

AGENDA FOR THE CITY COUNCIL
APRIL 15, 2025

PUBLIC HEARING

PUBLIC COMMENT

REGULAR AND PENDING EXECUTIVE SESSION MINUTES

1. -- November 1, 2022, December 5, 2023, and February 6, 2024 Executive Session Minutes - Reviewed and partially released as of September 4, 2024
2. -- January 22, 2024 and June 11, 2024 Executive Session Minutes - Reviewed and withheld in entirety as of September 4, 2024
3. -- September, 4, 2025, November 19, 2024 Executive Session and December 9, 2024 Finance Committee Executive Session Minutes - Yet to be reviewed
4. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from April 1, 2025

LAI D ON THE TABLE

5. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, minutes of February 18, 2025 meeting.
6. The Committee on Charter and Rules to whom was referred an order With community support, order that the following section of our Codes of Ordinances and charter be updated to reflect use of email as sufficient for special meeting notice:
Sec. 12. – Special meetings of city council.
The Mayor or City Council President may at any time call a special meeting of the city council by public posting through the city website along with written notifications thereof, together with a statement of the subjects to be considered thereat, to be deposited in the post office, postpaid and addressed to the persons to be notified, at least forty-eight hours before the time appointed for such meeting, or to be left at the usual place of residence of each member of the council, by email at least forty-eight hours before the time appointed for such meeting. (Acts 1965, c. 187; Acts 1992, c. 189)
Awaiting disposition
7. -- The Committee on Ordinance to whom was referred an order that if someone is putting in an RFP through the city for a property that is up for sale and the applicant has outstanding issues with the Board of Health, Building Department, or any other city department having to do with other properties they own, that they are not eligible to win the bid for the RFP.
Recommended that the order be adopted.
8. The Committee on Ordinance to whom was referred an order The City of Holyoke develop a personnel policy for the handling of administrative leave and codifying the rules into Ordinance as recommended by the Personnel Dept including but not limited to when employees should or should not be placed on paid leave or unpaid leave. The

current process appears lacking objective standards. Taxpayers should also be protected to ensure people who should not be out on paid administrative leave are placed on unpaid administrative leave.
Recommended that the order be referred to the full Council without recommendation.

9.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, SEVEN THOUSAND THREE HUNDRED SEVENTY THREE AND 59/100 Dollars (\$7,373.59) as follows:

FROM

12201-51103 CAPTAIN	\$3,663.90
12201-51104 LIEUTENANTS	3,709.69
TOTAL	\$6,806.64

TO:

12201-51180 INJURED ON DUTY	\$7,373.59
PP#19	TOTAL \$7,373.59

COMMUNICATIONS

10. From Mayor Joshua Garcia, letter reappointing Joseph McGiverin of 27 Downing Ave to the HEDIC Board of Directors. Mr. McGiverin will serve a three-year term expiring June 30, 2028.
11. From Mayor Joshua Garcia, letter reappointing Mr. Carl Eger of 1966 Northampton St to the HEDIC Board of Directors. Mr. Eger will serve a three-year term expiring June 30, 2028.
12. From Mayor Joshua Garcia, letter reappointing Ms. Callie Niezgoda Flanagan of 38 Jefferson St. to the HEDIC Board of Directors. Ms. Flanagan will serve a three-year term expiring June 30, 2028.
13. From Mayor Joshua Garcia, letter reappointing Mr. Antonio Quinones-Albino of 27 linden St. to the HEDIC Board of Directors. Mr. Quinones-Albino will serve a three-year term expiring June 30, 2028.
14. From Mayor Joshua Garcia, letter reappointing Mr. Christopher Fournier of 192 Bemis Rd. to serve as a member of the Holyoke Cultural Council. Mr. Fournier will serve a three-year term expiring February 2026.
15. From Mayor Joshua Garcia, letter appointing Ms. Navae Fenwick Rodriguez of 243 Linden St. to serve as an ex-officio member of the Holyoke Cultural Council. Ms. Fenwick Rodriguez will serve a one-year term expiring February 2026.
16. From Mayor Joshua Garcia, letter appointing Mr. Timothy Damon of 10 Russell Terrace to serve as an ex-officio member of the Holyoke Cultural Council. Mr. Damon's term will serve a one-year term expiring in February 2026.

17. From Assistant City Solicitor Hathleen Degnan, OML Complaint response for Councilor Linda Vacon
18. From Holyoke Retirement Board- communication regarding Holyoke Retirement System
19. From City Auditor Tanya Wdowiak: 2025 YTD Budget vs Actual Reports; General & Sewer Enterprise Funds
20. From City Auditor Tanya Wdowiak: FY2024 Actual & FY2025 Actual & Estimated PILOT Payments
21. From Last Green Valley Seeds Co-Host Community Outreach Meeting

PETITIONS

22. Petition of a Tai Kang of 117 Lynnwood Dr. of Longmeadow for a renewal of a Second Hand License at 311 High St.
23. Petition of Holyoke Turn Verein of 624 S. Bridge St. for a renewal of 1 pool table and 6 bowling alleys.

PRESIDENT'S REPORT

REPORTS OF COMMITTEES

24. -- The Committee on Ordinance to whom was referred an order that pursuant to Section 12 of MGL Chapter 43C, the City of Holyoke, acting by and through its City Council and Mayor, creates a Finance Department as provided for in the statute subject to implementation by city ordinance approved with an effective date no later than December 31, 2025.
Recommended that the order be given a leave to withdraw.
25. -- The Committee on Ordinance to whom was referred an order that the City of Holyoke accepts and adopt the provisions of MGL Chapter 43C entitled "Optional Forms of Municipal Administration."
Recommended that the order be given a leave to withdraw.
26. The Committee on Finance to whom was referred an order that the Board of Public Works be invited into a Finance meeting to discuss roof repair projects
Sec. 37.of Title VII states The board of public works shall have cognizance, direction and control: ... (b) of the construction, alteration, repair and care of public buildings; ...
The Board is aware of some challenges and issues associated with this project. These include interior damage due to roof leaks and the presence of mold. Before the contract closes out, and with acknowledgment of our responsibility, we propose a discussion with the Finance Committee and all City representatives to the project to assure that work meets all expectations.
Recommended that the order has been complied with.
27. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EOEEA MUNICIPAL VULNERABILITY PREPAREDNESS (MVP) 2.0 PLANNING

GRANT, \$102,420, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

Awaiting disposition

28. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY EIGHT THOUSAND SIX HUNDRED AND 00/100 Dollars (\$38,600) as follows:

FROM

13003-58000 SCHOOL CAPITAL OUTLAY	\$38,600
TOTAL	\$38,600

TO:

15412-52500 COA R&M BUILDING	\$38,600
TOTAL	\$38,600

Awaiting disposition

29. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, TWELVE THOUSAND AND 00/100 Dollars (\$12,000) as follows:

FROM

12201-51105 FIREFIGHTERS	\$12,000
TOTAL	

TO:

12201-51302 HAZ MAT OVERTIME	\$ 7,000
12201-51910 HAZ MAT TEAM	5,000
TOTAL	\$12,000

Awaiting disposition

30. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, SEVENTY EIGHT THOUSAND AND 50/100 Dollars (\$78,000.50) as follows:

FROM

13003-58000 SCHOOL CAPITAL OUTLAY	\$78,000.50
TOTAL	\$78,000.50

TO:

12203-58002 FIRE- CAPITAL OUTLAY EQUIPMENT	\$78,000.50
TOTAL	\$78,000.50

Awaiting disposition

31. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED EIGHT THOUSAND SIX HUNDRED NINETY FIVE AND 56/100 Dollars (\$108,695.56) as follows:
FROM: 8815-10400 CANNABIS STABILIZATION \$108,695.56 UPDATE TO FY2025
TOTAL: \$108,695.56
TO: 19412-57630 SOLICITOR – CLAIMS & DAMAGES \$108,695.56
TOTAL: \$108,695.56
Awaiting disposition
32. The Committee on Development and Governmental Relations to whom was referred an order Special Permit Application for Home Occupation application of Amanda and Marcos Garcia for a remote accounting work business at 25 Breton Lane (164-00-004) per 4.8.2.
Recommended that the special permit be granted with the following conditions:
1. That the hours of operation will be Monday - Friday 9 a.m. - 4 p.m., and also Saturdays from January 1st - April 15th
2. That there will be no signage.
33. -- The Committee on Development and Governmental Relations to whom was referred an order that the City Council adopts a resolution seeking our State Delegation to support the reinstatement of no electronic tolls from Westfield to West Springfield to create an incentive for tractor trailer drivers to travel on the Mass Pike and to alleviate the increasingly heavy tractor trailer traffic on Homestead Avenue in Holyoke.
Recommended that the order has been complied with.
34. The Committee on Development and Governmental Relations to whom was referred an order That the DGR Committee invite in Representative Duffy and Senator Velis to clarify if there is a difference between the Affordable Homes Act and the 2% real estate surcharge we voted on Tuesday 5/21. If this surcharge on real estate is contained in the Affordable Homes Act, then ordered that our vote taken on 5/21/2024 be rescinded.
Recommended that the order be given a leave to withdraw.
35. The Committee on Development and Governmental Relations to whom was referred an order The DGR chair invite the state delegation to a future meeting.
Recommended that the order has been complied with.
36. The Committee on Development and Governmental Relations to whom was referred an order The DGR committee invite its state delegation to a future DGR meeting pursuant to Rule 9.C.
Recommended that the order has been complied with.
37. The Committee on Charter and Rules to whom was referred an order that the City Council adopt the following Special Act and then place the question on the November 2025 ballot.
Recommended that the order be adopted.
38. The Committee on Charter and Rules to whom was referred a communication From City Solicitor Lisa Ball Opinion from KP Law regarding voting requirements for fund

transfers and special purpose stabilization fund appropriations
Recommended that the order has been complied with.

39. The Committee on Charter and Rules to whom was referred a communication From DOR- Guideline on appropriation transfers regarding alternative end-of-year transfer procedure
Recommended that the order has been complied with.
40. The Committee on Charter and Rules to whom was referred a communication From City Solicitor: Lisa Ball- Case of Fuller v. Haines 224 Mass. 176 which addresses the first reading of an order.
Recommended that the order has been complied with.
41. The Committee on Charter and Rules to whom was referred a communication From City Councilor Kevin Jourdain-email communication to City Clerk Brenna Murphy Leary and City Auditor Tanya Wdowiak regarding irregularities of financial transfer votes at Feb 18 meeting
Recommended that the order has been complied with.
42. The Committee on Charter and Rules to whom was referred a communication From City Councilor Kevin Jourdain- email communication with City Auditor Tanya Wdowiak regarding discussion with DLS to address Feb 18 financial transfer vote
Recommended that the order has been complied with.
43. The Committee on Charter and Rules to whom was referred a communication From President Tessa Murphy-Romboletti - email communication with Councilor Jourdain regarding first/second readings for financial transfers
Recommended that the order has been complied with.
44. The Committee on Charter and Rules to whom was referred a communication From Councilor Kevin Jourdain, response to email communication from President Tessa Murphy-Romboletti.regarding first/second readings for financial transfers
Recommended that the order has been complied with.
45. The Committee on Charter and Rules to whom was referred a communication From Assistant City Solicitor Kathleen Degnan-Open Meeting Law Complaint for Councilor Linda Vacon regarding debate of late files
Recommended that the order has been complied with.
46. The Committee on Charter and Rules to whom was referred a communication From Office of the Attorney General- Response to OML complaints.
Recommended that the order has been complied with.
47. The Committee on Charter and Rules to whom was referred an order that Rule 1C be revised to align with modern practices. 1C reads: "All 'Rules and Orders of the City Council' shall be read by the President of the Council to every newly elected City Council during the first meeting of that newly elected Council or at any time prior to said first meeting if the City Council so agrees."
Recommended that the order be adopted.

48. The Committee on Charter and Rules to whom was referred an order that Rule 4F be revised to align with modern practices. Rule 4F is "Co-signers of City Council orders must call the City Clerk to confirm that they do, in fact, want their name on that specific order."
Recommended that the order be adopted.

MOTIONS, ORDERS AND RESOLUTIONS

49. Magrath-Smith- Ordered, that a new rule 6.H. be added to the City Council rules.
Proposed Rule 6.H:
"Any member of the Council, upon being recognized by the President, may pose a question to be answered by the Law Department."
50. Ocasio- Ordered that a Handicap sign be installed at 3 Vernon St. for Angel Lopez
51. Vacon- ORDER: that the City Council adopts the attached resolution in support of the City of Westfield and for the good of Holyoke. The public hearing information and timeline for comments is attached.
52. Bartley- City Council issue a proclamation in support of our friends in the Sikh community. On Tues., April 1, 2025, the Sikh community presented a flag raising ceremony and this proclamation is offer the support of the City Council. Historical note – Councilor Bresnahan commenced this important tradition here in Holyoke.
53. Bartley-Winter parking in Holyoke could be simplified by the following ordinance change – Ordered that during the winter months between November and March no parking will be allowed in odd-numbered years on the side of the street with odd numbers; in even-numbered years, no parking will be allowed on street sides with even numbers. Refer to Ordinance. Copy DPW.
54. Bartley- To alleviate confusion, the city of Holyoke hereby adopts an ordinance to post prominent signage onto street signs if the street is an unaccepted way. In Springfield (and other municipalities), such signs are affixed to street signs and labled “private ways.” This may help to better educate and inform the public. Refer to Ordinance, DPW, Legal.
55. Bartley- The condition of Woodland St along the center line is poor. Have the DPW/City Engineer determine how best to prevent reoccurrence of the potholes. I encourage any at-large councilor to evaluate the condition first-hand.
56. Bartley- The city fix the poor conditions of Woodland St. Normally I would ask for the street to be resurfaced immediately. However, please provide a recommendation on how to cure the condition for the long-term after the DPW/City Engineer evaluates the street.
57. Bartley- The DPW assess best option on how to repair the sidewalk on Northampton St between W. Glen St. and Clark St. The City did a great job in a similar situation (the sidewalk was like a roller coaster due to the roots of a large Oak tree; not it’s flat as a

pancake) in front of Blessed Sacrament School on Westfield Rd. so this order is to also have the sidewalk as described here likewise repaired.

58. Devine- ORDERED: That the DPW sign department create a sign for St. Florian Way to replace the faded sign currently there.

59. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THREE THOUSAND EIGHT HUNDRED AND 00/100 Dollars (\$3,800) as follows:

FROM

13003-58000 SCHOOL CAPITAL OUTLAY	\$3,800
TOTAL	\$3,800

TO:

14222-52519 R&M PUBLIC LIBRARY	\$3,800
TOTAL	\$3,800

60. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHT HUNDRED FORTY SEVEN AND 89/100 Dollars (\$847.89) as follows:

FROM

12101-51510 SICK LEAVE BUYBACK	\$847.89
TOTAL	\$847.89

TO:

12101-51323 SNOW/OTHER OVERTIME	\$197.89
12102-55860 PERSONNEL EQUIPMENT	650.00
TOTAL	\$847.89

61. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED FORTY FIVE THOUSAND AND 00/100 Dollars (\$145,000) as follows:

FROM

12101-51107 PATROLMEN	\$125,000
12101-51105 SERGEANTS	20,000
TOTAL	\$145,000

TO:

12103-58000 CAP OUTLAY-MOTOR VEHICLES	\$145,000
TOTAL	\$145,000

62. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025 THIRTY THOUSAND AND 00/100 Dollars (\$30,000) as follows:

FROM

12101-51915 EDUCATION PLAN	\$30,000
TOTAL	\$30,000

TO:

12102-55860 PERSONNEL EQUIPMENT	\$30,000
TOTAL	\$30,000

63. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025 FIFTY TWO THOUSAND AND 00/100 Dollars (\$52,000) as follows:
FROM

12101-51103 CAPTAINS	\$52,000
TOTAL	\$52,000

TO:

12102-52420 R&M OTHER	\$52,000
TOTAL	\$52,000

64. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025 TWENTY THOUSAND AND 00/100 Dollars (\$20,000) as follows:
FROM

12101-51920 QUINN INCENTIVE	\$14,000
12101-51900 IN SERVICE TRAINING	6,000
TOTAL	\$20,000

TO:

12102-54221 SUPPLIES- AMMUNITION	\$20,000
TOTAL	\$20,000

65. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025 THREE THOUSAND AND 00/100 Dollars (\$3,000) as follows:
FROM

11611-51210 ELECTIONS OFFICERS	\$3,000
TOTAL	\$3,000

TO:

11612-53420 POSTAGE – REG OF VOTERS	\$3,000
TOTAL	\$3,000

66. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025 THREE THOUSAND AND 00/100 Dollars (\$3,000) as follows:
FROM

11611-51210 ELECTIONS OFFICERS	\$3,000
TOTAL	\$3,000

TO:

11612-52700 EQUIPMENT	\$2,000
11612-54200 OFFICE & PROF SUPPLIES	1,000
TOTAL	\$3,000

67. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025 THREE THOUSAND AND 00/100 Dollars (\$3,000) as follows:
FROM

11611-51210 ELECTIONS OFFICERS	\$3,000
TOTAL	\$3,000

TO:

11612-53030 PRINTING/BINDING	\$3,000
TOTAL	\$3,000

68. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, SIX THOUSAND EIGHT HUNDRED SIX AND 64/100 Dollars (\$6,806.64) as follows:

FROM

12201-51103 CAPTAIN	\$3,663.90
12201-51104 LIEUTENANTS	3,142.74
TOTAL	\$6,806.64

TO:

12201-51180 INJURED ON DUTY	\$6,806.64
PP#20	TOTAL \$6,806.64

- 69.

Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "2024 MASSDEP RECYCLING DIVIDENDS/SUSTAINABLE MATERIALS RECOVERY PROGRAM, \$7,800, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

70. Devine- Ordered, that the amount of NINE HUNDRED FORTY FIVE AND 00/100 Dollars (\$945.00) be authorized from the DPW-PROPERTY Department's R&M SENIOR CENTER (14222-52505) appropriation in fiscal year 2025 for services rendered in fiscal year 2024 which were unencumbered at the 2024 fiscal year end.

71. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "EOEEA BEST VALUE GRANT, \$777,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council

pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

72.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, SEVEN THOUSAND THREE HUNDRED SEVENTY THREE AND 59/100 Dollars (\$7,373.59) as follows:

FROM

12201-51103 CAPTAIN	\$3,663.90
12201-51104 LIEUTENANTS	3,709.69
TOTAL	\$7,373.59

TO:

12201-51180 INJURED ON DUTY	\$7,373.59
TOTAL	\$7,373.59
PP#19 REVISED/SCRIVENERS ERROR	

73. Jourdain- Ordered that in light of Ordinance 2-71 being adopted that it be fully enforced including but not limited to our new vendor Navex's contact information being prominently displayed on our city website and posters hung on all public bulletin boards and at all city department offices. The ordinance requires that the city shall take reasonable efforts to advertise and promote the awareness of the hotline; including but not limited to its website and work locations. The City Council requests that the Mayor, City Council Admin Asst and Personnel Director please make this an immediate priority so the public and employees have easy access to use our new vendor Navex and the EthicsPoint reporting contact info including the link to make on-line complaints as well as their call in phone number for all to see. Holyoke is paying for this important service and I want to make sure we are getting full use of it. Thank you.

74. Jourdain- Order – re-filed from 9/4/2004 when last adopted by Council and Mayor, "Ordered, that that the Administrative Asst. to City Council coordinate the replacing of the city government portraits to the halls of city hall. That this be done as soon as possible." Mayor Sullivan approved but it ultimately never happened. Can our Council Admin Asst please coordinate with the Mayor and DPW as needed to make arrangements to get our government photos back on the walls of City Hall? It's long overdue and these need to go back up. Thank you in advance to both the Mayor and Admin Asst for getting this done please.

75. Jourdain- Ordered, that Rule 8M please be amended as follows:

Current:

M. Any ordinance, order, resolution, or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars, shall require for its

passage the affirmative votes of a majority of all members of the City Council. Every such ordinance, order, resolution, or vote shall be read twice, with an interval of at least three days between the two readings, before being finally passed; and the vote at its final passage shall be taken by roll call; provided, however, that upon and after the written recommendation of the Mayor, the City Council may pass such ordinance, order, resolution, or vote on the same day by a two-thirds yeas and nays vote. {See City Charter s. 22}

New:

M. Any ordinance, order, resolution, or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars shall be considered as adopted by final action of the City Council only after passing the following two votes: (1) Motion to pass the first reading by a majority of all the members of the City Council, and (2) Motion to pass the second reading by a majority of all the members of the City Council on a roll call vote. Notwithstanding the preceding, if the Motion to pass the first reading and the Motion to pass the second reading occur within three days of each other then the Motion to pass the second reading shall require a two thirds majority of all the members of the City Council to be adopted. [Reference: City Charter Section 22, and MG.L. c. 44 § 1]

76. Jourdain- Council rules be amended to ban outright all late filed orders, communications and any other business of the Council unless it is a matter of absolute emergency to the city and no member objects.
77. Givner - Ordered that Alicia Zoeller from the Office of Community Development be invited into a DGR meeting to present 2025 ARPA funding proposals for consideration and recommendations.

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:

Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

City Clerk

REGULAR MEETING OF THE CITY COUNCIL

February 18, 2025

The meeting was called to order by President Murphy-Romboletti at 7:05 p.m.

The Clerk called the roll. Absent Members: 0 Present Members in person 12 (Anderson-Burgos, Bartley, Devine, Givner, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, I. Rivera, J. Rivera, Sullivan, Vacon). Present Members on Zoom: 1 (Greaney)

Motion was made and seconded to take a roll call vote that for the purposes of this meeting would be applicable to all motions to receive, refer items to committee, remove items from the table, place items on the table, package items together, comply with items, or suspend the rules unless there is an objection. Motion adopted.

The name of Councilor Magrath-Smith was pulled to head the roll call voting.

PUBLIC COMMENT

Alanna Rutledge, 75 Taylor Street, stated that she and several neighbors on her street had concerns that they had not been plowed since the recent snowstorm. She added that it had been difficult to get out of her street every morning. She also stated that it had not been sanded or salted, and she often fishtailed trying to get into her driveway. She also stated that a police car went up and down her street with a siren running but had not given any instructions. She added that after people moved their cars, the road was still not plowed. She also expressed concern with people falling, noting that a lot of older people lived on the street. She also emphasized that the road not being plowed had been a consistent issue.

Amelia Box, 57 Taylor Street, seconded Ms. Rutledge's concerns. She then stated that her car was an SUV and still found herself spinning out trying to get into the street from Hampden. She noted it was a one way street and observed that many other one way streets were also missed and had not been sanded or plowed.

Motion was made and seconded to suspend the necessary rules to take up item 30 out of order.

The Committee on Development and Governmental Relations to whom was referred an order Special permit application of F & M Hideway, Inc to reconstruct and renovate Schermerhorn's Restaurant and retail store per sec 4.7.3 at 224 Westfield Road (157-00-072).

have considered the same and Recommended that the special permit be granted.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio

Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:

Councilor Givner noted that the applicants were in attendance. She then stated that they were planning to reconstruct Schermerhorn's by rebuilding exactly what was there before, adding that it will be up to code. She noted they sent in their building plans.

Councilor Devine thanked the applicant for sending in their plans. She noted that one of the neighbors had concern about parking, and she was impressed that the applicant offered to meet with that neighbor to address those concerns.

Councilor Vacon expressed support for the special permit. She also commended them for doing their due diligence and finding problem areas to do things the right way.

Councilor I. Rivera noted that many people were grateful that Schermerhorn's' would still be around.

Councilor Greaney stated that he hoped they would leave the sign up in the front.

---> Report of Committee received and recommendation Adopted on a call of the roll of the yeas and nays--Yeas 13--Nays 0--Absent 0.

LAI D ON THE TABLE

(10:35)

The Committee on Ordinance to whom was referred an order that the Police Department be allowed to hire a Crime Analyst past the Grade 10 mid-range (which is \$70,407) to \$78,000.

Recommended that the order be adopted.

---> Laid on the table.

Councilor Devine made a motion to suspend the necessary rules to remove item 2 through 6 from the table as a package. Councilor Anderson-Burgos seconded the motion.

Councilor Jourdain stated that he did not mind 3 through 6 being taken up as a package, but had concerns about unique issues with item 2 and would prefer to see that one separated from the package.

Councilor Vacon made a motion to refer the whole package to the Finance Committee as none of the orders had been taken up in committee. Councilor Jourdain seconded the motion.

Councilor Bartley stated they needed to be taken off the table first.

President Murphy-Romboletti stated that she believed that had happened.

Councilor Bartley stated that he did not hear a vote take place.

Councilor Jourdain stated that he objected to it all being taken up together.

Councilor Givner expressed her understanding that there was a motion to take items out of order and there was a vote.

Councilor Bartley stated that there was not a vote on it.

President Murphy-Romboletti stated that the body still needed to vote to take them up together. She then stated that item 2 would be taken up separately, and then 3 through 6 would be taken up as a package.

Motion was made and seconded to remove item 2 from the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY ONE THOUSAND SIX HUNDRED AND 22/100 Dollars (\$21,600.22) as follows:

		FROM	TO
11211	51276	MAYOR'S CONTRACT NEGOTIATIONS	21,600.22
15411	51103	ASSISTANT DIRECTOR - COA	2,222.00
15411	51101	DIRECTOR COUNCIL ON AGING	3,030.00
11711	51101	CONSRVTN & SUSTNBLTY DIRECTOR	3,030.00
12441	51101	SEALER OF WEIGHTS AND MEASURES	2,525.00
16301	51101	DIRECTOR PARKS/REC FORESTRY	2,899.14
16301	51103	ASST DIRECTOR OF PARKS & REC	2,222.00
14211	51108	SAFETY OFFICER	2,020.00
15101	51101	DIRECTOR BOARD OF HEALTH	1,632.00
15101	51202	ANIMAL CONTROL OFFICER	2,020.08
		21,600.22	21,600.22

UNDER DISCUSSION:

Councilor Vacon made a motion to refer items 2 through 6 to the Finance Committee. Councilor Jourdain seconded the motion.

Councilor Devine stated that all of these had been in Finance. She then stated that she provided a list of 22 people that were in these positions. She then emphasized that the Council could only talk about the appropriations and could not get into benefits because that was not the Council's prerogative. She then suggested that discussion of benefits may lead to an unfair labor practice charge. She then asked why item 2 should go to committee but not the others.

Councilor Jourdain explained that item 2 had extra rules. He then suggested that due to previous objections to an earlier package of items that had portions of interdepartmental transfers, the administration submitted items 3 through 6 as intradepartmental transfers. He then stated that the only other issues was that to pass those items, it would require both readings by a two-thirds vote. He then suggested that item 2 presented an interdepartmental transfer due to funds coming from the Mayor's Contracted Services line to other departmental salary lines. He then noted that the Law Department offered guidance that since this was for the same purpose, that would not follow the interdepartmental rule. He then asked for an opportunity to speak to DOR (Department of Revenue) on the following Friday to ask if they understood the funds were in the Mayor's budget and the others were all their own separate departments. He added that he could consider going along with it if the Law Department's guidance was accurate. He emphasized that there was not a contract negotiation line in each of those departments. He

then stated that items 3 through 6 had not come to the Council before, and there could be open questions about why there was extra money in some of those accounts.

Councilor Vacon explained that the reason for her motion because it was better for the committee to do their work instead of the entire body trying to do that work.

Motion was made and seconded to suspend the necessary rules to allow the Law Department to address the Council.

Councilor Devine asked Councilor Jourdain if he was speaking with the DOR.

Councilor Jourdain stated that he was.

Councilor Devine asked if they would be giving a ruling in writing.

Councilor Jourdain stated that he doubted they would give one in writing, noting that they had not given one in writing to the Law Department. He then stated his interest in confirming what the Law Department was saying was accurate because it was only a verbal report.

Atty Bissonnette stated that it was unfortunate that the accuracy and legitimacy of what the Law Department has reported was being characterized as fruit of the poisonous tree and not an accurate representation of what the DOR said. He then explained that they call the DOR for guidance on a regular basis and emphasized that they do not provide written opinions. He then observed that due to Councilor Jourdain enlightening everyone on the rules of interdepartmental transfers, the mayor put forward these orders to transfer funds already within those departments. He then recalled that during the budget discussions, \$25,000 was specifically put into the mayor's budget for contract negotiations. He added that the contract negotiations with the PSA had been prolonged and had resulted in a stalemate, and the budget needed to reflect what the settlement may be. He then stated that after explaining all of that to the DLS (Division of Local Services) led to them concurring that it was for the same purpose. He added that it was not an attempt to mislead anyone as it had been explained what it was for. He noted that there was also a communication from Atty Ball presenting a case law from 1913 that explained the first time an item appeared on an agenda was when an item was first read.

Councilor Givner stated that this information was not new and she did not believe there was any reason to send the items back to the Finance Committee. She then expressed frustration that one person repeatedly does not agree with the opinions of the Law Department. She then expressed hope that the Law Department's guidances could be taken as real. She added that these items were time sensitive as employees had been waiting. She added that losing employees would be more costly. She then questioned looking for reasons that would make people want to leave. She then stated that while she understood the desire to hear from the state personally, she believed the word of the Law Department should be trusted.

Councilor Jourdain stated that history had taught him that the Law Department had often been wrong, as everyone else was wrong at times. He then suggested that he may look into things more than others choose to do. He then explained that the original form of this item already showed him to be correct, which was why these items were now here. He then stated that he had made his points already about the expense to taxpayers to give more vacation time, benefits, flex time, and other giveaways beyond just par raises. He then emphasized that he just wanted to ensure the rules were being followed. He noted that he

had just spoken with Atty Ball the previous week to understand where she got her opinion and then reached out to them to seek to hear it for himself. He also expressed concern about longtime rules and practices of the Council being flipped. He emphasized that this was not about just trying to win on an issue, but about avoiding having bad precedent created. He then acknowledged that items 3 through 6 were eventually going to pass. He then expressed disagreement with the interpretation of section 22 of the charter regarding the two reding rule in that the second reading could not be taken up until a motion to pass the first reading was passed. He then stated that the section required that if both motions were done within 3 days of each other, it required two-thirds of the vote for passage. He then acknowledged that items 3 through 6 could eventually pass on a simple majority if at least 3 days were given between the votes to pass the first and second readings. He also emphasized that these items included retro pay going back to July of 2023 and another 2 weeks would not be the end of the world.

Councilor Devine agreed with Councilor Givner that the Law Department should be trusted. She then emphasized that with respect to getting benefits on flex time, there was not comp time for employees who often get called in for meetings in the evening. She then asked Atty Bissonnette what the difference was with the motions to pass first and second readings as they had been done before.

Atty Bissonnette stated that the argument was what constituted a reading. He then explained that an item being read by the president could constitute a first reading. He added that according to the interpretation of the SJC (Supreme Judicial Court), the referral to a committee was considered to be a first reading. He added that the language of section 22 on passing both readings was likely about getting things passed on the first night they were introduced. He noted that the city of Lowell that was the focus of the SJC decision had a similar charter to that of Holyoke.

Councilor Devine asked if these items could be passed that night if a motion to do so was made.

Atty Bissonnette expressed his understanding that the motion on the floor was to refer item 2 to the Finance Committee. He then stated that if that motion was defeated, a motion to pass item 2 could be made, and as these items were taken up as late files and tabled at the last meeting which constituted the first reading, these could be passed with only the second reading needed to be passed. He noted that items 3 through 6 would first have to be taken off the table.

President Murphy-Romboletti clarified that Vaco's motion had been to refer items 2 through 6 to the Finance Committee.

Councilor Vacon stated that was correct but understood that the discission was currently just about item 2. She then expressed concern that the Council had been sliding away from practices under the city charter over the last 2 years under the argument that it was outdated. She then explained that unless it were changed, the Council still needed to operate under it. She also expressed concern about recent arguments that the state law trumped the charter, while the Council had always followed the charter until those recent arguments. She then stated that at the last meeting, the motion had been to take them up and table them and they were not even read into the record nor were they even posted 48 hours before the meeting. She also questioned how the late files were emergencies. She then suggested that this was the first night the items were legally before the Council and the first night they were read into the record.

Councilor Sullivan, emphasizing that this was not a reflection of the current Law Department, recalled that the Council had been lied to by the Law Department regarding things that went on with the collapse, lawsuits, and practices with respect to the Essex Hotel. He then stated that it was not a lack of trust to

question the Law Department or any other department, but was due diligence and not a waste of taxpayer money. He added that the city lost millions on the advice of the Law Department at that time.

President Murphy-Romboletti clarified that she did read the items into the record at the last meeting.

Motion to refer items 2 through 6 to the Finance Committee failed on a call of the roll of the yeas and nays--Yeas 6 (Bartley, Greaney, Jourdain, Ocasio, Sullivan, Vacon)--Nays 7--Absent 0.

Councilor Devine made a motion to pass items 2 through 6. Councilor Anderson-Burgos seconded the motion.

Councilor Jourdain emphasized that a motion to take them all up as a package had not been passed.

President Murphy-Romboletti stated that she had not recognized the motion.

Councilor Devine withdrew her motion and made a motion to pass item 2. Councilor Anderson-Burgos seconded the motion.

Councilor Jourdain stated that if this were to pass the first reading, he believed the second reading should be tabled in order to get confirming of what the Law Department was saying. He then expressed frustration in being questioned about seeking to get independent verification of what they were reporting. He noted that they had reversed their own opinions in the last few years, and had given verifiably bad opinions. He then stated that he believed they got it right and did their best most of the time. He then emphasized that Holyoke elected a split Council 7-6, adding that people did not get to change the rules because they did not like how the election turned out by trying to circumvent the rules that had been in effect for years. He then expressed concern that this new contract required flex time to be given which would tie the hands of the mayor going forward. He added that he also did not agree that managers should have been in the union. He also expressed concern about giving everyone an extra 2 weeks of vacation, along with extra longevity time, adding that the average Holyoker wasn't getting those benefits.

Councilor I. Rivera suggested that there was an irony in questioning when governments, both locally and nationally, should follow rules. He added that it appeared to be wielding power in a way that was not fair when people who disagree were being chastised. He then suggested that if the city had been working in collaboration with employees over the years, there wouldn't be a big hit all at once. He then stated that he could no longer be mad if an employee was asked to attend an Ordinance meeting and they couldn't show up if they were not going to be compensated. He emphasized that when the people of Holyoke are referred to, the employees were also among the people of Holyoke who needed to be thought about.

Councilor Anderson-Burgos expressed frustration with claims that the City Solicitor can't always be trusted. He then emphasized that these employees have been waiting since 2023 for these raises. He then questioned how anyone would feel about statements claiming that there was nothing wrong with waiting another two weeks. He also questioned the focus on when the City Solicitor was wrong when these people were just waiting to get paid. He also suggested that it was an insult that some councilors have a vendetta because of the results of an election. He added that the city had been in a rut for years and that was not on the newer city councilors who were being blamed.

Councilor Vacon raised a point of order, asking that the debate stay on topic.

President Murphy-Romboletti stated that the comments were on topic as they were response to what was already said, adding that those earlier comments arguably had not been on topic.

Councilor Anderson-Burgos stated that the mayor was trying to get things done and this felt like trying to block him in order to be able to claim he was doing a horrible job.

Councilor Vacon stated that city councilors had a fiduciary responsibility. She added that once councilors receive opinions from the Law Department, it is on the councilors to vote based on the rules, emphasizing that the Law Department was advisory to the Council. She reiterated that the City Solicitor had changed their opinion to the complete opposite in just the last 2 years. She added that it was legal and fair for the Council to question the cost of an agreement. She also asked that the same empathy being expressed for these employees being also expressed for the taxpayers who have to pay for the contract. He added that it was the job of councilors to know the charter.

Councilor Devine emphasized that the professional employees on the list had been asked into meeting on numerous occasions. She added that she can't help it if someone has a \$600,000 house. She then asked to get these passed for the sake of the good people who work for the city.

Councilor Magrath-Smith called the question. Councilor Devine seconded the motion.

President Murphy-Romboletti stated that the motion was to pass the second reading.

Councilor Jourdain asked when the motion to pass the first reading was.

President Murphy-Romboletti stated that she read the order into the record at the last meeting and that was the first reading.

Councilor Jourdain stated there was never a vote to pass the first reading.

President Murphy-Romboletti stated that she read the order into the record, adding that there was a legal opinion on the agenda citing case law. She added that this was not a new debate.

Councilor Jourdain stated that every single transfer that had come before the body had included a vote on the first reading and then a vote to adopt on the second reading.

President Murphy-Romboletti stated that the item was tabled at the last meeting.

Councilor Jourdain stated that nobody made a motion to pass the first reading.

President Murphy-Romboletti stated that there was a motion to table it after reading it.

Councilor Jourdain stated that the charter required a motion to pass the first reading.

President Murphy-Romboletti stated that the Law Department as well as case law cited otherwise.

Councilor Jourdain stated that it was unfair.

President Murphy-Romboletti asked how that was unfair. She also noted that some councilors do things that make things unfair to her.

Councilor Jourdain stated that he could talk all night about he gets treated in meetings.

President Murphy-Romboletti stated that she was not going to get into it. She then stated that Councilor Jourdain was out of order.

Councilor Jourdain stated that he had a point of order, reiterating that the charter required a passage of two readings.

President Murphy-Romboletti stated that things sometimes get laid on the table.

Councilor Jourdain stated that there still needed to be a motion to pass the first reading and then pass the second reading.

President Murphy-Romboletti reiterated that the Law Department weighed in.

Councilor Jourdain stated that he did not ask for the Law Department to weigh in.

Councilor Devine stated that she had asked.

President Murphy-Romboletti stated that she was going to listen to the Law Department.

Councilor Jourdain asked why this was going to be different than what had been done for 100 years. He added that the SJC case had not gone to committee for a discussion.

President Murphy-Romboletti questioned needing a discussion on everything that got communicated.

Councilor Jourdain stated that it should on a charter that everyone took an oath to enforce.

President Murphy-Romboletti stated that she did not need reminding of the oath she took. She then threatened to end the meeting early.

Councilor Jourdain expressed frustration that this was censorship.

President Murphy-Romboletti stated that it was not censorship.

Councilor Jourdain asked if the next step was going to be the police being called to kick him out.

President Murphy-Romboletti stated that the behavior was outrageous. She then demanded that Councilor Jourdain not raise his voice at her.

Councilor Jourdain stated that the public needed to understand that this was censorship.

President Murphy-Romboletti stated that it was not censorship, and she understood what censorship.

Councilor Devine stated that Councilor Magrath-Smith had a motion on the floor.

President Murphy-Romboletti called a five minute recess.

A five minute recess took place.

President Murphy-Romboletti stated that she would recognize a motion to pass the first reading.

---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 7--Nays 3
(Greaney, Jourdain, Sullivan)--Absent 3 (Bartley, Ocasio, Vacon).

Councilor Magrath-Smith asked Atty Bissonnette if 7 was enough for passage.

Atty Bissonnette stated that the motion passed as DLS advised that the appropriation was made to fund the contracts.

Councilor Jourdain stated that as two readings had taken place on the same night, he believed that it was a violation of section 22 of the charter and should have required a two-thirds vote of the body.

Councilor Devine made a motion to suspend the necessary rules to take up items 3 through 6 as a package. Councilor Anderson-Burgos seconded the motion.

Councilor Magrath-Smith raised a point of order. She then asked if the body was just on item 3.

President Murphy-Romboletti stated that was correct.

Councilor Magrath-Smith asked if this was the first reading or the second reading.

Councilor Devine stated that it was the first.

President Murphy-Romboletti asked for a motion to lay items 3 through 6 on the table, noting that the body had just argued about these for an hour and a half. She then acknowledged and was fine that half the Council was going to oppose her on everything she did, but expressed frustration if everyone was going to contradict each other.

Councilor Jourdain raised a point of order. He then expressed it was an example of unfair treatment for her to state that half the Council was going to oppose her on everything.

President Murphy-Romboletti stated that she was not going to continue doing this.

Councilor I. Rivera made a motion to adjourn. Councilor Greaney seconded the motion. Motion adopted.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHT THOUSAND ONE HUNDRED EIGHTY TWO AND 93/100 Dollars (\$8,182.93) as follows:

		FROM	TO
12401	51101	LOCAL INSPECTOR	8,182.93
12401	51102	ASST BUILDING COMMISSIONER	3,132.93
12401	51103	CHIEF INSPECTOR OF WIRES	2,828.00
12401	51107	ZONING OFFICIAL	2,222.00
		8,182.93	8,182.93

---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ELEVEN THOUSAND THREE HUNDRED FORTY TWO AND 00/100 Dollars (\$11,342.00) as follows:

		FROM	TO
11751	51106	PLANNER I	11,342.00
11751	51108	ASSISTANT DIRECTOR OF PLANNING	4,560.00
11751	51102	ASST DIR OF ECONOMIC DEV	4,560.00
11751	51105	SENIOR PROJECT MANAGER	2,222.00
		11,342.00	11,342.00

---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND FIFTY AND 00/100 Dollars (\$5,050.00) as follows:

		FROM	TO
16911	51104	ENTERPRISE COORDINATOR	5,050.00
16911	51101	DIRECTOR WISTARIAHURST	2,828.00
16911	51103	CITY HISTORIAN	2,222.00
		5,050.00	5,050.00

---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE THOUSAND FIVE HUNDRED SIXTY AND 99/100 Dollars (\$1,560.99) as follows:

		FROM	TO
15431	51104	INVESTIGATOR	1,560.99
15431	51105	NATIONAL SERVICE OFFICER	1,560.99
		1,560.99	1,560.99

---> Laid on the table.

From Assistant Solicitor Jane Mantolesky, letter regarding St. Vincent Lots

---> Laid on the table.

COMMUNICATIONS

From Mayor Joshua Garcia, letter appointing Ms. Patricia Normand of 36 Pleasant St to serve as a member of the Conservation Commission. Ms. Normand will serve a three year term expiring February 1, 2028.

---> Laid on the table.

From Mayor Joshua Garcia, letter appointing Mr. Denis Luzuriaga of 6 Pinehurst Rd., to serve as a Commissioner of the Holyoke Housing Authority. Mr. Luzuriaga will replace Mr. Jose Maldonado-Velez and will serve the remainder of his term expiring April 1, 2029.

---> Laid on the table.

From Mayor Joshua Garcia, letter reappointing Ms. Lyn Horan of 100 Southamptn Rd., to serve as a member of the Commission on Disabilities. Ms. Horan will serve a three year term expiring in March 2028.

---> Laid on the table.

From Mayor Joshua Garcia, letter reappointing Ms. Jessica Lebron-Martinez of 102 Brown Avenue., to serve as a member of the Commission on Disabilities. Ms. Lebron-Martinez will serve a three year term expiring in March 2028.

---> Laid on the table.

From Mayor Joshua Garcia, letter reappointing Mr. Jeffrey Horan of 100 Southamptn Rd. to serve as a member of the Conservation Commission. Mr. Horan will serve a three year term expiring February 1, 2028

---> Laid on the table.

From Mayor Joshua Garcia, letter reappointing Ms. Rosemary Arnold of 30 Mountain Rd. to serve as a member of the Conservation Commission. Ms. Arnold will serve a three year term expiring February 1, 2028.

---> Laid on the table.

From Mayor Joshua Garcia, letter reappointing Ms. Sarah Wedaman of 28 Howard St., to serve as a member of the Commission on Disabilities. Ms. Wedaman will serve a three year term expiring in March 2028.

---> Laid on the table.

From City Solicitor: Lisa Ball- Case of Fuller v. Haines 224 Mass. 176 which addresses the first reading of an order

---> Laid on the table.

From City Solicitor: Opinion from KP Law

---> Laid on the table.

From Assistant City Solicitor Jane Mantolesky- Notice of Sale - 285 Main

---> Laid on the table.

From Councilor Councilor Givner- Boston Globe article on Impact fees

---> Laid on the table.

From DOR- Guideline on appropriation transfers

---> Laid on the table.

From Frank Demarinis, Shermerhorns site plan review

---> Laid on the table.

Cultural Humility Workshop Curriculum

---> Laid on the table.

From City Clerk Brenna Murphy Leary and Amin. Assistant Jeffery Anderson-Burgos, minutes from February 4, 2025 meeting.

---> Laid on the table.

PRESIDENT'S REPORT

REPORTS OF COMMITTEES

The Committee on Public Service to whom was referred an order From Mayor Garcia, letter appointing Ms. Beverlyn Blanchard of 46 St. Kolbe Dr. to serve as a member of the Library Board of Directors. Ms. Blanchard will serve a three year term expiring February 2028.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Ms. Beverlyn Blanchard of 46 St. Kolbe Dr. to serve on the Library Board of Directors. Ms. Blanchard term will expire Feb. 2025.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Mr. Thomas Gilchrist of 26 Dunn Ave to serve on the Library Board of Directors. Mr. Gilchrist term will expire Feb. 2026.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Mr. Joseph Black of 1015 Maple St. to serve as a member of the Recycling Advisory Committee. Mr. Black's will serve a three year term, expiring on August 1, 2027.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Ms. Tiffany Espinosa of 30 Amherst St Holyoke to serve as a member of the Holyoke Redevelopment Authority. Ms. Espinosa will replace Mr. Jorge Colon and will serve the remainder of his term expiring November 1, 2029.

have considered the same and Recommended that the appointment be confirmed.

Committee Members:

Juan Anderson-Burgos
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Development and Governmental Relations to whom was referred an order Special Permit Application of Salmar Realty LLC c/o Peter Martins for a special permit for a Proposed Coffee shop/Drive Thru Restaurant at South Street Plaza, A Portion of 209 South St.

have considered the same and Recommended that the special permit be granted with the 32 conditions described in the Planning Board Site Plan Review Notice of Decision letter dated January 16, 2025

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

---> Laid on the table.

The Committee on Development and Governmental Relations to whom was referred an order City Council explore with the Mayor a residential redevelopment plan for city owned vacant parcels has homes built then sold. City funds coupled with any available grant funding will be used for seed funding with the proceeds of the sales used to build more homes. The long term play for the city is the generation of all of the property tax revenue from these home sales, the new availability of great new housing, the reduction in city owned buildable lots and the growth of population.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

---> Laid on the table.

The Committee on Development and Governmental Relations to whom was referred an order The Law Dept., Building Commissioner and the city's property group provide its annual update on the City's Receivership program. Please send communication to the Clerk for the second city council meeting in January 2023.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

---> Laid on the table.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2025 FIREFIGHTER SAFETY EQUIPMENT GRANT PROGRAM, \$24,081, NO MATCH " grant and authorizes the establishment of a

Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.'

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY THREE THOUSAND AND 00/100 Dollars (\$33,000) as follows:

FROM

14101-51105 SR CIVIL ENGINEER	\$ 17,000	
14251-51102 HOISTING EQUIPMENT OPERATOR		16,000
TOTAL \$33,000		

TO:

14102-53010 PROF ENGINEERING SERVICES	\$33,000	
TOTAL \$33,000		

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED THOUSAND AND 00/100 Dollars (\$100,000) as follows:

FROM

12101-51107 PATROLMEN	\$ 50,000	
12101-51117 DISPATCH		50,000

TOTAL \$100,000

TO:

12102-53010 MAP/DATA MAINTENANCE \$100,000

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THOUSAND AND 00/100 Dollars (\$80,000) as follows:

FROM

12101-51105 SERGEANTS \$40,000

12101-51107 PATROLMEN 40,000

TOTAL \$80,000

TO:

12102-53010 MAP/DATA MAINTENANCE \$80,000

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THREE THOUSAND SIX HUNDRED FIFTY SIX AND 00/100 Dollars (\$83,656) as follows:

FROM

11511-51201 PT ASSISTANT SOLICITOR \$83,656

TOTAL \$83,656

TO:

11511-51202 PT ASSOCIATE SOLICITOR \$83,656

TOTAL \$83,656

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order From Sean Sheedy, Maintenance Admin for Holyoke Public Schools, 2-4-2025 SOI ARP PROJECTS HPS

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order that the City of Holyoke appropriates the amount of One Hundred Thousand (\$100,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Kelly Elementary School located at 216 West Street Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes. Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order That the City of Holyoke appropriates the amount of One Hundred Thousand(\$100,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Lt Elmer J McMahon Elementary School located at 75 Kane Road Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA. FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes. Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order That the City of Holyoke appropriates the amount of Seventy-Five Thousand(\$75,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Lt Clayre Sullivan Elementary School located at 400 Jarvis Avenue Holyoke MA 01040 for a potential partial roof replacement, including the payment of all costs incidental or related

thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA. FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes. Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order That the City of Holyoke appropriates the amount of One Hundred and Fifty Thousand (\$150,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Holyoke High School located at 500 Beech Street Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA. FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order,

and to provide such information and execute such documents as may be required for such purposes.
Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Finance to whom was referred an order That the City of Holyoke appropriates the amount of Seventy-Five Thousand(\$75,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Maurice A Donahue Elementary School located at 210 Whiting Farms Road Holyoke MA 01040 for a potential partial roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Laid on the table.

The Committee on Joint Committee of City Council and School to whom was referred an order the School Department, the School Committee, the Receiver and Mayor present a plan for the future of Metcalf School. I'd like to hear long-terms plans as well as temporary ones. I would like the district to consider the City continue using the school in its current purpose: as a learning institution. If not in the plan, then let's consider it as the headquarters of the School Department. Should a committee be formed? What plans are being discussed? The building, erected 1911, is iconic and should be preserved and, if needed, rehabilitated and repurposed for City uses. Refer to HPS, Receiver, Mayor and Joint Committee.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Joint Committee of City Council and School to whom was referred an order From Mayor Garcia and Superintendent Soto, a Joint statement affirming the rights of immigrants

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Joint Committee of City Council and School to whom was referred an order The Superintendent of Schools discuss his recent memo on affirming the rights of immigrants with the Joint Committee on City Council and School Committee.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Joint Committee of City Council and School to whom was referred an order From Sean Mangano, School Committee Finance Subcommittee 12.12.24

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

The Committee on Joint Committee of City Council and School to whom was referred an order The Superintendent of Schools please update the Joint Committee on City Council and School Committee on any updated plans for the School Dept headquarters in light of their decision not to go forward with proposed High Street location.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kevin A. Jourdain
Carmen Ocasio
Howard Greaney, Jr

---> Laid on the table.

ORDERS AND TRANSFERS

Magrath-Smith, ordered that City Council review CPA Committee recommendations and approve funding for FY25 CPA projects.

---> Laid on the table.

Murphy-Romboletti- With community support, the City Council issue a proclamation to Gina Nelson, Executive Director of Community Roots Neighborhood Services, Inc. and the Veterans Lunch Program in recognition of the invaluable work they do for our community's veterans.

---> Laid on the table.

Vacon- ORDER: That the American flag protocol is followed for flags at public schools such as McMahon & on other city property, including; either lighting the flag or bringing the flag in each night and putting it up in the morning.

---> Laid on the table.

Vacon, Jourdain- ORDER: The Treasurer & Auditor provide the City Council with an update & timeline for the certification of free cash. Refer to Finance Committee
---> Laid on the table.

Bartley- Ordered that Schedule B, Compensation for Elected Officials of Chapter 2 of the Code of Ordinances be amended as follows:
City Clerk: \$90,000
---> Laid on the table.

Devine, Givner - ORDERED: that the Directors of the Board of Health, Zoning, Planning, and the Animal Control Officer and Law Department meet with the Ordinance Committee to discuss Ordinance Sec. 14-12 as it relates to #2 Hens, specifically the keeping of hens DEFINITIONS, SPECIAL PERMIT PROCESS, SPECIFICATIONS AND DIMENSIONS, GENERAL REGULATIONS, VIOLATIONS and any and all regulations whether State or Federal that may be pertinent.
---> Laid on the table.

Devine - ORDERED: that the City Engineer determine if a BLOCK THE BOX is warranted at Columbus Avenue and Northampton Street. Refer to City Engineer
---> Laid on the table.

Devine- ORDERED that the Law Department determine and render an opinion as to whether DPW supervisors/employees can ticket those automobiles/trucks that are impeding snow removal and plowing during a legal parking ban.
---> Laid on the table.

Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "BYRNE STATE CRISIS INTERVENTION PROGRAM, \$84,458.79, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 18, 2025.

Joshua A Garcia, Mayor
---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, NINE THOUSAND NINE HUNDRED EIGHTY ONE AND 52/100 Dollars (\$9,981.52) as follows:

FROM

12201-51103 CAPTAIN \$3,663.90

12201-51104 LIEUTENANTS	6,317.62
TOTAL \$9,981.52	
TO:	
12201-51180 INJURED ON DUTY	\$9,981.52
PP#16 TOTAL \$9,981.52	

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 18, 2025.

Joshua A Garcia, Mayor

---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY FIVE THOUSAND AND 00/100 Dollars (\$25,000) as follows:

FROM

8811-10400 CAPITAL STABILIZATION	\$25,000
----------------------------------	----------

TOTAL \$25,000

TO:

12103-58003 HPD CAP OUTLAY- BUILDING IMPROVEMENTS	\$25,000
---	----------

TOTAL \$25,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 18, 2025.

Joshua A Garcia, Mayor

---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED EIGHT THOUSAND SIX HUNDRED NINETY FIVE AND 56/100 Dollars (\$108,695.56) as follows:

FROM

8815-10400 CANNABIS STABILIZATION	\$108,695.56
-----------------------------------	--------------

TOTAL \$108,695.56

TO:

19412-57630 SOLICITOR CLAIMS & DAMAGES	\$108,695.56
--	--------------

TOTAL \$108,695.56

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 18, 2025.

Joshua A Garcia, Mayor
---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND Dollars AND 00/100 Dollars (\$5,000) as follows:

	FROM	TO
12101 5119 POLICE RESERVE	5,000	
0010 57200 OUT OF STATE TRAVEL		5,000
	5,000	5,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 18, 2025.

Joshua A Garcia, Mayor
---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND Dollars AND 00/100 Dollars (\$5,000) as follows:

	FROM	TO
1421 51102 DPW HOISTING EQUIP OPERATOR	5,000	
01010 57200 OUT OF STATE TRAVEL		5,000
	5,000	5,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 18, 2025.

Joshua A Garcia, Mayor
---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND Dollars AND 00/100 Dollars (\$5,000) as follows:

	FROM	TO
12101 5119 FIRE FIGHTER LINE	5,000	
0010 57200 OUT OF STATE TRAVEL		5,000
	5,000	5,000

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 18, 2025.

Joshua A Garcia, Mayor
---> Laid on the table.

Givner- In the interest of transparency, order that the Collins Center for Public Management present its findings, working with Holyoke's Government Restructure Advisory Council, on Payments In Lieu of Taxes, PILOTs. Some cities and towns (Boston, Brookline) developed formal PILOT policies where the municipality asks the nonprofit to pay a portion of the taxes their tax-exempt property would have paid if it wasn't tax-exempt. Springfield and Concord are exploring the need for PILOT policies. Holyoke has hundreds of tax-exempt properties including group homes, charities, drug recovery agencies, hospitals, health centers, churches, schools, colleges, and more that were included in the study. ~Send to DGR
---> Laid on the table.

Givner- In an effort to promote efficiency while upholding quality of life standards, Order that the City Council invite department heads involved with permitting in to review special permit processes. Incomplete applications regularly come before DGR. The current process is incredibly inefficient wasting 8-10 hours, per applicant, in efforts from the Clerk's office, the Planning department, the Planning Board, building department, as well as City council and subcommittees. Our permitting Ordinance should be reviewed and updated if needed. ~Send to DGR for discussion / copy to ordinance for updates
---> Laid on the table.

LATE FILED ORDERS AND COMMUNICATIONS

The Committee on Development and Governmental Relations to whom was referred an order Law Dept and Mayor be invited to the City Council to discuss an update on the city's use of the receivership program including current properties being targeted and others that are excellent prospects for required repairs. I also would like to see if we can use this for larger scale problem rental properties with the right receiver as has been done in larger metropolitan cities. I also would like to start an initiative as has been used in large urban settings where we have required landlord training programs when appropriate as well as a model like Kansas City Bad Apple Program for repeat offenders. Law dept. and Mayor will be encouraged to look at what resources we need to go bold on problem properties and develop a plan with us.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

---> Laid on the table.

Adjourned at 8:59 p.m.



In City Council, _____, 2025. Adopted on a call of the roll of the yeas ____ and nays ____

The City of Holyoke, through its Honorable City Council and Honorable Mayor hereby petition the Massachusetts General Court to approve the following legislation for the purpose of amending the charter of the city concerning special meetings, and that said legislation be entitled:

AN ACT TO AMEND THE CHARTER FOR THE CITY OF HOLYOKE

And that said act read as follows:

SECTION 1: Section 12 of the City of Holyoke Charter shall be amended by deleting the current section in its entirety.

SECTION 2: Section 12 of the City of Holyoke Charter shall be further amended by adding the following new section:

SECTION 12–Special Meetings of the City Council;

The Mayor or the President of the City Council may at any time call a special meeting of the City Council by causing written notifications thereof, together with a statement of the subjects to be considered thereat, to be electronically delivered to all Council members at least 48 hours prior to the commencement of the meeting. Members of the City Council may elect to alternatively receive all such notices by mail, hand delivery to their place of residence, or to their City Hall desk by designating their preference to the Clerk or the Assistant to the City Council.

SECTION 3: So much of Chapter 438 of the Acts of 1896 and Chapter 327 of the Acts of 1936 and acts in amendment thereof and addition thereto, as is inconsistent with this act, is hereby repealed.

SECTION 4: The General Court may make clerical or editorial changes of form only to the bill, unless the Mayor and City Council approve amendments before enactment by the General Court. The Mayor and City Council are hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

SECTION 5: This act shall take effect upon its approval.

Clerk

Presented to the Mayor for Approval:

City Clerk

Date

Approved:

Mayor

Date

IN THE YEAR TWO THOUSAND AND TWENTY-FIVE

_____ AMENDMENT TO SECTION 2 OF THE REVISED CODE
OF ORDINANCES OF THE CITY OF HOLYOKE, MASSACHUSETTS 1997

AN ORDINANCE

Be it ordained by the City Council of the City of Holyoke as follows:

SECTION 1. That Section 2 of the Revised Code of Ordinances of the City of Holyoke, Massachusetts, 1997, as amended, shall be and is hereby further amended:

BY ADDING THE FOLLOWING NEW SECTION:

Sec 2-349 Certificate of Compliance

All bidders must provide a certificate satisfactory to the Director stating under oath that they are in compliance with all building, health and fire codes for the city and state.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. This ordinance shall take effect upon its passage.

APPROVED AS TO FORM:

____MDB/____
Michael D. Bissonnette
Assistant City Solicitor

IN THE YEAR TWO THOUSAND AND TWENTY-FIVE

AMENDMENT TO CHAPTER 2 OF THE REVISED CODE OF
ORDINANCES OF THE CITY OF HOLYOKE, MASSACHUSETTS 1997

AN ORDINANCE

Be it ordained by the City Council of the City of Holyoke as follows:

SECTION 1. The following be added as Section 2-49 after Section 2-48 of Article II entitled "Officers and Employees Generally", Division I entitled "Generally" of Chapter 2 entitled "Administration" of the Revised Code of Ordinances of the City of Holyoke, Massachusetts, 1997, as amended, is hereby further amended by the following:

"2-49. Leave When Under Indictment.

To the extent permitted by Massachusetts General Laws, any officer or employee who is indicted by a grand jury in any state in the United States of America for misconduct while in office or employee may be suspended by the officer or employee's appointing authority without compensation or benefits pursuant to the provisions and procedures pursuant to Massachusetts General Laws Chapter 268A, Section 25. This Section shall apply to all officers and employees of the City of Holyoke including, but not limited to, all appointments to any boards or commissions, the School Department, the Holyoke Police Department, and the Holyoke Fire Department. This Section shall apply to all positions covered by collective bargaining agreements unless the language is expressly in conflict with the terms of the collective bargaining agreement and the terms of the collective bargaining agreement are not preempted pursuant to Massachusetts General Laws Chapter 150E, Section 7(d). This provision shall not apply to elected officers or elected employees unless specifically applicable to said elected officer or elected employee pursuant to the Massachusetts General Laws."

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on the date of passage.

APPROVED AS TO FORM:

Jane L. Mantolesky
Assistant City Solicitor

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name Fire

Date 3 / 14 / 2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X Expenses _____ Capital Outlay _____

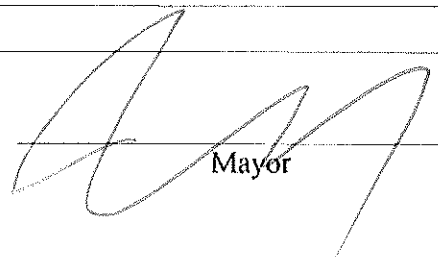
Account No.		Account Name	\$ Amount	
Organization	Object		From	To
12201	51103	PAY-FIRE CAPTAIN	(3,663.90)	
12201	51104	PAY-FIRE LIEUTENANT	(3,709.69)	
12201	51180	PAY-INJURED ON DUTY	()	7,373.59
			()	
			()	
			()	
			()	
			()	
			()	
			()	
			()	
			()	

Reason for request:

PP #19 IOD

Ledoux and R. Ortiz S. Sylvester


Head of Department


Mayor



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

March 27, 2025

Honorable Holyoke City Council
City Hall
536 Dwight Street
Holyoke, MA 01040

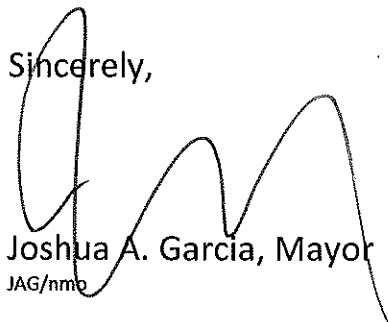
Honorable City Council,

Subject to your approval, I hereby reappoint the following person as a member of the Holyoke Economic Development and Industrial Corporation (HEDIC):

Mr. Joseph McGiverin
27 Downing Avenue
Holyoke, MA 01040

This seat on the Board of Directors represents Municipal Government sector. Mr. McGiverin will serve a three-year term; said term will expire on June 30, 2028.

Sincerely,



Joshua A. Garcia, Mayor
JAG/nmo

CC: Mr. Joseph McGiverin
Aaron Vega, Director of Planning & Development



MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

March 27, 2025

Honorable Holyoke City Council
City Hall
536 Dwight Street
Holyoke, MA 01040

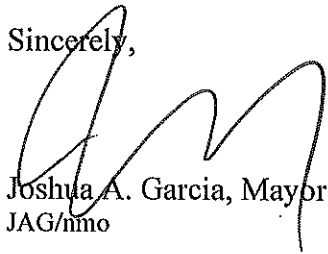
Honorable City Council,

Subject to your approval, I hereby reappoint the following person as a member of the Holyoke Economic Development and Industrial Corporation (HEDIC):

Mr. Carl Eger
1966 Northampton Street
Holyoke, MA 01040

This seat on the Board of Directors represents the Real Estate sector. Mr. Eger will serve a three-year term which will expire on June 30, 2028.

Sincerely,


Joshua A. Garcia, Mayor
JAG/nmo

CC: Mr. Carl Eger
Aaron Vega



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

March 27, 2025

Honorable Holyoke City Council
City Hall
536 Dwight Street
Holyoke, MA 01040

Honorable City Council,

Subject to your approval, I hereby reappoint the following person as a member of the Holyoke Economic Development and Industrial Corporation (HEDIC):

Ms. Callie Niezgoda Flanagan
38 Jefferson Street
Holyoke, MA 01040

This seat on the Board of Directors represents the Finance Sector. This is a three-year term; said term will expire on June 30, 2028.

Sincerely,

Joshua A. Garcia, Mayor
JAG/nmo

CC: Ms. Callie Niezgoda
Aaron Vega, Director of Planning & Development



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

April 8, 2025

Honorable Holyoke City Council
City Hall
536 Dwight Street
Holyoke, MA 01040

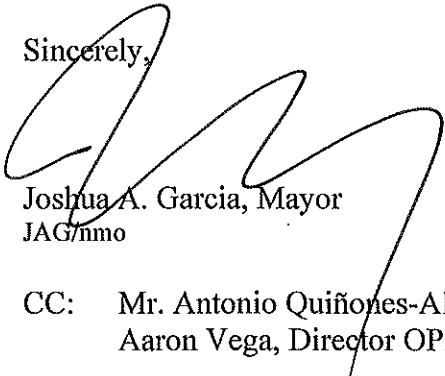
Honorable City Council,

Subject to your approval, I hereby reappoint the following person as a member of the Holyoke Economic Development and Industrial Corporation (HEDIC):

Mr. Antonio Quiñones-Albino
27 Linden Street
Holyoke, MA 01040

This seat on the Board of Directors represents the Low-Income sector. Mr. Quiñones-Albino will serve a three-year term which will expire on June 30, 2028.

Sincerely,


Joshua A. Garcia, Mayor
JAG/mmo

CC: Mr. Antonio Quiñones-Albino
Aaron Vega, Director OPED



MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

Revised letter dated April 8, 2025
Changed expiration date

January 2, 2024

The Honorable Brenna M. Leary
City Clerk's Office, Room #2
City Hall
Holyoke, MA 01040

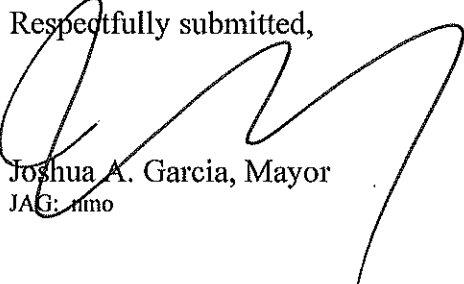
Dear Ms. Leary:

I hereby reappoint the following individual to serve as a member of the Holyoke Cultural Council for the City of Holyoke:

Mr. Christopher G. Fournier
192 Bemis Road
Holyoke MA 01040

Mr. Fournier will serve for a three-year term; said term will expire in February, 2026.

Respectfully submitted,


Joshua A. Garcia, Mayor
JAG: nmo

CC: Christopher Fournier
Anne Thalheimer



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

April 8, 2025

The Honorable Brenna M. Leary
City Clerk's Office, Room #2
City Hall
Holyoke, MA 01040

Dear Ms. Leary:

I hereby appoint the following individual to serve as an ex-officio member of the Holyoke Cultural Council for the City of Holyoke:

Ms. Navae Fenwick Rodriguez
243 Linden Street
Holyoke MA 01040

Ms. Fenwick-Rodriguez will serve a year term; said term will expire in February 2026.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG: pmo

CC: Navae Fenwick Rodriguez
Anne Thalheimer



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

April 8, 2025

The Honorable Brenna M. Leary
City Clerk's Office, Room #2
City Hall
Holyoke, MA 01040

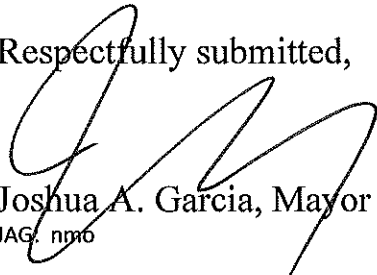
Dear Ms. Leary:

I hereby appoint the following individual to serve as an ex-officio member of the Holyoke Cultural Council for the City of Holyoke:

Mr. Timothy Damon
10 Russell Terrace
Holyoke MA 01040

Mr. Damon will serve a year term; said term will expire in February 2026.

Respectfully submitted,


Joshua A. Garcia, Mayor

JAG: nmo

CC: Timothy Damon
Anne Thalheimer



Mayor Joshua A. Garcia

Lisa A. Ball, Esq.

City of Holyoke

City Solicitor

Kathleen E. Degnan, Esq.
Jane L. Mantolesky, Esq.
Michael D. Bissonnette, Esq.
Tasheena M. Davis, Esq.
Mary E. Gotham, Paralegal

April 2, 2025

Office of the Massachusetts Attorney General
Division of Open Government
One Ashburton Place
Boston, MA 02108

Re: Open Meeting Law Complaint from Ms. Linda Vacon

Dear Sir or Madam:

Please know that, on April 1, 2025, the City Council received an Open Meeting Law Complaint from Ms. Linda Vacon, which she filed in her capacity as an individual and which complaint is attached hereto. The City Council responds that Ms. Vacon's complaint is meritless because there was no violation of the Open Meeting Law.

In her complaint, she alleges that a working group has been meeting in private on a bi-weekly basis to discuss matters, including charter changes. She uses the attached letter from City Council President Tessa Murphy-Romboletti dated March 13, 2025, which was placed on the properly noticed agenda for the March 18th City Council meeting, as evidence of such meetings.

The working group to which Ms. Vacon refers is comprised of the Mayor, City Council President Tessa Murphy-Romboletti (who is a member of the Charter & Rules Committee), City Councilor Meghan MaGrath-Smith (who is the Chair of the Charter & Rules Committee), as well as members of the Personnel Department and Law Department. The Mayor selected these people to serve on this working group, the sole purpose of which is to advise the Mayor on how to modernize the city's finance departments.

It is not disputed that M.G.L. c. 30A, §20 (a/k/a the Open Meeting Law), applies to meetings of public bodies, and that the term "public body" is defined as "a multiple-member board, commission, committee or subcommittee within the executive or legislative branch or within any county, district, city, region or town, however created, elected, appointed or otherwise constituted, established to serve a public purpose,***." See M.G.L. c. 30A, §18.

Absent from the definition of “public body” is the Mayor as well as individuals who are municipal departments such as the City Solicitor and the Personnel Director. Put another way, the Mayor is not a public body. The City Solicitor and the Personnel Director are not public bodies, nor are any of the individuals who work in their respective offices.

With respect to the working group, Massachusetts courts have held informal advisory committees do not fall within the definition of “governmental body” set forth within M.G.L. c. 30A, §18, a/k/a the Open Meeting Law. See Gill v. Blackstone-Millville Reg'l Sch. Bd. 2006 Mass. Super. LEXIS 14¹; quoting Connelly v. School Committee of Hanover, 409 Mass. 232, 237-238 (1991).

In Connelly v. School Committee of Hanover, 409 Mass. 232 (1991), the Superintendent of the Hanover High School appointed seven (7) individuals to serve in a selection committee whose sole task was to assist the Superintendent in nominating and recommending a candidate for the position of Hanover High School principal to replace the individual who retired. Id. at 233. This selection committee was comprised of two (2) members of the School Committee, four (4) employees of the School Department, and one (1) parent. Id. at 233. All of the sessions of the Selection Committee occurred in private because the members believed that the Selection Committee was not subject to the Open Meeting Law. Id. at 233-234. The district attorney declined to bring suit because of his belief that the Selection Committee was not subject to the Open Meeting Law because he believed that the Selection Committee was not a “governmental body.” Id. at 234. Then four (4) registered taxpayers initiated a lawsuit against the School Committee alleging that the Selection Committee violated the Open Meeting Law when they held meetings in private. Id. at 234. The trial court agreed with the taxpayers and ruled that the Selection Committee violated the Open Meeting Law. Id. at 234. The School Committee appealed the trial court’s decision, and the Massachusetts Supreme Judicial Court took the appeal up on its own motion. Id. at 234.

The Massachusetts Supreme Judicial Court (hereinafter referred to as “the SJC”) reversed the trial court and ruled that the Selection Committee is not a “governmental body” because it is not constituted or regulated by statute or by-law, and because it was informally appointed to assist the superintendent in carrying out a task that the Legislature permitted him to carry out in a closed session.” As a result, the SJC ruled that the selection committee was not subject to the Open Meeting Law. Id. at 237-238.

¹ In Gil v. Blackstone-Millville Reg'l Sch. Bd., 2006 Mass. Super. LEXIS 14, the elementary school principals, administrators and teachers formed an internal working group to study early childhood education and prepare recommendations to the School Committee. Id. The Superior Court ruled, using a summary judgment standard, that the definition (under M.G.L. c. 39, §23A) did not meet the definition of governmental body and does not include committees that were not elected or appointed by a governmental body. Id.

The Attorney General followed the ruling in Connelly. See OML 2024-250. In this case, the Stoughton Town Manager formed a group to receive and vet information regarding the building of a new elementary school with the goal of publishing a report which would be shared with the public. Id. The members of the group included residents of the Town of Stoughton, members of the Town Select Board, members of the Elementary School Building Committee and the School Committee. Id. Following the reasoning of the SJC in Connelly, the Attorney General ruled that this group is not a public body subject to the Open Meeting Law because: (1) the group was created by the Town Manager of his own volition to assist him in creating a report regarding the building of a new elementary school; (2) the group was not created by or at the direction of a public body, i.e. the Town Select Board or any other public body; (3) the group was not charged with advising or making recommendations to a public body. Id.

The Attorney General has made determinations which provide examples of situations where they have ruled that a working group is subject to the Open Meeting Law. For example, in OML 2024-159, the Boxborough Building Committee formed an MOU group consisting of the Boxborough Select Board, the Boxborough Housing Board and the Boxborough Affordable Housing Trust. Id. The purpose of the MOU group was to finalize the sale of property conveyed to the Town of Boxborough, by and through the Boxborough Housing Board. Id. The Attorney General explained that in order to be classified as a public body subject to the Open Meeting Law, there are the following three prongs which must be satisfied:

1. "The entity must be 'within' government and not excluded from the definition of 'public body';
2. The entity must be a 'body' empowered to act collectively; and
3. The entity must serve a public purpose." Id.

In the Boxborough matter, the Attorney General primarily focused on the second prong, i.e. whether the MOU group was a body empowered to act collectively. Id. The Attorney General explained that the second prong of the analysis is not satisfied in situations where a group has no set membership and lacks authority to take action, with Select Board members serving only as liaisons to keep the Select Board informed. Id. see also OML 2023-149. Nor is the second prong satisfied where a committee compiles data and provides information to the Select Board but has no quorum requirements, takes no votes, makes no formal recommendations to a public body and is not empowered with decision-making or policy-advisory authority. Id.; see also OML 2013-56. The Attorney General determined that this case is different than Connelly because the Boxborough Town Administrator could not finalize the transfer of the property on his own because the MOU required that the 2 boards and the trust negotiate a fair price for the sale of the property, they work through the logistics of the transfer, and that took a vote at MOU group fall meeting. See OML 2024-159. The Attorney General determined that the MOU group is a public body subject to the Open Meeting Law because they had the power to act collectively. Id.

In this case, the working group which is the subject of Ms. Vacon's complaint falls within the exception set forth in Connelly v. School Committee of Hanover, 409 Mass. 232 (1991) and followed by both the court in the matter of Gil v. Blackstone-Millville Reg'l Sch. Bd., 2006 Mass. Super. LEXIS 14, and the Attorney General in OML 2024-250; and contrasts to OML 2024-159. More specifically, the group in question is not subject to the Open Meeting Law because:

1. The group was not constituted or regulated by statute or by-law;
2. The group was created by the Mayor, who is not a public body;
3. The group does not have the power to act collectively in that:
 - a. it has no decision making or policy making authority;
 - b. it does not take votes;
 - c. it did not require a quorum to meet;
 - d. the purpose of the working group was to gather information regarding the modernization of the finance department and present their findings and proposed amendments to city ordinances to the entire membership of the City Council to be discussed in open session [*see* OML 2023-149 where a working group formed by the Town was not a public body subject to the Open Meeting Law because the group had no authority to take any action on its wastewater plan and was formed to gather information and present proposals to the Select Board for their review and consideration in open meetings; *see also* OML 2022-56 where the city planning department staff who worked together to review wetlands ordinances and propose amendments for city council consideration did not constitute a public body subject to the Open Meeting Law];
 - e. the letter from the City Council President evidences that the purpose of the working group is to gather information regarding the modernization of the municipal finance department and to propose amendments to the city charter, city ordinances and job descriptions in connection with such modernization to the full city council for discussion in open session; and
 - f. the letter from the City Council President evidences that she is being transparent by keeping the full membership of the City Council updated and apprised as to what the working group had been discussing.

In light of the foregoing, the working group in question is not a public body subject to the Open Meeting Law.

Very truly yours,

A handwritten signature in black ink, appearing to read "Kathleen E. Degnan".

Kathleen E. Degnan, Esq.
Assistant City Solicitor

cc: Ms. Linda Vacon



The Commonwealth of Massachusetts
Office of the Attorney General
One Ashburton Place
Boston, Massachusetts 02108

OPEN MEETING LAW COMPLAINT FORM

Instructions for completing the Open Meeting Law Complaint Form

The Attorney General's Division of Open Government interprets and enforces the Open Meeting Law, Chapter 30A of the Massachusetts General Laws, Sections 18-25. Below is the procedure for filing and responding to an Open Meeting Law complaint.

Instructions for filing a complaint:

- o Fill out the attached two-page form completely. Sign and date the second page. File the complaint with the public body within 30 days of the alleged violation. If the violation was not reasonably discoverable at the time it occurred, you must file the complaint within 30 days of the date the violation was reasonably discoverable. A violation that occurs during an open session of a meeting is reasonably discoverable on the date of the meeting.
- o To file the complaint:
 - o For a local or municipal public body, you must submit a copy of the complaint to the chair of the public body AND to the municipal clerk.
 - o For all other public bodies, you must submit a copy of the complaint to the chair of the public body.
 - o Complaints may be filed by mail, by email, or by hand. Please retain a copy for your records.
- o If the public body does not respond within 14 business days and does not request an extension to respond, contact the Division for further assistance.

Instructions for a public body that receives a complaint:

- o The chair must disseminate the complaint to the members of the public body.
- o The public body must meet to review the complaint within 14 business days (usually 20-22 calendar days).
- o After review, but within 14 business days, the public body must respond to the complaint in writing and must send the complainant a response and a description of any action the public body has taken to address the allegations in the complaint. At the same time, the body must send the Attorney General a copy of the complaint and a copy of the response. The public body may delegate this responsibility to an individual member of the public body, its counsel, or a staff member, but only after the public body has met to review the complaint.
- o If a public body requires more time to review the complaint and respond, it may request an extension of time for good cause by contacting the Division of Open Government.

Once the public body has responded to the complaint:

- o If you are not satisfied with the public body's response to your complaint, you may file a copy of the complaint with the Division by mail, by email, or by hand, but only once you have waited for 30 days after filing the complaint with the public body. Mail may be sent to: The Division of Open Government, Office of the Attorney General, One Ashburton Place - 20th Floor, Boston, MA 02108. Emails may be sent to: openmeeting@state.ma.us.
- o When you file your complaint with the Division, please include the complaint form and all documentation relevant to the alleged violation. You may wish to attach a cover letter explaining why the public body's response does not adequately address your complaint.
- o The Division will not review complaints filed with us more than 90 days after the violation, unless we granted an extension to the public body or you can demonstrate good cause for the delay.

If you have questions concerning the Open Meeting Law complaint process, we encourage you to contact the Division of Open Government by phone at (617) 963-2540 or by email at openmeeting@state.ma.us.



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: Linda Last Name: Vacon

Address: 7 Pheasant Drive

City: Holyoke State: MA Zip Code: 01040

Phone Number: 413-210-6077 Ext.

Email: lindavac@aol.com

Organization or Media Affiliation (if any): City Council

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

☒ Individual ☐ Organization ☐ Media

Public Body that is the subject of this complaint:

☒ City/Town ☐ County ☐ Regional/District ☐ State

Name of Public Body (including city/town, county or region, if applicable): Holyoke City Council & law department

Specific person(s), if any, you allege committed the violation: Tessa Murphy-Romboletti, Megan Magrath-Smith

Date of alleged violation: 3/14/25

Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

Complaint: A majority of a committee was meeting on a regular basis in private on matters that belong in a public meeting. On 3/14/25 the city clerk emailed to the city council an agenda and supporting documents. One of the supporting documents was agenda item #15 from the President of the City Council dated 3/12/25, where she wrote that a working group had been meeting bi-weekly to discuss among other things, potential charter changes. Members of this group include, City Council President, Tessa Murphy-Romboletti & Chair of Charter & Rules, Meg Magrath-Smith, the Mayor along with members of the personnel and law departments and others. Significantly this membership is a majority of the Charter & Rules Committee which has a current order for charter revisions in that committee. This group has not posted agendas, provided minutes or been available to the public. This is a violation of the open meeting law as it has excluded all discussion and debate regarding potential charter changes from the public, and includes discussion and deliberation by a majority of the Charter and Rules Committee in private, which the law department has advised city council against in the past.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

- 1) Minutes of all meetings of the working group described in the March 12, 2025 letter be made public
- 2) The President removes herself or Meg Magrath Smith from Charter and Rules and assigns a different city councilor as a member

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.

Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

II. Consulting With a Private Attorney.

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: Linda Vacon

Date: March 18, 2025

For Use By Public Body
Date Received by Public Body:

For Use By AGO
Date Received by AGO:



March 13, 2025

RE: Municipal Finance Reform Update

Dear City Councilors:

I'm writing to provide a brief update regarding our collective work related to the modernization of our municipal finance departments. As you are all very well aware, with the recent Special Election behind us and the transition from an elected Treasurer to an appointed position that is set to take effect in February 2026, we are now tasked with implementing a variety of changes on a structured timeline that is undoubtedly tight.

In an effort to keep you all in the loop, here are some updates on work that is ongoing and upcoming:

- To facilitate this process, a working group was formed that included myself, the Mayor, Treasurer, Chairs of Ordinance and Charter and Rules, and members of the Personnel and Law departments. We are also leveraging the expertise of the City's contracted financial consultant, TJ Plante, who brings significant experience in municipal finance reform from his tenure with the City of Springfield.
- Our working group has been meeting bi-weekly to assess necessary ordinance changes, job descriptions, and potential charter revisions. With budget season approaching, our priority is to implement these changes in alignment with the upcoming fiscal year.
- To streamline our work and ensure critical discussions occur before the Mayor's budget presentation in May, I am coordinating joint meetings of the Ordinance and Charter & Rules committees with Chairs I. Rivera and Magrath-Smith.
 - Key meeting dates:
 - April 7 – Initial discussion on necessary municipal finance changes
 - April 16 – Follow-up discussions and refinement of proposals



- Calendar invites have already been sent. I encourage all councilors to prioritize attendance to ensure productive discussions.
- There are already a few orders that were previously filed related to municipal finance changes that need to be discussed. As a reminder these include:
 - MCGEE - order to adopt MGL Chapter 43C "Optional forms of Municipal Administration" (currently in Ordinance)
 - MCGEE - Order that CAFO be created and added to Schedule A (Currently in Ordinance)
 - MCGIVERIN - order that pursuant to MGL Chapter 43C the City of Holyoke establish a Municipal Finance Dept by December 31, 2025 (Currently in Ordinance)
 - VACON, JOURDAIN - Order to create minimum requirements for appointed Treasurer position (currently in Ordinance)
 - BARTLEY, JOURDAIN, VACON - order to combine Treasurer/Tax Collector (Currently in Charter & Rules)
- Additionally, we have identified several other necessary ordinance changes, some of which are time-sensitive. To streamline this process and avoid a fragmented, piecemeal approach, we intend to introduce the Holyoke Municipal Finance Modernization Act—a comprehensive legislative package.
 - This Act will include an updated organizational chart, budgetary impacts looking at least three years ahead, new job descriptions and salary ranges for the combined positions, as well as a list of changes that will need to be made in both ordinances and our city's Charter.
- Our goal is to file the Holyoke Municipal Finance Modernization Act for the April 1st meeting so that we can have the bulk of our discussions during the months of April and May. You are all invited to co-sign onto this effort; please know that we are aware that it is likely that many aspects included in the Act will evolve as our discussions occur. Ideally, our goal would be to vote on these changes at the May 6 City Council meeting so that the Mayor's budget presentation and budget hearings can follow shortly afterward.



Tessa Murphy-Romboletti, President

- I encourage everyone to get their questions or concerns ready ahead of time. In an effort to adhere to open meeting law requirements, you can send questions that you'd like us to research or discuss during our joint meeting directly to either myself, Councilor Rivera or Councilor Magrath-Smith.
 - It may help to review MGL Chapter 43C (for your convenience [here is a link](#))
 - The 2016 Municipal Modernization Act of the Baker Administration also has helpful guidance that may be relevant to this conversation (for your convenience [here is a link](#))

I recognize that this is an ambitious timeline requiring significant commitment from all of us. While our perspectives may differ, we share a common goal—enhancing the financial health and governance of Holyoke. As we move forward, let us demonstrate how municipal leaders can engage in productive dialogue, find common ground, and enact meaningful reforms for our community.

Sincerely,

Tessa Murphy-Romboletti
City Council President

TO: Active and Retired Members and Beneficiaries of the
Holyoke Retirement System, Mayor, City Council

RE: Holyoke Retirement System

DATE: April 10, 2025

Recent postings by the Mayor of Holyoke regarding the “unreasonable” annual contributions required by law to fund the City of Holyoke’s retirement obligations to its present and former workers, and the Mayor’s threats to withhold or reduce funding contributions, have made it necessary for the Holyoke Retirement Board to provide this assurance to the active and retired members of the Holyoke Retirement System, and their families:

The retirement benefits you have lawfully earned through public service will continue to be securely provided and prudently administered by the Holyoke Retirement Board.

Why Are We Receiving This Letter Now?

Many of you have expressed concerns and confusion regarding the Mayor’s postings. The Mayor has publicly stated that he considers the City’s annual retirement appropriation to fund the retirement benefits of Holyoke’s public servants to be a “vexing obligation” and a “heavy burden” on taxpayers. He has stated that the retirement appropriation is a significant cause of Holyoke’s “high taxes.” He has threatened to withhold or reduce the mandatory funding of the City’s retirement obligations in order to reduce property taxes, even when he has been advised that to do so would, without question, violate the law, and would in fact require an additional appropriation in the tax levy.

Doesn’t the City Pay for My Pension?

It is a contributory system – both public workers and public employers are required to contribute towards retirement benefits. Massachusetts public workers’ contributions are among the highest in the nation, with most of Holyoke’s police, fire, administrators, laborers, technicians, teaching assistants and others, contributing almost 11% of their wages to fund their retirement.

Notwithstanding, the funding of state and local pensions is the ultimate responsibility of state and local governments, and the law requires public employers to contribute to the cost of pensions as well. Actuarial valuations of the system are performed every two years, resulting in a funding schedule addressing current and future costs until such time as the system is fully funded. In Holyoke, that is scheduled to occur in 2033.

It is important to know that Massachusetts has its own retirement plan for public workers dating back to the early 1900’s. Neither public employees nor public employers in Massachusetts contribute to Social Security. Your retirement plan has been carefully created and honed by the Legislature; Chapter 32 of the Massachusetts General Laws provides the benefits, contribution

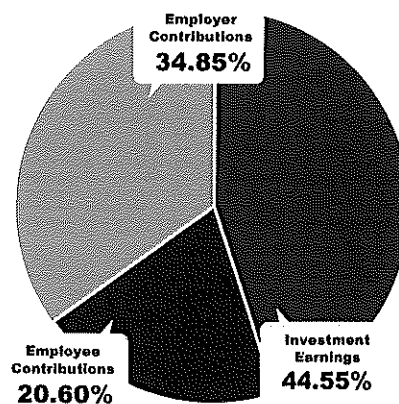
requirements, accounting and investment structure for Holyoke and all 104 Massachusetts retirement systems.

Holyoke and other municipal employers failed to adequately contribute to the retirement systems' liabilities in the last century. In 1988, the Legislature enacted laws requiring government employers to fund both the normal cost of retirement benefits as well as the unfunded liability created by historic funding shortfalls. The fully funding deadline has been extended to 2040, and, as stated above, Holyoke is on track to be fully funded by 2033, at which time the employer will contribute to only the normal costs of retirement benefits.

What Happens to These Contributions?

The Holyoke Retirement Board are fiduciaries, and invest your contributions and the employers' appropriations with professional money managers. The Board utilizes a well-diversified portfolio which historically has provided investment returns well above expectations, with an annualized investment return of 9.31% over the period 1985 through 2023. See attached. (Excerpt from PERAC's 2023 Annual Report (<https://www.mass.gov/doc/2023-annual-report-full-0/download>). [Print out and attach page 57].

According to a 2025 report issued by the National Institute on Retirement Security, between 1993 and 2022, 34.85% of Massachusetts's pension fund receipts came from employer contributions, 20.60% from employee contributions, and 44.55% from investment earnings. Earnings on the System's investments and employee contributions—not taxpayer based contributions—have historically made up the bulk of Holyoke's pension fund receipts.



Source: National Institute on Retirement Security, *Pensionomics 2025: Measuring the Economic Impact of DB Pension Expenditures*. (https://www.nirsonline.org/wp-content/uploads/2024/12/NIRS-Pensionomics-2025_MA.pdf).

Why Is This an Issue Now?

It's not a new story. Municipal officials, including mayors and city councils – often find themselves in the conflict that arises between the municipality's lawful obligation to fulfill

retirement guarantees, and the current demands of their constituents to fund other urgently needed public services. Sporadic shortfalls of desperately needed revenue exacerbate that conflict. The Massachusetts retirement boards and systems, however, are autonomous governmental entities which are charged with legal obligations that are focused on a narrower constituency, and are different from the broader interests of the City of Holyoke. The law protects the funding of public pensions and provides oversight and administration by an independent Retirement Board.

Nevertheless, the assets and funding of the Holyoke Retirement System are not a pot of gold to be raided whenever the City finds itself in need of revenue. Neither is it correct to scapegoat the Holyoke Retirement System when taxes need to be increased.

Placing the City in control of ensuring how and when and if retirement obligations are paid, is not only unworkable, but illegal. A municipality can always find a use for extra money, especially when taxes do not have to be raised. If a government employer could reduce its financial obligations to fund their workers' retirement system whenever it wanted to spend the money for what it regarded as an important public purpose, the law would provide little protection to the retirement security of public workers and their families.

Are the Mayor's Complaints Valid?

The Mayor is right to point his finger at past generations of elected officials who historically underfunded the pensions promised by law to those who have served the City of Holyoke. In fact, until the Legislature put a stop to the practice in 1988, municipalities would seize the interest on the retirement system's investments and use it to fund municipal operations.

But the Mayor is dead wrong to demonize the retirement appropriation for the City's financial stress, and to continue the mistakes of his predecessors by threatening to unlawfully underfund the pension plan. Further, the Mayor appears to be completely unaware of the economic impact and financial benefits which flow from public pensions.

The 2025 report issued by *National Institute on Retirement Security*, cited above, found that pension spending supports jobs and the local economy where retirees reside and spend their benefits. The pension benefits received by Holyoke's retirees are largely spent in the local communities, providing income and wages to others. That spending favorably impacts tax revenues, helps to reduce unemployment, and delivers powerful economic enhancements.

Analyzing available data through 2022 (which included the COVID-19 economic shutdown), the report calculated that each dollar paid out in pension benefits supported \$1.35 in total economic activity in Massachusetts. Each dollar appropriated and "invested" by Massachusetts taxpayers in the public pension plans supported \$3.88 in total economic activity in the state.

The Holyoke Retirement System contributes extensively to Massachusetts' economic production. In 2024, Holyoke retirees and their families received over \$ 32.7 million in retirement benefits, and every month, the Holyoke Retirement System provides in excess of \$ 2.7 million in retirement benefits to its retirees and beneficiaries, providing a steady and robust economic contribution to our communities and to the state economy.

What Can I Do to Ensure that the City Continues Properly Fund My Pension?

If you are concerned about the Mayor's position and comments, you may wish to convey those concerns directly to his office and to the City Council. As it always has, the Holyoke Retirement Board will let the facts and the law speak for themselves, and will continue to act as prudent fiduciaries in protecting the finances and assets of the Holyoke Retirement System.

The Holyoke Retirement Board

Michele Aubrey

Todd McGee

Tanya Wdowiak

Joseph O'Connor

Cheryl Dugre

Holyoke

CONTACT INFORMATION

20 Korean Veterans Plaza
Room 207
Holyoke, MA 01040-5044
Phone 413-322-5590
Fax 413-322-5591

WEBSITE

holyoke.org/departments/retirement-board

BOARD MEMBERS

Tanya Wdowiak
Todd McGee
Cheryl Dugre*
Michele Aubrey
*Indicates Chairperson

BOARD ADMINISTRATOR

Anthony Dulude

SYSTEM MEMBERS

Active Members 1,168
Total Payroll \$66.2 M
Average Salary \$56,700
Average Age 44
Average Service 11

Retired Members 980
Benefits Paid \$29.7 M
Average Benefit \$30,300
Average Age 73

2022 EARNED INCOME

OF DISABILITY RETIREES:

Disability Retirees 72
Reported Earnings 16
Excess Earners 0
Refund Due \$0

Last Valuation: 1/1/22

Actuary: Segal

\$391.2 M
Market Value

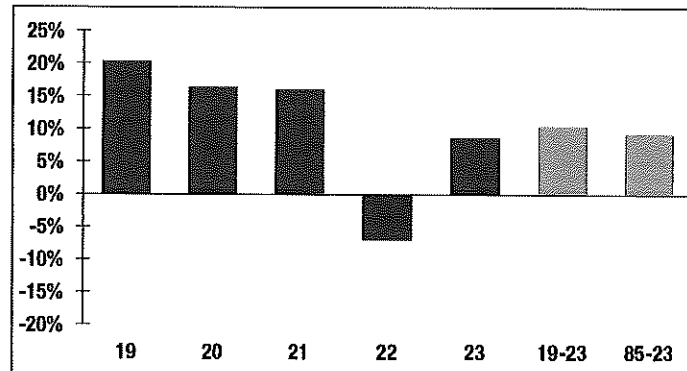
8.71%
2023 Returns

8.33%
2014-2023
(Annualized)

9.31%
1985-2023
(Annualized)

Investment Returns

(2019-2023, 5-Year & 39-Year Averages, as of 12/31/23)



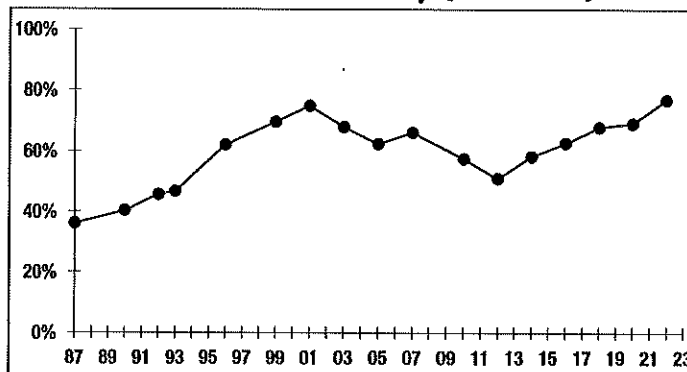
7.00%

Assumed Rate
of Return

\$14,000

COLA BASE
(FY2025)

Funded Ratio History (1987-2023)



76.8%

Funded Ratio

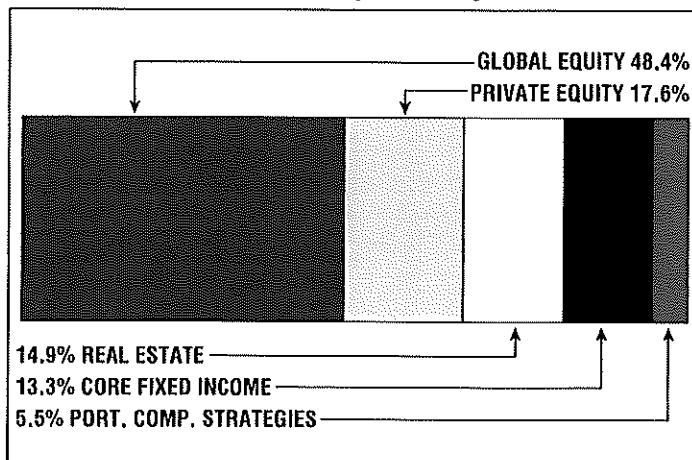
2033

Fully Funded

1.75% Increasing

Funding Schedule

Asset Allocation (12/31/23)



\$113.8 M

Unfunded Liability

\$18.8 M

(FY2024)

Total Pension
Appropriation

State

CONTACT INFORMATION

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Phone 617-367-7770
Fax 617-723-1438

WEBSITE

mass.gov/retirement

BOARD MEMBERS

Deborah Goldberg*
Joanne Goldstein
Frank Valeri
Theresa McGoldrick
Archie Gormley
*indicates Chairperson

BOARD ADMINISTRATOR

Kathryn Kougias

SYSTEM MEMBERS

Active Members87,554
Total Payroll \$7.1 B
Average Salary\$81,000
Average Age47
Average Service11.8

Retired Members.....69,167
Benefits Paid \$2.8 B
Average Benefit\$41,000
Average Age73

2022 EARNED INCOME OF DISABILITY RETIREES:

Disability Retirees3,441
Reported Earnings994
Excess Earners.....40
Refund Due\$633,432

Last Valuation: 1/1/23
Actuary: PERAC

\$36.1 B
Market Value

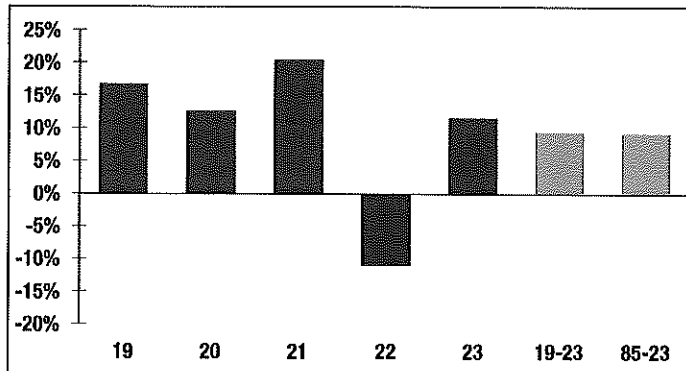
11.66%
2023 Returns

8.01%
2014-2023
(Annualized)

9.29%
1985-2023
(Annualized)

Investment Returns

(2019-2023, 5-Year & 39-Year Averages, as of 12/31/23)



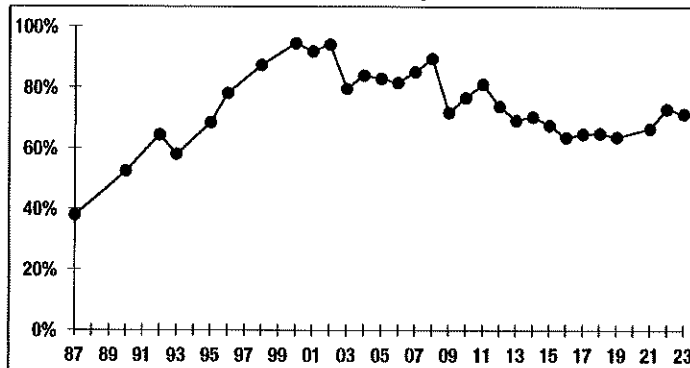
7.00%

Assumed Rate
of Return

\$13,000

COLA BASE
(FY2025)

Funded Ratio History (1987-2023)



71.3%

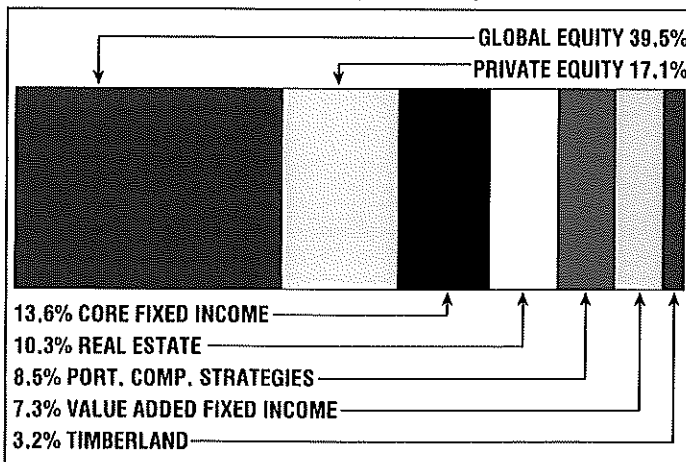
Funded Ratio

2036

Fully Funded

9.63% Increasing
Phase-In
Funding Schedule

Asset Allocation (12/31/23)



\$14.1 B

Unfunded Liability

\$1.5 B

(FY2024)

Total Pension
Appropriation

MASSACHUSETTS

Key Findings

Benefits paid by state and local pension plans support a significant amount of economic activity in the state of Massachusetts.

Pension benefits received by retirees are spent in the local community. This spending ripples through the economy, as one person's spending becomes another person's income, creating a multiplier effect.

In 2022, expenditures stemming from state and local pensions supported...

57,750 jobs that paid \$4.4 billion in wages and salaries

\$12.2 billion in total economic output

\$1.9 billion in federal, state, and local tax revenues

... in the state of Massachusetts.

Each dollar paid out in pension benefits supported \$1.35 in total economic activity in Massachusetts.

Each dollar "invested" by Massachusetts taxpayers in these pension plans supported \$3.88 in total economic activity in the state.

Pensionomics 2025:

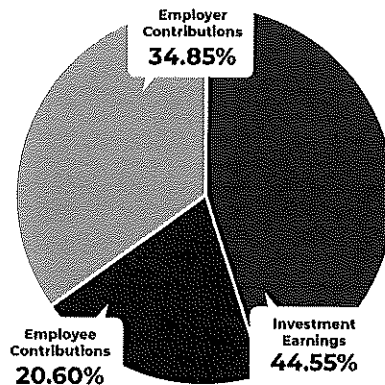
Measuring the Economic Impact of DB Pension Expenditures



NATIONAL INSTITUTE ON
Retirement Security
Reliable Research. Sensible Solutions.

Overview

Expenditures made by retirees of state and local government provide a steady economic stimulus to Massachusetts communities and the state economy. In 2022, 244,939 residents of Massachusetts received a total of \$9.0 billion in pension benefits from state and local pension plans.



The average pension benefit received was \$3,065 per month or \$36,774 per year. These modest benefits provide retired teachers, public safety personnel, and others who served the public during their working careers income to meet basic needs in retirement.

Between 1993 and 2022, 34.85% of Massachusetts's pension fund receipts came from employer contributions, 20.60% from employee contributions, and 44.55% from investment earnings.* Earnings on investments and employee contributions—not taxpayer based contributions—have historically made up the bulk of pension fund receipts.

Impact on Jobs and Incomes

Retiree expenditures stemming from state and local pension plan benefits supported 57,750 jobs in the state. The total income to state residents supported by pension expenditures was \$4.4 billion.

To put these employment impacts in perspective, in 2022 Massachusetts's unemployment rate was 3.7%. The fact that DB pension expenditures supported 57,750 jobs is significant, as it represents 1.5 percentage points in Massachusetts's labor force.

Economic Impact

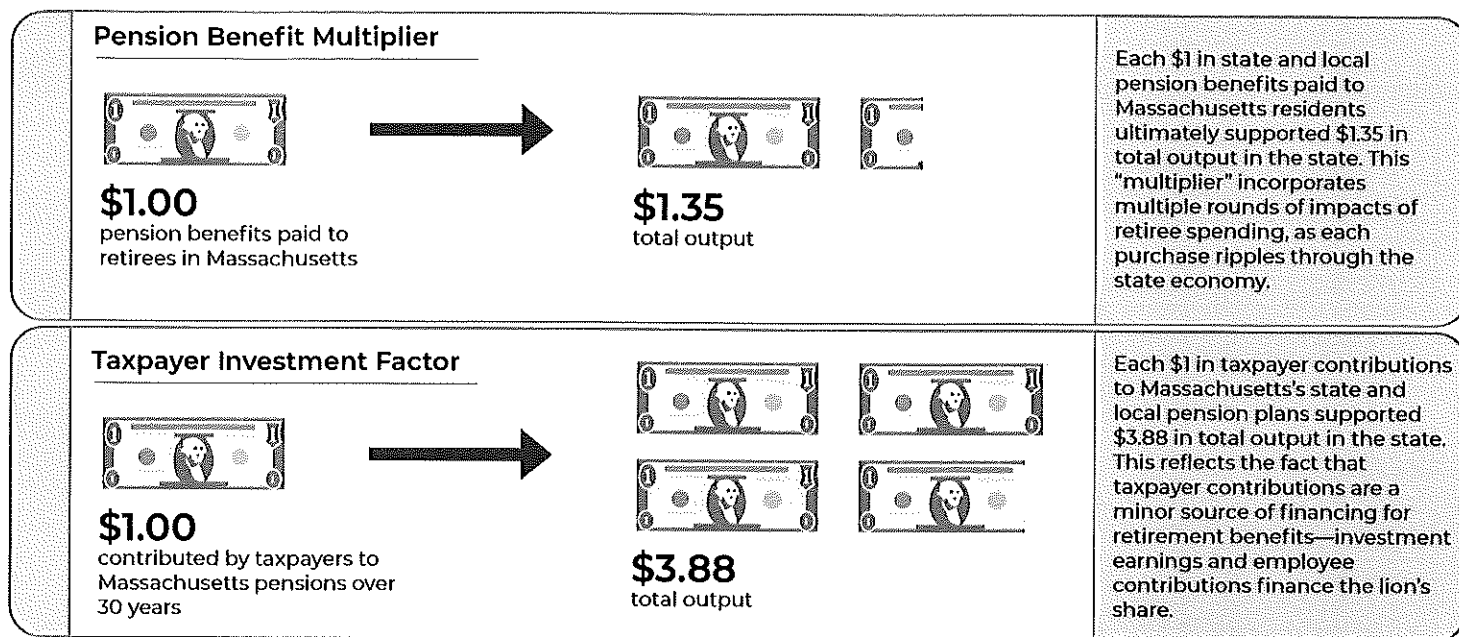
State and local pension funds in Massachusetts and other states paid a total of \$9.0 billion in benefits to Massachusetts residents in 2022. Retirees' expenditures from these benefits supported a total of \$12.2 billion in total economic output in the state, and \$7.8 billion in value added in the state.

Impact on Tax Revenues

State and local pension payments made to Massachusetts residents supported a total of \$1.9 billion in revenue to federal, state, and local governments. Taxes paid by retirees and beneficiaries directly out of pension payments totaled \$88.3 million. Taxes attributable to pension expenditures in the local economy accounted for \$1.8 billion in tax revenue.

Federal Tax	\$1.2 billion
State/Local Tax	\$696.6 million
Total	\$1.9 billion

Economic Multipliers



*Caution should be used in interpreting these numbers. See the Technical Appendix of the full *Pensionomics* report for details.

Economic Impacts by Industry Sector

The economic impact of state and local pension benefits was broadly felt across various industry sectors in Massachusetts. The five industry sectors with the largest employment impacts are presented in the table to the side.

Industry	Employment Impact (# Jobs)
Hospitals	4,546
Full-service restaurants	2,538
Limited-service restaurants	2,334
Offices of physicians	1,893
Nursing and community care facilities	1,818

Industry totals include the first round of impacts from pension payments to state residents, and do not account for recaptured "leakage" to or from other states.

Economic Impacts by Occupation Category

The pension benefits in Massachusetts supported jobs in every civilian job category, as shown in the table below.

Occupation Category	Wage and Salary Employment	Wage and Salary Income	Supplements to Wages and Salaries	Employee Compensation
Office and Administrative Support Occupations	6,046	\$360,341,363	\$70,232,684	\$430,574,046
Food Preparation and Serving Related Occupations	5,683	\$155,843,663	\$27,958,926	\$183,802,588
Sales and Related Occupations	5,663	\$301,696,875	\$54,742,830	\$356,439,704
Healthcare Practitioners and Technical Occupations	5,431	\$583,426,336	\$126,509,538	\$709,935,874
Healthcare Support Occupations	4,209	\$144,386,405	\$31,320,191	\$175,706,595

From the Mayor's Desk

Why are my taxes so high?

When it comes to your property tax, there's a little-known but very substantial contributing factor: the public employee pension appropriation.

Unlike public safety, schools, or roads, the City's annual appropriation to the public employees' pension fund is felt but not seen. The burden this appropriation places on property owners is not only heavy, it's unreasonable. Here's why:

Massachusetts property taxpayers are taking a double hit. They are paying into their municipalities' pension funds to cover the retirement of today's municipal employees, but they are also making up for multiple generations of underfunding. I'll say that again: Massachusetts property taxpayers are required to shoulder the very heavy cost of correcting a long history of underfunded pension plans. Previous generations of leaders promised the benefits of public pensions without fully paying for them. This has resulted in unfunded liabilities that present-day taxpayers must pay. In plain language, previous generations kicked the can down the road.

This heavy toll hits Gateway Cities, such as Holyoke, hardest of all. Manufacturing is much diminished here as in most other Gateway Cities, and as manufacturing jobs went away, the population declined steadily from 60,000 in 1920 to a little over 32,000 today. Bottom line: pension obligations taken on when Holyoke was prosperous and populous are being paid down by fewer residents who have less wealth.

The State of Massachusetts has been very firm in recent years when it comes to public employee pension plans. Each city's share must be paid — no exceptions, no reduction in payments, no slack even if we're having a bad year. A lawyer consulted on the question of a reduced appropriation described the obligation as "sacrosanct."

Holyoke's tab for Fiscal 2026 is \$13,147,588. If previous generations of City leaders had fully funded the employees' pension obligation, that figure would be around \$4 million.

The State has directed us to pay off the past liability and remain current by 2036. At our present aggressive pace of payment, Holyoke's pension plan should be balanced by 2033. Eight long years from now.

Is there relief ... a bright spot? Not really. One comprehensive study of the issue [LINK TO MASS INC POLICY CENTER] urges transparency to ensure taxpayers are informed about the pension obligation and its very real cost. Another suggestion is to allow communities to exclude historical unfunded pension liability costs from the Proposition 2½ levy limit. But that's not a solution. It might hasten the elimination of the deficit, but current taxpayers would still be required to shoulder the burden. A third suggestion is centralizing the City's pension assets with the State's Pension Reserve Investment Management Board with the goal of achieving improved investment returns, but our own Retirement Board's investments already outperform the State's.

I will continue to keep Holyoke residents informed on all aspects of this vexing obligation that brought about by actions — actually, inactions — made before many of us were born.

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
0000							
2 EXPENSES							
10002 59750 TRANS. TO TRUST/AGE	0	5,000	5,000	5,000.00	.00	.00	100.0%
10002 59753 TRANS. TO DENTAL IN	0	0	0	238,740.51	.00	-238,740.51	100.0%
10002 59760 TRANS. TO STABILIZA	0	266,775	266,775	266,775.00	.00	.00	100.0%
10002 59780 TRANS. TO OPIOID RE	0	427,347	427,347	427,347.00	.00	.00	100.0%
5 REVENUES							
10005 41200 REAL EST.& PP REVEN	-67,816,208	0	-67,816,208	-30,883,961.15	.00	-36,932,246.85	45.5%
10005 41205 PERMIT FEES REVENUE	-27,000	0	-27,000	-24,755.00	.00	-2,245.00	91.7%
10005 41420 TAX TITLE REVENUE	-700,000	0	-700,000	-264,852.41	.00	-435,147.59	37.8%
10005 41450 TAX FORECLOSURES RE	0	0	0	-29,500.00	.00	29,500.00	100.0%
10005 41500 MV EXCISE REVENUE	-3,400,000	0	-3,400,000	-821,598.01	.00	-2,578,401.99	24.2%
10005 41710 PENALTY & INT.-REAL	-290,000	0	-290,000	-183,403.43	.00	-106,596.57	63.2%
10005 41720 PENALTY & INT.-MV E	-65,000	0	-65,000	-45,211.35	.00	-19,788.65	69.6%
10005 41730 TAX TITLE REDEMP TIO	-10,000	0	-10,000	-7,675.00	.00	-2,325.00	76.8%
10005 41800 PAYMENTS IN LIEU OF	-1,480,000	0	-1,480,000	-1,127,733.75	.00	-352,266.25	76.2%
10005 41900 ROOM OCCUPANCY TAX	-670,000	0	-670,000	-362,770.98	.00	-307,229.02	54.1%
10005 41910 LOCAL MEALS TAX	-740,000	0	-740,000	-393,765.79	.00	-346,234.21	53.2%
10005 41920 LOCAL CANNABIS TAX	-700,000	0	-700,000	-437,493.83	.00	-262,506.17	62.5%
10005 42421 MEDICAID REIMBURSEM	-1,204,670	0	-1,204,670	-1,115,786.76	.00	-88,883.24	92.6%
10005 43210 FEE-DEMANDS & WARRA	-200,000	0	-200,000	-130,982.93	.00	-69,017.07	65.5%
10005 43211 FEE-M.V. REGISTRY	-55,000	0	-55,000	-32,287.00	.00	-22,713.00	58.7%
10005 43220 FEE-MUNI.LIEN CERTI	-40,000	0	-40,000	-23,711.00	.00	-16,289.00	59.3%
10005 43277 SURROUNDING COMM. A	-65,000	0	-65,000	-35,000.00	.00	-30,000.00	53.8%
10005 43630 RENT-COMMERCIAL STR	0	0	0	-8,000.00	.00	8,000.00	100.0%
10005 43680 RENT-WISTARIAHURST	0	0	0	-1,881.25	.00	1,881.25	100.0%
10005 46100 C.S.-SCHOOL AID-CH.	-101,191,130	0	-101,191,130	-59,028,158.00	.00	-42,162,972.00	58.3%
10005 46120 C.S.-UNRESTRICTED G	-12,505,347	0	-12,505,347	-7,244,195.00	.00	-5,261,152.00	57.9%
10005 46230 C.S.-CHARTER SCHOOL	-2,613,205	0	-2,613,205	-1,547,453.00	.00	-1,065,752.00	59.2%
10005 46330 C.S.-VETERANS BENEF	-150,063	0	-150,063	-108,468.81	.00	-41,594.19	72.3%
10005 46360 C.S.-EXEMPTIONS-VET	-90,376	0	-90,376	-59,658.00	.00	-30,718.00	66.0%
10005 46380 C.S.-STATE OWNED LA	-139,475	0	-139,475	-80,917.00	.00	-58,558.00	58.0%
10005 46803 SCHOOL TRANSPORT-HO	-671,000	0	-671,000	-1,040,597.00	.00	369,597.00	155.1%
10005 48110 SALE OF PROPERTY &	-30,000	0	-30,000	-1.00	.00	-29,999.00	.0%
10005 48200 EARNINGS ON INVESTM	-1,100,000	0	-1,100,000	-399,834.76	.00	-700,165.24	36.3%
10005 49720 TRANS.FROM SPEC. RE	0	-32,492	-32,492	-32,492.00	.00	.00	100.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
10005 49760 TRANS. FROM STABIL	0	-715,855	-715,855	-715,854.63	.00	.00	100.0%	
1120 CITY COUNCIL								
1 PERSONAL SERVICES								
11121 51201 PAY-CITY COUNCILORS	131,000	0	131,000	98,249.67	.00	32,750.33	75.0%	
11121 51203 PAY-CLERK OF CITY C	4,000	0	4,000	2,999.97	.00	1,000.03	75.0%	
2 EXPENSES								
11122 53010 PROFESSIONAL SERVIC	150	0	150	1,039.90	-890.00	.10	99.9%	
11122 53190 EDUCATION & TRAININ	3,750	-1,995	1,755	1,755.00	.00	.00	100.0%	
11122 53430 ADVERTISING	2,000	0	2,000	209.85	.00	1,790.15	10.5%	
11122 57100 IN-STATE TRAVEL	2,500	1,995	4,495	4,279.56	.00	215.44	95.2%	
1210 MAYOR								
1 PERSONAL SERVICES								
11211 51101 PAY-MAYOR	100,000	0	100,000	74,999.93	.00	25,000.07	75.0%	
11211 51102 PAY-EXECUTIVE ASSIS	53,356	0	53,356	39,887.21	.00	13,468.79	74.8%	
11211 51103 PAY-AIDE TO MAYOR	47,110	0	47,110	35,217.93	.00	11,892.07	74.8%	
11211 51104 PAY-CHIEF ADMIN FIN	150,000	-30,000	120,000	.00	.00	120,000.00	.0%	
11211 51276 CONTRACT NEGOTIATIO	0	-21,600	-21,600	.00	-21,600.22	.00	100.0%	
11211 51400 PAY-LONGEVITY	675	0	675	675.00	.00	.00	100.0%	
2 EXPENSES								
11212 53009 CONTRACTED SERVICES	0	84,400	84,400	44,729.72	-27,179.72	66,850.00	20.8%	
11212 53190 EDUCATION & TRAININ	1,700	-565	1,135	.00	.00	1,134.56	.0%	
11212 54200 OFFICE & PROF. SUPP	250	595	845	780.00	.00	65.00	92.3%	
11212 57100 IN-STATE TRAVEL	600	170	770	770.44	.00	.00	100.0%	
11212 57300 DUES & SUBSCRIPTION	12,225	0	12,225	8,670.00	.00	3,555.00	70.9%	
11212 57800 VIP RECEPTION(CH40/	1,000	-200	800	831.66	.00	-31.66	104.0%	
5 REVENUES								
11215 43700 OTHER DEPT.REV.-MAY	0	0	0	-3,052.50	.00	3,052.50	100.0%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	

1350 CITY AUDITOR

1 PERSONAL SERVICES

11351 51101	PAY-AUDITOR	89,352	0	89,352	66,796.71	.00	22,555.29	74.8%
11351 51103	PAY-PROFESSIONAL AC	76,916	0	76,916	57,499.99	.00	19,416.01	74.8%
11351 51106	PAY-PROF ACCOUNTANT	70,409	-32,334	38,075	.00	.00	38,075.43	.0%
11351 51107	PAY-ASSISTANT ACCOU	56,842	0	56,842	42,353.65	.00	14,488.35	74.5%

2 EXPENSES

11352 53010	PROFESSIONAL ACCT/A	116,000	0	116,000	30,500.00	60,500.00	25,000.00	78.4%
11352 53030	PRINT/BIND/MICROFIL	400	0	400	98.35	.00	301.65	24.6%
11352 53190	EDUCATION & TRAININ	440	485	925	925.00	.00	.00	100.0%
11352 54200	OFFICE & PROF. SUPP	250	0	250	10.50	-10.50	250.00	.0%
11352 57100	IN-STATE TRAVEL	600	-575	25	.00	.00	25.00	.0%
11352 57300	DUES & SUBSCRIPTION	90	90	180	180.00	.00	.00	100.0%

1380 PROCUREMENT

1 PERSONAL SERVICES

11381 51101	PAY-CHIEF PROCUREME	76,000	0	76,000	53,679.20	.00	22,320.80	70.6%
11381 51102	PAY-ASSISTANT C.P.O	67,000	-42,896	24,104	3,850.57	.00	20,253.70	16.0%
11381 51105	PAY-ACCTS. PAY. SPE	52,146	-1,081	51,065	37,863.84	.00	13,201.03	74.1%
11381 51500	PAY-VACATION BUYBAC	0	2,916	2,916	2,916.46	.00	.00	100.0%
11381 51510	PAY-SICK LEAVE BUYB	0	2,979	2,979	2,979.27	.00	.00	100.0%
11381 51530	PAY-FAMILY & MEDICA	0	1,081	1,081	1,696.43	.00	-615.30	156.9%

2 EXPENSES

11382 52440	LEASE AGREEMENTS CO	51,000	0	51,000	42,149.14	4,755.55	4,095.31	92.0%
11382 53010	PROFESSIONAL SERVIC	0	25,000	25,000	24,583.51	416.49	.00	100.0%
11382 53190	EDUCATION & TRAININ	500	-300	200	.00	.00	200.00	.0%
11382 53410	TELEPHONE USAGE CHA	93,000	2,066	95,066	62,182.64	30,840.06	2,043.70	97.9%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11382 53430 ADVERTISING	5,000	0	5,000	2,856.47	143.53	2,000.00	60.0%
11382 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11382 54205 CENTRAL OFFICE SUPP	18,640	0	18,640	9,328.02	7,583.39	1,728.59	90.7%
11382 57100 IN-STATE TRAVEL	500	300	800	598.76	201.24	.00	100.0%
11382 57300 DUES & SUBSCRIPTION	600	0	600	350.00	.00	250.00	58.3%
11382 57400 INSURANCE	250	0	250	.00	.00	250.00	.0%

5 REVENUES

11385 43700 OTHER DEPT.REV.-PRO	-3,500	0	-3,500	.00	.00	-3,500.00	.0%
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1410 ASSESSORS

1 PERSONAL SERVICES

11411 51101 PAY-ASSESSOR	65,000	0	65,000	36,870.61	.00	28,129.39	56.7%
11411 51102 PAY-ASSISTANT ASSES	56,711	-2,491	54,220	35,835.68	.00	18,384.36	66.1%
11411 51105 PAY-CHIEF ASSESS/AP	86,700	0	86,700	64,814.19	.00	21,885.81	74.8%
11411 51125 PAY-ADMINISTRATIVE	43,118	0	43,118	13,381.20	.00	29,736.80	31.0%
11411 51400 PAY-LONGEVITY	1,950	0	1,950	850.00	.00	1,100.00	43.6%
11411 51500 PAY-VACATION BUYBAC	0	0	0	1,757.17	.00	-1,757.17	100.0%
11411 51510 PAY-SICK LEAVE BUYB	0	0	0	1,354.08	.00	-1,354.08	100.0%
11411 51530 PAY-FAMILY & MEDICA	0	2,491	2,491	2,490.96	.00	.00	100.0%
11411 51910 PAY-CERTIFICATION S	1,000	0	1,000	769.20	.00	230.80	76.9%

2 EXPENSES

11412 53010 PROF. ASSESSMENT SE	42,500	0	42,500	36,225.00	500.00	5,775.00	86.4%
11412 53190 EDUCATION & TRAININ	2,900	0	2,900	1,590.00	.00	1,310.00	54.8%
11412 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11412 57100 IN-STATE TRAVEL	1,750	0	1,750	866.05	-107.20	991.15	43.4%
11412 57300 DUES & SUBSCRIPTION	360	0	360	285.00	.00	75.00	79.2%

1450 CITY TREASURER

1 PERSONAL SERVICES

11451 51101 PAY-TREASURER	85,000	0	85,000	63,749.99	.00	21,250.01	75.0%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11451 51102 PAY-ASSISTANT TREAS	56,702	0	56,702	42,371.49	.00	14,330.51	74.7%
11451 51125 PAY-ADMINISTRATIVE	40,029	-16,000	24,029	12,554.43	.00	11,474.57	52.2%
11451 51131 PAY-SR PAYROLL SPEC	59,670	0	59,670	44,580.90	.00	15,089.10	74.7%
11451 51132 PAY-PAYROLL SPECIAL	44,470	-9,000	35,470	26,031.63	.00	9,438.37	73.4%
11451 51300 PAY-OVERTIME	1,000	0	1,000	3,390.20	.00	-2,390.20	339.0%
2 EXPENSES							
11452 52400 R & M - OFFICE EQUI	2,500	-1,500	1,000	369.00	.00	631.00	36.9%
11452 53010 PROFESSIONAL SERVIC	10,000	85,000	95,000	61,706.61	-90.72	33,384.11	64.9%
11452 53030 PRINT/BIND/MICROFIL	5,000	-3,000	2,000	1,651.85	.00	348.15	82.6%
11452 53040 BORROWING CERTIFICA	5,000	0	5,000	14,769.31	.00	-9,769.31	295.4%
11452 53050 LAND COURT FILINGS	80,000	10,500	90,500	57,218.64	2,170.00	31,111.36	65.6%
11452 53055 REGISTER OF DEEDS F	6,000	-4,000	2,000	735.00	.00	1,265.00	36.8%
11452 53060 BANKING SERVICES	35,000	-30,000	5,000	.00	.00	5,000.00	.0%
11452 53100 FSA ADMINISTRATION	25,000	-20,000	5,000	.00	.00	5,000.00	.0%
11452 53190 EDUCATION & TRAININ	2,125	0	2,125	2,910.36	-2,500.00	1,714.64	19.3%
11452 53420 POSTAGE	70,000	-15,000	55,000	73,051.29	-55,000.00	36,948.71	32.8%
11452 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11452 55820 DATA PROCESSING-PAY	2,000	-2,000	0	.00	.00	.00	.0%
11452 56000 TAX LIABILITY/PENAL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57100 IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57300 DUES & SUBSCRIPTION	500	0	500	.00	.00	500.00	.0%
11452 57400 SURETY BOND	1,200	0	1,200	433.00	.00	767.00	36.1%
5 REVENUES							
11455 43700 OTHER DEPT.REV.-TRE	-280,000	0	-280,000	-137,431.95	.00	-142,568.05	49.1%
11455 43705 TAX TITLE RECOUPED	0	0	0	-109.84	.00	109.84	100.0%
1460 TAX COLLECTOR							
1 PERSONAL SERVICES							
11461 51101 PAY-TAX COLLECTOR	86,700	0	86,700	64,814.23	.00	21,885.77	74.8%
11461 51106 PAY-SR DEPUTY TAX C	59,670	0	59,670	44,580.90	.00	15,089.10	74.7%
11461 51107 PAY-REVENUE COLLECT	0	21,844	21,844	10,159.84	.00	11,683.73	46.5%
11461 51125 PAY-ADMINISTRATIVE	42,740	-21,844	20,896	11,941.61	.00	8,954.82	57.1%
11461 51400 PAY-LONGEVITY	900	0	900	900.00	.00	.00	100.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

2 EXPENSES

11462 53010 TAX TITLE CERTIFICA	13,075	0	13,075	10,500.00		.00	2,575.00	80.3%
11462 53085 DEPUTY COLLECTOR SE	0	0	0	22,753.00		-1,395.00	-21,358.00	100.0%
11462 53100 OTHER CONTRACT SERV	3,000	-900	2,100	.00		.00	2,100.00	.0%
11462 53190 EDUCATION & TRAININ	875	0	875	218.52		.00	656.48	25.0%
11462 53430 ADVERTISING	8,000	0	8,000	.00		.00	8,000.00	.0%
11462 54200 OFFICE & PROF. SUPP	250	0	250	159.65		.00	90.35	63.9%
11462 54210 PARKING TICKETS	1,700	500	2,200	2,149.11		.00	50.89	97.7%
11462 57100 IN-STATE TRAVEL	1,000	400	1,400	106.28		.00	1,293.72	7.6%
11462 57300 DUES & SUBSCRIPTION	140	0	140	140.00		.00	.00	100.0%
11462 57400 INSURANCE	800	0	800	515.00		255.00	30.00	96.3%

5 REVENUES

11465 43700 OTHER DEPT.REV.-COL	0	0	0	-600.00		.00	600.00	100.0%
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1510 CITY SOLICITOR

1 PERSONAL SERVICES

11511 51101 PAY-SOLICITOR	104,040	0	104,040	77,777.11		.00	26,262.89	74.8%
11511 51102 PAY-ASSISTANT SOLIC	175,440	0	175,440	131,153.44		.00	44,286.56	74.8%
11511 51108 PAY-PARALEGAL	53,145	0	53,145	39,858.79		.00	13,286.21	75.0%
11511 51201 PAY-PT ASSISTANT SO	83,656	-83,656	0	59,461.69		.00	-59,461.69	100.0%
11511 51202 PAY-PT ASSOCIATE SO	0	83,656	83,656	.00		.00	83,656.00	.0%

2 EXPENSES

11512 52400 R & M - OFFICE EQUI	765	-765	0	.00		.00	.00	.0%
11512 53006 PROFESSIONAL SERVIC	20,000	0	20,000	1,126.70		.00	18,873.30	5.6%
11512 53010 SPECIAL COUNSEL SER	120,000	0	120,000	89,199.82		9,831.06	20,969.12	82.5%
11512 53190 EDUCATION & TRAININ	510	0	510	265.00		.00	245.00	52.0%
11512 54200 OFFICE & PROF. SUPP	250	765	1,015	904.57		-658.06	768.49	24.3%
11512 57100 IN-STATE TRAVEL	1,770	0	1,770	1,297.81		-228.40	700.59	60.4%
11512 57300 DUES & SUBSCRIPTION	7,038	0	7,038	4,448.79		-175.00	2,764.21	60.7%
11512 57600 LITIGATION	9,180	0	9,180	4,245.67		.00	4,934.33	46.2%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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5 REVENUES

11515 43700 OTHER DEPT.REV.-SOL	0	0	0	-10,250.00	.00	10,250.00	100.0%
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1520 PERSONNEL ADMINISTRATION

1 PERSONAL SERVICES

11521 51101 PAY-PERSON. ADMINIS	89,352	0	89,352	66,796.70	.00	22,555.30	74.8%
11521 51102 PAY-PERSONNEL ASSIS	111,241	-11,235	100,006	71,409.74	.00	28,596.26	71.4%
11521 51104 PAY-HEAD ADMINISTRA	40,800	-10,000	30,800	5,159.11	.00	25,640.89	16.8%
11521 51201 PAY-LABOR SERV. DIR	1,050	0	1,050	807.60	.00	242.40	76.9%
11521 51250 TEMPORARY/SEASONAL	0	10,000	10,000	9,539.25	.00	460.75	95.4%
11521 51400 PAY-LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
11521 51500 PAY-VACATION BUYBAC	0	0	0	429.89	.00	-429.89	100.0%
11521 51510 PAY-SICK LEAVE BUYB	0	0	0	15.05	.00	-15.05	100.0%

2 EXPENSES

11522 52400 R & M - OFFICE EQUI	2,500	0	2,500	2,114.42	.00	385.58	84.6%
11522 53009 CONTRACTED PROF. SE	0	16,304	16,304	11,501.75	3,757.38	1,045.00	93.6%
11522 53010 PROF.SERV.-EMPLOYEE	1,450	0	1,450	290.00	265.00	895.00	38.3%
11522 53011 PROF.SERV.-EMPLOYEE	13,000	0	13,000	8,903.97	2,967.99	1,128.04	91.3%
11522 53190 EDUCATION & TRAININ	2,500	0	2,500	1,070.76	-770.00	2,199.24	12.0%
11522 53430 ADVERTISING	3,000	0	3,000	1,483.80	-1,058.80	2,575.00	14.2%
11522 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11522 57100 IN-STATE TRAVEL	1,000	0	1,000	809.50	-45.00	235.50	76.5%
11522 57300 DUES & SUBSCRIPTION	600	0	600	300.00	.00	300.00	50.0%

1550 DATA PROCESSING

2 EXPENSES

11552 53010 PROFESSIONAL CONSUL	350,931	50,000	400,931	313,198.25	87,732.75	.00	100.0%
11552 53100 SOFTWARE LICENSE/US	330,620	2,000	332,620	257,250.35	45,848.68	29,520.97	91.1%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
11552 53180 SYSTEM HARD/SOFTWARE	90,000	-20,000	70,000	19,333.72	399.99	50,266.29	28.2%	
1570 ADMIN. ASSIST. TO CITY COUNCIL								
1 PERSONAL SERVICES								
11571 51101 PAY-ADMIN.ASSIST.TO	50,000	0	50,000	37,378.46	.00	12,621.54	74.8%	
2 EXPENSES								
11572 54200 OFFICE & PROF. SUPP	250	0	250	125.61	.00	124.39	50.2%	
1610 CITY CLERK								
1 PERSONAL SERVICES								
11611 51101 PAY-CLERK	85,000	0	85,000	63,749.99	.00	21,250.01	75.0%	
11611 51102 PAY-ASSISTANT CLERK	57,120	0	57,120	42,701.16	.00	14,418.84	74.8%	
11611 51105 PAY-2ND ASSISTANT C	53,180	0	53,180	39,633.72	.00	13,546.28	74.5%	
11611 51125 PAY-ADMINISTRATIVE	41,297	0	41,297	29,851.29	.00	11,445.71	72.3%	
11611 51126 PAY-SR ADMINISTRATI	46,476	0	46,476	34,689.90	.00	11,786.10	74.6%	
11611 51210 ELECTION OFFICERS	38,000	30,000	68,000	32,042.47	.00	35,957.53	47.1%	
11611 51240 PAY-TEMPORARY/SEASO	650	0	650	.00	.00	650.00	.0%	
11611 51250 PAY-EXTRA CLERICAL	2,000	0	2,000	1,600.00	.00	400.00	80.0%	
11611 51300 PAY-OVERTIME	7,000	0	7,000	6,183.65	.00	816.35	88.3%	
11611 51400 PAY-LONGEVITY	675	0	675	675.00	.00	.00	100.0%	
2 EXPENSES								
11612 52400 R & M - OFFICE EQUI	1,000	0	1,000	611.85	.00	388.15	61.2%	
11612 52420 R & M - OTHER	4,200	1,000	5,200	5,081.99	.00	118.01	97.7%	
11612 52700 EQUIPMENT/BLDG. REN	1,800	0	1,800	1,098.41	.00	701.59	61.0%	
11612 53010 RECORDS RETENTION	2,000	0	2,000	1,447.38	.00	552.62	72.4%	
11612 53020 ORDINANCE CODIFICAT	6,000	0	6,000	5,134.56	.00	865.44	85.6%	
11612 53030 PRINT/BIND/MICROFIL	10,000	150	10,150	10,306.44	-283.65	127.21	98.7%	
11612 53100 OTHER SERVICES	2,000	0	2,000	1,439.60	.00	560.40	72.0%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11612 53190	EDUCATION & TRAININ	500	0	500	265.00	.00	235.00	53.0%
11612 53410	TELEPHONE USAGE CHA	2,500	-1,000	1,500	.00	.00	1,500.00	.0%
11612 53420	POSTAGE	12,000	-1,598	10,402	8,315.07	.00	2,086.61	79.9%
11612 53430	ADVERTISING	300	-150	150	.00	.00	150.00	.0%
11612 54200	OFFICE & PROF. SUPP	250	0	250	1,063.19	-913.00	99.81	60.1%
11612 57100	IN-STATE TRAVEL	1,250	0	1,250	845.67	.00	404.33	67.7%
11612 57300	DUES & SUBSCRIPTION	550	0	550	.00	.00	550.00	.0%
11612 57303	ANIMAL SYSTEM MODUL	3,000	0	3,000	1,598.00	6.00	1,396.00	53.5%

5 REVENUES

11615 43230	FEE-DOG LICENSES	-30,000	0	-30,000	-4,570.00	.00	-25,430.00	15.2%
11615 43310	FEE-RECORDS	-75,000	0	-75,000	-44,805.73	.00	-30,194.27	59.7%
11615 43311	FEE-NOTARY SEAL	-750	0	-750	-461.00	.00	-289.00	61.5%
11615 44130	L & P-MARRIAGE	-4,000	0	-4,000	-3,075.00	.00	-925.00	76.9%
11615 44140	L & P-TRADE NAME	-7,000	0	-7,000	-3,280.00	.00	-3,720.00	46.9%
11615 44150	L & P-OTHER	-11,000	0	-11,000	-7,004.00	.00	-3,996.00	63.7%
11615 47730	FINE/FORF-ORDINANCE	-10,000	0	-10,000	-30,285.00	.00	20,285.00	302.9%

1630 VOTER REGISTRATION

1 PERSONAL SERVICES

11631 51103	PAY-ASSIST. REGISTR	54,061	0	54,061	40,390.35	.00	13,670.65	74.7%
11631 51201	PAY-REGISTRAR COMMI	5,025	0	5,025	3,865.60	.00	1,159.40	76.9%
11631 51250	PAY-TEMPORARY/SEASO	5,000	0	5,000	1,724.00	.00	3,276.00	34.5%
11631 51300	PAY-OVERTIME	2,000	0	2,000	1,908.57	.00	91.43	95.4%

2 EXPENSES

11632 53020	CENSUS	8,000	1,598	9,598	9,329.45	222.32	46.55	99.5%
11632 53420	POSTAGE	500	0	500	.00	.00	500.00	.0%

1650 LICENSE COMMISSION

5 REVENUES

11655 43700	OTHER DEPT.REV.-LIC	-5,000	0	-5,000	-3,810.00	.00	-1,190.00	76.2%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL	FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11655 44110	L & P-ALCOHOLIC BEV		-70,000	0	-70,000	-64,185.00	.00	-5,815.00	91.7%
11655 44200	L & P-AMUSEMENT MAC		-17,000	0	-17,000	-20,175.00	.00	3,175.00	118.7%
11655 44210	L & P-COMMON VICTUA		-1,600	0	-1,600	-1,050.00	.00	-550.00	65.6%
11655 44220	L & P-MOTOR VEHICLE		-5,000	0	-5,000	-6,650.00	.00	1,650.00	133.0%
11655 44230	L & P-ENTERTAINMENT		-2,700	0	-2,700	-1,300.00	.00	-1,400.00	48.1%

1710 CONSERVATION

1 PERSONAL SERVICES

11711 51101	PAY-CONSERVATION OF		75,000	3,030	78,030	58,432.19	.00	19,597.81	74.9%
11711 51127	PAY - ADMIN ASSISTA		25,000	0	25,000	16,183.44	.00	8,816.56	64.7%
11711 51850	PAY-AUTO ALLOWANCE		2,820	0	2,820	2,115.00	.00	705.00	75.0%

2 EXPENSES

11712 53010	PROFESSIONAL SERVIC		50	0	50	50.00	.00	.00	100.0%
11712 53020	CT RIVER CHANNEL MA		3,500	0	3,500	.00	.00	3,500.00	.0%
11712 53100	CONSERVATION RESTRI		500	-500	0	.00	.00	.00	.0%
11712 53190	EDUCATION & TRAININ		700	65	765	715.00	.00	50.00	93.5%
11712 53430	ADVERTISING		50	300	350	343.95	.00	6.05	98.3%
11712 54200	OFFICE & PROF. SUPP		250	-100	150	.00	.00	150.00	.0%
11712 57100	IN-STATE TRAVEL		100	0	100	79.99	.00	20.01	80.0%
11712 57300	DUES & SUBSCRIPTION		300	235	535	534.27	.00	.73	99.9%

1750 CITY PLANNING

1 PERSONAL SERVICES

11751 51101	PAY- DIRECTOR		88,756	0	88,756	66,351.11	.00	22,404.89	74.8%
11751 51102	PAY-ASST DIR ECON D		75,000	4,560	79,560	61,063.66	.00	18,496.34	76.8%
11751 51105	PAY-SR. PROJ MANAGE		55,000	2,222	57,222	43,938.45	.00	13,283.55	76.8%
11751 51106	PAY-PLANNER I		50,000	47,158	97,158	42,174.81	.00	54,983.19	43.4%
11751 51108	PAY-ASST DIRECTOR P		75,000	4,560	79,560	61,063.66	.00	18,496.34	76.8%
11751 51109	PAY-SR. PLANNER		58,500	-58,500	0	.00	.00	.00	.0%
11751 51112	PAY-LICENSING AGENT		0	34,152	34,152	22,173.90	.00	11,978.10	64.9%
11751 51125	PAY-ADMINISTRATIVE		44,456	0	44,456	33,118.26	.00	11,337.74	74.5%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11751 51128 PAY - LICENSE CLERK	43,397	-29,152	14,245	14,244.30	.00	.70	100.0%
11751 51129 PAY - ECONOMIC DEV	43,739	0	43,739	32,336.22	.00	11,402.78	73.9%
11751 51201 PAY-LICENSE COMMISS	2,800	0	2,800	2,024.97	.00	775.03	72.3%
11751 51300 PAY-OVERTIME	4,500	0	4,500	3,363.29	.00	1,136.71	74.7%
11751 51400 PAY-LONGEVITY	2,400	0	2,400	2,400.00	.00	.00	100.0%

2 EXPENSES

11752 53010 OTHER CONTRACTED SE	13,000	1,712	14,712	11,726.15	-8,145.00	11,130.85	24.3%
11752 53020 PARCEL MAPPING SERV	10,000	0	10,000	11,040.00	-2,230.00	1,190.00	88.1%
11752 53030 PRINT/BIND/MICROFIL	250	0	250	.00	.00	250.00	.0%
11752 53166 HISTORIC PROGRAM CO	400	0	400	2,416.09	.00	-2,016.09	604.0%
11752 53190 EDUCATION & TRAININ	4,250	0	4,250	2,898.00	1,110.00	242.00	94.3%
11752 53430 ADVERTISING	800	0	800	558.00	.00	242.00	69.8%
11752 54200 OFFICE & PROF. SUPP	250	1,000	1,250	1,173.56	826.44	-750.00	160.0%
11752 56900 PIONEER VALLEY PLAN	7,156	0	7,156	7,155.48	.00	.52	100.0%
11752 57100 IN-STATE TRAVEL	2,000	0	2,000	701.17	.00	1,298.83	35.1%
11752 57300 DUES & SUBSCRIPTION	400	145	545	149.90	145.00	250.10	54.1%
11752 57615 DEP COMPLIANCE FEES	1,000	0	1,000	980.00	.00	20.00	98.0%

5 REVENUES

11755 43280 FEE-ANR	0	0	0	-450.00	.00	450.00	100.0%
11755 43295 FEE-SITE PLAN REVIE	0	0	0	-3,141.80	.00	3,141.80	100.0%
11755 43300 FEE-APPEAL APPLICAT	0	0	0	-400.00	.00	400.00	100.0%
11755 44150 PERMIT-SPECIAL PERM	-5,000	0	-5,000	-8,517.13	.00	3,517.13	170.3%

2100 POLICE

1 PERSONAL SERVICES

12101 51101 PAY-POLICE CHIEF	147,000	5,000	152,000	112,310.96	.00	39,689.04	73.9%
12101 51103 PAY-POLICE CAPTAIN	499,188	-31,697	467,491	283,057.39	.00	184,433.12	60.5%
12101 51104 PAY-POLICE LIEUTENA	860,451	-31,731	828,720	587,842.69	.00	240,877.21	70.9%
12101 51105 PAY-POLICE SERGEANT	1,396,755	-230,753	1,166,002	748,305.68	.00	417,696.29	64.2%
12101 51107 PAY-PATROL OFFICERS	6,574,427	-1,011,461	5,562,966	3,852,709.39	.00	1,710,256.60	69.3%
12101 51109 PAY-POLICE RESERVES	70,000	-5,000	65,000	35,953.50	.00	29,046.50	55.3%
12101 51110 PAY-SENIOR CLERK/TY	451,227	4,974	456,201	307,483.23	.00	148,717.77	67.4%
12101 51117 PAY- E-911 DISPATCH	583,364	-277,546	305,818	220,636.87	.00	85,181.13	72.1%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12101 51118 PAY-ADMIN.ASST.TO P	45,382	0	45,382	33,926.09	.00	11,455.91	74.8%
12101 51120 PAY-BLDG. MAINTENAN	48,254	0	48,254	36,051.60	.00	12,202.40	74.7%
12101 51123 PAY-BOOKKEEPER	67,818	0	67,818	48,694.94	.00	19,123.06	71.8%
12101 51132 PAY-CRIME ANALYST	70,407	0	70,407	37,797.37	.00	32,609.63	53.7%
12101 51180 PAY-INJURED ON DUTY	0	288,512	288,512	517,666.55	.00	-229,154.82	179.4%
12101 51201 PAY-MATRONS	3,500	0	3,500	1,363.50	.00	2,136.50	39.0%
12101 51203 PAY-E-911 DISPATCHE	10,000	-10,000	0	.00	.00	.00	.0%
12101 51204 PAY-SR. CLERK (PT)	7,494	0	7,494	5,708.69	.00	1,785.31	76.2%
12101 51300 PAY-OVERTIME	300,000	900,000	1,200,000	882,115.83	.00	317,884.17	73.5%
12101 51320 PARADE OVERTIME	65,000	0	65,000	56,886.68	.00	8,113.32	87.5%
12101 51321 SPECIAL EVENTS - OV	50,000	0	50,000	40,576.47	.00	9,423.53	81.2%
12101 51322 ELECTIONS OVERTIME	20,000	0	20,000	19,438.84	.00	561.16	97.2%
12101 51323 SNOW/OTHER OVERTIME	8,000	0	8,000	8,197.89	.00	-197.89	102.5%
12101 51400 PAY-LONGEVITY	140,600	0	140,600	128,325.36	.00	12,274.64	91.3%
12101 51410 PAY-HOLIDAY BONUS	50,000	0	50,000	47,050.00	.00	2,950.00	94.1%
12101 51440 PAY-SICK LEAVE BONU	55,000	13,782	68,782	58,782.00	.00	10,000.00	85.5%
12101 51500 PAY-VACATION BUYBAC	95,000	191	95,191	95,190.90	.00	.00	100.0%
12101 51505 PAY-TIME OWED BUYBA	115,900	4,030	119,930	119,929.59	.00	.00	100.0%
12101 51510 PAY-SICK LEAVE BUYB	400,000	82,577	482,577	481,712.46	.00	864.94	99.8%
12101 51520 PAY-HOLIDAY DIFFERE	430,000	0	430,000	419,971.40	.00	10,028.60	97.7%
12101 51530 PAY-FAMILY & MEDICA	0	21,132	21,132	43,809.06	.00	-22,677.55	207.3%
12101 51590 PAY-COURT APPEARANC	60,000	0	60,000	47,182.73	.00	12,817.27	78.6%
12101 51830 PAY-CLOTHING ALLOW/	2,700	2,450	5,150	5,150.00	.00	.00	100.0%
12101 51900 PAY-IN-SERVICE TRAI	89,292	0	89,292	56,440.53	.00	32,851.47	63.2%
12101 51912 PAY- P.O.S.T. STIPE	0	0	0	1,036.48	.00	-1,036.48	100.0%
12101 51915 PAY-CONTRACT ED. PL	262,300	0	262,300	152,232.48	.00	110,067.52	58.0%
12101 51920 PAY-QUINN BILL ED.	500,000	37,500	537,500	373,310.80	.00	164,189.20	69.5%

2 EXPENSES

12102 52100 ENERGY-GAS/OIL/ELEC	122,897	0	122,897	75,654.83	-10,327.43	57,569.60	53.2%
12102 52300 WATER & SEWER	2,250	0	2,250	979.75	-475.90	1,746.15	22.4%
12102 52400 R & M - OFFICE EQUI	4,500	0	4,500	352.00	.00	4,148.00	7.8%
12102 52410 R & M - VEHICLES	70,000	0	70,000	50,405.44	6,206.57	13,387.99	80.9%
12102 52420 R & M - OTHER	3,000	0	3,000	1,530.00	49.90	1,420.10	52.7%
12102 52500 R & M - BLDGS. & GR	20,000	0	20,000	13,231.14	6,708.55	60.31	99.7%
12102 53010 DATA MAINTENANCE SE	200,000	190,500	390,500	200,107.19	24,508.58	165,884.23	57.5%
12102 53030 PRINT/BIND/MICROFIL	4,000	0	4,000	780.89	.00	3,219.11	19.5%
12102 53120 CARE OF PRISONERS	5,000	0	5,000	1,124.42	925.50	2,950.08	41.0%
12102 53125 DRUG TESTING	9,000	0	9,000	5,278.00	.00	3,722.00	58.6%
12102 53190 EDUCATION & TRAININ	60,000	0	60,000	24,348.00	.00	35,652.00	40.6%
12102 53210 MEDICAL COSTS	20,000	0	20,000	5,819.00	1,326.00	12,855.00	35.7%
12102 53410 TELEPHONE USAGE CHA	30,000	0	30,000	20,427.01	1,814.73	7,758.26	74.1%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12102 53420 POSTAGE	1,800	0	1,800	.00	640.00	1,160.00	35.6%
12102 54200 OFFICE & PROF. SUPP	33,000	0	33,000	6,158.19	107.26	26,734.55	19.0%
12102 54220 SUPPLIES - OTHER	15,000	0	15,000	14,611.92	404.11	-16.03	100.1%
12102 54221 SUPPLIES - AMMUNITI	45,000	0	45,000	34,243.28	-19,374.14	30,130.86	33.0%
12102 54800 MOTOR VEHICLE FUEL	100,000	0	100,000	.00	.00	100,000.00	.0%
12102 54830 SUPPLIES - MOTOR VE	70,000	0	70,000	39,102.16	13,458.45	17,439.39	75.1%
12102 55830 CLOTHING REIMBURSEM	2,700	0	2,700	167.99	.00	2,532.01	6.2%
12102 55860 PERSONNEL EQUIPMENT	50,000	0	50,000	14,555.06	3,862.34	31,582.60	36.8%
12102 55861 AUXILIARY	6,000	0	6,000	3,082.90	.00	2,917.10	51.4%
12102 57100 IN-STATE TRAVEL	4,500	0	4,500	1,010.74	1,000.00	2,489.26	44.7%
12102 57300 DUES & SUBSCRIPTION	2,500	0	2,500	2,064.05	.00	435.95	82.6%
12102 57301 LEGAL DEFENSE FUND	3,000	0	3,000	2,480.00	.00	520.00	82.7%
12102 57302 REFORM BILL CERTIFI	2,900	0	2,900	.00	.00	2,900.00	.0%

3 CAPITAL OUTLAY

12103 58000 CAP.OUTLAY-MOTOR VE	0	299,820	299,820	15,315.00	-524.22	285,029.22	4.9%
12103 58002 CAP.OUTLAY-OTHER PO	0	0	0	30,523.83	-58,323.52	27,799.69	100.0%

5 REVENUES

12105 43360 FEE-POLICE RECORDS	-300	0	-300	-197.35	.00	-102.65	65.8%
12105 43361 FEE-BLUE LAWS	-3,200	0	-3,200	-180.00	.00	-3,020.00	5.6%
12105 43363 FEE-HOME ALARMS	-8,000	0	-8,000	-350.00	.00	-7,650.00	4.4%
12105 43370 FEE-AUTOMOBILE TOWI	-6,000	0	-6,000	-1,240.00	.00	-4,760.00	20.7%
12105 43375 FEE-POLICE OFF DUTY	-45,000	0	-45,000	-42,376.02	.00	-2,623.98	94.2%
12105 43700 OTHER DEPT.REV.-POL	0	0	0	-1,853.06	.00	1,853.06	100.0%
12105 44260 L & P-TAG SALES	0	0	0	-850.00	.00	850.00	100.0%
12105 44270 L & P-FIREARMS	-7,000	0	-7,000	-4,981.25	.00	-2,018.75	71.2%
12105 47710 FINES/FORF.-DIST'T	-85,000	0	-85,000	-74,413.48	.00	-10,586.52	87.5%

2110 PARKING TICKETS

5 REVENUES

12115 47720 FINES/FORF.-PARK.TI	-166,000	0	-166,000	-87,280.00	.00	-78,720.00	52.6%
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2200 FIRE

1 PERSONAL SERVICES

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12201 51101 PAY-FIRE CHIEF	148,644	0	148,644	110,770.06	.00	37,873.94	74.5%
12201 51102 PAY-DEPUTY FIRE CHI	687,116	-54,000	633,116	485,813.17	.00	147,302.83	76.7%
12201 51103 PAY-FIRE CAPTAIN	863,681	-65,879	797,802	526,450.07	-4,447.68	275,799.20	65.4%
12201 51104 PAY-FIRE LIEUTENANT	1,844,935	-43,188	1,801,747	1,331,721.97	.00	470,025.36	73.9%
12201 51105 PAY-FIREFIGHTERS	5,458,453	-321,088	5,137,365	3,501,024.08	.00	1,636,340.56	68.1%
12201 51107 PAY-SUPERV.FIRE ALA	103,740	0	103,740	77,094.91	.00	26,645.09	74.3%
12201 51109 PAY-ASSIST.SUPERV.-	92,625	0	92,625	68,834.65	.00	23,790.35	74.3%
12201 51110 PAY-FIRE ALARM OPER	411,634	0	411,634	304,901.97	.00	106,732.03	74.1%
12201 51111 PAY-ADMIN.ASSIST.TO	52,199	0	52,199	39,022.29	.00	13,176.71	74.8%
12201 51180 PAY-INJURED ON DUTY	0	174,061	174,061	139,159.34	.00	34,902.04	79.9%
12201 51300 PAY-OVERTIME	407,638	250,000	657,638	487,866.57	.00	169,771.43	74.2%
12201 51301 PAY-ARSON OVERTIME	3,000	0	3,000	2,798.56	.00	201.44	93.3%
12201 51302 PAY-HAZ-MAT OVERTIM	8,505	0	8,505	14,133.74	.00	-5,628.74	166.2%
12201 51321 SPECIAL EVENTS OVER	30,000	0	30,000	24,430.72	.00	5,569.28	81.4%
12201 51400 PAY-LONGEVITY	105,893	0	105,893	69,412.30	.00	36,480.70	65.5%
12201 51460 PAY-ACT OUT OF GRAD	25,150	20,000	45,150	42,559.56	.00	2,590.44	94.3%
12201 51462 EAP/MED.OFF./FIRE P	2,750	0	2,750	1,250.00	.00	1,500.00	45.5%
12201 51500 PAY-VACATION/PERSON	280,884	0	280,884	266,516.33	.00	14,367.67	94.9%
12201 51510 PAY-SICK LEAVE BUYB	510,591	56,000	566,591	529,225.22	.00	37,365.78	93.4%
12201 51530 PAY-FAMILY & MEDICA	0	1,636	1,636	1,695.49	.00	-59.93	103.7%
12201 51780 PAY-NON-CONTRIB. AN	28,634	0	28,634	22,001.00	.00	6,633.00	76.8%
12201 51830 PAY-CLOTHING ALLOWA	11,200	0	11,200	4,200.00	.00	7,000.00	37.5%
12201 51900 PAY-IN-SERVICE COUR	1,000	0	1,000	120.00	.00	880.00	12.0%
12201 51910 PAY-HAZ-MAT TEAM ST	10,000	0	10,000	5,000.00	.00	5,000.00	50.0%

2 EXPENSES

12202 52000 PURCHASE OF SERVICE	2,500	0	2,500	2,500.00	.00	.00	100.0%
12202 52100 ENERGY-GAS/OIL/ELEC	126,908	0	126,908	115,709.12	-5,709.12	16,908.00	86.7%
12202 52300 WATER & SEWER	8,500	0	8,500	3,330.56	1,625.13	3,544.31	58.3%
12202 52410 R & M - VEHICLES	30,000	18,000	48,000	40,184.35	3,198.74	4,616.91	90.4%
12202 52420 R & M - OTHER	7,000	0	7,000	5,910.75	320.44	768.81	89.0%
12202 52500 R & M - BLDGS. & GR	3,500	0	3,500	454.55	.00	3,045.45	13.0%
12202 53011 INFORMATION TECHNOL	30,000	239	30,239	30,238.66	.00	.00	100.0%
12202 53120 FIRE PREVENTION	2,200	0	2,200	2,074.24	.00	125.76	94.3%
12202 53190 EDUCATION & TRAININ	8,125	0	8,125	5,970.00	.00	2,155.00	73.5%
12202 53191 FIRE ACADEMY COSTS	15,000	-9,138	5,862	860.00	.00	5,002.34	14.7%
12202 53210 MEDICAL COSTS	8,000	0	8,000	6,609.00	-609.00	2,000.00	75.0%
12202 53220 ARSON	2,000	0	2,000	1,347.00	.00	653.00	67.4%
12202 54200 OFFICE & PROF. SUPP	4,000	0	4,000	2,786.29	1,020.03	193.68	95.2%
12202 54220 SUPPLIES - OTHER	13,000	0	13,000	7,972.01	1,964.22	3,063.77	76.4%
12202 54800 MOTOR VEHICLE FUEL	40,000	0	40,000	.00	.00	40,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12202 54830	SUPPLIES - MOTOR VE	35,000	9,699	44,699	39,659.01	3,633.99	1,406.00	96.9%
12202 54880	SUPPLIES-FIRE EQUIP	20,000	2,500	22,500	18,911.92	1,414.98	2,173.10	90.3%
12202 54890	SUPPLIES-FIRE ALARM	8,000	0	8,000	4,862.92	358.79	2,778.29	65.3%
12202 55130	SUPPLIES-TRAINING A	7,800	-2,500	5,300	71.88	.00	5,228.12	1.4%
12202 55140	CPR	17,600	0	17,600	11,008.92	-598.35	7,189.43	59.2%
12202 55150	SUPPLIES-HAZ-MAT	1,500	1,200	2,700	240.00	-240.00	2,700.00	.0%
12202 55860	PERSONNEL EQUIPMENT	22,000	0	22,000	4,921.41	3,961.54	13,117.05	40.4%
12202 57100	IN-STATE TRAVEL	750	0	750	.00	.00	750.00	.0%
12202 57300	DUES & SUBSCRIPTION	2,500	0	2,500	2,040.83	.00	459.17	81.6%

3 CAPITAL OUTLAY

12203 58000	CAP.OUTLAY-MOTOR VE	0	0	0	142,423.40	-142,160.00	-263.40	100.0%
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5 REVENUES

12205 43700	OTHER DEPT.REV.-FIR	-12,000	0	-12,000	-21,138.99	.00	9,138.99	176.2%
12205 44250	L & P-FIRE (VARIOUS	-60,000	0	-60,000	-35,542.50	.00	-24,457.50	59.2%

2400 BLDG. CODES/INSPECTIONS

1 PERSONAL SERVICES

12401 51101	PAY-BLDG. COMMISSIO	94,904	0	94,904	71,186.55	.00	23,717.45	75.0%
12401 51102	PAY-ASSIST.BLDG.COM	77,553	3,133	80,686	45,446.56	.00	35,239.37	56.3%
12401 51103	PAY-CHIEF INSP OF W	70,000	2,828	72,828	55,822.52	.00	17,005.48	76.6%
12401 51105	PAY-PLUMB/GAS INSPE	69,847	0	69,847	52,183.95	.00	17,663.05	74.7%
12401 51107	PAY-ZONING OFFICIAL	55,000	2,222	57,222	43,866.13	.00	13,355.87	76.7%
12401 51110	PAY-LOCAL BLDG. INS	118,579	-12,328	106,251	55,316.31	.00	50,934.99	52.1%
12401 51126	PAY-SR ADMINISTRATI	49,951	0	49,951	37,423.10	.00	12,527.90	74.9%
12401 51127	PAY - ADMIN ASSISTA	24,993	0	24,993	18,465.32	.00	6,527.68	73.9%
12401 51201	PAY-PROP MAINT/DEMO	0	24,780	24,780	.00	.00	24,780.00	.0%
12401 51300	PAY-OVERTIME	2,500	0	2,500	164.58	.00	2,335.42	6.6%
12401 51400	PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
12401 51500	PAY-VACATION BUYBAC	0	3,273	3,273	3,273.08	.00	.00	100.0%
12401 51510	PAY-SICK LEAVE BUYB	2,500	872	3,372	3,371.69	.00	.00	100.0%
12401 51830	PAY-CLOTHING ALLOWA	525	0	525	350.00	.00	175.00	66.7%

2 EXPENSES

12402 53010	OTHER CONTRACTED SE	10,000	-5,458	4,542	4,542.25	.00	.00	100.0%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12402 53030 PRINT/BIND/MICROFIL	150	0	150	.00	.00	150.00	.0%
12402 53040 INSPECTIONS-PLUMB &	2,500	1,900	4,400	3,350.00	1,050.00	.00	100.0%
12402 53050 INSPECTIONS-ELECTRI	2,500	0	2,500	950.00	.00	1,550.00	38.0%
12402 53190 EDUCATION & TRAININ	3,125	-1,000	2,125	250.00	.00	1,875.00	11.8%
12402 54200 OFFICE & PROF. SUPP	250	684	934	545.34	-68.57	456.83	51.1%
12402 54800 MOTOR VEHICLE FUEL	1,500	-750	750	.00	.00	750.00	.0%
12402 54900 SUPPLIES-SMALL TOOL	600	3,558	4,158	552.30	.00	3,605.45	13.3%
12402 57009 CLOTHING EXPENSE	2,000	0	2,000	656.00	.00	1,344.00	32.8%
12402 57100 IN-STATE TRAVEL	4,000	-1,000	3,000	2,880.60	.00	119.40	96.0%
12402 57300 DUES & SUBSCRIPTION	800	0	800	.00	.00	800.00	.0%

5 REVENUES

12405 43340 FEE-INSPECT. & OCCUP	-25,000	0	-25,000	-22,160.00	.00	-2,840.00	88.6%
12405 43700 OTHER DEPT.REV.-BLD	0	0	0	-520.00	.00	520.00	100.0%
12405 44280 L & P-BUILDING	-115,000	0	-115,000	-120,045.83	.00	5,045.83	104.4%
12405 44290 L & P-PLUMBING	-10,000	0	-10,000	-10,783.00	.00	783.00	107.8%
12405 44300 L & P-GAS	-5,000	0	-5,000	-8,731.00	.00	3,731.00	174.6%
12405 44310 L & P-PLUMBING & GA	-8,000	0	-8,000	-4,842.00	.00	-3,158.00	60.5%
12405 44320 L & P-ELECTRICAL	-87,000	0	-87,000	-49,052.04	.00	-37,947.96	56.4%
12405 44321 L & P-SHEET METAL	0	0	0	-1,550.00	.00	1,550.00	100.0%
12405 47750 BUILDING CODE VIOLA	0	0	0	-57,380.00	.00	57,380.00	100.0%

2440 WEIGHTS & MEASURES

1 PERSONAL SERVICES

12441 51101 PAY-SEALER OF WTS./	62,500	2,525	65,025	49,834.85	.00	15,190.15	76.6%
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2 EXPENSES

12442 53030 PRINT/BIND/MICROFIL	1,000	0	1,000	.00	.00	1,000.00	.0%
12442 53190 EDUCATION & TRAININ	200	0	200	150.00	.00	50.00	75.0%
12442 54200 OFFICE & PROF. SUPP	250	0	250	165.43	.00	84.57	66.2%
12442 54800 MOTOR VEHICLE FUEL	1,200	0	1,200	.00	.00	1,200.00	.0%
12442 54901 TOOLS & EQUIPMENT	2,000	0	2,000	985.54	584.49	429.97	78.5%
12442 57009 CLOTHING EXPENSE	1,500	0	1,500	1,178.50	.00	321.50	78.6%
12442 57300 DUES & SUBSCRIPTION	250	0	250	150.00	.00	100.00	60.0%
12442 57806 MOTOR VEHICLE EXPEN	200	0	200	.00	.00	200.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
5 REVENUES								
12445 43350 FEE-WEIGHTS/MEAS. S	-16,000	0	-16,000	-11,530.00	.00	-4,470.00	72.1%	
2910 OFFICE OF EMERGENCY MGMT.								
1 PERSONAL SERVICES								
12911 51225 EMERGENCY MGMT DIR	5,000	0	5,000	3,750.03	.00	1,249.97	75.0%	
2 EXPENSES								
12912 53100 REVERSE 911	15,300	0	15,300	14,783.87	.00	516.13	96.6%	
12912 53421 COMMUNICATIONS SERV	35,000	0	35,000	8,749.98	24,761.22	1,488.80	95.7%	
12912 54220 SUPPLIES - OTHER	2,000	0	2,000	968.00	.00	1,032.00	48.4%	
2940 FORESTRY								
1 PERSONAL SERVICES								
12941 51101 PAY-FORESTER	70,163	0	70,163	52,921.36	.00	17,241.64	75.4%	
12941 51104 PAY-TREE CLIMBER	106,447	-55,000	51,447	2,854.88	.00	48,592.12	5.5%	
12941 51300 PAY-OVERTIME	8,000	0	8,000	11,066.54	.00	-3,066.54	138.3%	
12941 51400 PAY-LONGEVITY	1,250	0	1,250	1,250.00	.00	.00	100.0%	
12941 51830 PAY-CLOTHING ALLOWA	725	0	725	325.00	.00	400.00	44.8%	
2 EXPENSES								
12942 52410 R & M - VEHICLES	4,000	0	4,000	1,082.88	.00	2,917.12	27.1%	
12942 53010 CONTRACT FORESTRY S	0	50,000	50,000	70,867.18	-20,867.18	.00	100.0%	
12942 53190 EDUCATION & TRAININ	1,000	0	1,000	800.00	.00	200.00	80.0%	
12942 54900 SUPPLIES-SMALL TOOL	1,500	0	1,500	.00	.00	1,500.00	.0%	
2990 PUBLIC SAFETY								
1 PERSONAL SERVICES								

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
12991 51201 PAY-CLERK	900	0	900	692.40	.00	207.60	76.9%	
5 REVENUES								
12995 43700 OTHER DEPT.REV-PUB.	0	0	0	-115.00	.00	115.00	100.0%	
3000 SCHOOLS								
1 PERSONAL SERVICES								
13001 51101 PAY-SCHOOL PERSONNE	65,818,810	0	65,818,810	38,674,259.11	.00	27,144,550.89	58.8%	
2 EXPENSES								
13002 57000 OTHER CHARGES & EXP	30,327,638	0	30,327,638	26,692,677.67	-5,344,935.87	8,979,896.20	70.4%	
3 CAPITAL OUTLAY								
13003 58000 CAPITAL OUTLAYS	0	150,000	150,000	.00	.00	150,000.00	.0%	
5 REVENUES								
13005 43700 OTHER DEPT.REV.-SCH	0	0	0	-10,705.83	.00	10,705.83	100.0%	
4100 CITY ENGINEER								
1 PERSONAL SERVICES								
14101 51101 PAY-ENGINEER/ASST.S	102,875	-44,875	58,000	24,020.03	.00	33,979.97	41.4%	
14101 51103 PAY-GEN.CONSTRUCTIO	64,311	0	64,311	48,567.51	.00	15,743.49	75.5%	
14101 51105 PAY-SR.CIVIL ENGINE	85,784	-59,000	26,784	.00	.00	26,784.00	.0%	
14101 51107 PAY-GRANT WRITER/MA	64,260	0	64,260	48,038.75	.00	16,221.25	74.8%	
14101 51830 PAY-CLOTHING ALLOWA	0	0	0	325.00	.00	-325.00	100.0%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
2 EXPENSES								
14102 53010 PROFESSIONAL ENGINE	50,000	124,875	174,875	166,842.70	8,032.30	.00	100.0%	
14102 53190 EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%	
14102 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%	
14102 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%	
4210 DPW-ADMIN.								
1 PERSONAL SERVICES								
14211 51101 PAY-GEN.SUPERIN'DEN	118,862	0	118,862	88,011.45	.00	30,850.55	74.0%	
14211 51103 PAY-OFFICE MANAGER	63,780	0	63,780	45,640.05	.00	18,139.95	71.6%	
14211 51104 PAY-PRINC.ACCT.CLER	54,295	0	54,295	34,420.74	.00	19,874.26	63.4%	
14211 51106 PAY-SUPT. OUTDOOR W	69,775	0	69,775	49,477.73	.00	20,297.27	70.9%	
14211 51108 PAY-SAFETY INSPECTO	50,000	2,020	52,020	40,737.86	.00	11,282.14	78.3%	
14211 51201 PAY-COMMISSIONERS	8,625	0	8,625	6,634.80	.00	1,990.20	76.9%	
14211 51300 PAY-OVERTIME	3,600	0	3,600	11,513.61	.00	-7,913.61	319.8%	
14211 51306 OVERTIME-SUPERVISOR	30,000	0	30,000	8,627.46	.00	21,372.54	28.8%	
14211 51400 PAY-LONGEVITY	1,250	0	1,250	1,250.00	.00	.00	100.0%	
14211 51500 PAY-VACATION BUYBAC	0	0	0	2,567.29	.00	-2,567.29	100.0%	
14211 51510 PAY-SICK LEAVE BUYB	0	0	0	1,367.70	.00	-1,367.70	100.0%	
14211 51830 PAY-CLOTHING ALLOWA	975	0	975	975.00	.00	.00	100.0%	
2 EXPENSES								
14212 53190 EDUCATION & TRAININ	5,000	-1,000	4,000	.00	.00	4,000.00	.0%	
14212 53210 MEDICAL COSTS	5,000	0	5,000	2,250.01	-872.01	3,622.00	27.6%	
14212 53410 TELEPHONE USAGE CHA	7,600	0	7,600	6,174.51	1,425.49	.00	100.0%	
14212 54200 OFFICE & PROF. SUPP	250	0	250	.00	160.91	89.09	64.4%	
14212 55830 UNIFORMS RENTAL SER	11,000	0	11,000	5,455.33	5,544.67	.00	100.0%	
14212 57100 IN-STATE TRAVEL	300	1,000	1,300	823.19	.00	476.81	63.3%	
14212 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%	
5 REVENUES								
14215 42425 TRANSFER STATION HO	-140,000	0	-140,000	-95,567.00	.00	-44,433.00	68.3%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
14215 43700 OTHER DEPT.REV.-DPW	-15,000	0	-15,000	-8,415.04	.00	-6,584.96	56.1%	
4220 DPW-CITY PROPERTY								
1 PERSONAL SERVICES								
14221 51101 PAY-BLDG.MAINT.SUPE	65,433	0	65,433	35,611.23	.00	29,821.77	54.4%	
14221 51103 PAY-BLDG. MAINT. MA	48,254	0	48,254	36,051.60	.00	12,202.40	74.7%	
14221 51104 PAY-LABORER	92,070	0	92,070	67,124.32	.00	24,945.68	72.9%	
14221 51105 PAY-BLDG. CUSTODIAN	88,657	0	88,657	63,826.58	.00	24,830.42	72.0%	
14221 51300 PAY-OVERTIME	22,000	0	22,000	12,967.94	.00	9,032.06	58.9%	
14221 51400 PAY-LONGEVITY	5,575	0	5,575	3,300.00	.00	2,275.00	59.2%	
14221 51830 PAY-CLOTHING/TOOL A	1,500	0	1,500	950.00	.00	550.00	63.3%	
2 EXPENSES								
14222 52100 ENERGY-STREET LIGHT	266,661	0	266,661	174,760.89	-14,560.96	106,461.07	60.1%	
14222 52102 ENERGY-CITY HALL	67,546	0	67,546	27,517.99	11,030.63	28,997.38	57.1%	
14222 52103 ENERGY-CITY HALL AN	43,159	0	43,159	23,783.82	2,065.59	17,309.59	59.9%	
14222 52104 ENERGY-PELLISSIER B	40,000	0	40,000	28,415.95	4,588.58	6,995.47	82.5%	
14222 52112 ENERGY-TRAIN STATIO	2,517	0	2,517	1,384.37	94.91	1,037.72	58.8%	
14222 52300 HYDRANTS WATER USE	45,000	0	45,000	.00	45,000.00	.00	100.0%	
14222 52302 WATER/SEWER-CITY HA	7,500	0	7,500	2,884.28	.00	4,615.72	38.5%	
14222 52303 WATER/SEWER-CITY HA	20,000	0	20,000	14,863.66	.00	5,136.34	74.3%	
14222 52304 WATER/SEWER-PELLISS	2,200	0	2,200	1,236.79	.00	963.21	56.2%	
14222 52502 R & M-CITY HALL	26,000	0	26,000	6,517.59	38,109.16	-18,626.75	171.6%	
14222 52503 R & M-CITY HALL ANN	20,000	0	20,000	6,271.07	8,274.61	5,454.32	72.7%	
14222 52504 R & M-PELLISSIER BL	20,000	0	20,000	7,629.41	4,839.86	7,530.73	62.3%	
14222 52505 R & M-SENIOR CENTER	30,000	15,000	45,000	29,725.11	9,637.53	5,637.36	87.5%	
14222 52509 R & M-POLICE STATIO	35,000	0	35,000	17,544.04	10,582.44	6,873.52	80.4%	
14222 52510 R & M-CENTRAL FIRE	25,000	0	25,000	13,829.21	7,803.86	3,366.93	86.5%	
14222 52511 R & M-ELMWOOD FIRE	12,000	0	12,000	5,347.89	2,260.50	4,391.61	63.4%	
14222 52512 R & M-HIGHLAND FIRE	7,000	0	7,000	3,234.34	1,526.68	2,238.98	68.0%	
14222 52514 R & M-W.HOLYOKE FIR	4,000	0	4,000	905.78	1,976.00	1,118.22	72.0%	
14222 52517 R&M-TRAIN STATION	5,000	0	5,000	.00	2,000.00	3,000.00	40.0%	
14222 52519 R & M-PUBLIC LIBRAR	0	49,915	49,915	.00	.00	49,915.00	.0%	
14222 53010 PROFESSIONAL SERVIC	11,000	0	11,000	589.50	.00	10,410.50	5.4%	
14222 54220 SUPPLIES - OTHER	7,000	0	7,000	5,620.61	717.15	662.24	90.5%	
14222 54900 SUPPLIES-SMALL TOOL	1,200	0	1,200	14.39	.00	1,185.61	1.2%	
3 CAPITAL OUTLAY								
14223 58000 CAP.OUT.-BLDG.IMPRO	0	0	0	303.75	-200,303.75	200,000.00	100.0%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
14223 58001 CAP.OUT.-UST/FUEL D	0	192,500	192,500	.00	192,500.00	.00	100.0%	
4250 DPW-HIGHWAYS & BRIDGES								
1 PERSONAL SERVICES								
14251 51101 PAY-P.W. FOREMAN/H	57,618	0	57,618	42,789.08	.00	14,828.92	74.3%	
14251 51102 PAY-HOISTING EQUIPM	206,726	-21,000	185,726	110,065.25	.00	75,660.75	59.3%	
14251 51104 PAY-HEAVY M.E.O.	408,426	-15,000	393,426	184,398.24	.00	209,027.76	46.9%	
14251 51106 PAY-PROP MAINT & DE	57,738	0	57,738	43,006.56	.00	14,731.44	74.5%	
14251 51107 PAY-LABORER	43,940	0	43,940	33,337.28	.00	10,602.72	75.9%	
14251 51300 PAY-OVERTIME	25,000	0	25,000	16,744.50	.00	8,255.50	67.0%	
14251 51301 PAY-SNOW REMOVAL OV	120,000	0	120,000	194,786.46	.00	-74,786.46	162.3%	
14251 51400 PAY-LONGEVITY	6,925	0	6,925	5,350.00	.00	1,575.00	77.3%	
14251 51480 PAY-CDL CLASS A DIF	600	0	600	306.75	.00	293.25	51.1%	
14251 51830 PAY-CLOTHING ALLOWA	4,825	0	4,825	1,725.00	.00	3,100.00	35.8%	
14251 51999 NON-CONTRIBUTORY AN	11,310	0	11,310	8,710.00	.00	2,600.00	77.0%	
2 EXPENSES								
14252 52600 R & M - STREETS & F	55,000	0	55,000	31,876.81	18,165.62	4,957.57	91.0%	
14252 52700 EQUIPMENT/BLDG. REN	1,000	0	1,000	.00	.00	1,000.00	.0%	
14252 53100 SNOW REMOVAL SERVIC	250,000	0	250,000	349,612.46	153,265.40	-252,877.86	201.2%	
14252 53140 ROCA SERVICES	65,000	0	65,000	55,065.00	9,935.00	.00	100.0%	
14252 54220 SUPPLIES-TRAFFIC LI	21,000	0	21,000	10,321.72	-7,150.00	17,828.28	15.1%	
14252 54221 SUPPLIES-TRAFFIC LI	50,000	0	50,000	15,893.00	.00	34,107.00	31.8%	
14252 54900 SUPPLIES-SMALL TOOL	4,000	0	4,000	2,461.43	337.31	1,201.26	70.0%	
3 CAPITAL OUTLAY								
14253 58000 CAP.OUT.-CITY INFRA	0	0	0	31,927.18	-31,927.18	.00	.0%	
14253 58002 CAP.OUTLAY-MOTOR VE	0	293,440	293,440	275,788.00	17,649.98	1.65	100.0%	
4260 DPW-AUTO EQUIP. MAINT.								
1 PERSONAL SERVICES								
14261 51101 PAY-FOREMAN/AUTOMOT	65,433	0	65,433	48,100.81	.00	17,332.19	73.5%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
14261 51102	PAY-MOTOR EQUIP.REP	173,779	0	173,779	129,706.32	.00	44,072.68	74.6%
14261 51103	PAY-MOTOR EQUIP.MAI	50,885	0	50,885	38,017.20	.00	12,867.80	74.7%
14261 51105	PAY-EVT MECHANIC	71,890	0	71,890	53,558.80	.00	18,331.20	74.5%
14261 51106	PAY-POLICE FLEET ME	54,894	0	54,894	38,488.56	.00	16,405.44	70.1%
14261 51300	PAY-OVERTIME	35,000	0	35,000	19,987.83	.00	15,012.17	57.1%
14261 51400	PAY-LONGEVITY	3,400	0	3,400	3,400.00	.00	.00	100.0%
14261 51830	PAY-CLOTHING/TOOL A	3,775	0	3,775	1,525.00	.00	2,250.00	40.4%
14261 51902	TEMP CO-OP	16,000	0	16,000	8,767.50	.00	7,232.50	54.8%

2 EXPENSES

14262 52410	R & M - VEHICLES	70,000	0	70,000	56,208.95	9,546.13	4,244.92	93.9%
14262 52420	R & M - OTHER	5,000	0	5,000	3,196.27	500.00	1,303.73	73.9%
14262 53100	TOWING SERVICES	2,000	1,000	3,000	1,953.62	355.25	691.13	77.0%
14262 54800	MOTOR VEHICLE FUEL	30,000	0	30,000	.00	.00	30,000.00	.0%
14262 54830	SUPPLIES - MOTOR VE	26,000	-1,000	25,000	19,799.88	3,834.03	1,366.09	94.5%
14262 55835	TOOL REIMBURSEMENT	2,000	1,000	3,000	3,000.00	.00	.00	100.0%

4300 DPW-TRASH COLLECTION

1 PERSONAL SERVICES

14301 51101	PAY-P.W. FOREMAN	60,975	0	60,975	45,582.67	.00	15,392.33	74.8%
14301 51102	PAY-HEAVY MOTOR EQU	442,652	0	442,652	269,164.38	.00	173,487.62	60.8%
14301 51103	PAY-LABORER	270,133	0	270,133	193,282.08	.00	76,850.92	71.6%
14301 51106	PAY-WASTE/RECYCLE C	64,300	0	64,300	47,780.66	.00	16,519.34	74.3%
14301 51300	PAY-OVERTIME	40,000	0	40,000	46,334.74	.00	-6,334.74	115.8%
14301 51321	SPECIAL EVENTS OVER	30,000	0	30,000	16,987.23	.00	13,012.77	56.6%
14301 51400	PAY-LONGEVITY	2,425	0	2,425	1,775.00	.00	650.00	73.2%
14301 51830	PAY-CLOTHING ALLOWA	5,150	0	5,150	3,850.00	.00	1,300.00	74.8%

2 EXPENSES

14302 52410	R & M - VEHICLES	68,000	-1,000	67,000	39,340.48	12,873.35	14,786.17	77.9%
14302 52700	EQUIPMENT/BLDG. REN	2,925	0	2,925	1,291.50	922.50	711.00	75.7%
14302 52900	LANDFILL DISPOSAL C	857,000	0	857,000	449,528.24	407,471.76	.00	100.0%
14302 52901	HAZARDOUS WASTE COL	14,500	0	14,500	.00	.00	14,500.00	.0%
14302 52902	RECYCLING CONTRACT	90,000	0	90,000	29,489.26	60,510.74	.00	100.0%
14302 53100	OTHER SERVICES	336,000	0	336,000	91,232.38	175,275.22	69,492.40	79.3%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
14302 54800 MOTOR VEHICLE FUEL	65,000	0	65,000	.00	.00	65,000.00	.0%
14302 54900 SUPPLIES-SMALL TOOL	6,500	0	6,500	1,367.62	81.37	5,051.01	22.3%
14302 55830 CLOTHING REIMBURSEM	500	0	500	.00	.00	500.00	.0%
4800 MUNIC. PARKING FACILITIES							
1 PERSONAL SERVICES							
14801 51101 PAY-PARKING CONTROL	95,088	0	95,088	69,984.00	.00	25,104.00	73.6%
14801 51400 PAY-LONGEVITY	0	0	0	650.00	.00	-650.00	100.0%
14801 51830 PAY-CLOTHING ALLOWA	500	0	500	400.00	.00	100.00	80.0%
2 EXPENSES							
14802 52100 ENERGY-DWIGHT	25,812	0	25,812	14,928.36	-980.68	11,864.32	54.0%
14802 52101 ENERGY-SUFFOLK	17,823	0	17,823	10,757.92	-851.76	7,916.84	55.6%
14802 52300 WATER/SEWER-DWIGHT	350	0	350	188.93	.00	161.07	54.0%
14802 52500 R & M - DWIGHT	15,000	0	15,000	1,365.90	1,770.00	11,864.10	20.9%
14802 52501 R & M - SUFFOLK	5,000	0	5,000	334.00	.00	4,666.00	6.7%
14802 52506 R & M - STREET	8,000	0	8,000	1,571.39	437.36	5,991.25	25.1%
14802 54220 SUPPLIES-DWIGHT	1,500	0	1,500	749.12	.00	750.88	49.9%
14802 55830 UNIFORMS	0	0	0	2,574.60	-2,574.60	.00	.0%
5 REVENUES							
14805 42436 PARKING-TRANSIT-STR	-6,000	0	-6,000	-3,359.44	.00	-2,640.56	56.0%
14805 42440 PARKING-MONTHLY-DWI	-115,000	0	-115,000	-138,020.00	.00	23,020.00	120.0%
14805 42441 PARKING-MONTHLY-SUF	-95,000	0	-95,000	-32,212.00	.00	-62,788.00	33.9%
5100 BOARD OF HEALTH							
1 PERSONAL SERVICES							
15101 51101 PAY-HEALTH DIRECTOR	81,600	1,632	83,232	62,397.93	.00	20,834.07	75.0%
15101 51103 PAY-SANITARIAN II	129,411	0	129,411	97,195.36	.00	32,215.64	75.1%
15101 51104 PAY-PUBLIC HEALTH N	72,462	0	72,462	54,372.47	.00	18,089.53	75.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15101 51107 PAY-SANITARIAN III	69,993	0	69,993	52,293.22	.00	17,699.78	74.7%
15101 51109 PAY-SANITARIAN I	109,177	0	109,177	81,466.14	.00	27,710.86	74.6%
15101 51125 PAY-ADMINISTRATIVE	41,693	0	41,693	31,149.30	.00	10,543.70	74.7%
15101 51126 PAY-SR ADMINISTRATI	48,306	0	48,306	36,090.60	.00	12,215.40	74.7%
15101 51201 PAY-BOARD MEMBERS	3,650	2,338	5,988	5,074.94	.00	912.56	84.8%
15101 51202 PAY-ANIMAL INSPECTO	50,000	2,020	52,020	39,873.23	.00	12,146.85	76.6%
15101 51203 PAY-SUBSTITUTE NURS	2,000	-1,598	402	.00	.00	402.00	.0%
15101 51300 PAY-OVERTIME	4,000	0	4,000	1,652.00	.00	2,348.00	41.3%
15101 51400 PAY-LONGEVITY	4,150	0	4,150	4,150.00	.00	.00	100.0%
15101 51500 PAY-VACATION BUYBAC	0	0	0	628.09	.00	-628.09	100.0%
15101 51830 PAY-CLOTHING ALLOWA	952	98	1,050	1,050.00	.00	.00	100.0%
15101 51850 PAY-AUTO ALLOWANCE	19,740	-838	18,903	12,690.00	.00	6,212.50	67.1%

2 EXPENSES

15102 52400 R & M - OFFICE EQUI	450	0	450	.00	.00	450.00	.0%
15102 53010 PROF. HEALTH SERVIC	10,000	0	10,000	8,210.19	945.00	844.81	91.6%
15102 53015 SHARPS KIOSK SERVIC	3,420	0	3,420	3,420.00	.00	.00	100.0%
15102 53026 WELLNESS	1,500	0	1,500	375.00	51.91	1,073.09	28.5%
15102 53030 PRINT/BIND/MICROFIL	750	0	750	382.30	.00	367.70	51.0%
15102 53101 COMMUNICABLE DISEAS	4,000	0	4,000	142.81	.00	3,857.19	3.6%
15102 53103 ANIMAL CONTROL SERV	175,000	0	175,000	173,478.00	.00	1,522.00	99.1%
15102 53190 EDUCATION & TRAININ	5,625	0	5,625	2,904.00	-105.00	2,826.00	49.8%
15102 54200 OFFICE & PROF. SUPP	250	0	250	266.74	-89.00	72.26	71.1%
15102 54220 SUPPLIES - OTHER	4,000	-70	3,930	2,175.63	413.37	1,341.00	65.9%
15102 54221 SUPPLIES - EMERGENC	3,500	0	3,500	1,901.06	1,598.94	.00	100.0%
15102 54800 MOTOR VEHICLE FUEL	2,820	0	2,820	1,406.75	.00	1,413.25	49.9%
15102 57009 CLOTHING EXPENSE	1,000	0	1,000	969.00	.00	31.00	96.9%
15102 57100 IN-STATE TRAVEL	1,200	0	1,200	610.73	.00	589.27	50.9%
15102 57300 DUES & SUBSCRIPTION	75	-75	0	.00	.00	.00	.0%
15102 57400 MALPRACTICE INSURAN	0	0	0	140.00	.00	-140.00	100.0%

5 REVENUES

15105 43240 FEE-TB SERVICES	0	0	0	-10.00	.00	10.00	100.0%
15105 43250 FEE-SEPTIC SYSTEMS	-1,300	0	-1,300	-450.00	.00	-850.00	34.6%
15105 43341 FEE-MA RENT VOUCH I	-3,000	0	-3,000	-1,245.00	.00	-1,755.00	41.5%
15105 44160 L & P-FOOD & EATERI	-55,000	0	-55,000	-50,407.50	.00	-4,592.50	91.7%
15105 44190 L & P-FUNERAL/BURIA	-5,500	0	-5,500	-3,900.00	.00	-1,600.00	70.9%

5410 COUNCIL ON AGING

1 PERSONAL SERVICES

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15411 51101 PAY-EXECUTIVE DIREC	75,000	3,030	78,030	59,891.02	.00	18,138.98	76.8%
15411 51102 PAY-NUTRITIONAL DIR	47,589	914	48,503	36,929.88	.00	11,572.62	76.1%
15411 51103 PAY-ASSISTANT DIREC	27,500	2,222	29,722	13,214.81	.00	16,507.19	44.5%
15411 51104 PAY-UTILITY PERSON	65,426	1,869	67,295	51,520.50	.00	15,774.26	76.6%
15411 51105 PAY-VOLUNTEER COORD	136,557	5,803	142,360	104,829.44	.00	37,530.92	73.6%
15411 51106 PAY-PART TIME CUSTO	0	15,600	15,600	.00	.00	15,600.00	.0%
15411 51202 PAY-HEALTH SERVICES	74,392	1,413	75,805	56,618.90	.00	19,186.44	74.7%
15411 51203 PAY-DRIVER	70,815	2,265	73,080	25,231.62	.00	47,848.86	34.5%
15411 51300 PAY-OVERTIME	1,000	0	1,000	113.63	.00	886.37	11.4%
15411 51400 PAY-LONGEVITY	4,161	0	4,161	4,160.71	.00	.29	100.0%

2 EXPENSES

15412 52100 ENERGY-GAS/OIL/ELEC	73,062	-2,550	70,512	53,865.14	11,134.86	5,512.00	92.2%
15412 52300 WATER & SEWER	2,200	0	2,200	642.91	-642.91	2,200.00	.0%
15412 52400 R & M - EQUIPMENT	2,500	500	3,000	2,869.98	130.02	.00	100.0%
15412 52500 R & M - BLDGS. & GR	4,900	1,050	5,950	5,950.00	.00	.00	100.0%
15412 53010 PROFESSIONAL SERVIC	7,500	1,000	8,500	5,565.00	1,200.00	1,735.00	79.6%
15412 53190 EDUCATION & TRAININ	250	0	250	400.00	.00	-150.00	160.0%
15412 54200 OFFICE & PROF. SUPP	1,050	0	1,050	929.49	107.51	13.00	98.8%
15412 54220 SUPPLIES - OTHER	5,400	0	5,400	5,475.00	-81.38	6.38	99.9%
15412 54800 MOTOR VEHICLE FUEL	6,000	0	6,000	5,402.95	597.05	.00	100.0%
15412 57009 CLOTHING EXPENSE	750	0	750	.00	.00	750.00	.0%
15412 57100 IN-STATE TRAVEL	100	0	100	.00	.00	100.00	.0%

5430 VETERANS SERVICES

1 PERSONAL SERVICES

15431 51101 PAY-COMMISSIONER	70,000	0	70,000	51,180.19	.00	18,819.81	73.1%
15431 51103 PAY-INVESTIGATOR	40,560	-1,561	38,999	23,681.49	.00	15,317.52	60.7%
15431 51105 PAY- NATIONAL SERVI	53,095	1,561	54,656	35,035.94	.00	19,620.05	64.1%
15431 51400 PAY-LONGEVITY	800	0	800	800.00	.00	.00	100.0%
15431 51500 PAY-VACATION BUYBAC	2,000	0	2,000	88.55	.00	1,911.45	4.4%
15431 51510 PAY-SICK LEAVE BUYB	5,000	0	5,000	.00	.00	5,000.00	.0%

2 EXPENSES

15432 53190 EDUCATION & TRAININ	1,500	0	1,500	.00	.00	1,500.00	.0%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15432 54200	OFFICE & PROF. SUPP	2,000	0	2,000	1,081.13	.00	918.87	54.1%
15432 57100	IN-STATE TRAVEL	1,000	0	1,000	482.64	.00	517.36	48.3%
15432 57300	DUES & SUBSCRIPTION	750	0	750	425.99	.00	324.01	56.8%
15432 57600	VETERANS PATRIOTIC	2,000	0	2,000	664.25	.00	1,335.75	33.2%
15432 57700	VET. BENEFITS - DIR	240,000	0	240,000	157,896.19	.00	82,103.81	65.8%

5 REVENUES

15435 43700	OTHER DEPT.REV.-VET	0	0	0	-5,000.00	.00	5,000.00	100.0%
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6100 PUBLIC LIBRARY

1 PERSONAL SERVICES

16101 51101	PAY-DIRECTOR	69,092	0	69,092	51,629.98	.00	17,462.02	74.7%
16101 51102	PAY-REFERENCE LIB.	133,835	-1,000	132,835	73,128.98	.00	59,706.02	55.1%
16101 51103	PAY-REFERENCE LIBRA	127,678	-700	126,978	88,477.08	.00	38,500.92	69.7%
16101 51104	PAY-CHILDREN'S LIBR	133,145	-2,500	130,645	96,520.53	.00	34,124.47	73.9%
16101 51105	PAY-CATALOGUER	39,345	0	39,345	29,508.51	.00	9,836.49	75.0%
16101 51108	PAY-CUSTODIAN	61,160	0	61,160	46,624.39	.00	14,535.61	76.2%
16101 51112	PAY-FINANCIAL MANAG	46,789	0	46,789	35,678.44	.00	11,110.56	76.3%
16101 51113	PAY-ASSISTANT DIREC	51,912	0	51,912	38,807.87	.00	13,104.13	74.8%
16101 51114	PAY-COMPUTER COORDI	76,446	0	76,446	58,207.47	.00	18,238.53	76.1%
16101 51115	PAY-COLLECTION DEV	43,054	0	43,054	32,289.91	.00	10,764.09	75.0%
16101 51400	PAY-LONGEVITY	6,000	0	6,000	4,475.00	.00	1,525.00	74.6%
16101 51530	PAY-FAMILY & MEDICA	0	4,200	4,200	2,861.99	.00	1,338.01	68.1%

2 EXPENSES

16102 52100	ENERGY-GAS/OIL/ELEC	32,000	0	32,000	32,000.00	.00	.00	100.0%
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6300 RECREATION

1 PERSONAL SERVICES

16301 51101	PAY-RECREATION DIRE	71,761	2,899	74,660	57,304.60	.00	17,355.54	76.8%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16301 51103 PAY-RECREATION COOR	55,000	2,222	57,222	43,899.14	.00	13,322.86	76.7%
16301 51125 PAY-ADMINISTRATIVE	47,040	0	47,040	31,169.77	.00	15,870.23	66.3%
16301 51240 PAY - TEMPORARY/SEA	110,000	0	110,000	78,887.00	.00	31,113.00	71.7%
16301 51400 PAY-LONGEVITY	800	0	800	800.00	.00	.00	100.0%

2 EXPENSES

16302 52420 R & M - RECREATION	2,000	0	2,000	1,992.30	.00	7.70	99.6%
16302 52701 EVENTS STAGING	8,000	0	8,000	5,000.00	.00	3,000.00	62.5%
16302 53010 OTHER CONTRACTED SE	1,000	0	1,000	917.00	.00	83.00	91.7%
16302 53030 PRINT/BIND/MICROFIL	500	0	500	.00	.00	500.00	.0%
16302 53161 SPEC.EVENT-SENIOR F	3,500	0	3,500	3,500.00	.00	.00	100.0%
16302 53164 SPORTS LEAGUES COST	8,000	0	8,000	7,470.71	.00	529.29	93.4%
16302 53166 RECREATIONAL PROGRA	26,000	-90	25,910	14,986.29	1,028.09	9,895.62	61.8%
16302 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
16302 53430 ADVERTISING	500	90	590	590.00	.00	.00	100.0%
16302 54200 OFFICE & PROF. SUPP	250	0	250	189.19	60.81	.00	100.0%
16302 54220 SUPPLIES - OTHER	3,000	0	3,000	2,677.86	41.07	281.07	90.6%
16302 57100 IN-STATE TRAVEL	500	0	500	227.13	.00	272.87	45.4%
16302 57300 DUES & SUBSCRIPTION	300	0	300	135.00	.00	165.00	45.0%

3 CAPITAL OUTLAY

16303 58001 CAP.OUTLAY-VEHICLES	0	0	0	32,974.22	-32,975.00	.78	100.0%
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6500 PARKS

1 PERSONAL SERVICES

16501 51106 PAY-HEAVY MOTOR EQU	98,426	0	98,426	40,762.80	.00	57,663.20	41.4%
16501 51109 PAY-PARKS MAINTENAN	374,741	-4,676	370,065	245,155.82	.00	124,908.82	66.2%
16501 51110 PAY-PARKS MAINT.CRA	46,254	0	46,254	37,867.28	.00	8,386.72	81.9%
16501 51300 PAY-OVERTIME	20,000	0	20,000	6,650.19	.00	13,349.81	33.3%
16501 51400 PAY-LONGEVITY	4,325	0	4,325	2,425.00	.00	1,900.00	56.1%
16501 51530 PAY-FAMILY & MEDICA	0	4,676	4,676	2,605.70	.00	2,070.66	55.7%
16501 51830 PAY-CLOTHING ALLOWA	2,750	0	2,750	2,200.00	.00	550.00	80.0%

2 EXPENSES

16502 52100 ENERGY-GAS/OIL/ELEC	27,407	0	27,407	20,460.29	-584.45	7,531.16	72.5%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16502 52300 WATER & SEWER	29,000	0	29,000	27,122.68	.00	1,877.32	93.5%
16502 52410 R & M - VEHICLES	18,000	0	18,000	6,109.25	5,623.85	6,266.90	65.2%
16502 52420 R & M - OTHER	15,000	0	15,000	6,302.88	949.32	7,747.80	48.3%
16502 52500 R & M - FIELDS	62,500	-7,065	55,435	13,080.88	4,024.37	38,329.75	30.9%
16502 52518 R&M POOLS	10,000	7,065	17,065	13,582.95	3,368.86	113.19	99.3%
16502 53010 CONTRACT SERVICES	23,000	0	23,000	30.00	22,970.00	.00	100.0%
16502 54220 SUPPLIES - OTHER	4,000	0	4,000	2,620.69	317.13	1,062.18	73.4%
16502 55830 CLOTHING CONTRACT	2,250	0	2,250	1,115.85	1,134.15	.00	100.0%

6910 MUSEUMS & MONUMENTS

1 PERSONAL SERVICES

16911 51101 PAY-DIRECTOR	70,000	2,828	72,828	55,917.93	.00	16,910.07	76.8%
16911 51103 PAY-CITY HISTORIAN	55,000	2,222	57,222	43,920.29	.00	13,301.71	76.8%
16911 51104 PAY-ENTERPRISE COOR	38,623	-6,065	32,558	21,266.84	.00	11,291.44	65.3%
16911 51106 PAY-OFFICE ASSISTANT	34,403	0	34,403	20,430.56	.00	13,972.44	59.4%
16911 51400 PAY-LONGEVITY	900	0	900	.00	.00	900.00	.0%
16911 51500 PAY-VACATION BUYBAC	0	1,015	1,015	1,014.72	.00	.00	100.0%

2 EXPENSES

16912 52100 ENERGY-GAS/OIL/ELEC	26,858	0	26,858	24,879.48	1,978.52	.00	100.0%
16912 52300 WATER & SEWER	2,200	0	2,200	2,259.88	-359.88	300.00	86.4%
16912 52420 R & M - OTHER	20,000	0	20,000	11,884.87	906.00	7,209.13	64.0%
16912 53009 CONTRACTED SERVICES	5,000	0	5,000	422.40	.00	4,577.60	8.4%
16912 53030 PRINT/BIND/MICROFIL	700	0	700	634.88	.00	65.12	90.7%
16912 53190 EDUCATION & TRAININ	1,000	0	1,000	225.00	.00	775.00	22.5%
16912 53420 POSTAGE	100	0	100	.00	.00	100.00	.0%
16912 53430 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 54200 OFFICE & PROF. SUPP	800	0	800	277.92	.00	522.08	34.7%
16912 54220 SUPPLIES - OTHER	800	0	800	559.29	-199.70	440.41	44.9%
16912 57100 IN-STATE TRAVEL	250	0	250	.00	.00	250.00	.0%
16912 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 57400 INSURANCE	3,825	0	3,825	3,825.00	.00	.00	100.0%

6930 WAR MEMORIAL COMMISSION

1 PERSONAL SERVICES

16931 51101 PAY-SR. BUILDING CU	45,373	0	45,373	33,046.81	.00	12,326.19	72.8%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS 0010	FOR: GENERAL FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET
								PCT USE/COL
16931 51102	PAY-BUILDING CUSTOD		44,329	0	44,329	33,118.80	.00	11,210.20
16931 51300	PAY-OVERTIME		6,000	0	6,000	4,481.03	.00	1,518.97
16931 51400	PAY-LONGEVITY		0	0	0	800.00	.00	-800.00
16931 51830	CLOTHING ALLOWANCE		0	0	0	350.00	.00	-350.00
2 EXPENSES								
16932 52100	ENERGY-GAS/OIL/ELEC		33,311	0	33,311	15,010.92	4,401.78	13,898.30
16932 52300	WATER & SEWER		502	0	502	364.21	.00	137.79
16932 52500	R & M - BLDGS. & GR		14,500	30,000	44,500	1,505.98	15,416.72	27,577.30
3 CAPITAL OUTLAY								
16933 58001	CAP.OUT.-BLDG.IMPRO		0	0	0	94,730.00	-94,730.00	.00
6940 EXHIBIT HALL COMMISSION								
2 EXPENSES								
16942 52100	ENERGY-GAS/OIL/ELEC		44,130	0	44,130	30,576.53	645.01	12,908.46
16942 52300	WATER & SEWER		300	0	300	185.26	.00	114.74
16942 52500	R & M - BLDGS. & GR		14,500	0	14,500	1,405.36	3,036.36	10,058.28
7100 LONG TERM DEBT SERVICE								
2 EXPENSES								
17102 53017	LOAN ORIGINATION &		0	0	0	1,493.13	.00	-1,493.13
4 DEBT SERVICE								
17104 59137	PRINC.-LT DEBT-PUBL		680,000	0	680,000	395,000.00	.00	285,000.00
17104 59138	PRINC.-LT DEBT-CITY		2,640,000	0	2,640,000	2,060,000.00	.00	580,000.00
17104 59160	PRINCIPAL-WATER		0	0	0	625,088.06	.00	-625,088.06
17104 59237	INT.-LT DEBT-PUBLIC		209,431	0	209,431	109,353.00	.00	100,078.00

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
17104 59238 INT.-LT DEBT-CITY	764,519	0	764,519	406,060.00	.00	358,459.00	53.1%	
17104 59260 INTEREST-WATER	0	0	0	177,877.37	.00	-177,877.37	100.0%	
7520 SHORT TERM DEBT SERVICE								
4 DEBT SERVICE								
17524 59290 INTEREST-SHORT TERM	150,000	0	150,000	218,777.78	.00	-68,777.78	145.9%	
8200 STATE/COUNTY ASSESSMENTS								
2 EXPENSES								
18202 56350 STATE-RET.TEACH.HEA	4,019,583	0	4,019,583	1,674,830.00	.00	2,344,753.00	41.7%	
18202 56360 STATE-AIR POLLUTION	0	9,365	9,365	3,905.00	.00	5,460.00	41.7%	
18202 56370 STATE-RMV NON-RENEW	0	73,560	73,560	30,650.00	.00	42,910.00	41.7%	
18202 56400 STATE-REGION.TRANSI	0	1,139,121	1,139,121	474,635.00	.00	664,486.00	41.7%	
18202 56510 STATE-SPECIAL EDUCA	38,126	1,715	39,841	16,605.00	.00	23,236.00	41.7%	
18202 56511 STATE-SCHOOL CHOICE	2,982,293	77,490	3,059,783	1,265,454.00	.00	1,794,329.00	41.4%	
18202 56513 STATE-CHARTER SCHOO	14,270,523	-853,798	13,416,725	5,552,809.00	.00	7,863,916.00	41.4%	
18202 56514 STATE-CHARTER SCHOO	0	871,780	871,780	363,245.00	.00	508,535.00	41.7%	
9110 OTHER-RETIREMENT CONTRIB.								
1 PERSONAL SERVICES								
19111 51999 RETIREMENT CONTRIBU	12,563,043	0	12,563,043	.00	.00	12,563,043.00	.0%	
9120 OTHER-WORKERS COMP.								
1 PERSONAL SERVICES								
19121 51996 WORKERS COMP WAGE B	90,000	0	90,000	58,842.98	.00	31,157.02	65.4%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12									
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD	ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
19121 51997 WORKERS COMP MEDICA	100,000	0	100,000	12,104.15		.00	87,895.85	12.1%	
19121 51999 WORKERS COMPENSATIO	0	0	0	24,000.00		.00	-24,000.00	100.0%	
9130 OTHER-UNEMPLOYMENT COMP.									
1 PERSONAL SERVICES									
19131 51999 UNEMPLOYMENT COMPEN	70,000	0	70,000	44,597.82		.00	25,402.18	63.7%	
9140 OTHER-HEALTH INSUR.(32B)									
1 PERSONAL SERVICES									
19141 51999 HEALTH INSURANCE	13,084,880	0	13,084,880	211,858.19		.00	12,873,021.81	1.6%	
9150 OTHER-LIFE INSURANCE									
1 PERSONAL SERVICES									
19151 51999 LIFE INSURANCE	90,000	0	90,000	16,510.13		.00	73,489.87	18.3%	
9160 OTHER-F.I.C.A.-M.									
1 PERSONAL SERVICES									
19161 51999 F.I.C.A.-MEDICARE	1,600,000	0	1,600,000	1,060,742.10		.00	539,257.90	66.3%	
9190 OTHER-POL./FIRE INDEM.									
1 PERSONAL SERVICES									
19191 51999 POL./FIRE INDEMNIFI	80,000	0	80,000	.00		.00	80,000.00	.0%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
9200 OTHER-TRAVEL								
2 EXPENSES								
19202 57100 IN-STATE TRAVEL	0	5,000	5,000	.00	.00	5,000.00	.0%	
19202 57200 OUT-OF-STATE TRAVEL	3,000	10,000	13,000	13,152.41	.00	-152.41	101.2%	
9400 OTHER-PROP./LIAB. INSUR.								
2 EXPENSES								
19402 57400 CITY PROP/LIAB INSU	900,000	0	900,000	844,055.00	.00	55,945.00	93.8%	
19402 57408 SHORT TERM DISABILI	47,392	0	47,392	43,102.31	.00	4,289.69	90.9%	
9410 OTHER-LEGAL CLAIMS/JUDG'T								
2 EXPENSES								
19412 57630 CLAIMS - GENERAL	200,000	0	200,000	7,341.53	-5,731.20	198,389.67	.8%	
19412 57640 MED.CLAIMS-P & F	200,000	0	200,000	405,775.46	10,999.97	-216,775.43	208.4%	
9420 INCOME REPLACEMENT BUYBACKS								
1 PERSONAL SERVICES								
19421 51950 IRP LEAVE TIME BUYB	100,000	0	100,000	98,324.86	.00	1,675.14	98.3%	
9440 CANNABIS IMPACT								
2 EXPENSES								
19442 53005 OPED LEGAL SERVICES	0	0	0	15,010.82	-20,410.82	5,400.00	100.0%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12									
ACCOUNTS FOR: 0010 GENERAL FUND			ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
19442	53006	OPED MUN. SUPPORT M	0	0	0	67,315.00	-67,315.00	.00	.0%
19442	53009	SUBSTANCE ABUSE	0	0	0	14,992.18	-22,516.64	7,524.46	100.0%
19442	53010	BOH CANNABIS INSPEC	0	0	0	.00	-75,000.00	75,000.00	100.0%
19442	53018	OPED MARKETING	0	0	0	10,512.50	-10,512.50	.00	.0%
3 CAPITAL OUTLAY									
19443	58001	DPW MAIN STREET SAF	0	0	0	192,322.13	-192,322.13	.00	.0%
19443	58002	DPW RACE STREET IMP	0	0	0	1,004.36	-365,504.36	364,500.00	100.0%
TOTAL GENERAL FUND			-4,025,725	2,418,175	-1,607,550	5,980,209.67	-5,190,676.17	-2,397,083.50	-49.1%
TOTAL REVENUES			-197,575,324	-748,347	-198,323,671	-107,449,006.12	.00	-90,874,664.51	
TOTAL EXPENSES			193,549,599	3,166,522	196,716,121	113,429,215.79	-5,190,676.17	88,477,581.01	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	-4,025,725	2,418,175	-1,607,550	5,980,209.67	-5,190,676.17	-2,397,083.50	-49.1%
** END OF REPORT - Generated by Tanya wdowiak **							

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
6000 SEWER ENTERPRISE	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
0000							
5 REVENUES							
60005 41430 SEWER TAX TITLE REV	0	0	0	-3,218.10	.00	3,218.10	100.0%
60005 42400 SEWER USE REVENUE	-8,878,262	0	-8,878,262	-1,385,865.90	.00	-7,492,396.10	15.6%
60005 42401 SEPTAGE/WASTE FEE R	-28,000	0	-28,000	-9,600.00	.00	-18,400.00	34.3%
60005 42402 SEWER ENTRANCE FEE	-19,000	0	-19,000	-2,887.50	.00	-16,112.50	15.2%
60005 48200 EARNINGS ON INVESTM	-2,000	0	-2,000	-1,214.98	.00	-785.02	60.7%
60005 48500 MISCELLANEOUS RECEI	-3,000	0	-3,000	.00	.00	-3,000.00	.0%
4210 DPW-ADMIN.							
000 UNCLASSIFIED							
6000 41405 SEWER ADMIN FEES	0	0	0	-9,550.00	.00	9,550.00	100.0%
6000 49760 TRANS. FROM STABILIZ	0	0	0	-1,177,778.00	.00	1,177,778.00	100.0%
6000 59740 TRANS. TO ENTERPRISE	0	96,708	96,708	96,708.00	.00	.00	100.0%
4400 SEWER ADMINISTRATION							
1 PERSONAL SERVICES							
60401 51105 PAY-PRICIPAL CLERK/	110,640	0	110,640	74,208.05	.00	36,431.95	67.1%
60401 51300 PAY-OVERTIME	5,000	0	5,000	1,204.03	.00	3,795.97	24.1%
60401 51400 PAY-LONGEVITY	2,100	0	2,100	2,100.00	.00	.00	100.0%
60401 51830 PAY-CLOTHING ALLOWA	650	0	650	650.00	.00	.00	100.0%
60401 51999 RETIREMENT & BENEFI	50,000	0	50,000	38,208.62	.00	11,791.38	76.4%
2 EXPENSES							
60402 52420 R & M - SEWERS	100,000	-1,000	99,000	25,192.85	42,638.45	31,168.70	68.5%
60402 53005 LEGAL SERVICES	0	150,000	150,000	110,255.90	39,744.10	.00	100.0%
60402 53010 PROF. SERVICES - AU	15,000	0	15,000	.00	.00	15,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12									
ACCOUNTS FOR:	SEWER ENTERPRISE	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
60402 53011	PROF.SERVICES-OTHER	0	100,000	100,000	76,142.70	-262,356.73	286,214.03	-186.2%	
60402 53012	MANAGEMENT SERVICE	7,600,000	0	7,600,000	6,534,035.59	1,065,964.41	.00	100.0%	
60402 53017	LOAN ORIGINATION &	0	0	0	12,395.73	.00	-12,395.73	100.0%	
60402 53100	SEWER CHG.-WHITNEY	30,000	0	30,000	28,304.92	1,695.08	.00	100.0%	
60402 53101	USER CHARGE ADMIN.	126,000	0	126,000	120,037.14	.00	5,962.86	95.3%	
60402 53106	SHUT OFF PROGRAM	21,000	0	21,000	12,000.00	.00	9,000.00	57.1%	
60402 54200	OFFICE & PROF. SUPP	0	1,000	1,000	392.21	.00	607.79	39.2%	
4 DEBT SERVICE									
60404 59139	PRINCIPAL - LT DEBT	1,463,402	0	1,463,402	762,504.32	.00	700,897.68	52.1%	
60404 59239	INTEREST - LT DEBT	430,956	0	430,956	212,230.00	.00	218,726.00	49.2%	
9440 CANNABIS IMPACT									
2 EXPENSES									
69442 53007	INTEGRATED PLAN- CO	0	0	0	18,113.77	-18,113.77	.00	.0%	
TOTAL SEWER ENTERPRISE		1,024,486	346,708	1,371,194	5,534,569.35	869,571.54	-5,032,946.89	467.0%	
TOTAL REVENUES		-8,930,262	0	-8,930,262	-2,590,114.48	.00	-6,340,147.52		
TOTAL EXPENSES		9,954,748	346,708	10,301,456	8,124,683.83	869,571.54	1,307,200.63		

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,024,486	346,708	1,371,194	5,534,569.35	869,571.54	-5,032,946.89	467.0%
** END OF REPORT - Generated by Tanya wdowiak **							

ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	SRC
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	11	294	05/06/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	4	275	10/13/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	4	265	10/20/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	9	207	03/04/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	9	245	03/08/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	10	262	04/24/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	4	265	10/20/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	4	261	10/26/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	6	228	12/18/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	11	311	05/17/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	6	248	12/26/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	5	205	11/16/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	5	180	11/07/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	10	248	04/23/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	8	413	02/22/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	7	258	01/29/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	9	237	03/15/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	3	197	09/14/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	2	173	08/07/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	1	471	07/17/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	12	552	06/20/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	1	513	07/31/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	1	513	07/31/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	9	247	03/18/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	9	232	03/12/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	4	266	10/11/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	1	471	07/17/2023	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2024	3	197	09/14/2023	CRP
ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	SRC
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	5	121	11/12/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	6	189	12/26/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	8	148	02/03/2025	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	4	208	10/25/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	150	08/20/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	1	686	07/18/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	3	142	09/16/2024	CRP

10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	150	08/20/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	150	08/20/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	150	08/20/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	150	08/20/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	154	08/27/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	6	200	12/24/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	5	121	11/12/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	133	08/05/2024	CRP
10005	41800	PAYMENTS IN LIEU OF TAXES	2025	2	155	08/28/2024	CRP

AMOUNT	P	COMMENTS
-2,000.00	Y	
-205.92	Y	267 ELM STREET
-6,613.71	Y	GROUND LEASE-216 APPLETON
-219.60	Y	SALE OF 107 CLEMENTE ST.
-390.58	Y	SALE OF 394-400 HIGH ST
-64.61	Y	SALE OF 736-738 DWIGHT
-888.62	Y	SALE-191 APPLETON
-61.68	Y	SALE-RACE ST PARCEL 015

-140,000.00	Y	FY 23 - ISO NEW ENGLAND
-------------	---	-------------------------

-97,662.42	Y	
-97,662.42	Y	HG&E - DECEMBER 2023
-97,662.42	Y	HG&E - NOV 2023
-97,662.42	Y	HG&E OCTOBER 2023
-97,662.42	Y	HG&E PILOT-APRIL 2024
-97,662.42	Y	HGE - FEBRUARY 2024
-97,662.42	Y	HGE - JAN 2024
-97,662.42	Y	HGE - MARCH PILOT
-97,662.42	Y	HGE - SEPTEMBER 2023
-97,662.42	Y	HGE AUGUST 2023
-97,662.42	Y	HGE JULY 2023
-97,662.42	Y	HGE JUNE 2024

-877.04	Y	HHA 7/26/23-INV 12/31/22
-3,288.90	Y	HHA-STATE PILOT PYMT FY22

-6,000.00	Y	MENTAL HEALTH ASSN QTR1-3
-16,000.00	Y	MENTAL HLTH ASSOC. 3/7/24

-80,000.00	Y	MGHPCC
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-50,000.00	Y	HWW
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-6,172.04	Y	WESTERN MA TRNG CONSORTIU
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AMOUNT	P	COMMENTS
-116,666.67	Y	HG&E
-116,666.67	Y	HG&E DECEMBER 2024
-116,666.67	Y	HG&E JANUARY 2025
-116,666.67	Y	HG&E OCTOBER 2024
-116,666.67	Y	HGE - AUGUST 2024
-116,666.67	Y	HGE JULY 2024
-116,666.67	Y	HGE SEPTEMBER 2024

-446.00 Y	HHA PILOT PYMT FY23 - 501
-186.00 Y	HHA PILOT PYMT FY23 - 504
-875.12 Y	HHA PILOT PYMT FY23 - 689
-3,281.70 Y	HHA PILOT PYMT FY23 - 705

-50,000.00 Y	HWW - 6/30/2024
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-147,000.00 Y	ISO NEW ENGLAND FY24
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-2,000.00 Y	MENTAL HEALTH ASSN
-2,000.00 Y	MENTAL HLTH ASSOC 7/29/24

-25,278.24 Y	VEOLIA PILOT TRUE UP
-1,047,733.75	

ANTICIPATED REVENUES TO YEAR END 2025	
-80,000.00	MGHPCC
-140,000.00	ISO NEW ENGLAND
-4,000.00	MHA
-583,333.35	HG&E
-807,333.35	

-1,855,067.10	TOTAL BUDGET FORECAST 2025
---------------	----------------------------

Last Green Valley Seeds Co
1 Cabot St.
Holyoke, MA 01040

To: Abutters within 300' of 1 Cabot St.
and Holyoke City Departments

March 18, 2025

Dear Abutters and City of Holyoke,

Last Green Valley Seeds Co, a proposed cannabis microbusiness, is having a community outreach meeting at 1 Cabot St. Holyoke, its proposed location, at 5:15pm on April 7, 2025. There will be an opportunity for the public to ask questions or email: ezra@blueskiescan.com

Sincerely,



Ezra Parzybok
Consultant to Last Green Valley Seeds Co

RECEIVED

APR 8 2025

Holyoke City Clerk's
Holyoke, MA

NEW: _____
RENEWAL: _____
\$50 FEE: _____
TAX COLLECTOR/TREASURER LETTER: _____

DATE: 3/28/25

RECEIVED



CITY OF HOLYOKE CITY COUNCIL

SECOND HAND LICENSE APPLICATION

MAR 28 2025

Holyoke City Clerk's
Holyoke, MA

ADDRESS: 311 High St Holyoke MA 01040
APPLICANT'S NAME: Second Hand Tai W Kang
APPLICANT'S ADDRESS: 117 Lynnwood Dr Longmeadow MA 01106
APPLICANT'S TELEPHONE: 413-567-2102 EMAIL: _____
SS#: 018-70-3742

=====

Said license runs from May 1st to April 30th of each year; regardless of application date

Sec. 66-32. - Record of purchases.

Every person dealing in junk, old metals, rags, papers, bottles or secondhand articles or keeping a shop for the purchase, sale or barter of the same shall keep a book in which he shall record in plain English language, at the time of every purchase by him of any of the aforesaid articles, a description of the article purchased, the name, age and residence of the person from whom, and the day and hour when he so purchased it. No entry made in such book shall be erased, obliterated or defaced and the form of such book shall be prepared by the chief of police. Such book shall at all times be open to the inspection of the mayor and city council or any person by them authorized to make such examination.

Sec. 66-35. - Purchases from minors or apprentices; dealers to purchase only from licensed collectors.

No dealer in or keeper of a shop for the purchase or barter of junk, old metal or secondhand articles, and no collector of the aforesaid articles, shall, directly or indirectly, purchase or receive by way of barter or exchange any of the articles aforesaid from a minor or apprentice, knowing or having reason to believe him to be such. No such dealer or keeper of a shop shall, directly or indirectly, purchase or receive as aforesaid any of such articles from a person not a duly licensed collector of junk, except, however, that he may make such purchase directly from mills or manufacturers.

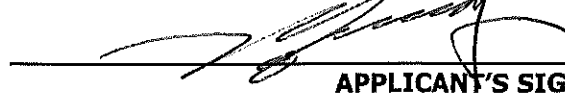
Sec. 66-61. - Dealers or shopkeepers.

No person shall be a dealer in or keeper of a shop for the purchase, sale or barter of junk, old metals or secondhand articles in the city, unless he is duly licensed therefor by the city council and shall exhibit his license when requested to do so.

Sec. 66-36. - Articles purchased not to be sold for 30 days.

No article purchased or received by a dealer or keeper of a shop for the purchase, sale or barter of junk, old metal or secondhand articles shall be sold until at least 30 days from the date of its purchase or receipt has elapsed

☐ **Sec. 66-39. - Persons who buy or sell secondhand articles except books, furniture, prints stamps, coins, automobiles and fabric shall be exempt from the provisions and conditions of this article.**


APPLICANT'S SIGNATURE

536 DWIGHT STREET, ROOM 2 • HOLYOKE, MASSACHUSETTS 01040-5086
PHONE: (413) 322-5520 • FAX: (413) 322-5521 • E-MAIL: clerks@holyoke.org
Birthplace of Volleyball



Laura E. Wilson
Tax Collector

Rory Casey
Treasurer

City of Holyoke

Form A — Tax Compliance Form

DATE: 3/28/25

In accordance with Section 82-3 of the City Ordinance, specifically:

(c) In addition to the requirements of [M.G.L.] c. 40 § 57, every city board, department, authority, or commission issuing licenses or permits in the city shall certify with the Tax Collector and the Treasurer that all taxes, fees, and assessments are current, prior to issuing any license or permit, and that all tax agreements are being complied with.

Please bring this form to City Hall and obtain each signature as required below or mail the form to the Tax Collector's Office with a stamped, self-addressed envelope. Please do not submit a Business Certificate application to the City Clerk's Office prior to completing Form A.

I state that I have reviewed the following and as of the date of this letter, the following is true and accurate.

Current	Type
✓	Real Estate
✓	Personal Property
N/A	Excise
N/A	Payment Plan

Comments:

Applicant:

Tai w Kang (Second Hand)

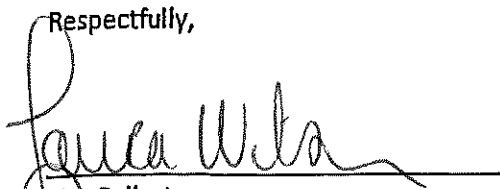
Address:

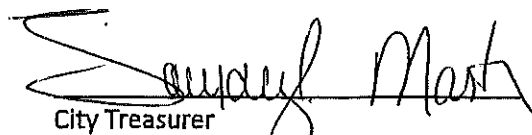
311 High ST Holyoke MA 01040

Property Owner:

Tai w Kang

Respectfully,


Tax Collector
413.322.5530


City Treasurer
413.322.5560

536 Dwight St Rm. 13. • HOLYOKE, MASSACHUSETTS 01040
PHONE: (413) 322-5530 • FAX: (413) 322-5531

Birthplace of Volleyball

NEW: _____
RENEWAL: _____
\$10 per lane or table FEE: _____
TAX COLLECTOR LETTER: _____
TREASURE'S LETTER: _____

DATE: 3/21/25



Holyoke City Council Pool, Billiard and Bowling Alley Application

Please list # of each:

1 Pool Tables
____ Billiard Tables
6 Bowling Alleys

ADDRESS: 624 S. Bridge St

APPLICANT'S NAME: Holyoke Turn Verein

APPLICANT'S ADDRESS: Same

APPLICANT'S TELEPHONE: 413 5394412 EMAIL: Holyoke@Amturners.org

SS# _____

=====

Said license runs from May 1st to April 30th of each year; regardless of application date

ARTICLE II. - POOLROOMS, BOWLING ALLEYS AND SHOOTING GALLERIES

State Law reference— Poolrooms and bowling alleys, M.G.L.A. c. 140, §§ 177—180; shooting galleries, M.G.L.A. c. 140, § 56A.

DIVISION 1. - GENERALLY

Sec. 10-31. - Regulations for operation of bowling alleys. Bowling alleys operated under licenses granted under this article shall be operated under such regulations and restrictions as shall be prescribed from time to time by the city council with the approval of the mayor.

Sec. 10-32. - Employing children in bowling alleys after 6:00 p.m. No child under 16 years of age shall be employed in any bowling alley after 6:00 p.m. of any day.

Sec. 10-33. - Slot machines and gambling prohibited. A keeper, owner or manager of a billiard, *pool* or sippio room or *table*, shooting gallery or bowling alley shall

Sec. 10-34. - Hours.

A keeper, owner or manager of a billiard, *pool* or sippio room or *table*, or shooting gallery, shall close his place of business at 11:00 p.m. on each secular day. A keeper, owner or manager of a bowling alley shall close his place of business at 12:00 midnight on each secular day.

Sec. 10-35. - Inspection of premises by license committee.

The license committee of the city council shall make visits of inspection to all premises for which licenses have been issued under this article for the keeping of billiard, *pool* or sippio *tables*, shooting galleries or bowling alleys, and shall make report of the findings of such visits to the city council at the meeting following such visits. Such visits shall be made not less than twice in one year, and may be made at any time, at the discretion of the license committee.

Sec. 10-36. - Posting copy of article.

A copy of this article shall be given to each owner, keeper or manager of a billiard, *pool* or sippio room or *table*, shooting gallery or bowling alley, and such copy must be placed in a conspicuous place in the room for which a license has been granted under this article.

DIVISION 2. - LICENSE

Sec. 10-51. - Required.

No person shall operate or maintain any billiard, *pool* or sippio room or *table*, shooting gallery or bowling alley without first obtaining a license therefor from the city council.

Sec. 10-52. - Fees.

The license fee for operating or maintaining any billiard, *pool* or sippio room or *table* shall be \$10.00 for each *table* or board. The license fee for operating or maintaining a shooting gallery shall be \$2.00. The fee for such license shall be in the amount of \$10.00 for each alley or bowling lane or bed so called, located in each bowling establishment to be licensed under this division.

Sec. 10-53. - Location of business to be specified on license.

Every license granted under this division shall specify the location of the place of business in which the license is to be exercised, and the license shall not be valid in any other place.

Sec. 10-54. - Term; renewal.

The license granted under this division shall be for the period of one year unless revoked for any reason deemed sufficient in law, and may be renewed.

10-55. - Penalty.

The city police department and the city council shall enforce the provisions of this article.

Violation of any provision of this article may result in the revocation or suspension of a license issued hereunder. Any person who operates a billiard, *pool* or sippio *table*, bowling alley or shooting gallery without a license shall be fined not more than \$100.00. Each day that the device continues to be operated in violation of this article shall be deemed a separate violation.



City of Holyoke

Form A – Tax Compliance Form

DATE: 3/31/25

In accordance with Section 82-3 of the City Ordinance, specifically:

(c) In addition to the requirements of [M.G.L.] c. 40 § 57, every city board, department, authority, or commission issuing licenses or permits in the city shall certify with the Tax Collector and the Treasurer that all taxes, fees, and assessments are current, prior to issuing any license or permit, and that all tax agreements are being complied with.

Please bring this form to City Hall and obtain each signature as required below or mail the form to the Tax Collector's Office with a stamped, self-addressed envelope. Please do not submit a Business Certificate application to the City Clerk's Office prior to completing Form A.

I state that I have reviewed the following and as of the date of this letter, the following is true and accurate.

Current	Type
☒	Real Estate
☒	Personal Property
<u>N/A</u>	Excise
<u>N/A</u>	Payment Plan

Comments:

Applicant:

Holyoke Turn Verein

Address:

624 S. Bridge St

Property Owner:

Holyoke Turn Verein

Respectfully,

Laura E. Wilson
Tax Collector
413.322.5530

Rory Casey
City Treasurer
413.322.5560

City of Holyoke, Massachusetts
Policy for Designated Handicap Parking Spaces
on Public Streets in Residential Areas

RECEIVED

APR 2 2025

Rules for Residential HP Usage: handicap parking spaces may be established by the City Council in accordance with Section 86-98(c) of the Code of Ordinances.

Holyoke City Clerk
Holyoke, MA

1. Handicap Parking cannot be established in areas already restricted as "No Parking" or "Limited Time" parking spots.
2. Handicap Parking shall not be designated when off-street parking is available (driveway, garage or lot).
3. The street must be a Public Way, and the street width must be adequate to allow parking in front of or near the applicant's residence.
4. Handicap parking signs do not exempt a vehicle from other regulations such as snow emergency, street cleaning and/or repair work.
5. Spots established in accordance with this section may be used by anyone with a handicap plate or placard as issued from the Registry of Motor Vehicles. A placard shall not be used by family, friends or other individuals visiting the handicap person. Police may confiscate the HP placard for any violation and the Commonwealth of Massachusetts Registry of Motor vehicles may impose fines if violations occur in use of HP space(s).
6. The City Council shall deny an application under this section if it does not meet the criteria contained herein. The Council may remove any Handicap Parking spaces that it finds are infrequently used or cause a hazard to the motoring and walking public.
7. Handicap Parking spaces established under this section shall be valid for a period which coincides with the applicant's placard or plate. If there is no change in the residence of the individual, a renewal petition shall be submitted to the City Council with a copy of the updated placard. Any change in information will require submission of a new application. Failure to renew will result in the removal of the HP signs and require submission of a new application.
8. When the Handicap Parking space is not longer needed due to the applicant's change of residence or change in eligibility status, the applicant or another household member shall notify the ward councilor in writing within thirty (30) days of this change.
9. Failure to comply with any of the rules will result in fines and penalties as established by City Ordinances for misuse of Handicap Parking spaces.

To apply for a Handicap Parking space near your residence, please submit the following documentation to a city councilor:

1. The completed Residential Handicap Parking application.
2. A photocopy of the car registration if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to properly use a handicap parking plate/placard subject to the rules and regulations of the Commonwealth of Massachusetts Registry of Motor Vehicles; I have read and understand the policy for designated Handicap Parking Spaces on Public Streets in the City of Holyoke. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

 _____
Applicant's Signature Print Name Date 4-1-2025

For Office Use Only:

Date order filed with City Council and referred to Ordinance Committee/Handicap Commission _____

Date Handicap Commission recommendation received by Ordinance Committee _____

Date Ordinance committee recommendation _____

Date City Council approval/disapproval _____

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

If this application is being completed by someone other than the Disabled person (the Applicant), please list that person's name below (PLEASE PRINT ALL INFORMATION):

Angel R. Lopez _____
Name of Person completing this application Relationship to Applicant

Applicant's (Disabled Person's) Name Angel R. Lopez
Address: 3 Vernon St Holyoke Ma 01840
Telephone: 413 275 8366 Date of Birth: (mm/dd/yy) 9-19-1957
Handicap Placard/License Plate Number: PL5580172 Expiration Date: 2-15-2028

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1.) Is there off-street parking (driveway, parking lot etc.) at your residence? YES [] NO [X]

1a.) If there is off-street parking are you allowed to use it? YES [] NO [X]

1b.) If you are not allowed to use off-street parking, please explain why:

2.) Explain why you feel that you are in need of Residential Handicap parking in front of/near your home.
(If needed, continue on reverse side or attach additional sheets)

3.) Do you rent the property where you are residing? YES [X] NO [] **If YES, your landlord will need to sign below.

** I certify that I am the owner of the property or Property Manager at:

Insert address of resident: 3 Vernon St Holyoke Ma

** I further certify that off-street parking (driveway, garage or lot) is not available
To the applicant at this listed address.

Maribel Cardillo

Signature of Landlord or Property Manager

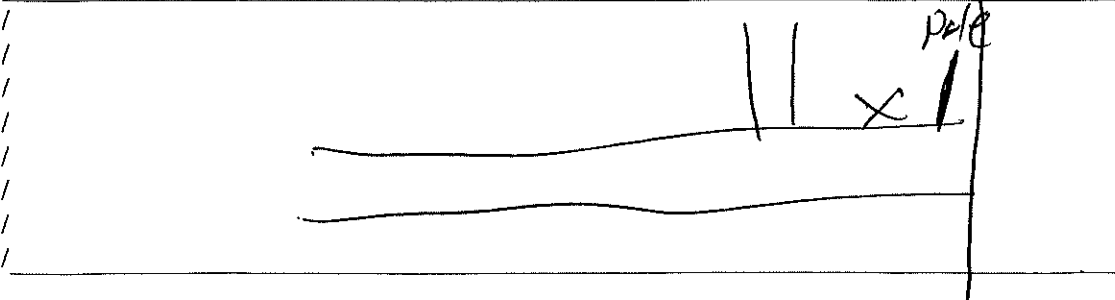
413 275 6600

Phone

4-1-25

Date

ATTACH PICTURE OR SKETCH INCLUDING DRIVEWAYS, RAMPS AND ENTRANCES



CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

Applicant's Name (please print) Angel R. Loper
Applicant's Address 3 Vernon St Holyoke MA Phone 413 275 8366

To be Completed by the Holyoke Handicap Commission (HHC):

- ☐ Received Copy of the Massachusetts Registration and/or Placard
☐ Received Signature of Landlord – if applicable
☐ Site inspection by: _____ Date: _____
☐ Recommend Application Approved ☐ Recommend Application Denied – Reason for recommendation

HHC Chairperson's Signature: _____ Date: _____

To be Completed by City Council Ordinance Committee:

- Reviewed at meeting of Ordinance Committee (date): _____
☐ Recommend Application Approved ☐ Recommend Application Denied – Reason for recommendation

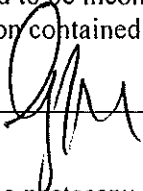
To be Completed by Holyoke City Council

- Reviewed at meeting of the Holyoke City Council (date): _____
☐ Application Approved ☐ Application Denied – Reason for Application Denial

Applicant's Certification

I am aware that it is my responsibility to file a complete application. I understand that the application will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

Applicant's Signature: _____



Date: _____

4-1-2025

*Please remember to attach: a photocopy of the car registration if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

DI 5580172

Expires:

02-15-28

**Disabled Persons
Parking Identification Placard**



Commonwealth of Massachusetts



LOPEZ LOPEZ

ANGEL

RAFAEL

**Commonwealth of
Massachusetts**



RESOLUTION

CITY OF Holyoke

IN CITY COUNCIL April 15, 2025

A RESOLUTION OF THE Holyoke CITY COUNCIL REGARDING BATTERY ENERGY STORAGE SYSTEMS (BESS) AND

A PETITION BEFORE THE MASSACHUSETTS DEPARTMENT OF PUBLIC UTILITIES

WHEREAS,

Holyoke is a municipality of the Commonwealth of Massachusetts; and Article 97 of the Constitution of the Commonwealth of Massachusetts states that, "The people shall have the right to clean air and water, freedom from excessive and unnecessary noise, and the natural, scenic, historic, and esthetic qualities of their environment; and the protection of the people in their right to the conservation, development and utilization of the agricultural, mineral, forest, water, air and other natural resources is hereby declared to be a public purpose;"

Whereas, The General Court of the Commonwealth of Massachusetts has defined environmental justice principles, environmental benefits, environmental burdens, meaningful engagement, and the related requirements placed upon the Secretary of the Environment and all departments, boards, commissions, and authorities of the Commonwealth; and

Whereas, The City of Holyoke is home to environmental justice populations as defined by both the Commonwealth of Massachusetts and the United States Environmental Protection Agency; and

Whereas, There is a proposal for a Battery Energy Storage System (BESS) on Medeiros Way in Westfield, to have 219 stand alone lithium battery storage units in Westfield, in a protection district which protects the aquifer that also extends into Holyoke, at a site that is close to the border of the city of Holyoke.

WHEREAS, BESS failures are such a frequent occurrence that the Electric Power Research Institute maintains a database of BESS failure incidents whose consequences pose a very real potential threat to our environment, first responders, and residents; and

Whereas, The Department of Public Utilities is reviewing the BESS project proposed to be located on Medeiros Way in the City of Westfield to determine:

1. Whether the project is necessary, serves the public convenience, and is consistent with the public interest under G.L. c. 164, § 72; and
2. Whether the zoning exemptions should be granted, and if the proposed use of the Parcels is reasonably necessary for the convenience or welfare of the public,

pursuant to G.L. c. 40A, § 3; and

Whereas, The only way the DPU can approve the BESS on Medeiros way is to decide that having clean energy infrastructure is more important than the Westfield Water Resource Protection District zoning ordinance, which protects the largest aquifer; and

Whereas, We must balance clean energy progress with vigilant oversight to prevent environmental and public health harm from emerging technologies.

NOW, THEREFORE,

Be it ordained by the City Council of Holyoke as follows:

RESOLVED that the City Council of the City of Holyoke in agreement with caring and concerned citizens, hereby urges the DPU to find that:

The potential benefits of this project do not outweigh the very real environmental and public health risks associated with it.

Violation of the Water Resource Protection District's protections should not take place for the public convenience of residents anywhere; and

Siting this project in close proximity to already overburdened EJ and disadvantaged communities, schools and long term care facilities, and in a water resources protection district is not equitable distribution of environmental burdens and environmental benefits; and

The proposed use for this particular set of parcels is not reasonably necessary for the convenience or welfare of the public.

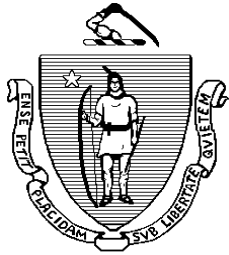
Presented to the Mayor for Approval

Mayor's Office

_____, 2025

City Clerk

Mayor



The Commonwealth of Massachusetts

ENERGY FACILITIES SITING BOARD



[https://www.mass.gov/info-
details/westfield-battery-
project](https://www.mass.gov/info-details/westfield-battery-project)

NOTICE OF ADJUDICATION, REQUEST FOR COMMENTS, AND PUBLIC COMMENT HEARING

EFSB 25-04/D.P.U. 24-151

Westfield ESS LLC

Project Summary and Public Comment Hearing Overview

Westfield ESS LLC (the “Company”) filed with the Department of Public Utilities (“Department”): (i) a petition pursuant to G.L. c. 164, § 72, seeking approval to construct, operate, and maintain two 115 kilovolt (“kV”) underground transmission lines; and (ii) a petition pursuant to G.L. c. 40A, § 3, seeking individual and comprehensive zoning exemptions from the City of Westfield Zoning Ordinance (“Zoning Ordinance”). The Company’s two petitions have been filed in connection with the Company’s proposed construction of a 200 megawatt (“MW”)/800 megawatt-hours (“MWh”) battery energy storage system (“BESS”) and associated infrastructure, in Westfield, Massachusetts (the “Project”). A Project description and maps of the Project site are provided below.

On February 21, 2025, the [Department issued an Order](#) which transferred the Company’s zoning exemption request to the Energy Facilities Siting Board (“Siting Board”) consistent with 2024 Grid Equity Act provisions which charged the Siting Board with the responsibility to review zoning exemption petitions effective February 18, 2025. St. 2024, c. 239, §§ 36, 37. <https://fileservice.eea.comacloud.net/FileService.Api/file/fileroom//19885197>

The Siting Board will review the Company’s zoning petition in conjunction with a review of the petition for the related 115 kV underground transmission lines in a single consolidated docket, [EFSB 25-04/D.P.U. 24-151](#). The Siting Board is providing additional opportunity to comment on the Project, with (1) a virtual (remote) public comment hearing, and (2) additional opportunity for written comments. <https://eeaonline.eea.state.ma.us/dpu/fileroom/#/dockets/docket/12396>

The Siting Board will conduct a virtual (remote) public comment hearing on:

Tuesday, April 29, 2025, at 6:30 p.m.

Attendees: join by clicking this link: <https://us06web.zoom.us/j/84632716786>. For audio-only participation, attendees can dial in at (646) 558-8656 (not a toll-free number) and then enter the **Webinar ID: 846-3271-6786**.

To provide oral comments during the virtual public comment hearing, please send an email to Yonathan.Mengesh@mass.gov with your name, email address, and mailing address by **noon, April 29, 2025**. To provide comments by telephone, please leave a voicemail message referencing “EFSB 25-04/D.P.U. 24-151” at (617) 305-3544 with your name, telephone number, and mailing address by **noon Monday, April 28, 2025**. Pre-registered commenters will speak first, and other commenters afterward.

The Siting Board also invites written comments on the Project. Written comments will be most useful to the Siting Board if submitted by **Tuesday, May 13, 2025**.

Important Dates

Virtual (remote) Public Comment Hearing	Tuesday, April 29, 2025
Deadline to file written comments	Tuesday, May 13, 2025

Public Comment Hearing

At the virtual public comment hearing, the Company will present an overview of the Project. Public officials and members of the public will have an opportunity to ask questions and make comments about the Project. The virtual public comment hearing will be transcribed by a court reporter. A recording of the virtual public comment hearing will be posted to the Siting Board's YouTube channel after the hearing, at <https://www.youtube.com/channel/UCklPj6xxSKww-Kr26lEZVTA>.

The Siting Board will review the Project to determine: (1) whether the Project is necessary, serves the public convenience, and is consistent with the public interest under G.L. c. 164, § 72; and (2) whether the zoning exemptions should be granted, and if the proposed use of the Project Site is reasonably necessary for the convenience or welfare of the public, pursuant to G.L. c. 40A, § 3.

The record from D.P.U. 24-151, including comments from the public comment hearing and discovery will be considered and reviewed by the Siting Board in EFSB 25-04/D.P.U. 24-151. All parties and limited participants from the Department proceeding will automatically retain the same status in the Siting Board proceeding.

Filing Instructions

Written comments on the Project must be filed in two places:

First, comments must be filed with the Siting Board in electronic format, by email or email attachment, to dpu.efiling@mass.gov; AND to donna.sharkey@mass.gov no later than the close of business on **Tuesday, May 13, 2025**. The text of the e-mail must specify: (1) the docket number of the proceeding (EFSB 25-04/D.P.U. 24-151); (2) the name of the person or entity submitting the filing; and (3) a brief description of the document. The electronic filing should also include the name, title, and telephone number of a person to contact in the event of questions about the filing. Second, the comments must be sent electronically to counsel for the Company: Shane Early, Sheppard, Mullin, Richter & Hampton LLP, 2099 Pennsylvania Ave, NW, Washington, DC 20006, searly@sheppardmullin.com.

Public Review of the Company's Petition

A detailed description of the Project is electronically available via the Siting Board's webpage for the Project. You can access the webpage by scanning the QR code above, or using the link below. In addition, electronic copies of the Petition and attachments have been provided to the City Clerk of the City of Westfield. The Company also maintains a webpage for the Project: <https://www.streamfieldenergy.com/>. The Company's webpage provides Project information in English, Spanish, Ukrainian and Russian.

Hard copies of the Company's petitions, including all attachments, are available for public inspection at the following locations:

- Energy Facilities Siting Board, One South Station, 3rd floor, Boston, MA 02110
- City Clerk, City of Westfield, City Hall, Room 210, 59 Court Street, Westfield, MA 01085
- Westfield Athenaeum, 6 Elm St, Westfield, MA 01085

For periodic updates, please visit the Siting Board's webpage for this proceeding: <https://www.mass.gov/info-details/westfield-battery-project>.

Accommodation Requests

Reasonable accommodations for people with disabilities (e.g., Braille, large print, electronic files, audio format) are available upon request. To submit a request for an accommodation, please email Melixza Esenyie - Non-Discrimination Coordinator and Director of Diversity, Equity, and Inclusion, Massachusetts Executive Office of Energy and Environmental Affairs at, eeadiversity@mass.gov, 617-626-1282. In your communication, please include a description of the request with as much detail as possible, and provide a way we can contact you if we need more information. Please allow at least one week (7 days) advance notice. Last minute requests will be accepted, but we may be unable to fulfill them.

Interpretation services are available upon request. Include in your request the language required and a way to contact you if we need more information. Requests may be made by April 22, 2025. It may not be possible to accommodate last-minute requests. Contact the Presiding Officer for more information (contact information below).

Non-Discrimination Notice

The Siting Board does not discriminate on the basis of race, color, national origin, disability, age, sex, income, ethnicity, class, disability, religious creed or belief, gender identity, sexual orientation, genetic information, English language proficiency or ancestry in administration of its programs or activities. See the Siting Board's Non-Discrimination Notice at <https://www.mass.gov/info-details/efsb-non-discrimination-notice-and-grievance-procedure>.

If you have any questions about this notice or any of EFSB's non-discrimination programs, policies or procedures, you may contact:

Melixza Esenyie - Non-Discrimination Coordinator and Director of Diversity, Equity, and Inclusion,
Massachusetts Executive Office of Energy and Environmental Affairs, Human Resources, 9th Floor,
100 Cambridge Street, Boston, MA 02114, eeadiversity@mass.gov, 617-626-1282.

If you believe that you have been discriminated against with respect to a Siting Board program or activity, you may contact the non-discrimination coordinator identified above to learn how and where to file a complaint of discrimination.

Contact

For further information about the proceeding, please contact the Presiding Officer at the address or telephone number below:

Donna Sharkey, Presiding Officer
Energy Facilities Siting Board
One South Station Boston, MA 02110
617-305-3625
donna.sharkey@mass.gov

Project Description

The Company proposes to construct a 200 MW/800 MWh BESS, including two underground transmission lines and two Project Substations, on approximately 34.9 acres of land on Medeiros Way in Westfield, Massachusetts, specifically on Parcels 70R-17 and 63R-37 (“the Project Site”). The two proposed transmission lines are approximately 1,800 feet and 600 feet long, respectively, and would connect the BESS with the Buck Pond Substation, also located on Medeiros Way. The BESS and associated infrastructure are collectively referred to herein as the “Project.”

The BESS would charge with power from the electric grid during periods when there is excess energy and deliver power back onto the electric grid during times when there is a higher need for electricity. The proceeding does not involve the rates that utilities charge their customers. The Project would use lithium-ion batteries housed in approximately 219 above-ground enclosures. Each BESS enclosure would be approximately 19.7 feet long, 7.9 feet wide, and 9.5 feet tall, and would arrive at the Project Site pre-assembled. Each BESS unit would be on pier foundations and would be set on concrete pads and surrounded by a concrete curb. The concrete pads would be surrounded by crushed stone and/or gravel. Each BESS unit would be managed by an integrated cooling and heating system for thermal safety, and contain sensors supporting embedded monitoring and controls, as well as electrical interface equipment, including industry standard breakers for alternating current protection. The Project would also include power conversion systems, medium-voltage transformers on concrete slabs and pier foundations, medium voltage cables, and other electric infrastructure (collectively, the “Collection System”).

The figures below show: (1) the location of the Project Site within the City of Westfield; and (2) the layout of the Project Site (including layout of BESS units, Project Substations, and the Northern Transmission Line and Southern Transmission Line), and the location of the existing Buck Pond Substation.

Figure 1: Project Location.

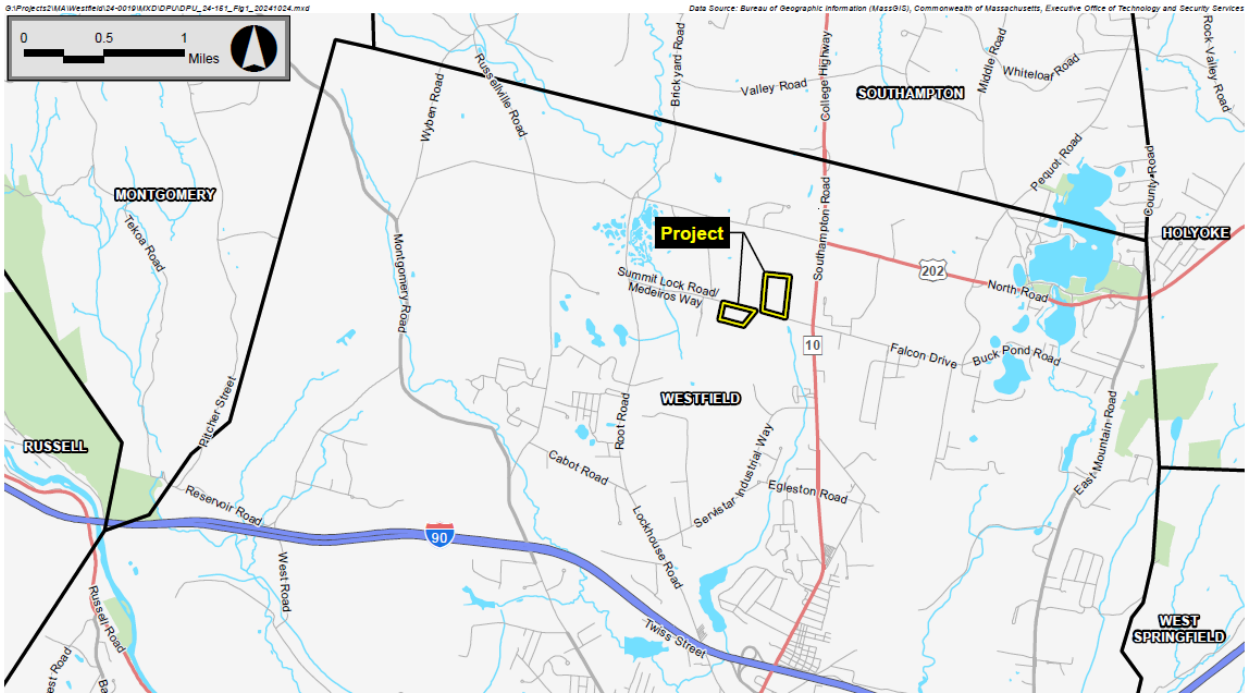
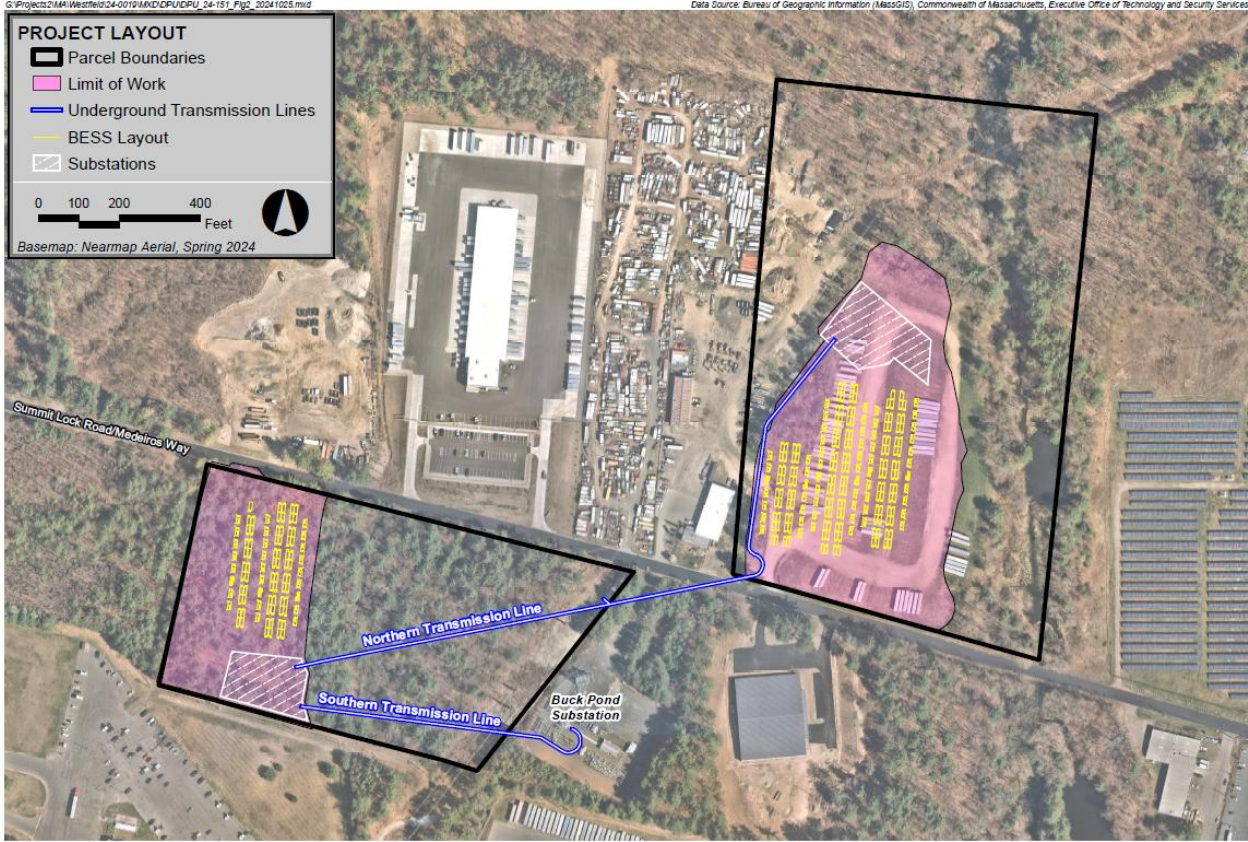


Figure 2: Project Layout.



The Project would occupy approximately 12.1 acres of the 34.9-acre Project Site. The Northern Parcel, which is 23.3 acres in size, would include roughly 140 MW/560 MWh of BESS units that – along with a Project Substation and all other project components/features – would occupy approximately 7.8 acres of the site. The parcels are in an Industrial A (“IA”) zoning district. The portion of the Project on the Northern Parcel would utilize is currently occupied by a freight trailer storage business. Of the 7.8 acres that the Project would occupy on the Northern Parcel, approximately 6.64 acres are previously developed, and the remaining 1.16 acres would require the removal of existing forested area. The Southern Parcel, which is 11.6 acres in size, would include approximately 60 MW/240 MWh of BESS units that – along with a second Project Substation and all other project components/features – would occupy approximately 4.3 acres of area. Development of the Project on the Southern Parcel would result in the clearing of approximately 4.3 acres of forested uplands.

The Project would include two new electric substations (“Project Substations”), one on the Northern Parcel and one on the Southern Parcel. Each Project Substation would take the power output from the BESS units and step it up to a transmission voltage of 115 kV, which would allow the power from the Project to interconnect with the existing Buck Pond Substation. The Project Substations would also take the power from the Buck Pond Substation and step it down to allow the BESS to store the power. Each Project Substation would include the substation equipment, graveled yard area, and surrounding security fencing. Project Substation equipment would include a main power transformer, switchgear, circuit breakers, disconnect switches, and low and high buses. The Substations’ static masts (which protect substation equipment from lightning) would be up to 65 feet high.

The Project would also include two newly constructed underground transmission lines that would connect the BESS to the Buck Pond Substation. The proposed underground transmission line from the Northern Parcel would be roughly 1,800 feet in length, and it would connect the Project Substation on the Northern Parcel with the Project Substation on the Southern Parcel (the “Northern Transmission Line”). The other proposed underground transmission line would be roughly 600 feet in length, and, via the Southern Parcel Project Substation, this transmission line would connect all of the BESS units in the Project to the Buck Pond Substation (the “Southern Transmission Line”).

Translation and Interpretation Services

English

ATTENTION: Additional translation and/or interpretation services are available upon request at no direct cost to the individual requesting the service. Include in your request the language required and a way to contact you if we need more information. It may not be possible to fulfill last-minute requests. Contact Yonathan Mengesha at Yonathan.Mengesha@mass.gov to make a request.

Portugues (Standard Portuguese)

ATENÇÃO: Serviços adicionais de tradução e/ou interpretação estão disponíveis mediante solicitação, sem custo direto para o indivíduo que solicita o serviço. Inclua em sua solicitação o idioma necessário e uma forma de contato caso precisemos de mais informações. Pode não ser possível atender a pedidos de última hora. Entre em contato com Yonathan Mengesha pelo e-mail Yonathan.Mengesha@mass.gov para fazer a solicitação.

Kreyòl Ayisyen (Haitian Creole)

ATANSYON: Sèvis tradiksyon ak/oswa entèpretasyon siplemantè disponib si w mande sa san yon pri dirèk pou moun k ap mande sèvis la. Nan demann ou an, mete lang ou egziye a ak yon mwayen pou kontakte w si nou bezwen plis enfòmasyon. Li gendwa pa posib pou ranpli yon demann nan dènye lè. Kontakte Yonathan Mengesha nan Yonathan.Mengesha@mass.gov pou w fè yon demann

Français (French)

ATTENTION : Des services de traduction et/ou d'interprétation supplémentaires sont disponibles sur demande, sans frais directs pour le demandeur. Indiquez dans votre demande la langue requise et un moyen de vous contacter si nous avons besoin de plus d'informations. Il se peut que nous ne puissions pas répondre aux demandes de dernière minute. Merci de contacter Yonathan Mengesha à Yonathan.Mengesha@mass.gov pour faire une demande.

Русский (Russian)

ВНИМАНИЕ: дополнительные услуги письменного и (или) устного перевода предоставляются по запросу без прямых затрат для лица, обратившегося за услугой. Укажите в запросе требуемый язык и способ связаться с вами, если нам понадобится дополнительная информация. Исполнение срочных запросов не гарантируется. Чтобы сделать запрос, свяжитесь с Yonathan Mengesha по электронной почте Yonathan.Mengesha@mass.gov.

한국 (Korean)

주의: 추가 번역 및/또는 통역 서비스는 요청 시 직접 비용 없이 제공됩니다. 요청 시, 필요한 언어와 추가 정보가 필요할 경우 연락을 드릴 방법을 포함하십시오. 마지막 순간에 요청하시면 처리가 불가능할 수 있습니다. 요청하시려면 Yonathan Mengesha(Yonathan.Mengesha@mass.gov)에게 연락하시기 바랍니다.

Español (Spanish)

ATENCIÓN: Hay servicios adicionales de traducción y/o interpretación disponibles a pedido sin costo directo para la persona que solicita el servicio. Incluya en su solicitud el idioma requerido y una forma de comunicarnos con usted si necesitamos más información. Es posible que no sea posible cumplir con solicitudes de último momento. Comuníquese con Yonathan Mengesha a Yonathan.Mengesha@mass.gov para realizar una solicitud.

中文 (Simplified Chinese)

注意: 可应请求提供另外的翻译和/或口译服务, 且不会直接向请求服务的个人收取费用。务必在请求中指明所需的语言, 还有我们可以联系您的方式。临时或迟交的请求, 可能无法满足。提出语言服务请求, 联系 Yonathan Mengesha 电子信箱:

Yonathan.Mengesha@mass.gov。

Tiếng Việt (Vietnamese)

LƯU Ý: Có cung cấp các dịch vụ biên dịch (viết) và/hoặc thông dịch (nói) bổ sung khi được yêu cầu, và dịch vụ này được cung cấp miễn phí cho các cá nhân yêu cầu dịch vụ. Trong yêu cầu của mình, quý vị hãy ghi rõ ngôn ngữ được yêu cầu và phương thức liên hệ quý vị nếu chúng tôi cần thêm thông tin. Những yêu cầu vào phút chót có thể không được đáp ứng. Hãy liên ông Yonathan Mengesha tại địa chỉ Yonathan.Mengesha@mass.gov để gửi yêu cầu.

(Arabic) العربية

ملاحظة: تتوفر خدمات إضافية للترجمة التحريرية و/أو الترجمة الشفوية عند الطلب دون تكلفة مباشرة للفرد الذي يطلب الخدمة. ادرج في طلبك اللغة المطلوبة وطريقة للاتصال بك إذا احتجنا إلى مزيد من المعلومات. قد لا يكون من الممكن تلبية طلبات اللحظة الأخيرة. تواصل مع Yonathan Mengesha على Yonathan.Mengesha@mass.gov لتقديم طلب.

ខ្មែរ (Khmer)

សូមកត់សម្គាល់: សេវាកម្មបកប្រែឯកសារ និង/ឬបកប្រែផ្ទាល់មាត់មានតាមការស្នើសុំដោយមិនគិតថ្លៃផ្ទាល់ចំពោះបុគ្គលដែលស្នើសុំសេវាកម្មនេះ។ បញ្ចូលទៅក្នុងសំណើរបស់អ្នកសម្រាប់ភាសាដែលត្រូវការ និងវិធីទាក់ទងអ្នកប្រសិនបើយើងត្រូវការព័ត៌មានបន្ថែម។ ប្រហែលជាមិនអាចបំពេញតាមសំណើ ដែលជូនដំណឹងយឺតបានទេ។ សូមទាក់ទង Yonathan Mengesha តាម Yonathan.Mengesha@mass.gov ដើម្បីស្នើសុំ។

Request for Appropriation Transfer Between Classifications

Date 4/2/2025

Personal Services _____ Expenses X Capital Outlay X

Reason for request:

Grounding System Aññt

Matthew. Schry

4/2/25

Head of Department.

Sean Mangano

Form TR-1 (6/92)

4/2/25

Mayor



Date: 3/31/2025
Customer: Holyoke Public Library

Attn: Maria G. Pagan
Holyoke Public Library Director
250 Chestnut St, Holyoke MA 01040

Re: Holyoke Library Comprehensive Grounding System Audit

Grounding System Audit provides a detailed analysis of incoming grounding integrity and its effect on connected devices and internal power systems. Audit findings pinpoint specific problem areas and provide fixes that improve overall system performance. Upon completion, a thorough report, including detailed implementation recommendations to improve grounding related problems and associated costs, will be provided.

Comprehensive scope of work an audit with a review of documentation of system grounding installation. Using state of the art test equipment (on either an energized or a de-energized electrical systems), a careful review of the installation is then performed on the following:

- Main Distribution system
- AC distribution sub panels
- Soil Resistivity Measurement
- Ground System Impedance Measurement

Total price: **\$3,800.00**

Price is contingent upon the work being completed during M-F, no weekend travel or work included in this quote. Price is good for 60 days

Andy Ramos
Owner
Andy Ramos Electric
496 Whitney Ave
Holyoke, MA 01040

www.andyramoselectric.com

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name:

Police

Date

4-2-2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

Expenditures

Account No.

\$ Amount

Organization

Object

Account Name

From

To

12101

51510

SICK LEAVE
BUYBACK

~~7,719.24~~

847.89

12101

51323

SNOWTOWS

197.89

~~12101~~

~~51505~~

~~TIMEOWED
BUYBACK~~

~~6,871.35~~

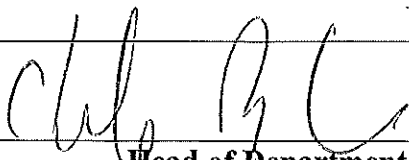
12102

55860

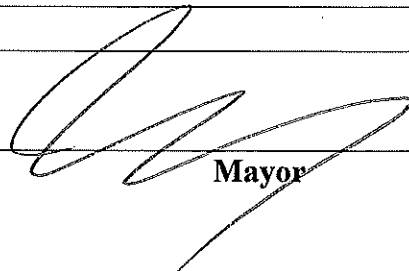
PERSONNEL
EQUIP.

650.00

To balance line items



Head of Department
Brian Keenan, Chief of Police



Mayor

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name:

Police

Date

4-2-2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

x

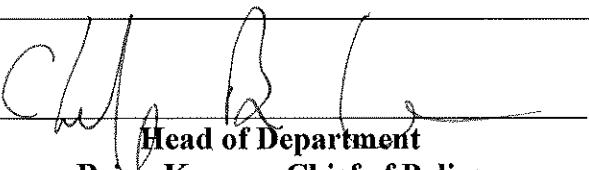
Expenditures

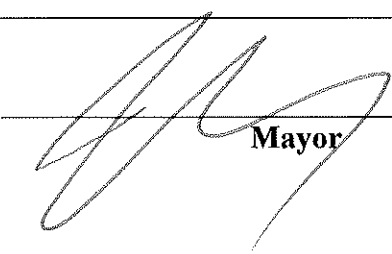
Account No.

\$ Amount

Organization	Object	Account Name	From	To
12101	51107	PATROLMEN	125,000	
12101	51105	SERGEANTS	20,000	
12103	58000	CAP OUTLAY M/V		145,000

To balance line items


Head of Department
Brian Keenan, Chief of Police


Mayor

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name:

Police

Date

4-2-2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

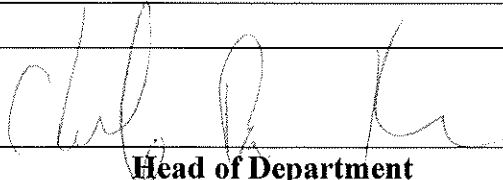
Expenditures

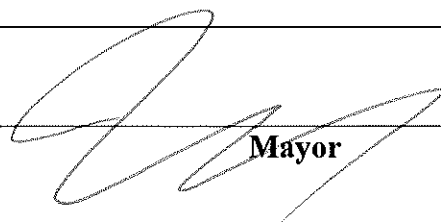
Account No.

\$ Amount

Organization	Object	Account Name	From	To
12101	51915	ED PLAN	30,000.00	
12102	55860	PERSONNEL EQUIP.		30,000.00

To balance line items


Head of Department
Brian Keenan, Chief of Police


Mayor

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name:

Police

Date

4-2-2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

Expenditures

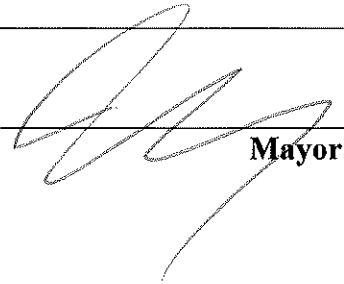
Account No.

\$ Amount

Organization	Object	Account Name	From	To
12101	51103	CAPTAINS	52,000.00	
12102	52420	REPAIR & MAINT. OTHER		52,000.00

To balance line items


Head of Department
Brian Keenan, Chief of Police


Mayor

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name:

Police

Date

4-2-2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

Expenditures

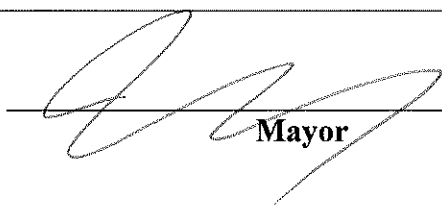
Account No.

\$ Amount

Organization	Object	Account Name	From	To
12101	51920	QUINN. INSENTIVE	14,000.00	
12101	51900	TRAINING	6,000.00	
12102	54221	AMMO		20,000.00

To balance line items


Head of Department
Brian Keenan, Chief of Police


Mayor

City of Holyoke

Request for Appropriation Transfer Between Classifications

Dept. Name City Clerk Date 4/2/25

As a basis for preparing a financial order to be placed before the City Council, I hereby respectfully request that the following amounts be transferred **between two or more** of the following indicated (X) appropriation classifications and as further detailed below:

Personal Services ____ Expenditures ____ Capital Outlay ____

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
11611	51210	Election Officers	(3,000)	
11612	53420	Postage (Reg. of Voters)		\$3,000
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----

Reason for request:

City Clerk to Voters for bulk mail

Bienua Leary
Head of Department

[Signature]
Mayor

City of Holyoke

Request for Appropriation Transfer Between Classifications

Dept. Name City Clerk Date 4/2/25

As a basis for preparing a financial order to be placed before the City Council, I hereby respectfully request that the following amounts be transferred **between two or more** of the following indicated (X) appropriation classifications and as further detailed below:

Personal Services ____ Expenditures ____ Capital Outlay ____

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
11611	51210	Election Officers	2,000	
11612	52700	Equipment		\$2000
11611	51210	Election Officers	\$1,000	
11612	53030	Office + ^{Supplies} Pol.		\$1,000
	54200			
---	---	---	(---)	---
---	---	---	(---)	---
---	---	---	(---)	---
---	---	---	(---)	---
---	---	---	(---)	---
---	---	---	(---)	---

Reason for request:

New Poll Pads & election supplies

Brianna Lee
Head of Department

[Signature]
Mayor

City of Holyoke

Request for Appropriation Transfer Between Classifications

Dept. Name City Clerk Date 4, 2, 25

As a basis for preparing a financial order to be placed before the City Council, I hereby respectfully request that the following amounts be transferred **between two or more** of the following indicated (X) appropriation classifications and as further detailed below:

Personal Services ____ Expenditures ____ Capital Outlay ____

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
11611	51210	election officers	\$ 3,000	
11612	53030	Printing / binding		\$ 3,000
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----
-----	-----	-----	(-----)	-----

Reason for request:

Bill for ballots Jan election

Brenna Leary
Head of Department

[Signature]
Mayor

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name Fire

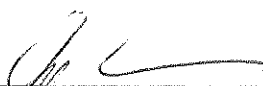
Date 03 / 27 / 25

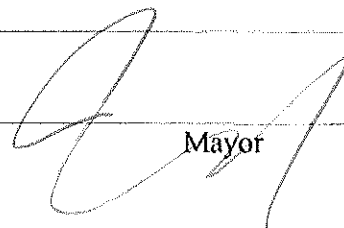
I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X Expenses _____ Capital Outlay _____

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
12201	51103	Fire Captain	(3,663.90)	
12201	51104	Fire Lieutenant	(3,142.74)	
12201	51180	PAY-INJURED ON DUTY	()	6,806.64 TW
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---
---	---	---	()	---

Reason for request: To cover payroll for injured on duty PP#20


Head of Department


Mayor



City of Holyoke,
Massachusetts

Birthplace of Volleyball

Tanya Wdowiak <wdowiakt@holyoke.org>

Re: "2024 MASSDEP RECYCLING DIVIDENDS/SUSTAINABLE MATERIALS RECOVERY PROGRAM , \$7,800, NO MATCH "

Jeffery Anderson-Burgos <anderson-burgosj@holyoke.org>

Thu, Apr 10, 2025 at 3:00 PM

To: Matthew Sokop <sokopm@holyoke.org>

Cc: pdevine523@comcast.net, "pratt394@gmail.com" <pratt394@gmail.com>, Tanya Wdowiak <wdowiakt@holyoke.org>

Matt

I've cc'd Tanya Wdowiak. You'll want to go through her office to get financial orders like this onto a Council agenda, including providing any accompanying materials that go along with the grant acceptance request.

Jeffery Anderson-Burgos (He/Him/His) (*what is this?*)

Administrative Assistant to the City Council

City of Holyoke

536 Dwight St, Room 10

O: 413-322-5525

E: Anderson-BurgosJ@holyoke.org

Web: www.holyoke.org/departments/city-council/

"You cannot escape the responsibility of tomorrow by evading it today"

-- Abraham Lincoln

On Thu, Apr 10, 2025 at 2:50 PM Matthew Sokop <sokopm@holyoke.org> wrote:

Patty,

See draft order language for the \$7,800 the department received from MassDEP for meeting recycling criteria.

Devine- Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "2024 MASSDEP RECYCLING DIVIDENDS/SUSTAINABLE MATERIALS RECOVERY PROGRAM , \$7,800, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Let us know if you have any questions.

--

Matthew Sokop, P.E.

Interim Director

Holyoke Department of Public Works

63 Canal Street

Holyoke, MA 01040

(c) (413) 463-0626

Memo

To: Tanya Wdowiak, City Auditor

From: Matthew Sokop, Interim DPW Director

CC: Marilyn Turgeon, DPW

Date: April 7, 2025

Re: Invoice #23803 dated 01/29/24 for SNE Building Systems, F/Y 2024

(MJD) 4/8/25

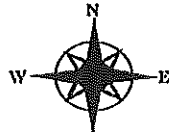
Attached is the above referenced invoice which was for a repair at the Holyoke Senior Center which remains unpaid. There were funds available at the end of F/Y 2024 and this invoice was accidentally missed for payment. It was brought to our attention by the company.

Please present to the City Council for payment.

Thank you for your help.

*✓ Approved 4/8/2025
(JG)*

SNE Building Systems, Inc.
 20-H Kripes Road
 PO Box 575
 East Granby, CT 06026
 860 653-5095



SNE *Building Systems*

Invoice 23803

Date: 01/29/24

Bill to: Holyoke Senior Center Holyoke DPW - Accts 63 North Canal Street Holyoke, MA 01040-5078	Job Address: Holyoke Senior Center (SC) 291 Pine Street Holyoke, MA 01040
--	---

Customer Code	Payment Terms	Customer PO Number	Quote	Type	Page
3CIT07	Net 30			T	1
Remarks: Holyoke Senior Center (SC) WO# 111531					

Work Ordered

No Heat in 2 area on the 2nd floor. Conference Rm and Council Rm,

Description of Work Completed

Arrived and spoke with Nevah who informed me that the heat pump serving the conference room was being commanded to heat but was instead cooling, and the room was freezing cold. Checked the graphics and found that she was correct and even though we were commanding the unit to heat, the discharge air temperature was 40 degrees and room was freezing cold. Conducted physical inspection of the unit and discovered that the mechanical contractor had wired our commands backwards, so that when the unit was trying to heat, it was cooling instead. Wired controller correctly and observed as the unit began to operate correctly. Checked out with Nevah and informed her of the issue and the resolution.

Labor & Equipment Used

	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Total Hours	Pay Type	Rate	Extension
Week ending 12/02/23	11/26	11/27	11/28	11/29	11/30	12/1	12/2				
Michael Lambert						2.00		2.00	R	135.00	270.00
Week ending 12/09/23	12/3	12/4	12/5	12/6	12/7	12/8	12/9				
Michael Lambert					5.00			5.00	R	135.00	675.00

Invoice Total:

\$945.00

✓
 JB
 1/8/2025

ATTACHMENT A: Scope of Work



EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

Rebecca Tepper, Secretary

Grant Announcement

Posting Date: 03/06/2025

Notice of Intent

FY 2025

BID#: BD-25-1042-ENV-ENV01-113597

Best Value Grant: Notice of Intent

A. **SUMMARY.** The Executive Office of Energy and Environmental Affairs (“EOEEA”) of the Commonwealth of Massachusetts announces its intent to disperse funds to the City of Holyoke, pursuant to the Comptroller’s state grants policy.

- a. Selected Grantee. This Best Value Grant is to be awarded to the City of Holyoke, pending the results of this Notice of Intent (“Notice”).
- b. Grant Amount. The grant amount is \$777,000.
- c. Purpose. Approximately 166 acres of the City of Holyoke are protected from flooding from the Connecticut River by a complex levee system that includes a concrete flood wall, embankments, closure structures (or “stoplogs”), and valves. In late 2024, a fire caused irreparable damage to Stoplog Structure No. 7, an opening in the otherwise continuous concrete flood wall that exists to allow a railroad track to pass through wall. This has left a 23-foot-wide opening in the levee, compromising the City’s flood protection system and putting all residents, businesses, properties, and critical infrastructure within the levee protected area in this location at risk.

- d. Scope. The Grant Award will support necessary engineering and construction work for the City of Holyoke to repair the damage to Stoplog Structure No. 7.
- e. Duration. The Executive Office of Energy and Environmental Affairs' grant award contract with the City of Holyoke will commence after the expiration period of this Notice, through June 30, 2025.
- f. Justification. The levee provides protection to 280 buildings (including four critical structures), approximately 1,219 people, and nearly \$310 million in property value. Additionally, the levee is a FEMA-accredited levee, which means that damage to the levee must be fixed to remain accredited. If the levee is not repaired, the City may risk their eligibility to participate in the National Flood Insurance Program (NFIP), potentially leaving nearly \$310 million in property value uninsurable.

The City of Holyoke does not have the resources to repair Stoplog No. 7. With the Stoplog No. 7 closure now inoperable and nonfunctional, the ability of the levee system to protect these residents, businesses, and critical structures is compromised. The use of state funds will enable repair the Stoplog Structure and restore the levee's functionality.

- B. **RESPONSE REQUIREMENT**. The intent of this posting is to determine if there are any other qualified grantees. Any such potential grantee ("Respondent") must submit documentation demonstrating that they can provide a comparable or better offer to address this need ("Response").

All Respondents interested in responding to this Notice, regardless of prior communications with the Department, must submit a Response containing evidence of their qualification and interest.

If, after the posting deadline has passed, interest is generated by this Notice, EOEEA will review all Responses and will determine whether it will: (i) withdraw the notice and not grant the funds to City of Holyoke (and cancel the Notice of Intent); or (ii) grant the funds to City of Holyoke.

- C. **RESPONSE INSTRUCTIONS AND DEADLINE**. All Responses must be submitted electronically by 5:00 PM Eastern Time on March 21, 2025.

D. **QUOTE SUBMISSION METHOD**

Online Quote Submission via COMMBUYS is required. All Interested Vendors and Offerors must submit Quotes online using tools available only to Sellers registered in COMMBUYS. COMMBUYS provides Seller registration functionality at no charge. To register, go to www.COMMBUYS.com and click on the "Register" link on the front page. All Interested Vendors and Offerors who are awarded a contract resulting from this Notice, if any, will be required to maintain an active account during the duration of the

Contract, by reviewing their registration information regularly and maintaining its accuracy.

E. COMMBUYS QUOTE SUBMISSION TRAINING AND INSTRUCTIONS

The following resources are provided to assist Interested Vendors and Offerors in submitting Quotes:

- An online job aid on How to Create a Quote;
- Webcast video on How to Find Bids (Solicitations) and Submit Quotes (Responses) through COMMBUYS;
- Instructor-led trainings (ILT) and live webinar sessions on “How to Locate and Respond to Bids” may also be available. Check the OSD Training Courses schedule for Sellers/Business Entities for available locations, dates and times. Note that space is limited and pre-registration for trainings is required to attend. Follow instructions on the course schedule to register.

F. COMMBUYS SUPPORT

Technical assistance is available during the procurement process. Every effort is made to respond to inquiries within one business day.

- Website: Go to www.mass.gov/osd/commbuys and select the COMMBUYS Resource Center link offered under Key Resources.
- Email: Send inquiries to the COMMBUYS Helpdesk at COMMBUYS@state.ma.us
- Telephone: Call the COMMBUYS Help Desk at 1-888-MA-STATE (1-888-627-8283). The Help Desk is staffed from 8:00 AM to 5:00 PM Monday through Friday Eastern Standard or Daylight time, as applicable, except on federal and state holidays.

Interested Vendors and Offerors are advised that COMMBUYS will be unavailable during regularly scheduled maintenance hours of which all users will be notified.

- G. NOTICE OF INTENT DISTRIBUTION METHOD:** This Notice of Intent has been distributed electronically using the COMMBUYS system. It is the responsibility of every Respondent to check COMMBUYS for any addenda or modifications to Response requirements. The Commonwealth of Massachusetts and its subdivisions accept no liability and will provide no accommodations to Respondents who fail to check for amended requirements and submit inadequate or incorrect Responses. Respondents are advised to check the “last change” field on the summary page to ensure they comply with the most recent requirements

Table 1: Summary of Total Project Cost

Holyoke Levee Stoplog Structure No. 7 Rehabilitation				
Item	Unit Cost	Units	Quantity	Subtotal
Demolition	\$20,000	Ea	1	\$20,000
Aluminum Stoplogs	\$300	SF	240	\$72,000
H-Piles	\$5,000	Ea	1	\$5,000
Reinforced Concrete	\$4,000	CY	47.4	\$190,000
Temporary Cofferdam	\$10,000	Ea	1	\$10,000
Select Granular Backfill	\$25	CY	40	\$1,000
Grading	\$10	CY	400	\$4,000
E&S Measures & Stabilization	\$15,000	Ea	1	\$15,000
TOTAL				\$317,000
Early Design Contingency		50%		\$159,000.00
Contractor Mobilization, OH&P		15%		\$48,000.00
Railroad Coordination				\$10,000
Engineering				\$189,000
Engineering Services During Construction				\$54,000
TOTAL INCLUDING OH&P				\$777,000

This scope and fee assumes that the proposed alternative chosen for design is a stoplog structure. Design of other types of gate closures, including swing, miter, or roller gates will result in much larger construction and engineering costs.

COMMONWEALTH OF MASSACHUSETTS (STANDARD CONTRACT FORM)

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/osd-forms.



CONTRACTOR INFORMATION			COMMONWEALTH INFORMATION		
Contractor Legal Name		d/b/a	Department Executive Office of Energy and Environmental Affairs		MMARS Code ENV
Legal Address As entered on Form W-9 or Form W-4			Contract Manager Name Caroline Higley		Business Mailing Address 100 Cambridge St, 10th Floor, Boston MA 02114
Contract Manager Name Matthew Sokop			Billing Address If Different		
Phone (413) 463-0626	Email sokopm@holyoake.org	Fax	Phone 617-413-5053	Email caroline.higley2@mass.gov	Fax
Vendor Code VC			MMARS Doc ID(s)		
Vendor Code Address ID AD e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			RFR/Procurement or Other ID Number BD-25-1042-ENV-ENV01-113597		
NEW CONTRACT			CONTRACT AMENDMENT		
Procurement or Exception Type (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated department.) ☐ Collective Purchase (Attach OSD approval, scope, and budget.) ☒ Department Procurement - Includes all Grants 815 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) ☐ Emergency Contract (Attach justification for emergency, scope, and budget.) ☐ Contract Employee (Attach Employee Status Form, scope, and budget.) ☐ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)			Current Contract End Date PRIOR to Amendment Amendment Amount Or Enter "No Change" Amendment Type (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope, or Budget (Attach updated scope and budget.) ☐ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Contract Employee (Attach any updates to scope or budget.) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)		
TERMS AND CONDITIONS					
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions for Human and Social Services ☐ Commonwealth IT Terms and Conditions					
COMPENSATION (Check ONE option.)					
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☐ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$777,000					
PROMPT PAYMENT DISCOUNTS (PPD)					
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from Invoice receipt. See Prompt Pay Discounts Policy.					
Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD.					
If PPD percentages are left blank, identify reason: ☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☒ Agree to standard 45-day cycle ☐ Only initial payment					
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT					
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.					
Funding will support necessary engineering and construction work for the City of Holyoke to repair the damage to Stoplog Structure No. 7. See Attachments A & B					
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN					
Does the Supplier Diversity Program apply? ☒ YES If YES, the Contractor's annual SDP commitment for this Contract is ☐ NO If NO, and the department is an Executive Department, enter the appropriate exemption:					
ANTICIPATED START DATE (Complete ONE option only)					
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.					
CONTRACT END DATE					
Contract performance shall terminate as of June 30, 2025, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.					
CERTIFICATIONS					
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.					
AUTHORIZING SIGNATURE FOR THE CONTRACTOR			AUTHORIZING SIGNATURE FOR THE COMMONWEALTH		
Signature and date must be captured at time of signature.			Signature and date must be captured at time of signature.		
Signature		Date 4/9/2025	Signature		Date
Print Name Joshua A. Gordon		Print Title Mayor	Print Name		Print Title

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name Fire

Date 3 / 14 / 2025

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X Expenses _____ Capital Outlay _____

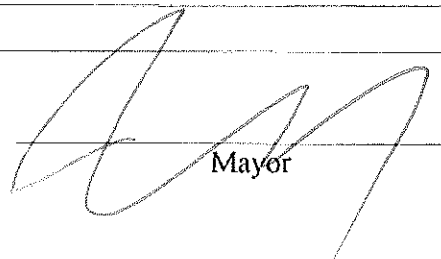
Account No.		Account Name	\$ Amount	
Organization	Object		From	To
12201	51103	PAY-FIRE CAPTAIN	(3,663.90)	
12201	51104	PAY-FIRE LIEUTENANT	(3,709.69)	
12201	51180	PAY-INJURED ON DUTY	()	7,373.59
			()	
			()	
			()	
			()	
			()	
			()	
			()	
			()	
			()	

Reason for request:

PP #19 IOD

Ledoux and R. Ortiz S. Sylvester


Head of Department


Mayor



City of Holyoke,
Massachusetts
Birthplace of Volleyball

Tanya Wdowiak <wdowiakt@holyoke.org>

Financial transfer

Jeffery Anderson-Burgos <anderson-burgosj@holyoke.org>
To: Tanya Wdowiak <wdowiakt@holyoke.org>

Thu, Apr 10, 2025 at 3:57 PM

Tanya

I'm not sure if it already got to you but one of the injured on duty orders at the last meeting was tabled because the total line was off for the "From" section of it so they needed clarification or replacement. Here is the language. It was item 98 on the last agenda.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, SEVEN THOUSAND THREE HUNDRED SEVENTY THREE AND 59/100 Dollars (\$7,373.59) as follows:

FROM

12201-51103 CAPTAIN	\$3,663.90
12201-51104 LIEUTENANTS	3,709.69
TOTAL	\$6,806.64

TO:

12201-51180 INJURED ON DUTY	\$7,373.59
PP#19 TOTAL	\$7,373.59

Jeffery Anderson-Burgos (He/Him/His) (*what is this?*)

Administrative Assistant to the City Council

City of Holyoke

536 Dwight St, Room 10

O: 413-322-5525

E: Anderson-BurgosJ@holyoke.org

Web: www.holyoke.org/departments/city-council/

"You cannot escape the responsibility of tomorrow by evading it today"

-- Abraham Lincoln