

AGENDA FOR THE CITY COUNCIL  
MAY 19, 2026

[IGNORE\_INDENT]

SPECIAL PRESENTATION

1. -- Mayor Garcia's State of the City address
2. -- Proposed FY2027 City Budget

PRESIDENT'S REPORT

PUBLIC HEARING

PUBLIC COMMENT

REGULAR AND PENDING EXECUTIVE SESSION MINUTES

3. June 11, 2024, September 4, 2024, and April 15, 2025 Executive Session Minutes - Reviewed and ready for partial release as of September 17, 2025
4. December 9, 2024 Finance Committee Executive Session Minutes - Reviewed and withheld in entirety as of September 17, 2025
5. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos- meeting minutes from May 5, 2026

LAID ON THE TABLE

6. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos - October 7, 2025 meeting minutes
7. Vacon- Greaney- ORDER: that city council go to the first ballot to elect a treasurer at the April 21, 2026 city council meeting in accordance with our current charter. Our city council appointed Collector has indicated interest in the Treasurer/Collector position. A majority of the city council has had the opportunity to interview our Collector. This appointment would legally establish the Treasurer position & for practical purposes combines the positions, while waiting for further charter changes that will be sent to the state legislature in a home rule petition. Transition changes can happen in coordination with other ordinance changes.

COMMUNICATIONS

8. From Mayor Joshua Garcia-letter regarding the Holyoke Gas and Electric LNG Infrastructure and Resillency Project
9. From Mark Lubold, Chair of Board of Public Works-communicaton regarding sewer rate
10. From Daniel O'Sullivan, Update on Holyoke Media Board

11. Planning Board NOD Sign Size, Quantity Special Permit - HCCC at 2200 Northampton St
12. Planning Board Recommendation - Zoning ordinance change for cannabis operating times
13. Planning Board NOD Sign Size Special Permit - Dicks Sporting Goods at 50 Holyoke St
14. City Council NOD - Wrights Block LLC for reconstruction of nonconforming structure at 106-120 High St

PETITIONS

15. Petition of Various Residents-request for postponement of the zone changes

REPORTS OF COMMITTEES

16. The Committee on Ordinance to whom was referred an order that Chapter 2, Section 9 of the Code of Ordinances be amended to provide that all adoptions of ordinances require the affirmative votes of a simple majority of the entire membership of the council for passage, except where otherwise required by our charter or by state law. The current ordinance, which requires a two-thirds vote of councilors present and voting, is inconsistent with both our charter and with the Council Rules.  
Recommended that the order be adopted.

17. The Committee on Finance to whom was referred an order that the City Council authorize a 5-year contract for VoIP services.  
Recommended that the order be adopted.

18. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **THREE THOUSAND ONE HUNDRED FIFTY AND 00/100 Dollars (\$3,150.00)** as follows:  
FROM

12102-55830 CLOTHING REIMBURSEMENT	\$3,000.00
12102-54220 SUPPLIES-OTHER	150.00
TOTAL	\$3,150.00

TO:

12101-51830 PAY-CLOTHING ALLOW/ADVANCE	\$3,150.00
TOTAL	\$3,150.00

Recommended that the order be returned to the Auditor.

19. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **THREE HUNDRED THIRTY EIGHT AND 58/100 Dollars (\$338.58)** as follows:  
FROM

12102-53190 EDUCATION & TRAINING	\$338.58
TOTAL	\$338.58

TO:

19202-57200 OUT OF STATE TRAVEL	\$338.58
TOTAL	\$338.58

Recommended that the order be adopted.

20. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **FORTY THOUSAND AND 00/100 Dollars (\$40,000.00)**as follows:

FROM

12101-51107 PAY-PATROL OFFICERS	\$40,000.00
	TOTAL \$40,000.00

TO:

12101-54221 SUPPLIES-AMMUNITION	\$40,000.00
	TOTAL \$40,000.00

Recommended that the order be adopted.

21. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **ONE THOUSAND NINE HUNDRED SEVENTY-SEVEN AND 83/100 Dollars (\$1,977.83)**as follows:

FROM

12102-53190 EDUCATION & TRAINING	\$1,977.83
	TOTAL\$1,977.83

TO:

19202-57200 OUT OF STATE TRAVEL	\$1,977.83
	TOTAL \$1,977.83

Recommended that the order be adopted.

22. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **THREE THOUSAND ONE HUNDRED FIFTY AND 00/100 Dollars (\$3,150.00)**as follows:

FROM

12102-55830 CLOTHING REIMBURSEMENT	\$1,347.80
12101-51107 PAY-PATROL OFFICERS	1,802.20
	TOTAL \$3,150.00

TO:

12101-51830 PAY-CLOTHING ALLOWANCE	\$3,150.00
	TOTAL \$3,150.00

Recommended that the order be adopted.

23. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **TWO HUNDRED TEN THOUSAND AND 00/100 Dollars (\$210,000.00)** as follows:

FROM

12101-51107 PAY-PATROL OFFICERS	\$210,000.00
	TOTAL \$210,000.00

TO:

12102-55860 PERSONNEL EQUIPMENT	\$ 40,000.00
12102-52100 ENERGY-GAS/OIL/ELECTRIC	70,000.00
12102-54220 SUPPLIES-OTHER	100,000.00
	TOTAL \$210,000.00

Recommended that the order be adopted.

24. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **ONE THOUSAND SIX HUNDRED FIFTY-TWO AND 20/100 Dollars (\$1,652.20)**as follows:

FROM

12102-55830 CLOTHING REIMBURSEMENT	\$1,652.20
	TOTAL \$1,652.20

TO:

12101-51505 PAY-TIME OWED BUYBACK	\$1,652.20
	TOTAL \$1,652.20

Recommended that the order be adopted.

25. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **EIGHTY THOUSAND AND 00/100 Dollars (\$80,000.00)**as follows:

FROM

12101-51105 PAY-POLICE SERGEANT	\$80,000.00
	TOTAL\$80,000.00

TO:

12102-52410 R & M-VEHICLES	\$30,000.00
12102-54830 SUPPLIES-MOTOR VEHICLES	50,000.00
	TOTAL \$80,000.00

Recommended that the order be adopted.

26. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **ONE HUNDRED THOUSAND AND 00/100 Dollars (\$100,000.00)**as follows:

FROM

12101-51117 PAY-E-911 DISPATCHERS	\$ 90,000.00
12101-51203 PAY-E-911 DISPATCHERS (PT)	10,000.00
	TOTAL \$100,000.00

TO:

12102-53010 DATA MAINTENANCE SERVICES	\$100,000.00
	TOTAL \$100,000.00

Recommended that the order be adopted.

27. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, **ONE HUNDRED FIFTY THOUSAND AND 00/100 Dollars (\$150,000.00)**as follows:

FROM

12101-51107 PAY-PATROL OFFICERS	\$150,000.00
	TOTAL \$150,000.00

TO:

12101-51300 PAY-OVERTIME	\$150,000.00
	TOTAL \$150,000.00

Recommended that the order be adopted.

28. The Committee on Finance to whom was referred an order that the City Council adopt MGL Chapter 60 Section 3d and a fund be established to accept voluntary donations, designated on motor vehicle excise tax bills. This fund is established for the purpose of defraying the real estate taxes of elderly and disabled persons of low income. This is requested in light of recent high tax increases, to help with affordability issues threatening the ability of homeowners to remain in their homes, even after mortgages

are paid off.

Recommended that the order be adopted.

29. The Committee on Public Safety to whom was referred an order Invite Alianza to an upcoming Public Safety meeting for a conversation highlighting the work that they are doing in Holyoke to end domestic and intimate partner violence and to speak about their new prevention initiative, Basta Ya!  
Recommended that the order has been complied with.
30. The Committee on Public Safety to whom was referred an order that representatives of the DPW and Holyoke's Emergency Response team join the Public Safety Committee for an in-depth presentation on the city's snow response protocols, and a lessons-learned analysis based on Holyoke's response to the past two major snow events. This analysis is intended to (1) better inform the public and the Council about the details of how snow removal is managed in the city; (2) correct misunderstandings, if any; (3) provide an opportunity for a public exchange of information among the relevant city departments, the public, and councilors; and (4) provide the Council and the public the information and tools we need to be better partners for our emergency responders and DPW professionals.  
Recommended that the order has been complied with.
31. The Committee on Public Safety to whom was referred a communication From Disabilities Commission-communication regarding winter parking bans.  
Recommended that the order has been complied with.
32. The Committee on Public Safety to whom was referred an order Invite any and all interested members of the Commission on Disability to come to a meeting of the Public Safety committee for a conversation highlighting the work that they are doing in Holyoke and recently raised concerns around parking and accessibility.  
Recommended that the order has been complied with.
33. The Committee on Public Safety to whom was referred an order That the temporary speed humps be installed on Upland Rd as indicated by the engineer evaluation.  
Recommended that the order has been complied with.
34. The Committee on Charter and Rules to whom was referred an order that the City Council adopt a Home Rule Petition petitioning for the right to locally prevent the sale and use of S-GARs despite state preemption.  
Recommended that the order be adopted.
35. The Committee on Charter and Rules to whom was referred an order that the Holyoke City Council petition the General Court to amend the residency requirement set forth in Section 45 of the Holyoke Charter as it relates to elected officials. The current provision requires that a candidate for elected office have been a resident of the city for the prior two years, and should be reviewed for both the desirability of the policy and its consistency with state law.  
Recommended that the order be given a leave to withdraw.
36. The Committee on Charter and Rules to whom was referred an order that the City Council consider adding a new rule to Section 2: Meetings, that if a councilor attends

regular meetings of the City Council remotely for more than two consecutive meetings, a written explanation shall be provided to the Council President. Councilors who choose to participate remotely will be asked to participate with their camera on.  
Recommended that the order has been complied with.

37. The Committee on Charter and Rules to whom was referred an order that the City Council discuss and possibly amend Rule 2A so that regular meetings of the full city council would start at 6:30pm unless otherwise noted.  
Recommended that the order be adopted, to be effective as of the next fiscal year.
38. The Committee on Charter and Rules to whom was referred an order the city council appoint a qualified Treasurer in accordance with our charter as voted in January 2025. The HR Director post the position with the minimum qualifications. The position has now been vacant since February 2026 & the 60 day appointment has expired.  
Recommended that the order has been complied with.
39. The Committee on Development and Governmental Relations to whom was referred a Special permit application of Wayne Versace for a nonconforming structure to construct an attached deck and install a rear entry door at 5 Brightwood Ave per 4.7.5.  
Awaiting disposition
40. The Committee on Development and Governmental Relations to whom was referred a Special permit application of Cypress Acquisitions, LLC c/o MacDermid Reynolds & Glissman P.C for alteration of a nonconforming structure at 2201 Northampton Street per 4.7.3  
Awaiting disposition
41. The Committee on Development and Governmental Relations to whom was referred an order that the Honorable City Council, in accordance with M.G.L. Ch. 30B and the Holyoke Code of Ordinances procurement ordinance, declare 141 West Street (Assessors Map 033, Block 02, Parcel 008) as surplus property available for disposition. The property was acquired via a judgement in a tax lien case in 2023. It is approximately 6,534 square feet, zoned Downtown Residential and has an assessed value of \$39,000.  
Awaiting disposition

#### MOTIONS, ORDERS AND RESOLUTIONS

42. Murphy-Romboletti- Ordered that the Holyoke City Council recognize Carl Eger and Tom Creed for their decades of service to the Holyoke Redevelopment Authority and the City of Holyoke.
43. Thalheimer -- Request an update from City Engineer and DPW regarding plan and timetable for traffic calming initiatives on Laurel Street, given ongoing and longstanding concerns about safety and severity of accidents, why speed humps are not suitable for the roadway despite constituent request, impacted line-of-sight issues at Willow and Laurel, and increased enforcement from HPD for speeding and failure to stop at stop signs. Send to Public Safety.
44. Sullivan- Order to Increase Schedule A, Grade 17 from a minimum of \$115,000, mid of \$137,500, maximum of \$160,000 to a minimum of \$165,000, mid of \$187,500, maximum

of \$210,000. Increasing this Grade will improve recruitment and attract highly qualified applicants for the position of Chief Financial Administrative Officer

45. Vacon- ORDER: that HR provides a copy to city council of the employment offer to Cheryl Allen, including salary offer (in compliance with our ordinance & schedule A).
46. Vacon- ORDER: that city council takes steps to support neighborhoods who wish to establish a neighborhood watch to help prevent crime. Refer to Public Safety Committee & the Holyoke Safe Neighborhood Initiative.
47. Vacon- ORDER: Based on a review of the public record, the order filed on Feb 17, 2026 (item #37), is not supported by any vote documented in minutes of the Planning Board of 2/10/26 to recommend amendments to the zoning ordinance and send them to the city council. (see Planning Board minutes from 2/10/26 posted on holyoke.org -dated 3/26/26 below).

#37. Panitch- Ordered: that the City Council amend the Zoning Ordinance as proposed by the Planning Board by a vote of February 10, 2026, and fully described in the attached package dated February 12, 2026. These are for the most part technical amendments designed to rationalize and streamline processes for special permits under the Zoning Ordinance, to clarify and add definitions where necessary, and to simplify and rationalize our zoning districts. Receive and refer to Ordinance.

Therefore, the proposed zoning amendments were not properly on the 2/17/26 agenda of the city council as a recommendation voted by the Planning Board in accordance with MGL Chapter 40A Section 5.

The public hearing needs to be closed, in light of no documented vote by the Planning Board on 2/10/26. The final master plan needs to be approved by the Planning Board (as requested by petition by over 100 residents), prior to considering & voting to recommend zone change proposals to the city council.

Of note, the Planning Board is a public body & is obligated to comply with the Open Meeting Law. (M.G.L. c. 30A, §§ 18-25)

Minutes of the Planning Board pertaining to the proposed zone changes have been requested during the two public hearings (April 14, 2026 & May 7, 2026). Only minutes from October 14, 2025 (dated 3/26/26) have been provided to the City Council that pertain to the proposed zone changes at this time.

48. Vacon- ORDER: that a review of executive session minutes be done for the purpose of releasing appropriate minutes to the public.
49. Devine- ORDERED that the Planning Board be invited to appear in person if possible to the September meeting of the Ordinance Committee.

50. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **TWENTY-ONE THOUSAND SIX HUNDRED SIXTY-SEVEN AND 00/100 Dollars (\$21,667.00)** as follows:

FROM

14211-51106 PAY-SUPT. OUTDOOR WORKS	\$21,667.00
	TOTAL \$21,667.00

TO:

14102-53010 PROFESSIONAL ENGINEERING	\$13,333.50
14102-53100 OTHER CONTRACT SERVICES	8,333.50
	TOTAL \$21,667.00

51. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **TWENTY-ONE THOUSAND SIX HUNDRED SIXTY-SEVEN AND 00/100 Dollars (\$21,667.00)** as follows:

FROM

12201-51105 PAY-FIREFIGHTERS	\$21,667.00
	TOTAL \$21,667.00

TO:

14102-53010 PROFESSIONAL ENGINEERING	\$13,333.50
14102-53100 OTHER CONTRACT SERVICES	8,333.50
	TOTAL \$21,667.00

52. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **TWENTY-ONE THOUSAND SIX HUNDRED SIXTY-SEVEN AND 00/100 Dollars (\$21,667.00)** as follows:

FROM

12101-51107 PAY-PATROL OFFICERS	\$21,667.00
	TOTAL \$21,667.00

TO:

14102-53010 PROFESSIONAL ENGINEERING	\$13,333.50
14102-53100 OTHER CONTRACT SERVICES	8,333.50
	TOTAL \$21,667.00

53. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the **"FY26 SAFE AND SENIOR SAFE, \$13,300.00, NO MATCH"** grant, and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

54. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **NINE THOUSAND SEVEN HUNDRED THIRTY AND 77/100 Dollars (\$9,730.77)** as follows:

FROM

11351-51103 PAY-PROFESSIONAL ACCOUNTANT	\$9,730.77
	TOTAL \$9,730.77

TO:

11321-51101 PAY-COMPTROLLER	\$9,730.77
	TOTAL \$9,730.77

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:

Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

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City Clerk

[IGNORE\_INDENT]



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

May 8, 2026

RECEIVED

MAY 08 2026

Honorable Holyoke City Council  
City of Holyoke  
City Hall

Holyoke City Clerk's  
Holyoke, MA

Honorable City Council,

I am writing to inform you of important developments regarding the Holyoke Gas & Electric (HG&E) LNG Infrastructure and Resiliency Project, which has significant implications for our city's energy infrastructure and economic future.

On April 24, 2026, the Massachusetts Energy Facilities Siting Board (EFSB) issued its Final Decision approving HG&E's LNG Infrastructure & Resiliency Project, albeit with certain conditions. This decision marks a critical milestone after nearly three years of review and deliberation. The project's new tank is tentatively scheduled to be installed and operational by the end of 2027 or the first quarter of 2028, contingent upon final delivery commitments from the manufacturer.

It is important to note that the natural gas moratorium currently remains in effect for new service requests, except where there are economically viable alternatives. Residents and businesses interested in obtaining new or expanded natural gas service are encouraged to complete HG&E's natural gas interest form, available at <https://www.hged.com/services/gas-service/ng-interest.aspx>. HG&E will continue reviewing all requests and will approve those where capacity exists, no economically viable alternative is available, or where service aligns with the city's broader economic development goals.

We will continue to monitor the progress of this project closely and will keep the community informed through updates on HG&E's website and outreach materials as more information becomes available.

I appreciate your attention to this matter as we work to ensure our city's resilient energy future and economic vitality.

Sincerely,

  
Joshua A. Garcia, Mayor

C: Jim Lavelle, Holyoke Gas & Electric



Mayor Joshua A. Garcia  
City of Holyoke

Director Michael Gallagher  
Department of Public Works

May 15, 2026

Dear City Council:

The Board of Public Works is meeting and voting on Monday, May 18th, on a new sewer rate. I do not want it to be a surprise when it comes before you as a late field order at your Tuesday meeting.

We are finalizing the rate with our consultant, and I look forward to discussing it with you in subcommittee.

Sincerely,  
Mark Lubold  
Chair, Board of Public Works

## Update on Holyoke Media Board from City Council appointee, Daniel O'Sullivan

Holyoke Media continued to grow its programming, membership, and community engagement throughout 2025 while expanding partnerships, training opportunities, and community-based initiatives such as Digital Navigation and Valley Arts Mentors.

- 143 government programs produced
- 470 public programs produced
- More than 5,760 hours of broadcast content created
- 80 public events hosted at One Court Plaza
- More than 4,500 visits to the facility
- 150 new members added in 2025
- 503 total registered members at year end
- \$167,000 in additional non-cable revenue generated through grants, services, and earned income

Looking ahead to 2026, Holyoke Media plans to continue expanding programming, membership, and training opportunities while pursuing additional grant and capital funding.

Executive Director Scott MacPherson has announced he will be departing the organization at the end of May.

Scott joined Holyoke Media in 2017, serving as executive director for the last 9 years. He oversaw the growth and development of the organization, guiding it through the buildout and construction on Suffolk St and growing the membership to over 500 people.



RECEIVED

MAY 05 2026

Holyoke City Clerk's  
Holyoke, MA

**NOTICE OF DECISION**  
**SPECIAL PERMIT (6.4.6.4) SIGN SIZE AND QUANTITY (2026-4)**  
**HOLYOKE COMMUNITY CHARTER SCHOOL (Parcel 115-00-017)**

**APPROVED WITH CONDITIONS**

**DATE OF NOTICE:** April 29, 2026

It is hereby certified that the Planning Board of the City of Holyoke, Massachusetts, at a duly called and properly posted meeting, voted on April 28, 2026, to approve the above-referenced Special Permit for An Increase in Sign Size and Multiple Signs, with conditions as set forth below.

**Petitioner:** Chucks Sign Co  
658 Fuller Rd  
Chicopee, MA 01020

**Designed by:** Chucks Sign Co.  
658 Fuller Rd  
Chicopee, MA 01020

**Owner(s):** Holyoke Community Charter School  
2200 Northampton St  
Holyoke, MA 01040

- Date of Application:** March 10, 2026
- Property Location:** 2200 Northampton St  
(Parcel 115-00-017)
- Deed Reference:** LR 32133-161517, see cert #36352
- Project Description:** Install one stagnant sign with an area of 61.6 s.f. and install one digital sign having 40 s.f.; on one dual-pole structure located at the driveway entrance at Northampton Street.
- Date of Public Hearing** April 14, 2026
- Date of Decision:** April 28, 2026
- Decision of Board:** Approve with Conditions

In accordance with Chapter 40A, General Laws of Massachusetts, Section 17, Paragraph 1, anyone aggrieved by this special permit has the right of appeal in the Superior Court of Hampden County within twenty (20) days from the date of the filing of the decision with the City Clerk.

In accordance with the Holyoke Zoning Ordinance Section 9.3.4, said approval shall expire in 2 years if a substantial use or construction thereof has not sooner commenced except for good cause. In cases of good cause, an extension may be requested from the Planning Board prior to the expiration of said approval.

**FINDINGS.**

In accordance with Section 9.3.2 **Special Permits, Criteria**, of the Holyoke Zoning Ordinance, the Planning Board made the following findings:

1. **Social, economic, or community needs**- The proposed sign sizes appropriately advertise and support the charter school serving the community at this location.
2. **Traffic flow and safety**- The proposed sign sizes should not negatively impact traffic safety.
3. **Utilities and other public services**- The proposed sign sizes will not place a strain on any public utility or other services.
4. **Neighborhood character and social structures**- The proposed sign sizes are appropriate for wayfinding. It is similar in size to other signs found in the surrounding commercial/retail area.
5. **Natural environment**- The proposed sign sizes will not impact the natural environment.
6. **Fiscal impacts**- The proposed sign sizes will have a positive impact for the charter school.

**DECISION**


The Board, consisting of Lauren Niles (Chairperson), Kate Kruckemeyer (Vice Chairperson), Paul Burns-Johnson (Member), Rosanna Lopez (Secretary), and Scott Geiger (Member) voted 5-0 to approve the above referenced application for the Special Permit per Section 6.4.6.4 of the Holyoke Zoning Ordinance, based on the testimony, correspondence, comments and plans received. This approval is subject to the following conditions:

**Conditions:**

1. Following the 20-day appeal period, a signature from the City Clerk's Office is required on this document prior to its recording at the Registry of Deeds.
2. Prior to the issuance of a Building Permit, the Special Permit Decision must be recorded with the Hampden County Registry of Deeds and a true photocopy must be submitted to the Planning Department.
3. The digital sign shall be in compliance with Section 6.4.3.6 which states "*Electronic Signs*. No sign or advertising device shall, in any district, incorporate or be lighted by, flashing, scrolling or blinking lights, or be designed to attract attention by change in light intensity or direction, or by repeated mechanical or electrical motion. Digital signs are allowed with the following exceptions: Image, text, or message area may only change once every 24 hours."

This Notice of Decision is filed with the City Clerk and Building Commissioner.

ATTESTED & AFFIRMED

  
\_\_\_\_\_  
Lauren Niles, Chairperson  
Holyoke Planning Board

Date: May 1, 2016

I hereby certify that I recorded on \_\_\_\_\_, the approval of the Planning Board and now at least 20 days later, I certify that no notice of appeal there from has been received by me.

\_\_\_\_\_  
Brenna Murphy McGee, City Clerk

Date: \_\_\_\_\_

Cc: Mayor, City Council, City Clerk, Building Commissioner



Mayor Joshua Garcia

City of Holyoke

Office of Planning & Development

Planning Department

May 1, 2026

Meg Magrath-Smith, Chairperson  
City Council, Ordinance Committee  
536 Dwight Street  
Holyoke, MA 01040

RECEIVED

MAY 05 2026

Holyoke City Clerk's  
Holyoke, MA

Re: Zone Change; Text Change (File #2026-3) Establish operating time frames for cannabis dispensaries.

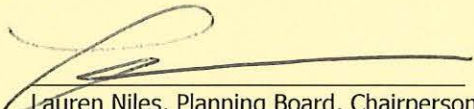
Dear Councilor Magrath,

Please be advised that at their meeting of April 28, 2026, the Planning Board discussed the above referenced zoning text change request.

After considering the text change to establish operating time frames for cannabis dispensaries at the public hearings and meeting discussion, the Board voted unanimously to recommend to the Ordinance Committee of the City Council that the zoning text change be denied at this time. As part of their discussion, the Board noted that information received was insufficient for making an informed decision. The Planning Board recommends that this order be refiled with the City Council with an explanation of the proposed order and sufficient information to support the request.

If you have any questions regarding this recommendation, or if we can be of any other assistance, please feel free to contact me.

Very truly yours,

  
Lauren Niles, Planning Board, Chairperson

Cc: Mayor, Building Commissioner



**NOTICE OF DECISION**  
**SPECIAL PERMIT (6.4.6.4) SIGN SIZE per ELEVATION (2026-5)**  
**DICK'S SPORTING GOODS (Parcel 17-00-LOT10C)**

**APPROVED WITH CONDITIONS**

**DATE OF NOTICE:** April 29, 2026

RECEIVED

MAY 05 2026

Holyoke City Clerk's  
Holyoke, MA

It is hereby certified that the Planning Board of the City of Holyoke, Massachusetts, at a duly called and properly posted meeting, voted on April 28, 2026, to approve the above-referenced Special Permit for An Increase In Sign Size, per south and east elevation with conditions as set forth below.

**Petitioner:** National Fusion Brands  
c/o Michael Tammero  
7205 Hibbs Lane  
Levittown, PA 19057

**Designed by:** National Fusion Brands  
7205 Hibbs Lane  
Levittown, PA 19057

**Owner(s):** Dicks Sporting Goods  
345 Court St  
Coraopolis, PA 15108

- Date of Application:** March 19, 2026
- Property Location:** 50 Holyoke Street  
(Parcels 176-00-LOT 10C)
- Deed Reference:** Book 12948; Page 93
- Project Description:** New wall sign at the main entrance elevation (southerly) & new wall sign on side elevation (easterly); each not exceeding 300 s.f.
- Date of Public Hearing** April 14, 2026
- Date of Decision:** April 28, 2026
- Decision of Board:** Approve with Conditions

In accordance with Chapter 40A, General Laws of Massachusetts, Section 17, Paragraph 1, anyone aggrieved by this special permit has the right of appeal in the Superior Court of Hampden County within twenty (20) days from the date of the filing of the decision with the City Clerk.

In accordance with the Holyoke Zoning Ordinance Section 9.3.4, said approval shall expire in 2 years if a substantial use or construction thereof has not sooner commenced except for good cause. In cases of good cause, an extension may be requested from the Planning Board prior to the expiration of said approval.

**FINDINGS:**

In accordance with Section 9.3.2 **Special Permits, Criteria**, of the Holyoke Zoning Ordinance, the Planning Board made the following findings:

1. **Social, economic, or community needs-** The proposed sign sizes (southerly & easterly) appropriately advertise and support the business at this location.
2. **Traffic flow and safety-** The proposed sign sizes (southerly & easterly) should not negatively impact traffic safety.
3. **Utilities and other public services-** The proposed sign sizes (southerly & easterly) will not place a strain on any public utility or other services.
4. **Neighborhood character and social structures-** The proposed sign sizes (southerly & easterly) are appropriate for wayfinding. They are similar in size to others found on the existing mall structure and in the surrounding commercial/retail area.
5. **Natural environment-** The proposed sign sizes (southerly & easterly) will not impact the natural environment.
6. **Fiscal impacts-** The proposed sign sizes (southerly & easterly) may have a positive impact for this business.

**DECISION**

The Board, consisting of Lauren Niles (Chairperson), Kate Kruckemeyer (Vice Chairperson), Paul Burns-Johnson (Member), Rosanna Lopez (Secretary), and Scott Geiger (Member) voted 5-0 to approve the above referenced application for the Special Permit per Section 6.4.6.4 of the Holyoke Zoning Ordinance, based on the testimony, correspondence, comments and plans received. This proposal falls within the table found in Section 6.4.6 **Signs in Business and Industrial Districts**, for businesses within the Highway Business (BH) zoning district that have 25,000 square feet or more of floor area allowing them to go up to 300 s.f. This approval is subject to the following conditions:

**Conditions:**

1. Following the 20-day appeal period, a signature from the City Clerk's Office is required on this document prior to its recording at the Registry of Deeds.
2. Prior to the issuance of a Building Permit, the Special Permit Decision must be recorded with the Hampden County Registry of Deeds and a true photocopy must be submitted to the Planning Department.

This Notice of Decision is filed with the City Clerk and Building Commissioner.

ATTESTED & AFFIRMED

  
 \_\_\_\_\_  
 Lauren Niles, Chairperson  
 Holyoke Planning Board

Date: May 1, 2026

I hereby certify that I recorded on \_\_\_\_\_, the approval of the Planning Board and now at least 20 days later, I certify that no notice of appeal therefrom has been received by me.

\_\_\_\_\_  
 Brenna Murphy McGee, City Clerk

Date: \_\_\_\_\_

Cc: Mayor, City Council, City Clerk, Building Commissioner



**NOTICE OF DECISION SPECIAL PERMIT (Sec 4.7.3)  
RECONSTRUCT NONCONFORMING STRUCTURE  
WRIGHTS BLOCK LLC  
106-120 HIGH STREET (013-01-006)**

**Date of Notice:** May 6, 2026

It is hereby certified that the Development and Governmental Relations subcommittee of the Holyoke City Council of the City of Holyoke, Massachusetts, at a duly called and properly posted meeting, voted on April 27, 2026, to recommend approval or denial of the application received on February 13, 2026. On May 5, 2026, the City Council voted unanimously to approve the recommendation and grant the special permit.

**Petitioner:** Wrights Block LLC

106-120 High Street  
Holyoke, MA 01040

**Owners:** same as above

**Date of Application:** February 13, 2026  
**Property location:** 106-120 High Street  
**Project Description:** Reconstruction of two egress staircases  
**Public Hearing:** April 27, 2026  
**Date of Committee recommendation:** April 27, 2026  
**Decision of subcommittee:** Recommend approval  
**Date of City Council Decision:** May 5, 2026  
**Decision of City Council:** Approve the recommendation of subcommittee

In accordance with Chapter 40A, General Laws of Massachusetts, Section 17, Paragraph 1, anyone aggrieved by this site plan has the right of appeal in the Superior Court of Hampden County within twenty (20) days from the date of the filing of the decision with the City Clerk.



In accordance with the Holyoke Zoning Ordinance Section 9.3.4, said approval shall expire in 2 years if a substantial use or construction thereof has not sooner commenced except for good cause. In cases of good cause, an extension may be requested from the City Council prior to the expiration of said approval.

**DECISION:**

The subcommittee, consisting of Richard Purcell (Chair), Michael Sullivan (Vice Chair), Mimi Panitch (Member), Nicole Maisonet (Member), and Israel Rivera (Member), voted 5-0 to recommend approval of the above referenced application for a Special Permit to reconstruct a nonconforming structure per section 4.7.3 of the Zoning Ordinance of the City of Holyoke, for the property located at 106-120 High Street.

**FINDINGS:**

In accordance with Section 9.3.2 Special Permits, Criteria, of the Holyoke Zoning Ordinance, the City Council made the following findings:

1. **Social, economic, or community needs-** This is rehabilitating a downtown block and adding needed housing for the city.
2. **Traffic flow and safety-**This should not affect traffic flow.
3. **Utilities and other public services-** This will not affect utilities and will promote fire safety
4. **Neighborhood character and social structures-** This may have a positive impact by improving the general safety of the downtown area, as well as adding character through adding population to the downtown area.
5. **Natural environment-** There should be no impact to the natural environment.
6. **Fiscal impacts-** This is expected to have a positive impact through increase to housing density in the downtown area, as well as increasing the street appeal to commercial properties.

**CONDITIONS:**

1. Following the 20-day appeal period, a signature from the City Clerk's Office is required on this document prior to its recording at the Registry of Deeds.
2. This approved application does not supersede or waive any other permits or approvals also required through any other city department prior to the beginning of construction of the project.

Signed

---

Tessa Murphy-Romboletti, City Council President

Letter to be put on Record for Ordinance Committee Public Hearing: May 7, 2026

MAY 03 2026

Dear Members of the Ordinance Committee and Planning Board,

Holyoke City Clerk's

Holyoke, MA

We respectfully urge you to move for indefinite postponement of the 47 proposed zoning ordinance changes currently under consideration, particularly in light of the public hearing held on April 14, 2026. We request that no zoning ordinance changes be advanced until a well-vetted Comprehensive Plan is adopted, and any future proposals are clearly aligned with that plan.

We are asking the City to take a more deliberate and transparent path forward. This should begin with the completion and adoption of a clear, well-vetted Comprehensive Plan before any zoning changes of this scale are brought forward again. Any future amendments must be grounded in and aligned with that plan. This process should also include strengthened public engagement, including neighborhood-level discussions early and throughout, allowing for meaningful dialogue and input. The resulting plan should clearly reflect documented public feedback.

The scale and pace of these proposed changes raise serious concerns. 47 amendments introduced at once are difficult for both residents and councilors to reasonably evaluate. This volume creates information overload rather than informed participation. It has become clear that many residents, and even members of City Council, only became fully aware of the scope and implications of these changes at the hearing stage. This reflects a breakdown in communication and engagement earlier in the process.

In addition, the materials provided have not been accessible in a practical sense. Zoning maps and supporting documents must be visually clear, easy to interpret, and available well in advance. When residents cannot understand what is being proposed, meaningful participation is not possible. The current approach has led to confusion, frustration, and a growing lack of public trust.

We are not asking to stop progress. We are asking for a process that allows residents to understand it, participate in shaping it, and see their neighborhoods reflected in the vision before decisions of this magnitude move forward.

Name (printed)	Signature	Address
✓ Nicole Muller	<i>Nicole Muller</i>	9 Woodbridge St
✓ Angel Braun	<i>A B Luaden</i>	144 W Meadowview
✓ Heather Ludden	<i>H Ludden</i>	144 W Meadowview
✓ Angelina Rivera	<i>A Rivera</i>	177 Locust St
✓ Gail Sullivan	GAIL SULLIVAN	177 LOCUST ST

Five 5

Letter to be put on Record for Ordinance Committee Public Hearing: May 7, 2026

MAY 06 2026

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Name (printed)	Signature	Address
Anika Math	<i>Anika Math</i>	212 Ontario Ave

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RECEIVED

MAY 06 2026

Letter to be put on Record for Ordinance Committee Public Hearing: May 7 2026

Dear Members of the Ordinance Committee and Planning Board,

Holyoke City Clerk's  
Holyoke, MA



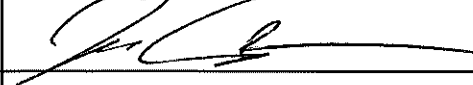
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Name (printed)	Signature	Address
✓ Bernard J. Lavelle		18 Vadwais St
✓ Nicole Arnold		124 Ridgewood
✓ Jacob Edwards		9 Alto St
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<del>_____</del>		
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RECEIVED

Letter to be put on Record for Ordinance Committee Public Hearing: May 7 2026

MAY 06 2026

Holyoke City Clerk's  
Holyoke, MA

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Name (printed)	Signature	Address
✓ MATTHEW BAYNE	<i>[Handwritten Signature]</i>	32 Woodbine Lane Holyoke, MA 01040
✓ KAREN BAYNE	<i>[Handwritten Signature]</i>	32 Woodbine Holyoke MA 01040
✓ Henry Bayne	<i>[Handwritten Signature]</i>	32 Woodbine Lane Holyoke MA 01040

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RECEIVED

Dear Members of the Ordinance Committee and Planning Board,

MAY 03 2026

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Name (printed)	Signature	Address
✓ Doci DEAN		58 Brown Ave
✓ Kemp Schaffel		38 Woodland
✓ Beth Stycharz		25 Woodland St
✓ Jordana O'Connell		56 Woodland St
✓ Carolyn L. Porter		254 W. Franklin St.
✓ Adrienne Hornby		2 FRANCIS AVE.
✓ Jennifer Bergstrom		47 Mount Tom Ave
✓ Adam Munzka		47 Mount Tom Ave.
✓ Barb Munro		33 Old Jarvis Ave
✓ Jayce Belanger		14 Mt Tom Ave

Ten 10

Letter to be put on Record for Ordinance Committee Public Hearing: May 7 2026

MAY 03 2026

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Name (printed)	Signature	Address
✓ REGIS BELANGER	<i>Regis Belanger</i>	14 Mt. Tom Ave
✓ Keryn Blackmore	<i>Keryn Blackmore</i>	15 Mt Tom Ave
✓ DAVID WERNICK	<i>David Wernick</i>	31 MT. TOM AVE
✓ Jennifer Brunette	<i>Jennifer Brunette</i>	19 Woodbridge St. Holyoke
✓ Stephen Oparowski	<i>Stephen Oparowski</i>	14 Woodbridge St.
✓ MARC GRENIER	<i>Marc Grenier</i>	7 MT. TOM AVE.
✓ Nick Swindell	<i>Nick Swindell</i>	168 Bemis Rd
✓ STEPHEN SWINDELL	<i>Stephen Swindell</i>	168 Bemis Rd
✓ Nancy Blanchard	<i>Nancy Blanchard</i>	161 Bemis Rd
✓ BEXTER GESS	<i>Baxter Gess</i>	156 Bemis Rd

Ten 10

Letter to be put on Record for Ordinance Committee Public Hearing: May 7, 2026 MAY 03 2026

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Office  
Holyoke, MA

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Name (printed)	Signature	Address
✓ Kat Kawalski	<i>[Handwritten Signature]</i>	155 Norwood Ter
N Skylee DePout	<i>[Handwritten Signature]</i>	157 NORWOOD TER
✓ Patty Norms Lobold	<i>[Handwritten Signature]</i>	111 Norwood Terr,
✓ Dylan Lobold	<i>[Handwritten Signature]</i>	111 Norwood Terr,
✓ Angelma Pitkuga	<i>[Handwritten Signature]</i>	111 Norwood Terrace
✓ Coby Brouillard	<i>[Handwritten Signature]</i>	38 CHERRY HILL
N Anthony Ryzali	<i>[Handwritten Signature]</i>	48 Norwood Ter.
✓ <i>[Handwritten Name]</i>	<i>[Handwritten Signature]</i>	36 Norwood Terr.
✓ <i>[Handwritten Name]</i>	<i>[Handwritten Signature]</i>	39 Norwood Terr
N John Porubic	<i>[Handwritten Signature]</i>	21 Norwood Terrace
✓ Pat Kennedy	<i>[Handwritten Signature]</i>	37 Norwood Terrace
Eight <u>8</u>		

MAY 06 2026

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Name (printed)	Signature	Address
✓ D. Lightman		63 Belvidere Ave
✓ PAGE HENDRY-BODNAR		63 Belvidere Ave.
✓ Lucia Bruno		77 Brookline Ave
✓ Margot Wise		50 Francis Ave
✓ Ruth GRIFFIN		47 Francis Ave.
✓ Marcia Blomberg		212 Allyn St.
✓ Samantha Guze		85 S. Bay State Rd
✓ Kevin Young		9 Pearl St.
✓ Kat Howalski		155 Norwood Ter
✓ Forest Lemis-Dubong		155 Norwood Ter

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← Letter for Indefinite Postponement

RECEIVED

MAY 03 2026

Holyoke City Clerk's  
Holyoke, MA

Letter to be put on Record for Ordinance Committee Public Hearing: May 7, 2026

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Ten 10

Name (printed)	Signature	Address	
Dennis Whitlock	<i>Dennis Whitlock</i>	137 Norwood Ter	✓
ANNA FRONTIERO	<i>anna frontiero</i>	131 Norwood Terrace	✓
JOEL COBURN	<i>Joel Coburn</i>	131 NORWOOD TERRACE	✓
Julio C. Bermudez	<i>Julio C. Bermudez</i>	150 Norwood Ter	✓
Gene Regan	<i>Gene Regan</i>	125 Norwood Ter	✓
EILEEN REGAN	<i>Eileen Regan</i>	125 Norwood Ter	✓
Cheryl Whitcomb	<i>CHERYL WHITCOMB</i>	119 Norwood Ter	✓
William Wendry	<i>William Wendry</i>	119 Norwood Ter	✓
Jeanne Brunner	<i>Jeanne Brunner</i>	71 Norwood Ter	✓
Hayley Nicholas	<i>Hayley Nicholas</i>	61 Norwood Terr	✓

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Name (printed)	Signature	Address
Madeline Levine	<i>[Signature]</i>	9 Alto St.
Daniel O'Riordan	<i>[Signature]</i>	86 Dartmouth St.
<del>Elizabeth Daignault</del>	ELIZABETH DAIGNAULT	54 Woods Ave
CYNTHIA Loveless	<i>[Signature]</i>	22 Francis Ave
Deb Dreniente	<i>[Signature]</i>	18 Francis Ave.
Nattie Adastra	<i>[Signature]</i>	139 Hillside Ave.
Jose Adastra	<i>[Signature]</i>	139 Hillside Ave.
Talon Adastra	<i>[Signature]</i>	139 Hillside Ave.
Jessie Montagn	<i>[Signature]</i>	79 Brooklyn Ave
Sally Carlton	<i>[Signature]</i>	84 Ridgewood Ave.

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MAY 06 2026

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Name (printed)	Signature	Address
JUNE KAVELL	<i>[Handwritten Signature]</i>	18 VADNAIS ST
PATRICK MCKENNA	<i>[Handwritten Signature]</i>	21 VADNAIS ST
Elyse V. Cann	<i>[Handwritten Signature]</i>	143 Hillside Ave
Begonia Sanders	<i>[Handwritten Signature]</i>	469 Westfield Rd
DANIELA SEWARD	<i>[Handwritten Signature]</i>	57 BROOKLINE RD
Christine Futra	<i>[Handwritten Signature]</i>	18 Steven Dr
Scott Dvorsky	<i>[Handwritten Signature]</i>	75 Brookline Ave
Samantha Kelly	<i>[Handwritten Signature]</i>	60 Brookline Ave
William Simpson	<i>[Handwritten Signature]</i>	78 Louisa
<del>Shawn Peltier</del>	<i>[Handwritten Signature]</i>	161 Michigan Ave

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Dear Members of the Ordinance Committee and Planning Board,

MAY 06 2026

We respectfully urge you to move for indefinite postponement of the 47 proposed zoning ordinance changes currently under consideration, particularly in light of the public hearing held on April 14, 2026. We request that no zoning ordinance changes be advanced until a well-vetted Comprehensive Plan is adopted, and any future proposals are clearly aligned with that plan.

Holyoke City Clerk's  
Holyoke, MA

We are asking the City to take a more deliberate and transparent path forward. This should begin with the completion and adoption of a clear, well-vetted Comprehensive Plan before any zoning changes of this scale are brought forward again. Any future amendments must be grounded in and aligned with that plan. This process should also include strengthened public engagement, including neighborhood-level discussions early and throughout, allowing for meaningful dialogue and input. The resulting plan should clearly reflect documented public feedback.

The scale and pace of these proposed changes raise serious concerns. 47 amendments introduced at once are difficult for both residents and councilors to reasonably evaluate. This volume creates information overload rather than informed participation. It has become clear that many residents, and even members of City Council, only became fully aware of the scope and implications of these changes at the hearing stage. This reflects a breakdown in communication and engagement earlier in the process.

In addition, the materials provided have not been accessible in a practical sense. Zoning maps and supporting documents must be visually clear, easy to interpret, and available well in advance. When residents cannot understand what is being proposed, meaningful participation is not possible. The current approach has led to confusion, frustration, and a growing lack of public trust.

We are not asking to stop progress. We are asking for a process that allows residents to understand it, participate in shaping it, and see their neighborhoods reflected in the vision before decisions of this magnitude move forward.

Name (printed)	Signature	Address
Katherine Gonsaves		11 Granville St
Grace van schoick		11 Granville St
Lani Blechman		112 Columbus Ave
drew Gye		85 S BAYSTAR RD
el nybert		" "
Mike Plaisance		51 cherry Hill
Andrew Weigel		78 Belvidere Ave
Jocelyn Weigel		78 Belvidere Ave
maya Edmonds		72 Belvidere Ave
Jamar R McDonnell		244 H. Kirk Ave

✓  
✓  
✓  
✓  
✓  
✓  
✓  
✓  
✓  
✓

Seven 1

Letter to be put on Record for Ordinance Committee Public Hearing: May 7-2026

MAY 03 2026

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Name (printed)	Signature	Address	
GARY GLADU	<i>Gary Gladu</i>	139 HURON AVE	✓
MARGARET GLADU	<i>Margaret Gladu</i>	139 Huron	✓
Tom Dickmond	<i>Tom Dickmond</i>	11 ERLE AVE.	✓
Molly Jacobson	<i>Molly Jacobson</i>	211 Ontario Ave	✓
NORMAN ROY	<i>Norman Roy</i>	78 SUPERIOR AVE	✓
BARBARA ROY	<i>Barbara Roy</i>	78 SUPERIOR AVE	✓
John K Gonsor	<i>John K. Gonsor</i>	236 MICHIGAN AVE	✓
Patrick Nansen	<i>Patrick Nansen</i>	251 Michigan Ave	✓
Kelly Kiss	<i>Kelly Kiss</i>	212 MICHIGAN AVE	✓
Kim Cote	<i>Kim Cote</i>	179 Michigan Ave	✓

Ten 10

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Name (printed)	Signature	Address
PAOLA FERRARIO		180 MICHIGAN Ave
FAYE HIRSCH		180 Michigan Ave
Diane Thurston		158 Morgan St
Arnold Jaffe		158 Morgan ST.
Elana Aubrey		68 Nonotuck
Stephen Peregon		73 Martin St.
Melinda Dalrymple		172 Michigan Ave.
David Hartins		172 Michigan Ave.
Saul Cruz		39 Eric Ave
Chris Ferriter		176 Huron Ave

Ten 10

**IN THE YEAR TWO THOUSAND AND TWENTY-SIX**

\_\_\_\_\_AMENDMENT TO SECTION 2-9 OF THE REVISED  
CODE OF ORDINANCES OF THE CITY OF HOLYOKE, MASSACHUSETTS  
1997

AN ORDINANCE

Be it ordained by the City Council of the City of Holyoke as follows:

**SECTION 1.** That CHAPTER 2, ARTICLE 1, SECTION 2-9 of the Revised Code of Ordinances of the City of Holyoke, Massachusetts, 1997, as amended, shall be and is hereby further amended:

By eliminating the entire existing section 2-9 and substituting the following new section:

**SECTION 2-9: ORDINANCE APPROVAL**

- (a) Passage of ordinances to be enrolled and ordained including any amendments thereto, shall require an affirmative vote of a simple majority of the full City Council, except where otherwise required by our charter or by state law.**

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** This ordinance shall take effect upon its passage.

APPROVED AS TO FORM: s/ Michael D. Bissonnette, Assistant Solicitor

In City Council, \_\_\_\_\_, 2026. Adopted on a call of the roll of the yeas \_\_\_\_ and nays \_\_\_\_\_

The City of Holyoke, through its Honorable City Council and Honorable Mayor hereby petition the Massachusetts General Court to enact legislation authorizing the City of Holyoke to prohibit use of second generation anti-coagulant rodenticides by commercial pesticide applicators:

**AN ACT AUTHORIZING THE CITY OF HOLYOKE TO PROHIBIT USE OF SGARS**

And that said act read as follows:

SECTION 1: Notwithstanding chapter 132B of the General Laws or any other general or special law to the contrary, the city of Holyoke may regulate through local bylaw or board of health regulation or ordinance the use of second generation anti-coagulant rodenticides within the city of Holyoke, including prohibiting the use of such pesticides by licensed commercial applicators as defined in 333 C.M.R. 10.00.

SECTION 2: So much of Chapter 438 of the Acts of 1896 and Chapter 327 of the Acts of 1936 and acts in amendment thereof and addition thereto, as is inconsistent with this act, is hereby repealed.

SECTION 3: The General Court may make clerical or editorial changes of form only to the bill, unless the Mayor and City Council approve amendments before enactment by the General Court. The Mayor and City Council are hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

SECTION 4: This act shall take effect immediately upon passage.

\_\_\_\_\_  
Clerk

Presented to the Mayor for Approval:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Date

Approved:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Order:

4-21-26 Murphy-Romboletti- Ordered that the City Council discuss and possibly amend Rule 2A so that regular meetings of the full city council would start at 6:30pm unless otherwise noted.

Current Rule 2A

Regular meetings of the City Council shall be held on the first and third Tuesday of each month at 7:00 o'clock p.m sharp. All City Councilors are to be in the City Council Chambers or present by remote access by 6:45 p.m.

Proposed Rule 2A

Regular meetings of the City Council shall be held on the first and third Tuesday of each month at 6:30 o'clock p.m sharp. All City Councilors are to be in the City Council Chambers or present by remote access by 6:15 p.m.

City of Holyoke  
Request for Appropriation Transfer  
Between Classifications

Dept. Name: Public Works

Date: 05/04/2026

Use as a basis for preparing a financial order to be placed in front of City Council. I hereby respectfully request that the following amounts be transferred *between two or more* of the following indicated (X) appropriation classifications and as further detailed below:

Personal Services X Expenses    Capital Outlay \_\_\_\_\_

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
14211	51106 <i>SNW</i>	Pay-Supt. Outdoor W	\$21,667.00	_____
14102	53010	Prof. Engineering	(_____)	\$13,333.50
14102	53100	Other Contracted Services	(_____)	\$8,333.50
---	---		(_____)	
---	---		(_____)	
---	---		(_____)	
---	---		(_____)	
---	---		(_____)	
---	---		(_____)	
---	---		(_____)	
---	---		(_____)	
---	---		(_____)	

Reason for request: Support towards the Floodwall Project

*[Signature]*  
Head of Department

*[Signature]*  
Mayor

Form TR-1 (6/92)

CC: MATT SOKOPEL, City Engineer

Funds available for transfer SNW 5/15/26

# City of Holyoke

## Request for Appropriation Transfer Between Classifications

Dept. Name Holyoke Fire Dept.

Date 05/04/2020

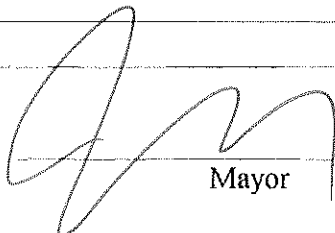
As a basis for preparing a financial order to be placed before the City Council, I hereby respectfully request that the following amounts be transferred *between two or more* of the following indicated (X) appropriation classifications and as further detailed below:

Personal Services \_\_\_\_\_ Expenses \_\_\_\_\_ Capital Outlay \_\_\_\_\_

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
12201	51105 <i>new</i>	Firefighter	( 21,667.00 )	_____
14102	53010	Professional Engineering	( _____ )	13,333.50
14102	53100	Other Contractual Services	( _____ )	8,333.50
-----	-----	-----	( _____ )	-----
-----	-----	-----	( _____ )	-----
-----	-----	-----	( _____ )	-----
-----	-----	-----	( _____ )	-----
-----	-----	-----	( _____ )	-----
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-----	-----	-----	( _____ )	-----
-----	-----	-----	( _____ )	-----
-----	-----	-----	( _____ )	-----
-----	-----	-----	( _____ )	-----

Reason for request: Support of the floodwall project

  
\_\_\_\_\_  
Head of Department

  
\_\_\_\_\_  
Mayor

*CC: Anest Sokop, City Engineer*

# City of Holyoke

## Request for Appropriation Transfer Within a Classification

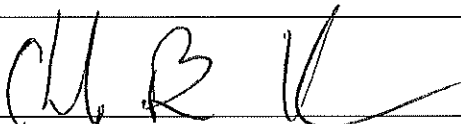
Dept. Name: Police Date 5-5-2026

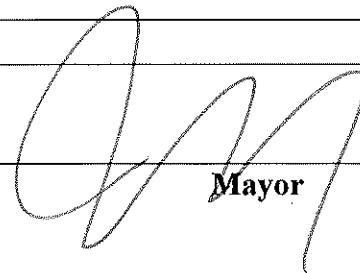
I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services      Expenditures   X  

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
12101	51107	Patrolmen	21,667.00	
14102	53010	Prof. Engineering		13,333.50
14102	53100	Other Cont. Services		8,333.50

**To balance line items**

  
Head of Department  
Brian Keenan, Chief of Police

  
Mayor

CC: Matt Sokop, City Engineer  
funds available for transfer 8/26/26 5/15/26

**Department of Fire Services and City of Holyoke  
Contract Addendum for  
Discretionary Grant Agreement**

**FY26 SAFE and Senior SAFE Grant  
Scope of Work and Budget**

**Authorization:** The Department of Fire Services (DFS) is authorized to administer discretionary FY26 Student Awareness of Fire Education (SAFE) and Senior SAFE grant funds in accordance with 815 CMR 2.00 and Chapter 9 of the Acts of 2025, the so-called General Appropriations Act, line item 8324-0000.

**Introduction:** This entire agreement (the “Grant Agreement”) between the parties consists of the following documents: (1) the Commonwealth’s Standard Terms and Conditions; (2) the Commonwealth’s Standard Contract Form; (3) the FY26 SAFE and Senior SAFE Grant Notice of Funding Opportunity and Application BD-26-1021-DFS-DFS01-125140; (4) this Addendum; and (5) the Grant Recipient’s (the “Grantee”) application for SAFE and Senior SAFE funding. The Grantee agrees to comply with this Grant Agreement and all applicable laws, regulations, contractual requirements and policies as a condition of receiving a DFS grant.

**Grant Project Description and Budget:** The purpose of this grant award is to prevent injuries and fatalities in school-age children and the senior population (age 65 and older) by delivering fire and life safety education to students (in Pre-K to 12th grade classrooms) and to senior populations (in relevant venues), and/or conducting visits to the residences of seniors to identify and mitigate safety hazards. To achieve these objectives, the grantee may expend grant funds for the following costs:

<b>Allowable Costs</b>	
<b>SAFE</b>	<b>Senior SAFE</b>
Junior Firefighter Gear	Workbooks
Education Spinner Wheel	Tabletop Information Tower Display
FLSE Flyers	FLSE Flyer(s)
Tabletop Information Tower Display	Pens
Workbooks	Safety Checklist
Coloring Books	Tote Bags
Chip Clip	Screws
Stickers	Smoke Alarms
Wristbands/Slap bracelets	Carbon Monoxide Alarms
Hot/Cold Pack	Wages for Residential Safety Visits
Hats	Wages for Senior SAFE Presentations
Pencils	
Wages for Classroom Education	
<b>Total Amount: \$9,500.00</b>	<b>Total Amount: \$3,800.00</b>

**Grant Manager:** The DFS and the Grantee will each assign a grant manager with respect to this Grant Agreement. It is anticipated that the grant manager listed in the Grantee’s application will not change during the term of this Agreement. In the event that a change is necessary, the party requesting the change will provide prompt written notice to the other.

The DFS grant manager is responsible for coordinating day-to-day operations of the grant and grant supported activities. The DFS grant manager will monitor the grant and grant-supported activities to assure compliance with grant requirements, work closely with the Grantee to ensure successful completion of the grant performance goals, provide technical assistance upon request, and review and approve required reporting documentation.

The Grantee's grant manager will serve as the interface between the DFS and all Grantee personnel participating in this program. The Grantee's grant manager will oversee the projects and activities that must be executed to meet the grant funding goals, will monitor the grant to assure the objectives are being met, funds are utilized efficiently and communicate necessary adjustments to the DFS grant manager if challenges arise, will facilitate regular communication with the DFS grant manager, including status reports/updates, participation in site visits, and review of performance against the Grant Agreement, and will provide accurate and timely reporting to the DFS grant manager.

**Payment Terms:** All payments under this agreement shall be made in accordance with the Commonwealth's bill paying policy. The Grantee shall receive a lump sum payment upon proper execution of the entire Grant Agreement by both the Grantee and DFS. Said lump sum payment shall be equal to the value of their total grant award. Grant funds shall only be spent on the costs listed in the Grant Project Description and Budget section of this agreement.

Grantee acknowledges and agrees that funds may not be used for salaried employees, to purchase gift cards, to cover registration fees for the MA Fire & Life Safety Education Conference, or to fund other items that are prohibited or limited in Section VIII of the FY26 Student Awareness of Fire Education & Senior SAFE Grant Program Notice of Funding Opportunity, which is incorporated into this section by reference. Funds for SAFE and Senior SAFE cannot be mixed or interchanged.

The funds may not be used to serve as a match for a federal grant without prior written authorization from the Department of Fire Services' Chief Financial Officer. All applicable local and state procurement requirements must be adhered to in the use of these grant funds. The Grantee shall implement effective internal and accounting controls to ensure a system for safeguarding all grant funds, property and assets for the life of the grant and ensure that funds are used solely for authorized grant purposes. DFS has the right to recoup overpayments made for grant performance and the Grantee shall reimburse DFS at the end of the grant, as directed in the Grant Agreement, for all unexpended grant funds or overpayments. The Grantee shall properly account for all income earned as a result of the grant funding, which shall be returned to DFS, used to offset grant approved costs, or used towards the cost of additional grant performance consistent with the grant purposes.

**Period of Performance:** The Grant Agreement begins on the date that both the Standard Contract Form and this Contract Addendum have been executed by both the Department of Fire Services and the Grantee. The Grantee may not incur any expenses until these documents have been fully executed by both the Grantee and the Department of Fire Services. The period of performance for this grant will end on August 31, 2026.

All expenses must be incurred during the period of performance. Expenses involving supplies or equipment are considered incurred on the date that the Grantee accepts delivery of the supply or equipment, while personnel expenses are considered to be incurred on the date that the activity

occurs. Expenses incurred outside of the period of performance **will not** be considered valid program expenses.

**Reporting Requirements and Return of Unspent or Improperly Spent Funds:** The Grantee shall submit a year-end-report using the *FY26 SAFE and Senior SAFE Grant Report Template* (attached) no later than September 30, 2026.

**Proof of cost for all expenses incurred shall be included with the report.** For expenses paid to vendors, this shall consist of invoices or receipts created by the vendor that contain the following information:

- i. Vendor name and contact information
- ii. Date of expense
- iii. Detailed description of all services and/or goods purchased
- iv. Quantity of all services and/or goods provided
- v. Unit cost of all services and/or goods provided
- vi. Total cost of all described services and/or goods

For payroll expenses, proof of cost shall consist of a timecard or similar record(s) that contains the following information:

- i. A description of the work performed
- ii. The date the work was performed
- iii. The start and end time of the work performed
- iv. Approval for the work performed from the individual's supervisor
- v. Documentation of the individual's rate of pay during the relevant work period

All funds that are not used for allowable expenses within the grant performance period must be returned to DFS. After receiving the Grantee's report, the DFS Grant Manager will provide the Grantee with an amount due to DFS and detailed payment instructions if all funding has not been expended in accordance with grant terms and conditions. Such funds shall be returned to DFS within 30 calendar days of notification that they are due.

Failure to submit a year-end report will result in a demand for all awarded funds to be returned to DFS. Failure to submit a year-end report or return unspent funds will result in the recipient being considered ineligible for future SAFE or Senior SAFE grant awards.

The Department of Fire Services reserves the right to request additional information at any time during the life of this contract or after the contract has expired for the purpose of verifying how the recipient used these grant funds and/or verifying the accuracy of the information contained on a year-end report.

**Grant Monitoring:** The DFS may conduct grant monitoring through either a desk-based review or on-site monitoring visits, or both, in order to obtain additional information or verify information related to grant spending, grant-funded activity, or grant award outcomes. Advance notice, when practicable, will be given prior to a site visit. In accordance with 815 CMR 2.00, the Grantee shall maintain records, books, files, reports, and other data in such detail as shall properly substantiate claims for payment for a minimum retention period of seven years beginning on the first day after the final payment under the grant. Any and all records pertaining to this grant are subject to inspection or audit by DFS at any time. DFS reserves the right to request, and the Grantee expressly agrees to provide any additional records or documentation DFS deems necessary, at any time and any reason, to verify that grant funds are being expended

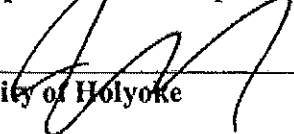
in a manner consistent with the stated purpose of the grant. Findings of non-compliance with any portion of this Agreement may result in a demand for funds to be returned to DFS

**Changes in Scope of Work or Budget:** The Grant Agreement performance goals and budget are fixed, and any change would be a "material" change in the contract. "Material" changes to the Grant Agreement performance goals (adding, deleting, or altering items) or budget lines (deletions, additions, or changes to items) will require both parties to execute a *Standard Contract Amendment Form*. Contract amendments may not be made retroactively and must be made prior to the grant-end date.

**Opportunity to Consult with Counsel:** Grantee acknowledges that it has had the opportunity to consult with counsel of its choosing in the review of this Grant Agreement, that it is encouraged by the DFS to do so, and that the Grantee is fully aware of the contents of this Grant Agreement and its legal effect.

**Representations:** The individuals signing this Agreement attest that they are competent and authorized to enter into this Agreement on behalf of their respective agencies.

Approved and accepted by:

  
\_\_\_\_\_  
City of Holyoke

Joshua Garcia, Mayor  
\_\_\_\_\_  
Print Name and Title

4/28/2026  
\_\_\_\_\_  
Date

Approved and accepted by:

  
\_\_\_\_\_  
Department of Fire Services

Jon Davine, State Fire Marshal  
\_\_\_\_\_  
Print Name and Title

5/11/2026  
\_\_\_\_\_  
Date

RECEIVED MAY 07 2026

**COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM**

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services, or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at [ma.comptroller.org/forms](http://ma.comptroller.org/forms) or [mass.gov/lists/osd-forms](http://mass.gov/lists/osd-forms).



CONTRACTOR INFORMATION		COMMONWEALTH INFORMATION	
Contractor Legal Name City of Holyoke		Department Department of Fire Services	Mosaic Department Code DFS
db/a		Contract Manager Name David Clemons	
Legal Address As entered on Form W-9 or Form W-4 536 Dwight St, Holyoke, MA 01040		Business Mailing Address P.O. Box 1025, Stow, MA 01775	
Contract Manager Name Chief John Kadelwicz		Billing Address if Different N/A	
Phone 413-534-2250	Fax 413-534-2247	Phone 978-567-3179	Fax 978-567-3121
Email kadlewiczj@holyoke.org		Email David.Clemons@mass.gov	
Vendor Code VC6000192102		Mosaic Transaction ID(s) CT-DFS-1000-2026SAFEGRANT0000000	
Vendor Code Address ID e.g. "AD001" AD001  Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.		RFR/Procurement or Other ID Number  BD-26-1021-DFS-DFS01-125140	
<input checked="" type="radio"/> <b>NEW CONTRACT</b>		<input type="radio"/> <b>CONTRACT AMENDMENT</b>	
Procurement or Exception Type (Check one option only)		Current Contract End Date <i>PRIOR</i> to Amendment	Amendment Amount Or Enter "No Change"
<input type="checkbox"/> Statewide Contract (OSD or an OSD-designated department.)  <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, and budget.)  <input checked="" type="checkbox"/> Department Procurement - Includes all Grants §15 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.)  <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, and budget.)  <input type="checkbox"/> Contract Employee (Attach Employee Status Form, scope, and budget.)  <input type="checkbox"/> Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.)  <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)		Amendment Type Check one option only. Attach details of amendment changes.  <input type="checkbox"/> Amendment to Date, Scope, or Budget (Attach updated scope and budget.)  <input type="checkbox"/> Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.)  <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget.)  <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)	

**TERMS AND CONDITIONS**

The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding. Check ONE option:

Commonwealth Terms and Conditions
                         
  Commonwealth Terms and Conditions for Human and Social Services
                         
  Commonwealth IT Terms and Conditions

**COMPENSATION**

Check ONE option.

The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under §15 CMR 9.00.

Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)  
 Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$13,300.00

**PROMPT PAYMENT DISCOUNTS (PPD)**

Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy. Contractors requesting accelerated payments must identify a PPD as follows:

Payment issued within:	10 days	0% PPD.
	15 days	0% PPD.
	20 days	0% PPD.
	30 days	0% PPD.

\*PPD percentages are left blank, identify reason:

Statutory/legal     
  Ready Payments (M.G.L. c. 29, § 23A)     
  Agree to standard 45-day cycle     
  Only initial payment

**BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT**

Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.

This contract is for funds from the FY26 Student Awareness of Fire Education (SAFE) and Senior SAFE Grant program administered by the Department of Fire Services in accordance with the contractor's FY26 grant application, the attached Contract Addendum, the FY26 SAFE and Senior SAFE Grant Program Notice of Funding Opportunity, and the FY26 SAFE and Senior SAFE Grant Report Template. The total value of the award consists of \$9,500.00 for the SAFE program and \$3,800.00 for the Senior SAFE program.

**SUPPLIER DIVERSITY PROGRAM (SDP) PLAN**

Does the Supplier Diversity Program apply?

YES If YES, the Contractor's annual SDP commitment for this Contract is \_\_\_\_\_  
 NO If NO, and the department is an Executive Department, enter the appropriate exemption: Non-construction grants to public entities

**ANTICIPATED START DATE (Complete ONE option only.)**

The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

- 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
- 2. may be incurred as of, 20, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
- 3. were incurred as of, 20, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

**CONTRACT END DATE**


Contract performance shall terminate as of August 31, 2026, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow for close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

**CERTIFICATIONS**

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms shall result in best value, lower costs, or a more cost effective Contract.

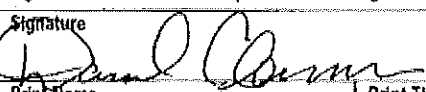
**AUTHORIZING SIGNATURE FOR THE CONTRACTOR**

Signature and date must be captured at time of signature.

Signature:   
 Date: 4/28/2026  
 Print Name: Shua Garcia  
 Print Title: Mayor

**AUTHORIZING SIGNATURE FOR THE DEPARTMENT**

Signature and date must be captured at time of signature.

Signature:   
 Date: 5/11/2026  
 Print Name: Jon M. Davine  
 Print Title: State Fire Marshal



**Commonwealth of Massachusetts  
CONTRACTOR AUTHORIZED SIGNATORY LISTING**

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

**Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company  
(must match Form W-9 tax classification)**

<b>Contractor Legal Name</b> City of Holyoke	<b>Contractor Vendor/Customer Code</b> (If available, not the Taxpayer Identification Number or Social Security Number) 046001383
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**INSTRUCTIONS:** Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: 1) Traditional "wet signature" (ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Joshua Garcia		Mayor	413-561-1600	garclaj@holyoke.org

*Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature 	Date March 26, 2024
Print Name Brenna McGee	Phone Number 413-322-5520
Title City Clerk	Email Address mcgeeb@holyoke.org

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

City of Holyoke Request for Appropriation Transfer Within a Classification

Dept. Name AUDITOR

5/14/2026

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X

Expenditures    

Capital Outlay    

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
11531	51103	PROFESSIONAL ACCOUNTANT	\$ 9,730.77	
11321	51101	COMPTROLLER		\$ 9,730.77

Reason for request:

FUND COMPTROLLER

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Shirley Li 5/15/26  
Head of Department

AM  
05/15/2026 Mayor

Funds available for transfer 80W 5/15/26