AGENDA FOR THE CITY COUNCIL
DECEMBER 16, 2025

[IGNORE_INDENT]

PRESIDENT'S REPORT

PUBLIC HEARING

PUBLIC COMMENT

REGULAR AND PENDING EXECUTIVE SESSION MINUTES

1. -- June 11, 2024, September 4, 2024, and April 15, 2025 Executive Session Minutes - Reviewed and ready for partial release as of September 17, 2025

2. -- December 9, 2024 Finance Committee Executive Session Minutes - Reviewed and withheld in entirety as of September 17, 2025

3. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos-meeting minutes from December 2, 2025.

LAID ON THE TABLE

4. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos - October 7, 2025 meeting minutes

5. The Committee on Charter and Rules to whom was referred an order that the City of Holyoke shall create an Administrative and Finance Department. Said acceptance shall be subject to implementation by city ordinance and any necessary amendments to the City Charter. This order shall be referred concurrently to Charter and Rules and Ordinance to be considered jointly, with recommendations regarding implementation to be reported back to the City Council jointly. See attached: Municipal Modernization Act of 2025.
   Recommended that the order be adopted.

COMMUNICATIONS

6. From Mayor Joshua Garcia-letter appointing Ms. Karen Betournay of 751 Hampden St. to the Holyoke Redevelopment Authority. Ms. Betournay will replace Mr. Carl Eger and will serve a five-year term expiring November 1, 2030.

7. From Mayor Joshua Garcia-letter appointing Mr. Henry N. Martinez-Cartagena of 59 Chestnut St. Apt 4 to serve as a Commissioner on the Park and Rec. Mr. Marinez-Cartagena will replace Mr. Moquin and will serve the remainder of his term expiring June 30, 2027.

8. From Mayor Joshua Garcia-letter appointing Mr. Scott Geiger of 63 Cherry Hill to serve as a Commissioner of the Planning Board. Mr. Geiger will replace Mimi Panitch and will serve the remainder of her term expiring June 30, 2026.

9. From Mayor Joshua Garcia-letter appointing Mr. Paul E. Burns-Johnson of 15 Steven Dr to serve as a Commissioner on the Planning Board. Mr. Burns-Johnson's term will serve a five-year term expiring on June 30, 2030.

10. From Assistant City Solicitor Kathleen Degnan-Linda Vacon response OML transfer

11. From City Councilor Kevin A. Jourdain-communication regarding tax rate

12. FY2026 Updated Budget with supplemental appropriations

13. Planning Board Recommendation, Zone change application for 9 Martin Street from R-2 to BG

14. Planning Board NOD, Special Permit for Wireless Telecommunications Facility at 0 Chmura Drive

15. From Holyoke Redevelopment Authority-meeting minutes from October 15, 2025

16. From HEDIC-meeting minutes from October 23, 2025

PETITIONS

REPORTS OF COMMITTEES

17. The Committee on Ordinance to whom was referred a Special permit amendment of F&M Hideway, Inc / Schermerhorn's Restaurant at 224 Westfield Road (157-00-072) to reduce the number and total square footage of signage from the previously issued special permit.
Recommended that the special permit amendment be granted.

18. The Committee on Ordinance to whom was referred a Special permit application of Lyman Group LCC at 40 Lyman Street (038-02-001.1) to replace the existing retail marijuana special permit issued to Leaf Lux on December 1, 2020, including a request to waive certain submission requirements.
Recommended that the special permit amendment be granted with the following conditions:
1. Prior to the permit being issued by the Building Department, there shall be a written and signed approval from the Chief of Police of the site security plan.
2. In the event of any changes to the approved plan or transfer of ownership, the applicant will be required to come back to the City Council for review and approval prior to implementation and file an amendment to the special permit.
Additionally, all prior conditions placed on the previous special permit, including:
3. That the owner of the building always pay the commercial property tax rate to the extent allowed by federal, state, and local laws for the duration of the Special Permit.
4. That the business retains a minimum 30% Holyoke residents for non-security jobs.
5. That the hiring preference be given to security personnel that are retired Holyoke police or are a retired member of another police department that now lives in the city of Holyoke.
6. There shall be no marijuana consumption allowed on site.
7. There shall be no deliveries of retail or medical marijuana from the site to individual

homes, residences, or people,
8. That the hours of operation be set according to City ordinances.
9. That the applicant shall follow recommendations of the OPED letter, dated November 15, 2020, and the letter from the City Engineer.

19. The Committee on Ordinance to whom was referred a Zone change application from R-2 to BG of Ella Sussman at 9 Martin Street (122-00-018) to change the existing use of its unit from a residential use to solely a commercial use for the operation of the applicant's part-time psychiatric nurse business.
Recommended that the application be given a leave to withdraw without prejudice.

20. The Committee on Ordinance to whom was referred an order that the City examine and study the Schedule A increases that were recommended by the salary study completed in 2014, so that we can implement salary adjustments that are competitive and more aligned with neighboring municipalities in order to retract and retain City employees.
Recommended that the order be adopted.

21. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASS CLEAN WATER TRUST OVERFLOW & STORMWATER GRANT, $250,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

22. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, SEVEN THOUSAND SEVEN HUNDRED TWELVE AND 00/100 Dollars ($7,712) as follows:
FROM

2601-10400 TNC RIDESHARE FUND		$7,712
	TOTAL	$7,712

TO:

11752-53010 OPED CONTRACTED SERVICES		$7,712
	TOTAL	$7,712

Recommended that the order be adopted.

23. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, FIFTY THOUSAND AND NO/100 Dollars ($50,000.00) as follows:
FROM

12201-51105 FIREFIGHTER		$50,000.00
	TOTAL	$50,000.00

TO:

12202-52410 R & M VEHICLES		$25,000.00
12202-54830 SUPPLIES MOTOR VEHICLE		25,000.00
	TOTAL	$50,000.00

Recommended that the order be adopted.

24. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, NINETEEN THOUSAND FOUR HUNDRED FORTY NINE AND NO/100 Dollars ($19,449.00) as follows:

FROM

12102-52500 R & M BLDGS/GROUNDS		$19,449.00
	TOTAL	$19,449.00

TO:

12103-58000 CAP OUTLAY M/V		$19,449.00
	TOTAL	$19,449.00

Recommended that the order be adopted.

25. The Committee on Finance to whom was referred an order that there be and is hereby raised and appropriated in the fiscal year 2026, ONE HUNDRED THOUSAND 00/100 Dollars ($100,000) as follows:

FROM:

2026 TAX LEVY		$100,000
	TOTAL	$100,000

TO:

11212-57807 SPECIAL ARTICLE – CRISIS RELIEF FUND		$100,000
	TOTAL	$100,000

Recommended that the order be returned to the Auditor.

26. The Committee on Charter and Rules to whom was referred an order that Charter and Rules holistically review and reorganize how information on sub-committees is presented in the rules for the sake of clarity in Section 9.
Recommended that the order be adopted.

27. The Committee on Charter and Rules to whom was referred an order that City Council Rule 9.I be revised from "Subcommittees should not be allowed to meet at the same time/same night." to "Subcommittees should not be allowed to meet at the same time/same night unless the Chairs of two or more Sub-Committees have called for a joint meeting."
Recommended that the order be adopted, as amended.

28. The Committee on Charter and Rules to whom was referred an order that the roles and responsibilities given to different subcommittees in the rules be revised for clarity, purpose, and functionality.
Recommended that the order be adopted.

29. The Committee on Joint Committee of City Council and School to whom was referred an order The City consider installation of flashing Crosswalk signals at the two

crosswalks proximate to Metcalf.
Recommended that the order has been complied with.

30. The Committee on Joint Committee of City Council and School to whom was referred a communication From Christina Schilling, email regarding speeding in school zones
Recommended that the order has been complied with.

31. The Committee on Joint Committee of City Council and School to whom was referred an order That the Special Education Department within the School Department be invited to a joint meeting of the School Committee and City Council to provide an update on measures taken to mitigate turnover of specialized special education staff. Families have raised concerns regarding the constant turnover and its impact on children receiving special education services
Recommended that the order has been complied with.

32. The Committee on Joint Committee of City Council and School to whom was referred an order that the City change the use of the lot at the corner of Adam and South Summer from being a 24hr parking to a Residential Parking from 5pm to 7am. Morgan School Staff Parking from 7am- 5pm.
Recommendded that the order be referred to the Parking Advisory Committee, copied to the Ordinance Committee.

33. The Committee on Joint Committee of City Council and School to whom was referred a communication From Dr. Yadilette Rivera-Colon, School Comm Vice Chair, letter regarding Superintendent Search Screening Committee
Recommended that the order has been complied with.

34. -- The Committee on Public Safety to whom was referred an order the HPS now runs two schools, side by side, on the west side of Northampton Street between Hitchcock and Lawler St. and now is the time for DPW, City Engineer, HPD, and the Mayor's office to review and monitor this area and make some public safety decisions. Parents, Teachers and Administrators have called about derelict drivers, etc
Awaiting disposition

35. -- The Committee on Public Safety to whom was referred an order That the city of Holyoke install storm warning lights much like those in neighboring communities. These would act to signal coming snow and other inclement weather storms, prompting residents to check our city web site as well as their preferred news sources. Storm warning lights would also act as a parking ban notification in an effort to assist our overextended police department.
Awaiting disposition

36. -- The Committee on Public Safety to whom was referred an order The city engineer review the signaling at the Maple St / South St. / Parenteau Dr intersection. Multiple accidents and near-accidents have occurred there over the years as motorists from Maple St turn Left against oncoming traffic on South St (heading downtown). The intersection is proximate to the former Whole Donut and the Fitzpatrick Ice Rink.
Awaiting disposition

37. -- The Committee on Public Safety to whom was referred an order That the city engineer draft the costs and feasibility of installing two raised crosswalks on Main Street adjacent to Springdale Park.
Awaiting disposition

38. -- The Committee on Public Safety to whom was referred an order The City Engineer look at on-street parking at the top of Fairmont Ave. and recommend available suggestions to relieve congestion.
Awaiting disposition

39. -- The Committee on Public Safety to whom was referred an order The city engineer please recommend on-street parking improvements on the north-side of South St. between 485 South St. (Elmwood Towers) and Russell Terrace and the south-side of South St. from Taino's Restaurant to the old fire station. (Order is suggested by local business owners.)
Awaiting disposition

40. -- The Committee on Public Safety to whom was referred an order to install city-wide signage reflecting state law that requires cars to stop for pedestrians in crosswalks.
Awaiting disposition

41. -- The Committee on Public Safety to whom was referred an order City Engineer review options to improve road safety at Queen and Cherry St. Issue: trucks exiting Queen St. are seen driving over the median strip and making an illegal left-hand turn onto Cherry St. (Rt. 202-South)
Awaiting disposition

42. -- The Committee on Public Safety to whom was referred an order City Engineer consider the following road improvements on Main St. in Springdale: in lieu of replacing the traffic light, install a raised crosswalk and solar-powered pedestrian signal.
Awaiting disposition

43. -- The Committee on Public Safety to whom was referred an order Per constituent requests, please conduct a traffic study on Hamden to help mitigate use as a truck route, and to address heavy traffic volume on Hamden.
Constituents have difficulty entering/exiting driveways. Also, houses shake when trucks pass. Constituents are concerned there may be infrastructure related safety issues.
Awaiting disposition

44. -- The Committee on Public Safety to whom was referred an order that the City Engineer investigate the installation of pedestrian safety measures at the crosswalk located on Northampton Street at Winthrop Street. This may include installations of curb extensions (aka "bump outs") and a Rectangular Rapid Flashing Beacon (RRFB).
Awaiting disposition

45. -- The Committee on Public Safety to whom was referred an order The City Engineer and/or VEOLIA suggest improvements to the sidewalk and catch basin near 5 Martin St. (at the corner of Westfield Rd and Martin). Owner's contractor noted the sidewalk is too high and the design causes water to pool on parking lot; the catch basin is above-grade is not catching storm water. Owner very willing to confer with City Engineer on this

matter. R
Awaiting disposition

46. The Committee on Public Safety to whom was referred an order DPW consider resurfacing the roadbed on Woodland St. Multiple constituents (and their letter carrier) requesting.
Awaiting disposition

47. The Committee on Public Safety to whom was referred an order DPW, Emergency Management, HPD and Mayor's office determine a safety plan to better warn truckers traveling on Main St. of the iron R/R bridge at Lyman St. Yet another collision occurred last week. Consider checking out the flashing beacons and warning signs on East Mountain Rd, Westfield.
Awaiting disposition

48. The Committee on Public Safety to whom was referred an order The DPW install a protective wraparound barrier (lattice, wire) the Holyoke Railroad platform. Unfortunately people are using this for protection from the elements but it is a very dangerous location and I don't want anyone to stumble onto the rail tracks as recently happened in Northampton.
Awaiting disposition

49. The Committee on Public Safety to whom was referred an order for installation of a Perimeter Fence and Implementation of a Pay-to-Park System at the Main Street Parking Lot Across from 299 Main Street as well as the Canal St lot across from GTI. Additionally, to provide paid parking permits to businesses located on Main Street and Canal St.
Awaiting disposition

50. The Committee on Public Safety to whom was referred an order that speed humps be placed on Old Jarvis based on the recommendation of the traffic study completed in 2008.
Awaiting disposition

51. The Committee on Public Safety to whom was referred an order that the consulting City Engineer, DPW Director, and Police Chief provide an update as to traffic calming measures being taken on Bemis, including a timeline for the placement of permanent speed humps, and the number of speeding tickets taken the last two months.
Awaiting disposition

52. The Committee on Public Safety to whom was referred an order that the City install a few signs: "No Trucks", "Slow Down, Children", and "No Parking Anytime" on the block across from 320 Elm St.
Awaiting disposition

53. The Committee on Public Safety to whom was referred an order That installation of a crosswalk near #64 County Rd be evaluated for improved safety.
Awaiting disposition

54. The Committee on Public Safety to whom was referred an order that the City put a "No Parking" sign in front of the old Fire Station building on Main St. People park half on the street/sidewalk so people can't use the sidewalks. Police need to enforce and ticket them.
Awaiting disposition

55. The Committee on Public Safety to whom was referred an order Constituent (business) request. Ordered that the city engineer, DPW Highway Dept., develop a plan to install safety measures at the Northampton St. (Rt 5) and Beech St. (Rt 202) intersection. Specifically, create and implement a plan so that motorists traveling N on Rt. 5 who are turning right on red onto Rt. 202 North allow motorists traveling S on Rt. 5 who are turning Left on a green arrow onto Rt. 202 to turn safely. Per constituent, too many close calls.
Awaiting disposition

56. The Committee on Public Safety to whom was referred an order that the City Engineer report on possible improvements at the entrance to the Woodmar Glen neighborhood in order to safeguard life and property. Two bad car accidents in the last year have caused the neighborhood to have to pay to replace their sign twice.
Awaiting disposition

57. The Committee on Public Safety to whom was referred an order That the Department of Public Works, in coordination with the Department of Public Safety and the Traffic Commission, take the following actions to improve pedestrian safety:
1. Crosswalk Installation – Paint and maintain a clearly marked crosswalk in front of 598 Dwight Street to provide a safe crossing for elderly residents and other pedestrians accessing the nearby park.
2. “No Turn on Red” Signage – Install appropriate “No Turn on Red” signage at the corner of Dwight Street and Maple Street, where drivers frequently fail to stop, creating a hazard for pedestrians.
3. Pedestrian Signal Timing – Evaluate and adjust the pedestrian crossing signal at the Dwight and Maple Street intersection to include a sufficient countdown timer, ensuring that elderly pedestrians and others have adequate time to cross safely.
Awaiting disposition

58. The Committee on Public Safety to whom was referred a communication Petition from Residents of Ward 1- concerns regarding crosswalk at Chestnut and Lymans Streets
Awaiting disposition

MOTIONS, ORDERS AND RESOLUTIONS

59. Magrath-Smith - Ordered that HPD and DPW develop a list of 10-15 points across the city which would benefit from permanent speed limit reminders to the public and present a plan for installing permanent speed radar signs at those points.

60. Magrath-Smith - Ordered, that a plan be presented to Public Safety concerning how See-Click-Fix can be effectively implemented through DPW, Engineering, and Council, including how it can be made prominent on the city website, how councilors can log issues from constituents, what communication structure can be used to respond to people who log issues, and how a public-facing report can be shared online showing the

status of issues that were logged. Consider also if a "Driving Speed/Traffic Complaint" category can be added.

61. Magrath-Smith - Ordered, that a monthly standing order be added to Public Safety meetings where the committee reviews the See-Click-Fix Report and the status of logged issues.

62. Magrath-Smith - Ordered, that the City Council establish a Traffic Commission to oversee and coordinate citywide traffic management, safety, and infrastructure improvements, including: developing and recommending traffic regulations and ordinances and reviewing and recommending for approval traffic-related proposals (ex. signage, signalization, pedestrian improvements, and neighborhood traffic-calming measures). This Commission will include representatives from Council, Engineering, Holyoke Police Department, and DPW, and will provide regular reports to the City Council on traffic conditions, project updates, and recommended policy changes.

63. Rivera, J.- Ordered the DPW install a handicap sign at 330 Maple St. Apt 19 for Jose A. Reyes. Handicap Placard #PL9380041

64. Bartley, Ocasio- The DGR committee invite Frank Martinez, Ex. Director, from Enlace de Familias to meet with the committee to hear updates from Enlace's perspective relative to the two recent fires in Holyoke that displaced so many families and caused their lives to be upturned. Felix was contacted by the maker of this order and agreed to appear in committee as soon as the DGR chair can arrange a date/time and his email confirmation is attached to this order.

65. Bartley, Vacon- The city council accept the attached news article published in the Republican on 12/11/25 concerning the status of the City's finances and the order I filed to hear from our elected leaders about the plan to hire qualified persons to reconcile the city's ledgers. DLS informed the city in a letter dated 11/17/25 that the present situation is "catastrophic." Refer to Finance Committee.

66. Bartley, Vacon- The law department update the city council as soon as possible regarding the litigation filed in Massachusetts Land Court regarding the Elmwood Forest. (The law dept., to date, still has not informed the council of its litigation to take by way of tax title foreclosure the acreage in the Elmwood Forest. See Land court docket no. 2023TL00052 City of Holyoke v. David Begley et al). The council and the public should be aware that a lawsuit was filed by seven residents (the Plaintiffs) of the City of Holyoke and served upon the City's law dept and the City filed a motion to dismiss that is scheduled for a hearing 1/12/2026. Both the amended complaint of the Plaintiffs and the motion to dismiss of the City of Holyoke are attached to this Order. The docket no. is 25MISC000718.

67. Bartley, Vacon- The city council accept the attached e-mail from DLS with an update on the process to contract with a vendor to correct the catastrophic condition of the City's finances. Refer to Finance.

68. Bartley- Thank you to all of Elmwood and Ward 3 for allowing me to represent you for the last 14 years. Motion to Receive.

69. Devine- Ordered that the City Council give thanks and a Proclamation to the following:
Municipal Departments
For the assistance of the following in fighting the 2 recent fires and assisting those in need:

Holyoke Fire Department
Holyoke Police Department
Holyoke Water Department
Holyoke Gas and Electric
Holyoke DPW
Holyoke Emergency Management Department Holyoke Community Emergency Response TeamHolyoke School Department
Holyoke Health Department
Cataldo Ambulance EMSHolyoke Elected Officials Holyoke War Memorial Commission

70. Devine-Ordered that the City Council adpt the attached resolution regarding Increased Transparency in Board Communication with Citizens.

71. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, FIFTEEN THOUSAND THIRTY EIGHT AND 76/100 Dollars ($15,038.76) as follows:
FROM

12101-51105 SERGEANT		$7,271.05
12101-51107 PATROL		7,767.71
	TOTAL	$15,038.76

TO:

12101-51180 INJURED ON DUTY		$15,038.76
	TOTAL	$15,038.76

72. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, THIRTEEN THOUSAND NINE HUNDRED THIRTY FOUR AND 99/100 ($13,934.99) as follows:
FROM

12101-51105 SERGEANT		$6,902.09
12101-51107 PATROL		7,032.90
	TOTAL	$13,934.99

TO:

12101-51180 INJURED ON DUTY		$13,934.99
	TOTAL	$13,934.99

73. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, THREE THOUSAND ONE HUNDRED FORTY TWO AND 74/100 Dollars ($3,142.74) as follows:
FROM

12201-51104 FIRE LIEUTENANT		$3,142.74
	TOTAL	$3,142.74

TO:

12201-51180 INJURED ON DUTY		$3,142.74
PP#11	TOTAL	$3,142.74

74. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, FIVE THOUSAND SEVEN HUNDRED EIGHTY EIGHT AND 48/100 Dollars ($5,788.48) as follows:

FROM

12201-51104 FIRE LIEUTENANT		$3,142.74
12201-51105 FIREFIGHTER		2,645.74
	TOTAL	$5,788.48

TO:

12201-51180 INJURED ON DUTY		$5,788.48
PP#12	TOTAL	$5,788.48

75. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the **"FY2026 STATE 911 DEPARTMENT TRAINING GRANT PROGRAM, $12,967.16 NO MATCH"** grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

76. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the **"FY2026 STATE 911 DEPARTMENT SUPPORT & INCENTIVE GRANT PROGRAM, $306,443.00 NO MATCH"** grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

77. Devine: ORDERED: That the City appropriate the amount of Six Hundred Thirty-Six Thousand Eight Hundred and Twelve ($636,812) Dollars, which is in addition to the $4,498,497 previously appropriated, for the purpose of paying costs of a replacement of the Lt. Elmer J. McMahon Elementary School Roof, located at 75 Kane Rd, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 35,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair

project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

78. Devine- ORDERED: That the City appropriate the amount of Five Million Seven Hundred Fifty Three Thousand Four Hundred Eighteen Dollars and No Cents ($5,753,418) Dollars for the purpose of paying costs of partial roof replacement and code-required upgrades at the Maurice A. Donahue Elementary School, located at 200 Whiting Farms Road, Holyoke, MA 01040. This replacement consists of the removal of existing PVC roof and installing 43,000 SF of PVC membrane, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

79. DEVINE - ORDERED: That the City appropriate the amount of Six Million Seven Hundred Thirty Nine Thousand, Nine Hundred Sixty Two Dollars and No Cents ($6,739,962) Dollars for the purpose of paying costs of partial roof replacement and code-required upgrades at the Lt. Clayre Sullivan Middle School, located at 400 Jarvis Avenue, Holyoke, MA 01040. This replacement consists of the removal of existing PVC roof and installing 50,000 SF of PVC membrane, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:
Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.
The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.
Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

City Clerk

[IGNORE_INDENT]

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

December 10, 2025

Honorable Holyoke City Council
City Hall
536 Dwight Street
Holyoke, MA 01040

Honorable City Council,

Subject to your approval, I hereby appoint the following person as a member of the Holyoke Redevelopment Authority:

Ms. Karen Betournay
751 Hampden Street
Holyoke, MA 01040

Ms. Betournay will replace Mr. Carl Eger and will serve a five-year term; said term will expire on November 1, 2030.

Sincerely,

Joshua A. Garcia, Mayor
JAG/nmo

CC: William F. Galvin, Secretary of the Commonwealth of Massachusetts
Jennifer Maddox, Undersecretary, Department of Housing & Community Development
Aaron Vega, Director, Office of Planning and Development
Ms. Karen Betournay

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 561-1600 • FAX: (413) 322-5521 • E-MAIL: garciaj@holyoke.org
Birthplace of Volleyball

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

DEC 02 2025

Holyoke City Clerk's
Holyoke, MA

December 1, 2025

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

Dear Honorable City Council:

Subject to your approval, I hereby appoint the following individual to serve as a Commissioner of the Parks & Recreation for the City of Holyoke:

Henry N Martinez-Cartagena
59 Chestnut Street, Apt 4A
Holyoke, MA 01040

Mr. Martinez-Cartagena will replace Mr. Moquin and will serve the remainder of his term; said term will expire June 30, 2027.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG/nmo

CC: Henry N Martinez Cartagena
Jonathan Moquin Jr
Helen Busby

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 561-1600 • FAX: (413) 322-5521 • E-MAIL: garciaj@holyoke.org

Birthplace of Volleyball

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

December 3, 2025

RECEIVED

DEC 04 2025

Holyoke City Clerk's
Holyoke, MA

Honorable City Council
City of Holyoke
Holyoke, MA 01040

Honorable City Council:

Subject to your approval, I hereby appoint the following individual to serve as a Commissioner of the Planning Board for the City of Holyoke:

Scott Geiger
63 Cherry Hill
Holyoke, MA 01040

Mr. Geiger will replace Ms. Mimi Panitch and will serve the remainder of her term; said term will expire on June 30, 2026.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG/nmo

Cc: Scott Geiger
Aaron Vega, Director of Planning & Economic Development

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 561-1600 • FAX: (413) 322-5521 • E-MAIL: garciaj@holyoke.org
Birthplace of Volleyball

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

DEC 04 2025

Holyoke City Clerk's
Holyoke, MA

December 3, 2025

Honorable City Council
City of Holyoke
Holyoke, MA 01040

Honorable City Council:

Subject to your approval, I hereby appoint the following individual to serve as a Commissioner of the Planning Board for the City of Holyoke:

Mr. Paul E. Burns-Johnson
15 Steven Drive
Holyoke, MA 01040

Mr. Burns-Johnson will replace Mr. Gurninder Dhaliwal and will serve a five-year term; said term will expire on June 30, 2030.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG/nmo

Cc: Paul E. Burns-Johnson
Aaron Vega, Director of Planning & Economic Development

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 561-1600 • FAX: (413) 322-5521 • E-MAIL: garciaj@holyoke.org
Birthplace of Volleyball

Mayor Joshua A. Garcia

City of Holyoke

Lisa A. Ball, Esq.

City Solicitor

Kathleen E. Degnan, Esq.
Jane L. Mantolesky, Esq.
Michael D. Bissonnette, Esq.
Tasheena M. Davis, Esq.
Mary E. Gotham, Paralegal

December 9, 2025

Office of the Massachusetts Attorney General
Division of Open Government
One Ashburton Place
Boston, MA 02108

Re: Open Meeting Law Complaint from Ms. Linda Vacon

Dear Sir or Madam:

Please know that, on November 18, 2025, the City Council received an Open Meeting Law Complaint from Linda Vacon stating that, on October 7, 2025, the City Council (no specified members) violated the Open Meeting Law by discussing the transfer of One Hundred Thirty-Seven Thousand Five Hundred ($137,500) Dollars after the October 7, 2025 meeting was automatically adjourned in accordance with City Council Rules This is the gist of her complaint. She states that the date of the violation is October 10, 2025 but she states no facts which support that October 10, 2025 was the date on which the Open Meeting Law violation occurred. She only states that she told the Mayor that the transfer did not pass and that the Mayor, on October 10, 2025, told her that the transfer order had been signed. The date upon which the transfer order is not relevant to determine the date of the violation, but rather it is her allegation that the Open Meeting Law was violated when councilors discussed the transfer order after the meeting was adjourned in accordance with City Council Rules.

Pursuant to M.G.L. c. 30A, §23(b), complaints alleging violations of the Open Meeting Law must be filed with the public body within 30 days of the alleged violation. *See* M.G.L. c. 30A, §23(b); *see also* Scot McCauley 2025 WL 554382. In this case, Linda Vacon did not file her complaint with the public body until November 18, 2025. *See* Item No. 10 on the City Council Agenda for the November 18, 2025 meeting, a copy of which is attached hereto and marked as Exhibit A. As a result, Linda Vacon did not file her submission to the public body (i.e. Holyoke City Council) within thirty (30) days of the date of the violation, i.e. which would be November 7, 2025. It is clear that Linda Vacon did file her complaint with your office on November 7, 2025, but the Open Meeting Law requires Linda Vacon to submit her complaint to the Holyoke City Council prior to submitting her complaint to your office and she did not do so. Also, even if the date of violation was October 10, 2025, Linda Vacon still would have had to file her complaint with the Holyoke City Council by November 10, 2025 and she failed to do so

and her complaint was filed with the Holyoke City Council on November 18, 2025. *See* Exhibit A.

Furthermore, it is clear that it was reasonably discoverable that an alleged violation occurred on October 7, 2025 because the alleged violation occurred during the open session. Put another way, she alleges that the discussion occurred after the adjournment occurred under the City Council Rules; not after the meeting was actually adjourned. So, it is clear that the alleged violation was reasonably discoverable to Linda Vacon on October 7, 2025. See Christine Barraford, 2025 WL 2262383

In light of the foregoing, Linda Vacon's Open Meeting Complaint was not timely filed and she be dismissed. *See* Scot McCauley 2025 WL 554382; *see also* Christine Barraford, 2025 WL 2262383; *see also* Roxanne Gunther 2024 WL 1709040.

Very truly yours,

Kathleen E. Degnan
Assistant City Solicitor

cc: Linda Vacon

The Commonwealth of Massachusetts
Office of the Attorney General
One Ashburton Place
Boston, Massachusetts 02108

OPEN MEETING LAW COMPLAINT FORM

Instructions for completing the Open Meeting Law Complaint Form

The Attorney General's Division of Open Government interprets and enforces the Open Meeting Law, Chapter 30A of the Massachusetts General Laws, Sections 18-25. Below is the procedure for filing and responding to an Open Meeting Law complaint.

Instructions for filing a complaint:

- Fill out the attached two-page form completely. Sign and date the second page. File the complaint with the public body within 30 days of the alleged violation. If the violation was not reasonably discoverable at the time it occurred, you must file the complaint within 30 days of the date the violation was reasonably discoverable. A violation that occurs during an open session of a meeting is reasonably discoverable on the date of the meeting.
- To file the complaint:
  - For a local or municipal public body, you must submit a copy of the complaint to the chair of the public body **AND** to the municipal clerk.
  - For all other public bodies, you must submit a copy of the complaint to the chair of the public body.
  - Complaints may be filed by mail, by email, or by hand. Please retain a copy for your records.
- If the public body does not respond within 14 business days and does not request an extension to respond, contact the Division for further assistance.

Instructions for a public body that receives a complaint:

- The chair must disseminate the complaint to the members of the public body.
- The public body must meet to review the complaint within 14 business days (usually 20-22 calendar days).
- After review, but within 14 business days, the public body must respond to the complaint in writing and must send the complainant a response and a description of any action the public body has taken to address the allegations in the complaint. At the same time, the body must send the Attorney General a copy of the complaint and a copy of the response. The public body may delegate this responsibility to an individual member of the public body, its counsel, or a staff member, but only after the public body has met to review the complaint.
- If a public body requires more time to review the complaint and respond, it may request an extension of time for good cause by contacting the Division of Open Government.

Once the public body has responded to the complaint:

- If you are not satisfied with the public body's response to your complaint, you may file a copy of the complaint with the Division by mail, by email, or by hand, but only once you have waited for 30 days after filing the complaint with the public body. Mail may be sent to: The Division of Open Government, Office of the Attorney General, One Ashburton Place - 20th Floor, Boston, MA 02108. Emails may be sent to: openmeeting@state.ma.us.
- When you file your complaint with the Division, please include the complaint form and all documentation relevant to the alleged violation. You may wish to attach a cover letter explaining why the public body's response does not adequately address your complaint.
- The Division will not review complaints filed with us more than 90 days after the violation, unless we granted an extension to the public body or you can demonstrate good cause for the delay.

If you have questions concerning the Open Meeting Law complaint process, we encourage you to contact the Division of Open Government by phone at (617) 963-2540 or by email at openmeeting@state.ma.us.

OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: Linda Last Name: Vacon

Address: 7 Pheasant Drive

City: Holyoke State: MA Zip Code: 01040

Phone Number: 413-210-6077 Ext.

Email: lindavac@aol.com

Organization or Media Affiliation (if any): Holyoke City Council

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?
(For statistical purposes only)

- [x] Individual
- [ ] Organization
- [ ] Media

Public Body that is the subject of this complaint:

- [x] City/Town
- [ ] County
- [ ] Regional/District
- [ ] State

Name of Public Body (including city/town, county or region, if applicable): Holyoke City Council

Specific person(s), if any, you allege committed the violation: Mayor J. Garcia & Assistant Solicitor M. Bissonnette

Date of alleged violation: 10/10/25

Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

On October 7th a City Council meeting was held. After the meeting had been adjourned at 10:20pm pursuant to city council rule, the city council continued to deliberate and take purported final action on the the approval of an order for a $137,000 transfer (item 41) on the agenda. This was a violation of the open meeting law because deliberation & votes took place after the meeting was adjourned. On October 9, 2025, I raised the issue in writing that the financial transfer of $137,000 had not been passed. I did not receive a reply from our law department. The Mayor replied on 10/10/25 that he had signed the order & the solicitors office had already ruled on the order. The city council approved my order copied below on 10/18/25 as I was attempting to clarify and resolve the voting issue. The Mayor vetoed this order so no written legal opinion was provided as required in our ordinances. The city council approved an override of the Mayor's veto on 11/6/25, but the transfer has occurred and the money has already been spent.

ORDER: that the city solicitor provide a written legal opinion re: the ruling of the solicitors office (see email from Mayor Garcia below) on the validity of the approval of order for the $137,000 transfer (item 41) on the agenda of the 10/7/25 City Council meeting. Earlier in the meeting, the item had been voted to be referred to Finance Committee. At the end of the meeting, first a vote to reconsider was required to be approved, then a vote to pass the second reading to allow the item to pass, but it appears from my review of the audio tape that only a motion to reconsider was considered and approved. It appears no Motion to pass the second reading as required by the Charter was ever stated and no vote followed the reconsideration vote. I did not vote to approve a transfer as stated in my email to our City Clerk, Admin Assist & forwarded to Attny Bissonnette on October 9, 2025. Also, City Solicitor, please provide a written opinion on the fact that based on the two voted time extensions of ten minutes each, that the vote to reconsider itself occurred a full ten minutes after the meeting had been automatically adjourned by operation of council rules. If the last minute vote occurred after adjournment then is the item still in the Finance Committee based on the valid vote from earlier in the meeting?

See below video link:

https://www.lindavacon.org/CCmeeting100725.htm

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

The improper transfer of $137,000 should be revoked as it was not properly passed and the debate and vote to reconsider took place after the meeting was adjourned according to city council rules as no motion or vote to extend the meeting beyond 10:20 occurred The transfer order was properly voted earlier in the meeting to be sent back to Finance Committee on 10/7/25. It should be considered there and then sent to the city council for a vote.

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.

Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

II. Consulting With a Private Attorney.

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: Linda Vacon **Date:** 11/7/25

For Use By Public Body	*For Use By AGO*
Date Received by Public Body:	*Date Received by AGO:*

Click here to sign up for city emergency alerts - Including community event alerts, Fire Department notifications, law enforcement alerts, general information alerts, and public works notifications (https://member.everbridge.net/453003085611624/new)

Holyoke City Council Meeting November 18, 2025

EXHIBIT
tabbies
A

Nov
18
2025

7:00 pm ▸ City Hall Holyoke

536 Dwight St, Holyoke 01040

Share

Agenda | Agenda Packet | Contact Information

Published November 14, 2025, 2:13 p.m.

Meeting will take place at Holyoke City Hall, 536 Dwight St
and can also be accessed remotely via www.zoom.us
https://us02web.zoom.us/j/83675284572?pwd=eUowdmxXVUJlMGJTaHJ3L0VFQ2IzUT09 (https://us02web.zoom.us/j/83675284572?pwd=eUowdmxXVUJlMGJTaHJ3L0VFQ2IzUT09)
Meeting ID: 836 7528 4572 Meeting Passcode: 845022 or by call in at 1 (646) 558-8656 with same Meeting ID and Passcode.

Live Spanish interpretation will be available on local access channel 15 using the television's SAP option, through the live stream on the city website, as well as on the Zoom feed by clicking the interpretation option and choosing Spanish.

AGENDA FOR THE CITY COUNCIL
Tuesday, November 18, 2025
7:00 PM

AGENDA

PRESIDENT'S REPORT

PUBLIC HEARING

PUBLIC COMMENT

REGULAR AND PENDING EXECUTIVE SESSION MINUTES

1. June 11, 2024, September 4, 2024, and April 15, 2025 Executive Session Minutes - Reviewed and ready for partial release as of September 17, 2025

2. December 9, 2024 Finance Committee Executive Session Minutes - Reviewed and withheld in entirety as of September 17, 2025

3. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from November 6, 2025 meeting

LAID ON THE TABLE

4. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos - October 7, 2025 meeting minutes

5. The Committee on Charter and Rules to whom was referred an order that the City of Holyoke shall create an Administrative and Finance Department. Said acceptance shall be subject to implementation by city ordinance and any necessary amendments to the City Charter. This order shall be referred concurrently to Charter and Rules and Ordinance to be considered jointly, with recommendations regarding implementation to be

reported back to the City Council jointly. See attached: Municipal Modernization Act of 2025.
Recommended that the order be adopted.

COMMUNICATIONS

6. From Mayor Joshua Garcia-letter appointing Ms. Cheryl Figueroa to the Valley Opportunity Council

7. From Law Department-Vote to Accept and Adopt MGL Chapter 40, Section 22A 3/4

8. From Auditor Tanya Wdowiak: Mayor's Supplemental Budget Pages Revised 11/12/2025

9. From Victoria Houle, Asst City Engineer, Final Memo on Center City 110 Agreement

10. From City Councilor Linda Vacon-Open Meeting Law Complaint

11. From Parker O'Brien, Planner I, communication regarding 6409 Verizon 2025-25

12. From Tapestry, Holyoke quarterly report April 1 to Sept 30, 2025

PETITIONS

13. From Residents in Ward 7-Neighborhood Petition to Address Noise Complaints

REPORTS OF COMMITTEES

14. The Committee on Ordinance to whom was referred an order that the City Council establish minimum eligibility requirements (such as a four your degree in accounting/finance & 3 years successful management experience), for appointment as Treasurer prior to the initial appointment-(if voters approve the appointment
Recommended that the order be adopted.

15. The Committee on Ordinance to whom was referred an order That a salary range be established for the Treasurer position, as the appointment of the position (rather than elected)was approved by voters.
Recommended that the order be adopted.

16. The Committee on Ordinance to whom was referred an order The city designate four parking spots in front of the police dept as "Police Business Only."
Recommended that the order be adopted.

17. The Committee on Ordinance to whom was referred an order The speed limit on Laurel Street be reduced to 25 MPH.
Recommended that the order be adopted.

18. The Committee on Ordinance to whom was referred an order If the local option is adopted, the City of Holyoke create by ordinance a designated parking place for Veterans at City Hall to be used in compliance with chapter 40, §22A ¾.
Recommended that the order be given a leave to withdraw.

19. The Committee on Ordinance to whom was referred an order The city of Holyoke adopts M.G.L. chapter 40, §22A ¾ which grants authority to municipalities to designate a parking space at City Hall for Veterans.
Recommended that the order be adopted.

20. The Committee on Ordinance to whom was referred an order that the DPW remove the handicap sign at 43 King St. It is no longer needed.
Recommended that the order be adopted.

21. The Committee on Finance to whom was referred an order that the Treasurer, Auditor and Mayor please come to the Finance Committee to discuss why the Schedule A year end reconciliation for Fiscal Year 2024 has not yet been filed with the State. Failure to make this end of year filing timely potentially jeopardizes our future state aid payments, cash flow and the certification of our free cash. This filing was due on November 30 and is still unfiled. It should be noted that it was filed many months late last year and appears to be late again. Let's discuss please how we can
Recommended that the order has been complied with.

22. The Committee on Finance to whom was referred a communication From Assistant City Solicitor Kathleen Degnan-Holyoke PARC Grant Resolution Phase II Anniversary Hill
Recommended that the order be adopted.

23. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS PARKLAND ACQUISITIONS AND RENOVATIONS FOR COMMUNITIES GRANT: SCOTT TOWER, $425,000, NO MATCH" and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

24. The Committee on Finance to whom was referred a Petition from Ronald Diaz for a Livery Service at 400 Hillside Ave.
Recommended that the order be adopted.

25. The Committee on Finance to whom was referred a communication From City Auditor, Tanya Wdowiak, Mayor's FY2026 Supplemental Budget Communication and Budget Book
Recommended that the order be referred to the full Council.

26. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "COMPLETE STREETS GRANT – RACE STREET, $285,631.88, NO MATCH" and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

27. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASS PRESERVATION PROJECT – CITY HALL STAINED GLASS WINDOWS GRANT, $65,000, NO MATCH" and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

28. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASSDOT CENTER CITY CONNECTOR 3 PROJECT GRANT, $5,341,978.91, NO MATCH" and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

29. The Committee on Finance to whom was referred an order that the City Council invite the Mayor, Police Department and relevant financial department heads to a future meeting of the Finance Committee to provide an update on the status of the off-duty police account and former vendor Off-Duty Blue.
Recommended that the order has been complied with.

30. The Committee on Finance to whom was referred an order In an effort to provide clarity for all councilors and the public, ordered that the law department provide guidance or a memo that outlines the number of votes required for different items related to finance, ordinances, real estate and other relevant voting topics.
Recommended that the order has been complied with.

31. The Committee on Finance to whom was referred a communication From Mayor Joshua Garcia-2023 Signed MOU HPD RollKall
Recommended that the order has been complied with.

32. The Committee on Finance to whom was referred a communication From Mayor Joshua Garcia-2021 Signed MOU HPD RollKall
Recommended that the order has been complied with.

33. The Committee on Finance to whom was referred a communication OffDutyBlue Services Agreement
Recommended that the order has been complied with.

34. The Committee on Finance to whom was referred a communication From Health Benefit Trust meeting, meeting minutes from December 4, 2024, January 13, February 24, and March 10, 2025
Recommended that the order be received.

35. The Committee on Finance to whom was referred an order that the Commission on Disabilities be invited to the Finance Committee to discuss MGL Chapter 40 Section 22G which will officially set aside funds from Handicap Parking Violation fines into an Independent Budget.
Recommended that the order has been complied with.

36. The Committee on Development and Governmental Relations to whom was referred a Petition from Francisco Grabiel Velez Vega of 214 Elm St. for a Street Vendor License
Awaiting disposition

37. The Committee on Development and Governmental Relations to whom was referred a communication From Edward Owen-Communication request to renew License Agreement
Awaiting disposition

38. The Committee on Development and Governmental Relations to whom was referred a Home occupation application of Amelia Box for a wood window restoration business at 57 Taylor Street (073-00-007) per sec 4.8.2.
Awaiting disposition

39. The Committee on Development and Governmental Relations to whom was referred an order that the Honorable City Council, in accordance with the Holyoke Redevelopment Authority's urban renewal, approves the transfer of ownership of South Bridge Street Parcel 007 (Assessors Map 029, Block 08, Parcel 007) to the Holyoke Redevelopment Authority for consideration of $1.00 for the South Holyoke Homes development. Said parcel is vacant land approximately 4,908 square feet in size, zoned Downtown Residential and has an assessed value of $22,800.
Awaiting disposition

40. The Committee on Development and Governmental Relations to whom was referred an order that the Honorable City Council, in accordance with the Holyoke Redevelopment Authority's urban renewal plan, approves the transfer of ownership of 569 South Bridge Street (Assessors Map 029, Block 08, Parcel 006) to the Holyoke Redevelopment Authority for consideration of $1.00 for the South Holyoke Homes development. Said parcel is vacant land approximately 5,130 square feet in size, zoned Downtown Residential and has an assessed value of $38,700.
Awaiting disposition

41. The Committee on Development and Governmental Relations to whom was referred an order The city of Holyoke adopt a 'home rule petition' to designate reduced motor vehicle speed within areas proximate to senior housing. This would be similar to the reduced speed limits within School Zones. In addition, the City Council adopt a resolution to submit to the state Legislature to adopt such a law statewide. Draft resolution attached.
Awaiting disposition

42. The Committee on Public Safety to whom was referred an order From Fire Chief John Kadlewicz, Ambulance transport services feasibility study final report
Recommended that the order has been complied with.

43. The Committee on Public Safety to whom was referred an order that the Fire Chief communicate a written plan for supporting firefighters to successfully complete their EMT Certifications, especially for those who have previously failed to pass the exams required and are approaching the two year deadline
Recommended that the order has been complied with.

MOTIONS, ORDERS AND RESOLUTIONS

44. Vacon-ORDER: The City Solicitor provides the annual Law Department Business Report. The most recent report appears to be from 8/2/24.

45. DEVINE --Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, THREE THOUSAND EIGHT HUNDRED NINETY EIGHT AND 69/100 Dollars ($3,898.69) as follows:
FROM
12201-51104 FIRE LIEUTENANT $3,142.74
12201-51105 FIREFIGHTER 755.95
TOTAL $3,898.69
TO:
12201-51180 INJURED ON DUTY $3,898.69
PP#10 TOTAL $3,898.69

46. DEVINE – Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, FIVE THOUSAND TWO HUNDRED SIXTY FIVE AND 07/100 Dollars ($5,265.07) as follows:
FROM
12201-51104 FIRE LIEUTENANT $3,142.74
12201-51105 FIREFIGHTER 2,645.73
TOTAL $5,265.07
TO:
12201-51180 INJURED ON DUTY $5,265.07
PP#9 TOTAL $5,265.07

47. DEVINE – Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, THREE HUNDRED THOUSAND AND 00/100 Dollars ($300,000) as follows:
FROM
12201-51105 FIREFIGHTER $300,000
TOTAL $300,000
TO
12201-51300 OVERTIME
$300,000
TOTAL $300,000

48. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FFY26 MUNICIPAL ROAD SAFETY PROGRAM, $45,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

49. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "SFY26 EDWARD J. BYRNE MEMORIAL JUSTICE ASSISTANT GRANT PROGRAM, $18,344, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

50. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2026 STATE 911 DEPARTMENT EMERGENCY MEDICAL DISPATCH GRANT PROGRAM, $24,500, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

51. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASSTRAILS PROGRAM GRANT: CT RIVER PATHWAY, $239,000, $61,000 CASH MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 – Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

52. DEVINE – Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, SIXTY ONE THOUSAND AND 00/100 Dollars ($61,000) as follows:
FROM
1376-10400 SMART GROWTH ZONING GRANT $61,000
TOTAL $61,000

TO:
MASSTRAILS PROGRAM GRANT: CT RIVER PATHWAY – GRANT MATCH $61,000
TOTAL $61,000

53. DEVINE – Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, FIVE THOUSAND AND 00/100 Dollars ($5,000) as follows:
FROM
16931-51102 BUILDING CUSTODIAN $5,000
TOTAL $5,000
TO:
16932-52500 R&M BUILDINGS & GROUNDS $5,000
TOTAL $5,000

54. DEVINE – Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, ONE HUNDRED FIFTY FIVE THOUSAND AND /100 Dollars ($155,000) as follows:
FROM
0430-10400 SALE OF REAL ESTATE $155,000
TOTAL $155,000
TO:
12403-58002 CAPITAL OUTLAY-BLDGS $155,000
TOTAL $155,000

55. DEVINE — Ordered, that there be and is hereby raised and appropriated in the fiscal year 2026, ONE HUNDRED THOUSAND 00/100 Dollars ($100,000) as follows:FROM
2026 TAX LEVY $100,000
TOTAL $100,000
TO:
11212-57807 SPECIAL ARTICLE – CRISIS RELIEF FUND $100,000
TOTAL $100,000

56. Magrath-Smith-that a crosswalk be added across Hampton Knolls Road at Northampton St.

57. Magrath-Smith – Ordered, that a crosswalk be added across Northampton Street at River Terrace.

58. Magrath-Smith-ordered that the roles and responsibilities given to different subcommittees in the rules be revised for clarity, purpose, and functionality.

59. Magrath-Smith, ordered – that the City formally recognize and issue a proclamation congratulating the HCC Women's Volleyball Team on their recent New England Championship.

60. Magrath-Smith and Devine – Ordered, that all public board and commission meetings be recorded and publicly shared.

61. Magrath-Smith – Ordered, that a crosswalk be added across Hampton Knolls where it intersects with Northampton Street.

62. MURPHY-ROMBOLETTI – Ordered that incoming Councilors-Elect be invited into chambers for the remaining Council meetings in this term.

LATE FILED ORDERS AND COMMUNICAITONS

DEVINÈ – Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, SEVEN HUNDRED TWENTY NINE THOUSAND SIX HUNDRED THIRTY THREE AND 00/100 Dollars ($729,633) as follows:

		FROM	TO
11351-51106	AUDIT – PROF ACCOUNTANT HPD	8,455	
11451-51102	ASST TREASURER	58,059	
11451-51108	ASST TREASURER – NAGE		58,081
11461-51106	SR DEPUTY TAX COLLECTOR	60,858	
11461-51108	ASST TAX COLLECTOR – NAGE		64,435
11451-51300	TREASURER OVERTIME		6
11381-51400	PURCHASING LONGEVITY		400
11451-51400	TREASURER LONGEVITY		400
11631-51400	VOTER LONGEVITY		400
12401-51400	BUILDING/CODES LONGEVITY		800
16101-51400	LIBRARY LONGEVITY		2,450
16931-51400	WAR MEMORIAL LONGEVITY		400
16101-51102	REFERENCE LIBRARY ASST	107,131	
16101-51116	REFERENCE LIBRARY ASST – NAGE		61,245
16101-51117	REFERENCE LIBRARY ASST-PT – NAGE		45,886
16101-51103	REFERENCE LIBRARIAN	131,282	
16101-51118	REFERENCE LIBRARIAN – NAGE		43,154
16101-51119	REFERENCE LIBRARIAN-PT – NAGE		43,070
16101-51120	SR REFERENCE LIBRARIAN – NAGE		45,000
16101-51104	CHILDRENS LIBRARIAN	136,330	
16101-51121	CHILDRENS LIBRARIAN – NAGE		88,282
16101-51122	SR CHILDRENS LIBRARIAN		48,069
16101-51105	CATALOGUER	40,268	
16101-51123	CATALOGUER – NAGE		40,286
16101-51108	LIBRARY CUSTODIAN	63,631	
16101-51132	LIBRARY CUSTODIAN – NAGE		30,146
16101-51133	LIBRARY SR CUSTODIAN – NAGE		33,489
16101-51114	COMPUTER COORDINATOR	79,535	
16101-51134	COMPUTER COORDINATOR – NAGE		79,548
16101-51115	COLLECTION DEV LIBRARIAN	44,084	
16101-51135	COLLECTION DEV LIBRARIAN – NAGE		44,086
	TOTAL	729,633	729,633

*Added November 18, 2025, 12:50 p.m.

Addendum:

Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

SUBSCRIPTIONS(HTTPS://HOLYOKEMA.PORTAL.CIVICCLERK.COM/SUBSCRIPTIONS)

Past Events

There are no upcoming events for your selected filters

LATE FILES FROM PREVIOUS MEETING

MURPHY-ROMBOLETTI – Ordered that proclamations be presented for the 2025 Veterans Day ceremony award winners.
Veteran of the Year: Michael Washut
Citizen of the Year: Mrs. Lori McKenna
Public Safety Award: Jay Parnell
Business of the Year: Pics Pub

BARTLEY, MURPHY-ROMBOLETTI, J. RIVERA – Ordered that the DPW fix the pothole outside of 116 West Street.

Helpful

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A Size

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Feedback (https://www.holyoke.org/feedback/)
Employment Opportunities (https://www.holyoke.org/personnel-employment-opportunities/)

City of Holyoke

536 Dwight Street
Holyoke, MA 01040
Phone: (413) 322-5510
Hours: 8:30am – 4:30pm
Monday – Friday

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City of Holyoke, Massachusetts
Birthplace of Volleyball

Brenna Leary <learyb@holyoke.org>

Communication to the City Council for 12-16-25 agenda

2 messages

Kevin Jourdain <Kevin.Jourdain@verizon.net> Fri, Dec 12, 2025 at 10:40 AM
To: Brenna Leary <learyb@holyoke.org>

Hello Brenna,

I would like to file the following communication as an agenda item from me for our December 16, 2025 meeting.

Holyoke Property Taxes compared to Springfield and Chicopee

Holyoke tax rate is $17.43 for residential and $38.16 for business. Chicopee is $15.24 for residential and $32.60 for business. Springfield is $15.46 for residential and $34.35 for business.

Average single family home values in Holyoke is $305,000, in Chicopee is $300,000 and Springfield is $275,000.

Therefore, the average residential tax bill in Holyoke is $5,319. In Chicopee it is $4,580 (-14% less than Holyoke) and Springfield is $4,255 (-20% less than Holyoke).

Thank you

Kevin Jourdain

Brenna Leary <learyb@holyoke.org> Fri, Dec 12, 2025 at 10:59 AM
To: Kevin Jourdain <Kevin.Jourdain@verizon.net>

received

Brenna Murphy Leary, MMC
City Clerk/Registrar of Voters
Chief Elections Officer/Records Access Officer
City of Holyoke, Massachusetts
536 Dwight Street, Room #2

Holyoke, MA 01040
(T) 413-322-5520
(F) 413-322-5521

Please visit www.holyoke.org for a listing of city departments, contact information

VERIFY YOUR VOTER STATUS HERE: https://www.sec.state.ma.us/ovr/

[Quoted text hidden]

City of Holyoke, Massachusetts

City Council Supplemental Budget Appropriations for the Fiscal Year July 1, 2025-June 30, 2026

General Fund Voted 11/18/2025
Waste Water Treatment Plant Voted 12/02/2025

COMPENSATION CLASSIFICATIONS

Non-Union	
GR	Ordinance positions
MISC	Miscellaneous positions, by Ordinance

Union	
F	Fire
P	Police
COA	Council on Aging
NAGE	National Association of Government Employees
PSA	Professional Supervisor's Association
PS	Dept. of Public Works Supervisor's
PW	Dept. of Public Works

City of Holyoke, Massachusetts

VOTED 11/18/2025

PAGE NO.	DEPARTMENT NAME	DEPT. NO.	PERSONAL SERVICES	EXPENSES	CAPITAL OUTLAY & DEBT	DH Budget	Mayor's Budget	Council Appropriation	Supplemental Budget	Supplemental Council Appropriation
FUND (Fund 0010)										
1	City Council	112	135,000	12,660		147,660	157,660	157,660	0	157,660
2	Mayor	121	341,046	63,300		404,346	404,350	375,512	385	375,897
3	City Auditor	135	306,250	156,780		463,030	459,524	459,524	10,000	469,524
4	Procurement	138	210,001	174,500		384,501	376,654	376,654	8,732	385,386
5	Assessors	141	258,378	47,660		306,038	262,313	262,313	13,000	275,313
6-7	City Treasurer	145	292,522	296,575		589,097	557,496	557,496	327	557,823
8	Tax Collector	146	195,600	29,110		224,710	224,777	224,777	834	225,611
9	City Solicitor	151	442,271	139,750		582,021	567,025	567,025	16,546	583,571
10	Personnel Administration	152	247,383	77,980		325,363	325,367	325,367	592	325,959
11	Computer	155		905,220		905,220	905,220	905,220	0	905,220
12	Admin. Assistant to City Council	157	50,750	250		51,000	51,451	51,451	0	51,451
13-14	City Clerk & Elections	161	338,270	51,950		390,220	341,999	341,999	2,154	344,153
15	Registrar of Voters	163	67,164	9,000		76,164	76,168	76,168	0	76,168
16	Conservation Commission	171	143,071	5,450		148,521	140,955	140,955	(1,175)	139,780
17-18	Planning/Economic Development	175	609,553	35,900		645,453	569,252	569,252	37,949	607,201
19-21	Police Department	210	14,911,656	1,525,850		16,437,506	14,792,065	14,782,065	25,000	14,807,065
22-23	Fire Department	220	11,676,026	503,305		12,179,331	11,891,756	11,891,756	0	11,891,756
24-25	Building Codes & Inspections	240	707,569	120,675		828,244	706,136	706,136	(13,307)	692,829
26	Weights & Measures	244	66,976	6,800		73,776	74,038	74,038	(979)	73,059
27	Emergency Management	291	5,000	65,000		70,000	60,761	60,761	0	60,761
28	Public Works: Forestry Division	294	190,761	156,500		347,261	240,418	240,418	0	240,418
29	Public Safety	299	900			900	900	900	0	900
30	School Department	300	68,519,716	33,026,287		101,546,003	101,220,035	101,220,035	(416,837)	100,803,198
31-38	Public Works: Engineer & Divisions	410-430	3,713,141	3,169,476		6,882,616	6,627,180	6,572,180	39,771	6,611,951
39	Municipal Parking Facilities	480	103,940	150,457		254,397	254,301	254,301	4,000	258,301
40-41	Board of Health	510	648,558	283,905	0	932,463	938,029	938,029	(2,036)	935,993
42-43	Council on Aging	541	577,033	105,775	0	682,808	672,320	672,320	(1,606)	670,714
44	Veterans Benefits	543	171,183	262,500		433,683	377,931	377,931	4,712	382,643
45	Commision on Disabilities	545		36,000		36,000	36,000	36,000	0	36,000
46	Public Library	610	775,222	60,000		835,222	839,850	839,850	0	839,850
47-48	Recreation	630	295,158	56,300		351,458	360,086	360,086	(3,362)	356,724
49-50	Public Works: Parks Division	650	592,432	217,629	0	810,061	767,197	757,197	0	757,197
51	Museums & Monuments	691	244,432	64,848		309,280	274,582	274,582	(1,959)	272,623
52	War Memorial Commission	693	95,702	46,191	0	141,893	138,820	138,820	2,603	141,423

City of Holyoke, Massachusetts

PAGE	DEPARTMENT NAME	DEPT.	PERSONAL	EXPENSES	CAPITAL	DH Budget	Mayor's	Council	Supplemental	Supplemental
53	Exhibit Hall Commission	694		60,470		60,470	60,470	60,470	0	60,470
54	Debt Service (Long Term P & I)	710			4,108,750	4,108,750	4,108,750	4,108,750	0	4,108,750
54	Debt Service (Short Term P & I)	752			150,000	150,000	100,000	100,000	0	100,000
55	Retirement (City Share)	911		13,147,588		13,147,588	13,147,588	13,147,588		13,147,588
55	Workers' Compensation	912		200,000		200,000	200,000	200,000	0	200,000
55	Unemployment Compensation	913		50,000		50,000	50,000	50,000		50,000
55	Health Insurance	914		13,746,739		13,746,739				
55	Life Insurance	915		90,000		90,000	90,000	70,000		70,000
55	Medicare	916		1,600,000		1,600,000	1,600,000	1,600,000		1,600,000
55	Police & Fire Indemnification	919				0				
55	Out-of-State Travel	920		3,000		3,000	3,000	3,000		3,000
55	City Liability & Damage Insurances	940		1,004,820		1,004,820	1,004,820	1,004,820	0	1,004,820
55	Claims, Damages & Judgements	941		350,000		350,000	350,000	325,000	0	325,000
55	I.R.P. Leave Buybacks	942		103,000		103,000	103,000	103,000		103,000
55-56	Transfers to Other Funds	-				0	13,746,739	13,746,739	0	13,746,739
	TOTAL GENERAL FUND		**106,932,664**	**72,219,199**	**4,258,750**	**183,410,613**	**180,256,983**	**180,108,145**	**(274,656)**	**179,833,489**
					SCHOOL	*101,546,003*	*101,220,035*	*101,220,035*		*100,803,198*
					CITY	81,864,610	79,036,948	78,888,110		79,030,291
WASTE WATER TREATMENT PLANT (Fund 6000)										
57	Administration & Operations	440	176,742	9,018,000		9,194,742	9,200,699	9,200,699	(1,118,000)	8,082,699
58	Debt Service & Capital Outlay	440			1,753,699	1,753,699	1,753,699	1,753,699	0	1,753,699
	TOTAL WWTP		**176,742**	**9,018,000**	**1,753,699**	**10,948,441**	**10,954,398**	**10,954,398**	**(1,118,000)**	**9,836,398**

City of Holyoke, Massachusetts

VOTED 11/18/2025

PAGE NO.	DEPARTMENT NAME	DEPT. NO.	PERSONAL SERVICES	EXPENSES	CAPITAL OUTLAY & DEBT	DH Budget	Mayor's Budget	Council Appropriation	Supplemental Budget	Supplemental Council Appropriation
	WATER DEPARTMENT (Fund 6100)									
	Personal Services					$3,186,035				
	Operations					$4,134,280				
	Capital Outlay					$175,000				
	SUB-TOTAL					**$7,495,315**				
	Bond/Interest Payments					$951,972				
	TOTAL WATER WORKS					**$8,447,287**				
	GAS & ELECTRIC DEPARTMENT (Fund 6200)									
	Income:									
	Sales of Gas - Private Customers					25,971,401				
	Sales of Electricity - Private Customers					55,116,300				
	Sales of Telecom, Hydro, & Sundries					3,761,918				
	Sales of Gas - Municipal Buildings					974,796				
	Sales of Electricity - Municipal Buildings					2,361,603				
	Sales of Telecom - Municipal Buildings					95,634				
	Sales of Electricity - Street Lights					143,888				
	Other Miscellaneous Income					6,240,825				
	TOTAL REVENUE					**$94,666,367**				
	Expenses:									
	Operation, Maintenance & Repairs					75,115,978				
	Depreciation					9,694,620				
	Interest on Long-Term Debt					1,825,918				
	Principal on Long-Term Debt					6,776,225				
	TOTAL EXPENSES					**$93,412,741**				

City of Holyoke, Massachusetts

VOTED 11/18/2025

PAGE NO.	DEPARTMENT NAME	DEPT. NO.	PERSONAL SERVICES	EXPENSES	CAPITAL OUTLAY & DEBT	DH Budget	Mayor's Budget	Council Appropriation	Supplemental Budget	Supplemental Council Appropriation
COMMUNITY PRESERVATION (Fund 3380)										
Estimated Revenues:										
CPA Local Surcharge Collections						704,804				
State CPA Match						105,544				
TOTAL REVENUE						**810,348**				
FY2025 Carry Over Balance						*108,764*				
TOTAL REVENUE										
Estimated Expenses:										
Administrative						40,517				
Historic Resource						81,035				
Community Housing						81,035				
Open Space						81,035				
Budget Reserve						526,726				
TOTAL EXPENSE						**$810,348**				

TO THE HONORABLE MEMBERS OF THE HOLYOKE CITY COUNCIL:

I am herewith submitting, for your approval, budgets for the General Fund, Waste Water Treatment Plant, Water Works, and Gas & Electric Department for the fiscal year July 1, 2025 through June 30, 2026.

Joshua A. Garcia, Mayor
City of Holyoke, Massachusetts

City of Holyoke

Fiscal Year 2026 Annual Budget

CITY COUNCIL

Fund No.: 0010
Department No.: 112

revised 6/12/2025

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
City Councilors*	51201	X		131,000	65,500	131,000	13	Ordinance	131,000	13	131,000		131,000		131,000
Clerk of City Council	51203	X		4,333	2,000	4,000		Ordinance	4,000		4,000		4,000		4,000
TOTAL PERSONAL SERVICES				**135,333**	**67,500**	**135,000**			**135,000**		**135,000**		**135,000**	**0**	**135,000**
EXPENSES															
Professional Services	53010			2,240	890	150			3,660		13,660		13,660		13,660
System Hard/Software Maint	53180														
Education & Training	53190			3,515		3,750			2,500		2,500		2,500		2,500
Postage	53420														
Advertising	53430			639	210	2,000			1,500		1,500		1,500		1,500
Office & Professional Supplies	54200														
In State Travel	57100			2,488		2,500			5,000		5,000		5,000		5,000
TOTAL EXPENSES				**8,883**	**1,100**	**8,400**			**12,660**		**22,660**		**22,660**	**0**	**22,660**
TOTAL DEPARTMENTAL EXPENDITURES				**144,216**	**68,600**	**143,400**			**147,660**		**157,660**		**157,660**	**0**	**157,660**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF THE MAYOR

Fund No.: 0010
Department No.: 121

Classification	Object Code	ORD ‡	CSA	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Mayor	51101	X		100,000	48,077	100,000	1	ELECTED	100,000	1	100,000	1	100,000	385	100,385
Executive Assistant to Mayor	51102	X		52,309	25,554	53,356	1	GR7	54,633	1	54,633	1	54,633		54,633
Aide to Mayor	51103	X		46,186	22,562	47,110	1	GR7	48,238	1	48,238	1	48,238		48,238
Chief Financial Administrative Officer	51104					150,000	1		137,500	1	137,500	1	137,500		137,500
Extra Clerical	51250														
Salary Study Adjustment	51275														
Contract Negotiations	51276														
Longevity	51400			600		675	1		675		675		675		675
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave	51530										1		1		1
Auto Allowance	58150														
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**199,095**	**96,193**	**351,141**			**341,046**		**341,050**		**341,050**	**385**	**341,435**
EXPENSES															
Contracted Services	53009			157,367	40,127	1,700			50,000		50,000		25,000		25,000
Education & Training	53190			665					1,700		1,700		1,700		1,700
Advertising	53430					250									
Office & Professional Supplies	54200			1,961	385	600			1,000		1,000		1,000		1,000
In-state Travel	57100			1,100	48	12,225			600		600		600		600
Dues & Subscriptions	57300			8,797	8,591	1,000			9,000		9,000		5,162		5,162
Public/Dignitary Receptions	57800			417	727				1,000		1,000		1,000		1,000
TOTAL EXPENSES				**170,307**	**49,876**	**14,075**			**63,300**		**63,300**		**34,462**	**0**	**34,462**
TOTAL DEPARTMENTAL EXPENDITURES				**369,401**	**146,069**	**365,216**			**404,346**		**404,350**		**375,512**	**385**	**375,897**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF THE CITY AUDITOR

Fund No.: 0010
Department No.: 135

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
City Auditor	51101	X		87,600	42,793	89,352	1	GR13	95,000	1	91,490	1	91,490		91,490
Union Accountant/Asst. Auditor	51102			49,215				NAGE S38							
Professional Accountant	51103	X		75,407	36,837	76,916	1	GR10	81,916	1	81,916	1	81,916		81,916
Head Administrative Clerk	51105			32,786				NAGE S22							
Professional Accountant-HPD	51106	X				70,409	1	GR10	70,409	1	70,409	1	70,409		70,409
Assistant Accountant	51107				27,011	56,842	1	NAGE 2-20	58,925	1	58,925	1	58,925		58,925
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**245,008**	**106,642**	**293,519**			**306,250**		**302,744**	**4**	**302,744**	**0**	**302,744**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Professional Accounting & Auditing*	53010			107,000	20,500	116,000			155,000		155,000		155,000	10,000	165,000
Print/Bind/Microfilm	53030			136	98	400			400		400		400		400
Education & Training	53190			440		440			440		440		440		440
Office & Professional Supplies	54200			1,421	11	250			250		250		250		250
In-state Travel	57100			517		600			600		600		600		600
Dues & Subscriptions	57300				90	90			90		90		90		90
TOTAL EXPENSES				**109,515**	**20,699**	**117,780**			**156,780**		**156,780**		**156,780**	**10,000**	**166,780**
TOTAL DEPARTMENTAL EXPENDITURES				**354,523**	**127,340**	**411,299**			**463,030**		**459,524**		**459,524**	**10,000**	**469,524**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 138

DEPARTMENT OF PROCUREMENT

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Chief Procurement Officer	51101			71,761	34,943	76,000	1	PSA GR12	85,001	1	87,035	1	87,035	(1,268)	85,767
Assistant Chief Procurement Officer	51102			55,000	3,851	67,000	1	GR 10	70,000	1	70,000	1	70,000	(7,000)	63,000
Inventory Control Coordinator	51103							S-17							
Head Clerk	51104							S-20							
Accounts Payable Specialist	51105			50,633	24,145	52,146	1	NAGE 7-10	55,000	1	55,115	1	55,115		55,115
Office Specialist	51106							S-30							
Overtime	51300														
Longevity	51400														
Vacation Buyback	51500				1,013						1		1		1
Sick Leave Buyback	51510				834						1		1		1
Family & Medical Leave	51530			396	1,081						1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**177,789**	**65,867**	**195,146**			**210,001**		**212,154**		**212,154**	**(8,268)**	**203,886**
EXPENSES															
Repair & Maintenance - Main PO Printer	52400														
Repair & Maintenance - Telephone & Fax Equipment	52430														
Lease Agreements Copier/Printer	52440			51,192	27,510	51,000			55,000		55,000		55,000	7,000	62,000
Professional Services	53010				7,298									10,000	10,000
Education and Training	53190			229		500			500		500		500		500
Telephone	53410			98,435	42,521	93,000			95,000		85,000		85,000		85,000
Postage	53420														
Advertising	53430			5,771	1,401	5,000			5,000		5,000		5,000		5,000
Office & Professional Supplies	54200			768		250									
Central Office Supplies	54205				5,041	18,640			18,000		18,000		18,000		18,000
Central Copier	54210														
In-state Travel	57100			1,610	254	500			500		500		500		500
Dues & Subscriptions	57300					600			250		250		250		250
Insurance/Surety	57400					250			250		250		250		250
TOTAL EXPENSES				**158,005**	**84,026**	**169,740**			**174,500**		**164,500**		**164,500**	**17,000**	**181,500**
TOTAL DEPARTMENTAL EXPENDITURES				**335,794**	**149,893**	**364,886**			**384,501**		**376,654**		**376,654**	**8,732**	**385,386**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF ASSESSMENT

Fund No.: 0010
Department No.: 141

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Assessor	51101	X		59,160	31,130	65,000	1	GR9	65,000	1	64,856	1	64,856		64,856
Assistant Assessor	51102			55,382	23,885	56,711	1	NAGE 1-2	57,621	1	57,843	1	57,843		57,843
Principal Clerk	51103			17,333				S11							
Head Clerk	51104														
Chief Assessor/Appraiser	51105	X		85,000	41,523	86,700	1	GR11	89,000	1	89,000	1	89,000		89,000
Floating Clerk	51106							S11							
Administrative Assistant	51125			7,863	13,381	43,118	1	NAGE 1-10	43,807						
Longevity	51400			1,775	850	1,950	2		1,950		1,950		1,950		1,950
Vacation Buyback	51500			150							1		1		1
Sick Leave Buyback	51510			188							1		1		1
Family & Medical Leave	51530				2,491						1		1		1
Certification Stipend	51910			1,000	500	1,000			1,000		1,000		1,000		1,000
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**227,851**	**113,761**	**254,479**			**258,378**		**214,653**		**214,653**	**0**	**214,653**
EXPENSES															
Professional Assessment Services	53010			36,220	24,734	42,500			42,800		42,800		42,800	13,000	55,800
Print/Bind/Microfilm	53030														
Assessment Update	53090			17,580											
Education & Training	53190			3,854	920	2,900			2,500		2,500		2,500		2,500
Advertising	53430														
Office & Professional Supplies	54200			922		250			250		250		250		250
In-state Travel	57100			2,484	866	1,750			1,750		1,750		1,750		1,750
Dues & Subscriptions	57300			285	285	360			360		360		360		360
TOTAL EXPENSES				**61,345**	**26,805**	**47,760**			**47,660**		**47,660**		**47,660**	**13,000**	**60,660**
TOTAL DEPARTMENTAL EXPENDITURES				**289,196**	**140,566**	**302,239**			**306,038**		**262,313**		**262,313**	**13,000**	**275,313**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF CITY TREASURER

Fund No.: 0010
Department No.: 145

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
City Treasurer	51101	X		85,000	40,865	85,000	1	ELECTED	85,000	1	85,000	1	85,000	327	85,327
Assistant Treasurer	51102	X		55,607	27,139	56,702	1	GR8	59,670	1	58,059	1	58,059		58,059
Deputy Treasurer	51103			21,046				S18							
Floating Clerk	51105			28,437				S11							
Senior Deputy Treasurer	51107			44,049				S33							
Administrative Assistant	51125				12,554	40,029	1	NAGE 10-10	40,830	1	40,835	1	40,835		40,835
Sr. Payroll Specialist	51131			14,225	28,578	59,670	1	NAGE 10-30	60,863	1	60,858	1	60,858		60,858
Payroll Specialist	51132				17,513	44,470	1	NAGE 10-20	45,359	1	45,365	1	45,365		45,365
Overtime	51300			5,392	1,994	1,000									
Longevity	51400						1		800		800		800		800
Vacation Buyback	51500			1,927							1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**255,683**	**128,643**	**286,871**			**292,522**		**290,921**		**290,921**	**327**	**291,248**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			1,994	369	2,500			2,500		2,500		2,500		2,500
Professional Services	53010			65,725	2,029	10,000			30,000		30,000		30,000		30,000
Print/Bind/Microfilm	53030			995	1,000	5,000			5,000		5,000		5,000		5,000
Borrowing Certification	53040			-12,469	14,769	5,000			5,000		5,000		5,000		5,000
Land Court Expenses	53050			126,679	45,171	80,000			80,000		80,000		80,000		80,000
Register of Deeds Expenses	53055					6,000			6,000		6,000		6,000		6,000
Banking Services	53060					35,000			35,000		30,000		30,000		30,000
Flex Spending Accounts Administration	53100					25,000			25,000		20,000		20,000		20,000
Education & Training	53190				2,910	2,125			2,125		2,125		2,125		2,125
Postage	53420			2,339	60,304	70,000			100,000		80,000		80,000		80,000
Office & Professional Supplies	54200			8,148		250			250		250		250		250
Data Processing - Payroll	55820					2,000			2,000		2,000		2,000		2,000
Tax Liability/Penalties/Interest	56000					1,000			1,000		1,000		1,000		1,000
In-state Travel	57100					1,000			1,000		1,000		1,000		1,000

Dues & Subscriptions	57300			50		500			500		500		500		500
Surety Bond	57400			1,298	433	1,200			1,200		1,200		1,200		1,200
TOTAL EXPENSES				**194,758**	**126,985**	**246,575**			**296,575**		**266,575**		**266,575**	**0**	**266,575**
TOTAL DEPARTMENTAL EXPENDITURES				**450,441**	**255,628**	**533,446**			**589,097**		**557,496**		**557,496**	**327**	**557,823**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF TAX COLLECTOR

Fund No.: 0010
Department No.: 146

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Tax Collector	51101	X		85,000	41,523	86,700	1	GR11	88,434	1	88,775	1	88,775		88,775
Head Clerk	51103			39,513				S17							
Sr Deputy Tax Collector	51106			57,783	28,578	59,670	1	NAGE 9-20	60,864	1	60,858	1	60,858		60,858
Administrative Assistant	51125				10,292	42,740		NAGE 9-10							
Revenue Collections Specialist	51107						1	NAGE 9-30	45,402	1	45,400	1	45,400		45,400
Overtime	51300														
Longevity	51400			800	900	900	1		900	1	900	1	900		900
Vacation Buyback	51500			717							1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Cetification Stipend	51910													834	834
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**183,813**	**81,292**	**190,010**			**195,600**		**195,937**		**195,937**	**834**	**196,771**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Tax Title Certification	53010			12,810	10,290	13,075			13,000		13,075		13,075		13,075
Banking Services	53060														
Deputy Collector Services	53085			8,909	2,077										
Other Contracted Services	53100			1,551		3,000			3,000		3,000		3,000		3,000
Education & Training	53190			504	125	875			900		875		875		875
Advertising	53430			16,868		8,000			8,000		8,000		8,000		8,000
Office & Professional Supplies	54200			2,296		250			250		250		250		250
Parking Tickets	54210			1,512		1,700			2,000		1,700		1,700		1,700
In-state Travel	57100			2,234	106	1,000			1,000		1,000		1,000		1,000
Dues & Subscriptions	57300			140	140	140			160		140		140		140
Insurance	57400			770	515	800			800		800		800		800
TOTAL EXPENSES				**47,594**	**13,253**	**28,840**			**29,110**		**28,840**		**28,840**	**0**	**28,840**
TOTAL DEPARTMENTAL EXPENDITURES				**231,407**	**94,546**	**218,850**			**224,710**		**224,777**		**224,777**	**834**	**225,611**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF CITY SOLICITOR

Fund No.: 0010
Department No.: 151

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
City Solicitor	51101	X		102,000	49,828	104,040	1	GR13	108,000	1	108,000	1	108,000	416	108,416
Assistant Solicitor	51102	X		172,000	84,023	175,440	2	GR12	188,000	2	188,000	2	188,000	724	188,724
PT Associate Solicitor	51103	X					1	GR10	41,000	1	41,000	1	41,000		41,000
Principal Clerk	51105	X													
Paralegal	51108	X		53,145	25,551	53,145	1	GR6	55,271	1	55,271	1	55,271	213	55,484
PT Asst Solicitor	51201	X		70,642	40,065	83,656	1	GR12	50,000	1	50,000	1	50,000	193	50,193
Salary Study Adjustments	51275														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**397,787**	**199,466**	**416,281**			**442,271**		**442,275**		**442,275**	**1,546**	**443,821**
EXPENSES															
R&M Office Equipment	52400			524		765			700		700		700		700
Professional Services - Other	53006			26,547		20,000			20,000		20,000		20,000	10,000	30,000
Professional Services - Special Counsel	53010			102,126	56,010	120,000			100,000		85,000		85,000		85,000
Education & Training	53190			240		510			500		500		500		500
Postage	53420														
Advertising	53430														
Office & Professional Supplies	54200			2,368	723	250			250		250		250		250
In-state Travel	57100			882	344	1,770			1,800		1,800		1,800		1,800
Dues & Subscriptions	57300			7,258	4,449	7,038			7,000		7,000		7,000		7,000
Litigation	57600			10,400	3,944	9,180			9,000		9,000		9,000		9,000
Arbitration	57601													5,000	5,000
Recording Fees	57605								500		500		500		500
TOTAL EXPENSES				**150,345**	**65,469**	**159,513**			**139,750**		**124,750**		**124,750**	**15,000**	**139,750**
TOTAL DEPARTMENTAL EXPENDITURES				**548,132**	**264,936**	**575,794**			**582,021**		**567,025**		**567,025**	**16,546**	**583,571**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF PERSONNEL ADMINISTRATION

Fund No.: 0010

Department No.: 152

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Personnel Administrator	51101	X		87,600	42,793	89,352	1	GR11	92,926	1	92,926	1	92,926	358	93,284
Personnel Assistant	51102	X		109,060	41,924	111,241	2	GR7	113,122	2	113,122	2	113,122	234	113,356
Head Administrative Clerk	51104	X		35,385		40,800	1	GR5	39,285	1	39,285	1	39,285		39,285
Labor Services Director	51201	X		1,050	525	1,050			1,050		1,050		1,050		1,050
Temporary/Seasonal Help	51250	X			5,723										
Longevity	51400			1,000	1,000	1,000	1		1,000		1,000		1,000		1,000
Vacation Buyback	51500				430						1		1		1
Sick Leave Buyback	51510				15						1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**234,094**	**92,410**	**243,443**			**247,383**		**247,387**		**247,387**	**592**	**247,979**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			1,880		2,500			2,500		2,500		2,500		2,500
Contracted Professional Services	53009				7,478				50,000		50,000		50,000		50,000
Professional Services-Employee Training Prog.	53010			2,565	245	1,450			1,450		1,450		1,450		1,450
Professional Services-Employee Assist. Prog.	53011			12,861	5,047	13,000			16,680		16,680		16,680		16,680
Print/Bind/Microfilm	53030			175											
System Hardware/Software Maintenance	53180			167											
Education & Training	53190			2,590	770	2,500			2,500		2,500		2,500		2,500
Advertising	53430			2,439	2,000	3,000			3,000		3,000		3,000		3,000
Office & Professional Supplies	54200			1,738	150	250			250		250		250		250
In-state Travel	57100			333	672	1,000			1,000		1,000		1,000		1,000
Due & Subscriptions	57300			564	600	600			600		600		600		600
Recruitment Expense	57805														
TOTAL EXPENSES				**25,312**	**16,961**	**24,300**			**77,980**		**77,980**		**77,980**	**0**	**77,980**
TOTAL DEPARTMENTAL EXPENDITURES				**259,406**	**109,371**	**267,743**			**325,363**		**325,367**		**325,367**	**592**	**325,959**

City of Holyoke

Fiscal Year 2026 Annual Budget

COMPUTER SYSTEM ADMINISTRATION

Fund No.: 0010

Department No.: 155

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
TOTAL PERSONAL SERVICES				0	0	0			0		0			0	0
EXPENSES															
Computer Consulting Services	53010			386,798	175,466	350,931			419,500		419,500		419,500		419,500
Police & Fire Network Administration	53020			17,417											
Software License/Usage Fees	53100			250,836	171,250	330,620			375,720		375,720		375,720		375,720
Systems Hardware/Software Maintenance	53180			49,059	2,735	90,000			110,000		110,000		110,000		110,000
Education & Training	53190														
Telephone Charges	53410														
TOTAL EXPENSES				**704,110**	**349,451**	**771,551**			**905,220**		**905,220**		**905,220**	**0**	**905,220**
TOTAL DEPARTMENTAL EXPENDITURES				**704,110**	**349,451**	**771,551**			**905,220**		**905,220**		**905,220**	**0**	**905,220**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 157

OFFICE OF ADMINISTRATIVE ASSISTANT TO THE CITY COUNCIL

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Admininstrative Assistant to the City Council	51101	X		46,818	23,946	50,000	1	GR5	50,750	1	51,197	1	51,197		51,197
Overtime	51300														
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**46,818**	**23,946**	**50,000**			**50,750**		**51,201**		**51,201**	**0**	**51,201**
EXPENSES															
Education and Training	53190														
Postage	53420														
Advertising	53430														
Office & Professional Supplies	54200			1,158	41	250			250		250		250		250
Supplies - Other	54220														
In-state Travel	57100														
TOTAL EXPENSES				**1,158**	**41**	**250**			**250**		**250**		**250**	**0**	**250**
TOTAL DEPARTMENTAL EXPENDITURES				**47,976**	**23,987**	**50,250**			**51,000**		**51,451**		**51,451**	**0**	**51,451**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF CITY CLERK

Fund No.: 0010

Department No.: 161

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
City Clerk	51101	X		85,000	40,865	85,000	1	ELECTED	90,000	1	85,000	1	85,000	2,154	87,154
Assistant City Clerk	51102	X		56,246	27,356	57,120	1	GR7	58,487	1	58,487	1	58,487		58,487
Principal Clerk	51103			26,852				S11							
2nd Assistant City Clerk	51105			49,136	25,288	53,180	1	NAGE 4-40	55,043	1	55,043	1	55,043		55,043
Head Clerk	51106			33,564				S17							
Administrative Assistant	51125			9,022	18,726	41,297	1	NAGE 4-10	42,675						
Sr. Administrative Assistant	51126			10,167	22,103	46,476	1	NAGE 4-20	47,740	1	47,740	1	47,740		47,740
Election Officers	51210			29,775	20,216	38,000			35,000		35,000		35,000		35,000
Temp/Seasonal	51240					650			650		650		650		650
Extra Clerical Help	51250			1,800	800	2,000			2,000		2,000		2,000		2,000
Overtime	51300			4,376	4,701	7,000			6,000		6,000		6,000		6,000
Longevity	51400			800	675	675	1		675		675		675		675
Vacation Buyback	51500			502							1		1		1
Sick Leave Buyback	51510			5,000							1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**312,239**	**160,729**	**331,398**			**338,270**		**290,599**		**290,599**	**2,154**	**292,753**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			1,067	612	1,000			1,300		1,000		1,000		1,000
Repair & Maintenance - Voting Machines	52420			4,200	4,200	4,200			6,000		6,000		6,000		6,000
Equipment/Building Rentals	52700			6,896	724	1,800			1,800		1,800		1,800		1,800
Records Retention	53010			411		2,000			2,000		2,000		2,000		2,000
Ordinance Codification	53020			4,602	5,135	6,000			6,000		6,000		6,000		6,000
Print/Bind/Microfilm	53030			12,576	9,234	10,000			12,000		12,000		12,000		12,000
Other Services/Cartage	53100			-3,042	1,440	2,000			2,000		2,000		2,000		2,000

Janitorial	53101														0
Transportation to Polls	53102														0
Education & Training	53190					500			500		500		500		500
Telephone Usage Charges	53410			-13		2,500			2,500		2,500		2,500		2,500
Postage	53420			7,911	8,315	12,000			12,000		12,000		12,000		12,000
Advertising	53430					300			300		300		300		300
Office & Professional Supplies	54200			2,692	966	250			500		250		250		250
In-state Travel	57100			1,120		1,250			1,500		1,500		1,500		1,500
Dues & Subscriptions	57300			525		550			550		550		550		550
Animal System Module	57303			1,086	1,567	3,000			3,000		3,000		3,000		3,000
Surety Bond	57400														
TOTAL EXPENSES				**40,030**	**32,192**	**47,350**			**51,950**		**51,400**		**51,400**	**0**	**51,400**
TOTAL DEPARTMENTAL EXPENDITURES				**352,269**	**192,921**	**378,748**			**390,220**		**341,999**		**341,999**	**2,154**	**344,153**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF REGISTRAR OF VOTERS

Fund No.: 0010

Department No.: 163

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Assistant Registrar of Voters	51103			52,799	25,891	54,061	1	NAGE 4-30	55,139	1	55,139	1	55,139		55,139
Senior Elections Clerk	51105														
Board of Registrars - Commissioners	51201	X		5,025	2,513	5,025	4		5,025	4	5,025	4	5,025		5,025
Temporary/Seasonal	51250			3,974	632	5,000			5,000		5,000		5,000		5,000
Overtime	51300			1,131	1,553	2,000			2,000		2,000		2,000		2,000
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**62,929**	**30,589**	**66,086**			**67,164**		**67,168**		**67,168**	**0**	**67,168**
EXPENSES															
Repair & Maintenance-Office Equipment	52400														
Census	53020			6,139	1,318	8,000			8,000		8,000		8,000		8,000
Print/Bind/Microfilm	53030			262					300		300		300		300
Election Recount	53040														
Education & Training	53190														
Postage	53420					500			500		500		500		500
Office & Professional Supplies	54200			203					200		200		200		200
In-state Travel	57100														
Dues & Subscriptions	57300														
TOTAL EXPENSES				**6,603**	**1,318**	**8,500**			**9,000**		**9,000**		**9,000**	**0**	**9,000**
TOTAL DEPARTMENTAL EXPENDITURES				**69,532**	**31,907**	**74,586**			**76,164**		**76,168**		**76,168**	**0**	**76,168**

City of Holyoke

Fiscal Year 2026 Annual Budget

CONSERVATION COMMISSION

Fund No.: 0010
Department No.: 171

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Director-Conservation and Sustainability	51101			75,000	34,615	75,000	1	PSA GR10	80,371	1	80,681	1	80,681	(1,175)	79,506
Conservation Planner	51102						1	NAGE 15-20	62,200	1	55,000	1	55,000		55,000
Administrative Assistant-PT	51127				7,469	25,000		NAGE 15-10							
Longevity	51400						1		500		500		500		500
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Auto Allowance	51850			2,800	1,410	2,820					2,820		2,820		2,820
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**77,800**	**43,495**	**102,820**			**143,071**		**139,005**		**139,005**	(1,175)	**137,830**
EXPENSES															
Repair& Maintenance - Office Equipment	52400														
Professional Services	53010					50			50		50		50		50
CT River Channel Marker Program	53020			6,420		3,500			3,500						
Print/Bind/Microfilm	53030														
Conservation Restriction Costs	53100					500			500		500		500		500
Education & Training	53190			880	65	700			700		700		700		700
Advertising	53430					50			50		50		50		50
Office & Professional Supplies	54200			457		250			250		250		250		250
In-state Travel	57100				80	100			100		100		100		100
Dues & Subscriptions	57300			450	375	300			300		300		300		300
TOTAL EXPENSES				**8,207**	**520**	**5,450**			**5,450**		**1,950**		**1,950**	**0**	**1,950**
TOTAL DEPARTMENTAL EXPENDITURES				**86,007**	**44,015**	**108,270**			**148,521**		**140,955**		**140,955**	(1,175)	**139,780**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 175

PLANNING AND ECONOMIC DEVELOPMENT

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Director	51101	X		87,015	42,508	88,756	1	GR13	90,531	1	90,880	1	90,880		90,880
Assistant Director - Economic Development	51102			75,000	36,058	75,000	1	PSA GR11	76,500	1	82,262	1	82,262	(1,198)	81,064
Head Clerk	51104			84,453				S22							
Sr Project Manager	51105			54,894	26,442	55,000	1	PSA GR9	58,000	1	59,166	1	59,166		59,166
Planner I	51106			50,000	17,958	50,000	2	PSA GR8	110,000	2	113,638	2	113,638	(1,655)	111,983
Head Administrative Clerk	51107			42,535				S22							
Assistant Director - Planning	51108			75,000	36,058	75,000	1	PSA GR11	76,500	1	82,262	1	82,262	(1,198)	81,064
Planner II	51109					58,500		PSA GR9							
PT Head Admin Clerk	51110														
Licensing Agent	51112				9,101		1	NAGE 6-40	46,264	1	49,713	1	49,713		49,713
Planning Admininistrative Assistant	51125				21,114	44,456	1	NAGE 6-30	45,345	1	46,092	1	46,092		46,092
Licensing Clerk/Admin Assistant	51128				14,244	43,397		NAGE 6-10							
Economic Development Admin Assistant	51129				20,624	43,739	1	NAGE 6-20	44,613						
License Commissioners	51201			2,800	1,400	2,800	3		2,800	3	2,800	3	2,800		2,800
Developmental Specialist	51223			40,385			1	PSA GR8	52,500						
Temp/Seasonal	51240														
Salary Study Adjustments	51275														
Overtime	51300			6,508	2,170	4,500			4,000		4,000		4,000		4,000
Longevity	51400			3,300	1,200	2,400	2		2,500		2,500		2,500		2,500
Vacation Buyback	51500			6,197							1		1		1
Sick Leave Buyback	51510			6,010							1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**534,097**	**228,875**	**543,548**			**609,553**		**533,317**		**533,317**	**(4,051)**	**529,266**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Building Rental - Creative Arts	52700														

Other Contracted Services	53010			7,105	1,411	13,000			10,000		10,000		10,000	42,000	52,000
Parcel Mapping Services	53020			8,770	11,040	10,000			11,500		11,500		11,500		11,500
Print/Bind/Microfilm	53030			446		250			200		200		200		200
Historical Programs	53166					400			200		200		200		200
Education & Training	53190			830	1,878	4,250			3,000		3,000		3,000		3,000
Advertising	53430			195		800			500		500		500		500
Office & Professional Supplies	54200			1,732	716	250			200		200		200		200
Pioneer Valley Planning Commission	56900			6,981		7,156			7,500		7,335		7,335		7,335
In-state Travel	57100			1,672		2,000			1,500		1,500		1,500		1,500
Dues & Subscriptions	57300			759		400			300		500		500		500
Surety Bond	57400														
DEP Compliance Fees/Fines	57615			980		1,000			1,000		1,000		1,000		1,000
Land Takings & Easements	57950														
TOTAL EXPENSES				**29,471**	**15,045**	**39,506**			**35,900**		**35,935**		**35,935**	**42,000**	**77,935**
TOTAL DEPARTMENTAL EXPENDITURES				**563,567**	**243,921**	**583,054**			**645,453**		**569,252**		**569,252**	**37,949**	**607,201**

City of Holyoke

Fiscal Year 2026 Annual Budget

POLICE DEPARTMENT

Fund No.: 0010

Department No.: 210

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Chief	51101	X		147,000	70,402	147,000	1	Contract	150,000	1	150,000	1	150,000		150,000
POST Stipend - Chief	51912							Contract	7,000		4,500		4,500		4,500
Certification Stipend - Chief	51913							Contract			2,500		2,500		2,500
Captain	51103		X	443,771	167,223	499,188	4	P4	518,912	4	518,912	4	518,912		518,912
Lieutenant	51104		X	759,947	388,882	860,451	8	P3	906,146	8	906,146	8	906,146		906,146
Sergeant	51105		X	911,870	460,105	1,396,755	15	P2	1,471,107	15	1,471,107	15	1,471,107		1,471,107
Patrol Officer	51107		X	5,231,824	2,531,134	6,574,427	98	P1	6,900,000	92	6,394,400	92	6,394,400		6,394,400
Police Reserves/Specials	51109		X	51,370	24,552	70,000	35		50,000	35	50,000	35	50,000		50,000
Police Principal Clerks	51110		X	383,764	196,636	451,227	10	NAGE 14-10	477,679	10	471,377	10	471,377		471,377
E-911 Dispatcher	51117		X	271,230	205,073	583,364	12	NAGE 14-20	629,259	12	617,043	12	617,043		617,043
Admin. Assistant to Police Chief	51118	X		44,492	21,735	45,382	1	GR5	46,500	1	46,468	1	46,468		46,468
Building Maintenance Man	51120			45,989	23,110	48,254	1	PW13	49,500						
Comptroller	51122							GR 9							
Bookkeeper	51123			66,232.92	31,161	67,818	1	NAGE 14-30	68,943	1	67,343	1	67,343		67,343
Grant Manager/Principal Information Officer	51124														
Crime Analyst	51132				18,883	70,407	1	GR10	78,500	1	70,407	1	70,407		70,407
Injured on Duty	51180			684,169	298,982										
Matron	51201			5,634	1,121	3,500			3,500						
E-911 Dispatcher(PT)	51203			7,702		10,000	4	NAGE 14-20	10,000	4	10,000	4	10,000		10,000
Police Principal Clerks (PT)	51204			17,600	5,709	7,494		NAGE 14-10							
Regular Overtime	51300			1,099,874	651,761	300,000			1,100,000		350,000		350,000		350,000
Parade Weekend Overtime	51320			59,950		65,000			70,000		70,000		70,000		70,000
Special Events Overtime	51321			52,798	29,956	50,000			45,000		70,000		60,000		60,000
Elections Overtime	51322			19,995	19,439	20,000			20,000		20,000		20,000		20,000
Snow Tows/Other Event Overtime	51323			1,698		8,000			8,000		8,000		8,000		8,000
Longevity	51400			143,517	105,369	140,600			149,209		149,209		149,209		149,209
Holiday Bonus	51410			58,480	23,910	50,000			65,000		65,000		65,000		65,000
Sick Leave Bonus	51440			74,904	39,257	55,000			75,000		75,000		75,000		75,000
Vacation Buyback*	51500			113,543	67,579	95,000			95,000		95,000		95,000		95,000
Time Owed Buyback	51505			104,185	86,136	115,900			115,900		115,900		115,900		115,900
Sick Leave Buyback	51510			307,613	450,397	400,000			400,000		400,000		400,000		400,000
Holiday Differential	51520			443,056	414,992	430,000			450,000		450,000		450,000		450,000

Family & Medical Leave	51530			68,978	13,714						1		1		1
Court Appearance	51590			59,875	29,072	60,000			60,000		60,000		60,000		60,000
Non-Contributory Pensioner	51770														
Clothing Allowance	51830			2,700	200	2,700			2,700		2,700		2,700		2,700
In-Service Training	51900			103,019	37,651	89,292			89,000		89,000		89,000		89,000
Education Plan (Contract)	51915			204,394	92,197	262,300			262,300		262,300		262,300		262,300
Education Plan ("Quinn Bill")	51920			587,024	242,296	500,000			537,501		537,501		537,501		537,501
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**12,578,197**	**6,748,631**	**13,479,059**			**14,911,656**		**13,599,815**		**13,589,815**	**0**	**13,589,815**
EXPENSES															
Energy - Gas/Oil/Electric	52100			149,845	74,752	122,897			155,000		155,000		155,000		155,000
Water & Sewer	52300			1,776	980	2,250			2,250		1,800		1,800		1,800
Repair & Maintenance - Office Equipment	52400			3,257	176	4,500			4,500		4,500		4,500		4,500
Repair & Maintenance - Motor Vehicles	52410			68,503	14,339	70,000			80,000		80,000		80,000		80,000
Repair & Maintenance - Other	52420			1,374	850	3,000			3,000		3,000		3,000		3,000
Repair & Maintenance - Bldgs. & Grounds	52500			67,146	6,404	20,000			35,000		80,000		80,000		80,000
Police Cruiser Lease	53001														
Data Management Eqpt./Services	53010			261,646	169,712	200,000			513,650		300,000		300,000		300,000
Print/Blnd/Microfilm	53030			3,662	630	4,000			4,000		4,000		4,000		4,000
Care of Prisoners	53120			2,253	113	5,000			5,000		5,000		5,000		5,000
Drug Testing	53125			6,383	1,775	9,000			9,000		9,000		9,000		9,000
Education & Training	53190			56,962	13,248	60,000			150,000		100,000		100,000		100,000
Aux. Police First Responder Training	53192														
Medical	53210			29,063	3,143	20,000			35,000		25,000		25,000		25,000
Telephone Usage Charges	53410			28,451	7,269	30,000			35,000		32,000		32,000		32,000
Postage	53420			1,072		1,800			1,800		1,800		1,800		1,800
Office & Professional Supplies	54200			31,771	2,071	33,000			33,000		33,000		33,000		33,000
Supplies - Other	54220			17,410	9,030	15,000			25,000		20,000		20,000		20,000
Supplies - Ammunition	54221			64,025	34,243	45,000			55,000		55,000		55,000		55,000
Motor Vehicle Fuel	54800			133,276		100,000			135,000		120,000		120,000		120,000
Supplies - Motor Vehicle	54830			103,657	22,706	70,000			95,000		80,000		80,000		80,000
Canine Unit Costs	55120			1,110											
Clothing Reimbursement	55830			2,240	168	2,700			3,000		3,000		3,000		3,000
Personnel Equipment	55860			145,414	3,070	50,000			125,000		60,000		60,000		60,000
Auxiliary	55861			6000	845	6,000			6,000		6,000		6,000		6,000
In-state Travel	57100			3,151		4,500			4,500		4,500		4,500		4,500
Dues & Subscriptions	57300			3,409		2,500			3,750		3,750		3,750		3,750
Legal Defense Fund	57301			4,335		3,000			4,500		3,000		3,000		3,000
Reform Bill Certification	57302					2,900			2,900		2,900		2,900		2,900
TOTAL EXPENSES				**1,197,190**	**365,525**	**887,047**			**1,525,850**		**1,192,250**		**1,192,250**	**0**	**1,192,250**

TOTAL PERSONAL SERVICES & EXPENSES				13,775,387	7,114,156	14,366,106			16,437,506		14,792,065		14,782,065	0	14,782,065
CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58000			486,185					313,021						
Capital Outlay - Other Police Equipment	58002			199,688					350,000					25,000	25,000
TOTAL CAPITAL EXPENSES				685,874	0	0			663,021		0		0	25,000	25,000
TOTAL DEPARTMENTAL EXPENDITURES				14,461,261	7,114,156	14,366,106			17,100,527		14,792,065		14,782,065	25,000	14,807,065

City of Holyoke

Fiscal Year 2026 Annual Budget

FIRE DEPARTMENT

Fund No.: 0010
Department No.: 220

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Chief	51101		X	145,415	70,860	148,644	1	Contract	151,617	1	151,617	1	151,617		151,617
Deputy Chief	51102		X	671,853	326,933	687,116	6	1-1st, 5-EMT	700,860	5	600,860	5	600,860		600,860
Captain	51103		X	817,699	337,847	863,681	8	F3	777,750	8	777,750	8	777,750		777,750
Lieutenant	51104		X	1,829,792	864,720	1,844,935	22	F2	1,958,301	22	1,958,301	22	1,958,301		1,958,301
Firefighter*	51105		X	4,923,077	2,216,127	5,458,453	82	F1	5,566,255	82	5,566,255	82	5,566,255		5,566,255
Supervisor - Motor Vehicles	51106		X				1	F3A-A	94,218	1	74,218	1	74,218		74,218
Supervisor - Fire Alarms	51107		X	104,076	49,318	103,740	1	F4A-A	105,524	1	105,524	1	105,524		105,524
Assistant Supervisor - Fire Alarms	51109		X	87,078	44,034	92,625	1	F3A-A	94,218	1	94,218	1	94,218		94,218
Fire Alarm Operator	51110		X	404,734	194,093	411,634	6	F1A-A	421,605	6	421,605	6	421,605		421,605
Admin. Assistant to Fire Chief	51111		X	51,172	25,000	52,199	1	GR5	53,243	1	53,448	1	53,448		53,448
Injured on Duty	51180			23,513	82,782										
Overtime	51300			464,364	359,687	407,638			461,766		461,766		461,766		461,766
Arson Overtime	51301			3,340	2,071	3,000			4,225		4,225		4,225		4,225
Haz-Mat Overtime	51302			7,678	6,346	8,505	4		41,820	4	41,820	4	41,820		41,820
Special Events Overtime	51321			21,383	16,898	30,000			30,600		30,600		30,600		30,600
Longevity	51400			112,765	54,236	105,893			102,054		102,054		102,054		102,054
Paramedic Attainment Bonus	51411														
Acting Out of Grade	51460			54,496	27,043	25,150			55,586		55,586		55,586		55,586
EAP Liaison/Med.Officer/Fire Prevent Stipends	51462			1,250	1,250	2,750		3 @500 5 @250	2,750		2,750		2,750		2,750
Vacation / Personal Buyback**	51500			279,227	155,639	280,884			330,000		300,000		300,000		300,000
Sick Leave Buyback**	51510			554,656	302,823	510,591			660,000		600,000		600,000		600,000
Family Medical Leave Act	51530			24,042	1,695						1		1		1
Non-Contributory Annuitant	51780			28,130	14,301	28,634			28,634		28,634		28,634		28,634
Clothing Allowance	51830				4,200	11,200		10@1400	14,000		14,000		14,000		14,000
In-service Course Stipend	51900			30	120	1,000			1,000		1,000		1,000		1,000
Haz-Mat Team Standby	51910			7,500	5,000	10,000		4@ 5000	20,000		20,000		20,000		20,000
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**10,617,268**	**5,163,021**	**11,088,272**			**11,676,026**		**11,466,233**		**11,466,233**	**0**	**11,466,233**
EXPENSES															
Purch. Services- MGL 148A Hearing Officer	52000			2,500	2,500	2,500			2,500		2,500		2,500		2,500
Energy - Gas/Oil/Electric	52100			123,619	49,406	126,908			120,000		113,568		113,568		113,568

Water & Sewer	52300			6,784	2,564	8,500			8,500		6,800		6,800		6,800
Repair & Maintenance - Motor Vehicles	52410			50,377	15,148	30,000			60,000		40,000		40,000		40,000
Repair & Maintenance - Other	52420			9,670	2,775	7,000			8,000		6,000		6,000		6,000
Repair & Maintenance - Bldgs. & Grounds	52500			1,563	455	3,500			3,500		2,500		2,500		2,500
Profesional Services - Legal	53010														
Information Technologies	53011			32,826	16,244	30,000			35,000		30,000		30,000		30,000
Fire Prevention	53120			2,199	1,961	2,200			2,200		2,200		2,200		2,200
Education &Training	53190			6,486	770	8,125			8,125		6,000		6,000		6,000
Fire Academy Costs	53191			2,042	860	15,000			15,000		14,000		14,000		14,000
Medical	53210			562	6,609	8,000			10,000		7,000		7,000		7,000
Arson	53220			2,293	1,347	2,000			2,000		2,000		2,000		2,000
Office & Professional Supplies	54200			4,705	2,167	4,000			4,000		3,000		3,000		3,000
Supplies - Other	54220			11,054	6,798	13,000			15,000		11,000		11,000		11,000
Motor Vehicle Fuel	54800			57,867		40,000			59,025		50,000		50,000		50,000
Supplies - Motor Vehicle	54830			38,840	28,764	35,000			60,000		45,000		45,000		45,000
Supplies - Fire Equipment	54880			24,138	14,957	20,000			24,621		23,621		23,621		23,621
Supplies - Fire Alarm Equipment	54890			8,067	4,737	8,000			8,000		7,000		7,000		7,000
Supplies - Training Aids	55130			6,914		7,800			7,956		6,956		6,956		6,956
CPR	55140			18,263	7,691	17,600			18,628		17,628		17,628		17,628
Supplies - Hazardous Materials Equipment	55150			990	240	1,500			2,000		1,500		1,500		1,500
Personnel Equipment	55860			20,393	2,549	22,000			26,000		24,000		24,000		24,000
In-state Travel	57100			348		750			750		750		750		750
Dues & Subscriptions	57300			1,495	2,041	2,500			2,500		2,500		2,500		2,500
TOTAL EXPENSES				**433,996**	**170,583**	**415,883**			**503,305**		**425,523**		**425,523**	**0**	**425,523**
CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58000				142,423										
TOTAL CAPITAL EXPENSES				**0**	**142,423**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**11,051,264**	**5,476,027**	**11,504,155**			**12,179,331**		**11,891,756**		**11,891,756**	**0**	**11,891,756**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 240

DEPARTMENT OF BUILDING CODES & INSPECTIONS

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Building Commissioner	51101			93,079	44,897	94,904	1	PSA GR12	97,751	1	100,090	1	100,090	(1,458)	98,632
Assistant Building Commissioner **	51102			51,602	32,811	77,553	1	PSA GR 10	87,550	1	89,645	1	89,645	(1,306)	88,339
Chief Inspector of Wires	51103			70,000	33,654	70,000	1	PSA GR10	75,013	1	75,302	1	75,302	(1,097)	74,205
Sealer of Weights & Measures	51104							GR9							
Plumbing & Gas Inspector	51105			68,214	33,451	69,847	1	NAGE 3-40	71,400	1	71,235	1	71,235		71,235
Wire Inspector	51106							S-38							
Zoning Official	51107			55,000	26,442	55,000	1	PSA GR 8	58,939	1	59,166	1	59,166	(862)	58,304
Head Admin Clerk	51108			36,221				S-22							
Head Clerk	51109			24,407				S-17							
Local Inspector*	51110			77,207	35,315	118,579	2	NAGE 3-50	153,992	2	155,847	2	155,847		155,847
Administrative Assistant	51125							NAGE 3-10						43,571	43,571
Sr. Administrative Assistant	51126			10,857	23,982	49,951	1	NAGE 3-20	50,921	1	51,120	1	51,120		51,120
Administrative Assistant - PT	51127				11,894	24,993	1	NAGE 3-10	43,571						
Property Maintenance/Demo Supervisor **	51201						1	PSA GR10	62,407	1	64,527	1	64,527	(57,461)	7,066
Property Maintenance/Demo Worker	51202														
Temporary/Seasonal	51240														
Overtime	51300			182	82	2,500			2,500					1,000	1,000
Longevity	51400			800		800	1		500		500		500		500
Vacation Buyback	51500				3,273						1		1	469	470
Sick Leave Buyback	51510				3,372	2,500			2,500		1		1	1,337	1,338
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			700	175	525			525		525		525		525
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**488,268**	**249,349**	**567,152**			**707,569**		**667,961**		**667,961**	(15,807)	**652,154**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Weights & Measures	53008														

Other Contracted Services	53010			22,932	2,148	10,000			2,500					2,500	2,500
Demolition of Unsafe Buildings	53020								100,000		20,000		20,000		20,000
Print/Bind/Microfilm	53030					150			150		150		150		150
Inspections-Plumbing & Gas	53040			2,650	3,350	2,500			1,800		1,800		1,800		1,800
Inspections-Electric	53050			1,200		2,500			3,000		3,000		3,000		3,000
Education & Training	53190			1,120	125	3,125			3,125		3,125		3,125		3,125
Telephone Usage Charges	53410			190											0
Office & Professional Supplies	54200			1,740	426	250			250		250		250		250
Motor Vehicle Fuel	54800					1,500			1,500		1,500		1,500		1,500
Small Tools & Equipment	54900				92	600			1,550		1,550		1,550		1,550
Clothing Expense	57009			1,742	656	2,000			2,000		2,000		2,000		2,000
In-state Travel**	57100			4,546	2,020	4,000			4,000		4,000		4,000		4,000
Dues & Subscriptions	57300			295		800			800		800		800		800
TOTAL EXPENSES				**36,414**	**8,816**	**27,425**			**120,675**		**38,175**		**38,175**	**2,500**	**40,675**
TOTAL DEPARTMENTAL EXPENDITURES				**524,682**	**258,165**	**594,577**			**828,244**		**706,136**		**706,136**	**(13,307)**	**692,829**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 244

DEPARTMENT OF WEIGHTS & MEASURES

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Sealer of Weights & Measures	51101			62,500	30,048	62,500	1	PSA GR9	66,976	1	67,234	1	67,234	(979)	66,255
Head Clerk	51109														
Temporary/Seasonal	51240														
Overtime	51300														
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**62,500**	**30,048**	**62,500**			**66,976**		**67,238**		**67,238**	**(979)**	**66,259**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Other Contracted Services	53010														
Print/Blnd/Microfilm	53030			73		1,000			1,000		1,000		1,000		1,000
Education & Training	53190			75	100	200			300		300		300		300
Office & Professional Supplies	54200			899	165	250			250		250		250		250
Motor Vehicle Fuel	54800			207		1,200			1,200		1,200		1,200		1,200
Motor Vehicle Expense	57806					200			250		250		250		250
Tools & Equipment	54901			1,256	434	2,000			2,000		2,000		2,000		2,000
Clothing Expense	57009			648	1,179	1,500			1,500		1,500		1,500		1,500
In-state Travel**	57100			573											
Dues & Subscriptions	57300			235	60	250			300		300		300		300
Equipment-Over $500	58501			3,036		250									
TOTAL EXPENSES				**7,003**	**1,938**	**6,850**			**6,800**		**6,800**		**6,800**	**0**	**6,800**
CAPITAL EXPENSES															
Capital Outlay - Vehicles	58001			43,835											
Equipment	58501														
TOTAL CAPITAL EXPENSES				**43,835**	**0**	**0**		**0**	**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**113,338**	**31,986**	**69,350**		**0**	**73,776**		**74,038**		**74,038**	**(979)**	**73,059**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF EMERGENCY MANAGEMENT

Fund No.: 0010

Department No.: 291

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Clerk	51202														
EMD Salary	51225	X		5,000	2,500	5,000	1	Stipend	5,000	1	5,000	1	5,000		5,000
TOTAL PERSONAL SERVICES				**5,000**	**2,500**	**5,000**			**5,000**		**5,000**		**5,000**	**0**	**5,000**
EXPENSES															
Reverse 911	53100			13,370	14,784	15,300			20,000		18,261		18,261		18,261
Public Safety Communications Services	53421					35,000			35,000		35,000		35,000		35,000
Other Supplies	54220			1,628	968	2,000			10,000		2,500		2,500		2,500
TOTAL EXPENSES				**14,998**	**15,752**	**52,300**			**65,000**		**55,761**		**55,761**	**0**	**55,761**
TOTAL DEPARTMENTAL EXPENDITURES				**19,998**	**18,252**	**57,300**			**70,000**		**60,761**		**60,761**	**0**	**60,761**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 294

DEPARTMENT OF FORESTRY

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
City Forester	51101			71,681	34,073	70,163	1	PS30	74,339	1	74,339	1	74,339		74,339
Tree Climber	51104			5,682	2,855	106,447	2	PW-22	106,447						
Maintenance Man	51103							PW-13							
Overtime	51300			10,527	8,514	8,000			8,000		8,000		8,000		8,000
Longevity	51400			1,250	1,250	1,250			1,250		1,250		1,250		1,250
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			325	325	725			725		325		325		325
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**89,465**	**47,017**	**186,585**			**190,761**		**83,918**		**83,918**	**0**	**83,918**
EXPENSES															
Repair & Maintenance - Vehicles	52410			471	1,083	4,000			4,000		4,000		4,000		4,000
Contract Forestry Services	53010			139,265	35,348				150,000		150,000		150,000		150,000
Education & Training	53190			379		1,000			1,000		1,000		1,000		1,000
Supplies-Small Tools & Equipment	54900			75		1,500			1,500		1,500		1,500		1,500
Tree Plantings	xxxxx														
Debris Disposal	xxxxx														
TOTAL EXPENSES				**140,190**	**36,431**	**6,500**			**156,500**		**156,500**		**156,500**	**0**	**156,500**
TOTAL DEPARTMENTAL EXPENDITURES				**229,655**	**83,448**	**193,085**			**347,261**		**240,418**		**240,418**	**0**	**240,418**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF PUBLIC SAFETY

Fund No.: 0010

Department No.: 299

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Clerk - Board of Public Safety	51201	X		900	450	900	1		900	1	900	1	900		900
TOTAL PERSONAL SERVICES				**900**	**450**	**900**			**900**		**900**		**900**	**0**	**900**
EXPENSES															
Office & Professional Supplies	54200														
TOTAL EXPENSES				**0**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
SPECIAL ARTICLE-EZEKIEL'S PLAN	**57806**														
OPERATION SAFE STREETS															
TOTAL DEPARTMENTAL EXPENDITURES				**900**	**450**	**900**			**900**		**900**		**900**	**0**	**900**

City of Holyoke

Fiscal Year 2026 Annual Budget

SCHOOL DEPARTMENT

Fund No.: 0010
Department No.: 300

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	No. of Emp.	$ Proposed by Mayor	No. of Emp.	$ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	Council Appropriation TOTAL
									GOVERNOR		*SENATE*		*SENATE*	*FINAL*	
PERSONAL SERVICES	51101			58,068,041	21,903,320	65,818,810			68,519,716		68,193,748		68,193,748	75,689	68,269,437
ALL OTHER EXPENSES	57000			35,428,105	17,098,948	30,327,638			33,026,287		33,026,287		33,026,287	-492,526	32,533,761
CAPITAL OUTLAY	58000														
TOTAL DEPARTMENTAL EXPENDITURES				**93,496,145**	**39,002,268**	**96,146,448**			**101,546,003**		**101,220,035**		**101,220,035**	**-416,837**	**100,803,198**
INFORMATIONAL ONLY - NO VOTE FOR STATE FIGURES															
STATE ASSESSMENTS															
CHERRY SHEET Dept. 820															
Retired Teachers Health Insurance	56350			3,968,571	669,932	4,019,283			4,442,229		4,442,229		4,442,229		4,442,229
Special Education	56510			38,308	6,642	39,841			71,132		56,472		56,472		56,472
School Choice Sending Tuition	56511			3,054,657	500,419	3,059,783			3,088,952		3,304,436		3,304,436	400,358	3,704,794
Charter School Sending Tuition	56513			13,023,422	2,394,566	14,288,505			15,155,915		14,858,299		14,858,299	-346,670	14,511,629
TOTAL STATE ASSESSMENTS				**20,084,958**	**3,571,559**	**21,407,412**			**22,758,228**		**22,661,436**		**22,661,436**	**53,688**	**22,715,124**
TOTAL SCHOOL DEPARTMENT BUDGET				**113,581,103**	**42,573,827**	**117,553,860**			**124,304,231**		**123,881,471**		**123,881,471**	**-363,149**	**123,518,322**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF CITY ENGINEER

Fund No.: 0010
Department No.: 410

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Engineer/Assistant DPW Director	51101			18,970		102,875	1	PSA GR13	128,750	1	129,246	1	129,246	(1,883)	127,363
General Construction Supervisor	51103			61,022	31,050	64,311	1	PS22	68,487	1	68,487	1	68,487		68,487
Senior Civil Engineer	51105			5,400		85,784	1	PSA GR11	94,362	1	90,000	1	90,000		90,000
Construction Supervisor	51106														
Grant Manager/Writer	51107			44,827	30,776	64,260	1	GR9	65,867	1	65,798	1	65,798		65,798
Longevity	51400														
Settlement/Sign Bonus	51450														
Vacation Buyback	51500			4,247							1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830				325				350		350		350		350
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**134,466**	**62,151**	**317,230**			**357,816**		**353,885**		**353,885**	**(1,883)**	**352,002**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Professional Engineering Services	53010			181,452	88,003	50,000			100,000		100,000		100,000		100,000
Print/Bind/Microfilm	53030														
Education & Training	53190					1,000			5,500		5,500		5,500		5,500
Office & Professional Supplies	54200			105		250			1,500		1,500		1,500	6,000	7,500
Dues & Subscriptions	57300					1,000			1,500		1,500		1,500		1,500
TOTAL EXPENSES				**181,557**	**88,003**	**52,250**			**108,500**		**108,500**		**108,500**	**6,000**	**114,500**
TOTAL DEPARTMENTAL EXPENDITURES				**316,023**	**150,153**	**369,480**			**466,316**		**462,385**		**462,385**	**4,117**	**466,502**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION

Fund No.: 0010
Department No.: 421

revised 6/2/2025

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Director of Public Works	51101	X		121,123	57,145	118,862	1	GR14	138,750	1	118,000	1	118,000		118,000
Office Manager	51103			60,328	29,014	63,780	1	PS22	67,956	1	67,956	1	67,956		67,956
Principal Account Clerk (add one position)	51104			43,285	20,431	54,295	1	PS13	58,471	2	111,608	2	111,608		111,608
Superintendent of Outdoor Works	51106			68,670	33,417	69,775	1	PS28	73,951	1	73,951	1	73,951		73,951
Safety Inspector	51108			50,000	24,039	50,000	1	PSA GR6	51,250	1	51,250	1	51,250	1,754	53,004
Board Commissioners	51201	X		8,625	4,313	8,625	3		8,841	3	8,841	3	8,841		8,841
NEW Asst. Dir of Public Works	51102						1		100,000						
Overtime	51300			5,830	8,302	3,600			8,500		8,500		8,500		8,500
Supervisor Oncall OT	51306			10,407	8,627	30,000			8,500		8,500		8,500		8,500
Longevity	51400			925	1,250	1,250			1,250		1,250		1,250		1,250
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510				139						1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			650	975	975			1,000		1,000		1,000		1,000
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**369,843**	**187,652**	**401,162**			**518,469**		**450,860**		**450,860**	**1,754**	**452,614**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Education & Training	53190			2,649		5,000			5,000		5,000		5,000		5,000
Medical Costs	53210			4,933	2,106	5,000			5,000		5,000		5,000		5,000
Telephone Usage Charges	53410			7,328	3,757	7,600			8,000		8,000		8,000		8,000
Postage	53420														
Advertising	53430														
Office & Professional Supplies	54200			1,520		250			1,520		1,520		1,520		1,520
Uniform Rental Service	55830			9,753	3,818	11,000			11,000		11,000		11,000		11,000
In-state Travel	57100			78	823	300			300		300		300		300
Dues & Subscriptions	57300			936		1,000			1,000		1,000		1,000		1,000
TOTAL EXPENSES				**27,198**	**10,504**	**30,150**			**31,820**		**31,820**		**31,820**	**0**	**31,820**
TOTAL DEPARTMENTAL EXPENDITURES				**397,041**	**198,156**	**431,312**			**550,289**		**482,680**		**482,680**	**1,754**	**484,434**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS

CITY PROPERTY

Fund No.: 0010

Department No.: 422

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Building Maintenance Superintendent	51101			56,440	18,535	65,433	1	PS22	69,609	1	69,609	1	69,609		69,609
Building Maintenance Man	51103			45,989	23,110	48,254	1	PW13	52,430						
Laborer	51104			86,133	42,671	92,070	2	PW10	100,422	2	100,422	2	100,422		100,422
Building Custodian	51105			86,569	40,049	88,657	2	NAGE 13-10	88,657	2	90,411	2	90,411		90,411
Temp/Seasonal	51240														
Overtime	51300			16,473	6,130	22,000			22,000		22,440		22,440		22,440
Longevity	51400			2,625	850	5,575			5,575		5,687		5,687		5,687
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing/Tool Allowance	51830			1,275	950	1,500			1,500		1,530		1,530		1,530
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**295,503**	**132,294**	**323,489**			**340,193**		**290,103**		**290,103**	**0**	**290,103**
EXPENSES															
Energy-Street Lights	52100			318,567	122,325	266,661			320,889		320,889		265,889		265,889
Energy-City Hall	52102			69,563	9,785	67,546			66,945		66,945		66,945		66,945
Energy-City Hall Annex	52103			43,958	14,207	43,159			42,119		42,119		42,119		42,119
Energy-Pellissier Bldg.	52104			54,461	7,026	40,000			73,250		73,250		73,250		73,250
Energy-Lynch School	52107														
Energy-Geriatric	52111														
Energy-Train Station	52112			2,613	918	2,517			2,342		2,342		2,342		2,342
Hydrants Water Use	52300			43,086		45,000			41,616		41,616		41,616		41,616
Water/Sewer-City Hall	52302			7,091	1,810	7,500			7,500		7,500		7,500		7,500
Water/Sewer-City Hall Annex	52303			22,654	8,424	20,000			20,000		20,000		20,000		20,000
Water/Sewer-Pellissier Bldg.	52304			2,222	455	2,200			2,200		2,200		2,200		2,200
Water/Sewer-Lynch School	52307														
Water/Sewer-Geriatric	52311														

Repair & Maintenance-City Hall	52502			33,028	3,225	26,000			35,000		35,000		35,000		35,000
Repair & Maintenance-City Hall Annex	52503			18,561	3,777	20,000			25,000		25,000		25,000		25,000
Repair & Maintenance-Pellissier Bldg.	52504			35,785	1,454	20,000			50,000		50,000		50,000		50,000
Repair & Maintenance-Senior Center	52505			74,722	14,654	30,000			50,000		50,000		50,000		50,000
Repair & Maintenance-Lynch School	52507														
Repair & Maintenance-Jones Ferry	52508														
Repair & Maintenance-Police Station	52509			55,200	8,983	35,000			36,000		36,000		36,000		36,000
Repair & Maintenance-Central Fire Station	52510			32,495	6,996	25,000			35,000		35,000		35,000		35,000
Repair & Maintenance-Elmwood Fire Station	52511			18,121	2,154	12,000			12,240		12,240		12,240		12,240
Repair & Maintenance-Highland Fire Station	52512			8,899	1,611	7,000			7,140		7,140		7,140		7,140
Repair & Maintenance-W. Holyoke Fire Station	52514			8,145	327	4,000			4,080		4,080		4,080		4,080
Repair & Maintenance-Geriatric Building	52516														
Repair & Maintenance-Train Station	52517			19		5,000			5,000		5,000		5,000		5,000
Contracted Services	53009			43,613											
Professional Services	53010					11,000			15,000		70,000		70,000		70,000
Supplies-Other	54220			5,949	5,394	7,000			7,500		7,500		7,500		7,500
Supplies-Small Tools & Equipment	54900			863	14	1,200			1,300		1,300		1,300		1,300
TOTAL EXPENSES				**899,615**	**213,537**	**697,783**			**860,122**		**915,122**		**860,122**	**0**	**860,122**
CAPITAL EXPENSES															
Capital Outlay - Building Improvements	58000			8,608	304										
Capital Outlay - Motor Vehicles	58002			42,003											
Capital Outlay-Equipment	58003			24,999											
TOTAL CAPITAL EXPENSES				**75,610**	**304**	**0**		**0**	**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**1,270,729**	**346,135**	**1,021,272**		**0**	**1,200,315**		**1,205,225**		**1,150,225**	**0**	**1,150,225**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS

HIGHWAYS & BRIDGES

Fund No.: 0010

Department No.: 425

revised page 11/12/2025

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Foreman	51101			50,016	27,068	57,618	1	PS17	61,794	1	61,794	1	61,794		61,794
Hoisting Equipment Operator	51102				68,892	206,726	4	PW22	223,430	4	223,430	4	223,430		223,430
Heavy Motor Equipment Operator *	51104			217,562	116,174	408,426	8	PW18	441,834	6	331,376	6	331,376	33,900	365,276
Power Shovel Operator	51105			136,495				PW20							
Prop Maint & Demolition Worker	51106			18,804	27,410	57,738	1	PW27	61,914	1	61,914	1	61,914		61,914
Laborer	51107			16,230	21,330	43,940	1	PW10	48,116	1	48,116	1	48,116		48,116
Overtime	51300			19,846	12,231	25,000			25,000		25,000		25,000		25,000
Snow Removal Overtime	51301			150,081	28,822	120,000			120,000		120,000		120,000		120,000
Longevity	51400			5,975	3,600	6,925			6,925		6,925		6,925		6,925
CDL Class A Differential	51480			293	114	600			600		600		600		600
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			2,250	1,725	4,825			4,825		4,825		4,825		4,825
Workers Comp Wage Benefits	51996										1		1		1
Non-Contributory Pension	51999			11,323	5,662	11,310			11,310		11,310		11,310		11,310
TOTAL PERSONAL SERVICES				**628,874**	**313,029**	**943,108**			**1,005,748**		**895,294**		**895,294**	**33,900**	**929,194**
EXPENSES															
Repair & Maintenance - Streets & Fixtures	52600			50,943	9,063	55,000			100,000		75,000		75,000		75,000
Equipment/Buildings Rentals	52700			1,960		1,000			1,000		1,000		1,000		1,000
Snow Removal Services	53100			334,299	15,567	250,000			250,000		250,000		250,000		250,000
Street Sweeping Services	53130														
ROCA Services	53140			130,000	23,175	65,000			100,000		100,000		100,000		100,000
Supplies - Traffic Lights	54220			18,740	9,937	21,000			21,420		21,420		21,420		21,420
Supplies - Traffic Lines	54221			80,839	15,893	50,000			51,000		51,000		51,000		51,000
Supplies - Tools & Equipment	54900			3,993	1,655	4,000			4,080		4,080		4,080		4,080

TOTAL EXPENSES				**620,774**	**75,290**	**446,000**			**527,500**		**502,500**		**502,500**	**0**	502,500
CAPITAL EXPENSES															
Capital Outlay - Infrastructure	58000			62,690	31,927										
Capital Outlay - Equipment	58001			22,700											
Capital Outlay-Motor Vehicles	58002			0											
TOTAL CAPITAL EXPENSES				**85,390**	**31,927**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**1,335,039**	**420,246**	**1,389,108**			**1,533,248**		**1,397,794**		**1,397,794**	**33,900**	**1,431,694**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS
AUTO EQUIPMENT MAINTENANCE

Fund No.: 0010
Department No.: 426

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	TOTAL
PERSONAL SERVICES															
Foreman	51101			42,931	30,523	65,433	1	PS22	69,609	1	69,609	1	69,609		69,609
Motor Equipment Repairman	51102			140,588	82,990	173,779	3	PW26	186,307	3	186,307	3	186,307		186,307
Motor Equipment Maintenance Man	51103			48,610	24,370	50,885	1	PW18	55,061	1	55,061	1	55,061		55,061
Working Foreman - Motor Equipment	51104														
EVT Mechanic	51105			69,534	34,334	71,890	1	PW34	76,066	1	76,066	1	76,066		76,066
Police Fleet Mechanic	51106			52,603	26,290	54,894	1	PW24	59,070	1	59,070	1	59,070		59,070
CO-OP	51902					16,000			16,000		16,000		16,000		16,000
Overtime	51300			32,345	14,095	35,000			35,000		35,000		35,000		35,000
Longevity	51400			2,400	2,750	3,400			3,400		3,400		3,400		3,400
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing/Tool Allowance	51830			1,125	1,525	3,775			3,775		3,775		3,775		3,775
Temp Co-Op	51902				3075										
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**390,137**	**219,952**	**475,056**			**504,288**		**504,292**		**504,292**	**0**	**504,292**
EXPENSES															
Repair & Maintenance - Vehicles	52410			89,731	40,145	70,000			90,000		90,000		90,000		90,000
Repair & Maintenance - Other	52420			3,304	2,487	5,000			5,000		5,000		5,000		5,000
Towing Services	53100			4,374	1,246	2,000			4,000		4,000		4,000		4,000
Motor Vehicle Fuel	54800			68,073		30,000			30,000		30,000		30,000		30,000
Supplies - Motor Vehicle	54830			21,572	14,411	26,000			26,000		26,000		26,000		26,000
Tool Reimbursement	55835			2,750	3,000	2,000			2,100		2,100		2,100		2,100
TOTAL EXPENSES				**189,803**	**61,289**	**135,000**			**157,100**		**157,100**		**157,100**	**0**	**157,100**
TOTAL DEPARTMENTAL EXPENDITURES				**579,940**	**281,241**	**610,056**			**661,388**		**661,392**		**661,392**	**0**	**661,392**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS

REFUSE COLLECTION

Fund No.: 0010

Department No.: 430

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	TOTAL
PERSONAL SERVICES															
Foreman	51101			60,699	29,202	60,975	1	PS17	65,151	1	65,151	1	65,151		65,151
Heavy Motor Equipment Operators *	51102			410,632	169,669	442,652	9	PW18	480,236	8	426,876	8	426,876		426,876
Laborer	51103			216,150	123,324	270,133	6	PW10	295,189	6	295,189	6	295,189		295,189
Motor Equipment Operators - Recycling	51104														
Motor Equipment Operators - Refuse	51105														
Waste/Recycle Coordinator	51106			47,744	30,263	64,300	1	PS22	68,476	1	68,476	1	68,476		68,476
Overtime	51300			69,829	36,923	40,000			40,000		40,000		40,000		40,000
Special Events Overtime	51321				1,361	30,000			30,000		30,000		30,000		30,000
Longevity	51400			2,600	1,775	2,425			2,425		2,425		2,425		2,425
Shift Differential	51480			53											
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			2,850	3,850	5,150			5,150		5,150		5,150		5,150
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**810,556**	**396,367**	**915,635**			**986,627**		**933,271**		**933,271**	**0**	**933,271**
EXPENSES															
Repair & Maintenance - Motor Vehicles	52410			118,124	23,396	68,000			69,360		69,360		69,360		69,360
Equipment/Bldg. Rentals	52700			4,100	738	2,925			2,984		2,984		2,984		2,984
Landfill Contract	52900			838,606	266,900	857,000			874,140		874,140		874,140		874,140
Hazardous Waste Collection	52901			28,433		14,500			30,000		30,000		30,000		30,000
Recycling Contract	52902			117,287	15,816	90,000			91,800		91,800		91,800		91,800
Other Services	53100			332,100	35,272	336,000			342,720		342,720		342,720		342,720
Motor Vehicle Fuel	54800			106,016		65,000			66,300		66,300		66,300		66,300
Supplies - Tools & Equipment	54900			2,112	1,284	6,500			6,630		6,630		6,630		6,630
Uniform Rental/Clothing Reimbursement	55830			45		500			500		500		500		500
TOTAL EXPENSES				**1,546,824**	**343,405**	**1,440,425**			**1,484,434**		**1,484,434**		**1,484,434**	**0**	**1,484,434**
TOTAL DEPARTMENTAL EXPENDITURES				**2,357,379**	**739,772**	**2,356,060**			**2,471,061**		**2,417,705**		**2,417,705**	**0**	**2,417,705**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 480

DEPARTMENT OF MUNICIPAL PARKING FACILITIES

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Parking Control Officers	51101			82,181	45,380	95,088	2	PW17	103,440	2	103,440	2	103,440		103,440
Part-time Clerk	51105							S11							
Longevity	51400				650										
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			200	400	500			500		400		400		400
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**82,381**	**46,430**	**95,588**			**103,940**		**103,844**		**103,844**	**0**	**103,844**
EXPENSES															
Energy - Dwight	52100			29,396	10,426	25,812			24,118		24,118		24,118		24,118
Energy - Suffolk	52101			18,129	7,812	17,823			15,488		15,488		15,488		15,488
Water/Sewer Dwight	52300			441	94	350			350		350		350		350
Water/Sewer Suffolk	52301														
Repair & Maintenance - Dwight	52500			17,738	980	15,000			15,000		15,000		15,000		15,000
Repair & Maintenance - Suffolk	52501			3,889	334	5,000			5,000		5,000		5,000		5,000
Repair & Maintenance - Street	52506			1,699	691	8,000			8,000		8,000		8,000		8,000
Professional Service - Garage Security Contract	53009								81,000		81,000		81,000		81,000
Management Fee - Dwight	53010														
Management Fee - Suffolk	53011														
Snow Removal - Dwight	53100														
Snow Removal - Suffolk	53101														
Supplies - Dwight	54220			986	749	1,500			1,500		1,500		1,500		1,500
Uniforms	55830			854	1471.44									4000	4,000
TOTAL EXPENSES				**73,131**	**22,556**	**73,485**			**150,457**		**150,457**		**150,457**	**4,000**	**154,457**
CAPITAL EXPENSES															
Capital Outlay - Vehicles	58004			54,255											
TOTAL CAPITAL EXPENSES				**54,255**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**209,767**	**68,987**	**169,073**			**254,397**		**254,301**		**254,301**	**4,000**	**258,301**

City of Holyoke

Fiscal Year 2026 Annual Budget

BOARD OF HEALTH

Fund No.: 0010
Department No.: 510

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Health Director	51101			82,287	38,462	81,600	1	PSA GR13	84,048	1	86,059	1	86,059	(1,253)	84,806
Sanitarian II	51103			89,427	62,178	129,411	2	NAGE 5-50	132,000	2	133,704	2	133,704		133,704
Public Health Nurse	51104			71,025	34,833	72,462	1	NAGE 5-70	73,705	1	74,473	1	74,473		74,473
Head Clerk	51105			36,530				S19							
Sanitarian III	51107			61,776	33,521	69,993	1	NAGE 5-60	71,393	1	71,400	1	71,400		71,400
Sanitarian I	51109			72,862	52,098	109,177	2	NAGE 5-40	111,361	2	112,219	2	112,219		112,219
Code Inspector	51110							S20							
Floating Principal Clerk	51111			37,204				S14							
COVID-19 Compliance Inspector	51112														
Admin Assistant	51125				19,968	41,693	1	NAGE 5-10	42,527	1	42,533	1	42,533		42,533
Senior Admin Assistant	51126			10,648	23,135	48,306	1	NAGE 5-20	49,273	1	49,275	1	49,275		49,275
Health Board Members	51201			2,000	1,000	3,650	3		3,650	3	3,650	3	3,650		3,650
Inspector of Animals	51202			49,615	24,039	50,000	1	PSA GR7	53,581	1	53,787	1	53,787	(783)	53,004
Substitute Nurses	51203					2,000									
Overtime	51300			4,214	1,337	4,000			4,000		4,000		4,000		4,000
Longevity	51400			2,550	4,150	4,150	5		5,050		5,050		5,050		5,050
Vacation Buyback	51500			327	628						1		1		1
Sick Leave Buyback	51510			5,363							1		1		1
Family & Medical Leave	51530			10,204							1		1		1
Clothing Allowance	51830			700	1,050	952			1,050		1,050		1,050		1,050
Auto Allowance	51850			14,159	8,460	19,740			16,920		16,920		16,920		16,920
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**550,892**	**304,857**	**637,134**			**648,558**		**654,124**		**654,124**	(2,036)	**652,088**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			439		450			450		450		450		450
Professional Health Services	53010			9,801	7,520	10,000			10,000		10,000		10,000		10,000
Sharps Kiosk Services	53015			3,420	3,420	3,420			3,420		3,420		3,420		3,420
Teen Pregnancy Prevention Services	53020			3,595					0						
Vaccines	53025								0						
Wellness	53026			900	375	1,500			1,500		1,500		1,500		1,500

Print/Bind/Microfilm	53030					750			750		750		750		750
Permitting Software	53100			12,460					0		0		0		
Communicable Diseases Services	53101			4,000		4,000			4,000		4,000		4,000		4,000
Vacant Buildings - Board & Secure	53102								0		0		0		
Animal Control Services	53103			173,478		175,000			245,262		245,262		245,262		245,262
Education & Training	53190			5,180	1,325	5,625			5,625		5,625		5,625		5,625
Telephone Usage Charges*	53410														
Advertising	53430														
Office & Professional Supplies	54200			1,571	267	250			250		250		250		250
Supplies - Other	54220			4,044	1,730	4,000			4,000		4,000		4,000		4,000
Supplies - Emergency Health	54221			3,302.96		3,500			3,500		3,500		3,500		3,500
Motor Vehicle Fuel	54800			125		2,820			2,820		2,820		2,820		2,820
Clothing Expense	57009			970	273	1,000			1,000		1,000		1,000		1,000
In-state Travel	57100			598	460	1,200			1,200		1,200		1,200		1,200
Dues & Subscriptions	57300					75									
Malpractice Insurance	57400			128					128		128		128		128
TOTAL EXPENSES				**224,012**	**15,370**	**213,590**			**283,905**		**283,905**		**283,905**	**0**	**283,905**
CAPITAL EXPENSES															
Capital Outlay - Vehicles	58000			19,866											
TOTAL CAPITAL EXPENSES				**19,866**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**794,771**	**320,227**	**850,724**			**932,463**		**938,029**		**938,029**	**(2,036)**	**935,993**

City of Holyoke

Fiscal Year 2026 Annual Budget

COUNCIL ON AGING

Fund No.: 0010

Department No.: 541

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Executive Director	51101			75,000	36,058	75,000	1	PSA GR12	80,371	1	80,681	1	80,681	(1,175)	79,506
Nutritional Director	51102			43,670	22,756	47,589	1	COA GR4	50,733	1	50,733	1	50,733		50,733
Assistant Director	51103			27,500		27,500	0.5	PSA GR9	29,470	0.5	29,583	0.5	29,583	(431)	29,152
Utility Person	51104			56,503	31,236	65,426	1.5	COA GR2	70,570	1.5	70,570	1.5	70,570		70,570
Social Worker/Volunteer Coordinator	51105			131,902	62,697	136,557	3	COA GR4/GR5/GR6	148,841	3	148,841	3	148,841		148,841
PT Custodian	51106					15,600	0.5	NAGE 16-10	32,625	0.5	32,625	0.5	32,625		32,625
Health Services Provider	51202			72,675	34,919	74,392	2	COA GR4/GR7	78,678	2	78,678	2	78,678		78,678
Driver	51203			56,321	9,559	70,815	2	COA GR1	80,734	2	80,734	2	80,734		80,734
Overtime	51300			1,718	84	1,000			750		750		750		750
Longevity	51400			2,575	2,861	4,161	7		4,261		4,261		4,261		4,261
Vacation Buyback	51500			2,143							1		1		1
Sick Leave Buyback	51510			1,381							1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**471,389**	**200,170**	**518,040**			**577,033**		**577,460**		**577,460**	**(1,606)**	**575,854**
EXPENSES															
Energy - Gas/Oil/Electric	52100			59,004	28,360	73,062			73,000		64,885		64,885		64,885
Water & Sewer	52300			1,910	643	2,200			2,300		2,000		2,000		2,000
Repair & Maintenance - Equipment	52400			1,602		2,500			2,500		1,700		1,700		1,700
Repair & Maintenance - Building & Grounds	52500			4,676	4,746	4,900			5,200		4,900		4,900		4,900
Professional Health Services	53010			7,615	3,615	7,500			8,500		7,700		7,700		7,700
Education & Training	53190			55	400	250			275		275		275		275
Supplies - Building & Grounds	54000														
Office & Professional Supplies	54200			816		1,050			1,050		1,050		1,050		1,050
Supplies - Other	54220			6,131	3,069	5,400			5,500		5,500		5,500		5,500
Motor Vehicle Fuel	54800			4,687	2,334	6,000			6,600		6,000		6,000		6,000
Clothing Expense	57009			545		750			750		750		750		750
In-state Travel	57100			115		100			100		100		100		100
Dues & Subscriptions	57300														
TOTAL EXPENSES				**87,156**	**43,167**	**103,712**			**105,775**		**94,860**		**94,860**	**0**	**94,860**

CAPITAL EXPENSES															
Capital Outlay - Other Equipment	58000														
TOTAL CAPITAL EXPENSES				**0**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**558,545**	**243,337**	**621,752**			**682,808**		**672,320**		**672,320**	**(1,606)**	**670,714**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF VETERANS SERVICES

Fund No.: 0010
Department No.: 543

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Commissioner	51101			62,842	31,055	70,000	1	PSA GR10	69,728	1	69,728	1	69,728	687	70,415
Deputy Commissioner	51102							S-16							
Investigator	51103			13,084	13,249	40,560	1	NAGE 11-10	40,560						
Head Clerk (PT)	51104														
National Service Officer	51105			53,095	24,825	53,095	1	PSA GR8	53,095	1	54,899	1	54,899	4,025	58,924
Overtime	51300			2,514											
Longevity	51400			800	800	800	1		800		800		800		800
Vacation Buyback	51500			752		2,000			2,000		1		1		1
Sick Leave Buyback	51510					5,000			5,000		1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**133,087**	**69,929**	**171,455**			**171,183**		**125,431**		**125,431**	**4,712**	**130,143**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Contracted Service	53010								5,000		5,000		5,000		5,000
Education & Training	53190			1,491		1,500			1,500		1,500		1,500		1,500
Office & Professional Supplies	54200			610	1,081	2,000			2,000		2,000		2,000		2,000
In-state Travel	57100				483	1,000			1,000		1,000		1,000		1,000
Dues & Subscriptions	57300			1,522	100	750			1,000		1,000		1,000		1,000
Veterans Patriotic Events	57600			1,977	664	2,000			2,000		2,000		2,000		2,000
Veterans Benefits - Direct	57700			197,053	114,042	240,000			250,000		240,000		240,000		240,000
Veterans Benefits - Military	57701					0									
TOTAL EXPENSES				**202,652**	**116,370**	**247,250**			**262,500**		**252,500**		**252,500**	**0**	**252,500**
TOTAL DEPARTMENTAL EXPENDITURES				**335,740**	**186,299**	**418,705**			**433,683**		**377,931**		**377,931**	**4,712**	**382,643**

City of Holyoke

Fiscal Year 2026 Annual Budget

COMMISSION ON DISABILITIES

Fund No.: 0010
Department No.: 545

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
EXPENSES															
Professional Services	53010								14,000		14,000		14,000		14,000
Supplies & Equipment	54220								22,000		22,000		22,000		22,000
TOTAL EXPENSES				0	0	0			36,000		36,000		36,000	0	36,000
TOTAL DEPARTMENTAL EXPENDITURES				0	0	0			36,000		36,000		36,000	0	36,000

City of Holyoke

Fiscal Year 2026 Annual Budget

PUBLIC LIBRARY

Fund No.: 0010
Department No.: 610

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Library Director	51101	x		67,758	33,069	69,092	1	GR11	70,474	1	70,745	1	70,745		70,745
Reference Library Assistant	51102	x		109,129	46,100	133,835	4	GR1	111,394	4	107,131	4	107,131		107,131
Reference Librarian	51103	x		41,253	58,381	127,678	3	GR6	124,638	3	131,282	3	131,282		131,282
Children's Librarian	51104	x		130,182	61,584	133,145	3	GR6	135,808	3	136,330	3	136,330		136,330
Cataloguer	51105	x		38,568	18,916	39,345	1	GR5	40,132	1	40,286	1	40,286		40,286
Assistant Cataloguer	51106														
Library Assistant	51107	x			168			GR1							
Custodian	51108	x		61,077	29,893	61,160	2	GR2	63,387	2	63,631	2	63,631		63,631
Archivist	51109	x		42,244				GR3							
Reference Library Assistant (night)	51110	x						GR1							
Library Assistant (Night)	51111	x						GR1							
Financial Manager	51112	x		29,067	22,857	46,789	1	GR6	48,494	1	48,868	1	48,868		48,868
Assistant Library Director	51113	x		50,894	24,862	51,912	1	GR8	52,950	1	53,154	1	53,154		53,154
Computer Coordinator	51114	x		60,090	37,295	76,446	2	GR4	79,230	2	79,535	2	79,535		79,535
Collection Development Librarian	51115	x		42,209	20,699	43,054	1	GR6	43,915	1	44,084	1	44,084		44,084
Temporary/Seasonal	51240														
Longevity	51400			5,150	2,875	6,000	6		4,800		4,800		4,800		4,800
Vacation Buyback	51500			3,990							1		1		1
Sick Leave Buyback	51510			2,847							1		1		1
Family & Medical Leave	51530				1,191						1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**684,458**	**357,890**	**788,456**			**775,222**		**779,850**		**779,850**	**0**	**779,850**
EXPENSES															
Energy - Gas/Oil/Electric	52100			54,641	32,000	32,000			45,000		45,000		45,000		45,000
Security Services	xxx														
Library Books	54221			5,388					15,000		15,000		15,000		15,000
TOTAL EXPENSES				**60,029**	**32,000**	**32,000**			**60,000**		**60,000**		**60,000**	**0**	**60,000**
TOTAL DEPARTMENTAL EXPENDITURES				**744,487**	**389,890**	**820,456**			**835,222**		**839,850**		**839,850**	**0**	**839,850**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF RECREATION

Fund No.: 0010
Department No.: 630

revised 6/12/2025

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	TOTAL
PERSONAL SERVICES															
Director of Recreation	51101			71,761	34,500	71,761	1	PSA GR12	77,196	1	85,820	1	85,820	(2,500)	83,320
Assistant Director	51103			55,000	26,442	55,000	1	PSA GR8	59,166	1	59,166	1	59,166	(862)	58,304
Head Administrative Clerk	51104			41,701				NAGE S22 - 5							
Administrative Assistant	51125				19,165	47,040	1	NAGE 8-10	47,996	1	47,996	1	47,996		47,996
Temporary/Seasonal Help	51240			77,498	68,880	110,000		MISC	110,000		110,000		110,000		110,000
Longevity	51400					800	1		800		800		800		800
Vacation Buyback	51500			1,502							1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**247,461**	**148,988**	**284,601**			**295,158**		**303,786**		**303,786**	**(3,362)**	**300,424**
EXPENSES															
Repair & Maintenance - Equipment	52420			2,578	1,914	2,000			3,000		3,000		3,000		3,000
Events Staging	52701			5,350	5,000	8,000			8,000		8,000		8,000		8,000
Other Contracted Services	53010			1,000	617	1,000			1,000		1,000		1,000		1,000
Print/Bind/Microfilm	53030			110		500			500		500		500		500
Concerts	53160														
Senior Fest	53161			3,500	3,500	3,500			4,500		4,500		4,500		4,500
Sports Leagues Costs	53164			7,914	6,593	8,000			8,000		8,000		8,000		8,000
Jones Ferry Programs	53165														
Recreational Programs / Events	53166			24,686	10,650	26,000			26,000		26,000		26,000		26,000
Education & Training	53190			325		500			500		500		500		500
Advertising	53430			432		500			500		500		500		500
Office & Professional Supplies	54200			1,426		250			250		250		250		250
Supplies - Other	54220			5,835	1,210	3,000			3,000		3,000		3,000		3,000
In-state Travel	57100			502		500			750		750		750		750
Dues & Subscriptions	57300			315	135	300			300		300		300		300
TOTAL EXPENSES				**53,973**	**29,619**	**54,050**			**56,300**		**56,300**		**56,300**	**0**	**56,300**

CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58001				32,974										
TOTAL CAPITAL EXPENSES				0	32,974	0		0	0		0		0	0	0
TOTAL DEPARTMENTAL EXPENDITURES				301,434	211,581	338,651		0	351,458		360,086		360,086	(3,362)	356,724

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PARKS

Fund No.: 0010
Department No.: 650

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Parks Superintendent	51103														
Heavy Motor Equipment Operator	51106			64,805	27,116	98,426	2	PW18	106,778	1	53,389	1	53,389		53,389
Parks Maintenance Men	51109			329,602	154,489	374,741	8	PW13	408,149	7	357,130	7	357,130		357,130
Parks Maintenance Craftsman	51110			43,181	25,355	46,254	1	PW13	50,430	1	50,430	1	50,430		50,430
Overtime	51300			8,130	5,000	20,000			20,000		20,000		10,000		10,000
Longevity	51400			4,525	2,425	4,325			4,325		4,325		4,325		4,325
Settlement/Signing Bonus	51450														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530				2,606						1		1		1
Clothing Allowance	51830			1,800	2,200	2,750			2,750		2,750		2,750		2,750
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**452,042**	**219,190**	**546,496**			**592,432**		**488,028**		**478,028**	**0**	**478,028**
EXPENSES															
Energy - Gas/Oil/Electric	52100			29,420	15,672	27,407			31,284		31,284		31,284		31,284
Water & Sewer*	52300			48,850	112	29,000			48,900		48,900		48,900		48,900
Repair & Maintenance - Vehicles	52410			16,445	4,293	18,000			18,360		18,360		18,360		18,360
Repair & Maintenance - Other	52420			12,856	5,961	15,000			15,300		15,300		15,300		15,300
Repair & Maintenance - Fields	52500			82,074	12,822	62,500			63,750		63,750		63,750		63,750
R&M Pools	52518			10,096	13,281	10,000			10,200		10,200		10,200		10,200
Contract Services	53010			45,970	30	23,000			23,460		85,000		85,000		85,000
Education & Training	53190														
Supplies - Other	54220			3,515	1,407	4,000			4,080		4,080		4,080		4,080
Motor Vehicle Fuel	54800														
Clothing Contract	55830			1,965	781	2,250			2,295		2,295		2,295		2,295
TOTAL EXPENSES				**251,191**	**54,359**	**191,157**			**217,629**		**279,169**		**279,169**	**0**	**279,169**

CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58002			117,542											
TOTAL CAPITAL EXPENSES				**117,542**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**820,774**	**273,549**	**737,653**			**810,061**		**767,197**		**757,197**	**0**	**757,197**

City of Holyoke

Fiscal Year 2026 Annual Budget

MUSEUMS & MONUMENTS

Fund No.: 0010
Department No.: 691

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Director	51101			70,000	33,654	70,000	1	PSA GR10	75,013	1	75,302	1	75,302	(1,097)	74,205
City Historian	51103			55,000	26,442	55,000	1	PSA GR9	58,939	1	59,166	1	59,166	(862)	58,304
Enterprise Coordinator	51104			27,449	10,908	38,623	1	NAGE 12-30	39,396	1	39,391	1	39,391		39,391
Program Coordinator	51105						1	NAGE 12-20	35,092						
Office Assistant	51106			32,022	15,158	34,403	1	NAGE 12-10	35,092	1	35,097	1	35,097		35,097
Temporary & Seasonal Help	51201	X													
Longevity	51400			900		900	1		900		900		900		900
Vacation Buyback	51500				1,015						1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**185,371**	**87,177**	**198,926**			**244,432**		**209,860**		**209,860**	**(1,959)**	**207,901**
EXPENSES															
Energy - Gas/Oil/Electric	52100			30,253	11,873	26,858			27,396		27,270		27,270		27,270
Water & Sewer	52300			1,922	2,133	2,200			3,000		3,000		3,000		3,000
Repair & Maintenance - Other	52420			29,205	6,584	20,000			20,000		20,000		20,000		20,000
Contracted Administrative Services	53009			4,695	422	5,000			5,000		5,000		5,000		5,000
Print/Bind/Microfilm	53030			726	46	700			700		700		700		700
Education & Training	53190			455		1,000			1,000		1,000		1,000		1,000
Postage	53420					100									
Advertising	53430			125		1,000			1,000		1,000		1,000		1,000
Office & Professional Supplies	54200			537	120	800			800		800		800		800
Supplies - Other	54220			927	559	800			800		800		800		800
In-state Travel	57100			270		250			250		250		250		250
Dues & Subscriptions	57300			962		1,000			1,000		1,000		1,000		1,000
Insurance	57400			3,410	3,825	3,825			3,902		3,902		3,902		3,902
TOTAL EXPENSES				**73,487**	**25,563**	**63,533**			**64,848**		**64,722**		**64,722**	**0**	**64,722**
TOTAL DEPARTMENTAL EXPENDITURES				**258,858**	**112,740**	**262,459**			**309,280**		**274,582**		**274,582**	**(1,959)**	**272,623**

City of Holyoke

Fiscal Year 2026 Annual Budget

WAR MEMORIAL COMMISSION

Fund No.: 0010
Department No.: 693

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Senior Building Custodian	51101			45,155	20,878	45,373	1	NAGE 13-20	45,373	1	46,271	1	46,271		46,271
Building Custodian	51102			43,284	21,230	44,329	1	NAGE 13-10	44,329	1	45,205	1	45,205		45,205
Clerk	51201														
Overtime	51300			6,481	2,115	6,000			6,000						
Longevity	51400			800							800		800		800
Vacation Buyback	51500														
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Clothing Allowance	51830			350	350						350		350		350
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**96,070**	**44,573**	**95,702**			**95,702**		**92,629**		**92,629**	**0**	**92,629**
EXPENSES															
Energy - Gas/Oil/Electric	52100			34,290	6,550	33,311			31,189		31,189		31,189		31,189
Water & Sewer	52300			1,206	148	502			502		502		502		502
Repair & Maintenance - Other	52420			12,138	361										
Repair & Maintenance - Bldgs. & Grounds	52500					14,500			14,500		14,500		14,500	2,603	17,103
Office & Professional Supplies	54200														
TOTAL EXPENSES				**47,635**	**7,058**	**48,313**			**46,191**		**46,191**		**46,191**	**2,603**	**48,794**
CAPITAL EXPENSES															
Capital Outlay - Building Improvements	58001			39,640	94,730										
TOTAL CAPITAL EXPENSES				**39,640**	**94,730**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**183,346**	**146,361**	**144,015**			**141,893**		**138,820**		**138,820**	**2,603**	**141,423**

City of Holyoke

Fiscal Year 2026 Annual Budget

EXHIBIT HALL COMMISSION

Fund No.: 0010

Department No.: 694

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
EXPENSES															
Energy - Gas/Oil/Electric	52100			53,125	22,152	44,130			45,000		45,000		45,000		45,000
Water & Sewer	52300			462	96	300			470		470		470		470
Repair & Maintenance - Building & Grounds	52500			21,831	511	14,500			15,000		15,000		15,000		15,000
TOTAL EXPENSES				**75,419**	**22,759**	**58,930**			**60,470**		**60,470**		**60,470**	**0**	**60,470**
TOTAL DEPARTMENTAL EXPENDITURES				**75,419**	**22,759**	**58,930**			**60,470**		**60,470**		**60,470**	**0**	**60,470**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEBT PRINCIPAL & INTEREST

Fund No.: 0010
Department No.: 700#

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED $ Proposed by Mayor	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
LONG TERM DEBT													
PRINCIPAL (Dept. 710)													
Principal - Long Term Debt Service - Public Schools	59137			736,000	395,000	680,000			665,000	665,000	665,000		665,000
Principal - Long Term Debt Service - City	59138			2,639,000	2,060,000	2,640,000			2,600,000	2,600,000	2,600,000		2,600,000
TOTAL LONG-TERM DEBT PRINCIPAL				**3,375,000**	**2,455,000**	**3,320,000**			**3,265,000**	**3,265,000**	**3,265,000**	**0**	**3,265,000**
INTEREST (Dept. 710)													
Interest - Long Term Debt Service - Public Schools	59237			237,881	109,353	209,431			183,006	183,006	183,006		183,006
Interest - Long Term Debt Service - City	59238			877,119	406,060	764,519			660,744	660,744	660,744		660,744
TOTAL LONG-TERM DEBT INTEREST				**1,115,000**	**515,413**	**973,950**			**843,750**	**843,750**	**843,750**	**0**	**843,750**
TOTAL LONG-TERM DEBT SERVICE				**4,490,000**	**2,970,413**	**4,293,950**			**4,108,750**	**4,108,750**	**4,108,750**	**0**	**4,108,750**
INTEREST (Dept. 752)*	59290			191,835	218,778	150,000			150,000	100,000	100,000		100,000
PRINCIPAL (Dept. 752)	59299												
TOTAL SHORT-TERM DEBT SERVICE				**191,835**	**218,778**	**150,000**			**150,000**	**100,000**	**100,000**	**0**	**100,000**

City of Holyoke

Fiscal Year 2026 Annual Budget

INSURANCES, CLAIMS, BENEFITS, TRAVEL, TRANSFERS & OTHER

Fund No.: 0010

Department No.: 900#

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED $ Proposed by Mayor	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
Retirement Contribution (Dept. 911)	51999			12,648,883		12,563,043			13,147,588	13,147,588	13,147,588		13,147,588
Workers Compensation Wage Benefits (Dept. 912)	51996				44,678	90,000			100,000	100,000	100,000		100,000
Workers Compensation Medical Benefits (Dept. 912)	51997				34,590	100,000			100,000	100,000	100,000		100,000
Workers Compensation (Dept. 912)	51999			365,244	22,000								
TOTAL WORKERS COMPENSATION				**365,244**	**101,268**	**190,000**			**200,000**	**200,000**	**200,000**	**0**	**200,000**
Unemployment Compensation (Dept. 913)	51999			106,680	44,259	70,000			50,000	50,000	50,000		50,000
Health Insurance (Dept. 914)	51999			10,580,898	81,746	13,084,880			13,746,739				
Life Insurance (Dept. 915)	51999			66,894	11,956	90,000			90,000	90,000	70,000		70,000
FICA - Medicare (Dept. 916)	51999			1,454,486	675,010	1,600,000			1,600,000	1,600,000	1,600,000		1,600,000
Police & Fire Indemnification (Dept. 919)	51999			21,518		80,000							
Out-of-State Travel (Dept. 920)	57200			741	2,764	3,000			3,000	3,000	3,000		3,000
City Liability & Damage Insurances (Dept. 940)	57400			758,122	839,524	900,000			941,820	941,820	941,820		941,820
Cyber Security Insurance (Dept. 940)	57407								15,000	15,000	15,000		15,000
Short Term Disability	57408			43,442		47,392			48,000	48,000	48,000		48,000
TOTAL CITY LIABILITY, DAMAGE & CYBER INSURANCES				**801,564**	**839,524**	**947,392**			**1,004,820**	**1,004,820**	**1,004,820**	**0**	**1,004,820**
Claims & Damages - General (Dept. 941)	57630			212,650	2,740	200,000			100,000	100,000	75,000		75,000
Claims & Damages - Other (Dept. 941)	57631												
Medical Claims - Police & Fire (Dept. 941)	57640			118,979	213,966	200,000			250,000	250,000	250,000		250,000
TOTAL CLAIMS & DAMAGES (941)				**331,629**	**216,705**	**400,000**			**350,000**	**350,000**	**325,000**	**0**	**325,000**
Income Replacement Plan Leave Buybacks (942)*	51950			97,382	84,532	100,000			103,000	103,000	103,000		103,000
Transfers to Other Funds from General Fund													
-Special Revenue Funds	59720												

-Capital Project Funds	59730												
-Enterprise Funds	59740			1,039,680									
-Trust & Agency Funds	59750			5,000	5,000								
-Self-Insurance Trust - Dental	59753			382,607	150,115					325,000	325,000		325,000
-Self-Insurance Trust - Health	59754									13,421,739	13,421,739		13,421,739
-Stabilization Fund (#8810 City General)	59760			1,901,473	266,775								
-Stabilization Fund (Capital, Cannabis, Sewer)	59770												
-Opioid Revolving Fund	59780				427,347								
TOTAL TRANSFERS TO OTHER FUNDS				**3,328,760**	**849,237**	**0**			**0**	**13,746,739**	**13,746,739**	**0**	**13,746,739**

City of Holyoke

Fiscal Year 2026 Annual Budget

WASTEWATER TREATMENT PLANT
ADMINISTRATION & OPERATIONS

supplemental 11/26/2025

Fund No.: 6000
Department No.: 440

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
PERSONAL SERVICES															
Principal Clerk/Stenographer	51105			107,114	52,988	110,640	2	PS-13	118,992	2	118,992	2	118,992		118,992
Overtime	51300			4,891	1,067	5,000			5,000		5,000		5,000		5,000
Longevity	51400			2,100	2,100	2,100			2,100		1,250		1,250		1,250
Settlement/Sign Bonus	51450														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Clothing Allowance	51830			650	650	650			650		650		650		650
Workers Comp Wage Benefits	51996										1		1		1
Retirement & Benefits	51999			52,365	6,347	50,000			50,000		56,803		56,803		56,803
TOTAL PERSONAL SERVICES				**167,121**	**63,153**	**168,390**			**176,742**		**182,699**		**182,699**	**0**	**182,699**
EXPENSES															
Repair & Maintenance - Sewers	52420			53,266	25,193	100,000									
Energy-General Utilities	52113													530,000	530,000
Centrifuge Lease	52708													150,000	150,000
Legal Services	53005			19,640	26,664										
Prof. & Tech. Services - Audit	53010			15,487		15,000			18,000		18,000		18,000		18,000
Prof. & Tech. Services - Other	53011			146,555	43,650										
Management Service Contract	53012			8,815,602	4,630,094	7,600,000			9,000,000		9,000,000		9,000,000	(2,075,000)	6,925,000
Loan Origination & Administrative Fees	53017			28,263											
Banking Services	53060			7,894											
Sewer Charge - Whitney Ave.	53100			22,869	19,309	30,000								30,000	30,000
User Charge Administration	53101			100,000	120,037	126,000								126,000	126,000
Shut Off Program	53106			21,000	12,000	21,000								21,000	21,000
Office & Professional Supplies	54200			1,525											
Payment in Lieu of Taxes	57815													100,000	100,000
Transfer to Sewer Stabilization	59740				96,708										
TOTAL EXPENSES				**9,232,101**	**4,973,654**	**7,892,000**			**9,018,000**		**9,018,000**		**9,018,000**	**(1,118,000)**	**7,900,000**
TOTAL DEPARTMENTAL EXPENDITURES				**9,399,221**	**5,036,807**	**8,060,390**			**9,194,742**		**9,200,699**		**9,200,699**	**(1,118,000)**	**8,082,699**

City of Holyoke

Fiscal Year 2026 Annual Budget

WASTEWATER TREATMENT PLANT
ADMINISTRATION & OPERATIONS (cont'd)

Fund No.: 6000
Department No.: 440

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL Council Appropriation BUDGET	SUPPLEMENTAL Council Appropriation TOTAL
DEBT SERVICE															
Wastewater															
Principal - Long Term Debt Service	59139			1,445,980	465,000	1,463,402			1,394,791		1,394,791		1,394,791		1,394,791
Interest - Long Term Debt Service	59239			481,382	31,931	430,956			358,909		358,909		358,909		358,909
Interest on Short-term Debt	59290														
Principal on Short-term Debt	59299														
TOTAL DEBT SERVICE				**1,927,362**	**496,931**	**1,894,358**			**1,753,699**		**1,753,699**		**1,753,699**	**0**	**1,753,699**
								Total Budget	*10,948,441*		*10,954,398*		*10,954,398*	*(1,118,000)*	*9,836,398*

HOLYOKE WATER WORKS
Fiscal Year 2026 Budget Estimate

	CLASSIFICATIONS	BUDGET FY2024	NO. EMP.	EXPENDED FY2024	BUDGET FY2025	NO. EMP.	EXPENDED 7/1-12/30	BUDGET FY2026	NO. EMP.
SUMMARY:									
	PERSONAL SERVICES	2,750,724.80		2,644,684.18	2,680,773.20		1,391,455.19	3,186,034.68	
	OPERATIONS	3,889,154.00		4,058,519.63	4,111,989.00		1,891,654.48	4,134,280.00	
	CAPITAL OUTLAY	322,000.00		357,521.76	235,000.00		127,446.77	175,000.00	
	SUB-TOTAL	6,961,878.80		7,060,725.57	7,027,762.20		3,410,556.44	7,495,314.68	
	BOND/INTEREST PAYMENT	1,008,827.86		1,008,827.86	977,701.64		724,675.82	951,971.68	
	TOTALS	7,970,706.66	39	8,069,553.43	8,005,463.84	38	4,135,232.26	8,447,286.36	42
PERSONAL SERVICES:									
6505	COMMISSIONERS	18,000.00	3	18,000.00	18,000.00	3	9,000.00	18,000.00	3
6502	ADMINISTRATIVE SALARIES		3			5			6
	MANAGER	145,600.00	1	145,600.00	154,627.20	1	77,313.60	164,214.08	1
	BUSINESS MANAGER	84,905.60	1	89,315.20	97,136.00	1	48,568.00	103,272.00	1
	SUPPLY & TREATMENT SUPERINTENDENT	89,315.20	1	89,315.20	97,136.00	1	48,568.00	103,272.00	1
	DISTRIBUTION SUPERINTENDENT	84,905.60	0	75,108.80	0.00	0	0.00	103,272.00	1
	JUNIOR ENGINEERING AID	70,636.80	1	70,636.80	76,024.00	1	38,012.00	80,912.00	1
	DATA PROCESSING SYSTEMS MANAGER	0.00	0	0.00	0.00	0	0.00	84,780.80	1
6504	OFFICE SALARIES		4			4			4
	COMPUTER OPERATOR III	221,166.40	4	221,166.40	231,285.60	4	113,932.00	184,111.20	3
	OFFICE MANAGER	0.00	0	0.00	0.00	0	0.00	65,392.60	1
6507	LABOR-TRANS EQUIPMENT		1			1			1
	WORKING FOREMAN-MT EQUIP REP.	68,889.60	1	68,889.60	72,030.40	1	35,484.80	76,440.00	1
	MOTOR EQUIPMENT REPAIRMAN	0.00	0	0.00	0.00	0	0.00	0.00	0
6509	LABOR-INVENTORY CONTROL		2			2			1
	INVENTORY CONTROL COOR/STOREKPER.	74,713.60	1	74,713.60	78,124.40	1	38,480.00	0.00	0
	STOREKEEPER	0.00	0	0.00	0.00	0	0.00	0.00	0
	STORE ROOM HELPER	0.00	0	0.00	0.00	0	0.00	0.00	0
	DISPATCHER	58,323.20	1	58,323.20	59,030.40	1	29,078.40	62,628.80	1
6518	LABOR-BUILDING MAINT		1			1			1
	BUILD MAINT CRAFTSMAN	0.00	0	0.00	0.00	0	0.00	0.00	0
	WORKING FOREMAN-BUILDING MAINT. MAN	68,889.60	1	68,889.60	72,030.40	1	35,484.80	76,440.00	1
6576	LABOR-WATER SERVICE INSPECTOR		2			1			1
	SENIOR WATER SERVICE INSPECTOR	60,049.60	2	60,049.60	62,795.20	1	30,929.60	66,643.20	1
	OVERTIME	20,000.00		20,714.11	27,000.00		16,642.46	40,000.00	
6510	ANNUITORS	0.00		0.00	0.00		0.00	0.00	
6514	LONGEVITY	20,000.00		14,400.00	20,000.00		14,800.00	20,000.00	
6516	PENSIONERS	0.00		0.00	0.00		0.00	0.00	
	TOTAL	1,085,395.20		1,075,122.11	1,065,219.60		536,293.66	1,249,378.68	
6402	LABOR-TRANS & DIST PLANT		11			10			12
	MEO LABORER	0.00	0	0.00	0.00	0	0.00	0.00	0
	GENERAL FOREMAN-WSMM	78,582.40	1	78,582.40	82,160.00	1	40,476.80	87,152.00	1
	WORKING FOREMAN-WSMC	206,668.80	3	206,668.80	216,091.20	3	106,454.40	229,320.00	3
	WORKING FOREMAN-WSMM	64,480.00	1	64,480.00	63,460.80	1	31,262.40	67,308.80	1
	WATER SYSTEM MAINT CRAFT	0.00	1	0.00	0.00	0	0.00	0.00	0
	WATER SYSTEM MAINT MAN	0.00	0	0.00	0.00	0	0.00	62,628.80	1
	WSMM/HOISTING EQUIPMENT OPER	386,089.60	5	386,089.60	337,168.00	5	166,088.00	357,864.00	5
	OVERTIME	100,000.00		92,445.60	110,000.00		37,332.68	120,000.00	
	TOTAL	835,820.80		828,266.40	808,880.00		381,614.28	924,273.60	
6302	LABOR-TREATMENT PLANT		5			5			6
	CROSS CONNECTION INSPECTOR/TESTOR	0.00	0	0.00	0.00	0	0.00	0.00	0
	HEAD TREATMENT PLT OPERATOR	0.00	0	64,013.52	78,124.80	1	38,480.00	82,888.00	1
	TREATMENT PLT OPERATOR CLASS 4	69,555.20	0	10,700.80	0.00	0	34,777.60	77,147.20	1
	TREATMENT PLT OPERATOR CLASS 3	0.00	1	0.00	67,433.60	1	32,240.00	71,531.20	1
	TREATMENT PLT OPERATOR CLASS 2	0.00	0	0.00	0.00	0	0.00	65,187.20	1
	TREATMENT PLT OPERATOR CLASS 1	106,496.00	2	106,496.00	111,321.60	2	53,248.00	118,144.00	2
	SENIOR LABORATORY TECHNICIAN	66,372.80	1	0.00	0.00	0	0.00	0.00	0
	LABORATORY TECHNICIAN	51,625.60	1	51,625.60	53,955.20	1	25,812.80	0.00	0
	TREATMENT PLT ATTENDANT	0.00	0	0.00	0.00	0	0.00	0.00	0
	OVERTIME	60,000.00		64,041.24	65,000.00		32,094.74	80,000.00	
	TOTAL	354,049.60		296,877.16	375,835.20		216,653.14	494,897.60	
6102	LABOR-SUPPLY PLANT		7			6			7
	LABORER	0.00	0	0.00	0.00	0	0.00	0.00	0
	WATCHMAN	56,284.80	1	56,284.80	58,864.00	1	28,995.20	62,462.40	1
	MOTOR EQUIPMENT REPAIRMAN	57,907.20	1	0.00	0.00	0	0.00	0.00	0
	PUMPING STATION ATTENDANT	103,417.60	2	103,417.60	108,076.80	2	81,057.60	172,036.80	3
	PUMPING STATION ATTENDANT 4G	0.00	0	0.00	0.00	0	0.00	0.00	0
	WORKING FOREMAN-WSMC	68,889.60	1	68,889.60	72,030.40	1	35,484.80	76,440.00	1
	MEO HOISTING EQUIP OPER 4G	128,960.00	2	128,960.00	134,867.20	2	66,435.20	143,145.60	2
6103	LABOR-SEASONAL	35,000.00		54,319.11	35,000.00		28,452.60	38,400.00	
	OVERTIME	25,000.00		32,547.40	22,000.00		16,468.71	25,000.00	

HOLYOKE WATER WORKS
Fiscal Year 2026 Budget Estimate

TOTAL	475,459.20	444,418.51	430,838.40	256,894.11	517,484.80
OPERATIONS:					
6555 WATER ASSESSMENT EXPENSE	15,000.00	18,742.38	20,000.00	0.00	20,000.00
6561 CROSS CONNECTION EXPENSE	55,000.00	47,925.00	55,000.00	21,240.00	55,000.00
6512 RETIREMENT FUND-PENSION	601,654.00	593,784.41	638,989.00	250,708.93	661,780.00
6519 WORKMANS COMPENSATION	60,000.00	58,164.06	60,000.00	37,687.57	60,000.00
6546 INS-BUSINESS	89,000.00	106,785.00	100,000.00	24,811.00	90,000.00
6548 INS-HEALTH-EMPLOYEE	295,000.00	275,874.52	320,000.00	105,837.64	300,000.00
6550 INS-LIFE INSURANCE	1,000.00	1,919.73	1,000.00	380.04	1,000.00
6552 INS-RETIREE	110,000.00	100,119.03	100,000.00	40,000.00	100,000.00
6554 INS-VEHICLES	0.00	0.00	0.00	0.00	0.00
6580 CLOTHING ALLOWANCE	35,000.00	58,072.74	40,000.00	30,527.64	40,000.00
6565 BANK FEE	0.00	6,921.96	0.00	2,791.00	7,000.00
6566 DAMAGE CLAIMS	2,000.00	11,320.96	2,000.00	19,918.88	5,000.00
6556 EAP/DRUG SCREENING	3,000.00	2,146.00	3,000.00	1,171.50	3,000.00
6557 LEAK DETECTION	0.00	0.00	0.00	0.00	15,000.00
6558 PAY IN LIEU OF TAXES	140,000.00	126,740.53	160,000.00	0.00	160,000.00
6559 PAYROLL TAX EXPENSE	40,000.00	37,201.67	50,000.00	19,122.27	50,000.00
6562 POSTAGE	10,000.00	13,013.78	10,000.00	342.00	10,000.00
6536 ACCOUNTING	50,000.00	75,804.80	50,000.00	43,019.00	75,000.00
6539 FORESTRY CONSULTING	30,000.00	17,351.25	30,000.00	0.00	30,000.00
6538 ENGINEERING	50,000.00	73,145.34	50,000.00	83,418.04	75,000.00
6540 PROFESSIONAL SERVICES-OTHER	60,000.00	38,850.45	50,000.00	37,310.09	63,000.00
6542 LEGAL	15,000.00	14,094.68	15,000.00	2,233.41	10,000.00
6544 ADVERTISING	5,000.00	0.00	2,000.00	0.00	5,000.00
6563 UNEMPLOYMENT ASSISTANCE	0.00	30,050.47	50,000.00	117.60	0.00
6564 DUES & SUBSCRIPTIONS	3,000.00	4,017.00	4,000.00	2,791.00	0.00
6568 EDUCATIONAL & TRAINING PROGRAMS	30,000.00	37,275.18	30,000.00	6,928.82	30,000.00
6570 LICENSES, FEES & MINUTES	5,000.00	7,814.33	10,000.00	5,977.75	10,000.00
6572 TRAVEL	500.00	2,294.88	2,000.00	8,301.49	3,000.00
6532 HEAT, LIGHT, POWER	40,000.00	30,470.14	40,000.00	14,147.41	40,000.00
6534 TELEPHONE	30,000.00	32,141.84	35,000.00	19,581.49	35,000.00
6535 SUPPLIES-SAFETY EQUIPMENT	10,000.00	2,350.14	10,000.00	0.00	10,000.00
6520 SUPPLIES-MISC	10,000.00	4,880.16	10,000.00	2,833.17	10,000.00
6522 SUPPLIES-FUEL	80,000.00	75,404.34	100,000.00	45,767.35	100,000.00
6524 SUPPLIES-SMALL TOOLS	15,000.00	15,614.98	10,000.00	4,321.14	10,000.00
6526 SUPPLIES-BUILDING	10,000.00	9,022.66	15,000.00	5,186.63	15,000.00
6530 SUPPLIES-OFFICE	35,000.00	32,882.54	40,000.00	22,845.12	40,000.00
6578 SUPPLIES-METER READING	1,500.00	1,500.00	2,000.00	0.00	2,000.00
6603 R & M BUILDING	30,000.00	43,789.72	30,000.00	11,202.83	30,000.00
6605 R & M OFFICE EQUIPMENT	10,000.00	4,468.84	10,000.00	2,275.04	10,000.00
6607 R & M TRANSPORTATION EQUIP	140,000.00	128,757.80	120,000.00	35,135.09	120,000.00
6609 R & M POWER EQUIP	40,000.00	33,855.15	30,000.00	2,587.83	30,000.00
6611 R & M TOOLS & EQUIP	20,000.00	17,213.12	20,000.00	14,446.39	20,000.00
6614 R & M COMMUNICATION EQUIP	18,000.00	19,160.00	20,000.00	19,160.00	20,000.00
6617 R & M COMPUTER HARDWARE	20,000.00	10,470.51	10,000.00	9,384.76	10,000.00
6619 R & M COMPUTER SOFTWARE	65,000.00	68,635.81	80,000.00	58,867.32	80,000.00
TOTAL	2,279,654.00	2,290,047.90	2,434,989.00	1,012,377.24	2,460,780.00
6456 POLICE-TRAFFIC	30,000.00	28,746.05	50,000.00	8,463.12	50,000.00
1210 SERVICE PIPE	50,000.00	48,879.52	50,000.00	34,044.34	50,000.00
1220 TRANSMISSION & DIST	50,000.00	47,933.20	25,000.00	27,002.53	50,000.00
1230 HYDRANTS	5,000.00	6,879.52	5,000.00	6,720.00	5,000.00
1240 METERS	100,000.00	106,127.59	100,000.00	15,038.86	100,000.00
6411 SUPPLIES-SMALL TOOLS	10,000.00	4,757.47	10,000.00	5,069.48	10,000.00
6406 SUPPLIES-ASPHALT	40,000.00	22,556.87	30,000.00	28,619.81	30,000.00
6404 SUPPLIES-CONCRETE	20,000.00	16,431.12	10,000.00	0.00	10,000.00
6410 SUPPLIES-LOAM & SEED	5,000.00	1,117.40	5,000.00	983.95	5,000.00
6408 SUPPLIES-MISC	2,000.00	801.78	2,000.00	126.07	5,000.00
6453 SUPPLIES-GRAVEL & STONE	25,000.00	20,945.45	20,000.00	6,198.84	10,000.00
6455 DISPOSAL-EXCAVATED MATERIAL	3,000.00	1,969.14	3,000.00	998.69	3,000.00
6477 NON-INVENTORY METERS	1,000.00	0.00	1,500.00	762.96	1,000.00
6479 NON-INVENTORY HYDRANTS	5,000.00	31.40	5,000.00	1,077.49	2,000.00
6481 NON-INVENTORY SERVICE PIPE	1,000.00	0.00	1,000.00	13.49	1,000.00
6483 NON-INVENTORY MAINS	1,000.00	1,764.54	1,000.00	0.00	1,000.00
6485 NON-INVENTORY OTHER T & D	1,000.00	0.00	1,000.00	105.00	1,000.00
6463 R & M MAINS	30,000.00	130,778.60	130,000.00	153,744.00	100,000.00
6465 R & M OTHER T & D MAINS	5,000.00	0.00	0.00	17,558.64	1,000.00
6451 R & M LAND	100,000.00	71,048.10	75,000.00	68,269.80	75,000.00
TOTAL	484,000.00	510,767.75	524,500.00	374,797.07	510,000.00
6304 HEAT, LIGHT, POWER	120,000.00	114,864.91	120,000.00	42,816.02	120,000.00
6352 LABORATORY ANALYSIS	30,000.00	22,288.00	25,000.00	8,852.00	30,000.00
6306 SUPPLIES-LAB-MISC	50,000.00	44,551.40	60,000.00	22,729.74	60,000.00
6353 SUPPLIES-CHEM-CHLORINE	90,000.00	93,840.00	100,000.00	29,780.00	100,000.00
6355 SUPPLIES-CHEM-FLUORIDE	15,000.00	22,093.01	20,000.00	12,169.97	25,000.00
6358 SUPPLIES-CHEM-OTHER	240,000.00	228,498.19	240,000.00	64,998.33	250,000.00

HOLYOKE WATER WORKS
Fiscal Year 2026 Budget Estimate

6356 R & M TREATMENT EQUIPMENT	70,000.00	84,013.76	100,000.00	15,066.77	70,000.00
6357 R & M LAB EQUIPMENT	10,000.00	12,974.63	10,000.00	2,625.95	15,000.00
6351 R & M LAND	5,000.00	675.00	5,000.00	5,500.00	5,000.00
6354 R & M BUILDINGS	30,000.00	93,120.56	30,000.00	15,336.39	20,000.00
6359 SUPPLIES-MISC.	3,000.00	2,149.49	2,000.00	234.70	3,000.00
6204 HEAT, LIGHT, POWER	80,000.00	83,789.78	100,000.00	31,606.91	100,000.00
6206 SUPPLIES-MISC.	500.00	0.00	500.00	0.00	500.00
6255 R & M PUMPING EQUIPMENT	30,000.00	21,490.00	30,000.00	700.38	30,000.00
6257 R & M POWER PROD EQUIP	5,000.00	0.00	5,000.00	3,885.00	5,000.00
6251 R & M LAND	10,000.00	34,085.00	10,000.00	10,000.00	20,000.00
6253 R & M BUILDINGS	10,000.00	193.60	20,000.00	7,100.00	20,000.00
6259 R & M STORAGE TANKS	40,000.00	76,515.00	40,000.00	0.00	40,000.00
6104 HEAT, LIGHT, POWER	20,000.00	16,673.95	20,000.00	8,752.58	20,000.00
6109 POLICE-SECURITY	30,000.00	29,907.60	30,000.00	24,032.90	40,000.00
6152 R & M LAND	80,000.00	107,822.00	50,000.00	88,086.00	50,000.00
6154 R & M BUILDINGS	12,000.00	10,203.55	20,000.00	3,081.06	20,000.00
6108 SUPPLIES-MISC	5,000.00	941.41	5,000.00	3,626.73	10,000.00
6151 SUPPLIES-CHEM-COPPER SULFATE	0.00	0.00	0.00	0.00	0.00
6155 R & M RESERVOIRS	70,000.00	104,426.77	50,000.00	88,725.55	50,000.00
6157 R & M RIVERS & INTAKES	20,000.00	18,560.00	20,000.00	6,850.00	20,000.00
6159 R & M FILTRATION DEVICES	10,000.00	0.00	10,000.00	0.00	10,000.00
6161 R & M SUPPLY MAINS	0.00	0.00	0.00	0.00	0.00
6163 R & M OTHER SUPPLY PLANT	0.00	0.00	0.00	0.00	0.00
6110 R & M EQUIPMENT	40,000.00	34,026.37	30,000.00	7,923.19	30,000.00
TOTAL	1,125,500.00	1,257,703.98	1,152,500.00	504,480.17	1,163,500.00
CAPITAL OUTLAY:					
1810 OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1816 SHOP TOOLS & EQUIPMENT	27,000.00	15,845.00	0.00	0.00	5,000.00
1818 COMMUNICATION EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1812 TRANSPORTATION EQUIPMENT	200,000.00	187,417.77	210,000.00	108,096.00	120,000.00
1814 POWER OPERATED EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1804 COMPUTER HARDWARE	15,000.00	13,908.95	0.00	0.00	5,000.00
1805 COMPUTER SOFTWARE	0.00	0.00	0.00	0.00	0.00
1802 LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
1808 BUILDING IMPROVEMENTS	40,000.00	0.00	0.00	0.00	40,000.00
1806 OTHER GENERAL PLANT	0.00	0.00	0.00	0.00	0.00
TOTAL	282,000.00	217,171.72	210,000.00	108,096.00	170,000.00
1807 NON-UTILITY	0.00	0.00	0.00	0.00	0.00
1718 MAINS	0.00	0.00	0.00	0.00	0.00
1717 OTHER T & D	0.00	0.00	0.00	0.00	0.00
1600 LAND	0.00	0.00	0.00	0.00	0.00
1604 TREATMENT EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1606 TREATMENT BUILDINGS	0.00	0.00	0.00	0.00	0.00
1608 EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1610 LAB EQUIPMENT	0.00	0.00	0.00	0.00	0.00
1506 BUILDINGS	0.00	0.00	0.00	0.00	0.00
1508 BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
1510 PUMPING EQUIPMENT	25,000.00	18,855.80	25,000.00	19,350.77	0.00
1512 POWER PRODUCTION EQUIP	0.00	0.00	0.00	0.00	0.00
1400 LAND ACQUISITION	10,000.00	115,300.00	0.00	0.00	0.00
1402 LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
1404 RESERVOIR IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
1405 LAND RIGHTS-SOSP	0.00	0.00	0.00	0.00	0.00
1406 SPILLWAYS-SOSP	0.00	0.00	0.00	0.00	0.00
1408 BUILDING IMPROVEMENTS	0.00	0.00	0.00	0.00	5,000.00
1414 SPILLWAYS OTHER-SOSP	0.00	0.00	0.00	0.00	0.00
1412 RIVERS & OTHER INTAKES	0.00	0.00	0.00	0.00	0.00
1414 FILTRATION DEVICES	0.00	0.00	0.00	0.00	0.00
1416 SUPPLY MAINS	0.00	0.00	0.00	0.00	0.00
1418 EQUIPMENT	5,000.00	6,194.24	0.00	0.00	0.00
TOTAL	40,000.00	140,350.04	25,000.00	19,350.77	5,000.00
BOND AND INTEREST PAYMENTS:					
6560 INTEREST EXPENSE-UV DISINFECTION FACILITY (BOND 5)	72,750.00	72,750.00	65,250.00	34,500.00	59,250.00
INTEREST EXPENSE-COMPREHENSIVE CAPITAL (BOND 6)	256,812.50	256,812.50	237,062.50	123,468.75	217,312.50
INTEREST EXPENSE-PHASE 2A SRFP (BOND 7)	49,140.36	49,140.36	43,414.14	21,707.07	41,544.18
INTEREST EXPENSE-COMPREHENSIVE CAPITAL (BOND 8)	0.00	0.00	0.00	0.00	0.00
2301 BOND PAYABLE-UV DISINFECTION FACILITY (BOND 5)	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00
BOND PAYABLE-COMPREHENSIVE CAPITAL (BOND 6)	395,000.00	395,000.00	395,000.00	395,000.00	395,000.00
BOND PAYABLE-PHASE 2A SRFP (BOND 7)	85,125.00	85,125.00	86,975.00	0.00	88,865.00
BOND PAYABLE-COMPREHENSIVE CAPITAL (BOND 8)	0.00	0.00	0.00	0.00	0.00
TOTAL	1,008,827.86	1,008,827.86	977,701.64	724,675.82	951,971.68

HG&E
EMPOWERING YOUR WORLD

Commissioners:
Francis J. Hoey, III
James A. Sutter
Marcos A. Marrero
Manager:
James M. Lavelle

May 12, 2025

Ms. Tanya Wdowiak, City Auditor
High Street, City Hall Annex
Holyoke, MA 01040

Dear Ms. Wdowiak:
The following is an estimate of receipts and expenditures for the fiscal year July 1, 2025 to June 30, 2026 for the Holyoke Gas & Electric.

INCOME			
Sale of gas to private customers		$	25,971,401.30
Sale of electricity to private customers		$	55,116,300.49
Sales of telecom, sundries, and other Misc. revenues		$	3,761,918.18
Sale of gas - Municipal buildings		$	974,795.70
Sale of electricity - Municipal buildings		$	2,361,603.03
Sale of telecom - Municipal		$	95,634.24
Sale of electricity - Street Lights		$	143,888.31
Other Misc. Income.		$	6,240,825.00
	Total	$	94,666,366.25
EXPENSES			
Operation, maintenance, repairs, and other expenses		$	75,115,978.16
Depreciation		$	9,694,620.00
Interest on bonds		$	1,825,918.00
	Total	$	86,636,516.16
Principal payment on bonds		$	6,776,225.00

Included in this budget are Estimated Municipal expenditures in the amount of $ 3,575,921 for gas, electric, internet and other services.

Sincerely,

City of Holyoke Gas & Electric Department
Brooke M McMahon
Brooke McMahon, Director of Finance & Accounting

City of Holyoke Gas & Electric Department
99 Suffolk Street, Holyoke, MA 01040
Phone: (413) 536-9300, Fax: (413) 552-0392
www.hged.com

To: City Council
From: Community Preservation Act Committee
CC: Mayor Garcia
Date: June 23, 2025, updated July 9,2025
RE: Community Preservation Act Committee Annual Operating Budget

The following is the annual operating budget for the Community Preservation Committee for FY2026. As required by MGL ch.44b, the Committee has allocated the minimum of 10% of the anticipated revenues to each of the three program area reserves and 5% of the anticipated revenues to the administrative reserve.

FY26 OPERATING BUDGET	ESTIMATED REVENUE
FY26 Surcharge Revenue	$704,804
FY26 State Match (14.97%)	$105,544
Estimated Total	**$810,348**

FY25 Carryover Balance	$108,764
Estimated Total Budget	**$919,112**

FY26 Proposed Transfers	% of Operating Budget	Reserves
Open Space Reserve	10%	$81,035
Historic Resources Reserve	10%	$81,035
Community Housing Reserve	10%	$81,035
Budgeted Reserve	65%	$526,726
Administrative Expenses	5%	$40,517
EstimatedTotal		**$810,348**

Mayor Joshua Garcia

City of Holyoke

Office of Planning & Development

Planning Department

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DEC 08 2025

Holyoke City Clerk's
Holyoke, MA

December 4, 2025

Israel Rivera, Chairperson
City Council Ordinance Committee

RE: RECOMMENDATION: ZONING MAP CHANGE, 9 Martin Street (122-00-018), **R-2 TO BG**

Dear Councilor Rivera,

Please be advised that at its December 2, 2025, the Holyoke Planning Board discussed the above referenced zone change request. After consideration of all the information and testimony presented during the public hearing, the Board voted unanimously to recommend to the Ordinance Committee of the City Council that the zone change from R-2 (Two-Family Residence) to BG (General Business) as requested be denied.

A zone change would alter and broadly expand the uses available on this property for all future owners, and a change from a residential zone to a business zone risks materially changing the residential character of this neighborhood. While there are business uses in the immediate vicinity, these operate as either nonconforming existing uses or by special permit, which do not change the underlying restrictions on future uses as of right. Allowing this zone change would create an impermissible spot zone. Moreover neighbors came forward at the hearing to express strong opposition to the zone change proposal.

In addition, the property cannot meet the technical requirements of the requested BG zone: it would create a nonconformity with the dimensional requirements set forth in Section 5.2 of our ordinance.

In sum, we can find no justification for granting this application.

In making this recommendation, the Planning Board does not intend any negative reflection on the applicant's proposed business use. While the specifics of the proposal were not the focus of our hearing, from what was brought forward we believe it would be a good fit for the location. However, as discussed above, creation of a spot zone for a specific business is inappropriate. And under Massachusetts law, a zone change cannot be conditioned upon any specific use being made of a zone-changed property.

The Board therefore suggests that the applicant consider whether there may be alternative avenues, such as a special permit, that might allow the proposed business to operate at this location.

If you have any questions regarding this recommendation, or if we can be of any other assistance, please feel free to contact me.

Very truly yours,

Mimi Panitch, Chairperson
Holyoke Planning Board

Cc: Mayor, Building Commissioner

20 KOREAN VETERANS PLAZA, SUITE 406 • HOLYOKE, MASSACHUSETTS 01040-5000
PHONE: (413) 322-5575 • FAX: (413) 322-5576 • E-MAIL: planning@holyoke.org
Birthplace of Volleyball

Mayor Joshua Garcia

Office of Planning & Economic Development

City of Holyoke

Planning Department

NOTICE OF DECISION
SPECIAL PERMIT FOR A WIRELESS TELECOMMUNICATIONS FACILITY- ANTENNA (7.8.5)
Pursuant To Expedited Review Under Section 6409(a) of the Middle Class Tax Relief and Job Creation Act of 2012

VERIZON WIRELESS (2025-25)
0 CHMURA DRIVE
(145-00-093)

RECEIVED
DEC 08 2025
Holyoke City Clerk's
Holyoke, MA

APPROVE WITH CONDITIONS

DATE OF NOTICE: December 4, 2025

It is hereby certified that the Planning Board of the City of Holyoke, Massachusetts, at a duly called and properly posted meeting, voted on December 2, 2025, to approve the Special Permit Notice of Decision with Conditions.

Petitioner: Cellco Partnership
D/B/A Verizon Wireless
1800 W. Park Drive, Suite 200
Westborough, MA 01581

Designed by: Crown Castle USA Inc.
2000 Corporate Drive
Canonsburg, PA 15317

Owners: City of Holyoke
536 Dwight Street
Holyoke, MA 01040

Date of Application: October 30, 2025

Property Location: 0 Chmura Drive
(Parcels N/F: 145-00-093)

Deed Reference: Book: 1202, Page: 556

Project Description: Allow the addition of twelve (12) antennas, mount, ancillary equipment at the 156-foot centerline of the 187.11-foot existing telecommunications tower. Ground equipment includes a 4x10 generator pad for a 50kW diesel generator and a 12x13 concrete pad for equipment cabinets and ancillary ground equipment.

Public Hearing: November 18, 2025

Date of Decision: December 2, 2025

Decision of Board: Approve with Conditions

In accordance with Chapter 40A, General Laws of Massachusetts, Section 17, Paragraph 1, anyone aggrieved by this site plan has the right of appeal in the Superior Court of Hampden County within twenty (20) days from the date of the filing of the decision with the City Clerk.

In accordance with Chapter 40A Section 9, said approval shall expire in 2 years if a substantial use or construction thereof has not sooner commenced except for good cause. In cases of good cause, an extension may be requested from the Planning Board prior to the expiration of said approval.

FINDINGS:
This application for antenna modification was submitted as an Eligible Facilities Request (EFR) under Section 6409(a) of the Middle Class Tax Relief and Job Creation Act of 2012, which requires state and local governments to approve modifications to existing wireless towers or base stations, provided the changes do not substantially alter the structure's physical dimensions. The applicant presented documents showing that the changes would not create such an alteration under current standards. The Planning Board's review was limited accordingly.

In accordance with Section 9.3.2 **Special Permits, Criteria**, of the Holyoke Zoning Ordinance, the Planning Board made the following findings:

1. **Social, economic, or community needs-** The proposed antennas and associated equipment may improve cellular coverage to the community.
2. **Traffic flow and safety**- The proposed antennas and associated equipment should not negatively impact traffic flow.
3. **Utilities and other public services**- The proposed antennas and associated equipment will not have any impact on public utilities or public services.
4. **Neighborhood character and social structures**- The proposed antennas and associated equipment should not increase the cell tower's impact on the neighborhood or surrounding area.
5. **Natural environment**- The proposed antennas and associated equipment should not impact the natural environment.
6. **Fiscal impacts**-The proposed antennas and associated equipment may have a positive fiscal impact for the petitioner and may provide better service for subscribers.

DECISION:
The Board, consisting of Mimi Panitch (Chairperson), Kate Kruckemeyer (Vice-Chairperson), Rosanna Lopez (Secretary) and Lauren Niles (Member) and voted 4-0 to approve the Special Permit Application in accordance with Section 7.8.5 of the Holyoke Zoning Ordinance, based on the testimony, correspondence, comments, and plans received subject to the following conditions:

CONDITIONS:
1. Following the 20-day appeal period, a signature from the City Clerk's Office is required on this document prior to its recording at the Registry of Deeds.

2. Prior to the issuance of a Building Permit, the Special Permit Decision must be recorded with the Hampden County Registry of Deeds and a true photocopy must be submitted to the Planning Department (pdf).

3. Prior to the issuance of any Permit issued by the Building Department, the applicant/owner must provide to the Planning Department proof that they have paid their public hearing advertisement fee to Turley Publications.

This Notice of Decision is filed with the City Clerk and Building Commissioner.

ATTESTED & AFFIRMED

Mimi Panitch, Chairperson
Holyoke Planning Board

DATE: Dec 5, 2025

I hereby certify that I recorded on _____, the approval of the Planning Board and now at least 20 days later, I certify that no notice of appeal there from has been received by me.

_____
Brenna Murphy Leary
City Clerk, Holyoke, MA

_____
Date

CC: Mayor Joshua Garcia, City Council, Building Commissioner, City Clerk, City Engineer, Fire Department

City of Holyoke

Mayor Joshua A. Garcia

Holyoke Redevelopment Authority

Aaron M. Vega, Executive Director

RECEIVED

DEC 02 2025

Holyoke City Clerk's
Holyoke, MA

November 24, 2025

Holyoke City Council
City of Holyoke
Holyoke, MA 01040

Dear Councilors:

Please find attached minutes of the Holyoke Redevelopment Authority for its October 15, 2025 meeting. Please contact me at 322-5655 if there are any questions.

Sincerely,

Aaron M. Vega

CITY HALL ANNEX – 20 KOREAN VETERANS PLAZA - SUITE 406 – HOLYOKE, MASSACHUSETTS 01040-5016
PHONE: (413) 322-5655 • E-MAIL: oped@holyoke.org
Birthplace of Volleyball

Holyoke Redevelopment Authority (HRA)
Meeting Minutes
Wednesday, October 15, 2025 at 5:00 p.m.
Holyoke City Hall - Room 6
536 Dwight Street, Holyoke, MA 01040

Members Present:
Patrick Beaudry, Chairperson
Tiffany Espinosa, Member
Daphne Board, Assistant Treasurer
Thomas Creed, Treasurer

Staff Present:
Aaron Vega, Executive Director
John Dyjach, Assistant Director

Guest: Hagop Toghramadjian, Winn Companies

1. Call to Order
Chairperson Patrick Beaudry called the meeting to order at 5:02 p.m. and announced that the meeting is being recorded and is being held virtually in accordance with State laws. Roll call:

Name	Present
Thomas Creed	X
Tiffany Espinosa	X
Daphne Board	X
Patrick Beaudry	X

2. Property / Project Updates and Next Steps (item taken out of order)
a. 216/ 191 Appleton Street (Appleton Mills Apartments / WinnDevelopment)
Chairperson Beaudry welcomed Hagop Toghramadjian, Project Director for Winn Companies, to update the Board on the status of the project. Mr. Toghramadjian thanked the HRA members for visiting the building and seeing all the work that was done. Residents have moved in and by the end of the year all 88 units will be occupied. The closing on tax exempt bonds is to be done soon, and the project is financially sound. The bridge closure is a concern, and some type of pedestrian walkway will be needed to access the resident parking at 195 Appleton Street. Regarding Phase 2, the ownership structure with HRA's involvement is still being looked at by Winn and it is key factor in determining the timeline. He added the more immediate step is the remediation and demolition of buildings one and two, and we have received estimates from three contractors. Acquisition of the rail parcel continues to be worked on and it appears it will be a long-term easement rather than a sale. Daphne Board asked about the extent of the brownfield remediation for Buildings 1 and 2. Mr. Toghramadjian replied that it is mainly because roofing materials containing asbestos partially collapsed into the buildings and it is considered co-mingled hazardous debris that is costly to remove and dispose of. He does not think any underground work will be needed. John Dyjach noted that staff is also seeking a demolition estimate with the goal of partnering with Winn to do the work sooner utilizing the ARPA funding that was awarded. He also noted that the office received notice from Mass Historic that Farr Alpaca Buildings one and three are in process for historic status designation. Hagop Toghramadjian said they are aware of this and the hearing scheduled for December. have been up for either nomination or to be registered historic. There was then discussion of the Phase 2 ownership structure and Mr. Toghramadjian said Winn is working with their attorney to review the HRA's involvement in Phase 2. He would like to schedule a meeting with HRA's counsel to

determine a path forward. Patrick Beaudry said he would be interested in joining the meeting and to let him know when it is scheduled. Aaron Vega then described the status of the bridge repairs and said he is following up with the City Engineer. Daphne Board suggested the HRA draft a letter to MassDOT asking that the repairs be expedited and at a minimum that a pedestrian bridge be provided soon. Chairperson Beaudry thanked Mr. Toghramadjian for the updates and his efforts.

3. HRA Board Business

a. Meeting Minutes of September 17, 2025

A motion was made by Daphne Board and seconded by Tiffany Espinosa to approve the September 17, 2025 meeting minutes. A roll call followed:

Name	Yes
Thomas Creed	X
Tiffany Espinosa	X
Daphne Board	X
Patrick Beaudry	X

4. Property / Project Updates and Next Steps (continued)

b. High Street Redevelopment Plans and Site Readiness Grant

John Dyjach said that staff received notice that the HRA was awarded a second MassDevelopment Site Readiness Grant for High Street Redevelopment. This $100,000 grant supplements the $200,000 grant awarded to the HRA last year. John Dyjach provided an update that discussions with MassDevelopment continue to define the scope and to select a consultant. He explained that separate scopes are under consideration utilizing Stantec and O'Connell Development Group as the consultants. Aaron Vega said the consultant proposals would be sent to the Board. Patrick Beaudry noted that spending needs to be minimized for replicating engagement and focused on more action-oriented items. Thomas Creed suggested the possibility of the consultants working together on the scope. He noted that O'Connell is also a developer of properties. Tiffany Espinosa said it is important for the HRA to have decision making over the scope and that should be communicated to MassDevelopment. Daphne Board noted it was important that the consultants consider that deliverables and engineering reports will change over time. The Board concurred that the next discussion with MassDevelopment regarding the scope include members and include these suggestions.

c. Race and Main Street Placemaking

John Dyjach said the utility easement with Holyoke Gas & Electric for HRA's Race St. was updated and is ready for signatures. The easement along with a pending City sidewalk easement will help accommodate the installation of an electric vehicle charging station. Aaron Vega said there are no updates to the proposed property license amendment with Beyond Walls.

5. Discussion on HRA Prospective Projects and Office Staffing

Aaron Vega discussed several opportunities the HRA may consider for projects in the URP area that need public action. He said undertaking these projects goes hand in hand with the HRA considering financial support for staffing, consultants, legal services, and/or a dedicated executive director. Daphne Board said she appreciates the ideas but is also realistic since the HRA is a volunteer board and a significant commitment is needed to oversee any of these challenging projects. Tiffany Espinosa agreed that these items would go hand in hand and would not want to take on purchasing property without knowing what the funding mechanism would be. Aaron Vega said right now it would be the HRA funds. Thomas Creed expressed concern over the reduction of staffing over the

last year and that the HRA does not have income to sustain the expense of funding a position for more than a year or two. Patrick Beaudry said he wants to be proactive to address these properties and one idea is to consider the TDI Fellow model and contract with someone to take on these tasks for two years or so. Daphne Board suggested the Board consider reviewing this path forward with the Mayor. Aaron Vega said he appreciates the feedback and will consider next steps further with the Board.

6. Other Business

Aaron Vega informed the Board of his transition to a new position at the end of the year. The Board expressed appreciation and wished him well in the new position.

7. Adjournment

With no further discussion or executive meeting, a motion was made by Thomas Creed and seconded by Daphne Board to adjourn the meeting. A roll call vote followed:

Name	Yes
Thomas Creed	X
Tiffany Espinosa	X
Daphne Board	X
Patrick Beaudry	X

The meeting was adjourned at 6:25 p.m.

Respectfully Submitted,

Patrick Beaudry, Chairperson

Mayor Joshua A. Garcia
City of Holyoke

HEDIC
Aaron M. Vega, Executive Director

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DEC 02 2025
Holyoke City Clerk's
Holyoke, MA

November 24, 2025

Holyoke City Council
City of Holyoke
Holyoke, MA 01040

Dear Councilors:

Please find attached minutes of the Holyoke Economic Development and Industrial Corporation for its October 23, 2025 meeting. Please contact me at 322-5655 if there are any questions.

Sincerely,

Aaron M. Vega

CITY HALL ANNEX • 20 KOREAN VETERANS PLAZA – SUITE 406 • HOLYOKE, MASSACHUSETTS 01040-5037
PHONE: (413) 322-5655 • FAX: (413) 534-2299 • E-MAIL: oped@holyoke.org
Birthplace of Volleyball

HOLYOKE ECONOMIC DEVELOPMENT AND INDUSTRIAL CORPORATION
Meeting Minutes of October 23, 2025
Holyoke City Hall - Room 6
536 Dwight Street, Holyoke, MA
and via Zoom Meeting ID: 86004617714

Members Present:
Joseph McGiverin
Catherine Pratt
Michael Sullivan
Antonio Quinones
Mark Cutting
Callie Flanagan
Carl Eger, Jr.

Staff Present:
Aaron Vega, Executive Director
John Dyjach, Assistant Director
Alexandria Maysonet, License Board Clerk

1. **Call to Order:**
   Chairperson McGiverin called the meeting to order at 5:02 p.m. and stated that the meeting is being held in person, remotely and being recorded. A roll-call followed:

Name	Present
Mark Cutting	Y
Antonio Quinones	Y
Joseph McGiverin	Y
Catherine Pratt	Y
Michael Sullivan	Y
Carl Eger	Y
Callie Flanangan	Y

2. **Board Business**
   a. **Meeting Minutes of September 23, 2025:** A motion was made by Michael Sullivan and seconded by Carl Eger to approve the minutes of September 23, 2025. A roll call vote followed:

Name	Vote
Mark Cutting	Y
Antonio Quinones	Y
Joseph McGiverin	Y
Catherine Pratt	Y
Michael Sullivan	Y
Carl Eger	Y
Callie Flanangan	Y

   b. **Annual Meeting Minutes of September 23, 2025:** A motion was made by Carl Eger and seconded by Michael Sullivan to approve the annual meeting minutes of September 23, 2025. John Dyjach noted that the summary provided at the Annual Meeting is included with these minutes. A roll call vote followed:

Name	Vote
Mark Cutting	Y
Antonio Quinones	Y
Joseph McGiverin	Y
Catherine Pratt	Y
Michael Sullivan	Y
Carl Eger	Y
Callie Flanangan	Y

3. **HEDIC Loan Program**

John Dyjach reported that communication with borrowers and partner lenders is good and that more information on the MakerLoan will be provided in the Executive meeting.

4. **Real Estate Project Update(s)**

John Dyjach said that there is an update to be provided in the Executive meeting and that there is discussion on other real estate under Agenda item 5.

5. **Discussion**

   a. **HEDIC Prospective Projects**

   Aaron Vega discussed several opportunities the HEDIC may consider for projects that need public action. He noted 195 Appleton Street, 100 Water Street, and 56 Canal Street among several important redevelopment opportunities. Mr. Vega said that there have been several inquiries for these properties but that none has proceeded to date. He said that one of the primary reasons projects stall is because that in addition to the acquisition cost, there are significant costs to get the properties site ready for development. Michael Sullivan said that there are several other properties where the owners may be paying taxes but are not doing anything to improve their property. Aaron Vega noted that these types of properties are in contrast with positive developments occurring at nearby properties. John Dyjach added that some of these opportunities could evolve into HEDIC working with the Holyoke Redevelopment Authority on mixed commercial / residential type developments. Mr. Vega thought some creative approaches could be considered including utilizing the HEDIC loan funds to incentivize projects. Joseph McGiverin said that he supports getting creative to stimulate economic development for some of these opportunities. He also thanked Mike Sullivan for sharing his insights into the business community and that HEDIC couldn't do its work without the City Council and the Mayor's support. Aaron Vega said he appreciates the feedback and will consider opportunities and next steps further with the Board.

   b. **Staffing and Contracted Services**

   Aaron Vega informed the Board of his transition to a new position at the Western Mass Economic Development Council at the end of the year. The Board expressed appreciation and wished him well in the new position.

   Mr. Vega explained that the Mayor has started the process to fill the Director position and that resumes are currently being accepted for the Development Specialist position. He said that other office staff have been helping with administrative tasks, but HEDIC and the HRA will be asked to consider funding a part-time contracted position. He expects more detail to be presented at the next Board meeting.

6. **Executive Meeting**

A motion was made by Carl Eger and seconded by Michael Sullivan to enter the Executive Meeting. Chairperson McGiverin then asked for a roll-call to authorize HEDIC to enter the Executive session in accordance with Massachusetts General Laws.

Name	Vote
Antonio Quinones	Y
Mark Cutting	Y
Callie Flanagan	Y
Carl Eger	Y
Michael Sullivan	Y
Joseph McGiverin	Y
Catherine Pratt	Y

7. **Adjournment**

The Board returned from the Executive meeting and, with no further business, a motion was made by Carl Eger and seconded by Antonio Quinones to adjourn the meeting. A roll-call vote followed:

Name	Vote
Antonio Quinones	Y
Mark Cutting	Y

Callie Flanagan	Y
Carl Eger	Y
Michael Sullivan	Y
Joseph McGiverin	Y
Catherine Pratt	Y

The meeting was adjourned at 6:07 p.m.

Sincerely,

Joseph McGiverin, Chairperson
Holyoke Economic Development and Industrial Corporation

City of Holyoke, Massachusetts
Policy for Designated Handicap Parking Spaces
On Public Streets in Residential Areas

Rules for Residential Handicap Placard Usage: Handicap Parking spaces may be established by the City Council in accordance with Section 86-98 of the Code of Ordinances.

(c) Residential handicapped parking spaces.

(1) Petition to city council required. Upon petition, the city council may establish designated handicapped parking spaces on public streets where parking is not otherwise provided for a residence. Such spaces shall be established in accordance with the following:

a. Handicap parking shall only be established when it is demonstrated by the petitioner that off-street parking is not available for the resident (i.e. within a driveway, garage or lot).

b. The street on which the handicap parking space is to be established shall be a public way, and the street width must be adequate to allow parking in front of or near the applicant's residence.

c. Handicap parking shall only be established in areas that are not otherwise restricted as "no parking" or "limited time" parking spots.

Application shall be made on a form approved by the city council. The city council may deny an application under this section if it does not meet the criteria contained herein or may remove any handicap parking spaces that are infrequently used or cause a hazard to the motoring and walking public.

(2) Use of spaces. Spaces established in accordance with this section may be used by anyone with a handicap plate or placard as issued from the registry of motor vehicles. A placard shall not be used by family, friends or other individuals visiting the handicap person. Police may confiscate the HP placard for any violation and the Commonwealth of Massachusetts Registry of Motor vehicles may impose fines if violations occur in use of HP space(s). Handicap parking signs do not exempt a vehicle from other regulations such as snow emergency, street cleaning and/or repair work.

(3) Designation of spaces. A parking space restricted under this subsection shall be identified by the use of above-grade signs bearing the words "Handicapped Parking" and shall also comply with any other requirements as established by law.

a. Handicap parking spaces established under this section shall be valid for a period which coincides with the applicant's placard or plate. If there is no change in the residence of the individual, a renewal petition shall be submitted to the city council with a copy of the updated placard. Any change in information will require submission of a new application. Failure to renew will result in the removal of the sign and require submission of a new application.

b. When the handicap parking space is no longer needed due to the applicant's change of residence or change in eligibility status, the applicant or another household member shall notify the city clerk in writing within 30 days of this change.

(4) Violations and penalties. There shall be no leaving of any vehicle within the restricted parking space authorized by this subsection unless said vehicle bears a valid placard or license plate. This section shall be enforced by the city police department or their designee. Any person who violates this subsection shall be subject to a fine of $300.00 per violation, and to removal of his or her motor vehicle pursuant to the provisions of M.G.L. c. 40, § 22D.

(5) Report to the city council. The city clerk's office shall maintain a list of all handicap parking spaces approved under this section and the date of expiration. The report shall include which handicap parking spaces have been removed. The clerk's office shall submit a quarterly report to the city council and the department of public works listing the placards that have expired and not been renewed.

(d) Removal of Handicapped Parking Signage.

RECEIVED
DEC 05 2025
Holyoke City Clerk's
Holyoke, MA

(1) City Clerk Form.

a. A form will be sent to applicants biennially by the city clerk informing them that they are required to maintain designation for handicapped parking and asking if the space is still used in accordance with applicable rules and regulations. Applicants shall return the completed form within 60 days by mail or in person at office. Failure to return the completed form may result in removal of handicapped parking signage. The form shall be issued in both English and Spanish.

b. b. This notice requirement shall be included in applications submitted pursuant to Sec. 86-98(c) above. Applications should include a check box acknowledging applicants are aware of this ongoing duty to inform the city clerk if the space is no longer in use and information on the city clerk form.

(2) Removal of Signage by DPW.

1. If the city clerk form is not returned to the City Clerk's Office within 60 days, the City Clerk's Office shall notify the Department of Public Works. DPW shall complete a work order for removal within 30 days of receipt of notice from the office

To apply for a Handicap Parking space near your residence, please submit the following documentation to the City Clerk's Office:

1. The completed Residential Handicap Parking application
2. A photocopy of the car registration if it has a handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

APPLICANTS CERTIFICATION:

I am aware that it is my responsibility to properly use a handicap parking plate/placard subject to the rules and regulations of the Commonwealth of Massachusetts registry of Motor Vehicles; I have read and understand the policy for designated handicap Parking Spaces on Public Streets in the City of Holyoke. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

Reyes Padilla	Jose	December 3, 2025
Applicants Signature	Print Name	Date

For Office Use Only:

Date order filed with City Council and referred to the Ordinance Committee/Handicap Commission_____

Date Handicap Commission recommendation received by Ordinance Committee _____

Date Ordinance Committee recommendation_____

Date City Council approved/denied_____

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

If this application is being completed by someone other than the Disabled person (the Applicant), please list that person's name below (PLEASE PRINT ALL INFORMATION);

NILKA M. ORTIZ — Friend
Name of Person Completing this Application — Relationship to Applicant

Applicant's (Disabled Person's Name Jose A. Reyes-Padilla

Address: 330 Maple Street, Apt 19 - Holyoke, MA

Telephone: 413-275-8124 Date of Birth (mm/dd/yy) 04/29/1963

Handicap Placard/License Plate Number: S50421914 Exp. Date: 4/29/2027

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1) Is there off-street parking (driveway, parking lot etc) at your residence? YES [ ] NO [X]

   a) If there is off-start parking are you allowed to use it? YES [ ] NO [ ]
   b) If you are not allowed to use off-start parking, please explain why:

2) Explain why you feel that you need Residential Handicap parking in front of/near your home. (If needed, continue on reverse side or attach additional sheets)
   Not able to walk long distances

3) Do you rent the property where you are residing? YES [X] NO [ ] ** If YES, your landlord will need to sign below.

   ** I certify that I am the owner of the property or Property Manager:
   Insert address of resident: 330 Maple St

   **I further certify that off-street parking (driveway, garage, or lot) is not available to the applicant at this listed address.

   Felisha Ortiz 4138832437 12/4/25
   Signature of Landlord of Property Manager — Phone — Date

ATTACH PICTURE OR SKETCH INCLUDING DRIVEWAYS, RAMPS AND ENTRANCES

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

Applicant's Name (please print) Jose A. Reyes Padilla

Applicant's Address 330 Maple St. Apt. 19 Phone 413. 275-8124

To be Completed by the Holyoke Handicap Commission (HHC):

[ ] Received Copy of the Massachusetts Registration and/or Placard

[ ] Received Signature of Landlord – if applicable

[ ] Site inspection by: _____ Date: _____

[ ] Recommend Application be Approved [ ] Recommend Application be Denied – Reason for recommendation

_____

_____

_____

HHC Chairperson

Signature: _____ Date: _____

To be Completed by City Council Ordinance Committee:

Reviewed at meeting of Ordinance Committee (date): _____

[ ] Recommend Application be Approved [ ] Recommend Application be Denied – Reason for recommendation

_____

_____

_____

To be Completed by Holyoke City Council:

Reviewed at meeting of the Holyoke City Council (date): _____

[ ] Application Approved [ ] Application Denied – Reason for Application Denial

_____

_____

_____

Applicant Certification:

I am aware that it is my responsibility to file a complete application. I understand that the applicant will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. I certify that the information contained herein is correct to the best of my knowledge and belief.

Applicant's Signature: Jose Reyes Date: December 3, 2025

*Please remember to attach a: **photocopy of the car registration** if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a **photocopy of the Handicap Placard** issued o the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

PL9380041

Expires:

09-04-26

Disabled Persons
Parking Identification Placard

REYES PADILLA

JOSE

ANTONIO

Commonwealth of
Massachusetts

CERTIFICATE OF REGISTRATION

M.G.L. Chapter 90 Section 24B makes it a crime to alter this Certificate
MASSACHUSETTS DEPARTMENT OF TRANSPORTATION

REGISTRY OF MOTOR VEHICLES

EXTERNAL CODE	REGISTRATION TYPE	PLATE NUMBER	EFFECTIVE DATE	TITLE NUMBER	EXPIRES ON
PAN	Passenger Normal Red	5MKY88	01-Sep-2025	CH524811	31-Aug-2027

MODEL YEAR	MAKE	MODEL	MODEL NUMBER	BODY STYLE	COLOR
2012	NISS	ALTIMA		SEDAN	BLACK

VEHICLE IDENTIFICATION NUMBER: 1N4AL2AP2CC121589

TOTAL REGISTERED WEIGHT FOR A COMMERCIAL VEHICLE OR TRAILER:

US DOT NUMBER FOR COMMERCIAL VEHICLE:

RESIDENTIAL ADDRESS (IF DIFFERENT THAN MAILING):

GARAGE ADDRESS: 330 MAPLE ST APT 19 HOLYOKE MA 01040-4962

INSURANCE COMPANY: PILGRIM INSURANCE COMPANY

NAME(S) OF OWNER(S) AND MAILING ADDRESS:
JOSE ANTONIO REYES PADILLA
330 MAPLE ST APT 19
HOLYOKE MA 01040-4962

MAXIMUM SEATING CAPACITY FOR VEHICLES FOR HIRE:

LESSEE/IN CUSTODY OF:

Colleen J. Ogilvie Registrar of Motor Vehicles

SPECIAL MESSAGE:

CHANGE OF ADDRESS: ☐ RESIDENTIAL ☐ MAILING ☐ GARAGE

Important information for vehicle owners

- Certificate of Registration: Every person operating a motor vehicle shall have the Certificate of Registration for the motor vehicle and/or trailer, in the vehicle, in some easily accessible place. The records of the RMV constitute the official status of the vehicle registration.
- Change of Address: By law, you must report any change of address to the RMV within 30 days. Visit Mass.Gov/RMV to change your address. Once you have reported the address change to the RMV, please write corrected address in box provided above.
- No Insurance Card Required: Massachusetts law does not require an insurance card. M.G.L. Chapter 90, Section 34, and Chapter 175, Section 113A, requires the vehicle's owner to maintain a compulsory motor vehicle liability insurance policy or bond for bodily injury coverage and property damage insurance. The insurer is required by law to electronically notify the Registry of Motor Vehicles if coverage lapses. The vehicle owner is then notified by the RMV to obtain new insurance within 10 days or the registration will be revoked. Bonds are filed with the State Treasurer's Office.
- Transferring Your Plates: Massachusetts General Law (M.G.L. Chapter 90, Section 2) allows you to transfer valid registration plates from this vehicle to a newly acquired new or used motor vehicle or trailer while you obtain insurance and a new registration. See the Transferring a Registration Section on the RMV's website at Mass.Gov/RMV for more information.
- Cancel the registration plates if:
  - The vehicle has been sold or junked and the registration is not going to be transferred to another vehicle.
  - You move to another state and you register the vehicle in that state.
  - The insurance policy is not renewed or is cancelled and there is no plan to obtain a new policy.

Skip the Line, Go Online! Visit Mass.Gov/RMV for list of available transactions.

WARNING
330

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WESTERN MASSACHUSETTS

Millions in aid flowing again to Holyoke, while council spars over opaque finances

Updated: Dec. 10, 2025, 4:30 p.m. | Published: Dec. 10, 2025, 4:15 p.m.

By Aprell May Munford | AMunford@repub.com

HOLYOKE — After the spigot was shut for months, Holyoke is receiving millions in state aid again.

Even still, councilors continue to joust over the city's long-term financial problems.

In a Nov. 17 letter, Deborah Wagner, director of accounts at the state Division of Local Services, told Holyoke Mayor Joshua Garcia that, even with the return of regular state aid payments, the city's financial problems are still unresolved. The city's books for 2023 are almost ready, but the 2024 accounts aren't closed and still show big errors. No cash reconciliations have been done for 2025 or 2026.

The state held back four months of local aid — nearly $29 million — because Holyoke missed deadlines to file required financial reports.

It is clear that the problems surrounding cash reconciliation are "no closer" to being resolved than they were when the state issued its September letter, Wagner said.

While Wagner said she was encouraged that the city has hired the services of Open Architects to assist in the process, she also warned that law allows the state to keep withholding money until the city fixes its records.

Nevertheless, Wagner said it was too punishing to withhold the aid any longer from residents and city employees; the money constitutes regular payments that assist with things like public schools and government operations.

“The city’s catastrophic multi-year cash reconciliation issues make indefinite application of the law unnecessarily punitive,” Wagner said.

With that, the state released all aid held from July through October and resumed normal monthly payments beginning with the November distribution.

Still clashing

Holyoke’s troubled finances are the disputed front line for the divided members of the City Council, with one member calling the administration incompetent and demanding an update, and the finance chair insisting the issue is already resolved.

The latest dispute centers on City Councilor David Bartley’s request for the update on the finances, which wasn’t placed on the committee’s most recent agenda, he said.

Bartley argues that the city has failed to meet a state-mandated reconciliation deadline of Dec. 1, and there has been no clear update on the city’s plan to clean up its financial records after years of accounting inconsistencies.

“(Holyoke Treasurer Rory Casey and Garcia) have been ducking left and right,” he said.

Bartley said there were other issues he wanted on the agenda, but they’re secondary to the “catastrophic” problem with the city’s finances.

“The state doesn’t use the word catastrophic loosely,” he said.

He accused the mayor and treasurer of failing in their duty to manage city money. He added that he cares about how Holyoke got here but is more focused on fixing it. Bartley was voted off the council in November, and he’s in the final days of his term

“There is just no sense of urgency,” he said. “No one understands — not the auditor, the mayor or the Law Department.”

Because the finance chair didn't bring up the issue, Bartley said he contacted Wagner in the state Division of Local Services. Wagner told him the state is working to hire an interim official to help reconcile the city's books.

The city recently hired Open Architects to help with bookkeeping and reconciliation, but Bartley said he doesn't know what the firm is doing.

Bartley further said the vote to hire Open Architects was illegal, because it happened after a meeting ended.

"I'm not a conspiracy theorist, but it's all on tape. That's why (City Councilor) Linda (Vacon) filed an open meeting complaint," Bartley said.

Finance committee Chair Patti Devine said the issue has already been addressed. "The treasurer, mayor and auditor have already taken care of it," she said.

Devine said she didn't refuse the order — she denied it, because she sees no need to revisit the matter, she said.

"If he is confused, he should call Mayor Garcia for clarification," Devine said, adding that the topic has been discussed in finance for some time.

The mayor and treasurer couldn't attend Monday's meeting because of other obligations, Devine said.

Looking ahead, Devine hopes the incoming City Council will make progress without as many internal hurdles.

RECOMMENDED

Hands-on dining comes to Holyoke with Daruma Japanese BBQ and Sushi Dec. 8, 2025, 5:33 p.m.

Sweet start: Holyoke bakery offers traditional treats, comfort food Dec. 10, 2025, 4:11 p.m.

"There won't be obstruction to get done some of what the council wants to do," she said.

That includes taking up the proposed municipal reform finance act, which Bartley and some other councilors are opposed to.

The act would streamline city finances by hiring a chief administrative and finance officer, adding a comptroller, merging the treasurer and auditor's offices, and reducing positions in divisions such as the Department of Public Works.

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COMMONWEALTH OF MASSACHUSETTS
LAND COURT DEPARTMENT OF THE TRIAL COURT

HAMPDEN, SS. CASE NO. 25 MISC 000718

DARLENE ELIAS, JORDANA O'CONNELL, KERRY ANNE SCHOEFFEL, ANGEL O. AYALA SANTIAGO, WILLIAM BEVAN, MARY HEALY, BERNARD HEALY, and BETHANY TABB, Plaintiffs
vs.
CITY OF HOLYOKE, Defendant

DEFENDANT, CITY OF HOLYOKE'S MOTION TO DISMISS AMENDED COMPLAINT

NOW COMES, Defendant, City of Holyoke (the "City") and hereby moves to dismiss the Plaintiffs' Amended Complaint (the "Complaint"). The Plaintiffs allege that the City is planning on developing certain lots located with the City for a commercial sports complex and that lots are subject to a deed restriction that they cannot be utilized by the City except as for park purposes. As provided below, the Plaintiffs have failed to present any actual controversy regarding the City.

I. Standard

In considering whether a count in a complaint survives a motion to dismiss under Mass. R. Civ. P. 12 (b) (6), we accept as true the factual allegations in the complaint and the attached exhibits, draw all reasonable inferences in the plaintiff's favor, and determine whether the allegations plausibly suggest that the plaintiff is entitled to relief on that legal claim. The allegations must be more than mere labels and conclusions, and must raise a right to relief above the speculative level. Buffalo-Water 1, LLC v. Fid. Real Est. Co., LLC, 481 Mass. 13, 17, 111 N.E.3d 266, 271 (2018) and cases cited therein. "When evaluating a motion to dismiss a claim for declaratory relief under rule 12 (b) (6), a judge must proceed in two steps. First, the judge must determine whether the claim was properly brought. A claim for declaratory relief is

properly brought where the plaintiff demonstrates that an actual controversy exists, see G. L. c. 231A, § 1 (courts may issue declaratory judgments where an actual controversy has arisen and is specifically set forth in the pleadings); that the plaintiff has legal standing to sue; and that all necessary parties have been joined, see G. L. c. 231A, § 8. Where the claim is properly brought, the judge must proceed to the second step: determining whether the facts alleged by the plaintiff in the complaint, if true, state a claim for declaratory relief that can survive a defendant's motion to dismiss. Id. at 18.

"It is well settled that in order for a court to entertain a petition for declaratory relief, (a) an actual controversy sufficient to withstand a motion to dismiss must appear on the pleadings; and (b) even if there is a finding of actual controversy, a plaintiff must demonstrate the requisite legal standing to secure its resolution. The purpose of both the actual controversy and the standing requirements is to ensure the effectuation of the statutory purpose of G.L. c. 231A, which is to enable a court to afford relief from ... uncertainty and insecurity with respect to rights, duties, status and other legal relations. Such proceedings are concerned with the resolution of real, not hypothetical, controversies; the declaration issued is intended to have an immediate impact on the rights of the parties." Galipault v. Wash Rock Invs., LLC, 65 Mass. App. Ct. 73, 83–84, 836 N.E.2d 1123, 1133 (2005) and cases cited therein.

II. Facts Alleged in the Complaint

The Plaintiffs allege the following:

A. The City owns real property in Holyoke, Massachusetts notated as "Area 2-B", "Area 2-C", and "Area 2-D" (collectively, the "Property"). Complaint at ¶¶ 3 and 5.

B. The Property is subject to a deed restriction requiring that Property shall never be used except for park purposes. Complaint at ¶ 4.

C. The Plaintiffs have utilized the Property for public park purposes. Complaint at ¶ 9.

D. The City intends to develop the Property as part of a proposed commercial sports complex. Complaint at ¶ 11.

III. There is No Actual Controversy Involving the City

There exists no controversy for this action and therefore the Complaint fails the first step of the standards test as outlined in Buffalo-Water 1, LLC above. This matter is not unlike Wells Fargo Financial Massachusetts, Inc. v. Mulvey, 93 Mass.App.Ct. 768 (2018). In that case Wells Fargo filed a complaint in Superior Court seeking a declaration that the above-quoted language authorizes it to foreclose under the statutory power of sale described in G. L. c. 183, § 21. Id. The complaint alleged that the Defendants were default of their obligation to repay their loan, and that Wells Fargo sought to exercise its remedies for default, including the ability to foreclose its Mortgage by exercising the statutory power of sale. Id. The Court held that there was no actual controversy between the parties and a live dispute cannot be inferred. Id. at 771. The Court stated, "declaratory relief is reserved for real controversies and is not a vehicle for resolving abstract, hypothetical, or otherwise moot questions." Id. The Court went out to state that, "Wells [Fargo]'s complaint does not allege an actual controversy between the parties, and states no facts compelling a conclusion that one exists. Indeed, there is no allegation of any communication between the parties on this subject. The existence of a live dispute cannot be inferred purely from the [Defendants] alleged monetary default, or from Wells [Fargo]'s unilateral intention to foreclose. We see no basis for assuming that any attempt by Wells [Fargo] to foreclose by sale will necessarily be challenged by the [Defendants]...instead of seeking

resolution of a live dispute, Wells [Fargo] is essentially seeking an advisory opinion. It appears that Wells [Fargo] would attempt to use such an opinion to shield itself from any potential future controversy that might arise if it were to pursue a nonjudicial foreclosure. Wells [Fargo] is not entitled to such an adjudication." Id. at 771-772. Like Wells Fargo, there is no actual controversy because the Plaintiffs are merely looking for the Court to determine language plainly stated in a deed for the purposes of an advisory opinion from the Court. The Plaintiffs do not allege that there are any plans submitted to the City to develop the Property or that any purchase and sale agreement between the City and any alleged developer of the Property. The Plaintiffs are merely attempting to infer that the City will develop the Property at some later date in time. Intent ***cannot*** be inferred. Id. Considering the same, the Complaint must be dismissed.

IV. Conclusion

The Defendant, City of Holyoke, respectfully requests that this Honorable Court dismiss the Complaint and for other relief that this Honorable Court deems just.

Respectfully submitted,

Defendant,
City of Holyoke,
By its Attorney,

December 8, 2025

Jane L. Mantolesky, BBO#671855
Assistant City Solicitor
City of Holyoke
20 Korean Veterans Plaza, Room 204
Holyoke, Massachusetts 01040
Phone: (413) 322-5580
Fax: (413) 322-5581
Email: mantoleskyj@holyoke.org

COMMONWEALTH OF MASSACHUSETTS
LAND COURT DEPARTMENT OF THE TRIAL COURT

HAMPDEN, SS. CASE NO. 25 MISC 000718

DARLENE ELIAS, JORDANA O'CONNELL, KERRY ANNE SCHOEFFEL, ANGEL O. AYALA SANTIAGO, WILLIAM BEVAN, MARY HEALY, BERNARD HEALY, and BETHANY TABB, Plaintiffs
vs.
CITY OF HOLYOKE, Defendant

CERTIFICATE OF SERVICE

I, Jane L. Mantolesky, Assistant City Solicitor, Attorney for the Defendant, hereby certify that I have served a copy of the within Notice of Appearance upon the following parties of record via first class mail postage prepaid:

Michael Pill ,Esq.
Green Miles Lipton, LLP
77 Pleasant St
PO Box 210
Northampton, MA 01061

Dated: December 8, 2025

Jane L. Mantolesky, Esq.
Assistant City Solicitor

COMMONWEALTH OF MASSACHUSETTS
LAND COURT DEPARTMENT OF THE TRIAL COURT

HAMPDEN, SS. CASE NO. 25 MISC 000718

DARLENE ELIAS, JORDANA O'CONNELL, KERRY ANNE SCHOEFFEL, ANGEL O. AYALA SANTIAGO, WILLIAM BEVAN, MARY HEALY, and BERNARD HEALY, Plaintiffs

vs.

CITY OF HOLYOKE, Defendant

AMENDED COMPLAINT FOR DECLARATORY JUDGMENT

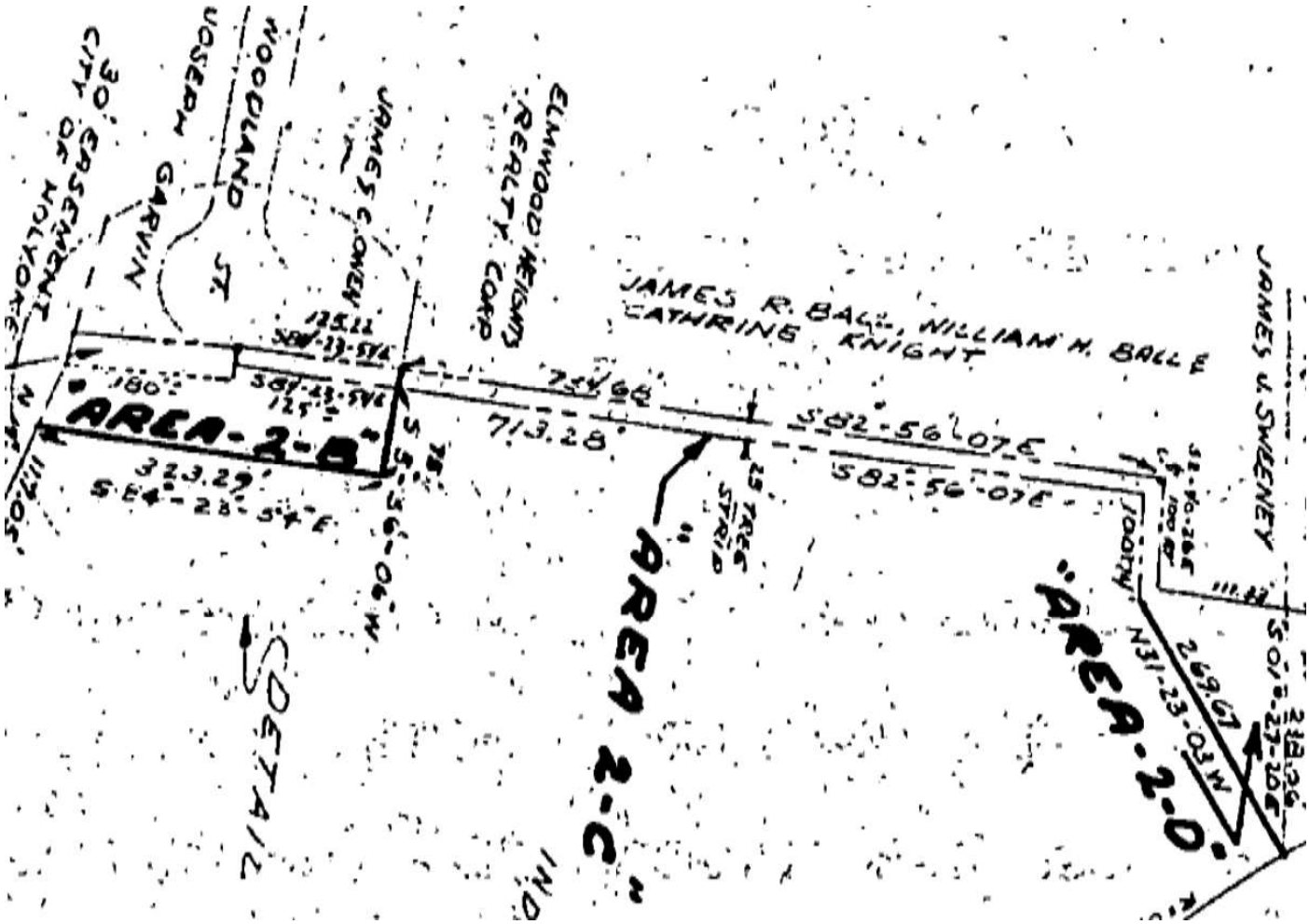
1. Plaintiffs are the following individuals who are residents of the City of Holyoke: Darlene Elias, Jordana O'Connell, Kerry Anne Schoeffel, Angel O. Ayala Santiago, William Bevan, Mary Healy, and Bernard Healy.

2. Defendant City of Holyoke (defendant "Holyoke") was incorporated as a town from part of West Springfield by 1850 Mass. Acts, c. 71 (March 14, 1850), and incorporated as a city by 1873 Mass. Acts, c. 154 (April 7, 1873), the latter act being accepted by the town on May 29, 1873. Its principal office is at City Hall, 536 Dwight Street, Holyoke, MA 01040.

3. Defendant Holyoke owns land more particularly described in a deed to the City of Holyoke recorded May 7, 1969 in the Hampden County Registry of Deeds at Book 03406, Page 003 (the "Holyoke deed").

4. The Holyoke deed states on pages 6 and 7 that "this deed is made and delivered by the Grantor and accepted by the Grantee upon the following conditions, to the full and absolute performance of which the Grantee herein agrees as a part of the consideration therefor; …That the premises hereby conveyed shall never be used except for park purposes."

5. The land conveyed by the Holyoke deed includes "Area 2-B," "Area 2-C" and "Area 2-D" shown on a plan included at page 8 of the Holyoke deed and reproduced in relevant part on the following page:



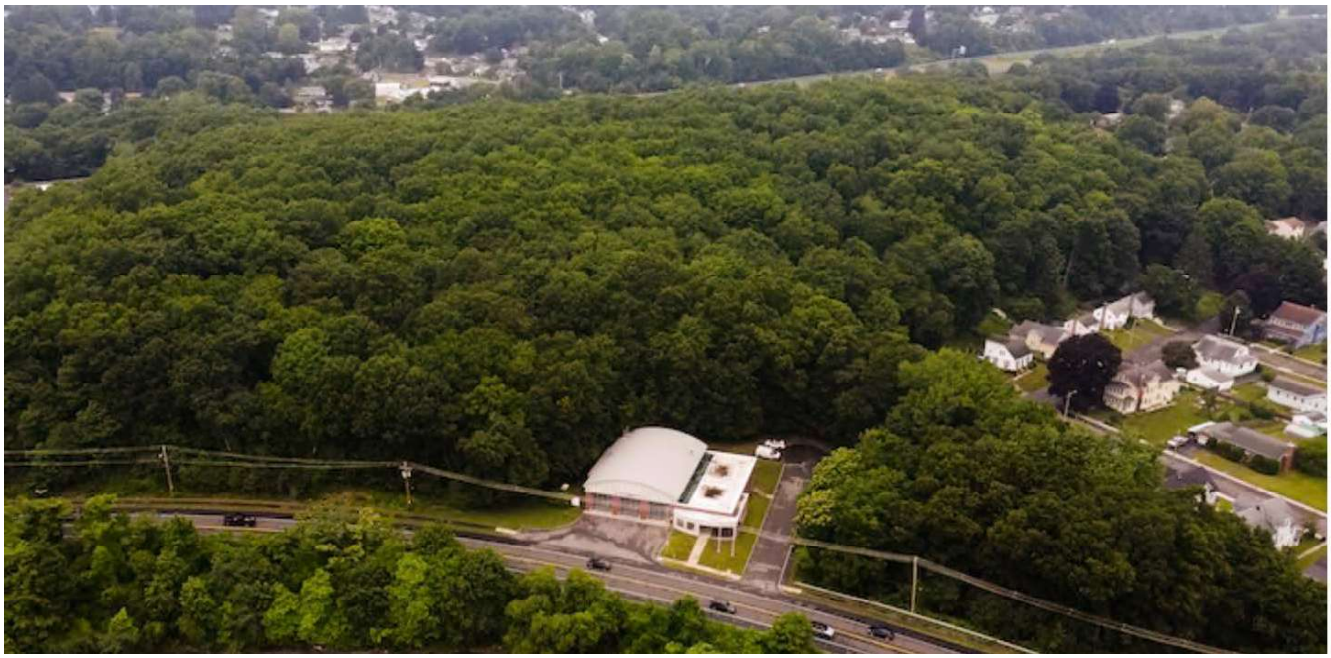
6. The southerly portion of Area 2-D is the location of Holyoke Fire Department Station 5 at 33 Whiting Farms Road.

7. Area 2-D was purportedly released from the "restriction for use for park purposes and reverter" by an instrument recorded in the Hampden County Registry of Deeds on December 11, 2004 at Book 12024, Page 594.

8. Area 2-B, Area 2-C and the northerly part of Area 2-D have in fact been used for public park purposes as part of Elmwood Forest, located between Whiting Farms Road and Interstate 91 in Holyoke.

9. Plaintiffs and others have used Area 2-B, Area 2-C and the northerly part of Area 2-D, part of the area known as Elmwood Forest, for public park purposes.

10. Elmwood Forest is shown in the aerial photo reproduced below, looking northwest. North is to the upper right of the photo, with Whiting Farms Road at the bottom of the photo and Interstate 91 in the distance at the top of the picture:



11. Defendant Holyoke plans to destroy Elmwood Forest and use the site for a commercial sports complex.

12. The Land Court has jurisdiction over this action for a declaratory judgment under G.L. c. 185, § 1(k) and G.L. c. 231A, § 1.

13. There exists between the parties to this action an actual justiciable controversy concerning whether Area 2-B, Area 2-C and the northerly part of Area 2-D can be used for any purpose other than a public park.

WHEREFORE, plaintiffs pray that the Court adjudicate and declare whether the Holyoke deed created an irrevocable perpetual easement by dedication in favor of the public for park purposes consisting of Area 2-B, Area 2-C and the northerly part of Area 2-D. Plaintiffs further pray for such other and further declaratory relief as the Court deems just, and for an award of the costs of this action.

Plaintiffs, by their attorney,

/s/ Michael Pill Dated November 19, 2025

Michael Pill, BBO#399880
Green Miles Lipton, LLP
77 Pleasant Street
Northampton, MA 01061-0210
Home office phone (413) 259-1221
email mpill@verizon.net
Law firm office phone (413) 586-8218
Law firm office FAX (413) 584-6278

Gmail

David Bartley <bartleyforward3@gmail.com>

RE: Progress on finding a consultant? **EXTERNAL EMAIL**

Wagner, Deborah A. (DOR) <wagnerd@dor.state.ma.us> Mon, Dec 8, 2025 at 3:52 PM
To: garciaj <garciaj@holyoke.org>
Cc: "bartleyforward3@gmail.com" <bartleyforward3@gmail.com>, TJ Plante [redacted]>, "Bertrand, Daniel S. (DOR)" [redacted], "Cronin, Sean R. (DOR)" [redacted]

Mayor Garcia,

We are currently in the process of procuring the services of a firm to perform the required work as allowed by statute. We used the state bid list through CommBuys to solicit RFQ's. We will advise you when that process is complete.

Regards,

Debbie

Debbie Wagner

Director of Accounts,

Division of Local Services

Cell Phone: 857-303-3108

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Order to the Honorable Holyoke City Council Members
Subject: Request for Increased Transparency in Board Communication with Citizens
Date: December 11, 2025

To the Honorable Members of the Holyoke City Council:

I, Councilor Patti Devine, respectfully submit the following order for your consideration and approval, aimed at improving communication between the citizens of Holyoke and members of the city's boards and commissions. This order seeks to ensure greater accessibility and transparency by requesting that each commissioner or member of every city board provide a direct phone number or email address in addition to the general board email, where citizens can reach them directly, particularly when they have specific concerns or issues that require timely attention.

Whereas, many citizens may find it difficult to communicate effectively with city boards and commissions through general board emails, especially when their concerns are urgent or require specific follow-up.

Whereas, these general board emails are often filtered or managed by only one person in charge of the departments or boards, which can delay responses and cause frustration among residents.

Whereas, direct contact information for individual board members or commissioners would foster greater transparency and accountability within city government, allowing citizens to reach the appropriate parties more efficiently.

Whereas, many local governments and organizations are moving toward more accessible and transparent communication practices, which I believe will improve civic engagement and foster greater trust between the community and its representatives.

Whereas, Massachusetts law requires transparency in local government operations, particularly under the Massachusetts Open Meeting Law (M.G.L. c. 30A, §§ 18-25), which promotes public access to meetings and communication with public officials. In accordance with these provisions, citizens have the right to communicate with public officials and to receive timely responses to their concerns.

Whereas, under the Public Records Law (M.G.L. c. 66, § 10), government agencies are required to ensure public access to records and information, which includes communication details that would allow for efficient correspondence between the public and government representatives.

Now, therefore, be it **ordered**, that the City Council of Holyoke directs that each commissioner and member of every city board, committee, or commission shall provide a direct method of contact (either a phone number or email address) alongside the general board email. This measure will allow for more direct communication, expedite responses, and increase transparency in our local government.

Be it further **ordered** that this order be implemented as soon as possible, with all commissioners and board members notified to update their contact information on all relevant city websites, notices, and public-facing materials.

Be it further **ordered**, that in accordance with the Massachusetts Open Meeting Law and Public Records Law, the City Council ensures that citizens have full access to this updated contact information, in keeping with the principles of transparency and public accountability.

I trust that this measure will improve communication, strengthen transparency, and enhance the overall efficiency of city services. Thank you for your consideration.

Respectfully Submitted,

Councilor Patti Devine

City of Holyoke

Request for Appropriation Transfer
Within a Classification

Dept. Name: Police Date 11-24-25

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services **X** Expenditures ____

Account No.			$ Amount	
Organization	Object	Account Name	From	To
12101	51105	SERGEANT	7271.05	
12101	51107	PATROL	7767.71	
12101	51180	IOD		15,038.76

IOD: REARDON, FLYNN, REX-HALL. NEGRON, GURRERO, LOPEZ

To balance line items

Head of Department
Brian Keenan, Chief of Police

Mayor

RECEIVED BY
COM - AUDITOR'S OFFICE
03 DEC 2025
AM PM W B, TW

Form TR-1 (6/92)

City of Holyoke

Request for Appropriation Transfer
Within a Classification

Dept. Name: Police Date 11-24-25

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services **X** Expenditures ____ ___

Account No.			$ Amount	
Organization	Object	Account Name	From	To
12101	51105	SERGEANT	6902.09	
12101	51107	PATROL	7032.90	
12101	51180	IOD		13,934.99

IOD: REARDON, FLYNN, REX-HALL. NEGRON, GURRERO, PARNELL

To balance line items

Head of Department
Brian Keenan, Chief of Police

Mayor

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COMP. AUDITOR DEPT.
03 DEC 2025
ADS, SWR, TSW

Form TR-1 (6/92)

City of Holyoke

Request for Appropriation Transfer
Within a Classification

Dept. Name Fire

Date 11 / 19 / 2025

I hereby respectfully request that the following amounts be transferred ***within one*** of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X **Expenses**____ **Capital Outlay**____

Account No. Organization	Account No. Object	Account Name	$ Amount From	$ Amount To
12201	51104	Fire Lieutenant	($3,142.74)	
12201	51180	Injured On Duty	( )	$3,142.74
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	

Reason for request:
PP #12 Injurd on Duty

Head of Department

RECEIVED BY
CITY AUDITOR'S OFFICE
03 DEC 2025
REVIEW

Mayor

Form TR-1 (6/92)

2.0.

City of Holyoke

Request for Appropriation Transfer
Within a Classification

Dept. Name Fire Date 12 / 3 / 25

I hereby respectfully request that the following amounts be transferred ***within one*** of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X **Expenses** ____ **Capital Outlay** ____

Account No. Organization	Account No. Object	Account Name	$ Amount From	$ Amount To
12201	51104	Fire Lieutenant	($3,142.74)	
12201	51105	Firefighter	($2,645.74)	
12201	51120	10D	( )	$5,788.48
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	

Reason for request: PP #12 Injured on Duty

Head of Department

Mayor

Form TR-1 (6/92)

2.0.

The Commonwealth of Massachusetts
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
STATE 911 DEPARTMENT
151 Campanelli Drive, Suite A ~ Middleborough, MA 02346
Tel: 508-828-2911 ~ TTY: 508-947-1455
www.mass.gov/e911

MAURA T. HEALEY
Governor

KIMBERLEY DRISCOLL
Lieutenant Governor

GINA K. KWON
Secretary

FRANK POZNIAK
Executive Director

November 21, 2025

Mayor Joshua Garcia
City of Holyoke
536 Dwight Street
Holyoke, MA 01040

Dear Mayor Garcia:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the **FY2026 State 911 Department Training Grant Program.**

For your files, attached please find a copy of the executed contract and the final approved Personnel Cost Worksheet for your grant. Please note your contract start date is **November 21, 2025** and will run through June 30, 2026. Please keep in mind that there shall be no reimbursement for costs incurred prior to the effective date of the contract and all goods and services MUST be received on or before June 30, 2026.

Reimbursement requests should be submitted to the Department within **thirty (30) days** of the date on which the cost is incurred. We have made the request for payment forms available on our website www.mass.gov/e911. Please ensure all proper documentation is provided with the grant reimbursement submissions to avoid reductions or returns. For any questions related to this process, please contact Angela Pilling at 508-821-7305. Please note that funding of reimbursement requests received more than one (1) month after the close of the fiscal year under which costs were incurred cannot be guaranteed.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, add personnel, or to request approval for trainings, please e-mail those proposed changes to 911DeptGrants@mass.gov. Grantees are strongly encouraged to submit final, year-end budget modification requests on or before March 31, 2026.

Sincerely,

Frank P. Pozniak
Executive Director

cc: FY2026 Training Grant File

COMMONWEALTH OF MASSACHUSETTS | **STANDARD CONTRACT FORM**

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.

CONTRACTOR INFORMATION

Contractor Legal Name: City of Holyoke | d/b/a: Holyoke Police Dept.

Legal Address (As entered on Form W-9 or Form W-4): 536 Dwight St, Holyoke, MA 01040

Contract Manager Name: Joseph Zurheide, sergeant

Phone: 413-322-6900 | Email: 348@holyokepd.org | Fax: 413-322-5515

Vendor Code: VC 6000192102

Vendor Code Address ID: AD 001
e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.

COMMONWEALTH INFORMATION

Department: State 911 Department | MMARS Code: EPS

Contract Manager Name: Cindy Reynolds | Business Mailing Address: 151 Campanelli Dr, Suite A, Middleborough, MA 02346

Billing Address (If Different):

Phone: 508-821-7299 | Email: 911DeptGrants@mass.gov | Fax: 508-947-1452

MMARS Doc ID(s): CT EPS GRNT

RFR/Procurement or Other ID Number: FY2026 GRNT

(O) NEW CONTRACT

Procurement or Exception Type (Check one option only)
- ( ) Statewide Contract (OSD or an OSD-designated department.)
- ( ) Collective Purchase (Attach OSD approval, scope, and budget.)
- (O) Department Procurement - Includes all Grants 815 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.)
- ( ) Emergency Contract (Attach justification for emergency, scope, and budget.)
- ( ) Contract Employee (Attach Employee Status Form, scope, and budget.)
- ( ) Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.)
- ( ) Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)

( ) CONTRACT AMENDMENT

Current Contract End Date PRIOR to Amendment: | Amendment Amount Or Enter "No Change":

Amendment Type (Check one option only. Attach details of amendment changes.)
- ( ) Amendment to Date, Scope, or Budget (Attach updated scope and budget.)
- ( ) Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.)
- ( ) Contract Employee (Attach any updates to scope or budget.)
- ( ) Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)

TERMS AND CONDITIONS

The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option):
(O) Commonwealth Terms and Conditions ( ) Commonwealth Terms and Conditions for Human and Social Services ( ) Commonwealth IT Terms and Conditions

COMPENSATION (Check ONE option.)

The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
( ) Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
(O) Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): $ 12,967.16

PROMPT PAYMENT DISCOUNTS (PPD)

Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy.

Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD.

If PPD percentages are left blank, identify reason:
[ ] Statutory/legal [ ] Ready Payments (M.G.L. c. 29, § 23A) [x] Agree to standard 45-day cycle [ ] Only initial payment

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT

Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. **Contract is for the reimbursement of funds under the State 911 Department FY 2026 Training Grant as authorized and awarded in compliance with the grant guidelines and the grantee's approved application.**

SUPPLIER DIVERSITY PROGRAM (SDP) PLAN

Does the Supplier Diversity Program apply?
- (O) YES — If YES, the Contractor's annual SDP commitment for this Contract is
- (O) NO — If NO, and the department is an Executive Department, enter the appropriate exemption: **Grants**

ANTICIPATED START DATE (Complete ONE option only.)

The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
2. may be incurred as of , 20 , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
3. were incurred as of , 20 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE

Contract performance shall terminate as of **June 30, 2026**, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR
Signature and date must be captured at time of signature.

Signature: | Date: 11/5/2025
Print Name: Joshua Garcia | Print Title: Mayor

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH
Signature and date must be captured at time of signature.

Signature: | Date: 1/21/25
Print Name: Frank Poznlak | Print Title: Executive Director

Updated 11/22/2024

FY 2026 Training Grant Personnel Costs Worksheet
CERTIFIED PERSONNEL

All Cert's ✓ @ 12

PSAP Name: City of Holyoke Police Dept.

{List Personnel in Alphabetical Order by Last Name}

LAST NAME	FIRST NAME	OT Rate	Con Ed.	Travel	Total Hrs	Total Salary	Vendor Fees for 16 Hours of Training
Cartagena-Ayala	Jessica	$ 35.95	16	0	16	$ 575.20	$ 399.00
Davidson	Masha	$ 36.72	16	0	16	$ 587.52	$ 399.00
Farber	Christopher	$ 35.19	16	0	16	$ 563.04	$ 399.00
Heredia	Naomi	$ 38.25	16	0	16	$ 612.00	$ 399.00
O'Neill	Deanna	$ 38.25	16	0	16	$ 612.00	$ 399.00
Parnell	Ryan	$ 35.95	16	0	16	$ 575.20	$ 399.00
Petta	Katelyn	$ 47.93	16	0	16	$ 766.88	$ 399.00
Powell	Margaret	$ 38.25	16	0	16	$ 612.00	$ 399.00
Riffenburg	Garrett	$ 36.72	16	0	16	$ 587.52	$ 399.00
Sherman	Marguerite	$ 35.19	16	0	16	$ 563.04	$ 399.00
Torres Monegro	Josmery	$ 35.95	16	0	16	$ 575.20	$ 399.00
Valentine	Barbara	$ 36.72	16	0	16	$ 587.52	$ 399.00
Vlasenko	Alyona	$ 35.19	16	0	16	$ 563.04	$ 399.00
		$ -	16		16	$ -	
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EMD & PST RECERTIFICATION FEES WITH **NO** TRAINING **HOURS** ONLY:

APCO or Priority Dispatch EMD Recert fee or PST Recert fee ONLY	*Example: 2 @ $55*	***DO NOT WRITE ON GRAY LINES***	*$ 110.00*

DO NOT ADD LINES TO THIS WORKSHEET, AS THE FORMULAS MAY CHANGE, CONTINUE ON THE NEXT WORKSHEET BELOW	**TOTALS**	**$ 7,780.16**	**$ 5,187.00**

FY 2026 TRAINING GRANT

Name of Eligible Entity / PSAP / RECC	City of Holyoke Police Dept.
Address	536 Dwight St
City/Town/Zip	Holyoke 01040
Telephone Number	413-322-5510
Fax Number	413-322-5515
Website	holyoke.org
Name & Title of Authorized Signatory	Joshua Garcia, Mayor
Telephone Number	413-322-5510
Email Address	garciaj@holyoke.org
Name & Title Grant Contract Manager	Sergeant Joseph Zurheide
Telephone Number	413-322-6900
Email Address	348@holyokepd.org

Total Grant Program Funds Requested **$12,967.16**

Applicant meets the EMD requirements established by the State 911 Department by:

Providing EMD in-house utilizing certified emergency medical dispatchers and the following Emergency Medical Dispatch Protocol Reference System (EMDPRS):

☐ **APCO** ☐ **PowerPhone** ☐ **Priority Dispatch**

OR

Utilizing the following Certified EMD Resource: **Cataldo Ambulance Service**

CEMDR's Emergency Medical Dispatch Protocol Reference System (EMDPRS):

☐ **APCO** ☐ **PowerPhone** ☒ **Priority Dispatch**

Authorization and Certification

Through its submission of this application to the State 911 Department, the applying governmental entity and the authorized signatory of the applying governmental entity affirms and declares that all information submitted to the State 911 Department regarding the application, reimbursements, budget modifications, reporting, and any and all other submissions required throughout the duration of the grant process, its award and execution shall be true and verifiable through source documentation. The above noted documents, excluding this application, will no longer require a signature at the time of submission. Submission of this application by the applying governmental entity and authorized signatory shall be applicable to any and all transactions submitted under a contract awarded as the result of this application.

Sign below to acknowledge having read and agreed to the Authorization and Certification above and the grant conditions and reporting requirements listed in the grant guidelines.

Signed under the penalties of perjury this 11 ***day of*** November, ***20*** 25.

ORIGINAL SIGNATURE OF AUTHORIZING SIGNATORY

FY 2026 TRAINING GRANT
BUDGET NARRATIVE

A. Fees – Fees associated with attendance at approved live or online 911 training courses, including certifications/ recertification for certified Telecommunicators to include 16 hours of continued education or for those working toward certification. **Add the** *Total Vendor Fees* **from the** *Personnel Costs Worksheet(s)* **and the total Membership & Conference Fees below to get the total for Category A.**

For Membership fees, list the name and amount for each below.

Membership Fees:

For Conference fees, list the name of the conference, number attending and the amount for each conference below.

Conference Fees:

Total Category A $5,187.00

B. Personnel Costs – Straight time or overtime expenses for participants or replacement/backfill (who are certified telecommunicators), to cover participant class hours but not both. **Add the** *Total Salary* **column(s) from the {{REQUIRED}}** *Personnel Costs Worksheet(s)* **and enter below.**

Total Category B $7,780.16

C. Training Materials and Other Products – Funding may be authorized for the purchase, installation, replacement, maintenance, and/or upgrade of software and other products related to the certification and training of enhanced 911 telecommunicators, including but not limited to, call handling guide cards, call handling software, skill and ability pre-employment testing software, and additional related training materials such as books and manuals. In addition, funding not to exceed $2,500 may be authorized for the purchase of skill and ability software/programs/subscriptions utilized by a PSAP to enhance the skill set of its certified telecommunicators.

Description:

Attach quote for this category

Total Category C $_____

D. Lodging – Enter the lodging expenses to include the number of people and number of nights for two (2) or more consecutive days of training (not to include the night prior to the training) and the distance of which is equal to or greater than ninety (90) miles away from where travel originates. NOTE: Lodging for conferences is not eligible.

Description:

Total Category D $_____

E. Mileage – Funding may be authorized for the payment of mileage when an employee utilizes his/her personal vehicle to attend eligible trainings. Mileage, where applicable, will be verified utilizing a recognized mileage guide such as Google Maps. Eligible mileage will be calculated by determining the round-trip mileage from the PSAP to the training location, rounded to the nearest mile. Other expenses associated with travel, such as tolls and parking, may also be eligible. If requesting funding under this category, applicant must provide its employment Agreement.

Description: Show your calculation for the amount you are requesting on an additional sheet of paper.

Total Category E $_____

Commonwealth of Massachusetts
CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company (must match Form W-9 tax classification)

Contractor Legal Name	Contractor Vendor/Customer Code
Holyoke Police Department	(if available, not the Taxpayer Identification Number or Social Security Number) VC6000102102

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: **1) Traditional "wet signature" (ink on paper)**; 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Joshua Garcia		Mayor	413-322-6900	garciaj@holyoke.org
Lisa Ball		City Solicitor	413-322-5580	balll@holyoke.org

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature	Date 11/5/2025
Print Name Joshua Garcia	Phone Number 413-322-5510
Title Mayor	Email Address garciaj@holyoke.org

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

The Commonwealth of Massachusetts
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
STATE 911 DEPARTMENT
151 Campanelli Drive, Suite A ~ Middleborough, MA 02346
Tel: 508 828 2911 ~ TTY: 508-947 1455
www.mass.gov/e911

MAURA T. HEALEY
Governor

KIMBERLEY DRISCOLL
Lieutenant Governor

GINA K. KWON
Secretary

FRANK POZNIAK
Executive Director

December 3, 2025

Mayor Joshua Garcia
City of Holyoke
536 Dwight Street
Holyoke, MA 01040

Dear Mayor Garcia:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the **FY 2026 State 911 Department Support and Incentive Grant** program.

For your files, attached please find a copy of the executed contract and the final approved Appendix A: Personnel Costs form for your grant. Please note your contract start date is **December 3, 2025** and will run through June 30, 2026. Please keep in mind that there shall be no reimbursement for costs incurred prior to the effective date of the contract and all goods and services MUST be received on or before June 30, 2026.

Reimbursement requests should be submitted to the Department within **thirty (30) days** of the date on which the cost is incurred. We have made the request for payment forms available on our website www.mass.gov/e911. Please ensure all proper documentation is provided with the grant reimbursement submissions to avoid reductions or returns. For any questions related to this process, please contact Angela Pilling at 508-821-7305. Please note that funding of reimbursement requests received more than one (1) month after the close of the fiscal year under which costs were incurred cannot be guaranteed.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, and/or the budget worksheet, please e-mail those proposed changes to 911DeptGrants@mass.gov. Grantees are strongly encouraged to submit final, year-end budget modification requests on or before March 31, 2026.

Sincerely,

Frank P. Pozniak
Executive Director

cc: FY 2026 Support and Incentive Grant File

COMMONWEALTH OF MASSACHUSETTS | **STANDARD CONTRACT FORM**

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.

CONTRACTOR INFORMATION			COMMONWEALTH INFORMATION		
Contractor Legal Name: City of Holyoke	d/b/a: Holyoke Police Dept		Department: State 911 Department		MMARS Code: EPS
Legal Address (As entered on Form W-9 or Form W-4): 536 Dwight St, Holyoke, MA 01040			Contract Manager Name: Cindy Reynolds	Business Mailing Address: 151 Campanelli Dr, Suite A, Middleborough, MA 02346	
Contract Manager Name: Joseph Zurheide, Sergeant			Billing Address (If Different)		
Phone: 413-322-6900	Email: 348@holyokepd.org	Fax: 413-322-5515	Phone: 508-821-7299	Email: 911DeptGrants@mass.gov	Fax: 508-947-1452
Vendor Code: VC 6000192102			MMARS Doc ID(s): CT EPS SUPG		
Vendor Code Address ID: AD 001 (e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.)			RFR/Procurement or Other ID Number: FY2026 SUPG		

NEW CONTRACT

Procurement or Exception Type (Check one option only)
- ○ Statewide Contract (OSD or an OSD-designated department.)
- ○ Collective Purchase (Attach OSD approval, scope, and budget.)
- ◉ Department Procurement - includes all Grants 815 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.)
- ○ Emergency Contract (Attach justification for emergency, scope, and budget.)
- ○ Contract Employee (Attach Employee Status Form, scope, and budget.)
- ○ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.)
- ○ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)

CONTRACT AMENDMENT

Current Contract End Date *PRIOR* to Amendment: | Amendment Amount Or Enter "No Change":

Amendment Type (Check one option only. Attach details of amendment changes.)
- ○ Amendment to Date, Scope, or Budget (Attach updated scope and budget.)
- ○ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.)
- ○ Contract Employee (Attach any updates to scope or budget.)
- ○ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)

TERMS AND CONDITIONS

The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): ◉ Commonwealth Terms and Conditions ○ Commonwealth Terms and Conditions for Human and Social Services ○ Commonwealth IT Terms and Conditions

COMPENSATION (Check ONE option.)

The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00.
- ○ Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
- ◉ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): $306,443.00

PROMPT PAYMENT DISCOUNTS (PPD)

Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy.

Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD.

If PPD percentages are left blank, identify reason:
☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☑ Agree to standard 45-day cycle ☐ Only initial payment

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT

Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. **Contract is for the reimbursement of funds under the State 911 Department FY 2026 Public Safety Answering Point and Regional Emergency Communication Center Support and Incentive Grant as authorized and awarded in compliance with the grant guidelines and the grantee's approved application.**

SUPPLIER DIVERSITY PROGRAM (SDP) PLAN

Does the Supplier Diversity Program apply?
- ○ YES If YES, the Contractor's annual SDP commitment for this Contract is
- ◉ NO If NO, and the department is an Executive Department, enter the appropriate exemption: Grants

ANTICIPATED START DATE (Complete ONE option only.)

The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:
1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date.
2. may be incurred as of , 20 , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date.
3. were incurred as of , 20 , a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.

CONTRACT END DATE

Contract performance shall terminate as of June 30, 2026, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS

Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lowest costs, or a more cost effective Contract.

AUTHORIZING SIGNATURE FOR THE CONTRACTOR (Signature and date must be captured at time of signature.)		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH (Signature and date must be captured at time of signature.)	
Signature:	Date: 11/5/2025	Signature:	Date: 12/3/25
Print Name: Joshua Garcia	Print Title: Mayor	Print Name: Frank Pozniak	Print Title: Executive Director

Updated 11/22/2024

FY 2026 SUPPORT AND INCENTIVE GRANT

Appendix A - Personnel Costs

(List Certified Enhanced 911Telecommunicators)

All Certs ✓ CR

NAME OF PSAP: City of Holyoke Police Dept.

{List ALL in Alphabetical Order by LAST Name - Not by Rank or Seniority}

Last Name	First Name	Hourly Pay Rate	Overtime Pay Rate
Cartagena-Ayala	Jessica	23.97	35.95
Davidson	Masha	24.48	36.72
Farber	Christopher	23.46	35.19
Heredia	Naomi	25.50	38.25
O'Neill	Deanna	25.50	38.25
Parnell	Ryan	23.97	35.95
Powell	Margaret	25.50	38.25
Riffenburg	Garrett	24.48	36.72
Sherman	Marguerite	23.46	35.19
Torres Monegro	Josmery	23.97	35.95
Valentine	Barbara	24.48	36.72
Vlasenko	Alyona	23.46	35.19

*Please use additional pages if needed.

FY 2026 SUPPORT AND INCENTIVE GRANT

RECEIVED
NOV 17 2025
State 911 Department
Middleborough, MA

Type of PSAP: (please check one)
■ *Primary* ☐ *Regional* ☐ *Regional Secondary*
☐ *Regional Emergency Communication Center*

Name of Eligible Entity (PSAP/RECC)	**City of Holyoke Police Dept.**
Address	**536 Dwight St**
City/Town/Zip	**Holyoke 01040**
Telephone Number	**413-322-5510**
Fax Number	**413-322-5515**
Website	**holyoke.org**
Name & Title of Authorized Signatory	**Joshua Garcia, Mayor**
Telephone Number	**413-322-5510**
Email Address	**garciaj@holyoke.org**
Name & Title of Grant Contract Manager	**Sergeant Joseph Zurheide**
Telephone Number	**413-322-6900**
Email Address	**348@holyokepd.org**

Total Grant Program funds requested: $ **306,443.00**

Authorization and Certification

Through its submission of this application to the State 911 Department, the applying governmental entity and the authorized signatory of the applying governmental entity affirms and declares that all information submitted to the State 911 Department regarding the application, reimbursements, budget modifications, reporting, and any and all other submissions required throughout the duration of the grant process, its award and execution shall be true and verifiable through source documentation. The above noted documents, excluding this application, will no longer require a signature at the time of submission. Submission of this application by the applying governmental entity and authorized signatory shall be applicable to any and all transactions submitted under a contract awarded as the result of this application.

Sign below to acknowledge having read and agreed to the Authorization and Certification above and the grant conditions and reporting requirements listed in the grant guidelines.

Signed under the penalties of perjury this 11 ***day of*** November, ***20*** 25.

ORIGINAL SIGNATURE OF AUTHORIZING SIGNATORY

FY 2026 SUPPORT AND INCENTIVE GRANT

BUDGET SUMMARY

Primary PSAP, Regional PSAP, Regional Secondary PSAP, & RECCs	
CATEGORY	**AMOUNT**
A. Enhanced 911 Telecommunicator Personnel Costs	$ 246,443.00
B. Heat, Ventilation, Air Conditioning, and Other Environmental Control Equipment	$
C. Computer-Aided Dispatch Systems	$
D. Radio Console	$
E. Console Furniture and Dispatcher Chairs	$
F. Fire Alarm Receiving and Alerting Equipment Associated with Providing Enhanced 911 Service	$
G. Other Equipment	$
REGIONAL PSAPs and RECCs ONLY H. Public Safety Radio Systems	$
REGIONAL SECONDARY PSAP ONLY I. PSAP Customer Premises Equipment Maintenance	$
SUB-TOTAL/FY26 ALLOCATION	**$ 246,443.00**

APPENDIX B: Mobile Behavioral Health Crisis Response Services REVIEW FOR ELIGIBILITY & ENTER AMOUNT HERE	$ 60,000.00

REGIONAL PSAPs and RECCs ONLY **APPENDIX C:** Up to 60% of one (1) Annual Maintenance Contract (not to exceed $314,000)	$

GRAND TOTAL*	**$ 306,443.00**

***Grand Total = Total allocation and, if requesting, Mobile Behavioral Health Crisis Response Services and Annual Maintenance Contract amounts**

FY 2026 SUPPORT AND INCENTIVE GRANT

DETAIL NARRATIVE

Please make sure that every item listed in the above Budget Summary is listed in below narrative with a detailed description including category of item, price per unit, quantity, brand, model, and any other pertinent and available information. Please include any and all quotes to support the budget narrative. For personnel costs, please complete the Appendix A – Personnel Costs Form. Please use additional pages if needed.

A. Enhanced 911 Telecommunicator Personnel Costs – to defray the costs of salary for enhanced 911 telecommunicator personnel, including enhanced 911 telecommunicators who are emergency communications dispatchers or supervisors. In order to be eligible for such funding, a grantee shall show that the personnel costs to be reimbursed: (1) cover only personnel who are trained and certified as an enhanced 911 telecommunicator in accordance with the requirements of the State 911 Department, or are in the process of obtaining such certification, in accordance with the requirements of the State 911 Department; and (2) except as otherwise approved by the State 911 Department, are solely for hours in which such personnel are working in the capacity of an enhanced 911 telecommunicator as their primary job function; and (3) except as otherwise approved by the State 911 Department, are solely for hours in which such personnel are conducting quality control/quality assurance of 911 calls. Reimbursement may be allowed for straight time costs for on the job training for new telecommunicators who are in the process of obtaining certification as an enhanced 911 telecommunicator, in accordance with the requirements of the State 911 Department. Reimbursement for personnel costs related to training may be allowed only for training courses that have been approved by the State 911 Department under the Fiscal Year 2026 State 911 Department Training Grant, or with the prior written approval of the State 911 Department. Reimbursement for personnel costs for individuals who have other primary job duties not directly related to enhanced 911 service, such as firefighters or police officers who may occasionally be assigned PSAP enhanced 911 telecommunicator duty, may be allowed only for the documented hours in which the employee is acting primarily in the capacity of an enhanced 911 telecommunicator. For example, if a police officer or firefighter is assigned to work as an enhanced 911 telecommunicator 1 day a week, funding from these grants may only be used to cover the portion of such firefighter or police officer's salary for the 1 day a week that he or she is assigned to enhanced 911 telecommunicator duty. Funding awarded through these grants shall be assigned to specific identified personnel, and the funding shall be applied to the personnel costs associated with such specific identified personnel.

All wage reimbursements authorized under this Program shall be allocated by the grantee in adherence with applicable collective bargaining agreements. However, the State 911 Department is not bound by or required to adhere to grantee collective bargaining agreements when determining allocations or reimbursements.

■ Attach Appendix A – Personnel Costs Form

Total Category A | $ **246,443.00**

B. Heat, Ventilation, Air Conditioning and Other Environmental Control Equipment – to defray costs associated with the acquisition and maintenance of heat, ventilation and air-conditioning equipment and other environmental control equipment. Such funds may only be used to purchase, install, replace, maintain, operate, and/or upgrade such equipment used in the physical space used for the provision of enhanced 911 service.

B. Heat, Ventilation, Air Conditioning and Other Environmental Control Equipment

Description:

Vendor:

☐ Attach Quote and mark with letter B

Total Category B | $

FY 2026 SUPPORT AND INCENTIVE GRANT

Appendix B: Mobile Behavioral Health Crisis Response Services

In addition to the allocation amount noted in the Appendix A of the grant guidelines, Primary PSAPs, Regional Secondary PSAPs, Regional PSAPs, and Regional Emergency Communications Centers that **dispatch** mobile behavioral health crisis response services shall receive additional Support Grant funding to be **used for allowable expenses under this grant program** as follows:

2024 911 Call Volume	Funding Amount
0 - 2,999	$15,000
3,000 – 3,999	$20,000
4,000 – 4,999	$25,000
5,000 – 9,999	$35,000
10,000 – 19,999	$45,000
20,000 – 39,999	$60,000
40,000 – 59,999	$80,000
60,000 – 99,999	$100,000
100,000 or more	$125,000

The calendar year 2024 call volume is available on our website at www.mass.gov/e911.

The following information is required:

1. Grantee's requesting this additional funding **must** include a copy of its **Call Center's policy/procedure** detailing the **dispatching** of mobile behavioral health crisis response services that clearly explains how the certified telecommunicator dispatches the Behavioral Health Clinician.
   Please note the Call Center's policy/procedure is a requirement for all requesting this funding.
   {NOT THE POLICE DEPARTMENT'S POLICY ON MENTAL HEALTH}

2. Who are you partnered with for the provision of providing the mobile behavioral health crisis response services?
   Center for Human Development (CHD)

3. In the section below, enter the amount(s) in the funding category(ies) [A – G] where the additional mobile behavioral health crisis response service funds are to be added. **Please note this appendix, and the Budget Summary page are where you identify the additional funding, DO NOT add these funds to the funding category(ies) in the budget narrative.**

Funding Category	Amount
A: Personnel Costs	$ 60,000.00
B: Heat, Ventilation, Air Conditioning	$
C: Computer-aided Dispatch Systems	$
D: Radio Consoles	$
E: Console Furniture & Dispatch Chairs	$
F: Fire Alarm Receiving & Alerting	$
G: Other Equipment	$
TOTAL	**$ 60,000.00**

If requesting funds in Category B – G, you must provide the vendor quote(s) AND the detailed description including quantity and the use and location of the requested item(s) below. Please use additional page(s) if needed.

Description:

HOLYOKE POLICE DEPARTMENT

Policy and Procedure

Dispatch Protocol for Mobile Behavioral Health Crisis Response Services

AD-51

Date of Issue: 08/2024 Review Date: 08/2024 Revised:	Issuing Authority: Chief Isaias Cruz

Statement	The Holyoke Police Department is committed to providing effective response to mental health crises through collaborative efforts between law enforcement and behavioral health professionals. This protocol outlines the procedures for dispatching mobile behavioral health crisis response teams to emergency calls involving mental health or behavioral crises.
Procedure	**1. Initial Assessment:** Upon receiving a call involving a mental health crisis or behavioral emergency, the certified telecommunicator shall conduct an initial assessment to determine the nature and urgency of the situation. **2. Dispatch Decision:** If available, the telecommunicator shall dispatch the assigned detective paired with the Behavioral Health Clinician to the scene of the emergency call.

	3. Alternative Dispatch: If the assigned detective is unavailable and the Behavioral Health Clinician is on duty, the telecommunicator shall dispatch a line car or patrol unit (preferably CIT trained) along with the clinician to the location of the emergency call. **4. Coordination with Emergency Services:** The telecommunicator shall notify emergency medical services (EMS) if medical assistance is required or requested at the scene. **5. Communications Protocol:** Maintain ongoing communication between dispatch, responding units, and the Behavioral Health Clinician to ensure coordination and safety during response. **6. Documentation and Reporting:** Ensure accurate and timely documentation of all dispatch activities, including details of the crisis, response actions taken, and outcomes for follow-up and reporting purposes.
Implementation	This protocol shall be implemented immediately upon issuance and communicated to all telecommunicators and field personnel within the Holyoke Police Department. Regular training and review sessions will be conducted to ensure adherence to protocol and continuous improvement in crisis response procedures.
Review and Updates	This protocol shall be reviewed annually or as necessary to incorporate best practices, feedback from stakeholders, and changes in procedures to enhance the effectiveness of mobile behavioral health crisis response services.

State 911 Department Support and Incentive Grant FY2026
PSAP Address & Parcel Map Update Status
Revised 12/22/2025

Status of YES or PRELIM indicates the eligibility requirement has been met for FY 2026.
Address update compliance is within 1 year to-date. Parcel mapping update compliance is within 2 years to-date.
For any questions please contact MassGIS at: <notify911address@mass.gov>

PSAP	ADDRESS UPDATE COMPLIANCE	PARCEL MAP UPDATE COMPLIANCE
ACTON POLICE DEPARTMENT	YES	YES
ACUSHNET POLICE DEPARTMENT	YES	YES
AGAWAM POLICE DEPARTMENT	YES	YES
AMHERST COMMUNICATIONS	YES	YES
ANDOVER POLICE DEPARTMENT	YES	YES
ARLINGTON POLICE DEPARTMENT	YES	YES
ASHBURNHAM POLICE DEPARTMENT	YES	YES
ASHLAND POLICE DEPARTMENT	NO	YES
ATHOL POLICE DEPARTMENT	YES	YES
ATTLEBORO POLICE DEPARTMENT	YES	YES
AUBURN POLICE DEPARTMENT	YES	YES
AYER SHIRLEY REGIONAL EMERGENCY COMMUNICATIONS CENTER	YES	YES
BARNSTABLE COUNTY SHERIFF'S OFFICE	NO	NO
BARNSTABLE POLICE DEPARTMENT	YES	YES
BEDFORD POLICE DEPARTMENT	YES	YES
BELLINGHAM POLICE DEPARTMENT	YES	YES
BELMONT POLICE DEPARTMENT	YES	YES
BERKLEY POLICE DEPARTMENT	NO	YES
BERKSHIRE COUNTY SHERIFF'S OFFICE	NO	NO
BEVERLY POLICE DEPARTMENT	YES	YES
BILLERICA POLICE DEPARTMENT	YES	YES
BLACKSTONE POLICE DEPARTMENT	YES	YES
BOSTON POLICE DEPARTMENT	YES	YES
BOURNE POLICE DEPARTMENT	YES	YES
BOXBOROUGH POLICE DEPARTMENT	NO	YES
BOXFORD COMMUNICATIONS DEPARTMENT	YES	YES
BOYLSTON POLICE DEPARTMENT	YES	YES
BRAINTREE POLICE DEPARTMENT	YES	YES
BRIDGEWATER POLICE DEPARTMENT	YES	PRELIM
BROCKTON POLICE DEPARTMENT	NO	YES
BROOKLINE POLICE DEPARTMENT	YES	NO
BURLINGTON POLICE DEPARTMENT	YES	YES
CAMBRIDGE COMMUNICATIONS	YES	YES
CANTON POLICE DEPARTMENT	YES	YES
CARLISLE POLICE DEPARTMENT	YES	YES
CARVER POLICE DEPARTMENT	YES	YES
CENTRAL MASSACHUSETTS REGIONAL 911 DISTRICT	YES	YES
CHARLTON POLICE DEPARTMENT	YES	YES
CHELMSFORD POLICE DEPARTMENT	YES	YES
CHELSEA EMERGENCY COMMUNICATIONS	YES	YES
CLINTON POLICE DEPARTMENT	YES	YES
CONCORD POLICE DEPARTMENT	YES	YES
DALTON COMMUNICATIONS CENTER	YES	YES
DANVERS POLICE DEPARTMENT	YES	YES
DARTMOUTH POLICE DEPARTMENT	YES	YES
DEDHAM POLICE DEPARTMENT	YES	YES
DENNIS POLICE DEPARTMENT	YES	YES
DIGHTON POLICE DEPARTMENT	YES	NO
DOUGLAS POLICE DEPARTMENT	YES	YES
DOVER POLICE DEPARTMENT	NO	YES
DUKES COUNTY SHERIFF'S OFFICE	NO	YES
EASTHAMPTON POLICE DEPARTMENT	YES	YES
EVERETT COMMUNICATIONS CENTER	YES	YES
FALL RIVER POLICE DEPARTMENT	YES	YES
FITCHBURG POLICE DEPARTMENT	YES	YES
FRAMINGHAM POLICE DEPARTMENT	YES	YES
FREETOWN POLICE DEPARTMENT	YES	YES
GARDNER POLICE DEPARTMENT	YES	YES
GEORGETOWN POLICE DEPARTMENT	YES	YES
GLOUCESTER POLICE DEPARTMENT	YES	YES
GRAFTON POLICE DEPARTMENT	YES	YES
GRANBY POLICE DEPARTMENT	YES	YES

GREAT BARRINGTON POLICE DEPARTMENT	YES	YES
GREENFIELD POLICE DEPARTMENT	YES	YES
GROVELAND POLICE DEPARTMENT	YES	YES
HADLEY POLICE DEPARTMENT	YES	YES
HAMILTON POLICE DEPARTMENT	YES	YES
HANSCOM AIR FORCE BASE		
HAVERHILL POLICE DEPARTMENT	YES	YES
HOLYOKE POLICE DEPARTMENT	YES	PRELIM
HOPKINTON POLICE DEPARTMENT	NO	YES
IPSWICH POLICE DEPARTMENT	YES	YES
KINGSTON POLICE DEPARTMENT	YES	YES
LAKEVILLE POLICE DEPARTMENT	YES	YES
LAWRENCE POLICE DEPARTMENT	YES	YES
LEOMINSTER POLICE DEPARTMENT	YES	YES
LEXINGTON POLICE DEPARTMENT	YES	NO
LINCOLN POLICE DEPARTMENT	YES	YES
LITTLETON POLICE DEPARTMENT	YES	YES
LOWELL POLICE DEPARTMENT	YES	YES
LUDLOW POLICE DEPARTMENT	YES	YES
LYNN POLICE DEPARTMENT	YES	YES
LYNNFIELD POLICE DEPARTMENT	YES	YES
MALDEN POLICE DEPARTMENT	YES	YES
MARBLEHEAD POLICE DEPARTMENT	YES	YES
MARION POLICE DEPARTMENT	YES	YES
MARLBOROUGH POLICE DEPARTMENT	YES	YES
MARSHFIELD POLICE DEPARTMENT	YES	YES
MASSACHUSETTS STATE POLICE (NEW BRAINTREE)	PRELIM	YES
MASSACHUSETTS STATE POLICE (NORTHAMPTON)	PRELIM	PRELIM
MASSACHUSETTS STATE POLICE (SHELBURNE FALLS)	PRELIM	YES
MATTAPOISETT POLICE DEPARTMENT	YES	YES
MAYNARD POLICE DEPARTMENT	YES	YES
MEDFIELD POLICE DEPARTMENT	YES	YES
MEDFORD POLICE DEPARTMENT	YES	YES
MEDWAY POLICE DEPARTMENT	YES	YES
MELROSE POLICE DEPARTMENT	YES	YES
MERRIMAC POLICE DEPARTMENT	YES	YES
METACOMET EMERGENCY COMMUNICATIONS CENTER	YES	YES
METHUEN POLICE DEPARTMENT	YES	YES
METRO NORTH REGIONAL EMERGENCY COMMUNICATIONS CENTER	YES	PRELIM
MIDDLEBOROUGH POLICE DEPARTMENT	YES	YES
MILFORD POLICE DEPARTMENT	YES	YES
MILLBURY POLICE DEPARTMENT	YES	YES
MILLIS POLICE DEPARTMENT	YES	YES
MILTON POLICE DEPARTMENT	YES	YES
MONTAGUE POLICE DEPARTMENT	YES	YES
NAHANT POLICE DEPARTMENT	YES	YES
NANTUCKET POLICE DEPARTMENT	YES	YES
NASHOBA VALLEY REGIONAL COMMUNICATIONS CENTER	YES	YES
NATICK POLICE DEPARTMENT	YES	YES
NEEDHAM POLICE DEPARTMENT	YES	YES
NEW BEDFORD POLICE DEPARTMENT	YES	YES
NEWBURY POLICE DEPARTMENT	YES	YES
NEWBURYPORT POLICE DEPARTMENT	YES	YES
NEWTON POLICE DEPARTMENT	YES	YES
NORFOLK COUNTY EMERGENCY COMMUNICATIONS CENTER	YES	PRELIM
NORTH ADAMS POLICE DEPARTMENT	YES	YES
NORTH ANDOVER POLICE DEPARTMENT	YES	YES
NORTH ATTLEBOROUGH POLICE DEPARTMENT	YES	YES
NORTH SHORE 911 WIRELESS CENTER		
NORTH SHORE REGIONAL 911 CENTER	NO	YES
NORTHAMPTON POLICE DEPARTMENT	YES	YES
NORTHBOROUGH POLICE DEPARTMENT	YES	YES
NORTHBRIDGE POLICE DEPARTMENT	YES	YES
NORTHERN MIDDLESEX REGIONAL EMERGENCY COMMUNICATIONS CENTER	YES	PRELIM
OXFORD POLICE DEPARTMENT	YES	YES
PALMER POLICE DEPARTMENT	YES	YES
PATRIOT REGIONAL EMERGENCY COMMUNICATIONS CENTER	YES	PRELIM
PEABODY POLICE DEPARTMENT	NO	YES
PEMBROKE POLICE DEPARTMENT	YES	YES
PITTSFIELD POLICE DEPARTMENT	YES	YES
PLYMOUTH COUNTY SHERIFF'S OFFICE	YES	YES
PSAP OPERATIONS DIVISION (POD-01)		
QUINCY POLICE DEPARTMENT	YES	YES
RANDOLPH POLICE DEPARTMENT	YES	YES

Commonwealth of Massachusetts
CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company
(must match Form W-9 tax classification)

Contractor Legal Name	Contractor Vendor/Customer Code (if available, not the Taxpayer Identification Number or Social Security Number)
Holyoke Police Department	VC 6000192102

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: **1) Traditional "wet signature" (ink on paper)**; 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Joshua Garcia		Mayor	413-322-6900	garciaj@holyoke.org
Lisa Ball		City Solicitor	413-322-5580	balll@holyoke.org

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature	Date 11/04/2025
Print Name Joshua Garcia	Phone Number 413-322-5510
Title Mayor	Email Address garciaj@holyoke.org

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS | TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
(413) 626-5931 Cell | (413) 534-2000 ext-1670
ssheedy@hps.holyoke.ma.us

Sean P. Sheedy Director of Facilities & Maintenance

Financial Summary From Approved MSBA 3011 McMahon School

	Board Authorization	
84	Project Budget (excluding Contingencies)	$4,089,543
85	Scope Items Excluded or Otherwise Ineligible	$0
86	Third Party Funding (Ineligible)	$0
87	Basis of Estimated Total Facilities Grant[1, 4]	$4,089,543
88	Reimbursement Rate	80.00%
89	Estimated Maximum Total Facilities Grant[1]	$3,271,634

90	Total Construction Contingency[2, 3]	$356,539
91	Ineligible Construction Contingency[2, 3]	$356,539
92	Potentially Eligible Construction Contingency[2, 3]	
93	Total Owner's Contingency[2, 3]	$52,416
94	Ineligible Owner's Contingency[2, 3]	$52,416
95	Potentially Eligible Owner's Contingency[2, 3]	
96	Total Construction and Owner's Contingency[2, 3]	$408,954
97	Total Ineligible Contingency[2, 3]	$408,954
98	Total Potentially Eligible Contingency[2, 3]	$0
99	Reimbursement Rate	80.00%
100	Potential Additional Contingency Grant Funds[2]	$0
101	Maximum Total Facilities Grant	$3,271,634
102	Total Project Budget	$4,498,497

Current Facilities Conditions Report

Facility Inventory

Updated: 12/12/25		School Facilities											
Facility Overall	**Est. Useful Life**	**Central Supply**	**Donahue**	**EN White**	**HH North**	**HH Dean**	**Kelly**	**Lawrence**	**McMahon**	**Metcalf**	**Morgan**	**Sullivan**	**Peck**
Original Build Date	50 years	1920	1973	1952	1964	1989	1975	1930	1961	1911	1963	1961	2025
Addition or Renovation Date	50 years	1928	1989	1990	2009	2015	N/A	1973	1966	1997	1990	1989	N/A
Systems													
Roof	25 years	Urgent	Fair	Good	Poor	Fair	Poor	Fair	Poor	Fair	Fair	Fair	Good
Boiler/Furnace	15 years	N/A	N/A	Fair	Good	Good	Fair	Fair	Good	Fair	Good	Good	Good
Air Handlers / Chiller	20 years	Fair	Fair	Good	Good	Fair	Fair	Fair	N/A	N/A	Fair	Good	Good
Windows	20 years	Urgent	Good	Fair	Good	Fair	Good	Good	Good	Fair	Good	Good	Good
Doors	10 years	Good	Good	Fair	Good	Poor	Good	Good	Good	Poor	Good	Good	Good
Electrical	25 years	Good	Fair	Good	Good	Good	Good	Fair	Good	Fair	Good	Fair	Good
Playgrounds	20 years	N/A	Fair	Good	N/A	N/A	Fair	Good	Good	Poor	Poor	Fair	N/A
Generators	15 years	N/A	N/A	N/A	Good	Good	N/A	Urgent	N/A	N/A	N/A	N/A	Good

HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS | TOGETHER WE CAN

Sean Sheedy <ssheedy@hps.holyoke.ma.us>

RE: Holyoke ARP PFA Amendment (due to roof area takeoff error in estimate)

6 messages

Michael Ulichney <mulichney@pca360.com> Tue, Dec 2, 2025 at 3:43 PM
To: Maria Caprigno <Maria.Caprigno@massschoolbuildings.org>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>, Elena Seiti <Elena.Seiti@massschoolbuildings.org>, John Crisley <John.Crisley@massschoolbuildings.org>, Michael McGurl <Michael.McGurl@massschoolbuildings.org>, Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>, Greg Walsh <gwalsh@pca360.com>, John Landry <jlandry@mvgarchitects.com>, Doug Lake <dlake@mvgarchitects.com>, Sean Sheedy <ssheedy@hps.holyoke.ma.us>

Hi Maria,

Thank you for the quick reply!

We are on track or ahead of schedule on all 3 schools. (we moved the High School up a month in an attempt to attract more favorable bid pricing for such a large project). McMahon will be advertised tomorrow morning with a pre-bid walkthrough next Wednesday (12/10).

At the time of the SD submission, the submitted estimate had the wrong roof area, and therefore the estimate was incorrect. The 60% set had the correct roof area and was much higher than the SD estimate as a result. I have a summary of the area and estimate increase below.

This error pushes the project over the reimbursable PFA budget, unless the PFA is able to be amended.

If the McMahon ES PFA is able to be amended to include the actual roof area, the City will be prepared to appropriate additional funds. Would it be possible to wait on additional appropriations until after bids are received? If significant bid savings are received, the city may have enough funds to cover the budget.

Would it be beneficial to schedule a teams meeting with everyone on this email to discuss?

Best regards,

Mike Ulichney

PCA360

75 second Ave, Suite 305

Needham, MA 02494

www.pca360.com

T: 617.723.5056

M: 781.330.2942

The content of this email and any files transmitted are confidential and only intended for the use of the individual or entity to whom it is addressed. It is strictly forbidden to share any part of this message with any third party without the written consent of the sender.

From: Maria Caprigno <Maria.Caprigno@MassSchoolBuildings.org>
Sent: Tuesday, December 2, 2025 3:06 PM
To: Michael Ulichney <mulichney@pca360.com>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>; Elena Seiti <Elena.Seiti@MassSchoolBuildings.org>; John Crisley <John.Crisley@MassSchoolBuildings.org>; Michael McGurl <Michael.McGurl@MassSchoolBuildings.org>; Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>
Subject: Re: Holyoke ARP PFA Amendment (due to roof area takeoff error in estimate)

Hi Mike,

In order to determine how best to proceed for the McMahon School project, the MSBA is requesting that you provide a summary of the situation, clarifying whether the team still intends to advertise the project as initially scheduled or whether there will be changes to the schedule because of this, and whether or not an additional appropriation vote has been or plans to be scheduled. Please provide your response to all MSBA staff included in this message, as well as the District and Designer.

If you have any questions or concerns, please feel free to reach out to Nick and I.

Thank you,

Maria

Maria Caprigno, MPA M.Ed

Project Coordinator

10 Post Office Square, Suite S400

Boston, MA 02109

Main Number 617-720-4466

Direct Dial 617-960-3049

- Maria.Caprigno@MassSchoolBuildings.org

From: Michael Ulichney <mulichney@pca360.com>
Sent: Tuesday, December 2, 2025 12:12 PM
To: Maria Caprigno <Maria.Caprigno@MassSchoolBuildings.org>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>
Subject: Holyoke ARP PFA Amendment (due to roof area takeoff error in estimate)

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Hi Maria,

Thank you for the call.

As discussed, this is regarding the McMahon Elementary School Roof Replacement. We are advertising the bid tomorrow.

The original construction estimate (SD – June 16, 2025) which our budget is based on, was $3,565,388 and showed a roof area of 41,549sf, which is incorrect.

The 60% estimate (October 5, 2025) shows a construction estimate of $4,202,200 with the correct roof area of 49,641sf (or an increase of 8,092sf and $636,812 from the SD estimate).

The total project budget of $4,498,498 with soft costs and contingencies will not cover the full project cost.

As this is an error, we are hoping it is possible to amend the PFA to include the updated estimate (so the entire roof will be eligible for reimbursement).

Best regards,

Mike Ulichney

PCA360

75 second Ave, Suite 305

Needham, MA 02494

www.pca360.com

T: 617.723.5056

M: 781.330.2942

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From: Michael Ulichney
Sent: Wednesday, November 26, 2025 11:36 AM
To: 'Erin Agan' <Erin.Agan@MassSchoolBuildings.org>
Subject: RE: 2024 Winchendon - 3 Schools

Thank you Erin!

I appreciate you looking into this!

Have a great Thanksgiving!

Best regards,

Mike Ulichney

PCA360

75 second Ave, Suite 305

Needham, MA 02494

www.pca360.com

T: 617.723.5056

M: 781.330.2942

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From: Erin Agan <Erin.Agan@MassSchoolBuildings.org>
Sent: Wednesday, November 26, 2025 11:34 AM
To: Michael Ulichney <mulichney@pca360.com>
Subject: Re: 2024 Winchendon - 3 Schools

Thanks Mike, I passed that question along. Either myself or the Holyoke project manager will circle back.

Have a nice Thanksgiving!

Erin

Erin Agan

Project Manager

Massachusetts School Building Authority

(617) 960-3070

From: Michael Ulichney <mulichney@pca360.com>
Sent: Wednesday, November 26, 2025 10:52 AM
To: Erin Agan <Erin.Agan@MassSchoolBuildings.org>
Subject: RE: 2024 Winchendon - 3 Schools

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Erin,

This is for the McMahon Elementary School Roof Replacement. We are advertising the bid on Wednesday.

As discussed, the original construction estimate (SD – June 16, 2025) which our budget is based on was $3,565,388 and showed a roof area of 41,549sf, which is incorrect.

The 60% estimate (October 5, 2025) shows a construction estimate of $4,202,200 with the correct roof area of 49,641sf (or an increase of 8,092sf and $636,812 from the SD estimate).

The total project budget of $4,498,498 with soft costs and contingencies will not cover the full project cost.

Per our conversation, I understand the budget has been set, but have told the district I would ask whether it is possible to amend the PFA budget due to this error.

Best regards,

Mike Ulichney

PCA360

75 second Ave, Suite 305

Needham, MA 02494

www.pca360.com

T: 617.723.5056

M: 781.330.2942

The content of this email and any files transmitted are confidential and only intended for the use of the individual or entity to whom it is addressed. It is strictly forbidden to share any part of this message with any third party without the written consent of the sender.

From: Erin Agan <Erin.Agan@MassSchoolBuildings.org>
Sent: Wednesday, November 26, 2025 9:35 AM
To: Michael Ulichney <mulichney@pca360.com>
Subject: Re: 2024 Winchendon - 3 Schools

Hi Mike,

Thanks for the call today. For your question on Holyoke, what school is it for?

Thank you,

Erin

Erin Agan

Project Manager

Massachusetts School Building Authority

(617) 960-3070

From: Michael Ulichney <mulichney@pca360.com>
Sent: Tuesday, November 25, 2025 12:50 PM
To: Erin Agan <Erin.Agan@MassSchoolBuildings.org>
Subject: RE: 2024 Winchendon - 3 Schools

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Hi Erin,

Do you have availability today for a quick call?

Best regards,

Mike Ulichney

PCA360

75 second Ave, Suite 305

Needham, MA 02494

www.pca360.com

T: 617.723.5056

M: 781.330.2942

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From: Erin Agan <Erin.Agan@MassSchoolBuildings.org>
Sent: Monday, November 24, 2025 2:54 PM
To: Michael Ulichney <mulichney@pca360.com>; Greg Walsh <gwalsh@pca360.com>
Cc: Nina Bordeaux <Nina.Bordeaux@massschoolbuildings.org>
Subject: Re: 2024 Winchendon - 3 Schools

Hi Mike,

Sounds good, thank you for the update.

Best,

Erin

Erin Agan

Project Manager

Massachusetts School Building Authority

(617) 960-3070

From: Michael Ulichney <mulichney@pca360.com>
Sent: Monday, November 24, 2025 2:50 PM
To: Erin Agan <Erin.Agan@MassSchoolBuildings.org>; Greg Walsh <gwalsh@pca360.com>
Cc: Nina Bordeaux <Nina.Bordeaux@massschoolbuildings.org>
Subject: RE: 2024 Winchendon - 3 Schools

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Erin,

Our last update is that CGKV is on track to meet the 12/18 deadline. We have a meeting tomorrow and I will be able to give you more information at that time.

BEST REGARDS,

MIKE ULICHNEY

PCA360

75 second Ave, Suite 305

Needham, MA 02494

www.pca360.com

T: 617.723.5056

M: 781.330.2942

The content of this email and any files transmitted are confidential and only intended for the use of the individual or entity to whom it is addressed. It is strictly forbidden to share any part of this message with any third party without the written consent of the sender.

From: Erin Agan <Erin.Agan@MassSchoolBuildings.org>
Sent: Monday, November 24, 2025 2:47 PM
To: Michael Ulichney <mulichney@pca360.com>; Greg Walsh <gwalsh@pca360.com>
Cc: Nina Bordeaux <Nina.Bordeaux@massschoolbuildings.org>
Subject: 2024 Winchendon - 3 Schools

Good afternoon,

Just checking in to see if the 2024 Winchendon projects are still on target for the February Board with the December 18th schematic design submittal date. If there are any new updates, please let me know.

Thank you,

Erin

Erin Agan

Project Manager

Massachusetts School Building Authority

(617) 960-3070

3 attachments

Holyoke - McMahon ES Roof - Schedule - 111825.pdf
108K

Holyoke - Kelly ES Roof - Schedule - 111825.pdf
112K

Holyoke High School Roof - Schedule - 111825.pdf
112K

Maria Caprigno <Maria.Caprigno@massschoolbuildings.org> Mon, Dec 8, 2025 at 8:19 AM
To: Michael Ulichney <mulichney@pca360.com>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>, John Crisley <John.Crisley@massschoolbuildings.org>, Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>, Greg Walsh <gwalsh@pca360.com>, Frank Tedesco <ftedesco@mvgarchitects.com>, John Landry <jlandry@mvgarchitects.com>, Doug Lake <dlake@mvgarchitects.com>, Sean Sheedy <ssheedy@hps.holyoke.ma.us>

Good morning Mike,

The MSBA would like to meet with the District, OPM, and Designer to discuss the McMahon roof project. Nick and I have availability **today from 11:30-1pm and 2-3pm**, or **Wednesday December 10th from 9:30-11am and 12-2pm**. Please let me know your team, the Designer, and the District's availability and I will schedule the teams meeting accordingly.

Thank you,
Maria

Maria Caprigno, MPA M.Ed
Project Coordinator

10 Post Office Square, Suite S400
Boston, MA 02109

Main Number 617-720-4466
Direct Dial 617-960-3049

- Maria.Caprigno@MassSchoolBuildings.org

From: Michael Ulichney <mulichney@pca360.com>
Sent: Tuesday, December 2, 2025 3:43 PM
To: Maria Caprigno <Maria.Caprigno@MassSchoolBuildings.org>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>; Elena Seiti <Elena.Seiti@MassSchoolBuildings.org>; John Crisley <John.Crisley@MassSchoolBuildings.org>; Michael McGurl <Michael.McGurl@MassSchoolBuildings.org>; Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>; Greg Walsh <gwalsh@pca360.com>; John Landry <jlandry@mvgarchitects.com>; Doug Lake <dlake@mvgarchitects.com>; Sean Sheedy <ssheedy@hps.holyoke.ma.us>
Subject: RE: Holyoke ARP PFA Amendment (due to roof area takeoff error in estimate)

[Quoted text hidden]

John Landry <jlandry@mvgarchitects.com> Mon, Dec 8, 2025 at 8:22 AM
To: Maria Caprigno <Maria.Caprigno@massschoolbuildings.org>, Michael Ulichney <mulichney@pca360.com>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>, John Crisley <John.Crisley@massschoolbuildings.org>, Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>, Greg Walsh <gwalsh@pca360.com>, Frank Tedesco <ftedesco@mvgarchitects.com>, Doug Lake <dlake@mvgarchitects.com>, Sean Sheedy <ssheedy@hps.holyoke.ma.us>

Michael & Maria

I can meet either time today if that works for you.

John Landry
Architect

MOUNT VERNON GROUP ARCHITECTS, INC.
1350 Main Street,
Suite 1110
Springfield, MA 01103

C:413-204-9880

T: 413-296-8218 x896
E: jlandry@mvgarchitects.com

http://www.mvgarchitects.com

From: Maria Caprigno <Maria.Caprigno@MassSchoolBuildings.org>
Sent: Monday, December 8, 2025 8:20 AM
To: Michael Ulichney <mulichney@pca360.com>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>; John Crisley <John.Crisley@MassSchoolBuildings.org>; Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>; Greg Walsh <gwalsh@pca360.com>; Frank Tedesco <ftedesco@mvgarchitects.com>; John Landry <jlandry@mvgarchitects.com>; Doug Lake <dlake@mvgarchitects.com>; Sean Sheedy <ssheedy@hps.holyoke.ma.us>
Subject: Re: Holyoke ARP PFA Amendment (due to roof area takeoff error in estimate)

You don't often get email from maria.caprigno@massschoolbuildings.org. Learn why this is important

[Quoted text hidden]

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Michael Ulichney <mulichney@pca360.com> Mon, Dec 8, 2025 at 8:27 AM
To: John Landry <jlandry@mvgarchitects.com>, Maria Caprigno <Maria.Caprigno@massschoolbuildings.org>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>, John Crisley <John.Crisley@massschoolbuildings.org>, Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>, Greg Walsh <gwalsh@pca360.com>, Frank Tedesco <ftedesco@mvgarchitects.com>, Doug Lake <dlake@mvgarchitects.com>, Sean Sheedy <ssheedy@hps.holyoke.ma.us>

Hello All,

I am able to make any of those times work.

Sean, are you available today?

Best regards,

Mike Ulichney

PCA360

75 second Ave, Suite 305
Needham, MA 02494
www.pca360.com

T: 617.723.5056
M: 781.330.2942

From: John Landry <jlandry@mvgarchitects.com>
Sent: Monday, December 8, 2025 8:22:29 AM
To: Maria Caprigno <Maria.Caprigno@MassSchoolBuildings.org>; Michael Ulichney <mulichney@pca360.com>
Cc: Nick Yaw <Nick.Yaw@massschoolbuildings.org>; John Crisley <John.Crisley@MassSchoolBuildings.org>; Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>; Greg Walsh <gwalsh@pca360.com>; Frank Tedesco <ftedesco@mvgarchitects.com>; Doug Lake <dlake@mvgarchitects.com>; Sean Sheedy <ssheedy@hps.holyoke.ma.us>
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[Quoted text hidden]

Sean Sheedy <ssheedy@hps.holyoke.ma.us> Mon, Dec 8, 2025 at 8:32 AM
To: Michael Ulichney <mulichney@pca360.com>
Cc: John Landry <jlandry@mvgarchitects.com>, Maria Caprigno <Maria.Caprigno@massschoolbuildings.org>, Nick Yaw <Nick.Yaw@massschoolbuildings.org>, John Crisley <John.Crisley@massschoolbuildings.org>, Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>, Greg Walsh <gwalsh@pca360.com>, Frank Tedesco <ftedesco@mvgarchitects.com>, Doug Lake <dlake@mvgarchitects.com>

Either time works for me!
[Quoted text hidden]

Maria Caprigno <Maria.Caprigno@massschoolbuildings.org> Mon, Dec 8, 2025 at 8:41 AM
To: Sean Sheedy <ssheedy@hps.holyoke.ma.us>, Michael Ulichney <mulichney@pca360.com>
Cc: John Landry <jlandry@mvgarchitects.com>, Nick Yaw <Nick.Yaw@massschoolbuildings.org>, John Crisley <John.Crisley@massschoolbuildings.org>, Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>, Greg Walsh <gwalsh@pca360.com>, Frank Tedesco <ftedesco@mvgarchitects.com>, Doug Lake <dlake@mvgarchitects.com>

Thank you all for your availability - I will go ahead and schedule the teams meeting for noon today. You will receive the invitation shortly.

Thank you,
Maria

Maria Caprigno, MPA M.Ed
Project Coordinator

10 Post Office Square, Suite S400
Boston, MA 02109

Main Number 617-720-4466
Direct Dial 617-960-3049

- Maria.Caprigno@MassSchoolBuildings.org

From: Sean Sheedy <ssheedy@hps.holyoke.ma.us>
Sent: Monday, December 8, 2025 8:32 AM
To: Michael Ulichney <mulichney@pca360.com>
Cc: John Landry <jlandry@mvgarchitects.com>; Maria Caprigno <Maria.Caprigno@MassSchoolBuildings.org>; Nick Yaw <Nick.Yaw@massschoolbuildings.org>; John Crisley <John.Crisley@MassSchoolBuildings.org>; Sarah Przybylowicz <Sarah.Przybylowicz@massschoolbuildings.org>; Greg Walsh <gwalsh@pca360.com>; Frank Tedesco <ftedesco@mvgarchitects.com>; Doug Lake <dlake@mvgarchitects.com>
Subject: Re: Holyoke ARP PFA Amendment (due to roof area takeoff error in estimate)

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Current Facilities Conditions Report

Facility Inventory

Updated: 12/12/25		School Facilities											
Facility Overall	**Est. Useful Life**	**Central Supply**	**Donahue**	**EN White**	**HH North**	**HH Dean**	**Kelly**	**Lawrence**	**McMahon**	**Metcalf**	**Morgan**	**Sullivan**	**Peck**
Original Build Date	50 years	1920	1973	1952	1964	1989	1975	1930	1961	1911	1963	1961	2025
Addition or Renovation Date	50 years	1928	1989	1990	2009	2015	N/A	1973	1966	1997	1990	1989	N/A
Systems													
Roof	25 years	Urgent	Fair	Good	Poor	Fair	Poor	Fair	Poor	Fair	Fair	Fair	Good
Boiler/Furnace	15 years	N/A	N/A	Fair	Good	Good	Fair	Fair	Good	Fair	Good	Good	Good
Air Handlers / Chiller	20 years	Fair	Fair	Good	Good	Fair	Fair	Fair	N/A	N/A	Fair	Good	Good
Windows	20 years	Urgent	Good	Fair	Good	Fair	Good	Good	Good	Fair	Good	Good	Good
Doors	10 years	Good	Good	Fair	Good	Poor	Good	Good	Good	Poor	Good	Good	Good
Electrical	25 years	Good	Fair	Good	Good	Good	Good	Fair	Good	Fair	Good	Fair	Good
Playgrounds	20 years	N/A	Fair	Good	N/A	N/A	Fair	Good	Good	Poor	Poor	Fair	N/A
Generators	15 years	N/A	N/A	N/A	Good	Good	N/A	Urgent	N/A	N/A	N/A	N/A	Good

HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS | TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
(413) 626-5931 Cell | (413) 534-2000 ext-1670
ssheedy@hps.holyoke.ma.us

Sean P. Sheedy Director of Facilities & Maintenance

Financial Summary From Approved MSBA 3011 Donahue School

	Board Authorization	
85	Project Budget (excluding Contingencies)	$5,273,016
86	Scope Items Excluded or Otherwise Ineligible	-$936
87	Third Party Funding (Ineligible)	$0
88	Basis of Estimated Total Facilities Grant[1, 3]	$5,272,080
89	Reimbursement Rate	80.00%
90	Estimated Maximum Total Facilities Grant[1]	$4,217,664

91	Total Construction Contingency[2]	$441,002
92	Ineligible Construction Contingency[2]	$220,548
93	Potentially Eligible Construction Contingency[2]	$220,454
94	Total Owner's Contingency[2]	$39,400
95	Ineligible Owner's Contingency[2]	$20,574
96	Potentially Eligible Owner's Contingency[2]	$18,826
97	Total Construction and Owner's Contingency[2]	$480,402
98	Total Ineligible Contingency[2]	$241,122
99	Total Potentially Eligible Contingency[2]	$239,280
100	Reimbursement Rate	80.00%
101	Potential Additional Contingency Grant Funds[2]	$191,424
102	Maximum Total Facilities Grant	$4,409,088
103	Total Project Budget	$5,753,418

Total Project Budget

City of Holyoke **12/5/2025**

Maurice A. Donahue Elementary School / partial roof

MSBA ID: 202401370060

	Total Project Budget: All costs associated with the project are subject to 963 CMR 2.17(5)	Estimated Budget	Scope Items Excluded from the Basis of Estimated Total Facilities Grant or Otherwise Ineligible	Basis of Estimated Total Facilities Grant[1]	Estimated Maximum Total Facilities Grant[1]
	Feasibility Study Agreement				
1	*OPM Feasibility Study*	$15,000		$15,000	
2	*A&E Feasibility Study*	$60,000		$60,000	
3	*Env. & Site*			$0	
4	*Other*			$0	
5	**Feasibility Study Agreement Subtotal**	**$75,000**	**$0**	**$75,000**	**$60,000**
	Administration				
6	**Legal Fees**			$0	**$0**
	Owner's Project Manager				
7	*Design Development*			$0	
8	*Construction Contract Documents*	$29,636		$29,636	
9	*Bidding*	$11,950		$11,950	
10	*Construction Contract Administration*	$285,700		$285,700	
11	*Closeout*	$60,706		$60,706	
12	*Extra Services*			$0	
13	*Reimbursable & Other Services*			$0	
14	*Cost Estimates*			$0	
15	**Advertising**	$1,000		$1,000	
16	**Permitting**			$0	
17	**Owner's Insurance**			$0	
18	**Other Administrative Costs**			$0	
19	**Administration Subtotal**	**$388,992**	**$0**	**$388,992**	**$311,194**
	Architecture and Engineering				
20	**Basic Services**				
21	*Design Development*			$0	
22	*Construction Contract Documents*	$210,000		$210,000	
23	*Bidding*	$20,000		$20,000	
24	*Construction Contract Administration*	$150,000		$150,000	
25	*Closeout*	$10,000		$10,000	
26	*Other Basic Services*			$0	
27	**Basic Services Subtotal**	**$390,000**	**$0**	**$390,000**	
	Reimbursable Services				
28	*Construction testing*			$0	
29	*Printing (over minimum)*	$1,500		$1,500	
30	*Other Reimbursable Costs*			$0	
31	*Hazardous Materials*	$7,500		$7,500	
32	*Geotech & Geo-Env.*			$0	
33	*Site Survey*			$0	
34	*Wetlands*			$0	
35	*Traffic Studies*			$0	
36	**Architectural/Engineering Subtotal**	**$399,000**	**$0**	**$399,000**	**$319,200**
	CM & Risk Preconstruction Services				
37	Pre-Construction Services			$0	**$0**
	Site Acquisition				
38	Land/Building Purchase			$0	
39	Appraisal Fees			$0	
40	Recording fees			$0	
41	**Site Acquisition Subtotal**	**$0**	**$0**	**$0**	**$0**
	Construction Costs				
42	Construction Budget				
43	GMP Fee				
44	GMP Insurance				
45	GMP Contingency				
46	Division 1 - General Requirements	$1,112,273	$236		
47	Division 2 - Existing Conditions	$8,586			
48	Division 3 - Concrete				
49	Division 4 - Masonry	$16,000			
50	Division 5 - Metals	$3,500			
51	Division 6 - Woods, Plastics and Composites	$34,124			
52	Division 7 - Thermal and Moisture Protection	$2,086,287			
53	Division 8 - Openings	$30,800			
54	Division 9 - Finishes	$13,612			
55	Division 10 - Specialties	$25,960			
56	Division 11 - Equipment				
57	Division 12 - Furnishings				
58	Division 13 - Special Construction				
59	Division 14 - Conveying Systems	$90,000			
60	Division 21 - Fire Suppression				
61	Division 22 - Plumbing	$181,280			
62	Division 23 - HVAC	$220,300			
63	Division 25 - Integrated Automation				
64	Division 26 - Electrical	$587,302	$700		
65	Division 27 - Communications				
66	Division 28 - Electronic Safety and Security				
67	Division 31 - Earthwork				
68	Division 32 - Exterior Improvements				
69	Division 33 - Utilities				
70	**Construction Budget**	**$4,410,024**	**$936**	**$4,409,088**	**$3,527,270**

Cells highlighted in yellow include equations established for the calculation of the project's Maximum Total Facilities Grant and for the analysis of the project's budget. The equations in the highlighted cells should not be changed.

OPM:	**Atlantic Construction and Management, Inc**
Designer:	**CSS Architects Incorporated**
Cost Estimator:	**PM&C LLC**
Scope:	**Partial Roof**

Table 1.

Soft Cost Exclusion for Spaces Ineligible per Regulations or Scope Outside of ARP (apply exclusion percentage to soft cost budget lines if applicable)

Total Construction Budget Costs	$4,410,024
Applicable Ineligible Budget Costs	$0
Ratio for Soft Cost Exclusions	0.00%

Table 2.

Consultant Fee Table - for Informational Use Only

	Construction Budget	$4,410,024		
OPM Services		Eligible Fees	Total % of Constr	OPM Fee @ 10.00%
Basic Services	$402,992	$402,992	9.14%	$441,002
Extra Services	$0		0.00%	
Designer Services		Eligible Fees	Total % of Constr	Dsg'r Fee @ 15.00%
Basic Services	$450,000	$450,000	10.20%	$661,504
Extra Services	$9,000		0.20%	

Table 3.

Board Memo - Cost Breakdown by Scope mark-up % 33.73%

	Windows	Marked up Cost	Roof	Marked up Cost	Solar Readiness	Marked up Cost	ADA	Marked up Cost	Other/Misc. Scope	Marked up Cost
Div 2		$0		$0		$0	$8,586	$11,482		$0
Div 3		$0		$0		$0		$0		$0
Div 4		$0		$0		$0	$16,000	$21,397		$0
Div 5		$0		$0		$0	$3,500	$4,680		$0
Div 6		$0	$17,874	$23,903		$0	$16,250	$21,731		$0
Div 7		$0	$2,083,431	$2,786,135		$0	$2,856	$3,819		$0
Div 8		$0		$0		$0	$30,800	$41,188		$0
Div 9		$0	$2,550	$3,410		$0	$11,062	$14,793		$0
Div 10		$0		$0		$0	$25,960	$34,716		$0
Div 11		$0		$0		$0		$0		$0
Div 12		$0		$0		$0		$0		$0
Div 13		$0		$0		$0		$0		$0
Div 14		$0		$0		$0	$90,000	$120,355		$0
Div 21		$0		$0		$0		$0		$0
Div 22		$0	$93,500	$125,036		$0	$87,780	$117,387		$0
Div 23		$0	$220,300	$294,603		$0		$0		$0
Div 25		$0		$0		$0		$0		$0
Div 26		$0	$38,900	$52,020	$17,820	$23,830	$530,582	$709,538		$0
Div 27		$0		$0		$0		$0		$0
Div 28		$0		$0		$0		$0		$0
Div 31		$0		$0		$0		$0		$0
Div 32		$0		$0		$0		$0		$0
Div 33		$0		$0		$0		$0		$0
Totals	$0	$0	$2,456,555	$3,285,107	$17,820	$23,830	$823,376	$1,101,086	$0	$0
									Total construction budget	**$4,410,024**

Table 4.

Mark-up Exclusion (Div. 1)	
Mark-up Calculation =	33.73%
Ineligible Scope =	$700
Ineligible Mark-up =	$236

Table 5.

Potentially Eligible Roof Costs	
Marked-Up Roof Replacement Costs =	$3,285,107
Ineligible Roof Replacement Costs (w/ mark-up) =	$936
Potentially Eligible Roof Replacement Costs =	$3,284,171

Table 6.

Budget Exclusion for Roof Scope That Doesn't Meet Age Req'ts or Spaces Ineligible per Regulations	
2024 ARP: Roofs < 25 years old	
Total Roof Area =	43,198 sf
Area of Ineligible Roof =	sf
Ineligible Roof Area/Total Roof Area =	0.00%
Potentially Eligible Roof Costs =	$3,284,171
Exclusion for Roof Service Life/Ineligible Spaces	$0

Table 7.

Total Roof Cost Cap Exclusion (Div. 7)

43,198	eligible sq.ft
$100.00	/sq.ft roof cost cap
$4,319,800	Total eligible roof cost cap
$3,284,171	Revised Potentially Eligible Roof Costs

Table 8.

Alternates Tracking Table

Alternate Number	Alternate Description	Estimated Budget	Scope Items Ineligible
Alternates Included in the Total Project Budget			
Alt. 1			
Alt. 2			
Alt. 3			
Alternates Excluded from the Total Project Budget			
Alt. 1			
Alt. 2			
Alt. 3			

	project are subject to 963 CMR 2.17(5)	Estimated Budget	Estimated Total Facilities Grant or Otherwise Ineligible	Grant[1]	Total Facilities Grant[1]
	Alternates (see Table 8)				
72	*Alternates Included in the Total Project Budget*	$0	$0	$0	
73	*Alternates Excluded from the Total Project Budget*	$0	$0	$0	
74	**Alternates Subtotal**	**$0**	**$0**	**$0**	**$0**
	Miscellaneous Project Costs				
75	*Utility company Fees*			$0	
76	*Testing Services*			$0	
77	*Swing Space/Modulars*			$0	
78	*Other Project Costs (Mailing & Moving)*			$0	
79	**Misc. Project Costs Subtotal**	**$0**	**$0**	**$0**	**$0**
	Furnishings and Equipment				
80	*Furnishings*			$0	
81	*Equipment*			$0	
82	*Computer Equipment*			$0	
83	**FF&E Subtotal**	**$0**	**$0**	**$0**	**$0**
84	**Project Budget**	**$5,273,016**	**$936**	**$5,272,080**	**$4,217,664**

	Board Authorization	
85	Project Budget (excluding Contingencies)	$5,273,016
86	Scope Items Excluded or Otherwise Ineligible	-$936
87	Third Party Funding (Ineligible)	$0
88	Basis of Estimated Total Facilities Grant[1, 3]	$5,272,080
89	Reimbursement Rate	80.00%
90	Estimated Maximum Total Facilities Grant[1]	$4,217,664

91	Total Construction Contingency[2]	$441,002
92	Ineligible Construction Contingency[2]	$220,548
93	Potentially Eligible Construction Contingency[2]	$220,454
94	Total Owner's Contingency[2]	$39,400
95	Ineligible Owner's Contingency[2]	$20,574
96	Potentially Eligible Owner's Contingency[2]	$18,826
97	Total Construction and Owner's Contingency[2]	$480,402
98	Total Ineligible Contingency[2]	$241,122
99	Total Potentially Eligible Contingency[2]	$239,280
100	Reimbursement Rate	80.00%
101	Potential Additional Contingency Grant Funds[2]	$191,424
102	Maximum Total Facilities Grant	$4,409,088
103	Total Project Budget	$5,753,418

Table 10.

Contingency Cap Calculations	
Eligible Construction Budget	$4,409,088
Eligible Constr Cont Cap @ 5%	$220,454
Eligible Construction Budget	$4,409,088
Eligible Owner's Cont Cap @ 0.5%	$22,045

Cost Estimator:	**PM&C LLC**
Scope:	**Partial Roof**
($1,035,629)	Roof Cap Exclusion (negative indicates no exclusion)

Table 9.

Soft Cost Reimbursement (Calculates Soft Cost Exclusion Cap if necessary)

Est'd Budget	Excluded		Eligible Soft Costs	Category
$403,992	$0		$403,992	-Administration
$459,000	$0		$459,000	-A/E Services
		Ineligible therefore not included in calculation		-Site Acquisition
$0	$0		$0	-Miscellaneous Proj Costs
$0	$0		$0	-FFE
$39,400	$20,574		$18,826	-Potentially Eligible Owner's Contingency
			$881,818	**Total Eligible Soft Costs**

Construction Costs associated with Soft Cost Cap Calculation

Est'd Eligible Budget		Eligible Constr. Costs	Category
$0		$0	-CM Preconstruction services
$4,409,088		$4,409,088	-Construction Cost
	Not included in this calculation		-Construction Contingency
		$4,409,088	**Total Eligible Construction Cost**
		20%	**Soft Cost Allowance**
		$881,818	**Reimbursable Soft Cost**
		$0	**Eligible minus Reimbursable**
	Step 1.	$3,219	**20% Soft Cost Exclusion** (hard-key value from K108 if positive)
		Reduce Eligible Owner's Contingency until $0:	
		$22,045	**Eligible Owner's Contingency Cap (for reference from Table 10)**
	Step 2.	$3,219	**Reduce Eligible Owner's Contingency due to Soft Cost Exclusion**
	Step 3.	$0	**Remaining Soft Cost Cap**
		If remaining soft cost cap (cell K113 > $0), deduct from soft cost budget lines:	
		$0	**Should = $0**

-If Eligible minus Reimbursable is negative, then no exclusion is applied.
-If Eligible minus Reimbursable is positive, then reduce Potentially Eligible Owner's Contingency until 0. If Eligible minus Reimbursable remains positive, then distribute the remaining exclusion to non-basic service soft cost budget lines. If exclusion remains, apply to basic service lines. When applying the exclusion to budget lines in column D, please highlight cells in purple (same as K109).

104 This document was prepared by the MSBA based on a preliminary review of information and estimates provided by the Owner's Project Manager of the City of Holyoke for the Maurice A. Donahue Elementary School partial roof project. Based on this preliminary review, certain budget, cost and scope items have been determined to be ineligible for reimbursement, however, this document does not contain a final, exhaustive list of all budget, cost and scope items which may be ineligible for reimbursement by the MSBA. Nor is it intended to be a final determination of which budget, cost and scope items may be eligible for reimbursement by the MSBA. All project budget, cost and scope items shall be subject to review and audit by the Authority, and the Authority shall determine, in its sole discretion whether any such budget, cost and scope items are eligible for reimbursement. The MSBA may determine that certain additional budget, cost and scope items are ineligible for reimbursement.

105 1. The estimated maximum facilities grant established for the Project Funding Agreement does not include any potentially eligible contingency funds and is subject to review and audit by the MSBA. At the time of PFA Bid Amendment, the Estimated Maximum Facilities Grant and the Maximum Total Facilities Grant will be adjusted to account for any budget revision requests submitted and approved by the MSBA at the time of establishing the Amendment.

106 2. Pursuant to Section 3.20 of the Project Funding Agreement and the applicable policies and guidelines of the Authority, any project costs associated with the reallocation or transfer of funds from either the Owner's contingency or the Construction contingency to other budget line items shall be subject to review by the Authority to determine whether any such costs are eligible for reimbursement by the Authority. All costs are subject to review and audit by the MSBA.

Current Facilities Conditions Report

Facility Inventory

Updated: 12/12/25		School Facilities											
Facility Overall	**Est. Useful Life**	**Central Supply**	**Donahue**	**EN White**	**HH North**	**HH Dean**	**Kelly**	**Lawrence**	**McMahon**	**Metcalf**	**Morgan**	**Sullivan**	**Peck**
Original Build Date	50 years	1920	1973	1952	1964	1989	1975	1930	1961	1911	1963	1961	2025
Addition or Renovation Date	50 years	1928	1989	1990	2009	2015	N/A	1973	1966	1997	1990	1989	N/A
Systems													
Roof	25 years	Urgent	Fair	Good	Poor	Fair	Poor	Fair	Poor	Fair	Fair	Fair	Good
Boiler/Furnace	15 years	N/A	N/A	Fair	Good	Good	Fair	Fair	Good	Fair	Good	Good	Good
Air Handlers / Chiller	20 years	Fair	Fair	Good	Good	Fair	Fair	Fair	N/A	N/A	Fair	Good	Good
Windows	20 years	Urgent	Good	Fair	Good	Fair	Good	Good	Good	Fair	Good	Good	Good
Doors	10 years	Good	Good	Fair	Good	Poor	Good	Good	Good	Poor	Good	Good	Good
Electrical	25 years	Good	Fair	Good	Good	Good	Good	Fair	Good	Fair	Good	Fair	Good
Playgrounds	20 years	N/A	Fair	Good	N/A	N/A	Fair	Good	Good	Poor	Poor	Fair	N/A
Generators	15 years	N/A	N/A	N/A	Good	Good	N/A	Urgent	N/A	N/A	N/A	N/A	Good

Total Project Budget

City of Holyoke **12/5/2025**

Lt. Clayre Sullivan Elementary School / partial roof

MSBA ID: 202401370055

	Total Project Budget: All costs associated with the project are subject to 963 CMR 2.17(5)	Estimated Budget	Scope Items Excluded from the Basis of Estimated Total Facilities Grant or Otherwise Ineligible	Basis of Estimated Total Facilities Grant[1]	Estimated Maximum Total Facilities Grant[1]
	Feasibility Study Agreement				
1	*OPM Feasibility Study*	$5,000		$5,000	
2	*A&E Feasibility Study*	$70,000		$70,000	
3	*Env. & Site*			$0	
4	*Other*			$0	
5	**Feasibility Study Agreement Subtotal**	**$75,000**	**$0**	**$75,000**	**$60,000**
	Administration				
6	**Legal Fees**			$0	**$0**
	Owner's Project Manager				
7	*Design Development*			$0	
8	*Construction Contract Documents*	$29,636		$29,636	
9	*Bidding*	$11,950		$11,950	
10	*Construction Contract Administration*	$285,700		$285,700	
11	*Closeout*	$60,706		$60,706	
12	*Extra Services*			$0	
13	*Reimbursable & Other Services*			$0	
14	*Cost Estimates*			$0	
15	**Advertising**	$1,000		$1,000	
16	**Permitting**			$0	
17	**Owner's Insurance**			$0	
18	**Other Administrative Costs**			$0	
19	**Administration Subtotal**	**$388,992**	**$0**	**$388,992**	**$311,194**
	Architecture and Engineering				
20	**Basic Services**				
21	*Design Development*			$0	
22	*Construction Contract Documents*	$204,000		$204,000	
23	*Bidding*	$20,000		$20,000	
24	*Construction Contract Administration*	$145,000		$145,000	
25	*Closeout*	$10,000		$10,000	
26	*Other Basic Services*			$0	
27	**Basic Services Subtotal**	**$379,000**	**$0**	**$379,000**	
	Reimbursable Services				
28	*Construction testing*			$0	
29	*Printing (over minimum)*	$1,500		$1,500	
30	*Other Reimbursable Costs*			$0	
31	*Hazardous Materials*	$7,500		$7,500	
32	*Geotech & Geo-Env.*			$0	
33	*Site Survey*			$0	
34	*Wetlands*			$0	
35	*Traffic Studies*			$0	
36	**Architectural/Engineering Subtotal**	**$388,000**	**$0**	**$388,000**	**$310,400**
	CM & Risk Preconstruction Services				
37	Pre-Construction Services			$0	**$0**
	Site Acquisition				
38	Land/Building Purchase			$0	
39	Appraisal Fees			$0	
40	Recording fees			$0	
41	**Site Acquisition Subtotal**	**$0**	**$0**	**$0**	**$0**
	Construction Costs				
42	Construction Budget				
43	GMP Fee				
44	GMP Insurance				
45	GMP Contingency				
46	Division 1 - General Requirements	$1,341,121	$304		
47	Division 2 - Existing Conditions	$14,618			
48	Division 3 - Concrete				
49	Division 4 - Masonry	$21,200			
50	Division 5 - Metals	$5,150			
51	Division 6 - Woods, Plastics and Composites	$52,116			
52	Division 7 - Thermal and Moisture Protection	$2,672,295			
53	Division 8 - Openings	$57,400			
54	Division 9 - Finishes	$13,129			
55	Division 10 - Specialties	$44,780			
56	Division 11 - Equipment				
57	Division 12 - Furnishings				
58	Division 13 - Special Construction				
59	Division 14 - Conveying Systems	$90,000			
60	Division 21 - Fire Suppression				
61	Division 22 - Plumbing	$269,485			
62	Division 23 - HVAC	$153,900			
63	Division 25 - Integrated Automation				
64	Division 26 - Electrical	$582,188	$900		
65	Division 27 - Communications				
66	Division 28 - Electronic Safety and Security				
67	Division 31 - Earthwork				
68	Division 32 - Exterior Improvements				
69	Division 33 - Utilities				
70	**Construction Budget**	**$5,317,382**	**$1,204**	**$5,316,178**	**$4,252,942**

Cells highlighted in yellow include equations established for the calculation of the project's Maximum Total Facilities Grant and for the analysis of the project's budget. The equations in the highlighted cells should not be changed.

OPM:	**Atlantic Construction and Management, Inc**
Designer:	**CSS Architects Incorporated**
Cost Estimator:	**PM&C LLC**
Scope:	**Partial Roof**

Table 1.

Soft Cost Exclusion for Spaces Ineligible per Regulations or Scope Outside of ARP (apply exclusion percentage to soft cost budget lines if applicable)

Total Construction Budget Costs	$5,317,382
Applicable Ineligible Budget Costs	
Ratio for Soft Cost Exclusions	0.00%

Table 2.

Consultant Fee Table - for Informational Use Only

	Construction Budget	$5,317,382		
OPM Services		Eligible Fees	Total % of Constr	OPM Fee @ 10.00%
Basic Services	$392,992	$392,992	7.39%	$531,738
Extra Services	$0		0.00%	
Designer Services		Eligible Fees	Total % of Constr	Dsg'r Fee @ 15.00%
Basic Services	$449,000	$449,000	8.44%	$797,607
Extra Services	$9,000		0.17%	

Table 3.

Board Memo - Cost Breakdown by Scope mark-up % 33.73%

	Windows	Marked up Cost	Roof	Marked up Cost	Solar Readiness	Marked up Cost	ADA	Marked up Cost	Other/Misc. Scope	Marked up Cost
Div 2		$0		$0		$0	$14,618	$19,548		$0
Div 3		$0		$0		$0		$0		$0
Div 4		$0		$0		$0	$21,200	$28,350		$0
Div 5		$0		$0		$0	$5,150	$6,887		$0
Div 6		$0	$51,216	$68,490		$0	$900	$1,204		$0
Div 7		$0	$2,668,707	$3,568,814		$0	$3,588	$4,798		$0
Div 8		$0		$0		$0	$57,400	$76,760		$0
Div 9		$0	$2,700	$3,611		$0	$10,429	$13,947		$0
Div 10		$0		$0		$0	$44,780	$59,883		$0
Div 11		$0		$0		$0		$0		$0
Div 12		$0		$0		$0		$0		$0
Div 13		$0		$0		$0		$0		$0
Div 14		$0		$0		$0	$90,000	$120,355		$0
Div 21		$0		$0		$0		$0		$0
Div 22		$0	$102,700	$137,339		$0	$166,785	$223,039		$0
Div 23		$0	$153,900	$205,808		$0		$0		$0
Div 25		$0		$0		$0		$0		$0
Div 26		$0	$45,200	$60,445	$20,060	$26,826	$516,928	$691,278		$0
Div 27		$0		$0		$0		$0		$0
Div 28		$0		$0		$0		$0		$0
Div 31		$0		$0		$0		$0		$0
Div 32		$0		$0		$0		$0		$0
Div 33		$0		$0		$0		$0		$0
Totals	$0	$0	$3,024,423	$4,044,506	$20,060	$26,826	$931,778	$1,246,050	$0	$0
									Total construction budget	**$5,317,382**

Table 4.

Mark-up Exclusion (Div. 1)	
Mark-up Calculation =	33.73%
Ineligible Scope =	$900
Ineligible Mark-up =	$304

Table 5.

Potentially Eligible Roof Costs	
Marked-Up Roof Replacement Costs =	$4,044,506
Ineligible Roof Replacement Costs (w/ mark-up) =	$1,204
Potentially Eligible Roof Replacement Costs =	$4,043,302

Table 6.

Budget Exclusion for Roof Scope That Doesn't Meet Age Req'ts or Spaces Ineligible per Regulations	
2024 ARP: Roofs < 25 years old	
Total Roof Area =	49,279 sf
Area of Ineligible Roof =	sf
Ineligible Roof Area/Total Roof Area =	0.00%
Potentially Eligible Roof Costs =	$4,043,302
Exclusion for Roof Service Life/Ineligible Spaces	$0

Table 7.

Total Roof Cost Cap Exclusion (Div. 7)

49,279	eligible sq.ft
$100.00	/sq.ft roof cost cap
$4,927,900	Total eligible roof cost cap
$4,043,302	Revised Potentially Eligible Roof Costs

Table 8.

Alternates Tracking Table

Alternate Number	Alternate Description	Estimated Budget	Scope Items Ineligible
Alternates Included in the Total Project Budget			
Alt. 1			
Alt. 2			
Alt. 3			
Alternates Excluded from the Total Project Budget			
Alt. 1			
Alt. 2			
Alt. 3			

	project are subject to 963 CMR 2.17(5)	Estimated Budget	Estimated Total Facilities Grant or Otherwise Ineligible	Grant[1]	Total Facilities Grant[1]
	Alternates (see Table 8)				
72	*Alternates Included in the Total Project Budget*	$0	$0	$0	
73	*Alternates Excluded from the Total Project Budget*	$0	$0	$0	
74	**Alternates Subtotal**	**$0**	**$0**	**$0**	**$0**
	Miscellaneous Project Costs				
75	*Utility company Fees*			$0	
76	*Testing Services*			$0	
77	*Swing Space/Modulars*			$0	
78	*Other Project Costs (Mailing & Moving)*			$0	
79	**Misc. Project Costs Subtotal**	**$0**	**$0**	**$0**	**$0**
	Furnishings and Equipment				
80	*Furnishings*			$0	
81	*Equipment*			$0	
82	*Computer Equipment*			$0	
83	**FF&E Subtotal**	**$0**	**$0**	**$0**	**$0**
84	**Project Budget**	**$6,169,374**	**$1,204**	**$6,168,170**	**$4,934,536**

	Board Authorization	
85	Project Budget (excluding Contingencies)	$6,169,374
86	Scope Items Excluded or Otherwise Ineligible	-$1,204
87	Third Party Funding (Ineligible)	
88	Basis of Estimated Total Facilities Grant[1, 3]	$6,168,170
89	Reimbursement Rate	80.00%
90	Estimated Maximum Total Facilities Grant[1]	$4,934,536

91	Total Construction Contingency[2]	$531,738
92	Ineligible Construction Contingency[2]	$265,929
93	Potentially Eligible Construction Contingency[2]	$265,809
94	Total Owner's Contingency[2]	$38,850
95	Ineligible Owner's Contingency[2]	$12,269
96	Potentially Eligible Owner's Contingency[2]	$26,581
97	Total Construction and Owner's Contingency[2]	$570,588
98	Total Ineligible Contingency[2]	$278,198
99	Total Potentially Eligible Contingency[2]	$292,390
100	Reimbursement Rate	80.00%
101	Potential Additional Contingency Grant Funds[2]	$233,912
102	Maximum Total Facilities Grant	$5,168,448
103	Total Project Budget	$6,739,962

Table 10.

Contingency Cap Calculations	
Eligible Construction Budget	$5,316,178
Eligible Constr Cont Cap @ 5%	$265,809
Eligible Construction Budget	$5,316,178
Eligible Owner's Cont Cap @ 0.5%	$26,581

Cost Estimator:	**PM&C LLC**
Scope:	**Partial Roof**
($884,598)	Roof Cap Exclusion (negative indicates no exclusion)

Table 9.

Soft Cost Reimbursement (Calculates Soft Cost Exclusion Cap if necessary)

Est'd Budget	Excluded		Eligible Soft Costs	Category
$393,992	$0		$393,992	-Administration
$458,000	$0		$458,000	-A/E Services
		Ineligible therefore not included in calculation		-Site Acquisition
$0	$0		$0	-Miscellaneous Proj Costs
$0	$0		$0	-FFE
$38,850	$12,269		$26,581	-Potentially Eligible Owner's Contingency
			$878,573	**Total Eligible Soft Costs**

Construction Costs associated with Soft Cost Cap Calculation

Est'd Eligible Budget		Eligible Constr. Costs	Category
$0		$0	-CM Preconstruction services
$5,316,178		$5,316,178	-Construction Cost
	Not included in this calculation		-Construction Contingency
		$5,316,178	**Total Eligible Construction Cost**
		20%	**Soft Cost Allowance**
		$1,063,236	**Reimbursable Soft Cost**
		-$184,663	**Eligible minus Reimbursable**
	Step 1.		**20% Soft Cost Exclusion** (hard-key value from K108 if positive)
		Reduce Eligible Owner's Contingency until $0:	
		$26,581	**Eligible Owner's Contingency Cap (for reference from Table 10)**
	Step 2.	$0	**Reduce Eligible Owner's Contingency due to Soft Cost Exclusion**
	Step 3.	$0	**Remaining Soft Cost Cap**
		If remaining soft cost cap (cell K113 > $0), deduct from soft cost budget lines:	
		$0	**Should = $0**

-If Eligible minus Reimbursable is negative, then no exclusion is applied.
-If Eligible minus Reimbursable is positive, then reduce Potentially Eligible Owner's Contingency until 0. If Eligible minus Reimbursable remains positive, then distribute the remaining exclusion to non-basic service soft cost budget lines. If exclusion remains, apply to basic service lines. When applying the exclusion to budget lines in column D, please highlight cells in purple (same as K109).

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HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS I TOGETHER WE CAN

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Sean P. Sheedy Director of Facilities & Maintenance

Financial Summary From Approved MSBA 3011 Sullivan School

	Board Authorization	
85	Project Budget (excluding Contingencies)	$6,169,374
86	Scope Items Excluded or Otherwise Ineligible	-$1,204
87	Third Party Funding (Ineligible)	
88	Basis of Estimated Total Facilities Grant[1, 3]	$6,168,170
89	Reimbursement Rate	80.00%
90	Estimated Maximum Total Facilities Grant[1]	$4,934,536

91	Total Construction Contingency[2]	$531,738
92	Ineligible Construction Contingency[2]	$265,929
93	Potentially Eligible Construction Contingency[2]	$265,809
94	Total Owner's Contingency[2]	$38,850
95	Ineligible Owner's Contingency[2]	$12,269
96	Potentially Eligible Owner's Contingency[2]	$26,581
97	Total Construction and Owner's Contingency[2]	$570,588
98	Total Ineligible Contingency[2]	$278,198
99	Total Potentially Eligible Contingency[2]	$292,390
100	Reimbursement Rate	80.00%
101	Potential Additional Contingency Grant Funds[2]	$233,912
102	Maximum Total Facilities Grant	$5,168,448
103	Total Project Budget	$6,739,962