documentation and list updated information from last letter of support. Then add amendments to the letter as needed.

3. Presentations for Ma Historic Rehabilitation Tax Credits
   a. **Russell Osborne building 245 High St.,** seeking a letter of support for the next round. Updates include front façade changes, (Front arches are not original, and in poor condition, and will be removed. They are seeking a central entrance with signage over the door- has been approved and reviewed by MHC) existing window are not original to the building, retain the transom, images of new windows.

      Elizabeth Warburton spoke for Epsilon Associates and Holyoke Health Center. (She explained that Historic tax credit applications rounds are 3x a year (Jan, April, Aug.) The application represents 20% of the qualified rehabilitation expenses (QRE) of the total project that address the historic fabric of the building. MHC reviews the projects and needs a reapplication for each round for tax credits. Amendment Part 1 is the research that proved that the building is historic. Part 2 describes in detail the scope of the work, drawings, and photos of existing conditions and what is proposed. Both agencies State and Federal review, ask for changes and make recommendations.

Updates:
Received a conditional approval from the NPS National Park Service)
Change in scope for the windows on the façade,
Reconstruction of the historic storefront planned.
Upper floor windows will be retained
The decorative transom will be retained see image the previous windows will be new and match the existing windows
The project follows the Sec. of the Interior's Standards for rehabilitation.
The proposed improvements enable a new use for the currently vacant building,
Restore missing historic features and enhance the streetscape.
Seek information for the Feb. 11th meeting.
Lyman Mill application for National Register discussion– 2021 inventory form made by Zachary Violette is updated.
Motion for 2nd letter of support for Holyoke Health Center 245 High St. Joseph M./Olivia M.
*And more information needed for Lyman Mills. Review the documentation from Zachary Violette.

b. **Farr Alpaca – 216 Appleton**
Information shared on screen. Building is being stabilized, mock ups of windows provided
Motion to update the letter of support 216 Appleton St. Olivia M/ Joseph M - unanimous approval.

4. **Preservation Restrictions yearly update: George Shaw**
2-3 restrictions to review, and walk through, George Shaw is willing to co-operate with each other, better relationship between the 2 departments. Looking forward to understanding the restrictions. And how to elevate some future problems. Restrictions are recorded on the individual deeds. –set a date to review the process. George will set up a meeting with the commission.

5. **Tourism Advisory** committee: Joseph M. is attending not some meetings are not relative to historic preservation. There is a grant for tourism which the commission should focus on.

6. **Minutes,** Dec. 11, 2023 motion : Joseph M/ Olivia M. unanimously approval

7. **Properties in review:**
106-120 High – Wright block
141-147 High – Craft block
144 High St. – in legal
276 High St.- Prew building need update
245 High- Holyoke Health Center (Russell Osborne)-updated today
348 Chestnut 48-52 letter St. Voces De Esperanza ??
435 Maple St- Sacred Heart St. no update- demo delay thru July
115 Newton – approved for demolition.
115-119 Cabot -windows approved (near B&G club)
377 Appleton St.- closed out case dismissed?? Not active code enforcement issues.
Share the letter with Carlos Alicea/Jan. 2 letter from Atty Bissonnette. The people from the 377 Appleton should reach out to legal for clarification.
Scotts Tower- in progress- tree conservation a question
Farr Alpaca Mill- update today

YMCA playground- Zaisha Roberts (soon to be new commissioner) on the YMCA board. No historical significance
City Council Chambers- table and mural discussion—Sean at DPW has an update
Hotel Jess-121 Main St.--nothing happening –no update?
Armour building- no update- lettering redone
Silvio Conte building-345 Dwight St.- no update for lease 345 Dwight St,. LLC (address: 345-363 Dwight St., Holyoke, MA 01040)
Hadley Mill townhouses- preservation restrictions held by One Holyoke need to be renewed—actually need to be rewritten –see Peter P. and Mike Moriarty
Need to alert Mike Moriarty/ George Shaw for the next meeting. Jennifer will follow up with M. Moriarty.
Annex Move to City Hall -on hold.

9. **Intern** --n/a

10. **St. Pat's parade**- what to do---car or float?? Looking for a glamorous car. Research

11. **Plaque Program**-ready to go sample application needs your approval—change to residential properties only- for now. Checks go to Dean Carpentry shop. Cost is ok $40.00.
Press release and application download from web site: Motion to approve Historic Plaque program as amended- Joseph M./ Olivia M. all in favor- unanimously approved.

12. **Pioneer Valley Planning monies**: still waiting on language from legal

13. **Historical Society** discussion- Does Holyoke need a Historical Society? Open for discussion—like Friends for City Hall—501c3. There is a cost to start up. A society would be working with the historical commission…as place to put money for events, programs, raise monies, with the mayor's approval. Was there an Historical Society in Holyoke before?? Thoughts?? The Holyoke Preservation Trust is a 502c3 in a city-wide organization- a small group of people, Friends of City Hall started strictly for the stained-glass windows restoration. How do we streamline these many commissions. Can we work under one umbrella? Multiple meetings? Some Historical Societies have a house an office but that costs money which we don't have. We must look into these options to avoid conflicts. To be continued and further discussed at future meetings.

14. **Garden tour** discussion: garden parties, historic home tours for the future—to be discussed no hold.

15. **Announcements**- n/a Zaisha Roberts awaiting City council approval will be at our next meeting

16. **other reports: summer break discussion**

17. **New / old business:**
Sacred Heart Church- where is the movement? Who is doing what? Do we need to combine commissions to streamline the process? What about the RFP. Nothing has come from the diocese. The Chair will reach out to the atty. Macdonough again.

The city does not buy properties. The demo delay hearing was set up as one demo hearing for both buildings- one parcel (The Church and the rectory). Discussion continues and commission is still looking for another visit to the church. The Demo delay runs through July.

18. **Next meeting- Feb. 12, 2024**
Motion to adjourn: Joseph M./ Olivia M. --7:44

From video recording: GMT20240108-223015_recording_2048x1152.mp4
Submitted: Olivia Mausel 1/17/24

Warmest Regards,

Christopher Gauthier
Holyoke Historical Commission Chairperson

March 28, 2024

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MAR 29 2024

Holyoke City Clerk's
Holyoke, MA

Holyoke City Council
City of Holyoke
Holyoke, MA 01040

Dear Councilors:

Attached please find copies of Meeting Minutes for the Holyoke Historical Commission (HHC) for December 12, 2023, for your review.

As always, please contact me if there are any questions.

Sincerely,

Aaron M. Vega

HOLYOKE HISTORICAL COMMISSION (HHC)

Meeting Minutes Tuesday, December 12, 2023, 5:30 p.m.

City Hall Annex Conference Room 403 -or-

or via Zoom: https://us06web.zoom.us/j/87106866362

Meeting ID: 871 0686 6362

Or Call In: +1 929 205 6099 US (New York)

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MAR 29 2024
Holyoke City Clerk's
Holyoke, MA

Present: Chairman Christopher Gauthier, Joseph Mazzola, Jean Jonker, Olivia Mausel,
Absent: Elizabeth Rodriguez
Municipal Staff: Jennifer Keitt OPED
Also: Steven Huntley- VOC, Tom Reynolds- Parks & Rec, Sean Sheedy- DPW, William Womeldorf- Wright and Crafts block, Megan Seiler- Wistariahurst, Tyler Caine- Architect consultant

1. Call to order 5:30 by chair Chris G.
2. Valley Opportunity council- VOC letter of support request from Steven Huntley. They are entering into the final phase 3 of the project and need a letter of support for the next round. They hope to be completed in Feb-March. So far, they have received $1,53 mill in funds from the MHC tax credit program. They hope to be finished with the bodega on the first floor and send their information in to MHC.
   Motion to approve a letter of support with a new date- Jean J/ Joseph M- all in favor.
   VOC is interested in the Sacred Heart/Rectory properties, but they have not been in contact with the Diocese or vice versa.
3. Bill Womeldorf representing 106-120 High St. and 141-147 High St. the Wright and Craft Blocks. They are seeking a letter of support for the MH tax credit program for the Crafts block.
   Motion to approve a letter of support for the Wright block- Jean J./Olivia M- all in favor.
   The Project Notification Form- PNF will be revised for January. National Park full approval should be coming in July.
   Craft Block will need a new letter of support for the National Park Round.
   Motion to approve a letter of support for the Craft Block- Jean J./Olivia M. – all in favor.
   Preservation Restrictions documents at legal dept. was signed by the commissioners.
4. CPA Presentations from

1. Sean Sheedy-DPW:

a. Last of the stained-glass window project: 2 large windows in the ballroom, 2 smaller windows in the lobby and 2 lunettes in the back stairwells: cost: $200,000
b. Granite steps restoration on Dwight St. Cost: $75,000
c. Annex pillars restoration $20,000
   Motions to approve stained glass Olivia M/ Jean J. all in favor.

Motion to approve Granite steps: Joseph M/Jean J. all in favor.
Motion to approve Annex pillars: Jean J/ Joseph M. all in favor.
Historical Commission asks the CPA committee to consult with the commission as to the placement of the CPA signage before the sign is mounted.
See attachments.

2. Megan Seiler- Wistariahurst Pine St. W- all Restoration project; cost: $264,000
   145 linear feet of repair on Pine St. is the primary focus of this project. See attachments.
   Motion to approve the historical significance of the retaining Wistariahurst Wall-Olivia M/ Joseph M. all in favor.
3. Wayne Klinge- Veterans Cemetery project- plans to start with Elmwood Cemetery to identify all war veterans in Elmwood- repair, reset, restore as needed with the help of Historic Graveyard Services with Tamara Conte as consultant. (June thru October)
   They plan to set up a database. Approx. 80 graves in Elmwood and just under 4,000 in the city. The Preservation Trust is willing to help and support this group with materials as needed. See attachment.
   Motion to approve the historical significance of Elmwood cemetery: Olivia M/Joseph M. All in favor.
4. Tom Reynolds-Parks and Rec. Korean Veterans memorial upgrade and Mackenzie plaque upgrade. See attachment.
   Plans to upgrade the Korean Veterans memorial in Veterans Park include resetting the stone, cover with loam and level and clean the bronze plaque.
   The Mackenzie Plaque upgrade with the help of Tamara Conte to move the plaque to the higher more visible location perhaps on the purple wall of fame on Mackenzie Field. Polished and refurbished as due a Metal of Honor Veteran.
   Motion to approve the historical significance of the Korean Veterans Memorial in Veterans Park and Mackenzie plaque in Mackenzie Field. Olivia M/Joseph M
5. Sue Leary, Board of Directors, Friends of the Holyoke Merry go Round requests CPA funds for 23 new stirrups for the horses in the carousel. Cost: $16,875
   Motion to approve historical significance of the Holyoke Carousel Olivia M./ Joseph M.

5 Minutes of November 20: addition add Rocio 'Wheeler' public present to
Motion to approve Minutes with additional name- Joseph M/ Jean J.

6. New commissioner Zaisha Roberts is waiting for city council approval.
7. Historic house plaque project needs approval for the application form in Jan. meeting- Dean is ready to start. The plaques are open to both residential and commercial properties.
8. Viewing of the 10 minute documentary 'Act of God' (377 Appleton St.) by Jaime Cornejo and Rocio Wheeler postponed to Jan 8 due to technical difficulties.

Adjourned 7:10
Next meeting- Jan 8, 2024

Warm Regards,

Christopher Gauthier
Holyoke Historical Commission Chairperson

15

PETITION

RECEIVED
APR 10 2024
Registrar of Voters
Holyoke, MA

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Carl Eger Jr.	Carl Eger Jr.	1966 Northampton ST.
Lori Belanger	Lori Belanger	16 Roland St
Eileen Brosnan	Eileen Brosnan	57 Pleasant St.
Marlene Curran	Marlene Curran	51 Meadowview Rd
	Thomas Wilson	21 Hayden Rock
Kim Gary Rans		150 Whiting Farms Rd
Clare R. Rigali	Clare R. Rigali	250 Linden St. Holyoke
Ted Madry		24c Appleton St Holyoke
Sara Dare		14 Bobala Rd Holyoke MA
Shawna Rigali		328 Sargeant St Holy
Barbara Rains		16 Roland Street
Carol M Saunders	Carol M Saunders	13 Roland St.
Paul Dittrich	Paul J Dittrich	24 ROLAND ST
Patricia Dittrich	Patricia Dittrich	24 Roland St.
Celeste Rossetti	Celeste Rossetti	20 Roland St
Ugn S. Florio		31 Wellesley Road
X Robert Saunders		13 Roland St.

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17

APR 10 2024

PETITION

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Stephen Oparowski		6 Mt. Tom Ave 01040
Linda Rydzak	Linda Rydzak	13 Edward Dr Holyoke 01040
John Rydzak Sr	John Rydzak Sr.	13 Edward Dr Holyoke 01040
John Callamore	John Callamore	9 Dennis Rd. Holyoke
Maura Mooney	Maura Mooney	4 Clarendr Holyoke
John Lenihan		22 Clarendr. Holy
Margaret Lenihan	Margaret Lenihan	22 Clarendr Holyoke
Louis Vega		33 Hillview Rd Holy
Patrice Affitto	P. Affitto	8 Acorn Rd. Holyoke
Connor Whalen	Connor Whalen	2 Sequa circle
Todd McKenna	Todd McKenna	21 Vadnais St.
Lori McKenna	Lori McKenna	21 Vadnais St.
Jordi McKenna	Jordi McKenna	47 Nonotuck St
Michael McKenna	Michael McKenna	47 Nonotuck St.
Jamie Keeler	Jamie Keeler	51 Evergreen DR.
Norman Fleurent	Norm Fleurent	359 Westfield Rd

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John J Orzechowski	John J. Orzechowski	6 Cypress Rd.
TOM WEGMAN	Thomas Wegman	3 CRANBERRY DR
Denise Tabin	Denise Tabin	70 Knollwood Cir
Robert Tabin	Robert Tabin	70 Knollwood Cir
Kathleen Moran	Kathleen Moran	251 Michigan Ave
Gerald Soma	Gerald Soma	1 Mac Donald Dr.
Edna Soma	Edna Soma	1 Macdonald Dr
WILLIAM SULLIVAN		300 ROCK VALLEY RD
Anthony Ribeiro	Anthony Ribeiro	66 County Rd
Gayle Ribeiro	Gayle Ribeiro	66 County Rd
MARY WELCH	Mary Welch	36 Bayberry Dr.
Stanley Chmiel	Stanley Chmiel	6 Applewood Ln.

16

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PETITION

APR 10 2024

Registrars of Voters
Holyoke MA

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Jack Braunschweig		14 Sequoia Dr.
Mandy Mohalen		2 Sequoia Drive
Brennan Whalen	Brennan Whalen	2 Sequoia Drive
Alphonse DeMaio Jr		4 Sequoia Dr
[illegible]		4 Sequoia Dr
[illegible]		3 Cypress Rd
Darlene Morton	Darlene Morton	1 Cypress Rd
John Morton	JOHN MORTON	1 Cypress Rd.
Karen Matys		6 Holly Grape Cir
Theresa Murray	Theresa Murray	7 Cypress Rd
John Murray		7 Cypress Rd
Margaret Kelly		10 Cypress Rd
Elizabeth Lemke		5 Hooker Rd.
Rachel Mattis		7 Meggison Ln.
Jennifer Richard	Jennifer Richard	87 Sheehan Dr.

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APR 10 2024

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Keith DAVIS	Keith Davis	9 PHEASANT DR.
Sandy Shaw	Sandra Shaw	10 Segoodia Dr.
Robert Shaw		10 Segoodia Dr.
Susan Sorabella	Susan Sorabella	100 Knollwood
Mark Joy	Mark Joy	100 Knollwood
James Giguere		383 Northampton Hwy
Mandi Giguere	Mandi Giguere	383 Northampton Hwy
Charles Pepe	Pepe	4 Acorn Road Holyoke
Mike Hayward	Mike Hayward	10 acorn Rd Holyoke
Ryan Shea	Ryan Shea	8 Cypress Road
Alyssa Orzechowski	Alyssa Orzechowski	6 Cypress Rd
Michael McCoy	Michael McCoy	2 Cypress Rd.
Luis Gonzalez		22 Anderson Ave
Lori Ramos	Lori Ramos	22 Anderson Ave
DIANE ROMANO	Diane L Romano	23 VILLAGE RD
Candace Flowers		40 Mass Ave.
Suzanne Chandler	Suzanne M Chandler	38 County Road

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APR 10 2024

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David A Crochiere	David A. Crochiere	12 Sequoia Drive
Pamela A. Crochiere	Pamela A. Crochiere	12 Sequoia Drive
Steven Tepin		3 Acorn Road
David Lemplke		5 Acorn Road
Michele Lemplke		6 Acorn Rd
A. Hargeffard	R Hargeffard	16 Acorn Rd
David Monaco	David Monaco	9 Cypress Rd
Anthony Cimmetti		11 Cypress Rd
Sandra Klumoski	Sandra Klumoski	15 Cypress Rd.
[illegible]	[illegible]	15 Cypress Rd
Glen Ryan	Glen Ryan	12 Cypress Rd
Glen Ryan	Glen Ryan	12 Cypress Rd
Kelli M'Coy	Kelli M'Coy	2 Cypress Rd.
Sharon Szastkiewicz	Sharon Szastkiewicz	6 Sequoia Dr.
Sara Cavanaugh	Sara Cavanaugh	17 Cypress Rd

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PETITION

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City Council
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John J. Counter	John J Counter	427 Mountain Rd.
Patricia Counter	Patricia Counter	427 Mountain Rd.
John Wrest	John Wrest	377 Mt Rd
Chris Bathurst	Chris Bathurst	325 Apremont Hwy
Peter J. Jez		421 Mountain Road
Therese Wheatley	Therese Wheatley	484 Mountain Rd
Joanne Taylor	Joanne Taylor	437 Mt. Rd.
Richard Taylor	Richard Taylor	"
Edward Laskowski	Edward Laskowski	341 Mountain Rd
Ian Hunter		127 Mountain Rd
Kathleen Gourde		360 Mountain Rd.
Robert Gourde		360 Mountain Rd.
John Gourde	John Gourde	422 Mountain Rd
Gary Dooley		460 Mountain Rd
Juan Andujar		85 Mountain Rd
Mario Godbout		485 Mountain Rd
Russell Auclair		240 Apremont Hwy.

11

RECEIVED

APR 10 2024

City Clerk Voters
Holyoke MA

PETITION

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MARY WOLANIN	Mary Wolanin	12 PHEASANT DR.
Eunice Hartley	Eunice Hartley	300 County Rd
Joan Kirschner	Joan Kirschner	8 Pheasant Dr.
Andre Guerard	Andre Guerard	8 Pheasant Dr.
Karen A. Geagan	Karen A. Geagan	10 Pheasant Dr.
Carol L. Davis	Carol L. Davis	9 Pheasant Dr.
Ron DeRoy	Ron DeRoy	14 Clark

15

PETITION

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Lori Belanger	Lori Belanger	16 Roland St
Eileen Brosnan	Eileen Brosnan	57 Pleasant St.
Marlene Curran	Marlene Curran	51 Meadowview Rd
	Thomas Wilson	21 Hayden Rock
Kim Gary Rans		150 Whiting Farms Rd
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PAUL DITTRICH	Paul J Dittrich	24 ROLAND ST
Patricia Dittrich	Patricia Dittrich	24 Roland St.
Celeste Rossetti	Celeste Rossetti	20 Roland St
LYNN S. Florio		31 Wellesley Road
X ROBERT SAUNDERS		13 ROLAND ST.

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APR 10 2024

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Linda Rydzak	Linda Rydzak	13 Edward Dr Holyoke 01040
John Rydzak Sr	John Rydzak Sr.	13 Edward Dr Holyoke 01040
John Callamore	John Callamore	9 Dennis Rd. Holyoke
Maura Mooney	Maura Mooney	4 Clarendr Holyoke
John Lenihan		22 Clarendr. Holy
Margaret Lenihan	Margaret Lenihan	22 Clarendr Holyoke
Louis Vega		33 Hillview Rd Holy
Patrice Affitto	P. Affitto	8 Acorn Rd. Holyoke
Connor Whalen	Connor Whalen	2 Sequa circle
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TOM WEGMAN	Thomas Wegman	3 CRANBERRY DR
Denise Tabin	Denise Tabin	70 Knollwood Cir
Robert Tabin	Robert Tabin	70 Knollwood Cir
Kathleen Moran	Kathleen Moran	251 Michigan Ave
Gerald Sam	Gerald Sam	1 Mac Donald Pk.
Edna Sam	Edna Sam	1 McDonald Dr
WILLIAM SULLIVAN		300 ROCK VALLEY RD
Anthony Ribeiro	Anthony Ribeiro	66 County Rd
Gayle Ribeiro	Gayle Ribeiro	66 County Rd
MARY WELCH	Mary Welch	36 Bayberry Dr.
Stanley Chmiel	Stanley Chmiel	6 Applewood Ln.

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Jack Braunschweig		14 Sequoia Dr.
Mandy Mohaler		2 Sequoia Drive
Brennan Whalen	Brennan Whalen	2 Sequoia Drive
Alphonse DeMaio Jr	Alphonse DeMaio	4 Sequoia Dr
[illegible] DeMaio		4 Sequoia Dr
[illegible] Chaquette		3 Cypress Rd
Darlene Morton	Darlene Morton	1 Cypress Rd
John Morton	JOHN MORTON	1 Cypress Rd.
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Elizabeth Lemke	Elizabeth Lemke	5 Hooker Rd.
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Robert Shaw		10 Segoodia Dr.
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Mark Joy	Mark Joy	100 Knollwood
James Giguere		383 Northampton Hwy
Mandi Giguere	Mandi Giguere	383 Northampton Hwy
Charles Pepe	Pepe	4 Acorn Road Holyoke
Mike Hayward	Mike Hayward	10 acorn Rd Holyoke
Ryan Shea	Ryan Shea	8 Cypress Road
Alyssa Orzechowski	Alyssa Orzechowski	6 Cypress Rd
Michael McCoy	Michael McCoy	2 Cypress Rd.
Luis Gonzalez		22 Anderson Ave
Lori Ramos	Lori Ramos	22 Anderson Ave
DIANE ROMANO	Diane L Romano	23 VILLAGE RD
Connie Fleuroti		40 Mass Ave.
Suzanne Chandler	Suzanne M Chandler	38 County Road

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David Lemple		5 Acorn Road
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A. Hargeford	R Hargeford	16 Acorn Rd
David Monaco	David Monaco	9 Cypress Rd
Anthony Cimmetti		11 Cypress Rd
Sandra Klimoski	Sandra Klimoski	15 Cypress Rd.
		15 Cypress Rd
Glen Ryan	Glen Ryan	12 Cypress Rd
Conn Ryan	Conn Ryan	13 Cypress Rd
Kelli M'Coy	Kelli M'Coy	2 Cypress Rd.
Sharon Szastkiewicz	Sharon Szastkiewicz	6 Sequoia Dr.
Sara Cavanaugh	Sara Cavanaugh	17 Cypress Rd

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PETITION

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City Council
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John J. Counter	John J Counter	427 MOUNTAIN Rd.
PATRICIA Counter	Patricia Counter	427 Mountain Rd.
John [illegible]	[illegible]	377 Mt Rd
Chris Bathurst	[illegible]	325 Apremont Hwy
PETER J. JEZ	[illegible]	421 MOUNTAIN ROAD
Therese Wheatley	Therese Wheatley	484 Mountain Rd
Joanne Taylor	Joanne Taylor	437 MT. RD.
RICHARD Taylor	Richard Taylor	"
[illegible]	EDWARD LASKOWSKI	341 MOUNTAIN RD
[illegible]	[illegible]	177 Mountain Rd
Kathleen Gourde	[illegible]	360 MOUNTAIN RD.
Robert Gourde	[illegible]	360 MOUNTAIN RD.
[illegible]	John Gourde	422 Mountain Rd
GARY DOOPRYEY	[illegible]	460 Mountain RD
Juan Andujar	[illegible]	85 Mountain RD
MARIO GODBOUT	[illegible]	485 MOUNTAIN RD
Russell Auclair	[illegible]	240 Apremont Hwy.

11

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APR 10 2024

City Clerk Holyoke, MA

PETITION

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MARY WOLANIN	Mary Wolanin	12 PHEASANT DR.
Eunice Hartley	Eunice Hartley	300 County Rd
Joan Kirschner	Joan Kirschner	8 Pheasant Dr.
Andre Guerard	Andre Guerard	8 Pheasant Dr.
Karen A. Geagan	Karen A. Geagan	10 Pheasant Dr.
Carol L. Davis	Carol L. Davis	9 Pheasant Dr.
Ron DeRoy	Ron DeRoy	14 Clark

NEW: ____
RENEWAL: ____
$10 per lane or table FEE: ____
TAX COLLECTOR LETTER: ____
TREASURE'S LETTER: ____

DATE: 4-1-24

RECEIVED

APR [illegible]

Holyoke City Clerk's
Holyoke, MA

Holyoke City Council
Pool, Billiard and Bowling Alley Application

Please list # of each:
17 Pool Tables
_____Billiard Tables
_____Bowling Alleys

ADDRESS: 151 Chestnut St.

APPLICANT'S NAME: Ivory Billiard Lounge

APPLICANT'S ADDRESS: 151 Chestnut

APPLICANT'S TELEPHONE: 536-1586 EMAIL: Ivory@Ivorybilliards.com

SS#_____

==========

Said license runs from May 1st to April 30th of each year; regardless of application date

ARTICLE II. - POOLROOMS, BOWLING ALLEYS AND SHOOTING GALLERIES

State Law reference— Poolrooms and bowling alleys, M.G.L.A. c. 140, §§ 177—180; shooting galleries, M.G.L.A. c. 140, § 56A.

DIVISION 1. - GENERALLY

Sec. 10-31. - Regulations for operation of bowling alleys. Bowling alleys operated under licenses granted under this article shall be operated under such regulations and restrictions as shall be prescribed from time to time by the city council with the approval of the mayor.

Sec. 10-32. - Employing children in bowling alleys after 6:00 p.m. No child under 16 years of age shall be employed in any bowling alley after 6:00 p.m. of any day.

Sec. 10-33. - Slot machines and gambling prohibited. A keeper, owner or manager of a billiard, *pool* or sippio room or *table*, shooting gallery or bowling alley shall

Sec. 10-34. - Hours.
A keeper, owner or manager of a billiard, *pool* or sippio room or *table*, or shooting gallery, shall close his place of business at 11:00 p.m. on each secular day. A keeper, owner or manager of a bowling alley shall close his place of business at 12:00 midnight on each secular day.

Sec. 10-35. - Inspection of premises by license committee.
The license committee of the city council shall make visits of inspection to all premises for which licenses have been issued under this article for the keeping of billiard, *pool* or sippio *tables*, shooting galleries or bowling alleys, and shall make report of the findings of such visits to the city council at the meeting following such visits. Such visits shall be made not less than twice in one year, and may be made at any time, at the discretion of the license committee.

Sec. 10-36. - Posting copy of article.
A copy of this article shall be given to each owner, keeper or manager of a billiard, *pool* or sippio room or *table*, shooting gallery or bowling alley, and such copy must be placed in a conspicuous place in the room for which a license has been granted under this article.

DIVISION 2. – LICENSE

Sec. 10-51. - Required.
No person shall operate or maintain any billiard, *pool* or sippio room or *table*, shooting gallery or bowling alley without first obtaining a license therefor from the city council.

Sec. 10-52. - Fees.
The license fee for operating or maintaining any billiard, *pool* or sippio room or *table* shall be $10.00 for each *table* or board. The license fee for operating or maintaining a shooting gallery shall be $2.00. The fee for such license shall be in the amount of $10.00 for each alley or bowling lane or bed so called, located in each bowling establishment to be licensed under this division.

Sec. 10-53. - Location of business to be specified on license.
Every license granted under this division shall specify the location of the place of business in which the license is to be exercised, and the license shall not be valid in any other place.

Sec. 10-54. - Term; renewal.
The license granted under this division shall be for the period of one year unless revoked for any reason deemed sufficient in law, and may be renewed.

10-55. - Penalty.
The city police department and the city council shall enforce the provisions of this article.
Violation of any provision of this article may result in the revocation or suspension of a license issued hereunder. Any person who operates a billiard, *pool* or sippio *table*, bowling alley or shooting gallery without a license shall be fined not more than $100.00. Each day that the device continues to be operated in violation of this article shall be deemed a separate violation.

Laura E. Wilson
Tax Collector

Rory Casey
Treasurer

City of Holyoke

Form A – Tax Compliance Form

DATE: 4/3/24

In accordance with Section 82-3 of the City Ordinance, specifically:

(c) In addition to the requirements of [M.G.L.] c. 40 § 57, every city board, department, authority, or commission issuing licenses or permits in the city shall certify with the **Tax Collector** and the **Treasurer** that all taxes, fees, and assessments are current, prior to issuing any license or permit, and that all tax agreements are being complied with.

Please bring this form to City Hall and obtain each signature as required below or mail the form to the Tax Collector's Office with a stamped, self-addressed envelope. Please do not submit a Business Certificate application to the City Clerk's Office prior to completing Form A.

I state that I have reviewed the following and as of the date of this letter, the following is true and accurate.

Current	Type
✓	Real Estate
N/A	Personal Property
N/A	Excise
N/A	Payment Plan

Comments:

Applicant: Ivory Billiard Lounge

Address: 151 Chestnut St.

Property Owner: Thomas & Paul Lucchesi

Respectfully,

Laura Wilson

Tax Collector
413.322.5530

City Treasurer
413.322.5560

City of Holyoke, Massachusetts
Policy for Designated Handicap Parking Spaces on Public Streets in Residential Areas

Rules for Residential HP Usage: handicap parking spaces may be established by the City Council in accordance with Section 86-98(c) of the Code of Ordinances.

1. Handicap Parking cannot be established in areas already restricted as "No Parking" or "Limited Time" parking spots.
2. Handicap Parking shall not be designated when off-street parking is available (driveway, garage or lot).
3. The street must be a Public Way, and the street width must be adequate to allow parking in front of or near the applicant's residence.
4. Handicap parking signs do not exempt a vehicle from other regulations such as snow emergency, street cleaning and/or repair work.
5. Spots established in accordance with this section may be used by anyone with a handicap plate or placard as issued from the Registry of Motor Vehicles. A placard shall not be used by family, friends or other individuals visiting the handicap person. Police may confiscate the HP placard for any violation and the Commonwealth of Massachusetts Registry of Motor vehicles may impose fines if violations occur in use of HP space(s).
6. The City Council shall deny an application under this section if it does not meet the criteria contained herein. The Council may remove any Handicap Parking spaces that it finds are infrequently used or cause a hazard to the motoring and walking public.
7. Handicap Parking spaces established under this section shall be valid for a period which coincides with the applicant's placard or plate. If there is no change in the residence of the individual, a renewal petition shall be submitted to the City Council with a copy of the updated placard. Any change in information will require submission of a new application. Failure to renew will result in the removal of the HP signs and require submission of a new application.
8. When the Handicap Parking space is not longer needed due to the applicant's change of residence or change in eligibility status, the applicant or another household member shall notify the ward councilor in writing within thirty (30) days of this change.
9. Failure to comply with any of the rules will result in fines and penalties as established by City Ordinances for misuse of Handicap Parking spaces.

To apply for a Handicap Parking space near your residence, please submit the following documentation to a city councilor:

1. The completed *Residential Handicap Parking* application.
2. A photocopy of the car registration if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to properly use a handicap parking plate/placard subject to the rules and regulations of the Commonwealth of Massachusetts Registry of Motor Vehicles; I have read and understand the policy for designated Handicap Parking Spaces on Public Streets in the City of Holyoke. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

Pablo Gonzalez 4-5-24

Applicant's Signature | Print Name | Date

For Office Use Only

Date order filed with City Council and referred to Ordinance Committee/Handicap Commission _____

Date Handicap Commission recommendation received by Ordinance Committee _____

Date Ordinance committee recommendation _____

Date City Council approval/disapproval _____

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

Applicant's Name (please print) Pablo Gonzalez

Applicant's Address 199 BEECH St Holyoke Ma 01040 Phone 413-885-4162

To be Completed by the Holyoke Handicap Commission (HHC):

[ ] Received Copy of the Massachusetts Registration and/or Placard
[ ] Received Signature of Landlord – if applicable
[ ] Site inspection by: _____ Date: _____

[ ] Recommend Application Approved [ ] Recommend Application Denied – Reason for recommendation

_____

_____

HHC Chairperson's Signature: _____ Date: _____

To be Completed by City Council Ordinance Committee:

Reviewed at meeting of Ordinance Committee (date): _____

[ ] Recommend Application Approved [ ] Recommend Application Denied – Reason for recommendation

_____

_____

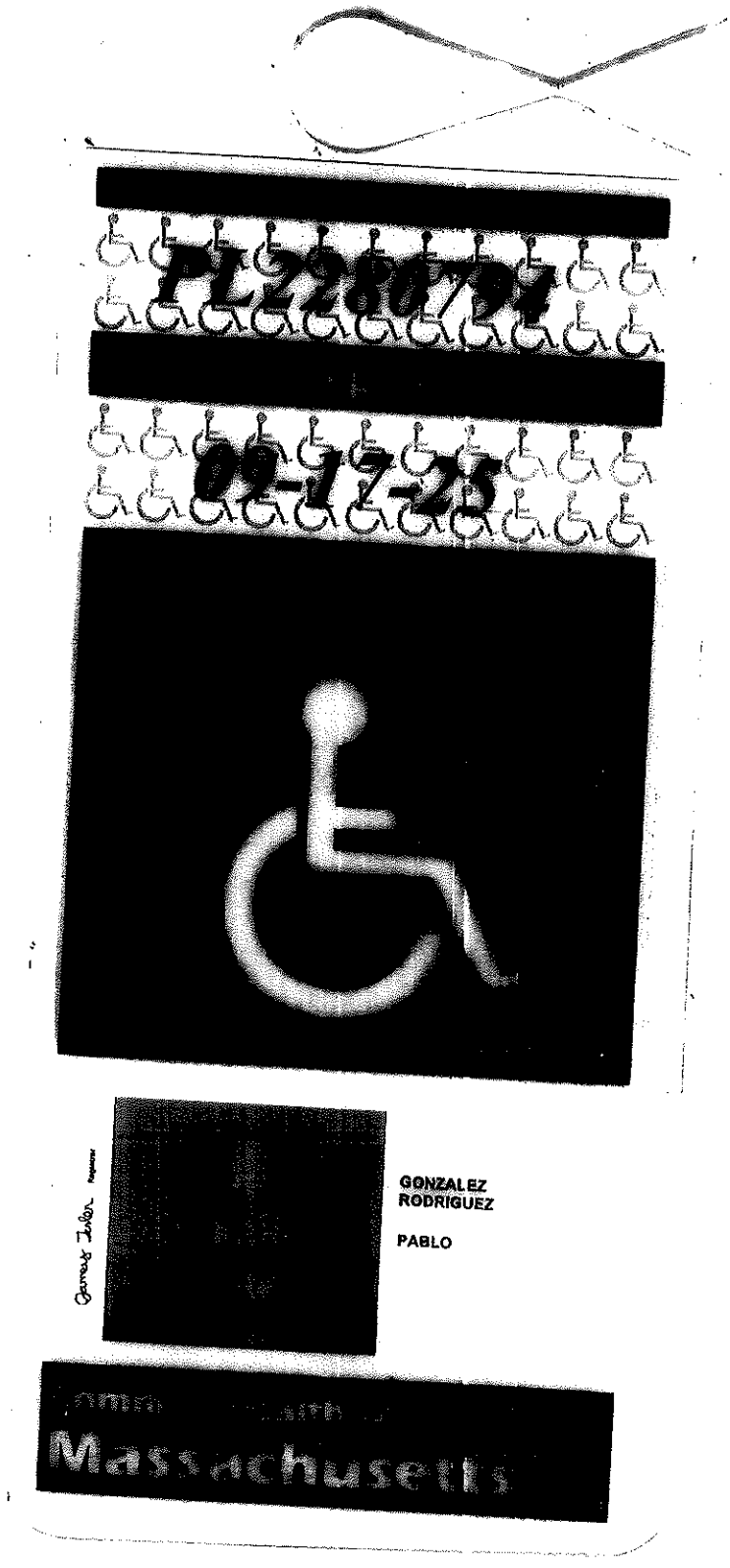
To be Completed by Holyoke City Council

Reviewed at meeting of the Holyoke City Council (date): _____

[ ] Application Approved [ ] Application Denied – Reason for Application Denial

_____

_____


PL2280794
02-17-25
GONZALEZ
RODRIGUEZ
PABLO
Massachusetts

REGISTRY OF MOTOR VEHICLES

CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

EXTERNAL CODE	REGISTRATION TYPE	PLATE NUMBER	EFFECTIVE DATE	TITLE NUMBER	EXPIRES ON
PAN	Passenger Normal Red	7PJ222	01-Mar-2023	CF341846	28-Feb-2025

MODEL YEAR	MAKE	MODEL	MODEL NUMBER	BODY STYLE	COLOR
2008	TOYT	SCION	XD	HATCH	BLACK

VEHICLE IDENTIFICATION NUMBER: JTKKU104X8J004254

RESIDENTIAL ADDRESS (IF DIFFERENT THAN MAILING)

TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER

GARAGE ADDRESS
199 BEECH ST HOLYOKE MA 01040-4054

US DOT NUMBER FOR COMMERCIAL VEHICLE

NAME(S) OF OWNER(S) AND MAILING ADDRESS
PABLO GONZALEZ RODRIGUEZ
199 BEECH ST
HOLYOKE MA 01040-4054

INSURANCE COMPANY
PLYMOUTH ROCK ASSURANCE CORPORATION

MAXIMUM SEATING CAPACITY FOR VEHICLES FOR HIRE

LESSEE/IN CUSTODY OF

Colleen J. Ogilvie Registrar of Motor Vehicles

SPECIAL MESSAGE

CHANGE OF ADDRESS ☐ RESIDENTIAL ☐ MAILING ☐ GARAGE

Important information for vehicle owners

- Certificate of Registration: Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and/or trailer, in the vehicle, in some easily accessible place. The records of the RMV constitute the official status of the vehicle registration.
- Change of Address: By law, you must report any change of address to the RMV within 30 days. Visit mass.gov/rmv to change your address. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- No Insurance Card Required: Massachusetts law does not require an insurance card. M.G.L. Chapter 90, Section 34, and Chapter 175, Section 113A, requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. The insurer is required by law to electronically notify the Registry of Motor Vehicles if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.
- Transferring Your Plates: Massachusetts General Law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. See the Transferring a Registration Section on the RMV's website at mass.gov/rmv for more information.
- Cancel the registration plates if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Skip the Line. Go Online! Visit Mass.Gov/RMV for list of available transactions

City of Holyoke, Massachusetts
Policy for Designated Handicap Parking Spaces
on Public Streets in Residential Areas

RECEIVED
2024 MAR 20 A 10:32
HOLYOKE HOUSING AUTHORITY

Rules for Residential HP Usage: handicap parking spaces may be established by the City Council in accordance with Section 86-98(c) of the Code of Ordinances.

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4. Handicap parking signs do not exempt a vehicle from other regulations such as snow emergency, street cleaning and/or repair work.
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APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to properly use a handicap parking plate/placard subject to the rules and regulations of the Commonwealth of Massachusetts Registry of Motor Vehicles; I have read and understand the policy for designated Handicap Parking Spaces on Public Streets in the City of Holyoke. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

Sylvia N Reyes — Applicant's Signature
Sylvia N. Reyes — Print Name
3/5/24 — Date

For Office Use Only
Date order filed with City Council and referred to Ordinance Committee/Handicap Commission ____

Date Handicap Commission recommendation received by Ordinance Committee ____

Date Ordinance committee recommendation ____

Date City Council approval disapproval ____

RECEIVED
MAR 28 2024
Holyoke City Clerk's
Holyoke, MA

ACASID

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

If this application is being completed by someone other than the Disabled person (the Applicant), please list that person's name below (PLEASE PRINT ALL INFORMATION):

Marelyn Torres — Name of Person completing this application

Daughter — Relationship to Applicant

Applicant's (Disabled Person's) Name Sylvia N. Reyes

Address: 624 Southeast #1-202 Holyoke, MA 01040

Telephone: (413)459-1315 Date of Birth: (mm/dd/yy) 11/10/53

Handicap Placard/License Plate Number: PL-708057 Expiration Date: 02/28/25

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1.) Is there off-street parking (driveway, parking lot etc.) at your residence? YES [ ] NO [ ]

1a.) If there is off-street parking are you allowed to use it? YES [ ] NO [ ]

1b.) If you are not allowed to use off-street parking, please explain why:

2.) Explain why you feel that you are in need of Residential Handicap parking in front of/near your home.
(If needed, continue on reverse side or attach additional sheets)

no puedo caminar 200 feet without stopping to rest.
no puedo caminar muy lejos tengo
Primary osteoarthritis / shoulder pain

3.) Do you rent the property where you are residing? YES [ ] NO [ ] **If YES, your landlord will need to sign below

** I certify that I am the owner of the property or Property Manger at:
Insert address of resident: _____

** I further certify that off-street parking (driveway, garage or lot) is not available
To the applicant at this listed address.

_____ Phone _____ Date
Signature of Landlord or Property Manger

ATTACH PICTURE OR SKETCH INCLUDING DRIVEWAYS, RAMPS AND ENTRANCES

Applicant's Certification

I am aware that it is my responsibility to file a complete application. I understand that the application will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

Applicant's Signature: Sylvia M Reyes Date: 3/5/24

*Please remember to attach: a photocopy of the car registration if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

Applicant's Name (please print) Sylvia N. Reyes

Applicant's Address 624 South east 2nd Phone (413) 459-1315

To be Completed by the Holyoke Handicap Commission (HHC):

[ ] Received Copy of the Massachusetts Registration and/or Placard
[ ] Received Signature of Landlord - if applicable
[ ] Site inspection by: _____ Date: _____

[ ] Recommend Application Approved [ ] Recommend Application Denied Reason for recommendation

_____

_____

HHC Chairperson's Signature: _____ Date: _____

To be Completed by City Council Ordinance Committee:

Reviewed at meeting of Ordinance Committee (date): _____

[ ] Recommend Application Approved [ ] Recommend Application Denied – Reason for recommendation

_____

_____

To be Completed by Holyoke City Council

Reviewed at meeting of the Holyoke City Council (date): _____

[ ] Application Approved [ ] Application Denied – Reason for Application Denial

_____

_____

Carmen City Clerk's office

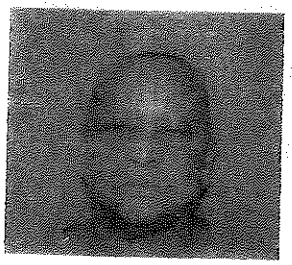
(413) 322-5520

PL7080517

Expires:

02-28-25

Disabled Persons
Parking Identification Placard



REYES

SYLVIA

Commonwealth of
Massachusetts

Holyoke Housing Authority
475 Maple Street, Suite One
Holyoke, MA 01040
Phone 413-539-2220
Fax 413-539-2227,ttd 800-545-1833 eXT. 510

Rent Change Notice

03/27/2024

Sylvia Nilda Reyes
624 South East St.
Apt/Suite 202
Holyoke MA 01040

Resident ID: 000020277
Voucher #: 106171

Dear Sylvia Nilda Reyes:

An examination of your housing assistance has been completed. The following is the determination:

Total Contract Rent:	963.00	Previous Contract Rent:	
Total Resident Rent:	199.00	Previous Resident Rent:	
Housing Assistance Payments:	764.00	Previous Housing Assistance Payments:	
Utility Reimbursement:	0.00	Previous Utility Reimbursement:	

Effective Date: 06/01/2023

If you have any questions regarding this determination, please write to or call our office. If you find the calculation to be in error, you have the right to request (in writing) an informal hearing with ten (10) days of the date of this notice.

Sincerely,

Jasmin Perez

CC
HHA-South Holyoke Homes 1 LLC
475 Maple Street, Suite One
Holyoke MA 01040

Owner ID: 000030564