

AGENDA FOR THE CITY COUNCIL  
FEBRUARY 3, 2026

[IGNORE\_INDENT]

PRESIDENT'S REPORT

PUBLIC HEARING

PUBLIC COMMENT

REGULAR AND PENDING EXECUTIVE SESSION MINUTES

1. -- June 11, 2024, September 4, 2024, and April 15, 2025 Executive Session Minutes - Reviewed and ready for partial release as of September 17, 2025
2. -- December 9, 2024 Finance Committee Executive Session Minutes - Reviewed and withheld in entirety as of September 17, 2025
3. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from January 20, 2026.

LAI D ON THE TABLE

4. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos - October 7, 2025 meeting minutes

COMMUNICATIONS

5. From Mayor Joshua Garcia, letter appointing Kate Caligaris of 14 Shepard Dr. to serve as a Commissioner of the Board of Health. Ms. Caligaris will replace Nicole Arnold and will serve a three-year term, expiring February 1, 2029.
6. From Mayor Joshua Garcia, letter reappointing Dr. John Perdrizet of 210 Linden St. to serve as a member of the Conservation Commission. Dr. Perdrizet will serve a three-year term expiring February 1, 2029.
7. From Rory Casey, City Treasurer, municipal buildings assessment materials
8. From Holyoke Mall- 2025 Community Impact Report- Holyoke
9. From HEDIC-meeting minutes from November 20, 2025
10. From Conservation Commission- Meeting Minutes December 11, 2025
11. From Board of Fire Commission-meeting minutes December 17, 2025
12. FY2026 GF EXPENSE YTD 1/29/26
13. FY2026 SEWER ENTERPRISE EXPENSE YTD 1/29/26

PETITIONS

14. Petition of Dario Tara-Ramones-zone change at 131 Westfield Rd. Holyoke

## REPORTS OF COMMITTEES

15. The Committee on Ordinance to whom was referred an order that the necessary changes in Ordinance be made in order to establish a Finance Department and the roles and responsibilities of its members.  
Recommended that the order be adopted.
16. The Committee on Ordinance to whom was referred an order that the Council holistically review minimum qualifications for all job descriptions for an established Finance Department based on the long-time DLS guidance to ensure internal controls, clear lines of accountability, and appropriate education and skill-level.  
Recommended that the order be adopted.
17. The Committee on Ordinance to whom was referred an order that a procedure for tracking updates in Municode be created for Ordinances similar to the grant reporting procedure established by Councilor Bartley.  
Recommended that the order be given a leave to withdraw.
18. The Committee on Ordinance to whom was referred an order that the DPW install a Handicap Sign at 182 Lyman St. for Ricardo Qquendo  
Recommended that the order be adopted.
19. The Committee on Ordinance to whom was referred an order that the DPW install Handicap parking sign for Oscar Rios of 12 Grover St. Placard #PL6350569  
Recommended that the order be adopted.
20. The Committee on Ordinance to whom was referred an order Request that a Handicap Parking space be designated at 5 Clinton Ave. for Andres Martinez. Copy to the Ordinance Committee, Handicap Parking Commission.  
Recommended that the order be adopted.
21. The Committee on Ordinance to whom was referred an order the DPW install a handicap sign at 330 Maple St. Apt 19 for Jose A. Reyes. Handicap Placard #PL9380041  
Recommended that the order be adopted.
22. The Committee on Ordinance to whom was referred an order that the two handicap parking spots on the west side of Ivy Ave be removed. The residents where they are located have stated nobody in their building uses them and the spots limit on street parking. There is also no record of a resident with a handicap placard applying for them.  
Recommended that the order be adopted.
23. The Committee on Finance to whom was referred an order An assessor attend a finance meeting to explain the home values & how they are determined. Homeowners are questioning the consistency & fairness of assessed values & resulting tax increases throughout the city.  
Recommended that the order has been complied with.
24. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of

the **"SFY26 SHANNON COMMUNITY SAFETY INITIATIVE (CSI), \$415,951.56, NO MATCH"** grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

Recommended that the order be adopted.

25. The Committee on Finance to whom was referred an order that the amount of three million and five hundred-thousand dollars (\$3,500,000) is appropriated for the purpose of financing the demolition, remodeling, reconstruction, engineering, construction, equipping or re-equipping of various city facilities, roads, and sidewalks, including the payment of costs incidental or related thereto. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7 or any other enabling authority.  
FURTHER ORDERED: That the Mayor is authorized to contract for and expend any state aid available for the project; and that the Mayor is authorized to take any other action necessary or convenient to carry out these projects.  
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.  
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.  
Recommended that the order be adopted.
26. The Committee on Development and Governmental Relations to whom was referred an order that Council review and approve the sale of the property located at Easthampton Road, Parcel No.144-00-057, to the interested abutter.  
Recommended that the order be adopted.
27. The Committee on Charter and Rules to whom was referred an order that the City of Holyoke shall create an Administrative and Finance Department. Said acceptance shall be subject to implementation by city ordinance and any necessary amendments to the City Charter. This order shall be referred concurrently to Charter and Rules and Ordinance to be considered jointly, with recommendations regarding implementation to be reported back to the City Council jointly.  
Recommended that the order, specific to changes in section 27 of the charter, be adopted.
28. The Committee on Charter and Rules to whom was referred an order The City of Holyoke amends any charter, ordinance and any other regulations relative to its Tax Collector and combines the office with its City Treasurer so long as a charter change to

appoint rather than elect Holyoke's City Treasurer is approved by the legislature and Holyoke voters.

Recommended that the order be given a leave to withdraw.

29. The Committee on Charter and Rules to whom was referred an order that best practices concerning filing orders be discussed and consensus sought.

Recommended that the order has been complied with.

30. The Committee on Charter and Rules to whom was referred an order that Council Rule 8K be amended to provide that except where otherwise required by the Charter or state law, any enactment, amendment, or repeal of an ordinance shall be by majority vote of all members of the City Council. This change is needed to restore consistency with the city charter and with the code of ordinances.

Recommended that the order be adopted.

### MOTIONS, ORDERS AND RESOLUTIONS

31. Magrath-Smith, Ordered - that DPW and Engineering develop a draft policy to present to Council around which public ways should be returned to gravel and maintained as class 4 roads versus paved/kept private and non-accepted versus paved/taken over as a public way.

32. Magrath-Smith, Ordered - at Pearl and Allyn that a WRONG WAY sign can be added on the existing post upon the advice of DPW/Engineering. One would think cars parked facing the same way on both sides would be a clear indicator of a one way street, but that is not always the case.

33. Magrath-Smith, Ordered - that the DPW Director, Parks Director, and Conservation Director come into a sub-committee meeting to discuss the management strategies currently being used to encourage pollinators. Are we regularly using pesticides on city parks or city land? If so, which ones? Do we have any "no mow" areas put aside on city land as native plant/pollinator spaces? Are we currently planting native plants in city parks and medians?

34. Magrath-Smith, Ordered - that we amend our zoning ordinances in order to require a certain percentage of native plantings in new construction or major rehabilitation projects and to bring ourselves into alignment with Massachusetts' Prohibited Plant List in banning their use.

35. Magrath-Smith, Ordered - that the No Parking sign outside of 127 Pearl Street be removed. 27 Pearl Street used to be a group home run by Western MA Training Consortium and housed folks who were wheelchair bound. They would be picked up by a van in the morning and brought home in the afternoon. It is no longer needed and parking on the one way side of Pearl is limited, especially in the winter.

36. Magrath-Smith, Ordered - that DPW advises if the street sign and one way sign on Pearl at Lincoln Street should be moved back to the East side of the corner. It had been there for years and was moved to the opposite corner. If you are traveling on Lincoln towards Stop and Shop, the street sign and one way sign are not visible, as it is

blocked by a beautiful, huge tree. Google street view of this corner shows the original placement of the sign (2015) vs the current placement. If it is moved back to the original location, it will be visible from both directions of travel on Lincoln.

37. Magrath-Smith, Ordered - that we amend our ordinances to ban the use and local sale of anticoagulant rodenticides, specifically Second-Generation ARs (SGARs).
38. Magrath-Smith, Ordered - that we invite in members of the Holyoke Equity Collective **and Neighbor-to-Neighbor** to discuss their seedling distribution, Dwight Street Community Garden, and composting programs.
39. Murphy-Romboletti-Ordered, that the City Council approve the Resolution for the Certified Housing Development Incentive Program Project including a Local Tax Increment Exemption (TIE) Agreement with 103 Lyman LLC for the downtown market rate housing development at 103 - 105 Lyman Street (Assessors Map 037, Block 05, Parcel 007).
40. Panitch, Thalheimer:-Ordered: that the Council Rules be examined and revised as necessary to clarify the Rule 9 provisions relating to legal form and committee procedure. Refer to Charter & Rules.
41. Purcell - Ordered that the sale of Holyoke Assessors Parcel 006-08-012, 106 Pine Street, Holyoke, MA to Alan Schneider, or his nominee, for \$5,800.00 authorized by the City Council on September 17, 2025, be amended to reflect that the City will receive \$4,800.00 after payment of \$1,000.00 to the Buyer's broker.
42. Rivera, I.- ORDER That an Article III titled "Community Response Division" be added to Chapter 70 – Social Services of the Code of Ordinances.

The purpose of the Community Response Division shall be to develop, coordinate, and deliver holistic, community-centered services to residents most in need within the City of Holyoke. Working alongside the Holyoke Police Department, Holyoke Fire Department, and the Board of Health/Public Health Department, the Community Response Division will provide a collaborative, non-emergency response framework focused on prevention, stabilization, and support.

Said Article should outline:

- The mission and scope of the Community Response Division;
- Its coordination with Police, Fire, Public Health, and relevant community partners;
- Roles and responsibilities of staff or units within the division;
- Authorization to develop programs addressing behavioral health, homelessness, substance use, crisis intervention, and other community-identified needs;
- Reporting requirements, oversight mechanisms, and any necessary administrative provisions.

43. Rivera, I.- ORDER That the Kestrel Land Trust, the Conservation Department, and a representative from the Planning Board be invited to appear before the Development & Governmental Relations Committee (DGR) to provide a comprehensive walkthrough of the steps, requirements, and processes necessary to designate "Elmwood Forest" as conservation land.

Said presentation should include:

- Legal and regulatory requirements for conservation designation
- Any environmental assessments or studies needed
- Potential impacts on land use, zoning, and stewardship responsibilities
- Available conservation tools or partnerships
- Preliminary timelines and cost considerations

44. Rivera, I.- Order that the Department of Public Works provide an update on the status and timeline for the repaving of Race Street from Spring Street to Cabot Street. Businesses located along this corridor have been waiting for over two years for persistent potholes and roadway deterioration to be addressed.
45. Rivera, I.- Order that the appropriate department evaluate the street lighting conditions on Race Street between Spring Street and Cabot Street. A business owner in this area has reported repeated customer complaints regarding inadequate lighting and has raised concerns related to public safety for patrons entering and exiting the establishment.
46. Rivera, I.- Order that the Sound Permitting Ordinance be amended to designate the License Board as the granting authority for sound permits, rather than the Chief of Police. This change is intended to align the permitting process with the License Board's established role in reviewing, issuing, and regulating licenses, while ensuring a transparent, consistent, and civilian-led decision-making process. Transferring this authority would provide clearer standards, improved accountability, and greater procedural fairness for applicants, while allowing the Police Department to focus on enforcement and public safety responsibilities rather than administrative permitting functions.
47. Rivera, I.- Order that the School Department be requested to provide an overview of the district's current early literacy instructional model, including reasons for transitioning from phonics-based instruction to the use of sight words, and how student reading outcomes are being assessed.
48. Sullivan-Ordered that the City Council invite the Board of Health to a DGR meeting to discuss the vacant building fees and get an update.
49. Sullivan- Ordered, that the City Council amend its Rules to establish clearer and more stringent guidelines governing Public Comment, including, but not limited to, requiring that individuals participating remotely keep their cameras on while speaking during Public Comment.
50. Thalheimer, Panitch, Purcell, Anderson-Burgos, Rivera, J., Murphy-Romboletti- Ordered: That the Honorable City Council respectfully invites the Chief of the Holyoke Police Department, or their designee, to appear before the Committee on Public Safety to provide an update to the October 6, 2025 general overview of the Department's policies, procedures, and training regarding potential interactions with federal immigration authorities, in order to (1) support transparency, public understanding; and continued mutual trust between the community and the police department, while

maintaining public safety; (2) ensure that the Council has the information it needs to effectively support the Police Department in its mission to protect the community; and (3) review the impact of existing and proposed state law and practice regarding immigration law and enforcement. Refer to Public Safety, with a copy to the Chief of Police.

51. Thalheimer, Panitch, Anderson-Burgos- Ordered: that the City Solicitor advise the Council as to under what circumstances, if any, a person wishing to participate in public comment, or to speak at a public hearing, is obliged to give their name and address for the record, and what the legal basis for any such requirement would be. The question arises because contrary to the Council's general understanding, there appears to be no such requirement set forth in the Council's current Rules, and there has been contention over the issue that should be resolved.
52. Vacon- ORDER: that Mayor Garcia & Open Architects/TJ Plante provide an update on the status of 2023, 2024 & 2025 financial reconciliations & free cash.
53. Vacon- ORDER: the Mayor please provide the City Council with a copy of the contract for CAFO.
54. Vacon- ORDER: that our auditor/treasurer provide an updated summary & schedule of our bonds/debt & what percent of our budget this represents.
55. Vacon- ORDER: The city council requests City Councilor At-Large Israel Rivera to recuse himself on votes affecting the police department while on probation & ethics/conflicts of interest complaints are pending.
56. Vacon- ORDER: that the HPD, HFD & DPW provide a a quarterly summary (no individual information) report to the city council on employee injuries including; number of employees out injured, length of time out, & nature of injuries & any actions taken to reduce injuries, along with any other information the department wishes to include. Refer to Public Safety & copy to each department
57. Vacon- ORDER: that the city ordinance be amended to combine the historical commission and the local district commission into one commission as voted by both commissions.
58. Vacon- ORDER: That Councilor Israel Rivera be removed as Vice President of the City Council while OUI, other charges and ethics complaints are pending.
59. Devine- ORDERED: That Chapter 43, section 90, a,c,d of the Pension Law (regarding half-pay) be sent to the Finance Committee for discussion with the Retirement Board.
60. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **FIFTY FOUR THOUSAND AND 00/100 Dollars (\$54,000.00)** as follows:

FROM

14101-51105 PAY-SR. CIVIL ENGINEER	\$54,000.00
	TOTAL \$54,000.00

TO:

14102-53010 PROFESSIONAL ENGINEERING	\$54,000.00
	TOTAL \$54,000.00

61.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **THREE HUNDRED FIFTY THOUSAND AND 00/100 Dollars (\$350,000.00)** as follows:

FROM

12101-51107 PAY-PATROL OFFICERS	\$250,000.00
12101-51117 PAY-E911 DISPATCHERS	100,000.00
	TOTAL \$350,000.00

TO:

12101-51300 PAY-OVERTIME	\$350,000.00
	TOTAL \$350,000.00

62.

Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the **"EXECUTIVE OFFICE OF HOUSING AND ECONOMIC DEVELOPMENT (EOHED) ONE STOP, \$265,000.00, NO MATCH"** grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

63.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **ONE THOUSAND AND 00/100 Dollars (\$1,000.00)** as follows:

FROM

12101-51107 PAY-PATROL OFFICERS	\$1,000.00
	TOTAL \$1,000.00

TO:

12101-51910 PAY-STIPENDS	\$1,000.00
	TOTAL \$1,000.00

64.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **THIRTEEN MILLION FOUR HUNDRED TWENTY ONE THOUSAND SEVEN HUNDRED THIRTY NINE AND 00/100 Dollars (\$13,421,739.00)** as follows:

FROM

10002-59754 TRANS TO HEALTH INS TRUST	\$13,421,739.00
	TOTAL \$13,421,739.00

TO:

10002-59790 TRANS TO HEALTH INS TRUST	\$13,421,739.00
	TOTAL \$13,421,739.00

65.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, **FIFTY THOUSAND AND 00/100 Dollars (\$50,000.00)** as follows:

FROM

60402-53012 MANAGEMENT SERVICE CONTRACT	\$50,000.00
	TOTAL \$50,000.00

TO:

60402-53011 PROF SERVICES-OTHER	\$50,000.00
	TOTAL \$50,000.00

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:

Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

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City Clerk

[IGNORE\_INDENT]

## **REGULAR MEETING OF THE CITY COUNCIL**

**January 20, 2026**

The meeting was called to order by President Murphy-Romboletti at 7:02 p.m.

The Clerk called the roll. Absent Members: 0 Present Members in person: 13 (Anderson-Burgos, Devine, Greaney, Maisonet, Magrath-Smith, Murphy-Romboletti, Panitch, Purcell, I. Rivera, J. Rivera, Sullivan, Thalheimer, Vacon).

The Pledge of Allegiance was recited.

The name of was President Murphy-Romboletti pulled to head the roll call voting.

### **PRESIDENT'S REPORT**

President Murphy-Romboletti asked for a moment of silence in honor Susan Sheehan, Devin Sheehan's mother. She added that Ms. Sheehan had been a longtime city employee who helped her a lot when she was a new employee. She added that Ms. Sheehan looked out a lot of people.

Councilor Greaney asked for a moment of silence in honor of Dr. Frank Croke who did many things for the people of Holyoke. He added that Mr. Croke battled an excruciating disease for a long time.

Councilor Anderson-Burgos asked for a moment of silence in honor of Mary Jane Goggins, a woman who took him under his wing and protected him from the streets when he was younger. He also asked for a moment of silence in honor of Vivian Lagoy, a woman who welcomed him like family when he was younger and first moved to the Highlands. He added that many would say she was like family,

A moment of silence was observed for Ms. Sheehan, Dr. Croke, Ms. Goggins, and Ms. Lagoy.

President Murphy-Romboletti stated that the Parking Advisory Committee was approved to hold their January 15th meeting at 3 p.m.

### **PUBLIC COMMENT**

(3:25)

Sean Sheedy, 27 Washington Avenue, Director of Facilities and Maintenance for HPS, noted that items 31, 32, and 33 needed to be voted on individually per MSBA requirements.

Lynnette Mendez, Monroe Street, stated that the Chestnut Community Alliance met on December 18th, where Councilor Purcell mentioned a few things they were uncomfortable with, including that the Council had the number to pass everything in Finance. She then suggested that it appeared a group arranged to have everything passed. She added that most people were disgusted and disappointed that they voted

for some people, and they now wanted to withdraw their votes. She also stated that Councilor Purcell had an issue with a police officer and was now seeking to form a committee against the Police Department. She then stated that people should fight their own battles and not pit the community against law enforcement.

Jose Adastra, 139 Hillside Avenue, stated that everyone needed to know if the police would defend the community against ICE and arrest those officers or if people would be on their own to defend themselves and their families. He then expressed frustration at the police union sharing footage of Councilor I. Rivera's arrest with the media, showing him at his lowest point, and now did not want to see him overseeing the budget. He also suggested the State Police needed to worry more about not being able to properly handle the Karen Read case. He then expressed frustration in the Holyoke Police Union calling for Councilor I. Rivera to resign, adding that they had no business bossing around elected officials that people elected to represent them.

Claire, Holyoke, stated that she would be withholding her address.

Councilor Vacon stated there was a rule that people needed to provide their address.

Councilor Thalheimer made a motion to suspend the rule to allow people to not need to state their address as long as they stated their ward. Councilor I. Rivera seconded the motion. Motion adopted on a call of the roll of the yeas and nays--Yeas 10--Nays 3 (Greaney, Sullivan, Vacon)--Absent 0.

Claire, Ward 6, stated that she appreciated an order about installing a Poet Laureate, an order for oversight of the Police Department, as well as an order to create an Office of Tenants Rights. She also thanked the Council for its work on modernizing the city's finances.

Jason Montgomery, Ward 3, stated that he was a homeowner as well as the founder of Attack Bear Press, who did the annual Holyoke Community Ofrenda. He added that he was an after school arts mentor at Holyoke as well as a former Port Laureate in Easthampton. He then expressed strong support for Holyoke adopting the order to establish a Poet Laureate. He then emphasized the value of having this voice in a city with amazing arts and culture.

Spencer Fox Peterson, 51 Portland Street, expressed support for the Office of Tenants Rights, noting that while he now owned his home, he was a tenant at one point and could be one again. He added that securing housing for the least of us was good for everyone. He also questioned the focus on one councilor recently facing an alleged OUI, emphasizing that this is not the first time a councilor had faced this kind of infraction. He then emphasized that this was really a societal issue. He also expressed frustration with police unions trying to put their fingers on the political scales to influence for more in their budgets. He then suggested that they were not there to protect people. noting that there was a Supreme Court case that supported that position, adding that they were there to support capital. He also suggested that they would not protect anyone against ICE.

## **REGULAR AND PENDING EXECUTIVE SESSION MINUTES**

(17:25)

1. June 11, 2024, September 4, 2024, and April 15, 2025 Executive Session Minutes - Reviewed and ready for partial release as of September 17, 2025  
---> Laid on the table.

2. December 9, 2024 Finance Committee Executive Session Minutes - Reviewed and withheld in entirety as of September 17, 2025  
---> Laid on the table.

3. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson Burgos-meeting minutes from January 5, 2026 reorganization meeting and January 6, 2026 meeting.  
---> Received and adopted.

### **LAID ON THE TABLE**

(18:05)

4. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos - October 7, 2025 meeting minutes.  
---> Laid on the table.

Motion was made and seconded to suspend the necessary rules to remove items 5 and 15 from the table as a package.

5. The Committee on Ordinance to whom was referred a Special permit application of Lyman Group LCC at 40 Lyman Street (038-02-001.1) to replace the existing retail marijuana special permit issued to Leaf Lux on December 1, 2020, including a request to waive certain submission requirements.

Recommended that the special permit amendment be granted with the following conditions:

1. Prior to the permit being issued by the Building Department, there shall be a written and signed approval from the Chief of Police of the site security plan.
2. In the event of any changes to the approved plan or transfer of ownership, the applicant will be required to come back to the City Council for review and approval prior to implementation and file an amendment to the special permit.

Additionally, all prior conditions placed on the previous special permit, including:

3. That the owner of the building always pay the commercial property tax rate to the extent allowed by federal, state, and local laws for the duration of the Special Permit.
4. That the business retains a minimum 30% Holyoke residents for non-security jobs.
5. That the hiring preference be given to security personnel that are retired Holyoke police or are a retired member of another police department that now lives in the city of Holyoke.
6. There shall be no marijuana consumption allowed on site.
7. There shall be no deliveries of retail or medical marijuana from the site to individual homes, residences, or people,
8. That the hours of operation be set according to City ordinances.
9. That the applicant shall follow recommendations of the OPED letter, dated November 15, 2020, and the letter from the City Engineer.

UNDER DISCUSSION:

President Murphy-Romboletti read the security plan letter from Chief Keenen into the record.

Councilor Magrath-Smith stated that the security plan was the only thing this was waiting for.  
---> Report of Committee received and recommendation Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 2 (Greaney, Vacon)--Absent 0.

15. From Chief Brian Keenan- HPD security plan approval, Lyman Group at 40 Lyman Street  
---> Received.

Motion was made and seconded to remove items 6 and 61 as a package.

61. Vacon- ORDER: that the Tax Collector position be replaced on Schedule A Grade 11. It appears to be a scrivener's error as no vote was taken to eliminate the position from Schedule A.

#### UNDER DISCUSSION:

Councilor Devine questioned how item 61 related to item 6.

Councilor Vacon explained that this was to clean up the schedule because the Tax Collector was mistakenly taken off of it when the plan had been to merge it with the Treasurer and it hadn't been put back when it was changed back to just Treasurer.

Councilor Magrath-Smith expressed concern with voting for it without an updated Schedule A to look at.

Councilor Devine stated that item 6 was a list of appointments the Council takes up every January and asked what item 61 had to do with that. She then suggested it should go to the Ordinance Committee.

Councilor Vacon clarified that the Council never removed the Tax Collector from Schedule A but it was not listed on the form the Council voted on, and it needed to be listed for the employee to be properly paid and benefited because it was an ordinance position. She emphasized it was just clean up.

Councilor I. Rivera agreed that it may be clean up but this discussion was turning into a committee meeting.

Councilor Devine made a motion to refer item 61 to the Ordinance Committee. Councilor Anderson-Burgos seconded the motion.

Councilor Vacon stated that there was no action for the committee to take.

President Murphy-Romboletti stated that she did not think there was harm to sending it to committee, but she would follow up to be sure.

Councilor Vacon stated that she was fine and just wanted to make sure the Tax Collector was paid.

---> Received and referred to the Ordinance Committee.

\*Action on this item was later reconsidered and adopted.

Motion was made and seconded to suspend the necessary rules to take up items 31, 32, 33, and 42 as a package.

President Murphy-Romboletti noted that item 42 was replacing item 31.

31. The Committee on Finance to whom was referred an order That the City appropriate the amount of Six Hundred Thirty-Six Thousand Eight Hundred and Twelve (\$636,812) Dollars, which is in addition to the \$4,498,497 previously appropriated, for the purpose of paying costs of a replacement of the Lt. Elmer J. McMahon Elementary School Roof, located at 75 Kane Rd, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 35,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia.

To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

have considered the same and Recommended that the order be returned to the Auditor.

Committee Members:

Patricia Devine  
Michael Sullivan  
Meg Magrath-Smith  
Juan Anderson-Burgos  
Nicole Maisonet

---> Report of Committee received and recommendation Adopted.

32. The Committee on Finance to whom was referred an order That the City appropriate the amount of Five Million Seven Hundred Fifty Three Thousand Four Hundred Eighteen Dollars and No Cents (\$5,753,418) Dollars for the purpose of paying costs of partial roof replacement and code-required upgrades at the Maurice A. Donahue Elementary School, located at 200 Whiting Farms Road, Holyoke, MA 01040. This replacement consists of the removal of existing PVC roof and installing 43,000 SF of PVC membrane, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia.

To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine  
Michael Sullivan  
Meg Magrath-Smith  
Juan Anderson-Burgos  
Nicole Maisonet

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--  
Yeas 13--Nays 0--Absent 0.

33. The Committee on Finance to whom was referred an order That the City appropriate the amount of Six Million Seven Hundred Thirty Nine Thousand, Nine Hundred Sixty Two Dollars and No Cents (\$6,739,962) Dollars for the purpose of paying costs of partial roof replacement and code-required upgrades at the Lt. Clayre Sullivan Middle School, located at 400 Jarvis Avenue, Holyoke, MA 01040. This replacement consists of the removal of existing PVC roof and installing 50,000 SF of PVC membrane, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia.

To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter

44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes. FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine  
Michael Sullivan  
Meg Magrath-Smith  
Juan Anderson-Burgos  
Nicole Maisonet

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--  
Yeas 13--Nays 0--Absent 0.

42. Devine-ORDERED: That the City appropriate the amount of Six Hundred Thirty-Six Thousand Eight Hundred and Twelve (\$636,812) Dollars, which is in addition to the \$4,498,497 previously appropriated, for the purpose of paying costs of a replacement of the Lt. Elmer J. McMahon Elementary School Roof, located at 75 Kane Rd, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 49,641 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Thursday, January 20, 2026.

Joshua A Garcia, Mayor

UNDER DISCUSSION:

Councilor Devine commended Mr. Sheedy as so smart and helping the committee a lot on these. She then explained that the reason for replacing item 31 with 42 was due to the square footage being wrong and 42 had the correct number. She then explained that the funding would pay for partial roof repairs, code requirement upgrades, as well as accessibility upgrades like handrails, doorways, and electric wheelchairs for stages. She also noted that with repairs done at Dean a couple years earlier, MSBA reimbursements were just under 80%. She also explained that there would be a 20 year manufacturer warranty for the roof repairs through these projects.

Councilor Magrath-Smith stated that the 20 year warranty from the manufacturer would follow the 2 year contractor warranty, adding up to 22 years of warranty time for a roof that was expected to have a 25 year life span. She then emphasized that the city had bonded for 6 roofs in the last few years, which resulted from several roof repairs all being done in the mid 1990's. She also stated that a memo was discussed with the Treasurer explaining that the city had the capacity for these bonds.

---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0-- Absent 0.

6. List of Appointments 2026

UNDER DISCUSSION:

Councilor Vacon asked if there was an update on when the Chief Assessor would be back from medical leave.

President Murphy-Romboletti stated that Ms. Brunelle had just returned the day before. She also explained that each councilor had to state a name rather than just voting yea or nay.

Councilor I. Rivera emphasized that councilors could state any name they wanted.

Motion was made and seconded to go to the first ballot for Administrative Assistant to the City Council.

---> Jeffery Anderson-Burgos received 12 votes (Devine, Greaney, Magrath-Smith, Maisonet, Murphy-Romboletti, Panitch, Purcell, I. Rivera, J. Rivera, Sullivan, Thalheimer, Vacon) for Administrative Assistant to the City Council. Jeffery Anderson-Burgos appointed Administrative Assistant to the City Council. The term will expire January 31, 2028. Councilor Anderson-Burgos abstained from the vote.

Motion was made and seconded to go to the first ballot for the Chief Assessor.

---> Deborah Brunelle received 13 votes (Anderson-Burgos, Devine, Greaney, Magrath-Smith, Maisonet, Murphy-Romboletti, Panitch, Purcell, I. Rivera, J. Rivera, Sullivan, Thalheimer, Vacon) for Chief Assessor. Deborah Brunelle appointed Chief Assessor. The term will expire January 31, 2029.

Motion was made and seconded to go to the first ballot for the Community Preservation Committee.

---> Sarah LaRose received 13 votes (Anderson-Burgos, Devine, Greaney, Magrath-Smith, Maisonet, Murphy-Romboletti, Panitch, Purcell, I. Rivera, J. Rivera, Sullivan, Thalheimer, Vacon) for Community Preservation Committee. Sarah LaRose appointed to the Community Preservation Committee. The term will expire January 31, 2029.

Motion was made and seconded to go to the first ballot for Water Commissioner.

---> Bill N. Harbilas received 13 votes (Anderson-Burgos, Devine, Greaney, Magrath-Smith, Maisonet, Murphy-Romboletti, Panitch, Purcell, I. Rivera, J. Rivera, Sullivan, Thalheimer, Vacon) for Water Commissioner. Bill N. Harbilas appointed Water Commissioner. The term will expire January 31, 2029.

Motion was made and seconded to go to the first ballot for Tax Collector.

---> Laura Wilson received 13 votes (Anderson-Burgos, Devine, Greaney, Magrath-Smith, Maisonet, Murphy-Romboletti, Panitch, Purcell, I. Rivera, J. Rivera, Sullivan, Thalheimer, Vacon) for Tax Collector. Laura Wilson appointed Tax Collector. The term will expire January 31, 2029.

Motion was made and seconded to go to the first ballot for the Whiting Street Fund.

---> Patrick Lavelle received 13 votes (Anderson-Burgos, Devine, Greaney, Magrath-Smith, Maisonet, Murphy-Romboletti, Panitch, Purcell, I. Rivera, J. Rivera, Sullivan, Thalheimer, Vacon) for the Whiting Street Fund. Patrick Lavelle appointed to the Whiting Street Fund. The term will expire January 31, 2029.

Councilor Sullivan made a motion to reconsider the previous action on item 61. He then stated that the reappointment of the Tax Collector was just approved with no way to pay the position until it went through committee and came back to the City Council. Councilor Anderson-Burgos seconded the motion.

Councilor Devine asked if this was to just put it in Schedule A because it was missing.

Councilor Vacon stated that was correct.

Councilor Magrath-Smith stated that her previous objection was due to not having seen the revised Schedule A, but she had since received it from the assistant, and she was happy to vote on it now.

President Murphy-Romboletti stated that she understood why some had been uncomfortable before, and also was fine with going forward now.

Motion to reconsider adopted.

---> Received and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.

## **COMMUNICATIONS**

(53:55)

7. From Mayor Joshua Garcia-FY27 Budget Development Process-Early Planning and Preparation

---> Received and referred to the Finance Committee.

8. From Mayor Joshua Garcia-communication regarding Holyoke Retirement Board and PERAC

---> Received and referred to the Finance Committee.

9. From Mayor Joshua Garcia-Memo Core Building SOI for MSBA (refer to Joint committee)  
---> Received and referred to the Joint City Council and School Committee.

Motion was made and seconded to suspend the necessary rules to take up items 10 through 13 as a package.

Councilor Thalheimer stated that she would need to abstain from voting on items 10 and 11.

10. From Mayor Joshua Garcia-letter reappointing Ms. Navae Fenwick-Rodriguez of 243 Linden St. to serve on the Holyoke Cultural Council. Ms. Fenwick-Rodriguez will serve a three-year term expiring February 2029.

---> Received and appointment confirmed.

11. From Mayor Joshua Garcia-letter reappointing Mr. Timothy Damon of 232 Elm St. to serve on the Holyoke Cultural Council. Mr. Damon will serve a three-year term expiring February 2029.

---> Received and appointment confirmed.

12. From Mayor Joshua Garcia-letter reappointing Mr. Michael Dodge of 203 Ontario Ave. to serve on the Conservation Commission. Mr. Dodge will serve a three-year term expiring on February 1, 2029.

---> Received and appointment confirmed.

13. From Mayor Joshua Garcia-letter reappointing Mr. Mark Lubold of 111 Norwood Terr. to serve on the Commission for the Department of Public Works. Mr. Lubold will serve a three-year term expiring February 1, 2029.

---> Received and appointment confirmed.

14. From Mayor Joshua Garcia-letter appointing Ms. Anne Thalheimer of 97 Brown Ave. Apt 2L to serve on the Holyoke Cultural Council. Ms. Councilor Thalheimer will serve a one year term expiring in February 2027.

---> Received and appointment confirmed.

16. From Fire Chief John Kadlewicz, Monthly Firefighter EMT Support Checklist

---> Received.

17. From Assistant City Solicitor Michael Bissonnette-Legal Opinion regarding transfer within the Mayor's Department for \$137,500.

---> Received.

18. From Assistant City Solicitor Jane Mantolesky- Notice of Sale -Cabot Street

---> Received.

19. From Alicia Zoeller, Office for Community Development-Request for Consideration of FY 2025-2026 Opioid Grant Applications

---> Received and referred to the Development and Governmental Relations Committee.

20. From Maria Pagan-thank you letter for proclamation

President Murphy-Romboletti read the thank you letter into the record.  
---> Received.

### **PETITIONS**

(59:05)

21. Petition from John McCann for a renewal of a Home Occupation Permit at 415 Ingelside St. for Ingelside Therapeutic Massage and Yoga  
---> Received and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.

22. Petition from Mastafa Lbic for a a Home Occupation Permit at 60 Westfield Rd. for Custum Tailor Holyoke  
---> Received and referred to the Development and Governmental Relations Committee.

### **REPORTS OF COMMITTEES**

(1:01:00)

President Murphy-Romboletti stated that items 23 and 24 remained in committee.

25. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Ms. Verna Nortez of 475 Mpale St. #303 to serve on the Holyoke Housing Authority. Ms. Nortez will replace Marilyn Sanabria and will serve th remainder of Sanabria's term expiring on April 2, 2030.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos  
Patricia Devine  
Howard Greaney, Jr

UNDER DISCUSSION:

Councilor Anderson-Burgos stated that Ms. Nortez often helped at the Senior Center and was the secretary for the Golden Seniors Club.

Councilor Greaney stated that Ms. Nortez was a class act.

Councilor I. Rivera asked for clarification if this was an appointment to the Senior Center.

President Murphy-Romboletti clarified that Ms. Nortez volunteering at the Senior Center but this was an appointment to the Holyoke Housing Authority.  
---> Report of Committee received and recommendation Adopted.

26. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Mr. Joseph Charles Mazzola of 332 Pleasant st. to the Local Historic District Commission Fairfield Ave. Mr. Mazzola will serve a three-year term expiring July 1, 2028.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos  
Patricia Devine  
Howard Greaney, Jr

UNDER DISCUSSION:

Councilor Anderson-Burgos stated that Mr. Mazzola was likely known to most of the Council. He then stated that Mr. Mazzola was a business owner on High Street, where he took an old building and restored. He added this was a perfect fit for Mr. Mazzola.

Councilor Devine noted that the business was Paper City Fabrics. She then stated that it was a treat to visit the business.

Councilor Greaney stated that Mr. Mazzola was an impressive person who was well qualified.

---> Report of Committee received and recommendation Adopted.

27. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter reappointing Mr. Matteo Riondato of 56 Fairfield Avenue to serve on the Local Historic District Commission. Ms. Riondato will serve until July 1, 2026.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Juan Anderson-Burgos  
Patricia Devine  
Howard Greaney, Jr

UNDER DISCUSSION:

Councilor Anderson-Burgos stated that Mr. Riondato was resigning from the Commission.

---> Report of Committee received and recommendation Adopted.

28. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia-letter appointing Ms. Karen Betournay of 751 Hampden St. to the Holyoke Redevelopment Authority. Ms. Betournay will replace Mr. Carl Eger and will serve a five-year term expiring November 1, 2030.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos  
Patricia Devine  
Howard Greaney, Jr

UNDER DISCUSSION:

Councilor Anderson-Burgos stated that Ms. Betournay was a delight, and anyone who knew her understood she took her job seriously and was a critical thinker. He added that Mr. Betournay served as City Solicitor from 2003 - 2010, also served on the Fire Commission, and was now looking for another volunteer opportunity.

Councilor Greaney stated that Ms. Betournay was a great public servant that would do a great job.  
---> Report of Committee received and recommendation Adopted.

President Murphy-Romboletti stated that item 29 remained in committee.

30. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia-letter appointing Mr. Scott Geiger of 63 Cherry Hill to serve as a Commissioner of the Planning Board. Mr. Geiger will replace Mimi Councilor Panitch and will serve the remainder of her term expiring June 30, 2026.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos  
Patricia Devine  
Howard Greaney, Jr

UNDER DISCUSSION:

Councilor Anderson-Burgos stated that Mr. Geiger was a principal and had a landscape architecture firm in Cambridge, adding that his leadership focused on business development.  
---> Report of Committee received and recommendation Adopted.

(1:08:00)

34. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2026 STATE 911 DEPARTMENT TRAINING GRANT PROGRAM, \$12,967.16 NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine  
Michael Sullivan  
Meg Magrath-Smith  
Juan Anderson-Burgos  
Nicole Maisonet

UNDER DISCUSSION:

Councilor Devine stated that the grant was received every year. She then explained that dispatchers were required to take 16 hours of training every year at their own expense and on their own time, and this would reimburse them for that time and expense, including overtime.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--  
Yeas 13--Nays 0--Absent 0.

35. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2026 STATE 911 DEPARTMENT SUPPORT & INCENTIVE GRANT PROGRAM, \$306,443.00 NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine  
Michael Sullivan  
Meg Magrath-Smith  
Juan Anderson-Burgos  
Nicole Maisonet

UNDER DISCUSSION:

Councilor Devine stated that the grant would be used for upgrades to the Police Department's dispatch stations and to the building they use, including laptops, equipment, as well as the heating and cooling.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--  
Yeas 13--Nays 0--Absent 0.

36. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, EIGHT THOUSAND NINE HUNDRED AND 00/100 Dollars (\$8,900.00) as follows:

FROM

12101-51105 PAY-POLICE SERGEANT           \$8,900.00  
TOTAL \$8,900.00  
TO:  
12101-51450 PAY-SETTLEMENT/SIGN BONUS       \$8,900.00  
TOTAL \$8,900.00

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine  
Michael Sullivan  
Meg Magrath-Smith  
Juan Anderson-Burgos  
Nicole Maisonet

**UNDER DISCUSSION:**

Councilor Devine stated that the transfer was to pay a police sergeant that was owed money from when they were out on military leave.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--  
Yeas 13--Nays 0--Absent 0.

37. The Committee on Finance to whom was referred an order that Chapter 32, section 90, a,c,d of the pension law (regarding half-pay) be sent to the Finance Committee for discussion with the Retirement Board.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Patricia Devine  
Michael Sullivan  
Meg Magrath-Smith  
Juan Anderson-Burgos  
Nicole Maisonet

**UNDER DISCUSSION:**

Councilor Devine stated that she would be refiling this order as she had since received a call from a retired employee and now believed this needed to be discussed with Retirement Board Director, Anthony Dulude.

---> Report of Committee received and recommendation Adopted.

**ORDERS AND TRANSFERS**

(1:14:55)

38. Greaney- Ordered that the handicap accessibility entrance in the parking lot be improved so that it is more serviceable. Currently the cement is uneven and the door button works inconsistently, making it difficult to maneuver a wheelchair into the building. A ramp should be considered.

Councilor Devine emphasized the need to send this to the mayor to request that the DPW take care of this right away.

City Clerk Leary stated that the proper procedure to send items like this to departments was to adopt and send to them as they needed to be signed off by the mayor.

Councilor Thalheimer expressed strong support for this as someone who had worked as a PCA, adding that people should also use See-Click-Fix to report things like this.

---> Received and Adopted. Copy to Commission on Disabilities, Fire Department, DPW, Mayor, Public Safety Committee.

39. Greaney- Ordered that the city provide handicap accessibility to the front of City Hall for disabled people coming in to do business at City Hall, thus providing handicap accessibility from the front and rear of the building.

---> Received and Adopted. Copy to Commission on Disabilities, Fire Department, DPW, Mayor, Public Safety Committee.

40. Devine-Ordered, that the amount of three million and five hundred-thousand dollars (\$3,500,000) is appropriated for the purpose of financing the demolition, remodeling, reconstruction, engineering, construction, equipping or re-equipping of various city facilities, roads, and sidewalks, including the payment of costs incidental or related thereto. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7 or any other enabling authority.

FURTHER ORDERED: That the Mayor is authorized to contract for and expend any state aid available for the project; and that the Mayor is authorized to take any other action necessary or convenient to carry out these projects.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Thursday, January 20, 2026.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

41. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "SFY26 SHANNON COMMUNITY SAFETY INITIATIVE (CSI), \$415,951.56,

NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Thursday, January 20, 2026.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

43. Magrath-Smith, Devine, Rivera, J.-ORDERED that a representative from Cataldo Ambulance check whether an ambulance can safely navigate the property at 170 Mountain View Drive specifically the front driveway and yard as well as the back yard situated and observed from Steiger Road. Please send a written report to the Holyoke City Council with a copy to the Public Safety committee.

UNDER DISCUSSION:

Councilor Devine encouraged everyone to visit the area to see the issue. She then stated that she did not believe an ambulance could get up there.

---> Received and Adopted.

44. Magrath-Smith - Ordered, that Council make the necessary zoning ordinance changes in order for us to clarify parking on residential properties and create an enforcement structure.

---> Received and referred to the Ordinance Committee.

45. Magrath-Smith- ORDERED: That the Holyoke City Council consider and act on the attached resolution, joining with the Mayor in requesting that the Holyoke Retirement Board and the Public Employee Retirement Administration Commission allow a reevaluation of the City's pension funding schedule prior to development of the FY27 budget.

---> Received and referred to the Finance Committee.

46. Magrath-Smith, Ordered that Council review and approve the sale of the property located at Easthampton Road, Parcel No.144-00-057, to the interested abutter.

---> Received and referred to the Development and Governmental Relations Committee.

47. Magrath-Smith, Devine, Rivera, J.- ORDER#2 - That the HFD observe the driveway and front yard at 170 Mountain View Drive and the back yard which is only accessible from Steiger Road. Please notify the City Council in writing with a copy to Public Safety, whether a rescue vehicle would be able to rescue individuals that God forbid may be trapped in the house during a fire or other emergency.

UNDER DISCUSSION:

Councilor Devine stated that she spoke with the Fire Chief who said they could get a truck up that already had water in it. She then expressed concern about the ability to get an emergency vehicle up there, and she was looking to get that information.

Councilor Vacon asked if anyone had spoken with the property owner.

Councilor Devine stated that this had been going through the Law Department, Building Department, as well as the Board of Health, and certified mail had been sent to the owner and fines had been issued. She then stated she was unsure if they had been able to speak to the owner other than through sending that mail.

President Murphy-Romboletti stated that there were items in committee.

Councilor Greaney asked if it was absentee ownership or if someone was living there.

Councilor Devine stated that the owner was there, and there were close to 80 cars that had all had their excise tax paid. She then emphasized the concern was about emergency vehicles not being able to get up there. She added that parking on the lawn was also illegal.

Councilor Anderson-Burgos stated that the property upkeep was fine, and the issue was that the number of cars grew from a few ,to several more, and then many more over time.

---> Received and Adopted. Copy to Holyoke Fire Department.

48. Panitch, Devine, I. Rivera, J. Rivera, Thalheimer, Purcell, Anderson-Burgos, Magrath-Smith: Ordered, that the Holyoke Zoning Ordinance be amended to add a definition of "Data Center" as a use, and to clarify that this use is not allowable in any zoning district in the city. Refer to the Ordinance Committee, with a copy to the Planning Board.

---> Received and referred to the Ordinance Committee. Copy to Planning Board.

49. Purcell- Order: Request that a Handicap Parking space be designated at 5 Clinton Ave. for Andres Martinez. Copy to the Ordinance Committee, Handicap Parking Commission.

---> Received and referred to the Ordinance Committee. Copy to Commission on Disabilities.

50. Purcell- Order: Request that the City of Holyoke Establish a Citizens Police Commission/Citizen Review Board. Copy to the Mayor, Law Department, Ordinance Committee.

---> Received and referred to the Ordinance Committee. Copy to Mayor, Law Department, Holyoke Police Department.

51. Purcell, Thalheimer- Order: Request that City of Holyoke establish an Office of Tenants Rights. Copy to the Mayor, Law Department, Ordinance Committee.

---> Received and referred to the Ordinance Committee. Copy to Mayor, Law Department, Development and Governmental Relations Committee.

52. Thalheimer, Purcell, Anderson-Burgos, Devine, J. Rivera, I. Rivera, Panitch - Request that Holyoke begin the process of developing a position of Poet Laureate for the City of Holyoke. A Poet Laureate is a poet appointed by a government or other conferring institution who uses the role to foster public

appreciation of poetry and literary arts, and to advance culture, literacy, and creative expression.. Many of our neighboring communities have named Poet Laureates through their arts organizations; Holyoke's could be a collaborative effort between the Holyoke Local Cultural Council, the Mayor's Office, the Tourism Advisory Committee, and/or other community organizations. As Holyoke bolsters its business economy, we must boost our creative economy as well. Refer to Public Service, copy to the Mayor's Office, HLCC, and TAC.

Councilor Anderson-Burgos asked Councilor Magrath-Smith if the reorganization of the role of the Public Service Committee included this kind of order going there.

Councilor Magrath-Smith recalled that they were more involved in making new positions before. She then read the role of the committee from the Council rules:

*"The Public Service Committee shall have jurisdiction over matters related to the appointment or election of any city official subject to City Council appointment or confirmation."*

She then asked if the position would be subject to Council confirmation.

Councilor Anderson-Burgos expressed his understanding it would be an appointment.

Councilor Magrath-Smith stated that Public Service would be appropriate.

Councilor Purcell, Councilor Anderson-Burgos, and Councilor Devine asked to be added to the order.

Councilor Sullivan suggested that it would first have to go to Ordinance to create a position.

Councilor Anderson-Burgos stated that was his concern.

President Murphy-Romboletti suggested it could first be discussed in Public Service.

Councilor I. Rivera suggested that it made sense to go to Public Service first to discuss the position and create the language, and then it could go to Ordinance.

Councilor Thalheimer stated that her hope was to begin to develop it, and then it could be determined if it needed to go to Ordinance. She then stated she was looking to work with other poet laureates, noting that a former Poet Laureate for Massachusetts was a Ward 3 resident.

Councilor J. Rivera, Councilor I. Rivera, and Councilor Panitch asked to be added to the order.

Councilor Magrath-Smith emphasized that the rules allow the Council to send an item to any committee they wanted to.

---> Received and referred to the Public Service Committee. Copy to Mayor, Local Cultural Council, Tourism Advisory Committee.

53. Thalheimer- Request for Holyoke Police Department enforcement of NO PARKING spots during end-of-day school pickup line at Peck School. Constituents report increased car traffic and congestion along MacKintosh, Sherwood, and Wedgewood Terraces and Carlton Street up to an hour prior to the end of the

school day making it challenging for residents to drive through the neighborhood, leave their driveways, etc. Send to HPD with a copy to Public Safety.

UNDER DISCUSSION:

Councilor Thalheimer stated that the enforcement part was more important than this going to a committee.

---> Received and Adopted. Copy to Holyoke Police Department.

54. Thalheimer- Request for consideration of a DON'T BLOCK THE BOX designation at the intersection of Carlton Street and Russell Terrace to improve traffic flow due to increased congestion from increased traffic in the neighborhood and changes in traffic flow (i.e. Russell Terrace as a two-way street). Refer to Ordinance (?), copy to City Engineer.

Councilor I. Rivera suggested that this could first be sent to Public Safety for a discussion and then be sent to Ordinance after.

Councilor Thalheimer suggested that need to have a discussion about what should go where.

Councilor Magrath-Smith noted there were rules.

---> Received and referred to the Public Safety Committee. Copy to City Engineer.

55. Thalheimer- Request to review possibility of installation of NO TRUCKS sign on Lorraine Street per Mass DOT Heavy Truck Exclusion procedure. Constituent request to lessen or end large trucks cutting through the neighborhood from Homestead Avenue to Westfield Road. Some streets in the neighborhood (Memorial, Edbert, Sheehan) are signed as NO TRUCKS, while others (Arden, Lorraine, Fenton) are not. Confusion ensues, lawns are run over, etc. Send to Public Safety, copy to DPW and City Engineer.

---> Received and referred to the Public Safety Committee. Copy to DPW, City Engineer.

56. Vacon- ORDER: that the income level be increased to the maximum allowed for seniors seeking tax relief.

---> Received and referred to the Ordinance Committee.

57. Vacon- ORDER: that our State Delegation be requested to advocate for an expedited schedule for MA DOT to replace the 2 bridges on Appleton Street. This is a public safety issue. Refer to DGR

---> Received and referred to the Development and Government Relations Committee.

58. Vacon- ORDER: that Paul Burns-Johnson be interviewed for his (already approved) appointment to the Planning Board by the Public Service Committee (as was done with Grant Schlosstein post appointment). A review of the records by our Administrative Assistant indicates, although it was thought an interview took place in Public Service prior to his initial appointment to the Board of Appeals, it was approved by the city council without being referred to committee.

---> Received and referred to the Public Service Committee.

59. Vacon, et al - ORDER: An assessor attend a finance meeting to explain the home values & how they are determined. Homeowners are questioning the consistency & fairness of assessed values & resulting tax increases throughout the city.

All councilors asked to be added to the order.

---> Received and referred to the Finance Committee. Copy to City Assessor.

60. Vacon, Anderson-Burgos - ORDER: that any senior completing hours to be eligible for tax work off have their taxes reduced by 1/2 the value in the 3rd quarter & 1/2 in the 4th quarter. Some taxpayers have quarterly bills less than \$1,000 & potentially risk losing the full work off benefit when it is all paid in the 4th quarter.

Anderson-Burgos asked to be added to the order.

---> Received and referred to the Ordinance Committee. Copy to City Assessor, Tax Collector.

62. Vacon- ORDER: the installation of speed humps on Upland requested by residents in 2021 & approved as warranted by the city engineer move to the next step of installing the temporary speed humps. The installation of the temporary speed humps has been delayed for over 3 years.

**UNDER DISCUSSION:**

Councilor Vacon stated that councilors should take this as a word of caution that if they put in orders for speed humps, it will be a long and arduous process.

---> Received and Adopted. Copy to DPW, City Engineer.

Meeting adjourned at 8:47 p.m.

A handwritten signature in cursive script that reads "Brenna Murphy Leary".



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

January 27, 2026

The Honorable Brenna M. Leary  
City Clerk  
City of Holyoke  
Holyoke, MA 01040

Dear Ms. Leary:

I hereby appoint the following individual to serve as a Commissioner of the Board of Health for the City of Holyoke:

Kate Caligaris  
14 Shepard Drive  
Holyoke, MA 01040

Ms. Caligaris will replace Nicole Arnold and will serve a three-year term; said term will expire February 1, 2029.

Respectfully submitted,

  
Joshua A. Garcia, Mayor  
JAG/nmo

C: Kate Caligaris  
Timothy Rivers  
Human Resources



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

January 21, 2026

The Honorable City Councilors  
City of Holyoke  
Holyoke, MA 01040

Dear Council Members:

I hereby reappoint the following individual to serve as a member of the Conservation Commission for the City of Holyoke:

Dr. John A. Perdrizet  
210 Linden Street  
Holyoke, MA 01040

Dr. Perdrizet will serve a three-year term; said term will expire February 1, 2029.

Respectfully submitted,

  
Joshua A. Garcia, Mayor  
JAG/mmo

CC: Dr. John A. Perdrizet  
Yoni Glogower, Conservation

Holyoke ARPA Projects Summary: 12 December 2025

Funding			\$9,200,000.00		
Roofs	DPW	Punchlist underway		\$6,210,531.74	
	Children's Museum	Mostly complete. Remaining: Metal siding Punchlist			
	City Hall Annex	Mostly complete Roof edge detail and gutter Metal siding on headhouse Punchlist Duct Cleaning			
Envelope	City Hall Annex Masonry Repair	Recommending: estimate		\$100,000.00	
Subtotal: Roof and Annex Masonry Repair			\$6,310,531.74	71%	
HVAC	Fire Station 3 & 6	HVAC Improvements	\$183,530.00	\$220,949.50	2%
	Fire Station 3	HazMat abatement	\$4,300.00		
	Design Services for above		\$16,800.00		
	Children's Museum Air Filtration		\$6,322.00		
	City Hall Network AC		\$9,997.50		
Windows & Doors	Fire Station 3 & 6		\$510,514.50	\$532,284.50	6%
	Design Services		\$21,770.00		
Boilers	Fire Station 6		\$66,754.57	\$83,354.57	1%
	Design Services		\$16,600.00		
Generator	Fire Station 6		\$101,076.09	\$101,076.09	1%
Communications	Communications	Radio Boxes	\$104,933.75	\$124,064.75	1%
		Batteries	\$19,131.00		
Other	Small Projects (Sean Sheedy)	Public Library Carpet	\$14,179.41	\$623,569.41	7%
	Digitizing Records		\$600,000.00		
	HazMat Design Services		\$9,390.00		
OPM Services				\$500,000.00	6%
Studies	City Hall Building Envelope	Study complete	\$349,270.00	\$364,070.00	4%
	City Hall Finishes	Bid package complete	Included above		
	Annex Fire Alarm Design Services	Bid package complete	\$14,800.00		
Committed			\$8,859,900.56		

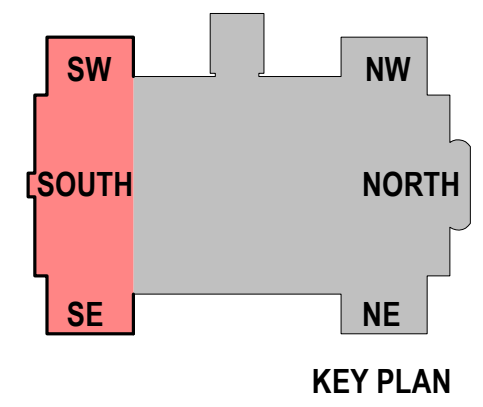
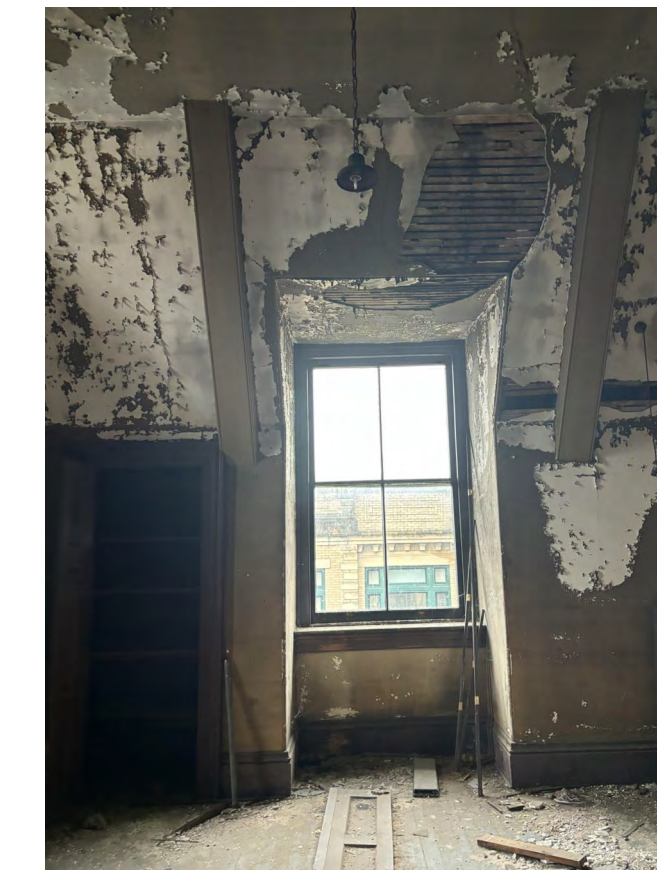
**KEY NOTES LEGEND - ALTERNATE #1**

**GENERAL NOTES**

1. REFER TO SPECIFICATION 01 71 00 - CLEANING
2. REFER TO SPECIFICATION 01 35 43 - HAZARDOUS MATERIALS PROCEDURES
3. REFER TO SPECIFICATION 02 28 20 - ASBESTOS REMEDIATION
4. SALVAGE AND CLEAN ANY AND ALL ORIGINAL WOODWORK / WOOD TRIM / MILLWORK FOUND LOOSE WITHIN SPACES TO BE CLEANED. COORDINATE WITH OWNER FOR STORAGE OF SALVAGED ELEMENTS.

**KEY NOTES**

- ADDENDUM #2 11/21/24
- ALT 1.1 CLEAN ALL SURFACES WITHIN ROOMS INDICATED. SCRAPE AND REMOVE ALL FLAKING WALL FINISHES. SCRAPE AND REMOVE ALL LOOSE PORTIONS PLASTER FROM WALL SUBSTRATES. REMOVE AND DISPOSE OF ALL GUANO, BIRD REMAINS, DUST, DIRT, COBWEBS, AND LOOSE / UNFIXED / NON-PERMANENT BUILDING COMPONENTS (METALS, WOOD, GLASS, PLASTICS, INSULATIONS, WALL FINISHES, ETC.). SALVAGE AND STORE ANY ORIGINAL WOOD TRIM / MILLWORK.
- ADDENDUM #2 11/21/24
- ALT 1.2 CLEAN INTERIOR AND EXTERIOR OF EXISTING DUCT. REMOVE AND DISPOSE OF ALL GUANO, BIRD REMAINS, DUST, DIRT, COBWEBS, AND LOOSE / UNFIXED / NON-PERMANENT BUILDING COMPONENTS (METALS, WOOD, GLASS, PLASTICS, INSULATIONS, WALL FINISHES, ETC.).
- ALT 1.3 REMOVE LATH & PLASTER FROM THE LEVEL 4 CEILINGS INDICATED.



**2 LEVEL 4 SE PHOTO 1 - ALTERNATE #1**  
N.T.S.

REVISIONS		
NUMBER	DESCRIPTION	DATE
1	ADDENDUM #2	11/21/24

PROJECT PHASE  
**BID SET**

PROJECT NUMBER  
2019.04

OWNER / PROJECT NAME / LOCATION  
CITY OF HOLYOKE  
HOLYOKE CITY HALL

536 DWIGHT ST,  
HOLYOKE, MA 01040

DRAWING TITLE  
ALTERNATE #1 - FOURTH FLOOR



200 Harvard Mills Square  
Suite 240  
Wakefield, Massachusetts 01880

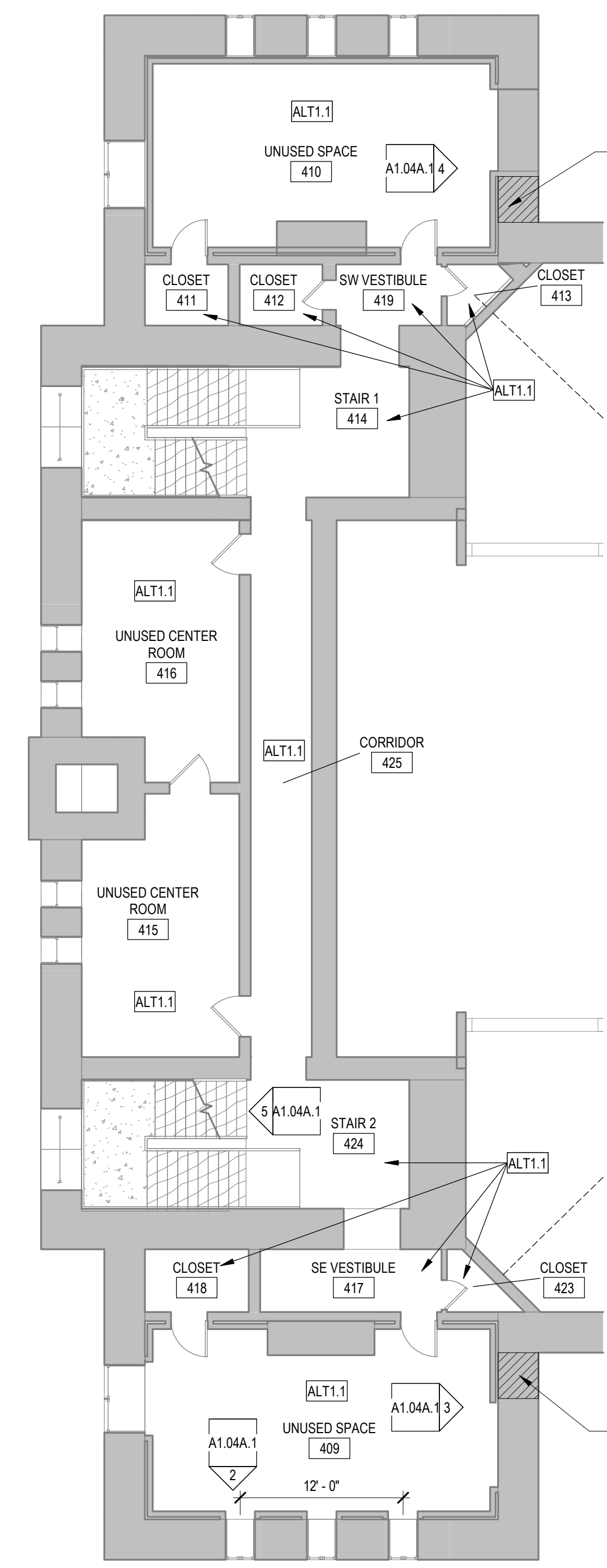
781 213 5030 T  
781 213 5040 F  
info@mvgarchitects.com E

STAMP

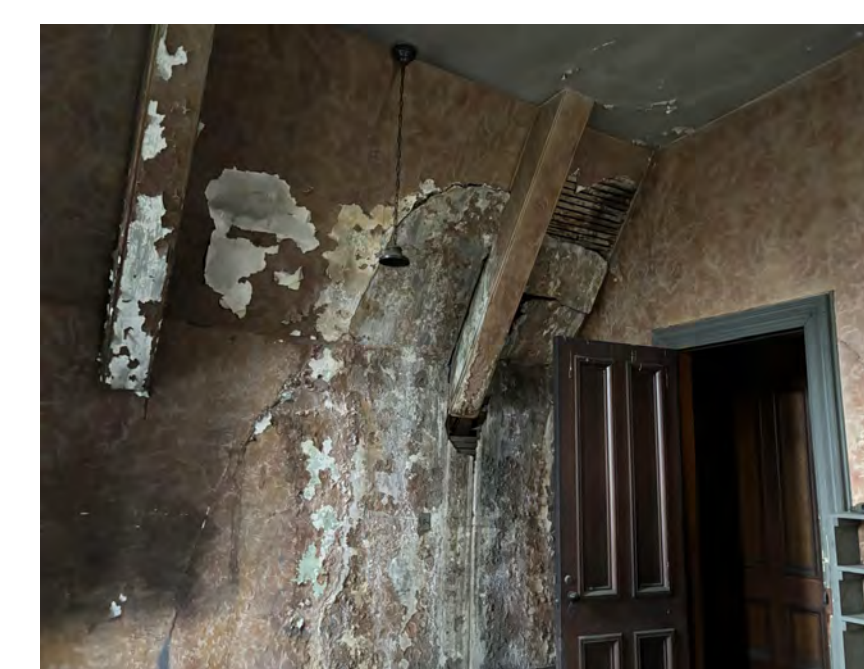
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DRAWN BY	AK
CHECKED	JL
DATE	NOVEMBER 15, 2024

DRAWING NUMBER

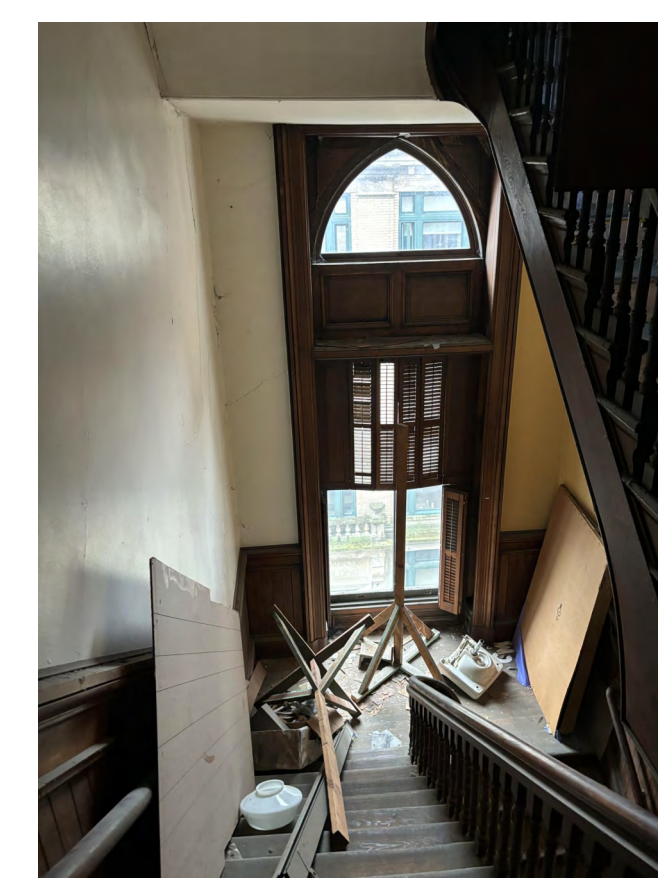
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N.T.S.



**4 LEVEL 4 SW PHOTO 1 - ALTERNATE #1**  
N.T.S.



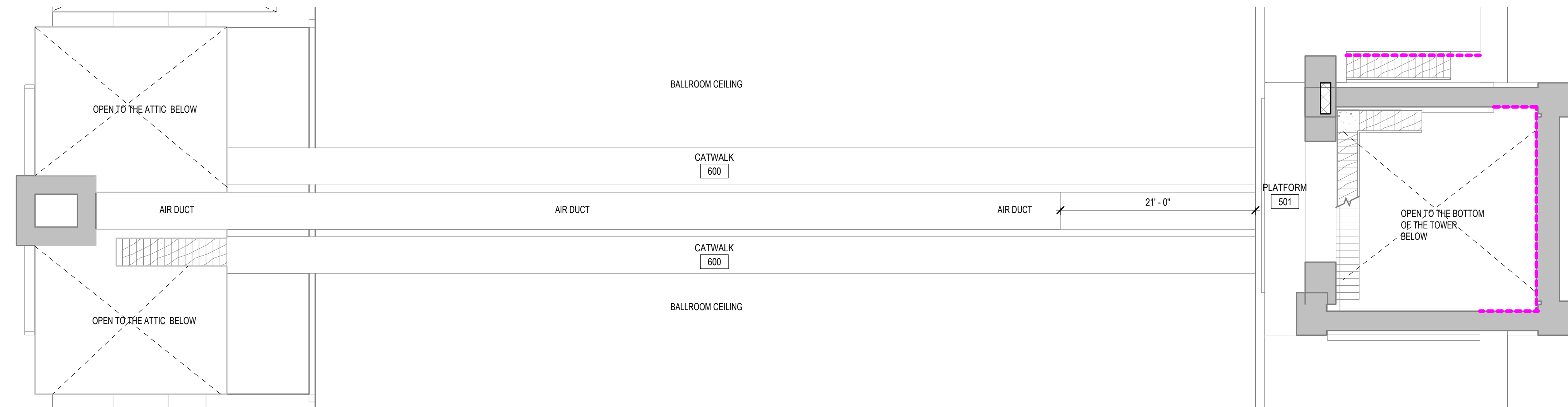
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N.T.S.

**1 ALTERNATE#1 PARTIAL FLOOR PLAN - LEVEL 4**  
N.T.S.

**KEY NOTES LEGEND - ALTERNATE #1**

- GENERAL NOTES**
- REFER TO SPECIFICATION 01 71 00 - CLEANING
  - REFER TO SPECIFICATION 01 35 43 - HAZARDOUS MATERIALS PROCEDURES
  - REFER TO SPECIFICATION 02 28 20 - ASBESTOS REMEDIATION

- KEY NOTES**
- ALT 1.1 CLEAN ALL SURFACES WITHIN ROOMS INDICATED. SCRAPE AND REMOVE ALL FLAKING WALL AND CEILING FINISHES. SCRAPE AND REMOVE ALL LOOSE PORTIONS PLASTER FROM WALL AND CEILING SUBSTRATES. REMOVE AND DISPOSE OF ALL GUANO, BIRD REMAINS, DUST, DIRT, COBWEBS, AND LOOSE / UNFIXED / NON-PERMANENT BUILDING COMPONENTS (METALS, WOOD, GLASS, PLASTICS, INSULATIONS, WALL FINISHES, ETC.). SALVAGE AND STORE ANY ORIGINAL WOOD TRIM / MILLWORK.
- ALT 1.2 CLEAN INTERIOR AND EXTERIOR OF EXISTING DUCT. REMOVE AND DISPOSE OF ALL GUANO, BIRD REMAINS, DUST, DIRT, COBWEBS, AND LOOSE / UNFIXED / NON-PERMANENT BUILDING COMPONENTS (METALS, WOOD, GLASS, PLASTICS, INSULATIONS, WALL FINISHES, ETC.).



**1 ALTERNATE #1 - FLOOR PLAN - LEVEL 6 (CATWALK)**  
1/8" = 1'-0"

**REVISIONS**

NUMBER	DESCRIPTION	DATE

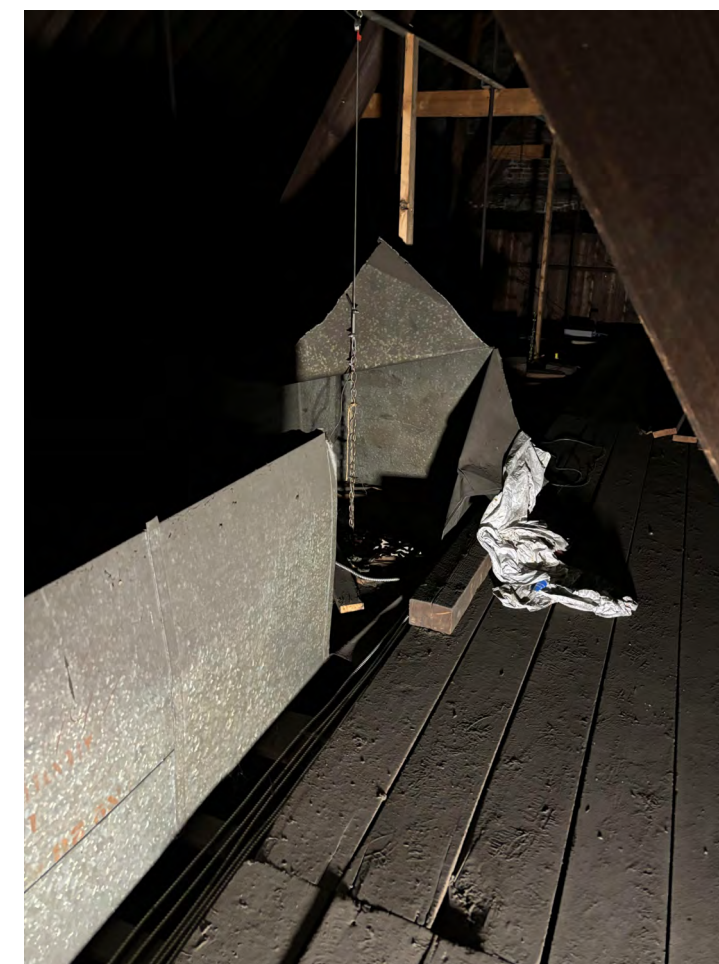
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**BID SET**

PROJECT NUMBER  
2019.04

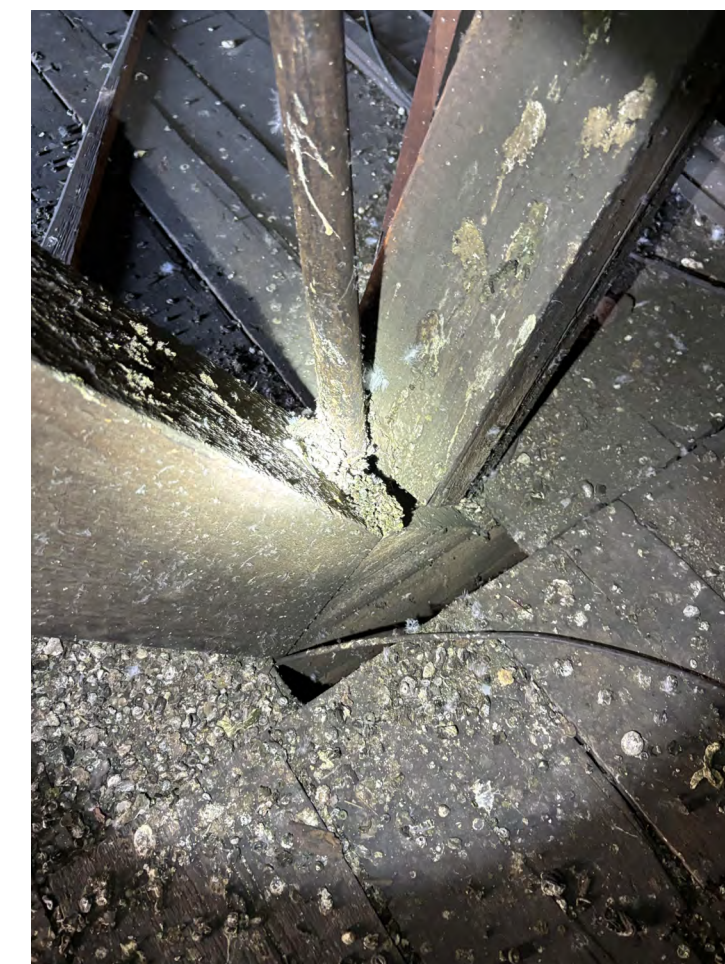
OWNER / PROJECT NAME / LOCATION  
CITY OF HOLYOKE  
HOLYOKE CITY HALL

536 DWIGHT ST,  
HOLYOKE, MA 01040

DRAWING TITLE  
ALTERNATE #1 CATWALK -  
LEVEL 6



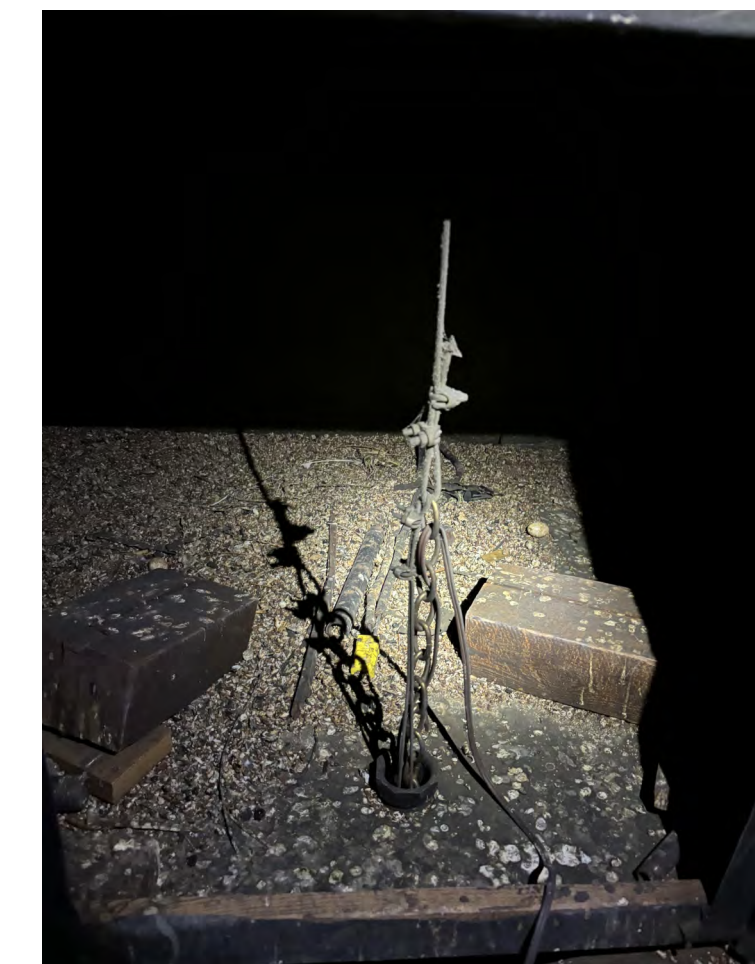
**4 CATWALK PHOTO #2**  
1" = 1'-0"



**2 CATWALK PHOTO #4**  
1" = 1'-0"



**3 CATWALK PHOTO #3**  
1" = 1'-0"



**5 CATWALK PHOTO #1**  
1" = 1'-0"



MOUNT VERNON GROUP  
ARCHITECTS  
200 Harvard Mills Square  
Suite 240  
Wakefield, Massachusetts 01880

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781 213 5040 F  
info@mvgarchitects.com E

STAMP

**DRAWING INFORMATION**

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DRAWN BY	SDT/MJR
CHECKED	LA
DATE	October 25, 2024

DRAWING NUMBER  
**A1.06A.1**

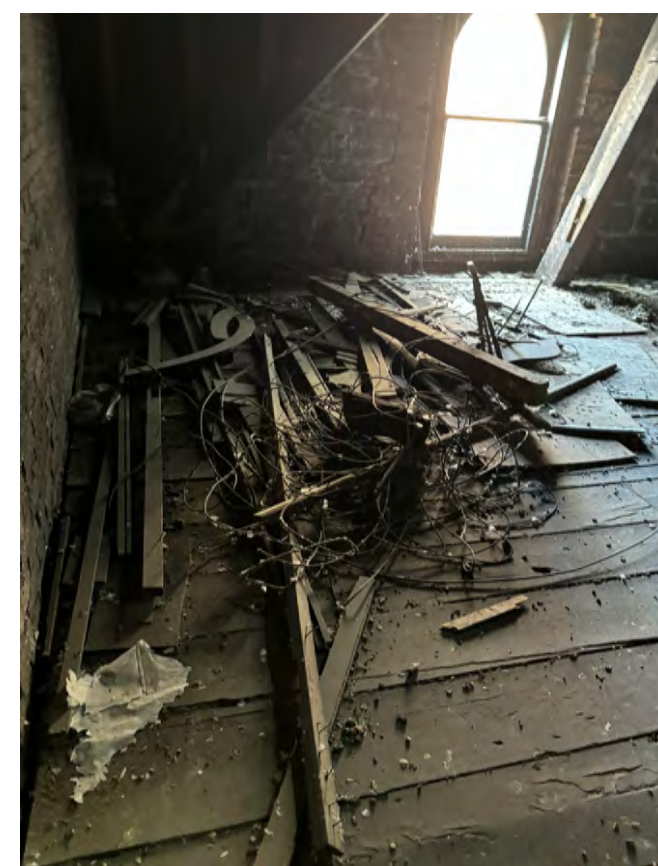
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**GENERAL NOTES**

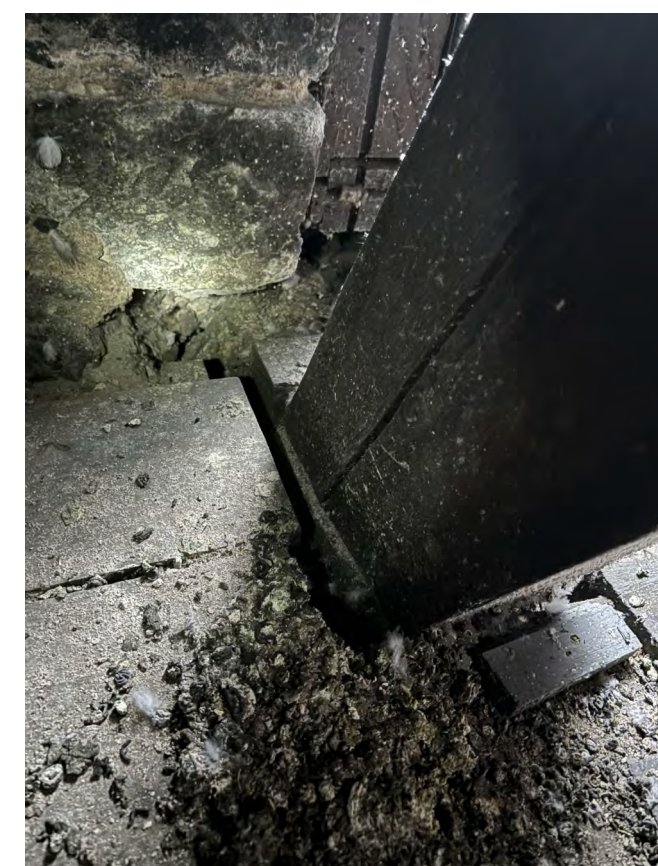
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**KEY NOTES**

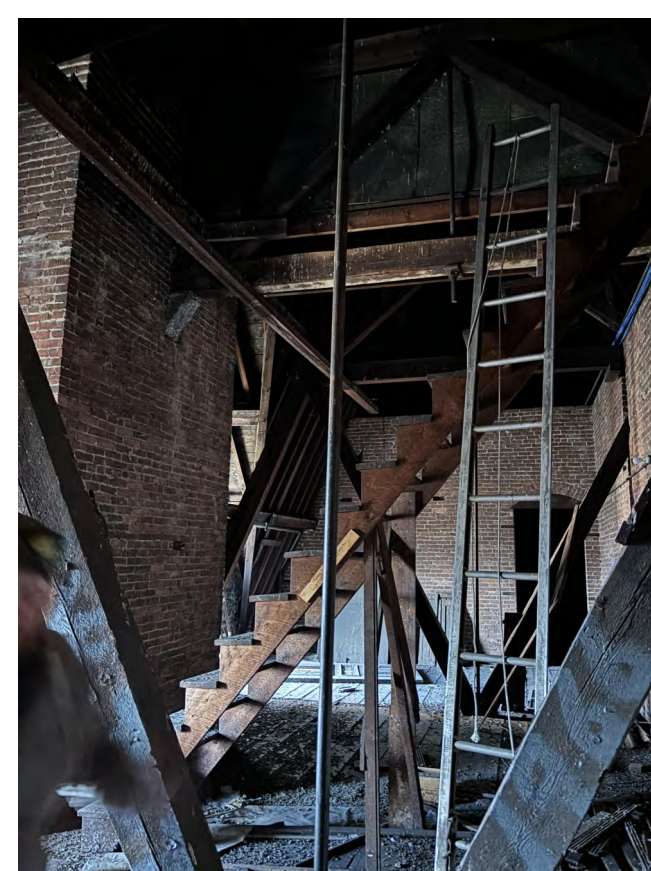
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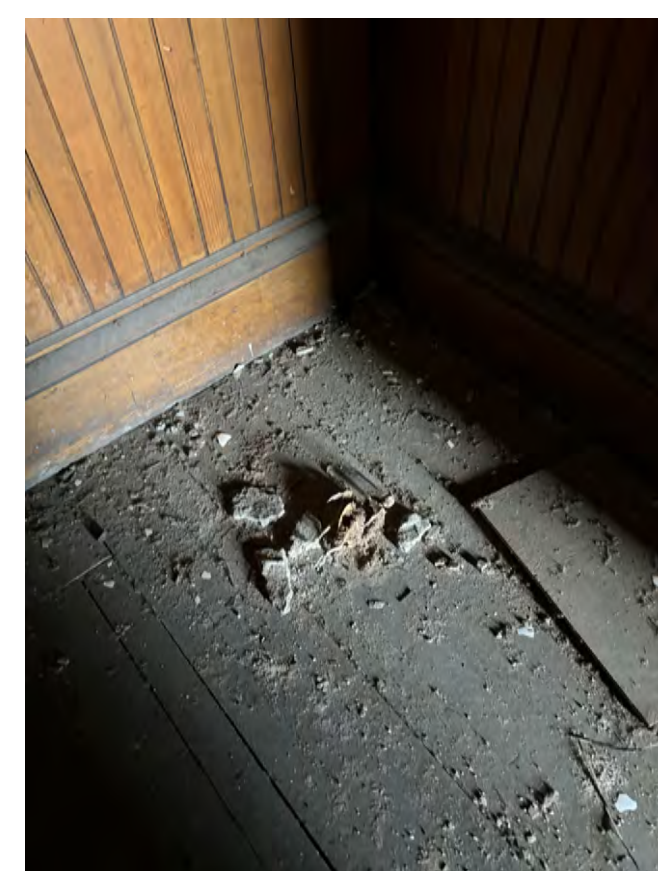
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1 1/2" = 1'-0"



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1 1/2" = 1'-0"



3 ATTIC PHOTO 3 - ALTERNATE #1  
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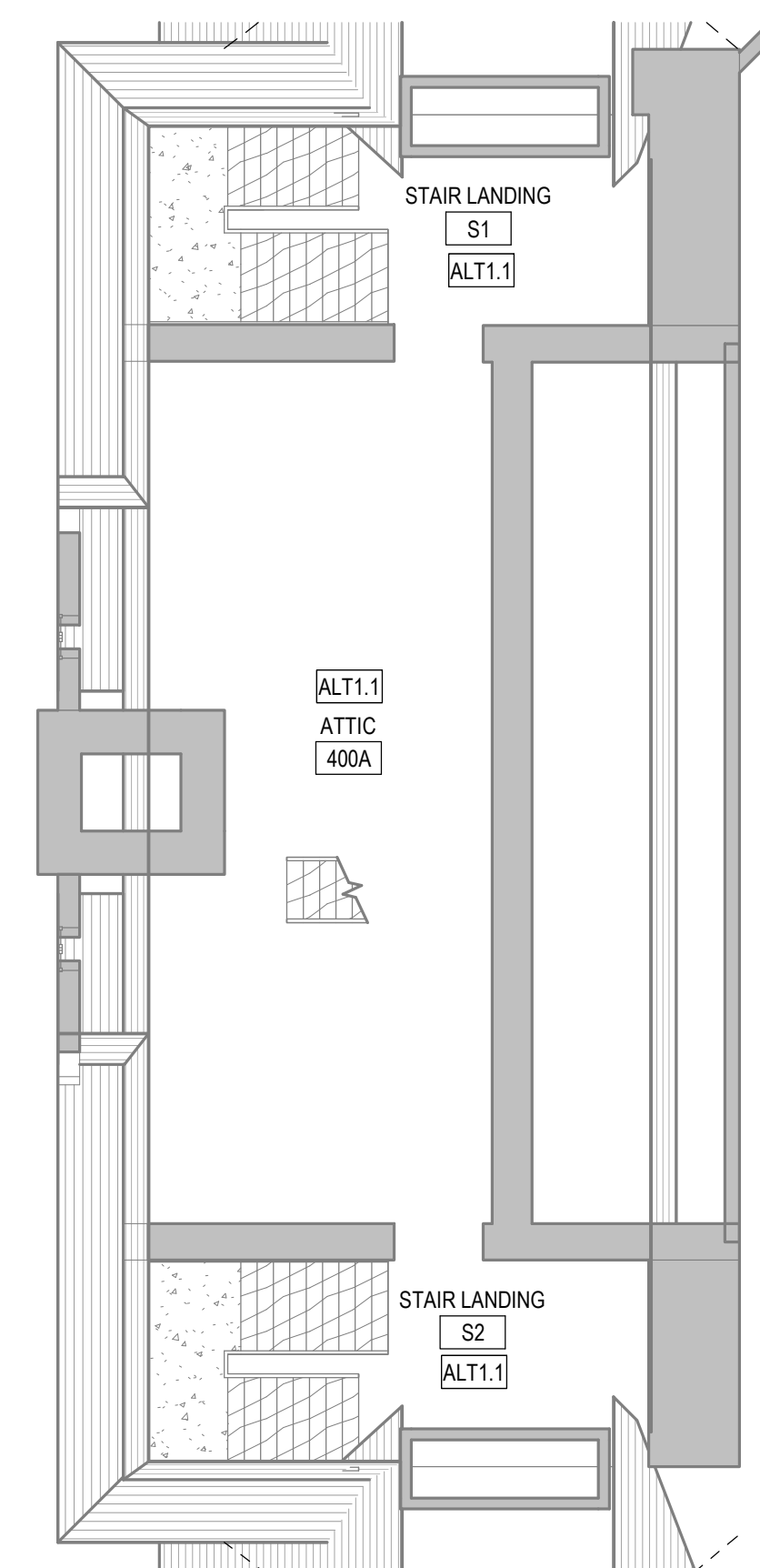
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6 ATTIC PHOTO 5 - ALTERNATE #1  
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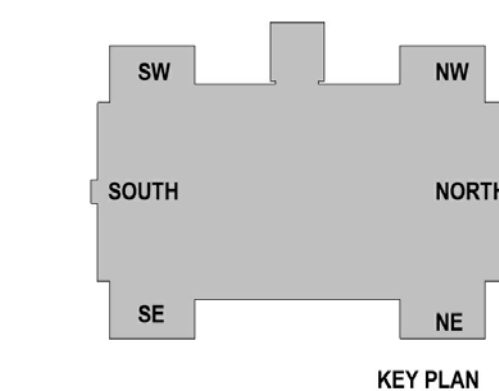


7 ATTIC PHOTO 6 - ALTERNATE #1  
1 1/2" = 1'-0"



1 ALTERNATE #1 - OVERALL FLOOR PLAN - LEVEL 5  
N.T.S.

CONSULTANTS



REVISIONS

NUMBER	DESCRIPTION	DATE

PROJECT PHASE

BID SET

PROJECT NUMBER

2019.04

OWNER / PROJECT NAME / LOCATION

CITY OF HOLYOKE  
HOLYOKE CITY HALL

536 DWIGHT ST,  
HOLYOKE, MA 01040

DRAWING TITLE

ALTERNATE #1 - ATTIC PLAN



200 Harvard Mills Square  
Suite 240  
Wakefield, Massachusetts 01880

781 213 5030 T  
781 213 5040 F  
info@mvgarchitects.com E

STAMP

DRAWING INFORMATION

SCALE	As indicated
DRAWN BY	SDT/MJR
CHECKED	LA
DATE	October 25, 2024

DRAWING NUMBER

A1.05A.1

# Summary of Estimates, Budgets and Bids

## 17-Apr-25

### City Hall, Annex, DPW, Police HQ Finishes

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**MVG 9-10-2024 Estimate**

Police Head Quarters	142,607	Also includes wall finishes, No duct cleaning
DPW	258,882	Also includes demo, wall finishes, new partition, breakroom, MPE, & window
City Hall Annex	303,548	Also includes demo, wall & ceiling finishes & some MPE
City Hall	310,053	Also includes demo, wall & ceiling finishes, new partition & some MPE
	<hr/>	
	<b>1,015,090</b>	

**Actual 12-10-25 Bids for Comparison**

General Contracting Solutions (Rejected)	<b>963,326</b>	Deducted 235 K roofing allowance, no wall finishes, but includes
Diversified Construction Services	<b>1,246,660</b>	moving, does not include DPW breakroom alternate

**MVG 3-27-2025 Estimate**

Police Head Quarters	79,938	Includes flooring & related demo only
DPW	32,142	Includes flooring & related demo only
City Hall Annex	164,982	Includes flooring, related demo, hazmat, & radiators only
City Hall	229,072	Includes flooring, related demo, hazmat only (no tax collector wall, counter)

<b>Allowance for Moving Costs</b>	<b>30,000</b>
	<hr/>
	<b>506,134</b>

**Flooring Reductions thru 2-14-25 Meeting**

Average Reduction Percentage	36.7%
Potential Reduction Amount	185,751
	<hr/>
	<b>320,383</b>

**Tax Collectors Office**

Budget Allowance	<b>30,000</b>	Partition, door & hardware, counter & cabinets, glass, paint & flooring
------------------	---------------	---

## City Hall Repairs

---

### Roof Repairs

MVG Estimate, Repair 10% (alternate)	705,004	Considers scaffolding?
MVG Estimate, Gutters, Eave Flashing, Downspouts Only	118,674	Included in 705,004 estimate
Mahan Roofing, Adjusted Quote for Repairs	60,000	March 2017 Quote was 16,900. Used a lift. Not prevailing wage?
Actual 12-10-25 Bids for Comparison:		
General Contracting Solutions (Alt #3)	54,000	Include portions of roof above 3 ft from eaves
Diversified Construction Services (Alt #3)	<b>85,000</b>	Include portions of roof above 3 ft from eaves

### Remove Dead Birds & Guano at City Hall

Does not include tower, basement, or chimney screen

MVG Estimate	22,567	
Budget per Universal Environmental Allowances	53,673	Was 35,675 w/out mark-ups
Actual 12-10-25 Bids for Comparison:		
General Contracting Solutions (Alt #1)	<b>75,000</b>	Included plaster demolition
Diversified Construction Services (Alt #1)	240,000	Included plaster demolition



Mayor Joshua A. Garcia  
Holyoke City Hall  
Holyoke, MA 01040

Mayor Garcia and Holyoke City Council Members,

On behalf of the Holyoke Mall team, congratulations on your recent election and best wishes for a successful year ahead.

We are proud to have had the opportunity to collaborate with Holyoke over the past 46 years to bring new businesses into the city and to work together on numerous community events.

We have enclosed our Community Impact Report, which outlines all the ways Holyoke Mall supports not for profits within our region and highlights a number of events we hosted and participated in throughout 2025.

We are looking forward to continuing our work with the Ingleside 2050 Working Development Group, Holyoke Tourism Advisory Committee, and welcome the chance to discuss potential opportunities for us to work more together in the future. I can be reached at [LynnGray@pyramidmg.com](mailto:LynnGray@pyramidmg.com) or 413-536-1441.

Sincerely,

Lynn Gray - *Jude*  
General Manager

Enclosure

CC: Kristen Hinckley, Marketing Director  
David Aitken, Director of Government Affairs

Holyoke Mall | 50 Holyoke St. | Holyoke, MA 01040

# HOLYOKE MALL CARES

## 2025 YEAR IN REVIEW



# HOLYOKE MALL SNAPSHOT

*YOUR SHOPPING, DINING, AND ENTERTAINMENT DESTINATION*

APPROXIMATELY

**3,000**

**JOB  
BROUGHT TO  
HAMPDEN COUNTY**

**#1**

**LARGEST SHOPPING, DINING,  
AND ENTERTAINMENT  
DESTINATION IN WESTERN MA**

**150+**

**BUSINESSES &  
GROWING**

# JULY 5, 1979

Holyoke Mall opened its doors to the public

## SERVING HOLYOKE FOR 45+ YEARS



In 1995 Holyoke Mall Expanded adding 500,000 sf





## TO OUR FRIENDS, PARTNERS, NEIGHBORS AND GUESTS:

Holyoke Mall had another outstanding year working alongside non-profit organizations in Holyoke and Western Massachusetts! In 2025, we proudly partnered with nearly **50 non-profits** and helped organize over **150 impactful events** at the center. Giving back to our community is at the heart of everything we do, and we believe it plays a crucial role in our continued success. We are honored to support all not-for-profit groups dedicated to improving the lives of those in Holyoke and beyond. Our doors are always open to provide space for tabling opportunities, fundraising and awareness campaigns, community training sessions, or large-scale events in our common areas.

*Together, we can create lasting change!*

# Springfield Boys and Girls Club Festival of Trees



Holyoke Mall was excited to participate in the **Springfield Boys and Girls Club 25<sup>th</sup> Annual Festival of Trees** by decorating a Christmas Tree at the Mass Mutual Center.

We loved bringing our creativity and holiday spirit to this event, attended by 12,500 people, to help support Springfield youth programs. Holyoke Mall's tree and all included presents was valued at over \$1,800! Overall, \$290k was raised from this event.

# SALVATION ARMY KETTLE CAMPAIGN

The **Salvation Army** once again brought holiday cheer to the Holyoke Mall with their 9th annual Red Kettle and Angel Tree Campaign, a beloved community tradition. To kick off the initiative, the organization hosted a ceremony featuring the **Holyoke High School Madrigal Choir**, spreading festive joy with their holiday tunes. Salvation Army volunteers were stationed with their Red Kettles throughout the mall, as well as at their Angel Tree location, collecting donations for holiday gifts for children in need. The continued success of this campaign is a testament to the generous spirit of our community, making the holidays brighter for many families in the area.



# DAKIN WILL RUN 4 COOKIES

Holyoke Mall was proud to sponsor **Will Run 4 Cookies**, an annual 5K run and 2K walk hosted by the **Dakin Humane Society** to raise funds and awareness for animal welfare. The dog-friendly event welcomed participants to run or walk the course with or without their canine companions, enjoy cookies along the way, and support Dakin's vital programs that help pets and the people who love them throughout the community.



# MLK JR FAMILY SERVICES

The **Be Love Project**, brought to you by **MLK Jr. Family Services**, is a community-driven art exhibit inspired by Dr. Martin Luther King Jr.'s vision of love and nonviolence. Launched in July 2024 with Springfield Culture Partnership and the Springfield City Library, it features puzzle-piece artwork created by community members answering, "*What is Be Love to you?*". Now a traveling exhibit, it has appeared at libraries and community spaces across the region and is currently on display at Holyoke Mall, with upcoming stops at the Holyoke Public Library and the Massachusetts State House, spreading a message of love, justice, and peace.



# MARCH FOR THE FOOD BANK

Holyoke Mall was a proud sponsor of the **16th Annual March for the Food Bank**, a community fundraising walk organized by the **Food Bank of Western Massachusetts**. Led by Monte Belmonte and local leaders, participants walked approximately 43 miles from Springfield to Greenfield over two days in late November, raising money and awareness to fight hunger across the region. This year, the event set a goal of \$650,000—equivalent to 1.3 million meals—and surpassed it by raising more than \$830,000, helping provide critical food support for families throughout all four counties served by the Food Bank.



# WISTARIAHURST MUSEUM

For several years, Holyoke Mall has partnered with the **Wistariahurst Museum** to showcase a piece of Holyoke's history in the heart of the center. Located in the common area near JCPenney, visitors can view the carriage of Daniel O'Connell, a prominent late-19th-century figure who played a key role in building many of Holyoke's early roads and bridges.



# MA STATE POLICE – TOYS FOR TOTS DRIVE

Holyoke Mall proudly hosted the **Massachusetts State Police** for an on-site **Toys for Tots Drive**, collecting eight large boxes of toys thanks to the generosity of the community. These donations will help bring joy to local children in need during the holiday season.



# MELHA SHRINERS – COMMITMENT TO THE COMMUNITY



Holyoke Mall was honored to receive the **Commitment to Community Service Award** from the **Melha Shriners**, recognizing our strong partnership and dedication to community engagement throughout 2025. This collaboration has enabled the Shriners to connect with hundreds of supporters and raise substantial funds for outreach and philanthropic initiatives.

We look forward to continuing this meaningful partnership for years to come!

# TYKES TUESDAY

Holyoke Mall is proud to offer a fun, educational, and free 7-week summer program for children ages 12 and under, along with their families. This program features a variety of fun, educational, and interactive presentations and activities.

In addition, weekly raffles, special promotions, and exclusive discounts are offered to parents that can be used participating shops, restaurants and entertainment venues the day of the event.



# HALLOWEEN MALL-O-WEEN

Holyoke Mall hosted its annual Halloween Mall-O-Ween event, which was attended by the Holyoke Fire Department, as well as other non-profit organizations who helped handout candy.

Children and their families were able to meet the community's first responders, while trick-or-treating at participating stores throughout the center in a fun and safe environment.



# GET HIRED JOB FAIR

In 2025, Holyoke Mall hosted two community job fairs with 60+ Western Massachusetts businesses and organizations from a variety of industries.



Each job fair attracted between 200 and 300 job seekers, assisting them in connecting with businesses that required their skills.

# HOLYOKE MALL PARTNERED WITH THE FOLLOWING COMMUNITY ORGANIZATIONS & MORE IN 2025



Westfield Homeless  
CAT PROJECT

Westfield  
STATE UNIVERSITY

North  
STAR  
ATHLETICS



Dan Kane's  
RISING STARS



# AWARENESS CAMPAIGNS

Groups using the center for fundraising purposes will not only be in the eyes of millions of annual visitors, but also our social media outreach. Holyoke Mall is happy to help promote your organization to let our guests know about your cause.

*Have a question? A campaign? An event? Or looking for more information, please don't hesitate to reach out. We'd love to hear from you!*

Holyoke Mall is a part of a community, just like your organization and we look forward to working with you in 2026 and beyond!



*“These events were extremely beneficial. During our 5 days we sold 185 baskets in total. The funds we raised will help off set the rising costs of vet bills and help provide the proper care for all of the cats and kittens we take in on a daily basis.”*

**Allen Hall**

Westfield Homeless Cat Project

# DONATION REQUESTS

Holyoke Mall event space and tabling are **FREE** for non-profit use. Groups are asked to fill out and submit the required paperwork to be granted access.

Many of our stores, restaurants, and entertainment venues will partner and donate to various not-for-profit organizations. Please submit your request to the marketing department at <https://www.holyokemall.com/community/> two (2) months prior to event date and the team will pass along your request.




# FROM OUR FAMILY TO YOURS, *THANK YOU!*

Holyoke Mall is a top destination center in Western New England, offering a premier shopping, dining, and entertainment experience. Spanning three levels, it features over **150 brands**, **3 sit-down restaurants**, and **5 entertainment venues**. With its unique and diverse mix of tenants, Holyoke Mall attracts both local shoppers and tourists, making it the area's go-to spot for a wide range of activities and experiences.

**#HOLYOKEMALL**

[www.holyokemall.com](http://www.holyokemall.com)

413.536.1441 • Holyoke, MA •   



City of Holyoke

Holyoke Economic Development and Industrial Corporation (HEDIC)

Mayor Joshua A. Garcia

Eric Nakajima, Executive Director

RECEIVED

January 30, 2026

JAN 30 2026


Holyoke City Council  
City of Holyoke  
Holyoke, MA 01040

Holyoke City Clerk's  
Holyoke, MA

Dear Councilors:

Please find attached minutes of the Holyoke Economic Development and Industrial Corporation for its November 20, 2025 meeting. Please contact me at 322-5655 if there are any questions.

Sincerely,

  
Eric Nakajima

**Holyoke Economic Development and Industrial Corporation**  
**Meeting Minutes of Thursday, November 20, 2025 at 5:00 p.m.**  
**Held via Zoom Meeting ID: 83399336914**

**Members Present:**

Joseph McGiverin  
 Catherine Pratt  
 Antonio Quinones  
 Carl Eger, Jr.

**Staff Present:**

Aaron Vega, Executive Director  
 John Djach, Assistant Director

Others Present: Jane Mantolesky, Asst. City Solicitor

**1. Call to Order**

Chairperson McGiverin called the meeting to order at 5:02 p.m. and stated that the meeting is being held remotely in accordance with State law and being recorded in . A roll call followed:

<u>Name</u>	<u>Present</u>
Joseph McGiverin	Y
Antonio Quinones	Y
Catherine Pratt	Y
Carl Eger	Y

Chairperson McGiverin stated there was a request to take the agenda out of order and enter the Executive Session. Carl Eger then made a motion to take the agenda items out-of-order and enter into Executive Session. The motion was seconded by Joseph McGiverin and a roll-call followed:

<u>Name</u>	<u>Yes</u>
Antonio Quinones	Y
Joseph McGiverin	Y
Catherine Pratt	Y
Carl Eger	Y

The Board returned from the Executive session at 5:28 p.m. and Chairperson McGiverin requested a roll-call to reconvene the meeting:

<u>Name</u>	<u>Yes</u>
Antonio Quinones	Y
Joseph McGiverin	Y
Catherine Pratt	Y
Carl Eger	Y

Chairperson McGiverin stated that in the Executive session the Board considered a pending real estate matter and at the request of the Assistant City Solicitor, the Board took a vote to announce that HEDIC has a Purchase and Sale Agreement for land parcels on Whiting Farms Road. He explained that the agreement is in accordance with HEDIC's agreement with Holyoke Gas & Electric for land acquired by them as part of the dam acquisition from Northeast Utilities. Mr. McGiverin added that HEDIC's role was defined in an economic development plan to market the land for commercial and industrial purposes and noted that the property remained vacant and available for development for well over a decade. A vote was then taken to announce that HEDIC has entered into a Purchase and Sale Agreement for the Whiting Farms Roads land identified as Map 120, Block 0, Parcels 012 ,045 and 046.

**2. Board Business**

**a. Minutes of October 23, 2025**

Carl Eger made a motion to approve the regular session minutes of October 23, 2025. Said motion was seconded by Joseph McGiverin and a roll call followed:

<u>Name</u>	<u>Yes</u>
Joseph McGiverin	Y

Antonio Quinones	Y
Catherine Pratt	Y
Carl Eger	Y

**b. Bank Certificate of Deposit**

John Dyjach explained that to receive the IntraFi insurance offered by PeoplesBank for HEDIC's Certificate of Deposit the Board would need to authorize the opening of a new account. He said that the bank offered the same CD rate for twelve months as well as shorter terms. Chairperson McGiverin asked staff to inquire with Peoples as to why HEDIC was not informed earlier. Carl Eger then made a motion to authorize the opening of a twelve-month CD with PeopleBank. Said motion was seconded by Joseph McGiverin and a roll call followed:

<u>Name</u>	<u>Yes</u>
Joseph McGiverin	Y
Antonio Quinones	Y
Catherine Pratt	Y
Carl Eger	Y

**c. Funding Request for Administrative Support Staffing**

Aaron Vega explained that the office is seeking funding from HEDIC as well as the Holyoke Redevelopment Authority in the amount of \$10,000 each to help pay for administrative support. He said the staff has been working without administrative support for about six months because the clerk position was cut from the office budget. Mr. Vega said that going forward the plan would be to request that the position be funded again by the City budget. Joseph McGiverin made a motion for HEDIC to support the office by authorizing \$10,000 to help fund administrative support. Said motion was seconded by Catherine Pratt and a roll call followed:

<u>Name</u>	<u>Yes</u>
Joseph McGiverin	Y
Antonio Quinones	Y
Catherine Pratt	Y
Carl Eger	Y

**3. HEDIC Loan Program**

**a. Raw Beauty Brand**

John Dyjach explained that the borrower, Raw Beauty Brand, has requested a deferral of payments until January and then given until April to become current on the HEDIC loan. He said the borrower explained that the business would now run out of their home and by not having to pay rent they will have the ability to catch up on loan payments. Mr. Dyjach referred the Board to the repayment agreement in the meeting packet and said that legal options discussed at a previous meeting remain an option if the borrower does not meet the obligations. He added that staff also suggested that the borrower consider business resources to assist.

Carl Eger made a motion to authorize the repayment agreement. Said motion was seconded by Joseph McGiverin and a roll call vote followed:

<u>Name</u>	<u>Yes</u>
Antonio Quinones	Y
Joseph McGiverin	Y
Catherine Pratt	Y
Carl Eger	Y

**b. Rutto Bats**

John Dyjach explained that there are ongoing discussions with the lenders involved in the Rutto Bats loan to support the company's efforts. He said that a payment deferral is being considered but no formal request has been made. He noted that MassDevelopment is involved through a subordinate loan and that the borrower's financial reports and projections indicate progress is being made.

**4. Other Business**

a. Aaron Vega updated that staff continues to explore opportunities for HEDIC involvement in downtown area properties and projects. He noted that there may be opportunities to work with the Redevelopment Authority as their efforts at the southern end of High Street start to ramp up.

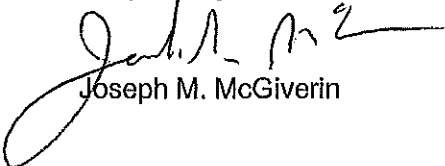
b. Aaron Vega noted that the Brownfields program funding from the City is being finalized and will match the \$30K approved by HEDIC. He said the program eligibility criteria and application will need to be considered and that there was recent interest in the program from a property owner on Gatehouse Road.

**5. Adjournment**

At 6:05 p.m., Carl Eger made a motion to adjourn the meeting. Said motion was seconded by Antonio Quinones and a roll call vote followed:

<u>Name</u>	<u>Yes</u>
Joseph McGiverin	Y
Antonio Quinones	Y
Catherine Pratt	Y
Carl Eger	Y

Respectfully submitted,



Joseph M. McGiverin

## Holyoke Conservation Commission Meeting Minutes 12/11/2025 (Remote via Zoom)

Conservation Commission Members Present: Jeffery Horan (Chairperson), Mary Moriarty, Patricia Normand, John Perdrizet, Bernice Bowler, Rosemary Arnold (joined late)

Conservation Commission Members Absent: Michael Dodge (Vice Chairperson)

Staff Present: Yoni Glogower (Holyoke Conservation and Sustainability Director), Maggie Herlihy (Conservation Planner)

Members of the Public Present: April Doroski (Fuss & O'Neill), Jeffrey Brouillard (HG&E), Scott Morrison (VHB), Mimi Panitch, Pam Lamlein, Glenn, Brunette, Nicole Muller

### 1. Call to Order

Chairperson Horan called the meeting to order at 6:16 p.m., explained the protocols of remote meetings, and requested that visitors sign in via the chat.

### 2. Public Hearing – Notice of Intent DEP WE# 186-0306 – Continued from 10/23/25

- Applicant: Salmar Realty, Inc.
- Representative: R. Levesque Associates
- Location: 500 Easthampton Road (MBP 213-00-003, 212-00-001)
- Description: Commercial redevelopment within the Buffer Zone of Bordering Vegetated Wetlands.

Chairperson Horan introduced the project and asked Director Glogower to provide an update on the continuance request. Director Glogower shared that the Applicant has requested a continuance to the Commission's second meeting in March 2026 (3/26/26) as the Applicant is still addressing comments from the Natural Heritage Rare and Endangered Species Program (NHESP). Director Glogower noted that the topic of the Applicant's Continuance Requests has consistently been NHESP.

Chairperson Horan stated that as of April 2026, the Applicant will have been requesting continuances for 2 years without significant progress. He added that the Applicant would need to provide a project update at the Commission's March 26, 2026 meeting. Director Glogower stated that he could reach out to the Applicant. Director Glogower then shared his screen to display the Wetland Protection Act (WPA) regulations. He shared that the WPA does give Commissions some latitude, stating that a Notice of Intent (NOI) shall expire where the Applicant has failed to diligently pursue the issuance of a Final Order in proceedings under 310 CMR 10.00. A NOI shall be presumed to have expired two years after the date of filing unless the Applicant submits information

showing that a good cause exists for the delay and that the Applicant has continued to pursue the project diligently in other forums in the intervening period.

Director Glogower suggested that the Commission could request that the Applicant provide documentation indicating progress at the Commission's March 26, 2026 meeting. Chairperson Horan and Commissioner Bowler expressed their agreement.

Commissioner Bowler motioned to continue the Public Hearing until March 26, 2026, and have Director Glogower contact the Applicant asking them to provide documentation regarding the project delay and how they have been pursuing the project in the meantime. Commissioner Moriarty seconded the motion, and it was carried unanimously, (5-0, Commissioner Arnold absent).

3. Public Hearing – Notice of Intent DEP WE# 186-0314 – Continued from 11/13/25
  - Applicant: Holyoke Gas & Electric
  - Representative: Fuss & O' Neill
  - Location: 5-mile section of the 1657 and 1292 Transmission Line ROW within the Ashley Reservoir and the Pioneer Valley Railroad ROW
  - Description: 1657 and 1392 Transmission Lines Structure Replacement project within Bordering Vegetated Wetlands, Riverfront Area, and Buffer Zone.

Chairperson Horan introduced the project. Jeff Brouillard from Holyoke Gas & Electric (HG&E) attended the meeting on the behalf of the Applicant, and April Doroski from Fuss & O'Neill attended the meeting as the Representative. The Commission had previously reviewed this project as an ANRAD under DEP file #186-0307.

Commissioner Arnold joined the meeting. Ms. Doroski provided a project update, sharing that the NHESP determination was provided to the Commission and that she has been in discussion with the City regarding the draft Order of Conditions (OOC). The Applicant respectfully requests that the Commission consider closing the Public Hearing and issuing the OOC. Ms. Doroski inquired whether the Commission has any questions for her or Mr. Brouillard.

Chairperson Horan thanked Ms. Doroski for her update and noted the updated formatting for the draft OOC. The Commission will need to close the Public Hearing, approve the variance, and issue an OOC. Chairperson Horan suggested that the Commission review the OOC before closing the Public Hearing.

Commissioner Moriarty stated that at the Commission's last meeting she had additional questions, of which she reached out to Sarah LaRose from HG&E who was able to answer them for her. Commissioner Moriarty shared that she was most concerned about the future communication in the project area and the Yearly Operating Plan (YOP) and Vegetation Management Plan.

Commissioner Bowler suggested that the Commission review HG&E's comments as they pertain to the OOC before closing the Public Hearing. Chairperson Horan agreed with Commissioner Bowler's suggestion. Chairperson Horan then asked Director Glogower if he had been able to incorporate Ms. Doroski's comments into the draft OOC, which Director Glogower confirmed that he had incorporated Ms. Doroski's feedback.

Director Glogower shared his screen to display the draft OOC and summarized the new formatting and sections. Ms. Doroski noted that in Special Condition 3 under the Holyoke Wetland Protection Ordinance (HWPO) the pole number was listed as 1292/998 and should be listed as 1292/96. Director Glogower made the change.

Director Glogower then discussed the first requested change from the Applicant. Ms. Doroski shared that while the Applicant is anticipating being able to complete the work within 4 years, the Applicant is requesting that the Commission allow for two potential continuances of one year in the instance the project takes longer than anticipated to complete. Director Glogower changed the wording of Special Condition 1 under the WPA to allow for one continuance of a three-year period.

Director Glogower continued reviewing the Conditions. He noted that Special Condition 31 under the WPA was a new Condition and asked for feedback from the Commissioners. Chairperson Horan stated that he believes it is an important Condition, especially given the NHESP Conditions. Chairperson Horan additionally suggested noting that the NHESP Conditions may supersede the Erosion and Sedimentation Controls Conditions. Special Condition 32 under the WPA was updated to reference the NHESP Conditions.

Director Glogower asked the Commission and the Applicant whether flagging according to Special Condition 40 under the WPA would be feasible given the scale of the project. Ms. Doroski stated that while the flagging may be extensive, it may also be a useful demarcation for the contractors. She acknowledged that HG&E previously had no comments on the proposed Condition and asked Mr. Brouillard for his input. Chairperson Horan chimed in that he is also interested in the staging of the project as it may take multiple years to complete. Ms. Doroski stated that general practice is for specific areas to be re-flagged as needed according to the work schedule and Mr. Brouillard stated that he does not have any comments at the moment. The language for Condition 40 was retained.

Per a request from Commissioner Moriarty, Condition 65 under the WPA includes language to reference to the placement of temporary construction mats as shown on Map Sheet eleven (11) of the approved site plan documents.

Commissioner Bowler inquired about the signatures on the OOC, noting that there were only 5 signatures. Ms. Herlihy stated that she would update the signatures to reflect the meeting attendance.

Chairperson Horan asked for public comment. Brunette inquired about the Wyckoff Public Hearing stating that they did not receive notice of the meeting and were unsure whether the Commission had already covered the subject. Chairperson Horan shared that the Commission would be discussing the subject as the next Agenda item. Brunette stated that none of the abutters were notified of the present meeting and Chairperson Horan stated that the Commission would address her concerns momentarily.

Commissioner Moriarty motioned to close the Public Hearing. Commissioner Normand seconded the motion, and it was carried unanimously (6-0).

Commissioner Moriarty then motioned to approve the variance request and the proposed mitigation plan for the project. Commissioner Perdrizet seconded the motion, and it was carried unanimously (6-0).

Commissioner Arnold motioned to approve the Notice of Intent for DEP WE# 186-0314 and the Order of Conditions as amended. Commissioner Normand seconded the motion, and it was carried unanimously (6-0).

4. Public Hearing – Abbreviated Notice of Resource Area Delineation DEP WE# 186-0316 – Received 11/13/25
  - Applicant: Wyckoff Estates, LLC
  - Representative: Scott Morrison, VHB
  - Location: Off Easthampton Road (MBP: 139-00-001, 139-00-003, 141-00-002, 213-00-006A)

Chairperson Horan introduced the project. Scott Morrison from VHB attended the meeting on the behalf of the Applicant. Chairperson Horan explained that an Abbreviated Notice of Resource Delineation (ANRAD) is a request for the Commission to review and approve a wetland delineation on a subject property. There is no proposed project associated with this ANRAD. Should a project be proposed within the Commission's jurisdiction the Applicant would need to submit the project as a separate filing. Chairperson Horan additionally confirmed that abutter notifications were sent out, however, abutters are not notified of subsequent meetings.

Mr. Morrison shared his screen to display the wetland delineation and discuss the changes that were made per the Commission's request at the site visit. Any streams that were delineated to show the center line were updated to show bank flags. Additionally, Mr. Morrison provided an updated letter to the Commission along with an updated copy of the wetland flagging chart. Mr. Morrison then asked for any Commission questions.

Commissioner Moriarty inquired whether any of the calculations had changed as a result of some of the flagging locations changing. Mr. Morrison confirmed that none of the calculations had changed, although the Buffer Zone on page 11 of the wetland delineation was slightly enlarged. Commissioner Moriarty shared her concern regarding Sanctuary Brook, whose status was changed from perennial to intermittent on the USGS maps, asking Mr. Morrison to explain why Sanctuary Brook is considered an intermittent stream. Mr. Morrison explained that when a stream is unmapped, or mapped as intermittent by USGS, the WPA requires an individual to run a StreamStats analysis. Therefore, StreamStats was evaluated to determine the size of the watershed. The StreamStats report found that the watershed was 0.33 square miles, which determined that the stream was intermittent and not perennial as perennial streams require a watershed size of 0.5 square miles, in addition to stratified drift. Commissioner Moriarty additionally inquired about cubic flow of the stream. Mr. Morrison stated that the cubic flow depends on the stream rates, sharing that at the 98% duration the cubic flow would be 0.29 cubic feet per second.

Commissioner Moriarty then inquired about two FEMA maps that were included in the materials provided by VHB, asking whether they have any influence on wetland delineations. Mr. Morrison shared that one of the maps provided was from MassGIS which shows Bordering Land Subject to Flooding (BLSF) and the FERMET is the official map from the FEMA website. Mr. Morrison additionally acknowledged that the ANRAD application did not include a request to determine the exact limits of BLSF and therefore the Applicant will need to complete a full topographic survey and analysis at a later date to determine whether construction activities should occur on the site.

Chairperson Horan then asked for any questions or comments from the public. Hearing no questions, Chairperson Horan reiterated that the Commission is simply confirming the wetland boundaries on the property. If the Applicant seeks to conduct work on the property, said work would come before the Commission if it were within their jurisdiction under the WPA or HWPO. The Commission does not know the nature of the project, if any, or when the Applicant may come before the Commission again.

Director Glogower then shared this screen to display the draft findings document which includes the updated information from Mr. Morrison and the flag series for all Bordering Vegetated Wetlands, Banks, and Isolated Vegetated Wetlands on the property. Chairperson Horan inquired whether the findings document needs to be referenced in the Commission's motion. Director Glogower then shared his screen to display the draft Order of Resource Area Delineation (ORAD), which references the most recent site delineation plans.

Commissioner Bowler noted that the Commission needs to close the Public Hearing before voting on the ORAD. Commissioner Bowler then motioned to close the Public Hearing. Commissioner Moriarty seconded the motion, and it was carried unanimously (6-0).

Commissioner Normand then motioned to approve the wetland boundaries as shown in the ANRAD submitted under DEP WE #186-0316. Commissioner Arnold seconded the motion, and it was carried unanimously (6-0).

Chairperson Horan reminded the public in attendance that if a project is proposed within the Commission's jurisdictional areas that the abutters would be notified in advance of a Public Hearing.

#### 5. Proposed Conservation Commission Meeting Schedule for 2026

Director Glogower shared his screen to display the Commission's proposed meeting schedule for 2026. Commissioner Perdrizet motioned to approve the meeting schedule. Commissioner Normand seconded the motion, and it was carried unanimously (6-0).

#### 6. Formal Vote – Minutes from 11/13/25 Meeting

Commissioner Moriarty motioned to approve the Minutes from the 11/13/25 meeting. Commissioner Arnold seconded the motion, and it was carried unanimously (6-0).

#### 7. Discussion – Upcoming Items for 1/8/26 Meeting

Presently there are no agenda items with the exception of the election of the Chair and Vice Chair.

#### 8. Mail/other items not reasonably anticipated by the Chair

Director Glogower shared that Sarah LaRose from Holyoke Gas & Electric will present on the Log Pond Cove water chestnut removal effort and the Third Level Canal benthic barrier annual reports at the Commission's 1/22/26 meeting. Chairperson Horan stated that he does not believe that the Commission needs to meet solely to review the reports but there will likely be other items on the agenda.

#### 9. Adjourn

Chairperson Horan motioned to adjourn the meeting at 7:37 p.m., and the meeting adjourned.

<b>Board of Fire Commission Meeting Minutes</b>		<b>Date: December 17, 2025</b>	
		<b>Time: 5:00 p.m.</b>	
		<b>Location: Fire Department Headquarters</b>	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	<b>RECEIVED</b>
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	<b>JAN 23 2026</b>
Facilitator:	Chief Kadlewicz		<b>Approved</b>
Attendees:	George Mettey, Nelson Lopez, Jeffrey Trask		<b>Holyoke City Clerk's Holyoke, MA</b>
Absent:			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also: Abram De la Cruz, Edwin Rodriguez, Kevin McDonnell, David Rex and family members			
<b>A. Opening of Meeting</b>		Chairman Mettey	Time: 5:00 p.m.
<p>Discussion: #1 on the agenda Commissioner Mettey opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer.</p> <p>#2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from November 19, 2025</p> <p>#3 on the agenda – Fire Chief's Report:</p> <ul style="list-style-type: none"> <li>• Injured on Duty/Light Duty/Administrative Duty/Administrative Leave</li> <li>• Overtime Expenditures</li> </ul> <p>#4 Old Business – Distinguished Service Award</p> <ul style="list-style-type: none"> <li>• The Board of Fire Commissioners have bestowed their Distinguished Service Award to Fire Captain David Rex for his tireless service to the City of Holyoke, its residents and business, to the Community Emergency Response Team and to the Training Division of the Holyoke Fire Department</li> </ul> <p>#5 New Business – Lateral Transfer</p> <ol style="list-style-type: none"> <li>1. Mr. Abram De la Cruz, of the Lawrence Fire Department, has requested an audience before the Board of Fire Commissioners to discuss a potential lateral transfer request submitted to the Office of the Fire Chief. Mr. De la Cruz is a Firefighter I/II-certified firefighter and a licensed Emergency Medical Technician (EMT).</li> <li>2. Mr. De la Cruz is requesting this transfer as he has recently purchased a home within the City of Holyoke, is newly married, and is raising a family. He has expressed his commitment to becoming not only a firefighter in Holyoke but an active member of the community.</li> <li>3. Mr. De la Cruz believes his skills, experience, and desire to make Holyoke his permanent home would make him a valuable asset to the Holyoke Fire Department. His commitment to building long-term roots in the city would be beneficial to both the department and the community.</li> </ol> <p>#6 Executive Session – Not needed for this meeting</p> <p>#7 Close Meeting</p>			
<p>Motions: Commissioner Mettey entertained a motion to accept the minutes from November 19, 2025 , Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner Trask; motion carried</p> <p>Commissioner Mettey entertained a motion to accept the Fire Chief's report, Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner Trask; motion carried.</p> <p>Commissioner Mettey entertained a motion to approved the lateral transfer from Lawrence Fire Department to the Holyoke Fire Department for Mr. Abram De la Cruz, Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner Trask; motion carried. Roll call vote Commissioner Mettey yes, Commissioner Lopez yes and Commissioner Trask yes. Unanimous vote</p> <p>Commissioner Mettey entertained a motion to adjourn, Commissioner Lopez made the motion and was 2<sup>nd</sup> by Commissioner TRask; motion carried. Meeting adjourned at 5:36pm</p>			

Wednesday, December 17, 2025

Injured on Duty  
1 Fire Lieutenant  
1 Firefighter

Light Duty

FMLA

Overtime Budget	\$461,766.00
Transfer In	\$300,000.00
Revised Budget	\$761,766.00
Currently Expended	\$395,315.56
Available Balance	\$366,450.44

Average Expended Per Pay Period \$32,942.96

Last Pay Period \$27,936.53

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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2 EXPENSES

10002 59720	TRANS. TO SPECIAL R	0	25,000	25,000	25,000.00	.00	.00	100.0%
10002 59753	TRANS. TO DENTAL IN	325,000	0	325,000	215,923.69	.00	109,076.31	66.4%
10002 59754	TRANS. TO HEALTH IN	13,421,739	0	13,421,739	.00	.00	13,421,739.00	.0%
10002 59790	TRANS TO HEALTH INS	0	0	0	6,373,085.30	.00	-6,373,085.30	100.0%
TOTAL EXPENSES		13,746,739	25,000	13,771,739	6,614,008.99	.00	7,157,730.01	48.0%
TOTAL		13,746,739	25,000	13,771,739	6,614,008.99	.00	7,157,730.01	48.0%

1120 CITY COUNCIL

1 PERSONAL SERVICES

11121 51201	PAY-CITY COUNCILORS	131,000	0	131,000	76,416.41	.00	54,583.59	58.3%
11121 51203	PAY-CLERK OF CITY C	4,000	0	4,000	2,333.31	.00	1,666.69	58.3%
TOTAL PERSONAL SERVICES		135,000	0	135,000	78,749.72	.00	56,250.28	58.3%

2 EXPENSES

11122 53010	PROFESSIONAL SERVIC	13,660	45	13,705	226.20	.00	13,478.80	1.7%
11122 53190	EDUCATION & TRAININ	2,500	0	2,500	.00	.00	2,500.00	.0%
11122 53430	ADVERTISING	1,500	-45	1,455	330.86	.00	1,124.14	22.7%
11122 57100	IN-STATE TRAVEL	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL EXPENSES		22,660	0	22,660	557.06	.00	22,102.94	2.5%
TOTAL CITY COUNCIL		157,660	0	157,660	79,306.78	.00	78,353.22	50.3%

1210 MAYOR

1 PERSONAL SERVICES

11211 51101	PAY-MAYOR	100,000	385	100,385	55,384.56	.00	45,000.44	55.2%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11211 51102 PAY-EXECUTIVE ASSIS	54,633	0	54,633	30,142.08	.00	24,490.92	55.2%
11211 51103 PAY-AIDE TO MAYOR	48,238	0	48,238	26,243.91	.00	21,994.09	54.4%
11211 51104 PAY-CHIEF ADMIN FIN	137,500	-137,500	0	.00	.00	.00	.0%
11211 51400 PAY-LONGEVITY	675	0	675	675.00	.00	.00	100.0%
11211 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11211 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11211 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11211 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	341,050	-137,115	203,935	112,445.55	.00	91,489.45	55.1%

2 EXPENSES

11212 53009 CONTRACTED SERVICES	25,000	133,900	158,900	86,874.83	71,880.37	144.80	99.9%
11212 53190 EDUCATION & TRAININ	1,700	0	1,700	461.00	-425.00	1,664.00	2.1%
11212 54200 OFFICE & PROF. SUPP	1,000	0	1,000	298.62	701.38	.00	100.0%
11212 57100 IN-STATE TRAVEL	600	0	600	85.00	.00	515.00	14.2%
11212 57300 DUES & SUBSCRIPTION	5,162	3,600	8,762	8,648.00	.00	114.00	98.7%
11212 57800 VIP RECEPTION(CH40/	1,000	0	1,000	310.21	.00	689.79	31.0%
TOTAL EXPENSES	34,462	137,500	171,962	96,677.66	72,156.75	3,127.59	98.2%
TOTAL MAYOR	375,512	385	375,897	209,123.21	72,156.75	94,617.04	74.8%

1350 CITY AUDITOR

1 PERSONAL SERVICES

11351 51101 PAY-AUDITOR	91,490	0	91,490	51,669.78	.00	39,820.22	56.5%
11351 51103 PAY-PROFESSIONAL AC	81,916	0	81,916	34,210.07	.00	47,705.93	41.8%
11351 51106 PAY-PROF ACCOUNTANT	70,409	-16,037	54,372	.00	.00	54,371.56	.0%
11351 51107 PAY-ASSISTANT ACCOU	58,925	0	58,925	32,290.44	.00	26,634.56	54.8%
11351 51500 PAY-VACATION BUYBAC	1	2,583	2,584	2,584.44	.00	.00	100.0%
11351 51510 PAY-SICK LEAVE BUYB	1	4,999	5,000	5,000.00	.00	.00	100.0%
11351 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11351 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	302,744	-8,455	294,289	125,754.73	.00	168,534.27	42.7%

2 EXPENSES

11352 53010 PROFESSIONAL ACCT/A	155,000	10,000	165,000	5,000.00	130,500.00	29,500.00	82.1%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT	
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET			BUDGET	USED	
11352 53030 PRINT/BIND/MICROFIL	400	0	400	121.20	.00	278.80	30.3%	
11352 53190 EDUCATION & TRAININ	440	0	440	.00	.00	440.00	.0%	
11352 54200 OFFICE & PROF. SUPP	250	0	250	128.52	121.48	.00	100.0%	
11352 57100 IN-STATE TRAVEL	600	0	600	.00	.00	600.00	.0%	
11352 57300 DUES & SUBSCRIPTION	90	0	90	90.00	.00	.00	100.0%	
TOTAL EXPENSES	156,780	10,000	166,780	5,339.72	130,621.48	30,818.80	81.5%	
TOTAL CITY AUDITOR	459,524	1,545	461,069	131,094.45	130,621.48	199,353.07	56.8%	

1380 PROCUREMENT

1 PERSONAL SERVICES

11381 51101 PAY-CHIEF PROCUREME	87,032	-1,268	85,764	47,319.59	.00	38,444.41	55.2%	
11381 51102 PAY-ASSISTANT C.P.O	70,000	-7,000	63,000	.00	.00	63,000.00	.0%	
11381 51105 PAY-ACCTS. PAY. SPE	55,115	-820	54,295	29,963.02	.00	24,331.58	55.2%	
11381 51400 PAY-LONGEVITY	0	400	400	400.00	.00	.00	100.0%	
11381 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%	
11381 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%	
11381 51530 PAY-FAMILY & MEDICA	1	820	821	213.15	.00	608.25	25.9%	
11381 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%	
TOTAL PERSONAL SERVICES	212,151	-7,868	204,283	77,895.76	.00	126,387.24	38.1%	

2 EXPENSES

11382 52440 LEASE AGREEMENTS CO	55,000	7,000	62,000	31,320.15	18,679.85	12,000.00	80.6%	
11382 53010 PROFESSIONAL SERVIC	0	10,000	10,000	898.25	101.75	9,000.00	10.0%	
11382 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%	
11382 53410 TELEPHONE USAGE CHA	85,000	0	85,000	42,822.95	42,177.05	.00	100.0%	
11382 53430 ADVERTISING	5,000	0	5,000	4,383.80	-683.80	1,300.00	74.0%	
11382 54205 CENTRAL OFFICE SUPP	18,000	-500	17,500	5,500.96	5,669.04	6,330.00	63.8%	
11382 57100 IN-STATE TRAVEL	500	500	1,000	482.10	17.90	500.00	50.0%	
11382 57300 DUES & SUBSCRIPTION	250	0	250	.00	.00	250.00	.0%	
11382 57400 INSURANCE	250	0	250	.00	.00	250.00	.0%	
TOTAL EXPENSES	164,500	17,000	181,500	85,408.21	65,961.79	30,130.00	83.4%	
TOTAL PROCUREMENT	376,651	9,132	385,783	163,303.97	65,961.79	156,517.24	59.4%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED	
<b>1410 ASSESSORS</b>									
<b>1 PERSONAL SERVICES</b>									
11411 51101 PAY-ASSESSOR	64,856	0	64,856	35,752.11	.00		29,103.89	55.1%	
11411 51102 PAY-ASSISTANT ASSES	57,843	0	57,843	31,913.28	.00		25,929.72	55.2%	
11411 51105 PAY-CHIEF ASSESS/AP	89,000	0	89,000	30,007.74	.00		58,992.26	33.7%	
11411 51400 PAY-LONGEVITY	1,950	0	1,950	850.00	.00		1,100.00	43.6%	
11411 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00		1.00	.0%	
11411 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00		1.00	.0%	
11411 51530 PAY-FAMILY & MEDICA	1	0	1	19,095.80	.00		-19,094.80*****%		
11411 51910 PAY-CERTIFICATION S	1,000	0	1,000	576.90	.00		423.10	57.7%	
11411 51996 WORKERS COMP WAGE B	1	0	1	.00	.00		1.00	.0%	
TOTAL PERSONAL SERVICES	214,653	0	214,653	118,195.83	.00		96,457.17	55.1%	
<b>2 EXPENSES</b>									
11412 53010 PROF. ASSESSMENT SE	42,800	13,000	55,800	40,829.00	.00		14,971.00	73.2%	
11412 53190 EDUCATION & TRAININ	2,500	0	2,500	1,595.00	.00		905.00	63.8%	
11412 54200 OFFICE & PROF. SUPP	250	0	250	197.11	.00		52.89	78.8%	
11412 57100 IN-STATE TRAVEL	1,750	0	1,750	.00	.00		1,750.00	.0%	
11412 57300 DUES & SUBSCRIPTION	360	0	360	339.00	.00		21.00	94.2%	
TOTAL EXPENSES	47,660	13,000	60,660	42,960.11	.00		17,699.89	70.8%	
TOTAL ASSESSORS	262,313	13,000	275,313	161,155.94	.00		114,157.06	58.5%	
<b>1450 CITY TREASURER</b>									
<b>1 PERSONAL SERVICES</b>									
11451 51101 PAY-TREASURER	85,000	327	85,327	47,076.91	.00		38,250.09	55.2%	
11451 51102 PAY-ASSISTANT TREAS	58,059	-58,059	0	25,358.89	.00		-25,358.89	100.0%	
11451 51108 PAY-ASSISTANT TREAS	0	58,081	58,081	6,684.59	.00		51,396.41	11.5%	
11451 51125 PAY-ADMINISTRATIVE	40,835	0	40,835	22,528.81	.00		18,306.19	55.2%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0010	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
11451	51131	PAY-SR PAYROLL SPEC	60,858	0	60,858	33,576.50	.00	27,281.50	55.2%
11451	51132	PAY-PAYROLL SPECIAL	45,365	0	45,365	25,028.65	.00	20,336.35	55.2%
11451	51300	PAY-OVERTIME	0	6	6	299.79	.00	-293.79	4996.5%
11451	51400	PAY-LONGEVITY	800	400	1,200	.00	.00	1,200.00	.0%
11451	51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11451	51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11451	51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11451	51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES			290,921	755	291,676	160,554.14	.00	131,121.86	55.0%

2 EXPENSES

11452	52400	R & M - OFFICE EQUI	2,500	0	2,500	.00	.00	2,500.00	.0%
11452	53010	PROFESSIONAL SERVIC	30,000	47,000	77,000	31,514.23	43,284.77	2,201.00	97.1%
11452	53030	PRINT/BIND/MICROFIL	5,000	0	5,000	.00	.00	5,000.00	.0%
11452	53040	BORROWING CERTIFICA	5,000	0	5,000	.00	.00	5,000.00	.0%
11452	53050	LAND COURT FILINGS	80,000	-15,000	65,000	15,803.09	9,986.25	39,210.66	39.7%
11452	53055	REGISTER OF DEEDS F	6,000	0	6,000	945.00	.00	5,055.00	15.8%
11452	53060	BANKING SERVICES	30,000	-17,000	13,000	.00	.00	13,000.00	.0%
11452	53100	FSA ADMINISTRATION	20,000	-15,000	5,000	260.00	.00	4,740.00	5.2%
11452	53190	EDUCATION & TRAININ	2,125	0	2,125	.00	.00	2,125.00	.0%
11452	53420	POSTAGE	80,000	0	80,000	6,036.21	-4,866.63	78,830.42	1.5%
11452	54200	OFFICE & PROF. SUPP	250	0	250	1,738.29	-949.82	-538.47	315.4%
11452	55820	DATA PROCESSING-PAY	2,000	0	2,000	.00	.00	2,000.00	.0%
11452	56000	TAX LIABILITY/PENAL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452	57100	IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452	57300	DUES & SUBSCRIPTION	500	0	500	.00	.00	500.00	.0%
11452	57400	SURETY BOND	1,200	0	1,200	.00	.00	1,200.00	.0%
TOTAL EXPENSES			266,575	0	266,575	56,296.82	47,454.57	162,823.61	38.9%
TOTAL CITY TREASURER			557,496	755	558,251	216,850.96	47,454.57	293,945.47	47.3%

1460 TAX COLLECTOR

1 PERSONAL SERVICES

11461	51101	PAY-TAX COLLECTOR	88,775	-6,267	82,508	42,302.55	.00	40,205.33	51.3%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11461 51106 PAY-SR DEPUTY TAX C	60,858	-60,858	0	26,062.68	.00	-26,062.68	100.0%
11461 51107 PAY-REVENUE COLLECT	45,400	0	45,400	24,897.61	.00	20,502.39	54.8%
11461 51108 PAY-ASSISTANT TAX C	0	64,435	64,435	9,257.64	.00	55,177.36	14.4%
11461 51400 PAY-LONGEVITY	900	0	900	900.00	.00	.00	100.0%
11461 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11461 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11461 51530 PAY-FAMILY & MEDICA	1	6,267	6,268	6,268.12	.00	.00	100.0%
11461 51910 PAY-CERTIFICATION S	0	834	834	403.83	.00	430.17	48.4%
11461 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	195,937	4,411	200,348	110,092.43	.00	90,255.57	55.0%

2 EXPENSES

11462 53010 TAX TITLE CERTIFICA	13,075	0	13,075	.00	.00	13,075.00	.0%
11462 53085 DEPUTY COLLECTOR SE	0	0	0	1,854.00	-17,939.00	16,085.00	100.0%
11462 53100 OTHER CONTRACT SERV	3,000	-70	2,930	.00	.00	2,930.00	.0%
11462 53190 EDUCATION & TRAININ	875	0	875	75.00	250.00	550.00	37.1%
11462 53430 ADVERTISING	8,000	0	8,000	.00	.00	8,000.00	.0%
11462 54200 OFFICE & PROF. SUPP	250	50	300	258.24	.00	41.76	86.1%
11462 54210 PARKING TICKETS	1,700	0	1,700	.00	.00	1,700.00	.0%
11462 57100 IN-STATE TRAVEL	1,000	0	1,000	197.10	.00	802.90	19.7%
11462 57300 DUES & SUBSCRIPTION	140	20	160	160.00	.00	.00	100.0%
11462 57400 INSURANCE	800	0	800	515.00	.00	285.00	64.4%
TOTAL EXPENSES	28,840	0	28,840	3,059.34	-17,689.00	43,469.66	-50.7%
TOTAL TAX COLLECTOR	224,777	4,411	229,188	113,151.77	-17,689.00	133,725.23	41.7%

1510 CITY SOLICITOR

1 PERSONAL SERVICES

11511 51101 PAY-SOLICITOR	108,000	416	108,416	59,815.31	.00	48,600.69	55.2%
11511 51102 PAY-ASSISTANT SOLIC	188,000	724	188,724	104,122.96	.00	84,601.04	55.2%
11511 51103 PAY-ASSOCIATE SOLIC	41,000	-14,350	26,650	.00	.00	26,650.00	.0%
11511 51108 PAY-PARALEGAL	55,271	213	55,484	30,611.64	.00	24,872.36	55.2%
11511 51201 PAY-PT ASSISTANT SO	50,000	193	50,193	27,692.38	.00	22,500.62	55.2%
11511 51500 PAY-VACATION BUYBAC	1	0	1	488.44	.00	-487.44*****%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11511 51510 PAY-SICK LEAVE BUYB	1	0	1	250.00	.00	-249.00*****%	
11511 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11511 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	442,275	-12,804	429,471	222,980.73	.00	206,490.27	51.9%

2 EXPENSES

11512 52400 R & M - OFFICE EQUI	700	-500	200	41.56	.00	158.44	20.8%
11512 53006 PROFESSIONAL SERVIC	20,000	10,000	30,000	11,699.50	.00	18,300.50	39.0%
11512 53010 SPECIAL COUNSEL SER	85,000	0	85,000	30,848.12	26,370.00	27,781.88	67.3%
11512 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
11512 54200 OFFICE & PROF. SUPP	250	500	750	339.00	111.21	299.79	60.0%
11512 57100 IN-STATE TRAVEL	1,800	0	1,800	142.90	.00	1,657.10	7.9%
11512 57300 DUES & SUBSCRIPTION	7,000	0	7,000	618.54	.00	6,381.46	8.8%
11512 57600 LITIGATION	9,000	0	9,000	4,214.78	.00	4,785.22	46.8%
11512 57601 ARBITRATION	0	5,000	5,000	.00	.00	5,000.00	.0%
11512 57605 RECORDING FEES	500	0	500	.00	.00	500.00	.0%
TOTAL EXPENSES	124,750	15,000	139,750	47,904.40	26,481.21	65,364.39	53.2%
TOTAL CITY SOLICITOR	567,025	2,196	569,221	270,885.13	26,481.21	271,854.66	52.2%

1520 PERSONNEL ADMINISTRATION

1 PERSONAL SERVICES

11521 51101 PAY-PERSON. ADMINIS	92,926	358	93,284	51,466.78	.00	41,817.22	55.2%
11521 51102 PAY-PERSONNEL ASSIS	113,122	234	113,356	62,652.07	.00	50,703.93	55.3%
11521 51104 PAY-HEAD ADMINISTRA	39,285	0	39,285	21,674.46	.00	17,610.54	55.2%
11521 51201 PAY-LABOR SERV. DIR	1,050	0	1,050	605.70	.00	444.30	57.7%
11521 51400 PAY-LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
11521 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11521 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11521 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11521 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	247,387	592	247,979	137,399.01	.00	110,579.99	55.4%

2 EXPENSES

11522 52400 R & M - OFFICE EQUI	2,500	0	2,500	1,960.00	.00	540.00	78.4%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
11522 53009	CONTRACTED PROF. SE	50,000	0	50,000	6,612.21	43,387.79	.00	100.0%	
11522 53010	PROF.SERV.-EMPLOYEE	1,450	0	1,450	489.00	.00	961.00	33.7%	
11522 53011	PROF.SERV.-EMPLOYEE	16,680	0	16,680	9,730.02	6,950.10	-.12	100.0%	
11522 53190	EDUCATION & TRAININ	2,500	0	2,500	.00	.00	2,500.00	.0%	
11522 53430	ADVERTISING	3,000	0	3,000	679.00	.00	2,321.00	22.6%	
11522 54200	OFFICE & PROF. SUPP	250	0	250	193.76	25.44	30.80	87.7%	
11522 57100	IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%	
11522 57300	DUES & SUBSCRIPTION	600	0	600	300.00	.00	300.00	50.0%	
TOTAL EXPENSES		77,980	0	77,980	19,963.99	50,363.33	7,652.68	90.2%	
TOTAL PERSONNEL ADMINISTRATION		325,367	592	325,959	157,363.00	50,363.33	118,232.67	63.7%	
<b>1550 DATA PROCESSING</b>									
<b>2 EXPENSES</b>									
11552 53010	PROFESSIONAL CONSUL	419,500	50,000	469,500	213,326.77	51,035.75	205,137.48	56.3%	
11552 53100	SOFTWARE LICENSE/US	375,720	-50,000	325,720	216,589.36	88,271.78	20,858.86	93.6%	
11552 53180	SYSTEM HARD/SOFTWARE	110,000	0	110,000	56,855.46	-48,455.94	101,600.48	7.6%	
TOTAL EXPENSES		905,220	0	905,220	486,771.59	90,851.59	327,596.82	63.8%	
TOTAL DATA PROCESSING		905,220	0	905,220	486,771.59	90,851.59	327,596.82	63.8%	
<b>1570 ADMIN. ASSIST. TO CITY COUNCIL</b>									
<b>1 PERSONAL SERVICES</b>									
11571 51101	PAY-ADMIN.ASSIST.TO	51,197	0	51,197	28,246.13	.00	22,950.87	55.2%	
11571 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%	
11571 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%	
11571 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%	
11571 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%	
TOTAL PERSONAL SERVICES		51,201	0	51,201	28,246.13	.00	22,954.87	55.2%	
<b>2 EXPENSES</b>									
11572 54200	OFFICE & PROF. SUPP	250	0	250	288.43	-80.56	42.13	83.1%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT		
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	EXPENDED		BUDGET	USED		
TOTAL EXPENSES	250	0	250	288.43		42.13	83.1%		
TOTAL ADMIN. ASSIST. TO CITY COUNCIL	51,451	0	51,451	28,534.56		22,997.00	55.3%		

1610 CITY CLERK

1 PERSONAL SERVICES

11611 51101 PAY-CLERK	85,000	2,154	87,154	47,215.37		39,938.63	54.2%		
11611 51102 PAY-ASSISTANT CLERK	58,487	0	58,487	32,268.48		26,218.52	55.2%		
11611 51105 PAY-2ND ASSISTANT C	55,043	0	55,043	30,185.40		24,857.60	54.8%		
11611 51126 PAY-SR ADMINISTRATI	47,740	0	47,740	26,339.04		21,400.96	55.2%		
11611 51210 ELECTION OFFICERS	35,000	-5,000	30,000	16,655.00		13,345.00	55.5%		
11611 51240 PAY-TEMPORARY/SEASO	650	0	650	.00		650.00	.0%		
11611 51250 PAY-EXTRA CLERICAL	2,000	0	2,000	200.00		1,800.00	10.0%		
11611 51300 PAY-OVERTIME	6,000	0	6,000	1,692.54		4,307.46	28.2%		
11611 51400 PAY-LONGEVITY	675	0	675	675.00		.00	100.0%		
11611 51500 PAY-VACATION BUYBAC	1	0	1	.00		1.00	.0%		
11611 51510 PAY-SICK LEAVE BUYB	1	0	1	301.40		-300.40*****%			
11611 51530 PAY-FAMILY & MEDICA	1	0	1	.00		1.00	.0%		
11611 51996 WORKERS COMP WAGE B	1	0	1	.00		1.00	.0%		
TOTAL PERSONAL SERVICES	290,599	-2,846	287,753	155,532.23		132,220.77	54.1%		

2 EXPENSES

11612 52400 R & M - OFFICE EQUI	1,000	0	1,000	.00		1,000.00	.0%		
11612 52420 R & M - OTHER	6,000	0	6,000	4,295.00		1,705.00	71.6%		
11612 52700 EQUIPMENT/BLDG. REN	1,800	0	1,800	6,883.72	-6,160.00	1,076.28	40.2%		
11612 53010 RECORDS RETENTION	2,000	0	2,000	1,447.50		552.50	72.4%		
11612 53020 ORDINANCE CODIFICAT	6,000	0	6,000	.00		6,000.00	.0%		
11612 53030 PRINT/BIND/MICROFIL	12,000	5,800	17,800	16,931.72		868.28	95.1%		
11612 53100 OTHER SERVICES	2,000	0	2,000	.00		2,000.00	.0%		
11612 53190 EDUCATION & TRAININ	500	0	500	.00		500.00	.0%		
11612 53410 TELEPHONE USAGE CHA	2,500	-800	1,700	.00		1,700.00	.0%		
11612 53420 POSTAGE	12,000	0	12,000	10,834.11		1,165.89	90.3%		
11612 53430 ADVERTISING	300	0	300	.00		300.00	.0%		
11612 54200 OFFICE & PROF. SUPP	250	0	250	170.83		79.17	68.3%		

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES		BUDGET	USED
11612 57100 IN-STATE TRAVEL	1,500	0	1,500	.00	.00		1,500.00	.0%
11612 57300 DUES & SUBSCRIPTION	550	0	550	.00	150.00		400.00	27.3%
11612 57303 ANIMAL SYSTEM MODUL	3,000	0	3,000	2,631.03	150.00		218.97	92.7%
TOTAL EXPENSES	51,400	5,000	56,400	43,193.91	-5,860.00		19,066.09	66.2%
TOTAL CITY CLERK	341,999	2,154	344,153	198,726.14	-5,860.00		151,286.86	56.0%
<b>1630 VOTER REGISTRATION</b>								
<b>1 PERSONAL SERVICES</b>								
11631 51103 PAY-ASSIST. REGISTR	55,139	0	55,139	31,206.12	.00		23,932.88	56.6%
11631 51201 PAY-REGISTRAR COMMI	5,025	0	5,025	2,899.20	.00		2,125.80	57.7%
11631 51250 PAY-TEMPORARY/SEASO	5,000	0	5,000	192.00	.00		4,808.00	3.8%
11631 51300 PAY-OVERTIME	2,000	0	2,000	882.76	.00		1,117.24	44.1%
11631 51400 PAY-LONGEVITY	0	400	400	.00	.00		400.00	.0%
11631 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00		1.00	.0%
11631 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00		1.00	.0%
11631 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00		1.00	.0%
11631 51996 WORKERS COMP WAGE B	1	0	1	.00	.00		1.00	.0%
TOTAL PERSONAL SERVICES	67,168	400	67,568	35,180.08	.00		32,387.92	52.1%
<b>2 EXPENSES</b>								
11632 53020 CENSUS	8,000	0	8,000	1,368.00	.00		6,632.00	17.1%
11632 53030 PRINT/BIND/MICROFIL	300	0	300	.00	.00		300.00	.0%
11632 53420 POSTAGE	500	0	500	.00	.00		500.00	.0%
11632 54200 OFFICE & PROF. SUPP	200	0	200	105.99	.00		94.01	53.0%
TOTAL EXPENSES	9,000	0	9,000	1,473.99	.00		7,526.01	16.4%
TOTAL VOTER REGISTRATION	76,168	400	76,568	36,654.07	.00		39,913.93	47.9%
<b>1710 CONSERVATION</b>								
<b>1 PERSONAL SERVICES</b>								
11711 51101 PAY-CONSERVATION OF	80,681	-1,175	79,506	43,864.89	.00		35,641.11	55.2%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
11711 51102	PAY-CONSERVATION PL	55,000	0	55,000	30,752.32	.00	24,247.68	55.9%	
11711 51400	PAY-LONGEVITY	500	0	500	.00	.00	500.00	.0%	
11711 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%	
11711 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%	
11711 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%	
11711 51850	PAY-AUTO ALLOWANCE	2,820	0	2,820	1,645.00	.00	1,175.00	58.3%	
11711 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%	
TOTAL PERSONAL SERVICES		139,005	-1,175	137,830	76,262.21	.00	61,567.79	55.3%	
<b>2 EXPENSES</b>									
11712 53010	PROFESSIONAL SERVIC	50	0	50	.00	.00	50.00	.0%	
11712 53100	CONSERVATION RESTRI	500	-111	389	.00	.00	389.00	.0%	
11712 53190	EDUCATION & TRAININ	700	0	700	.00	.00	700.00	.0%	
11712 53430	ADVERTISING	50	0	50	.00	.00	50.00	.0%	
11712 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%	
11712 57100	IN-STATE TRAVEL	100	0	100	89.88	.00	10.12	89.9%	
11712 57300	DUES & SUBSCRIPTION	300	111	411	411.00	.00	.00	100.0%	
TOTAL EXPENSES		1,950	0	1,950	500.88	.00	1,449.12	25.7%	
TOTAL CONSERVATION		140,955	-1,175	139,780	76,763.09	.00	63,016.91	54.9%	
<b>1750 CITY PLANNING</b>									
<b>1 PERSONAL SERVICES</b>									
11751 51101	PAY- DIRECTOR	90,880	0	90,880	49,792.10	.00	41,087.90	54.8%	
11751 51102	PAY-ASST DIR ECON D	82,262	-1,198	81,064	44,725.02	.00	36,338.98	55.2%	
11751 51105	PAY-SR. PROJ MANAGE	59,166	-57,000	2,166	.00	.00	2,166.00	.0%	
11751 51106	PAY-PLANNER I	113,638	-1,655	111,983	61,783.71	.00	50,199.29	55.2%	
11751 51108	PAY-ASST DIRECTOR P	82,262	-1,198	81,064	44,724.96	.00	36,339.04	55.2%	
11751 51112	PAY-LICENSING AGENT	49,713	0	49,713	27,427.68	.00	22,285.32	55.2%	
11751 51125	PAY-ADMINISTRATIVE	46,092	0	46,092	24,563.00	.00	21,529.00	53.3%	
11751 51201	PAY-LICENSE COMMISS	2,800	0	2,800	1,633.31	.00	1,166.69	58.3%	
11751 51223	PAY - DEVELOP SPECI	0	55,000	55,000	.00	.00	55,000.00	.0%	
11751 51300	PAY-OVERTIME	4,000	2,000	6,000	4,258.23	.00	1,741.77	71.0%	
11751 51400	PAY-LONGEVITY	2,500	0	2,500	1,250.00	.00	1,250.00	50.0%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENCUMBRANCES	BUDGET	USED	
11751 51500 PAY-VACATION BUYBAC	1	0	1	2,188.67		.00	-2,187.67	*****%	
11751 51510 PAY-SICK LEAVE BUYB	1	0	1	4,327.59		.00	-4,326.59	*****%	
11751 51530 PAY-FAMILY & MEDICA	1	0	1	.00		.00	1.00	.0%	
11751 51996 WORKERS COMP WAGE B	1	0	1	.00		.00	1.00	.0%	
<b>TOTAL PERSONAL SERVICES</b>	<b>533,317</b>	<b>-4,051</b>	<b>529,266</b>	<b>266,674.27</b>		<b>.00</b>	<b>262,591.73</b>	<b>50.4%</b>	

2 EXPENSES

11752 53010 OTHER CONTRACTED SE	10,000	49,712	59,712	3,320.81		22,341.00	34,050.19	43.0%	
11752 53020 PARCEL MAPPING SERV	11,500	0	11,500	.00		.00	11,500.00	.0%	
11752 53030 PRINT/BIND/MICROFIL	200	0	200	.00		.00	200.00	.0%	
11752 53166 HISTORIC PROGRAM CO	200	0	200	17,387.69		-17,387.69	200.00	.0%	
11752 53190 EDUCATION & TRAININ	3,000	0	3,000	.00		300.00	2,700.00	10.0%	
11752 53430 ADVERTISING	500	0	500	.00		.00	500.00	.0%	
11752 54200 OFFICE & PROF. SUPP	200	0	200	120.00		.00	80.00	60.0%	
11752 56900 PIONEER VALLEY PLAN	7,335	0	7,335	.00		.00	7,335.00	.0%	
11752 57100 IN-STATE TRAVEL	1,500	0	1,500	72.58		.00	1,427.42	4.8%	
11752 57300 DUES & SUBSCRIPTION	500	0	500	.00		.00	500.00	.0%	
11752 57615 DEP COMPLIANCE FEES	1,000	0	1,000	980.00		.00	20.00	98.0%	
<b>TOTAL EXPENSES</b>	<b>35,935</b>	<b>49,712</b>	<b>85,647</b>	<b>21,881.08</b>		<b>5,253.31</b>	<b>58,512.61</b>	<b>31.7%</b>	
<b>TOTAL CITY PLANNING</b>	<b>569,252</b>	<b>45,661</b>	<b>614,913</b>	<b>288,555.35</b>		<b>5,253.31</b>	<b>321,104.34</b>	<b>47.8%</b>	

2100 POLICE

1 PERSONAL SERVICES

12101 51101 PAY-POLICE CHIEF	150,000	0	150,000	87,230.74		.00	62,769.26	58.2%	
12101 51103 PAY-POLICE CAPTAIN	518,912	-50,000	468,912	249,706.10		.00	219,205.90	53.3%	
12101 51104 PAY-POLICE LIEUTENA	906,146	-5,967	900,179	454,126.73		.00	446,052.74	50.4%	
12101 51105 PAY-POLICE SERGEANT	1,471,107	-126,088	1,345,019	639,919.08		.00	705,100.14	47.6%	
12101 51107 PAY-PATROL OFFICERS	6,394,400	-280,921	6,113,479	2,844,835.58		.00	3,268,643.08	46.5%	
12101 51109 PAY-POLICE RESERVES	50,000	0	50,000	27,588.00		.00	22,412.00	55.2%	
12101 51110 PAY-SENIOR CLERK/TY	471,377	-3,466	467,911	225,536.22		.00	242,375.18	48.2%	
12101 51117 PAY- E-911 DISPATCH	617,043	-50,000	567,043	326,220.04		.00	240,822.96	57.5%	
12101 51118 PAY-ADMIN.ASST.TO P	46,468	0	46,468	25,459.33		.00	21,008.67	54.8%	
12101 51123 PAY-BOOKKEEPER	67,343	0	67,343	37,159.28		.00	30,183.72	55.2%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12101 51132	PAY-CRIME ANALYST	70,407	0	70,407	37,692.35	.00	32,714.65	53.5%
12101 51180	PAY-INJURED ON DUTY	0	223,390	223,390	236,412.26	.00	-13,022.39	105.8%
12101 51203	PAY-E-911 DISPATCH	10,000	0	10,000	.00	.00	10,000.00	.0%
12101 51300	PAY-OVERTIME	350,000	250,000	600,000	517,814.58	.00	82,185.42	86.3%
12101 51320	PARADE OVERTIME	70,000	0	70,000	.00	.00	70,000.00	.0%
12101 51321	SPECIAL EVENTS - OV	60,000	0	60,000	45,733.05	.00	14,266.95	76.2%
12101 51322	ELECTIONS OVERTIME	20,000	0	20,000	17,643.68	.00	2,356.32	88.2%
12101 51323	SNOW/OTHER OVERTIME	8,000	0	8,000	.00	.00	8,000.00	.0%
12101 51400	PAY-LONGEVITY	149,209	0	149,209	106,001.07	.00	43,207.93	71.0%
12101 51410	PAY-HOLIDAY BONUS	65,000	0	65,000	29,060.00	.00	35,940.00	44.7%
12101 51440	PAY-SICK LEAVE BONU	75,000	0	75,000	53,215.94	.00	21,784.06	71.0%
12101 51450	PAY-SETTLEMENT/SIGN	0	8,900	8,900	28,738.97	.00	-19,838.97	322.9%
12101 51500	PAY-VACATION BUYBAC	95,000	0	95,000	60,839.83	.00	34,160.17	64.0%
12101 51505	PAY-TIME OWED BUYBA	115,900	0	115,900	79,011.47	.00	36,888.53	68.2%
12101 51510	PAY-SICK LEAVE BUYB	400,000	0	400,000	300,819.24	.00	99,180.76	75.2%
12101 51520	PAY-HOLIDAY DIFFERE	450,000	0	450,000	435,398.97	.00	14,601.03	96.8%
12101 51530	PAY-FAMILY & MEDICA	1	34,151	34,152	47,149.17	.00	-12,996.79	138.1%
12101 51590	PAY-COURT APPEARANC	60,000	0	60,000	25,690.97	.00	34,309.03	42.8%
12101 51830	PAY-CLOTHING ALLOW/	2,700	0	2,700	5,850.00	.00	-3,150.00	216.7%
12101 51900	PAY-IN-SERVICE TRAI	89,000	0	89,000	37,128.89	.00	51,871.11	41.7%
12101 51912	PAY- P.O.S.T. STIPE	4,500	0	4,500	2,596.20	.00	1,903.80	57.7%
12101 51913	PAY-CHIEF CERT STIP	2,500	0	2,500	2,500.00	.00	.00	100.0%
12101 51915	PAY-CONTRACT ED. PL	262,300	0	262,300	125,211.02	.00	137,088.98	47.7%
12101 51920	PAY-QUINN BILL ED.	537,501	0	537,501	267,801.24	.00	269,699.76	49.8%
12101 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		13,589,815	0	13,589,815	7,380,090.00	.00	6,209,725.00	54.3%

2 EXPENSES

12102 52100	ENERGY-GAS/OIL/ELEC	155,000	0	155,000	156,263.80	-12,666.09	11,402.29	92.6%
12102 52300	WATER & SEWER	1,800	0	1,800	1,106.15	-560.05	1,253.90	30.3%
12102 52400	R & M - OFFICE EQUI	4,500	0	4,500	4,589.61	-108.38	18.77	99.6%
12102 52410	R & M - VEHICLES	80,000	0	80,000	31,288.24	4,815.24	43,896.52	45.1%
12102 52420	R & M - OTHER	3,000	0	3,000	20,342.36	-19,577.36	2,235.00	25.5%
12102 52500	R & M - BLDGS. & GR	80,000	-19,449	60,551	25,192.58	7,901.62	27,456.80	54.7%
12102 53010	DATA MAINTENANCE SE	300,000	0	300,000	204,110.29	-71,527.06	167,416.77	44.2%
12102 53030	PRINT/BIND/MICROFIL	4,000	0	4,000	4,389.14	-1,871.00	1,481.86	63.0%
12102 53120	CARE OF PRISONERS	5,000	0	5,000	1,409.00	-725.00	4,316.00	13.7%
12102 53125	DRUG TESTING	9,000	0	9,000	4,085.00	-1,250.00	6,165.00	31.5%
12102 53190	EDUCATION & TRAININ	100,000	0	100,000	37,786.78	-341.47	62,554.69	37.4%
12102 53210	MEDICAL COSTS	25,000	0	25,000	8,041.00	-1,000.00	17,959.00	28.2%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12102 53410 TELEPHONE USAGE CHA	32,000	0	32,000	15,790.70	-3,937.47	20,146.77	37.0%
12102 53420 POSTAGE	1,800	0	1,800	948.85	.00	851.15	52.7%
12102 54200 OFFICE & PROF. SUPP	33,000	0	33,000	24,557.97	-8,371.63	16,813.66	49.0%
12102 54220 SUPPLIES - OTHER	20,000	-1,000	19,000	7,461.32	397.24	11,141.44	41.4%
12102 54221 SUPPLIES - AMMUNITI	55,000	0	55,000	80,445.25	-40,594.90	15,149.65	72.5%
12102 54800 MOTOR VEHICLE FUEL	120,000	0	120,000	72,693.12	.00	47,306.88	60.6%
12102 54830 SUPPLIES - MOTOR VE	80,000	0	80,000	56,656.90	837.68	22,505.42	71.9%
12102 55830 CLOTHING REIMBURSEM	3,000	0	3,000	.00	.00	3,000.00	.0%
12102 55860 PERSONNEL EQUIPMENT	60,000	0	60,000	48,485.14	-36,662.38	48,177.24	19.7%
12102 55861 AUXILIARY	6,000	0	6,000	1,795.00	.00	4,205.00	29.9%
12102 57100 IN-STATE TRAVEL	4,500	0	4,500	918.01	.00	3,581.99	20.4%
12102 57300 DUES & SUBSCRIPTION	3,750	1,000	4,750	3,531.00	219.00	1,000.00	78.9%
12102 57301 LEGAL DEFENSE FUND	3,000	0	3,000	.00	.00	3,000.00	.0%
12102 57302 REFORM BILL CERTIFI	2,900	0	2,900	.00	.00	2,900.00	.0%
<b>TOTAL EXPENSES</b>	<b>1,192,250</b>	<b>-19,449</b>	<b>1,172,801</b>	<b>811,887.21</b>	<b>-185,022.01</b>	<b>545,935.80</b>	<b>53.5%</b>

3 CAPITAL OUTLAY

12103 58000 CAP.OUTLAY-MOTOR VE	0	19,449	19,449	103,772.54	-55,362.54	-28,961.00	248.9%
12103 58002 CAP.OUTLAY-OTHER PO	0	25,000	25,000	25,067.00	-25,067.00	25,000.00	.0%
12103 58003 CAP.OUT.-BLDG.IMPRO	0	0	0	8,319.00	-8,319.00	.00	.0%
<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>44,449</b>	<b>44,449</b>	<b>137,158.54</b>	<b>-88,748.54</b>	<b>-3,961.00</b>	<b>108.9%</b>
<b>TOTAL POLICE</b>	<b>14,782,065</b>	<b>25,000</b>	<b>14,807,065</b>	<b>8,329,135.75</b>	<b>-273,770.55</b>	<b>6,751,699.80</b>	<b>54.4%</b>

2200 FIRE

1 PERSONAL SERVICES

12201 51101 PAY-FIRE CHIEF	151,617	0	151,617	81,855.81	.00	69,761.19	54.0%
12201 51102 PAY-DEPUTY FIRE CHI	600,860	0	600,860	323,235.77	.00	277,624.23	53.8%
12201 51103 PAY-FIRE CAPTAIN	777,750	-26,956	750,794	397,775.84	.00	353,018.32	53.0%
12201 51104 PAY-FIRE LIEUTENANT	1,958,301	-64,041	1,894,260	982,807.42	.00	911,452.09	51.9%
12201 51105 PAY-FIREFIGHTERS	5,566,255	-381,885	5,184,370	2,483,406.18	.00	2,700,963.63	47.9%
12201 51106 PAY-SUPERV.MOTOR VE	74,218	0	74,218	28,090.61	.00	46,127.39	37.8%
12201 51107 PAY-SUPERV.FIRE ALA	105,524	0	105,524	56,970.87	.00	48,553.13	54.0%
12201 51109 PAY-ASSIST.SUPERV.-	94,218	0	94,218	50,866.78	.00	43,351.22	54.0%

REVENUE, EXPENSES & FUND BALANCE

ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
0010	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
12201	51110	PAY-FIRE ALARM OPER	421,605	0	421,605	227,619.28	.00	193,985.72	54.0%
12201	51111	PAY-ADMIN.ASSIST.TO	53,448	0	53,448	29,488.46	.00	23,959.54	55.2%
12201	51180	PAY-INJURED ON DUTY	0	122,883	122,883	121,981.19	.00	901.33	99.3%
12201	51300	PAY-OVERTIME	461,766	300,000	761,766	475,070.83	.00	286,695.17	62.4%
12201	51301	PAY-ARSON OVERTIME	4,225	0	4,225	1,865.53	.00	2,359.47	44.2%
12201	51302	PAY-HAZ-MAT OVERTIM	41,820	0	41,820	11,981.86	.00	29,838.14	28.7%
12201	51321	SPECIAL EVENTS OVER	30,600	0	30,600	16,880.90	.00	13,719.10	55.2%
12201	51400	PAY-LONGEVITY	102,054	0	102,054	61,125.05	.00	40,928.95	59.9%
12201	51460	PAY-ACT OUT OF GRAD	55,586	0	55,586	23,720.25	.00	31,865.75	42.7%
12201	51462	EAP/MED.OFF./FIRE P	2,750	0	2,750	.00	.00	2,750.00	.0%
12201	51500	PAY-VACATION/PERSON	300,000	0	300,000	193,865.60	.00	106,134.40	64.6%
12201	51510	PAY-SICK LEAVE BUYB	600,000	0	600,000	405,877.39	.00	194,122.61	67.6%
12201	51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
12201	51780	PAY-NON-CONTRIB. AN	28,634	0	28,634	16,500.74	.00	12,133.26	57.6%
12201	51830	PAY-CLOTHING ALLOWA	14,000	0	14,000	7,000.00	.00	7,000.00	50.0%
12201	51900	PAY-IN-SERVICE COUR	1,000	0	1,000	.00	.00	1,000.00	.0%
12201	51910	PAY-HAZ-MAT TEAM ST	20,000	0	20,000	10,000.00	.00	10,000.00	50.0%
12201	51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES			11,466,233	-50,000	11,416,233	6,007,986.36	.00	5,408,246.64	52.6%

2 EXPENSES

12202	52000	PURCHASE OF SERVICE	2,500	0	2,500	2,500.00	.00	.00	100.0%
12202	52100	ENERGY-GAS/OIL/ELEC	113,568	0	113,568	52,392.92	17,607.08	43,568.00	61.6%
12202	52300	WATER & SEWER	6,800	0	6,800	3,081.19	2,918.81	800.00	88.2%
12202	52410	R & M - VEHICLES	40,000	35,000	75,000	43,248.73	895.15	30,856.12	58.9%
12202	52420	R & M - OTHER	6,000	0	6,000	1,333.35	676.65	3,990.00	33.5%
12202	52500	R & M - BLDGS. & GR	2,500	0	2,500	1,133.76	-378.05	1,744.29	30.2%
12202	53011	INFORMATION TECHNOL	30,000	0	30,000	25,808.60	.00	4,191.40	86.0%
12202	53120	FIRE PREVENTION	2,200	0	2,200	1,725.00	.00	475.00	78.4%
12202	53190	EDUCATION & TRAININ	6,000	0	6,000	3,010.69	-1,810.69	4,800.00	20.0%
12202	53191	FIRE ACADEMY COSTS	14,000	0	14,000	4,550.90	510.00	8,939.10	36.1%
12202	53210	MEDICAL COSTS	7,000	0	7,000	5,124.00	476.00	1,400.00	80.0%
12202	53220	ARSON	2,000	0	2,000	1,469.19	.00	530.81	73.5%
12202	54200	OFFICE & PROF. SUPP	3,000	0	3,000	1,472.21	103.47	1,424.32	52.5%
12202	54220	SUPPLIES - OTHER	11,000	0	11,000	10,559.62	-2,232.70	2,673.08	75.7%
12202	54800	MOTOR VEHICLE FUEL	50,000	0	50,000	31,132.89	.00	18,867.11	62.3%
12202	54830	SUPPLIES - MOTOR VE	45,000	15,000	60,000	22,705.87	10,199.61	27,094.52	54.8%
12202	54880	SUPPLIES-FIRE EQUIP	23,621	0	23,621	15,586.71	-1,635.38	9,669.67	59.1%
12202	54890	SUPPLIES-FIRE ALARM	7,000	0	7,000	5,117.17	.00	1,882.83	73.1%
12202	55130	SUPPLIES-TRAINING A	6,956	0	6,956	4,253.29	-2,640.39	5,343.10	23.2%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
12202 55140	CPR	17,628	0	17,628	14,541.68	-2,591.73	5,678.05	67.8%	
12202 55150	SUPPLIES-HAZ-MAT	1,500	0	1,500	2,700.00	-2,700.00	1,500.00	.0%	
12202 55860	PERSONNEL EQUIPMENT	24,000	0	24,000	16,414.20	3,185.80	4,400.00	81.7%	
12202 57100	IN-STATE TRAVEL	750	0	750	519.49	.00	230.51	69.3%	
12202 57300	DUES & SUBSCRIPTION	2,500	0	2,500	2,320.00	.00	180.00	92.8%	
TOTAL EXPENSES		425,523	50,000	475,523	272,701.46	22,583.63	180,237.91	62.1%	
TOTAL FIRE		11,891,756	0	11,891,756	6,280,687.82	22,583.63	5,588,484.55	53.0%	

2400 BLDG. CODES/INSPECTIONS

1 PERSONAL SERVICES

12401 51101	PAY-BLDG. COMMISSIO	100,090	-1,458	98,632	54,417.50	.00	44,214.50	55.2%	
12401 51102	PAY-ASSIST. BLDG.COM	89,645	-1,306	88,339	48,738.65	.00	39,600.35	55.2%	
12401 51103	PAY-CHIEF INSP OF W	75,302	-10,439	64,863	32,695.64	.00	32,167.25	50.4%	
12401 51105	PAY-PLUMB/GAS INSPE	71,235	0	71,235	39,301.95	.00	31,933.05	55.2%	
12401 51107	PAY-ZONING OFFICIAL	59,166	-862	58,304	32,167.63	.00	26,136.37	55.2%	
12401 51110	PAY-LOCAL BLDG. INS	155,847	0	155,847	84,649.32	.00	71,197.68	54.3%	
12401 51125	PAY-ADMINISTRATIVE	0	43,571	43,571	.00	.00	43,571.00	.0%	
12401 51126	PAY-SR ADMINISTRATI	51,120	0	51,120	28,203.84	.00	22,916.16	55.2%	
12401 51201	PAY-PROP MAINT/DEMO	64,527	-57,461	7,066	7,047.20	.00	18.80	99.7%	
12401 51300	PAY-OVERTIME	0	1,000	1,000	.00	.00	1,000.00	.0%	
12401 51400	PAY-LONGEVITY	500	800	1,300	900.00	.00	400.00	69.2%	
12401 51500	PAY-VACATION BUYBAC	1	469	470	469.35	.00	.65	99.9%	
12401 51510	PAY-SICK LEAVE BUYB	1	1,337	1,338	1,337.65	.00	.35	100.0%	
12401 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%	
12401 51830	PAY-CLOTHING ALLOWA	525	0	525	175.00	.00	350.00	33.3%	
12401 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%	
TOTAL PERSONAL SERVICES		667,961	-24,349	643,612	330,103.73	.00	313,508.16	51.3%	

2 EXPENSES

12402 53010	OTHER CONTRACTED SE	0	2,500	2,500	.00	.00	2,500.00	.0%	
12402 53020	DEMOLITION-UNSAFE B	20,000	0	20,000	450.00	.00	19,550.00	2.3%	
12402 53030	PRINT/BIND/MICROFIL	150	0	150	119.00	.00	31.00	79.3%	
12402 53040	INSPECTIONS-PLUMB &	1,800	0	1,800	1,380.00	.00	420.00	76.7%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
0010	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	USED	
12402	53050	INSPECTIONS-ELECTRI	3,000	11,642	14,642	17,440.00	-2,870.00	72.11	99.5%
12402	53190	EDUCATION & TRAININ	3,125	-2,000	1,125	969.66	.00	155.34	86.2%
12402	54200	OFFICE & PROF. SUPP	250	0	250	202.67	.00	47.33	81.1%
12402	54800	MOTOR VEHICLE FUEL	1,500	0	1,500	381.03	.00	1,118.97	25.4%
12402	54900	SUPPLIES-SMALL TOOL	1,550	0	1,550	258.97	.00	1,291.03	16.7%
12402	57009	CLOTHING EXPENSE	2,000	-300	1,700	641.00	.00	1,059.00	37.7%
12402	57100	IN-STATE TRAVEL	4,000	0	4,000	1,824.83	.00	2,175.17	45.6%
12402	57300	DUES & SUBSCRIPTION	800	0	800	80.00	.00	720.00	10.0%
TOTAL EXPENSES			38,175	11,842	50,017	23,747.16	-2,870.00	29,139.95	41.7%
<b>3 CAPITAL OUTLAY</b>									
12403	58002	CAP.OUTLAY-BUILDING	0	155,000	155,000	.00	8,300.00	146,700.00	5.4%
TOTAL CAPITAL OUTLAY			0	155,000	155,000	.00	8,300.00	146,700.00	5.4%
TOTAL BLDG. CODES/INSPECTIONS			706,136	142,493	848,629	353,850.89	5,430.00	489,348.11	42.3%
<b>2440 WEIGHTS &amp; MEASURES</b>									
<b>1 PERSONAL SERVICES</b>									
12441	51101	PAY-SEALER OF WTS./	67,234	-979	66,255	36,554.12	.00	29,700.88	55.2%
12441	51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
12441	51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
12441	51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
12441	51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES			67,238	-979	66,259	36,554.12	.00	29,704.88	55.2%
<b>2 EXPENSES</b>									
12442	53030	PRINT/BIND/MICROFIL	1,000	0	1,000	.00	.00	1,000.00	.0%
12442	53190	EDUCATION & TRAININ	300	0	300	200.00	100.00	.00	100.0%
12442	54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
12442	54800	MOTOR VEHICLE FUEL	1,200	0	1,200	396.95	.00	803.05	33.1%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:			ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0010	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
12442	54901	TOOLS & EQUIPMENT	2,000	0	2,000	852.47	101.07	1,046.46	47.7%
12442	57009	CLOTHING EXPENSE	1,500	0	1,500	336.75	.00	1,163.25	22.5%
12442	57300	DUES & SUBSCRIPTION	300	0	300	60.00	.00	240.00	20.0%
12442	57806	MOTOR VEHICLE EXPEN	250	0	250	.00	.00	250.00	.0%
	TOTAL EXPENSES		6,800	0	6,800	1,846.17	201.07	4,752.76	30.1%
	TOTAL WEIGHTS & MEASURES		74,038	-979	73,059	38,400.29	201.07	34,457.64	52.8%
<b>2910 OFFICE OF EMERGENCY MGMT.</b>									
<b>1 PERSONAL SERVICES</b>									
12911	51225	EMERGENCY MGMT DIR	5,000	0	5,000	2,916.69	.00	2,083.31	58.3%
	TOTAL PERSONAL SERVICES		5,000	0	5,000	2,916.69	.00	2,083.31	58.3%
<b>2 EXPENSES</b>									
12912	53100	REVERSE 911	18,261	0	18,261	17,349.25	252.00	659.75	96.4%
12912	53421	COMMUNICATIONS SERV	35,000	0	35,000	8,749.98	26,250.02	.00	100.0%
12912	54220	SUPPLIES - OTHER	2,500	0	2,500	230.79	.00	2,269.21	9.2%
	TOTAL EXPENSES		55,761	0	55,761	26,330.02	26,502.02	2,928.96	94.7%
	TOTAL OFFICE OF EMERGENCY MGMT.		60,761	0	60,761	29,246.71	26,502.02	5,012.27	91.8%
<b>2940 FORESTRY</b>									
<b>1 PERSONAL SERVICES</b>									
12941	51101	PAY-FORESTER	74,339	0	74,339	41,160.96	.00	33,178.04	55.4%
12941	51300	PAY-OVERTIME	8,000	0	8,000	16,139.19	.00	-8,139.19	201.7%
12941	51400	PAY-LONGEVITY	1,250	0	1,250	1,250.00	.00	.00	100.0%
12941	51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
12941	51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
12941 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%	
12941 51830	PAY-CLOTHING ALLOWA	325	0	325	325.00	.00	.00	100.0%	
12941 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%	
TOTAL PERSONAL SERVICES		83,918	0	83,918	58,875.15	.00	25,042.85	70.2%	
<b>2 EXPENSES</b>									
12942 52410	R & M - VEHICLES	4,000	0	4,000	.00	.00	4,000.00	.0%	
12942 53004	DEBRIS DISPOSAL	0	0	0	6,168.18	-6,168.18	.00	.0%	
12942 53010	CONTRACT FORESTRY S	150,000	0	150,000	122,428.19	27,571.81	.00	100.0%	
12942 53190	EDUCATION & TRAININ	1,000	0	1,000	595.00	5.00	400.00	60.0%	
12942 54900	SUPPLIES-SMALL TOOL	1,500	0	1,500	629.99	-629.99	1,500.00	.0%	
TOTAL EXPENSES		156,500	0	156,500	129,821.36	20,778.64	5,900.00	96.2%	
TOTAL FORESTRY		240,418	0	240,418	188,696.51	20,778.64	30,942.85	87.1%	
<b>2990 PUBLIC SAFETY</b>									
<b>1 PERSONAL SERVICES</b>									
12991 51201	PAY-CLERK	900	0	900	519.30	.00	380.70	57.7%	
TOTAL PERSONAL SERVICES		900	0	900	519.30	.00	380.70	57.7%	
TOTAL PUBLIC SAFETY		900	0	900	519.30	.00	380.70	57.7%	
<b>3000 SCHOOLS</b>									
<b>1 PERSONAL SERVICES</b>									
13001 51101	PAY-SCHOOL PERSONNE	68,193,748	75,689	68,269,437	27,541,985.58	.00	40,727,451.42	40.3%	
TOTAL PERSONAL SERVICES		68,193,748	75,689	68,269,437	27,541,985.58	.00	40,727,451.42	40.3%	
<b>2 EXPENSES</b>									
13002 57000	OTHER CHARGES & EXP	33,026,287	-492,526	32,533,761	19,515,525.88	.00	13,018,235.12	60.0%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL EXPENSES		33,026,287	-492,526	32,533,761	19,515,525.88	.00	13,018,235.12	60.0%
TOTAL SCHOOLS		101,220,035	-416,837	100,803,198	47,057,511.46	.00	53,745,686.54	46.7%

4100 CITY ENGINEER

1 PERSONAL SERVICES

14101 51101	PAY-ENGINEER/ASST.S	129,246	-1,883	127,363	70,269.26	.00	57,093.74	55.2%
14101 51103	PAY-GEN.CONSTRUCTIO	68,487	-8,140	60,347	29,893.28	.00	30,453.72	49.5%
14101 51105	PAY-SR.CIVIL ENGINE	90,000	-25,000	65,000	.00	.00	65,000.00	.0%
14101 51107	PAY-GRANT WRITER/MA	65,798	0	65,798	36,302.05	.00	29,495.95	55.2%
14101 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14101 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14101 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14101 51830	PAY-CLOTHING ALLOWA	350	0	350	.00	.00	350.00	.0%
14101 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		353,885	-35,023	318,862	136,464.59	.00	182,397.41	42.8%

2 EXPENSES

14102 53010	PROFESSIONAL ENGINE	100,000	0	100,000	91,650.00	8,350.00	.00	100.0%
14102 53190	EDUCATION & TRAININ	5,500	0	5,500	338.82	75.00	5,086.18	7.5%
14102 54200	OFFICE & PROF. SUPP	1,500	6,000	7,500	.00	5,457.32	2,042.68	72.8%
14102 57300	DUES & SUBSCRIPTION	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL EXPENSES		108,500	6,000	114,500	91,988.82	13,882.32	8,628.86	92.5%
TOTAL CITY ENGINEER		462,385	-29,023	433,362	228,453.41	13,882.32	191,026.27	55.9%

4210 DPW-ADMIN.

1 PERSONAL SERVICES

14211 51101	PAY-GEN.SUPERIN'DEN	118,000	0	118,000	57,111.45	.00	60,888.55	48.4%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14211 51103 PAY-OFFICE MANAGER	67,956	-3,322	64,634	25,524.55	.00	39,109.45	39.5%
14211 51104 PAY-PRINC.ACCT.CLER	111,608	-3,885	107,723	58,773.60	.00	48,949.40	54.6%
14211 51106 PAY-SUPT. OUTDOOR W	73,951	0	73,951	18,770.40	.00	55,180.60	25.4%
14211 51108 PAY-SAFETY INSPECTO	51,250	1,754	53,004	29,243.29	.00	23,760.71	55.2%
14211 51201 PAY-COMMISSIONERS	8,841	0	8,841	4,865.52	.00	3,975.48	55.0%
14211 51300 PAY-OVERTIME	8,500	0	8,500	6,949.27	.00	1,550.73	81.8%
14211 51306 OVERTIME-SUPERVISOR	8,500	0	8,500	8,775.08	.00	-275.08	103.2%
14211 51400 PAY-LONGEVITY	1,250	0	1,250	1,750.00	.00	-500.00	140.0%
14211 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14211 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14211 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14211 51830 PAY-CLOTHING ALLOWA	1,000	0	1,000	700.00	.00	300.00	70.0%
14211 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
<b>TOTAL PERSONAL SERVICES</b>	<b>450,860</b>	<b>-5,453</b>	<b>445,407</b>	<b>212,463.16</b>	<b>.00</b>	<b>232,943.84</b>	<b>47.7%</b>

2 EXPENSES

14212 53009 DPW ADMIN CONTRACTE	0	900	900	300.00	600.00	.00	100.0%
14212 53190 EDUCATION & TRAININ	5,000	0	5,000	3,191.50	.00	1,808.50	63.8%
14212 53210 MEDICAL COSTS	5,000	0	5,000	2,462.88	-877.03	3,414.15	31.7%
14212 53410 TELEPHONE USAGE CHA	8,000	0	8,000	3,562.00	4,438.00	.00	100.0%
14212 54200 OFFICE & PROF. SUPP	1,520	-45	1,475	947.92	336.90	190.18	87.1%
14212 55830 UNIFORMS RENTAL SER	11,000	45	11,045	8,122.67	2,577.33	345.00	96.9%
14212 57100 IN-STATE TRAVEL	300	0	300	16.60	.00	283.40	5.5%
14212 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
<b>TOTAL EXPENSES</b>	<b>31,820</b>	<b>900</b>	<b>32,720</b>	<b>18,603.57</b>	<b>7,075.20</b>	<b>7,041.23</b>	<b>78.5%</b>
<b>TOTAL DPW-ADMIN.</b>	<b>482,680</b>	<b>-4,553</b>	<b>478,127</b>	<b>231,066.73</b>	<b>7,075.20</b>	<b>239,985.07</b>	<b>49.8%</b>

4220 DPW-CITY PROPERTY

1 PERSONAL SERVICES

14221 51101 PAY-BLDG.MAINT.SUPE	69,609	0	69,609	38,545.93	.00	31,063.07	55.4%
14221 51104 PAY-LABORER	100,422	-98	100,324	45,533.52	.00	54,790.97	45.4%
14221 51105 PAY-BLDG. CUSTODIAN	90,411	-1,188	89,223	31,224.88	.00	57,998.24	35.0%
14221 51300 PAY-OVERTIME	22,440	0	22,440	12,050.92	.00	10,389.08	53.7%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14221 51400 PAY-LONGEVITY	5,687	0	5,687	.00	.00	5,687.00	.0%
14221 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14221 51510 PAY-SICK LEAVE BUYB	1	98	99	98.51	.00	.00	100.0%
14221 51530 PAY-FAMILY & MEDICA	1	1,188	1,189	1,188.88	.00	.00	100.0%
14221 51830 PAY-CLOTHING/TOOL A	1,530	0	1,530	1,075.00	.00	455.00	70.3%
14221 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
<b>TOTAL PERSONAL SERVICES</b>	<b>290,103</b>	<b>0</b>	<b>290,103</b>	<b>129,717.64</b>	<b>.00</b>	<b>160,385.36</b>	<b>44.7%</b>

2 EXPENSES

14222 52100 ENERGY-STREET LIGHT	265,889	0	265,889	19,905.13	-16,502.90	262,486.77	1.3%
14222 52102 ENERGY-CITY HALL	66,945	0	66,945	24,139.77	30,272.19	12,533.04	81.3%
14222 52103 ENERGY-CITY HALL AN	42,119	0	42,119	28,279.76	.00	13,839.24	67.1%
14222 52104 ENERGY-PELLISSIER B	73,250	0	73,250	16,948.14	6,327.76	49,974.10	31.8%
14222 52112 ENERGY-TRAIN STATIO	2,342	0	2,342	158.99	-158.99	2,342.00	.0%
14222 52300 HYDRANTS WATER USE	41,616	0	41,616	10,404.00	31,196.00	16.00	100.0%
14222 52302 WATER/SEWER-CITY HA	7,500	0	7,500	1,302.70	.00	6,197.30	17.4%
14222 52303 WATER/SEWER-CITY HA	20,000	0	20,000	16,888.77	.00	3,111.23	84.4%
14222 52304 WATER/SEWER-PELLISS	2,200	0	2,200	756.00	.00	1,444.00	34.4%
14222 52502 R & M-CITY HALL	35,000	0	35,000	17,156.51	17,660.14	183.35	99.5%
14222 52503 R & M-CITY HALL ANN	25,000	0	25,000	18,229.93	6,863.17	-93.10	100.4%
14222 52504 R & M-PELLISSIER BL	50,000	-8,900	41,100	29,715.80	5,961.13	5,423.07	86.8%
14222 52505 R & M-SENIOR CENTER	50,000	0	50,000	13,793.77	22,981.13	13,225.10	73.5%
14222 52509 R & M-POLICE STATIO	36,000	8,083	44,083	38,232.15	14,398.88	-8,548.46	119.4%
14222 52510 R & M-CENTRAL FIRE	35,000	0	35,000	27,899.25	8,313.91	-1,213.16	103.5%
14222 52511 R & M-ELMWOOD FIRE	12,240	9,697	21,937	9,639.39	13,737.38	-1,439.36	106.6%
14222 52512 R & M-HIGHLAND FIRE	7,140	9,492	16,632	6,089.21	11,634.12	-1,091.83	106.6%
14222 52514 R & M-W.HOLYOKE FIR	4,080	11,240	15,320	3,049.38	12,976.12	-706.00	104.6%
14222 52517 R&M-TRAIN STATION	5,000	0	5,000	.00	.00	5,000.00	.0%
14222 52519 R & M-PUBLIC LIBRAR	0	0	0	3,800.00	-3,800.00	.00	.0%
14222 53009 CONTRACTED SERV.	0	8,266	8,266	5,866.47	.00	2,400.00	71.0%
14222 53010 PROFESSIONAL SERVIC	70,000	-39,777	30,223	364.50	-364.50	30,222.55	.0%
14222 53190 EDUCATION & TRAININ	0	300	300	300.00	.00	.00	100.0%
14222 54220 SUPPLIES - OTHER	7,500	700	8,200	6,995.79	-59.81	1,264.02	84.6%
14222 54900 SUPPLIES-SMALL TOOL	1,300	0	1,300	587.47	-243.91	956.44	26.4%
<b>TOTAL EXPENSES</b>	<b>860,121</b>	<b>-900</b>	<b>859,221</b>	<b>300,502.88</b>	<b>161,191.82</b>	<b>397,526.30</b>	<b>53.7%</b>

3 CAPITAL OUTLAY

14223 58000 CAP.OUT.-BLDG.IMPRO	0	0	0	1,004.34	-1,004.34	.00	.0%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0010	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
14223	58001 CAP.OUT.-UST/FUEL D	0	0	0	15,210.54	-15,210.54	.00	.0%
	TOTAL CAPITAL OUTLAY	0	0	0	16,214.88	-16,214.88	.00	.0%
	TOTAL DPW-CITY PROPERTY	1,150,224	-900	1,149,324	446,435.40	144,976.94	557,911.66	51.5%

4250 DPW-HIGHWAYS & BRIDGES

1 PERSONAL SERVICES

14251	51101 PAY-P.W. FOREMAN/H	61,794	2,201	63,995	34,939.20	.00	29,055.80	54.6%
14251	51102 PAY-HOISTING EQUIPM	223,430	-6,157	217,273	86,197.04	.00	131,075.81	39.7%
14251	51104 PAY-HEAVY M.E.O.	331,376	31,788	363,164	157,229.84	.00	205,934.18	43.3%
14251	51106 PAY-PROP MAINT & DE	61,914	-21,874	40,040	.00	.00	40,040.40	.0%
14251	51107 PAY-LABORER	48,116	0	48,116	19,184.00	.00	28,932.00	39.9%
14251	51300 PAY-OVERTIME	25,000	0	25,000	19,542.65	.00	5,457.35	78.2%
14251	51301 PAY-SNOW REMOVAL OV	120,000	0	120,000	89,654.40	.00	30,345.60	74.7%
14251	51400 PAY-LONGEVITY	6,925	0	6,925	4,525.00	.00	2,400.00	65.3%
14251	51480 PAY-CDL CLASS A DIF	600	0	600	145.50	.00	454.50	24.3%
14251	51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14251	51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14251	51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14251	51830 PAY-CLOTHING ALLOWA	4,825	0	4,825	1,725.00	.00	3,100.00	35.8%
14251	51996 WORKERS COMP WAGE B	1	30,139	30,140	31,701.38	.00	-1,561.40	105.2%
14251	51999 NON-CONTRIBUTORY AN	11,310	0	11,310	6,532.50	.00	4,777.50	57.8%
	TOTAL PERSONAL SERVICES	895,294	36,097	931,391	451,376.51	.00	480,014.74	48.5%

2 EXPENSES

14252	52600 R & M - STREETS & F	75,000	0	75,000	28,693.47	33,013.35	13,293.18	82.3%
14252	52700 EQUIPMENT/BLDG. REN	1,000	0	1,000	1,458.80	-1,000.00	541.20	45.9%
14252	53100 SNOW REMOVAL SERVIC	250,000	0	250,000	164,809.32	312,987.74	-227,797.06	191.1%
14252	53140 ROCA SERVICES	100,000	0	100,000	52,992.27	47,007.73	.00	100.0%
14252	54220 SUPPLIES-TRAFFIC LI	21,420	0	21,420	10,090.00	5,870.00	5,460.00	74.5%
14252	54221 SUPPLIES-TRAFFIC LI	51,000	0	51,000	22,906.06	-409.06	28,503.00	44.1%
14252	54900 SUPPLIES-SMALL TOOL	4,080	0	4,080	2,701.21	301.96	1,076.83	73.6%
	TOTAL EXPENSES	502,500	0	502,500	283,651.13	397,771.72	-178,922.85	135.6%

3 CAPITAL OUTLAY

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14253 58002	CAP.OUTLAY-MOTOR VE	0	0	0	569,225.98	-569,225.98	.00	.0%
	TOTAL CAPITAL OUTLAY	0	0	0	569,225.98	-569,225.98	.00	.0%
	TOTAL DPW-HIGHWAYS & BRIDGES	1,397,794	36,097	1,433,891	1,304,253.62	-171,454.26	301,091.89	79.0%

4260 DPW-AUTO EQUIP. MAINT.

1 PERSONAL SERVICES

14261 51101	PAY-FOREMAN/AUTOMOT	69,609	0	69,609	39,081.29	.00	30,527.71	56.1%
14261 51102	PAY-MOTOR EQUIP.REP	186,307	-225	186,082	85,593.76	.00	100,488.48	46.0%
14261 51103	PAY-MOTOR EQUIP.MAI	55,061	-979	54,082	26,709.52	.00	27,372.31	49.4%
14261 51105	PAY-EVT MECHANIC	76,066	0	76,066	17,851.60	.00	58,214.40	23.5%
14261 51106	PAY-POLICE FLEET ME	59,070	0	59,070	30,286.08	.00	28,783.92	51.3%
14261 51300	PAY-OVERTIME	35,000	0	35,000	27,285.24	.00	7,714.76	78.0%
14261 51400	PAY-LONGEVITY	3,400	0	3,400	3,400.00	.00	.00	100.0%
14261 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14261 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14261 51530	PAY-FAMILY & MEDICA	1	225	226	225.76	.00	.00	100.0%
14261 51830	PAY-CLOTHING/TOOL A	3,775	0	3,775	1,525.00	.00	2,250.00	40.4%
14261 51902	TEMP CO-OP	16,000	0	16,000	3,000.00	.00	13,000.00	18.8%
14261 51996	WORKERS COMP WAGE B	1	979	980	980.17	.00	.00	100.0%
	TOTAL PERSONAL SERVICES	504,292	0	504,292	235,938.42	.00	268,353.58	46.8%

2 EXPENSES

14262 52410	R & M - VEHICLES	90,000	0	90,000	73,199.96	7,719.33	9,080.71	89.9%
14262 52420	R & M - OTHER	5,000	-146	4,854	726.23	273.77	3,854.23	20.6%
14262 53100	TOWING SERVICES	4,000	0	4,000	1,614.30	-354.55	2,740.25	31.5%
14262 54800	MOTOR VEHICLE FUEL	30,000	0	30,000	32,205.16	.00	-2,205.16	107.4%
14262 54830	SUPPLIES - MOTOR VE	26,000	0	26,000	21,324.77	3,442.25	1,232.98	95.3%
14262 55835	TOOL REIMBURSEMENT	2,100	146	2,246	2,995.77	.00	-750.00	133.4%
	TOTAL EXPENSES	157,100	0	157,100	132,066.19	11,080.80	13,953.01	91.1%
	TOTAL DPW-AUTO EQUIP. MAINT.	661,392	0	661,392	368,004.61	11,080.80	282,306.59	57.3%

4300 DPW-TRASH COLLECTION

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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1 PERSONAL SERVICES

14301 51101	PAY-P.W. FOREMAN	65,151	0	65,151	36,116.09	.00	29,034.91	55.4%
14301 51102	PAY-HEAVY MOTOR EQU	426,876	-11,727	415,149	143,083.87	.00	272,064.87	34.5%
14301 51103	PAY-LABORER	295,189	-9,087	286,102	123,294.56	.00	162,807.74	43.1%
14301 51106	PAY-WASTE/RECYCLE C	68,476	1,121	69,597	38,545.92	.00	31,051.08	55.4%
14301 51300	PAY-OVERTIME	40,000	0	40,000	21,580.80	.00	18,419.20	54.0%
14301 51321	SPECIAL EVENTS OVER	30,000	0	30,000	18,107.79	.00	11,892.21	60.4%
14301 51400	PAY-LONGEVITY	2,425	0	2,425	3,025.00	.00	-600.00	124.7%
14301 51480	PAY-SHIFT DIFFERENT	0	4	4	9.75	.00	-6.00	260.0%
14301 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14301 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14301 51530	PAY-FAMILY & MEDICA	1	2,397	2,398	2,567.52	.00	-169.64	107.1%
14301 51830	PAY-CLOTHING ALLOWA	5,150	0	5,150	3,850.00	.00	1,300.00	74.8%
14301 51996	WORKERS COMP WAGE B	1	18,417	18,418	21,796.88	.00	-3,378.80	118.3%
TOTAL PERSONAL SERVICES		933,271	1,125	934,396	411,978.18	.00	522,417.57	44.1%

2 EXPENSES

14302 52410	R & M - VEHICLES	69,360	0	69,360	28,578.09	11,018.86	29,763.05	57.1%
14302 52700	EQUIPMENT/BLDG. REN	2,984	0	2,984	184.50	-184.50	2,984.00	.0%
14302 52900	LANDFILL DISPOSAL C	874,140	0	874,140	455,276.05	326,723.95	92,140.00	89.5%
14302 52901	HAZARDOUS WASTE COL	30,000	0	30,000	21,956.92	.00	8,043.08	73.2%
14302 52902	RECYCLING CONTRACT	91,800	0	91,800	55,775.53	52,224.47	-16,200.00	117.6%
14302 53100	OTHER SERVICES	342,720	0	342,720	164,168.23	-30,970.62	209,522.39	38.9%
14302 54800	MOTOR VEHICLE FUEL	66,300	0	66,300	49,236.62	.00	17,063.38	74.3%
14302 54900	SUPPLIES-SMALL TOOL	6,630	0	6,630	940.30	-87.00	5,776.70	12.9%
14302 55830	CLOTHING REIMBURSEM	500	0	500	.00	.00	500.00	.0%
TOTAL EXPENSES		1,484,434	0	1,484,434	776,116.24	358,725.16	349,592.60	76.4%
TOTAL DPW-TRASH COLLECTION		2,417,705	1,125	2,418,830	1,188,094.42	358,725.16	872,010.17	63.9%

4800 MUNIC. PARKING FACILITIES

1 PERSONAL SERVICES

14801 51101	PAY-PARKING CONTROL	103,440	-2,479	100,961	49,722.55	.00	51,238.05	49.2%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14801 51400 PAY-LONGEVITY	0	650	650	650.00	.00	.00	100.0%
14801 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14801 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14801 51530 PAY-FAMILY & MEDICA	1	1,829	1,830	1,830.40	.00	.00	100.0%
14801 51830 PAY-CLOTHING ALLOWA	400	0	400	400.00	.00	.00	100.0%
14801 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
<b>TOTAL PERSONAL SERVICES</b>	<b>103,844</b>	<b>0</b>	<b>103,844</b>	<b>52,602.95</b>	<b>.00</b>	<b>51,241.05</b>	<b>50.7%</b>

2 EXPENSES

14802 52100 ENERGY-DWIGHT	24,118	0	24,118	2,297.89	-2,297.89	24,118.00	.0%
14802 52101 ENERGY-SUFFOLK	15,488	0	15,488	1,568.34	-1,568.34	15,488.00	.0%
14802 52300 WATER/SEWER-DWIGHT	350	0	350	202.93	.00	147.07	58.0%
14802 52500 R & M - DWIGHT	15,000	0	15,000	1,078.03	.00	13,921.97	7.2%
14802 52501 R & M - SUFFOLK	5,000	0	5,000	.00	.00	5,000.00	.0%
14802 52506 R & M - STREET	8,000	0	8,000	3,481.60	.00	4,518.40	43.5%
14802 53009 GARAGE SECURITY	81,000	0	81,000	36,373.20	44,626.80	.00	100.0%
14802 54220 SUPPLIES-DWIGHT	1,500	0	1,500	825.72	-3.70	677.98	54.8%
14802 55830 UNIFORMS	0	4,000	4,000	253.92	-253.92	4,000.00	.0%
<b>TOTAL EXPENSES</b>	<b>150,456</b>	<b>4,000</b>	<b>154,456</b>	<b>46,081.63</b>	<b>40,502.95</b>	<b>67,871.42</b>	<b>56.1%</b>
<b>TOTAL MUNIC. PARKING FACILITIES</b>	<b>254,300</b>	<b>4,000</b>	<b>258,300</b>	<b>98,684.58</b>	<b>40,502.95</b>	<b>119,112.47</b>	<b>53.9%</b>

5100 BOARD OF HEALTH

1 PERSONAL SERVICES

15101 51101 PAY-HEALTH DIRECTOR	86,059	-1,253	84,806	46,789.28	.00	38,016.72	55.2%
15101 51103 PAY-SANITARIAN II	133,704	0	133,704	73,553.76	.00	60,150.24	55.0%
15101 51104 PAY-PUBLIC HEALTH N	74,473	0	74,473	41,088.50	.00	33,384.50	55.2%
15101 51107 PAY-SANITARIAN III	71,400	-38	71,362	37,956.51	.00	33,405.18	53.2%
15101 51109 PAY-SANITARIAN I	112,219	0	112,219	61,713.12	.00	50,505.88	55.0%
15101 51125 PAY-ADMINISTRATIVE	42,533	-5,120	37,413	18,467.96	.00	18,945.44	49.4%
15101 51126 PAY-SR ADMINISTRATI	49,275	0	49,275	27,185.76	.00	22,089.24	55.2%
15101 51201 PAY-BOARD MEMBERS	3,650	0	3,650	2,129.12	.00	1,520.88	58.3%
15101 51202 PAY-ANIMAL INSPECTO	53,787	-783	53,004	29,243.24	.00	23,760.76	55.2%
15101 51300 PAY-OVERTIME	4,000	0	4,000	826.20	.00	3,173.80	20.7%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12			ORIGINAL	TRANFRS/	REVISED		AVAILABLE	PCT	
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED
15101 51400	PAY-LONGEVITY		5,050	0	5,050	4,250.00	.00	800.00	84.2%
15101 51500	PAY-VACATION BUYBAC		1	685	686	684.60	.00	1.00	99.9%
15101 51510	PAY-SICK LEAVE BUYB		1	0	1	.00	.00	1.00	.0%
15101 51530	PAY-FAMILY & MEDICA		1	38	39	1,426.06	.00	-1,386.75	3627.7%
15101 51830	PAY-CLOTHING ALLOWA		1,050	0	1,050	875.00	.00	175.00	83.3%
15101 51850	PAY-AUTO ALLOWANCE		16,920	0	16,920	9,870.00	.00	7,050.00	58.3%
15101 51996	WORKERS COMP WAGE B		1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES			654,124	-6,471	647,653	356,059.11	.00	291,593.89	55.0%

2 EXPENSES

15102 52400	R & M - OFFICE EQUI		450	0	450	.00	.00	450.00	.0%
15102 53010	PROF. HEALTH SERVIC		10,000	3,500	13,500	11,271.42	421.46	1,807.12	86.6%
15102 53015	SHARPS KIOSK SERVIC		3,420	0	3,420	3,420.00	.00	.00	100.0%
15102 53026	WELLNESS		1,500	-500	1,000	1,041.92	-41.92	.00	100.0%
15102 53030	PRINT/BIND/MICROFIL		750	0	750	750.00	.00	.00	100.0%
15102 53101	COMMUNICABLE DISEAS		4,000	-2,500	1,500	3,974.58	-2,550.04	75.46	95.0%
15102 53103	ANIMAL CONTROL SERV		245,262	0	245,262	117,582.00	.00	127,680.00	47.9%
15102 53190	EDUCATION & TRAININ		5,625	0	5,625	3,974.00	320.00	1,331.00	76.3%
15102 54200	OFFICE & PROF. SUPP		250	0	250	69.29	.00	180.71	27.7%
15102 54220	SUPPLIES - OTHER		4,000	0	4,000	581.83	1,418.17	2,000.00	50.0%
15102 54221	SUPPLIES - EMERGENC		3,500	-3,500	0	.00	.00	.00	.0%
15102 54800	MOTOR VEHICLE FUEL		2,820	0	2,820	1,398.30	.00	1,421.70	49.6%
15102 57009	CLOTHING EXPENSE		1,000	-5	995	995.50	.00	-.01	100.0%
15102 57100	IN-STATE TRAVEL		1,200	3,005	4,205	3,430.64	.00	773.87	81.6%
15102 57400	MALPRACTICE INSURAN		128	0	128	.00	.00	128.00	.0%
TOTAL EXPENSES			283,905	0	283,905	148,489.48	-432.33	135,847.85	52.2%
TOTAL BOARD OF HEALTH			938,029	-6,471	931,558	504,548.59	-432.33	427,441.74	54.1%

5410 COUNCIL ON AGING

1 PERSONAL SERVICES

15411 51101	PAY-EXECUTIVE DIREC		80,681	-1,175	79,506	43,864.84	.00	35,641.16	55.2%
15411 51102	PAY-NUTRITIONAL DIR		50,733	0	50,733	28,272.38	.00	22,460.62	55.7%
15411 51103	PAY-ASSISTANT DIREC		29,583	-431	29,152	32,167.61	.00	-3,015.61	110.3%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15411 51104 PAY-UTILITY PERSON	70,570	0	70,570	39,722.75	.00	30,847.25	56.3%
15411 51105 PAY-VOLUNTEER COORD	148,841	0	148,841	73,822.02	.00	75,018.98	49.6%
15411 51106 PAY-PART TIME CUSTO	32,625	0	32,625	4,720.50	.00	27,904.50	14.5%
15411 51202 PAY-HEALTH SERVICES	78,678	0	78,678	43,206.39	.00	35,471.61	54.9%
15411 51203 PAY-DRIVER	80,734	-10,495	70,239	27,563.25	.00	42,675.75	39.2%
15411 51300 PAY-OVERTIME	750	0	750	.00	.00	750.00	.0%
15411 51400 PAY-LONGEVITY	4,261	0	4,261	2,960.00	.00	1,301.00	69.5%
15411 51500 PAY-VACATION BUYBAC	1	0	1	530.25	.00	-529.25*****%	
15411 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
15411 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
15411 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
<b>TOTAL PERSONAL SERVICES</b>	<b>577,460</b>	<b>-12,101</b>	<b>565,359</b>	<b>296,829.99</b>	<b>.00</b>	<b>268,529.01</b>	<b>52.5%</b>

2 EXPENSES

15412 52100 ENERGY-GAS/OIL/ELEC	64,885	0	64,885	32,271.58	32,613.42	.00	100.0%
15412 52300 WATER & SEWER	2,000	0	2,000	.00	.00	2,000.00	.0%
15412 52400 R & M - EQUIPMENT	1,700	0	1,700	.00	.00	1,700.00	.0%
15412 52500 R & M - BLDGS. & GR	4,900	0	4,900	36,982.00	-32,082.00	.00	100.0%
15412 53010 PROFESSIONAL SERVIC	7,700	0	7,700	4,850.00	1,425.00	1,425.00	81.5%
15412 53190 EDUCATION & TRAININ	275	0	275	.00	.00	275.00	.0%
15412 54200 OFFICE & PROF. SUPP	1,050	0	1,050	636.15	163.85	250.00	76.2%
15412 54220 SUPPLIES - OTHER	5,500	0	5,500	2,136.05	3,363.95	.00	100.0%
15412 54800 MOTOR VEHICLE FUEL	6,000	0	6,000	3,186.18	-3,186.18	6,000.00	.0%
15412 57009 CLOTHING EXPENSE	750	0	750	.00	.00	750.00	.0%
15412 57100 IN-STATE TRAVEL	100	0	100	.00	.00	100.00	.0%
<b>TOTAL EXPENSES</b>	<b>94,860</b>	<b>0</b>	<b>94,860</b>	<b>80,061.96</b>	<b>2,298.04</b>	<b>12,500.00</b>	<b>86.8%</b>
<b>TOTAL COUNCIL ON AGING</b>	<b>672,320</b>	<b>-12,101</b>	<b>660,219</b>	<b>376,891.95</b>	<b>2,298.04</b>	<b>281,029.01</b>	<b>57.4%</b>

5430 VETERANS SERVICES

1 PERSONAL SERVICES

15431 51101 PAY-COMMISSIONER	69,728	687	70,415	39,613.03	.00	30,801.97	56.3%
15431 51105 PAY- NATIONAL SERVI	54,899	4,025	58,924	32,932.38	.00	25,991.62	55.9%
15431 51400 PAY-LONGEVITY	800	0	800	800.00	.00	.00	100.0%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
15431 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%	
15431 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%	
15431 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%	
15431 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%	
TOTAL PERSONAL SERVICES		125,431	4,712	130,143	73,345.41	.00	56,797.59	56.4%	
<b>2 EXPENSES</b>									
15432 53010	PROFESSIONAL SERVIC	5,000	0	5,000	.00	.00	5,000.00	.0%	
15432 53190	EDUCATION & TRAININ	1,500	0	1,500	.00	.00	1,500.00	.0%	
15432 54200	OFFICE & PROF. SUPP	2,000	0	2,000	469.42	-106.10	1,636.68	18.2%	
15432 57100	IN-STATE TRAVEL	1,000	0	1,000	39.76	.00	960.24	4.0%	
15432 57300	DUES & SUBSCRIPTION	1,000	0	1,000	105.00	.00	895.00	10.5%	
15432 57600	VETERANS PATRIOTIC	2,000	0	2,000	6,888.13	-6,233.00	1,344.87	32.8%	
15432 57700	VET. BENEFITS - DIR	240,000	0	240,000	86,423.54	.00	153,576.46	36.0%	
TOTAL EXPENSES		252,500	0	252,500	93,925.85	-6,339.10	164,913.25	34.7%	
TOTAL VETERANS SERVICES		377,931	4,712	382,643	167,271.26	-6,339.10	221,710.84	42.1%	
<b>5450 COMMISSION ON DISABILITIES</b>									
<b>2 EXPENSES</b>									
15452 53010	PROFESSIONAL SERVIC	14,000	0	14,000	.00	.00	14,000.00	.0%	
15452 54220	SUPPLIES & EQUIPMEN	22,000	0	22,000	216.64	.00	21,783.36	1.0%	
TOTAL EXPENSES		36,000	0	36,000	216.64	.00	35,783.36	.6%	
TOTAL COMMISSION ON DISABILITIES		36,000	0	36,000	216.64	.00	35,783.36	.6%	
<b>6100 PUBLIC LIBRARY</b>									
<b>1 PERSONAL SERVICES</b>									
16101 51101	PAY-DIRECTOR	70,745	0	70,745	39,292.65	.00	31,452.35	55.5%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16101 51102	PAY-REFERENCE LIB.	107,131	-107,131	0	53,627.64	.00	-53,627.64	100.0%
16101 51103	PAY-REFERENCE LIBRA	131,282	-131,282	0	54,318.87	.00	-54,318.87	100.0%
16101 51104	PAY-CHILDREN'S LIBR	136,330	-136,330	0	67,469.36	.00	-67,469.36	100.0%
16101 51105	PAY-CATALOGUER	40,286	-40,268	18	20,683.07	.00	-20,665.07	*****%
16101 51108	PAY-CUSTODIAN	63,631	-63,631	0	32,040.08	.00	-32,040.08	100.0%
16101 51112	PAY-FINANCIAL MANAG	48,868	0	48,868	26,961.37	.00	21,906.63	55.2%
16101 51113	PAY-ASSISTANT DIREC	53,154	0	53,154	27,289.86	.00	25,864.14	51.3%
16101 51114	PAY-COMPUTER COORDI	79,535	-79,535	0	40,812.60	.00	-40,812.60	100.0%
16101 51115	PAY-COLLECTION DEV	44,084	-44,084	0	22,632.80	.00	-22,632.80	100.0%
16101 51116	PAY-REFERENCE LIBRA	0	61,245	61,245	2,940.79	.00	58,304.21	4.8%
16101 51117	PAY-REFERENCE LIBRA	0	45,886	45,886	1,881.06	.00	44,004.94	4.1%
16101 51118	PAY-REFERENCE LIBRA	0	43,154	43,154	1,818.74	.00	41,335.26	4.2%
16101 51119	PAY-REFERENCE LIBRA	0	43,070	43,070	.00	.00	43,070.00	.0%
16101 51120	PAY-SR REFERENCE LI	0	45,000	45,000	2,068.92	.00	42,931.08	4.6%
16101 51121	PAY-CHILDREN'S LIBR	0	88,282	88,282	4,989.04	.00	83,292.96	5.7%
16101 51122	PAY-SR CHILDREN'S L	0	48,069	48,069	2,578.38	.00	45,490.62	5.4%
16101 51123	PAY-CATALOGUER	0	40,286	40,286	1,543.50	.00	38,742.50	3.8%
16101 51132	PAY-CUSTODIAN	0	30,146	30,146	1,270.28	.00	28,875.72	4.2%
16101 51133	PAY-SR CUSTODIAN	0	33,489	33,489	1,796.34	.00	31,692.66	5.4%
16101 51134	PAY-COMPUTER COORDI	0	79,548	79,548	3,047.80	.00	76,500.20	3.8%
16101 51135	PAY-COLLECTION DEV	0	44,086	44,086	1,689.10	.00	42,396.90	3.8%
16101 51400	PAY-LONGEVITY	4,800	2,450	7,250	4,375.00	.00	2,875.00	60.3%
16101 51500	PAY-VACATION BUYBAC	1	0	1	3,562.41	.00	-3,561.41	*****%
16101 51510	PAY-SICK LEAVE BUYB	1	0	1	5,000.00	.00	-4,999.00	*****%
16101 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
16101 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		779,850	2,450	782,300	423,689.66	.00	358,610.34	54.2%

2 EXPENSES

16102 52100	ENERGY-GAS/OIL/ELEC	45,000	0	45,000	35,598.21	9,401.79	.00	100.0%
16102 54221	LIBRARY BOOKS	15,000	0	15,000	15,000.00	.00	.00	100.0%
TOTAL EXPENSES		60,000	0	60,000	50,598.21	9,401.79	.00	100.0%
TOTAL PUBLIC LIBRARY		839,850	2,450	842,300	474,287.87	9,401.79	358,610.34	57.4%

6300 RECREATION

1 PERSONAL SERVICES

16301 51101	PAY-RECREATION DIRE	85,820	-2,500	83,320	45,969.26	.00	37,350.74	55.2%
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REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16301 51103 PAY-RECREATION COOR	59,166	-862	58,304	32,167.62	.00	26,136.38	55.2%
16301 51125 PAY-ADMINISTRATIVE	47,996	-3,695	44,301	22,285.69	.00	22,015.31	50.3%
16301 51240 PAY - TEMPORARY/SEA	110,000	0	110,000	86,133.60	.00	23,866.40	78.3%
16301 51400 PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
16301 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
16301 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
16301 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
16301 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
<b>TOTAL PERSONAL SERVICES</b>	<b>303,786</b>	<b>-7,057</b>	<b>296,729</b>	<b>186,556.17</b>	<b>.00</b>	<b>110,172.83</b>	<b>62.9%</b>

2 EXPENSES

16302 52420 R & M - RECREATION	3,000	0	3,000	.00	.00	3,000.00	.0%
16302 52701 EVENTS STAGING	8,000	0	8,000	5,250.00	.00	2,750.00	65.6%
16302 53010 OTHER CONTRACTED SE	1,000	0	1,000	.00	.00	1,000.00	.0%
16302 53030 PRINT/BIND/MICROFIL	500	0	500	.00	.00	500.00	.0%
16302 53161 SPEC.EVENT-SENIOR F	4,500	0	4,500	4,500.00	.00	.00	100.0%
16302 53164 SPORTS LEAGUES COST	8,000	0	8,000	5,994.00	.00	2,006.00	74.9%
16302 53166 RECREATIONAL PROGRA	26,000	0	26,000	12,806.68	543.56	12,649.76	51.3%
16302 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
16302 53430 ADVERTISING	500	0	500	329.60	.00	170.40	65.9%
16302 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
16302 54220 SUPPLIES - OTHER	3,000	0	3,000	2,049.20	35.94	914.86	69.5%
16302 57100 IN-STATE TRAVEL	750	0	750	355.60	.00	394.40	47.4%
16302 57300 DUES & SUBSCRIPTION	300	0	300	.00	.00	300.00	.0%
<b>TOTAL EXPENSES</b>	<b>56,300</b>	<b>0</b>	<b>56,300</b>	<b>31,285.08</b>	<b>579.50</b>	<b>24,435.42</b>	<b>56.6%</b>
<b>TOTAL RECREATION</b>	<b>360,086</b>	<b>-7,057</b>	<b>353,029</b>	<b>217,841.25</b>	<b>579.50</b>	<b>134,608.25</b>	<b>61.9%</b>

6500 PARKS

1 PERSONAL SERVICES

16501 51106 PAY-HEAVY MOTOR EQU	53,389	0	53,389	28,074.24	.00	25,314.76	52.6%
16501 51109 PAY-PARKS MAINTENAN	357,130	-5,028	352,102	124,634.37	.00	227,467.34	35.4%
16501 51110 PAY-PARKS MAINT.CRA	50,430	0	50,430	22,918.72	.00	27,511.28	45.4%
16501 51300 PAY-OVERTIME	10,000	0	10,000	4,426.88	.00	5,573.12	44.3%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12			ORIGINAL	TRANFRS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
ACCOUNTS FOR:	GENERAL FUND		APPROP	ADJSTMTS	BUDGET	EXPENDED		BUDGET	USED
16501 51400	PAY-LONGEVITY		4,325	0	4,325	3,350.00	.00	975.00	77.5%
16501 51500	PAY-VACATION BUYBAC		1	0	1	.00	.00	1.00	.0%
16501 51510	PAY-SICK LEAVE BUYB		1	0	1	.00	.00	1.00	.0%
16501 51530	PAY-FAMILY & MEDICA		1	3,833	3,834	3,833.17	.00	1.00	100.0%
16501 51830	PAY-CLOTHING ALLOWA		2,750	0	2,750	1,800.00	.00	950.00	65.5%
16501 51996	WORKERS COMP WAGE B		1	1,195	1,196	6,634.18	.00	-5,438.06	554.6%
TOTAL PERSONAL SERVICES			478,028	0	478,028	195,671.56	.00	282,356.44	40.9%

2 EXPENSES

16502 52100	ENERGY-GAS/OIL/ELEC		31,284	0	31,284	22,341.36	-1,195.28	10,137.92	67.6%
16502 52300	WATER & SEWER		48,900	0	48,900	202.58	67,327.93	-18,630.51	138.1%
16502 52410	R & M - VEHICLES		18,360	0	18,360	5,255.60	2,282.06	10,822.34	41.1%
16502 52420	R & M - OTHER		15,300	0	15,300	8,837.04	-276.24	6,739.20	56.0%
16502 52500	R & M - FIELDS		63,750	0	63,750	18,276.03	-11,753.26	57,227.23	10.2%
16502 52518	R&M POOLS		10,200	0	10,200	14,784.04	-5,491.83	907.79	91.1%
16502 53010	CONTRACT SERVICES		85,000	0	85,000	13,270.00	-13,270.00	85,000.00	.0%
16502 54220	SUPPLIES - OTHER		4,080	0	4,080	1,822.60	-982.60	3,240.00	20.6%
16502 54800	MOTOR VEHICLE FUEL		0	0	0	5,566.18	.00	-5,566.18	100.0%
16502 55830	CLOTHING CONTRACT		2,295	0	2,295	218.87	-218.87	2,295.00	.0%
TOTAL EXPENSES			279,169	0	279,169	90,574.30	36,421.91	152,172.79	45.5%
TOTAL PARKS			757,197	0	757,197	286,245.86	36,421.91	434,529.23	42.6%

6910 MUSEUMS & MONUMENTS

1 PERSONAL SERVICES

16911 51101	PAY-DIRECTOR		75,302	-1,097	74,205	40,940.53	.00	33,264.47	55.2%
16911 51103	PAY-CITY HISTORIAN		59,166	-862	58,304	32,167.66	.00	26,136.34	55.2%
16911 51104	PAY-ENTERPRISE COOR		39,391	0	39,391	21,742.56	.00	17,648.44	55.2%
16911 51106	PAY-OFFICE ASSISTAN		35,097	0	35,097	19,353.60	.00	15,743.40	55.1%
16911 51400	PAY-LONGEVITY		900	0	900	.00	.00	900.00	.0%
16911 51500	PAY-VACATION BUYBAC		1	0	1	.00	.00	1.00	.0%
16911 51510	PAY-SICK LEAVE BUYB		1	0	1	.00	.00	1.00	.0%
16911 51530	PAY-FAMILY & MEDICA		1	0	1	.00	.00	1.00	.0%
16911 51996	WORKERS COMP WAGE B		1	0	1	.00	.00	1.00	.0%

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
TOTAL PERSONAL SERVICES		209,860	-1,959	207,901	114,204.35	.00	93,696.65	54.9%	
<b>2 EXPENSES</b>									
16912 52100	ENERGY-GAS/OIL/ELEC	27,270	0	27,270	7,778.43	19,491.57	.00	100.0%	
16912 52300	WATER & SEWER	3,000	0	3,000	2,280.29	719.71	.00	100.0%	
16912 52420	R & M - OTHER	20,000	0	20,000	15,472.08	-1,495.28	6,023.20	69.9%	
16912 53009	CONTRACTED SERVICES	5,000	0	5,000	2,532.64	-1,992.64	4,460.00	10.8%	
16912 53030	PRINT/BIND/MICROFIL	700	0	700	617.51	.00	82.49	88.2%	
16912 53190	EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%	
16912 53430	ADVERTISING	1,000	-500	500	.00	.00	500.00	.0%	
16912 54200	OFFICE & PROF. SUPP	800	0	800	258.51	.00	541.49	32.3%	
16912 54220	SUPPLIES - OTHER	800	0	800	408.15	.00	391.85	51.0%	
16912 57100	IN-STATE TRAVEL	250	0	250	.00	.00	250.00	.0%	
16912 57300	DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%	
16912 57400	INSURANCE	3,902	500	4,402	4,402.00	.00	.00	100.0%	
TOTAL EXPENSES		64,722	0	64,722	33,749.61	16,723.36	14,249.03	78.0%	
TOTAL MUSEUMS & MONUMENTS		274,582	-1,959	272,623	147,953.96	16,723.36	107,945.68	60.4%	
<b>6930 WAR MEMORIAL COMMISSION</b>									
<b>1 PERSONAL SERVICES</b>									
16931 51101	PAY-SR. BUILDING CU	46,271	0	46,271	25,528.32	.00	20,742.68	55.2%	
16931 51102	PAY-BUILDING CUSTOD	45,205	-5,000	40,205	8,014.09	.00	32,190.91	19.9%	
16931 51300	PAY-OVERTIME	0	0	0	5,045.45	.00	-5,045.45	100.0%	
16931 51400	PAY-LONGEVITY	800	400	1,200	.00	.00	1,200.00	.0%	
16931 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%	
16931 51530	PAY-FAMILY & MEDICA	1	0	1	2,887.28	.00	-2,886.28	*****%	
16931 51830	CLOTHING ALLOWANCE	350	0	350	350.00	.00	.00	100.0%	
16931 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%	
TOTAL PERSONAL SERVICES		92,629	-4,600	88,029	41,825.14	.00	46,203.86	47.5%	
<b>2 EXPENSES</b>									
16932 52100	ENERGY-GAS/OIL/ELEC	31,189	0	31,189	20.72	1,181.80	29,986.48	3.9%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
16932 52300 WATER & SEWER	502	0	502	714.01	-64.67	-147.34	129.4%	
16932 52500 R & M - BLDGS. & GR	14,500	7,603	22,103	14,007.96	6,442.21	1,652.83	92.5%	
TOTAL EXPENSES	46,191	7,603	53,794	14,742.69	7,559.34	31,491.97	41.5%	
<b>3 CAPITAL OUTLAY</b>								
16933 58001 CAP.OUT.-BLDG.IMPRO	0	0	0	2,360.00	-2,360.00	.00	.0%	
TOTAL CAPITAL OUTLAY	0	0	0	2,360.00	-2,360.00	.00	.0%	
TOTAL WAR MEMORIAL COMMISSION	138,820	3,003	141,823	58,927.83	5,199.34	77,695.83	45.2%	
<b>6940 EXHIBIT HALL COMMISSION</b>								
<b>2 EXPENSES</b>								
16942 52100 ENERGY-GAS/OIL/ELEC	45,000	0	45,000	46,085.27	13,079.54	-14,164.81	131.5%	
16942 52300 WATER & SEWER	470	0	470	322.30	-98.44	246.14	47.6%	
16942 52500 R & M - BLDGS. & GR	15,000	0	15,000	1,242.05	3,257.55	10,500.40	30.0%	
TOTAL EXPENSES	60,470	0	60,470	47,649.62	16,238.65	-3,418.27	105.7%	
TOTAL EXHIBIT HALL COMMISSION	60,470	0	60,470	47,649.62	16,238.65	-3,418.27	105.7%	
<b>7100 LONG TERM DEBT SERVICE</b>								
<b>4 DEBT SERVICE</b>								
17104 59137 PRINC.-LT DEBT-PUBL	665,000	0	665,000	380,000.00	.00	285,000.00	57.1%	
17104 59138 PRINC.-LT DEBT-CITY	2,600,000	0	2,600,000	2,020,000.00	.00	580,000.00	77.7%	
17104 59160 PRINCIPAL-WATER	0	0	0	395,000.00	.00	-395,000.00	100.0%	
17104 59237 INT.-LT DEBT-PUBLIC	183,006	0	183,006	95,803.00	.00	87,203.00	52.3%	
17104 59238 INT.-LT DEBT-CITY	660,744	0	660,744	349,760.00	.00	310,984.00	52.9%	
17104 59260 INTEREST-WATER	0	0	0	113,594.00	.00	-113,594.00	100.0%	
TOTAL DEBT SERVICE	4,108,750	0	4,108,750	3,354,157.00	.00	754,593.00	81.6%	
TOTAL LONG TERM DEBT SERVICE	4,108,750	0	4,108,750	3,354,157.00	.00	754,593.00	81.6%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
<b>7520 SHORT TERM DEBT SERVICE</b>								
<b>4 DEBT SERVICE</b>								
17524 59290 INTEREST-SHORT TERM	100,000	0	100,000	.00	.00	100,000.00	.0%	
TOTAL DEBT SERVICE	100,000	0	100,000	.00	.00	100,000.00	.0%	
TOTAL SHORT TERM DEBT SERVICE	100,000	0	100,000	.00	.00	100,000.00	.0%	
<b>8200 STATE/COUNTY ASSESSMENTS</b>								
<b>2 EXPENSES</b>								
18202 56350 STATE-RET.TEACH.HEA	4,442,229	0	4,442,229	1,850,930.00	.00	2,591,299.00	41.7%	
18202 56360 STATE-AIR POLLUTION	9,345	0	9,345	3,895.00	.00	5,450.00	41.7%	
18202 56370 STATE-RMV NON-RENEW	78,780	0	78,780	32,825.00	.00	45,955.00	41.7%	
18202 56400 STATE-REGION.TRANSI	1,134,865	0	1,134,865	472,540.00	.00	662,325.00	41.6%	
18202 56510 STATE-SPECIAL EDUCA	56,472	0	56,472	23,530.00	.00	32,942.00	41.7%	
18202 56511 STATE-SCHOOL CHOICE	3,304,436	400,358	3,704,794	1,554,384.00	.00	2,150,410.00	42.0%	
18202 56513 STATE-CHARTER SCHOO	14,858,299	-346,670	14,511,629	5,806,515.00	.00	8,705,114.00	40.0%	
18202 56514 STATE-CHARTER SCHOO	0	0	0	240,000.00	.00	-240,000.00	100.0%	
TOTAL EXPENSES	23,884,426	53,688	23,938,114	9,984,619.00	.00	13,953,495.00	41.7%	
TOTAL STATE/COUNTY ASSESSMENTS	23,884,426	53,688	23,938,114	9,984,619.00	.00	13,953,495.00	41.7%	
<b>9110 OTHER-RETIREMENT CONTRIB.</b>								
<b>1 PERSONAL SERVICES</b>								
19111 51999 RETIREMENT CONTRIBU	13,147,588	0	13,147,588	6,573,793.98	.00	6,573,794.02	50.0%	
TOTAL PERSONAL SERVICES	13,147,588	0	13,147,588	6,573,793.98	.00	6,573,794.02	50.0%	
TOTAL OTHER-RETIREMENT CONTRIB.	13,147,588	0	13,147,588	6,573,793.98	.00	6,573,794.02	50.0%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENCUMBRANCES	BUDGET	USED	
<b>9120 OTHER-WORKERS COMP.</b>									
<b>1 PERSONAL SERVICES</b>									
19121 51996 WORKERS COMP WAGE B	100,000	-50,000	50,000	25,666.69	18,333.35		5,999.96	88.0%	
19121 51997 WORKERS COMP MEDICA	100,000	0	100,000	50,896.46	.00		49,103.54	50.9%	
19121 51999 WORKERS COMPENSATIO	0	-25,000	-25,000	.00	.00		-25,000.00	.0%	
TOTAL PERSONAL SERVICES	200,000	-75,000	125,000	76,563.15	18,333.35		30,103.50	75.9%	
TOTAL OTHER-WORKERS COMP.	200,000	-75,000	125,000	76,563.15	18,333.35		30,103.50	75.9%	
<b>9130 OTHER-UNEMPLOYMENT COMP.</b>									
<b>1 PERSONAL SERVICES</b>									
19131 51999 UNEMPLOYMENT COMPEN	50,000	0	50,000	55,583.00	45,983.66		-51,566.66	203.1%	
TOTAL PERSONAL SERVICES	50,000	0	50,000	55,583.00	45,983.66		-51,566.66	203.1%	
TOTAL OTHER-UNEMPLOYMENT COMP.	50,000	0	50,000	55,583.00	45,983.66		-51,566.66	203.1%	
<b>9150 OTHER-LIFE INSURANCE</b>									
<b>1 PERSONAL SERVICES</b>									
19151 51999 LIFE INSURANCE	70,000	0	70,000	40,957.79	.00		29,042.21	58.5%	
TOTAL PERSONAL SERVICES	70,000	0	70,000	40,957.79	.00		29,042.21	58.5%	
TOTAL OTHER-LIFE INSURANCE	70,000	0	70,000	40,957.79	.00		29,042.21	58.5%	
<b>9160 OTHER-F.I.C.A.-M.</b>									
<b>1 PERSONAL SERVICES</b>									
19161 51999 F.I.C.A.-MEDICARE	1,600,000	0	1,600,000	788,634.15	.00		811,365.85	49.3%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
0010	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
	TOTAL PERSONAL SERVICES	1,600,000	0	1,600,000	788,634.15	.00	811,365.85	49.3%	
	TOTAL OTHER-F.I.C.A.-M.	1,600,000	0	1,600,000	788,634.15	.00	811,365.85	49.3%	
<b>9200 OTHER-TRAVEL</b>									
<b>2 EXPENSES</b>									
19202	57200 OUT-OF-STATE TRAVEL	3,000	0	3,000	1,251.76	.00	1,748.24	41.7%	
	TOTAL EXPENSES	3,000	0	3,000	1,251.76	.00	1,748.24	41.7%	
	TOTAL OTHER-TRAVEL	3,000	0	3,000	1,251.76	.00	1,748.24	41.7%	
<b>9400 OTHER-PROP./LIAB. INSUR.</b>									
<b>2 EXPENSES</b>									
19402	57400 CITY PROP/LIAB INSU	941,820	0	941,820	924,133.12	.00	17,686.88	98.1%	
19402	57407 CYBERSECURITY INSUR	15,000	-15,000	0	.00	.00	.00	.0%	
19402	57408 SHORT TERM DISABILI	48,000	0	48,000	27,653.30	-129.65	20,476.35	57.3%	
	TOTAL EXPENSES	1,004,820	-15,000	989,820	951,786.42	-129.65	38,163.23	96.1%	
	TOTAL OTHER-PROP./LIAB. INSUR.	1,004,820	-15,000	989,820	951,786.42	-129.65	38,163.23	96.1%	
<b>9410 OTHER-LEGAL CLAIMS/JUDG'T</b>									
<b>2 EXPENSES</b>									
19412	57630 CLAIMS - GENERAL	75,000	135,000	210,000	178,734.66	3,736.50	27,528.84	86.9%	
19412	57640 MED.CLAIMS-P & F	250,000	0	250,000	67,491.99	.00	182,508.01	27.0%	
	TOTAL EXPENSES	325,000	135,000	460,000	246,226.65	3,736.50	210,036.85	54.3%	
	TOTAL OTHER-LEGAL CLAIMS/JUDG'T	325,000	135,000	460,000	246,226.65	3,736.50	210,036.85	54.3%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED	ENCUMBRANCES	BUDGET	USED	
<b>9420 INCOME REPLACEMENT BUYBACKS</b>									
<b>1 PERSONAL SERVICES</b>									
19421 51950 IRP LEAVE TIME BUYB	103,000	0	103,000	106,886.68		.00	-3,886.68	103.8%	
TOTAL PERSONAL SERVICES	103,000	0	103,000	106,886.68		.00	-3,886.68	103.8%	
TOTAL INCOME REPLACEMENT BUYBACKS	103,000	0	103,000	106,886.68		.00	-3,886.68	103.8%	
<b>9440 CANNABIS IMPACT</b>									
<b>2 EXPENSES</b>									
19442 53005 OPED LEGAL SERVICES	0	0	0	5,001.73		-5,001.73	.00	.0%	
19442 53006 OPED MUN. SUPPORT M	0	0	0	3,200.00		-3,200.00	.00	.0%	
19442 53018 OPED MARKETING	0	0	0	6,250.00		-6,250.00	.00	.0%	
TOTAL EXPENSES	0	0	0	14,451.73		-14,451.73	.00	.0%	
TOTAL CANNABIS IMPACT	0	0	0	14,451.73		-14,451.73	.00	.0%	
TOTAL GENERAL FUND	203,992,567	-58,256	203,934,311	99,852,036.64		805,591.68	103,276,682.68	49.4%	
TOTAL EXPENSES	203,992,567	-58,256	203,934,311	99,852,036.64		805,591.68	103,276,682.68		

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	

GRAND TOTAL	203,992,567	-58,256	203,934,311	99,852,036.64	805,591.68	103,276,682.68	49.4%	
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\*\* END OF REPORT - Generated by Sharon Bittner-Willis \*\*

REVENUE, EXPENSES & FUND BALANCE

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	3	Y	N
Sequence 3	4	Y	N
Sequence 4	0	N	N

Report title:  
REVENUE, EXPENSES & FUND BALANCE

Includes accounts exceeding 0% of budget.  
 Print totals only: N  
 Print Full or Short description: F  
 Print full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Include requisition amount: N  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print journal detail: N  
 From Yr/Per: 2026/ 1  
 To Yr/Per: 2026/13  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/12  
 Print MTD Version: N  
 Roll projects to object: N  
 Carry forward code: 1

Field Name	Find Criteria	Field value
Fund		0010
FUNCTION		
DEPARTMENT		
ACTIVITY		
Character Code		
Org		
Object		
Account type		Expense
Account status		
Rollup Code		

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			ENCUMBRANCES	AVAILABLE	PCT	
6000 SEWER ENTERPRISE	APPROP	ADJSTMTS	BUDGET	YTD	EXPENDED		BUDGET	USED	
<b>4400 SEWER ADMINISTRATION</b>									
<b>1 PERSONAL SERVICES</b>									
60401 51105 PAY-PRICIPAL CLERK/	118,992	0	118,992	56,231.11		.00	62,760.89	47.3%	
60401 51300 PAY-OVERTIME	5,000	0	5,000	920.81		.00	4,079.19	18.4%	
60401 51400 PAY-LONGEVITY	1,250	0	1,250	.00		.00	1,250.00	.0%	
60401 51500 PAY-VACATION BUYBAC	1	0	1	.00		.00	1.00	.0%	
60401 51510 PAY-SICK LEAVE BUYB	1	0	1	.00		.00	1.00	.0%	
60401 51530 PAY-FAMILY & MEDICA	1	0	1	.00		.00	1.00	.0%	
60401 51830 PAY-CLOTHING ALLOWA	650	0	650	650.00		.00	.00	100.0%	
60401 51996 WORKERS COMP WAGE B	1	0	1	.00		.00	1.00	.0%	
60401 51999 RETIREMENT & BENEFI	56,803	0	56,803	5,514.22		.00	51,288.78	9.7%	
<b>TOTAL PERSONAL SERVICES</b>	<b>182,699</b>	<b>0</b>	<b>182,699</b>	<b>63,316.14</b>		<b>.00</b>	<b>119,382.86</b>	<b>34.7%</b>	
<b>2 EXPENSES</b>									
60402 52113 ENERGY-GENERAL UTIL	0	530,000	530,000	94,888.48		270,111.52	165,000.00	68.9%	
60402 52420 R & M - SEWERS	0	0	0	20,466.35		-20,466.35	.00	.0%	
60402 52708 LEASE-CENTRIFUGE	0	150,000	150,000	50,000.00		62,500.00	37,500.00	75.0%	
60402 53005 LEGAL SERVICES	0	0	0	28,679.61		-28,679.61	.00	.0%	
60402 53010 PROF. SERVICES - AU	18,000	0	18,000	9,000.00		-9,000.00	18,000.00	.0%	
60402 53011 PROF.SERVICES-OTHER	0	0	0	101,463.11		-49,463.11	-52,000.00	100.0%	
60402 53012 MANAGEMENT SERVICE	9,000,000	-2,075,000	6,925,000	6,074,691.48		1,403,228.32	-552,919.80	108.0%	
60402 53100 SEWER CHG. -WHITNEY	0	30,000	30,000	.00		10,702.21	19,297.79	35.7%	
60402 53101 USER CHARGE ADMIN.	0	126,000	126,000	121,890.09		.00	4,109.91	96.7%	
60402 53106 SHUT OFF PROGRAM	0	21,000	21,000	.00		.00	21,000.00	.0%	
60402 54200 OFFICE & PROF. SUPP	0	0	0	600.04		-244.21	-355.83	100.0%	
60402 57815 PAYMENTS IN LIEU OF	0	100,000	100,000	.00		.00	100,000.00	.0%	
<b>TOTAL EXPENSES</b>	<b>9,018,000</b>	<b>-1,118,000</b>	<b>7,900,000</b>	<b>6,501,679.16</b>		<b>1,638,688.77</b>	<b>-240,367.93</b>	<b>103.0%</b>	
<b>4 DEBT SERVICE</b>									
60404 59139 PRINCIPAL - LT DEBT	1,394,791	0	1,394,791	455,000.00		.00	939,791.00	32.6%	
60404 59239 INTEREST - LT DEBT	358,909	0	358,909	24,556.00		.00	334,353.00	6.8%	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 6000 SEWER ENTERPRISE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL DEBT SERVICE	1,753,700	0	1,753,700	479,556.00	.00	1,274,144.00	27.3%
TOTAL SEWER ADMINISTRATION	10,954,399	-1,118,000	9,836,399	7,044,551.30	1,638,688.77	1,153,158.93	88.3%
<b>9440 CANNABIS IMPACT</b>							
<b>2 EXPENSES</b>							
69442 53007 INTEGRATED PLAN- CO	0	0	0	17,154.28	-17,154.28	.00	.0%
TOTAL EXPENSES	0	0	0	17,154.28	-17,154.28	.00	.0%
TOTAL CANNABIS IMPACT	0	0	0	17,154.28	-17,154.28	.00	.0%
TOTAL SEWER ENTERPRISE	10,954,399	-1,118,000	9,836,399	7,061,705.58	1,621,534.49	1,153,158.93	88.3%
TOTAL EXPENSES	10,954,399	-1,118,000	9,836,399	7,061,705.58	1,621,534.49	1,153,158.93	

REVENUE, EXPENSES & FUND BALANCE

FOR 2026 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
GRAND TOTAL	10,954,399	-1,118,000	9,836,399	7,061,705.58	1,621,534.49	1,153,158.93	88.3%	

\*\* END OF REPORT - Generated by Sharon Bittner-Willis \*\*

REVENUE, EXPENSES & FUND BALANCE

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	3	Y	N
Sequence 3	4	Y	N
Sequence 4	0	N	N

Report title:  
REVENUE, EXPENSES & FUND BALANCE

Includes accounts exceeding 0% of budget.  
 Print totals only: N  
 Print Full or Short description: F  
 Print full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: Y  
 Include requisition amount: N  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print journal detail: N  
 From Yr/Per: 2026/ 1  
 To Yr/Per: 2026/13  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/12  
 Print MTD Version: N  
 Roll projects to object: N  
 Carry forward code: 1

Field Name	Find Criteria	Field value
Fund		6000
FUNCTION		
DEPARTMENT		
ACTIVITY		
Character Code		
Org		
Object		
Account type		Expense
Account status		
Rollup Code		



CITY OF HOLYOKE CITY COUNCIL  
ZONE CHANGE (Parcel) - APPLICATION

Current Zone \_\_\_\_\_ Proposed Zone \_\_\_\_\_

Name of Owner: David Sara-Ramones  
Address: 131 Westfield Rd Holyoke  
Contact Name David Sara Address (if other) \_\_\_\_\_  
Contact Phone 203-390-7289 Fax # \_\_\_\_\_

=====  
Name of Applicant: David Sara Ramones  
Address: 131 Westfield Rd  
Phone: 203-390-7289 Fax: \_\_\_\_\_

=====  
Name of/Development/Company: \_\_\_\_\_  
(if applicable)  
Address: \_\_\_\_\_ Phone \_\_\_\_\_

=====  
Deed of Property Recorded in  
Hampden County Registry of Deeds:

Holyoke Assessor Map Reference:

Book: 23534 Page: 510

Map 122 Block 00 Parcel 071

Property Address: 131-13 Westfield Rd

=====  
Please explain the reasons for the requested zone change: It's a 3 family home since 1998 and it has been taxed as a 3 family. I want to make things right and I want to be up to code and keep it as 3 family home

Section 1.3.1 of the Zoning Ordinance: Petitions for amendments shall be made in writing on appropriate forms furnished by the City Clerk, and shall, when applicable, be accompanied by a map showing the locus, the premises in question, all abutting premises and other premises within 300 feet of the perimeter of the premises in question, adjacent and nearby streets and ways, and the existing zoning of the locus. The cost of publication of notices of public hearings required by G.L. c. 40A, s. 5 shall be borne by the petitioner. The fee for such notice shall be \$100.00.

David Sara Ramones  
Applicant (or LEGAL COUNCIL)

David Sara Ramones  
OWNER (or LEGAL COUNSEL)

David Sara  
SIGNATURE OF APPLICANT

David Sara  
SIGNATURE OF OWNER (or LEGAL COUNSEL)



Laura E. Wilson  
Tax Collector

Rory Casey  
Treasurer

City of Holyoke

Form A – Tax Compliance Form

DATE: 1, 21, 26

In accordance with Section 82-3 of the City Ordinance, specifically:

(c) In addition to the requirements of [M.G.L.] c. 40 § 57, every city board, department, authority, or commission issuing licenses or permits in the city shall certify with the Tax Collector and the Treasurer that all taxes, fees, and assessments are current, prior to issuing any license or permit, and that all tax agreements are being complied with.

Please bring this form to City Hall and obtain each signature as required below or mail the form to the Tax Collector's Office with a stamped, self-addressed envelope. Please do not submit a Business Certificate application to the City Clerk's Office prior to completing Form A.

I state that I have reviewed the following and as of the date of this letter, the following is true and accurate.

Current	Type
<u>✓</u>	Real Estate
<u>n/a</u>	Personal Property
<u>✓</u>	Excise
<u>n/a</u>	Payment Plan

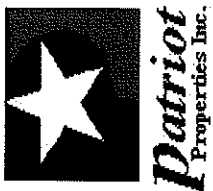
Comments:

Applicant: Dario JARA Ramones  
 Address: 131-133 Westfield Rd  
 Property Owner: DARIO JARA Ramones

Respectfully,

Yanys D Rivers  
 Tax Collector  
 413.322.5530

Rory Casey  
 City Treasurer  
 413.322.5560



**IN PROCESS APPRAISAL SUMMARY**

Use Code	Land Size	Building Value	Yrd Items	Land Value	Total Value
105	0.284	263,400		61,100	324,500
<b>Legal Description</b>					
105					
<b>Entered Lot Size</b>					
0.284					
<b>Total Land:</b>					
0.284					
<b>Total Parcel:</b>					
0.284					
<b>Source: Market Adj Cost</b>					
Total Value per SQ unit / Card: 103.74 / Parcel: 103.74					

**PREVIOUS ASSESSMENT**

Tax Yr	Use	Cat	Blg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Date
2026	105	FV	263,400	0	0.284	61,100	324,500		9/29/2025
2025	105	FV	263,400	0	0.284	61,100	324,500		6/10/2025
2024	105	FV	246,100	0	0.284	57,100	303,200		10/30/2024
2023	105	PV	211,500	0	0.284	54,400	265,900		3/11/2024
2022	105	FV	211,500	0	0.284	54,400	265,900		2/21/2024
2021	105	PTCH	211,500	0	0.284	54,400	265,900		9/19/2023
2020	105	FV	211,500	0	0.284	54,400	265,900		2/28/2023
2019	105	FV	207,800	0	0.284	54,400	262,200		2/16/2022

**SALES INFORMATION**

Grantor	Legal Ref	Type	Date	Sale Price	V	Tst	Verif	Notes
RYPEC, LLC.	23534-510	QC	11/13/2020	270,000	No	No	No	
AMERICAN HOME M	18584-204	QC	12/10/2010	65,000	No	No	No	
PEREZ, REYNALDO	17415-30	FC	7/31/2008	101,900	No	No	No	
MCKEAN, KATHERIN	15018-118	WD	5/16/2005	158,000	No	No	No	
MCKEAN	6383-419		2/6/1987		No	No	No	

**NARRATIVE DESCRIPTION**

This parcel contains .284 ACRES of land mainly classified as 3 FAMILY with a 3 FAMILY Building built about 1900, having primarily VINYL Exterior and 3128 Square Feet, with 3 Units, 3 Baths, 0 3/4 Bath, 0 HalfBath, 16 Rooms, and 8 Bdrms.

**OTHER ASSESSMENTS**

Code	Description/No	Amount	Com. Int.

**PROPERTY FACTORS**

Item	Code	Description	%	Item	Code	Description
Z	R-2	R-2	100	water	1	PUBLIC
o		Sewer		Electric		
n		Exempt		Exempt		
D		Topo	1	Street	1	PAVED
s		Street	1	Gas	5	HEAVY
t		Gas	5			

**LAND SECTION (First 7 lines only)**

Use Code	LUC Fact	No of Units	Depth/ Price/Units	Unit Type	Land Type
105	3 FAMILY	12350		SQUARE FESITE	

**PROPERTY LOCATION**

No.	Alt No.	Direction/Street/City
131133		WESTFIELD RD, HOLYOKE

**OWNERSHIP**

Owner	Unit #
Owner 1: RAMONES DARIO JARA	
Owner 2:	
Owner 3:	

**PREVIOUS OWNER**

Owner	Type
Owner 1: RYPEC, LLC.	
Owner 2: -	

**PROPERTY LOCATION**

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131133		WESTFIELD RD, HOLYOKE

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Owner	Type
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Owner 2: -	

**PROPERTY LOCATION**

No.	Alt No.	Direction/Street/City
131133		WESTFIELD RD, HOLYOKE

RESOLUTION OF THE CITY COUNCIL OF HOLYOKE, MA  
APPROVING THE CERTIFIED HOUSING DEVELOPMENT INCENTIVE  
PROJECT OF 103 LYMAN LLC

WHEREAS, the Commonwealth has established a Housing Development Incentive Program (the “HDIP”) designed to increase residential growth, expand diversity of housing stock, support economic development, and promote neighborhood stabilization in designated Housing Development (HD) Zones within Gateway municipalities by providing tax incentives to rehabilitate multiunit properties for sale or lease primarily as market rate units.

WHEREAS, the City of Holyoke strongly supports increased residential growth, expanding the diversity of its housing stock, economic development, and neighborhood stabilization; and

WHEREAS, on December 4, 2012, the City Council approved and designated the Center City Housing Incentive Program (CCHIP) Zone as a local adoption of the HDIP; and

WHEREAS, the Center City Housing Incentive Program Zone was approved by the Department of Housing and Community Development on December 21, 2012 as an area for housing development projects; and

WHEREAS, 103 Lyman LLC has agreed to develop a proposed Certified Housing Development Project to be located at 103-105 Lyman Street (Assessors Map 037, Block 05, Parcel 007) which is within the boundaries of the Center City Housing Incentive Program Zone; and

WHEREAS, 103 Lyman LLC is planning to invest over \$2 Million to rehabilitate the current vacant building at 103 - 105 Lyman Street to 12 market-rate rental units.

WHEREAS, the project aligns with the criteria of the Center City Housing Incentive Program and will promote the housing goals of the City.

THEREFORE BE IT RESOVLED, that the City Council approves the Tax Increment Exemption Agreement between the City of Holyoke and 103 Lyman LLC and authorizes the Board of Assessors to apply tax incentives effective only after the Massachusetts Executive Office of Housing and Livable Communities approves this Tax Increment Exemption Agreement and issues a Final Certificate for this Housing Development Project; and

BE IT FURTHER ORDERED, that the City Council authorizes the Mayor to enter into a Tax Increment Exemption Agreement between the City and 103 Lyman LLC with said agreement providing an exemption on property taxes over a five-year period following the subsequent schedule:

Year 1 - 100%; Year 2 - 80%; Year 3 - 60%; Year 4 - 40%; Year 5 - 20%.

and based on the assessed value of the residential portion of the HD Project after new construction is complete less the base value as agreed upon in the Tax Increment Exemption Agreement pursuant to 760 CMR 66.

Adopted by vote of the Holyoke City Council at a duly called meeting on \_\_\_\_\_ by a vote of \_\_\_\_\_ yeas and \_\_\_\_\_ nays, and absent ( ).

\_\_\_\_\_  
Brenna Murphy Leary, City Clerk

\_\_\_\_\_  
Joshau A. Garcia, Mayor

City of Holyoke  
Request for Appropriation Transfer  
Between Classifications

Department Name: DPW



Date: 01/16/2026

*Use as a basis for preparing a financial order to be placed in front of City Council. I hereby respectfully request that the following amounts be transferred between two or more of the following indicated (x) appropriation classifications as further detailed below:*

*Personal Services*

*Expenses*

*Capital Outlay*

Account No.		Amount		
<u>Organization</u>	<u>Object</u>	<u>Account Name</u>	<u>From</u>	<u>To</u>
14101	51105	Pay-Sr. Civil Engine	\$54,000	
14102	53010	Professional Engine		\$54,000

7 4 2026  
AN, SWB, TW

Reason for request:

To support consultant billing

Department Head Signature

Mayor Signature

# City of Holyoke

## Request for Appropriation Transfer *Within a Classification*

Dept. Name: \_\_\_\_\_

Police

Date

Jan 28, 2026

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

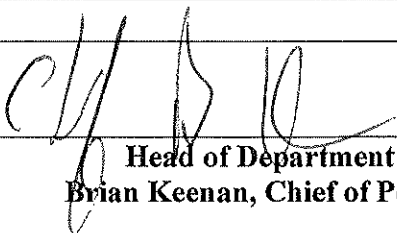
Personal Services

X

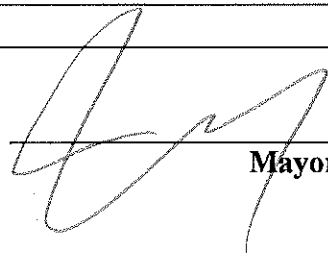
Expenditures \_\_\_\_\_

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
12101	51107	Patrolmen	250,000.00	
12101	51117	Dispatch	100,000.00	
12101	51300	Overtime		350,000.00

To balance line items



Head of Department  
Brian Keenan, Chief of Police



Mayor



City of Holyoke,  
Massachusetts

*Birthplace of Volleyball*

Sharon Bittner-Willis <bittners@holyoke.org>

## One Stop Grant - add to next Council agenda

3 messages

Miira Gates <gatesm@holyoke.org>

Tue, Jan 20, 2026 at 2:06 PM

To: Sharon Bittner-Willis <bittners@holyoke.org>

Good afternoon Sharon,

We were awarded a \$265,000 One Stop Grant to fund sewer repair design work. Please find below some information about the funded project:

### Project Summary:

This Sewer rehabilitation design project project directly supports planned investment by major community partners, including Winn Development, Wayfinders, OneHolyoke CDC, and MIFA. Projects enabled by these improvements include 75 housing units in Phase II of the Appleton Mill Redevelopment (Winn), 60 units in Phases II and III of South Holyoke Homes (Holyoke Housing Authority), 41 units of multi-family housing (Wayfinders), multiple duplexes, tiny homes, and a 40–60 unit multifamily project (OneHolyoke), and the historic Victory Theatre rehabilitation (MIFA). Holyoke's aging sewer system poses costly challenges for new tie-ins and combined sewer overflows that pollute local waterways. These conditions significantly hinder new development and threaten long-term sustainability. These improvements will enhance sewer reliability and enable vital housing and economic revitalization efforts to move forward.

### Award Amount:

\$265,000

### Match Amount:

\$0


Attached please find the grant award contract. Can we include this funding award on our next council meeting agenda? Thank you for your assistance and please let me know if you need anything else from me.

Thank you,

Miira

--

Miira Gates (she/her)  
Stormwater Coordinator and Grant Writer  
City of Holyoke  
63 N Canal St  
Holyoke, MA 01040  
C: (413) 588-6897

 **Holyoke\_Executed\_Contract\_01.20.26.pdf**  
7745K

Miira Gates <gatesm@holyoke.org>

Thu, Jan 22, 2026 at 8:19 AM

To: Sharon Bittner-Willis <bittners@holyoke.org>

Hi Sharon,

I wanted to make sure you were the correct person to send a request like this to. I think previously I had sent these requests to Tanya. Should I still send requests to add items to Council agendas to you? I was double thinking this so I wanted to follow up.

Thank you,  
Miira  
[Quoted text hidden]

---

**Sharon Bittner-Willis** <bittners@holyoke.org>  
To: Miira Gates <gatesm@holyoke.org>

Thu, Jan 22, 2026 at 8:23 AM

Yes, I'm the one! I'll get this added to the next agenda.  
[Quoted text hidden]

**COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM**



This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services, or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at [macomptroller.org/forms](http://macomptroller.org/forms) or [mass.gov/lists/osd-forms](http://mass.gov/lists/osd-forms).

CONTRACTOR INFORMATION		COMMONWEALTH INFORMATION	
Contractor Legal Name CITY OF HOLYOKE		Department Executive Office of Economic Development	MMARS Code EED
d/b/a		Contract Manager Name Michael Vivaldi	
Legal Address As entered on Form W-9 or Form W-4 536 Dwight Street, Holyoke, MA 01040		Business Mailing Address 1 Ashburton Place, Room 2101, Boston, MA 02108	
Contract Manager Name Miira Gates		Billing Address If Different	
Phone 413-322-5645	Fax	Phone 857-286-0092	Fax
Email gatesm@holyoke.org		Email michael.vivaldi@mass.gov	
Vendor Code VC 6000192102		MMARS Doc ID(s) 25MWIPHolyokeHolyoke	
Vendor Code Address ID e.g. "AD001". AD 001		RFR/Procurement or Other ID Number MWIP FY2026	
Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			

NEW CONTRACT		CONTRACT AMENDMENT	
Procurement or Exception Type (Check one option only)		Current Contract End Date PRIOR to Amendment	Amendment Amount Or Enter "No Change"
<input type="checkbox"/> Statewide Contract (OSD or an OSD-designated department.) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, and budget.) <input checked="" type="checkbox"/> Department Procurement - Includes all Grants <u>815 CMR 2.00</u> . (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, and budget.) <input type="checkbox"/> Contract Employee (Attach Employee Status Form, scope, and budget.) <input type="checkbox"/> Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)		Amendment Type Check one option only. Attach details of amendment changes. <input type="checkbox"/> Amendment to Date, Scope, or Budget (Attach updated scope and budget.) <input type="checkbox"/> Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget.) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)	

**TERMS AND CONDITIONS**

The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding. Check ONE option:

Commonwealth Terms and Conditions
  Commonwealth Terms and Conditions for Human and Social Services
  Commonwealth IT Terms and Conditions

**COMPENSATION**

Check ONE option.

The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.

Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)  
 Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): **\$265,000**

**PROMPT PAYMENT DISCOUNTS (PPD)**

Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy.

Contractors requesting accelerated payments must identify a PPD as follows:

Payment issued within: 10 days % PPD.  
 15 days % PPD.  
 20 days % PPD.  
 30 days % PPD.

If PPD percentages are left blank, identify reason:

Statutory/legal  Ready Payments (M.G.L. c. 29, § 23A)  Agree to standard 45-day cycle  Only initial payment

**BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT**

Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.

Capital grant funding through the MassWorks Infrastructure Program (pursuant to Plan Item D001 in the Mass. Capital Investment Plan 2026-2030) to support a public infrastructure project, in accordance with the scope and additional terms and conditions outlined in Attachment A, and as described in the attached RFR response.

**SUPPLIER DIVERSITY PROGRAM (SDP) PLAN**

Does the Supplier Diversity Program apply?

YES If YES, the Contractor's annual SDP commitment for this Contract is  
 NO If NO, and the department is an Executive Department, enter the appropriate exemption: Awards, Grants & Subsidies

**ANTICIPATED START DATE (Complete ONE option only.)**

The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

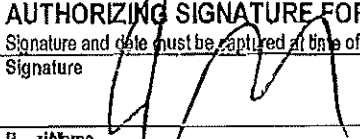
- 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
- 2. may be incurred as of \_\_\_\_\_, 20\_\_\_\_, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
- 3. were incurred as of \_\_\_\_\_, 20\_\_\_\_, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

**CONTRACT END DATE**

Contract performance shall terminate as of June 30, 2027, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

**CERTIFICATIONS**

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

<b>AUTHORIZING SIGNATURE FOR THE CONTRACTOR</b> Signature and date must be captured at time of signature.		<b>AUTHORIZING SIGNATURE FOR THE DEPARTMENT</b> Signature and date must be captured at time of signature.	
Signature 	Date 11/7/26	Signature Ketav Patel	Date 1/20/2026
Print Name John A. Gardner	Print Title Mayor	Print Name Ketav Patel	Print Title CFO



Commonwealth of Massachusetts  
**CONTRACTOR AUTHORIZED SIGNATORY LISTING**

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

**Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company  
 (must match Form W-9 tax classification)**

Contractor Legal Name <b>CITY OF HOLYOKE</b>	Contractor Vendor/Customer Code <small>(if available, not the Taxpayer Identification Number or Social Security Number)</small> VCB000192102
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**INSTRUCTIONS:** Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: 1) Traditional "wet signature" (Ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Joshua Garcia		Mayor	413/322-5510	garciaj@holyoke.org

*Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.*

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature 	Date
Print Name Lisa A. Ball	Phone Number 413-322-5657
Title City Solicitor	Email Address Balll@holyoke.org

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

**EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT (EOED)**  
**MassWorks Infrastructure Program**

**ATTACHMENT A**  
**Additional Terms and Conditions**

**ARTICLE I – Grant Agreement**

A Grant Agreement (Agreement) is made by and between the Commonwealth of Massachusetts, acting through the Executive Office of Housing and Economic Development (EOHED), and the **CITY OF HOLYOKE** (Public Entity), jointly referred to as “The Parties”, based on the application submitted by Public Entity (incorporated herein as Attachment B). The following documents, collectively, are referred to as the “Contract”:

1. Commonwealth of Mass. – Standard Contract Form
2. Commonwealth of Mass. – Contractor Authorized Signatory Forms
3. Attachment A, Additional Terms and Conditions (*this document*)
4. Attachment B, RFR Response / Grant Application and Site Plan

The purpose of the Contract is to identify the roles, responsibilities, and obligations of each party as they relate to the implementation of a MassWorks Infrastructure Project (Project), based on an application submitted on: **June 4, 2025**. The entire Contract package sets forth the parties’ mutual intentions and understandings. All Parties agree to devote the necessary resources and to work in good faith to achieve the objectives contemplated herein.

**ARTICLE II – Definitions** (*The following terms shall have the respective meanings ascribed to them.*)

“**Contract**” shall mean the documents described in Article I in their entirety, as they may be amended, supplemented, or restated from time to time.

“**Contract Manager**” shall mean the staff member assigned to manage/oversee the Contract.

“**Director**” shall mean the Assistant Secretary or designee that manages/supervises the MassWorks Program.

“**Grant Application**” shall mean the application submitted in response to the RFR by the Public Entity to the MassWorks Program, including a Site Plan, and appended as Attachment B to the Contract.

“**Grant Funds**” shall mean funds disbursed by EOED to the Public Entity pursuant to the Contract.

“**MassWorks Program**” shall mean the economic development grant program authorized by Section 63 of Chapter 23A of the Massachusetts General Laws, and further described in the MassWorks Infrastructure Program Guidelines promulgated annually by the Secretary, as such Guidelines may be modified or updated from time to time.

“**Monetary Penalties**” shall mean the full recoupment by EOHED of funds paid to Public Entity under the Contract and recovery of all Commonwealth administrative costs and legal fees related to the Contract, including enforcement thereof.

“**Project**” shall have the meaning set forth by all of the components outlined in Article III.

“**Project Site**”, also referred to herein as the “**Site**”, shall mean the land and appurtenant easements, if any, identified in Section III.A hereof, described in the Grant Application, and shown on the Site Plan.

“**Scheduled Drawdown Dates**” shall mean the quarterly milestone dates identified in Article III, Section E by which EOED expects to disburse Grant Funds to reimburse the Public Entity for Project costs previously incurred.

“**Secretary**” shall mean the Massachusetts Secretariat of Housing and Economic Development.

“**Maximum Obligation**” shall mean the maximum amount of Grant Funds that the Public Entity is allowed to request/receive for performance under this contract.

### **ARTICLE III – Project Scope and Budget**

Project Name: Holyoke Sewer Design Projects to Support Development

Maximum Obligation of this Contract: **\$265,000**

#### A. Description of the Project Site

The project site may be described with the following information:

- **Appleton Mill Redevelopment Phase II** - Building address - 216 Appleton St - Alleyway that runs parallel to the 1st level canal and Nick Cosmos Way and between Appleton Street and Cabot Street
- **South Holyoke Homes Phases II & III** - Building address - 163-169 Clemente St, 193-207 Clemente St, 650-656 South East St, 680-686 South East Street - Alleyway that runs parallel to Clemente St and Main Street and between Sargeant St and Adams Street
- **Victory Theatre** -Building Address - 81-89 Suffolk Street - Alleyway that runs parallel to Maple St and Chestnut Street and between Suffolk St and Dwight Street
- **OneHolyoke CDC Projects** - Building Address - 84-106 North East Street - Alleyway parallel to North Bridge St and Northeast Street, between Mosher St and East Dwight Street - Building Address - 160 Pine St - Alleyway parallel to Pine St and Walnut St, between Suffolk St and Appleton St - Building Address - 307 Walnut St - Alleyway parallel to Walnut St and Pine Street, between Hampshire St and Sargeant Street
- **Essex Village** - Building Address - 213 Chestnut, 190 Chestnut, 344 Appleton, and 207 Elm -Essex St from Chestnut St to the alleyway between Maple St and High St - Alleyway parallel to Maple St and Chestnut Street, between Appleton St and Essex St - Alleyway parallel to Chestnut St and Elm Street, between Appleton St and Essex Street - Alleyway parallel Elm St and Walnut St, between Appleton St and Essex Street
- **Important note:** CSO 7 separation design will not be included as a part of this project. Grant funding that would have been directed at this activity will be used to fund additional sewer rehabilitation design work near the seven (7) above referenced sites. Project boundaries will expand outward from the extent outlined above to maximize available funds. New boundaries will be identified during Task 1 – Data Compilation and Field Investigation for Base Mapping.

## B. Project Description

This project will develop design plans for sewer system improvements in seven locations that align with areas of planned housing and economic development. The work includes rehabilitation of aging sewer infrastructure to support projects led by key partners: Winn Development, Holyoke Housing Authority, Wayfinders, OneHolyoke CDC, and MIFA. These improvements will enable more than 175 new housing units, multiple small-scale infill projects, and the rehabilitation of the Victory Theatre.

Holyoke's aging sewer network creates high connection costs, limits new development, and contributes to combined sewer overflows that impact local waterways. The proposed upgrades will increase system reliability, reduce environmental impacts, and remove barriers to critical housing and economic revitalization efforts.

### **Task 1 – Data Compilation and Field Investigation**

BETA Group will complete surveying, CCTV inspections, record plan review, and field verification to produce accurate base mapping. This evaluation will identify existing conditions and support informed, resilient design decisions for each project area.

### **Task 2 – Preliminary Design and Permitting**

BETA Group will prepare preliminary design plans and associated details for City review and submission to permitting agencies. Sewer rehabilitation locations will be identified using CCTV results. Plans and sewer profiles will be developed for sections requiring spot repairs.

Deliverables – Preliminary Design Submission:

- Preliminary plan set
- Preliminary construction cost estimate

### **Task 3 – Final Design**

BETA Group will incorporate comments from the City and permitting agencies, revise all plan and supporting materials, and advance documents to 100% design. This task includes preparing bid documents and technical specifications in CSI format, in compliance with City procurement requirements, and producing the final construction cost estimate and schedule

**Important note:** CSO 7 separation design will not be included as a part of this project. Grant funding that would have been directed at this activity will be used to fund additional sewer rehabilitation design work near the seven (7) above referenced sites. Project boundaries will expand outward from the extent outlined above to maximize available funds. New boundaries will be identified during Task 1 – Data Compilation and Field Investigation for Base Mapping

## C. Project/Construction Timeline

MILESTONE	MONTH/YEAR
25% Design	May 2026
50% Design	July 2026
75% Design	September 2026
100% Design	October 2026
Bid Plans and Specification Complete	December 2026

D. Project Budget:

<b>SPENDING CATEGORY</b>	<b>Grant Funds</b>
<b>Pre-Construction</b> (include design, surveying, engineering, permitting, and bidding, etc.)	\$265,000
<b>Totals</b>	<b>\$265,000</b>

E. Funds Drawdown Schedule

<b>Period (QE = "Quarter Ending")</b>	<b>Amount</b>
QE 9/30/25	\$0
QE 12/31/25	\$0
QE 3/31/26	\$50,000
QE 6/30/26	\$50,000
<b>FY26 Total</b>	<b>\$100,000</b>
QE 9/30/26	\$140,000
QE 12/31/26	\$25,000
QE 3/31/27	\$0
QE 6/30/27	\$0
<b>FY27 Total</b>	<b>\$165,000</b>
QE 9/30/27	\$0
QE 12/31/27	\$0
QE 3/31/28	\$0
QE 6/30/28	\$0
<b>FY28 Total</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$265,000</b>

F. Description of the main leveraged private development, if applicable (include expected economic outcomes, such as number of new housing units and/or jobs).

This is a Pre-Development project, it is intended to achieve 100% design for the future plans for sewer system improvements in seven (7) locations that align with areas of planned housing and economic development for the City of Holyoke.

**ARTICLE IV – Grant Administration**

A. Project Management.

The Director shall oversee the MassWorks Program on behalf of the Secretary.

## B. Use and Disbursement of Grant Funds.

EOED shall disburse Grant Funds to the Public Entity solely to reimburse the Public Entity for reasonable expenses incurred in connection with the design or construction of the Project, in an aggregate amount not to exceed the Maximum Obligation. EOED shall use best efforts to disburse Grant Funds within forty-five (45) days after receipt of a reimbursement request and invoices therefore from the Public Entity. All disbursements of Grant Funds shall be subject to the following terms and conditions:

1. Invoices for actual expenses shall be submitted for reimbursement on a monthly basis as costs are incurred, and by the 15<sup>th</sup> of the month following the period of performance. Reimbursement shall be only for work completed and/or items purchased, as approved by this Contract. The Contract Manager may disallow ineligible expenses and/or otherwise withhold approval of invoice reimbursement request due to insufficient and/or incorrect information. . The Contract Manager will promptly notify the Public Entity of any disapproved invoice and provide adequate time for correction. With prior authorization from the Director, the Public Entity may deviate from or suspend the Reimbursement Schedule.
2. To maintain the integrity of the MassWorks Program's capital budget, Grant Funds scheduled to be spent within a particular fiscal year (ending on June 30) must be posted in the state's accounting system, and disbursed no later than August 31 each year. In no event will EOED be able to provide reimbursement for any expenses in the fiscal year, after this date. In order to allow enough time for processing and for meeting the deadline, all final reimbursement requests for the fiscal year must be submitted to the Contract Manager, as soon after the close of the fiscal year as possible, but not later than July 31. Requests that are submitted after this date will require a detailed justification for the delay and be subject to additional review and approval by the Director. EOED reserves the right to reject late invoices. It is the responsibility of the Public Entity to meet deadlines and ensure that all applicable requests are submitted in the corresponding fiscal year. EOED will not accept or be obliged to consider requests seeking reimbursement for expenses from any previously closed fiscal year.
3. EOED will set aside 5% of the total grant award as retainage until the Project (or the portion of the Project completed with Grant Funds) is demonstrated to be complete, and by submitting a completed project closeout form pursuant to Article V, Section D. The 5% will be deducted from the final invoice and will be paid promptly upon demonstration that the Project has been completed.

## C. General Conditions of Funding

1. Verification of Representations. Funding is contingent upon satisfactory verification of all Project information and representations contained in the Grant Application. Determinations of such verification shall be made in the Secretary's sole discretion. The Public Entity is responsible for providing to the Secretary such information and documentation that the Secretary deems necessary for such determination.
2. No Obligation to Increase Budget. EOED has no obligation to increase or reprogram the Grant Funds for any reason, including, but not limited to, a change in the Project's budget. It is the sole responsibility of the Public Entity to cover any and all cost overruns and secure any and all additional funding necessary for the Project.

3. No Arbitrage. For funds that are received on a cost reimbursement basis, for which the Public Entity invoices for the costs of performance when rendered, and for lump sum amounts, the funds received by the Public Entity must be held in a segregated non-interest bearing account and shall be expended by the Public Entity within 60 days to avoid arbitrage.
4. Drawdown Deadlines. The Project expenses shall be incurred, and reimbursements shall be requested, on a timeframe that permits Grant Funds to be disbursed in accordance with the Scheduled Drawdown Dates set forth in Article III. **Failure by the Public Entity to request reimbursement for the full amount of an expected Scheduled Drawdown Date that corresponds with the end of a fiscal year (June 30) may be deemed a material breach of this Agreement authorizing EOED to exercise rights and remedies set forth in Article VI, including without limitation the revocation of the Grant.**
5. Additional Investment. If additional funds are required to complete the Project, including, but not limited to, private investment, the Public Entity shall use diligent efforts to obtain the funds necessary to complete the Project as set forth in Article III. The Public Entity is responsible for requiring the Project to be designed to budget and ensuring the Project can be completed as necessary to achieve the economic development goals outlined in the Contract.
6. Remaining Balance. In no event shall EOED be obligated to disburse Grant Funds in excess of the actual cost of constructing the Public Improvements. Excess Grant Funds remaining in the budget upon completion of the Project, if any, may not be claimed by the Public Entity.
7. Other Conditions. [None.]

## ARTICLE V – Obligations of the Public Entity

### A. Obligations of the Public Entity

This Agreement shall in no way relieve the Public Entity from the full force and application of any laws, rules, regulations and orders or requirements. In addition to any other requirements of the Contract, the Public Entity, by accepting any or all of such Grant Funds, shall:

1. Timely commence the Project, and diligently pursue the Project to completion, in accordance with the construction schedule set out in Article III.C.
2. Ensure compliance, including but not limited to any and all applicable local, state and federal rules, regulations and laws.
3. Submit regular and complete requests for reimbursement, on a form provided by EOED that includes supporting invoices and documentation, pursuant to Article IV.B.
4. Submit timely and complete quarterly reports, on a form provided by EOED that includes updates and/or changes to the Project.
5. Submit timely and complete reimbursement requests, with appropriate supporting documentation, in accordance with all Scheduled Drawdown Dates.
6. Cooperate fully and promptly with any other request for information that the Secretary or the Director may make.

7. Ensure that all representations made in the Contract by the Public Entity remain true and correct.
8. Ensure that construction begins on this Project in accordance with Article III.

B. Compliance with Laws Regarding Contractors and Procurement

Without limiting the generality of Section V.A.1 above, the Public Entity shall comply, and ensure that it its contractors comply, with the legal requirements set forth below.

1. The Public Entity shall comply with its procurement process and with Section 39M of Chapter 30 and Chapters 30B, 149 and 7 of the Massachusetts General Laws, to the extent applicable.
2. The Public Entity shall use diligent efforts to ensure that any contractors it employs or are employed on its behalf do not unlawfully misclassify workers as self-employed or as independent contractors, and will certify compliance with applicable state and federal employment laws and regulations, including but not limited to minimum wages, unemployment insurance, workers' compensation, child labor, and the Massachusetts Health Care Reform Law, Chapter 58 of the Acts of 2006, as amended.
3. The Public Entity shall use diligent efforts to ensure that within the past five years, no officers, directors, employees, agents, or subcontractors of which the contractor has knowledge, been the subject of (a) an indictment, judgment, conviction, or grant of immunity, including pending actions, for any business- related conduct constituting a crime under state or federal law; or (b) a government suspension or debarment, rejection of any bid or disapproval of any proposed contract subcontract, including pending actions, for lack of responsibility, denial or revocation of prequalification or a voluntary exclusion agreement; or any governmental determination of a violation of any public works law or regulation, or labor law or regulation or any OSHA violation deemed "serious or willful."
4. In accordance with Executive Order 481 and under the pains and penalties of perjury, the Public Entity shall ensure that its Contractors do not knowingly allow the use of undocumented workers in connection with the performance of the contract; that pursuant to federal requirements, the Contractor shall verify the immigration status of all workers assigned to the contract without engaging in unlawful discrimination; and that the it shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker(s).

The Public Entity understands and agrees that breach of any of these terms by its contractors during the contract period may be regarded as a material breach, subjecting the Public Entity to sanctions, including but not limited to Monetary Penalties, withholding of payments, contract suspension and termination of the Contract.

C. Signage

If signage is to be erected at or near the Project Site identifying the Project, such signage shall include acknowledgement of grant support from the Commonwealth of Massachusetts and/or the MassWorks Program. The Public Entity may contact the Contract Manager for message suggestions, to review draft signage, and/or to request digital copies of the Commonwealth Seal and/or Masswork logo.

#### D. Project Closeout

Upon completion of the Project, the Public Entity shall submit its final request for reimbursement along with a completed closeout form, as provided by EOED, and photograph(s) of the work completed with the Grant Funds. Further, the closeout form shall certify that the scope of work outlined in this contract has been successfully completed and confirm that the Public Entity does not have any other expenses that it expects to be reimbursed from this grant.

### **ARTICLE VI – Breach, Mitigation, and Remedies**

#### A. Penalties for Breach of Contract

The Public Entity understands and agrees that in the event of a breach of any material term of the Contract during the contract period, the Secretary may, in his/her sole discretion:

1. Suspend, withhold or rescind the payment of Grant Funds;
2. Impose and collect Monetary Penalties;
3. Suspend, condition or terminate the Contract; and/or
4. Declare the Public Entity ineligible for participation in future programs administered by EOED.

The Secretary's rights and remedies set forth herein are not exclusive and do not preclude other remedies available to the Secretary at law or in equity. Any failure of EOED to enforce at any time any provision of the Contract shall in no way be construed to be a waiver of such provision or of any other provision hereof.

#### B. Failure to Timely Commence or Complete the Project

It shall be a material breach of this Agreement if the Public Entity does not commence construction of the Project by the commencement date set forth in the construction schedule set forth in Article III.C, or if the Public Entity does not diligently pursue the Project to completion in accordance with said construction schedule. If the Secretary determines, in his/her sole discretion, that there is a material failure by the Public Entity to commence or complete the Project in accordance with the terms of the Contract, the Secretary may suspend the Grant (including any payments pending) by sending written notice sent to the Public Entity. The Public Entity shall have an opportunity to cure and to provide clear and convincing evidence that the Project is in compliance with the terms of the Contract within 60 days of the date of the receipt of said notice. Failure to do so will terminate the Contract effective immediately.

#### C. Post-Completion Maintenance and Operation; No Transfer

Upon completion of the Project, the Public Entity shall maintain and operate the Project infrastructure, and for a period of thirty (30) years following the date of this Grant Agreement, the Public Entity shall not sell, convey, lease or otherwise transfer the ownership or control of the Project infrastructure except with the prior written approval of EOED, which approval EOED may grant, condition or deny in its sole discretion. The Secretary, in his/her sole discretion, may recoup previously paid Grant Funds to the Public Entity if the Public Entity sells or otherwise conveys ownership of the Project or any portion thereof in violation of this section VI.C. This section VI.C shall survive the expiration or earlier termination of this Grant Agreement.

#### D. Completion of the Project After Termination

In the event of any termination of the Contract by the Secretary pursuant to this Article VI, the Public Entity shall submit to EOED any and all materials that Public Entity owns related to the Project, including but not limited to, documents, financial pro-formas and analysis, studies, drawings, plans, specifications and intellectual property associated with this project in any way. EOED shall have access to such material consistent with the provisions of Paragraph 7 of the Commonwealth Terms and Conditions. The Public Entity shall further consult with the Director with respect to the means and strategy for pursuing reasonable and timely completion of the Project in accordance with the purpose and scope as defined in the Contract and the MassWorks Infrastructure Program.

#### ARTICLE VII – Notice

Pursuant to Paragraph 5 of the Commonwealth Terms and Conditions, unless otherwise explicitly set forth in the Contract, all notices or other communications required or permitted to be given hereunder shall be in writing and delivered in person or when delivered by any other appropriate method evidencing actual receipt, addressed as follows (or to such other address and to such other person's attention as any party may from time to time specify by like notice to the other):

To EOED:     **MassWorks Infrastructure Program**  
                  **Executive Office of Economic Development**  
                  **One Ashburton Place, Suite 2101**  
                  **Boston, MA 02108**  
                  **Fax: (617) 788-3605**

To Public Entity:     **City of Holyoke**  
                          **Attn: Miira Gates, Stormwater Coordinator and Grant Writer**  
                          **536 Dwight Street**  
                          **Holyoke, MA 01040**

#### ARTICLE VIII – Miscellaneous

##### A. Authority

Each party executing the Contract, in whole and in part, represents that such party has the full authority and legal power to do so and that such person, by signing and delivering the Contract, has created a legal, valid and binding and enforceable contract.

##### B. Amendment, Modification and Waiver

Any request to waive, modify, or discharge any terms of the Contract must be submitted in writing to the Director in the form provided by EOED. Any amendment to the Contract shall be in writing, signed by all parties. Any oral waiver, change or discharge of any term or provision of the Authority shall be without authority and of no force or effect, whether or not notice has been given or received.

##### C. Other

1. Severability. Should a court of competent jurisdiction hold any of the provisions the Contract as unenforceable, any such decision shall not affect or impair any of the remaining provisions of those of the Contract.

2. Word Meanings. Words such as "herein," "hereinafter," "hereof," and "hereunder" refer to the Contract as a whole and not merely to a subdivision in which such words appear unless the context otherwise requires. The singular shall include the plural, and the masculine gender shall include the feminine and neuter, and vice versa, unless the context otherwise requires.
3. Applicable Law. The Contract shall be construed and enforced in accordance with the laws of the Commonwealth of Massachusetts, including the Section 63 of Chapter 23A of the General Laws, and the courts of such Commonwealth shall be the sole forum with respect to any legal process arising hereunder.
4. Counterparts. The Contract may be executed in several counterparts, and, as so executed, shall constitute one agreement binding on all parties hereto, notwithstanding that all of the parties have not signed the same counterpart.
5. Entire Agreement. The Contract embodies the entire agreement and understanding between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings relating to such subject matter.

# # # # #

**EXECUTIVE OFFICE OF ECONOMIC DEVELOPMENT  
MassWorks Infrastructure Program**

**ATTACHMENT B  
RFR Response (Grant Application and Site Plan)**

# APPLICANT INFORMATION

**1.1. Applicant Organization Name:**

*City of Holyoke*

**Organization Type**

**1.2.**

*Public Organization*

**Public Entity Type**

*1.2.a. Municipality*

**1.3. Applicant Organization Legal Address**

**Street Address:**

*536 Dwight St*

**City/Town:**

*Holyoke*

**State:**

*Massachusetts*

**Zip Code:**

*01040*

**1.4. Organization CEO**

**CEO Name**

*Joshua A Garcia*

**CEO Phone**

*(413) 322-5510*

**CEO Email**

*garciaj@holyoke.org*

**CEO Title**

*Mayor*

**1.5. Project Contact**

**Project Contact Name**

*Miira Gates*

**Project Contact Phone**

*(413) 322-5655*

**Project Contact Email**

*gatesm@holyoke.org*

**Project Contact Title**

*Stormwater Coordinator and Grantwriter*

**1.6.**

**Joint Application - Is this a joint application between two or more municipalities (and/or entities), which will entail a formal arrangement for a shared scope of work and allocation of funds?**

*No*

**1.7.**

**Community Housing Restrictions - Does the community have any active housing or infrastructure moratoria, or other restriction bylaws (such as "growth limitations")?**

*No*

**1.8. Community Development Tools - Is your community interested in pursuing any of the following economic development tools offered by the Commonwealth of Massachusetts:**

Chapter 43D Expedited Permitting Program Designation	No
Property Assessed Clean Energy (PACE) Adoption	No
Municipal Digital Equity Planning Program	No

# PROJECT INFORMATION

## PROJECT CORE

2.1. Project Name: *Holyoke Sewer Projects to Support Development*

2.2. Project Location: *Holyoke*

Save the form after selecting Project Location.

Housing Choice Community:	No	Rural Community:	N/A	Gateway City:	Gateway	MBTA Community:	No
EOED Region:	Pioneer Valley		Regional Planning Agency:	Pioneer Valley Planning Commission			

**Short Project Description / Abstract** – Provide a concise description of the project, with a focus on how the grant funds would be used if awarded.

2.3. *This project supports affordable housing and commercial development by funding design, permitting, and estimated construction costs to upgrade failing sewer infrastructure and separate combined sewers near key sites. Holyoke's aging system poses costly challenges for new tie-ins. These improvements will enhance sewer reliability and enable vital housing and economic revitalization efforts to move forward.*

**Project Category for Grant Consideration** - Select the **Development Continuum** category, Project Type and Project Focus that best fits the project. Applicants can see the One Stop grant program most likely to review each type of project by hovering over the radio button next to each Project Focus option.

2.4. **ATTENTION APPLICANT: Save form after answering or changing answer to question "Project Category for Grant Consideration".**

Development Continuum Category: *Infrastructure*

Project Type: *Public Infrastructure to Support Mixed-Use Development*

Project Focus: *Pre-construction: Design / Engineering Documents Only*

**ATTENTION APPLICANT: Save form after answering or changing answer to question "Project Category for Grant Consideration".**

**Based on the selection above, your project is likely best fit for consideration by the following program(s):**

**MassWorks Infrastructure Program**

Before you proceed, it is recommended that you visit the program website and review program guidelines.

Project Overview

**Project Narrative** – Provide an overview of the project, describing the issues or opportunities that the project aims to address and why the project is critical to enhance community, housing, and/or economic development in the community.

*The City of Holyoke seeks funding to plan and design critical sewer infrastructure improvements and a targeted combined sewer separation project that will unlock transformative housing and economic development. Much of Holyoke's sewer system is over 100 years old, leading to frequent main breaks, costly tie-in challenges, and combined sewer overflows that pollute local waterways. These conditions significantly hinder new development and threaten long-term sustainability.*

- 2.5. *This project directly supports over \$1 billion in planned investment by major community partners, including Winn Development, Wayfinders, OneHolyoke CDC, MIFA, and the USA International Sport Complex Group. Projects enabled by these improvements include 75 housing units in Phase II of the Appleton Mill Redevelopment (Winn), 60 units in Phases II and III of South Holyoke Homes (Holyoke Housing Authority), 41 units of multi-family housing (Wayfinders), multiple duplexes, tiny homes, and a 40–60 unit multifamily project (OneHolyoke), the historic Victory Theatre rehabilitation (MIFA), and a large regional sports complex (USA International Sport Complex Group).*

*Grant funds will support design, permitting, and cost estimation for sewer line upgrades and separation work needed to serve these high-impact sites. These infrastructure investments are essential to removing long-standing development barriers, enabling new projects, and achieving the city's housing, economic, and environmental goals. The design project will position Holyoke to attract additional funding and accelerate revitalization efforts across multiple neighborhoods.*

**Scope of Work** – Provide a detailed description of the proposed work that would be carried out using the funds, or technical assistance, received through the grant, including the timeline to implement the project and key milestones.

*Proposed sewer improvements include sewer rehabilitation and sewer separation and improvements will provide confidence to the developers, and the City, that wastewater from proposed development will be properly managed and will not be contributing to or worsening issues in the existing system. The sewer rehabilitation project is anticipated to be completed independent from the sewer separation project, as each requires a different type of Contractor with different expertise. The projects are presented as Phase 1 - Sewer Rehabilitation and Phase 2 – Sewer Separation (CSO #7):*

- 2.6. *Phase 1 will focus on rehabilitation of the existing combined sewer system to prevent the potential for structural pipe failures. Phase 2 will separate stormwater and sanitary flow to reduce combined sewer discharges (CSOs) to the Connecticut River watershed, as required by the LTCP. Sewer Separation will generally include a design of a new drainage system in the public right-of-way.*

*Initial design tasks will include development of base mapping in the project areas, using a combination of existing GIS data and field survey, and assembling existing information including record drawings. In addition a record of existing pipe conditions in the project areas will be obtained with a CCTV program to investigate the existing infrastructure. Followup design tasks will include identification of issues and development of mitigative measures including spot repairs, and identification of limits of pipes to receive CIPP lining. Specific to the Phase 2 sewer separation a hydrologic/hydraulic analysis will be completed for drainage system design. Final design will include development of bid ready documents.*

*Timeline for the project is to develop bid ready documents for June 2026.*

**Progress to Date** – Describe any work that has been completed on this project so far, such as community/regional planning, design and engineering, prior project phases completed, etc. If applicable, include any prior state/federal funding received for the project.

- 2.7. *Sewer repair work has been identified as a critical infrastructure need for Holyoke and it has been the focus of numerous recent funding requests for Community Development Block Grants and American Rescue Plan Act funding. The Holyoke Sewer Projects to Support Development project is a new initiative driven by feedback from local developers facing challenges in tying into Holyoke's sewers.*

**Anticipated Outcomes and Impacts** – Explain how the project will catalyze community economic development, housing development, and/or provide other public benefit. Describe the tangible outcomes, including impacts on housing production, job growth, workforce development, entrepreneurship, local business and/or other social benefits.

2.8. *This project will unlock over 240 new affordable housing units—housing more than 700 future residents—by enabling essential sewer repairs and small-scale separation work. It also supports major commercial developments, including the Victory Theatre restoration and a regional sports complex that will attract thousands of visitors and generate new job opportunities. Reliable infrastructure is the foundation for private investment, housing production, and local business growth. These improvements will strengthen neighborhood stability, enhance livability, and support climate resilience. The project aligns with workforce development goals by creating construction jobs and promoting sustainable practices in historically under-served areas of Holyoke.*

2.9. **Project Impacts** – Complete the below table to show the expected impacts of the project (if N/A, enter 0):

Maximum Development Allowed by Zoning			
Maximum Housing Units Allowed on Site by Current Zoning:	Square feet of commercial development allowed by current zoning:	Square feet of industrial development allowed by current zoning:	
0	0	0	
Housing Impacts			
	New Rental Units	New Ownership Units	Total
New Affordable Units	176	64	240
New Market Rate Units	0	0	0
<b>Total New Housing Units</b>			240
<b>Percent Affordable:</b>			100%
If any affordable, specify lowest income limit used (65% AMI, 80% AMI, etc.):			30
Employment Impacts			
Number of NEW permanent full-time jobs to be created:		17	
Number of NEW permanent part-time jobs to be created:		34	
Total number of all NEW permanent jobs to be created:		51	
<b>Total construction jobs to be supported by the private development project(s):</b>		<b>Total existing full-time jobs to be retained as a direct result of this project:</b>	
1,100		0	
Businesses Impacts			
Square feet of office and/or retail space to be created, including restaurants:		184,000	
Square feet of industrial space to be created, including warehouses:		0	
Total square footage of commercial space to be created:		184,000	

Grant Funding Request

2.10. **Grant Request** – In the table below, provide a breakdown, by spending category, of the total grant funding requested for the proposed project.

Spending Category	Funding Requested
Consultants / Prof. Fees	
Pre-Construction (Design, Engineering, Permitting, Bidding, etc)	\$257,625
Other / Miscellaneous	\$7,500
<b>TOTAL</b>	<b>\$265,125</b>

2.11. **Applicant Match** - Will the applicant provide a match, through the organization's own funds, to supplement any grant funds awarded?

Yes

2.11.a. If yes, what is the match amount?

\$88,375

Describe the source(s) and status of all matching funds.

2.11.b. *If awarded funding for this project, the City of Holyoke is committed to identifying a plan to match a minimum of 25% of total project cost using in-kind services, cash, or a combination of the two and further acknowledges that funding under this grant will be provided on a reimbursement basis.*

2.12. **Other Match Funding Sources** - Is the project directly supported by additional funding being provided by outside parties to support the project? Examples of funding from other sources include partner organizations, developer contributions, other state grants, and/or federal funding (i.e. funding through federal grants, ARPA, CDBG, EDA, etc.).

No

### Total Project Cost

If the below table does not accurately reflect the total cost to complete the scope of work described, adjust the Grant Funding Request, Applicant Match, and Funding From Other Sources accordingly.

Source	Amount
Grant Funding Request	\$265,125
Applicant Match	\$88,375
Funding From Other Sources	\$0
<b>Total Project Cost</b>	<b>\$353,500</b>

2.13. **Cost Estimate** - Attach a cost estimate or proposed scope of work that details and substantiates the requested grant amount for design/engineering services.

*Scope of Work - Holyoke Sewer Projects to Support Development.pdf*

Community Description

2.14. **Project Location Map** - Attach a map showing the location of the project/project area. For site specific projects, the map should clearly identify the parcel(s) and/or structure(s) where the project will take place.

*Project Location Map - Holyoke Sewer Projects to Support Development.pdf*

2.15. **Environmental Justice** - Is the project site located within one mile of an Environmental Justice census block group? **CLICK HERE** to access the Commonwealth's Environmental Justice Map Viewer.

Yes

2.16. **Community Description and Engagement Plan** -- Describe the community/population(s) that will be impacted by the project and the engagement efforts that will inform the project. Discuss how the project will promote an inclusive public participation process, engage new voices, and/or empower diverse stakeholders. If applicable, describe how the project advances opportunities for community members who have been socially and economically disadvantaged, and/or historically underrepresented.

*Meeting short- and long-term infrastructure needs is essential to Holyoke's resilience, economic growth, and public health. The City's aging sewer system is prone to failures that can damage homes, pollute waterways, and delay new development. These failures most heavily impact residents in historically disinvested neighborhoods, where infrastructure conditions have long been neglected.*

*Holyoke is a culturally rich and diverse city with strong community pride and deep industrial roots. Over 50% of residents identify as Puerto Rican, making Holyoke home to the highest per capita Puerto Rican population in the U.S. These neighborhoods have faced systemic barriers including redlining, disinvestment, and a disproportionate share of environmental burdens such as flooding and sewer overflows.*

*The project area includes some of the most overburdened communities in the city, where outdated infrastructure, limited access to green space, and extreme heat risk converge. Combined sewer overflows pollute the Connecticut River, limit recreational use, and pose public health concerns. Infrastructure improvements will enhance quality of life, protect public health, and lay the foundation for equitable development.*

*The City will lead an inclusive engagement process that prioritizes access and participation. Outreach will include bilingual materials, culturally responsive communication, and public meetings at accessible locations and times. Trusted local organizations and neighborhood leaders will help reach residents who have historically been excluded from planning processes. The Holyoke City Council Subcommittee on Development and Governmental Relations, which has endorsed this project, will continue to play a key role in ensuring accountability and transparency.*

#### Environmental Sustainability and Emissions Reduction

**Environmental Sustainability** – Describe how the applicant will take climate change and environmental sustainability into consideration in the execution of the project. If applicable, describe what efforts will take place to reduce greenhouse gas emissions on site during the execution of the project in support of the Massachusetts Clean Energy and Climate Plan for 2050.

- 2.17. *The USA International Sports Complex will connect to a combined sewer area, which frequently overflows during storms. The project includes storm-sewer separation at this location to eliminate untreated discharges into the Connecticut River—improving water quality, protecting wildlife, and restoring safe recreation. Sewer lining and repair at the other sites will reduce inflow and infiltration (I&I) in combined sewer areas, decreasing water volume entering the system. This lowers treatment demand which reduces operational costs including electricity and chemicals used as well as over the road trucking. This will eliminate the overflows at CSO 7. These improvements support the Massachusetts Clean Energy and Climate Plan for 2050 by enhancing climate resilience in Environmental Justice communities, cutting greenhouse gas emissions from wastewater treatment, and advancing long-term environmental sustainability.*

**Climate Resilience Design Standards Tool** – The Climate Resilience Design Standards Tool guides users to input basic project information and will generate a downloadable report for attachment. The Climate Resilience Design Standards Tool is accessed via the following link: [https://resilientma.org/rmat\\_home/designstandards/](https://resilientma.org/rmat_home/designstandards/).

For ease of completion, applicants should input only one asset into the tool. A short step-by-step guide for accessing and inputting a project is available [here](#). The entire process, exclusive of registration, should take no more than 15 minutes using the guide provided.

- 2.18. Applicants are advised to generate their project report as soon as possible and to budget at least three (3) business days prior to submission of their application to allow adequate time for resolution of any technical problem, should a problem arise.

**ATTACHMENT HERE:** Attach a copy of the project's output report from the Commonwealth's online Climate Resilience Design Standards Tool.

#### *Climate Resilience Design Standard Tool Project Report.pdf*

- 2.18.a. Does the project's Climate Resilience Design Tool report provide a "High preliminary exposure score for either Sea Level Rise/Storm Surge, Extreme Precipitation - Urban Flooding, or Extreme Precipitation - Riverine Flooding (see above ATTACHMENT)?

Yes

- 2.18.b. If yes, please specify the design storm (return period) that the applicant intends to use or has used in the engineering of the infrastructure asset used in the Tool (e.g., the 25-year storm or 4% storm).

50-year (2%) storm

Do engineering plans prepared for the project to date include any of the following flood- or heat resilient infrastructure designs? (Select all that apply)

2.18.c. *None of the above*

2.19. **General Information** - Complete the table below with information about the project site.

Project Address (If the work spans multiple addresses, or is within a public right of way, provide the address that best represents the project location.)	<i>Multiple locations</i>
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**Site Description** - Describe the project site(s) or building, include square footage, ownership history, past/present uses and operators, conditions of any existing building(s), historic considerations, unique challenges that may exist at this location, etc. If applicable, indicate whether the applicant has site control.

*The proposed infrastructure upgrades will serve multiple development sites across Holyoke's downtown and South Holyoke neighborhoods—areas characterized by high need, historic disinvestment, and aging public infrastructure. These sites are all located within the City's public sewer system service area, and the City of Holyoke maintains full ownership and control of the sewer infrastructure requiring repair and separation work. Key development sites include:*

- Appleton Mill Redevelopment Phase II (WinnDevelopment): A historic mill complex converted into 75 units affordable housing. The site includes a multi-story masonry structure that was vacant for decades, the building presents adaptive reuse challenges but holds strong historic value.*
- South Holyoke Homes Phases II & III (Holyoke Housing Authority): Infill construction of 60 affordable units on multiple vacant city-owned lots which have remained undeveloped for years.*
- Essex Village (Way Finders): Four parcels including a 19th-century masonry building and three sites for new construction. The project includes both historic rehab and new affordable housing.*
- Victory Theatre (MIFA): A 1,600-seat Broadway-style theater built in 1920 and vacant since 1979. The building is historically significant and structurally intact, but requires full modernization to reopen.*
- OneHolyoke CDC Projects: Scattered sites for duplexes, tiny homes, as well as a 40–60 unit multifamily building. These sites are underutilized or vacant and located in neighborhoods heavily impacted by aging infrastructure.*
- USA International Sports Complex: A major regional sports and recreation facility in the planning stage, which will house the International Volleyball Hall of Fame.*

*All sites are currently underdeveloped and rely on sewer infrastructure that in some cases is more than 100 years old. These systems include sewers made of brick, concrete, and vitrified clay, and frequently experience breaks, overflows, and capacity issues.*

2.21. **Site Plan/Construction Drawing** – Attach a site plan, conceptual drawing, and/or construction design that clearly demonstrates the location and proposed work.

*Site Plan - Holyoke Sewer Projects to Support Development.pdf*

2.22. **Transit Oriented Development** – Is the project site located at or within a half mile of a transit station (defined as a subway, light rail, ferry, commuter rail station) or bus route, and/or is located in a zoning district that allows multi-family by right in accordance with Section 3A of MGL c.40A?

*No*

2.23. **Current Zoning** – What type of use is currently allowed by zoning on the project site(s)? (Check all that apply)

*Industrial/Commercial, Residential - Single Family, Residential - Multifamily, Mixed-Use*

If Other, specify:

2.24. **Community Development Tools** – Indicate which, if any, of the following housing and/or economic development tools have been adopted within the project site.

*Approved Urban Renewal Plan, Economic Opportunity Area (EOA), Current or 'Graduated' Transformative Development Initiative (TDI) District*

2.25. **Site Ownership** - Is the project site publicly owned?

*Yes*

2.25.a. If Yes, describe the type of public ownership (Check all that apply).

*Public Land*

	If "Other" selected, specify:
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# INFRASTRUCTURE ADDITIONAL QUESTIONS

5.1. **Design Status** - What percentage of the infrastructure project design is completed?

0

**Target Design** – What percentage of the design will be completed as a result of this project?

5.2. 100

5.3. **Design Completion** – When do you anticipate completing the design phase of the work?  
06/01/2026

5.4. **Anticipated Construction Start** - When do you expect the infrastructure to break ground?  
01/01/2027

5.5. **Imminent Private Development** - Does this project support imminent private development, with a developer identified?

Yes

	[]	If "Other" selected, specify:
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5.20. **Private Development Address** – Provide the address or parcel ID of the private development site.

Multiple addresses

5.21. **Private Development Map** - Attach an aerial view map showing the limits of work of the public project site in relation to the limits of work of the private project site (if applicable). Clearly delineate the two.

*Private Development Map - Holyoke Sewer Projects to Support Development.pdf*

5.22. **Developer Contact Information** – Provide the following information for the primary private development project most directly leveraged by this infrastructure project, including the entity name and contact information.

Proponent Entity/Company:	Project Name:	Project Address:
One Holyoke	Northeast St Multi-Family and Duplexes	84-106 North East St, 160 Pine St, 307 Walnut St
Contact Name/Title:	Contact Phone:	Contact Email:
Michael Moriarty	(413) 533-7101	michael.moriarty@oneholyoke.org

**Describe Private Development** -- Describe the private development project(s), including the scope of the development, expected public benefits, and project phasing, if any.

*Holyoke is undergoing a surge of transformative private development projects that revitalize long-vacant or underused properties to address housing needs, drive economic growth, and restore key community assets.*

*Appleton Mill Redevelopment Phase II (WinnDevelopment): This project will convert a long-vacant historic mill into 75 affordable units for older adults. The adaptive reuse preserves the building's historic character while creating modern, affordable housing in downtown Holyoke. With strong support from MassHousing and the City, the project addresses blight and contributes to revitalization.*

5.23. *South Holyoke Homes Phases II & III (Holyoke Housing Authority): This multi-phase infill development will create 60 affordable rental and homeownership units on long-vacant, city-owned lots. Centered around Carlos Vega Park, it fulfills a long-standing community vision and builds on the 20 duplexes delivered in Phase I (2023).*

*Essex Village (Way Finders): This 41-unit affordable housing project spans four parcels through historic rehab and new construction. It includes restoration of a prominent 1888 building and three townhome-style buildings, continuing revitalization momentum near the public library.*

*Victory Theatre (MIFA): Vacant since 1979, this historic 1,600-seat venue is being restored into a regional performing arts center. The \$50M project leverages public-private funds and tax credits. Once reopened, it will serve as a cultural anchor and economic catalyst downtown.*

*OneHolyoke CDC Projects: This effort targets disinvested neighborhoods through scattered-site duplexes, tiny homes, and a 40–60 unit multifamily building. It also includes adaptive reuse of two historic buildings, advancing affordable, sustainable housing and neighborhood renewal.*

*USA International Sports Complex: A proposed \$50M regional sports facility and new home of the International Volleyball Hall of Fame. The complex is expected to generate \$41M in economic impact, boost tourism, and establish*

Private Development Impacts		
If the below figures do not accurately reflect the total number of housing units, commercial space, and/or jobs created by this development, adjust the inputs in question 2.9. <b>Project Impacts</b> accordingly:		
Total number of all new housing units to be created:	Total square footage of commercial space to be created:	Total number of all new permanent jobs to be created:
240	184,000	51

**ADDITIONAL/OPTIONAL ATTACHMENTS**

Applicants may submit other attachments to support the application, which may be reviewed and/or filed. However, please note that these items will generally not be scored or assessed as part of the formal evaluation of the proposal.

Multiple documents may be uploaded to each attachment field, however only one document may be uploaded at a time.

Attachment Type	Description
Letters of Support	General support letters. <i>Letters of Support.pdf</i>
Other Partner Letters	Letters from any partner organizations that are collaborating on this project.

Site Images	Other site photographs, illustrations, and/or maps.
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# CERTIFICATION

## CERTIFICATION OF APPLICATION SUBMISSION AUTHORITY

3.1. **Vote Required** - Does the submission of this application require a formal vote of any board, commission, or other local entity?

*No*

If No to the items above, are you authorized to submit this application on behalf of the applicant entity, by virtue of your administrative role (chief elected official, chief executive officer, city/town manager, authorized signatory, etc.), or as a

3.1.a. designee of an administrator and/or authorized signatory?

*Yes*

3.2. **Certification:**

I, *Miira Gates* (Submitter Name), hereby certify that I am duly authorized to submit this application on behalf of *City of Holyoke*

(Applicant Organization Name). By entering my name in the space below, I further certify, under the pains and penalties of perjury, that:

- The responses to the questions provided in this application, and the attached documentation, are true, accurate, and complete.
- I understand that the Executive Office of Economic Development (EOED) and its partner organizations, specifically the Executive Office of Housing and Livable Communities (EOHLC) and the Massachusetts Development Finance Agency (MDFA), will rely on the information provided in this application to make decisions about whether to award a grant from their respective funding sources.
- The Commonwealth reserves the right to take action against me, the applicant organization, and/or any other beneficiary of a grant, if any of the information provided is determined to be false, inaccurate, or misleading.
- If awarded, the applicant organization has the capacity to carry out the project in accordance with all applicable laws and regulations.
- I understand that the receipt of a government grant by a business generally is not excluded from a business's gross income under the federal Internal Revenue Code, and therefore is taxable under federal law. Absent some express exclusion, income that is taxable under federal law is also considered taxable income for purposes of Massachusetts tax laws.

*06/04/2025*

*Miira Gates*  
**Name**

*Stormwater Coordinator and Grantwriter*  
**Title**

**Date**



Mayor Joshua A. Garcia

Interim Director Mary Monahan

City of Holyoke

Department of Public Works

June 2, 2025

To the OneStop Program Administrators,

I write in strong support of the City of Holyoke's grant application to plan and design critical sewer infrastructure improvements and targeted combined sewer separation. Holyoke's aging sewer system—much of it over 100 years old—causes frequent failures, costly development delays, and combined sewer overflows that harm local waterways.

This project will directly enable over \$1 billion in planned investment from key partners, including Winn Development, Wayfinders, OneHolyoke CDC, Holyoke Housing Authority, MIFA, and the USA International Sport Complex Group. It will support more than 240 new housing units, the restoration of the historic Victory Theatre, and a major regional sports complex—all located in historically underserved neighborhoods.

These improvements are essential to advancing affordable housing, revitalizing downtown, supporting local business growth, and creating construction jobs. The project also promotes climate resilience and sustainable development—aligning with long-term economic, environmental, and workforce goals.

This funding represents a pivotal opportunity to remove longstanding infrastructure barriers and unlock transformative community development. I urge your full support for this high-impact initiative.

Sincerely,

Mary Monahan  
Interim Director - Department of Public Works



## HOLYOKE HOUSING AUTHORITY

475 Maple Street, Suite One  
Holyoke, MA 01040-3798  
Phone 413-539-2220, Fax 413-539-2227, T.D.D. 1-800-545-1833 Ext. 510  
An Equal Opportunity / Affirmative Action Agency

May 28, 2025

To the OneStop Program Administrators,

I write in strong support of the City of Holyoke's grant application to plan and design critical sewer infrastructure improvements and targeted combined sewer separation. Holyoke's aging sewer system—much of it over 100 years old—causes frequent failures, costly development delays, and combined sewer overflows that harm local waterways.

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Sincerely,

Matthew Mainville  
Executive Director



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

June 2, 2025

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This funding represents a pivotal opportunity to remove longstanding infrastructure barriers and unlock transformative community development. I urge your full support for this high-impact initiative.

Sincerely,

  
Joshua A. Garcia, Mayor



Donald T. Sanders, Executive Artistic Director

Board of Directors

President

Teresita Alicea

Clerk

John Heilweg

Board Members

Mirjana Blokar

Dr. Alfred Hutt

Sybil Shainwald

James Sutter

Stephen Adams

Honorary

Vanessa Redgrave  
chair

William F. Weld  
Co-Chair

Stephen J. Adams

Thomas Krens

Patrick Landers

David Scott

Paul Sorvino\*

Rosalba Rolón

**Emeritus**

Elizabeth Dobriska

Mary Maples Dunn\*

T. Marc Futter\*

Grace Glueck\*

David Handlin

Barbara Gillian Lazarus

Ralph Levy\*

Sarah S. Montgomery\*

Lynn Pasquerella

Gregory Prince

Jason Rivera

Hiltrud Schulz

Mary Richie Smith\*

Edlsa Weeks

6/3/2025

To the OneStop Program Administrators,

I write in strong support of the City of Holyoke's grant application to plan and design critical sewer infrastructure improvements and targeted combined sewer separation. Holyoke's aging sewer system—much of it over 100 years old—causes frequent failures, costly development delays, and combined sewer overflows that harm local waterways.

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This funding represents a pivotal opportunity to remove longstanding infrastructure barriers and unlock transformative community development. I urge your full support for this high-impact initiative.

Sincerely,

A handwritten signature in black ink that reads "Donald T. Sanders". The signature is written in a cursive, slightly slanted style.

Donald Sanders

Executive Artistic Director (MIFA Victory Theatre)



May 30, 2025

To the OneStop Program Administrators,

I write in strong support of the City of Holyoke's grant application to plan and design critical sewer infrastructure improvements and targeted combined sewer separation. Holyoke's aging sewer system much of it over 100 years old, causes frequent failures, costly development delays, and combined sewer overflows that harm local waterways.

I write as Executive Director of OneHolyoke Community Development Corporation. We are a nonprofit CDC based in Holyoke, with a mission to develop and manage affordable housing. We have a project that could bring two new units of urgently needed affordable housing online almost immediately, except for the dilapidated state of the sewer line which we need to connect the houses with. If this project isn't funded, these structures may be forced to sit vacant indefinitely. We urge you to take our agency's situation into consideration.

This project will directly enable over \$1 billion in planned investment from key partners which includes ourselves, Winn Development, Wayfinders, Holyoke Housing Authority, MIFA, and the USA International Sport Complex Group. It will support more than 240 new housing units, the restoration of the historic Victory Theatre, and a major regional sports complex - all located in historically underserved neighborhoods.

These improvements are essential to advancing affordable housing, revitalizing downtown, supporting local business growth, and creating construction jobs. The project also promotes climate resilience and sustainable development aligning with long-term economic, environmental, and workforce goals.

This funding represents a pivotal opportunity to remove longstanding infrastructure barriers and unlock transformative community development. I urge your full support for this high-impact initiative.

Sincerely,

Michael J. Moriarty  
Executive Director



Mayor Joshua A. Garcia

Office of Planning and  
Economic Development

City of Holyoke

Aaron Vega

May 29th, 2025

To the OneStop Program Administrators,

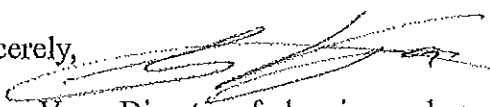
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Sincerely,

  
Aaron Vega, Director of planning and economic development



5/28/25

To the OneStop Program Administrators,

I write in strong support of the City of Holyoke's grant application to plan and design critical sewer infrastructure improvements and targeted combined sewer separation. Holyoke's aging sewer system—much of it over 100 years old—causes frequent failures, costly development delays, and combined sewer overflows that harm local waterways.

This project will directly enable over \$1 billion in planned investment from key partners, including Winn Development, Wayfinders, OneHolyoke CDC, Holyoke Housing Authority, MIFA, and the USA International Sport Complex Group. It will support more than 240 new housing units, the restoration of the historic Victory Theatre, and a major regional sports complex—all located in historically underserved neighborhoods.

These improvements are essential to advancing affordable housing, revitalizing downtown, supporting local business growth, and creating construction jobs. The project also promotes climate resilience and sustainable development—aligning with long-term economic, environmental, and workforce goals.

This funding represents a pivotal opportunity to remove longstanding infrastructure barriers and unlock transformative community development. I urge your full support for this high-impact initiative.

Sincerely,

*Michael Williams*

Michael Williams

Vice President

Veolia North America

6/2/2025

To the OneStop Program Administrators,

I write in strong support of the City of Holyoke's grant application to plan and design critical sewer infrastructure improvements and targeted combined sewer separation. Holyoke's aging sewer system—much of it over 100 years old—causes frequent failures, costly development delays, and combined sewer overflows that harm local waterways.

This project will directly enable over \$1 billion in planned investment from key partners, including Winn Development, Wayfinders, OneHolyoke CDC, Holyoke Housing Authority, MIFA, and the USA International Sport Complex Group. It will support more than 240 new housing units, the restoration of the historic Victory Theatre, and a major regional sports complex—all located in historically underserved neighborhoods.

These improvements are essential to advancing affordable housing, revitalizing downtown, supporting local business growth, and creating construction jobs. The project also promotes climate resilience and sustainable development—aligning with long-term economic, environmental, and workforce goals.

This funding represents a pivotal opportunity to remove longstanding infrastructure barriers and unlock transformative community development. I urge your full support for this high-impact initiative.

Sincerely,

*Lauren Baggett*  
Chief Operating Officer

May 27, 2025

To the OneStop Program Administrators,

I write in strong support of the City of Holyoke's grant application to plan and design critical sewer infrastructure improvements and targeted combined sewer separation. Holyoke's aging sewer system—much of it over 100 years old—causes frequent failures, costly development delays, and combined sewer overflows that harm local waterways.

This project is expected to support more than \$1 billion in planned investment from key partners, including Winn Development, Wayfinders, OneHolyoke CDC, Holyoke Housing Authority, MIFA, and the USA International Sport Complex Group. These investments are projected to generate more than 240 new housing units, the restoration of the historic Victory Theatre, and a major regional sports complex—all located in historically underserved neighborhoods.

These improvements are essential to advancing affordable housing, revitalizing downtown, supporting local business growth, and creating construction jobs. The project also promotes climate resilience and sustainable development—aligning with long-term economic, environmental, and workforce goals.

This funding represents a pivotal opportunity to remove longstanding infrastructure barriers and enable transformative community development. I respectfully request your support for this high-impact initiative.

Sincerely,

  
Hagop Toghramadjian

Project Director and Development Counsel, WinnDevelopment

# Wyckoff Country Club

233 Easthampton Road  
Holyoke, MA 01040

June 3, 2025

Dear OneStop Program Administrators,

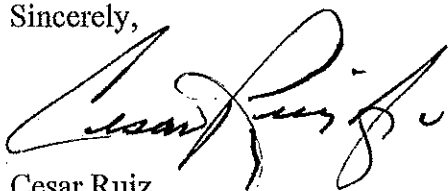
I am writing to express strong support for the City of Holyoke's grant application to plan and design essential sewer infrastructure upgrades and targeted combined sewer separation. Much of Holyoke's sewer system is over a century old, leading to frequent failures, costly delays in development, and combined sewer overflows that negatively impact local waterways.

This project will directly unlock over \$1 billion in planned investments from key partners, including Winn Development, WayFinders, OneHolyoke CDC, the Holyoke Housing Authority, MIFA, and the USA International Sport Complex Group. It will support the creation of more than 240 new housing units, the revitalization of the historic Victory Theatre, and the development of a major regional sports complex—all within historically underserved neighborhoods.

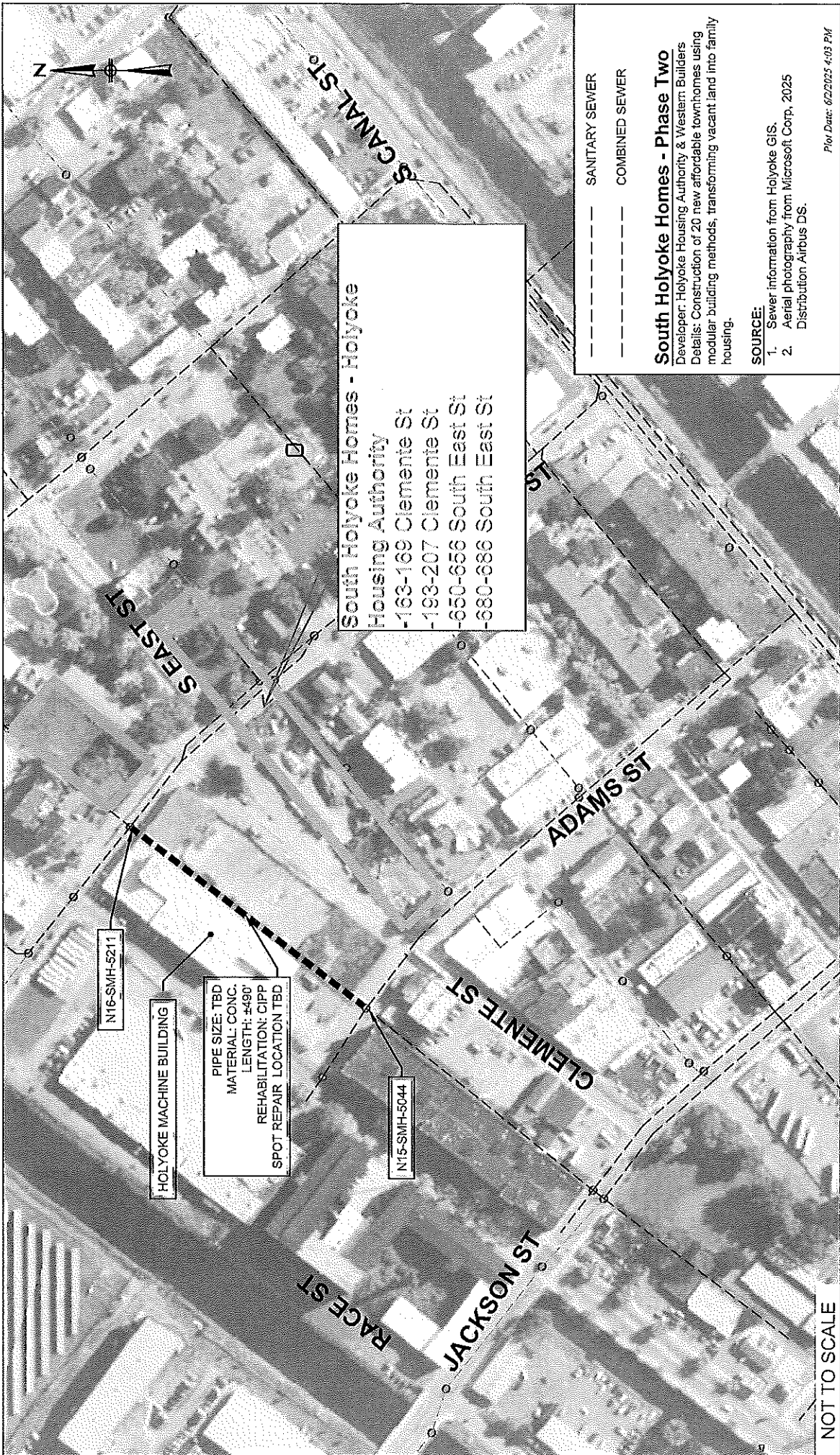
These infrastructure improvements are critical to advancing affordable housing, revitalizing the downtown area, supporting local business growth, and generating construction jobs. The project also strengthens climate resilience and promotes sustainable development—aligning with the city's long-term economic, environmental, and workforce objectives.

This funding represents a pivotal opportunity to eliminate long-standing infrastructure barriers and unlock transformative community development. I strongly urge your full support for this high-impact initiative.

Sincerely,



Cesar Ruiz  
Wyckoff Country Club  
Owner / Chief Executive Officer  
Mobile 813-495-5700  
[cesar@wyckoffcountryclub.com](mailto:cesar@wyckoffcountryclub.com)



NOT TO SCALE



**ONE STOP GRANT FY26 - HOLYOKE SEWER  
PROJECTS TO SUPPORT DEVELOPMENT**  
HOLYOKE, MA

**SEWER REHABILITATION**  
N15SMH5044 - N16SMH5211

Plot Date: 02/2025 4:03 PM

**SOURCE:**

1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

**South Holyoke Homes - Phase Two**

Developer: Holyoke Housing Authority & Western Builders  
Details: Construction of 20 new affordable townhomes using modular building methods, transforming vacant land into family housing.

- SANITARY SEWER
- COMBINED SEWER

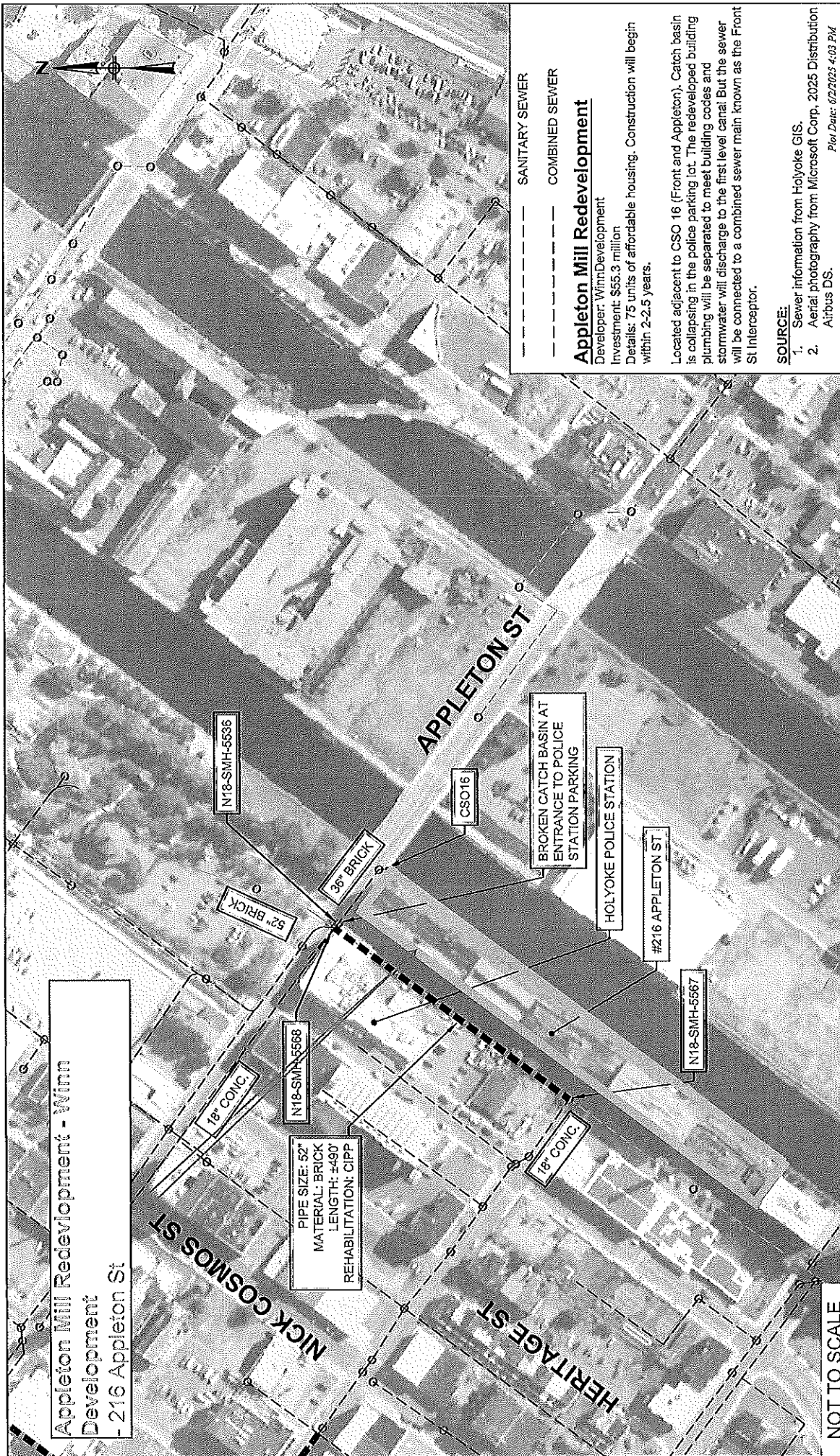
**South Holyoke Homes - Holyoke  
Housing Authority**  
-163-169 Clemente St  
-193-207 Clemente St  
-650-656 South East St  
-680-686 South East St

HOLYOKE MACHINE BUILDING

PIPE SIZE: TBD  
MATERIAL: CONC.  
LENGTH: 4-490'  
REHABILITATION: CIPP  
SPOT REPAIR LOCATION TBD

N16-SMH-5211

N15-SMH-5044



Appleton Mill Redevelopment - Winn  
Development  
- 216 Appleton St

PIPE SIZE: 52"  
MATERIAL: BRICK  
LENGTH: 4490'  
REHABILITATION: CIPP

N18-SMH-5566

52" BRICK

18" CONC.

N18-SMH-5568

36" BRICK

CSO16

BROKEN CATCH BASIN AT  
ENTRANCE TO POLICE  
STATION PARKING

HOLYOKE POLICE STATION

#216 APPLETON ST

N18-SMH-5567

--- SANITARY SEWER  
--- COMBINED SEWER

**Appleton Mill Redevelopment**

Developer: WinnDevelopment  
Investment: \$55.3 million  
Details: 75 units of affordable housing. Construction will begin within 2-2.5 years.

Located adjacent to CSO 16 (Front and Appleton), catch basin is collapsing in the police parking lot. The redeveloped building plumbing will be separated to meet building codes and stormwater will discharge to the first level canal. But the sewer will be connected to a combined sewer main known as the Front St Interceptor.

**SOURCE:**

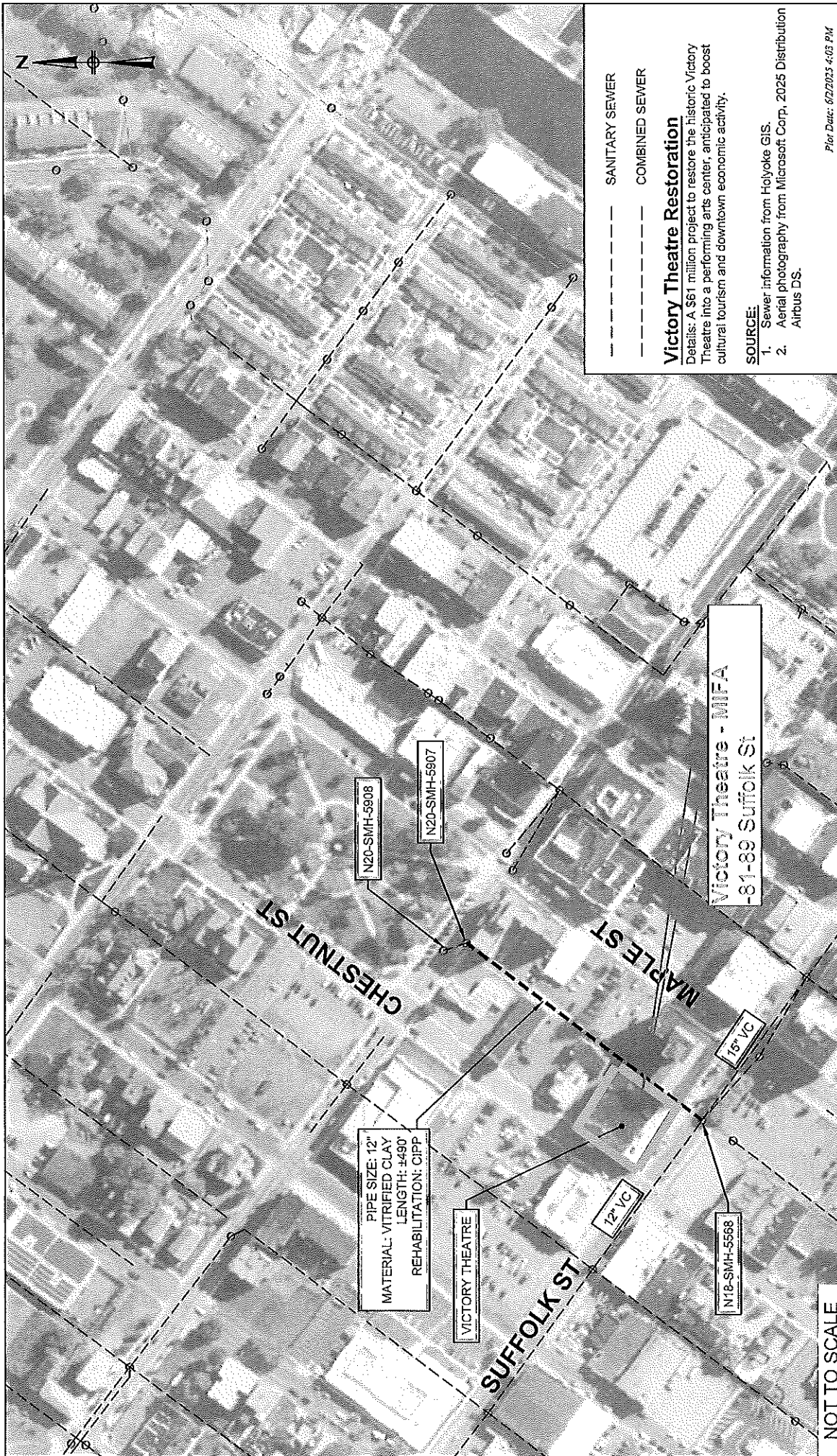
1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp. 2025 Distribution Airbus DS.

NOT TO SCALE



ONE STOP GRANT FY26 - HOLYOKE SEWER  
PROJECTS TO SUPPORT DEVELOPMENT  
HOLYOKE, MA

**SEWER REHABILITATION**  
N18SMH5567 - N18SMH5568



--- SANITARY SEWER  
 --- COMBINED SEWER

**Victory Theatre Restoration**  
 Details: A \$61 million project to restore the historic Victory Theatre into a performing arts center, anticipated to boost cultural tourism and downtown economic activity.

**SOURCE:**

1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

Plot Date: 6/2/2025 4:05 PM

**ONE STOP GRANT FY26 - HOLYOKE SEWER PROJECTS TO SUPPORT DEVELOPMENT**  
 HOLYOKE, MA

**SEWER REHABILITATION**  
 N18SMH5568 - N20SMH5907

PIPE SIZE: 12"  
 MATERIAL: VITRIFIED CLAY  
 LENGTH: 3490'  
 REHABILITATION: CIPP

VICTORY THEATRE

N18-SMH-5568

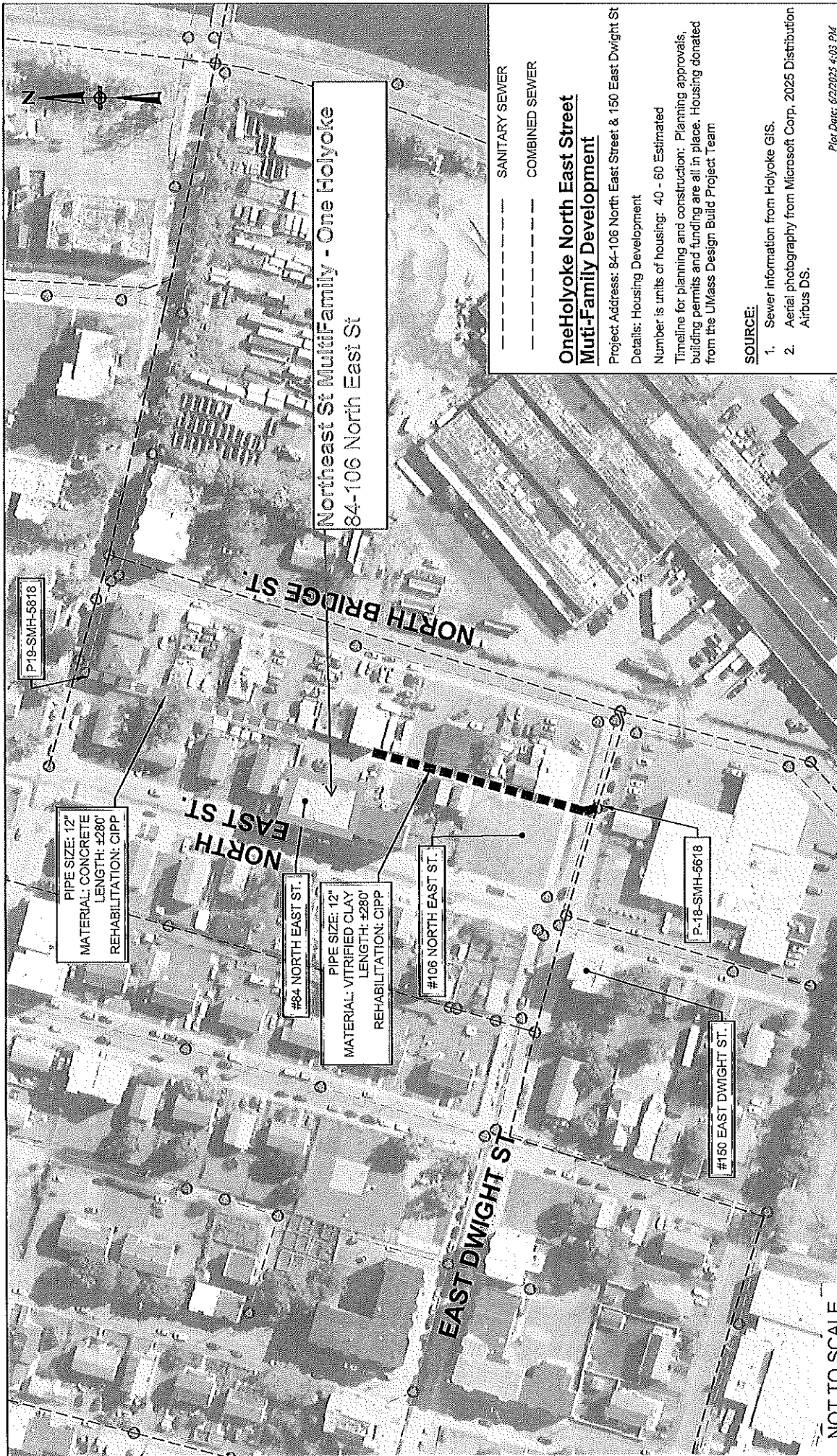
Victory Theatre - MIFA  
 -81-89 Suffolk St

N20-SMH-5908

N20-SMH-5907

NOT TO SCALE





--- SANITARY SEWER  
 - - - COMBINED SEWER

**One Holyoke North East Street  
 Multi-Family Development**

Project Address: 84-106 North East Street & 150 East Dwight St  
 Details: Housing Development  
 Number of units of housing: 40 - 60 Estimated  
 Timeline for planning and construction: Planning approvals, building permits and funding are all in place. Housing donated from the UMass Design Build Project Team

**SOURCE:**

1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

Plot Date: 6/27/2023 4:03 PM

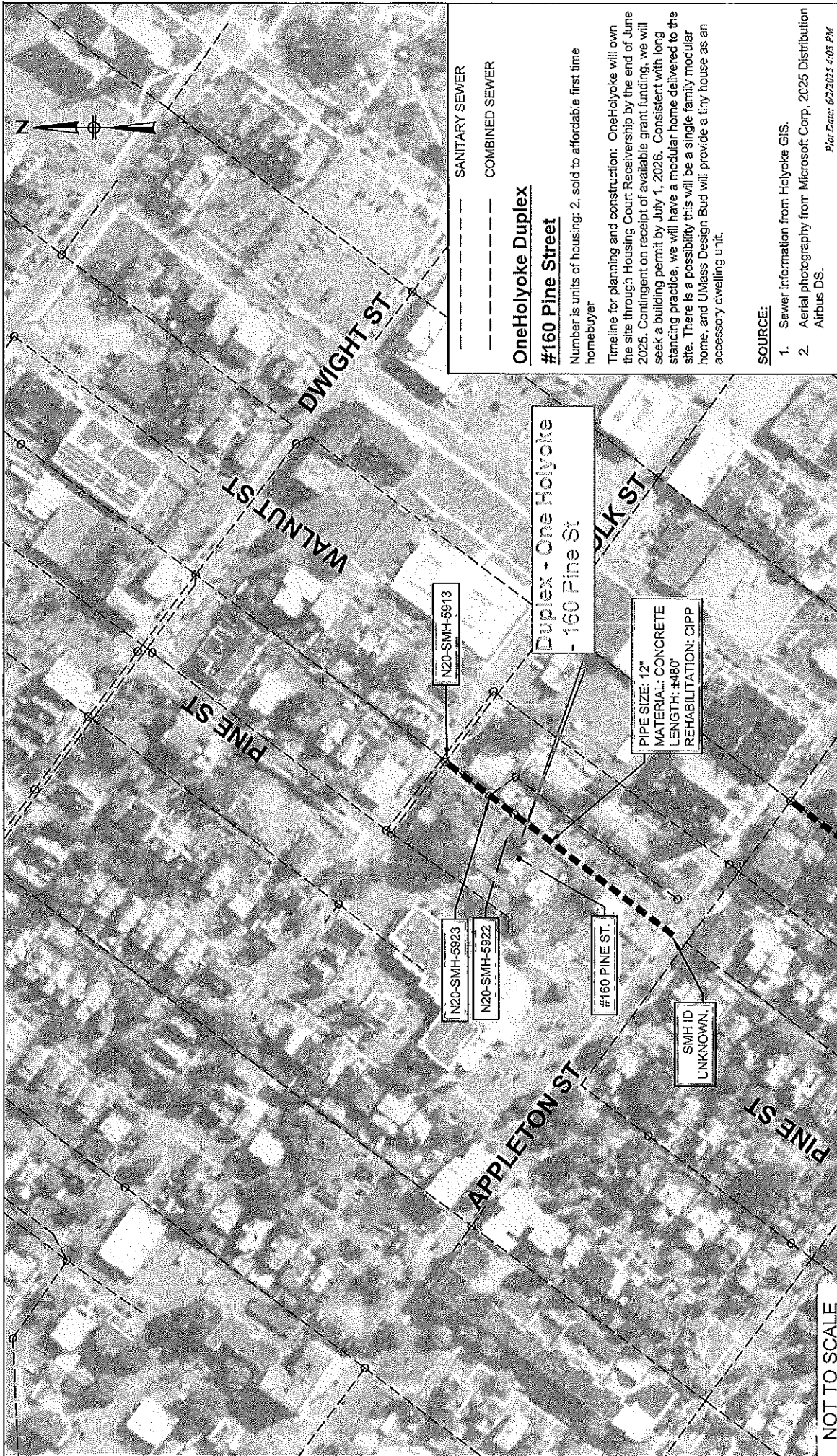
**ONE STOP GRANT FY26 - HOLYOKE SEWER  
 PROJECTS TO SUPPORT DEVELOPMENT**

HOLYOKE, MA



**SEWER REHABILITATION  
 UNKNOWN SMH ID - P19SMH5818  
 UNKNOWN SMH ID - P18SMH5618**

NOT TO SCALE



--- SANITARY SEWER  
 - - - COMBINED SEWER

**OneHolyoke Duplex  
 #160 Pine Street**

Number is units of housing: 2, sold to affordable first time homebuyer

Timeline for planning and construction: OneHolyoke will own the site through Housing Court Receivership by the end of June 2025. Contingent on receipt of available grant funding, we will seek a building permit by July 1, 2026. Consistent with long standing practice, we will have a modular home delivered to the site. There is a possibility this will be a single family modular home, and UMass Design Bud will provide a tiny house as an accessory dwelling unit.

**SOURCE:**

1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

Plot Date: 02/2025 4:03 PM

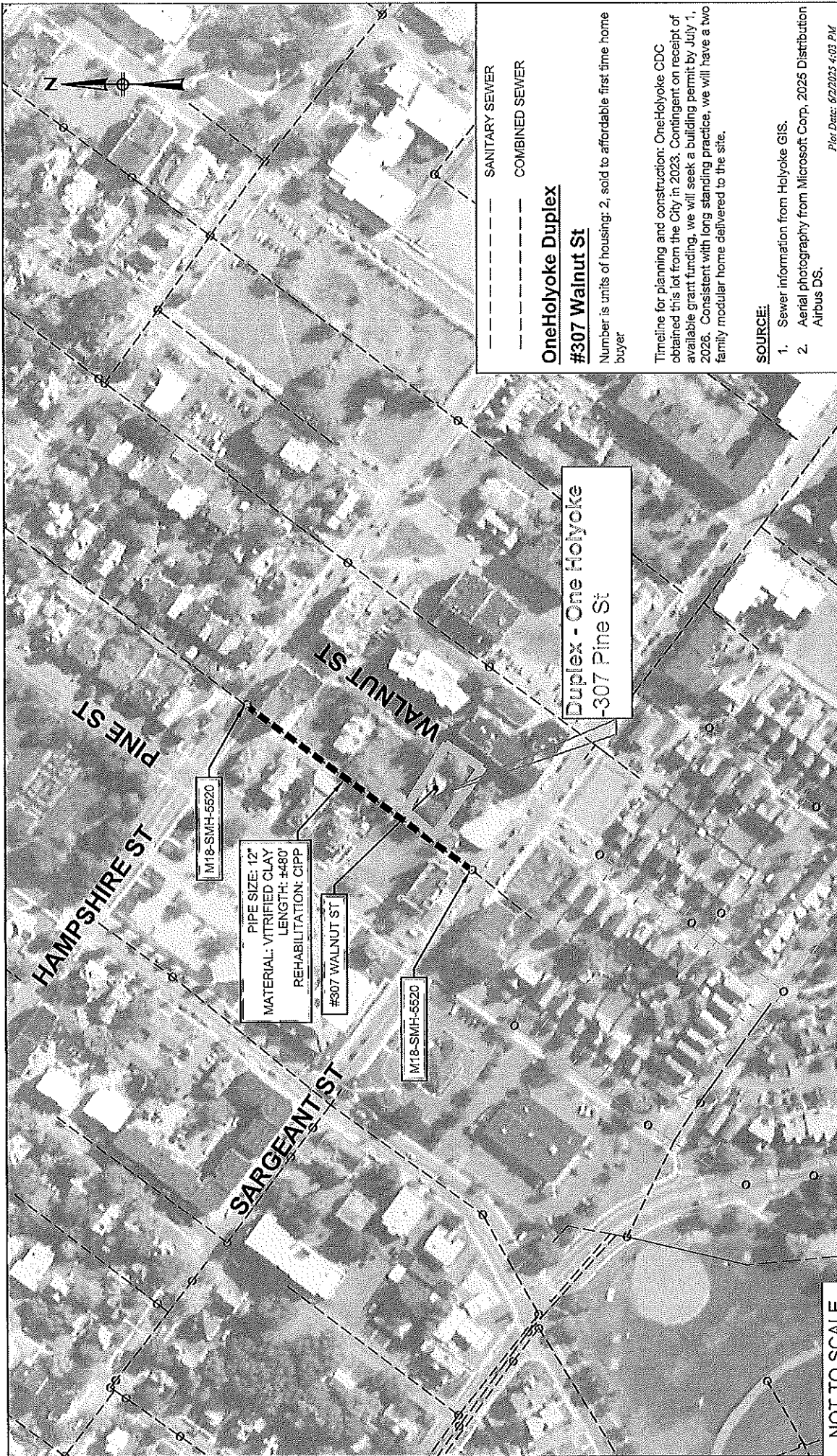
**ONE STOP GRANT FY26 - HOLYOKE SEWER  
 PROJECTS TO SUPPORT DEVELOPMENT**

HOLYOKE, MA

**SEWER REHABILITATION  
 UNKNOWN ID - N20SMH5913**

NOT TO SCALE





--- SANITARY SEWER

--- COMBINED SEWER

**OneHolyoke Duplex**

**#307 Walnut St**

Number is units of housing: 2, sold to affordable first time home buyer

Timeline for planning and construction: OneHolyoke CDC obtained this lot from the City in 2023. Contingent on receipt of available grant funding, we will seek a building permit by July 1, 2026. Consistent with long standing practice, we will have a two family modular home delivered to the site.

**SOURCE:**

1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

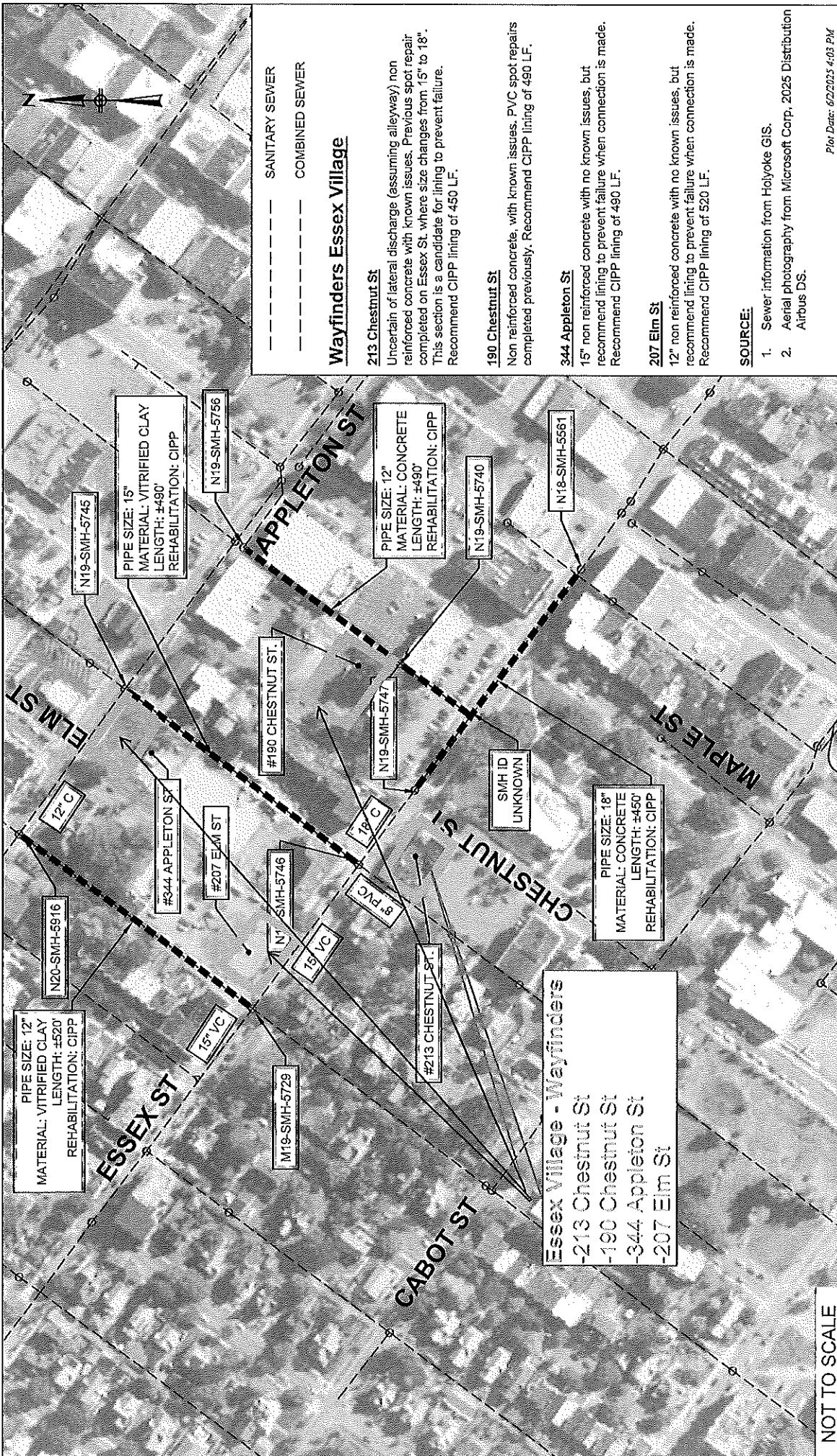
Plot Date: 6/2/2025 4:05 PM

**SEWER REHABILITATION**  
**M18SMH5520**

**ONE STOP GRANT FY26 - HOLYOKE SEWER**  
**PROJECTS TO SUPPORT DEVELOPMENT**  
HOLYOKE, MA



NOT TO SCALE



--- SANITARY SEWER  
 --- COMBINED SEWER

**Wayfinders Essex Village**

**213 Chestnut St**

Uncertain of lateral discharge (assuming alleyway) non reinforced concrete with known issues. Previous spot repair completed on Essex St, where size changes from 15" to 18". This section is a candidate for lining to prevent failure. Recommend CIPP lining of 450 LF.

**190 Chestnut St**

Non reinforced concrete, with known issues. PVC spot repairs completed previously. Recommend CIPP lining of 490 LF.

**344 Appleton St**

15" non reinforced concrete with no known issues, but recommend lining to prevent failure when connection is made. Recommend CIPP lining of 490 LF.

**207 Elm St**

12" non reinforced concrete with no known issues, but recommend lining to prevent failure when connection is made. Recommend CIPP lining of 520 LF.

**SOURCE:**

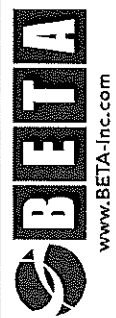
1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

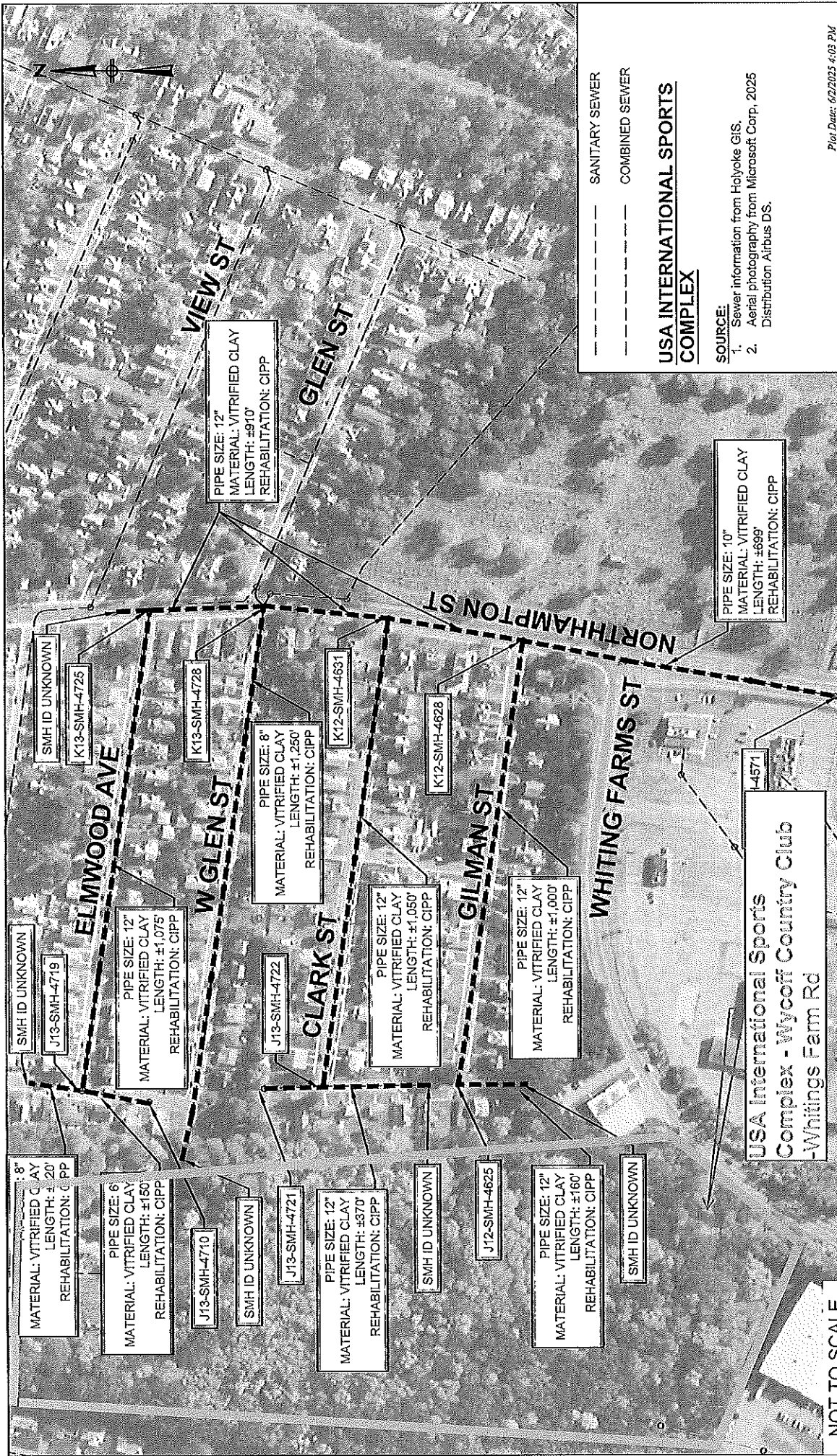
Plot Date: 6/2/2025 4:03 PM

**ONE STOP GRANT FY26 - HOLYOKE SEWER PROJECTS TO SUPPORT DEVELOPMENT**  
 HOLYOKE, MA

**SEWER REHABILITATION AS SHOWN**

NOT TO SCALE





--- SANITARY SEWER  
 --- COMBINED SEWER

**USA INTERNATIONAL SPORTS COMPLEX**

**SOURCE:**

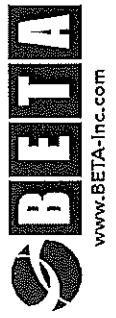
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2. Aerial photography from Microsoft Corp., 2025 Distribution Airbus DS.

Plot Date: 02/2025 4:03 PM

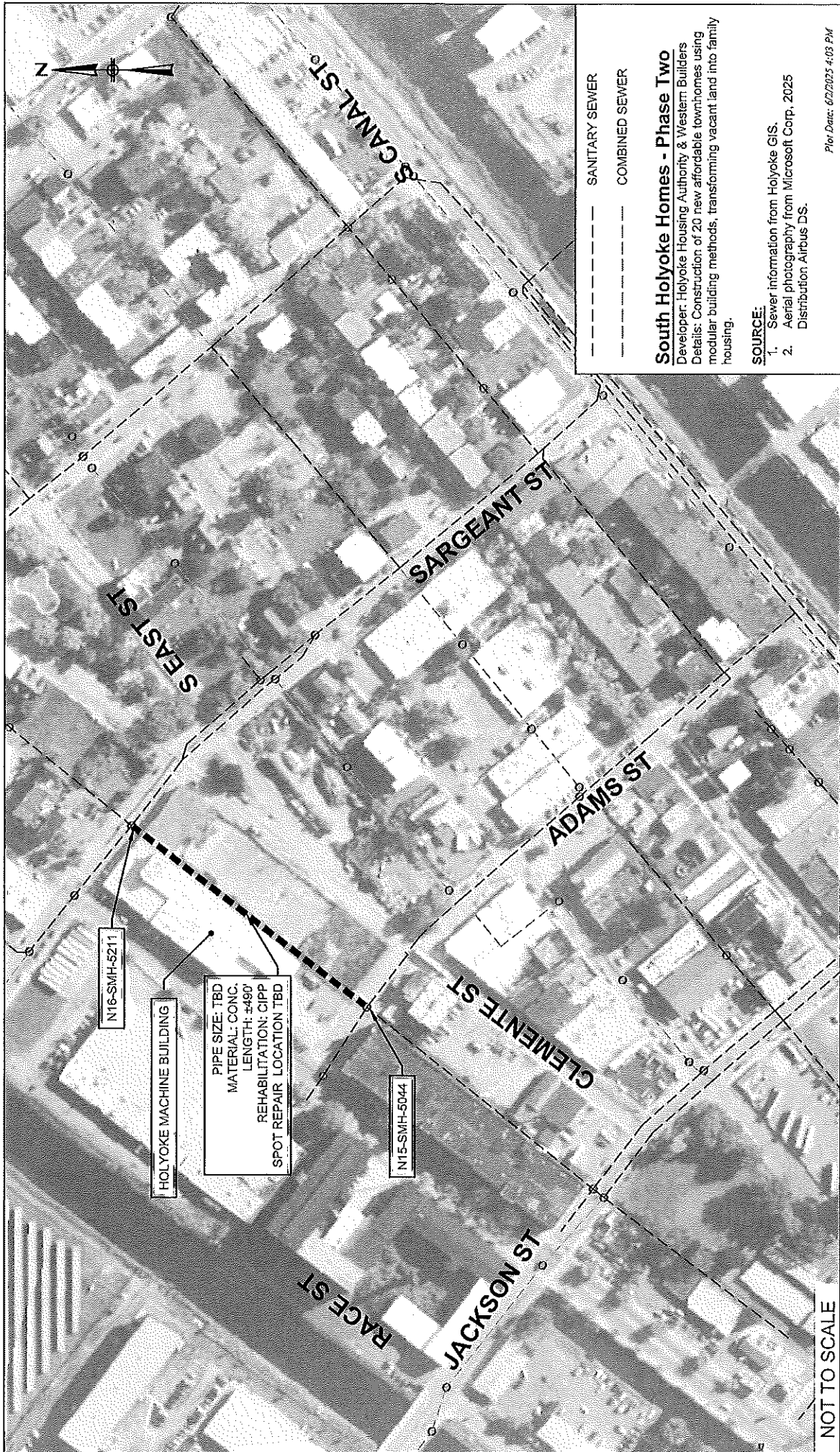
**SEWER REHABILITATION AS SHOWN**

**ONE STOP GRANT FY26 - HOLYOKE SEWER PROJECTS TO SUPPORT DEVELOPMENT HOLYOKE, MA**

USA International Sports Complex - Wycoff Country Club -Whitings Farm Rd



NOT TO SCALE



N16-SMH-5211

HOLYOKE MACHINE BUILDING

PIPE SIZE: TBD  
 MATERIAL: CONC.  
 LENGTH: 3490'  
 REHABILITATION: CIPP  
 SPOT REPAIR LOCATION TBD

N15-SMH-5044

- SANITARY SEWER
- COMBINED SEWER

**South Holyoke Homes - Phase Two**  
 Developer: Holyoke Housing Authority & Western Builders  
 Details: Construction of 20 new affordable townhomes using modular building methods, transforming vacant land into family housing.

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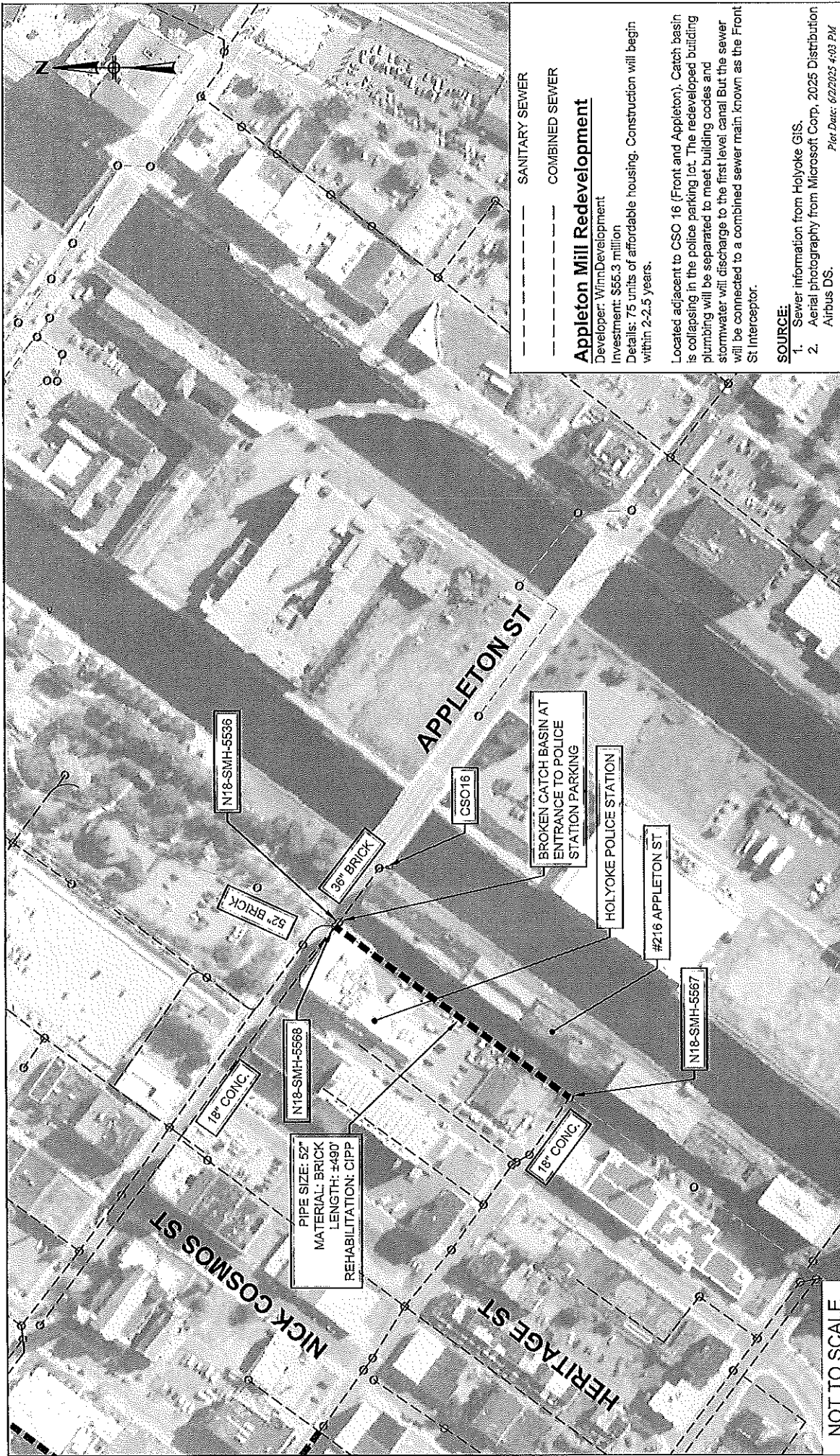
Plot Date: 6/2/2025 4:03 PM

**ONE STOP GRANT FY26 - HOLYOKE SEWER  
 PROJECTS TO SUPPORT DEVELOPMENT**  
 HOLYOKE, MA

**SEWER REHABILITATION**  
 N15SMH5044 - N16SMH5211



NOT TO SCALE



- - - - - SANITARY SEWER  
 - - - - - COMBINED SEWER

**Appleton Mill Redevelopment**

Developer: WinnDevelopment  
 Investment: \$55.3 million  
 Details: 75 units of affordable housing. Construction will begin within 2-2.5 years.

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2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

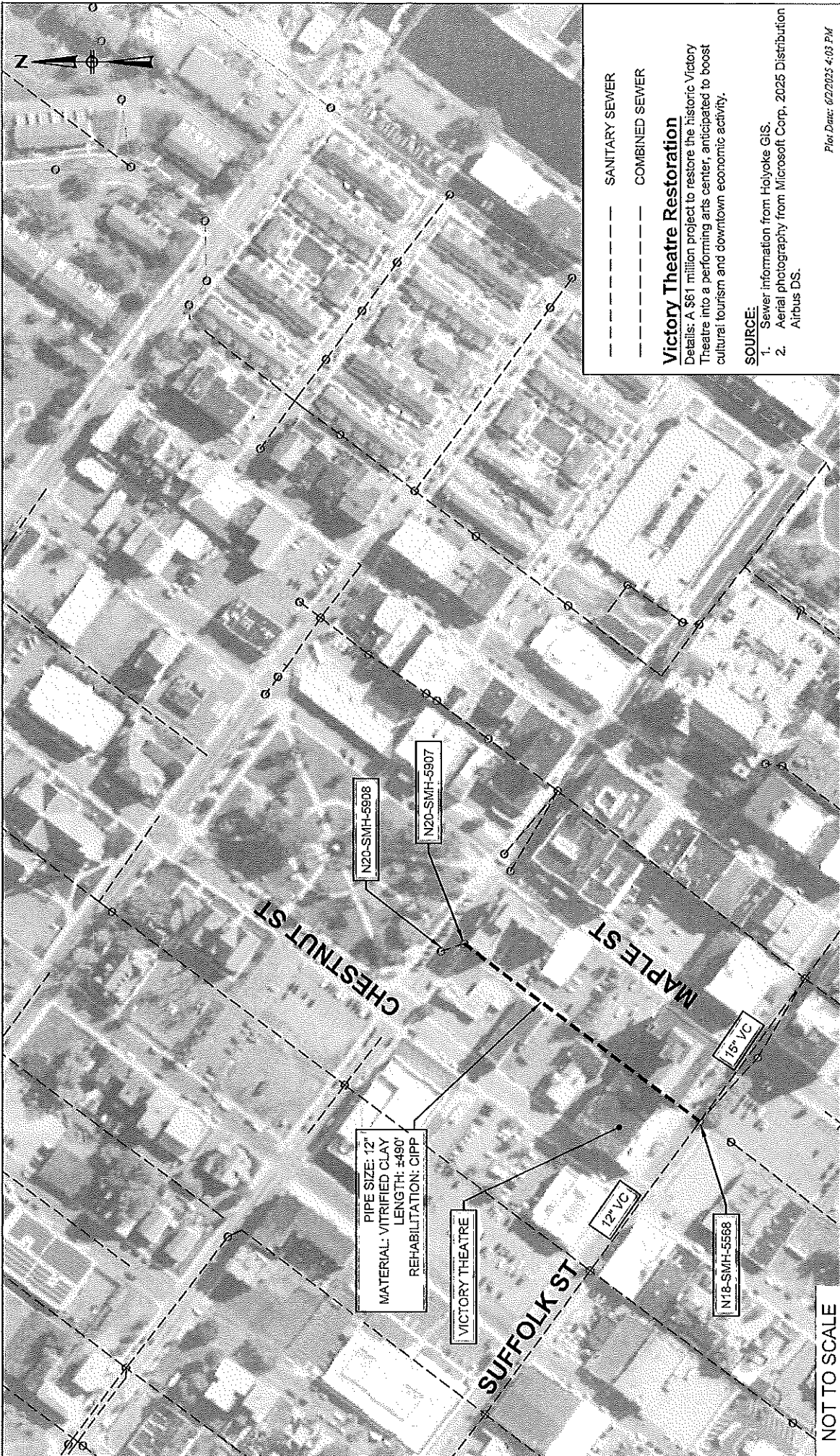
NOT TO SCALE



**ONE STOP GRANT FY26 - HOLYOKE SEWER PROJECTS TO SUPPORT DEVELOPMENT**

HOLYOKE, MA

**SEWER REHABILITATION N18SMH5567 - N18SMH5568**



- SANITARY SEWER
- COMBINED SEWER

**Victory Theatre Restoration**  
 Details: A \$61 million project to restore the historic Victory Theatre into a performing arts center, anticipated to boost cultural tourism and downtown economic activity.

**SOURCE:**

1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp. 2025 Distribution Airbus DS.

Plot Date: 02/20/25 4:03 PM

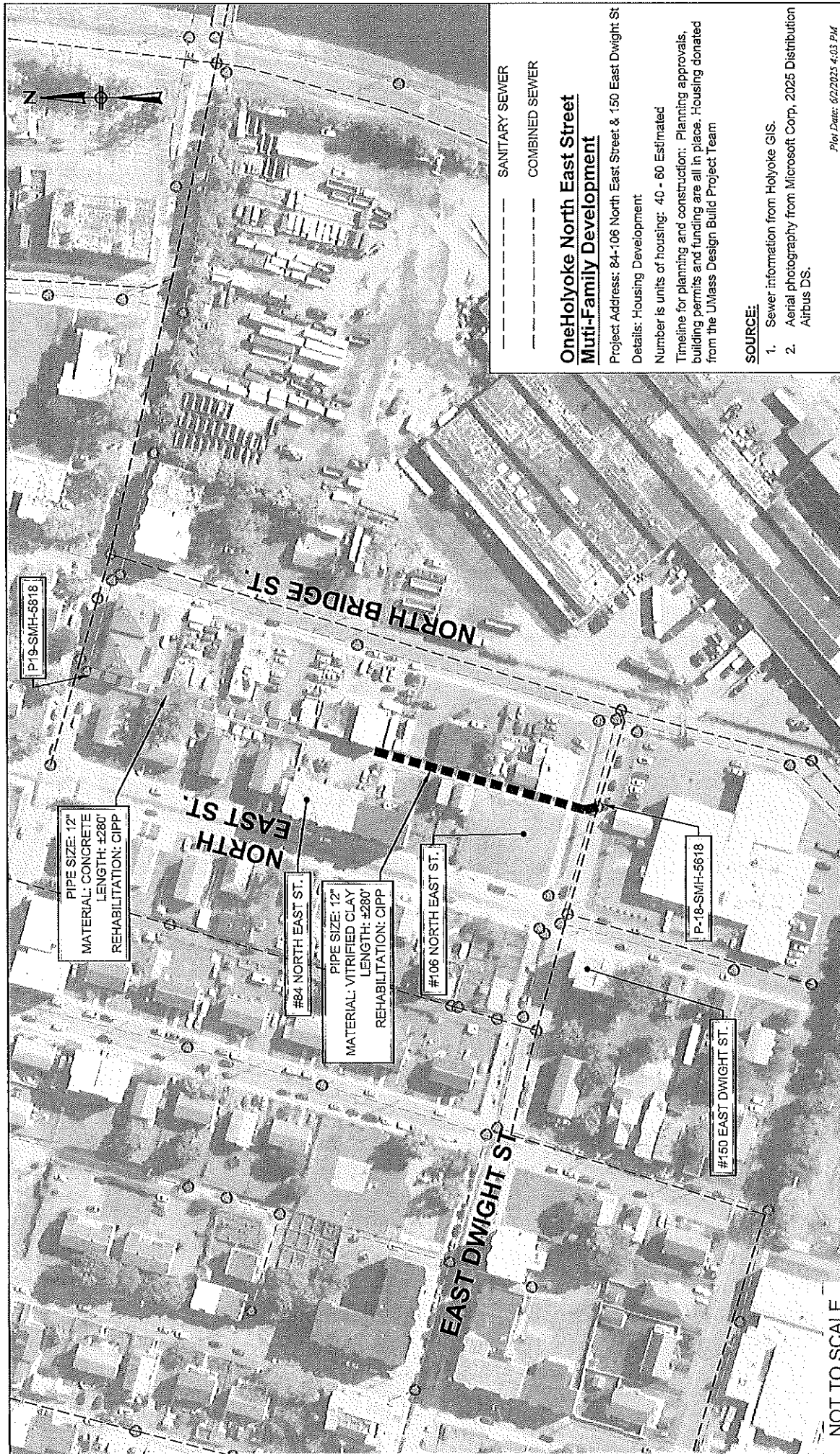
**ONE STOP GRANT FY26 - HOLYOKE SEWER  
 PROJECTS TO SUPPORT DEVELOPMENT**

HOLYOKE, MA

**SEWER REHABILITATION  
 N18SMH5568 - N20SMH5907**

NOT TO SCALE





--- SANITARY SEWER  
 --- COMBINED SEWER

**OneHolyoke North East Street  
 Multi-Family Development**

Project Address: 84-106 North East Street & 150 East Dwight St

Details: Housing Development

Number is units of housing: 40 - 60 Estimated

Timeline for planning and construction: Planning approvals, building permits and funding are all in place. Housing donated from the UMass Design Build Project Team

**SOURCE:**

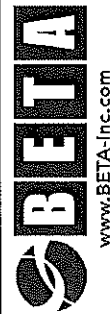
1. Sewer information from Holyoke GIS.
2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

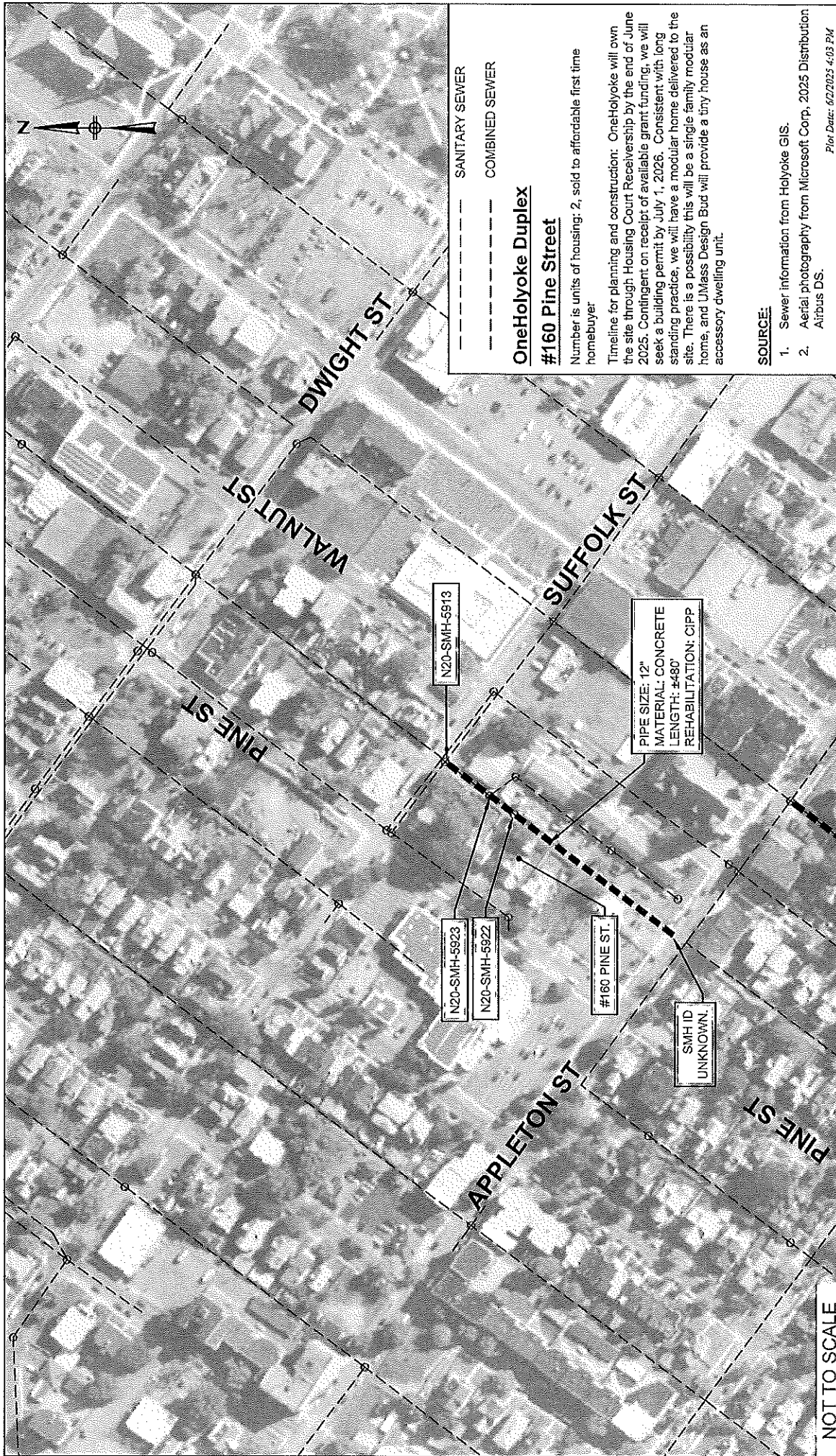
Plot Date: 6/2/2025 4:03 PM

**ONE STOP GRANT FY26 - HOLYOKE SEWER  
 PROJECTS TO SUPPORT DEVELOPMENT**  
 HOLYOKE, MA

**SEWER REHABILITATION**  
 UNKNOWN SMH ID - P19SMH5818  
 UNKNOWN SMH ID - P18SMH5618

NOT TO SCALE





--- SANITARY SEWER  
 - - - COMBINED SEWER

**OneHolyoke Duplex  
 #160 Pine Street**

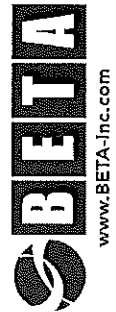
Number of units of housing: 2, sold to affordable first time homebuyer

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2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

NOT TO SCALE

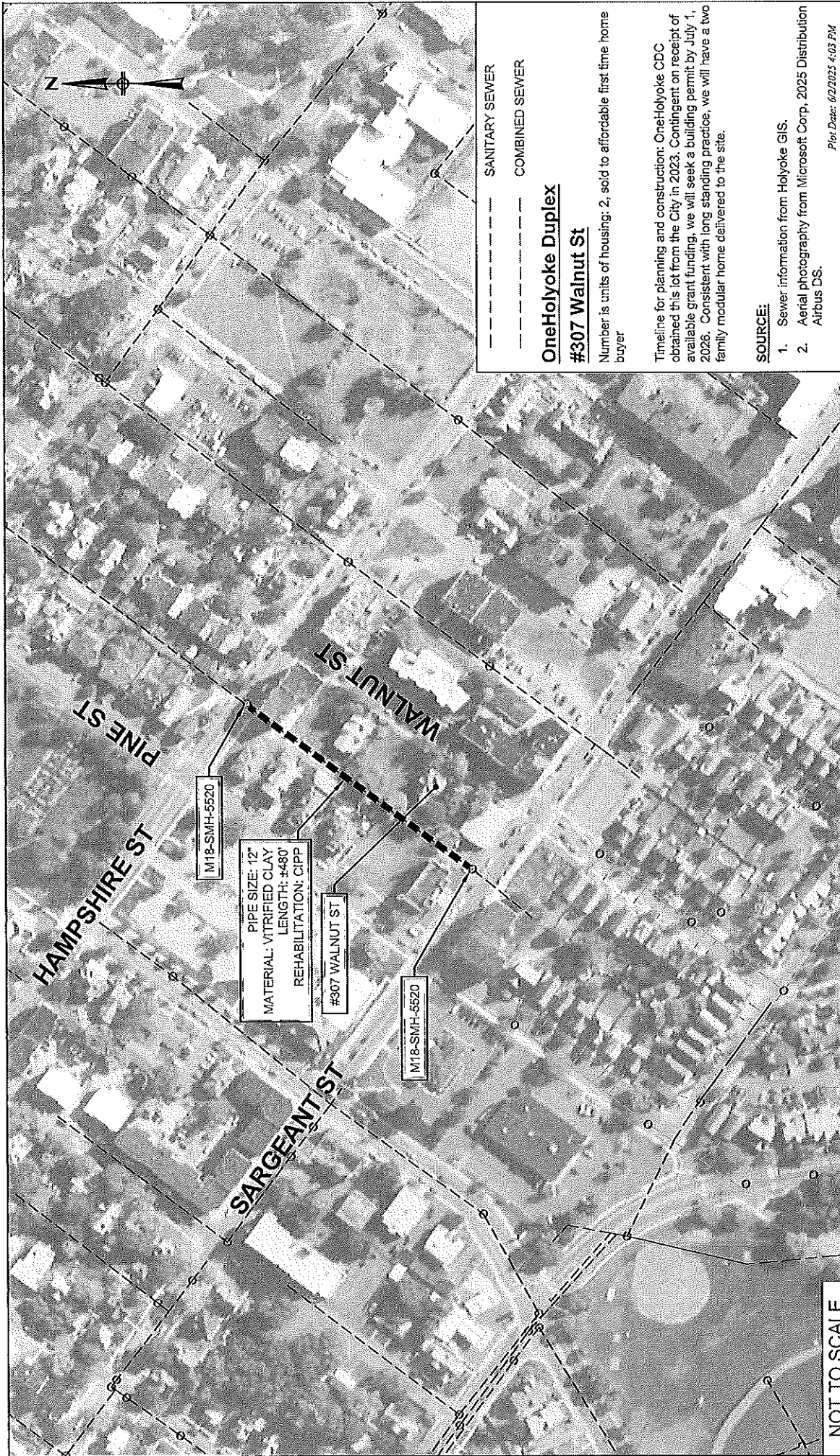


**ONE STOP GRANT FY26 - HOLYOKE SEWER  
 PROJECTS TO SUPPORT DEVELOPMENT**

HOLYOKE, MA

**SEWER REHABILITATION  
 UNKNOWN ID - N20SMH5913**

Plot Date: 6/2/2025 4:03 PM



- - - - - SANITARY SEWER  
 - - - - - COMBINED SEWER

**OneHolyoke Duplex**  
**#307 Walnut St**  
 Number is units of housing: 2, sold to affordable first time home buyer

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**SOURCE:**  
 1. Sewer information from Holyoke GIS.  
 2. Aerial photography from Microsoft Corp, 2025 Distribution Airbus DS.

*Plot Date: 07/2025 4:03 PM*

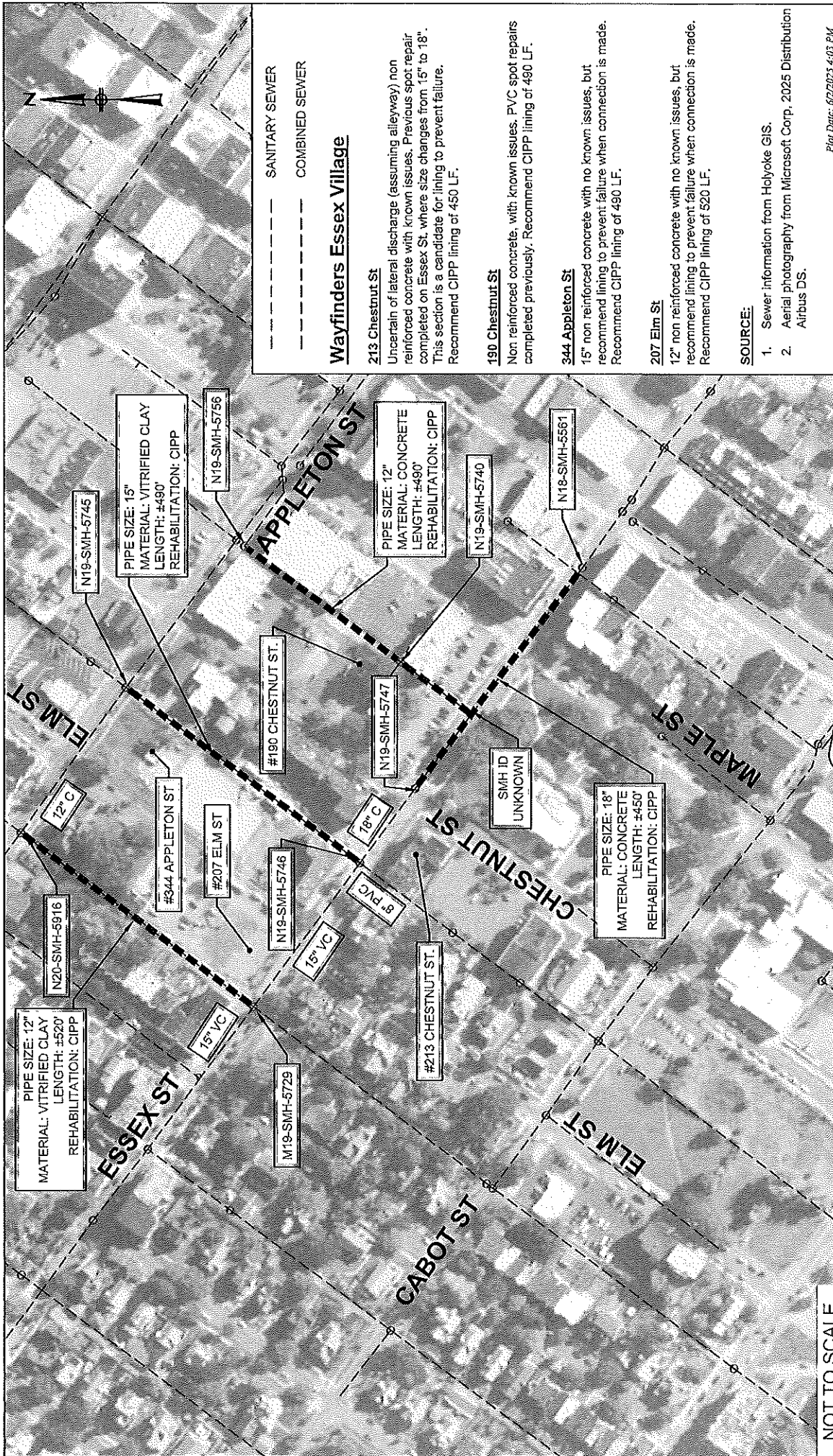
**SEWER REHABILITATION**  
**M18SMH5520**

**ONE STOP GRANT FY26 - HOLYOKE SEWER**  
**PROJECTS TO SUPPORT DEVELOPMENT**  
 HOLYOKE, MA

NOT TO SCALE



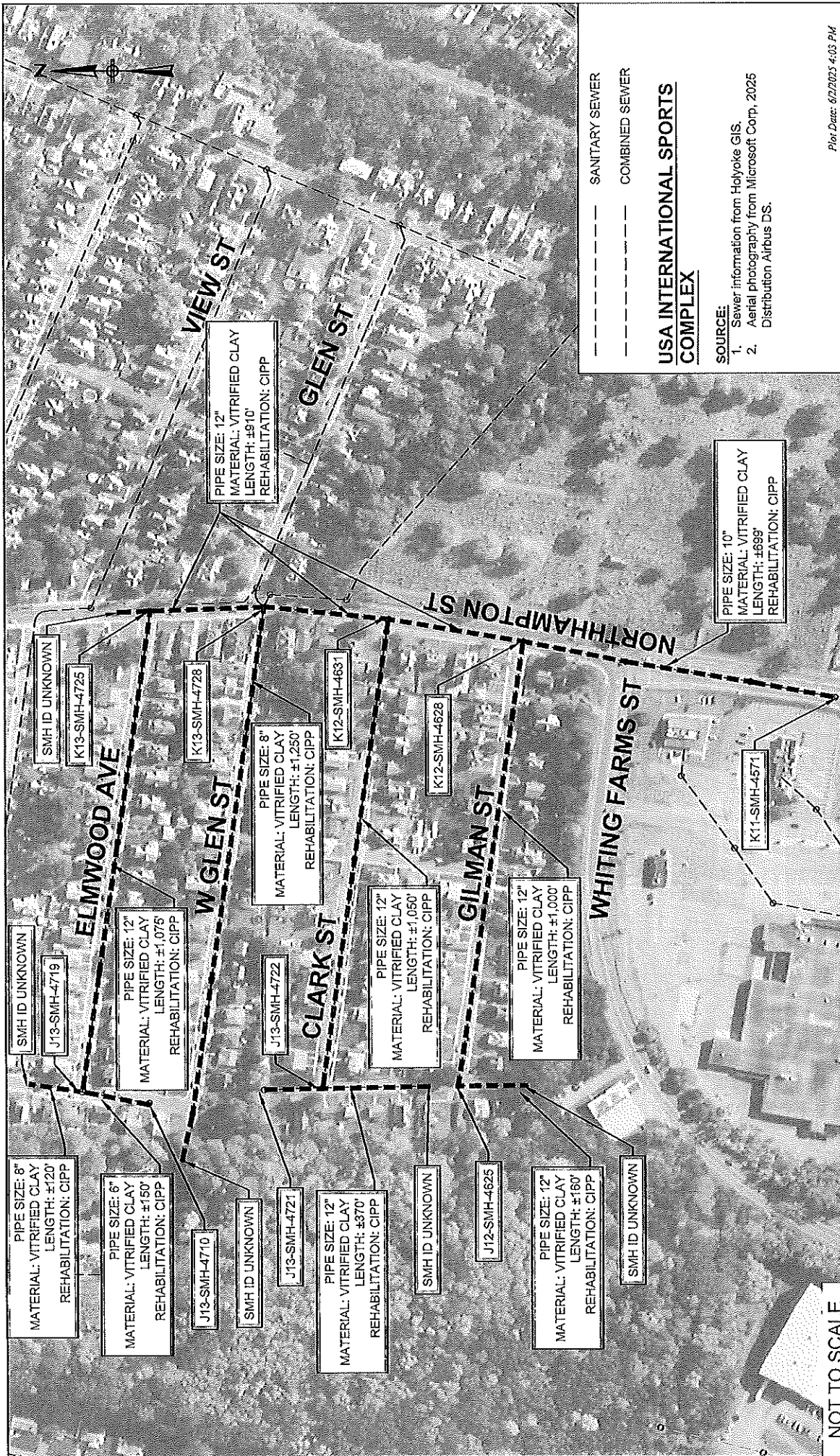
www.BETA-inc.com



**SEWER REHABILITATION AS SHOWN**

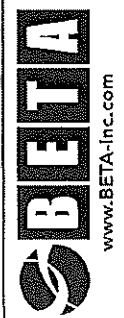
**ONE STOP GRANT FY26 - HOLYOKE SEWER PROJECTS TO SUPPORT DEVELOPMENT**  
 HOLYOKE, MA

**BETA**  
 www.BETA-inc.com



**SEWER REHABILITATION AS SHOWN**

**ONE STOP GRANT FY26 - HOLYOKE SEWER PROJECTS TO SUPPORT DEVELOPMENT HOLYOKE, MA**



Plot Date: 6/2/2025 4:03 PM

# Climate Resilience Design Standards Tool Project Report

## Holyoke Sewer Projects to Support Development

Date Created: 5/28/2025 10:43:40 AM

Created By: gatesm

Date Report Generated: 6/4/2025 12:59:53 PM

Tool Version: Version 1.4

Project Contact Information: Miira Gates (gatesm@holyoke.org)

### Project Summary

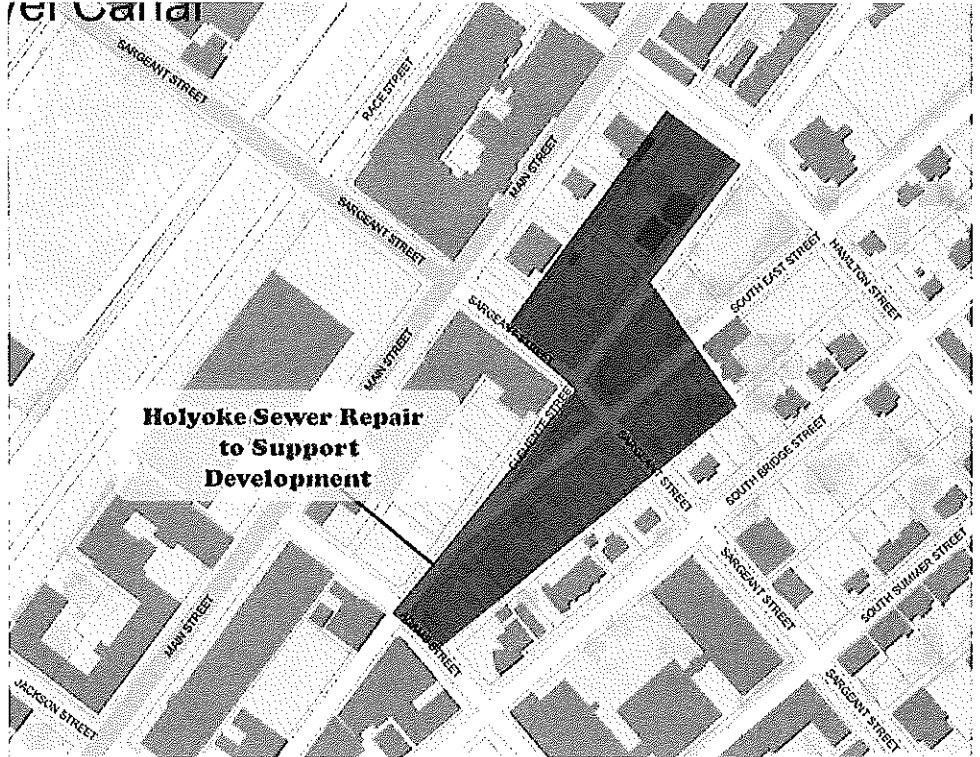
Estimated Capital Cost: \$353500.00

End of Useful Life Year: 2056

Project within mapped Environmental Justice neighborhood: Yes

[Link to Project](#)

Ecosystem Service	Scores
<b>Benefits</b>	
Project Score	Moderate
<b>Exposure</b>	
Sea Level Rise/Storm Surge	Not Exposed
Extreme Precipitation - Stormwater Flooding	High Exposure
Extreme Precipitation - Riverine Flooding	Moderate Exposure
Extreme Heat	High Exposure



### Asset Preliminary Climate Risk Rating

Number of Assets: 1

#### Summary

Asset Risk	Sea Level Rise/Storm Surge	Extreme Precipitation - Stormwater Flooding	Extreme Precipitation - Riverine Flooding	Extreme Heat
Sewer	Low Risk	High Risk	High Risk	High Risk

### Climate Resilience Design Standards Summary

	Target Planning Horizon	Intermediate Planning Horizon	Percentile	Return Period	Tier
<b>Sea Level Rise/Storm Surge</b>					
Sewer					
<b>Extreme Precipitation</b>					
Sewer	2050			50-yr (2%)	Tier 3
<b>Extreme Heat</b>					
Sewer	2050		90th		Tier 3

### Scoring Rationale - Project Exposure Score

The purpose of the Exposure Score output is to provide a preliminary assessment of whether the overall project site and subsequent assets are exposed to impacts of natural hazard events and/or future impacts of climate change. For each climate parameter, the Tool will calculate one of the following exposure ratings: Not Exposed, Low Exposure, Moderate Exposure, or High Exposure. The rationale behind the exposure rating is provided below.

### Sea Level Rise/Storm Surge

This project received a "Not Exposed" because of the following:

- Not located within the predicted mean high water shoreline by 2030
- No historic coastal flooding at project site
- Not located within the Massachusetts Coast Flood Risk Model (MC-FRM)

### Extreme Precipitation - Stormwater Flooding

This project received a "High Exposure" because of the following:

- Historic flooding at the project site
- Maximum annual daily rainfall exceeds 10 inches within the overall project's useful life
- Existing impervious area of the project site is greater than 50%
- No increase to impervious area

### Extreme Precipitation - Riverine Flooding

This project received a "Moderate Exposure" because of the following:

- Project site has a history of riverine flooding
- The project is not within a mapped FEMA floodplain [outside of the Massachusetts Coast Flood Risk Model (MC-FRM)]
- Project is more than 500ft from a waterbody
- Project is not likely susceptible to riverine erosion

### Extreme Heat

This project received a "High Exposure" because of the following:

- Not located within 100 ft of existing water body
- Existing impervious area of the project site is greater than 50%
- 10 to 30 day increase in days over 90 deg. F within project's useful life
- No increase to the impervious area of the project site
- No tree removal

## Scoring Rationale - Asset Preliminary Climate Risk Rating

A Preliminary Climate Risk Rating is determined for each infrastructure and building asset by considering the overall project Exposure Score and responses to Step 4 questions provided by the user in the Tool. Natural Resource assets do not receive a risk rating. The following factors are what influenced the risk ratings for each asset.

### Asset - Sewer

Primary asset criticality factors influencing risk ratings for this asset:

- Asset must be operable at all times, even during natural hazard event
- Less than 100,000 people would be directly affected by the loss/inoperability of the asset
- The infrastructure provides services to populations that reside within Environmental Justice neighborhoods or climate vulnerable populations.
- Inoperability of the asset would result in moderate or severe injuries or moderate or severe impacts to chronic illnesses
- Inoperability is likely to significantly impact other facilities, assets, or buildings and will likely affect their ability to operate
- Impact on natural resources will require remediation/rehabilitation with the inoperability of the asset

# Project Climate Resilience Design Standards Output

Climate Resilience Design Standards and Guidance are recommended for each asset and climate parameter. The Design Standards for each climate parameter include the following: recommended planning horizon (target and/or intermediate), recommended return period (Sea Level Rise/Storm Surge and Precipitation) or percentile (Heat), and a list of applicable design criteria that are likely to be affected by climate change. Some design criteria have numerical values associated with the recommended return period and planning horizon, while others have tiered methodologies with step-by-step instructions on how to estimate design values given the other recommended design standards.

Asset: Sewer Infrastructure

## Sea Level Rise/Storm Surge

Low Risk

### Applicable Design Criteria

Projected Tidal Datums: NOT APPLICABLE

Projected Water Surface Elevation: NOT APPLICABLE

Projected Wave Action Water Elevation: NOT APPLICABLE

Projected Wave Heights: NOT APPLICABLE

Projected Duration of Flooding: NOT APPLICABLE

Projected Design Flood Velocity: NOT APPLICABLE

Projected Scour & Erosion: NOT APPLICABLE

## Extreme Precipitation

High Risk

Target Planning Horizon: 2050

Return Period: 50-yr (2%)

**LIMITATIONS:** The recommended Standards for Total Precipitation Depth & Peak Intensity are determined by the user drawn polygon and relationships as defined in the Supporting Documents. The projected Total Precipitation Depth values provided through the Tool are based on the climate projections developed by Cornell University as part of EEA's Massachusetts Climate and Hydrologic Risk Project, GIS-based data as of 10/15/21. For additional information on the methodology of these precipitation outputs, see Supporting Documents.

While Total Precipitation Depth & Peak Intensity for 24-hour Design Storms are useful to inform planning and design, it is recommended to also consider additional longer- and shorter-duration precipitation events and intensities in accordance with best practices. Longer-duration, lower-intensity storms allow time for infiltration and reduce the load on infrastructure over the duration of the storm. Shorter-duration, higher-intensity storms often have higher runoff volumes because the water does not have enough time to infiltrate infrastructure systems (e.g., catch basins) and may overflow or back up during such storms, resulting in flooding. In the Northeast, short-duration high intensity rain events are becoming more frequent, and there is often little early warning for these events, making it difficult to plan operationally. While the Tool does not provide recommended design standards for these scenarios, users should still consider both short- and long-duration precipitation events and how they may impact the asset.

The projected values, standards, and guidance provided within this Tool may be used to inform plans and designs, but they do not provide guarantees for future conditions or resilience. The projected values are not to be considered final or appropriate for construction documents without supporting engineering analyses. The guidance provided within this Tool is intended to be general and users are encouraged to do their own due diligence.

### Applicable Design Criteria

Tiered Methodology: Tier 3

Projected Total Precipitation Depth & Peak Intensity for 24-hr Design Storms: APPLICABLE

Asset Name	Recommended Planning Horizon	Recommended Return Period (Design Storm)	Projected 24-hr Total Precipitation Depth (inches)	Step-by-Step Methodology for Peak Intensity
Sewer	2050	50-Year (2%)	9.0	<a href="#">Downloadable Methodology PDF</a>

Projected Riverine Peak Discharge & Peak Flood Elevation: APPLICABLE

Methodology to Estimate Projected Values : Tier 3

Target Planning Horizon: 2050  
 Percentile: 90th Percentile

**LIMITATIONS:** The recommended standards are determined by the user-drawn polygon and relationships as defined in the supporting Section Documents. The guidance provided within this Tool may be used to inform plans and designs, but does not provide guarantees for resilience. The guidance provided within this Tool is intended to be general and users are encouraged to do their own due diligence. One avenue to seek more information would be to access the comprehensive temperature and precipitation projections including additional return periods, time horizons, and seasons at the

**Applicable Design Criteria**

**Projected Annual/Summer/Winter Average Temperatures: APPLICABLE**

Asset Name	Recommended Planning Horizon	Recommended Percentile	Projected Annual Average Temperature [°F]	Projected Summer Average Temperature [°F]	Projected Winter Average Temperature [°F]
Sewer	2050	90th	54.17	74.65	33.15

**LIMITATIONS:** The recommended Standards for Projected Average Annual/Summer/Winter Temperature are determined by the user-drawn polygon and relationships as defined in the supporting Section Documents. The guidance provided within this Tool may be used to inform plans and designs, but is not comprehensive and does not provide guarantees for resilience. The guidance provided within this Tool is intended to be general and users are encouraged to do their own due diligence. One avenue to seek more information would be to access the comprehensive temperature and precipitation projections including additional return periods, time horizons, and seasons at the

**Projected Growing Degree Days: NOT APPLICABLE**

**Projected Days Per Year With Max Temp > 95°F, >90°F, <32°F: APPLICABLE**

Asset Name	Recommended Planning Horizon	Recommended Percentile	Projected Days with Max Temp >95°F (days)	Projected Days with Max Temp >90°F (days)	Projected Days with Max Temp <32°F (days)
Sewer	2050	90th	14	43	103

**LIMITATIONS:** The recommended Standards for Projected Days per Year with Max Temp >95°F, >90°F, <32°F are determined by the user-drawn polygon and relationships as defined in the supporting Section Documents. The guidance provided within this Tool may be used to inform plans and designs, but is not comprehensive and does not provide guarantees for resilience. The guidance provided within this Tool is intended to be general and users are encouraged to do their own due diligence. One avenue to seek more information would be to access the comprehensive temperature and precipitation projections including additional return periods, time horizons, and seasons at the

**Projected Number of Heat Waves Per Year & Average Heat Wave Duration: APPLICABLE**

Asset Name	Recommended Planning Horizon	Recommended Percentile	Projected Number of Heat Waves Per Year (events)	Projected Average Heat Wave Duration (days)
Sewer	2050	90th	0	0

**LIMITATIONS:** The recommended Standards for Projected Number of Heat Waves Per Year and Average Heat Wave Duration are determined by the user-drawn polygon and relationships as defined in the supporting Section Documents. The guidance provided within this Tool may be used to inform plans and designs, but is not comprehensive and does not provide guarantees for resilience. The guidance provided within this Tool is intended to be general and users are encouraged to do their own due diligence. One avenue to seek more information would be to access the comprehensive temperature and precipitation projections including additional return periods, time horizons, and seasons at the

**Projected Cooling Degree Days & Heating Degree Days (base = 65°F): NOT APPLICABLE**

**Projected Heat Index: APPLICABLE**  
 Methodology to Estimate Projected Values : Tier 3

## Project Inputs

### Core Project Information

Name:	Holyoke Sewer Projects to Support Development
Given the expected useful life of the project, through what year do you estimate the project to last (i.e. before a major reconstruction/renovation)?	2056
Location of Project:	Holyoke
Estimated Capital Cost:	\$343,500
Who is the Submitting Entity?:	City/Town Holyoke Miira Gates (gatesm@holyoke.org)
Is this project identified as a priority project in the Municipal Vulnerability Preparedness (MVP) plan or the local or regional Hazard Mitigation Plan (HMP)?	Yes
Is this project being submitted as part of a state grant application?	Yes
What stage are you in your project lifecycle?	Design
Is climate resiliency a core objective of this project?	Yes
Is this project being submitted as part of the state capital planning process?	No
Is this project being submitted as part of a regulatory review process or permitting?	No
Brief Project Description:	This project supports affordable housing and commercial development by funding design, permitting, and estimated construction costs to upgrade failing sewer infrastructure and separate combined sewers near key sites. Holyoke's aging system poses costly challenges for new tie-ins. These improvements will enhance sewer reliability and enable vital housing and economic revitalization efforts to move forward.

### Project Ecosystem Service Benefits

#### Factors Influencing Output

- ✓ Project reduces storm damage
- ✓ Project protects public water supply
- ✓ Project promotes decarbonization
- ✓ Project improves water quality
- ✓ Project protects fisheries, wildlife, and plant habitat
- ✓ Project remediates existing sources of pollution
- ✓ Project prevents pollution

#### Factors to Improve Output

- ✓ Incorporate nature-based solutions that may provide flood protection
- ✓ Incorporate green infrastructure or nature-based solutions that recharge groundwater
- ✓ Incorporate green infrastructure to filter stormwater
- ✓ Incorporate nature-based solutions that sequester carbon carbon
- ✓ Preserve, enhance, and/or restore coastal shellfish habitats
- ✓ Incorporate vegetation that provides pollinator habitat
- ✓ Provide opportunities for passive and/or active recreation through open space
- ✓ Increase plants, trees, and/or other vegetation to provide oxygen production
- ✓ Mitigate atmospheric greenhouse gas concentrations and other toxic air pollutants through nature-based solutions
- ✓ Incorporate education and/or protect cultural resources as part of your project

#### Is the primary purpose of this project ecological restoration?

No

#### Project Benefits

Provides flood protection through nature-based solutions	No
Reduces storm damage	Yes
Recharges groundwater	No
Protects public water supply	Yes
Filters stormwater using green infrastructure	No
Improves water quality	Yes
Promotes decarbonization	Yes
Enables carbon sequestration	No
Provides oxygen production	No
Improves air quality	No
Prevents pollution	Yes
Remediates existing sources of pollution	Yes
Protects fisheries, wildlife, and plant habitat	Yes
Protects land containing shellfish	No
Provides pollinator habitat	No
Provides recreation	No

Provides cultural resources/education No

**Project Climate Hazard Exposure**

Is the primary purpose of this project ecological restoration? No  
Does the project site have a history of coastal flooding? No  
Does the project site have a history of flooding during extreme precipitation events (unrelated to water/sewer damages)? Yes  
Does the project site have a history of riverine flooding? Yes  
Does the project result in a net increase in impervious area of the site? No  
Are existing trees being removed as part of the proposed project? No

**Project Assets**

Asset: Sewer  
Asset Type: Utility Infrastructure  
Asset Sub-Type: Wastewater  
Construction Type: Major Repair/Retrofit  
Construction Year: 2026  
Useful Life: 30

**Identify the length of time the asset can be inaccessible/inoperable without significant consequences.**

Infrastructure must be accessible/operable at all times, even during natural hazard event.

**Identify the geographic area directly affected by permanent loss or significant inoperability of the infrastructure.**

Impacts would be limited to local area and/or municipality

**Identify the population directly served that would be affected by the permanent loss or significant inoperability of the infrastructure.**

Less than 100,000 people

**Identify if the infrastructure provides services to populations that reside within Environmental Justice neighborhoods or climate vulnerable populations.**

The infrastructure provides services to populations that reside within Environmental Justice neighborhoods or climate vulnerable populations.

**Will the infrastructure reduce the risk of flooding?**

Yes

**If the infrastructure became inoperable for longer than acceptable in Question 1, how, if at all, would it be expected to impact people's health and safety?**

Inoperability of the infrastructure would result in moderate or severe injuries or moderate or severe impacts to chronic illnesses

**If there are hazardous materials in your infrastructure, what are the extents of impacts related to spills/releases of these materials?**

Spills and/or releases of hazardous materials are expected with relatively easy cleanup

**If the infrastructure became inoperable for longer than acceptable in Question 1, what are the impacts on other facilities, assets, and/or infrastructure?**

Significant – Inoperability is likely to impact other facilities, assets, or buildings and result in cascading impacts that will likely affect their ability to operate

**If the infrastructure was damaged beyond repair, how much would it approximately cost to replace?**

Less than \$10 million

**Does the infrastructure function as an evacuation route during emergencies? This question only applies to roadway projects.**

No

**If the infrastructure became inoperable for longer than acceptable in Question 1, what are the environmental impacts related to natural resources?**

Impact on natural resources will require remediation/rehabilitation

**If the infrastructure became inoperable for longer than acceptable in Question 1, what are the impacts to government services (i.e. the infrastructure is not able to serve or operate its intended users or function)?**

Loss of infrastructure may reduce the ability to maintain some government services, while a majority of services will still exist

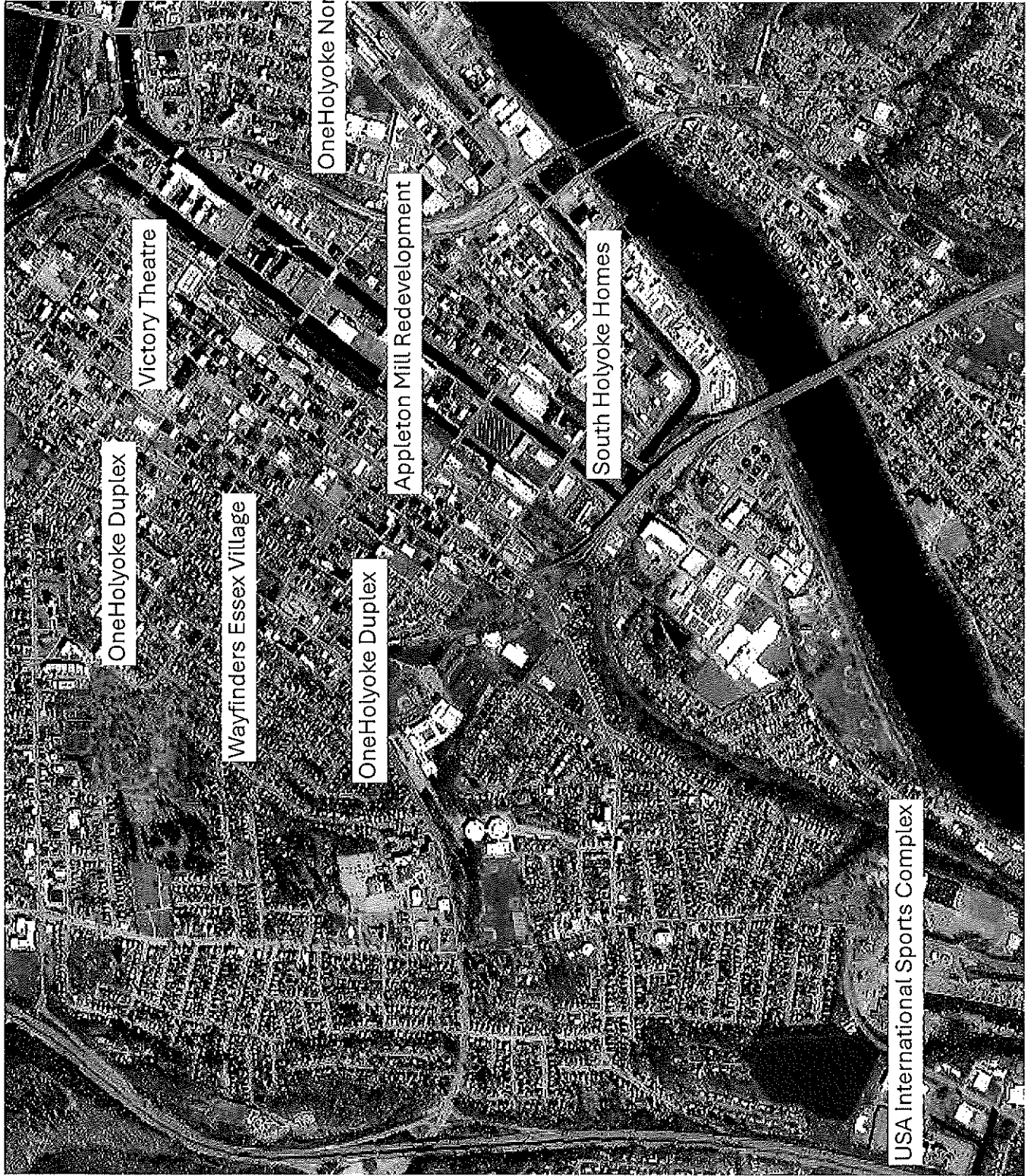
**What are the impacts to loss of confidence in government resulting from loss of infrastructure functionality (i.e. the infrastructure asset is not able to serve or operate its intended users or function)?**

Loss of confidence in government agency

**Report Comments**

N/A

# Project Location Map - Holyoke Sewer Projects to Support Development



**Engineering Design Services  
One Stop FY 26 - Grant  
Holyoke Sewer Projects to Support Development**

**Scope of Work**

In development of this Scope of Work (Scope), BETA has coordinated with the City of Holyoke and their Wastewater Facilities Contract-Operator, Veolia, to identify projects where proper planning and design of wastewater infrastructure is critical to the successful completion of proposed plans for commercial/Industrial and residential development. In addition, the projects and scope have been coordinated with Holyoke's Long Term Control Plan and its program goals and concepts. The Scope presented below is for the development of a design that provides sewer improvements in the areas of identified development. It generally includes rehabilitation of existing sewer in eight (8) different locations within the City where new housing is proposed and sewer separation in the drainage area for CSO 7, where a new Sport Complex is being proposed.

The City of Holyoke's wastewater collection system consists of approximately 137 miles of sewer main, 61% of which is combined. These sewers range from brick, concrete and vitrified clay (VC) pipes in the older portions of the sewer system to un-reinforced concrete (C), asbestos cement (AC) and polyvinyl chloride (PVC) pipes in the newer sections of the system. Some sections of the system are over 100 years old. The sewer infrastructure is subject to typical ailments of aging infrastructure including leaking pipes and structures, backups, localized street flooding, and exceedances in capacity due to an increase in impervious surfaces and rainfall events that are increasing in frequency and intensity due to the impacts of Climate change. CSO's are also prevalent and under the Long Term Control Plan, need to be mitigated.

The sewer rehabilitation project is anticipated to be completed independent from the sewer separation project, as each requires a different type of Contractor with different expertise. The projects are identified on the attached figures, summarized below and presented as Phase 1 - Sewer Rehabilitation and Phase 2 – Sewer Separation (CSO #7):

**Phase 1 - Sewer Rehabilitation**

Sewer rehabilitation is part of the City's Long Term Control Plan and is expected to be a priority for the City over the next 30 years. This project directly supports planned investment by major community partners, including Winn Development, Wayfinders, OneHolyoke CDC, MIFA, and the USA International Sport Complex Group. Projects enabled by these improvements include 75 housing units in Phase II of the Appleton Mill Redevelopment (Winn), 60 units in Phases II and III of South Holyoke Homes (Holyoke Housing Authority), 41 units of multi-family housing (Wayfinders), multiple duplexes, tiny homes, and a 40–60 unit multifamily project (OneHolyoke), the historic Victory Theatre rehabilitation (MIFA), and a large regional sports complex (USA International Sport Complex Group) described in greater detail below. Holyoke's aging system poses costly challenges for new tie-ins and combined sewer overflows that pollute local waterways. These conditions significantly hinder new development and threaten long-term sustainability.

These improvements will enhance sewer reliability and enable vital housing and economic revitalization efforts to move forward. Locations for sewer rehabilitation are summarized below

Street	Development	Manhole ID	Dia - Inches	Pipe Material	Length (ft)
Alley (West of Clement St)	South Holyoke Homes	N15-SMH-5044 to N16-SMH-5211	52	Concrete (unreinforced)	500
Alley (off of Appleton St)	Appleton Mill Redevelopment	N18-SMH-5567 to N18-SMH-5568	52	Brick (tear shaped)	500
Alley (West of Maple St)	Victory Theatre Restoration	N18-SMH-5568 to N20-SMH-5907	12	Concrete (unreinforced)	500
Alley (East of Pine St)	OneHolyoke Duplex #160 Pine St	N20-SMH-5922 to (TBD)	12	Concrete (unreinforced)	500
Alley (West of Walnut St)	OneHolyoke Duplex #307 Walnut	M18-SMH-5520 to (TBD)	12	Vitrified Clay (VC)	500
Alley (East of Elm St)	Wayfinders Essex Village	N19-SMH-5746 to N19-SMH-5745	15	Vitrified Clay (VC)	500
Alley (East of Chestnut St)	Wayfinders Essex Village	N19-SMH-5756 to (TBD)	15	Concrete (unreinforced)	500
Alley (West of Elm St)	Wayfinders Essex Village	N19-SH-5729 to N20-SMH-5916	15	Vitrified Clay (VC)	500
Alley (East of North East St)	OneHolyoke North East Street M.F.	P18-SMH-5818 to (TBD)	12	Concrete (unreinforced)	300
Alley (East of North East St)	OneHolyoke North East Street M.F.	P18-SMH-5618 to (TBD)	12	Concrete (unreinforced)	300
S. Martin Street	USA International Sports Complex	J12-SMH-4628 to (TBD)	12	Vitrified Clay (VC)	550
S. Martin Street	USA International Sports Complex	J13-SMH-4721 to (TBD)	12	Vitrified Clay (VC)	370
Martin Street	USA International Sports Complex	J13-SMH-4710 to J13-SMH-4719	6	Vitrified Clay (VC)	150
Martin Street	USA International Sports Complex	J13-SMH-4719 to (TBD)	8	Vitrified Clay (VC)	120
Elmwood Ave	USA International Sports Complex	J13-SMH-4719 to K13-SMH-4725	12	Vitrified Clay (VC)	1,100
Clark St	USA International Sports Complex	J13-SMH-4722 to K12-SMH-4631	12	Vitrified Clay (VC)	1,100
West Glen St	USA International Sports Complex	J12-SMH-4625 to K12-SMH-4628	12	Vitrified Clay (VC)	1,100
Gilman Street	USA International Sports Complex	J12-SMH-4625 to K12-SMH-4628	12	Vitrified Clay (VC)	1,000
North Hampton St	USA International Sports Complex	K11-SMH-4571 to K12-SMH-4628 to (TBD)	10/12	Vitrified Clay (VC)	1,600

## Phase 2 - Sewer Separation (CSO #7)

Sewer Separation is being proposed for the collection system tributary to CSO #7 in support of a transformative new sports complex planned within the drainage area. This state-of-the-art facility represents a major investment in Holyoke's future and a significant step toward economic revitalization. The exciting new development will make the City the *Sports Capital* of New England by hosting the regions largest and first, olympic style sports complex. In addition, honoring Holyoke as the birthplace of volleyball, a new International Volleyball Hall of Fame is proposed to be located within the new complex. The project is being spearheaded by the Mayor of Holyoke in partnership with USA

International Sports. With an estimated investment of \$50 million, the complex is projected to generate \$41 million in economic impact, boosting local businesses, creating jobs, and drawing visitors from around the world.

Proposed sewer improvements will provide confidence to the developers, and the City, that wastewater from the new facility will be properly managed and will not be contributing to or worsening issues in the existing system. The Phase 1 improvements for streets outlined on the Table above will focus on rehabilitation of the existing combined sewer system to prevent the potential for structural pipe failures in this area. Phase 2 will separate stormwater and sanitary flow to reduce combined sewer discharges (CSOs) to the Connecticut River watershed, as required by the LTCP. Sewer Separation will generally include a design of a new drainage system in the public right-of-way for portions of the following roadways.

Street	Length (ft)
S. Martin Street	550
Elmwood Ave	1,100
Clark St	1,100
West Glen St	1,100
Gilman Street	1,000
North Hampton St	1,600

Design of private property extraneous flow source removal (i.e. rerouting of roof leaders, sump pumps, and foundation drains) is not part of this scope of work.

#### Task 1 – Data Compilation and Field Investigation for Base Mapping

BETA will provide the required survey, closed circuit television (CCTV) inspection, review of record plans and field verification efforts to develop plans for the project areas and confirm the accuracy of the City’s wastewater system mapping for their future and continued use. Evaluation of the existing infrastructure will allow well-informed design decisions to improve and enhance the resilience and sustainability of the wastewater network.

##### 1.1 – Data Compilation (Phase 1 and Phase 2)

The intent of this task is to compile the City's wastewater datasets for the identified project areas, which may include CAD drawings, existing GIS data, paper record plans/service cards, or record plan/service cards in PDF format. We will review each data set and compile the most current information available. Our focus will be on critical assets such as pipes, sewer manholes, and catch basins, for integration into the design plans. This will establish a solid foundation for the subsequent field investigation, allowing for a more efficient and targeted approach.

##### 1.2 – Field Survey (Phase 2 only)

BETA will subcontract survey services to GM2. A survey of the sewer separation area will be conducted to develop base mapping for the new proposed storm water collection system. The survey effort will include:

- Research at the County Registry of Deeds, Assessors Office, Water and Sewer Departments, and DPW/Engineering Department to recover property information (if needed), utility plans and records, utility easements, or construction plans.



- Research at public and private utility agencies with utility services within the project limits to obtain documents of record if they exist and are available. Contact information for each utility company will be provided.
- A GPS survey at the project to establish horizontal and vertical control points. Horizontal datum will be the Massachusetts State Plane Coordinate System North American Datum of 1983 (NAD 83) and vertical datum will be referenced to the North American Vertical Datum of 1988 (NAVD 88).
- A Property/right-of-way survey of the project area within the limits of work described above. Reconnaissance of existing monumentation (bounds, pipes, drill holes) along the project will be performed and shown on the survey. It is assumed that existing plans for the roadways/properties will be available.
- A topographic survey of the project area within the limits of work described above. Topography will include spot grades, pavement areas, pavement markings, curbs and berms, curb cuts, sidewalks, pedestrian ramps, fixed objects, walls, fences, signs, surface utility structures, utility poles, traffic signals and mast arms, control cabinets, location, wooded areas and stand-alone trees >6", and substantial site features. All building corners found within the limits of survey will be located along with any entrances, thresholds, stoops, or steps. Building corners found outside the limit of survey will not be located.
- Subsurface Utility Investigation compiled to ASCE Standard 38-02, Quality Level C. Inverts will be measured for those sewer/drain structures within the limit of work that are accessible and free of debris. Structures which are damaged or unable to be opened safely will be noted. Utility information received from the utility agencies for the limit of work. Please note DIG-SAFE is not available in Massachusetts for pre-design activities such as topographic surveys, however existing utility paint marks discovered during the survey will be collected and noted.
- Temporary vertical benchmarks will be established every 500 feet along the length of the anticipated limits of construction.
- Survey data will be collected, processed, and reduced to a single AutoCAD Civil 3D 2023 file. All research data, drawings, DTM/TINN, and supporting field book data will be provided in our GM2 project file system. CADD standards to be used = BETA CADD STANDARD
- Prepare an Existing Conditions Survey Plan at a scale of 1" = 20'. Contours will be depicted at a one-foot contour interval. The final survey plan will be signed and stamped by a Professional Land Surveyor licensed in Massachusetts. AutoCAD electronic drawing files will be provided. ACAD information will also be incorporated into the Town's GIS information.

### 1.3 CCTV Inspection (Phase 1 Only)

CCTV inspection will be performed in areas where Cured-In-Place Pipe (CIPP) Lining is proposed. This will be critical in identifying pipe size, material and the condition of the pipe, and where there are restrictions, obstructions, failed sewer or other concern. From this effort, BETA will determine the limits of the proposed CIPP lining and where spot repairs will be required prior to lining.

Prior to CCTV inspection, sewers will be lightly cleaned via one or two passes with the jet nozzle. The project team will work with the City to find a suitable disposal location for material/debris removed from the sewers during cleaning operations. In addition, a supply of water must be made available from the City.

Pipes will be televised with the existing flow. The jet nozzle will be used to draw the existing flow down within the pipe to the best extent possible. CCTV inspection logs that identify the location of service connections and other potential inflow sources will be prepared. Digital video files will be provided.

During this same effort, the field crew will open and inspect each of the connecting sewer manholes within the proposed limits. The field crew will map the pipes present within each structure along with their assumed direction of flow. The crew will also capture each of the pipes approximate depths, size, and material. A general condition assessment will be conducted to highlight obvious defects or repairs that may be required by the City. Attributes such as structure material, manhole cover size and condition will also be provided as part of this exercise.

BETA will coordinate with the City to provide police details where needed.

#### 1.4 – Development of Design Base Mapping (Phase 1 and Phase 2)

BETA will utilize the new survey for Base Mapping for the Sewer Separation plans.

BETA will utilize Massachusetts GIS Data, including aerial photogrammetry and contours based on Lidar, for the Sewer Rehabilitation design. The base mapping will be enhanced based upon the results of field investigations noted above.

#### Task 2 – Preliminary Design and Permitting

Under this task, BETA will perform the preliminary design showing items of work and details necessary for City review. Once reviewed, a permitting packages will be submitted to appropriate agencies.

##### Phase 1 - Sewer Pipe Rehabilitation

Sewer rehabilitation segments will be identified and presented along with records of CCTV inspection. Plan information will be presented. Sewer profiles will be generated for sections of sewer that require spot repairs.

##### Phase 2 - CSO 7 Sewer Separation:

Peak discharge rates for the new stormwater collection system will be computed using the Rational Method. Peak discharge rates will be determined based on drainage area, soil types, land use, and ponding conditions. Peak flow rates will be determined for a 2-year and 10- year 24-hour storm event.

It is anticipated that the limits of work for the proposed drainage system will be within the right-of-way. No private property work is considered under this proposal. The proposed downstream limit of the work is the manhole where CSO 7 goes into the cemetery property. BETA will conduct a preliminary evaluation of that pipe system based upon available records, and if access is available, BETA will verify the slope of that drainage to improve the accuracy of the analysis.

The following design and permitting efforts will be completed for the sewer separation under this task:

- Hydrologic/Hydraulic Computations
  - Review and revise, if needed, the contributing watershed areas to the drainage systems
  - Complete a hydrologic and hydraulic analysis consistent with Massachusetts Stormwater requirements for the watersheds

- Runoff peak discharge rates will be computed for the 1, 10, and 25-year 24-hour, Type III storm event
- Complete a hydrologic and hydraulic analysis model to determine the sizing of the closed drainage systems
- Pipe sizes, slopes and inverts will be included on the plans. As determined by the watershed study and preliminary design, the proposed drainage improvements will be designed to convey the design storm event which will not negatively impact downstream areas.
- Provide an engineer's cost estimate.
- Proposed design may require the acquisition of private property or easements. These areas will be identified, but obtaining the easements is not included in this project.
- Prepare and submit a Notice of Intent (NOI). This effort will include a public meeting and, addressing corresponding comments.

***Deliverables Preliminary Design Submission***

- Preliminary Plan Set at a scale of 1"=20' depicting project concepts. (Phase 1 and Phase 2)
  - Two (2) sets to the City
- Preliminary Stormwater Report to meet MADEP, and City of Holyoke Permitting Requirements (Phase 2)
- Preliminary cost estimate (Phase 1 and Phase 2)

**Task 3 – Final Design (Phase 1 and Phase 2)**

For the Final Design Beta will:

- Respond to review comments from jurisdictional agencies;
- Revise plans and/or supporting documentation as needed to acquire permitting from jurisdictional agencies.
- Develop plans to the 100% level of completion
- Develop general bid documents and technical specifications in CSI format for public bidding. Specifications will be prepared in accordance with all City procurement requirements.
- Prepare final construction cost estimate and estimated construction schedule.

**Task 4 – Bidding and Construction Services**

Bidding services, engineering services during construction and construction monitoring are not part of this Scope of Work. A scope and fee for these services can be developed upon request.

**FEE**

The estimated fee to complete the Scope of Work is as follows:

- Phase 1 Sewer Rehabilitation: \$103,000
- Phase 2 Sewer Separation: \$240,500

**Total Design Fee:                   \$343,500**

The City should consider establishment of an allowance of \$10,000 to cover items such as police details, and easements if required.



## Timeline

Design of Phase 1 and Phase 2 are targeted to be completed by June 2026.

# City of Holyoke

## Request for Appropriation Transfer Within a Classification

Dept. Name:

Police

Date

1-29-2026

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

X


Expenditures

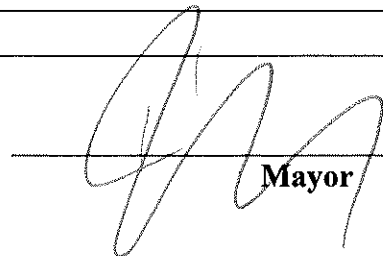
Account No.

\$ Amount

Organization	Object	Account Name	From	To
12101	51107	Patrol	1,000.00	
12101	51910	Records Stipend		1,000.00

To balance line items

  
Head of Department  
Brian Keenan, Chief of Police

  
Mayor

# City of Holyoke

## Request for Appropriation Transfer Between Classifications

Dept. Name Auditor / Health Insurance Date 6/13/2006

*Use as a basis for preparing a financial order to be placed in front of City Council.* I hereby respectfully request that the following amounts be transferred *between two or more* of the following indicated (X) appropriation classifications and as further detailed below:

Personal Services \_\_\_\_\_ Expenses  Capital Outlay \_\_\_\_\_

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
10002-59754		Trans To Health Ins Trust	(\$13,421,739.00)	
-----			( )	
10002-59790		Trans To Health Ins Trust		\$13,421,739.00
-----			( )	
-----			( )	
-----			( )	
-----			( )	
-----			( )	
-----			( )	
-----			( )	
-----			( )	
-----			( )	

Reason for request:

To Move appropriation for health insurance costs to covered line.

[Signature]  
Head of Department

[Signature]  
Mayor

City of Holyoke Request for Appropriation Transfer Within a Classification

Dept. Name DPW - SEWER

1/30/2026

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services     

Expenditures X

Capital Outlay     

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
60402	53012	MGMT SERVICE CONTRACT	\$ 50,000.00	
60402	53011	PROFESSIONAL SERV OTHER		\$ 50,000.00

Reason for request:  
WWTP CONTRACT SUPPORT

  
 Head of Department

\_\_\_\_\_  
 Mayor



City of Holyoke,  
Massachusetts

*Birthplace of Volleyball*

Sharon Bittner-Willis <bittners@holyoke.org>

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**Fwd: Message from "RNP583879841823"**

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Joshua Garcia <garciaj@holyoke.org>

Fri, Jan 30, 2026 at 12:11 PM

To: Michael Gallagher <gallagherm@holyoke.org>

Cc: Rory Casey <caseyr@holyoke.org>, Sharon Bittner-Willis <bittners@holyoke.org>, Jaime Morrow <morrowj@holyoke.org>, Victoria Houle <houlev@holyoke.org>

Consider this a virtual approval. I will sign when I get back to the office.

Joshua A. Garcia, MPA  
Mayor, City of Holyoke

\*\*\*\*\*

Holyoke City Hall  
536 Dwight Street, Rm #1  
Holyoke, MA 01040  
Office: 413-561-1600

[www.holyoke.org](http://www.holyoke.org)  
[www.ExploreHolyoke.com](http://www.ExploreHolyoke.com)

On Fri, Jan 30, 2026 at 12:10 PM Michael Gallagher <gallagherm@holyoke.org> wrote:

[Quoted text hidden]