AGENDA FOR THE CITY COUNCIL
SEPTEMBER 17, 2025

PUBLIC HEARING

PUBLIC COMMENT

REGULAR AND PENDING EXECUTIVE SESSION MINUTES

1. -- June 11, 2024 and September 4, 2024 Executive Session Minutes - Reviewed and ready for partial release as of August 5, 2025

2. -- December 9, 2024 Finance Committee Executive Session Minutes - Reviewed and withheld in entirety as of August 5, 2025

3. April 15, 2025 Executive Session minutes - not yet reviewed.

4. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from September 2, 2025

LAID ON THE TABLE

5. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, minutes of February 18, 2025 meeting.

6. The Committee on Development and Governmental Relations to whom was referred a communication From Adam Mulcahy and Christina Guesk-Notification of Intent to sell under MGL
commended that the order be referred to the full Council without recommendation.

7. The Committee on Development and Governmental Relations to whom was referred a communication From Kestrel Land Trust, letter regarding right of first refusal for Mountain Road parcel under Chapter 61A
commended that the order be referred to the full Council without recommendation.

8. The Committee on Ordinance to whom was referred an order That schedules B and C of ordinance 2-35 be updated as appropriate with competitive salaries to attract and retain employees.
Recommended that changes to the Mayor, Council, and Council President in Salary Schedule B be referred to the full Council without recommendation.
*Updates to Schedule C adopted September 2, 2025

9. -- The Committee on Ordinance to whom was referred an order that the residency requirement for the CPO/Purchasing Director position be removed.
Recommended that the order, through a waiver option, be adopted.

10. The Committee on Charter and Rules to whom was referred an order that the following Charter Change be adopted:
Charter Sec. 39. - City solicitor.
AMEND

FROM:
The city solicitor shall perform those all legal services in which the city is interested and attend to all proceedings at law or in equity to which the city is a party, and to all claims made to the city council. For these purposes he shall have sole charge of all such matters and proceedings. He shall give in writing his legal opinion upon any of the municipal affairs of the city, upon the request of the mayor or city council, and in addition shall give his opinion upon the law relating to municipal affairs in any department, upon request made by the head of such department.
TO:
The city solicitor shall perform those legal services in the city as the city council shall establish by ordinance. He or she shall give in writing their legal opinion upon any of the municipal affairs of the city, upon the request of the mayor or city council, and in addition shall give his or her opinion upon the law relating to municipal affairs in any department, upon request made by the head of such department.
Recommended that the order be adopted.

11. The Committee on Charter and Rules to whom was referred an order That Charter Sections 19 and 34 be amended and elsewhere as appropriate to allow for all appointments to the Fire Commission and DPW Commission to be appointed by the Mayor subject to confirmation by the City Council.
Recommended that the order be adopted.

12. -- The Committee on Charter and Rules to whom was referred an order that section 13 of the Holyoke Charter - Rules of city council; president pro tempore; method of sitting; journal; roll-call votes; quorum; general powers; no compensation. - be amended using the attached language.
Recommended that the order be adopted.

13. -- The Committee on Charter and Rules to whom was referred an order that section 14 of the Holyoke Charter - Transactions by council or members in behalf of city prohibited, except in case of veterans' aid - be amended using the attached language.
Recommended that the order be referred to the full Council without recommendation.

14. -- The Committee on Charter and Rules to whom was referred an order that section 22 of the Holyoke Charter - Power as to laying out, etc., of streets; damages; ordinances, etc., involving expenditures in excess of two hundred dollars.- be amended using the attached language
Recommended that the order be adopted.

15. -- The Committee on Charter and Rules to whom was referred an order that section 24 of the Holyoke Charter -Presentation of ordinances, orders, etc., to mayor; approval; veto; passage over veto - be amended using the attached language
Recommended that the order be adopted.

16. -- The Committee on Charter and Rules to whom was referred an order That section 41 of the Holyoke Charter be deleted.
Recommended that the order be adopted.

17. -- The Committee on Charter and Rules to whom was referred an order that section 49 of the Holyoke Charter - Transfers of appropriations; authorization of expenditures without appropriation; approval of bills, pay rolls and vouchers; fiscal year. - be amended using the

attached language.
Recommended that the order be adopted.

18. -- The Committee on Charter and Rules to whom was referred an order that section 53 of the Holyoke Charter -Loans, bonds and notes. - be amended using the attached language.
Recommended that the order be adopted.

19. The Committee on Charter and Rules to whom was referred an order that the City of Holyoke shall create an Administrative and Finance Department. Said acceptance shall be subject to implementation by city ordinance and any necessary amendments to the City Charter. This order shall be referred concurrently to Charter and Rules and Ordinance to be considered jointly, with recommendations regarding implementation to be reported back to the City Council jointly. See attached: Municipal Modernization Act of 2025.
Recommended that the order be adopted.

20. The Committee on Charter and Rules to whom was referred an order that City Council adopt the attached Substitute Municipal Modernization Ordinance
Recommended that the order be received.

21. The Committee on Charter and Rules to whom was referred an order With community support, order that the following section of our Codes of Ordinances and charter be updated to reflect use of email as sufficient for special meeting notice:
Sec. 12. – Special meetings of city council.
The mayor may at any time call a special meeting of the city council by public posting through the city website along with written notifications thereof, together with a statement of the subjects to be considered thereat, to be deposited in the post office, postpaid and addressed to the persons to be notified, at least forty-eight hours before the time appointed for such meeting, or to be left at the usual place of residence of each member of the council, by email at least forty-eight hours before the time appointed for such meeting.
(Acts 1965, c. 187; Acts 1992, c. 189)
Recommended that the order be adopted.

22. -- The Committee on Charter and Rules to whom was referred an order Charter changes related to Municipal Modernization Package be adopted.
Recommended that the order has been complied with.

23. The Committee on Charter and Rules to whom was referred an order that Rule 8M please be amended as follows:
Current:
M. Any ordinance, order, resolution, or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars, shall require for its passage the affirmative votes of a majority of all members of the City Council.
Every such ordinance, order, resolution, or vote shall be read twice, with an interval of at least three days between the two readings, before being finally passed; and the vote at its final passage shall be taken by roll call; provided, however, that upon and after the written recommendation of the Mayor, the City Council may pass such ordinance, order, resolution, or vote on the same day by a two-thirds yea and nay vote. {See City Charter s. 22}

New:
M. Any ordinance, order, resolution, or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars shall be considered as adopted by final action of the City Council only after passing the following two votes: (1) Motion to pass the first reading by a majority of all the members of the City Council, and (2) Motion to pass the second reading by a majority of all the members of the City Council on a roll call vote. Notwithstanding the preceding, if the Motion to pass the first reading and the Motion to pass the second reading occur within three days of each other then the Motion to pass the second reading shall require a two thirds majority of all the members of the City Council to be adopted. [Reference: City Charter Section 22, and MG.L. c. 44 § 1]
Recommended that the order be adopted.

24. (Late filed due to Clerk) From Councilor Sullivan- House Bill #3754

COMMUNICATIONS

25. From City Solicitor Lisa Ball, Settlement Agreement between The City of Holyoke and the UPSEU Holyoke Public Works Supervisors Local 424, Unit MADIV111

26. From City Solicitor Lisa Ball, Settlement by and between the City of Holyoke and NAGE R1-180 Clerical Union

27. FROM CITY AUDITOR, TANYA WDOWIAK: MAYOR'S FY2026 SUPPLEMENTAL BUDGET COMMUNICATION AND BUDGET BOOK

28. Letter from Laura Wilson, Chair of Parking Advisory Board

29. From Yoni Glogower, Conservation Commission, Letter regarding Ch 61A for 957 Homestead

30. From Davin Pasek, letter to DGR Committee for 203 West Franklin SP application

31. BOH permit for 1 Meadow Street home bakeryand Business certificate for 1 Meadow Street home bakery

32. Summary of Certified Project & Special Tax Assessment Application for AM Lithography

33. Health Benefit Meeting Minutes-July 21, 2025

34. FROM CITY AUDITOR, TANYA WDOWIAK: FY2026 GENERAL FUND AND SEWER ENTERPRISE YEAR TO DATE EXPENSE VS BUDGET REPORTS AS OF 9-15-2025

PETITIONS

35. Petition to Accept Old Bassett Road as a Public Way

36. Petition from Edward Owen of 78 Hell St. West Springfield for a zone change at 120 Front St. Current Zone BC Proposed Zone IG

37. Petition from Rev Randell Bessette of 1810 Northampton St. for a Second Hand License.

38. Petition from Francisco Grabiel Velez Vega of 214 Elm St. for a Street Vendor License

PRESIDENT'S REPORT

REPORTS OF COMMITTEES

39. The Committee on Ordinance to whom was referred an order that the Personnel Department and Law Department work in conjunction to update the following ordinances to reflect a modern Human Resources Department:
Article I
30-1 (a), 82-4 (c), 82-5 (c)
Article II Division I
2-40 (a), 2-43 (e) (k), 2-64, 2-66 b (3), 2-67 (a), 2-69 (h)
Article II Division II
2-86
Article II Division VI
2-182 b (3) e (2)
Article III Division II
2-311 a, b, c, d, 2-312 a, b (21), 2-313, 2-314
Article IV
2-422 (b)
Recommended that the order be adopted.

40. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the REVISED "FY2023 SAFE STREETS AND ROADS FOR ALL, $197,850, LOCAL FUNDS $24,570 / IN KIND MATCH $15,000" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

41. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, FIFTY FIVE THOUSAND AND 00/100 Dollars ($55,000) as follows:
FROM

11751-51105 SR PROJECT MANAGER		$55,000
	TOTAL	$55,000
TO:		

11751-51223 DEVELOPMENT SPECIALIST	$55,000
TOTAL	$55,000

Recommended that the order be adopted.

42. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, NINE THOUSAND THREE HUNDRED FORTY-TWO AND 11/100 Dollars ($9,342.11) as follows:
FROM

12401-51103 CHIEF INSPECTOR OF WIRES		$9,342.11
	TOTAL	$9,342.11
TO:		
12402-53050 INSPECTIONS-ELECTRIC		$9,342.11
	TOTAL	$9,342.11

Recommended that the order be adopted.

43. The Committee on Finance to whom was referred an order that the amount of THREE THOUSAND TWO HUNDRED FIFTY AND 00/100 Dollars ($3,250.00) be authorized from the BUILDING Department's ELECTRICAL INSPECTIONS (12402-53050) appropriation in fiscal year 2026 for services rendered in fiscal year 2025 which were unencumbered at the 2025 fiscal year end.
Recommended that the order be adopted.

44. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASSACHUSETTS SAFE & SUCCESSFUL YOUTH INITIATIVE (SSYI), $709,700, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

45. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY23 COPS OFFICE ANTI-HEROIN TASK FORCE PROGRAM, $10,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented

actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.
Recommended that the order be adopted.

46. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2026, TWO HUNDRED FIFTY THOUSAND AND 00/100 Dollars ($250,000) as follows:
FROM

12101-51117 DISPATCH		$ 50,000
12101-51105 SERGEANTS		50,000
12101-51107 PATROLMEN		100,000
12101-51103 CAPTAINS		50,000
	TOTAL	$250,000

TO:

12101-51300 HPD OVERTIME		$250,000
	TOTAL	$250,000

Recommended that the order be adopted.

47. The Committee on Finance to whom was referred an order that the City Council approve for their consideration $15,000 from the CPA budget to be used for "small grants" as outlined in the attached letter from the Holyoke Community Preservation Committee.
Recommended that the order be referred to the full Council without recommendation.

48. The Committee on Finance to whom was referred a communication From Community Preservation Act Committee-FY26 Operating Budget
Recommended that the order be adopted.

49. The Committee on Finance to whom was referred an order that the City Council consider for its approval the FY26 budget from the Holyoke Community Preservation Committee. Note, this is the last budget that will be funded under the previous 1.5% surcharge. The FY27 budget will decrease by approximately one-third.
Recommended that the order be adopted.

50. The Committee on Finance to whom was referred an order That the City appropriate the amount of Eight Million Six Hundred Ninety One Thousand Four Hundred and Five ($8,691,405) Dollars for the purpose of paying costs of a replacement of the Kelly Elementary School Roof, located at 216 West St, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 68,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project

costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council
Recommended that the order be adopted.

51. The Committee on Finance to whom was referred an order That the City appropriate the amount of Four Million Four Hundred Ninety Eight Thousand Four Hundred Ninety-Seven ($4,498,497) Dollars for the purpose of paying costs of a replacement of the Lt. Elmer J. McMahon Elementary School Roof, located at 75 Kane Rd, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 35,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council
Recommended that the order be adopted.

52. The Committee on Finance to whom was referred an order That the City appropriate the amount of Twelve Million Nine Hundred Forty-Five Thousand Six Hundred Ninety-Seven Dollars ($12,945,697) for the purpose of paying costs of a replacement of the Holyoke High School Roof, located at 500 Beech St, Holyoke, MA 01040. This

replacement consists of the removal of existing EPDM roof and installing 168,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council
Recommended that the order be adopted.

53. The Committee on Development and Governmental Relations to whom was referred a Petition from Raul Montes of 33 Mountainview St. Springfield for a Street Vendor Permit
Recommended that the petition be granted with the following conditions:
That the hours of operation would be 9 a.m. - 5 p.m
That the applicant confirm approval from the Board of Health and that the applicant confirm that the fee to the Board of Health has been paid.

54. The Committee on Development and Governmental Relations to whom was referred a Special Permit Application for Home Occupation of Robert Rose at 414 Hillside Ave Suite 167 (124-00-108) for a custom fabrication shop per sec 4.8.2.
Recommended that the permit be given a leave to withdraw without prejudice.

55. The Committee on Development and Governmental Relations to whom was referred a Special Permit Application for Home Occupation of Ella Sussman and Tyrone Obanner at 1-9 Martin Street (122-00-018) for a psychotherapy/psychiatric outpatient mental health practice per sec 4.8.2.
Recommended that the permit be given a leave to withdraw without prejudice.

56. The Committee on Development and Governmental Relations to whom was referred a Special permit application for home occupation of Kristin Fontaine for a cottage kitchen to bake bread at 1 Meadow Street (081-00-012) per sec 4.8.2.
Recommended that the special permit be granted with the following conditions:
That the hours of operation would be Saturday 12 p.m. - 5 p.m.

That the applicant will provide their business certificate and their permit from the Board of health

57. The Committee on Development and Governmental Relations to whom was referred a Special permit application of Christian Carde-Guzman to construct a front yard driveway at 203 West Franklin Street (077-03-009) per sec 6.1.8.1.
Recommended that the permit be granted.

58. The Committee on Development and Governmental Relations to whom was referred an order that the reverter requirement for the transfer of the property located at 689 Main Street, Holyoke, Massachusetts be removed from the conditions related to the transfer of the property from Jahjan, LLC to Richard Kowalski, or his assignee, for the development of a self storage facility. The City Council approved the transfer in May, 2024, however a reverter requirement was included.
Recommended that the order be adopted.

59. The Committee on Development and Governmental Relations to whom was referred an order to declare Parcel Holyoke Assessors Map 144, Block 00, Parcel 057, Easthampton Road, Holyoke, MA as surplus property. The City has been approached by an abutter looking to purchase the property to combine the lots and build a home on the same. The property is vacant land and currently assessed at $8,500.00.
Recommended that the order be adopted, acknowledging that the property is no longer needed for a public purpose.

60. The Committee on Development and Governmental Relations to whom was referred an order that the City Council authorize a sale of Holyoke Assessors Parcel 010-00-002, Cabot Street, Holyoke, MA to Jose A. Santos Suarez for $1,000.00. After the property was declared by the City Council to be surplus on October 6, 2020, the City sent notices to abutters that the property was available for sale. The City received a response from Mr. Santos Suarez as the only responding abutter. The property is valued under the procurement threshold.

61. The Committee on Development and Governmental Relations to whom was referred an order that the City Council approves the Resolution for the Certified Project Application and Special Tax Assessment (STA) Agreement with AM Lithography Corporation for the purpose of the company's property acquisition and expansion in Holyoke. The acquisition, expansion and STA apply to the following: 100 Appleton St., 110 Appleton St. and Appleton St. parcel 010 (Map 031, Block 01, Parcels 008, 009, and 010).
Recommended that the order be adopted.

62. The Committee on Development and Governmental Relations to whom was referred an order that the City Council authorize a sale of Holyoke Assessors Parcel 006-08-012, 106 Pine Street, Holyoke, MA to Alan Schneider, or his nominee, for $5,800.00. After the property was declared by the City Council to be surplus on February 5, 2019, the City sent notices to abutters that the property was available for sale. The City received a response from Mr. Schneider as the only responding abutter. The property is valued under the procurement threshold.
Recommended that the order be adopted.

63. The Committee on Development and Governmental Relations to whom was referred an order From Dept of Conservation and Recreation, 957 Homestead Ch 61A Notice Recommended that the right of first refusal option not be exercised.

MOTIONS, ORDERS AND RESOLUTIONS

64.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, NINE HUNDRED FORTY FOUR AND 91/100 Dollars ($944.91) as follows:

FROM

12101-51105 FIREFIGHTER		$944.91
	TOTAL	$944.91

TO:

12101-51180 INJURED ON DUTY		$944.91
PP #5	TOTAL	$944.91

65.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, NINETEEN THOUSAND FIVE HUNDRED FORTY FOUR AND 5/100 Dollars ($19,544.05) as follows:

FROM

12101-51105 SERGEANTS		2,506.98
12101-51107 PATROLMEN		17,037.07
	TOTAL	$19,544.05

TO:

12101-51180 INJURED ON DUTY		$19,544.05
	TOTAL	$19,544.05

66.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, TWELVE THOUSAND FIVE HUNDRED NINETY FIVE AND 11/100 Dollars ($12,595.11) as follows:

FROM

12101-51103 FIRE CAPTAIN		$ 3,663.90
12101-51104 FIRE LIEUTENANT		6,285.48
12101-51105 FIREFIGHTER		2,645.73
	TOTAL	$12,595.11

TO:

12101-51180 INJURED ON DUTY		$12,595.11
PP #5	TOTAL	$12,595.11

67.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, TWENTY ONE THOUSAND SIX HUNDRED FORTY THREE AND 53/100 Dollars ($21,643.53) as follows:

FROM

12101-51104 LIEUTENANTS		$ 1,704.72
12101-51105 SERGEANTS		1,844.83
12101-51107 PATROLMEN		18,093.98
	TOTAL	$21,643.53

TO:

12101-51180 INJURED ON DUTY		$21,643.53
	TOTAL	$21,643.53

68.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, EIGHTEEN THOUSAND FOUR HUNDRED FIFTY AND 39/100 Dollars ($18,450.39) as follows:

FROM

12101-51105 SERGEANTS		3,581.40
12101-51107 PATROLMEN		14,878.99
	TOTAL	$18,450.39

TO:

12101-51180 INJURED ON DUTY		$18,450.39
	TOTAL	$18,450.39

69. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MASS DOT LOCAL BOTTLENECK REDUCTION PROGRAM, $390,149.30, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

70. Devine — The city designate four parking spots in front of the police dept as "Police Business Only."

71. GIVNER: An order to declare 569 South Bridge Street, Holyoke, MA (Holyoke Assessors Map 029, Block 08, Parcel 006) as surplus property. The City has been approached by an interested buyer looking to purchase the property. The property is vacant land and currently assessed at $38,700.00.

72. GIVNER: An order to declare Holyoke Assessors Map 029, Block 08, Parcel 007, South Bridge Street, Holyoke, MA as surplus property. The City has been approached by an interested buyer looking to purchase the property. The property is vacant land and currently assessed at $22,800.00.

73. Jourdain, Devine- Ordered, that a Proclamation be issued by the City Council recognizing William “Ronnie” Collamore for his 48 years of service to the city and that we share this proclamation with him at the street naming ceremony for him.

74. Jourdain, Devine- Ordered, that “No large commercial vehicles allowed” signs be installed at the beginning of Linden Street at Hampden Street/end of Mueller Bridge off ramp. Residents are being overwhelmed with many tractor trailer and large dump trucks on Linden Street cutting through their neighborhood and these drivers should find more appropriate alternative routes.

75. Magrath-Smith and Jourdain - create an Ordinance to match Council Rule 10B. Rule 10B reads: " The following information must be submitted to the City Council with every loan or bond order: A. A statement as of that date of the bonded indebtedness of the city, exclusive of the self-supporting bonds of the Gas and Electric Department and the Water Department. B. A statement of the borrowing capacity remaining within the limits as set by law, after issuance of the bond being applied for."

76. Rivera, J.- ORDERED, that the Department of Public Works and the City Engineer take the necessary steps to install additional stop signs as follows:
1. That the intersection of Cabot Street and Race Street be designated as a FOUR-WAY STOP INTERSECTION due to the high number of accidents at this location. Currently, stop signs exist only on Race Street crossing Cabot Street. Additional stop signs shall be installed on Cabot Street, both for traffic traveling uphill and downhill, to complete the four-way stop.
2. That the intersection of Sergeant Street and Race Street be designated as a THREE-WAY STOP INTERSECTION. At present, there is a stop sign on Race Street at this intersection. Additional stop signs shall be installed on Sergeant Street, for traffic traveling both uphill and downhill, to complete the three-way stop.
FURTHER ORDERED, that appropriate signage and roadway markings be installed as soon as practicable to improve safety for residents, pedestrians, and motorists.

77. Sullivan-Ordered that the Holyoke City Council adopt a resolution in support of House Bill #3754 An Act Relative to Traffic Regulation Using Road Safety Cameras. This bill is specifically crafted to target red light violations only.

78. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, ONE HUNDRED THIRTY SEVEN THOUSAND FIVE HUNDRED AND 00/100 Dollars ($137,500) as follows:

FROM

11211-51104 CAFO	$137,500
TOTAL	$137,500

TO:

11212-53009 MAYOR'S CONTRACTED SERVICES		$137,500
	TOTAL	$137,500

79. Vacon- ORDER: add a rule that any city councilor named by a speaker during public speak has 2 minutes to respond at the end of public speak.

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:
Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.
The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.
Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

City Clerk

REGULAR MEETING OF THE CITY COUNCIL

September 2, 2025

The meeting was called to order by President Murphy-Romboletti at 7:04 p.m.

The Clerk called the roll. Absent Members: 0 Present Members in person: 12 (Anderson-Burgos, Bartley, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, I. Rivera, J. Rivera, Sullivan, Vacon). Present Members on Zoom: 1 (Devine)

The Pledge of Allegiance was recited.

The name of Councilor Devine was pulled to head the roll call voting.

Motion was made and seconded to take a roll call vote that for the purposes of this meeting would be applicable to all motions to refer items to committee, remove items from the table, place items on the table, package items together, comply with items, or suspend the rules unless there is an objection.

PUBLIC COMMENT

(2:10)

Claire, Lynwood Avenue, explained that the city had opioid settlement abetment funds for at least 3 years, emphasizing that a lot of people had died during that time. She then referenced an agenda item regarding a homeless and housing liaison, noting that the mayor's Ezekiel Plan from 2023 included a plan for that position with the abatement funds as one of two sources to fund it. She then suggested it would not have been appropriate use for the money. She added that while being unhoused strongly affected people in substance, it was not the primary concern. She then explained the funding required a public process and that it be specifically used for addressing opioids. She also stated that there should not be sweeping changes to the charter without public input or disempowering the City Solicitor.

Richard Purcell, 279 Suffolk Street, noted he was a candidate for Ward 4 City Council. He then recalled there was a debate in the last meeting, which included Councilor Jourdain stating he led the effort for public speaking 10 years earlier. He then clarified that former councilor, Aaron Vega, filed an order 14 years ago. He then suggested that the comment at the last meeting was a lie.

Councilor Jourdain took exception to then comment, adding that they were not allowed to call people out.

President Murphy-Romboletti stated that they were under the first amendment.

Councilor Jourdain suggested that this was all prearranged.

President Murphy-Romboletti questioned what was prearranged, adding that she would not be entertaining that claim. She then emphasized this was public comment.

Councilor Jourdain suggested this was all campaigning.

President Murphy-Romboletti implored everyone to stop talking. She then emphasized there was a case allowing the public to say anything, including f-bombs, and councilors had to listen. She then stated there was no rule. She added that councilors do not engage with the public during public comment.

R. Purcell stated he was glad he was not running at-large or there would be a real debate.

Councilor Jourdain stated to Mr. Purcell that he should.

R. Purcell stated that this was a violation of Rule 6E and the decorum was out of hand.

President Murphy-Romboletti asked Mr. Purcell to continue.

R. Purcell stated that at the last Development and Governmental Relations meeting, Councilor Bartley disparaged him while the chair was trying to get Councilor Bartley to show decorum, noting this was an evolving issue.

Sean Sheedy, Washington Avenue, explained that items 65, 66, and 67 were requests from the School Department to allow them to ask the MSBA (Massachusetts School Building Authority) for help with roof projects. He then expressed hope they would be referred to the Finance Committee to dive deep into the projects to replace roofs at Holyoke High, Kelly School, and McMahon School.

Nadia Schussler, 83 Pearl Street, stated that she was a child of loss that had worked in the human services field for 8 years as a social worker, addiction researcher, and harm reduction advocate. She then stated that a man was lost to an overdose over the weekend who was found in a park right in the middle of a path. She then stated that he hadn't died due to an overdose but because nobody was there to revive him. She then suggested that the war on drugs isolated people, prevented them from getting held, and stripped them of their humanity. She added that people would continue to use drugs and homeless would continue to exist whether people liked it or not. She also suggested nobody should get a pat on the back for sweeps of encampments or denying vulnerable community members of tents. She then expressed hope that the opioid settlement funds would reflect the needs and demands on those most affected by the crisis. She also expressed frustration that funding decisions would come down to one person who recently indicated that he was not willing to speak with people directly about where the funds should go, She added that the model also did not reflect what other surrounding communities were doing. She also expressed hope that people would attend the forum taking place the following week.

Mimi Panitch, Madison Avenue, expressed frustration with the result of discussion regarding a Chapter 61A request from Kestrel for the city to exercise its right of first refusal on potential conservation lands. She then clarified to correct the record that the Planning Board supported it but had not reached out to Kestrel about it. She then explained that the policy gave cities with an interest the ability to assign their right of first refusal to a conservation organization. She then emphasized that Kestrel did nothing wrong in their offer. She also expressed concern that Kestrel was asked to offer something on the side in order to support their interest.

Jose Adastra, 139 Hillside Avenue, stated he moved to Holyoke when he was 3, he witnessed family being shot, he witnessed overdoses of friends and strangers, and had hoped things would improve but he

saw things getting worse. He then expressed frustration that the Council could not get through comments without an outburst. He then explained that there were known ways to address drug use that did not include sweeps and social media posts. He then stated he was sick of being surrounded by death and did not want the same for his kids. He then reiterated his frustration that some could not handle comments and suggested that some people should just leave if they didn't have the capability to hear criticism.

Victor Machado, 6 Harvard Way, expressed remorse for those having to see people they care about being shot. He then stated that Holyoke needed leaders that were committed to making it safer for residents, making it more affordable, and improving housing. He also expressed concern with increased taxes.

REGULAR AND PENDING EXECUTIVE SESSION MINUTES

(19:40)

President Murphy-Romboletti stated that she was working with the Law Department to schedule an executive session prior to the September 17th Council meeting. She then asked councilors to share any topics they wanted to be discussed during that session.

June 11, 2024 and September 4, 2024 Executive Session Minutes - Reviewed and ready for partial release as of August 5, 2025
---> Laid on the table.

December 9, 2024 Finance Committee Executive Session Minutes - Reviewed and withheld in entirety as of August 5, 2025
---> Laid on the table.

August 5, 2025 meeting minutes
---> Received and Adopted.

LAID ON THE TABLE

(20:55)

From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, minutes of February 18, 2025 meeting.
---> Laid on the table.

Councilor Jourdain asked if anything was pending for 5 and 6.

Councilor Bartley suggested just leaving them on the table.

The Committee on Development and Governmental Relations to whom was referred a communication
From Adam Mulcahy and Christina Guesk-Notification of Intent to sell under MGL
Recommended that the order be referred to the full Council without recommendation.
---> Laid on the table.

The Committee on Development and Governmental Relations to whom was referred a communication From Kestrel Land Trust, letter regarding right of first refusal for Mountain Road parcel under Chapter 61A
Recommended that the order be referred to the full Council without recommendation.
---> Laid on the table.

Motion was made and seconded to remove item 7 from the table.

Councilor Bartley-City Council suspend its Rule 2-A., cancel its second meeting in September currently scheduled for Tuesday, September 16, 2025 and reschedule it. The reason for this request is that this date is set aside by The Big E as its traditional Salute to Holyoke / Salute to Rhode Island.

Councilor Bartley made a motion to approve the change and reschedule the meeting to September 17th. Councilor Anderson-Burgos second the motion.
---> Received and adopted as amended.

COMMUNICATIONS

(22:35)

From Mayor Joshua Garcia, letter appointing Jeff Burkott and Davin Pasek as the Fence Viewer Committee.
---> Received and referred to the Public Service Committee.

From Mayor Joshua Garcia, letter appointing Dr. David Owen to serve on the Local Historic District Commission. Mr. Owen will serve a three-year term expiring July 1, 2028.
---> Received and referred to the Public Service Committee.

From Fire Chief John Kadlewicz, report on condition of Old Bassett Rd for fire trucks.

Councilor Devine stated that she and Councilor Magrath-Smith asked the Fire Department to look at the road, who then agreed that it needed to be widened and paved. She then asked that the report be sent to Congressman Neal, Duffy, State Senator Velis, and Congressman Neal to see if they could help get advocate to get the road widened and paved.

Councilor Magrath-Smith noted this had been a county road that was discontinued when county government was largely dismantled in the early 1970's and it was among several county roads that were never accepted by the city. She then explained that the state recently did an audit and approached the city if there was proof they were accepted as city roads, and the city did not. She added that this and many other roads had been treated like city roads since then, but Chapter 90 funding could not be used for them. She then stated that people purchased homes on these roads believing they were city roads until the state did the audit to ensure Chapter 90 funding wasn't being used for non-city roads. She noted that item 73 on the agenda would also be addressing this issue.
---> Received and referred to State Representative Duffy, State Senator Velis, and Congressman Neal.

From Holyoke Health Benefit Committee, meeting minutes from June 2, 2025
---> Received.

From Board of Fire Commissioners, meeting minutes from July 23, 2025

Councilor Devine encouraged councilors to read the minutes, noting there was a response that was different from what Councilor Jourdain claimed. She added that the Fire Commission was considering drafting a letter to Senator Velis showing their opposition to removing the Fire Chief from civil service.

Councilor Jourdain stated that he spoke with one of the commissioners and understood their position to be neutral. He then expressed concern that people were relaying untrue information to them, such as taking the appointment authority of the commission to appoint the Fire Chief and giving it to the Mayor, emphasizing that was not true. He also explained that it was only about removing the Fire Chief from civil service and nothing else, adding that it did not apply to the current chief who was grandfathered in. He then encouraged others to watch the Charter and Rules meeting to hear what the Fire Commission stated. He added that this would give more power to the Fire Commission, allowing them to pick from internal or external candidates.
---> Received.

PETITIONS

There were no petitions on this agenda.

PRESIDENT'S REPORT

(31:05)

President Murphy-Romboletti stated that the Peck ribbon cutting took place earlier that day, which included a tour. She also stated the Puerto Rican Parade in Springfield would be taking place on September 15th.
She added that Council picture day would take place on December 2nd prior to the Council meeting. She also stated there would be a public forum for the public to provide feedback on use of the opioid settlement funding on September 8th from 12 p.m. to 2 p.m. at the Holyoke Library as well as another forum that evening 6:00 - 7:30 p.m. at the Senior Center. She added there would be Spanish interpretation.

Councilor Devine offered apologies for not being at the Peck event, but illness kept her away.

President Murphy-Romboletti noted they would be looking into holding a City Council meeting there sometime.

Councilor Greaney asked if there was a vehicle in Charter and Rules to allow councilors to respond to public comment.

President Murphy-Romboletti stated that an order could be filed to be referred to that committee.

Councilor Greaney asked if anything was currently in there to enable that.

Councilor Magrath-Smith stated that there was a standing rule to not engage with public comment, but that could be looked at if someone filed an order.

Councilor Jourdain suggested that councilors could also sign up for public comment.

Councilor Bartley stated that there was a great event commemorating a street named in honor of his father.
He also noted there was a great biking event at Pulaski Park.
He added that there was a webinar hosted by the Attorney General explaining use of the opioid funds that would be taking place that Thursday at 12 p.m.

Councilor Greaney suggested that councilors should sign up for public comment if there were any topics of controversy.

Councilor Anderson-Burgos asked for a moment of silence of Amelia Sanchez, mother of former councilor, Alejandro Sanchez, as well as mother of Melvin Sanchez, a good friend of his and one of the committee members for Fiesta Patronales.

A moment of silence was observed in honor of Ms. Sanchez.

Councilor I. Rivera recognized Holyoke Housing Authority, Amanda Otero, Mari Maldonado, and Robert Rivera for putting together an event in honor of Dexter Ortiz at Toepfert Apartments. He added that at a plaque was dedicated in the bleachers of the new basketball court. He emphasized that Mr. Ortiz, his best friend, was lost to gun violence a year earlier while just hanging out on his front stoop.

REPORTS OF COMMITTEES

(39:05)

President Murphy-Romboletti stated that she could not preside over the discussion of the special permit application due to a conflict with her job.

Councilor Bartley made a motion to allow Councilor Jourdain to preside over discussion of item 13. Councilor Vacon seconded the motion. Motion adopted.

The Committee on Ordinance to whom was referred a Special permit application of Sixan MA LLC at 15 Main Street (033-06-022) a recreational marijuana retail establishment per sec 7.10.

have considered the same and Recommended that the special permit be granted, carrying over the conditions from the previous owner.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith

David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor I. Rivera stated that the applicant was purchasing a license from an established owner, and they were reapplying. He noted some things were held up due to notifications from the Fire Department, but they were working to get them moving forward to meet some deadlines. He added that they were vetted and everything looked fine.
---> Report of Committee received and recommendation adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 1 (Greaney)--Absent 0--Abstain 1 (Murphy-Romboletti).

President Murphy-Romboletti returned to presiding over the meeting.

The Committee on Ordinance to whom was referred an order That schedules B and C of ordinance 2-35 be updated as appropriate with competitive salaries to attract and retain employees.

have considered the same and Recommended that changes to the Mayor, Council, and Council President in Salary Schedule B be referred to the full Council without recommendation, and that changes to Police Matron and Substitute Nurse in Salary Schedule C be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor I. Rivera stated that Personnel Director, Kelly Curran, took statistics from neighboring communities regarding pay rates and increases over the last 10-12 years. He then explained that this was not about giving certain people raises, but out of recognizing it had been some time since most of these positions had gotten any increases. He also emphasized that to get the same buying power the minimum wage had in the 1970's would require it being at $66 currently. He then explained that the changes to Schedule B for the Mayor, Council, and Council President wouldn't take effect until after the next election cycle. He then stated that the increase to Police Matron was proposed because it had been hard to recruit for the position. He noted that during the committee meeting, Councilor Vacon proposed eliminating the Substitute Nuese position since it had not been filled in some time, adding that both the committee and Ms. Curran had been warm to the idea, but they left it up to the body to decide.

Councilor Vacon made a motion to separate the votes for Schedule B and Schedule C. Councilor Bartley seconded the motion.

Councilor I. Rivera asked how they could be separated when it was one order.

President Murphy-Romboletti stated that they could be done as two separate votes.

Councilor Vacon emphasized that the committee made two separate recommendations.

Councilor Jourdain asked that the Schedule C items be done first.

Councilor Vacon clarified that she had suggested eliminating the position of substitute nurse just to clean up the list because it hadn't been filled in a long time, but it wasn't harmful if the money remained in the budget. She then stated that in Schedule B, there was a proposed increase of $30,000 for Mayor and $4,000 for City Council. She then emphasized that the people the Council served were not getting 30% raises, and it was an overreach to pass these increases at this time. She added that recent debate included discussions about taking some of the mayor's responsibilities and giving them to a new position.

Councilor Jourdain stated that he did not have an issue with the Schedule C changes, but would be against the changes in Schedule B. He then questioned voting on an increase for elected officials when the opportunity had passed for people to consider running and have the salary factor into the decision, particularly with a full time position like the Mayor. He added that it would have been fair to the whole public if the proposals had come in a year ago. He also suggested it could appear as unethical to increase the salary for the mayor when the deadline to file had passed and Mayor Garcia was running unopposed. He added that with 9 people running for the 6 at-large Council seats, at least 3 were guaranteed to be reelected, and councilors should not be voting themselves a pay raise. He suggested that it could be taken up next year for the following term. He also emphasized that the mayor's position may be evolving with the possibility of passage of the municipal modernization act, where some of the position's duties may be taken away.

Councilor Sullivan raised a point of order, noting that the motion to take up the schedules as two separate votes had not been voted on yet.

Motion adopted.

Councilor I. Rivera questioned the insinuation that there was something unethical, noting that another councilor just took exception to being called a liar. He then stated that he was not giving himself a raise, emphasizing that he may not get back in. He added that this was not just being proposed after the deadline to run had passed, noting that the orders were taken up several times and it took time to get things right. He also suggested that someone running for mayor only for the salary may not be the person anyone wants running for mayor.

Councilor Givner reiterated that the salary increases were discussed for some time, going back to the previous year. She added that the changes were proposed not by councilors, but by the Personnel Director. She also agreed that someone running for mayor for the pay is likely not the person anyone wants running. She also suggested that while she respected the concerns of the taxpayers, being one herself, she believed the salaries of employees were not the issue, noting the city had a lot of infrastructure needs. She further suggested that there was a lot of privilege in having the time to serve on City Council and a couple more thousand dollars may give others a chance to consider running, but added nobody was running for these roles for the pay.

Councilor Anderson-Burgos stated that he found some earlier comments offensive, but he learned to have a thick skin. He then expressed his understanding that this had been in committee since at least March. He then emphasized he did not serve on City Council for the money, but asked when the last time the City Council got a raise, expressing his understanding it was likely the 1980's or 1990's. He then

expressed concern that others who wanted to be engage and participate but may not financially be able to afford it.

Councilor Magrath-Smith stated that the order was originally filed May 2, 2023 at the request of the Personnel Director who wanted to share a comparison between Holyoke and other towns and out of concern from councilors who did not see a lot of people seeking to run for office, as well as concern when the city loses employees due to salaries. She added that it was then taken up in April 2024, which was then followed by intentional procrastination and delay tactics through requests for new information because the presented information was now old. She added that the updated information was provided in October and November of 2024, and then in June 2025. She added that each time it had come up, the same councilors came up with new concerns. She also suggested that the increases may seem large but it was because there were big gaps in what Holyoke was offering and what people were being compensated in other surrounding communities. She also questioned why there were no offers of compromise from those who were against it. She suggested that the Council President could be given more than $1,000 above what councilors get, noting the many extra duties they had, and the compromise could be for councilors to get a smaller increase. She added that the mayor could be offered an increase of just $5,000.

Councilor Devine suggested that no President she had served under worked as hard as President Murphy-Romboletti, attending extra meetings, leaving her regular job for other meetings, and she deserved more than an extra $1,000. She then recalled when she served on the Council years earlier when the pay for $750 a year, and she recalled feeling it was odd to vote for her own raise to $10,000 but had to acknowledge all of the work that made it worth it.

Councilor Greaney stated that there were constituents not making $30,000 a year and he could not vote for increasing the Mayor's salary by $30,000.

Councilor J. Rivera explained that her vote to support this would was not be a vote to give herself a raise, emphasizing that with a preliminary coming up, she did not know if she would get back in. She recalled that when she was first elected, she and Councilor I. Rivera had to leave their jobs working for the schools if they wanted to serve on the City Council. She emphasized they offered to work on City Council for free. She also emphasized that she worked hard not just for her ward, but for others. She added that both she and Councilor Ocasio did a lot to help people in the community before either of them were city councilors. She also noted that most of what she made went to making donations for organizations in the community. She also reiterated that the Personnel Director was asked to get comparisons with other communities.

Councilor Jourdain clarified that these kinds of things put the Council in an unfavorable light, perhaps not intentionally unethical, but it could lead some to make ethical accusations when no one else had an opportunity to consider running for these positions. He then suggested it had not been done this way before because councilors did not want to be accused of anything. He then emphasized that while it had taken time for this to get to a vote, it still was taking place after the filing deadline. He also acknowledged that while the job of the President was a lot of work, it was voluntary to seek the role, and people knew what they were signing up for. He reiterated that this should be done at the beginning of the next term, especially with a lot of potential changes to the mayor's position.

Councilor Sullivan suggested that the decision could be put off until after the election and then made a motion to table the recommendations for Schedule B. Councilor Vacon seconded the motion.
---> Report of Committee on Schedule B received and Laid on the table.

---> Report of Committee on Schedule C received and the Ordinance passed its first reading.
The Ordinance passed its second reading.
The Ordinance was passed to be enrolled.
The Committee has considered the same and find that it is truly and properly enrolled.
Report of Enrollment received.
The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.

Motion was made and seconded to suspend the necessary rules to take up items 65 through 67 as a package.

DEVINE - ORDERED: That the City appropriate the amount of Eight Million Six Hundred Ninety One Thousand Four Hundred and Five ($8,691,405) Dollars for the purpose of paying costs of a replacement of the Kelly Elementary School Roof, located at 216 West St, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 68,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, September 2, 2025.

Joshua A Garcia, Mayor
---> Received, passed the first reading, and referred to the Finance Committee.

DEVINE - ORDERED: That the City appropriate the amount of Four Million Four Hundred Ninety Eight Thousand Four Hundred Ninety-Seven ($4,498,497) Dollars for the purpose of paying costs of a replacement of the Lt. Elmer J. McMahon Elementary School Roof, located at 75 Kane Rd, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 35,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the

“Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, September 2, 2025.

Joshua A Garcia, Mayor
---> Received, passed the first reading, and referred to the Finance Committee.

DEVINE - ORDERED: That the City appropriate the amount of Twelve Million Nine Hundred Forty-Five Thousand Six Hundred Ninety-Seven Dollars ($12,945,697) for the purpose of paying costs of a replacement of the Holyoke High School Roof, located at 500 Beech St, Holyoke, MA 01040. This replacement consists of the removal of existing EPDM roof and installing 168,000 SF of PVC membrane during the summer of 2026, including the payment of all costs incidental or related thereto (the “Project”), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of Mayor Joshua Garcia.
To meet this appropriation the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under M.G.L. Chapter 44 or pursuant to any other enabling authority. The City acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the City incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the City; provided that any grant that the City may receive from the MSBA for the Project shall not exceed the lesser of (1) eighty percent (80%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City and the MSBA.
FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

FURTHER ORDERED: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, September 2, 2025.

Joshua A Garcia, Mayor

Motion was made and seconded to suspend the necessary rules to allow Sean Sheedy, HPS Buildings Administrator, to address the Council.

S. Sheedy stated that the MSBA voted in support of the 3 projects and the city would be getting the 80% reimbursement. He added that the MSBA was now also reimbursing for ADA accessibility.
---> Received, passed the first reading, and referred to the Finance Committee.

The Committee on Ordinance to whom was referred an order That Department heads be given the authority to hire Schedule A positions above mid-range up to no more than max without needing further approval from CC due to special circumstances.

have considered the same and Recommended that the order be referred to the full Council without recommendation.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
President Murphy-Romboletti noted that the item was referred without recommendation but expressed hope that everything discussed at committee didn't need to be rehashed or she would recommend sending things back.

Councilor I. Rivera stated that multiple situations had come up where candidates seeking a job could not be offered the same ranges as where they may be coming from, leading to departments to not be able to fill positions to perform the services the city required. He recalled that there was someone in the position of the Crime Analyst, but she was offered more than she was supposed to be, and she ended up finding another place of employment. He noted that the only way to move this to full Council was to do it without recommendation due to not being able to find a compromise on the committee.

Councilor Jourdain noted that not everyone appeared to have received the legal form in their packets.

President Murphy-Romboletti noted they were emailed out.

Councilor I. Rivera stated that there was not a rush on this if it needed to be tabled for the next meeting.

Councilor Vacon explained that the reason for the lack of recommendation was due to only having four members in attendance that led to a tie vote, but agreed that committees should try to make recommendations through compromise. She also stated that she was considering filing an order to make a rule requiring committees to make a recommendation to move items out of committee. She then made a motion to take up items 15 and 16 as a package and send them back to the Ordinance Committee. Councilor Bartley seconded the motion.

Councilor I. Rivera stated that he did not support that motion as he believed there was already enough discussion on this. He added that he believed his role as chair of the committee was to facilitate the meetings and not grandstand or force everyone else to do what he wanted, so it was up to others to make their motions.

Councilor Jourdain expressed support for sending these back to committee. He then questioned what special circumstances would be defined as, noting that the legal language did not define that but appeared to give the mayor the authority to hire anyone up to the maximum salary without explaining the special circumstances.

Councilor Devine expressed her understanding that a 2-2 vote in committee would have been a no vote. She then suggested that the other person who was not at the meeting would have the authority to break the tie when it came out to full Council.

Councilor Jourdain questioned the assertion that the other person could vote after the meeting, adding that it required 3 votes to do something in committee.
---> Report of Committee received and referred to the Ordinance Committee on a show of hands vote.

The Committee on Ordinance to whom was referred an order that an ordinance be adopted authorizing newly hired employees to be paid above the mid range without approval of the City Council.

have considered the same and Recommended that the order be referred to the full Council without recommendation.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and referred to the Ordinance Committee on a show of hands vote.

The Committee on Ordinance to whom was referred an order that the residency requirement for the CPO/Purchasing Director position be removed.

have considered the same and Recommended that the order, through a waiver option, be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor I. Rivera stated that this was specifically for the current interim Purchasing Director, with the Personnel Director explaining that it was difficult to find qualified people who could move to Holyoke easily or quickly. He added they were trying to avoid having the current interim director from remaining as the interim through a waiver allowing her to serve as the permanent director. He added it would only be for the current person in the role and would change back for the next one.

Councilor Vacon noted that this was an example of the committee being able to compromise. She added that it was a unique situation with this employee, where they were previously in a position that did not require residency, but they then were promoted up when the previous director left.

Councilor Jourdain made a motion to amend the legal language, changing “of the full Council” to “all the members of the City Council.” Councilor Vacon seconded the motion. He explained that it would have the same effect, but recent charter revisions illustrated the need to be precise and consistent in the wording.

Councilor I. Rivera made a motion to amend the motion to have the language say, “all members voting and present.” Councilor Devine seconded the motion. Motion failed on a show of hands vote.

Previous motion to amend to say “all the members of the City Council” passed on a show of hands vote.
---> Report of Committee received and the Ordinance passed its first reading.
The Ordinance passed its second reading.
The Ordinance was passed to be enrolled.
The Committee has considered the same and find that it is truly and properly enrolled.
Report of Enrollment received.
The Ordinance was passed to be Ordained and Denied on a call of the roll of the yeas and nays--
Yeas 8--Nays 5 (Anderson-Burgos, Givner, Murphy-Romboletti, I. Rivera, J. Rivera)--Absent 0.

Motion was made and seconded to lay on the table.
---> Laid on the table.

Motion was made and seconded to suspend the necessary rules to take up items 18 and 19 as a package.

The Committee on Ordinance to whom was referred an order that the Mayor be authorized to exceed the medium range hiring salary for the purpose of hiring a new Director of Public Works. This authorization shall expire upon said hiring and shall apply to no other positions.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor Jourdain stated that the right decision was made on approving item 19 first, but had concern that allowing the exemption to go above the mid range could theoretically allow them to go up to the maximum salary which was now $130,700 following the passage of item 19. He then expressed granting them the max salary in year 1 would leave nothing left for pay raises. He then made a motion to cap it at $121,000 so there would be room for pay raises. Councilor Vacon seconded the motion.

Councilor Bartley respectfully opposed the amendment, believing that the executive should not be micromanaged, He then suggested that the Mayor would recognize the need to manage the salary range to consider future raises.

Councilor Vacon stated that she supported the motion, emphasizing that the top salary for the position was just changed from $118,000 to $137,000. She added that the prior director was at the max of the old range prior to leaving, adding that allowing the next director to be hired up to $121,000 would still be an increase from the previous director's salary.

Councilor Sullivan agreed with Councilor Bartley's opposition, noting that a salary of $121,000 would be lower than the salary of the current Engineer. He also suggested that if someone came in near or at the cap, they would know that coming into the position.

Councilor Magrath-Smith agreed with the argument around allowing the executive to get this situation corrected, noting that the city went for months without an Engineer or DPW Director. She added that the current interim director, Mary Monahan, stated she would be stepping down at the end of September. She asked that the Mayor be allowed flexibility to attract talent.

Councilor Vacon stated that while she understood the argument around flexibility, the argument about someone else making more money was less convincing. She emphasized that an Engineer could be much more experienced with a less experienced Director coming in.

Councilor Jourdain retracted his amendment but expressed concern that the dynamic in the government had been that people could threaten to leave if not paid more, and then they get city councilors to change all of the ordinances. He emphasized that there was a maximum the city could afford to pay the position. He then expressed a hope that it played out as smoothly as some were suggesting.
---> Report of Committee received and the Ordinance passed its first reading.
The Ordinance passed its second reading.
The Ordinance was passed to be enrolled.
The Committee has considered the same and find that it is truly and properly enrolled.
Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--Yeas 12--Nays 1 (Greaney)--Absent 0.

The Committee on Ordinance to whom was referred an order that the Director of Public Works be moved from Grade 14 to Grade 15 of Schedule A.
As reasons: The current grade 14 is $85,921.00-$102,391.00-$118,862.00.
Grade 15 is $94,521.00-$112,627.00-$130,733.00.
That grade 15 is clearly more appropriate given the fact that the City Engineer/Assistant Director is currently earning $125,000.00 and is getting paid more than the Director can be paid right now.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor I. Rivera stated that these items were to give more autonomy to the mayor's office for hiring for the position. He added that positions like this had been open for some time and both the Mayor and Personnel Director believed these strategies would assist them in hiring.

Councilor Vacon noted that when people were looking for positions, they do look at the potential salary for the job. She then suggested voting on item 19 first, because the body would not know the median range if they voted on item 18 first.

Councilor Jourdain made a motion to vote on the two items separately.

Councilor I. Rivera took exception to feeling like a certain crowd was dictating to everyone.
---> Report of Committee received and the Ordinance passed its first reading.
The Ordinance passed its second reading.
The Ordinance was passed to be enrolled.
The Committee has considered the same and find that it is truly and properly enrolled.
Report of Enrollment received.
The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--Yeas 12--Nays 1 (Greaney)--Absent 0.

The Committee on Ordinance to whom was referred an order that a Handicap sign be installed at 3 Vernon St. for Angel Lopez

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor I. Rivera stated that he believed that some details regarding measurements still needed to be checked for item 20.

Councilor Ocasio stated that she was asked to look into this because they could not put the handicap sign in front of the house but the resident was scared to try to put it in front of the house next to them because the neighbor may retaliate. She then stated that the applicant said just to leave it alone. She then asked to clarify if this was the one where the two driveways were too close together.

Admin Asst Anderson-Burgos clarified that while the Disabilities Commission approved the applicant, the DPW said they couldn't provide measurements for in front of the house due to the ordinances which required a handicap spot to be at least 18 feet in length on top of there needed to be at least 5 feet from the driveways, and there was not enough space in front of the house. He further explained that Councilor Ocasio was asked to check with the resident to see if they could ask a neighbor to have it put in front of their house instead, but it appeared they were reticent to do that.

Councilor Ocasio explained that she told the applicant to ask the neighbor but reiterated they were scared to do that.

Councilor Vacon made a motion to give item 20 a leave to withdraw. Councilor Bartley seconded the motion.
---> Given a leave to withdraw.

Motion was made and seconded to suspend the necessary rules to take up items 21, 22, and 23 as a package.

The Committee on Ordinance to whom was referred an order That the City Solicitor be given the authority to hire a paralegal above mid range up to no more than max without needing further approval from CC due to special circumstances.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and recommendation adopted.

The Committee on Ordinance to whom was referred an order that the City of Holyoke establish, in the Schedule A, a Homeless and Housing Liaison position.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and recommendation adopted.

The Committee on Ordinance to whom was referred an order hat the Police Department be allowed to hire a Crime Analyst past the Grade 10 mid-range (which is $70,407) to $78,000.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:
Councilor Vacon noted that the Police Chief was able to hire a crime analyst within the range.
---> Report of Committee received and recommendation adopted.

(2:22:55)

The Committee on Finance to whom was referred a communication From Fire Chief John Kadlewicz, Ambulance transport services feasibility study final report

have considered the same and Recommended that the order be referred to the full Council for referral to the Public Safety Committee.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that were seeking to refer this to the Public Safety Committee.
---> Report of Committee received and referred to the Public Safety Committee.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year EIGHTY THREE THOUSAND SIX HUNDRED FIFTY SIX AND 00/100 Dollars ($83,656) as follows:

FROM	
11511-51202 PT ASSOCIATE SOLICITOR	$83,656
TOTAL $83,656	
TO:	
11511-51201 PT ASSISTANT SOLICITOR	$83,656
TOTAL $83,656	

have considered the same and Recommended that the order be returned to the Auditor.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Linda L. Vacon

UNDER DISCUSSION:
Councilor Devine stated that they were recommending returning the order to the Auditor.
---> Report of Committee received and recommendation Adopted.

(2:24:30)

The Committee on Joint Committee of City Council and School to whom was referred an order HPS add signage to the west side of the Wm. Peck School stating the school's name.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Jourdain stated that the signage was ordered and would be installed as requested.
---> Report of Committee received and recommendation Adopted.

Motion was made and seconded to suspend the necessary rules to take up items as a package 27 through 33 as a package.

The Committee on Joint Committee of City Council and School to whom was referred a communication From City Councilor Kevin Councilor Jourdain-School Budget Advisory Report 1 from School Budget Advisory Group

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Jourdain stated that grout met for months relative to making a recommendation to the School Department for their budget consideration. He explained that most of the estimates were close to the final numbers but it appeared there may be a shortfall of around $663,000 that the city may have to come up with a solution for.
---> Report of Committee received and recommendation Adopted.

The Committee on Joint Committee of City Council and School to whom was referred an order that the Joint Committee on City Council and School Committee review with School leadership the final school budget for FY 26 and the final appropriations from the state. Committee also review expected state and federal grants to be received during the upcoming fiscal year.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Jourdain stated that they reviewed state and federal grants received through the fiscal year, which were around on target. He added that the School Department receives over $9 million in federal grants, noting there were concerns about those grants if the city was identified as a sanctuary city, but the city was not on the list as was originally believed. He added that there was also $5.2 million in Title 1 funding, disabilities funding of around $2 million, as well as other federal grants.
---> Report of Committee received and recommendation Adopted.

The Committee on Joint Committee of City Council and School to whom was referred a communication From Superintendent Anthony Soto EM - Receiver - Metcalf Working Group

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Jourdain stated that a final recommendation was for a program for at-risk students who were over age. He added that they were able to make moves to save money on leases.
---> Report of Committee received and recommendation Adopted.

The Committee on Joint Committee of City Council and School to whom was referred an order From DESE Interim Commissioner Patrick Tutwiler- Final Cover Memo for HPS Exit Assurances - Eng Sp

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Jourdain stated that several strategic priorities were outlined by the state for the city to follow as part of removing receivership. He noted there were issues relative to collective bargaining, as well as some changes that had to be approved by the superintendent. He added that the School Department felt they were in a good place to handle the requirements.
---> Report of Committee received and recommendation Adopted.

The Committee on Joint Committee of City Council and School to whom was referred an order From DESE- Final Exit Assurances Holyoke - updated post-mtg

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

---> Report of Committee received and recommendation Adopted.

The Committee on Joint Committee of City Council and School to whom was referred a communication From Councilor Councilor Jourdain-communication for Joint Committee agenda - request to discuss resource officers for New Peck Middle School

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Jourdain stated that the School Committee was looking for information on this. He then explained that the high school had a resource officer, Dean had one as well, and the two middle schools were also sharing one.
---> Report of Committee received and recommendation Adopted.

The Committee on Joint Committee of City Council and School to whom was referred an order Joint Committee on City Council and School Committee review with School leadership the opening of the new Peck School and ensure everything is remaining on track.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Jourdain stated that Peck was obviously on track and they worked hard to get to opening day, adding that the ribbon cutting earlier that day was a great event.

Councilor Greaney stated that the school officials were well informed and provided good data at the meeting. He noted that the pathway between Peck and the high school had been a major problem before and was now in much better shape with the new school.
---> Report of Committee received and recommendation Adopted.

(2:35:00)

Motion was made and seconded to suspend the necessary rules to take up items 34 and 35 as a package.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia, letter appointing Mr. Joseph Charles Mazzola to serve on the Local Historic District Commission. Mr. Mazzola will serve a three-year term expiring on July 1, 2028.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Juan Anderson-Burgos

Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Anderson-Burgos stated that Mr. Mazzola had been nominated to fill in a gap but was no longer needed.
---> Report of Committee received and recommendation Adopted.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia- letter appointing Ms. Heather Leenders of 11 Robert Drive to serve on the Commission on Disabilities. Ms Leenders will serve a three-year term, expiring March 2028.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Anderson-Burgos stated that Ms. Leenders could no longer commit due to personal matters.
---> Report of Committee received and recommendation Adopted.

Motion was made and seconded to suspend the necessary rules to take up items 36 and 37 as a package.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia, letter appointing Ms. Meghan Connolly of 9 McMahon Drive to serve on the Library Board. Ms. Connolly will replace Mr. Thomas Gilchrist and will serve the remainder of his term expiring February 2027.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Anderson-Burgos stated that Ms. Connolly was the perfect candidate, had 10 years of experience in various financial roles, and was planning to be treasurer for the board.
---> Report of Committee received and appointment confirmed.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia- letter appointing Ms. Meghan Connolly of 9 McMahon Drive to serve on the Library Board of Directors.

Ms. Connolly will replace Mr. Thomas Gilchrist and will serve the remainder of his term expiring February 2026.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

---> Report of Committee received and recommendation Adopted.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia, letter appointing Ms. Margaret Whitehead of 160 Pearl St. to serve on the Library Board. Ms. Whitehead will replace Ms. Blanchard and will serve a three year term expiring February 2028.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Anderson-Burgos stated that Ms. Whitehead had been a writer, editor, researcher, and educator in the area, and had a passion for libraries.
---> Report of Committee received and appointment confirmed.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia, letter appointing Mr. Christian Carde-Guzman of 203 W Franklin St to serve on the Citizens Advisory Committee. Mr. Carde-Guzman's term will expire June 30, 2026.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Anderson-Burgos stated that Mr. Carde-Guzman was an amazing candidate.
---> Report of Committee received and appointment confirmed.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia, letter appointing Mr. Christopher Gauthier to serve on Local Historic District Commission. Mr. Gauthier will serve a three-year term expiring on July 1, 2028.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Anderson-Burgos stated that Mr. Gauthier had a history in history, and also served on the CPC (Community Preservation Committee) and the Wistariahurst Board.
---> Report of Committee received and appointment confirmed.

The Committee on Public Service to whom was referred a communication From Mayor Joshua Garcia, letter appointing Ms. Laddy Rua of 15 Portland St. to serve as the Director of Veterans Services. Effective date April 28, 2025.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

UNDER DISCUSSION:
Councilor Anderson-Burgos stated that Ms. Rua was already well known, and nobody doubted she would be successful in the role.

Councilor Greaney added that she was a great candidate.

Councilor Bartley stated that the committee interviewed some great candidates, and he thanked everyone for volunteering.
---> Report of Committee received and appointment confirmed.

(2:42:15)

The Committee on Charter and Rules to whom was referred an order that the following Charter Change be adopted:
Charter Sec. 39. - City solicitor.
AMEND
FROM:
The city solicitor shall perform those all legal services in which the city is interested and attend to all

proceedings at law or in equity to which the city is a party, and to all claims made to the city council. For these purposes he shall have sole charge of all such matters and proceedings. He shall give in writing his legal opinion upon any of the municipal affairs of the city, upon the request of the mayor or city council, and in addition shall give his opinion upon the law relating to municipal affairs in any department, upon request made by the head of such department.
TO:
The city solicitor shall perform those legal services in the city as the city council shall establish by ordinance. He or she shall give in writing their legal opinion upon any of the municipal affairs of the city, upon the request of the mayor or city council, and in addition shall give his opinion upon the law relating to municipal affairs in any department, upon request made by the head of such department.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:
Councilor Magrath-Smith stated that they discussed this as a way of shifting the powers of the City Solicitor to being those outlined in the ordinances by the City Council, and the work would be based upon request of the Mayor or City Council rather than being unchecked. She added that the body could revise the ordinances based on what they wanted the department to do, which would put them more in line with the way other departments were outlined in the city. She noted that the meeting was called with little notice and some had not gotten the opportunity to share their thoughts, and some were seeking to see these items tabled to take up together as a package with some of the items coming out of Ordinance at their next meeting. She then noted that the next Ordinance meeting was on September 10th, and then all of the items could be brought together at the next Council meeting.

Councilor Devine asked if someone from the Law Department was there.

Councilor Jourdain stated that Atty Bissonnette was there.

Councilor Devine asked what his comments were.

President Murphy-Romboletti stated that she was not interested in rehashing a full committee meeting.

Councilor Devine stated that she would vote no.

Councilor Greaney made a motion to amend so that it said, “shall give his opinion” should be “shall give his or her opinion.” Councilor Bartley seconded the motion. Motion adopted.

Councilor Jourdain stated that he would be supporting the motion to table. He also stated that the Mayor had been good to work with on these matters, and understood the Mayor felt some people needed more time to feel comfortable on some of these charter changes. He then stated that this charter change was about making the Law Department like all of the other departments and was nothing extraordinary other

than being 100 years overdue. He noted that the Council had sought to make changes to the ordinance but the Law Department had sometimes provided opinions identifying conflicts with the charter, often with them dictating what was under their charge. He then made a motion to lay all of the reports from Charter and Rules on the table. Councilor Vacon seconded the motion.

Councilor Magrath-Smith made a motion to extend the meeting by 15 minutes. Councilor Jourdain seconded the motion. Motion adopted.
---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order That Charter Sections 19 and 34 be amended and elsewhere as appropriate to allow for all appointments to the Fire Commission and DPW Commission to be appointed by the Mayor subject to confirmation by the City Council.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that section 13 of the Holyoke Charter - Rules of city council; president pro tempore; method of sitting; journal; roll-call votes; quorum; general powers; no compensation. - be amended using the attached language.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that section 14 of the Holyoke Charter - Transactions by council or members in behalf of city prohibited, except in case of veterans' aid - be amended using the attached language.

have considered the same and Recommended that the order be referred to the full Council without recommendation.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that section 22 of the Holyoke Charter - Power as to laying out, etc., of streets; damages; ordinances, etc., involving expenditures in excess of two hundred dollars.- be amended using the attached language.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that section 24 of the Holyoke Charter -Presentation of ordinances, orders, etc., to mayor; approval; veto; passage over veto - be amended using the attached language

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order That section 41 of the Holyoke Charter be deleted.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that section 49 of the Holyoke Charter - Transfers of appropriations; authorization of expenditures without appropriation; approval of bills, pay rolls and vouchers; fiscal year. - be amended using the attached language.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that section 53 of the Holyoke Charter -Loans, bonds and notes. - be amended using the attached language.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that the City of Holyoke shall create an Administrative and Finance Department. Said acceptance shall be subject to implementation by city ordinance and any necessary amendments to the City Charter. This order shall be referred concurrently to Charter and Rules and Ordinance to be considered jointly, with recommendations regarding implementation to be reported back to the City Council jointly. See attached: Municipal Modernization Act of 2025.

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that City Council adopt the attached Substitute Municipal Modernization Ordinance

have considered the same and Recommended that the order be received.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

President Murphy-Romboletti stated that item 53 remained in committee.

The Committee on Charter and Rules to whom was referred an order With community support, order that the following section of our Codes of Ordinances and charter be updated to reflect use of email as sufficient for special meeting notice:
Sec. 12. – Special meetings of city council.
The mayor may at any time call a special meeting of the city council by public posting through the city website along with written notifications thereof, together with a statement of the subjects to be considered thereat, to be deposited in the post office, postpaid and addressed to the persons to be notified, at least forty-eight hours before the time appointed for such meeting, or to be left at the usual place of residence of each member of the council, by email at least forty-eight hours before the time appointed for such meeting.
(Acts 1965, c. 187; Acts 1992, c. 189)

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

President Murphy-Romboletti stated that item 55 remained in committee.

The Committee on Charter and Rules to whom was referred an order Charter changes related to Municipal Modernization Package be adopted.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

The Committee on Charter and Rules to whom was referred an order that Rule 8M please be amended as follows:
Current:
M. Any ordinance, order, resolution, or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars, shall require for its passage the affirmative votes of a majority of all members of the City Council.
Every such ordinance, order, resolution, or vote shall be read twice, with an interval of at least three days between the two readings, before being finally passed; and the vote at its final passage shall be taken by roll call; provided, however, that upon and after the written recommendation of the Mayor, the City Council may pass such ordinance, order, resolution, or vote on the same day by a two-thirds yea and nay vote. {See City Charter s. 22}
New:
M. Any ordinance, order, resolution, or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars shall be considered as adopted by final action of the City Council only after passing the following two votes: (1) Motion to pass the first reading by a majority of all the members of the City Council, and (2) Motion to pass the second reading by a majority of all the members of the City Council on a roll call vote. Notwithstanding the preceding, if the Motion to pass the first reading and the Motion to pass the second reading occur within three days of each other then the Motion to pass the second reading shall require a two thirds majority of all the members of the City Council to be adopted. [Reference: City Charter Section 22, and MG.L. c. 44 § 1]

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and Laid on the table.

ORDERS AND TRANSFERS

(2:56:15)

President Murphy-Romboletti stated that there would not be discussion on anything being sent to committee.

Bartley- The city council issue a proclamation to DONOVAN'S on both its 25th anniversary in business and the 10th anniversary of the present owners (owners: Justine & Frank). A celebration weekend is planned at the Irish restaurant for Sept. 13-14, 2025. Receive and Adopt. (I'll get us the date to make the presentation at the restaurant.)
---> Received and Adopted.

Bartley- The DPW review the standard "no parking from here to curb" signs on both sides of West Glen St. where it meets Northampton St. There should be no parking within 20' of the curb. Residents are

concerned about the narrow roadway when cars are parked on both sides. Receive and Adopt. Refer to DPW.
---> Received and Adopted. Copy to DPW.

Bartley- The City Engineer develop plans to slow traffic proximate to Elmwood Towers on South St. Residents are pleased that the pedestrian traffic light and the street markings are in place but feel motorists are still traveling too fast and it's making for a dangerous section. Please note – in 2024 there was a pedestrian fatality at South St./Charles St.
---> Received and Adopted. Copy to Engineer, Public Safety Committee.

Bartley- The City Engineer review the parking situation on West Glen St. where is meets Northampton St. Residents feel with cars on both sides of the street it's too narrow a gap for more than one car to pass and is dangerous for first responders to navigate. Please determine whether the 20' limit enough. If not, please recommend any amendments. Refer to Ordinance and City Engineer. Please send a report prior to council by December 1 or sooner.
---> Received and referred to the Ordinance Committee. Copy to Engineer.

Bartley- The city of Holyoke adopt a 'home rule petition' to designate reduced motor vehicle speed within areas proximate to senior housing. This would be similar to the reduced speed limits within School Zones. In addition, the City Council adopt a resolution to submit to the state Legislature to adopt such a law statewide. Draft resolution attached.
---> Received and referred to the Development and Governmental Relations Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, FORTY SEVEN THOUSAND TWO HUNDRED SIXTY NINE AND 36/100 Dollars ($47,269.36) as follows:
FROM
12101-51103 FIRE CAPTAIN $12,300.24
12101-51104 FIRE LIEUTENANT 26,328.61
12101-51105 FIREFIGHTER 8,640.51
TOTAL $47,269.36
TO:
12101-51180 INJURED ON DUTY $47,269.36
TOTAL $47,269.36

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, September 2, 2025.

Joshua A Garcia, Mayor

---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 0--Absent 2 (I. Rivera, J. Rivera).

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2026, FIFTY FIVE THOUSAND AND 00/100 Dollars ($55,000) as follows:
FROM
11751-51105 SR PROJECT MANAGER $55,000

TOTAL $55,000
TO:
11751-51223 DEVELOPMENT SPECIALIST $55,000
TOTAL $55,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, September 2, 2025.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Devine- ORDERED the Law Department provide an opinion as to what the decibel level should be when a religious group receives a permit to organize on their property with the following questions to be answered:
1) Are there specific hours and days that must be complied with?
2) What is the loudest decibel level that is allowed on religious property or other non-religious groups?
3) What is the charge, if any for a permit for religious or non-religious events?
4) Are there any fines if any group violates their permit?
5) is there a limit as to the number of people allowed under a permit?

Councilor Vacon questioned if this should refer to non-religious groups as well.

President Murphy-Romboletti stated that could be discussed in committee.
---> Received and Adopted. Copy to Law Department.

Givner, Anderson-Burgos - Ordered that the City enact the proposed Short Term Rental Ordinance approved by the Planning Board.
---> Received and referred to the Ordinance Committee.

Motion was made and seconded to suspend the necessary rules to take up items 70, 71, and 72 as a package.

GIVNER - Ordered that the City Council authorize a sale of Holyoke Assessors Parcel 010-00-002, Cabot Street, Holyoke, MA to Jose A. Santos Suarez for $1,000.00. After the property was declared by the City Council to be surplus on October 6, 2020, the City sent notices to abutters that the property was available for sale. The City received a response from Mr. Santos Suarez as the only responding abutter. The property is valued under the procurement threshold.
---> Received and referred to the Development and Governmental Relations Committee.

Givner- Ordered, that the City Council approves the Resolution for the Certified Project Application and Special Tax Assessment (STA) Agreement with AM Lithography Corporation for the purpose of the company's property acquisition and expansion in Holyoke. The acquisition, expansion and STA apply to the following: 100 Appleton St., 110 Appleton St. and Appleton St. parcel 010 (Map 031, Block 01, Parcels 008, 009, and 010).
---> Received and referred to the Development and Governmental Relations Committee.

GIVNER - Ordered that the City Council authorize a sale of Holyoke Assessors Parcel 006-08-012, 106 Pine Street, Holyoke, MA to Alan Schneider, or his nominee, for $5,800.00. After the property was declared by the City Council to be surplus on February 5, 2019, the City sent notices to abutters that the property was available for sale. The City received a response from Mr. Schneider as the only responding abutter. The property is valued under the procurement threshold.
---> Received and referred to the Development and Governmental Relations Committee.

Magrath-Smith- ordered that Old Bassett Road be paved by the City of Holyoke.
---> Received and referred to the Public Safety Committee. Copy to Engineer.

Magrath-Smith - ordered, that the City Engineer and DPW report on the frequent flooding on Longfellow as to its severity and planned improvements to prevent future flooding.
---> Received and referred to the Public Safety Committee. Copy to Engineer.

Magrath-Smith - ordered, that the City Engineer report on possible improvements at the entrance to the Woodmar Glen neighborhood in order to safeguard life and property. Two bad car accidents in the last year have caused the neighborhood to have to pay to replace their sign twice.
---> Received and referred to the Public Safety Committee. Copy to Engineer.

Magrath-Smith- Ordered that the DPW remove the handicap sign at 71 Waldo St. The sign is no longer needed.
---> Received and referred to the Ordinance Committee.

Magrath-Smith - ordered, that West Cherry be paved by the City of Holyoke.
---> Received and referred to the Public Safety Committee. Copy to Engineer.

Magrath-Smith, Devine - ordered, that Cedar Hill Road be accepted as a public road. If it cannot be accepted, ordered that it be paved by the City of Holyoke.

Councilor Magrath-Smith noted that the rules required these to go to the Public Safety Committee.

Councilor Vacon stated that there needed to be a petition by the property owners, and it also needed to go to the Board of Public Works.

Councilor Magrath-Smith reiterated that the rules stated that any adoption of a public way had to go to Public Safety.

Councilor Vacon recalled there was a long convoluted process.

City Clerk Murphy Leary added that DPW also had to do a public hearing.

Councilor Vacon stated that the petition was needed to get the process started, not just an order.

President Murphy-Romboletti asked if the Board of Public Works needed to hold a hearing.

Councilor Vacon stated that they did, but the City Council did not.

Councilor Vacon stated that she previous filed a petition and it was referred to Public Safety who sent it back to Council and it also went back to Board of Public Works.

City Clerk Murphy Leary reiterated there needed to be a petition filled out, so the order could go to Public Safety to await the petition.

Councilor Magrath-Smith asked that Councilor Devine be added to the order.
---> Received and referred to the Public Safety Committee.

Murphy-Romboletti- Ordered that the position of combined Treasurer/Tax Collector is created by ordinance and added to Schedule A Grade 14.
---> Received and referred to the Ordinance Committee.

Murphy-Romboletti, Anderson-Burgos- Ordered that the city council issue a proclamation to Susan Turcotte Moriarty for being recognized as a Distinguished Bar Advocate by the Hampden County Bar Association.

Councilor Anderson-Burgos asked to be added to the order.
---> Received and Adopted.

Vacon- ORDER: that a portable speed feedback sign be installed on or near pole #39 on Homestead Ave. as drivers are traveling at high speeds in the area per report.
---> Received and Adopted. Copy to Holyoke Police Department.

Vacon- ORDER: that DPW/engineer evaluate lower Charles Hill Rd & recommend action to improve safety due to a reported concern that cars parked at the lower end near Homestead Ave. are reducing the road to only one lane for vehicles, entering into and exiting from Charles Hill, increasing the risk for accidents.
---> Received and Adopted. Copy to DPW, Engineer.

Vacon- ORDER: That a salary range be established for the Treasurer position, as the appointment of the position (rather than elected)was approved by voters.
---> Received and referred to the Ordinance Committee.

LATE FILED ORDERS AND COMMUNICATIONS

(3:08:45)

From Mayor Joshua A. Garcia, letter regarding upcoming needs and initiatives
---> Received.

From Dept of Conservation and Recreation, 957 Homestead Ch 61A Notice

Councilor Magrath-Smith stated that this was a 61A notice.

Councilor Vacon expressed surprise that this was now just coming in, but it may have just been in the loop. She added that an attorney reached out to her because they needed it done for the closing, but she understood the closing had happened.

Councilor Bartley stated it should go to DGR.

Councilor Magrath-Smith made a motion to extend the meeting by 5 minutes. Councilor Bartley seconded the motion. Motion adopted.

Councilor Jourdain pointed out there were some time sensitivities to the item, noting it was dated July 17th and there was a 120 day deadline to exercise the option for right of first refusal.
---> Received and referred to the Development and Governmental Relations Committee.

From Anthony Dulude, Holyoke Retirement Board, request that Treasurer pay federal taxes monthly instead of annually.

President Murphy-Romboletti expressed her understanding that this had not been sent to the Treasurer, and he deserved the opportunity to respond.

Councilor Jourdain stated that he provided it to the Treasurer recently. He then explained that Mr. Casey confirmed that there had not been any fines owed, there had not been filings missed, but the Retirement Board h ad historically had their IRS payments being done monthly and they were concerned it was now being done on an annually basis, which could lead to fines, penalties, and interest if anything got messed up. He suggested the Retirement Board and the Treasurer figure it out together as it was outside of the City Council's purview.
---> Received. Copied to City Treasurer.

(Late filed due to Clerk) From Councilor Sullivan- House Bill #3754.

Councilor Sullivan stated an order was supposed to be an order with this to provide a letter of support for this House bill.
---> Laid on the table.

ANDERSON-BURGOS - Ordered, that the reverter requirement for the transfer of the property located at 689 Main Street, Holyoke, Massachusetts be removed from the conditions related to the transfer of the property from Jahjan, LLC to Richard Kowalski, or his assignee, for the development of a self storage facility. The City Council approved the transfer in May, 2024, however a reverter requirement was included.

Councilor Bartley stated that he would be abstaining from voting on this item.
---> Received and referred to the Development and Governmental Relations Committee.

Brenna Murphy Leary

Adjourned at 10:18 p.m.

SETTLEMENT AGREEMENT
BY AND BETWEEN
THE CITY OF HOLYOKE
AND THE U.P.S.E.U.
HOLYOKE PUBLIC WORKS SUPERVISORS
LOCAL 424, UNIT MADIV111

The City of Holyoke and the U.P.S.E.U., Holyoke Public Works Supervisors, Local 424, Unit MADIVIII hereby agree to the following terms, conditions, understandings to be incorporated into the successor collective bargaining agreement. This Settlement Agreement is subject to ratification by the respective constituent bodies.

1. Article 6 – Hours and Overtime:
    a. Reword Paragraph 64A. CALL-IN Pay to read as follows: "Except as otherwise specifically provided in this Paragraph 64A, an employee especially called in to work outside of his/her regularly scheduled work week shall be paid for the work performed at one and one-half (1 1/2) times his/her straight time hourly wage rate, subject to a minimum based on four (4) hours at his/her straight time wage rate. An employee called in to work outside of his/her regularly scheduled work week on a Sunday or holiday, who works in excess of eight (8) consecutive hours shall be paid at two (2) times his/her straight rate of pay for time worked in excess of such eight (8) consecutive hours. In the event there is a Monday holiday and employees work consecutively from Sunday into Monday, said employees will receive two (2) times their straight time rate of pay for time worked in excess of such eight (8) consecutive hours. For example, if an employee works four (4) consecutive hours on Sunday and continues to work six (6) more consecutive hours into a Monday holiday, then the employee will receive two (2) hours of compensation at two (2) times his/her straight time rate. An employee who reports for work as provided in this Paragraph 64A shall perform the work assigned to him/her by the Board and the failure by the employee to perform said work shall relieve the Board from the obligations as provided in this Paragraph 64A."
    b. Reword Paragraph 67 to read as follows: "CITY HALL CLOSINGS. When the Mayor closes City Hall for business, other than holidays, all essential personnel who are required to work will receive straight time for hours worked. All non-essential personnel will be required to work remotely at their straight time rate."

2. Article 7 – Wages:
    a. Effective July 1, 2025, $2.00 per hour wage increase to be retroactive for any individual who is on the payroll at the time of the retroactive payment.
    b. Effective July 1, 2026, 2.5% wage increase.
    c. Effective July 1, 2027, 2.5% wage increase.

3. Article 11 – Annual Leave: Add the following to Paragraph 115: "Effective upon ratification, upon separation from employment for any reason other than retirement (e.g., resignation, termination, etc.), the employee will be paid their per diem rate for a prorated

amount of any annual leave up to a maximum of Five Thousand Dollars ($5,000). For example, if an employee was credited with twenty (20) annual days, did not use any annual leave days, and resigned one-halfway through the contract year, then the employee would be paid for ten (10) annual leave days up to a maximum of Five Thousand Dollars ($5,000). If any employee uses more than the prorated amount of annual leave days prior to their separation from employment, then an equal amount shall be deducted from the employee's final paycheck. In the event that sufficient monies cannot be deducted from the final paycheck, then the employee will make payment to the City in said amount within fifteen (15) calendar days of separation from employment.

On or after June 30, 2028, any employee who retires with the City Retirement System shall receive buyback of unused annual leave, without proration, up to a cap of Five Thousand Dollars ($5,000), which shall be included in their final paycheck.

4. Article 18 – Duration: Change the dates to reflect a three-year duration.

5. The parties agree to continue negotiating regarding amending the City Forester job description and creating a Parks Maintenance Supervisor.

FOR THE CITY OF HOLYOKE

Dated: 8/20/2025

FOR THE U.P.S.E.U., HOLYOKE PUBLIC WORKS SUPERVISORS, LOCAL 424, UNIT MADIV111

Roger Stolen

Dated: 8/20/25

SETTLEMENT AGREEMENT
BY AND BETWEEN
THE CITY OF HOLYOKE
AND N.A.G.E. R1-180, CLERICAL UNION

The City of Holyoke and N.A.G.E. R1-180, Clerical Union, hereby agree to the following terms, conditions, and understandings to be incorporated into the successor collective bargaining agreement. This Settlement Agreement is subject to ratification by the respective constituent bodies.

1. Remove all references and articles/sections dealing with police dispatchers and civilian police personnel.

2. Change all pronouns to be gender neutral.

3. Article Two – Union Recognition: Add the following positions as a new Unit: Library Assistant, Reference Library Assistant, Library Custodian, Archivist, Computer Coordinator, Cataloger, Children's Librarian, Reference Librarian, and Collection Development Librarian. All Library employees received a raise as of 7/1/25 as part of the Schedule A raises. It is agreed that no library employee listed will be eligible for retroactive pay in FY26 or COLA raise until July 1, 2026.

4. Article Six – Probationary Period: Change the title of this Article to "Discipline and Probationary Period" and add the following as a new Paragraph: "Upon completion of the probationary period, employees will only be subject to progressive discipline for good cause. Progressive discipline may consist of a verbal warning, written warning, unpaid suspension, and/or termination depending upon the severity of the offense, length of service, prior disciplinary record, and other relevant factors."

5. Article Seven – Hours and Overtime: Add the following as a new section: "Full-time employees shall receive one (1) fifteen (15) minute paid break each work day."

6. Article Nine – Longevity: In Paragraph 9.1, add the following to the longevity chart:

   Five (5) years but less than ten (10) years. $400.00

7. Article Eleven – Vacations:
   a. Revise the chart in Section 11.1 to read as follows effective January 1, 2026:

Length of Continuous Employment	**Amount of Paid Vacation**
Less than five (5) years	Fifteen (15) days
Five (5) years and less than ten (10) years	Twenty (20) days
Ten (10) years and less than twenty (20) years	Twenty-five (25) days
Twenty (20) years or more	Thirty (30) days

   b. Revise Section 11.4 to read as follows: "~~By mutual agreement between an eligible employee and the City, the employee may, upon application in writing to~~

~~the City, receive vacation pay in lieu of a vacation with pay for all or a portion of the vacation time, measured by full work weeks, to which the eligible employee is otherwise entitled.~~ Vacation time ~~with pay or the equivalent vacation pay as provided in this Article~~ shall be taken by all eligible employees during each calendar year as accrued and may not be accumulated for use in a subsequent calendar year."

c. Reword the last sentence of Paragraph 11.6 to read as follows: "New hires shall be credited with one (1) personal day at the end of every three (3) months of consecutive employment until they reach January 1 ~~be pro rated for the remainder of that calendar year~~."

d. Add the following as a new Section 11.10: "In the event an employee separates employment for any reason (e.g., termination, retirement, resignation, layoff), the employee will be compensated at the employee's per diem rate for a prorated amount of their accumulated vacation days. For purposes of this calculation, the vacation time shall be considered accrued bi-weekly at the end of each pay period, the amount of which shall be determined by the employee's amount of paid vacation, divided by twenty-six (26). In the event an employee has used more vacation than the prorated amount prior to separation, then the excess amount of vacation shall be deducted from the employee's final paycheck at their per diem rate."

8. Article Twelve – Sick Leave: Reword the last paragraph of Paragraph 12.1 to read as follows: "Any employee hired after 9/20/86 shall be granted fifteen (15) days of sick leave in any calendar year. Sick leave shall be earned monthly, with 1-1/4 days of sick leave credited to the employee's account on the first day of the month. Effective upon ratification by both parties, new employees shall accrue sick leave as noted above from the date of hire and shall be allowed to use said sick leave upon accrual. All other provisions of Article Twelve shall remain in full force and effect."

9. Article Thirteen – Bereavement: Reword the first sentence of Paragraph 13.1 to read as follows: "In the event of the death of the grandparent, grandchild, sister, brother, mother-in-law or father-in-law of a permanent employee, the employee shall receive a leave of absence for a period not to exceed five (5) ~~four (4)~~ days with full straight time pay for the actual time lost from their scheduled work week during the period from Monday through Friday not to exceed eight (8) hours in any one day and which shall not be included in their accumulated weekly working hours."
This provision is effective upon ratification by both parties.

10. Article Twenty – Duration: Change the dates to reflect a three-year duration.

11. Appendix B – Salary Schedules:
    a. Effective July 1, 2025, 2.0% wage increase.
    b. Effective July 1, 2026, 2.5% wage increase.
    c. Effective July 1, 2027, 2.5% wage increase.

d. Change Administrative Assistant for the City of Holyoke, Conservation and Sustainability Department to Conservation Planner II at grade S-38.5 effective July 1, 2025.

12. Appendix D – General Standards of Conduct and Discipline: Delete this Appendix.

FOR THE CITY OF HOLYOKE

Dated: 7/31/2025

FOR N.A.G.E. R1-180, CLERICAL UNION

Dated: 7/31/25

MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

September 11, 2025

Honorable City Councilors
City of Holyoke
City Hall

Dear Honorable City Councilors,

Enclosed is the 'supplemental' budget that includes adjustments to rightsize our needs. In this supplemental budget there is an overall reduction of $361,570 from the originally approved FY26 budget. Notable changes include:

- Salary adjustments that were understated and overstated.
- School Department - due to final state numbers per the formula for chapter 70, the department budget reduced $416,837 which is the largest reduction in the supplemental.
- City Clerk's Office - Salary adjustment increase of $2,154 for the City Clerk to support recent raise by the City Council that goes into effect January 1, 2026.
- Auditors Dept - added $10,000 to support ongoing MUNIS training and upgrades.
- Procurement/Purchasing Dept.
    - $10,000 added to support ongoing MUNIS training and upgrades.
    - reduced unfilled CPO Assistant salary by $7,000.
    - increased $7,000 to the copier line.
- Assessor's Office - Increased Professional Services line by $13,000 to support ongoing Personal Property work.
- Solicitor's Office - added $10,000 in Professional Services line and $5,000 in arbitration line.
- Tax Collector's Office - added $834 to Certification Stipend line, the Tax Collector recently passed the Collector's Exam and achieved state certification.
- Police Dept. - added $25,000 in Capital Outlay line for defensive tactics and personal protection equipment.
- Building Codes & Inspections
    - reduced Demo Supervisor position by $57,461.
    - added $1,000 to the overtime to support administrative assistant overtime as needed.
    - adjusted vacation buyback and sick leave buyback to support obligations under union contract.
- DPW Engineer Division - increased Office and Professional Supplies line by $6,000 to purchase a pole portable mounted radar traffic data recorder to allow for the city to quickly and economically obtain data on traffic speeds and volumes.
- DPW Highways and Bridges Division
    - increased HMEO line by $33,900 to add an additional position that was cut coming into the new fiscal year.
    - reduced $61,914 from the Property Maintenance Worker line.
- War Memorial - increased repair and maintenance line by $2,603 to repair Handicap Accessible doors and hardware damage due to changes and normal wear and tear.

Sincerely,

Joshua A. Garcia, Mayor

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 561-1600 • FAX: (413) 322-5521 • E-MAIL: garciaj@holyoke.org

Birthplace of Volleyball

City of Holyoke, Massachusetts

Mayor's Supplemental Budget Submission for the Fiscal Year July 1, 2025-June 30, 2026

September 11, 2025

COMPENSATION CLASSIFICATIONS

Non-Union	
GR	Ordinance positions
MISC	Miscellaneous positions, by Ordinance

Union	
F	Fire
P	Police
COA	Council on Aging
NAGE	National Association of Government Employees
PSA	Professional Supervisor's Association
PS	Dept. of Public Works Supervisor's
PW	Dept. of Public Works

City of Holyoke, Massachusetts

PAGE NO.	DEPARTMENT NAME	DEPT. NO.	PERSONAL SERVICES	EXPENSES	CAPITAL OUTLAY & DEBT	DH Budget	Mayor's Budget	Council Appropriation	Supplemental Budget	TOTAL
. FUND (Fund 0010)										
1	City Council	112	135,000	12,660		147,660	157,660	157,660	0	157,660
2	Mayor	121	341,046	63,300		404,346	404,350	375,512	385	375,897
3	City Auditor	135	306,250	156,780		463,030	459,524	459,524	10,000	469,524
4	Procurement	138	210,001	174,500		384,501	376,654	376,654	8,732	385,386
5	Assessors	141	258,378	47,660		306,038	262,313	262,313	13,000	275,313
6-7	City Treasurer	145	292,522	296,575		589,097	557,496	557,496	327	557,823
8	Tax Collector	146	195,600	29,110		224,710	224,777	224,777	834	225,611
9	City Solicitor	151	442,271	139,750		582,021	567,025	567,025	16,546	583,571
10	Personnel Administration	152	247,383	77,980		325,363	325,367	325,367	592	325,959
11	Computer	155		905,220		905,220	905,220	905,220	0	905,220
12	Admin. Assistant to City Council	157	50,750	250		51,000	51,451	51,451	0	51,451
13-14	City Clerk & Elections	161	338,270	51,950		390,220	341,999	341,999	2,154	344,153
15	Registrar of Voters	163	67,164	9,000		76,164	76,168	76,168	0	76,168
16	Conservation Commission	171	143,071	5,450		148,521	140,955	140,955	(1,175)	139,780
17-18	Planning/Economic Development	175	609,553	35,900		645,453	569,252	569,252	37,949	607,201
19-21	Police Department	210	14,911,656	1,525,850		16,437,506	14,792,065	14,782,065	0	14,782,065
22-23	Fire Department	220	11,676,026	503,305		12,179,331	11,891,756	11,891,756	0	11,891,756
24-25	Building Codes & Inspections	240	707,569	120,675		828,244	706,136	706,136	(13,307)	692,829
26	Weights & Measures	244	66,976	6,800		73,776	74,038	74,038	(979)	73,059
27	Emergency Management	291	5,000	65,000		70,000	60,761	60,761	0	60,761
28	Public Works: Forestry Division	294	190,761	156,500		347,261	240,418	240,418	0	240,418
29	Public Safety	299	900			900	900	900	0	900
30	School Department	300	68,519,716	33,026,287		101,546,003	101,220,035	101,220,035	(416,837)	100,803,198
31-38	Public Works: Engineer & Divisions	410-430	3,713,141	3,169,476		6,882,616	6,627,180	6,572,180	(22,143)	6,550,037
39	Municipal Parking Facilities	480	103,940	150,457		254,397	254,301	254,301	4,000	258,301
40-41	Board of Health	510	648,558	283,905	0	932,463	938,029	938,029	(2,036)	935,993
42-43	Council on Aging	541	577,033	105,775	0	682,808	672,320	672,320	(1,606)	670,714
44	Veterans Benefits	543	171,183	262,500		433,683	377,931	377,931	4,712	382,643
45	Commision on Disabilities	545		36,000		36,000	36,000	36,000	0	36,000
46	Public Library	610	775,222	60,000		835,222	839,850	839,850	0	839,850
47-48	Recreation	630	295,158	56,300		351,458	360,086	360,086	(3,362)	356,724
49-50	Public Works: Parks Division	650	592,432	217,629	0	810,061	767,197	757,197	0	757,197
51	Museums & Monuments	691	244,432	64,848		309,280	274,582	274,582	(1,959)	272,623
52	War Memorial Commission	693	95,702	46,191	0	141,893	138,820	138,820	2,603	141,423

PAGE NO.	DEPARTMENT NAME	DEPT. NO.	PERSONAL SERVICES	EXPENSES	CAPITAL OUTLAY & DEBT	DH Budget	Mayor's Budget	Council Appropriation	Supplemental Budget	TOTAL
53	Exhibit Hall Commission	694		60,470		60,470	60,470	60,470	0	60,470
54	Debt Service (Long Term P & I)	710			4,108,750	4,108,750	4,108,750	4,108,750	0	4,108,750
54	Debt Service (Short Term P & I)	752			150,000	150,000	100,000	100,000	0	100,000
55	Retirement (City Share)	911		13,147,588		13,147,588	13,147,588	13,147,588		13,147,588
55	Workers' Compensation	912		200,000		200,000	200,000	200,000	0	200,000
55	Unemployment Compensation	913		50,000		50,000	50,000	50,000		50,000
55	Health Insurance	914		13,746,739		13,746,739				
55	Life Insurance	915		90,000		90,000	90,000	70,000		70,000
55	Medicare	916		1,600,000		1,600,000	1,600,000	1,600,000		1,600,000
55	Police & Fire Indemnification	919				0				
55	Out-of-State Travel	920		3,000		3,000	3,000	3,000		3,000
55	City Liability & Damage Insurances	940		1,004,820		1,004,820	1,004,820	1,004,820	0	1,004,820
55	Claims, Damages & Judgements	941		350,000		350,000	350,000	325,000	0	325,000
55	I.R.P. Leave Buybacks	942		103,000		103,000	103,000	103,000		103,000
55-56	Transfers to Other Funds	-				0	13,746,739	13,746,739	0	13,746,739
	TOTAL GENERAL FUND		**106,932,664**	**72,219,199**	**4,258,750**	**183,410,613**	**180,256,983**	**180,108,145**	**(361,570)**	**179,746,575**
					SCHOOL	*101,546,003*	*101,220,035*	*101,220,035*		*100,803,198*
					CITY	81,864,610	79,036,948	78,888,110		78,943,377
WASTE WATER TREATMENT PLANT (Fund 6000)										
57	Administration & Operations	440	176,742	9,018,000		9,194,742	9,200,699	9,200,699	0	9,200,699
58	Debt Service & Capital Outlay	440			1,753,699	1,753,699	1,753,699	1,753,699	0	1,753,699
	TOTAL WWTP		**176,742**	**9,018,000**	**1,753,699**	**10,948,441**	**10,954,398**	**10,954,398**	**0**	**10,954,398**

PAGE NO.	DEPARTMENT NAME	DEPT. NO.	PERSONAL SERVICES	EXPENSES	CAPITAL OUTLAY & DEBT	DH Budget	Mayor's Budget	Council Appropriation	Supplemental Budget	TOTAL
	WATER DEPARTMENT (Fund 6100)									
	Personal Services					$3,186,035				
	Operations					$4,134,280				
	Capital Outlay					$175,000				
	SUB-TOTAL					**$7,495,315**				
	Bond/Interest Payments					$951,972				
	TOTAL WATER WORKS					**$8,447,287**				
	GAS & ELECTRIC DEPARTMENT (Fund 6200)									
	Income:									
	Sales of Gas - Private Customers					25,971,401				
	Sales of Electricity - Private Customers					55,116,300				
	Sales of Telecom, Hydro, & Sundries					3,761,918				
	Sales of Gas - Municipal Buildings					974,796				
	Sales of Electricity - Municipal Buildings					2,361,603				
	Sales of Telecom - Municipal Buildings					95,634				
	Sales of Electricity - Street Lights					143,888				
	Other Miscellaneous Income					6,240,825				
	TOTAL REVENUE					**$94,666,367**				
	Expenses:									
	Operation, Maintenance & Repairs					75,115,978				
	Depreciation					9,694,620				
	Interest on Long-Term Debt					1,825,918				
	Principal on Long-Term Debt					6,776,225				
	TOTAL EXPENSES					**$93,412,741**				

PAGE NO.	DEPARTMENT NAME	DEPT. NO.	PERSONAL SERVICES	EXPENSES	CAPITAL OUTLAY & DEBT	DH Budget	Mayor's Budget	Council Appropriation	Supplemental Budget	TOTAL
COMMUNITY PRESERVATION (Fund 3380)										
Estimated Revenues:										
CPA Local Surcharge Collections						704,804				
State CPA Match						112,064				
FY2025 Carry Over Balance						108,764				
TOTAL REVENUE						**925,632**				
Estimated Expenses:										
Administrative						46,281				
Historic Resource						92,563				
Community Housing						92,563				
Open Space						92,563				
Budget Reserve						601,662				
TOTAL EXPENSE						**$925,632**				

TO THE HONORABLE MEMBERS OF THE HOLYOKE CITY COUNCIL:

I am herewith submitting, for your approval, budgets for the General Fund, Waste Water Treatment Plant, Water Works, and Gas & Electric Department for the fiscal year July 1, 2025 through June 30, 2026.

Joshua A. Garcia, Mayor
City of Holyoke, Massachusetts

City of Holyoke

Fiscal Year 2026 Annual Budget

CITY COUNCIL

Fund No.: 0010

Department No.: 112

revised 6/12/2025

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
City Councilors*	51201	X		131,000	65,500	131,000	13	Ordinance	131,000	13	131,000		131,000		131,000
Clerk of City Council	51203	X		4,333	2,000	4,000		Ordinance	4,000		4,000		4,000		4,000
TOTAL PERSONAL SERVICES				**135,333**	**67,500**	**135,000**			**135,000**		**135,000**		**135,000**	**0**	**135,000**
EXPENSES															
Professional Services	53010			2,240	890	150			3,660		13,660		13,660		13,660
System Hard/Software Maint	53180														
Education & Training	53190			3,515		3,750			2,500		2,500		2,500		2,500
Postage	53420														
Advertising	53430			639	210	2,000			1,500		1,500		1,500		1,500
Office & Professional Supplies	54200														
In State Travel	57100			2,488		2,500			5,000		5,000		5,000		5,000
TOTAL EXPENSES				**8,883**	**1,100**	**8,400**			**12,660**		**22,660**		**22,660**	**0**	**22,660**
TOTAL DEPARTMENTAL EXPENDITURES				**144,216**	**68,600**	**143,400**			**147,660**		**157,660**		**157,660**	**0**	**157,660**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF THE MAYOR

Fund No.: 0010
Department No.: 121

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Mayor	51101	X		100,000	48,077	100,000	1	ELECTED	100,000	1	100,000	1	100,000	385	100,385
Executive Assistant to Mayor	51102	X		52,309	25,554	53,356	1	GR7	54,633	1	54,633	1	54,633		54,633
Aide to Mayor	51103	X		46,186	22,562	47,110	1	GR7	48,238	1	48,238	1	48,238		48,238
Chief Financial Administrative Officer	51104					150,000	1		137,500	1	137,500	1	137,500		
Extra Clerical	51250														0
Salary Study Adjustment	51275														0
Contract Negotiations	51276														0
Longevity	51400			600		675	1		675		675		675		675
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave	51530										1		1		1
Auto Allowance	58150														0
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**199,095**	**96,193**	**351,141**			**341,046**		**341,050**		**341,050**	**385**	**203,935**
EXPENSES															
Contracted Services	53009			157,367	40,127	1,700			50,000		50,000		25,000		25,000
Education & Training	53190			665					1,700		1,700		1,700		1,700
Advertising	53430					250									0
Office & Professional Supplies	54200			1,961	385	600			1,000		1,000		1,000		1,000
In-state Travel	57100			1,100	48	12,225			600		600		600		600
Dues & Subscriptions	57300			8,797	8,591	1,000			9,000		9,000		5,162		5,162
Public/Dignitary Receptions	57800			417	727				1,000		1,000		1,000		1,000
TOTAL EXPENSES				**170,307**	**49,876**	**14,075**			**63,300**		**63,300**		**34,462**	**0**	**34,462**
TOTAL DEPARTMENTAL EXPENDITURES				**369,401**	**146,069**	**365,216**			**404,346**		**404,350**		**375,512**	**385**	**238,397**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF THE CITY AUDITOR

Fund No.: 0010
Department No.: 135

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
City Auditor	51101	X		87,600	42,793	89,352	1	GR13	95,000	1	91,490	1	91,490		91,490
Union Accountant/Asst. Auditor	51102			49,215				NAGE S38							
Professional Accountant	51103	X		75,407	36,837	76,916	1	GR10	81,916	1	81,916	1	81,916		81,916
Head Administrative Clerk	51105			32,786				NAGE S22							
Professional Accountant-HPD	51106	X				70,409	1	GR10	70,409	1	70,409	1	70,409		70,409
Assistant Accountant	51107				27,011	56,842	1	NAGE 2-20	58,925	1	58,925	1	58,925		58,925
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**245,008**	**106,642**	**293,519**			**306,250**		**302,744**	**4**	**302,744**	**0**	**302,744**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Professional Accounting & Auditing*	53010			107,000	20,500	116,000			155,000		155,000		155,000	10,000	165,000
Print/Bind/Microfilm	53030			136	98	400			400		400		400		400
Education & Training	53190			440		440			440		440		440		440
Office & Professional Supplies	54200			1,421	11	250			250		250		250		250
In-state Travel	57100			517		600			600		600		600		600
Dues & Subscriptions	57300				90	90			90		90		90		90
TOTAL EXPENSES				**109,515**	**20,699**	**117,780**			**156,780**		**156,780**		**156,780**	**10,000**	**166,780**
TOTAL DEPARTMENTAL EXPENDITURES				**354,523**	**127,340**	**411,299**			**463,030**		**459,524**		**459,524**	**10,000**	**469,524**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PROCUREMENT

Fund No.: 0010
Department No.: 138

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Chief Procurement Officer	51101			71,761	34,943	76,000	1	PSA GR12	85,001	1	87,035	1	87,035	(1,268)	85,767
Assistant Chief Procurement Officer	51102			55,000	3,851	67,000	1	GR 10	70,000	1	70,000	1	70,000	(7,000)	63,000
Inventory Control Coordinator	51103							S-17							
Head Clerk	51104							S-20							
Accounts Payable Specialist	51105			50,633	24,145	52,146	1	NAGE 7-10	55,000	1	55,115	1	55,115		55,115
Office Specialist	51106							S-30							
Overtime	51300														
Longevity	51400														
Vacation Buyback	51500				1,013						1		1		1
Sick Leave Buyback	51510				834						1		1		1
Family & Medical Leave	51530			396	1,081						1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**177,789**	**65,867**	**195,146**			**210,001**		**212,154**		**212,154**	**(8,268)**	**203,886**
EXPENSES															
Repair & Maintenance - Main PO Printer	52400														
Repair & Maintenance - Telephone & Fax Equipment	52430														
Lease Agreements Copier/Printer	52440			51,192	27,510	51,000			55,000		55,000		55,000	7,000	62,000
Professional Services	53010				7,298									10,000	10,000
Education and Training	53190			229		500			500		500		500		500
Telephone	53410			98,435	42,521	93,000			95,000		85,000		85,000		85,000
Postage	53420														
Advertising	53430			5,771	1,401	5,000			5,000		5,000		5,000		5,000
Office & Professional Supplies	54200			768		250									
Central Office Supplies	54205				5,041	18,640			18,000		18,000		18,000		18,000
Central Copier	54210														
In-state Travel	57100			1,610	254	500			500		500		500		500
Dues & Subscriptions	57300					600			250		250		250		250
Insurance/Surety	57400					250			250		250		250		250
TOTAL EXPENSES				**158,005**	**84,026**	**169,740**			**174,500**		**164,500**		**164,500**	**17,000**	**181,500**
TOTAL DEPARTMENTAL EXPENDITURES				**335,794**	**149,893**	**364,886**			**384,501**		**376,654**		**376,654**	**8,732**	**385,386**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF ASSESSMENT

Fund No.: 0010

Department No.: 141

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Assessor	51101	X		59,160	31,130	65,000	1	GR9	65,000	1	64,856	1	64,856		64,856
Assistant Assessor	51102			55,382	23,885	56,711	1	NAGE 1-2	57,621	1	57,843	1	57,843		57,843
Principal Clerk	51103			17,333				S11							
Head Clerk	51104														
Chief Assessor/Appraiser	51105	X		85,000	41,523	86,700	1	GR11	89,000	1	89,000	1	89,000		89,000
Floating Clerk	51106							S11							
Administrative Assistant	51125			7,863	13,381	43,118	1	NAGE 1-10	43,807						
Longevity	51400			1,775	850	1,950	2		1,950		1,950		1,950		1,950
Vacation Buyback	51500			150							1		1		1
Sick Leave Buyback	51510			188							1		1		1
Family & Medical Leave	51530				2,491						1		1		1
Certification Stipend	51910			1,000	500	1,000			1,000		1,000		1,000		1,000
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**227,851**	**113,761**	**254,479**			**258,378**		**214,653**		**214,653**	**0**	**214,653**
EXPENSES															
Professional Assessment Services	53010			36,220	24,734	42,500			42,800		42,800		42,800	13,000	55,800
Print/Bind/Microfilm	53030														
Assessment Update	53090			17,580											
Education & Training	53190			3,854	920	2,900			2,500		2,500		2,500		2,500
Advertising	53430														
Office & Professional Supplies	54200			922		250			250		250		250		250
In-state Travel	57100			2,484	866	1,750			1,750		1,750		1,750		1,750
Dues & Subscriptions	57300			285	285	360			360		360		360		360
TOTAL EXPENSES				**61,345**	**26,805**	**47,760**			**47,660**		**47,660**		**47,660**	**13,000**	**60,660**
TOTAL DEPARTMENTAL EXPENDITURES				**289,196**	**140,566**	**302,239**			**306,038**		**262,313**		**262,313**	**13,000**	**275,313**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF CITY TREASURER

Fund No.: 0010

Department No.: 145

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
City Treasurer	51101	X		85,000	40,865	85,000	1	ELECTED	85,000	1	85,000	1	85,000	327	85,327
Assistant Treasurer	51102	X		55,607	27,139	56,702	1	GR8	59,670	1	58,059	1	58,059		58,059
Deputy Treasurer	51103			21,046				S18							
Floating Clerk	51105			28,437				S11							
Senior Deputy Treasurer	51107			44,049				S33							
Administrative Assistant	51125				12,554	40,029	1	NAGE 10-10	40,830	1	40,835	1	40,835		40,835
Sr. Payroll Specialist	51131			14,225	28,578	59,670	1	NAGE 10-30	60,863	1	60,858	1	60,858		60,858
Payroll Specialist	51132				17,513	44,470	1	NAGE 10-20	45,359	1	45,365	1	45,365		45,365
Overtime	51300			5,392	1,994	1,000									
Longevity	51400						1		800		800		800		800
Vacation Buyback	51500			1,927							1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**255,683**	**128,643**	**286,871**			**292,522**		**290,921**		**290,921**	**327**	**291,248**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			1,994	369	2,500			2,500		2,500		2,500		2,500
Professional Services	53010			65,725	2,029	10,000			30,000		30,000		30,000		30,000
Print/Bind/Microfilm	53030			995	1,000	5,000			5,000		5,000		5,000		5,000
Borrowing Certification	53040			-12,469	14,769	5,000			5,000		5,000		5,000		5,000
Land Court Expenses	53050			126,679	45,171	80,000			80,000		80,000		80,000		80,000
Register of Deeds Expenses	53055					6,000			6,000		6,000		6,000		6,000
Banking Services	53060					35,000			35,000		30,000		30,000		30,000
Flex Spending Accounts Administration	53100					25,000			25,000		20,000		20,000		20,000
Education & Training	53190				2,910	2,125			2,125		2,125		2,125		2,125
Postage	53420			2,339	60,304	70,000			100,000		80,000		80,000		80,000
Office & Professional Supplies	54200			8,148		250			250		250		250		250
Data Processing - Payroll	55820					2,000			2,000		2,000		2,000		2,000
Tax Liability/Penalties/Interest	56000					1,000			1,000		1,000		1,000		1,000
In-state Travel	57100					1,000			1,000		1,000		1,000		1,000

Dues & Subscriptions	57300			50		500			500		500		500		500
Surety Bond	57400			1,298	433	1,200			1,200		1,200		1,200		1,200
TOTAL EXPENSES				**194,758**	**126,985**	**246,575**			**296,575**		**266,575**		**266,575**	**0**	**266,575**
TOTAL DEPARTMENTAL EXPENDITURES				**450,441**	**255,628**	**533,446**			**589,097**		**557,496**		**557,496**	**327**	**557,823**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF TAX COLLECTOR

Fund No.: 0010

Department No.: 146

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Tax Collector	51101	X		85,000	41,523	86,700	1	GR11	88,434	1	88,775	1	88,775		88,775
Head Clerk	51103			39,513				S17							
Sr Deputy Tax Collector	51106			57,783	28,578	59,670	1	NAGE 9-20	60,864	1	60,858	1	60,858		60,858
Administrative Assistant	51125				10,292	42,740		NAGE 9-10							
Revenue Collections Specialist	51107						1	NAGE 9-30	45,402	1	45,400	1	45,400		45,400
Overtime	51300														
Longevity	51400			800	900	900	1		900	1	900	1	900		900
Vacation Buyback	51500			717							1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Cetification Stipend	51910													834	834
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**183,813**	**81,292**	**190,010**			**195,600**		**195,937**		**195,937**	**834**	**196,771**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Tax Title Certification	53010			12,810	10,290	13,075			13,000		13,075		13,075		13,075
Banking Services	53060														
Deputy Collector Services	53085			8,909	2,077										
Other Contracted Services	53100			1,551		3,000			3,000		3,000		3,000		3,000
Education & Training	53190			504	125	875			900		875		875		875
Advertising	53430			16,868		8,000			8,000		8,000		8,000		8,000
Office & Professional Supplies	54200			2,296		250			250		250		250		250
Parking Tickets	54210			1,512		1,700			2,000		1,700		1,700		1,700
In-state Travel	57100			2,234	106	1,000			1,000		1,000		1,000		1,000
Dues & Subscriptions	57300			140	140	140			160		140		140		140
Insurance	57400			770	515	800			800		800		800		800
TOTAL EXPENSES				**47,594**	**13,253**	**28,840**			**29,110**		**28,840**		**28,840**	**0**	**28,840**
TOTAL DEPARTMENTAL EXPENDITURES				**231,407**	**94,546**	**218,850**			**224,710**		**224,777**		**224,777**	**834**	**225,611**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 151

OFFICE OF CITY SOLICITOR

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
City Solicitor	51101	X		102,000	49,828	104,040	1	GR13	108,000	1	108,000	1	108,000	416	108,416
Assistant Solicitor	51102	X		172,000	84,023	175,440	2	GR12	188,000	2	188,000	2	188,000	724	188,724
PT Associate Solicitor	51103	X					1	GR10	41,000	1	41,000	1	41,000		41,000
Principal Clerk	51105	X													
Paralegal	51108	X		53,145	25,551	53,145	1	GR6	55,271	1	55,271	1	55,271	213	55,484
PT Asst Solicitor	51201	X		70,642	40,065	83,656	1	GR12	50,000	1	50,000	1	50,000	193	50,193
Salary Study Adjustments	51275														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**397,787**	**199,466**	**416,281**			**442,271**		**442,275**		**442,275**	**1,546**	**443,821**
EXPENSES															
R&M Office Equipment	52400			524		765			700		700		700		700
Professional Services - Other	53006			26,547		20,000			20,000		20,000		20,000	10,000	30,000
Professional Services - Special Counsel	53010			102,126	56,010	120,000			100,000		85,000		85,000		85,000
Education & Training	53190			240		510			500		500		500		500
Postage	53420														
Advertising	53430														
Office & Professional Supplies	54200			2,368	723	250			250		250		250		250
In-state Travel	57100			882	344	1,770			1,800		1,800		1,800		1,800
Dues & Subscriptions	57300			7,258	4,449	7,038			7,000		7,000		7,000		7,000
Litigation	57600			10,400	3,944	9,180			9,000		9,000		9,000		9,000
Arbitration	57601													5,000	5,000
Recording Fees	57605								500		500		500		500
TOTAL EXPENSES				**150,345**	**65,469**	**159,513**			**139,750**		**124,750**		**124,750**	**15,000**	**139,750**
TOTAL DEPARTMENTAL EXPENDITURES				**548,132**	**264,936**	**575,794**			**582,021**		**567,025**		**567,025**	**16,546**	**583,571**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF PERSONNEL ADMINISTRATION

Fund No.: 0010

Department No.: 152

Classification	Object Code	ORD ‡	CSA	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Personnel Administrator	51101	X		87,600	42,793	89,352	1	GR11	92,926	1	92,926	1	92,926	358	93,284
Personnel Assistant	51102	X		109,060	41,924	111,241	2	GR7	113,122	2	113,122	2	113,122	234	113,356
Head Administrative Clerk	51104	X		35,385		40,800	1	GR5	39,285	1	39,285	1	39,285		39,285
Labor Services Director	51201	X		1,050	525	1,050			1,050		1,050		1,050		1,050
Temporary/Seasonal Help	51250	X			5,723										
Longevity	51400			1,000	1,000	1,000	1		1,000		1,000		1,000		1,000
Vacation Buyback	51500				430						1		1		1
Sick Leave Buyback	51510				15						1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**234,094**	**92,410**	**243,443**			**247,383**		**247,387**		**247,387**	**592**	**247,979**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			1,880		2,500			2,500		2,500		2,500		2,500
Contracted Professional Services	53009				7,478				50,000		50,000		50,000		50,000
Professional Services-Employee Training Prog.	53010			2,565	245	1,450			1,450		1,450		1,450		1,450
Professional Services-Employee Assist. Prog.	53011			12,861	5,047	13,000			16,680		16,680		16,680		16,680
Print/Bind/Microfilm	53030			175											
System Hardware/Software Maintenance	53180			167											
Education & Training	53190			2,590	770	2,500			2,500		2,500		2,500		2,500
Advertising	53430			2,439	2,000	3,000			3,000		3,000		3,000		3,000
Office & Professional Supplies	54200			1,738	150	250			250		250		250		250
In-state Travel	57100			333	672	1,000			1,000		1,000		1,000		1,000
Due & Subscriptions	57300			564	600	600			600		600		600		600
Recruitment Expense	57805														
TOTAL EXPENSES				**25,312**	**16,961**	**24,300**			**77,980**		**77,980**		**77,980**	**0**	**77,980**
TOTAL DEPARTMENTAL EXPENDITURES				**259,406**	**109,371**	**267,743**			**325,363**		**325,367**		**325,367**	**592**	**325,959**

City of Holyoke

Fiscal Year 2026 Annual Budget

COMPUTER SYSTEM ADMINISTRATION

Fund No.: 0010

Department No.: 155

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
TOTAL PERSONAL SERVICES				0	0	0			0		0			0	0
EXPENSES															
Computer Consulting Services	53010			386,798	175,466	350,931			419,500		419,500		419,500		419,500
Police & Fire Network Administration	53020			17,417											
Software License/Usage Fees	53100			250,836	171,250	330,620			375,720		375,720		375,720		375,720
Systems Hardware/Software Maintenance	53180			49,059	2,735	90,000			110,000		110,000		110,000		110,000
Education & Training	53190														
Telephone Charges	53410														
TOTAL EXPENSES				**704,110**	**349,451**	**771,551**			**905,220**		**905,220**		**905,220**	**0**	**905,220**
TOTAL DEPARTMENTAL EXPENDITURES				**704,110**	**349,451**	**771,551**			**905,220**		**905,220**		**905,220**	**0**	**905,220**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 157

OFFICE OF ADMINISTRATIVE ASSISTANT TO THE CITY COUNCIL

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Admininstrative Assistant to the City Council	51101	X		46,818	23,946	50,000	1	GR5	50,750	1	51,197	1	51,197		51,197
Overtime	51300														
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**46,818**	**23,946**	**50,000**			**50,750**		**51,201**		**51,201**	**0**	**51,201**
EXPENSES															
Education and Training	53190														
Postage	53420														
Advertising	53430														
Office & Professional Supplies	54200			1,158	41	250			250		250		250		250
Supplies - Other	54220														
In-state Travel	57100														
TOTAL EXPENSES				**1,158**	**41**	**250**			**250**		**250**		**250**	**0**	**250**
TOTAL DEPARTMENTAL EXPENDITURES				**47,976**	**23,987**	**50,250**			**51,000**		**51,451**		**51,451**	**0**	**51,451**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 161

OFFICE OF CITY CLERK

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
City Clerk	51101	X		85,000	40,865	85,000	1	ELECTED	90,000	1	85,000	1	85,000	2,154	87,154
Assistant City Clerk	51102	X		56,246	27,356	57,120	1	GR7	58,487	1	58,487	1	58,487		58,487
Principal Clerk	51103			26,852				S11							
2nd Assistant City Clerk	51105			49,136	25,288	53,180	1	NAGE 4-40	55,043	1	55,043	1	55,043		55,043
Head Clerk	51106			33,564				S17							
Administrative Assistant	51125			9,022	18,726	41,297	1	NAGE 4-10	42,675						
Sr. Administrative Assistant	51126			10,167	22,103	46,476	1	NAGE 4-20	47,740	1	47,740	1	47,740		47,740
Election Officers	51210			29,775	20,216	38,000			35,000		35,000		35,000		35,000
Temp/Seasonal	51240					650			650		650		650		650
Extra Clerical Help	51250			1,800	800	2,000			2,000		2,000		2,000		2,000
Overtime	51300			4,376	4,701	7,000			6,000		6,000		6,000		6,000
Longevity	51400			800	675	675	1		675		675		675		675
Vacation Buyback	51500			502							1		1		1
Sick Leave Buyback	51510			5,000							1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**312,239**	**160,729**	**331,398**			**338,270**		**290,599**		**290,599**	**2,154**	**292,753**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			1,067	612	1,000			1,300		1,000		1,000		1,000
Repair & Maintenance - Voting Machines	52420			4,200	4,200	4,200			6,000		6,000		6,000		6,000
Equipment/Building Rentals	52700			6,896	724	1,800			1,800		1,800		1,800		1,800
Records Retention	53010			411		2,000			2,000		2,000		2,000		2,000
Ordinance Codification	53020			4,602	5,135	6,000			6,000		6,000		6,000		6,000
Print/Bind/Microfilm	53030			12,576	9,234	10,000			12,000		12,000		12,000		12,000
Other Services/Cartage	53100			-3,042	1,440	2,000			2,000		2,000		2,000		2,000
Janitorial	53101														0

Transportation to Polls	53102														0
Education & Training	53190					500			500		500		500		500
Telephone Usage Charges	53410			-13		2,500			2,500		2,500		2,500		2,500
Postage	53420			7,911	8,315	12,000			12,000		12,000		12,000		12,000
Advertising	53430					300			300		300		300		300
Office & Professional Supplies	54200			2,692	966	250			500		250		250		250
In-state Travel	57100			1,120		1,250			1,500		1,500		1,500		1,500
Dues & Subscriptions	57300			525		550			550		550		550		550
Animal System Module	57303			1,086	1,567	3,000			3,000		3,000		3,000		3,000
Surety Bond	57400														
TOTAL EXPENSES				**40,030**	**32,192**	**47,350**			**51,950**		**51,400**		**51,400**	**0**	**51,400**
TOTAL DEPARTMENTAL EXPENDITURES				**352,269**	**192,921**	**378,748**			**390,220**		**341,999**		**341,999**	**2,154**	**344,153**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF REGISTRAR OF VOTERS

Fund No.: 0010

Department No.: 163

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Assistant Registrar of Voters	51103			52,799	25,891	54,061	1	NAGE 4-30	55,139	1	55,139	1	55,139		55,139
Senior Elections Clerk	51105														
Board of Registrars - Commissioners	51201	X		5,025	2,513	5,025	4		5,025	4	5,025	4	5,025		5,025
Temporary/Seasonal	51250			3,974	632	5,000			5,000		5,000		5,000		5,000
Overtime	51300			1,131	1,553	2,000			2,000		2,000		2,000		2,000
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**62,929**	**30,589**	**66,086**			**67,164**		**67,168**		**67,168**	**0**	**67,168**
EXPENSES															
Repair & Maintenance-Office Equipment	52400														
Census	53020			6,139	1,318	8,000			8,000		8,000		8,000		8,000
Print/Bind/Microfilm	53030			262					300		300		300		300
Election Recount	53040														
Education & Training	53190														
Postage	53420					500			500		500		500		500
Office & Professional Supplies	54200			203					200		200		200		200
In-state Travel	57100														
Dues & Subscriptions	57300														
TOTAL EXPENSES				**6,603**	**1,318**	**8,500**			**9,000**		**9,000**		**9,000**	**0**	**9,000**
TOTAL DEPARTMENTAL EXPENDITURES				**69,532**	**31,907**	**74,586**			**76,164**		**76,168**		**76,168**	**0**	**76,168**

City of Holyoke

Fiscal Year 2026 Annual Budget

CONSERVATION COMMISSION

Fund No.: 0010

Department No.: 171

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Director-Conservation and Sustainability	51101			75,000	34,615	75,000	1	PSA GR10	80,371	1	80,681	1	80,681	(1,175)	79,506
Conservation Planner	51102						1	NAGE 15-20	62,200	1	55,000	1	55,000		55,000
Administrative Assistant-PT	51127				7,469	25,000		NAGE 15-10							
Longevity	51400						1		500		500		500		500
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Auto Allowance	51850			2,800	1,410	2,820					2,820		2,820		2,820
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**77,800**	**43,495**	**102,820**			**143,071**		**139,005**		**139,005**	**(1,175)**	**137,830**
EXPENSES															
Repair& Maintenance - Office Equipment	52400														
Professional Services	53010					50			50		50		50		50
CT River Channel Marker Program	53020			6,420		3,500			3,500						
Print/Bind/Microfilm	53030														
Conservation Restriction Costs	53100					500			500		500		500		500
Education & Training	53190			880	65	700			700		700		700		700
Advertising	53430					50			50		50		50		50
Office & Professional Supplies	54200			457		250			250		250		250		250
In-state Travel	57100				80	100			100		100		100		100
Dues & Subscriptions	57300			450	375	300			300		300		300		300
TOTAL EXPENSES				**8,207**	**520**	**5,450**			**5,450**		**1,950**		**1,950**	**0**	**1,950**
TOTAL DEPARTMENTAL EXPENDITURES				**86,007**	**44,015**	**108,270**			**148,521**		**140,955**		**140,955**	**(1,175)**	**139,780**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 175

PLANNING AND ECONOMIC DEVELOPMENT

Classification	Object Code	ORD ‡	CSA	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Director	51101	X		87,015	42,508	88,756	1	GR13	90,531	1	90,880	1	90,880		90,880
Assistant Director - Economic Development	51102			75,000	36,058	75,000	1	PSA GR11	76,500	1	82,262	1	82,262	(1,198)	81,064
Head Clerk	51104			84,453				S22							
Sr Project Manager	51105			54,894	26,442	55,000	1	PSA GR9	58,000	1	59,166	1	59,166		59,166
Planner I	51106			50,000	17,958	50,000	2	PSA GR8	110,000	2	113,638	2	113,638	(1,655)	111,983
Head Administrative Clerk	51107			42,535				S22							
Assistant Director - Planning	51108			75,000	36,058	75,000	1	PSA GR11	76,500	1	82,262	1	82,262	(1,198)	81,064
Planner II	51109					58,500		PSA GR9							
PT Head Admin Clerk	51110														
Licensing Agent	51112				9,101		1	NAGE 6-40	46,264	1	49,713	1	49,713		49,713
Planning Admininistrative Assistant	51125				21,114	44,456	1	NAGE 6-30	45,345	1	46,092	1	46,092		46,092
Licensing Clerk/Admin Assistant	51128				14,244	43,397		NAGE 6-10							
Economic Development Admin Assistant	51129				20,624	43,739	1	NAGE 6-20	44,613						
License Commissioners	51201			2,800	1,400	2,800	3		2,800	3	2,800	3	2,800		2,800
Developmental Specialist	51223			40,385			1	PSA GR8	52,500						
Temp/Seasonal	51240														
Salary Study Adjustments	51275														
Overtime	51300			6,508	2,170	4,500			4,000		4,000		4,000		4,000
Longevity	51400			3,300	1,200	2,400	2		2,500		2,500		2,500		2,500
Vacation Buyback	51500			6,197							1		1		1
Sick Leave Buyback	51510			6,010							1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**534,097**	**228,875**	**543,548**			**609,553**		**533,317**		**533,317**	**(4,051)**	**529,266**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Building Rental - Creative Arts	52700														

Other Contracted Services	53010			7,105	1,411	13,000			10,000		10,000		10,000	42,000	52,000
Parcel Mapping Services	53020			8,770	11,040	10,000			11,500		11,500		11,500		11,500
Print/Bind/Microfilm	53030			446		250			200		200		200		200
Historical Programs	53166					400			200		200		200		200
Education & Training	53190			830	1,878	4,250			3,000		3,000		3,000		3,000
Advertising	53430			195		800			500		500		500		500
Office & Professional Supplies	54200			1,732	716	250			200		200		200		200
Pioneer Valley Planning Commission	56900			6,981		7,156			7,500		7,335		7,335		7,335
In-state Travel	57100			1,672		2,000			1,500		1,500		1,500		1,500
Dues & Subscriptions	57300			759		400			300		500		500		500
Surety Bond	57400														
DEP Compilance Fees/Fines	57615			980		1,000			1,000		1,000		1,000		1,000
Land Takings & Easements	57950														
TOTAL EXPENSES				**29,471**	**15,045**	**39,506**			**35,900**		**35,935**		**35,935**	**42,000**	**77,935**
TOTAL DEPARTMENTAL EXPENDITURES				**563,567**	**243,921**	**583,054**			**645,453**		**569,252**		**569,252**	**37,949**	**607,201**

City of Holyoke

Fiscal Year 2026 Annual Budget

POLICE DEPARTMENT

Fund No.: 0010

Department No.: 210

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Chief	51101	X		147,000	70,402	147,000	1	Contract	150,000	1	150,000	1	150,000		150,000
POST Stipend - Chief	51912							Contract	7,000		4,500		4,500		4,500
Certification Stipend - Chief	51913							Contract			2,500		2,500		2,500
Captain	51103		X	443,771	167,223	499,188	4	P4	518,912	4	518,912	4	518,912		518,912
Lieutenant	51104		X	759,947	388,882	860,451	8	P3	906,146	8	906,146	8	906,146		906,146
Sergeant	51105		X	911,870	460,105	1,396,755	15	P2	1,471,107	15	1,471,107	15	1,471,107		1,471,107
Patrol Officer	51107		X	5,231,824	2,531,134	6,574,427	98	P1	6,900,000	92	6,394,400	92	6,394,400		6,394,400
Police Reserves/Specials	51109		X	51,370	24,552	70,000	35		50,000	35	50,000	35	50,000		50,000
Police Principal Clerks	51110		X	383,764	196,636	451,227	10	NAGE 14-10	477,679	10	471,377	10	471,377		471,377
E-911 Dispatcher	51117		X	271,230	205,073	583,364	12	NAGE 14-20	629,259	12	617,043	12	617,043		617,043
Admin. Assistant to Police Chief	51118	X		44,492	21,735	45,382	1	GR5	46,500	1	46,468	1	46,468		46,468
Building Maintenance Man	51120			45,989	23,110	48,254	1	PW13	49,500						
Comptroller	51122							GR 9							
Bookkeeper	51123			66,232.92	31,161	67,818	1	NAGE 14-30	68,943	1	67,343	1	67,343		67,343
Grant Manager/Principal Information Officer	51124														
Crime Analyst	51132				18,883	70,407	1	GR10	78,500	1	70,407	1	70,407		70,407
Injured on Duty	51180			684,169	298,982										
Matron	51201			5,634	1,121	3,500			3,500						
E-911 Dispatcher(PT)	51203			7,702		10,000	4	NAGE 14-20	10,000	4	10,000	4	10,000		10,000
Police Principal Clerks (PT)	51204			17,600	5,709	7,494		NAGE 14-10							
Regular Overtime	51300			1,099,874	651,761	300,000			1,100,000		350,000		350,000		350,000
Parade Weekend Overtime	51320			59,950		65,000			70,000		70,000		70,000		70,000
Special Events Overtime	51321			52,798	29,956	50,000			45,000		70,000		60,000		60,000
Elections Overtime	51322			19,995	19,439	20,000			20,000		20,000		20,000		20,000
Snow Tows/Other Event Overtime	51323			1,698		8,000			8,000		8,000		8,000		8,000
Longevity	51400			143,517	105,369	140,600			149,209		149,209		149,209		149,209
Holiday Bonus	51410			58,480	23,910	50,000			65,000		65,000		65,000		65,000
Sick Leave Bonus	51440			74,904	39,257	55,000			75,000		75,000		75,000		75,000
Vacation Buyback*	51500			113,543	67,579	95,000			95,000		95,000		95,000		95,000
Time Owed Buyback	51505			104,185	86,136	115,900			115,900		115,900		115,900		115,900
Sick Leave Buyback	51510			307,613	450,397	400,000			400,000		400,000		400,000		400,000
Holiday Differential	51520			443,056	414,992	430,000			450,000		450,000		450,000		450,000

Family & Medical Leave	51530		68,978	13,714						1		1		1
Court Appearance	51590		59,875	29,072	60,000			60,000		60,000		60,000		60,000
Non-Contributory Pensioner	51770													
Clothing Allowance	51830		2,700	200	2,700			2,700		2,700		2,700		2,700
In-Service Training	51900		103,019	37,651	89,292			89,000		89,000		89,000		89,000
Education Plan (Contract)	51915		204,394	92,197	262,300			262,300		262,300		262,300		262,300
Education Plan ("Quinn Bill")	51920		587,024	242,296	500,000			537,501		537,501		537,501		537,501
Workers Comp Wage Benefits	51996									1		1		1
TOTAL PERSONAL SERVICES			**12,578,197**	**6,748,631**	**13,479,059**			**14,911,656**		**13,599,815**		**13,589,815**	**0**	**13,589,815**
EXPENSES														
Energy - Gas/Oil/Electric	52100		149,845	74,752	122,897			155,000		155,000		155,000		155,000
Water & Sewer	52300		1,776	980	2,250			2,250		1,800		1,800		1,800
Repair & Maintenance - Office Equipment	52400		3,257	176	4,500			4,500		4,500		4,500		4,500
Repair & Maintenance - Motor Vehicles	52410		68,503	14,339	70,000			80,000		80,000		80,000		80,000
Repair & Maintenance - Other	52420		1,374	850	3,000			3,000		3,000		3,000		3,000
Repair & Maintenance - Bldgs. & Grounds	52500		67,146	6,404	20,000			35,000		80,000		80,000		80,000
Police Cruiser Lease	53001													
Data Management Eqpt./Services	53010		261,646	169,712	200,000			513,650		300,000		300,000		300,000
Print/Bind/Microfilm	53030		3,662	630	4,000			4,000		4,000		4,000		4,000
Care of Prisoners	53120		2,253	113	5,000			5,000		5,000		5,000		5,000
Drug Testing	53125		6,383	1,775	9,000			9,000		9,000		9,000		9,000
Education & Training	53190		56,962	13,248	60,000			150,000		100,000		100,000		100,000
Aux. Police First Responder Training	53192													
Medical	53210		29,063	3,143	20,000			35,000		25,000		25,000		25,000
Telephone Usage Charges	53410		28,451	7,269	30,000			35,000		32,000		32,000		32,000
Postage	53420		1,072		1,800			1,800		1,800		1,800		1,800
Office & Professional Supplies	54200		31,771	2,071	33,000			33,000		33,000		33,000		33,000
Supplies - Other	54220		17,410	9,030	15,000			25,000		20,000		20,000		20,000
Supplies - Ammunition	54221		64,025	34,243	45,000			55,000		55,000		55,000		55,000
Motor Vehicle Fuel	54800		133,276		100,000			135,000		120,000		120,000		120,000
Supplies - Motor Vehicle	54830		103,657	22,706	70,000			95,000		80,000		80,000		80,000
Canine Unit Costs	55120		1,110											
Clothing Reimbursement	55830		2,240	168	2,700			3,000		3,000		3,000		3,000
Personnel Equipment	55860		145,414	3,070	50,000			125,000		60,000		60,000		60,000
Auxiliary	55861		6000	845	6,000			6,000		6,000		6,000		6,000
In-state Travel	57100		3,151		4,500			4,500		4,500		4,500		4,500
Dues & Subscriptions	57300		3,409		2,500			3,750		3,750		3,750		3,750
Legal Defense Fund	57301		4,335		3,000			4,500		3,000		3,000		3,000
Reform Bill Certification	57302				2,900			2,900		2,900		2,900		2,900
TOTAL EXPENSES			**1,197,190**	**365,525**	**887,047**			**1,525,850**		**1,192,250**		**1,192,250**	**0**	**1,192,250**

TOTAL PERSONAL SERVICES & EXPENSES				13,775,387	7,114,156	14,366,106			16,437,506		14,792,065		14,782,065	0	14,782,065
CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58000			486,185					313,021						
Capital Outlay - Other Police Equipment	58002			199,688					350,000					25,000	
TOTAL CAPITAL EXPENSES				685,874	0	0			313,021		0		0	0	0
TOTAL DEPARTMENTAL EXPENDITURES				14,461,261	7,114,156	14,366,106			16,750,527		14,792,065		14,782,065	0	14,782,065

City of Holyoke

Fiscal Year 2026 Annual Budget

FIRE DEPARTMENT

Fund No.: 0010
Department No.: 220

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Chief	51101		X	145,415	70,860	148,644	1	Contract	151,617	1	151,617	1	151,617		151,617
Deputy Chief	51102		X	671,853	326,933	687,116	6	1-1st, 5-EMT	700,860	5	600,860	5	600,860		600,860
Captain	51103		X	817,699	337,847	863,681	8	F3	777,750	8	777,750	8	777,750		777,750
Lieutenant	51104		X	1,829,792	864,720	1,844,935	22	F2	1,958,301	22	1,958,301	22	1,958,301		1,958,301
Firefighter*	51105		X	4,923,077	2,216,127	5,458,453	82	F1	5,566,255	82	5,566,255	82	5,566,255		5,566,255
Supervisor - Motor Vehicles	51106		X				1	F3A-A	94,218	1	74,218	1	74,218		74,218
Supervisor - Fire Alarms	51107		X	104,076	49,318	103,740	1	F4A-A	105,524	1	105,524	1	105,524		105,524
Assistant Supervisor - Fire Alarms	51109		X	87,078	44,034	92,625	1	F3A-A	94,218	1	94,218	1	94,218		94,218
Fire Alarm Operator	51110		X	404,734	194,093	411,634	6	F1A-A	421,605	6	421,605	6	421,605		421,605
Admin. Assistant to Fire Chief	51111		X	51,172	25,000	52,199	1	GR5	53,243	1	53,448	1	53,448		53,448
Injured on Duty	51180			23,513	82,782										
Overtime	51300			464,364	359,687	407,638			461,766		461,766		461,766		461,766
Arson Overtime	51301			3,340	2,071	3,000			4,225		4,225		4,225		4,225
Haz-Mat Overtime	51302			7,678	6,346	8,505	4		41,820	4	41,820	4	41,820		41,820
Special Events Overtime	51321			21,383	16,898	30,000			30,600		30,600		30,600		30,600
Longevity	51400			112,765	54,236	105,893			102,054		102,054		102,054		102,054
Paramedic Attainment Bonus	51411														
Acting Out of Grade	51460			54,496	27,043	25,150			55,586		55,586		55,586		55,586
EAP Liaison/Med.Officer/Fire Prevent Stipends	51462			1,250	1,250	2,750		3 @500 5 @250	2,750		2,750		2,750		2,750
Vacation / Personal Buyback**	51500			279,227	155,639	280,884			330,000		300,000		300,000		300,000
Sick Leave Buyback**	51510			554,656	302,823	510,591			660,000		600,000		600,000		600,000
Family Medical Leave Act	51530			24,042	1,695						1		1		1
Non-Contributory Annuitant	51780			28,130	14,301	28,634			28,634		28,634		28,634		28,634
Clothing Allowance	51830				4,200	11,200		10@1400	14,000		14,000		14,000		14,000
In-service Course Stipend	51900			30	120	1,000			1,000		1,000		1,000		1,000
Haz-Mat Team Standby	51910			7,500	5,000	10,000		4@ 5000	20,000		20,000		20,000		20,000
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**10,617,268**	**5,163,021**	**11,088,272**			**11,676,026**		**11,466,233**		**11,466,233**	**0**	**11,466,233**
EXPENSES															
Purch. Services- MGL 148A Hearing Officer	52000			2,500	2,500	2,500			2,500		2,500		2,500		2,500
Energy - Gas/Oil/Electric	52100			123,619	49,406	126,908			120,000		113,568		113,568		113,568

Water & Sewer	52300			6,784	2,564	8,500			8,500		6,800		6,800		6,800
Repair & Maintenance - Motor Vehicles	52410			50,377	15,148	30,000			60,000		40,000		40,000		40,000
Repair & Maintenance - Other	52420			9,670	2,775	7,000			8,000		6,000		6,000		6,000
Repair & Maintenance - Bldgs. & Grounds	52500			1,563	455	3,500			3,500		2,500		2,500		2,500
Profesional Services - Legal	53010														
Information Technologies	53011			32,826	16,244	30,000			35,000		30,000		30,000		30,000
Fire Prevention	53120			2,199	1,961	2,200			2,200		2,200		2,200		2,200
Education &Training	53190			6,486	770	8,125			8,125		6,000		6,000		6,000
Fire Academy Costs	53191			2,042	860	15,000			15,000		14,000		14,000		14,000
Medical	53210			562	6,609	8,000			10,000		7,000		7,000		7,000
Arson	53220			2,293	1,347	2,000			2,000		2,000		2,000		2,000
Office & Professional Supplies	54200			4,705	2,167	4,000			4,000		3,000		3,000		3,000
Supplies - Other	54220			11,054	6,798	13,000			15,000		11,000		11,000		11,000
Motor Vehicle Fuel	54800			57,867		40,000			59,025		50,000		50,000		50,000
Supplies - Motor Vehicle	54830			38,840	28,764	35,000			60,000		45,000		45,000		45,000
Supplies - Fire Equipment	54880			24,138	14,957	20,000			24,621		23,621		23,621		23,621
Supplies - Fire Alarm Equipment	54890			8,067	4,737	8,000			8,000		7,000		7,000		7,000
Supplies - Training Aids	55130			6,914		7,800			7,956		6,956		6,956		6,956
CPR	55140			18,263	7,691	17,600			18,628		17,628		17,628		17,628
Supplies - Hazardous Materials Equipment	55150			990	240	1,500			2,000		1,500		1,500		1,500
Personnel Equipment	55860			20,393	2,549	22,000			26,000		24,000		24,000		24,000
In-state Travel	57100			348		750			750		750		750		750
Dues & Subscriptions	57300			1,495	2,041	2,500			2,500		2,500		2,500		2,500
TOTAL EXPENSES				**433,996**	**170,583**	**415,883**			**503,305**		**425,523**		**425,523**	**0**	**425,523**
CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58000				142,423										
TOTAL CAPITAL EXPENSES				**0**	**142,423**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**11,051,264**	**5,476,027**	**11,504,155**			**12,179,331**		**11,891,756**		**11,891,756**	**0**	**11,891,756**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 240

DEPARTMENT OF BUILDING CODES & INSPECTIONS

Classification	Object Code	ORD †	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Building Commissioner	51101			93,079	44,897	94,904	1	PSA GR12	97,751	1	100,090	1	100,090	(1,458)	98,632
Assistant Building Commissioner **	51102			51,602	32,811	77,553	1	PSA GR 10	87,550	1	89,645	1	89,645	(1,306)	88,339
Chief Inspector of Wires	51103			70,000	33,654	70,000	1	PSA GR10	75,013	1	75,302	1	75,302	(1,097)	74,205
Sealer of Weights & Measures	51104							GR9							
Plumbing & Gas Inspector	51105			68,214	33,451	69,847	1	NAGE 3-40	71,400	1	71,235	1	71,235		71,235
Wire Inspector	51106							S-38							
Zoning Official	51107			55,000	26,442	55,000	1	PSA GR 8	58,939	1	59,166	1	59,166	(862)	58,304
Head Admin Clerk	51108			36,221				S-22							
Head Clerk	51109			24,407				S-17							
Local Inspector*	51110			77,207	35,315	118,579	2	NAGE 3-50	153,992	2	155,847	2	155,847		155,847
Administrative Assistant	51125							NAGE 3-10						43,571	43,571
Sr. Administrative Assistant	51126			10,857	23,982	49,951	1	NAGE 3-20	50,921	1	51,120	1	51,120		51,120
Administrative Assistant - PT	51127				11,894	24,993	1	NAGE 3-10	43,571						
Property Maintenance/Demo Supervisor **	51201						1	PSA GR10	62,407	1	64,527	1	64,527	(57,461)	7,066
Property Maintenance/Demo Worker	51202														
Temporary/Seasonal	51240														
Overtime	51300			182	82	2,500			2,500					1,000	1,000
Longevity	51400			800		800	1		500		500		500		500
Vacation Buyback	51500				3,273						1		1	469	470
Sick Leave Buyback	51510				3,372	2,500			2,500		1		1	1,337	1,338
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			700	175	525			525		525		525		525
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**488,268**	**249,349**	**567,152**			**707,569**		**667,961**		**667,961**	**(15,807)**	**652,154**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Weights & Measures	53008														

Other Contracted Services	53010			22,932	2,148	10,000			2,500					2,500	2,500
Demolition of Unsafe Buildings	53020								100,000		20,000		20,000		20,000
Print/Bind/Microfilm	53030					150			150		150		150		150
Inspections-Plumbing & Gas	53040			2,650	3,350	2,500			1,800		1,800		1,800		1,800
Inspections-Electric	53050			1,200		2,500			3,000		3,000		3,000		3,000
Education & Training	53190			1,120	125	3,125			3,125		3,125		3,125		3,125
Telephone Usage Charges	53410			190											0
Office & Professional Supplies	54200			1,740	426	250			250		250		250		250
Motor Vehicle Fuel	54800					1,500			1,500		1,500		1,500		1,500
Small Tools & Equipment	54900				92	600			1,550		1,550		1,550		1,550
Clothing Expense	57009			1,742	656	2,000			2,000		2,000		2,000		2,000
In-state Travel**	57100			4,546	2,020	4,000			4,000		4,000		4,000		4,000
Dues & Subscriptions	57300			295		800			800		800		800		800
TOTAL EXPENSES				**36,414**	**8,816**	**27,425**			**120,675**		**38,175**		**38,175**	**2,500**	**40,675**
TOTAL DEPARTMENTAL EXPENDITURES				**524,682**	**258,165**	**594,577**			**828,244**		**706,136**		**706,136**	**(13,307)**	**692,829**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF WEIGHTS & MEASURES

Fund No.: 0010
Department No.: 244

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Sealer of Weights & Measures	51101			62,500	30,048	62,500	1	PSA GR9	66,976	1	67,234	1	67,234	(979)	66,255
Head Clerk	51109														
Temporary/Seasonal	51240														
Overtime	51300														
Longevity	51400														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**62,500**	**30,048**	**62,500**			**66,976**		**67,238**		**67,238**	**(979)**	**66,259**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Other Contracted Services	53010														
Print/Bind/Microfilm	53030			73		1,000			1,000		1,000		1,000		1,000
Education & Training	53190			75	100	200			300		300		300		300
Office & Professional Supplies	54200			899	165	250			250		250		250		250
Motor Vehicle Fuel	54800			207		1,200			1,200		1,200		1,200		1,200
Motor Vehicle Expense	57806					200			250		250		250		250
Tools & Equipment	54901			1,256	434	2,000			2,000		2,000		2,000		2,000
Clothing Expense	57009			648	1,179	1,500			1,500		1,500		1,500		1,500
In-state Travel**	57100			573											
Dues & Subscriptions	57300			235	60	250			300		300		300		300
Equipment-Over $500	58501			3,036		250									
TOTAL EXPENSES				**7,003**	**1,938**	**6,850**			**6,800**		**6,800**		**6,800**	**0**	**6,800**
CAPITAL EXPENSES															
Capital Outlay - Vehicles	58001			43,835											
Equipment	58501														
TOTAL CAPITAL EXPENSES				**43,835**	**0**	**0**		**0**	**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**113,338**	**31,986**	**69,350**		**0**	**73,776**		**74,038**		**74,038**	**(979)**	**73,059**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF EMERGENCY MANAGEMENT

Fund No.: 0010

Department No.: 291

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Clerk	51202														
EMD Salary	51225	X		5,000	2,500	5,000	1	Stipend	5,000	1	5,000	1	5,000		5,000
TOTAL PERSONAL SERVICES				**5,000**	**2,500**	**5,000**			**5,000**		**5,000**		**5,000**	**0**	**5,000**
EXPENSES															
Reverse 911	53100			13,370	14,784	15,300			20,000		18,261		18,261		18,261
Public Safety Communications Services	53421					35,000			35,000		35,000		35,000		35,000
Other Supplies	54220			1,628	968	2,000			10,000		2,500		2,500		2,500
TOTAL EXPENSES				**14,998**	**15,752**	**52,300**			**65,000**		**55,761**		**55,761**	**0**	**55,761**
TOTAL DEPARTMENTAL EXPENDITURES				**19,998**	**18,252**	**57,300**			**70,000**		**60,761**		**60,761**	**0**	**60,761**

City of Holyoke

Fiscal Year 2026 Annual Budget

Fund No.: 0010

Department No.: 294

DEPARTMENT OF FORESTRY

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
City Forester	51101			71,681	34,073	70,163	1	PS30	74,339	1	74,339	1	74,339		74,339
Tree Climber	51104			5,682	2,855	106,447	2	PW-22	106,447						
Maintenance Man	51103							PW-13							
Overtime	51300			10,527	8,514	8,000			8,000		8,000		8,000		8,000
Longevity	51400			1,250	1,250	1,250			1,250		1,250		1,250		1,250
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			325	325	725			725		325		325		325
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**89,465**	**47,017**	**186,585**			**190,761**		**83,918**		**83,918**	**0**	**83,918**
EXPENSES															
Repair & Maintenance - Vehicles	52410			471	1,083	4,000			4,000		4,000		4,000		4,000
Contract Forestry Services	53010			139,265	35,348				150,000		150,000		150,000		150,000
Education & Training	53190			379		1,000			1,000		1,000		1,000		1,000
Supplies-Small Tools & Equipment	54900			75		1,500			1,500		1,500		1,500		1,500
Tree Plantings	xxxxx														
Debris Disposal	xxxxx														
TOTAL EXPENSES				**140,190**	**36,431**	**6,500**			**156,500**		**156,500**		**156,500**	**0**	**156,500**
TOTAL DEPARTMENTAL EXPENDITURES				**229,655**	**83,448**	**193,085**			**347,261**		**240,418**		**240,418**	**0**	**240,418**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF PUBLIC SAFETY

Fund No.: 0010

Department No.: 299

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Clerk - Board of Public Safety	51201	X		900	450	900	1		900	1	900	1	900		900
TOTAL PERSONAL SERVICES				**900**	**450**	**900**			**900**		**900**		**900**	**0**	**900**
EXPENSES															
Office & Professional Supplies	54200														
TOTAL EXPENSES				**0**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
SPECIAL ARTICLE-EZEKIEL'S PLAN	**57806**														
OPERATION SAFE STREETS															
TOTAL DEPARTMENTAL EXPENDITURES				**900**	**450**	**900**			**900**		**900**		**900**	**0**	**900**

City of Holyoke

Fiscal Year 2026 Annual Budget

SCHOOL DEPARTMENT

Fund No.: 0010
Department No.: 300

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	No. of Emp.	$ Proposed by Mayor	No. of Emp.	$ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
									GOVERNOR		*SENATE*		*SENATE*	*FINAL*	
PERSONAL SERVICES	51101			58,068,041	21,903,320	65,818,810			68,519,716		68,193,748		68,193,748	75,689	68,269,437
ALL OTHER EXPENSES	57000			35,428,105	17,098,948	30,327,638			33,026,287		33,026,287		33,026,287	-492,526	32,533,761
CAPITAL OUTLAY	58000														
TOTAL DEPARTMENTAL EXPENDITURES				**93,496,145**	**39,002,268**	**96,146,448**			**101,546,003**		**101,220,035**		**101,220,035**	**-416,837**	**100,803,198**
INFORMATIONAL ONLY - NO VOTE FOR STATE FIGURES															
STATE ASSESSMENTS															
CHERRY SHEET Dept. 820															
Retired Teachers Health Insurance	56350			3,968,571	669,932	4,019,283			4,442,229		4,442,229		4,442,229		4,442,229
Special Education	56510			38,308	6,642	39,841			71,132		56,472		56,472		56,472
School Choice Sending Tuition	56511			3,054,657	500,419	3,059,783			3,088,952		3,304,436		3,304,436	400,358	3,704,794
Charter School Sending Tuition	56513			13,023,422	2,394,566	14,288,505			15,155,915		14,858,299		14,858,299	-346,670	14,511,629
TOTAL STATE ASSESSMENTS				**20,084,958**	**3,571,559**	**21,407,412**			**22,758,228**		**22,661,436**		**22,661,436**	**53,688**	**22,715,124**
TOTAL SCHOOL DEPARTMENT BUDGET				**113,581,103**	**42,573,827**	**117,553,860**			**124,304,231**		**123,881,471**		**123,881,471**	**-363,149**	**123,518,322**

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF CITY ENGINEER

Fund No.: 0010
Department No.: 410

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Engineer/Assistant DPW Director	51101			18,970		102,875	1	PSA GR13	128,750	1	129,246	1	129,246	(1,883)	127,363
General Construction Supervisor	51103			61,022	31,050	64,311	1	PS22	68,487	1	68,487	1	68,487		68,487
Senior Civil Engineer	51105			5,400		85,784	1	PSA GR11	94,362	1	90,000	1	90,000		90,000
Construction Supervisor	51106														
Grant Manager/Writer	51107			44,827	30,776	64,260	1	GR9	65,867	1	65,798	1	65,798		65,798
Longevity	51400														
Settlement/Sign Bonus	51450														
Vacation Buyback	51500			4,247							1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830				325				350		350		350		350
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**134,466**	**62,151**	**317,230**			**357,816**		**353,885**		**353,885**	**(1,883)**	**352,002**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Professional Engineering Services	53010			181,452	88,003	50,000			100,000		100,000		100,000		100,000
Print/Bind/Microfilm	53030														
Education & Training	53190					1,000			5,500		5,500		5,500		5,500
Office & Professional Supplies	54200			105		250			1,500		1,500		1,500	6,000	7,500
Dues & Subscriptions	57300					1,000			1,500		1,500		1,500		1,500
TOTAL EXPENSES				**181,557**	**88,003**	**52,250**			**108,500**		**108,500**		**108,500**	**6,000**	**114,500**
TOTAL DEPARTMENTAL EXPENDITURES				**316,023**	**150,153**	**369,480**			**466,316**		**462,385**		**462,385**	**4,117**	**466,502**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS
ADMINISTRATION

Fund No.: 0010
Department No.: 421

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	revised 6/2/2025 PROPOSED No. of Emp.	revised 6/2/2025 PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Director of Public Works	51101	X		121,123	57,145	118,862	1	GR14	138,750	1	118,000	1	118,000		118,000
Office Manager	51103			60,328	29,014	63,780	1	PS22	67,956	1	67,956	1	67,956		67,956
Principal Account Clerk (add one position)	51104			43,285	20,431	54,295	1	PS13	58,471	2	111,608	2	111,608		111,608
Superintendent of Outdoor Works	51106			68,670	33,417	69,775	1	PS28	73,951	1	73,951	1	73,951		73,951
Safety Inspector	51108			50,000	24,039	50,000	1	PSA GR6	51,250	1	51,250	1	51,250	1,754	53,004
Board Commissioners	51201	X		8,625	4,313	8,625	3		8,841	3	8,841	3	8,841		8,841
NEW Asst. Dir of Public Works	51102						1		100,000						
Overtime	51300			5,830	8,302	3,600			8,500		8,500		8,500		8,500
Supervisor Oncall OT	51306			10,407	8,627	30,000			8,500		8,500		8,500		8,500
Longevity	51400			925	1,250	1,250			1,250		1,250		1,250		1,250
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510				139						1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			650	975	975			1,000		1,000		1,000		1,000
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**369,843**	**187,652**	**401,162**			**518,469**		**450,860**		**450,860**	**1,754**	**452,614**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Education & Training	53190			2,649		5,000			5,000		5,000		5,000		5,000
Medical Costs	53210			4,933	2,106	5,000			5,000		5,000		5,000		5,000
Telephone Usage Charges	53410			7,328	3,757	7,600			8,000		8,000		8,000		8,000
Postage	53420														
Advertising	53430														
Office & Professional Supplies	54200			1,520		250			1,520		1,520		1,520		1,520
Uniform Rental Service	55830			9,753	3,818	11,000			11,000		11,000		11,000		11,000
In-state Travel	57100			78	823	300			300		300		300		300
Dues & Subscriptions	57300			936		1,000			1,000		1,000		1,000		1,000
TOTAL EXPENSES				**27,198**	**10,504**	**30,150**			**31,820**		**31,820**		**31,820**	**0**	**31,820**
TOTAL DEPARTMENTAL EXPENDITURES				**397,041**	**198,156**	**431,312**			**550,289**		**482,680**		**482,680**	**1,754**	**484,434**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS
CITY PROPERTY

Fund No.: 0010
Department No.: 422

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Building Maintenance Superintendent	51101			56,440	18,535	65,433	1	PS22	69,609	1	69,609	1	69,609		69,609
Building Maintenance Man	51103			45,989	23,110	48,254	1	PW13	52,430						
Laborer	51104			86,133	42,671	92,070	2	PW10	100,422	2	100,422	2	100,422		100,422
Building Custodian	51105			86,569	40,049	88,657	2	NAGE 13-10	88,657	2	90,411	2	90,411		90,411
Temp/Seasonal	51240														
Overtime	51300			16,473	6,130	22,000			22,000		22,440		22,440		22,440
Longevity	51400			2,625	850	5,575			5,575		5,687		5,687		5,687
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing/Tool Allowance	51830			1,275	950	1,500			1,500		1,530		1,530		1,530
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**295,503**	**132,294**	**323,489**			**340,193**		**290,103**		**290,103**	**0**	**290,103**
EXPENSES															
Energy-Street Lights	52100			318,567	122,325	266,661			320,889		320,889		265,889		265,889
Energy-City Hall	52102			69,563	9,785	67,546			66,945		66,945		66,945		66,945
Energy-City Hall Annex	52103			43,958	14,207	43,159			42,119		42,119		42,119		42,119
Energy-Pellissier Bldg.	52104			54,461	7,026	40,000			73,250		73,250		73,250		73,250
Energy-Lynch School	52107														
Energy-Geriatric	52111														
Energy-Train Station	52112			2,613	918	2,517			2,342		2,342		2,342		2,342
Hydrants Water Use	52300			43,086		45,000			41,616		41,616		41,616		41,616
Water/Sewer-City Hall	52302			7,091	1,810	7,500			7,500		7,500		7,500		7,500
Water/Sewer-City Hall Annex	52303			22,654	8,424	20,000			20,000		20,000		20,000		20,000
Water/Sewer-Pellissier Bldg.	52304			2,222	455	2,200			2,200		2,200		2,200		2,200
Water/Sewer-Lynch School	52307														
Water/Sewer-Geriatric	52311														
Repair & Maintenance-City Hall	52502			33,028	3,225	26,000			35,000		35,000		35,000		35,000

Repair & Maintenance-City Hall Annex	52503			18,561	3,777	20,000			25,000		25,000		25,000		25,000
Repair & Maintenance-Pellissier Bldg.	52504			35,785	1,454	20,000			50,000		50,000		50,000		50,000
Repair & Maintenance-Senior Center	52505			74,722	14,654	30,000			50,000		50,000		50,000		50,000
Repair & Maintenance-Lynch School	52507														
Repair & Maintenance-Jones Ferry	52508														
Repair & Maintenance-Police Station	52509			55,200	8,983	35,000			36,000		36,000		36,000		36,000
Repair & Maintenance-Central Fire Station	52510			32,495	6,996	25,000			35,000		35,000		35,000		35,000
Repair & Maintenance-Elmwood Fire Station	52511			18,121	2,154	12,000			12,240		12,240		12,240		12,240
Repair & Maintenance-Highland Fire Station	52512			8,899	1,611	7,000			7,140		7,140		7,140		7,140
Repair & Maintenance-W. Holyoke Fire Station	52514			8,145	327	4,000			4,080		4,080		4,080		4,080
Repair & Maintenance-Geriatric Building	52516														
Repair & Maintenance-Train Station	52517			19		5,000			5,000		5,000		5,000		5,000
Contracted Services	53009			43,613											
Professional Services	53010					11,000			15,000		70,000		70,000		70,000
Supplies-Other	54220			5,949	5,394	7,000			7,500		7,500		7,500		7,500
Supplies-Small Tools & Equipment	54900			863	14	1,200			1,300		1,300		1,300		1,300
TOTAL EXPENSES				**899,615**	**213,537**	**697,783**			**860,122**		**915,122**		**860,122**	**0**	**860,122**
CAPITAL EXPENSES															
Capital Outlay - Building Improvements	58000			8,608	304										
Capital Outlay - Motor Vehicles	58002			42,003											
Capital Outlay-Equipment	58003			24,999											
TOTAL CAPITAL EXPENSES				**75,610**	**304**	**0**		**0**	**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**1,270,729**	**346,135**	**1,021,272**		**0**	**1,200,315**		**1,205,225**		**1,150,225**	**0**	**1,150,225**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS
HIGHWAYS & BRIDGES

Fund No.: 0010
Department No.: 425

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Foreman	51101			50,016	27,068	57,618	1	PS17	61,794	1	61,794	1	61,794		61,794
Hoisting Equipment Operator	51102				68,892	206,726	4	PW22	223,430	4	223,430	4	223,430		223,430
Heavy Motor Equipment Operator *	51104			217,562	116,174	408,426	8	PW18	441,834	6	331,376	6	331,376	33,900	365,276
Power Shovel Operator	51105			136,495				PW20							
Prop Maint & Demolition Worker	51106			18,804	27,410	57,738	1	PW27	61,914	1	61,914	1	61,914	(61,914)	0
Laborer	51107			16,230	21,330	43,940	1	PW10	48,116	1	48,116	1	48,116		48,116
Overtime	51300			19,846	12,231	25,000			25,000		25,000		25,000		25,000
Snow Removal Overtime	51301			150,081	28,822	120,000			120,000		120,000		120,000		120,000
Longevity	51400			5,975	3,600	6,925			6,925		6,925		6,925		6,925
CDL Class A Differential	51480			293	114	600			600		600		600		600
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			2,250	1,725	4,825			4,825		4,825		4,825		4,825
Workers Comp Wage Benefits	51996										1		1		1
Non-Contributory Pension	51999			11,323	5,662	11,310			11,310		11,310		11,310		11,310
TOTAL PERSONAL SERVICES				**628,874**	**313,029**	**943,108**			**1,005,748**		**895,294**		**895,294**	**(28,014)**	**867,280**
EXPENSES															
Repair & Maintenance - Streets & Fixtures	52600			50,943	9,063	55,000			100,000		75,000		75,000		75,000
Equipment/Buildings Rentals	52700			1,960		1,000			1,000		1,000		1,000		1,000
Snow Removal Services	53100			334,299	15,567	250,000			250,000		250,000		250,000		250,000
Street Sweeping Services	53130														
ROCA Services	53140			130,000	23,175	65,000			100,000		100,000		100,000		100,000
Supplies - Traffic Lights	54220			18,740	9,937	21,000			21,420		21,420		21,420		21,420
Supplies - Traffic Lines	54221			80,839	15,893	50,000			51,000		51,000		51,000		51,000
Supplies - Tools & Equipment	54900			3,993	1,655	4,000			4,080		4,080		4,080		4,080
TOTAL EXPENSES				**620,774**	**75,290**	**446,000**			**527,500**		**502,500**		**502,500**	**0**	**502,500**

CAPITAL EXPENSES															
Capital Outlay - Infrastructure	58000			62,690	31,927										
Capital Outlay - Equipment	58001			22,700											
Capital Outlay-Motor Vehicles	58002			0											
TOTAL CAPITAL EXPENSES				**85,390**	**31,927**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**1,335,039**	**420,246**	**1,389,108**			**1,533,248**		**1,397,794**		**1,397,794**	**(28,014)**	**1,369,780**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS
AUTO EQUIPMENT MAINTENANCE

Fund No.: 0010
Department No.: 426

Classification	Object Code	ORD †	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Foreman	51101			42,931	30,523	65,433	1	PS22	69,609	1	69,609	1	69,609		69,609
Motor Equipment Repairman	51102			140,588	82,990	173,779	3	PW26	186,307	3	186,307	3	186,307		186,307
Motor Equipment Maintenance Man	51103			48,610	24,370	50,885	1	PW18	55,061	1	55,061	1	55,061		55,061
Working Foreman - Motor Equipment	51104														
EVT Mechanic	51105			69,534	34,334	71,890	1	PW34	76,066	1	76,066	1	76,066		76,066
Police Fleet Mechanic	51106			52,603	26,290	54,894	1	PW24	59,070	1	59,070	1	59,070		59,070
CO-OP	51902					16,000			16,000		16,000		16,000		16,000
Overtime	51300			32,345	14,095	35,000			35,000		35,000		35,000		35,000
Longevity	51400			2,400	2,750	3,400			3,400		3,400		3,400		3,400
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing/Tool Allowance	51830			1,125	1,525	3,775			3,775		3,775		3,775		3,775
Temp Co-Op	51902				3075										
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**390,137**	**219,952**	**475,056**			**504,288**		**504,292**		**504,292**	**0**	**504,292**
EXPENSES															
Repair & Maintenance - Vehicles	52410			89,731	40,145	70,000			90,000		90,000		90,000		90,000
Repair & Maintenance - Other	52420			3,304	2,487	5,000			5,000		5,000		5,000		5,000
Towing Services	53100			4,374	1,246	2,000			4,000		4,000		4,000		4,000
Motor Vehicle Fuel	54800			68,073		30,000			30,000		30,000		30,000		30,000
Supplies - Motor Vehicle	54830			21,572	14,411	26,000			26,000		26,000		26,000		26,000
Tool Reimbursement	55835			2,750	3,000	2,000			2,100		2,100		2,100		2,100
TOTAL EXPENSES				**189,803**	**61,289**	**135,000**			**157,100**		**157,100**		**157,100**	**0**	**157,100**
TOTAL DEPARTMENTAL EXPENDITURES				**579,940**	**281,241**	**610,056**			**661,388**		**661,392**		**661,392**	**0**	**661,392**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PUBLIC WORKS

REFUSE COLLECTION

Fund No.: 0010

Department No.: 430

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Foreman	51101			60,699	29,202	60,975	1	PS17	65,151	1	65,151	1	65,151		65,151
Heavy Motor Equipment Operators *	51102			410,632	169,669	442,652	9	PW18	480,236	8	426,876	8	426,876		426,876
Laborer	51103			216,150	123,324	270,133	6	PW10	295,189	6	295,189	6	295,189		295,189
Motor Equipment Operators - Recycling	51104														
Motor Equipment Operators - Refuse	51105														
Waste/Recycle Coordinator	51106			47,744	30,263	64,300	1	PS22	68,476	1	68,476	1	68,476		68,476
Overtime	51300			69,829	36,923	40,000			40,000		40,000		40,000		40,000
Special Events Overtime	51321				1,361	30,000			30,000		30,000		30,000		30,000
Longevity	51400			2,600	1,775	2,425			2,425		2,425		2,425		2,425
Settlement/Signing Bonus	51450														
Shift Differential	51480			53											
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			2,850	3,850	5,150			5,150		5,150		5,150		5,150
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**810,556**	**396,367**	**915,635**			**986,627**		**933,271**		**933,271**	**0**	**933,271**
EXPENSES															
Repair & Maintenance - Motor Vehicles	52410			118,124	23,396	68,000			69,360		69,360		69,360		69,360
Equipment/Bldg. Rentals	52700			4,100	738	2,925			2,984		2,984		2,984		2,984
Landfill Contract	52900			838,606	266,900	857,000			874,140		874,140		874,140		874,140
Hazardous Waste Collection	52901			28,433		14,500			30,000		30,000		30,000		30,000
Recycling Contract	52902			117,287	15,816	90,000			91,800		91,800		91,800		91,800
Other Services	53100			332,100	35,272	336,000			342,720		342,720		342,720		342,720
Motor Vehicle Fuel	54800			106,016		65,000			66,300		66,300		66,300		66,300
Supplies - Tools & Equipment	54900			2,112	1,284	6,500			6,630		6,630		6,630		6,630
Uniform Rental/Clothing Reimbursement	55830			45		500			500		500		500		500
TOTAL EXPENSES				**1,546,824**	**343,405**	**1,440,425**			**1,484,434**		**1,484,434**		**1,484,434**	**0**	**1,484,434**
TOTAL DEPARTMENTAL EXPENDITURES				**2,357,379**	**739,772**	**2,356,060**			**2,471,061**		**2,417,705**		**2,417,705**	**0**	**2,417,705**

Fund No.: 0010
Department No.: 480

DEPARTMENT OF MUNICIPAL PARKING FACILITIES

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Parking Control Officers	51101			82,181	45,380	95,088	2	PW17	103,440	2	103,440	2	103,440		103,440
Part-time Clerk	51105							S11							
Longevity	51400				650										
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family Medical Leave Act	51530										1		1		1
Clothing Allowance	51830			200	400	500			500		400		400		400
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**82,381**	**46,430**	**95,588**			**103,940**		**103,844**		**103,844**	**0**	**103,844**
EXPENSES															
Energy - Dwight	52100			29,396	10,426	25,812			24,118		24,118		24,118		24,118
Energy - Suffolk	52101			18,129	7,812	17,823			15,488		15,488		15,488		15,488
Water/Sewer Dwight	52300			441	94	350			350		350		350		350
Water/Sewer Suffolk	52301														
Repair & Maintenance - Dwight	52500			17,738	980	15,000			15,000		15,000		15,000		15,000
Repair & Maintenance - Suffolk	52501			3,889	334	5,000			5,000		5,000		5,000		5,000
Repair & Maintenance - Street	52506			1,699	691	8,000			8,000		8,000		8,000		8,000
Professional Service - Garage Security Contract	53009								81,000		81,000		81,000		81,000
Management Fee - Dwight	53010														
Management Fee - Suffolk	53011														
Snow Removal - Dwight	53100														
Snow Removal - Suffolk	53101														
Supplies - Dwight	54220			986	749	1,500			1,500		1,500		1,500		1,500
Uniforms	55830			854	1471.44									4000	4,000
TOTAL EXPENSES				**73,131**	**22,556**	**73,485**			**150,457**		**150,457**		**150,457**	**4,000**	**154,457**
CAPITAL EXPENSES															
Capital Outlay - Vehicles	58004			54,255											
TOTAL CAPITAL EXPENSES				**54,255**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**209,767**	**68,987**	**169,073**			**254,397**		**254,301**		**254,301**	**4,000**	**258,301**

City of Holyoke

Fiscal Year 2026 Annual Budget

BOARD OF HEALTH

Fund No.: 0010

Department No.: 510

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Health Director	51101			82,287	38,462	81,600	1	PSA GR13	84,048	1	86,059	1	86,059	(1,253)	84,806
Sanitarian II	51103			89,427	62,178	129,411	2	NAGE 5-50	132,000	2	133,704	2	133,704		133,704
Public Health Nurse	51104			71,025	34,833	72,462	1	NAGE 5-70	73,705	1	74,473	1	74,473		74,473
Head Clerk	51105			36,530				S19							
Sanitarian III	51107			61,776	33,521	69,993	1	NAGE 5-60	71,393	1	71,400	1	71,400		71,400
Sanitarian I	51109			72,862	52,098	109,177	2	NAGE 5-40	111,361	2	112,219	2	112,219		112,219
Code Inspector	51110							S20							
Floating Principal Clerk	51111			37,204				S14							
COVID-19 Compliance Inspector	51112														
Admin Assistant	51125				19,968	41,693	1	NAGE 5-10	42,527	1	42,533	1	42,533		42,533
Senior Admin Assistant	51126			10,648	23,135	48,306	1	NAGE 5-20	49,273	1	49,275	1	49,275		49,275
Health Board Members	51201			2,000	1,000	3,650	3		3,650	3	3,650	3	3,650		3,650
Inspector of Animals	51202			49,615	24,039	50,000	1	PSA GR7	53,581	1	53,787	1	53,787	(783)	53,004
Substitute Nurses	51203					2,000									
Overtime	51300			4,214	1,337	4,000			4,000		4,000		4,000		4,000
Longevity	51400			2,550	4,150	4,150	5		5,050		5,050		5,050		5,050
Vacation Buyback	51500			327	628						1		1		1
Sick Leave Buyback	51510			5,363							1		1		1
Family & Medical Leave	51530			10,204							1		1		1
Clothing Allowance	51830			700	1,050	952			1,050		1,050		1,050		1,050
Auto Allowance	51850			14,159	8,460	19,740			16,920		16,920		16,920		16,920
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**550,892**	**304,857**	**637,134**			**648,558**		**654,124**		**654,124**	**(2,036)**	**652,088**
EXPENSES															
Repair & Maintenance - Office Equipment	52400			439		450			450		450		450		450
Professional Health Services	53010			9,801	7,520	10,000			10,000		10,000		10,000		10,000
Sharps Kiosk Services	53015			3,420	3,420	3,420			3,420		3,420		3,420		3,420
Teen Pregnancy Prevention Services	53020			3,595					0						
Vaccines	53025								0						
Wellness	53026			900	375	1,500			1,500		1,500		1,500		1,500
Print/Bind/Microfilm	53030					750			750		750		750		750

Permitting Software	53100			12,460					0		0		0		
Communicable Diseases Services	53101			4,000		4,000			4,000		4,000		4,000		4,000
Vacant Buildings - Board & Secure	53102								0		0		0		
Animal Control Services	53103			173,478		175,000			245,262		245,262		245,262		245,262
Education & Training	53190			5,180	1,325	5,625			5,625		5,625		5,625		5,625
Telephone Usage Charges*	53410														
Advertising	53430														
Office & Professional Supplies	54200			1,571	267	250			250		250		250		250
Supplies - Other	54220			4,044	1,730	4,000			4,000		4,000		4,000		4,000
Supplies - Emergency Health	54221			3,302.96		3,500			3,500		3,500		3,500		3,500
Motor Vehicle Fuel	54800			125		2,820			2,820		2,820		2,820		2,820
Clothing Expense	57009			970	273	1,000			1,000		1,000		1,000		1,000
In-state Travel	57100			598	460	1,200			1,200		1,200		1,200		1,200
Dues & Subscriptions	57300					75									
Malpractice Insurance	57400			128					128		128		128		128
TOTAL EXPENSES				**224,012**	**15,370**	**213,590**			**283,905**		**283,905**		**283,905**	**0**	**283,905**
CAPITAL EXPENSES															
Capital Outlay - Vehicles	58000			19,866											
TOTAL CAPITAL EXPENSES				**19,866**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**794,771**	**320,227**	**850,724**			**932,463**		**938,029**		**938,029**	**(2,036)**	**935,993**

City of Holyoke

Fiscal Year 2026 Annual Budget

COUNCIL ON AGING

Fund No.: 0010

Department No.: 541

Classification	Object Code	ORD ‡	CSA Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Executive Director	51101			75,000	36,058	75,000	1	PSA GR12	80,371	1	80,681	1	80,681	(1,175)	79,506
Nutritional Director	51102			43,670	22,756	47,589	1	COA GR4	50,733	1	50,733	1	50,733		50,733
Assistant Director	51103			27,500		27,500	0.5	PSA GR9	29,470	0.5	29,583	0.5	29,583	(431)	29,152
Utility Person	51104			56,503	31,236	65,426	1.5	COA GR2	70,570	1.5	70,570	1.5	70,570		70,570
Social Worker/Volunteer Coordinator	51105			131,902	62,697	136,557	3	COA GR4/GR5/GR6	148,841	3	148,841	3	148,841		148,841
PT Custodian	51106					15,600	0.5	NAGE 16-10	32,625	0.5	32,625	0.5	32,625		32,625
Health Services Provider	51202			72,675	34,919	74,392	2	COA GR4/GR7	78,678	2	78,678	2	78,678		78,678
Driver	51203			56,321	9,559	70,815	2	COA GR1	80,734	2	80,734	2	80,734		80,734
Overtime	51300			1,718	84	1,000			750		750		750		750
Longevity	51400			2,575	2,861	4,161	7		4,261		4,261		4,261		4,261
Vacation Buyback	51500			2,143							1		1		1
Sick Leave Buyback	51510			1,381							1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**471,389**	**200,170**	**518,040**			**577,033**		**577,460**		**577,460**	**(1,606)**	**575,854**
EXPENSES															
Energy - Gas/Oil/Electric	52100			59,004	28,360	73,062			73,000		64,885		64,885		64,885
Water & Sewer	52300			1,910	643	2,200			2,300		2,000		2,000		2,000
Repair & Maintenance - Equipment	52400			1,602		2,500			2,500		1,700		1,700		1,700
Repair & Maintenance - Building & Grounds	52500			4,676	4,746	4,900			5,200		4,900		4,900		4,900
Professional Health Services	53010			7,615	3,615	7,500			8,500		7,700		7,700		7,700
Education & Training	53190			55	400	250			275		275		275		275
Supplies - Building & Grounds	54000														
Office & Professional Supplies	54200			816		1,050			1,050		1,050		1,050		1,050
Supplies - Other	54220			6,131	3,069	5,400			5,500		5,500		5,500		5,500
Motor Vehicle Fuel	54800			4,687	2,334	6,000			6,600		6,000		6,000		6,000
Clothing Expense	57009			545		750			750		750		750		750
In-state Travel	57100			115		100			100		100		100		100
Dues & Subscriptions	57300														
TOTAL EXPENSES				**87,156**	**43,167**	**103,712**			**105,775**		**94,860**		**94,860**	**0**	**94,860**

CAPITAL EXPENSES																
Capital Outlay - Other Equipment	58000															
TOTAL CAPITAL EXPENSES				0	0	0			0		0		0	0	0
TOTAL DEPARTMENTAL EXPENDITURES				558,545	243,337	621,752			682,808		672,320		672,320	(1,606)	670,714

City of Holyoke

Fiscal Year 2026 Annual Budget

OFFICE OF VETERANS SERVICES

Fund No.: 0010
Department No.: 543

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Commissioner	51101			62,842	31,055	70,000	1	PSA GR10	69,728	1	69,728	1	69,728	687	70,415
Deputy Commissioner	51102							S-16							
Investigator	51103			13,084	13,249	40,560	1	NAGE 11-10	40,560						
Head Clerk (PT)	51104														
National Service Officer	51105			53,095	24,825	53,095	1	PSA GR8	53,095	1	54,899	1	54,899	4,025	58,924
Overtime	51300			2,514											
Longevity	51400			800	800	800	1		800		800		800		800
Vacation Buyback	51500			752		2,000			2,000		1		1		1
Sick Leave Buyback	51510					5,000			5,000		1		1		1
Family Medical Leave Act	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**133,087**	**69,929**	**171,455**			**171,183**		**125,431**		**125,431**	**4,712**	**130,143**
EXPENSES															
Repair & Maintenance - Office Equipment	52400														
Contracted Service	53010								5,000		5,000		5,000		5,000
Education & Training	53190			1,491		1,500			1,500		1,500		1,500		1,500
Office & Professional Supplies	54200			610	1,081	2,000			2,000		2,000		2,000		2,000
In-state Travel	57100				483	1,000			1,000		1,000		1,000		1,000
Dues & Subscriptions	57300			1,522	100	750			1,000		1,000		1,000		1,000
Veterans Patriotic Events	57600			1,977	664	2,000			2,000		2,000		2,000		2,000
Veterans Benefits - Direct	57700			197,053	114,042	240,000			250,000		240,000		240,000		240,000
Veterans Benefits - Military	57701					0									
TOTAL EXPENSES				**202,652**	**116,370**	**247,250**			**262,500**		**252,500**		**252,500**	**0**	**252,500**
TOTAL DEPARTMENTAL EXPENDITURES				**335,740**	**186,299**	**418,705**			**433,683**		**377,931**		**377,931**	**4,712**	**382,643**

City of Holyoke

Fiscal Year 2026 Annual Budget

COMMISSION ON DISABILITIES

Fund No.: 0010
Department No.: 545

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
EXPENSES															
Professional Services	53010								14,000		14,000		14,000		14,000
Supplies & Equipment	54220								22,000		22,000		22,000		22,000
TOTAL EXPENSES				0	0	0			36,000		36,000		36,000	0	36,000
TOTAL DEPARTMENTAL EXPENDITURES				0	0	0			36,000		36,000		36,000	0	36,000

City of Holyoke

Fiscal Year 2026 Annual Budget

PUBLIC LIBRARY

Fund No.: 0010

Department No.: 610

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Library Director	51101	x		67,758	33,069	69,092	1	GR11	70,474	1	70,745	1	70,745		70,745
Reference Library Assistant	51102	x		109,129	46,100	133,835	4	GR1	111,394	4	107,131	4	107,131		107,131
Reference Librarian	51103	x		41,253	58,381	127,678	3	GR6	124,638	3	131,282	3	131,282		131,282
Children's Librarian	51104	x		130,182	61,584	133,145	3	GR6	135,808	3	136,330	3	136,330		136,330
Cataloguer	51105	x		38,568	18,916	39,345	1	GR5	40,132	1	40,286	1	40,286		40,286
Assistant Cataloguer	51106														
Library Assistant	51107	x			168			GR1							
Custodian	51108	x		61,077	29,893	61,160	2	GR2	63,387	2	63,631	2	63,631		63,631
Archivist	51109	x		42,244				GR3							
Reference Library Assistant (night)	51110	x						GR1							
Library Assistant (Night)	51111	x						GR1							
Financial Manager	51112	x		29,067	22,857	46,789	1	GR6	48,494	1	48,868	1	48,868		48,868
Assistant Library Director	51113	x		50,894	24,862	51,912	1	GR8	52,950	1	53,154	1	53,154		53,154
Computer Coordinator	51114	x		60,090	37,295	76,446	2	GR4	79,230	2	79,535	2	79,535		79,535
Collection Development Librarian	51115	x		42,209	20,699	43,054	1	GR6	43,915	1	44,084	1	44,084		44,084
Temporary/Seasonal	51240														
Longevity	51400			5,150	2,875	6,000	6		4,800		4,800		4,800		4,800
Vacation Buyback	51500			3,990							1		1		1
Sick Leave Buyback	51510			2,847							1		1		1
Family & Medical Leave	51530				1,191						1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**684,458**	**357,890**	**788,456**			**775,222**		**779,850**		**779,850**	**0**	**779,850**
EXPENSES															
Energy - Gas/Oil/Electric	52100			54,641	32,000	32,000			45,000		45,000		45,000		45,000
Security Services	xxx														
Library Books	54221			5,388					15,000		15,000		15,000		15,000
TOTAL EXPENSES				**60,029**	**32,000**	**32,000**			**60,000**		**60,000**		**60,000**	**0**	**60,000**
TOTAL DEPARTMENTAL EXPENDITURES				**744,487**	**389,890**	**820,456**			**835,222**		**839,850**		**839,850**	**0**	**839,850**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF RECREATION

Fund No.: 0010
Department No.: 630

revised 6/12/2025

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Director of Recreation	51101			71,761	34,500	71,761	1	PSA GR12	77,196	1	85,820	1	85,820	(2,500)	83,320
Assistant Director	51103			55,000	26,442	55,000	1	PSA GR8	59,166	1	59,166	1	59,166	(862)	58,304
Head Administrative Clerk	51104			41,701				NAGE S22 - 5							
Administrative Assistant	51125				19,165	47,040	1	NAGE 8-10	47,996	1	47,996	1	47,996		47,996
Temporary/Seasonal Help	51240			77,498	68,880	110,000		MISC	110,000		110,000		110,000		110,000
Longevity	51400					800	1		800		800		800		800
Vacation Buyback	51500			1,502							1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**247,461**	**148,988**	**284,601**			**295,158**		**303,786**		**303,786**	**(3,362)**	**300,424**
EXPENSES															
Repair & Maintenance - Equipment	52420			2,578	1,914	2,000			3,000		3,000		3,000		3,000
Events Staging	52701			5,350	5,000	8,000			8,000		8,000		8,000		8,000
Other Contracted Services	53010			1,000	617	1,000			1,000		1,000		1,000		1,000
Print/Bind/Microfilm	53030			110		500			500		500		500		500
Concerts	53160														
Senior Fest	53161			3,500	3,500	3,500			4,500		4,500		4,500		4,500
Sports Leagues Costs	53164			7,914	6,593	8,000			8,000		8,000		8,000		8,000
Jones Ferry Programs	53165														
Recreational Programs / Events	53166			24,686	10,650	26,000			26,000		26,000		26,000		26,000
Education & Training	53190			325		500			500		500		500		500
Advertising	53430			432		500			500		500		500		500
Office & Professional Supplies	54200			1,426		250			250		250		250		250
Supplies - Other	54220			5,835	1,210	3,000			3,000		3,000		3,000		3,000
In-state Travel	57100			502		500			750		750		750		750
Dues & Subscriptions	57300			315	135	300			300		300		300		300
TOTAL EXPENSES				**53,973**	**29,619**	**54,050**			**56,300**		**56,300**		**56,300**	**0**	**56,300**

CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58001				32,974										
TOTAL CAPITAL EXPENSES				0	32,974	0		0	0		0		0	0	0
TOTAL DEPARTMENTAL EXPENDITURES				301,434	211,581	338,651		0	351,458		360,086		360,086	(3,362)	356,724

City of Holyoke

Fiscal Year 2026 Annual Budget

DEPARTMENT OF PARKS

Fund No.: 0010

Department No.: 650

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Parks Superintendent	51103														
Heavy Motor Equipment Operator	51106			64,805	27,116	98,426	2	PW18	106,778	1	53,389	1	53,389		53,389
Parks Maintenance Men	51109			329,602	154,489	374,741	8	PW13	408,149	7	357,130	7	357,130		357,130
Parks Maintenance Craftsman	51110			43,181	25,355	46,254	1	PW13	50,430	1	50,430	1	50,430		50,430
Overtime	51300			8,130	5,000	20,000			20,000		20,000		10,000		10,000
Longevity	51400			4,525	2,425	4,325			4,325		4,325		4,325		4,325
Settlement/Signing Bonus	51450														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530				2,606						1		1		1
Clothing Allowance	51830			1,800	2,200	2,750			2,750		2,750		2,750		2,750
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**452,042**	**219,190**	**546,496**			**592,432**		**488,028**		**478,028**	**0**	**478,028**
EXPENSES															
Energy - Gas/Oil/Electric	52100			29,420	15,672	27,407			31,284		31,284		31,284		31,284
Water & Sewer*	52300			48,850	112	29,000			48,900		48,900		48,900		48,900
Repair & Maintenance - Vehicles	52410			16,445	4,293	18,000			18,360		18,360		18,360		18,360
Repair & Maintenance - Other	52420			12,856	5,961	15,000			15,300		15,300		15,300		15,300
Repair & Maintenance - Fields	52500			82,074	12,822	62,500			63,750		63,750		63,750		63,750
R&M Pools	52518			10,096	13,281	10,000			10,200		10,200		10,200		10,200
Contract Services	53010			45,970	30	23,000			23,460		85,000		85,000		85,000
Education & Training	53190														
Supplies - Other	54220			3,515	1,407	4,000			4,080		4,080		4,080		4,080
Motor Vehicle Fuel	54800														
Clothing Contract	55830			1,965	781	2,250			2,295		2,295		2,295		2,295
TOTAL EXPENSES				**251,191**	**54,359**	**191,157**			**217,629**		**279,169**		**279,169**	**0**	**279,169**

CAPITAL EXPENSES															
Capital Outlay - Motor Vehicles	58002			117,542											
TOTAL CAPITAL EXPENSES				**117,542**	**0**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**820,774**	**273,549**	**737,653**			**810,061**		**767,197**		**757,197**	**0**	**757,197**

City of Holyoke

Fiscal Year 2026 Annual Budget

MUSEUMS & MONUMENTS

Fund No.: 0010
Department No.: 691

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Director	51101			70,000	33,654	70,000	1	PSA GR10	75,013	1	75,302	1	75,302	(1,097)	74,205
City Historian	51103			55,000	26,442	55,000	1	PSA GR9	58,939	1	59,166	1	59,166	(862)	58,304
Enterprise Coordinator	51104			27,449	10,908	38,623	1	NAGE 12-30	39,396	1	39,391	1	39,391		39,391
Program Coordinator	51105						1	NAGE 12-20	35,092						
Office Assistant	51106			32,022	15,158	34,403	1	NAGE 12-10	35,092	1	35,097	1	35,097		35,097
Temporary & Seasonal Help	51201	X													
Longevity	51400			900		900	1		900		900		900		900
Vacation Buyback	51500				1,015						1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**185,371**	**87,177**	**198,926**			**244,432**		**209,860**		**209,860**	**(1,959)**	**207,901**
EXPENSES															
Energy - Gas/Oil/Electric	52100			30,253	11,873	26,858			27,396		27,270		27,270		27,270
Water & Sewer	52300			1,922	2,133	2,200			3,000		3,000		3,000		3,000
Repair & Maintenance - Other	52420			29,205	6,584	20,000			20,000		20,000		20,000		20,000
Contracted Administrative Services	53009			4,695	422	5,000			5,000		5,000		5,000		5,000
Print/Bind/Microfilm	53030			726	46	700			700		700		700		700
Education & Training	53190			455		1,000			1,000		1,000		1,000		1,000
Postage	53420					100									
Advertising	53430			125		1,000			1,000		1,000		1,000		1,000
Office & Professional Supplies	54200			537	120	800			800		800		800		800
Supplies - Other	54220			927	559	800			800		800		800		800
In-state Travel	57100			270		250			250		250		250		250
Dues & Subscriptions	57300			962		1,000			1,000		1,000		1,000		1,000
Insurance	57400			3,410	3,825	3,825			3,902		3,902		3,902		3,902
TOTAL EXPENSES				**73,487**	**25,563**	**63,533**			**64,848**		**64,722**		**64,722**	**0**	**64,722**
TOTAL DEPARTMENTAL EXPENDITURES				**258,858**	**112,740**	**262,459**			**309,280**		**274,582**		**274,582**	**(1,959)**	**272,623**

City of Holyoke

Fiscal Year 2026 Annual Budget

WAR MEMORIAL COMMISSION

Fund No.: 0010
Department No.: 693

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Senior Building Custodian	51101			45,155	20,878	45,373	1	NAGE 13-20	45,373	1	46,271	1	46,271		46,271
Building Custodian	51102			43,284	21,230	44,329	1	NAGE 13-10	44,329	1	45,205	1	45,205		45,205
Clerk	51201														
Overtime	51300			6,481	2,115	6,000			6,000						
Longevity	51400			800							800		800		800
Vacation Buyback	51500														
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Clothing Allowance	51830			350	350						350		350		350
Workers Comp Wage Benefits	51996										1		1		1
TOTAL PERSONAL SERVICES				**96,070**	**44,573**	**95,702**			**95,702**		**92,629**		**92,629**	**0**	**92,629**
EXPENSES															
Energy - Gas/Oil/Electric	52100			34,290	6,550	33,311			31,189		31,189		31,189		31,189
Water & Sewer	52300			1,206	148	502			502		502		502		502
Repair & Maintenance - Other	52420			12,138	361										
Repair & Maintenance - Bldgs. & Grounds	52500					14,500			14,500		14,500		14,500	2,603	17,103
Office & Professional Supplies	54200														
TOTAL EXPENSES				**47,635**	**7,058**	**48,313**			**46,191**		**46,191**		**46,191**	**2,603**	**48,794**
CAPITAL EXPENSES															
Capital Outlay - Building Improvements	58001			39,640	94,730										
TOTAL CAPITAL EXPENSES				**39,640**	**94,730**	**0**			**0**		**0**		**0**	**0**	**0**
TOTAL DEPARTMENTAL EXPENDITURES				**183,346**	**146,361**	**144,015**			**141,893**		**138,820**		**138,820**	**2,603**	**141,423**

City of Holyoke

Fiscal Year 2026 Annual Budget

EXHIBIT HALL COMMISSION

Fund No.: 0010

Department No.: 694

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
EXPENSES															
Energy - Gas/Oil/Electric	52100			53,125	22,152	44,130			45,000		45,000		45,000		45,000
Water & Sewer	52300			462	96	300			470		470		470		470
Repair & Maintenance - Building & Grounds	52500			21,831	511	14,500			15,000		15,000		15,000		15,000
TOTAL EXPENSES				**75,419**	**22,759**	**58,930**			**60,470**		**60,470**		**60,470**	**0**	**60,470**
TOTAL DEPARTMENTAL EXPENDITURES				**75,419**	**22,759**	**58,930**			**60,470**		**60,470**		**60,470**	**0**	**60,470**

City of Holyoke

Fiscal Year 2026 Annual Budget

DEBT PRINCIPAL & INTEREST

Fund No.: 0010
Department No.: 700#

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED $ Proposed by Mayor	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
LONG TERM DEBT													
PRINCIPAL (Dept. 710)													
Principal - Long Term Debt Service - Public Schools	59137			736,000	395,000	680,000			665,000	665,000	665,000		665,000
Principal - Long Term Debt Service - City	59138			2,639,000	2,060,000	2,640,000			2,600,000	2,600,000	2,600,000		2,600,000
TOTAL LONG-TERM DEBT PRINCIPAL				**3,375,000**	**2,455,000**	**3,320,000**			**3,265,000**	**3,265,000**	**3,265,000**	**0**	**3,265,000**
INTEREST (Dept. 710)													
Interest - Long Term Debt Service - Public Schools	59237			237,881	109,353	209,431			183,006	183,006	183,006		183,006
Interest - Long Term Debt Service - City	59238			877,119	406,060	764,519			660,744	660,744	660,744		660,744
TOTAL LONG-TERM DEBT INTEREST				**1,115,000**	**515,413**	**973,950**			**843,750**	**843,750**	**843,750**	**0**	**843,750**
TOTAL LONG-TERM DEBT SERVICE				**4,490,000**	**2,970,413**	**4,293,950**			**4,108,750**	**4,108,750**	**4,108,750**	**0**	**4,108,750**
INTEREST (Dept. 752)*	59290			191,835	218,778	150,000			150,000	100,000	100,000		100,000
PRINCIPAL (Dept. 752)	59299												
TOTAL SHORT-TERM DEBT SERVICE				**191,835**	**218,778**	**150,000**			**150,000**	**100,000**	**100,000**	**0**	**100,000**

City of Holyoke

Fiscal Year 2026 Annual Budget

INSURANCES, CLAIMS, BENEFITS, TRAVEL, TRANSFERS & OTHER

Fund No.: 0010
Department No.: 900#

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED $ Proposed by Mayor	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
Retirement Contribution (Dept. 911)	51999			12,648,883		12,563,043			13,147,588	13,147,588	13,147,588		13,147,588
Workers Compensation Wage Benefits (Dept. 912)	51996				44,678	90,000			100,000	100,000	100,000		100,000
Workers Compensation Medical Benefits (Dept. 912)	51997				34,590	100,000			100,000	100,000	100,000		100,000
Workers Compensation (Dept. 912)	51999			365,244	22,000								
TOTAL WORKERS COMPENSATION				**365,244**	**101,268**	**190,000**			**200,000**	**200,000**	**200,000**	**0**	**200,000**
Unemployment Compensation (Dept. 913)	51999			106,680	44,259	70,000			50,000	50,000	50,000		50,000
Health Insurance (Dept. 914)	51999			10,580,898	81,746	13,084,880			13,746,739				
Life Insurance (Dept. 915)	51999			66,894	11,956	90,000			90,000	90,000	70,000		70,000
FICA - Medicare (Dept. 916)	51999			1,454,486	675,010	1,600,000			1,600,000	1,600,000	1,600,000		1,600,000
Police & Fire Indemnification (Dept. 919)	51999			21,518		80,000							
Out-of-State Travel (Dept. 920)	57200			741	2,764	3,000			3,000	3,000	3,000		3,000
City Liability & Damage Insurances (Dept. 940)	57400			758,122	839,524	900,000			941,820	941,820	941,820		941,820
Cyber Security Insurance (Dept. 940)	57407								15,000	15,000	15,000		15,000
Short Term Disability	57408			43,442		47,392			48,000	48,000	48,000		48,000
TOTAL CITY LIABILITY, DAMAGE & CYBER INSURANCES				**801,564**	**839,524**	**947,392**			**1,004,820**	**1,004,820**	**1,004,820**	**0**	**1,004,820**
Claims & Damages - General (Dept. 941)	57630			212,650	2,740	200,000			100,000	100,000	75,000		75,000
Claims & Damages - Other (Dept. 941)	57631												
Medical Claims - Police & Fire (Dept. 941)	57640			118,979	213,966	200,000			250,000	250,000	250,000		250,000
TOTAL CLAIMS & DAMAGES (941)				**331,629**	**216,705**	**400,000**			**350,000**	**350,000**	**325,000**	**0**	**325,000**
Income Replacement Plan Leave Buybacks (942)*	51950			97,382	84,532	100,000			103,000	103,000	103,000		103,000
Transfers to Other Funds from General Fund													
-Special Revenue Funds	59720												
-Capital Project Funds	59730												

-Enterprise Funds	59740			1,039,680									
-Trust & Agency Funds	59750			5,000	5,000								
-Self-Insurance Trust - Dental	59753			382,607	150,115					325,000	325,000		325,000
-Self-Insurance Trust - Health	59754									13,421,739	13,421,739		13,421,739
-Stabilization Fund (#8810 City General)	59760			1,901,473	266,775								
-Stabilization Fund (Capital, Cannabis, Sewer)	59770												
-Opioid Revolving Fund	59780				427,347								
TOTAL TRANSFERS TO OTHER FUNDS				**3,328,760**	**849,237**	**0**			**0**	**13,746,739**	**13,746,739**	**0**	**13,746,739**

City of Holyoke

Fiscal Year 2026 Annual Budget

WASTEWATER TREATMENT PLANT
ADMINISTRATION & OPERATIONS

Fund No.: 6000
Department No.: 440

Classification	Object Code	O R D ‡	C S Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
PERSONAL SERVICES															
Principal Clerk/Stenographer	51105			107,114	52,988	110,640	2	PS-13	118,992	2	118,992	2	118,992		118,992
General Superintendent	51910														
Overtime	51300			4,891	1,067	5,000			5,000		5,000		5,000		5,000
Longevity	51400			2,100	2,100	2,100			2,100		1,250		1,250		1,250
Settlement/Sign Bonus	51450														
Vacation Buyback	51500										1		1		1
Sick Leave Buyback	51510										1		1		1
Family & Medical Leave	51530										1		1		1
Clothing Allowance	51830			650	650	650			650		650		650		650
Workers Comp Wage Benefits	51996										1		1		1
Retirement & Benefits	51999			52,365	6,347	50,000			50,000		56,803		56,803		56,803
TOTAL PERSONAL SERVICES				**167,121**	**63,153**	**168,390**			**176,742**		**182,699**		**182,699**	**0**	**182,699**
EXPENSES															
Repair & Maintenance - Sewers	52420			53,266	25,193	100,000									
Legal Services	53005			19,640	26,664										
Prof. & Tech. Services - Audit	53010			15,487		15,000			18,000		18,000		18,000		18,000
Prof. & Tech. Services - Other	53011			146,555	43,650										
Management Service Contract	53012			8,815,602	4,630,094	7,600,000			9,000,000		9,000,000		9,000,000		9,000,000
Loan Origination & Administrative Fees	53017			28,263											
Banking Services	53060			7,894											
Sewer Charge - Whitney Ave.	53100			22,869	19,309	30,000									
User Charge Administration	53101			100,000	120,037	126,000									
Shut Off Program	53106			21,000	12,000	21,000									
Advertising	53430														
Office & Professional Supplies	54200			1,525											
In-State Travel	57100														
Transfer to Sewer Stabilization	59740				96,708										
TOTAL EXPENSES				**9,232,101**	**4,973,654**	**7,892,000**			**9,018,000**		**9,018,000**		**9,018,000**	**0**	**9,018,000**
TOTAL DEPARTMENTAL EXPENDITURES				**9,399,221**	**5,036,807**	**8,060,390**			**9,194,742**		**9,200,699**		**9,200,699**	**0**	**9,200,699**

City of Holyoke

Fiscal Year 2026 Annual Budget

WASTEWATER TREATMENT PLANT
ADMINISTRATION & OPERATIONS (cont'd)

Fund No.: 6000
Department No.: 440

Classification	Object Code	ORD ‡	CS Δ	$ Expended 2024	$ Expended 7/1/2024 thru 12/31/2024	$ Budgeted* 7/1/2024 thru 6/30/2025	REQUESTED No. of Emp.	REQUESTED Classification or Rate	REQUESTED $ 7/1/2025 thru 6/30/2026	PROPOSED No. of Emp.	PROPOSED $ Proposed by Mayor	VOTED No. of Emp.	VOTED $ Voted by City Council	SUPPLEMENTAL BUDGET BUDGET	SUPPLEMENTAL BUDGET TOTAL
DEBT SERVICE															
Wastewater															
Principal - Long Term Debt Service	59139			1,445,980	465,000	1,463,402			1,394,791		1,394,791		1,394,791		1,394,791
Interest - Long Term Debt Service	59239			481,382	31,931	430,956			358,909		358,909		358,909		358,909
Interest on Short-term Debt	59290														
Principal on Short-term Debt	59299														
TOTAL DEBT SERVICE				**1,927,362**	**496,931**	**1,894,358**			**1,753,699**		**1,753,699**		**1,753,699**	**0**	**1,753,699**
								Total Budget	*10,948,441*		*10,954,398*		*10,954,398*	*0*	*10,954,398*

September 9, 2025

Dear Councilors,

The parking advisory board (PAB), governed under Sec 86-91 of the city code (text follows), has been meeting for the past three years and was tasked with overseeing the most recent parking study. The study gave us valuable information about the usage of existing downtown parking spaces, and it is probably not a surprise to know that we still have an excess of parking available. At this point we should be providing recommendations for improvement of downtown parking and related issues.

However, a close reading of Sec 86-91 does bring up the following:

The PAB, by ordinance, is supposed to be hearing any parking issues that go to council (see D below), however nothing is currently being sent to the PAB from the city council. We respectfully request that the council either (a) begin referring such matters to the PAB as required, or (b) amend the ordinance to reflect current practice.

This leads us to another point we wish to make regarding the structure of the PAB. As it stands currently, the PAB is comprised of at least nine members. We have repeatedly struggled with making a quorum due to the size of the committee and with moderate turnover in departments or organizations, it requires new members to be caught up regularly. If the council decides to retain a PAB, we recommend reducing the membership to three or five members to improve efficiency and ensure timely recommendations to the council.

Thank you for your time and we look forward to discussing the best next steps.

Sincerely,

Laura Wilson
Chair, Parking Advisory Board

Ordinance:

Sec. 86-91. - Parking advisory board

(a) The parking advisory board shall consist of nine members, seven appointed by the mayor with the approval of the city council, and two councilmembers appointed by the president of the city council annually.

(b) The advisory board shall annually elect a chairman. Each of the mayoral appointed advisory board members shall be appointed for three years, with the exception of the initial appointees. In such case, the terms shall be staggered as follows: two advisory board members shall be appointed for one year, two advisory board members shall be appointed for two years, and one advisory board member commissioner shall be appointed for three years.

(c) The advisory board shall advise the city council as to policies for the off-street downtown parking system, including parking meters, parking facilities, parking garages, alleyways, and handicapped parking, including any fees that may be charged; conduct hearings on on-street parking issues and prepare recommendations; and make inquiries into properties that may be suitable for off-street parking facilities.

(1) Two of the advisory board members shall be members of the city council, one a councilmember at large and one a ward councilmember. Of the seven advisory board members appointed by the mayor, at least one member shall be from the following:

a. Retailers (especially downtown retailers);

b. Office workers;

c. Multifamily residential (especially a resident of a downtown area);

d. The Holyoke Redevelopment Authority; and

e. Greater Holyoke Chamber of Commerce.

Four members shall serve as ex-officio members of the board: they shall be the chief of police or his designee, the city engineer or his designee, the planning director or his designee, the general superintendent of public works or his designee. The primary focus of the advisory board shall be parking in the downtown area, especially the area included in the comprehensive parking plan; the advisory board shall be available to study other areas in the city as requested by the city council.

(2) Any member may be reappointed after the expiration of his or her term. The reappointments by the mayor are subject to the approval of the city council.

(d) The advisory board shall not have the authority to create, amend, or delete ordinances, but shall serve as an advisory board to the city council. All requests on parking actions that go to the council, therefore, should be referred to the advisory board for hearings and recommendations.

(e) No member shall receive pay for his duties. The staff and resources of the planning department and the city engineer's office should be available, within reason, to provide technical assistance to the advisory board members.

(Code 1972, § 20-21; Ord. of 6-3-97 [4th amd.], § 1; Ord. of 4-3-12 [759th amd.], § 1)

Cross reference - Boards, commissions and councils, § 2-421 et seq.

Mayor Joshua Garcia **Conservation Commission**

City of Holyoke **Jeffrey Horan, Chair**

August 25th, 2025

City Council
Holyoke City Hall
536 Dwight St, Room 10
Holyoke, MA 01040

Re: Chapter 61A Notice of Intent to Sell – 957 Homestead Avenue

Dear President Murphy-Romboletti and members of the Holyoke City Council,

This letter concerns a recent Notification of Intent to Sell under Massachusetts General Laws, Chapter 61A, Section 14 from Dorothy Seidel, Trustee and Raymond Prych on 7/16/25.

Background
This package was sent to the Holyoke City Council, Conservation Commission, and Planning Board to review a notification of intent to sell land. There was a clerical error when the 25' x 125' strip of land was transferred to a neighbor in 2002 without a waiver. The information provided states that the owners need to sell the house to pay for medical care and the title company is requiring this waiver now. The City, or its assignee, has the option to purchase the property under the provisions of Chapter 61A, Section 14, for a period of 120 days following the mailing of the notice.

All Chapter 61 programs give the City a first refusal option that is triggered if the land is converted to nonchapter use while enrolled in the program. In this case, the first refusal option was triggered as the landowner intends to sell the land for a residential, commercial, or industrial use. This means that City has the option to match the bona fide offer to purchase the property at the price contained in the offer. This option must be exercised by the City within 120 days (11/13/25) of receiving the notice from the owner. After exercising the first refusal option, the land must then be acquired by the City within 90 days, unless an extension is agreed upon by the landowner. The City may exercise its first refusal option to buy the land, or it may transfer the first refusal option to an eligible conservation organization who then must also acquire the land within 90 days.

Recommendation
Upon review of this Notice of Intent to Sell, the Holyoke Conservation Commission voted unanimously (7-0) at their 8/14/2025 meeting to recommend that the Mayor and City Council formally decline to exercise the City's MGL c. 61A Option, which would allow the sale as proposed proceed with due haste (see pages 3-4 on the Ch. 61A Notice). The land in question has already been developed, and as it exists, would not be eligible for Chapter 61A as there is now a residential structure on the property. While the Conservation Commission recognizes the importance of preserving agricultural land in Holyoke, exercising this Right of First Refusal would inflict more damage than benefits.

Sincerely,

Jeffrey Horan
Chair, Holyoke Conservation Commission

CITY HALL ANNEX – 20 KOREAN VETERANS PLAZA - SUITE 412 – HOLYOKE, MASSACHUSETTS 01040-5000
PHONE: (413) 322-5615 • E-MAIL: glogowery@holyoke.org

The City of
HOLYOKE
Massachusetts 01040

JOSHUA GARCIA *Mayor* **LESLIE WARD** *Building Commissioner*

To: City Council, Development and Governmental Relations Committee
c/o Jeffery Anderson-Burgos, Administrative Assistant to City Council

From: Davin Pasek, Zoning Enforcement Officer

Date: August 26, 2025

Subj: 203 West Franklin Special Permit, Christian Carde Guzman

I am writing to provide insight on the application for a driveway in a front yard special permit submitted by Christian Carde Guzman of 203 West Franklin Street.

203 West Franklin is on a corner lot. In Holyoke, this means that the yard on West Franklin and the yard on Linden are considered "front yards". According to section 6.1.8 of the Zoning Ordinance, the ideal placement for a driveway would be behind the house.

In this instance, there is a very large tree in the area where a curb cut would typically be for a driveway leading to the back of the house. Their proposal shows a driveway to the left of the tree, which means the parking area would be in the "front yard", thus requiring the special permit.

This location is compliant with all other residential driveway zoning regulations.

Sincerely,

Davin Pasek, *Zoning Official*

CITY HALL ANNEX *20 Korean Veterans Plaza · Room 300 · Holyoke, MA 01040*
CALL *413-322-5600* **VISIT** *www.holyoke.org/departments/building*
BIRTHPLACE OF VOLLEYBALL • HOLYOKE, MASSACHUSETTS, U.S.A. **1895**

Commonwealth of Massachusetts
City of Holyoke
Board of Health
20 Korean Veterans Plaza
HOLYOKE, MA 01040
PHONE (413) 322-5595 FAX (413) 322-5596

DATE PRINTED: 08/04/2025

ESTABLISHMENT NAME: SWEET BABY RAES SOURDOUGH

LOCATED AT: KRISTIN FONTAINE
1 MEADOW ST
HOLYOKE, MA 01040
(413)888-7444

Fee Type	Fee Amount	Permit No	Permit Issued	Permit Expires
Food Service Establishment	$ 100.00	BOH-25-0428	07/31/2025	06/30/2026

Total Fees: $100.00

Board of Health

Dr. Lawrence Osborn, MD, MPH
Latitia Molina, Clerk
Nicole Arnold, RN, BSN, Chair
Timothy M. Rivers, Director

Commonwealth of Massachusetts

BUSINESS CERTIFICATE

City of Holyoke July 31, 2025

In conformity with the provisions of Chapter one hundred and ten, Section five of the General Laws, as amended, the undersigned hereby declare(s) that a business under the title of Sweet Baby Raes Sourdough is conducted at Number 1 Meadow St., Holyoke, MA. 01040 (413) 888-7744

by the following named persons.

Kristin 1 Meadow St. Fontaine Holyoke, MA. 01040

Federal Tax ID or SS #: 019-62-0890

Signed

SIGNATURE SIGNATURE

SIGNATURE SIGNATURE

Registered Number: 5583
Registered Date and Time: July 31, 2025 12:41:03 PM
Expiration Date: July 31, 2029

The Commonwealth of Massachusetts

Hampden ss. July 31, 2025

Personally appeared before me the above-mentioned Kristin 1 Meadow St. Fontaine and made oath that the foregoing statement is true.

A certificate issued in accordance with this section shall be in force and effect for four years from the date of issue and shall be renewed each four years thereafter so long as such business shall be conducted and shall lapse and be void unless so renewed.

Notary Public

AM Lithography, Inc. - Summary of Certified Project & Special Tax Assessment Application

AM Lithography is applying for a Special Tax Assessment for the company's expansion and acquisition of 100 Appleton Street (Assessors Map 031, Block 01, Parcels 008, 009 and 010). The application follows the guidelines of the Massachusetts Economic Development Incentive Program (EDIP). Projects approved under the EDIP are called "Certified Projects" and become eligible for State and Local tax incentives if the investment commitments made in the application are being met.

About the Company:

AM Lithography is a locally owned and operated commercial print services and packaging company. In 2007 the company purchased a large industrial building at 106 Winter Street for its expansion. Since then, the company has significantly invested in the property, equipment and its workforce at this location. The company's growth continued and it began looking for another property for further expansion. The company considered properties in Holyoke and elsewhere and earlier this year the opportunity to expand across the street became available.

- ***More company information at:*** **https://www.amlitho.com/**

About the Project:

AM Lithography has an agreement to purchase 100 Appleton Street and the adjacent land parcels (the former Edaron property). The company plans to expand to this facility as well as continue operations at 106 Winter Street. To help make this investment feasible, the owner of the company met with the Mayor, OPED staff and State officials to request assistance from the Massachusetts Economic Development and Incentive Program. The acquisition price as well as significant renovation costs make this an initial investment of over $8M. ***More project details are in the attached application.***

Public Benefits:

- $8+ million investment in Holyoke and new future tax revenue
- Retention of a growing business with 124 jobs and creating a minimum of 8 new full-time jobs
- Occupying and improving a recently vacated large industrial building

Economic Development Incentive Program:

A Certified Project application that is approved locally by the City Council is submitted to the State to consider approval.

The proposed Special Tax Assessment (STA) between the City of Holyoke and AM Lithography, Inc. will provide a real estate property tax exemption only after the company acquires the property and commences their expansion. The STA Agreement will be in accordance with the following schedule:

Year 1 - 100%; Year 2 - 75%; Year 3 - 50%; Year 4 - 25%; and Year 5 - 5%

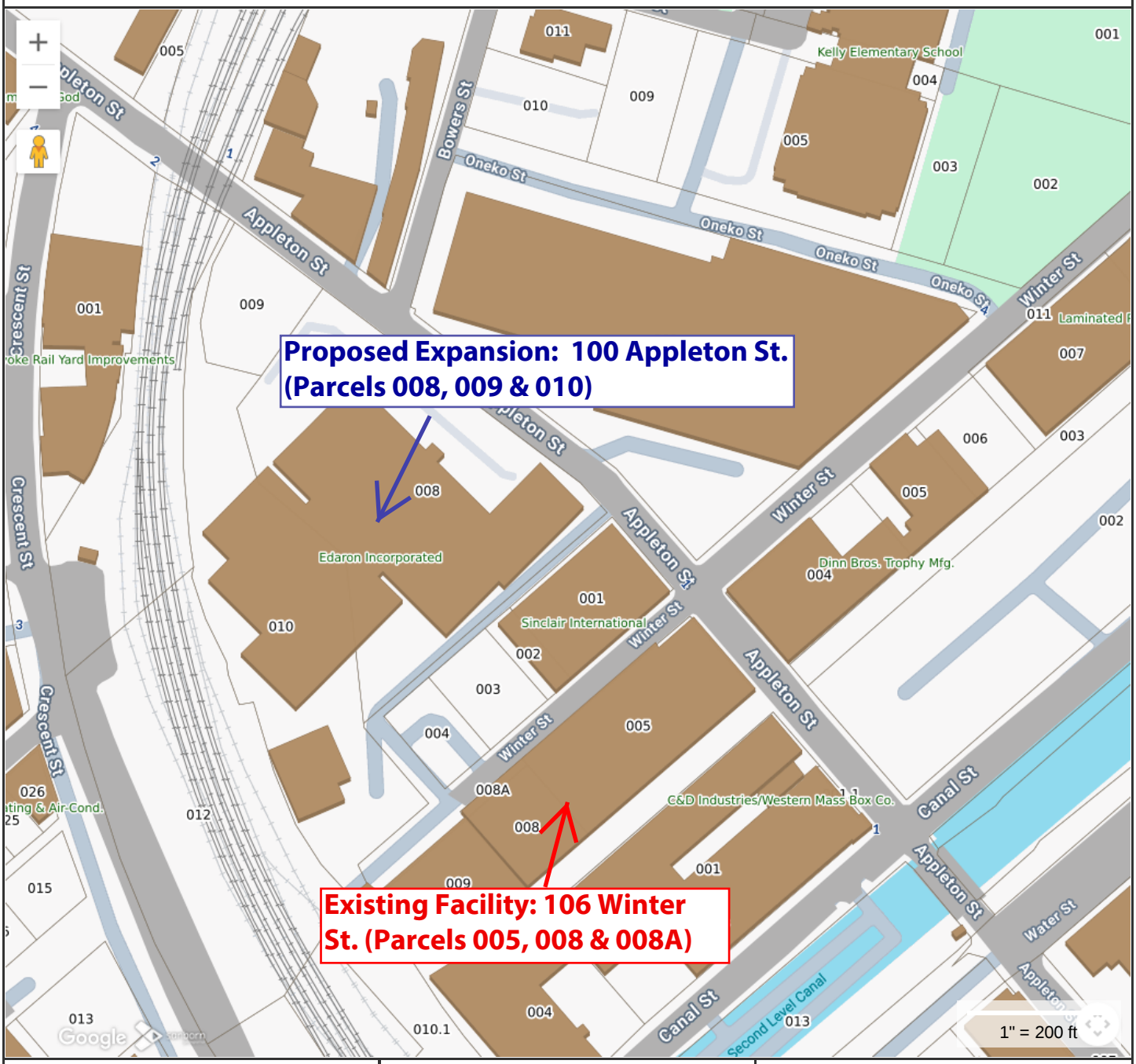
It is good to note that in 2007 when the company first came to Holyoke, the city approved a similar 5 year tax incentive. Since then, their property value as well as tax revenue to the city has almost doubled in value.

- ***BusinessWest article about the company's 2007 move to Holyoke:***
  https://businesswest.com/blog/a-package-deal/

Attachments:

- Map
- Company Letter
- Mayor Support Letter
- City Council Resolution and STA Agreement (reviewed by the Law Dept.)
- Certified Project Application
- Assessor Property Record Cards

AM Lithography Expansion



Property Information

Property ID	049-01-005
Location	50 WATER ST
Owner	HOLYOKE CITY OF

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

City of Holyoke, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 03/07/2022
Data updated Daily

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

July 11, 2025

Joshua A. Garcia
Mayor, City of Holyoke
536 Dwight Street, Room 1
Holyoke, MA 01040

RE: Intent to Apply For Massachusetts Economic Development Program (EDIP) in Holyoke, MA

Dear Mayor Garcia:

I appreciate meeting you recently and for your consideration to support our expansion plans in Holyoke.

Please accept this letter as AM Lithography Corporation's letter of intent as required pursuant to the Economic Development Incentive Program (EDIP).

On July 10, 2025, I spoke with John Dyjach to discuss the EDIP and the incentives potentially available to help the expansion to occur.

As I mentioned during our recent tour of the AM Packaging facility on Winter Street, we have recently onboarded several new global accounts, including The Estée Lauder Companies, Callaway Golf, Kosas, AE Global, and Feastables. We are extremely passionate about our work and are excited to see even more growth on the horizon.

Due to this rapid expansion, we have outgrown our current facility in Holyoke. To continue growing efficiently, we are considering purchasing a new building and transitioning all operations to this new location. We have already invested approximately $2.5 million in new equipment to support our expanding business. With support from the City of Holyoke, we plan to invest further—not only in the purchase of the new building but also in approximately $1.5 million in immediate improvements, including asbestos removal, electrical upgrades, office buildout, air conditioning, phone systems, house air compressors, and security/data infrastructure. When completed we are estimating our total investment in this move and expansion to be in excess of $8,000,000.

This is a significant step for our family-owned business, which has been operating for 42 years. From our humble beginnings in the basement of our East Springfield home, we have grown to operate two facilities and employ 124 full-time staff members. This move is going to allow us to

not only retain the high-end talent that we already employ but also add new employees to help support our growing business.

In terms of timing, we are eager to secure a commitment for our future site as soon as possible so we can focus on the next steps. We plan to begin moving our Holyoke facility within the next 4–6 months. Once that transition is complete, we will turn our attention to the Chicopee facility.

AM Lithography therefore requesting that you accept this letter as the formal letter of intent required under the Economic Development Incentive Program.

Sincerely,

Jamie A. Meadows
President, AM Lithography Corp.

cc: Paul St. Pierre, Regional Director, Western Mass MOBD
Aaron Vega, Director, OPED

Mayor Joshua A. Garcia

City of Holyoke

August 21, 2025

Jamie A. Meadows
President, AM Lithography Corp.
106 Winter Street
Holyoke, MA 01040

Subject: Economic Development Incentive Program (EDIP) for Holyoke expansion

Dear Mr. Meadows:

Thank you for you and your company's continued commitment and investments in the City of Holyoke. It was my pleasure to tour your Winter Street facility last month and I appreciate seeing all the manufacturing activities and then learning of your expansion plans.

I reviewed your subsequent Letter of Intent for the Economic Development Program (EDIP) for the expansion at 100 Appleton Street and am pleased to offer my support of an EDIP application and a Special Tax Assessment provided by the City of Holyoke. The incentive schedule exemption I am supporting is as follows: Year 1: 100%; Year 2: 75%; Year 3: 50%; Year 4: 25%: and Year 5: 5%. This schedule is subject to approval of a formal agreement by myself and the Holyoke City Council.

Once again, thank you for growing your business in the City of Holyoke and I look forward to a successful expansion and future in Holyoke.

Sincerely,

Joshua A. Garcia, Mayor

CITY HALL ANNEX – 20 KOREAN VETERANS PLAZA - SUITE 406 – HOLYOKE, MASSACHUSETTS 01040-5000
PHONE: (413) 322-5655 • E-MAIL: oped@holyoke.org
Birthplace of Volleyball

RESOLUTION OF THE CITY COUNCIL OF HOLYOKE, MASSACHUSETTS APPROVING THE CERTIFIED PROJECT OF AM LITHOGRAPHY CORPORATION

WHEREAS, the Mayor on behalf of the City of Holyoke has developed a Certified Project with AM Lithography Corporation for the company's acquisition, expansion and employment commitments which will result in significant private investment in the City:

WHEREAS, a Special Tax Assessment (STA) would provide a real estate property tax exemption which will assist the Company achieve its investment and employment commitments in Holyoke.

NOW THEREFORE, BE IT RESOLVED that, the Holyoke City Council approves the Certified Project Application and Special Tax Assessment, which identifies 100 Appleton St., 110 Appleton St., and Appleton St. parcel 010 (Assessors Map 031, Block 01, Parcels 008, 009, and 010), as the locations that the Certified Project and STA Agreement applies and authorizes submission of the application to the Massachusetts Economic Assistance Coordinating Council.

The STA Agreement between AM Lithography Corporation and the City of Holyoke shall be valid for five years. The STA Agreement will provide a real estate property tax exemption which shall only be applicable after AM Lithography Corporation acquires the property and shall be in accordance to following schedule:

Year 1 - 100%; Year 2 - 75%; Year 3 - 50%; Year 4 - 25%; and Year 5 - 5%

The STA Agreement will be granted in accordance with Massachusetts General Laws Chapter 23A, Sections 3A to 3F; Chapter 40, Section 59; and Chapter 59, Section 5, Clause 51 and the applicable regulations thereunder. This STA Agreement is expressly conditioned on the approval of the Economic Development Coordinating Council in accordance with Massachusetts General Laws Chapter 23A, Sections 3E.

Adopted by vote of the Holyoke City Council at a duly called meeting on
_____ by a vote of _____yeas and _____ nays, and absent ( ).

_____
Brenna Murphy Leary, City Clerk

_____
Joshua A. Garcia, Mayor

SPECIAL TAX ASSESSMENT AGREEMENT
(Alternatively, the "Agreement")

BETWEEN

The City of Holyoke
(Alternatively, the "City")

AND

AM Lithography Corporation
(Alternatively, the "Company")

This Agreement is made as of this _____ day of _____, 2025 (this "Agreement") by and between the City of Holyoke, a municipal corporation duly organized under the laws of the Commonwealth of Massachusetts, having a principal place of business at City Hall, 536 Dwight Street, Holyoke, Massachusetts, 01040, (hereafter called "the City"), and AM Lithography Corporation, having a principal place of business at 694 Center Street, Chicopee, MA 01013 (hereafter collectively called "the Company").

WITNESSETH

WHEREAS, the Company currently has an agreement to purchase the properties located at 100 Appleton Street, 110 Appleton Street, and Appleton Street parcel 010 in Holyoke identified by Holyoke Assessors as Map 031, Block 01, Parcels 008, 009, and 010 (hereinafter the "Property") shown on the map attached to this Agreement as Exhibit A; and

WHEREAS, the future investment to acquire and improve the Property is estimated to be $8 million; and

WHEREAS, the Company currently has 124 employees and plans to create a minimum of 8 additional permanent, full-time jobs, as outlined in its Economic Development Incentive Program Application; and

WHEREAS, the City continues to strongly support increased economic development to provide additional jobs, expand business within the City and to develop a healthy economy and stronger tax base; and

WHEREAS, on _____, 2025, the City, acting through its City Council, voted to approve this Agreement.

WHEREAS, the Company is seeking a Special Tax Assessment Agreement from the City accordance with the Massachusetts Economic Development Incentive Program ("EDIP") and Massachusetts General Laws, Chapter 23A, §3E; and regulations issued pursuant thereto; and

WHEREAS, the City is willing to enter into a Special Tax Assessment Agreement in order to support increased economic development, to retain existing employment, to provide additional

jobs for City residents, to expand commercial activity in the City, and to develop a healthy economy and stronger tax base; and

NOW THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties do mutually agree as follows:

1. The City hereby grants a Special Tax Assessment Exemption (the "Exemption") to the Company in accordance with M.G.L. c. 23A, §3E and M.G.L. c. 59, §5. The Exemption for real estate taxes shall be for a period of 5 years (the "Exemption Term"), commencing in the fiscal year after the Company acquires ownership of the Property (collectively, the "STA Start Date"); and shall provide an exemption from taxation of the Property resulting from the Project, as follows:

YEAR	Exemption Percentage
1	100%
2	75%
3	50%
4	25%
5	5%

2. This Agreement is expressly conditioned on the purchase of the Property by the Company from the Property Owner.

3. This Agreement applies to real estate taxes only and not personal property taxes.

4. The STA incentive schedule is applicable to the value of the entire Property but shall not exceed the Exemption shown in Item 1 above.

5. The Company shall maintain its current level of 124 employees and create 8 additional permanent, full-time jobs over a 5 year period.

6. The Company shall submit an annual report pursuant to Massachusetts General Laws Chapter 23A, Section 3F to the to the City. The annual report shall include the number of jobs retained and created, and value of the Property capital investments and other related items with respect to the Property annually and on a cumulative basis. The Company shall also submit a report as required by General Laws Chapter 40, Section 59(vii) to the City

7. If the Company fails to meet its obligations under this Agreement, the City may take action to terminate the STA benefits provided to the Company, commencing with the first fiscal year in which the Agreement is terminated, or if such benefits have already been

received by the Company for the fiscal year in which the Agreement is terminated, commencing as of the fiscal year immediately following that fiscal year.

8. Prior to taking any action to terminate the Agreement, the City shall give written notice of the alleged material default to the Company and provide the Company an opportunity to meet with City officials having the relevant authority under this Agreement to discuss a remedy for the alleged default. The Company shall have sixty (60) days from the receipt of such written notice to respond to the City regarding any alleged default, and one hundred twenty (120) days from the receipt of such written notice to remedy such alleged default, or, with respect to alleged defaults which by mutual agreement of the Parties cannot be remedied within such one-hundred-twenty (120) day period, within such additional period of time as is required to reasonably remedy such alleged default, provided the Company exercise due diligence in the remedying of such alleged default.

9. In addition to discontinuance of benefits, the City shall recapture the value of the real estate taxes not paid due to the Exemptions provided herein. Pursuant to Massachusetts General Laws Chapter 23A, Section 3F(e), said recapture shall be made through a special assessment in the municipal fiscal year that follows the EACC's decision to revoke project certification. The assessment, payment, and collection of said special assessment shall be governed by procedures provided for the taxation of omitted property pursuant to Massachusetts General Laws Chapter 59, Section 75 to the extent applicable to the leasehold lien authorized above, notwithstanding the time period set forth in said Chapter 59 for which omitted property assessments may be imposed for each of the fiscal years included in the special assessment.

10. If the Company plans to move from the Property during the Exemption Term, the Company shall give the City one hundred twenty (120) days advance written notice and this Agreement shall terminate and the STA benefits shall discontinue.

11. This Agreement shall be binding upon the Company, its successors and assigns. With the prior written consent of the City, the Company may assign its rights under this Agreement to any subsequent purchaser, provided that said subsequent purchaser undertakes to comply with the Company's duties and responsibilities under this Agreement.

12. This Agreement is subject to Massachusetts General Laws Chapter 23A, Section 3A to 3F, and Chapter 59, Section 5, Clause 51, and the applicable regulations thereunder, and it is the understanding of the parties that this Agreement is in compliance with such rules.

13. Should any provision of the Agreement be declared or determined by a court of competent jurisdiction to be illegal or invalid, the validity of the remaining parts, terms, and provisions shall not be affected thereby and said illegal or invalid part, term or provision shall be deemed not to be a part of the Agreement.

14. The time within which the Company shall be required to perform any of the respective acts or obligations under this Agreement shall be extended to the extent that the performance of such acts or obligations shall be delayed by a Force Majeure Event and only for so long as said Force Majeure Event has continued. A Force Majeure Event means any supervening events or occurrences, such as acts of God, earthquakes, fire, acts of terrorism, pandemic, epidemic, war, labor disputes, delays or restrictions by government bodies, or other causes that are beyond the reasonable control of the Company. The Company shall give notice to the City of the occurrence of a Force Majeure Event as soon thereafter as is reasonably practicable, and in no event in more than fifteen business (15) days following the Company's determination of the Force Majeure Event's occurrence.

15. The City shall forward to City Assessor and Economic Assistance Coordinating Council a copy of this Agreement.

16. Each person executing this Agreement represents and warrants that he or she has been duly authorized to execute and deliver this Agreement by the entity for which he or she is signing, and this Agreement is the valid and binding agreement of such entity, enforceable in accordance with its terms.

17. All notices or other communications required or permitted by this Agreement or by law shall be in writing and shall be personally delivered or sent by certified mail, return receipt requested, postage prepaid, or sent for overnight delivery by a nationally recognized courier such as Federal Express, addressed to the other party as follows:

    Company:

    AM Lithography Corporation
    Jamie Meadows, President
    649 Center Street
    Chicopee, MA 01013

    City:

    City of Holyoke
    Office of Planning and Economic Development
    20 Korean Veterans Plaza
    4th Floor
    Holyoke, MA 01040

    With a copy to:

    City of Holyoke
    City Solicitor
    20 Korean Veterans Plaza
    2nd Floor
    Holyoke, MA 01040

    And

City of Holyoke
Mayor
536 Dwight Street
Holyoke, MA 01040

18. Any party may change its address for notice from time to time by serving notice on the other party as provided above. The date of service of any notice served by mail shall be the date upon which such notice is deposited in a post office of the United States Postal Service.

19. This Agreement may be executed in separate counterparts, each of which when so executed shall be an original; but all of such counterparts shall together constitute but one and the same instrument.

Signatures Follow on Next Page

WITNESSETH the execution and delivery of this Agreement by the City and the Company as an instrument under seal, as of the date first above written.

AGREED TO:

AM Lithography Corporation

_____

By: Jamie Meadows
Its: President

Date of Signature:

City of Holyoke

_____

By: Joshua A. Garcia
Its: Mayor

Date of Signature:

Approved as to Form:

_____

Lisa A. Ball, City Solicitor
City of Holyoke Law Department

MA | Business Front Door

MOBD Economic Development Incentive Program (EDIP) Report

Company Name: AM Lithography Corporation

Application Number: EDIP-000082

Date Report Generated: 07/31/2025

The following information is required by the Massachusetts Office of Business Development (MOBD) and the Economic Assistance Coordinating Council (EACC) as part of the application process for the Economic Development Incentive Program (EDIP). Applications will only be reviewed if submitted through the Business Front Door. Please refer to the EDIP Request for Proposals for assistance with this application.

PART I: APPLICANT

Applicant Information

Company Name	AM Lithography Corporation
Doing Business As (DBA)	AM Lithography Corporation
FEIN # (Federal Identification Number)	042987023
DUA # (Dept. of Unemployment Assistance Number)	79667461
Company Website	www.amlitho.com

Company Headquarters

Company Headquarters Address	694 Center Street, Chicopee, Massachusetts, United States, 01013
Is Principal Office location different?	No
Principal Office Address	694 Center Street, Chicopee, Massachusetts, United States, 01013

Project Contact

Project Contact Full Name	Jamie Meadows
Project Contact Title	President
Project Contact Phone Number	4137379412
Project Contact Email Address	jmeadows@amlitho.com
Is Project Contact Address different?	No
Project Contact Address	N/A
Is Executive Officer or Designee different?	No
Executive Officer or Designee Full Name	Jamie Meadows
Executive Officer or Designee Title	President

PART II: PROJECT

Project Details

Project Address	100 Appleton Street, Holyoke, Massachusetts, 01040
Will the Company own or lease the property?	Own
Property Owner Full Name	AM Lithography Corporation
Property Owner Address	694 Center Street, Chicopee, Massachusetts, United States, 01013

Please provide a brief 2-3 sentence description of the project.

This relocation project will move AM Lithography Corp entire operation to Holyoke, bringing lots of full-time jobs and substantial capital investment to the area. The move supports long-term growth, strengthens the local economy, and aligns with the state's priorities for workforce development and business expansion.

Please provide a detailed project plan, including estimated timeline, key milestones, major investments/purchases, and how those details align with the proposed job creation schedule.

AM Packaging has recently experienced significant growth, onboarding several global clients—including The Estée Lauder Companies, Callaway Golf, Kosas, AE Global, and Feastables. This expansion has driven the need to upgrade facilities and infrastructure to support continued growth and operational efficiency.

Major Project Steps

1. Site Acquisition and Planning
- Secure commitment for future site: Immediate priority, with formal letter of intent submitted.
- Purchase new facility: The chosen site will serve as the consolidated hub for all operations.

2. Equipment & Improvements
- Recent investment: $2.5 million spent on new equipment for expansion needs.
- Immediate upgrades post-acquisition:
  - Asbestos removal
  - Electrical system upgrades
  - Office buildout
  - Installation of air conditioning and phone systems
  - House air compressors
  - Security and data infrastructure
  - Estimated cost for above improvements: $2.5 million

3. Move and Transition
- Relocate Holyoke facility operations:
  - Planned timeline: Begin within 4–6 months
  - Focus on a smooth transition to minimize operational downtime
- Subsequent transition of Chicopee facility:
  - To commence after Holyoke facility move and stabilization

Timeline Overview

Phase	Estimated Timing	Key Milestones
Secure site commitment	Immediate	Submit letter of intent
Purchase new building	Within 2-4 months	Finalize acquisition
Facility improvements/upgrades	Next 2–6 months	Complete key upgrades
Relocate Holyoke facility	4–6 months from now	Operational transition
Begin Chicopee facility move	After Holyoke move	Full consolidation

Investment Summary

Component	Estimated Cost
New equipment (recent)	$2.5 million to start
Facility purchase (TBD)	Included in total
Immediate upgrades/improvements	$2.5 million
Total investment (projected)	$8,000,000+

Strategic Benefits

- Enables retention and addition of high-end employees
- Positions AM Packaging for further client-driven growth
- Enhances operational efficiency and capacity

Please describe any additional economic and/or public benefits of this project.

The project is expected to generate both direct and indirect employment opportunities during its construction and operational phases. This will support local labor markets, provide new career pathways, that will strengthen the regional workforce. This includes revenue for local suppliers, service providers, and small businesses, contributing to regional economic resilience. The project includes green infrastructure, renewable energy, and energy-efficient design, it also contributes to long-term environmental sustainability, reduce carbon emissions, and support local and state climate goals.

Please list the project investment breakdown. Add rows to detail each investment type, investment amount and anticipated year of investment.

Total Project Investment Amount:		$8000000	
Investment Type	**Year**	**Amount**	**Explain "Other" Investment Types**
Building Purchase	2025	$2000000	N/A
Building Renovation	2025	$2000000	N/A
Machinery Equipment	2025	$2500000	N/A
Furniture and Fixtures	2025	$500000	N/A
Other	2025	$1000000	Networking, Legal, Contingency Fund, Licensing & Permits, Moving Costs

Please list all sources of funding for this project. Add rows to detail each source and the funding amount. Please include self-funding, loans, public and quasi-public funds, and other funding sources.

Total Funding Source Amount:	$8300000	
Funding Source	**Amount**	**Explain "Other" Source of Funds**
Company Funds	$2000000	N/A
Bank Loan	$6300000	N/A

Please indicate the Company's percentage of sales that occur outside of Massachusetts.	
Today	**Upon Project Completion**
75	80

PART III: EMPLOYMENT

Employment Details

Please indicate the current number of employees and employment history over the last 3 years.		
	In Massachusetts	**At the Project Location**
Current Year	124	0
Last Year	121	0
2 Years Ago	120	0
3 Years Ago	114	0

Please indicate the project's job creation schedule. Add rows for each year and specify how many jobs will be created that year.	
Total New Jobs Created:	**8**
Year	**Net New Permanent Full Time Employees**
2026	4
2027	4

Please provide the following pay and benefits analysis for the total new jobs created. Add rows for each job category and indicate the number of new jobs, the average annual salary, and whether insurance, retirement, or other benefits will be offered.

Category	Jobs	Avg. Annual Salary	Ins	Ret	Other	Explain "Other" Category	Explain "Other" Benefits
Professional	2	$70000	☑	☑		N/A	N/A
Skilled Labor	6	$60000	☑	☑		N/A	N/A

Please indicate how many jobs will be held by 1) Massachusetts residents working remotely; and 2) non-residents working on site at the project location at least 50% of the time.

MA Residents Working Remotely	Non-MA Residents Working on Site
0	0

If the company has existing employees in Massachusetts, please indicate the total number of employees retained as a result of this project, how many of those employees are Massachusetts residents working remotely, and how many are non-residents working on-site at least 50% of the time.

Total Retained	MA Residents Working Remotely	Non-MA Residents Onsite >= 50%
124	0	9

Please note any other job-related facts and information that would be helpful in making an award decision.

This commitment would allow AM Lithography to successfully continue to grow and set permanent roots in the community. It would allow us to continue hiring and training local talent to fill the positions of this growing company. All positions will be offered as full-time, with competitive salaries and a robust benefits package, including health insurance, retirement contributions (401k), and paid time off (PTO).

PART IV: INCENTIVES

Incentive Details

Please describe why the EDIP tax incentive is a significant factor in the Company's decision to undertake the proposed project.

The EDIP Tax Incentive is a significant factor in the Company's decision because it directly reduces the cost of relocation and expansion, making the project financially viable in a competitive landscape. The incentive improves the return on investment, offsets upfront capital expenses, and helps the Company commit to job creation and long-term presence in the state. Without this support, the Company would face increased pressure to consider alternative locations with more favorable economic terms..

Please describe any competing tax incentives offered by other jurisdictions, including the name of the jurisdiction and incentive amount. If there are no compete incentives, please enter "NONE".

There are out of state competing tax incentive offers although nothing is final.	
Please detail the Company's Massachusetts state excise tax liability for the previous three years.	
3 Years Ago	$12767
2 Years Ago	$34573
Last Year	$26336
Please estimate the Company's Massachusetts state excise tax liability for the next five years.	
This Year	$25787
Next Year	$27076
In 2 Years	$28430
In 3 Years	$29851
In 4 Years	$31344
Are there any additional businesses that will take the tax credit?	No

Additional Business Name	Additional Business FEIN

PART V: MUNICIPAL ENDORSEMENT

Local Information

If applicable, please attach, as a single document, a municipal project endorsement that describes the municipality's support for the project and any local incentive(s), along with an executed copy of any local incentive agreement
Please attach any letters of support for this project from legislators, civic organizations, and business associations.

Massachusetts Suppliers and Contractors

If known, please list Massachusetts-based contractors and suppliers on this project. Add rows for each business and indicate the type of work and whether it is a certified minority or women-owned business.		
Business Name	**Type of Work**	**Certified Minority or Women-Owned**

PART VI: AFFIRMATIONS & DISCLOSURES

Affirmations

I affirm that this business will not unlawfully misclassify workers as self-employed or as independent contractors, and certify compliance with applicable state and federal employment laws and regulations, including but not limited to minimum wages, unemployment insurance, workers' compensation, child labor, and the Massachusetts Health Care Reform Law, Chapter 58 of the Acts of 2006, as amended.

I affirm

I affirm that this business will not knowingly employ developers, subcontractors, or other third parties that unlawfully misclassify workers as self-employed or as independent contractors, or that fail to comply with applicable state and federal employment laws and regulations, including but not limited to minimum wages, unemployment insurance, workers' compensation, child labor, and the Massachusetts Health Care Reform Law, Chapter 58 of the Acts of 2006, as amended.

I affirm

I affirm that this business adheres to the Immigration and Nationality Act.

I affirm

I affirm that the business' hiring practices adhere to an Equal Opportunity Employment/Affirmative Action Statement or Plan.

I affirm

I affirm that, as a duly authorized representative of the applicant business and all other affiliated businesses that may claim EDIP tax credits associated with this project, I hereby authorize, release and give authority to the Massachusetts Department of Unemployment Assistance, pursuant to M.G.L. c. 151A, §46(1), to provide the EACC, upon its request, with the Employer's information, including but not limited to, wage reporting information, that is (a) necessary to verify the amount and tax year in which the Employer claims any of the Tax Incentives awarded in the EDIP or Employer's fulfillment of job creation and job retention commitments as indicated in the application, or (b) otherwise necessary to ensure the proper operation or enforcement of this Agreement or the Economic Development Incentive Program. This authorization is effective upon date of signature and will be valid until superseded by a subsequent application or revoked in writing.

I affirm

I affirm that, as a duly authorized representative of the applicant business and all other businesses that may claim EDIP tax credits associated with this project, I hereby authorize, release and consent the Massachusetts Department of Revenue, pursuant to M.G.L. c. 62 § 6(g)(3) & c. 62 § 38N(c), to provide the EACC with information, including but not limited to tax return and wage reporting information, that is (a) necessary to verify the amount and tax year in which Recipient claims any of the Tax Incentives awarded in the EDIP or Recipient's fulfillment of job creation and job retention commitments as indicated in the application, or (b) otherwise necessary to ensure the proper operation or enforcement of this Agreement or the Program. This authorization is effective upon date of signature and will be valid until superseded by a subsequent application or revoked in writing.
I affirm

Disclosures

If the applicant, an affiliated business or any shareholder of the applying entity has been previously approved as a "Certified Project" by the EACC, please indicate the project name, municipality, and date of approval. Add rows for each EACC Certified Project.		
Project Name	**Municipality**	**Date of EACC Vote**
Special Tax Assessment acquisition and expansion on Winter Street	Holyoke	09/26/2007

If, within the past five years, the applicant or any of its officers, directors, employees, agents, or subcontractors of which the applicant has knowledge, has been the subject of the following, please explain.	
☐ Indictment, judgment, conviction, or grant of immunity, including pending actions, for any business-related conduct constituting a crime under state or federal law.	
Please Explain:	
☐ Government suspension or debarment, rejection of any bid or disapproval of any proposed contract subcontract, including pending actions, for lack of responsibility, denial or revocation of prequalification or a voluntary exclusion agreement.	
Please Explain:	
☐ Governmental determination of a violation of any public works law or regulation, or labor law or regulation or any OSHA violation.	
Please Explain:	
Please disclose any pending litigation before the Commonwealth of Massachusetts, its agencies, its municipalities, and the federal government:	
N/A	

PART VII: CERTIFICATION & AUTHORIZATION

Certification

Please attach proof of good tax standing in the Commonwealth of Massachusetts via a *Massachusetts Department of Revenue Certificate of Good Standing* for each of the businesses intending to take advantage of the state tax incentives.
For more information on the DOR Certificate of Good Standing, please visit: https://www.mass.gov/info-details/faqs-dor-certificate-of-good-standing-or-corporate-tax-lien-waiver

"Cert of Good Standing AM"

Please attach proof of good standing with the *Massachusetts Department of Unemployment Assistance* by obtaining a *Certificate of Compliance* for each of the businesses intending to take advantage of the state tax incentives.
For more information on the DUA Certificate of Compliance, please visit: https://www.mass.gov/unemployment-insurance-ui-for-employers

"DUA Cert"

Please attach proof of good standing with the *Secretary of the Commonwealth* by obtaining a *Certificate of Good Standing* for each of the businesses intending to take advantage of the state tax incentives.
For more information on the Secretary of the Commonwealth's Certificate of Good Standing, please visit: https://corp.sec.state.ma.us/CorpWeb/Certificates/CertificateOrderForm.aspx

"AM Lithography Certificate of Good Standing"
"Good Standing AM Litho W seal"

Authorization

As the applicant business applying for "Certified Project" status from the Commonwealth of Massachusetts, Economic Assistance Coordinating Council I hereby certify that I have been authorized to file this application and to provide the information within and accompanying this application and that the information provided herein is true and complete and that it reflects the applicant's intentions for investment, job creation and sales to the best of my knowledge after having conducted reasonable inquiry. I understand that the information provided with this application will be relied upon by the Commonwealth in deciding whether to approve "Certified Project" status and that the Commonwealth reserves the right to take action against the applicant or any other beneficiary of the Certified Project if the Commonwealth discovers that the applicant intentionally provided misleading, inaccurate, or false information. I make this certification under the pains and penalties of perjury. The signatories also hereby acknowledge that, under the Public Records law of the Commonwealth of Massachusetts, this application and all documents submitted in support thereof are public records under the provisions of M.G.L., c. 4, § 7 (26).

I understand

Name	Title	Date

Unofficial Property Record Card - Holyoke, MA

General Property Data

Parcel ID	031-01-008	Account Number	
Prior Parcel ID	--		
Property Owner	EDARON REH, LLC	Property Location	100 APPLETON ST
		Property Use	FACTORY
Mailing Address	100 APPLETON STREET	Most Recent Sale Date	11/17/2020
		Legal Reference	23539-519
City	HOLYOKE	Grantor	EDARON INC,
Mailing State	MA Zip 01040	Sale Price	1,277,000
ParcelZoning	IG	Land Area	2.830 acres

Current Property Assessment

Card 1 Value	Building Value	Xtra Features Value	Land Value	Total Value
	1,103,600	33,400	108,500	1,245,500

Building Description

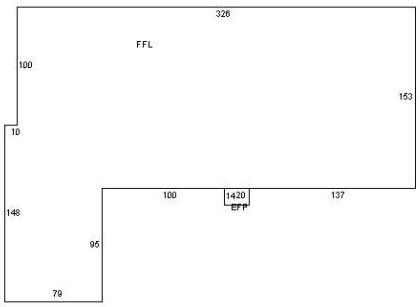
Building Style	INDUSTRIAL	Foundation Type	CONCRETE	Flooring Type	CONCRETE
# of Living Units	1	Frame Type	STEEL	Basement Floor	N/A
Year Built	1950	Roof Structure	FLAT	Heating Type	FORCED H/W
Building Grade	AVERAGE	Roof Cover	TAR+GRAVEL	Heating Fuel	GAS
Building Condition	Average	Siding	BRICK	Air Conditioning	25%
Finished Area (SF)	57913	Interior Walls	DRYWALL	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	0
# of 3/4 Baths	0	# of 1/2 Baths	5	# of Other Fixtures	7

Legal Description

Narrative Description of Property

This property contains 2.830 acres of land mainly classified as FACTORY with a(n) INDUSTRIAL style building, built about 1950 , having BRICK exterior and TAR+GRAVEL roof cover, with 1 unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 5 half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranteed.

Unofficial Property Record Card - Holyoke, MA

General Property Data

Parcel ID	031-01-009	Account Number	
Prior Parcel ID	--		
Property Owner	EDARON REH, LLC	Property Location	110 APPLETON ST
		Property Use	LAND-I
Mailing Address	100 APPLETON STREET	Most Recent Sale Date	11/17/2020
		Legal Reference	23539-519
City	HOLYOKE	Grantor	EDARON INC,
Mailing State	MA Zip 01040	Sale Price	1,277,000
ParcelZoning	IG	Land Area	0.400 acres

Current Property Assessment

Card 1 Value	Building Value 0	Xtra Features Value 0	Land Value 30,700	Total Value 30,700

Building Description

Building Style		Foundation Type		Flooring Type	N/A
# of Living Units	0	Frame Type		Basement Floor	N/A
Year Built	N/A	Roof Structure		Heating Type	N/A
Building Grade		Roof Cover		Heating Fuel	N/A
Building Condition	N/A	Siding		Air Conditioning	0%
Finished Area (SF)	N/A	Interior Walls	N/A	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	0
# of 3/4 Baths	0	# of 1/2 Baths	0	# of Other Fixtures	0

Legal Description

Narrative Description of Property

This property contains 0.400 acres of land mainly classified as LAND-I with a(n) style building, built about N/A , having exterior and roof cover, with 0 unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 0 half bath(s).

Property Images

Disclaimer: This information is believed to be correct but is subject to change and is not warranteed.

Unofficial Property Record Card - Holyoke, MA

General Property Data

Parcel ID	031-01-010	Account Number	
Prior Parcel ID	--		
Property Owner	EDARON REH, LLC	Property Location	REAR APPLETON ST
		Property Use	IND WHS
Mailing Address	100 APPLETON STREET	Most Recent Sale Date	11/17/2020
		Legal Reference	23539-519
City	HOLYOKE	Grantor	EDARON INC,
Mailing State	MA Zip 01040	Sale Price	1,277,000
ParcelZoning	IG	Land Area	1.950 acres

Current Property Assessment

Card 1 Value	Building Value 824,600	Xtra Features Value 18,200	Land Value 75,200	Total Value 918,000
Total Parcel Value	Building Value 909,900	Xtra Features Value 27,700	Land Value 75,200	Total Value 1,012,800

Building Description

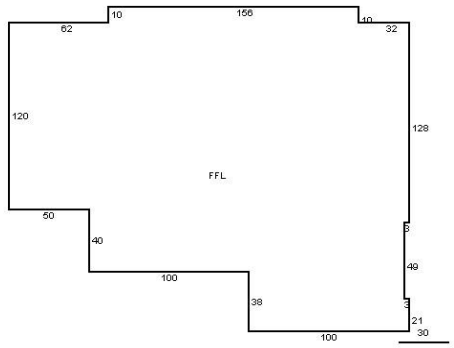
Building Style	WAREHOUSE	Foundation Type	SLAB	Flooring Type	CONCRETE
# of Living Units	1	Frame Type	STEEL	Basement Floor	N/A
Year Built	1986	Roof Structure	FLAT	Heating Type	UNIT HTRS
Building Grade	AVERAGE	Roof Cover	TAR+GRAVEL	Heating Fuel	GAS
Building Condition	Average	Siding	CORREG STL	Air Conditioning	0%
Finished Area (SF)	43213	Interior Walls	MINIMUM	# of Bsmt Garages	0
Number Rooms	0	# of Bedrooms	0	# of Full Baths	0
# of 3/4 Baths	0	# of 1/2 Baths	4	# of Other Fixtures	4

Legal Description

Narrative Description of Property

This property contains 1.950 acres of land mainly classified as IND WHS with a(n) WAREHOUSE style building, built about 1986 , having CORREG STL exterior and TAR+GRAVEL roof cover, with 1 unit(s), 0 room(s), 0 bedroom(s), 0 bath(s), 4 half bath(s).

Property Images



Disclaimer: This information is believed to be correct but is subject to change and is not warranteed.

City of Holyoke Health Benefit Meeting
July 21, 2025
City Hall, Old Tax Collector's Office

The meeting was called to order by **Quentin** at **5:03** PM

In attendance:
PEC Representatives: Joe O'Connor- Retirees, Chris Butler-Fire Dept, Chris Adams- UFCW

City Representatives: Tanya Wdowiak-City Auditor, Sean Mangano- HPS CFO, Dazhana Argueta-Personnel Specialist

Others: Quentin Donohue - chair, Kelly Curran - HR Director, Rebecca Sutter - Dowd

Receive minutes from 6/2/25 meeting
Quentin welcomed a motion to accept the 6/2/25 meeting minutes

MOTION: Joe O'Connor made a motion to **accept the meeting minutes from 6/2/25 . Sean Mangano** seconded. Motion carried **unanimously**

Fire Department Letter of Appreciation from Jaime Pagana

City Council

Quentin reviewed the City Council meeting regarding the decision to move forward with keeping DOWD as broker. It was recommended that we set a process to bid. Kelly Curran recommended that we have a process as well. Kelly will reach out to Amherst or other health benefit trusts to see what works best for Holyoke.

Amend Motion/Vote regarding Wellness Credits- Split money to fire and police- reach out to Heidi about what other communities use for wellness credits.

MOTION: Chris Butler made a motion to provide a portion of the wellness credits to both the Fire and Police Department. **Tanya Wdowiak** seconded. Motion carried unanimously.

Broker Update

Rebecca provided notes from Steve who was unable to attend due to illness. Not much has changed in terms of claims.

- Post 65 retirees to Medicare and Medex-TABLED FOR NEXT MEETING
- PCORI- Patient center of outcome institute bill due end of July-TABLED FOR NEXT MEETING

Year to date report of actual expenses & revenues for 2025

Tanya mentioned that there is a warrant that needs to be entered into the system. It should be close to Rebecca's accounting. The trust would like to ask Rory for the status of the account and ask about if we are getting interest on the account. Dental trust account may need to go to the City Council in order to move thr Health Benefit Trust account. What is the balance in the old dental account, health share in a hold account, and premium credit money $300,000. Rebecca reviewed her accounting document of what should be transferred and what was deposited to the Trust.

Treasurer of the Board - can this be assigned so that the warrants can be sent to a trustee for approval?

New Business

Quentin asked who should be signing checks/warrants/invoices if the Trust is separate from the City. Sean mentioned that we should review the MOU at the next meeting

Quentin welcomed a motion to adjourn.

MOTION: Sean Mangano made a motion to **adjourn** . **Tanya Wdowiak** seconded. Motion carried **unanimously**

The meeting adjourned at **5:49** PM

Signature Date

9/8/25

Quentin Donohue, Chairman

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
0000							
2 EXPENSES							
10002 59753 TRANS. TO DENTAL IN	325,000	0	325,000	34,689.10	.00	290,310.90	10.7%
10002 59754 TRANS. TO HEALTH IN	13,421,739	0	13,421,739	.00	.00	13,421,739.00	.0%
10002 59790 TRANS TO HEALTH INS	0	0	0	794,280.46	.00	-794,280.46	100.0%
TOTAL EXPENSES	13,746,739	0	13,746,739	828,969.56	.00	12,917,769.44	6.0%
TOTAL	13,746,739	0	13,746,739	828,969.56	.00	12,917,769.44	6.0%
1120 CITY COUNCIL							
1 PERSONAL SERVICES							
11121 51201 PAY-CITY COUNCILORS	131,000	0	131,000	21,833.26	.00	109,166.74	16.7%
11121 51203 PAY-CLERK OF CITY C	4,000	0	4,000	666.66	.00	3,333.34	16.7%
TOTAL PERSONAL SERVICES	135,000	0	135,000	22,499.92	.00	112,500.08	16.7%
2 EXPENSES							
11122 53010 PROFESSIONAL SERVIC	13,660	0	13,660	.00	.00	13,660.00	.0%
11122 53190 EDUCATION & TRAININ	2,500	0	2,500	.00	.00	2,500.00	.0%
11122 53430 ADVERTISING	1,500	0	1,500	.00	.00	1,500.00	.0%
11122 57100 IN-STATE TRAVEL	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL EXPENSES	22,660	0	22,660	.00	.00	22,660.00	.0%
TOTAL CITY COUNCIL	157,660	0	157,660	22,499.92	.00	135,160.08	14.3%
1210 MAYOR							
1 PERSONAL SERVICES							
11211 51101 PAY-MAYOR	100,000	0	100,000	16,923.06	.00	83,076.94	16.9%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11211 51102 PAY-EXECUTIVE ASSIS	54,633	0	54,633	9,210.08	.00	45,422.92	16.9%
11211 51103 PAY-AIDE TO MAYOR	48,238	0	48,238	8,131.91	.00	40,106.09	16.9%
11211 51104 PAY-CHIEF ADMIN FIN	137,500	0	137,500	.00	.00	137,500.00	.0%
11211 51400 PAY-LONGEVITY	675	0	675	.00	.00	675.00	.0%
11211 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11211 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11211 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11211 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	341,050	0	341,050	34,265.05	.00	306,784.95	10.0%
2 EXPENSES							
11212 53009 CONTRACTED SERVICES	25,000	-3,600	21,400	48,048.88	-48,048.88	21,400.00	.0%
11212 53190 EDUCATION & TRAININ	1,700	0	1,700	.00	.00	1,700.00	.0%
11212 54200 OFFICE & PROF. SUPP	1,000	0	1,000	.00	.00	1,000.00	.0%
11212 57100 IN-STATE TRAVEL	600	0	600	45.00	.00	555.00	7.5%
11212 57300 DUES & SUBSCRIPTION	5,162	3,600	8,762	8,542.00	.00	220.00	97.5%
11212 57800 VIP RECEPTION(CH40/	1,000	0	1,000	61.72	.00	938.28	6.2%
TOTAL EXPENSES	34,462	0	34,462	56,697.60	-48,048.88	25,813.28	25.1%
TOTAL MAYOR	375,512	0	375,512	90,962.65	-48,048.88	332,598.23	11.4%
1350 CITY AUDITOR							
1 PERSONAL SERVICES							
11351 51101 PAY-AUDITOR	91,490	0	91,490	15,423.51	.00	76,066.49	16.9%
11351 51103 PAY-PROFESSIONAL AC	81,916	0	81,916	13,809.56	.00	68,106.44	16.9%
11351 51106 PAY-PROF ACCOUNTANT	70,409	0	70,409	.00	.00	70,409.00	.0%
11351 51107 PAY-ASSISTANT ACCOU	58,925	0	58,925	9,658.88	.00	49,266.12	16.4%
11351 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11351 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11351 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11351 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	302,744	0	302,744	38,891.95	.00	263,852.05	12.8%
2 EXPENSES							
11352 53010 PROFESSIONAL ACCT/A	155,000	0	155,000	.00	.00	155,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11352 53030 PRINT/BIND/MICROFIL	400	0	400	.00	.00	400.00	.0%
11352 53190 EDUCATION & TRAININ	440	0	440	.00	.00	440.00	.0%
11352 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11352 57100 IN-STATE TRAVEL	600	0	600	.00	.00	600.00	.0%
11352 57300 DUES & SUBSCRIPTION	90	0	90	90.00	.00	.00	100.0%
TOTAL EXPENSES	156,780	0	156,780	90.00	.00	156,690.00	.1%
TOTAL CITY AUDITOR	459,524	0	459,524	38,981.95	.00	420,542.05	8.5%
1380 PROCUREMENT							
1 PERSONAL SERVICES							
11381 51101 PAY-CHIEF PROCUREME	87,032	0	87,032	14,458.76	.00	72,573.24	16.6%
11381 51102 PAY-ASSISTANT C.P.O	70,000	0	70,000	.00	.00	70,000.00	.0%
11381 51105 PAY-ACCTS. PAY. SPE	55,115	0	55,115	9,024.40	.00	46,090.60	16.4%
11381 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11381 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11381 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11381 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	212,151	0	212,151	23,483.16	.00	188,667.84	11.1%
2 EXPENSES							
11382 52440 LEASE AGREEMENTS CO	55,000	0	55,000	12,378.76	37,621.24	5,000.00	90.9%
11382 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
11382 53410 TELEPHONE USAGE CHA	85,000	0	85,000	13,987.77	71,012.23	.00	100.0%
11382 53430 ADVERTISING	5,000	0	5,000	2,696.96	1,003.04	1,300.00	74.0%
11382 54205 CENTRAL OFFICE SUPP	18,000	0	18,000	2,345.85	7,654.15	8,000.00	55.6%
11382 57100 IN-STATE TRAVEL	500	0	500	159.25	340.75	.00	100.0%
11382 57300 DUES & SUBSCRIPTION	250	0	250	.00	.00	250.00	.0%
11382 57400 INSURANCE	250	0	250	.00	.00	250.00	.0%
TOTAL EXPENSES	164,500	0	164,500	31,568.59	117,631.41	15,300.00	90.7%
TOTAL PROCUREMENT	376,651	0	376,651	55,051.75	117,631.41	203,967.84	45.8%
1410 ASSESSORS							
1 PERSONAL SERVICES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11411 51101 PAY-ASSESSOR	64,856	0	64,856	10,903.30	.00	53,952.70	16.8%
11411 51102 PAY-ASSISTANT ASSES	57,843	0	57,843	9,560.32	.00	48,282.68	16.5%
11411 51105 PAY-CHIEF ASSESS/AP	89,000	0	89,000	15,003.87	.00	73,996.13	16.9%
11411 51400 PAY-LONGEVITY	1,950	0	1,950	.00	.00	1,950.00	.0%
11411 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11411 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11411 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11411 51910 PAY-CERTIFICATION S	1,000	0	1,000	192.30	.00	807.70	19.2%
11411 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	214,653	0	214,653	35,659.79	.00	178,993.21	16.6%
2 EXPENSES							
11412 53010 PROF. ASSESSMENT SE	42,800	0	42,800	28,100.00	.00	14,700.00	65.7%
11412 53190 EDUCATION & TRAININ	2,500	0	2,500	725.00	195.00	1,580.00	36.8%
11412 54200 OFFICE & PROF. SUPP	250	0	250	.00	53.61	196.39	21.4%
11412 57100 IN-STATE TRAVEL	1,750	0	1,750	.00	.00	1,750.00	.0%
11412 57300 DUES & SUBSCRIPTION	360	0	360	279.00	.00	81.00	77.5%
TOTAL EXPENSES	47,660	0	47,660	29,104.00	248.61	18,307.39	61.6%
TOTAL ASSESSORS	262,313	0	262,313	64,763.79	248.61	197,300.60	24.8%
1450 CITY TREASURER							
1 PERSONAL SERVICES							
11451 51101 PAY-TREASURER	85,000	0	85,000	14,384.61	.00	70,615.39	16.9%
11451 51102 PAY-ASSISTANT TREAS	58,059	0	58,059	9,787.64	.00	48,271.36	16.9%
11451 51125 PAY-ADMINISTRATIVE	40,835	0	40,835	6,748.28	.00	34,086.72	16.5%
11451 51131 PAY-SR PAYROLL SPEC	60,858	0	60,858	10,059.30	.00	50,798.70	16.5%
11451 51132 PAY-PAYROLL SPECIAL	45,365	0	45,365	7,496.72	.00	37,868.28	16.5%
11451 51300 PAY-OVERTIME	0	0	0	293.94	.00	-293.94	100.0%
11451 51400 PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
11451 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11451 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11451 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11451 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	290,921	0	290,921	48,770.49	.00	242,150.51	16.8%
2 EXPENSES							
11452 52400 R & M - OFFICE EQUI	2,500	0	2,500	.00	.00	2,500.00	.0%
11452 53010 PROFESSIONAL SERVIC	30,000	0	30,000	31,514.23	-1,514.23	.00	100.0%
11452 53030 PRINT/BIND/MICROFIL	5,000	0	5,000	.00	.00	5,000.00	.0%
11452 53040 BORROWING CERTIFICA	5,000	0	5,000	.00	.00	5,000.00	.0%
11452 53050 LAND COURT FILINGS	80,000	0	80,000	-5,558.46	2,835.00	82,723.46	-3.4%
11452 53055 REGISTER OF DEEDS F	6,000	0	6,000	945.00	.00	5,055.00	15.8%
11452 53060 BANKING SERVICES	30,000	0	30,000	.00	.00	30,000.00	.0%
11452 53100 FSA ADMINISTRATION	20,000	0	20,000	.00	.00	20,000.00	.0%
11452 53190 EDUCATION & TRAININ	2,125	0	2,125	.00	.00	2,125.00	.0%
11452 53420 POSTAGE	80,000	0	80,000	6,036.21	-4,866.63	78,830.42	1.5%
11452 54200 OFFICE & PROF. SUPP	250	0	250	949.82	-949.82	250.00	.0%
11452 55820 DATA PROCESSING-PAY	2,000	0	2,000	.00	.00	2,000.00	.0%
11452 56000 TAX LIABILITY/PENAL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57100 IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57300 DUES & SUBSCRIPTION	500	0	500	.00	.00	500.00	.0%
11452 57400 SURETY BOND	1,200	0	1,200	.00	.00	1,200.00	.0%
TOTAL EXPENSES	266,575	0	266,575	33,886.80	-4,495.68	237,183.88	11.0%
TOTAL CITY TREASURER	557,496	0	557,496	82,657.29	-4,495.68	479,334.39	14.0%
1460 TAX COLLECTOR							
1 PERSONAL SERVICES							
11461 51101 PAY-TAX COLLECTOR	88,775	0	88,775	8,289.47	.00	80,485.53	9.3%
11461 51106 PAY-SR DEPUTY TAX C	60,858	0	60,858	10,059.28	.00	50,798.72	16.5%
11461 51107 PAY-REVENUE COLLECT	45,400	0	45,400	7,450.53	.00	37,949.47	16.4%
11461 51400 PAY-LONGEVITY	900	0	900	.00	.00	900.00	.0%
11461 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11461 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11461 51530 PAY-FAMILY & MEDICA	1	0	1	6,268.12	.00	-6,267.12	*******%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11461 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	195,937	0	195,937	32,067.40	.00	163,869.60	16.4%
2 EXPENSES							
11462 53010 TAX TITLE CERTIFICA	13,075	0	13,075	.00	.00	13,075.00	.0%
11462 53085 DEPUTY COLLECTOR SE	0	0	0	-4,506.00	-9,415.00	13,921.00	100.0%
11462 53100 OTHER CONTRACT SERV	3,000	-20	2,980	.00	.00	2,980.00	.0%
11462 53190 EDUCATION & TRAININ	875	0	875	.00	250.00	625.00	28.6%
11462 53430 ADVERTISING	8,000	0	8,000	.00	.00	8,000.00	.0%
11462 54200 OFFICE & PROF. SUPP	250	0	250	47.47	.00	202.53	19.0%
11462 54210 PARKING TICKETS	1,700	0	1,700	.00	.00	1,700.00	.0%
11462 57100 IN-STATE TRAVEL	1,000	0	1,000	197.10	.00	802.90	19.7%
11462 57300 DUES & SUBSCRIPTION	140	20	160	160.00	.00	.00	100.0%
11462 57400 INSURANCE	800	0	800	.00	.00	800.00	.0%
TOTAL EXPENSES	28,840	0	28,840	-4,101.43	-9,165.00	42,106.43	-46.0%
TOTAL TAX COLLECTOR	224,777	0	224,777	27,965.97	-9,165.00	205,976.03	8.4%
1510 CITY SOLICITOR							
1 PERSONAL SERVICES							
11511 51101 PAY-SOLICITOR	108,000	0	108,000	18,276.91	.00	89,723.09	16.9%
11511 51102 PAY-ASSISTANT SOLIC	188,000	0	188,000	31,815.35	.00	156,184.65	16.9%
11511 51103 PAY-ASSOCIATE SOLIC	41,000	0	41,000	.00	.00	41,000.00	.0%
11511 51108 PAY-PARALEGAL	55,271	0	55,271	9,353.56	.00	45,917.44	16.9%
11511 51201 PAY-PT ASSISTANT SO	50,000	0	50,000	8,461.55	.00	41,538.45	16.9%
11511 51500 PAY-VACATION BUYBAC	1	0	1	488.44	.00	-487.44	*******%
11511 51510 PAY-SICK LEAVE BUYB	1	0	1	250.00	.00	-249.00	*******%
11511 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11511 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	442,275	0	442,275	68,645.81	.00	373,629.19	15.5%
2 EXPENSES							
11512 52400 R & M - OFFICE EQUI	700	0	700	.00	.00	700.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11512 53006 PROFESSIONAL SERVIC	20,000	0	20,000	11,699.50	.00	8,300.50	58.5%
11512 53010 SPECIAL COUNSEL SER	85,000	0	85,000	9,270.00	40,000.00	35,730.00	58.0%
11512 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
11512 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11512 57100 IN-STATE TRAVEL	1,800	0	1,800	142.90	.00	1,657.10	7.9%
11512 57300 DUES & SUBSCRIPTION	7,000	0	7,000	309.27	.00	6,690.73	4.4%
11512 57600 LITIGATION	9,000	0	9,000	848.68	375.00	7,776.32	13.6%
11512 57605 RECORDING FEES	500	0	500	.00	.00	500.00	.0%
TOTAL EXPENSES	124,750	0	124,750	22,270.35	40,375.00	62,104.65	50.2%
TOTAL CITY SOLICITOR	567,025	0	567,025	90,916.16	40,375.00	435,733.84	23.2%
1520 PERSONNEL ADMINISTRATION							
1 PERSONAL SERVICES							
11521 51101 PAY-PERSON. ADMINIS	92,926	0	92,926	15,725.95	.00	77,200.05	16.9%
11521 51102 PAY-PERSONNEL ASSIS	113,122	0	113,122	19,143.67	.00	93,978.33	16.9%
11521 51104 PAY-HEAD ADMINISTRA	39,285	0	39,285	6,622.74	.00	32,662.26	16.9%
11521 51201 PAY-LABOR SERV. DIR	1,050	0	1,050	201.90	.00	848.10	19.2%
11521 51400 PAY-LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
11521 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11521 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11521 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11521 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	247,387	0	247,387	42,694.26	.00	204,692.74	17.3%
2 EXPENSES							
11522 52400 R & M - OFFICE EQUI	2,500	0	2,500	1,960.00	.00	540.00	78.4%
11522 53009 CONTRACTED PROF. SE	50,000	0	50,000	6,612.21	43,387.79	.00	100.0%
11522 53010 PROF.SERV.-EMPLOYEE	1,450	0	1,450	200.00	.00	1,250.00	13.8%
11522 53011 PROF.SERV.-EMPLOYEE	16,680	0	16,680	2,780.02	13,900.10	-.12	100.0%
11522 53190 EDUCATION & TRAININ	2,500	0	2,500	.00	.00	2,500.00	.0%
11522 53430 ADVERTISING	3,000	0	3,000	250.00	.00	2,750.00	8.3%
11522 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11522 57100 IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11522 57300 DUES & SUBSCRIPTION	600	0	600	300.00	.00	300.00	50.0%
TOTAL EXPENSES	77,980	0	77,980	12,102.23	57,287.89	8,589.88	89.0%
TOTAL PERSONNEL ADMINISTRATION	325,367	0	325,367	54,796.49	57,287.89	213,282.62	34.4%
1550 DATA PROCESSING							
2 EXPENSES							
11552 53010 PROFESSIONAL CONSUL	419,500	50,000	469,500	77,085.09	51,035.75	341,379.16	27.3%
11552 53100 SOFTWARE LICENSE/US	375,720	-50,000	325,720	160,993.99	47,504.03	117,221.98	64.0%
11552 53180 SYSTEM HARD/SOFWARE	110,000	0	110,000	49,632.12	-48,046.21	108,414.09	1.4%
TOTAL EXPENSES	905,220	0	905,220	287,711.20	50,493.57	567,015.23	37.4%
TOTAL DATA PROCESSING	905,220	0	905,220	287,711.20	50,493.57	567,015.23	37.4%
1570 ADMIN. ASSIST. TO CITY COUNCIL							
1 PERSONAL SERVICES							
11571 51101 PAY-ADMIN.ASSIST.TO	51,197	0	51,197	8,630.77	.00	42,566.23	16.9%
11571 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11571 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11571 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11571 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	51,201	0	51,201	8,630.77	.00	42,570.23	16.9%
2 EXPENSES							
11572 54200 OFFICE & PROF. SUPP	250	0	250	235.86	-80.56	94.70	62.1%
TOTAL EXPENSES	250	0	250	235.86	-80.56	94.70	62.1%
TOTAL ADMIN. ASSIST. TO CITY COUNCIL	51,451	0	51,451	8,866.63	-80.56	42,664.93	17.1%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1610 CITY CLERK								
1 PERSONAL SERVICES								
11611 51101	PAY-CLERK	85,000	0	85,000	14,384.61	.00	70,615.39	16.9%
11611 51102	PAY-ASSISTANT CLERK	58,487	0	58,487	9,859.80	.00	48,627.20	16.9%
11611 51105	PAY-2ND ASSISTANT C	55,043	0	55,043	9,030.56	.00	46,012.44	16.4%
11611 51126	PAY-SR ADMINISTRATI	47,740	0	47,740	7,890.96	.00	39,849.04	16.5%
11611 51210	ELECTION OFFICERS	35,000	0	35,000	.00	.00	35,000.00	.0%
11611 51240	PAY-TEMPORARY/SEASO	650	0	650	.00	.00	650.00	.0%
11611 51250	PAY-EXTRA CLERICAL	2,000	0	2,000	.00	.00	2,000.00	.0%
11611 51300	PAY-OVERTIME	6,000	0	6,000	.00	.00	6,000.00	.0%
11611 51400	PAY-LONGEVITY	675	0	675	.00	.00	675.00	.0%
11611 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11611 51510	PAY-SICK LEAVE BUYB	1	0	1	301.40	.00	-300.40	*******%
11611 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11611 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		290,599	0	290,599	41,467.33	.00	249,131.67	14.3%
2 EXPENSES								
11612 52400	R & M - OFFICE EQUI	1,000	0	1,000	.00	.00	1,000.00	.0%
11612 52420	R & M - OTHER	6,000	0	6,000	4,200.00	.00	1,800.00	70.0%
11612 52700	EQUIPMENT/BLDG. REN	1,800	0	1,800	.00	.00	1,800.00	.0%
11612 53010	RECORDS RETENTION	2,000	0	2,000	.00	.00	2,000.00	.0%
11612 53020	ORDINANCE CODIFICAT	6,000	0	6,000	.00	.00	6,000.00	.0%
11612 53030	PRINT/BIND/MICROFIL	12,000	0	12,000	1,354.33	1,697.60	8,948.07	25.4%
11612 53100	OTHER SERVICES	2,000	0	2,000	.00	.00	2,000.00	.0%
11612 53190	EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
11612 53410	TELEPHONE USAGE CHA	2,500	0	2,500	.00	.00	2,500.00	.0%
11612 53420	POSTAGE	12,000	0	12,000	.00	.00	12,000.00	.0%
11612 53430	ADVERTISING	300	0	300	.00	.00	300.00	.0%
11612 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11612 57100	IN-STATE TRAVEL	1,500	0	1,500	.00	.00	1,500.00	.0%
11612 57300	DUES & SUBSCRIPTION	550	0	550	.00	.00	550.00	.0%
11612 57303	ANIMAL SYSTEM MODUL	3,000	0	3,000	2,620.03	3.75	376.22	87.5%
TOTAL EXPENSES		51,400	0	51,400	8,174.36	1,701.35	41,524.29	19.2%
TOTAL CITY CLERK		341,999	0	341,999	49,641.69	1,701.35	290,655.96	15.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1630 VOTER REGISTRATION							
1 PERSONAL SERVICES							
11631 51103 PAY-ASSIST. REGISTR	55,139	0	55,139	10,149.37	.00	44,989.63	18.4%
11631 51201 PAY-REGISTRAR COMMI	5,025	0	5,025	966.40	.00	4,058.60	19.2%
11631 51250 PAY-TEMPORARY/SEASO	5,000	0	5,000	192.00	.00	4,808.00	3.8%
11631 51300 PAY-OVERTIME	2,000	0	2,000	.00	.00	2,000.00	.0%
11631 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11631 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11631 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11631 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	67,168	0	67,168	11,307.77	.00	55,860.23	16.8%
2 EXPENSES							
11632 53020 CENSUS	8,000	0	8,000	.00	.00	8,000.00	.0%
11632 53030 PRINT/BIND/MICROFIL	300	0	300	.00	.00	300.00	.0%
11632 53420 POSTAGE	500	0	500	.00	.00	500.00	.0%
11632 54200 OFFICE & PROF. SUPP	200	0	200	.00	105.99	94.01	53.0%
TOTAL EXPENSES	9,000	0	9,000	.00	105.99	8,894.01	1.2%
TOTAL VOTER REGISTRATION	76,168	0	76,168	11,307.77	105.99	64,754.24	15.0%
1710 CONSERVATION							
1 PERSONAL SERVICES							
11711 51101 PAY-CONSERVATION OF	80,681	0	80,681	13,403.14	.00	67,277.86	16.6%
11711 51102 PAY-CONSERVATION PL	55,000	0	55,000	9,410.01	.00	45,589.99	17.1%
11711 51400 PAY-LONGEVITY	500	0	500	.00	.00	500.00	.0%
11711 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11711 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11711 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11711 51850 PAY-AUTO ALLOWANCE	2,820	0	2,820	470.00	.00	2,350.00	16.7%
11711 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	139,005	0	139,005	23,283.15	.00	115,721.85	16.7%
2 EXPENSES							
11712 53010 PROFESSIONAL SERVIC	50	0	50	.00	.00	50.00	.0%
11712 53100 CONSERVATION RESTRI	500	-111	389	.00	.00	389.00	.0%
11712 53190 EDUCATION & TRAININ	700	0	700	.00	.00	700.00	.0%
11712 53430 ADVERTISING	50	0	50	.00	.00	50.00	.0%
11712 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11712 57100 IN-STATE TRAVEL	100	0	100	.00	.00	100.00	.0%
11712 57300 DUES & SUBSCRIPTION	300	111	411	411.00	.00	.00	100.0%
TOTAL EXPENSES	1,950	0	1,950	411.00	.00	1,539.00	21.1%
TOTAL CONSERVATION	140,955	0	140,955	23,694.15	.00	117,260.85	16.8%
1750 CITY PLANNING							
1 PERSONAL SERVICES							
11751 51101 PAY- DIRECTOR	90,880	0	90,880	15,320.64	.00	75,559.36	16.9%
11751 51102 PAY-ASST DIR ECON D	82,262	0	82,262	13,665.96	.00	68,596.04	16.6%
11751 51105 PAY-SR. PROJ MANAGE	59,166	0	59,166	.00	.00	59,166.00	.0%
11751 51106 PAY-PLANNER I	113,638	0	113,638	18,878.34	.00	94,759.66	16.6%
11751 51108 PAY-ASST DIRECTOR P	82,262	0	82,262	13,665.96	.00	68,596.04	16.6%
11751 51112 PAY-LICENSING AGENT	49,713	0	49,713	8,217.44	.00	41,495.56	16.5%
11751 51125 PAY-ADMINISTRATIVE	46,092	0	46,092	7,558.32	.00	38,533.68	16.4%
11751 51201 PAY-LICENSE COMMISS	2,800	0	2,800	466.66	.00	2,333.34	16.7%
11751 51300 PAY-OVERTIME	4,000	0	4,000	805.86	.00	3,194.14	20.1%
11751 51400 PAY-LONGEVITY	2,500	0	2,500	1,250.00	.00	1,250.00	50.0%
11751 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
11751 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
11751 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
11751 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	533,317	0	533,317	79,829.18	.00	453,487.82	15.0%
2 EXPENSES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
11752 53010	OTHER CONTRACTED SE	10,000	0	10,000	1,753.31	2,696.50	5,550.19	44.5%
11752 53020	PARCEL MAPPING SERV	11,500	0	11,500	.00	.00	11,500.00	.0%
11752 53030	PRINT/BIND/MICROFIL	200	0	200	.00	.00	200.00	.0%
11752 53166	HISTORIC PROGRAM CO	200	0	200	5,265.14	-5,265.14	200.00	.0%
11752 53190	EDUCATION & TRAININ	3,000	0	3,000	.00	300.00	2,700.00	10.0%
11752 53430	ADVERTISING	500	0	500	.00	.00	500.00	.0%
11752 54200	OFFICE & PROF. SUPP	200	0	200	120.00	.00	80.00	60.0%
11752 56900	PIONEER VALLEY PLAN	7,335	0	7,335	.00	.00	7,335.00	.0%
11752 57100	IN-STATE TRAVEL	1,500	0	1,500	72.58	.00	1,427.42	4.8%
11752 57300	DUES & SUBSCRIPTION	500	0	500	.00	.00	500.00	.0%
11752 57615	DEP COMPLIANCE FEES	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL EXPENSES		35,935	0	35,935	7,211.03	-2,268.64	30,992.61	13.8%
TOTAL CITY PLANNING		569,252	0	569,252	87,040.21	-2,268.64	484,480.43	14.9%
2100 POLICE								
1 PERSONAL SERVICES								
12101 51101	PAY-POLICE CHIEF	150,000	0	150,000	26,653.84	.00	123,346.16	17.8%
12101 51103	PAY-POLICE CAPTAIN	518,912	0	518,912	76,299.09	.00	442,612.91	14.7%
12101 51104	PAY-POLICE LIEUTENA	906,146	-4,262	901,884	138,433.94	.00	763,450.25	15.3%
12101 51105	PAY-POLICE SERGEANT	1,471,107	-5,122	1,465,985	201,547.95	.00	1,264,436.84	13.7%
12101 51107	PAY-PATROL OFFICERS	6,394,400	-16,195	6,378,205	855,248.88	.00	5,522,955.94	13.4%
12101 51109	PAY-POLICE RESERVES	50,000	0	50,000	5,555.00	.00	44,445.00	11.1%
12101 51110	PAY-SENIOR CLERK/TY	471,377	0	471,377	71,491.04	.00	399,885.96	15.2%
12101 51117	PAY- E-911 DISPATCH	617,043	0	617,043	95,504.20	.00	521,538.80	15.5%
12101 51118	PAY-ADMIN.ASST.TO P	46,468	0	46,468	7,655.59	.00	38,812.41	16.5%
12101 51123	PAY-BOOKKEEPER	67,343	0	67,343	11,516.40	.00	55,826.60	17.1%
12101 51132	PAY-CRIME ANALYST	70,407	0	70,407	10,769.24	.00	59,637.76	15.3%
12101 51180	PAY-INJURED ON DUTY	0	24,147	24,147	93,448.50	.00	-69,301.86	387.0%
12101 51203	PAY-E-911 DISPATCHE	10,000	0	10,000	.00	.00	10,000.00	.0%
12101 51300	PAY-OVERTIME	350,000	0	350,000	174,440.98	.00	175,559.02	49.8%
12101 51320	PARADE OVERTIME	70,000	0	70,000	.00	.00	70,000.00	.0%
12101 51321	SPECIAL EVENTS - OV	60,000	0	60,000	38,659.02	.00	21,340.98	64.4%
12101 51322	ELECTIONS OVERTIME	20,000	0	20,000	.00	.00	20,000.00	.0%
12101 51323	SNOW/OTHER OVERTIME	8,000	0	8,000	.00	.00	8,000.00	.0%
12101 51400	PAY-LONGEVITY	149,209	0	149,209	33,559.89	.00	115,649.11	22.5%
12101 51410	PAY-HOLIDAY BONUS	65,000	0	65,000	7,390.00	.00	57,610.00	11.4%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12101 51440	PAY-SICK LEAVE BONU	75,000	0	75,000	18,900.04	.00	56,099.96	25.2%
12101 51500	PAY-VACATION BUYBAC	95,000	0	95,000	41,071.67	.00	53,928.33	43.2%
12101 51505	PAY-TIME OWED BUYBA	115,900	0	115,900	24,618.70	.00	91,281.30	21.2%
12101 51510	PAY-SICK LEAVE BUYB	400,000	0	400,000	168,405.89	.00	231,594.11	42.1%
12101 51520	PAY-HOLIDAY DIFFERE	450,000	0	450,000	7,587.90	.00	442,412.10	1.7%
12101 51530	PAY-FAMILY & MEDICA	1	1,433	1,434	7,520.94	.00	-6,087.38	524.6%
12101 51590	PAY-COURT APPEARANC	60,000	0	60,000	7,419.37	.00	52,580.63	12.4%
12101 51830	PAY-CLOTHING ALLOW/	2,700	0	2,700	2,925.00	.00	-225.00	108.3%
12101 51900	PAY-IN-SERVICE TRAI	89,000	0	89,000	13,333.05	.00	75,666.95	15.0%
12101 51912	PAY- P.O.S.T. STIPE	4,500	0	4,500	865.40	.00	3,634.60	19.2%
12101 51913	PAY-CHIEF CERT STIP	2,500	0	2,500	.00	.00	2,500.00	.0%
12101 51915	PAY-CONTRACT ED. PL	262,300	0	262,300	42,789.34	.00	219,510.66	16.3%
12101 51920	PAY-QUINN BILL ED.	537,501	0	537,501	92,008.52	.00	445,492.48	17.1%
12101 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		13,589,815	0	13,589,815	2,275,619.38	.00	11,314,195.62	16.7%
2 EXPENSES								
12102 52100	ENERGY-GAS/OIL/ELEC	155,000	0	155,000	118,963.14	-15,300.28	51,337.14	66.9%
12102 52300	WATER & SEWER	1,800	0	1,800	560.05	-560.05	1,800.00	.0%
12102 52400	R & M - OFFICE EQUI	4,500	0	4,500	3,892.92	-34.68	641.76	85.7%
12102 52410	R & M - VEHICLES	80,000	0	80,000	9,545.06	2,019.87	68,435.07	14.5%
12102 52420	R & M - OTHER	3,000	0	3,000	15,786.47	-15,786.47	3,000.00	.0%
12102 52500	R & M - BLDGS. & GR	80,000	0	80,000	11,633.07	309.30	68,057.63	14.9%
12102 53010	DATA MAINTENANCE SE	300,000	0	300,000	143,097.64	-84,400.00	241,302.36	19.6%
12102 53030	PRINT/BIND/MICROFIL	4,000	0	4,000	2,561.64	-1,910.00	3,348.36	16.3%
12102 53120	CARE OF PRISONERS	5,000	0	5,000	1,289.00	-1,137.00	4,848.00	3.0%
12102 53125	DRUG TESTING	9,000	0	9,000	1,385.00	-1,250.00	8,865.00	1.5%
12102 53190	EDUCATION & TRAININ	100,000	0	100,000	18,695.87	-1,983.47	83,287.60	16.7%
12102 53210	MEDICAL COSTS	25,000	0	25,000	1,500.00	-1,500.00	25,000.00	.0%
12102 53410	TELEPHONE USAGE CHA	32,000	0	32,000	8,441.76	-2,048.37	25,606.61	20.0%
12102 53420	POSTAGE	1,800	0	1,800	.00	.00	1,800.00	.0%
12102 54200	OFFICE & PROF. SUPP	33,000	0	33,000	14,830.90	-10,112.87	28,281.97	14.3%
12102 54220	SUPPLIES - OTHER	20,000	0	20,000	5,216.18	.00	14,783.82	26.1%
12102 54221	SUPPLIES - AMMUNITI	55,000	0	55,000	40,594.90	-40,594.90	55,000.00	.0%
12102 54800	MOTOR VEHICLE FUEL	120,000	0	120,000	.00	.00	120,000.00	.0%
12102 54830	SUPPLIES - MOTOR VE	80,000	0	80,000	19,291.55	1,283.38	59,425.07	25.7%
12102 55830	CLOTHING REIMBURSEM	3,000	0	3,000	.00	.00	3,000.00	.0%
12102 55860	PERSONNEL EQUIPMENT	60,000	0	60,000	8,834.25	-8,804.08	59,969.83	.1%
12102 55861	AUXILIARY	6,000	0	6,000	120.00	.00	5,880.00	2.0%
12102 57100	IN-STATE TRAVEL	4,500	0	4,500	135.10	.00	4,364.90	3.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12102 57300	DUES & SUBSCRIPTION	3,750	0	3,750	1,125.00	300.00	2,325.00	38.0%
12102 57301	LEGAL DEFENSE FUND	3,000	0	3,000	.00	.00	3,000.00	.0%
12102 57302	REFORM BILL CERTIFI	2,900	0	2,900	.00	.00	2,900.00	.0%
TOTAL EXPENSES		1,192,250	0	1,192,250	427,499.50	-181,509.62	946,260.12	20.6%
3 CAPITAL OUTLAY								
12103 58000	CAP.OUTLAY-MOTOR VE	0	0	0	151.25	39,758.75	-39,910.00	100.0%
12103 58003	CAP.OUT.-BLDG.IMPRO	0	0	0	630.00	-630.00	.00	.0%
TOTAL CAPITAL OUTLAY		0	0	0	781.25	39,128.75	-39,910.00	100.0%
TOTAL POLICE		14,782,065	0	14,782,065	2,703,900.13	-142,380.87	12,220,545.74	17.3%
2200 FIRE								
1 PERSONAL SERVICES								
12201 51101	PAY-FIRE CHIEF	151,617	0	151,617	24,841.81	.00	126,775.19	16.4%
12201 51102	PAY-DEPUTY FIRE CHI	600,860	0	600,860	102,615.49	.00	498,244.51	17.1%
12201 51103	PAY-FIRE CAPTAIN	777,750	-12,300	765,450	111,622.42	.00	653,827.34	14.6%
12201 51104	PAY-FIRE LIEUTENANT	1,958,301	-26,329	1,931,972	289,115.58	.00	1,642,856.81	15.0%
12201 51105	PAY-FIREFIGHTERS	5,566,255	-8,641	5,557,614	746,690.02	.00	4,810,924.47	13.4%
12201 51106	PAY-SUPERV.MOTOR VE	74,218	0	74,218	.00	.00	74,218.00	.0%
12201 51107	PAY-SUPERV.FIRE ALA	105,524	0	105,524	17,289.67	.00	88,234.33	16.4%
12201 51109	PAY-ASSIST.SUPERV.-	94,218	0	94,218	15,437.18	.00	78,780.82	16.4%
12201 51110	PAY-FIRE ALARM OPER	421,605	0	421,605	69,078.48	.00	352,526.52	16.4%
12201 51111	PAY-ADMIN.ASSIST.TO	53,448	0	53,448	9,010.36	.00	44,437.64	16.9%
12201 51180	PAY-INJURED ON DUTY	0	47,269	47,269	60,809.40	.00	-13,540.04	128.6%
12201 51300	PAY-OVERTIME	461,766	0	461,766	190,052.55	.00	271,713.45	41.2%
12201 51301	PAY-ARSON OVERTIME	4,225	0	4,225	1,149.49	.00	3,075.51	27.2%
12201 51302	PAY-HAZ-MAT OVERTIM	41,820	0	41,820	4,024.43	.00	37,795.57	9.6%
12201 51321	SPECIAL EVENTS OVER	30,600	0	30,600	14,539.07	.00	16,060.93	47.5%
12201 51400	PAY-LONGEVITY	102,054	0	102,054	24,980.63	.00	77,073.37	24.5%
12201 51460	PAY-ACT OUT OF GRAD	55,586	0	55,586	8,100.92	.00	47,485.08	14.6%
12201 51462	EAP/MED.OFF./FIRE P	2,750	0	2,750	.00	.00	2,750.00	.0%
12201 51500	PAY-VACATION/PERSON	300,000	0	300,000	40,387.13	.00	259,612.87	13.5%
12201 51510	PAY-SICK LEAVE BUYB	600,000	0	600,000	116,380.66	.00	483,619.34	19.4%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12201 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
12201 51780	PAY-NON-CONTRIB. AN	28,634	0	28,634	5,500.24	.00	23,133.76	19.2%
12201 51830	PAY-CLOTHING ALLOWA	14,000	0	14,000	4,200.00	.00	9,800.00	30.0%
12201 51900	PAY-IN-SERVICE COUR	1,000	0	1,000	.00	.00	1,000.00	.0%
12201 51910	PAY-HAZ-MAT TEAM ST	20,000	0	20,000	.00	.00	20,000.00	.0%
12201 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		11,466,233	0	11,466,233	1,855,825.53	.00	9,610,407.47	16.2%
2 EXPENSES								
12202 52000	PURCHASE OF SERVICE	2,500	0	2,500	2,500.00	.00	.00	100.0%
12202 52100	ENERGY-GAS/OIL/ELEC	113,568	0	113,568	13,192.68	-3,192.68	103,568.00	8.8%
12202 52300	WATER & SEWER	6,800	0	6,800	684.03	3,315.97	2,800.00	58.8%
12202 52410	R & M - VEHICLES	40,000	0	40,000	23,830.24	-4,612.18	20,781.94	48.0%
12202 52420	R & M - OTHER	6,000	0	6,000	1,204.10	805.90	3,990.00	33.5%
12202 52500	R & M - BLDGS. & GR	2,500	0	2,500	391.00	-391.00	2,500.00	.0%
12202 53011	INFORMATION TECHNOL	30,000	0	30,000	24,494.60	.00	5,505.40	81.6%
12202 53120	FIRE PREVENTION	2,200	0	2,200	1,725.00	.00	475.00	78.4%
12202 53190	EDUCATION & TRAININ	6,000	0	6,000	2,810.69	-1,810.69	5,000.00	16.7%
12202 53191	FIRE ACADEMY COSTS	14,000	0	14,000	.00	.00	14,000.00	.0%
12202 53210	MEDICAL COSTS	7,000	0	7,000	5,124.00	-5,124.00	7,000.00	.0%
12202 53220	ARSON	2,000	0	2,000	900.00	550.00	550.00	72.5%
12202 54200	OFFICE & PROF. SUPP	3,000	0	3,000	677.56	724.97	1,597.47	46.8%
12202 54220	SUPPLIES - OTHER	11,000	0	11,000	4,487.78	-1,830.08	8,342.30	24.2%
12202 54800	MOTOR VEHICLE FUEL	50,000	0	50,000	.00	.00	50,000.00	.0%
12202 54830	SUPPLIES - MOTOR VE	45,000	0	45,000	5,808.34	3,575.68	35,615.98	20.9%
12202 54880	SUPPLIES-FIRE EQUIP	23,621	0	23,621	8,896.80	-5,200.21	19,924.41	15.6%
12202 54890	SUPPLIES-FIRE ALARM	7,000	0	7,000	4,737.48	.00	2,262.52	67.7%
12202 55130	SUPPLIES-TRAINING A	6,956	0	6,956	4,140.39	-3,140.39	5,956.00	14.4%
12202 55140	CPR	17,628	0	17,628	12,178.33	-6,728.38	12,178.05	30.9%
12202 55150	SUPPLIES-HAZ-MAT	1,500	0	1,500	2,700.00	-2,700.00	1,500.00	.0%
12202 55860	PERSONNEL EQUIPMENT	24,000	0	24,000	4,446.98	2,053.02	17,500.00	27.1%
12202 57100	IN-STATE TRAVEL	750	0	750	.00	.00	750.00	.0%
12202 57300	DUES & SUBSCRIPTION	2,500	0	2,500	1,240.00	.00	1,260.00	49.6%
TOTAL EXPENSES		425,523	0	425,523	126,170.00	-23,704.07	323,057.07	24.1%
TOTAL FIRE		11,891,756	0	11,891,756	1,981,995.53	-23,704.07	9,933,464.54	16.5%

2400 BLDG. CODES/INSPECTIONS

1 PERSONAL SERVICES

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12401 51101	PAY-BLDG. COMMISSIO	100,090	0	100,090	16,627.57	.00	83,462.43	16.6%
12401 51102	PAY-ASSIST.BLDG.COM	89,645	0	89,645	14,892.37	.00	74,752.63	16.6%
12401 51103	PAY-CHIEF INSP OF W	75,302	0	75,302	4,264.64	.00	71,037.36	5.7%
12401 51105	PAY-PLUMB/GAS INSPE	71,235	0	71,235	11,774.84	.00	59,460.16	16.5%
12401 51107	PAY-ZONING OFFICIAL	59,166	0	59,166	9,829.00	.00	49,337.00	16.6%
12401 51110	PAY-LOCAL BLDG. INS	155,847	0	155,847	25,329.92	.00	130,517.08	16.3%
12401 51126	PAY-SR ADMINISTRATI	51,120	0	51,120	8,448.45	.00	42,671.55	16.5%
12401 51201	PAY-PROP MAINT/DEMO	64,527	0	64,527	7,047.20	.00	57,479.80	10.9%
12401 51400	PAY-LONGEVITY	500	0	500	.00	.00	500.00	.0%
12401 51500	PAY-VACATION BUYBAC	1	0	1	469.35	.00	-468.35	*******%
12401 51510	PAY-SICK LEAVE BUYB	1	0	1	1,337.65	.00	-1,336.65	*******%
12401 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
12401 51830	PAY-CLOTHING ALLOWA	525	0	525	175.00	.00	350.00	33.3%
12401 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		667,961	0	667,961	100,195.99	.00	567,765.01	15.0%
2 EXPENSES								
12402 53020	DEMOLITION-UNSAFE B	20,000	0	20,000	.00	.00	20,000.00	.0%
12402 53030	PRINT/BIND/MICROFIL	150	0	150	.00	119.00	31.00	79.3%
12402 53040	INSPECTIONS-PLUMB &	1,800	0	1,800	1,380.00	.00	420.00	76.7%
12402 53050	INSPECTIONS-ELECTRI	3,000	0	3,000	6,150.00	-3,650.00	500.00	83.3%
12402 53190	EDUCATION & TRAININ	3,125	0	3,125	130.00	.00	2,995.00	4.2%
12402 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
12402 54800	MOTOR VEHICLE FUEL	1,500	0	1,500	.00	.00	1,500.00	.0%
12402 54900	SUPPLIES-SMALL TOOL	1,550	0	1,550	.00	.00	1,550.00	.0%
12402 57009	CLOTHING EXPENSE	2,000	0	2,000	641.00	.00	1,359.00	32.1%
12402 57100	IN-STATE TRAVEL	4,000	0	4,000	490.10	.00	3,509.90	12.3%
12402 57300	DUES & SUBSCRIPTION	800	0	800	.00	.00	800.00	.0%
TOTAL EXPENSES		38,175	0	38,175	8,791.10	-3,531.00	32,914.90	13.8%
TOTAL BLDG. CODES/INSPECTIONS		706,136	0	706,136	108,987.09	-3,531.00	600,679.91	14.9%
2440 WEIGHTS & MEASURES								
1 PERSONAL SERVICES								
12441 51101	PAY-SEALER OF WTS./	67,234	0	67,234	11,169.31	.00	56,064.69	16.6%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12441 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
12441 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
12441 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
12441 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	67,238	0	67,238	11,169.31	.00	56,068.69	16.6%
2 EXPENSES							
12442 53030 PRINT/BIND/MICROFIL	1,000	0	1,000	.00	.00	1,000.00	.0%
12442 53190 EDUCATION & TRAININ	300	0	300	150.00	.00	150.00	50.0%
12442 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
12442 54800 MOTOR VEHICLE FUEL	1,200	0	1,200	.00	.00	1,200.00	.0%
12442 54901 TOOLS & EQUIPMENT	2,000	0	2,000	.00	.00	2,000.00	.0%
12442 57009 CLOTHING EXPENSE	1,500	0	1,500	56.00	280.75	1,163.25	22.5%
12442 57300 DUES & SUBSCRIPTION	300	0	300	60.00	.00	240.00	20.0%
12442 57806 MOTOR VEHICLE EXPEN	250	0	250	.00	.00	250.00	.0%
TOTAL EXPENSES	6,800	0	6,800	266.00	280.75	6,253.25	8.0%
TOTAL WEIGHTS & MEASURES	74,038	0	74,038	11,435.31	280.75	62,321.94	15.8%
2910 OFFICE OF EMERGENCY MGMT.							
1 PERSONAL SERVICES							
12911 51225 EMERGENCY MGMT DIR	5,000	0	5,000	833.34	.00	4,166.66	16.7%
TOTAL PERSONAL SERVICES	5,000	0	5,000	833.34	.00	4,166.66	16.7%
2 EXPENSES							
12912 53100 REVERSE 911	18,261	0	18,261	17,349.25	252.00	659.75	96.4%
12912 53421 COMMUNICATIONS SERV	35,000	0	35,000	7,291.65	27,708.35	.00	100.0%
12912 54220 SUPPLIES - OTHER	2,500	0	2,500	230.79	.00	2,269.21	9.2%
TOTAL EXPENSES	55,761	0	55,761	24,871.69	27,960.35	2,928.96	94.7%
TOTAL OFFICE OF EMERGENCY MGMT.	60,761	0	60,761	25,705.03	27,960.35	7,095.62	88.3%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
2940 FORESTRY							
1 PERSONAL SERVICES							
12941 51101 PAY-FORESTER	74,339	0	74,339	11,873.58	.00	62,465.42	16.0%
12941 51300 PAY-OVERTIME	8,000	0	8,000	8,643.77	.00	-643.77	108.0%
12941 51400 PAY-LONGEVITY	1,250	0	1,250	.00	.00	1,250.00	.0%
12941 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
12941 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
12941 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
12941 51830 PAY-CLOTHING ALLOWA	325	0	325	325.00	.00	.00	100.0%
12941 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	83,918	0	83,918	20,842.35	.00	63,075.65	24.8%
2 EXPENSES							
12942 52410 R & M - VEHICLES	4,000	0	4,000	.00	.00	4,000.00	.0%
12942 53010 CONTRACT FORESTRY S	150,000	0	150,000	31,575.00	118,425.00	.00	100.0%
12942 53190 EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%
12942 54900 SUPPLIES-SMALL TOOL	1,500	0	1,500	629.99	-629.99	1,500.00	.0%
TOTAL EXPENSES	156,500	0	156,500	32,204.99	117,795.01	6,500.00	95.8%
TOTAL FORESTRY	240,418	0	240,418	53,047.34	117,795.01	69,575.65	71.1%
2990 PUBLIC SAFETY							
1 PERSONAL SERVICES							
12991 51201 PAY-CLERK	900	0	900	173.10	.00	726.90	19.2%
TOTAL PERSONAL SERVICES	900	0	900	173.10	.00	726.90	19.2%
TOTAL PUBLIC SAFETY	900	0	900	173.10	.00	726.90	19.2%
3000 SCHOOLS							
1 PERSONAL SERVICES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
13001 51101 PAY-SCHOOL PERSONNE	68,193,748	0	68,193,748	4,785,619.99	.00	63,408,128.01	7.0%
TOTAL PERSONAL SERVICES	68,193,748	0	68,193,748	4,785,619.99	.00	63,408,128.01	7.0%
2 EXPENSES							
13002 57000 OTHER CHARGES & EXP	33,026,287	0	33,026,287	1,479,994.35	.00	31,546,292.65	4.5%
TOTAL EXPENSES	33,026,287	0	33,026,287	1,479,994.35	.00	31,546,292.65	4.5%
TOTAL SCHOOLS	101,220,035	0	101,220,035	6,265,614.34	.00	94,954,420.66	6.2%
4100 CITY ENGINEER							
1 PERSONAL SERVICES							
14101 51101 PAY-ENGINEER/ASST.S	129,246	0	129,246	21,471.16	.00	107,774.84	16.6%
14101 51103 PAY-GEN.CONSTRUCTIO	68,487	0	68,487	3,654.41	.00	64,832.59	5.3%
14101 51105 PAY-SR.CIVIL ENGINE	90,000	0	90,000	.00	.00	90,000.00	.0%
14101 51107 PAY-GRANT WRITER/MA	65,798	0	65,798	11,092.29	.00	54,705.71	16.9%
14101 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14101 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14101 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14101 51830 PAY-CLOTHING ALLOWA	350	0	350	.00	.00	350.00	.0%
14101 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	353,885	0	353,885	36,217.86	.00	317,667.14	10.2%
2 EXPENSES							
14102 53010 PROFESSIONAL ENGINE	100,000	0	100,000	3,840.00	26,160.00	70,000.00	30.0%
14102 53190 EDUCATION & TRAININ	5,500	0	5,500	.00	.00	5,500.00	.0%
14102 54200 OFFICE & PROF. SUPP	1,500	0	1,500	.00	.00	1,500.00	.0%
14102 57300 DUES & SUBSCRIPTION	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL EXPENSES	108,500	0	108,500	3,840.00	26,160.00	78,500.00	27.6%
TOTAL CITY ENGINEER	462,385	0	462,385	40,057.86	26,160.00	396,167.14	14.3%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4210 DPW-ADMIN.								
1 PERSONAL SERVICES								
14211 51101	PAY-GEN.SUPERIN'DEN	118,000	0	118,000	17,674.28	.00	100,325.72	15.0%
14211 51103	PAY-OFFICE MANAGER	67,956	0	67,956	1,497.72	.00	66,458.28	2.2%
14211 51104	PAY-PRINC.ACCT.CLER	111,608	0	111,608	12,553.31	.00	99,054.69	11.2%
14211 51106	PAY-SUPT. OUTDOOR W	73,951	0	73,951	11,762.79	.00	62,188.21	15.9%
14211 51108	PAY-SAFETY INSPECTO	51,250	0	51,250	8,935.44	.00	42,314.56	17.4%
14211 51201	PAY-COMMISSIONERS	8,841	0	8,841	1,548.12	.00	7,292.88	17.5%
14211 51300	PAY-OVERTIME	8,500	0	8,500	2,581.41	.00	5,918.59	30.4%
14211 51306	OVERTIME-SUPERVISOR	8,500	0	8,500	3,682.46	.00	4,817.54	43.3%
14211 51400	PAY-LONGEVITY	1,250	0	1,250	.00	.00	1,250.00	.0%
14211 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14211 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14211 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14211 51830	PAY-CLOTHING ALLOWA	1,000	0	1,000	650.00	.00	350.00	65.0%
14211 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		450,860	0	450,860	60,885.53	.00	389,974.47	13.5%
2 EXPENSES								
14212 53190	EDUCATION & TRAININ	5,000	0	5,000	2,500.00	.00	2,500.00	50.0%
14212 53210	MEDICAL COSTS	5,000	0	5,000	345.03	-309.01	4,963.98	.7%
14212 53410	TELEPHONE USAGE CHA	8,000	0	8,000	488.69	7,511.31	.00	100.0%
14212 54200	OFFICE & PROF. SUPP	1,520	0	1,520	.00	264.81	1,255.19	17.4%
14212 55830	UNIFORMS RENTAL SER	11,000	0	11,000	1,070.05	9,629.95	300.00	97.3%
14212 57100	IN-STATE TRAVEL	300	0	300	.00	.00	300.00	.0%
14212 57300	DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL EXPENSES		31,820	0	31,820	4,403.77	17,097.06	10,319.17	67.6%
TOTAL DPW-ADMIN.		482,680	0	482,680	65,289.30	17,097.06	400,293.64	17.1%
4220 DPW-CITY PROPERTY								
1 PERSONAL SERVICES								
14221 51101	PAY-BLDG.MAINT.SUPE	69,609	0	69,609	11,073.22	.00	58,535.78	15.9%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14221 51104	PAY-LABORER	100,422	0	100,422	15,548.16	.00	84,873.84	15.5%
14221 51105	PAY-BLDG. CUSTODIAN	90,411	0	90,411	13,757.04	.00	76,653.96	15.2%
14221 51300	PAY-OVERTIME	22,440	0	22,440	6,116.35	.00	16,323.65	27.3%
14221 51400	PAY-LONGEVITY	5,687	0	5,687	.00	.00	5,687.00	.0%
14221 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14221 51510	PAY-SICK LEAVE BUYB	1	0	1	98.51	.00	-97.51	9851.0%
14221 51530	PAY-FAMILY & MEDICA	1	0	1	1,188.88	.00	-1,187.88	*******%
14221 51830	PAY-CLOTHING/TOOL A	1,530	0	1,530	1,075.00	.00	455.00	70.3%
14221 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		290,103	0	290,103	48,857.16	.00	241,245.84	16.8%
2 EXPENSES								
14222 52100	ENERGY-STREET LIGHT	265,889	0	265,889	16,562.45	-16,562.45	265,889.00	.0%
14222 52102	ENERGY-CITY HALL	66,945	0	66,945	.00	.00	66,945.00	.0%
14222 52103	ENERGY-CITY HALL AN	42,119	0	42,119	.00	.00	42,119.00	.0%
14222 52104	ENERGY-PELLISSIER B	73,250	0	73,250	5,090.24	-5,090.24	73,250.00	.0%
14222 52112	ENERGY-TRAIN STATIO	2,342	0	2,342	158.99	-158.99	2,342.00	.0%
14222 52300	HYDRANTS WATER USE	41,616	0	41,616	.00	.00	41,616.00	.0%
14222 52302	WATER/SEWER-CITY HA	7,500	0	7,500	.00	.00	7,500.00	.0%
14222 52303	WATER/SEWER-CITY HA	20,000	0	20,000	.00	.00	20,000.00	.0%
14222 52304	WATER/SEWER-PELLISS	2,200	0	2,200	.00	.00	2,200.00	.0%
14222 52502	R & M-CITY HALL	35,000	0	35,000	2,435.62	14,439.19	18,125.19	48.2%
14222 52503	R & M-CITY HALL ANN	25,000	0	25,000	6,031.93	9,684.33	9,283.74	62.9%
14222 52504	R & M-PELLISSIER BL	50,000	0	50,000	1,283.31	18,920.06	29,796.63	40.4%
14222 52505	R & M-SENIOR CENTER	50,000	0	50,000	422.81	16,610.25	32,966.94	34.1%
14222 52509	R & M-POLICE STATIO	36,000	0	36,000	3,699.50	13,717.50	18,583.00	48.4%
14222 52510	R & M-CENTRAL FIRE	35,000	0	35,000	6,428.68	9,518.32	19,053.00	45.6%
14222 52511	R & M-ELMWOOD FIRE	12,240	0	12,240	.00	15,827.00	-3,587.00	129.3%
14222 52512	R & M-HIGHLAND FIRE	7,140	0	7,140	636.00	14,231.00	-7,727.00	208.2%
14222 52514	R & M-W.HOLYOKE FIR	4,080	0	4,080	.00	14,867.00	-10,787.00	364.4%
14222 52517	R&M-TRAIN STATION	5,000	0	5,000	.00	.00	5,000.00	.0%
14222 52519	R & M-PUBLIC LIBRAR	0	0	0	3,800.00	-3,800.00	.00	.0%
14222 53010	PROFESSIONAL SERVIC	70,000	0	70,000	364.50	-364.50	70,000.00	.0%
14222 54220	SUPPLIES - OTHER	7,500	0	7,500	456.16	543.84	6,500.00	13.3%
14222 54900	SUPPLIES-SMALL TOOL	1,300	0	1,300	243.91	-243.91	1,300.00	.0%
TOTAL EXPENSES		860,121	0	860,121	47,614.10	102,138.40	710,368.50	17.4%
3 CAPITAL OUTLAY								
14223 58000	CAP.OUT.-BLDG.IMPRO	0	0	0	1,004.34	-1,004.34	.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CAPITAL OUTLAY		0	0	0	1,004.34	-1,004.34	.00	.0%
TOTAL DPW-CITY PROPERTY		1,150,224	0	1,150,224	97,475.60	101,134.06	951,614.34	17.3%
4250 DPW-HIGHWAYS & BRIDGES								
1 PERSONAL SERVICES								
14251 51101	PAY-P.W. FOREMAN/H	61,794	0	61,794	9,940.83	.00	51,853.17	16.1%
14251 51102	PAY-HOISTING EQUIPM	223,430	0	223,430	17,333.20	.00	206,096.80	7.8%
14251 51104	PAY-HEAVY M.E.O.	331,376	0	331,376	51,216.00	.00	280,160.00	15.5%
14251 51106	PAY-PROP MAINT & DE	61,914	0	61,914	.00	.00	61,914.00	.0%
14251 51107	PAY-LABORER	48,116	0	48,116	7,673.60	.00	40,442.40	15.9%
14251 51300	PAY-OVERTIME	25,000	0	25,000	6,374.50	.00	18,625.50	25.5%
14251 51301	PAY-SNOW REMOVAL OV	120,000	0	120,000	.00	.00	120,000.00	.0%
14251 51400	PAY-LONGEVITY	6,925	0	6,925	2,625.00	.00	4,300.00	37.9%
14251 51480	PAY-CDL CLASS A DIF	600	0	600	52.50	.00	547.50	8.8%
14251 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14251 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14251 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14251 51830	PAY-CLOTHING ALLOWA	4,825	0	4,825	1,725.00	.00	3,100.00	35.8%
14251 51996	WORKERS COMP WAGE B	1	0	1	2,653.54	.00	-2,652.54	*******%
14251 51999	NON-CONTRIBUTORY AN	11,310	0	11,310	2,177.50	.00	9,132.50	19.3%
TOTAL PERSONAL SERVICES		895,294	0	895,294	101,771.67	.00	793,522.33	11.4%
2 EXPENSES								
14252 52600	R & M - STREETS & F	75,000	0	75,000	8,289.73	51,232.37	15,477.90	79.4%
14252 52700	EQUIPMENT/BLDG. REN	1,000	0	1,000	1,000.00	-1,000.00	1,000.00	.0%
14252 53100	SNOW REMOVAL SERVIC	250,000	0	250,000	466.72	-466.72	250,000.00	.0%
14252 53140	ROCA SERVICES	100,000	0	100,000	.00	.00	100,000.00	.0%
14252 54220	SUPPLIES-TRAFFIC LI	21,420	0	21,420	6,580.00	1,035.00	13,805.00	35.6%
14252 54221	SUPPLIES-TRAFFIC LI	51,000	0	51,000	1,300.00	20,657.00	29,043.00	43.1%
14252 54900	SUPPLIES-SMALL TOOL	4,080	0	4,080	161.47	-161.47	4,080.00	.0%
TOTAL EXPENSES		502,500	0	502,500	17,797.92	71,296.18	413,405.90	17.7%
3 CAPITAL OUTLAY								
14253 58002	CAP.OUTLAY-MOTOR VE	0	0	0	520,327.00	-520,327.00	.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL CAPITAL OUTLAY	0	0	0	520,327.00	-520,327.00	.00	.0%
TOTAL DPW-HIGHWAYS & BRIDGES	1,397,794	0	1,397,794	639,896.59	-449,030.82	1,206,928.23	13.7%
4260 DPW-AUTO EQUIP. MAINT.							
1 PERSONAL SERVICES							
14261 51101 PAY-FOREMAN/AUTOMOT	69,609	0	69,609	11,324.89	.00	58,284.11	16.3%
14261 51102 PAY-MOTOR EQUIP.REP	186,307	0	186,307	29,381.44	.00	156,925.56	15.8%
14261 51103 PAY-MOTOR EQUIP.MAI	55,061	0	55,061	8,578.24	.00	46,482.76	15.6%
14261 51105 PAY-EVT MECHANIC	76,066	0	76,066	12,084.16	.00	63,981.84	15.9%
14261 51106 PAY-POLICE FLEET ME	59,070	0	59,070	9,254.08	.00	49,815.92	15.7%
14261 51300 PAY-OVERTIME	35,000	0	35,000	9,276.25	.00	25,723.75	26.5%
14261 51400 PAY-LONGEVITY	3,400	0	3,400	650.00	.00	2,750.00	19.1%
14261 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14261 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14261 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14261 51830 PAY-CLOTHING/TOOL A	3,775	0	3,775	1,525.00	.00	2,250.00	40.4%
14261 51902 TEMP CO-OP	16,000	0	16,000	.00	.00	16,000.00	.0%
14261 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	504,292	0	504,292	82,074.06	.00	422,217.94	16.3%
2 EXPENSES							
14262 52410 R & M - VEHICLES	90,000	0	90,000	20,618.23	28,749.64	40,632.13	54.9%
14262 52420 R & M - OTHER	5,000	0	5,000	.00	.00	5,000.00	.0%
14262 53100 TOWING SERVICES	4,000	0	4,000	665.39	-354.55	3,689.16	7.8%
14262 54800 MOTOR VEHICLE FUEL	30,000	0	30,000	.00	.00	30,000.00	.0%
14262 54830 SUPPLIES - MOTOR VE	26,000	0	26,000	1,391.12	4,164.04	20,444.84	21.4%
14262 55835 TOOL REIMBURSEMENT	2,100	0	2,100	2,245.77	.00	-145.77	106.9%
TOTAL EXPENSES	157,100	0	157,100	24,920.51	32,559.13	99,620.36	36.6%
TOTAL DPW-AUTO EQUIP. MAINT.	661,392	0	661,392	106,994.57	32,559.13	521,838.30	21.1%
4300 DPW-TRASH COLLECTION							
1 PERSONAL SERVICES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14301 51101	PAY-P.W. FOREMAN	65,151	0	65,151	10,318.75	.00	54,832.25	15.8%
14301 51102	PAY-HEAVY MOTOR EQU	426,876	0	426,876	53,961.23	.00	372,914.77	12.6%
14301 51103	PAY-LABORER	295,189	0	295,189	45,641.92	.00	249,547.08	15.5%
14301 51106	PAY-WASTE/RECYCLE C	68,476	0	68,476	11,073.22	.00	57,402.78	16.2%
14301 51300	PAY-OVERTIME	40,000	0	40,000	3,469.21	.00	36,530.79	8.7%
14301 51321	SPECIAL EVENTS OVER	30,000	0	30,000	16,309.63	.00	13,690.37	54.4%
14301 51400	PAY-LONGEVITY	2,425	0	2,425	.00	.00	2,425.00	.0%
14301 51480	PAY-SHIFT DIFFERENT	0	0	0	3.75	.00	-3.75	100.0%
14301 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14301 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14301 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
14301 51830	PAY-CLOTHING ALLOWA	5,150	0	5,150	3,850.00	.00	1,300.00	74.8%
14301 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		933,271	0	933,271	144,627.71	.00	788,643.29	15.5%
2 EXPENSES								
14302 52410	R & M - VEHICLES	69,360	0	69,360	5,837.46	11,038.60	52,483.94	24.3%
14302 52700	EQUIPMENT/BLDG. REN	2,984	0	2,984	184.50	-184.50	2,984.00	.0%
14302 52900	LANDFILL DISPOSAL C	874,140	0	874,140	59,247.36	-59,247.36	874,140.00	.0%
14302 52901	HAZARDOUS WASTE COL	30,000	0	30,000	.00	.00	30,000.00	.0%
14302 52902	RECYCLING CONTRACT	91,800	0	91,800	4,234.30	-4,234.30	91,800.00	.0%
14302 53100	OTHER SERVICES	342,720	0	342,720	94,379.39	-92,906.57	341,247.18	.4%
14302 54800	MOTOR VEHICLE FUEL	66,300	0	66,300	.00	.00	66,300.00	.0%
14302 54900	SUPPLIES-SMALL TOOL	6,630	0	6,630	87.00	-87.00	6,630.00	.0%
14302 55830	CLOTHING REIMBURSEM	500	0	500	.00	.00	500.00	.0%
TOTAL EXPENSES		1,484,434	0	1,484,434	163,970.01	-145,621.13	1,466,085.12	1.2%
TOTAL DPW-TRASH COLLECTION		2,417,705	0	2,417,705	308,597.72	-145,621.13	2,254,728.41	6.7%
4800 MUNIC. PARKING FACILITIES								
1 PERSONAL SERVICES								
14801 51101	PAY-PARKING CONTROL	103,440	0	103,440	15,807.36	.00	87,632.64	15.3%
14801 51400	PAY-LONGEVITY	0	0	0	650.00	.00	-650.00	100.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14801 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
14801 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
14801 51530	PAY-FAMILY & MEDICA	1	0	1	915.20	.00	-914.20	*******%
14801 51830	PAY-CLOTHING ALLOWA	400	0	400	400.00	.00	.00	100.0%
14801 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		103,844	0	103,844	17,772.56	.00	86,071.44	17.1%
2 EXPENSES								
14802 52100	ENERGY-DWIGHT	24,118	0	24,118	2,297.89	-2,297.89	24,118.00	.0%
14802 52101	ENERGY-SUFFOLK	15,488	0	15,488	1,568.34	-1,568.34	15,488.00	.0%
14802 52300	WATER/SEWER-DWIGHT	350	0	350	.00	.00	350.00	.0%
14802 52500	R & M - DWIGHT	15,000	0	15,000	.00	.00	15,000.00	.0%
14802 52501	R & M - SUFFOLK	5,000	0	5,000	.00	.00	5,000.00	.0%
14802 52506	R & M - STREET	8,000	0	8,000	3,211.60	104.02	4,684.38	41.4%
14802 53009	GARAGE SECURITY	81,000	0	81,000	4,416.90	76,583.10	.00	100.0%
14802 54220	SUPPLIES-DWIGHT	1,500	0	1,500	3.70	-3.70	1,500.00	.0%
14802 55830	UNIFORMS	0	0	0	253.92	-253.92	.00	.0%
TOTAL EXPENSES		150,456	0	150,456	11,752.35	72,563.27	66,140.38	56.0%
TOTAL MUNIC. PARKING FACILITIES		254,300	0	254,300	29,524.91	72,563.27	152,211.82	40.1%
5100 BOARD OF HEALTH								
1 PERSONAL SERVICES								
15101 51101	PAY-HEALTH DIRECTOR	86,059	0	86,059	14,296.71	.00	71,762.29	16.6%
15101 51103	PAY-SANITARIAN II	133,704	0	133,704	22,025.09	.00	111,678.91	16.5%
15101 51104	PAY-PUBLIC HEALTH N	74,473	0	74,473	12,308.62	.00	62,164.38	16.5%
15101 51107	PAY-SANITARIAN III	71,400	0	71,400	11,799.50	.00	59,600.50	16.5%
15101 51109	PAY-SANITARIAN I	112,219	0	112,219	18,473.85	.00	93,745.15	16.5%
15101 51125	PAY-ADMINISTRATIVE	42,533	0	42,533	5,431.16	.00	37,101.84	12.8%
15101 51126	PAY-SR ADMINISTRATI	49,275	0	49,275	8,143.52	.00	41,131.48	16.5%
15101 51201	PAY-BOARD MEMBERS	3,650	0	3,650	608.32	.00	3,041.68	16.7%
15101 51202	PAY-ANIMAL INSPECTO	53,787	0	53,787	8,935.44	.00	44,851.56	16.6%
15101 51300	PAY-OVERTIME	4,000	0	4,000	119.89	.00	3,880.11	3.0%
15101 51400	PAY-LONGEVITY	5,050	0	5,050	3,450.00	.00	1,600.00	68.3%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15101 51500	PAY-VACATION BUYBAC	1	0	1	684.60	.00	-683.60	*******%
15101 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
15101 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
15101 51830	PAY-CLOTHING ALLOWA	1,050	0	1,050	875.00	.00	175.00	83.3%
15101 51850	PAY-AUTO ALLOWANCE	16,920	0	16,920	2,820.00	.00	14,100.00	16.7%
15101 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		654,124	0	654,124	109,971.70	.00	544,152.30	16.8%
2 EXPENSES								
15102 52400	R & M - OFFICE EQUI	450	0	450	.00	.00	450.00	.0%
15102 53010	PROF. HEALTH SERVIC	10,000	0	10,000	7,777.42	370.00	1,852.58	81.5%
15102 53015	SHARPS KIOSK SERVIC	3,420	0	3,420	.00	.00	3,420.00	.0%
15102 53026	WELLNESS	1,500	0	1,500	1,041.92	-41.92	500.00	66.7%
15102 53030	PRINT/BIND/MICROFIL	750	0	750	.00	550.20	199.80	73.4%
15102 53101	COMMUNICABLE DISEAS	4,000	0	4,000	3,015.04	-2,550.04	3,535.00	11.6%
15102 53103	ANIMAL CONTROL SERV	245,262	0	245,262	58,791.00	.00	186,471.00	24.0%
15102 53190	EDUCATION & TRAININ	5,625	0	5,625	2,330.00	800.00	2,495.00	55.6%
15102 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
15102 54220	SUPPLIES - OTHER	4,000	0	4,000	502.75	1,497.25	2,000.00	50.0%
15102 54221	SUPPLIES - EMERGENC	3,500	0	3,500	.00	.00	3,500.00	.0%
15102 54800	MOTOR VEHICLE FUEL	2,820	0	2,820	.00	.00	2,820.00	.0%
15102 57009	CLOTHING EXPENSE	1,000	0	1,000	210.00	785.50	4.50	99.6%
15102 57100	IN-STATE TRAVEL	1,200	0	1,200	154.70	.00	1,045.30	12.9%
15102 57400	MALPRACTICE INSURAN	128	0	128	.00	.00	128.00	.0%
TOTAL EXPENSES		283,905	0	283,905	73,822.83	1,410.99	208,671.18	26.5%
TOTAL BOARD OF HEALTH		938,029	0	938,029	183,794.53	1,410.99	752,823.48	19.7%
5410 COUNCIL ON AGING								
1 PERSONAL SERVICES								
15411 51101	PAY-EXECUTIVE DIREC	80,681	0	80,681	13,403.13	.00	67,277.87	16.6%
15411 51102	PAY-NUTRITIONAL DIR	50,733	0	50,733	8,660.25	.00	42,072.75	17.1%
15411 51103	PAY-ASSISTANT DIREC	29,583	0	29,583	9,828.99	.00	19,754.01	33.2%
15411 51104	PAY-UTILITY PERSON	70,570	0	70,570	12,170.00	.00	58,400.00	17.2%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15411 51105 PAY-VOLUNTEER COORD	148,841	0	148,841	22,180.62	.00	126,660.38	14.9%
15411 51106 PAY-PART TIME CUSTO	32,625	0	32,625	.00	.00	32,625.00	.0%
15411 51202 PAY-HEALTH SERVICES	78,678	0	78,678	13,253.58	.00	65,424.42	16.8%
15411 51203 PAY-DRIVER	80,734	0	80,734	7,416.00	.00	73,318.00	9.2%
15411 51300 PAY-OVERTIME	750	0	750	.00	.00	750.00	.0%
15411 51400 PAY-LONGEVITY	4,261	0	4,261	785.00	.00	3,476.00	18.4%
15411 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
15411 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
15411 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
15411 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	577,460	0	577,460	87,697.57	.00	489,762.43	15.2%
2 EXPENSES							
15412 52100 ENERGY-GAS/OIL/ELEC	64,885	0	64,885	6,613.41	58,271.59	.00	100.0%
15412 52300 WATER & SEWER	2,000	0	2,000	.00	.00	2,000.00	.0%
15412 52400 R & M - EQUIPMENT	1,700	0	1,700	.00	.00	1,700.00	.0%
15412 52500 R & M - BLDGS. & GR	4,900	0	4,900	1,244.00	3,656.00	.00	100.0%
15412 53010 PROFESSIONAL SERVIC	7,700	0	7,700	.00	6,275.00	1,425.00	81.5%
15412 53190 EDUCATION & TRAININ	275	0	275	.00	.00	275.00	.0%
15412 54200 OFFICE & PROF. SUPP	1,050	0	1,050	355.86	444.14	250.00	76.2%
15412 54220 SUPPLIES - OTHER	5,500	0	5,500	715.63	4,784.37	.00	100.0%
15412 54800 MOTOR VEHICLE FUEL	6,000	0	6,000	3,186.18	-3,186.18	6,000.00	.0%
15412 57009 CLOTHING EXPENSE	750	0	750	.00	.00	750.00	.0%
15412 57100 IN-STATE TRAVEL	100	0	100	.00	.00	100.00	.0%
TOTAL EXPENSES	94,860	0	94,860	12,115.08	70,244.92	12,500.00	86.8%
TOTAL COUNCIL ON AGING	672,320	0	672,320	99,812.65	70,244.92	502,262.43	25.3%
5430 VETERANS SERVICES							
1 PERSONAL SERVICES							
15431 51101 PAY-COMMISSIONER	69,728	0	69,728	13,286.67	.00	56,441.33	19.1%
15431 51105 PAY- NATIONAL SERVI	54,899	0	54,899	9,868.04	.00	45,030.96	18.0%
15431 51400 PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
15431 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15431 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
15431 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
15431 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	125,431	0	125,431	23,154.71	.00	102,276.29	18.5%
2 EXPENSES							
15432 53010 PROFESSIONAL SERVIC	5,000	0	5,000	.00	.00	5,000.00	.0%
15432 53190 EDUCATION & TRAININ	1,500	0	1,500	.00	.00	1,500.00	.0%
15432 54200 OFFICE & PROF. SUPP	2,000	0	2,000	277.78	-106.10	1,828.32	8.6%
15432 57100 IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%
15432 57300 DUES & SUBSCRIPTION	1,000	0	1,000	80.00	.00	920.00	8.0%
15432 57600 VETERANS PATRIOTIC	2,000	0	2,000	233.75	-185.00	1,951.25	2.4%
15432 57700 VET. BENEFITS - DIR	240,000	0	240,000	21,077.83	.00	218,922.17	8.8%
TOTAL EXPENSES	252,500	0	252,500	21,669.36	-291.10	231,121.74	8.5%
TOTAL VETERANS SERVICES	377,931	0	377,931	44,824.07	-291.10	333,398.03	11.8%
5450 COMMISSION ON DISABILITIES							
2 EXPENSES							
15452 53010 PROFESSIONAL SERVIC	14,000	0	14,000	.00	.00	14,000.00	.0%
15452 54220 SUPPLIES & EQUIPMEN	22,000	0	22,000	.00	.00	22,000.00	.0%
TOTAL EXPENSES	36,000	0	36,000	.00	.00	36,000.00	.0%
TOTAL COMMISSION ON DISABILITIES	36,000	0	36,000	.00	.00	36,000.00	.0%
6100 PUBLIC LIBRARY							
1 PERSONAL SERVICES							
16101 51101 PAY-DIRECTOR	70,745	0	70,745	11,887.61	.00	58,857.39	16.8%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16101 51102 PAY-REFERENCE LIB.	107,131	0	107,131	17,998.78	.00	89,132.22	16.8%
16101 51103 PAY-REFERENCE LIBRA	131,282	0	131,282	19,593.73	.00	111,688.27	14.9%
16101 51104 PAY-CHILDREN'S LIBR	136,330	0	136,330	22,970.74	.00	113,359.26	16.8%
16101 51105 PAY-CATALOGUER	40,286	0	40,286	6,791.46	.00	33,494.54	16.9%
16101 51108 PAY-CUSTODIAN	63,631	0	63,631	10,727.07	.00	52,903.93	16.9%
16101 51112 PAY-FINANCIAL MANAG	48,868	0	48,868	8,238.20	.00	40,629.80	16.9%
16101 51113 PAY-ASSISTANT DIREC	53,154	0	53,154	8,960.84	.00	44,193.16	16.9%
16101 51114 PAY-COMPUTER COORDI	79,535	0	79,535	13,408.07	.00	66,126.93	16.9%
16101 51115 PAY-COLLECTION DEV	44,084	0	44,084	7,431.63	.00	36,652.37	16.9%
16101 51400 PAY-LONGEVITY	4,800	0	4,800	1,525.00	.00	3,275.00	31.8%
16101 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
16101 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
16101 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
16101 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	779,850	0	779,850	129,533.13	.00	650,316.87	16.6%
2 EXPENSES							
16102 52100 ENERGY-GAS/OIL/ELEC	45,000	0	45,000	.00	45,000.00	.00	100.0%
16102 54221 LIBRARY BOOKS	15,000	0	15,000	15,000.00	.00	.00	100.0%
TOTAL EXPENSES	60,000	0	60,000	15,000.00	45,000.00	.00	100.0%
TOTAL PUBLIC LIBRARY	839,850	0	839,850	144,533.13	45,000.00	650,316.87	22.6%
6300 RECREATION							
1 PERSONAL SERVICES							
16301 51101 PAY-RECREATION DIRE	85,820	0	85,820	14,046.16	.00	71,773.84	16.4%
16301 51103 PAY-RECREATION COOR	59,166	0	59,166	9,828.99	.00	49,337.01	16.6%
16301 51125 PAY-ADMINISTRATIVE	47,996	0	47,996	4,362.75	.00	43,633.25	9.1%
16301 51240 PAY - TEMPORARY/SEA	110,000	0	110,000	68,797.60	.00	41,202.40	62.5%
16301 51400 PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
16301 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
16301 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
16301 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
16301 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PERSONAL SERVICES	303,786	0	303,786	97,035.50	.00	206,750.50	31.9%
2 EXPENSES							
16302 52420 R & M - RECREATION	3,000	0	3,000	.00	.00	3,000.00	.0%
16302 52701 EVENTS STAGING	8,000	0	8,000	2,250.00	.00	5,750.00	28.1%
16302 53010 OTHER CONTRACTED SE	1,000	0	1,000	.00	.00	1,000.00	.0%
16302 53030 PRINT/BIND/MICROFIL	500	0	500	.00	.00	500.00	.0%
16302 53161 SPEC.EVENT-SENIOR F	4,500	0	4,500	.00	.00	4,500.00	.0%
16302 53164 SPORTS LEAGUES COST	8,000	0	8,000	2,600.00	.00	5,400.00	32.5%
16302 53166 RECREATIONAL PROGRA	26,000	0	26,000	1,360.00	1,329.00	23,311.00	10.3%
16302 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
16302 53430 ADVERTISING	500	0	500	240.00	.00	260.00	48.0%
16302 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
16302 54220 SUPPLIES - OTHER	3,000	0	3,000	874.00	243.38	1,882.62	37.2%
16302 57100 IN-STATE TRAVEL	750	0	750	.00	.00	750.00	.0%
16302 57300 DUES & SUBSCRIPTION	300	0	300	.00	.00	300.00	.0%
TOTAL EXPENSES	56,300	0	56,300	7,324.00	1,572.38	47,403.62	15.8%
TOTAL RECREATION	360,086	0	360,086	104,359.50	1,572.38	254,154.12	29.4%
6500 PARKS							
1 PERSONAL SERVICES							
16501 51106 PAY-HEAVY MOTOR EQU	53,389	0	53,389	8,578.24	.00	44,810.76	16.1%
16501 51109 PAY-PARKS MAINTENAN	357,130	0	357,130	49,423.04	.00	307,706.96	13.8%
16501 51110 PAY-PARKS MAINT.CRA	50,430	0	50,430	5,337.60	.00	45,092.40	10.6%
16501 51300 PAY-OVERTIME	10,000	0	10,000	2,356.59	.00	7,643.41	23.6%
16501 51400 PAY-LONGEVITY	4,325	0	4,325	1,775.00	.00	2,550.00	41.0%
16501 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
16501 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
16501 51530 PAY-FAMILY & MEDICA	1	0	1	3,403.28	.00	-3,402.28	*******%
16501 51830 PAY-CLOTHING ALLOWA	2,750	0	2,750	1,800.00	.00	950.00	65.5%
16501 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	478,028	0	478,028	72,673.75	.00	405,354.25	15.2%
2 EXPENSES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16502 52100	ENERGY-GAS/OIL/ELEC	31,284	0	31,284	1,479.87	-1,479.87	31,284.00	.0%
16502 52300	WATER & SEWER	48,900	0	48,900	.00	.00	48,900.00	.0%
16502 52410	R & M - VEHICLES	18,360	0	18,360	2,751.19	4,793.81	10,815.00	41.1%
16502 52420	R & M - OTHER	15,300	0	15,300	3,303.50	-326.04	12,322.54	19.5%
16502 52500	R & M - FIELDS	63,750	0	63,750	623.93	1,236.07	61,890.00	2.9%
16502 52518	R&M POOLS	10,200	0	10,200	14,239.04	-6,144.40	2,105.36	79.4%
16502 53010	CONTRACT SERVICES	85,000	0	85,000	13,270.00	-13,270.00	85,000.00	.0%
16502 54220	SUPPLIES - OTHER	4,080	0	4,080	982.60	-982.60	4,080.00	.0%
16502 55830	CLOTHING CONTRACT	2,295	0	2,295	218.87	-218.87	2,295.00	.0%
TOTAL EXPENSES		279,169	0	279,169	36,869.00	-16,391.90	258,691.90	7.3%
TOTAL PARKS		757,197	0	757,197	109,542.75	-16,391.90	664,046.15	12.3%
6910 MUSEUMS & MONUMENTS								
1 PERSONAL SERVICES								
16911 51101	PAY-DIRECTOR	75,302	0	75,302	12,509.61	.00	62,792.39	16.6%
16911 51103	PAY-CITY HISTORIAN	59,166	0	59,166	9,829.00	.00	49,337.00	16.6%
16911 51104	PAY-ENTERPRISE COOR	39,391	0	39,391	6,511.12	.00	32,879.88	16.5%
16911 51106	PAY-OFFICE ASSISTAN	35,097	0	35,097	5,799.65	.00	29,297.35	16.5%
16911 51400	PAY-LONGEVITY	900	0	900	.00	.00	900.00	.0%
16911 51500	PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
16911 51510	PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
16911 51530	PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
16911 51996	WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES		209,860	0	209,860	34,649.38	.00	175,210.62	16.5%
2 EXPENSES								
16912 52100	ENERGY-GAS/OIL/ELEC	27,270	0	27,270	3,615.49	23,654.51	.00	100.0%
16912 52300	WATER & SEWER	3,000	0	3,000	71.75	2,928.25	.00	100.0%
16912 52420	R & M - OTHER	20,000	0	20,000	6,889.58	-4,487.52	17,597.94	12.0%
16912 53009	CONTRACTED SERVICES	5,000	0	5,000	2,262.64	-1,722.64	4,460.00	10.8%
16912 53030	PRINT/BIND/MICROFIL	700	0	700	.00	.00	700.00	.0%
16912 53190	EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16912 53430 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 54200 OFFICE & PROF. SUPP	800	0	800	89.75	.00	710.25	11.2%
16912 54220 SUPPLIES - OTHER	800	0	800	350.60	.00	449.40	43.8%
16912 57100 IN-STATE TRAVEL	250	0	250	.00	.00	250.00	.0%
16912 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 57400 INSURANCE	3,902	0	3,902	.00	.00	3,902.00	.0%
TOTAL EXPENSES	64,722	0	64,722	13,279.81	20,372.60	31,069.59	52.0%
TOTAL MUSEUMS & MONUMENTS	274,582	0	274,582	47,929.19	20,372.60	206,280.21	24.9%
6930 WAR MEMORIAL COMMISSION							
1 PERSONAL SERVICES							
16931 51101 PAY-SR. BUILDING CU	46,271	0	46,271	7,648.96	.00	38,622.04	16.5%
16931 51102 PAY-BUILDING CUSTOD	45,205	0	45,205	3,376.78	.00	41,828.22	7.5%
16931 51300 PAY-OVERTIME	0	0	0	891.11	.00	-891.11	100.0%
16931 51400 PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
16931 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
16931 51530 PAY-FAMILY & MEDICA	1	0	1	2,887.28	.00	-2,886.28	*******%
16931 51830 CLOTHING ALLOWANCE	350	0	350	350.00	.00	.00	100.0%
16931 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
TOTAL PERSONAL SERVICES	92,629	0	92,629	15,154.13	.00	77,474.87	16.4%
2 EXPENSES							
16932 52100 ENERGY-GAS/OIL/ELEC	31,189	0	31,189	.00	.00	31,189.00	.0%
16932 52300 WATER & SEWER	502	0	502	714.01	-714.01	502.00	.0%
16932 52500 R & M - BLDGS. & GR	14,500	0	14,500	777.38	277.78	13,444.84	7.3%
TOTAL EXPENSES	46,191	0	46,191	1,491.39	-436.23	45,135.84	2.3%
TOTAL WAR MEMORIAL COMMISSION	138,820	0	138,820	16,645.52	-436.23	122,610.71	11.7%
6940 EXHIBIT HALL COMMISSION							
2 EXPENSES							
16942 52100 ENERGY-GAS/OIL/ELEC	45,000	0	45,000	3,554.95	-3,554.95	45,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16942 52300 WATER & SEWER	470	0	470	98.44	-98.44	470.00	.0%
16942 52500 R & M - BLDGS. & GR	15,000	0	15,000	726.70	-166.70	14,440.00	3.7%
TOTAL EXPENSES	60,470	0	60,470	4,380.09	-3,820.09	59,910.00	.9%
TOTAL EXHIBIT HALL COMMISSION	60,470	0	60,470	4,380.09	-3,820.09	59,910.00	.9%
7100 LONG TERM DEBT SERVICE							
4 DEBT SERVICE							
17104 59137 PRINC.-LT DEBT-PUBL	665,000	0	665,000	.00	.00	665,000.00	.0%
17104 59138 PRINC.-LT DEBT-CITY	2,600,000	0	2,600,000	.00	.00	2,600,000.00	.0%
17104 59237 INT.-LT DEBT-PUBLIC	183,006	0	183,006	.00	.00	183,006.00	.0%
17104 59238 INT.-LT DEBT-CITY	660,744	0	660,744	.00	.00	660,744.00	.0%
TOTAL DEBT SERVICE	4,108,750	0	4,108,750	.00	.00	4,108,750.00	.0%
TOTAL LONG TERM DEBT SERVICE	4,108,750	0	4,108,750	.00	.00	4,108,750.00	.0%
7520 SHORT TERM DEBT SERVICE							
4 DEBT SERVICE							
17524 59290 INTEREST-SHORT TERM	100,000	0	100,000	.00	.00	100,000.00	.0%
TOTAL DEBT SERVICE	100,000	0	100,000	.00	.00	100,000.00	.0%
TOTAL SHORT TERM DEBT SERVICE	100,000	0	100,000	.00	.00	100,000.00	.0%
8200 STATE/COUNTY ASSESSMENTS							
2 EXPENSES							
18202 56350 STATE-RET.TEACH.HEA	4,442,229	0	4,442,229	.00	.00	4,442,229.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
18202 56360 STATE-AIR POLLUTION	9,345	0	9,345	.00	.00	9,345.00	.0%
18202 56370 STATE-RMV NON-RENEW	78,780	0	78,780	.00	.00	78,780.00	.0%
18202 56400 STATE-REGION.TRANSI	1,134,865	0	1,134,865	.00	.00	1,134,865.00	.0%
18202 56510 STATE-SPECIAL EDUCA	56,472	0	56,472	.00	.00	56,472.00	.0%
18202 56511 STATE-SCHOOL CHOICE	3,304,436	0	3,304,436	.00	.00	3,304,436.00	.0%
18202 56513 STATE-CHARTER SCHOO	14,858,299	0	14,858,299	.00	.00	14,858,299.00	.0%
TOTAL EXPENSES	23,884,426	0	23,884,426	.00	.00	23,884,426.00	.0%
TOTAL STATE/COUNTY ASSESSMENTS	23,884,426	0	23,884,426	.00	.00	23,884,426.00	.0%
9110 OTHER-RETIREMENT CONTRIB.							
1 PERSONAL SERVICES							
19111 51999 RETIREMENT CONTRIBU	13,147,588	0	13,147,588	2,191,264.66	.00	10,956,323.34	16.7%
TOTAL PERSONAL SERVICES	13,147,588	0	13,147,588	2,191,264.66	.00	10,956,323.34	16.7%
TOTAL OTHER-RETIREMENT CONTRIB.	13,147,588	0	13,147,588	2,191,264.66	.00	10,956,323.34	16.7%
9120 OTHER-WORKERS COMP.							
1 PERSONAL SERVICES							
19121 51996 WORKERS COMP WAGE B	100,000	0	100,000	18,661.72	36,666.70	44,671.58	55.3%
19121 51997 WORKERS COMP MEDICA	100,000	0	100,000	10,196.16	.00	89,803.84	10.2%
TOTAL PERSONAL SERVICES	200,000	0	200,000	28,857.88	36,666.70	134,475.42	32.8%
TOTAL OTHER-WORKERS COMP.	200,000	0	200,000	28,857.88	36,666.70	134,475.42	32.8%
9130 OTHER-UNEMPLOYMENT COMP.							
1 PERSONAL SERVICES							
19131 51999 UNEMPLOYMENT COMPEN	50,000	0	50,000	34,203.00	12,089.75	3,707.25	92.6%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL PERSONAL SERVICES	50,000	0	50,000	34,203.00	12,089.75	3,707.25	92.6%
TOTAL OTHER-UNEMPLOYMENT COMP.	50,000	0	50,000	34,203.00	12,089.75	3,707.25	92.6%
9150 OTHER-LIFE INSURANCE							
1 PERSONAL SERVICES							
19151 51999 LIFE INSURANCE	70,000	0	70,000	21,249.01	.00	48,750.99	30.4%
TOTAL PERSONAL SERVICES	70,000	0	70,000	21,249.01	.00	48,750.99	30.4%
TOTAL OTHER-LIFE INSURANCE	70,000	0	70,000	21,249.01	.00	48,750.99	30.4%
9160 OTHER-F.I.C.A.-M.							
1 PERSONAL SERVICES							
19161 51999 F.I.C.A.-MEDICARE	1,600,000	0	1,600,000	253,791.44	.00	1,346,208.56	15.9%
TOTAL PERSONAL SERVICES	1,600,000	0	1,600,000	253,791.44	.00	1,346,208.56	15.9%
TOTAL OTHER-F.I.C.A.-M.	1,600,000	0	1,600,000	253,791.44	.00	1,346,208.56	15.9%
9200 OTHER-TRAVEL							
2 EXPENSES							
19202 57200 OUT-OF-STATE TRAVEL	3,000	0	3,000	248.31	.00	2,751.69	8.3%
TOTAL EXPENSES	3,000	0	3,000	248.31	.00	2,751.69	8.3%
TOTAL OTHER-TRAVEL	3,000	0	3,000	248.31	.00	2,751.69	8.3%
9400 OTHER-PROP./LIAB. INSUR.							
2 EXPENSES							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19402 57400 CITY PROP/LIAB INSU	941,820	0	941,820	220,757.12	.00	721,062.88	23.4%
19402 57407 CYBERSECURITY INSUR	15,000	0	15,000	.00	.00	15,000.00	.0%
19402 57408 SHORT TERM DISABILI	48,000	0	48,000	10,070.40	-3,356.32	41,285.92	14.0%
TOTAL EXPENSES	1,004,820	0	1,004,820	230,827.52	-3,356.32	777,348.80	22.6%
TOTAL OTHER-PROP./LIAB. INSUR.	1,004,820	0	1,004,820	230,827.52	-3,356.32	777,348.80	22.6%
9410 OTHER-LEGAL CLAIMS/JUDG'T							
2 EXPENSES							
19412 57630 CLAIMS - GENERAL	75,000	0	75,000	4,985.00	.00	70,015.00	6.6%
19412 57640 MED.CLAIMS-P & F	250,000	0	250,000	10,885.20	.00	239,114.80	4.4%
TOTAL EXPENSES	325,000	0	325,000	15,870.20	.00	309,129.80	4.9%
TOTAL OTHER-LEGAL CLAIMS/JUDG'T	325,000	0	325,000	15,870.20	.00	309,129.80	4.9%
9420 INCOME REPLACEMENT BUYBACKS							
1 PERSONAL SERVICES							
19421 51950 IRP LEAVE TIME BUYB	103,000	0	103,000	80,395.98	.00	22,604.02	78.1%
TOTAL PERSONAL SERVICES	103,000	0	103,000	80,395.98	.00	22,604.02	78.1%
TOTAL INCOME REPLACEMENT BUYBACKS	103,000	0	103,000	80,395.98	.00	22,604.02	78.1%
9440 CANNABIS IMPACT							
2 EXPENSES							
19442 53005 OPED LEGAL SERVICES	0	0	0	1,690.50	-1,690.50	.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
19442 53006 OPED MUN. SUPPORT M	0	0	0	3,200.00	-3,200.00	.00	.0%
19442 53018 OPED MARKETING	0	0	0	6,250.00	-6,250.00	.00	.0%
TOTAL EXPENSES	0	0	0	11,140.50	-11,140.50	.00	.0%
TOTAL CANNABIS IMPACT	0	0	0	11,140.50	-11,140.50	.00	.0%
TOTAL GENERAL FUND	203,992,567	0	203,992,567	17,888,191.53	-13,012.00	186,117,387.47	8.8%
TOTAL EXPENSES	203,992,567	0	203,992,567	17,888,191.53	-13,012.00	186,117,387.47	

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	203,992,567	0	203,992,567	17,888,191.53	-13,012.00	186,117,387.47	8.8%

** END OF REPORT - Generated by Tanya Wdowiak **

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 6000 SEWER ENTERPRISE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4400 SEWER ADMINISTRATION							
1 PERSONAL SERVICES							
60401 51105 PAY-PRICIPAL CLERK/	118,992	0	118,992	13,200.55	.00	105,791.45	11.1%
60401 51300 PAY-OVERTIME	5,000	0	5,000	719.47	.00	4,280.53	14.4%
60401 51400 PAY-LONGEVITY	1,250	0	1,250	.00	.00	1,250.00	.0%
60401 51500 PAY-VACATION BUYBAC	1	0	1	.00	.00	1.00	.0%
60401 51510 PAY-SICK LEAVE BUYB	1	0	1	.00	.00	1.00	.0%
60401 51530 PAY-FAMILY & MEDICA	1	0	1	.00	.00	1.00	.0%
60401 51830 PAY-CLOTHING ALLOWA	650	0	650	650.00	.00	.00	100.0%
60401 51996 WORKERS COMP WAGE B	1	0	1	.00	.00	1.00	.0%
60401 51999 RETIREMENT & BENEFI	56,803	0	56,803	2,495.95	.00	54,307.05	4.4%
TOTAL PERSONAL SERVICES	182,699	0	182,699	17,065.97	.00	165,633.03	9.3%
2 EXPENSES							
60402 53010 PROF. SERVICES - AU	18,000	0	18,000	.00	.00	18,000.00	.0%
60402 53011 PROF.SERVICES-OTHER	0	0	0	30,162.04	-30,162.04	.00	.0%
60402 53012 MANAGEMENT SERVICE	9,000,000	0	9,000,000	634,647.18	-634,647.18	9,000,000.00	.0%
60402 54200 OFFICE & PROF. SUPP	0	0	0	244.21	-244.21	.00	.0%
TOTAL EXPENSES	9,018,000	0	9,018,000	665,053.43	-665,053.43	9,018,000.00	.0%
4 DEBT SERVICE							
60404 59139 PRINCIPAL - LT DEBT	1,394,791	0	1,394,791	.00	.00	1,394,791.00	.0%
60404 59239 INTEREST - LT DEBT	358,909	0	358,909	.00	.00	358,909.00	.0%
TOTAL DEBT SERVICE	1,753,700	0	1,753,700	.00	.00	1,753,700.00	.0%
TOTAL SEWER ADMINISTRATION	10,954,399	0	10,954,399	682,119.40	-665,053.43	10,937,333.03	.2%
9440 CANNABIS IMPACT							
2 EXPENSES							
69442 53007 INTEGRATED PLAN- CO	0	0	0	17,154.28	-17,154.28	.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

ACCOUNTS FOR: 6000 SEWER ENTERPRISE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL EXPENSES	0	0	0	17,154.28	-17,154.28	.00	.0%
TOTAL CANNABIS IMPACT	0	0	0	17,154.28	-17,154.28	.00	.0%
TOTAL SEWER ENTERPRISE	10,954,399	0	10,954,399	699,273.68	-682,207.71	10,937,333.03	.2%
TOTAL EXPENSES	10,954,399	0	10,954,399	699,273.68	-682,207.71	10,937,333.03	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2026 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	10,954,399	0	10,954,399	699,273.68	-682,207.71	10,937,333.03	.2%

** END OF REPORT - Generated by Tanya Wdowiak **

Petition to Accept Old Bassett Road as a Public Way

We, the undersigned residents and property owners of Old Bassett Road, Holyoke, Massachusetts, respectfully petition the City of Holyoke to take the necessary steps to accept Old Bassett Road as a public way. We respectfully request that the City Council, in coordination with the City Engineer and the Department of Public Works, take the following actions:

1. Initiate the process to layout Old Bassett Road as a public way under Massachusetts General Laws, Chapter 82.
2. Conduct the necessary surveys, inspections, and approvals required for acceptance.
3. Place the matter before the City Council for a vote to formally accept Old Bassett Road as a public way.

By signing below, we affirm our support for the acceptance of Old Bassett Road as a public way by the City of Holyoke.

RECEIVED

SEP 10 2025

Holyoke City Clerk's
Holyoke, MA

Printed Name	Signature	Street Address	Date
Matthew Sullivan	[illegible]	85 Jarvis Ave, 01040	9-4-2025
Sharon Maynard	Sharon Maynard	83 Jarvis Ave	9-8-2025
Elizabeth Sherwood	Elizabeth Sherwood	85 Jarvis Ave	9.9.25

Date: 9/3/25

CITY OF HOLYOKE CITY COUNCIL
ZONE CHANGE (Parcel) - APPLICATION

Current Zone BC Proposed Zone IG

Name of Owner: EDWARD OWEN

Address: 78 HELL ST, WEST SPRINGFIELD, MA 01089

Contact Name EDWARD OWEN Address (if other) _____

Contact Phone 413 540 0265 Fax # N/A

==========

Name of Applicant: EDWARD OWEN

Address: 120 FRONT ST HOLYOKE MA 01040

Phone: 413 540 0265 Fax: N/A

==========

Name of/Development/Company: _____
(if applicable)

Address: _____ Phone _____

==========

Deed of Property Recorded in Hampden County Registry of Deeds:

Book: 14689 Page: 593

Holyoke Assessor Map Reference:

Map 022 Block 01 Parcel 008

Property Address: 120 FRONT ST HOLYOKE MA 01040

==========

Please explain the reasons for the requested zone change: ACCOMMODATE FOR EXSISTING AND FUTURE BUSINESS

Section 1.3.1 of the Zoning Ordinance: Petitions for amendments shall be made in writing on appropriate forms furnished by the City Clerk, and shall, when applicable, be accompanied by a map showing the locus, the premises in question, all abutting premises and other premises within 300 feet of the perimeter of the premises in question, adjacent and nearby streets and ways, and the existing zoning of the locus. The cost of publication of notices of public hearings required by G.L. c. 40A, s. 5 shall be borne by the petitioner. The fee for such notice shall be $100.00.

Applicant (or LEGAL COUNCIL

SIGNATURE OF APPLICANT

RECEIVED

SEP 03 2025

Holyoke City Clerk's
Holyoke, MA

OWNER (or LEGAL COUNSEL)

SIGNATURE OF OWNER (or LEGAL COUNSEL)

022	01	008	1 of 1	COMMERCIAL
MAP	BLOCK	PARCEL	CARD	

City of Holyoke

	Total Card /	Total Parcel
APPRAISED:	268,200/	268,200
USE VALUE:	268,200/	268,200
ASSESSED:	268,200/	268,200

PROPERTY LOCATION

No	Alt No	Direction/Street/City
120		FRONT ST, HOLYOKE

OWNERSHIP

Unit#:

Owner 1:	OWEN EDWARD A
Owner 2:	
Owner 3:	
Street 1:	78 HILL ST
Street 2:	
Twn/City:	WEST SPRINGFIELD
St/Prov:	MA Cntry Own Occ: N
Postal:	01089-3416 Type:

PREVIOUS OWNER

Owner 1:	ZABOROWSKI - KIM F
Owner 2:	-
Street 1:	1104 NORTHAMPTON ST
Twn/City:	HOLYOKE
St/Prov:	MA Cntry
Postal:	01040

NARRATIVE DESCRIPTION

This parcel contains .478 ACRES of land mainly classified as AUTOPRT with a STORE Building built about 1900, having primarily BRICK Exterior and 17660 Square Feet, with 2 Units, 0 Bath, 0 3/4 Bath, 4 HalfBaths, 0 Rooms, and 0 Bdrm.

OTHER ASSESSMENTS

Code	Descrip/No	Amount	Com. Int

PROPERTY FACTORS

Item	Code	Description	%	Item	Code	Description
Z	BC	BC	100	water	1	PUBLIC
o				Sewer		
n				Electri		
Census:	8117			Exmpt		
Flood Haz:	NONE					
D				Topo	1	LEVEL
s				Street	1	PAVED
t				Gas:	4	MEDIUM

IN PROCESS APPRAISAL SUMMARY

Use Code	Land Size	Building Value	Yard Items	Land Value	Total Value
331	0.478	231,600	2,700	33,900	268,200
Total Card	0.478	231,600	2,700	33,900	268,200
Total Parcel	0.478	231,600	2,700	33,900	268,200

Source: Market Adj Cost | Total Value per SQ unit /Card: 15.19 | /Parcel: 15.19

Legal Description	User Acct
	0
	GIS Ref
	GIS Ref
Entered Lot Size	Insp Date
Total Land:	04/30/14
Land Unit Type:	

PREVIOUS ASSESSMENT

M B P 022-01-008

!6344!

Tax Yr	Use	Cat	Bldg Value	Yrd Items	Land Size	Land Value	Total Value	Asses'd Value	Notes	Date
2026	331	PV	231,600	2700	.478	33,900	268,200			6/10/2025
2025	331	FV	224,800	2600	.478	32,900	260,300			10/30/2024
2025	331	PV	192,000	2200	.478	29,900	224,100			3/11/2024
2024	331	FV	192,000	2200	.478	29,900	224,100		Year end	2/21/2024
2024	331	PTCH	192,000	2200	.478	29,900	224,100	224,100	patch	9/19/2023
2023	331	FV	192,000	2200	.478	29,900	224,100	224,100	Year End Roll	2/28/2023
2022	331	FV	192,000	2200	.478	29,900	224,100	224,100	Year End Roll	2/16/2022
2021	331	FV	174,100	2100	.478	29,900	206,100	206,100	Year End Roll	2/11/2021

PRINT	
Date	Time
09/03/25	11:46:49

LAST REV	
Date	Time
09/04/24	11:17:58
apro	

SALES INFORMATION

TAX DISTRICT | PAT ACCT. 6344

Grantor	Legal Ref	Type	Date	Sale Code	Sale Price	V	Tst	Verif	Notes
ZABOROWSKI,KIM	14689-593	WD	12/10/2004		180,000	No	No		
ZABOROWSKI	8479-166		7/6/1993			No	No		

USER DEFINED

Prior Id # 1:	
Prior Id # 2:	
Prior Id # 3:	
Prior Id # 1:	
Prior Id # 2:	
Prior Id # 3:	
Prior Id # 1:	
Prior Id # 2:	
Prior Id # 3:	
ASR Map:	22
Fact Dist:	
Reval Dist:	
Year:	
LandReason:	
BldReason:	
CivilDistrict:	
Ratio:	

BUILDING PERMITS

Date	Number	Descrip	Amount	C/O	Last Visit	Fed Code	F. Descrip	Comment
4/3/2013	BP-2013-005	MANUAL						ROOF
8/3/2005	BP-2005-316	MANUAL						BUILD ACCESS RAMP
1/4/2005	BP-2005-6	MANUAL		O				ADD 36 X 80 METAL
1/1/2003	BP2003-95	YARD ITE		O				INSTALL 3 FT FENCE
7/31/2002	BP2002-334	MANUAL		O				EXTEND LOADING DOC
2/17/1993	0	MANUAL	7,500	O				SIGNS

ACTIVITY INFORMATION

Date	Result	By	Name
4/30/2014	PERMIT VISIT	242	ANTHONY DULU
6/12/2008	MEAS+INSPCTD	114	TIM PAYSON
6/13/2006	MEAS+INSPCTD	242	ANTHONY DULU
5/25/2004	MEAS+INSPCTD	242	ANTHONY DULU
4/1/1994	MEAS+INSPCTD	185	

Sign: VERIFICATION OF VISIT NOT DATA ___/___/___

LAND SECTION (First 7 lines only)

Use Code	Description	LUC Fact	No of Units	Depth / PriceUnits	Unit Type	Land Type	LT Factor	Base Value	Unit Price	Adj	Neigh	Neigh Influ	Neigh Mod	Infl 1	%	Infl 2	%	Infl 3	%	Appraised Value	Alt Class	%	Spec Land	J Code	Fact	Use Value	Notes
331	AUTOPRT		20837		SQUARE FESITE			0	1.1	1.48	I4	1.03								33,907						33,900	

Total AC/HA:	0.47835	Total SF/SM:	20837	Parcel LUC:	331	AUTOPRT	Prime NB Desc	IND FR	Total:	33,907	Spl Credit		Total:	33,900

Property Information

Property ID	022-01-008
Location	120 FRONT ST
Owner	OWEN EDWARD A

MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

City of Holyoke, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 03/07/2022
Data updated Daily

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

Map Theme Legends

Zoning

Northampton Street Overlay District

Smart Growth Zoning Overlay District (40R)

- Downtown
- Gateway

Arts and Industry Overlay District (AIOD)

WRPOD I (Interim Wellhead Protection)

Water Resource Protection Overlay District

- WRPOD II (Primary Recharge)
- WRPOD III (Secondary Recharge
- Surface Supply Watershed (Zone A, B, C)

Zoning

- RA Agriculture and Single-Family Residence
- R-1 Single-Family Residence
- R-1A Single-Family Residence
- R-2 Two-Family Residence
- RM-20 Multi-Family Residence (20units/acre)
- RM-40 Multi-Family Residence (40units/acre)
- RM-60 Multi-Family Residence (60units/acre)
- RO Multi-Family Residence and Professional Office
- BL Limited Business
- BC Downtown Business
- BG General Business
- BH Highway Business
- IG General Industry
- IP Industrial Park
- OR Downtown Residential
- SC Shopping Center
- WM Waste Management

Laura E. Wilson
Tax Collector

Rory Casey
Treasurer

City of Holyoke

Form A – Tax Compliance Form

DATE: 9/3/25

In accordance with Section 82-3 of the City Ordinance, specifically:

(c) In addition to the requirements of [M.G.L.] c. 40 § 57, every city board, department, authority, or commission issuing licenses or permits in the city shall certify with the **Tax Collector** and the **Treasurer** that all taxes, fees, and assessments are current, prior to issuing any license or permit, and that all tax agreements are being complied with.

Please bring this form to City Hall and obtain each signature as required below or mail the form to the Tax Collector's Office with a stamped, self-addressed envelope. Please do not submit a Business Certificate application to the City Clerk's Office prior to completing Form A.

I state that I have reviewed the following and as of the date of this letter, the following is true and accurate.

Current	Type
✓	Real Estate
N/A	Personal Property
N/A	Excise
N/A	Payment Plan

Comments:

Applicant: Edward Owen

Address: 120 Front St.

Property Owner: Edward Owen

Respectfully,

Tax Collector
413.322.5530

City Treasurer
413.322.5560

NEW: ✓
RENEWAL: ____
$50 FEE: ✓
TAX COLLECTOR/TREASURER LETTER: ____

DATE: 9/3/25

CITY OF HOLYOKE CITY COUNCIL
SECOND HAND LICENSE APPLICATION

ADDRESS: 1810 Northampton St. Holyoke, MA

APPLICANT'SNAME: Rev Randall Bessette / First Lutheran Church

APPLICANT'S ADDRESS: 1810 Northampton St. Holyoke

APPLICANT'S TELEPHONE: 413-534-7071 EMAIL: bonnieb561@aol.com

SS# 024-56-1019

==========

Said license runs from May 1st to April 30th of each year; regardless of application date

Sec. 66-32. - Record of purchases.
Every person dealing in junk, old metals, rags, papers, bottles or secondhand articles or keeping a shop for the purchase, sale or barter of the same shall keep a book in which he shall record in plain English language, at the time of every purchase by him of any of the aforesaid articles, a description of the article purchased, the name, age and residence of the person from whom, and the day and hour when he so purchased it. No entry made in such book shall be erased, obliterated or defaced and the form of such book shall be prepared by the chief of police. Such book shall at all times be open to the inspection of the mayor and city council or any person by them authorized to make such examination.

Sec. 66-35. - Purchases from minors or apprentices; dealers to purchase only from licensed collectors.
No dealer in or keeper of a shop for the purchase or barter of junk, old metal or secondhand articles, and no collector of the aforesaid articles, shall, directly or indirectly, purchase or receive by way of barter or exchange any of the articles aforesaid from a minor or apprentice, knowing or having reason to believe him to be such. No such dealer or keeper of a shop shall, directly or indirectly, purchase or receive as aforesaid any of such articles from a person not a duly licensed collector of junk, except, however, that he may make such purchase directly from mills or manufacturers.

Sec. 66-61. - Dealers or shopkeepers.
No person shall be a dealer in or keeper of a shop for the purchase, sale or barter of junk, old metals or secondhand articles in the city, unless he is duly licensed therefor by the city council and shall exhibit his license when requested to do so.

Sec. 66-36. - Articles purchased not to be sold for 30 days.
No article purchased or received by a dealer or keeper of a shop for the purchase, sale or barter of junk, old metal or secondhand articles shall be sold until at least 30 days from the date of its purchase or receipt has elapsed

☐ **Sec. 66-39. – Persons who buy or sell secondhand articles except books, furniture, prints stamps, coins, automobiles and fabric shall be exempt from the provisions and conditions of this article.**

Rev Randall Bessette

APPLICANT'S SIGNATURE

536 DWIGHT STREET, ROOM 2 • HOLYOKE, MASSACHUSETTS 01040-5086
PHONE: (413) 322-5520 • FAX: (413) 322-5521 • E-MAIL: clerks@holyoke.org
Birthplace of Vol*leyball*

Laura E. Wilson
Tax Collector

Rory Casey
Treasurer

City of Holyoke

Form A – Tax Compliance Form

DATE: 9 / 3 / 25

In accordance with Section 82-3 of the City Ordinance, specifically:

(c) In addition to the requirements of [M.G.L.] c. 40 § 57, every city board, department, authority, or commission issuing licenses or permits in the city shall certify with the **Tax Collector** and the **Treasurer** that all taxes, fees, and assessments are current, prior to issuing any license or permit, and that all tax agreements are being complied with.

Please bring this form to City Hall and obtain each signature as required below or mail the form to the Tax Collector's Office with a stamped, self-addressed envelope. Please do not submit a Business Certificate application to the City Clerk's Office prior to completing Form A.

I state that I have reviewed the following and as of the date of this letter, the following is true and accurate.

Current	Type
✓	Real Estate
N/A	Personal Property
N/A	Excise
N/A	Payment Plan

Comments:

Applicant: First Lutheran Church

Address: 1810 Northampton St.

Property Owner: First Lutheran ~~Cathe~~ Church

Respectfully,

Laura Wilson
Tax Collector
413.322.5530

City Treasurer
413.322.5560

HOLYOKE CITY COUNCIL STREET VENDOR LICENSE APPLICATION

DATE: 9-12-2025

NAME OF APPLICANT: Francisco Gabriel Velez Vega

ADDRESS OF APPLICANT: 214 Elm st Holyoke MA 01040

APPLICANT PHONE NUMBER/EMAIL: 413-505-6932

EXPLANATION OF BUSINESS TYPE/PRODUCT TO BE SOLD:

Food truck . empanadillas.
fried food.

LOCATION OF CART/FOOD TRUCK:

283 main st Holyoke

Please note that this application must be filed with the Clerk's Office and must be turned in with relevant Street Vendor applications from the Board of Health and the Department of Public Works.

APPLICANT'S SIGNATURE

536 Dwight St. Room 10 HOLYOKE MASSACHUSETTS 01040-5086
PHONE: (413) 322-5525 E-MAIL: Anderson-BurgosJ@holyoke.org

PLICABLE SPECIFICATIONS:

1. Applicant agrees to take responsibility for any and all claims that may be made against the City of Holyoke, or it's agency, for damages which may be occasioned during the period of occupancy.
2. All necessary precautions must be taken to ensure the safety of the pedestrian and motoring public, including the establishment of a "temporary" walkway should the sidewalk be affected.
3. Applicant is responsible for any and all traffic control and police protection if required.

   (Contact Holyoke Police Department, Traffic Bureau @ 413-536-6431)

Affirmation

I have read the attached and hereby agree to comply strictly with the terms of this permit and indemnify the City of Holyoke and its agents from all loss, cost or reason of such occupancy. I the undersigned hereby certifies that I have read and examined this application and that the proposed occupancy/obstruction is accurately represented in the statements made in this application. I understand that the occupancy/obstruction shall be executed in accordance with the terms and conditions of said permit and all applicable laws in effect. I understand that deviations from the approved permit requirements shall result in immediate revocation of the permit and require immediate restoration of occupied area to pre-occupancy conditions.

SIGNED BY: Jessica J. _____
(Applicant)

DPW USE ONLY

PAID
MAY 15 2025
DEPT. OF PUBLIC WORKS

Certificate of Insurance Required: ☒ Yes ☐ No

Certificate of Insurance Received: ☐ Yes ☐ No

Permit Fee $ 150.00

Permit Fee Received: ☐ No ☒ Yes Date received 05/15/25

☒ Cash ☐ Check Check # _____

Application Fee Received By: _____
Initials

Permit Status: ☒ Approved ☐ Denied , Expiration Date: 4/30/26

APPROVED: _____ Date: 4/30/25

NOTICE: THIS PERMIT IS VALID FOR THIRTY (30) DAYS FROM DATE OF ISSUANCE UNLESS IT SPECIFICALLY PROVIDES OTHERWISE. A COPY OF THIS PERMIT MUST BE MADE AVAILABLE AT THE SITE DURING THE OCCUPANCY/OBSTRUCTION.

Commonwealth of Massachusetts

BUSINESS CERTIFICATE

City of Holyoke September 5, 2025

In conformity with the provisions of Chapter one hundred and ten, Section five of the General Laws, as amended, the undersigned hereby declare(s) that a business under the title of
Como En La Isla is conducted at Number 214 Elm Street, Holyoke, MA. 01040

by the following named persons.

Francisco G Velez Vega 20 Murray Hill Ave, Springfield , MA. 01104

Federal Tax ID or SS #: 39-4176016
Signed

SIGNATURE SIGNATURE

SIGNATURE SIGNATURE

Registered Number: 5604
Registered Date and Time: September 5, 2025 01:29:56 PM
Expiration Date: September 5, 2029

The Commonwealth of Massachusetts

Hampden ss. September 5, 2025

Personally appeared before me the above-mentioned Francisco G Velez Vega and made oath that the foregoing statement is true.

A certificate issued in accordance with this section shall be in force and effect for four years from the date of issue and shall be renewed each four years thereafter so long as such business shall be conducted and shall lapse and be void unless so renewed.

Notary Public

Commonwealth of Massachusetts
City of Holyoke
Board of Health
20 Korean Veterans Plaza
HOLYOKE, MA 01040
PHONE (413) 322-5595 FAX (413) 322-5596

DATE PRINTED: 09/05/2025

ESTABLISHMENT NAME: COMO EN LA ISLA FRANCISCO GARBRIEL VELEZ VEGA

LOCATED AT: 283 MAIN ST
HOLYOKE, MA 01040
413-505-6932

Fee Type	Fee Amount	Permit No	Permit Issued	Permit Expires
Mobile Food Unit/Pushcart	$ 100.00	BOH-25-0162	06/17/2025	06/30/2026

Total Fees: **$100.00**

Board of Health

Dr. Lawrence Osborn, MD, MPH

Latitia Molina, Clerk

Nicole Arnold, RN, BSN, Chair

Timothy M. Rivers, Director

City of Holyoke

Request for Appropriation Transfer
Within a Classification

Dept. Name Fire Date 08 / 28 / 2025

I hereby respectfully request that the following amounts be transferred ***within one*** of the following indicated (**X**) appropriation classifications within my department and as further detailed below:

Personal Services X **Expenses** ____ **Capital Outlay** ____

Account No. Organization	Account No. Object	Account Name	$ Amount From	$ Amount To
12201	51105	Firefighter	(944.91)	
12201	51180	Injured On Duty	( )	944.91
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	

Reason for request:
Injured On Duty PP #5

Head of Department

RECEIVED BY
COH - AUDITOR DEPT.
04 SEP 2025
AN, SWB, TW

Mayor

Form TR-1 (6/92)

2.0.

City of Holyoke

Request for Appropriation Transfer
Within a Classification

Dept. Name Fire Date 08 / 27 / 2025

I hereby respectfully request that the following amounts be transferred ***within one*** of the following indicated (**X**) appropriation classifications within my department and as further detailed below:

Personal Services____ Expenses____ Capital Outlay____

Account No. Organization	Account No. Object	Account Name	$ Amount From	$ Amount To
12201	51103	Fire Captain	(3,663.90)	
12201	51104	Fire Lieutenant	(6,285.48)	
12201	51105	Firefighter	(2,645.73)	
			( )	12,595.12
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	
			( )	

Reason for request:
Injured On Duty PP #5

Head of Department

RECEIVED BY
COL. AUDITOR DEPT.
04 SEP 2025
AM SWB. TW

Mayor

Form TR-1 (6/92)

2.0.

City of Holyoke

Request for Appropriation Transfer
Within a Classification

Dept. Name: Police Date 9-2-2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services **X** Expenditures ____ ____

Account No.			$ Amount	
Organization	Object	Account Name	From	To
12101	51105	Sergeants	3581.40	
12101	51107	Patrolmen	14,878.99	
12101	51180	IOD		18,450.39

To balance line items

Head of Department
Brian Keenan, Chief of Police

Mayor

Form TR-1 (6/92)

Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Monica Tibbits-Nutt, Secretary & CEO

massDOT
Massachusetts Department of Transportation

AGREEMENT

August 22, 2025

City of Holyoke
536 Dwight Street
Holyoke, MA 01040

Agreement Number: 130350
Action Item #: 12
Action Item Date: 8/20/2025

Dear Matt Sokop:

Enclosed is a signed copy of your agreement with the Massachusetts Department of Transportation.

This agreement is relative to Local Bottleneck Reduction Project in the amount of $390,149.30, in Holyoke.

In accordance with the terms of this agreement, you are hereby notified to commence work on 8/18/2025. The work is scheduled to be completed on 12/31/2026.

Thank you,

Anna Dolata

Anna Dolata/lr
Director of Contracts and Records

cc: Fiscal
Contracts & Records

E-Mail: John Mallios
Kristen Rebelo
Michael Fitzgerald

Ten Park Plaza, Suite 5510, Boston, MA 02116
Tel: 857-368-9537, Fax: 857-368-0623
www.mass.gov/massdot

Project Number: X25LBRP137-C11

City/Town of: Holyoke

Contract Number: 130350

Contract Date: 8/18/25

Contractor: City of Holyoke

Completion Date: December 31, 2026

The Commonwealth of Massachusetts

massDOT
Massachusetts Department of Transportation
Highway Division

CONTRACT FOR

STATE HIGHWAY WORK

Boston, Massachusetts

MASSDOT STANDARD CONTRACT FORM

This form is issued and published by the Massachusetts Department of Transportation (MassDOT or Department). Any changes to the official printed language of this form shall be void. Additional non-conflicting terms may be added by Attachment. Contractors may not require any additional agreements, engagement letters, contract forms or other additional terms as part of this Contract without prior Department approval. MassDOT deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the MassDOT Terms and Conditions, MassDOT IT Terms and Conditions which are incorporated by reference herein. Click on hyperlinks for definitions, instructions and legal requirements that are incorporated by reference into this Contract.

CONTRACTOR LEGAL NAME: City of Holyoke (and d/b/a):	**DEPARTMENT NAME: Massachusetts Department of Transportation** MMARS Department Code: DOT
Legal Address: (W-9, W-4,T&C): 536 Dwight Street, Holyoke, MA 01040	**Business Mailing Address: 10 Park Plaza, Room 7210, Boston, MA 02116**
Contract Manager: Matt Sokop, City Engineer	**Billing Address (if different):**
E-Mail: sokopm@holyoke.org	**Contract Manager: Kristen E. Rebelo,**
Phone: 413-322-5645 Fax:	**E-Mail: kristen.e.rebelo@dot.state.ma.us**
Contractor Vendor Code: VC6000192102	**Phone: 857-368-8909** Fax:
Vendor Code Address ID (e.g. "AD001"): AD 001. (Note: The Address Id Must be set up for EFT payments.)	**MMARS Doc ID(s): CT DOT 6433 INTF 00X0 2025 A0 130350** RFR/Procurement or Other ID Number: Ch383Acts2020

CW

_X_ NEW CONTRACT

PROCUREMENT OR EXCEPTION TYPE: (Check one option only)

__ **Statewide Contract** (OSD or an OSD-designated Department)
__ **Collective Purchase** (Attach OSD approval, scope, budget)
__ **Department Procurement** (includes State or Federal grants 815 CMR 2.00) (Attach RFR and Response or other procurement supporting documentation)
__ **Emergency Contract** (Attach justification for emergency, scope, budget)
__ **Contract Employee** (Attach Employment Status Form, scope, budget)
__ **Interim Contract with new Contractor** (Attach justification for Interim Contract and updated scope/budget)
_X_ **Other Procurement Exception:** (Attach authorizing language/justification, scope and budget)

___ CONTRACT AMENDMENT

Enter **Current Contract End Date *Prior*** to Amendment: , 20 .
Enter **Amendment Amount:** $. (or "no change")

AMENDMENT TYPE: (Check one option only. Attach details of Amendment changes.)

__ **Amendment to Date, Scope or Budget** (Attach updated scope and budget)
__ **Interim Contract** (Attach justification for Interim Contract and updated scope/budget)
__ **Contract Employee** (Attach any updates to scope or budget)
__ **Other Procurement Exception:** (Attach authorizing language/justification and updated scope and budget)

The Standard Contract Form Instructions, Contractor Certifications and the MassDOT Terms and Conditions documents are incorporated by reference into this Contract and are legally binding _X_ **MassDOT TERMS AND CONDITIONS** ___ MassDOT IT TERMS AND CONDITIONS

COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for MassDOT/Commonwealth owed debts under 815 CMR 9.00.
__ **Rate Contract** (No Maximum Obligation. Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.)
_x_ **Maximum Obligation Contract** Enter Total Maximum Obligation for total duration of this Contract (or ***new*** Total if Contract is being amended). **$390,149.30**

PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting **accelerated** payments must identify a PPD as follows: Payment issued within 10 days __% PPD; Payment issued within 15 days __% PPD; Payment issued within 20 days __% PPD; Payment issued within 30 days __% PPD. If PPD percentages are left blank, identify reason: _X_ agree to standard 45 day cycle __ statutory/legal or Ready Payments (G.L. c. 29, § 23A); __ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)

BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) **This Agreement (Number 130350) is between MassDOT and the City of Holyoke which is participating in the Local Bottleneck Reduction Program.**

SUPPLIER DIVERSITY PROGRAM (SDP) PLAN
Does the Supplier Diversity Program apply?
____ Yes **If YES, the Contractor's annual SDP commitment for this Contract is** _____
_X_ No **If NO, enter the appropriate exemption:** **Procurement not subject to 801 CMR 21.00**

ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations:

_X_ 1. may be incurred as of the Effective Date (latest signature date below) and **no** obligations have been incurred **prior** to the Effective Date.
__ 2. may be incurred as of , 20 , a date **LATER** than the Effective Date below and **no** obligations have been incurred **prior** to the Effective Date.
__ 3. were incurred as of , 20 , a date **PRIOR** to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth and MassDOT from further claims related to these obligations.

CONTRACT END DATE: Contract performance shall terminate as of **12/31 , 20 26 ,** with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.

CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the **"Effective Date"** of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the MassDOT Terms and Conditions http://transnet/docs/ComApp/MassDOTTermsandConditions.doc or IT Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions, Contractor Certifications, , the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by the Department as unacceptable), and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.

MASSDOT STANDARD CONTRACT FORM

AUTHORIZING SIGNATURE FOR THE CONTRACTOR:	AUTHORIZING SIGNATURE FOR MassDOT:
X: _____. Date: 7/31/2025.	X: _____. Date: 8/18/25.
(Signature and Date Must Be Handwritten At Time of Signature or conform to the MassDOT Electronic Signature Policy, as in effect from time to time)	(Signature and Date Must Be Handwritten At Time of Signature, or conform to the MassDOT Electronic Signature Policy, as in effect from time to time)
Print Name: Joshua A. Gordon.	Print Name: Carrie Lavallee, P.E.
Print Title: Mayor.	Print Title: Chief Engineer

Maura Healey, Governor
Kimberley Driscoll, Lieutenant Governor
Monica Tibbits-Nutt, Secretary & CEO
Jonathan L. Gulliver, Highway Administrator

mass DOT 15 Highway

May 20, 2025

Matt Sokop
City Engineer
City of Holyoke
Department of Public Works
536 Dwight Street
Holyoke, MA 01040

Via email: sokopm@holyoke.org

Dear Matt Sokop:

Thank you for your submission to the Local Bottleneck Reduction Program during the Fiscal Year 2024 application solicitation. I am pleased to notify you that Holyoke's application for improvements along Main Street has been approved for $390,149.30 in construction funding.

Awarded municipalities must enter into a contract with MassDOT for the funding of the approved work. To initiate this contract, our grants team will send forward the attached documents to our contracts and records department for processing. It is anticipated that the Notice to Proceed (NTP) for this award will be issued by August 1, 2025, and that the deadline for construction will be December 31, 2026. MassDOT-funded work may not proceed until the NTP is issued.

Reimbursement requests are processed by your District State Aid Engineer on MassDOT's Grant Central Portal. Learn more about this process as well as other implementation details on the program at: https://madothway.my.site.com/GrantCentral/s/

Please email LocalBottleneckGrants@dot.state.ma.us with questions related to this award. Thank you for your commitment to addressing bottleneck congestion on local roadways and for your participation in the Local Bottleneck Reduction Program.

Sincerely,

Jonathan L. Gulliver
Highway Administrator

cc: Kristen Rebelo, MassDOT Community Grants Program Administrator

Local Bottleneck Reduction Program
Municipal Construction Funding Agreement

Agreement Number: 130350

This Municipal Funding Agreement ("Agreement") is entered into this 18th day of August, 2025, by and between the Massachusetts Department of Transportation, a body politic and corporate and a public instrumentality of the Commonwealth of Massachusetts duly established and existing pursuant to M.G.L. Chapter 6C, as amended, having a principal place of business at Ten Park Plaza, Boston, Massachusetts, 02116 ("**MassDOT**"), and the City/Town of Holyoke, (the "**Municipality**").

WHEREAS, MassDOT administers the Local Bottleneck Reduction Program (the "**Program**"), which seeks to fund innovative solutions to address local congestion bottlenecks at intersections to improve traffic flow and safety; and

WHEREAS, the Municipality seeks to address a local congestion bottleneck and has submitted an application for a grant under the Program, attached hereto as Exhibit A ("**Application**"), proposing certain improvements at an intersection located at Main Street, an intersection owned and operated entirely by the Municipality (the "**Project**"); and

WHEREAS, the Parties have agreed to the scope of work for the Project described in the attached Exhibit B, (the "**Scope of Work**"); and

WHEREAS, the total estimated cost for the Project is $390,149.30 as described within Exhibit C, (the "**Preliminary Estimate Form**"); and

WHEREAS, the maximum amount of funds available to Municipality for eligible costs pursuant to this Agreement shall be $390,149.30 ("**Grant Award**"); and

WHEREAS, the Project is to be financed by funds provided by MassDOT in accordance with appropriation 6121-2127; and

WHEREAS, the Parties hereto have reached an agreement as to the apportionment of the work and expense necessary to complete the Project.

NOW THEREFORE, in consideration of the obligations contained herein and other good and valuable consideration, the receipt of which is hereby acknowledged, MassDOT and the Municipality hereby agree, each with the other, as follows:

1.0 DIVISION OF WORK

1.1 Municipality shall provide by its own contractor(s), employees, and/or subcontractor(s) all necessary labor, materials, equipment, and other services to complete the Project in conformance with the Scope of Work attached hereto as Exhibit B and all applicable MassDOT approved design plans and specifications, contained therein. Municipality shall comply and require its employees, contractors, and subcontractors to comply with all terms of this Agreement and all federal, state and local laws and regulations applicable to this Project and to the procurement of labor and material(s) for this Project. **Municipality shall not commence construction work on the Project until MassDOT has issued an official written Notice to Proceed ("NTP") to Municipality.**

1.2 Municipality shall, at its sole cost, provide traffic control devices and/or police details if necessary to control traffic during the construction of the Project. Traffic control plans, signs, devices, and police details shall be procured by the Municipality in accordance with all applicable local, state, and federal laws and regulations, shall conform to the Official Standard of the Massachusetts Department of Tansportation, Highway Division.

1.3 Municipality shall, at its sole cost, obtain any and all applicable permits and/or clearances required by local, state, and federal agencies necessary to complete the Project. Municipality shall also be responsible for obtaining, at its sole cost, all easements, property right interests and/ or right of way appraisals needed for the construction. Prior to construction, Municipality shall submit these documents to MassDOT certifying that any and all necessary environmental permits and rights-of-way has been acquired. Any and all costs associated with right-of-way acquisitions, permitting, and/or clearances shall be borne by Municipality.

1.4 If using contractors and/or consultants for the Project, Municipality shall have the sole responsibility for resolving claims and requests for additional work for the Project by the Municipality's contractors and consultants. No funds will be provided for payment of claims or additional work on the Project under this Agreement.

1.5 Municipality shall complete the Project by the Agreement's Expiration Date unless an extension of time is granted by MassDOT pursuant to Subsection 6.2 below. Work performed after this Agreement's Expiration Date shall not be eligible for reimbursement.

2.0 DIVISION OF EXPENSE

2.1 MassDOT shall reimburse Municipality for the actual eligible construction costs incurred to complete the Project up to, but not exceeding, $390,149.30, the amount of the Grant Award. Municipality agrees and acknowledges that all costs submitted to MassDOT for

reimbursement are subject to review and approval by MassDOT, and that MassDOT's determination, in its sole discretion, of whether such costs are eligible for reimbursement pursuant to this Agreement is final in all cases.

2.2 Municipality acknowledges and agrees that that rates and cost components used in the Project Cost Estimate are not intended for use as reimbursable billing rates or costs in lieu of actual costs supported by Municipality's accounting records.

2.3 Municipality acknowledges and agrees that any Project costs above the Grant Award shall be borne entirely by the Municipality.

2.4 Municipality acknowledges and agrees that, in addition to costs and expenses in excess of the Grant award, certain costs incurred by Municipality in connection with the Project are ineligible for reimbursement under this Agreement and shall be borne by the Municipality ("**Ineligible Costs**"). Ineligible Costs include, but are not limited to the following:

(a) Any and all cost overruns or deficits incurred in connection with the Project.
(b) Any and all costs and expenses associated with traffic control and safety measures in or around the construction work zone, including but not limited to, the use of uniformed law enforcement officers and provision of traffic control devices.
(c) Extra work, change orders, additional items that may arise during the course of the Project as a result of any errors, omissions, or at the request of the Municipality.
(d) All work that is eligible for reimbursement as it relates to construction activities of said Project that is performed prior to the issuance of the NTP.
(e) Administration and legal fees costs incurred by the Municipality for the Project.
(f) Costs, including legal fees, associated with the acquisition of rights of way, easements, and any other necessary agreements.

3.0 METHOD OF PAYMENT TO THE MUNICIPALITY

3.1 During the course of the Project, Municipality may present monthly progress bills of the incurred costs for approval and reimbursement by MassDOT. All reimbursement requests by Municipality shall be made in accordance with MassDOT's procedures for Chapter 90 funded projects using the applicable State Aid Reimbursable Programs forms ("**Forms**") required by MassDOT. Municipality shall electronically submit the completed Forms and supporting documentation to MassDOT's District State Aid Engineer after expenses are incurred for review and processing.

3.2 Upon the completion of the Project to the satisfaction of MassDOT and the Municipality, written notification shall be given to MassDOT's District Highway Director by the Municipality that said work has been completed and, within 120 days thereof, the Municipality will submit to

MassDOT a final detailed bill (in quintuplicate) as required, and final settlement will then be made between MassDOT and the Municipality.

4.0 AUDIT

4.1 All reimbursable charges in connection with this Agreement will be subject to audit by representatives of MassDOT and the Municipality will retain all records and documents pertaining to the Agreement charges until such audit is completed or until written approval to destroy the records is given by MassDOT.

4.2 The Governor or his designee, the Secretary of Administration and Finance, and the State Auditor or his designee shall have the right at reasonable times and upon reasonable notice to examine the books, records and other complications of data of the Municipality which pertain to the performance of the provisions and requirements of this Agreement.

5.0 FUTURE MAINTENANCE

The Municipality shall, at its own expense, continue to be solely responsible for the maintenance and upkeep of all property associated with the Project. Notwithstanding anything contained herein to the contrary, this Section 5.0 shall survive any expiration or termination of this Agreement.

6.0 EXPIRATION DATE

6.1 This Agreement will expire on December 31, 2026 ("Expiration Date"), unless extended as provided for in Subsection 6.2.

6.2 Municipality may request to extend this Agreement beyond that provided in Subsection 6.1. Any request for an extension must be made in writing to MassDOT soon as practicably possible, but no later than sixty (60) days prior to the Agreement's Expiration Date. Municipality's request shall include a justification for the requested extension, the requested new expiration date, and any other information deemed necessary by MassDOT. MassDOT, in its sole and exclusive discretion, may agree to grant said request for an extension of time if it finds that sufficient justification has been provided by the Municipality.

6.3 This Agreement may be terminated by mutual agreement of the Parties, upon such terms and conditions as the Parties may mutually agree upon. Such termination shall be effective in accordance with a written agreement by the Parties. Termination under this section shall not constitute a waiver of the rights of either Party to damages or other remedies related to this

Agreement, except to the extent that the mutual agreement termination this Agreement so specifies.

6.4 MassDOT may, by written notice to the Municipality, terminate this Agreement in any one of the following circumstances:

6.4.1 The Municipality neglects or fails to comply with any provision of this Agreement in accordance with its terms or within the time specified for performance herein, and Municipality fails to cure any such failure within thirty (30) calendar days after receipt of notice specifying such failure. In the event this Agreement is terminated pursuant to this provision, MassDOT shall not be liable to the Municipality for any costs incurred or burdens assumed upon or subsequent to, and associated with, such termination.

6.4.2 The applicable State or Federal funding source fails to appropriate or otherwise make available funds for the work contemplated herein. In the event this Agreement is terminated pursuant to this provision, MassDOT shall not be liable to Municipality for any costs.

.

7.0 MISCELLANEOUS

7.1 Compliance with Law.

The work and services to be performed hereunder shall be done in compliance with applicable federal, state, and local laws, ordinances, rules and regulations.

7.2 Notices

MassDOT:

Municipality:

7.2 Indemnification

To the extent permitted by the laws of the Commonwealth, Municipality shall indemnify, defend (at Municipality's sole expense and with counsel reasonably acceptable to MassDOT), and hold harmless MassDOT and all of MassDOT's officers, agents, and employees, from and against any

and all suits, claims, proceedings, liabilities, losses damages, penalties, charges and expenses (including attorneys' fees and experts' fees) of every name and nature, based on or arising out of any actual or alleged loss or injury (including death) to persons or damage to real or tangible property that are caused or alleged to be caused, in whole or in part, by, or to arise out of the acts or omissions of, Municipality, its employees, contractors, subcontractors, or agents, in its performance of the obligations set forth herein. This covenant shall survive the expiration of this Agreement.

7.3 Governing Law and Severability

This Agreement shall be governed by the laws of the Commonwealth of Massachusetts, without regard to principles of conflicts of law or choice of laws. In the event that any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be declared to be invalid or unenforceable, then the remainder of this Agreement or the application of such term or provision to other person or circumstances, other than those as to which it would become invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

7.4 No Third-Party Beneficiaries

This Agreement shall not be construed to create any third-party beneficiary rights in favor of any other parties or any right or privilege for the benefit of any other parties.

7.5 Counterparts

This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

[Remainder of page intentionally blank]

Exhibit A – Application

Exhibit B – Scope of Work

Exhibit C – Project Cost Estimate

State Aid Program - Project Request

Project Name: Beech st corridor

Application Date: 3/20/2023

Applicant Information

Municipality	HOLYOKE
District	District 2

Municipal Contact

Name	Robert Weller
Title	Superintendent of Alarm division
Email	wellerr@holyoke.org
Phone	(413)534-4511
Address	600 High st
Zip Code	01040
Name of official Municipal Signatory:	Dawn Nimms/Kris Baker
Title of official Municipal Signatory:	senior city engineer/ city engineer

Grant Type

Grant Type	Bottleneck

PROJECT INFORMATION

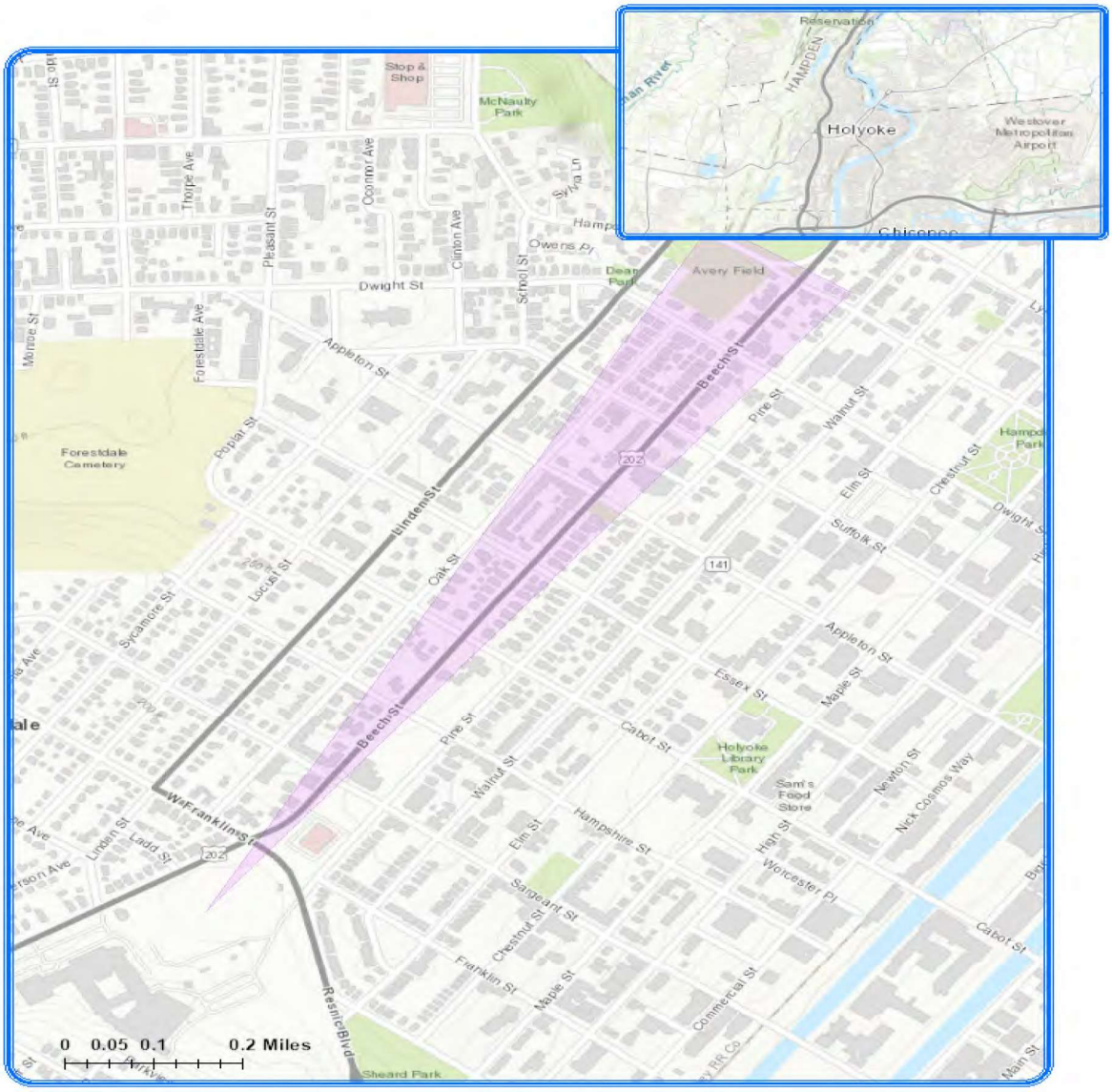
Location description (i.e. Main Street from 1st Avenue to 4th Avenue):	Beech st (rt 202) From W Franklin st north to Hampden st
Number of traffic signals within study area:	8

Description of problem (3-4 sentences):	Aged cabinets, signals, cables. This was a synched stretch of road, the master controller no longer functions properly. Constant power outages causing flash conditions to 4 of these intersections over the summer did not help.
Project goals (3-4 sentences):	To have 8 new interconnected intersections installed to greatly improve traffic flow. Another main goal is to reduce the number of traffic accidents that occur on this corridor. (vehicles trying to beat the yellow/red which are not timed)

Which of the following project elements are proposed at this bottleneck? Check any that apply	
✗	Access management
✗	Addition of turn, through, auxiliary or acceleration lanes
✗	Changes to signage
✓	Coordination of multiple traffic signals
✗	Geometric improvements/curbing changes
✗	Lane re-striping/pavement markings
✗	New or improved transit access including bus lanes
✓	Pedestrian crossing improvements
✓	Traffic signal retiming
✓	Traffic signal controller and cabinet upgrades
✓	Traffic Signal Priority equipment (with endorsement from transit agency)
✗	Unsure of best project type or solution for proposed location
✗	Vehicle detection installation, repairs or replacement
✗	Other
Please Describe:	

Are you applying in collaboration with another municipality or regional transit agency (RTA)?	No

GIS MAP



Beech st corridor 3/21/2023 2:09:22 PM

IMAGERY MAP

Legend

- Road Inventory
- Wetlands
- HPI -- Existing Facility

Beech st corridor 3/21/2023 2:09:22 PM

Geo Processing Summary

Intersection found with HSIP Clusters
Intersection found with HSIP Pedestrian Crash Clusters
No Intersection found with HSIP Bicycle Crash Clusters
No Intersection found with Top 200 Intersection Clusters
Intersection found with Schools (a)
Intersection found with Schools (b)
No Intersection found with Condition Index
No Intersection found with Bridges
No Intersection found with Culverts
Intersection found with RSA
No Intersection found with HSIP Pedestrian Crash Clusters
No Intersection found with Opportunity Zones
No Intersection found with Freight Corridors
No Intersection found with Rail Yard
No Intersection found with Seaport
No Intersection found with Environmental Justice
No Intersection found with Environmental Justice (1/4 mile buffer)
No Intersection found with Title VI
No Intersection found with Title VI (1/4 mile buffer)
No Intersection found with Housing Choice Communities
No Intersection found with Schools
No Intersection found with Hospitals
No Intersection found with Transit stations
No Intersection found with Open Space, Article 97
No Intersection found with Impaired Waterbodies 1/4 mile buffer (streams)
Intersection found with Impaired Waterbodies 1/4 mile buffer (lakes)
No Intersection found with DEP Wetland Areas (100 foot buffer) Rivers
No Intersection found with DEP Wetland Areas (100 foot buffer) Lakes
No Intersection found with DEP Wetland Areas (100 foot buffer) River Basin

No Intersection found with DEP Wetland Areas (100 foot buffer) River Basin and Coastal Drainage Area

No Intersection found with DEP Wetland Areas (100 foot buffer) Coastal Drainage Area

No Intersection found with DEP Wetland Areas (100 foot buffer) Linear

No Intersection found with DEP Wetland Areas (100 foot buffer) Area

No Intersection found with ACEC

No Intersection found with ORW

No Intersection found with BioMAP2 Core Habitat (1/2 mile buffer) - Priority Natural Communities

No Intersection found with BioMAP2 Core Habitat (1/2 mile buffer) - Forest Core

No Intersection found with BioMAP2 Core Habitat (1/2 mile buffer) - Vernal Pool Core

No Intersection found with BioMAP2 Core Habitat (1/2 mile buffer) - BioMap2 Wetlands

No Intersection found with BioMAP2 Core Habitat (1/2 mile buffer) - Aquatic Core

No Intersection found with BioMAP2 Core Habitat (1/2 mile buffer) - Species of Conservation Concern

No Intersection found with NHESP Rare Habitat (100 foot buffer of priority habitat)

No Intersection found with Coldwater Fisheries

No Intersection found with NHESP Rare Habitat (100 foot buffer of estimated habitat)

No Intersection found with Certified Vernal Pools (750 foot buffer)

No Intersection found with Potential Vernal Pools (750 foot buffer)

No Intersection found with Flood Zone Polygons

No Intersection found with Vulnerable Culverts

No Intersection found with Vulnerable Bridges

No Intersection found with Article 97 Open Space attribute

No Intersection found with Hazardous Materials

No Intersection found with 2070 Vulnerable Culverts

No Intersection found with 2070 Vulnerable Bridges

Intersection found with Previous Projects

No Intersection found with Bridge Database

Succeeded at Tuesday, March 21, 2023 8:47:24 AM (Elapsed Time: 39.22 seconds)

Traffic Signal Information

Part C: Traffic Signal Information

Does the municipality own and operate all of the signals and roadways within the study area?	yes
Explain:	

What information is currently available for the traffic signals in the study area (check all that apply)?

✓	Signal timing and phasing
✓	Hardware found in the cabinet (Manufacturer, Model #s, Year of Installation, etc. if available)
✗	Detection Type
✗	Turning movement counts
✗	Bicycle and Pedestrian activity in the area
✗	Safety records
✗	Other

Explain:

When does congestion typically occur in the study area (check all that apply)?

✓	Weekday morning rush hour(s)
✗	Weekday mid-day
✓	Weekday evening rush hour(s)
✓	Weekend

Explain:

✗	Special event

Explain:

Other

Explain:

Do the signals (if any) have working vehicle detection?	no
List type:	

Are the signals (if any) coordinated?	no
List type:	

Are the signals (if any) adjacent to other signals owned or operated by a separate agency?	no
List Type:	

Do the signals (if any) operate with emergency preemption or transit priority?	no
Explain:	

Are the signals (if any) or study area located on a fixed transit route?	no
List transit agency and route number:	

Does your municipality utilize a traffic signal management or operation system?	no
Explain:	

Is the study area located within 1 mile of a school?	yes

Please list:
Lawrence school, Mater Dolorosa school

Please attach any supplementary files that would help in the review of this project, such as design concepts, alternatives, traffic counts, accident reports, or studies

LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE

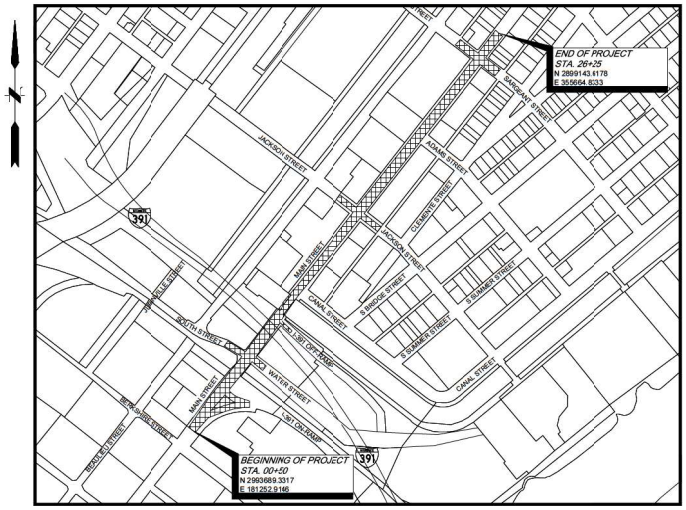
HOLYOKE · MASSACHUSETTS

FINAL DESIGN SUBMITTAL

MAY 2025

SHEET INDEX

Page no.	Sheet no.	Sheet Title
1	GI-001	COVER SHEET
2	GI-002	LEGEND & GENERAL NOTES
3	GI-101	KEY PLAN
4	CT-101	PAVEMENT MARKING & SIGNING PLANS
5	CT-601	TRAFFIC SIGN SUMMARY SHEET
6-9	CT-102-105	TRAFFIC SIGNAL PLANS
10-11	CT-106-107	TEMPORARY TRAFFIC CONTROL PLANS
12-13	CD-501-502	CONSTRUCTION DETAILS



LOCATION MAP
SCALE: 1" = 300'

SPONSORED BY

massDOT Massachusetts Department of Transportation Highway Division

MassDOT Bottleneck Improvement Program

PREPARED BY

FUSS & O'NEILL

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SPRINGFIELD, MA 01103
413.452.0445
www.fando.com

PREPARED FOR

CITY OF HOLYOKE
20 KOREAN VETERANS PLAZA, SUITE 300
HOLYOKE, MA 01040

PROJ. No.: 20220594.T20
DATE: MAY 2025

GI-001

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GENERAL SYMBOLS

EXISTING	PROPOSED	
CB (OR GI, LB)	CB	CATCH BASIN (OR GUTTER INLET, OR LEACHING BASIN)
CBCI (OR GICI)	CBCI (OR GICI)	CATCH BASIN (OR GUTTER INLET) WITH CURB INLET (GUTTERMOUTH
		EDGESTONE - TYPE NOTED
		EDGE OF ROAD
EHH	EHH	ELECTRIC HANDHOLE (NUMBER AS NOTED)
EMH	EMH	ELECTRIC MANHOLE
TMH	TMH	TELEPHONE MANHOLE
WMH	WMH	WATER MANHOLE
SMH	SMH	SEWER MANHOLE
DMH	DMH	DRAINAGE MANHOLE
GG	GG	GAS GATE
WG	WG	WATER GATE
CS	CS	CURB STOP
HYD	HYD	HYDRANT
FA	FA	FIRE ALARM BOX
PM	PM	PARKING METER
LP	LP	STREET LIGHT POLE
UP	UP	UTILITY POLE
GUY	GUY	GUY POLE
12" RCP D	D 21'-12"RCP	DRAIN PIPE (UNDER 24")
	D 21'-24"RCP	DRAIN PIPE (DOUBLE LINE 24" AND OVER)
8" VCP S	S 82'-8"VCP	SEWER MAIN
E	E	ELECTRIC DUCT
4" HP G	G 8"GAS	GAS MAIN
8" C.I. W	W 12"DI	WATER MAIN
T	T	TELEPHONE DUCT
MB	MB	MAIL BOX
		HIGHWAY GUARD (TYPE NOTED)
x x	x o	FENCE (SIZE AND TYPE NOTED)
MHB	MHB	HIGHWAY/PROPERTY BOUND (TYPE NOTED)
LABEL/DATE	LABEL/DATE	CITY, TOWN, OR COUNTY LAYOUT
		STATE HIGHWAY LAYOUT (S.H.L.O.)
		EASEMENT LINE
		PROPERTY LINE
NAME		CITY, TOWN, OR COUNTY BOUNDARY
NAME		STATE BOUNDARY
N00°00'00"E		BASE OR SURVEY LINE
	+57.59 10 P.C. N00°00'00"E	CONSTRUCTION BASELINE
		TREE (SIZE AND TYPE NOTED)
		APPROXIMATE FULL DEPTH AREA
		COMPOST FILTER TUBE
BVW		BORDERING VEGETATED WETLAND
		50' BUFFER TO WETLAND
		100' BUFFER TO WETLAND
		100' INNER RIPARIAN
		200' RIVERFRONT BUFFER
		MAJOR CONTOUR
		MINOR CONTOUR

PAVEMENT MARKINGS AND SIGNING SYMBOLS

EXISTING	PROPOSED	
		PAVEMENT ARROW AND LEGEND
		BICYCLE LANE
	SL	STOP LINE, 12" WHITE LINE 4.0' BEHIND CW (TYP)
	CW	CROSSWALK
	SWL	SOLID WHITE LINE - 6"
	SYL	SOLID YELLOW LINE - 6"
	BWL	BROKEN WHITE LINE - 6"
	DWLEx	DOTTED WHITE LINE EXTENSION - 6"
	DBYL	DOUBLE YELLOW LINE
		WHITE GORE LINE - 12"
		YELLOW GORE LINE - 12"
		SIGN AND POST
		DELINEATOR

GENERAL NOTES:

1. INFORMATION REGARDING THE LOCATION OF EXISTING UTILITIES HAS BEEN BASED UPON AVAILABLE INFORMATION AND MAY BE INCOMPLETE, AND WHERE SHOWN SHOULD BE CONSIDERED APPROXIMATE. NO GUARANTEE TO THE ACCURACY OF THE EXISTING UTILITIES FACILITIES SHOWN IN THIS PROJECT IS EXPRESSED OR IMPLIED UNLESS OTHERWISE NOTED. CONTRACTOR SHALL CONTACT "Mass DIG-SAFE", 1-888-344-7233. CONTRACTOR SHALL MAINTAIN MARKINGS WHERE NEEDED DURING PROJECT. ALL UTILITY LOCATIONS THAT DO NOT MATCH THE VERTICAL OR HORIZONTAL CONTROL SHOWN ON THE PLANS SHALL IMMEDIATELY BE BROUGHT TO THE ATTENTION OF THE ENGINEER FOR RESOLUTION. THE CONTRACTOR SHALL VERIFY LOCATIONS OF UTILITIES AND SERVICE LATERALS PRIOR TO CONSTRUCTION. ANY CONFLICTS WITH LOCATIONS OF LIGHT POLES, TREES, ETC. SHALL BE BROUGHT TO THE ATTENTION OF THE ENGINEER FOR RESOLUTION PRIOR TO CONSTRUCTION.
2. THE CONTRACTOR IS RESPONSIBLE FOR OBTAINING ALL NECESSARY LOCAL AND STATE APPROVALS AND PERMITS PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL CONFORM TO ALL REQUIREMENTS OF THE LOCAL AND STATE AGENCIES. THE CONTRACTOR SHALL OBTAIN AND PAY FOR ALL PERMITS AND FEES REQUIRED FOR THIS WORK INCLUDING BUT NOT LIMITED TO CITY SIDEWALK AND EXCAVATION PERMITS AND ASSOCIATED BONDING.
3. THE CONTRACTOR SHALL PROTECT EXISTING UTILITIES AND STRUCTURES. THOSE OF WHICH HAVE BEEN DAMAGED SHALL BE PROMPTLY REPAIRED TO EXISTING OR BETTER CONDITION AT THE CONTRACTOR'S EXPENSE.
4. THE ROADWAY IS TO BE GRADED SMOOTHLY AND EVENLY IN ACCORDANCE WITH THE GRADING AND TIE PLANS, PROFILE, AND CROSS SECTIONS. THE CONTRACTOR IS RESPONSIBLE FOR INSURING A POSITIVE DRAINAGE FLOW TO ALL CATCH BASINS WITHOUT CREATING ANY FLAT SPOTS THAT WILL RESULT IN STANDING WATER.
5. THE CONTRACTOR SHALL COORDINATE WITH PROPERTY OWNERS TO REMOVE ANY PERSONAL ITEMS, LANDSCAPING, PLANT BULBS, PAVERS LOCATED IN THE TEMPORARY EASEMENT, CITY LAYOUT OR STATE HIGHWAY LAYOUT.
6. ANY PUBLIC OR PRIVATE PROPERTY DISTURBED AS A RESULT OF CONSTRUCTION OPERATIONS SHALL BE RESTORED AS QUICKLY AS POSSIBLE AND TO THE SATISFACTION OF THE ENGINEER.
7. RIM OR FRAME ELEVATIONS OF ALL UTILITY STRUCTURES SHALL BE ADJUSTED TO MEET FINISHED PAVED SURFACES. PRIVATE UTILITIES WHO ARE RESPONSIBLE FOR ADJUSTING THEIR OWN STRUCTURES SHALL BE NOTIFIED AT LEAST 2 WEEKS IN ADVANCE BY THE CONTRACTOR.
8. STAGING AREAS AND MATERIAL STOCK PILES SHALL BE LIMITED WITHIN THE PUBLIC RIGHT-OF-WAY OR A LOCATION DEFINED BY THE ENGINEER OR THE CITY AND LOCATED SO AS NOT TO INTERFERE WITH PEDESTRIAN OR VEHICULAR TRAFFIC UNLESS APPROVED OTHERWISE BY THE CITY. THE CONTRACTOR SHALL PROVIDE SAFETY DEVICES (IF ORDERED BY THE ENGINEER) TO PROTECT STOCK PILES/WORK STAGING AREAS. IF THIS WORK IS SO ORDERED THERE WILL BE NO ADDITIONAL COMPENSATION MADE TO THE CONTRACTOR.
9. HOURS OF WORK SHALL BE DEFINED IN THE CONTRACT DOCUMENTS. THE CITY RESERVES THE RIGHT TO ADJUST THESE HOURS IN THE INTEREST OF PUBLIC SAFETY.
10. ACCESS TO PRIVATE PROPERTIES MUST BE MAINTAINED AT ALL TIMES. FOR SECURITY REASONS, ALL PRIVATELY OWNED FENCING THAT IS TO BE REMOVED SHALL BE REPLACED WITHIN 72 HOURS OF REMOVAL.
11. THE CONTRACTOR SHALL INSTALL SEDIMENTATION AND EROSION CONTROL MEASURES PRIOR TO START OF CONSTRUCTION. CONTRACTOR SHALL INSTALL SILT SACKS AT ALL EXISTING AND PROPOSED CATCH BASINS DOWNGRADE OF ALL WORK AREAS PRIOR TO CONSTRUCTION.
12. SILT SACKS SHALL BE INSTALLED IN ALL CATCH BASINS WITHIN THE LIMITS OF WORK FOR LOCATION 1.

MAP REFERENCE

1. EXISTING CONDITIONS DEPICTED ON THIS PLAN ARE BASED ON THE TOPOGRAPHIC SURVEY PLAN PREPARED FOR THE CITY OF HOLYOKE BY ALPHA SURVEY GROUP, LLC, 695 WAREHAM STREET, MIDDLEBOROUGH, MA, 02346. PHONE (508) 295-5505. SURVEY EFFORTS WERE CONDUCTED BETWEEN MAY 31, 2024 AND JUNE 10, 2024.
2. HORIZONTAL SURVEY IS BASED ON 1983 NORTH AMERICAN DATUM(NAD83), MASSACHUSETTS STATE PLANE - MAINLAND

ABBREVIATIONS

GENERAL

ABAN	ABANDON	MIN	MINIMUM
ADJ	ADJUST	NTS	NOT TO SCALE
APPROX	APPROXIMATE	PERM	PERMANENT
BIT	BITUMINOUS	PED	PEDESTRIAN
BOS	BOTTOM OF SLOPE	PGL	PROFILE GRADE LINE
(B.O.)	BY OTHERS	PROP	PROPOSED
CLF	CHAINLINK FENCE	PVMT	PAVEMENT
CEM	CEMENT	REM	REMOVE
CONC	CONCRETE	REMOD	REMODEL
EASE	EASEMENT	RET	RETAIN
ELEV	ELEVATION	R&D	REMOVE AND DISCARD
EOP	EDGE OF PAVEMENT	R&R	REMOVE AND RESET
EXIST	EXISTING	R&S	REMOVE AND STACK
FND	FOUNDATION	RT	RIGHT
GRAN	GRANITE	STA	STATION
HMA	HOT MIX ASPHALT	TEMP	TEMPORARY
LOAM	LOAM BORROW	TOS	TOP OF SLOPE
LT	LEFT	TS	TRAFFIC SIGNAL
MAX	MAXIMUM	TYP	TYPICAL

UTILITIES

ACCMP	ASHPALT COATED CORRIGATED METAL PIPE
CAP	CORRUGATED ALUMINUM PIPE
CIP	CAST IRON PIPE
CIT	CHANGE IN TYPE
COND	CONDUIT
DIP	DUCTILE IRON PIPE
FES	FLARED END SECTION
F&C	FRAME AND COVER
F&G	FRAME AND GRATE
HDPE	HIGH DENSITY POLYETHYLENE PIPE
HW	HEADWALL
HYD	HYDRANT
INV	INVERT
PB	PULL BOX
PVC	POLYVINYLCHLORIDE PIPE
PWW	PAVED WATER WAY
RCP	REINFORCED CONCRETE PIPE
TSV&B	TAPPING SLEEVE VALVE AND BOX
UP	UTILITY POLE

ALIGNMENT/GRADING

CC	CENTER OF CURVE
HP	HIGH POINT
LP	LOW POINT
PC	POINT OF CURVE
PI	POINT OF INTERSECTION
PNT	POINT
PCC	POINT OF COMPOUND CURVE
PRC	POINT OF REVERSE CURVE
PT	POINT OF TANGENT
25.45	SPOT ELEVATION

PROFILES

AD	ALGEBRAIC DIFFERENCE IN RATES OF GRADE
ELEV	ELEVATION
HSD	HORIZONTAL SIGHT DISTANCE
K	RATE OF VERTICAL CURVATURE
PVI	POINT OF VERTICAL INTERSECTION
PVC	POINT OF VERTICAL CURVE
PVT	POINT OF VERTICAL TANGENT
PVRC	POINT OF VERTICAL REVERSE CURVE
PVCC	POINT OF VERTICAL COMPOUND CURVE
SSD	STOPPING SIGHT DISTANCE
VC	VERTICAL CURVE

TRAFFIC SIGNAL SYSTEMS

R	STEADY CIRCULAR RED
Y	STEADY CIRCULAR YELLOW
G	STEADY CIRCULAR GREEN
FR	FLASHING CIRCULAR RED
FR	FLASHING RED ARROW
FY	FLASHING CIRCULAR YELLOW
FY	FLASHING YELLOW ARROW
G	STEADY VERTICAL GREEN ARROW
X	STEADY LEFT ARROW (RED, YELLOW OR GREEN)
X	STEADY RIGHT ARROW (RED, YELLOW OR GREEN)
W	STEADY WALK - WHITE
DW	STEADY DON'T WALK - PORTLAND ORANGE
FDW	FLASHING DON'T WALK - PORTLAND ORANGE

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

SEAL

SCALE: HORZ: NOT TO SCALE VERT: -
DATUM: HORZ: - VERT: -

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1550 MAIN STREET, SUITE 400
SPRINGFIELD, MA 01103
413.452.0445
www.fuss&o'neill.com

CITY OF HOLYOKE
LEGEND & GENERAL NOTES
LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

GI-002

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CITY OF HOLYOKE

KEY PLAN

LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE
HOLYOKE MASSACHUSETTS

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www.fando.com

SCALE: HORZ: 1" = 100'
VERT.:
DATUM:
HORZ.: -
VERT.: -
0 50' 100' 200'
GRAPHIC SCALE

SEAL

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

PROJ. No.: 20220594.T20
DATE: MAY 2025

GI-101

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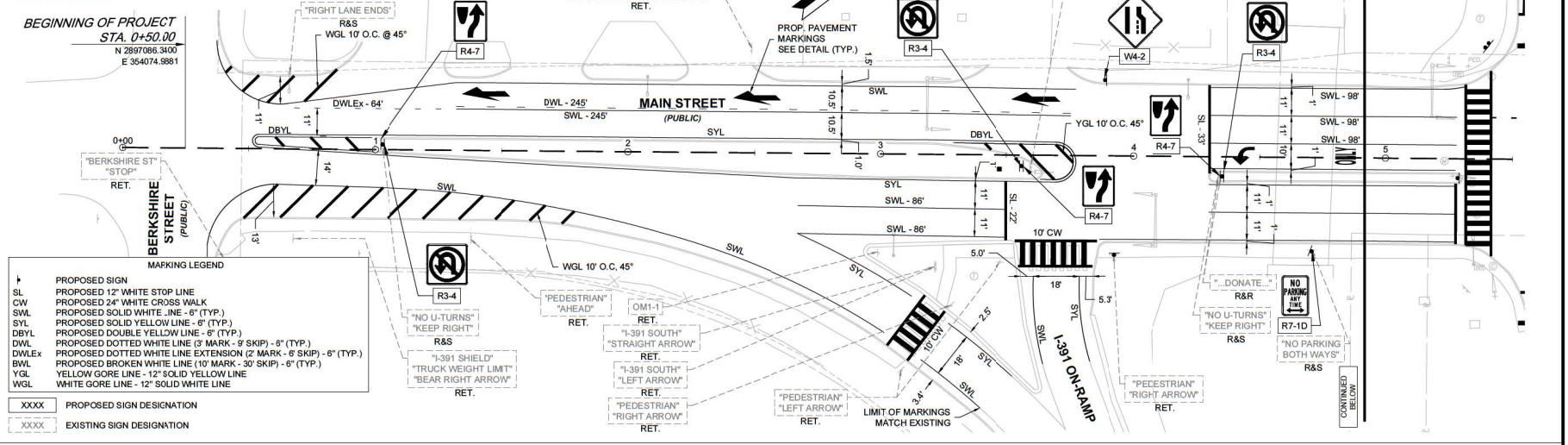
NOTES:

1. ALL EXISTING SIGNS AND MARKINGS TO REMAIN UNLESS OTHERWISE NOTED ON PLANS.
2. ALL PROPOSED SIGNS SHALL BE MOUNTED ON NEW P-5 POSTS UNLESS OTHERWISE NOTED ON PLANS.
3. EXISTING PAVEMENT MARKINGS THAT CONFLICT WITH PROPOSED MARKINGS SHALL BE ERADICATED.
4. EXISTING PAVEMENT MARKINGS SHALL BE ERADICATED TO THE FULLEST EXTENT POSSIBLE BY AN APPROVED METHOD AS DESIGNED IN MASSDOT SUPPLEMENTAL SPECIFICATIONS. PAVEMENT MARKING REMOVAL METHODS SHALL NOT CAUSE DAMAGE TO THE PAVEMENT OR CAUSE A DRASTIC CHANGE IN TEXTURE, WHICH COULD BE CONSTRUED AS DELINEATION AT NIGHT, AND SHALL BE APPROVED BY THE ENGINEER. IT IS NOT PERMISSIBLE TO PAINT OVER EXISTING MARKINGS WITH BLACK PAINT IN LIEU OF REMOVAL.

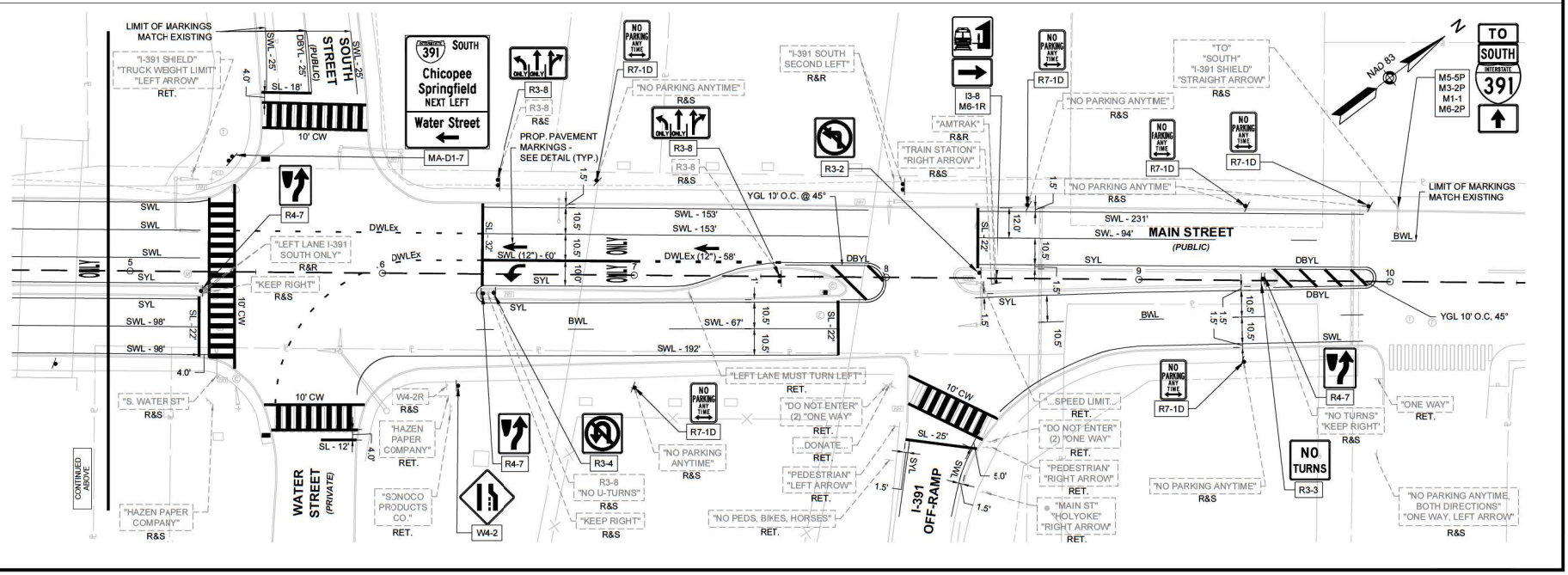


MARKING LEGEND

↑	PROPOSED SIGN
SL	PROPOSED 12" WHITE STOP LINE
CW	PROPOSED 24" WHITE CROSS WALK
SWL	PROPOSED SOLID WHITE LINE - 6" (TYP.)
SYL	PROPOSED SOLID YELLOW LINE - 6" (TYP.)
DBYL	PROPOSED DOUBLE YELLOW LINE - 6" (TYP.)
DWL	PROPOSED DOTTED WHITE LINE (3' MARK - 9' SKIP) - 8" (TYP.)
DWLEx	PROPOSED DOTTED WHITE LINE EXTENSION (2' MARK - 6' SKIP) - 6" (TYP.)
BWL	PROPOSED BROKEN WHITE LINE (10' MARK - 30' SKIP) - 6" (TYP.)
YGL	YELLOW GORE LINE - 12" SOLID YELLOW LINE
WGL	WHITE GORE LINE - 12" SOLID WHITE LINE

XXXX PROPOSED SIGN DESIGNATION

XXXX EXISTING SIGN DESIGNATION



No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

SEAL

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VERT.: -
GRAPHIC SCALE

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CITY OF HOLYOKE
PAVEMENT MARKING & SIGNING PLANS
LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-101

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NOTES:

1. HIGH INTENSITY ENCAPSULATED LENS REFLECTIVE SHEETING SHALL BE USED FOR ALL SIGNS. THE 2009 "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES", THE 1990 MDPW "STANDARD DRAWINGS FOR SIGNS AND SUPPORTS", AND ALL AMENDMENTS WILL GOVERN.
2. ALL P5 POSTS SHALL BE GALVANIZED, TELESCOPIC, RECTANGULAR TYPE POSTS, CONFORMING TO THE DIMENSIONS AND REQUIREMENTS OF THE MASSDOT "STANDARD DRAWINGS FOR SIGNS AND SUPPORTS" (LATEST EDITION).
3. SEE THE 2009 "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" AND "STANDARD HIGHWAY SIGNS" FOR THE LATEST SPECIFICATIONS ON TEXT DIMENSIONS AND COLOR. ALSO SEE SECTION M9.30.0 TYPE III MASSDOT STANDARD SPECIFICATION, THE "MASSACHUSETTS MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES," AND "GUIDE SIGN POLICY FOR SECONDARY STATE HIGHWAYS" (LATEST EDITIONS) BY THE MASSACHUSETTS DEPARTMENT OF TRANSPORTATION.

IDENTIFICATION NUMBER	SIZE OF SIGN		TEXT	TEXT DIMENSIONS (IN)			NUMBER OF SIGNS REQUIRED	COLOR			POST SIZE AND NUMBER REQUIRED	SIGN FACE AREA (S.F.)	TOTAL AREA (S.F.)
	WIDTH (IN)	HEIGHT (IN)		LETTER HEIGHT	VERTICAL SPACING	ARROW RTE. MKR.		BACK-GROUND	LEGEND	BORDER			
R3-2	24	24		SEE FHWA 2004 STANDARD HIGHWAY SIGNS MANUAL (ENGLISH VERSION)			1	WHITE	BLACK RED	BLACK	P-5 1 REQ'D	4	4
R3-3	24	24	NO TURNS				1	WHITE	BLACK	BLACK	MOUNTED W/ R4-7	4	4
R3-4	24	24					4	WHITE	BLACK RED	BLACK	P-5 4 REQ'D	4	16
R3-8c	60	36	BUS ONLY				2	WHITE	BLACK	BLACK	P-5 2 REQ'D	15	30
R4-7	24	30					6	WHITE	BLACK	BLACK	3 MOUNTED W/ R3-4 P-5 3 REQ'D	5	30
R7-1D	12	18	NO PARKING ANY TIME				7	WHITE	RED	RED	P-5 7 REQ'D	1.5	10.5
W4-2	36	36					2	YELLOW	BLACK	BLACK	P-5 2 REQ'D	9	18

IDENTIFICATION NUMBER	SIZE OF SIGN		TEXT	TEXT DIMENSIONS (IN)			NUMBER OF SIGNS REQUIRED	COLOR			POST SIZE AND NUMBER REQUIRED	SIGN FACE AREA (S.F.)	TOTAL AREA (S.F.)
	WIDTH (IN)	HEIGHT (IN)		LETTER HEIGHT	VERTICAL SPACING	ARROW RTE. MKR.		BACK-GROUND	LEGEND	BORDER			
I3-8	24	24	1	SEE FHWA 2004 STANDARD HIGHWAY SIGNS MANUAL (ENGLISH VERSION)			1	BLUE	WHITE	WHITE	P-5 1 REQ'D	4	4
M1-1	30	24	INTERSTATE 391				1	RED BLUE	WHITE	WHITE	MOUNTED ON EXIST. LP	5	5
M3-2P	24	12	SOUTH				1	BLUE	WHITE	WHITE	MOUNTED W/ M1-1	2	2
M4-5P	24	12	TO				1	BLUE	WHITE	WHITE	MOUNTED W/ M1-1 ON EXIST. LP	2	2
M6-1R	21	15	→				1	BLUE	WHITE	WHITE	MOUNTED W/ I3-8	2.2	2.2
M6-2P	21	15	↑				1	BLUE	WHITE	WHITE	MOUNTED ON EXIST. LP	2.2	2.2
MA-D1-7	66	90	Exit 1 Stay on 391 Chicopee Springfield next left Water Street ←	7C/6C 8C 8C 8C 8C	TOP BOTTOM 4.1 4 4 4 4 4.9 4 4 4	18 8.1	1	GREEN	WHITE RED BLUE	WHITE	STEEL BEAMS 2 REQ'D	41.25	41.25

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

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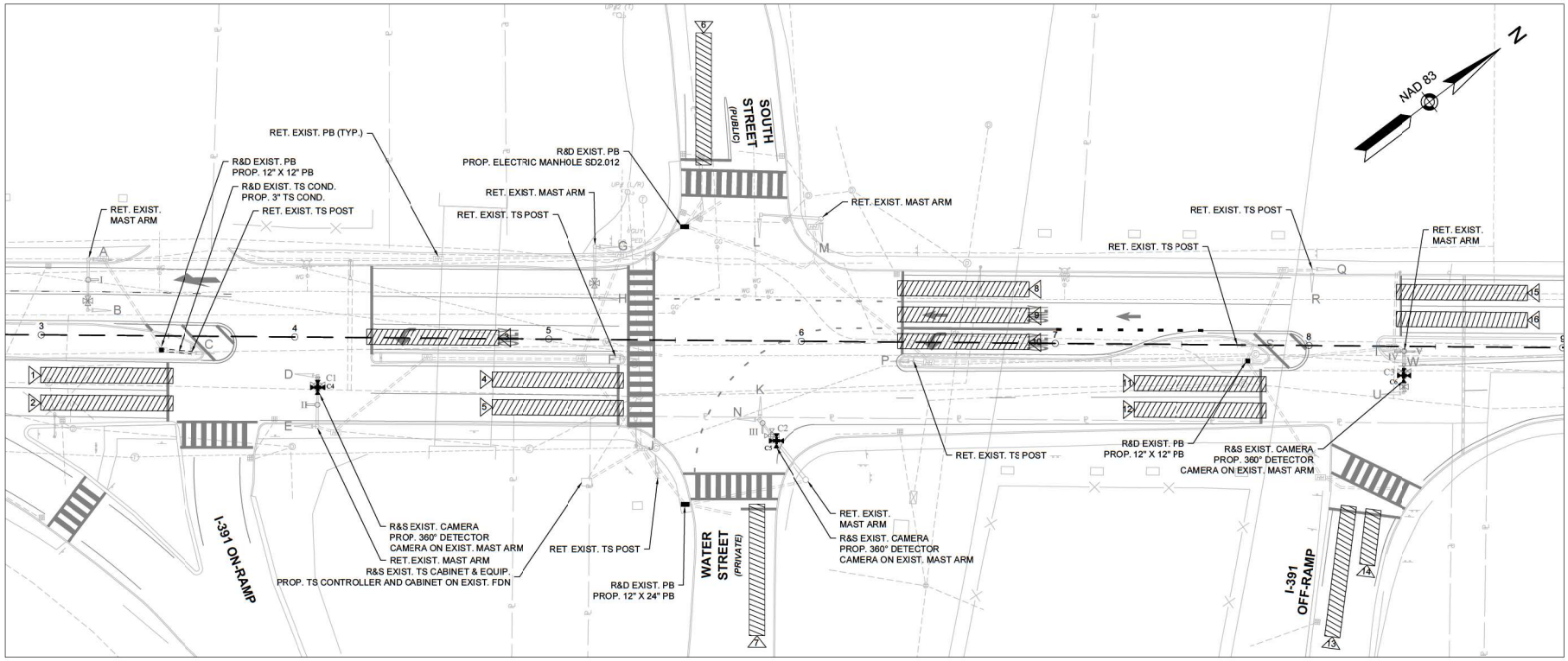
CITY OF HOLYOKE
TRAFFIC SIGN SUMMARY SHEET
LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-601

File: J:\DWG\P2022\0594\T20\Civil\Plan\20220594.T20_SIGNSUM01.dwg Layout: CT-601 Plotted: 2025-05-01 12:41 PM Saved: 2025-04-29 4:20 PM User: John.Parenteau
MS VIEW: LAYER STATE: PC3: AUTOCAD PDF (GENERAL DOCUMENTATION).PC3 STB/CTB: MADOT-D.STB



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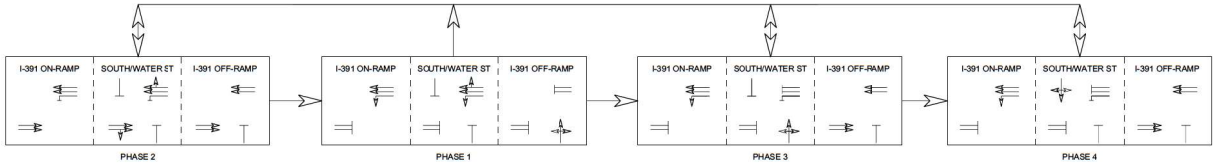
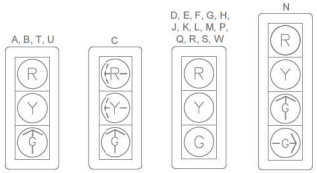


PREFERENTIAL PHASE SEQUENCE

NOTES:

1. RETAIN ALL EXISTING TRAFFIC SIGNAL EQUIPMENT UNLESS OTHERWISE NOTED.
2. VIDEO DETECTION CAMERA LOCATIONS ARE FOR BIDDING PURPOSES AND SHALL BE ADJUSTED IN THE FIELD TO OBTAIN OPTIMAL VISIBILITY.
3. WORK INCLUDES RECONSTRUCTION OF COMPROMISED CONDUIT AND PULL BOXES TO ACCOMMODATE THE REWIRING OF TRAFFIC SIGNAL EQUIPMENT. KNOWN AREAS OF COMPROMISED STRUCTURES ARE DEFINED ON THE PLAN. THE CONTRACTOR SHALL COORDINATE WITH THE ENGINEER AND THE CITY PRIOR TO STARTING CONSTRUCTION TO ESTABLISH OTHER KNOWN AREAS OF COMPROMISE.



EXISTING SIGNAL INDICATIONS

LEGEND

EXISTING	PROPOSED	
		MAST ARM & POLE
		SIGNAL POST
A	A	SIGNAL HEAD
		12X12 PULL BOX
		12X24 HAND HOLE
		3" PVC CONDUIT TYPE NM
		2-3" PVC CONDUIT TYPE NM
		CONTROLLER CABINET
		DETECTOR KEY
		360° DETECTOR CAMERA
III	III	PREEMPTION OPTICAL DETECTOR
		PREEMPTION CONFIRMATION STROBE
		VIDEO DETECTION ZONE

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

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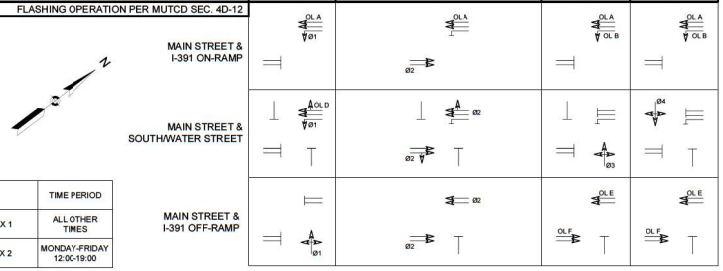
MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-102

File: J:\DWG\P2022\0594\T20\Civil\Signal\20220594.T20_TSP01.dwg Layout: CT-102 Plotted: 2025-05-01 12:41 PM Saved: 2025-04-29 3:50 PM User: John Parentisau
PC3: AUTOCAD PDF (GENERAL DOCUMENTATION).PC3 STB/CTB: MADOT-0.STB
LAYER STATE:
MS VIEW:

	DIRECTION	HOUSING	Ø/OL	PHASE 1			PHASE 2							PHASE 3			PHASE 4			FLASH
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
MINIMUM GREEN				12			12							8			8			EMERGENCY ONLY
PASSAGE TIME				3			3							3			3			
CYCLE=80 MAXIMUM I				22			25							14			19			
CYCLE=85 MAXIMUM II				26			26							14			19			
YELLOW CLEAR					3.5			4		4		4			3			3		
RED CLEAR						3			1		1		1			3			3.5	
MAIN ST. @ I-391 ON-RAMP	SB LT	C	1/OL B	(G-	(Y-	(R-	R	R	R	R	R	R	R	(G-	(Y-	(R-	(G-	(Y-	(R-	(FR-
MAIN ST. @ I-391 ON-RAMP	SB T/R	A, B	A	G	Y	R	G	G	G	G	G	Y	R	G	Y	R	G	Y	R	
MAIN ST. @ I-391 ON-RAMP	NB	D, E	2	R	R	R	G	Y	R	R	R	R	R	R	R	R	R	R	R	FY
MAIN ST. @ SOUTH/WATER ST.	SB LT	F	1	(G-	(Y-	(R-	R	R	R	R	R	R	R	R	R	R	R	R	R	(FR-
MAIN ST. @ SOUTH/WATER ST.	SB T/R	G, H	2/OL D	G	Y	R	G	G	G	G	G	Y	R	R	R	R	R	R	R	FY
MAIN ST. @ SOUTH/WATER ST.	NB	N	2	R	R	R	G (G)	G (G)	G (G)	Y	R	R	R	R	R	R	R	R	R	FY
MAIN ST. @ SOUTH/WATER ST.	NB	P	2	R	R	R	G	G	G	Y	R	R	R	R	R	R	R	R	R	FY
SOUTH STREET	EB	J, K	4	R	R	R	R	R	R	R	R	R	R	R	R	R	G	Y	R	FR
WATER STREET	WB	L, M	3	R	R	R	R	R	R	R	R	R	R	G	Y	R	R	R	R	FR
MAIN ST. @ I-391 OFF-RAMP	SB	R, W	2/OL E	R	R	R	G	G	G	G	G	Y	R	G	Y	R	G	Y	R	FY
MAIN ST. @ I-391 OFF-RAMP	NB	T, U	2/OL F	R	R	R	G	G	G	G	G	Y	R	G	Y	R	G	Y	R	FY
I-391 OFF-RAMP	WB	KK, W	1	G	Y	R	R	R	R	R	R	R	R	R	R	R	R	R	R	FR
DETECTORS				NON-LOCK			NON-LOCK							NON-LOCK			NON-LOCK			
RECALL				OFF			SOFT							OFF			OFF			
DUAL ENTRY				OFF			OFF							OFF			OFF			
FLASHING OPERATION PER MUTCD SEC. 4D-12																				



	TIME PERIOD
MAX 1	ALL OTHER TIMES
MAX 2	MONDAY-FRIDAY 12:00-19:00

TRAFFIC SIGNAL NOTES:

1. IF THE ASSIGNED RIGHT-OF-WAY FOR ANY TRAFFIC MOVEMENT IS TO REMAIN IN EFFECT DURING THE NEXT CALLED PHASE, THE SIGNAL INDICATIONS FOR THAT TRAFFIC MOVEMENT WLL NOT CHANGE DURING THE CLEARANCE INTERVAL.
2. IF THE ASSIGNED RIGHT-OF-WAY FOR ANY TRAFFIC MOVEMENT IS TO CHANGE DURING THE NEXT CALLED PHASE, THE SIGNAL INDICATION FOR THAT TRAFFIC MOVEMENT WILL DISPLAY THE APPROPRIATE CLEARANCE INTERVALS.
3. FLASHING OPERATION IS FOR EMERGENCY OPERATION ONLY. THE SIGNAL SHALL PROVIDE STOP AND GO OPERATION 24 HOURS DAILY.

VIDEO DETECTION

KEY	OPERATION	DELAY	PHASE	SWITCH PHASE	CAMERA
1	PRESENCE	0 SEC.	2		C4
2	PRESENCE	0 SEC.	2		C4
3	PRESENCE	10 SEC.	1		C4
4	PRESENCE	0 SEC.	2		C5
5	PRESENCE	0 SEC.	2		C5
6	PRESENCE	5 SEC.	3		C5
7	PRESENCE	5 SEC.	4		C5
8	PRESENCE	0 SEC.	2		C5
9	PRESENCE	0 SEC.	2		C5
10	PRESENCE	0 SEC.	1		C6
11	PRESENCE	0 SEC.	2		C6
12	PRESENCE	0 SEC.	2		C6
13	PRESENCE	0 SEC.	1		C6
14	PRESENCE	5 SEC.	1		C6
15	PRESENCE	0 SEC.	2		C6
16	PRESENCE	0 SEC.	2		C6

MAJOR ITEMS REQUIRED

PAY ITEM	QUANTITY	ITEM
804.3	250	3 INCH ELECTRICAL CONDUIT TYPE NM - PLASTIC (UL)
811.12	1	ELECTRIC MANHOLE - SD2.012
811.23	1	12" X 24" PULL BOX (SD2.023)
811.31	4	12" X 12" PULL BOX (SD2.031)
816.01	1	TRAFFIC SIGNAL CONTROLLER - INCLUDING NEMA TS2 TYPE P44 BASE MOUNTED CABINET ON EXISTING FOUDNATION
	3	360° VIDEO DETECTOR CAMERA, VDP AND CABLES
	1	VIDEO IMAGE PROCESSOR
	1	VIDEO DETECTION RACK
	5	SINGLE CHANNEL PREEMPTION DETECTOR & CABLE
	1	FOUR CHANNEL PREEMPTION PHASE SELECTOR
	1	PREMPTION CARD RACK
	1	PREEMPTION SYSTEM CHASSIS
		PLUS ALL WIRE, CABLE, MOUNTING HARDWARE, EQUIPMENT & MATERIALS NECESSARY TO COMPLETE THE INSTALLATION

PRE-EMPTION SIGNAL SEQUENCE

OPTICAL PRE-EMPTION TABLE				
DETECTOR	DIRECTION	CALL PHASE	EXTEND PHASE	PRIORITY
I	SB	1	1, 2, 3, 4	3
II	NB	2	2	1
III	WB	3	3	2
IV	NB	2	2, 3, 4	3
V	SB	2	2	1

EMERGENCY VEHICLE PRE-EMPTION PHASING AND PRIORITY NOTES:

1. EMERGENCY VEHICLE PRE-EMPTION SIGNALS SHALL BE OPTICALLY TRANSMITTED BY OPTICAL EMITTERS MOUNTED IN EMERGENCY VEHICLES AND RECEIVED BY OPTICAL DETECTORS LOCATED AT EACH INTERSECTION.
2. IN RESPONSE TO A PRE-EMPTION SIGNAL RECEIVED AT AN INTERSECTION BY PREEMPTION OPTICAL DETECTOR 1 (OR 2, 3), THE CONTROLLER SHALL HOLD OR ADVANCE TO AND HOLD IN EMERGENCY VEHICLE PRE-EMPTION PHASE #1 (OR #2, #3) GREEN FOR A MINIMUM OF TEN (10) SECONDS OR UNTIL PRE-EMPTION SIGNAL CEASES. THE CONTROLLER SHALL THEN PROVIDE PRE-EMPTION PHASE CLEARANCE (4 SECONDS: YELLOW AND 1 SECOND: ALL RED) AND SERVICE AN ADDITIONAL EMERGENCY VEHICLE PRE-EMPTION PHASE IF NECESSARY, THEN PROVIDE PHASE PRE-EMPTION CLEARANCE AND RESUME NORMAL SIGNAL OPERATION.
3. MINIMUM GREEN, NORMAL VEHICLE CLEARANCE, SHALL BE PROVIDED ON PHASES THAT ARE TO BE TERMINATED BY PRE-EMPTION DEMAND.
4. PREEMPTION STROBE SHALL BE ILLUMINATED WHENEVER ANY EMERGENCY VEHICLE PRE-EMPTION GREEN IS ON.

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PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-103

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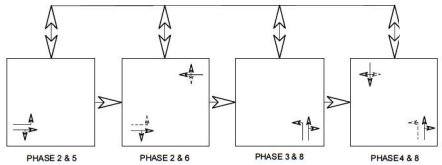
PC3: AUTOCAD PDF (GENERAL DOCUMENTATION).PC3 STB/CTB: MADOT-D.STB
LAYER STATE:
MS VIEW:

	DIRECTION	HOUSING	Ø/OL	PHASE 2			PHASE 3			PHASE 4			PHASE 5			PHASE 6			PHASE 8			FLASH
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
MINIMUM GREEN				10			5			8			5			10			8			EMERGENCY ONLY
PASSAGE TIME				1.5			2			3			2			2			2			
CYCLE=70 MAXIMUM I				39			10			21			10			29			31			
CYCLE=90 MAXIMUM II				58			12			20			10			48			32			
YELLOW CLEAR					4			3			3.5			3			4			3.5		
RED CLEAR						2			2			2			2			2			2	
MAIN STREET	NB LT	E	5	G	Y	R	R	R	R	R	R	R	R 1G	R 1Y	R	R	R	R	R	R	R	FY
MAIN STREET	NB T/R	F	2	G	Y	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	FY
MAIN STREET	SB L/T/R	A, B	6	R	R	R	R	R	R	R	R	R	R	R	R	G	Y	R	R	R	R	FY
JACKSON STREET	EB L/T/R	G, H	4	R	R	R	R	R	R	G	Y	R	R	R	R	R	R	R	R	R	R	FR
JACKSON STREET	WB L"	C	3	R	R	R	R 1G	R 1Y	R	R	R	R	R	R	R	R	R	R	G	Y	R	FR
JACKSON STREET	WB T/R	C, D	8	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	G	Y	R	FR
DETECTORS				NON–LOCK			NON–LOCK			NON–LOCK			NON–LOCK			NON–LOCK			NON–LOCK			
RECALL				SOFT			OFF			OFF			OFF			SOFT			OFF			
DUAL ENTRY				ON			OFF			ON			OFF			ON			ON			
FLASHING OPERATION PER MUTCD SEC. 4D-12																						

NOTE:GREEN ARROW OR WALK INDICATIONS TO REMAIN ENERGIZED DURING CLEARANCE INTERVALS IF NEXT PHASE CALLS FOR SAME INDICATIONS.

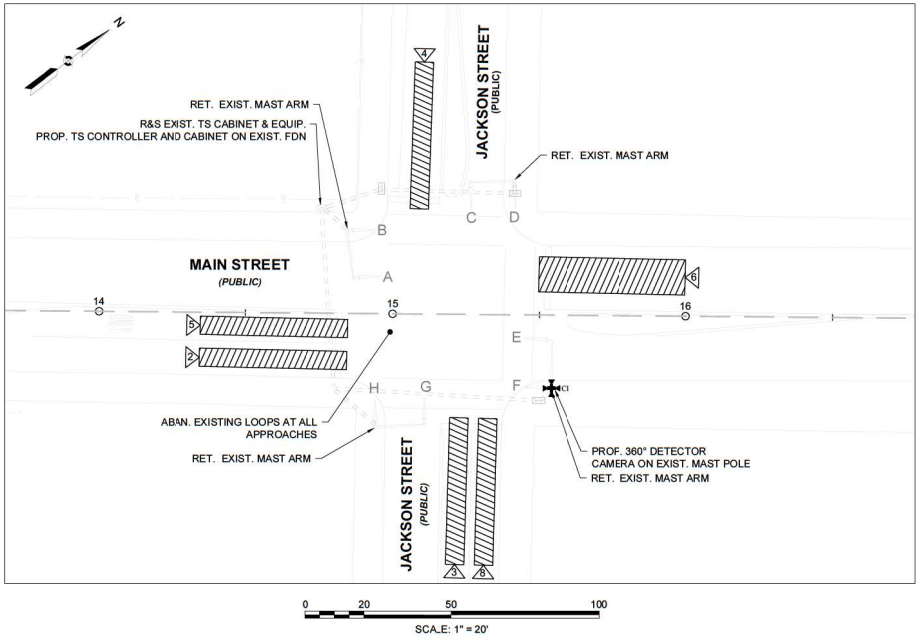
	TIME PERIOD
MAX 1	ALL OTHER TIMES
MAX 2	MONDAY-FRIDAY 12:00-19:00



PREFERENTIAL PHASE SEQUENCE

VIDEO DETECTION

KEY	OPERATION	DELAY	PHASE	SWITCH PHASE	CAMERA
2	PRESENCE	0 SEC.	2		C1
3	PRESENCE	0 SEC.	3		C1
4	PRESENCE	0 SEC.	4		C1
5	PRESENCE	0 SEC.	5		C1
6	PRESENCE	0 SEC.	6		C1
8	PRESENCE	0 SEC.	8		C1

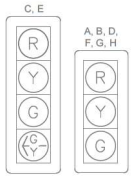


MAJOR ITEMS REQUIRED

PAY ITEM	QUANTITY	ITEM
816.02	1	TRAFFIC SIGNAL CONTROLLER - INCLUDING NEMA TS 2 TYPE M BASE MOUNTED CABINET ON EXISTING FOUDNATION
	1	360° VIDEO DETECTOR CAMERA, VDP AND CABLES
	1	VIDEO IMAGE PROCESSOR
	1	VIDEO DETECTION RACK
		PLUS ALL WIRE, CABLE, MOUNTING HARDWARE, EQUIPMENT & MATERIALS NECESSARY TO COMPLETE THE INSTALLATION

TRAFFIC SIGNAL NOTES:

1. VIDEO DETECTION CAMERA LOCATIONS ARE FOR BIDDING PURPOSES AND SHALL BE ADJUSTED IN THE FIELD TO OBTAIN OPTIMAL VISIBILITY.



EXISTING SIGNAL INDICATIONS

LEGEND

EXISTING	PROPOSED	
		MAST ARM & POLE
		SIGNAL POST
A	A	SIGNAL HEAD
		12X12 PULL BOX
		12X24 HAND HOLE
		3" PVC CONDUIT TYPE NM
		CONTROLLER CABINET
		DETECTOR KEY
		360° DETECTOR CAMERA
		VIDEO DETECTION ZONE

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

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PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-104

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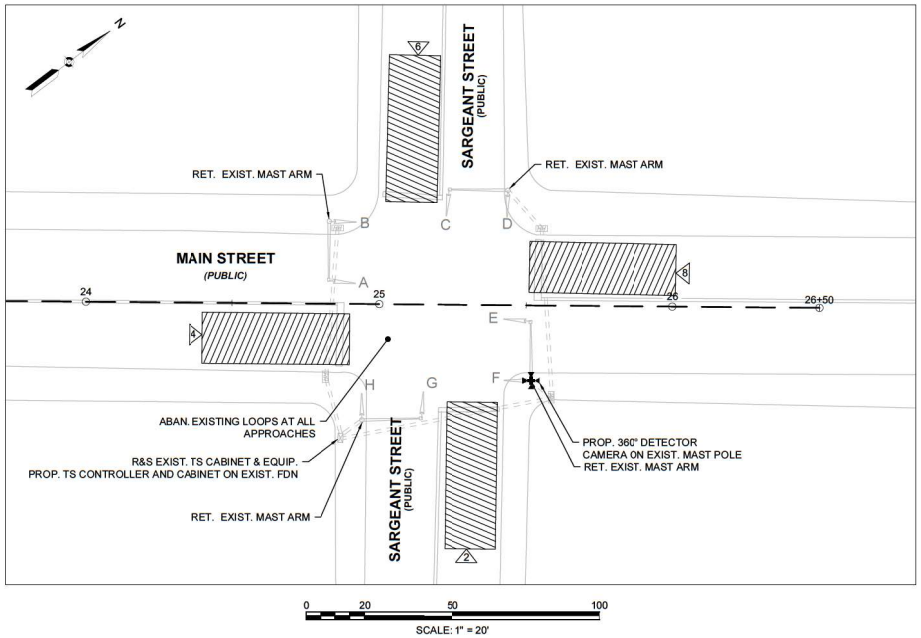

TRAFFIC SIGNAL NOTES:

1. EXISTING SIGNAL TIMINGS AND PHASING TO BE DOWNLOADED FROM EXISTING CONTROLLER AND UPLOADED TO PROPOSED CONTROLLER.
2. VIDEO DETECTION CAMERA LOCATIONS ARE FOR BIDDING PURPOSES AND SHALL BE ADJUSTED IN THE FIELD TO OBTAIN OPTIMAL VISIBILITY.

EXISTING SIGNAL INDICATIONS

VIDEO DETECTION

KEY	OPERATION	DELAY	PHASE	SWITCH PHASE	CAMERA
2	PRESENCE	0 SEC.	2		C2
4	PRESENCE	0 SEC.	4		C2
6	PRESENCE	0 SEC.	6		C2
8	PRESENCE	0 SEC.	8		C2

LEGEND

EXISTING	PROPOSED	
		MAST ARM & POLE
		SIGNAL POST
A	A	SIGNAL HEAD
		12X12 PULL BOX
		12X24 HAND HOLE
		3" PVC CONDUIT TYPE NM
		CONTROLLER CABINET
		360° DETECTOR CAMERA

MAJOR ITEMS REQUIRED

PAY ITEM	QUANTITY	ITEM
816.03	1	TRAFFIC SIGNAL CONTROLLER - INCLUDING NEMA TS 2 TYPE M BASE MOUNTED CABINET ON EXISTING FOUNDATION
	1	360° VIDEO DETECTOR CAMERA, VDP AND CABLES
	1	VIDEO IMAGE PROCESSOR
	1	VIDEO DETECTION RACK
		PLUS ALL WIRE, CABLE, MOUNTING HARDWARE, EQUIPMENT & MATERIALS NECESSARY TO COMPLETE THE INSTALLATION

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

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PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-105

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GENERAL NOTES:

1. CONTRACTOR SHALL CONSTRUCT SIDEWALK IN SMALLER SECTIONS THAN SHOWN ON STAGING PLANS OR PEDESTRIAN MANAGEMENT PLANS IN ORDER TO MAINTAIN ACCESS TO BUILDINGS. THE CONTRACTOR SHALL COORDINATE WITH BUSINESS OWNERS ON ALL WORK IN FRONT OF THEIR BUILDINGS.
2. ALL TRAFFIC MANAGEMENT CONFIGURATIONS SHALL CONFORM TO THE STANDARD MassDOT WORK ZONE SAFETY TYPICAL DETAILS AND DRAWINGS FOR TEMPORARY TRAFFIC CONTROL, DATED 07/01/2023.
3. THE TYPICAL DETAILS AND DRAWINGS THAT SHALL APPLY TO THIS PROJECT INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:
   a. PED-6
   b. INT-1
   c. INT-2
   d. TL-6
   e. TL-8
4. THE CONTRACTOR SHALL BE PERMITTED TO PERFORM TEMPORARY ROADWAY OR LANE CLOSURES FROM 8:00 A.M. TO 3:00 P.M. CHANGES TO THESE TIMES REQUIRE APPROVAL FROM THE CITY OF HOLYOKE.
5. ALL TRENCHES IN THE ROADWAY SHALL EITHER BE BACKFILLED AND PATCHED WITH HOT MIX ASPHALT, COVERED WITH BEVELED EDGES STEEL PLATES, OR HOT MIX ASPHALT AROUND STEEL PLATES BEFORE REOPENING THE ROADWAY TO TRAFFIC. UNBEVELED STEEL PLATE MAY BE USED IF HMA WEDGES ARE PLACED IN ACCORDANCE WITH THE LONGITUDINAL DROP OFF DETAIL.
6. COVER ALL EXISTING SIGNAGE THAT CONFLICTS WITH THE TRAFFIC MANAGEMENT SETUP IN PLACE.
7. PORTABLE CHANGEABLE MESSAGE BOARDS (PCMB) SHALL BE USED ON THE PROJECT SITE; THESE SIGNS SHALL ADVISE MOTORISTS TO EXPECT DELAYS, AND ADVISE TRAILER TRUCKS OF RESTRICTED LANE WIDTHS (AND POSSIBLE DETOUR ROUTES) ON SPECIFIC APPROACHES DURING CERTAIN STAGES OF CONSTRUCTION.
8. THE CONTRACTOR SHALL PLACE TWO PORTABLE CHANGEABLE MESSAGE BOARDS (PCMB) ON THE PROJECT SITE, FOR SEVEN DAYS PRIOR TO THE BEGINNING OF CONSTRUCTION.
9. ALL ADVANCED SIGNAGE SHALL REMAIN IN PLACE FOR THE DURATION OF THE PROJECT.
10. IF FLAGGERS ARE USED FOR TRAFFIC CONTROL, THE FLAGGER SIGN (W20-7a) SHALL BE SUBSTITUTED FOR THE POLICE OFFICE AHEAD (W20-7b) SIGN.
11. FOR EXISTING OR TEMPORARY CROSSWALKS IN A PEDESTRIAN BYPASS AREA (E.G. FIGURE PED-6 STANDARD DETAILS), THERE SHALL BE A PEDESTRIAN WARNING SIGN WITH PLACARD (W11-2 AND W16-7P) ON EACH APPROACH (TRAVEL DIRECTION) AT THE CROSSWALK.

IDENTIFICATION NUMBER	SIZE OF SIGN		TEXT	TEXT DIMENSIONS (IN)			NUMBER OF SIGNS REQUIRED	COLOR			SIGN FACE AREA (S.F.)	TOTAL AREA (S.F.)
	WIDTH (IN)	HEIGHT (IN)		LETTER HEIGHT	VERTICAL SPACING	ARROW RTE. MKR.		BACK-GROUND	LEGEND	BORDER		
R4-7	24	30		SEE FHWA 2004 STANDARD HIGHWAY SIGNS MANUAL (ENGLISH VERSION)			4	WHITE	BLACK	BLACK	5	20
R9-8 (OPTIONAL)	36	18	PEDESTRIAN CROSSWALK				1	WHITE	BLACK	BLACK	4.5	4.5
R9-9	24	12	SIDEWALK CLOSED				1	WHITE	BLACK	BLACK	2	2
R9-11L	24	18	SIDEWALK CLOSED AHEAD CROSS HERE				4	WHITE	BLACK	BLACK	3	12
R9-11R	24	18	SIDEWALK CLOSED AHEAD CROSS HERE				4	WHITE	BLACK	BLACK	3	12
W5-1	36	36	ROAD NARROWS				2	FLOUR. ORANGE	BLACK	BLACK	9	18
W11-2	36	36					4	FLOUR. ORANGE	BLACK	BLACK	9	36
W16-7pL	24	12					2	FLOUR. ORANGE	BLACK	BLACK	2	4
W16-9p	24	12	AHEAD				2	FLOUR. ORANGE	BLACK	BLACK	2	4
W20-1	36	36	ROAD WORK AHEAD				4	FLOUR. ORANGE	BLACK	BLACK	9	36
W20-4	36	36	ONE LANE ROAD AHEAD				6	FLOUR. ORANGE	BLACK	BLACK	9	54
W20-7	36	36	FLAGGER AHEAD				6	FLOUR. ORANGE	BLACK	BLACK	9	54
MA-W28-1	36	36	BUMPY STEPS AHEAD	SEE MassDOT 2020 STANDARD SIGNS BOOK			2	FLOUR. ORANGE	BLACK	BLACK	9	18
MA-W30-8R	36	36	SQUEEZE RIGHT				2	FLOUR. ORANGE	BLACK	BLACK	9	18

MAIN STREET	
ROADWAY TYPE	URBAN MINOR ARTERIAL
ADT	15,300
DISTANCE "A"*	100'
DISTANCE "B"*	100'
DISTANCE "C"	100'
ANTICIPATED SPEED	30 MPH

JACKSON STREET	
ROADWAY TYPE	URBAN COLLECTOR
ADT	3,850
DISTANCE "A"*	100'
DISTANCE "B"*	100'
DISTANCE "C"	100'
ANTICIPATED SPEED	25 MPH

THE DIMENSIONS FOR A* & B* MAY REQUIRE FIELD ADJUSTMENTS DUE TO THE URBAN NATURE OF THE PROJECT AREA.

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

SEAL

SCALE: HORZ.: NOT TO SCALE VERT.:
DATUM: HORZ.: - VERT.: -

FUSS & O'NEILL
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CITY OF HOLYOKE
TEMPORARY TRAFFIC CONTROL PLAN
LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-106

File: J:\DWG\P2022\0594\T20\Civil\Plan\20220594.T20_TMP01.dwg Layout: CT-106 Plotted: 2025-05-01 12:42 PM Saved: 2025-04-22 1:59 PM User: John.Parenteau
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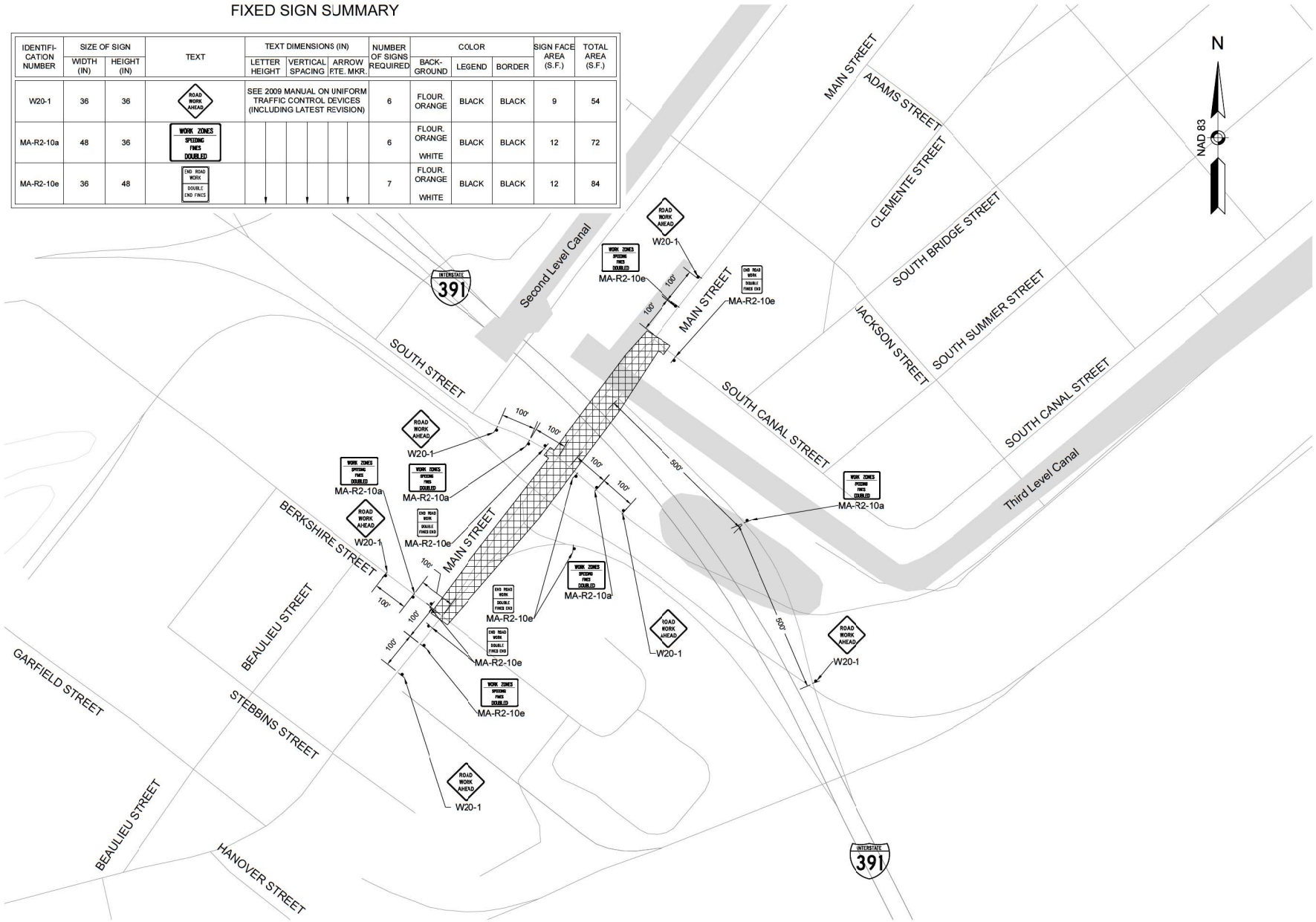
FIXED SIGN SUMMARY

IDENTIFICATION NUMBER	SIZE OF SIGN WIDTH (IN)	SIZE OF SIGN HEIGHT (IN)	TEXT	TEXT DIMENSIONS (IN) LETTER HEIGHT	VERTICAL SPACING	ARROW-RTE. MKR.	NUMBER OF SIGNS REQUIRED	COLOR BACK-GROUND	COLOR LEGEND	COLOR BORDER	SIGN FACE AREA (S.F.)	TOTAL AREA (S.F.)
W20-1	36	36	ROAD WORK AHEAD	SEE 2009 MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (INCLUDING LATEST REVISION)			6	FLOUR. ORANGE	BLACK	BLACK	9	54
MA-R2-10a	48	36	WORK ZONES SPEEDING FINES DOUBLED				6	FLOUR. ORANGE	BLACK	BLACK	12	72
MA-R2-10e	36	48	END ROAD WORK / DOUBLE END FINES				7	FLOUR. ORANGE / WHITE	BLACK	BLACK	12	84



No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

SEAL

SCALE: HORZ.: 1" = 125'
VERT.:
DATUM: HORZ.:
VERT.:
0 62.5' 125' 250'
GRAPHIC SCALE

FUSS & O'NEILL
1550 MAIN STREET, SUITE 400
SPRINGFIELD, MA 01103
413.452.0445
www.fuss&oneill.com

CITY OF HOLYOKE
TEMPORARY TRAFFIC CONTROL PLAN
FIXED SIGN SUMMARY
LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

CT-107

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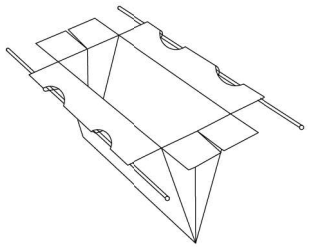


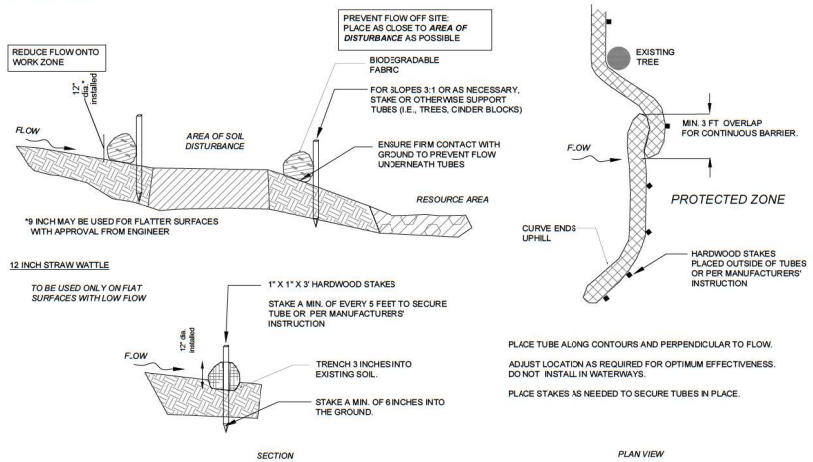
NOTES:

1. SIZED TO FIT ANY SIZE OR SHAPE CATCH BASIN.
2. ALL SEAMS DOUBLE STITCHED.
3. PERMEABILITY - REGULAR FLOW SILTSACK - 40 gal./min./sq. ft.
   HI - FLOW SILTSACK - 200 gal./min./sq. ft.

CATCH BASIN SILT SACK

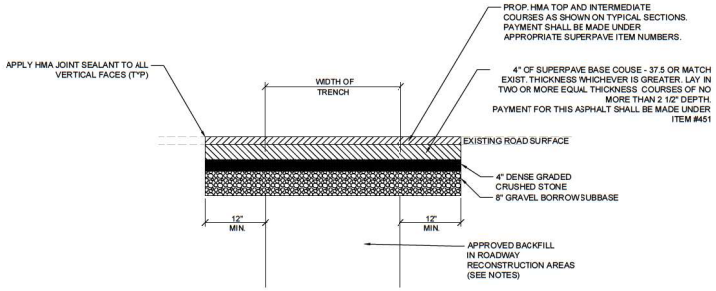
SCALE: N.T.S.

COMPOST FILTER TUBE



SEDIMENT BARRIERS - COMPOST FILTER TUBES

SCALE: N.T.S.



NOTES:
OVERLAY AREAS:THE TRENCH SHALL BE REPAIRED TO THE TOP OF THE BASE COURSE. THE TOP COURSES SHALL BE PLACED WITH OVERLAY OF THE ROADWAY

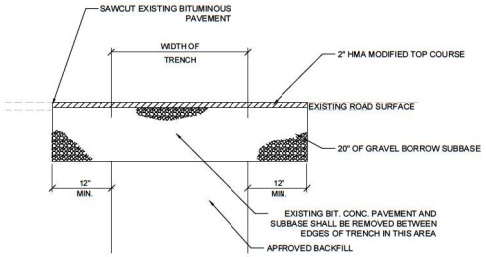
ROADWAY TRENCHING OUTSIDE OF FULL DEPTH AND OVERLAY: THE TRENCH SHALL BE REPAIRED WITH TOP COURSES INSTALLED WITH THE BASE COURSE.

CONTROLLED DENSITY FILL MAY BE USED IN LIEU OF APPROVED BACKFILL IN PAVEMENT MILLING AND OVERLAY AREAS. **USE OF CONTROLLED DENSITY FILL TO BACKFILL TRENCHES SHALL BE APPROVED BY THE CITY OF PITTSFIELD PRIOR TO PLACEMENT.**

PERMANENT ASHPALT SHALL BE PAID FOR UNDER ITEM #451.

PERMANENT PAVEMENT TRENCH REPAIR IN ROADWAYS

SCALE: N.T.S.



NOTES:
THE TEMPORARY PAVEMENT TRENCH REPAIR SHALL BE USED DURING THE TIME BETWEEN COMPLETION OF THE UTILITY CONSTRUCTION AND CONSTRUCTION OF THE PROPOSED ROADWAY PAVEMENT STRUCTURE OR PERMANENT PAVEMENT TRENCH REPAIR.

TEMPORARY ASHPALT SHALL BE PAID FOR UNDER ITEM #472

TEMPORARY PAVEMENT TRENCH REPAIR

SCALE: N.T.S.

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

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DATUM: HORZ.: -
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CITY OF HOLYOKE
CONSTRUCTION DETAILS
LOCAL BOTTLENECK REDUCTION PROGRAM
MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

CD-501

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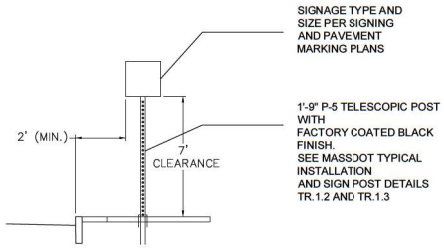
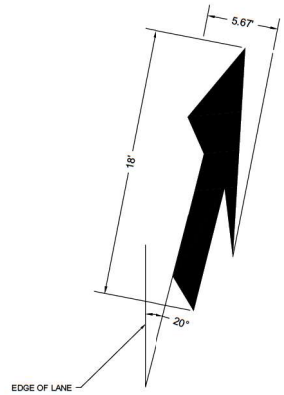


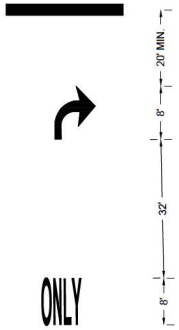
TYPICAL SIGN MOUNTING LOCATION

SCALE: N.T.S.



LANE REDUCTION ARROW DETAIL

SCALE: N.T.S.

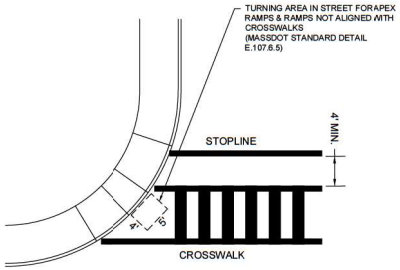


NOTES:

1) DIMENSIONS TO BE FIELD ADJUSTED AS NEEDED TO MEET MUTCD REQUIREMENTS

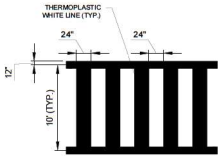
PAVEMENT MARKING ONLY & ARROW DETAIL

SCALE: N.T.S.



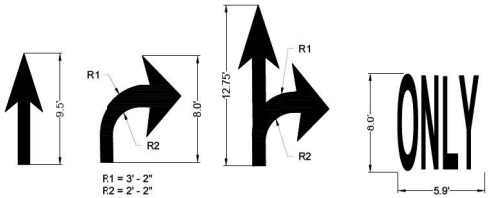
CROSSWALK LAYOUT

SCALE: N.T.S.



CROSSWALK

SCALE: N.T.S.



STANDARD LANE MARKINGS

SCALE: N.T.S.

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER

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MAIN STREET, HOLYOKE MASSACHUSETTS
HOLYOKE

PROJ. No.: 20220594.T20
DATE: MAY 2025

CD-502

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FUSS & O'NEILL

Massachusetts Department of Transportation
Highway Division
Local Bottleneck Reduction Program - Main Street, Holyoke
Final Design Estimate
May 2025

Computed By: BC, JP
Checked By: TdR

ITEM NO.	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	PART. COST
697.1*	10	EA	SILT SACK	$250.00	$2,500.00
804.3	250	FT	3 INCH ELECTRICAL CONDUIT TYPE NM - PLASTIC - (UL)	$100.00	$25,000.00
811.12	1	EA	ELECTRIC MANHOLE - SD2.012	$7,000.00	$7,000.00
811.23	2	EA	ELECTRIC HANDHOLE - SD2.023	$3,200.00	$6,400.00
811.31	4	EA	PULL BOX 12 X 12 INCHES - SD2.031	$1,500.00	$6,000.00
816.01*	1	LS	TRAFFIC SIGNAL RECONSTRUCTION LOCATION NO. 1	$100,000.00	$100,000.00
816.02*	1	LS	TRAFFIC SIGNAL RECONSTRUCTION LOCATION NO. 2	$75,000.00	$75,000.00
816.03*	1	LS	TRAFFIC SIGNAL RECONSTRUCTION LOCATION NO. 3	$75,000.00	$75,000.00
831.	40	SF	ROADSIDE GUIDE SIGN (D6/D8) - ALUMINUM PANEL (TYPE A)	$75.00	$3,000.00
832.	96	SF	WARNING-REGULATORY AND ROUTE MARKER - ALUM. PANEL (TYPE A)	$12.00	$1,152.00
841.1	1	EA	SUPPORTS FOR GUIDE SIGN (D6 W/ D8-5 INCH TUBULAR POST) STEEL	$3,600.00	$3,600.00
845.1	2	EA	SUPPORT FOR GUIDE SIGN (E5-1) STEEL	$500.00	$1,000.00
847.1	17	EA	SIGN SUP (N/GUIDE)+RTE MKR W/1 BRKWAY POST ASSEMBLY - STEEL	$300.00	$5,100.00
848.1	2	EA	SIGN SUP (N/GUIDE)+RTE MKR W/2 BRKWAY POST ASSEMBLY - STEEL	$550.00	$1,100.00
851.1	25	DAY	TRAFFIC CONES FOR TRAFFIC MANAGEMENT	$100.00	$2,500.00
852.	350	SF	SAFETY SIGNING FOR TRAFFIC MANAGEMENT	$20.00	$7,000.00
853.1	10	EA	PORTABLE BREAKAWAY BARRICADE TYPE III	$150.00	$1,500.00
854.1*	2,500	SF	PAVEMENT MARKING REMOVAL	$3.00	$7,500.00
859.	1,825	DAY	REFLECTORIZED DRUM	$0.28	$511.00
864.04	140	SF	PAVEMENT ARROWS AND LEGENDS REFLECTORIZED WHITE (THERMOPLASTIC)	$10.00	$1,400.00
866.106	3,200	FT	6 INCH REFLECTORIZED WHITE LINE (THERMOPLASTIC)	$1.75	$5,600.00
866.112	650	FT	12 INCH REFLECTORIZED WHITE LINE (THERMOPLASTIC)	$5.00	$3,250.00
867.106	2,050	FT	6 INCH REFLECTORIZED YELLOW LINE (THERMOPLASTIC)	$2.00	$4,100.00
867.112	150	FT	12 INCH REFLECTORIZED YELLOW LINE (THERMOPLASTIC)	$5.00	$750.00
874.2*	4	EA	TRAFFIC SIGN REMOVED AND RESET	$200.00	$800.00
874.4*	31	EA	TRAFFIC SIGN REMOVED AND STACKED	$100.00	$3,100.00

*-Denotes item has special provision

Subtotal:	**$349,863.00**
10% Construction Contingency:	**$34,986.30**
1.5% Mobilization:	**$5,300.00**
Grand Total:	**$390,149.30**

Construction Cost Estimate Prepared For:

Construction Cost Estimate Prepared By: FUSS & O'NEILL

MEMORANDUM

TO: Amber Vaillancourt
Kristen Robelo
Jim Danila, PE, PTOE

FROM: Matthew Skelly, PE, PTOE
John Parenteau, EIT

DATE: May 20, 2025

RE: Holyoke Bottleneck – Final Submission
MassDOT Preliminary Comments Incorporation

This memorandum has been developed to document the incorporation of comments received on the preliminary submission of the Local Bottleneck Reduction Program project on Main Street in Holyoke. Fuss & O'Neill only received comments from MassDOT. These comments were sent via email on March 25, 2025 and most were incorporated into the final plan set, estimate, and specifications.

The following is a list of the MassDOT comments (**in bold text**) followed by Fuss & O'Neill's response:

- **Verify dimensions of all proposed signage. R3-2 and R3-4 signs seem to be undersized for multi-lane roads.**
    - The R3-2 and R3-4 signs are proposed to be located within narrow raised medians. The smaller sign sizes (24"x24") that are typically standard on single-lane roadways are proposed to provide adequate clearance between the edge of the sign and the roadway. Therefore, the 24"x24" R3-2 and R3-4 signs proposed in the preliminary submission were maintained as part of the final submission.
- **Why is sequential phasing proposed instead of standard dual-ring at Water/South?**
    - Fuss & O'Neill performed a few different traffic analyses at this combined intersection that had either sequential or standard dual-ring phasing, and it was determined that the operational benefits of standard dual-ring phasing are minimal. Additionally, most vehicles turning from Water Street onto Main Street are large trucks that require most of the pavement width to successfully make the turn without hitting existing traffic signal equipment in the median, which is a persistent problem the City has had to deal with. The existing sequential phasing provides large trucks an exclusive phase to comfortably make turns and avoid hitting signal equipment in the medians. Therefore, the sequential phasing proposed in the preliminary submission was maintained as part of the final submission.

- **Reference specific sheets within the MassDOT Construction Standard Details instead of copying the Work Zone Safety Plans for all temporary traffic control.**
    - Notes 2 and 3 on plan sheet CT-106 were modified/added to provide a reference to specific Work Zone Safety Plan Sheets. The individual sheets from the Work Zone Safety Plans previously shown on plan sheets CT-106 through CT-111 were removed.
- **Why are existing cabinets being reused instead of having a new cabinet built off-site that can replace the existing cabinet?**
    - The original intention was to maintain as much existing functional equipment as possible; however, the signal plans, estimate, and specifications were updated to propose new cabinets replacing the existing cabinets at all three locations (Main Street at South/Water Street, Main Street at Jackson Street, and Main Street at Sargeant Street).
- **The specifications, as written, are proprietary and will require additional language inserted into them to notify bidders as such and additional steps will have to be taken by the city to remain in conformance with public bidding laws in Massachusetts.**
    - References to the Yunex m60 traffic signal controller in the "Replacement of Traffic Signal Controllers" section of the specification for items 816.01-816.03 were removed. The language in this section was replaced with general descriptions and specifications of traffic signal controllers suitable for this project to ensure conformance with public bidding laws in Massachusetts.
- **Please remove traffic police from the estimate to avoid any confusion.**
    - The Traffic Control Officer line item was removed from the estimate.
- **Please move the mobilization line item in the estimate under the subtotal.**
    - This line item was moved out of the list of items to under the subtotal.
- **Please adjust the construction contingency as it is capped at 10%**
    - The construction contingency was adjusted to 10%.

1. Session Laws Acts (2020)

Chapter 383

AN ACT AUTHORIZING AND ACCELERATING TRANSPORTATION INVESTMENT.

Whereas, The deferred operation of this act would tend to defeat its purpose, which is to finance forthwith improvements to the commonwealth's transportation system, therefore it is hereby declared to be an emergency law, necessary for the immediate preservation of the public convenience.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. To provide for a program of investments to make the commonwealth's transportation system more reliable, address deferred maintenance and modernize and expand the system, the sums set forth in sections 2 to 2I, inclusive, for the several purposes and subject to the conditions specified in this act, are hereby made available, subject to the laws regulating the disbursement of public funds; provided, however, that the amounts specified in an item or for a particular project may be adjusted in order to facilitate projects authorized in this act. The sums made available in this act shall be in addition to any amounts previously made available for these purposes.

SECTION 2B.

MASSACHUSETTS DEPARTMENT OF TRANSPORTATION
Highway Division

6121-2127.. For the purpose of implementing a program to address localized, operationally-influenced bottlenecks that negatively impact traffic flow, including, but not limited to, redesign, re-striping, lane and shoulder width adjustments, addition of auxiliary, collector and distributor lanes, signal improvements, ramp adjustments, signage and other infrastructure improvements to reduce congestion, improve traffic flow, address safety issues, and reduce idling and greenhouse gas emissions; provided, that funds may be used for the purpose of grants to municipalities; and provided further, that for communities with commuter rail stations or otherwise ready access to public transit, preference for grants shall be given to those municipalities that encourage the production of transit-oriented development, including multifamily housing, near transit..... $25,000,000

Local Aid - LBRP - PARS Number Report

Project Manager : John Yanni Mallios
Email : John.Mallios@dot.state.ma.us
Phone : 8573689469

- PARS Number Request information

A

		PRC Approved	Advertised	Award	NTP	Completion	End Date
Project Number	**Local Aid - LBRP**	01/01/2025					

Project Description Local Bottleneck Reduction Program

Project Type Hwy Reconstr - Restr and Rehab - (RR)

Federal Improvement Type 4R Restoration and Rehabilitation

District District 1

Location Highway | Statewide

MPO

Federal Aid Project Number N/A

B

Contract Number 130350

Start Date 05/27/2025

End Date 12/31/2026

Vendor Name CITY OF HOLYOKE

Assignment Number

Assignment Description

Federal Aid Project Number N/A

C

Universal CIP ID # HW25F04004

MMARS Short Name HW25F04004-2

CIP Priority 2 | Modernization

CIP Division HW - Highway

CIP Program Highway | Local Bottleneck Reduction

CIP ANF Item T119 (MMARS - Program Type)

D

Fixed asset determination : No

Asset Owner : City / Town

FA description (FAPRO) :

Asset Type : INFRASTRUCTURE

- PARS Number and Activity by Funding Source

Project Agreement #	Funding Source	Program	Phase	Amount	Non-Participating Activities	Participating Activities	Status	Status Date

Local Aid - LBRP - PARS Number Report

Project Manager : John Yanni Mallios

Email : John.Mallios@dot.state.ma.us

Phone : 8573689469

NFA	**LOCAL - BNR NFA - Local Aid - Bottleneck Reduction**			**$390,149.30**				
NFA	Materials and others	X25LBRP137	C11	$390,149.30	050N,051N,053N,054N,023N,024N,025N,011N		Active	05/27/2025

Activity Code	Activity Name	Activity Description
050	Contract Payments	All payments to contractors, cities, towns end counties for work done on construction, reconstruction, betterment and state aid projects. This includes mix-in-place or other materials installed by outside contractors. Do not include payments to municipalities to subdivisions thereof for relocating utilities, these are included in Activity Code 054.
051	Force Account Work (by Department Forces)	All expenditures incurred by the Department using its own personnel and equipment in doing any construction, reconstruction and betterment work, and includes any materials installed by Department personnel. This work must be identified by a project number and may be done entirely by force account, in some instances, and in others, may supplement work done on the same project by an outside contractor.
053	Materials Furnished Contractor	The cost of all materials furnished by the Department to a contractor to be incorporated in a construction contract.
054	Payments to Utilities for Rearrangements	All payments to utility companies, cities and towns or subdivisions thereof for work done in relocating utilities in connection with construction projects undertaken by the Deparment.
023	Materials Testing	Payments to outside testing companies for materials testing. Also included charges at standard prices for testing performed by the Department at the Materials Division or District laboratories. Department materials personnel assigned full time to a construction job will also use this activity. However, all other Department charges for Materials Testing will be charged to the 530 series of activity codes.
024	Field Engineering	All expenditures incurred in connection with projects actually under construction exclusive of materials testing. Inspections on all construction, reconstruction, betterment and State Aid projects are to be charged to this activity. See activity Code 099 for inspection on Maintenance projects.
025	Final Estimates	All expenditures in connection with final computations and the preparation of final estimates of work done on construction projects listed under Activity Code 024.
011	Accounting, Auditing and Budgeting	Salaries, expenses, supplies and other expenditures incurred by personnel engaged in accounting, internal and field auditing and budgeting.

massDOT Request For Allocation of Funds Prior to Encumbrance

Massachusetts Department of Transportation

Project Number(s)	Encumbrance Document ID			
	Trans	Dept	Unit	Identification Number
	CT	DOT	0720	INTF00X02026A0130350

681

7/31/2025

Funding Source

Capital	☐	Tolls Capital	☐	Tolls General	☐	Federal Grant	☐
Operating	☐	Tolls Operating	☐	Expendable Trust	☐		

Approp No	Obj	Unit	Activity	Program	Phase	N/P	Amount Allocated
61212127	P01	0720		X25LBRP137	C11		$315,000.00
61212127	P01	0720		X25LBRP137	C11		$75,149.30
							$390,149.30

Obligation By Fiscal Year for Multi-Year Contracts

	61212127	Total
2026	$315,000.00	$315,000.00
2027	$75,149.30	$75,149.30
MMARS Total	$390,149.30	$390,149.30

Reason for Request: Local Bottleneck Reduction Program

Contract #: **130350**

Cost Reduction %:

Vendor ID & Adress Code: VC6000192102 AD001

Current Year Savings:

Vendor Name: CITY OF HOLYOKE

Contract Location: HOLYOKE

Contract Description: Holyoke - Main Street - FY24 Local Bottleneck Reduction Program Construction Grant

Report Notes:

Recommended by: John Mallios 7/31/25
(Signature / Date)

Approved by: Neil E. Boudreau 07/31/2025
(Signature / Date)

Completed by the Budget Office:

Expense Budget Entered By: Matthew Holbrook 8/1/25
(Signature / Date)

Approved by: Jenny Yu 08/01/2025
(Signature / Date)

Completed by the FAPRO (Applies to Capital only):

Approved by: Kostandin Theodhori 08/04/2025
(Signature / Date)

Commonwealth of Massachusetts Office of the Comptroller

Contract Commodity Encumbrance Form

Document Name	TOWN OF HOLYOKE							[3324926]
Document Description	Local Bottleneck Reduction Program							
Document I.D.					MA Information			
Code	Dept	Unit	Document Identifier	Action	Code	Department	Identification Number	Vendor Line
CT	DOT	0720	INTF00X02026A0130350	Entry	MA			

Header / Vendor Information							
Budget FY:	2026	Document Total:	$390,149.30				
Fiscal Year:	2026	Vendor Name:	CITY OF HOLYOKE				
Period:	1	Vendor Address:	536 DWIGHT ST	City:	HOLYOKE	State:	MA
Board Award:	Ch383Acts2020	Vendor/Customer No.:	VC6000192102				
Requester ID:	dotdxx	Address Code:	AD001				
Report Note:		Comment:					

Line #1- Commodity Information							
Commodity Code	721317000000	List Price		Description	Local Bottleneck Reduction Program		
Line Type	Service	Unit Price		Contract Amount	$390,149.30	Commodity Ref. Line	
Quantity		Service From	8/18/25				
Unit of Measure		Service To	12/31/2026				

Line #1- Accounting Information									
Event Type	PR05	Budget FY	2026	Unit	0720	Major Program		Location	
Line Amount	$315,000.00	Fiscal Year	2026	Object	P01	Program	X25LBRP137	Phase	C11
Dept	DOT	Period	1	Appropriation	61212127	Program Period		Activity	
Line Description	Local Bottleneck Reduction Program			Dept Object		Function			

Line #2- Accounting Information									
Event Type	PR08	Budget FY	2027	Unit	0720	Major Program		Location	
Line Amount	$75,149.30	Fiscal Year	2026	Object	P01	Program	X25LBRP137	Phase	C11
Dept	DOT	Period	1	Appropriation	61212127	Program Period		Activity	
Line Description	Local Bottleneck Reduction Program			Dept Object		Function			

TO THE COMPTROLLER OF THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify under the penalties of perjury that all laws of the Commonwealth governing disbursements of public funds and the regulations thereof have been complied with and observed.

FOR FISCAL USE ONLY

Entered By: _____ (Initial) Date: _____ Verified By: _____ (Initial) Date: _____

Print Name: John Mallios Signed: John Mallios (Prepared by) Title: PC III Phone Ext.: 9469 Date: 7/31/25

Print Name: Neil Boudreau Signed: Neil E. Boudreau (Authorized Signatory) Title: Assistant Administrator for Traffic and Safety Phone Ext.: 9655 Date: 07/31/2025

Commonwealth of Massachusetts
CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company (must match Form W-9 tax classification)

Contractor Legal Name	Contractor Vendor/Customer Code (if available, not the Taxpayer Identification Number or Social Security Number)
City of Holyoke	VC6000192102

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

There are three types of electronic signatures that will be accepted on this form: **1) Traditional "wet signature" (ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign.** Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Joshua Garcia		Mayor	(413) 322-5510	garciaj@holyoke.org
Matthew Sokop		City Engineer	(413) 322-56445	sokopm@holyoke.org

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature	Date 7/31/2025
Print Name Joshua Garcia	Phone Number (413) 322-5510
Title Mayor	Email Address garciaj@holyoke.org

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

MMARS Commonwealth of Massachusetts

Jump to: Go

Welcome, JOHN C. MALLIOS | Chart of Accts | Budget | Vendor/Customer | Procurem

Financial Production

- Message Center
- Search
  - Page Search
  - Document Catalog
- History
- Favorites
- Administration
- LCM Production
- Security Admin

1099 Reporting Information

Taxpayer ID	Name	TIN Type	1099 Reportable	Selecting this box I certify this information is accurate
✓ 046001393	CITY OF HOLYOKE	EIN	Yes	No
046001393	CITY OF HOLYOKE	SSN/ITIN/ATIN	No	No

First Prev Next Last

Save Undo Delete Insert Copy Paste Search

Taxpayer Information

Create Taxpayer ID :

Re-Enter Taxpayer ID :

*Taxpayer ID : 046001393

*TIN Type : EIN

Detailed TIN Type :

*Name : CITY OF HOLYOKE

Names :

Address : 536 DWIGHT ST

City : HOLYOKE

State : MA

ZIP Code : 010405019

Last Name : CITY OF HOLYOKE

*Name Control : CITY

Chg affects Prev Yr : ☐

1099 Backup Withholding Status :

1099 Reportable : ☑

1042-S Reportable : ☐

City of Holyoke Request for Appropriation Transfer Within a Classification

Dept. Name **MAYOR** 9/11/2025

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X Expenditures X Capital Outlay ___

Account No.		Account Name	$ Amount	
Organization	Object		From	To
~~11551~~	~~53100~~	CAFO	$ 137,500.00	
11211	51104			
	(59) 53000	Mayors Contracted Services (59)		
~~11552~~	~~53010~~	~~PROFESSIONAL CONSULTING~~		$ 137,500.00
11212				

Reason for request:

FINANCIAL ASSISTANCE

Head of Department

Mayor

RECEIVED BY
COH - AUDITOR DEPT.
15 SEP 2025
AN SWB, TW

✓ 9/15 lines w/ Mayor 9/15/2025

Form TR-1 (6/92)