

AGENDA FOR THE CITY COUNCIL
MARCH 4, 2025

PUBLIC HEARING

PUBLIC COMMENT

LAI D ON THE TABLE

1. The Committee on Ordinance to whom was referred an order that the Police Department be allowed to hire a Crime Analyst past the Grade 10 mid-range (which is \$70,407) to \$78,000.

Recommended that the order be adopted.

2.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHT THOUSAND ONE HUNDRED EIGHTY TWO AND 93/100 Dollars (\$8,182.93) as follows:

			FROM	TO
12401	51101	LOCAL INSPECTOR	8,182.93	
12401	51102	ASST BUILDING COMMISSIONER		3,132.93
12401	51103	CHIEF INSPECTOR OF WIRES		2,828.00
12401	51107	ZONING OFFICIAL		2,222.00
			8,182.93	8,182.93

3.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND FIFTY AND 00/100 Dollars (\$5,050.00) as follows:

			FROM	TO
16911	51104	ENTERPRISE COORDINATOR	5,050.00	
16911	51101	DIRECTOR WISTARIAHURST		2,828.00
16911	51103	CITY HISTORIAN		2,222.00
			5,050.00	5,050.00

4.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE THOUSAND FIVE HUNDRED SIXTY AND 99/100 Dollars (\$1,560.99) as follows:

			FROM	TO
15431	51104	INVESTIGATOR	1,560.99	

15431	51105	NATIONAL SERVICE OFFICER	1,560.99	
			1,560.99	1,560.99

5. From Assistant Solicitor Jane Mantolesky, letter regarding St. Vincent Lots
6. From Mayor Joshua Garcia, letter appointing Ms. Patricia Normand of 36 Pleasant St to serve as a member of the Conservation Commission. Ms. Normand will serve a three year term expiring February 1, 2028.
7. From Mayor Joshua Garcia, letter appointing Mr. Denis Luzuriaga of 6 Pinehurst Rd., to serve as a Commissioner of the Holyoke Housing Authority. Mr. Luzuriaga will replace Mr. Jose Maldonado-Velez and will serve the remainder of his term expiring April 1, 2029.
8. From Mayor Joshua Garcia, letter reappointing Ms. Lyn Horan of 100 Southampton Rd., to serve as a member of the Commission on Disabilities. Ms. Horan will serve a three year term expiring in March 2028.
9. From Mayor Joshua Garcia, letter reappointing Ms. Jessica Lebron-Martinez of 102 Brown Avenue., to serve as a member of the Commission on Disabilities. Ms. Lebron-Martinez will serve a three year term expiring in March 2028.
10. From Mayor Joshua Garcia, letter reappointing Mr. Jeffrey Horan of 100 Southampton Rd. to serve as a member of the Conservation Commission. Mr. Horan will serve a three year term expiring February 1, 202.
11. From Mayor Joshua Garcia, letter reappointing Ms. Rosemary Arnold of 30 Mountain Rd. to serve as a member of the Conservation Commission. Ms. Arnold will serve a three year term expiring February 1, 2028.
12. From Mayor Joshua Garcia, letter reappointing Ms. Sarah Wedaman of 28 Howard St., to serve as a member of the Commission on Disabilities. Ms. Wedaman will serve a three year term expiring in March 2028.
13. From City Solicitor: Lisa Ball- Case of Fuller v. Haines 224 Mass. 176 which addresses the first reading of an order
14. From City Solicitor Lisa Ball Opinion from KP Law
15. From Assistant City Solicitor Jane Mantolesky- Notice of Sale - 285 Main
16. From Councilor Givner- Boston Globe article on Impact fees
17. From DOR- Guideline on appropriation transfers
18. From Frank Demarinis, Shermerhorns site plan review
19. Cultural Humility Workshop Curriculum

20. From City Clerk Brenna Murphy Leary and Amin. Assistant Jeffery Andreson-Burgos, minutes from February 4, 2025 meeting.
21. The Committee on Public Service to whom was referred an order From Mayor Garcia, letter appointing Ms. Beverlyn Blanchard of 46 St. Kolbe Dr. to serve as a member of the Library Board of Directors. Ms. Blanchard will serve a three year term expiring February 2028.
Recommended that the appointment be confirmed.
22. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Ms. Beverlyn Blanchard of 46 St. Kolbe Dr. to serve on the Library Board of Directors. Ms. Blanchard term will expire Feb. 2025.
Recommended that the order be given a leave to withdraw.
23. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Mr. Thomas Gilchrist of 26 Dunn Ave to serve on the Library Board of Directors. Mr. Gilchrist term will expire Feb. 2026.
Recommended that the appointment be confirmed.
24. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Mr. Joseph Black of 1015 Maple St. to serve as a member of the Recycling Advisory Committee. Mr. Black's will serve a three year term, expiring on August 1, 2027.
Recommended that the appointment be confirmed.
25. The Committee on Public Service to whom was referred an order From Mayor Joshua Garcia, letter appointing Ms. Tiffany Espinosa of 30 Amherst St Holyoke to serve as a member of the Holyoke Redevelopment Authority. Ms. Espinosa will replace Mr. Jorge Colon and will serve the remainder of his term expiring November 1, 2029.
Recommended that the appointment be confirmed.
26. The Committee on Development and Governmental Relations to whom was referred an order The DGR committee invite Andrew Morehouse, executive director of the W. Mass Food Bank, to a future committee meeting. Mr. Morehouse will present an overview of the Food Bank, how it impacts and serves the city of Holyoke, and offer ways for the public to help and volunteer. Copy to DGR. Invite any relevant social agency serving Holyoke to attend.
Recommended that the order has been complied with.
27. The Committee on Development and Governmental Relations to whom was referred an order Special Permit Application of Salmar Realty LLC c/o Peter Martins for a special permit for a Proposed Coffee shop/Drive Thru Restaurant at South Street Plaza, A Portion of 209 South St.
Recommended that the special permit be granted with the 32 conditions described in the Planning Board Site Plan Review Notice of Decision letter dated January 16, 2025
28. -- The Committee on Development and Governmental Relations to whom was referred an order The Law Dept., Building Commissioner and the city's property group provide its annual update on the City's Receivership program. Please send communication to

the Clerk for the second city council meeting in January 2023.
Recommended that the order has been complied with.

29. The Committee on Development and Governmental Relations to whom was referred an order Law Dept and Mayor be invited to the City Council to discuss an update on the city's use of the receivership program including current properties being targeted and others that are excellent prospects for required repairs. I also would like to see if we can use this for larger scale problem rental properties with the right receiver as has been done in larger metropolitan cities. I also would like to start an initiative as has been used in large urban settings where we have required landlord training programs when appropriate as well as a model like Kansas City Bad Apple Program for repeat offenders. Law dept. and Mayor will be encouraged to look at what resources we need to go bold on problem properties and develop a plan with us.
Recommended that the order has been complied with.

30. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2025 FIREFIGHTER SAFETY EQUIPMENT GRANT PROGRAM, \$24,081, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.
Sec 2-509 - Grant Reporting
Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.'
Recommended that the order be adopted.

31. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED THOUSAND AND 00/100 Dollars (\$100,000) as follows:

FROM

12101-51107	\$ 50,000
PATROLMEN	
12101-51117 DISPATCH	50,000
TOTAL	\$100,000

TO:

12102-53010 MAP/DATA	\$100,000
MAINTENANCE	

Recommended that the order be adopted.

32. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THOUSAND AND 00/100 Dollars (\$80,000) as follows:

FROM

12101-51105	\$40,000
SERGEANTS	

12101-51107	40,000
PATROLMEN	
	TOTAL \$80,000

TO:

12102-53010 MAP/DATA	\$80,000
MAINTENANCE	

Recommended that the order be adopted.

33. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THREE THOUSAND SIX HUNDRED FIFTY SIX AND 00/100 Dollars (\$83,656) as follows:

FROM

11511-51201 PT ASSISTANT	\$83,656
SOLICITOR	
	TOTAL \$83,656
	L

TO:

11511-51202 PT ASSOCIATE	\$83,656
SOLICITOR	
	TOTAL \$83,656

Recommended that the order be adopted.

34. The Committee on Joint Committee of City Council and School to whom was referred an order the School Department, the School Committee, the Receiver and Mayor present a plan for the future of Metcalf School. I'd like to hear long-terms plans as well as temporary ones. I would like the district to consider the City continue using the school in its current purpose: as a learning institution. If not in the plan, then let's consider it as the headquarters of the School Department. Should a committee be formed? What plans are being discussed? The building, erected 1911, is iconic and should be preserved and, if needed, rehabilitated and repurposed for City uses. Refer to HPS, Receiver, Mayor and Joint Committee.
Recommended that the order has been complied with.
35. The Committee on Joint Committee of City Council and School to whom was referred an order From Mayor Garcia and Superintendent Soto, a Joint statement affirming the rights of immigrants
Recommended that the order has been complied with.
36. The Committee on Joint Committee of City Council and School to whom was referred an order The Superintendent of Schools discuss his recent memo on affirming the rights of immigrants with the Joint Committee on City Council and School Committee.
Recommended that the order has been complied with.
37. The Committee on Joint Committee of City Council and School to whom was referred an order rom Sean Mangano, School Committee Finance Subcommittee 12.12.24
Recommended that the order has been complied with.

38. The Committee on Joint Committee of City Council and School to whom was referred an order The Superintendent of Schools please update the Joint Committee on City Council and School Committee on any updated plans for the School Dept headquarters in light of their decision not to go forward with proposed High Street location. Recommended that the order has been complied with.
39. Magrath-Smith, ordered that City Council review CPA Committee recommendations and approve funding for FY25 CPA projects.
40. Murphy-Romboletti- With community support, the City Council issue a proclamation to Gina Nelson, Executive Director of Community Roots Neighborhood Services, Inc. and the Veterans Lunch Program in recognition of the invaluable work they do for our community's veterans.
41. Vacon- ORDER: That the American flag protocol is followed for flags at public schools such as McMahon & on other city property, including; either lighting the flag or bringing the flag in each night and putting it up in the morning.
42. Vacon, Jourdain- ORDER: The Treasurer & Auditor provide the City Council with an update & timeline for the certification of free cash. Refer to Finance Committee
43. Bartley- Ordered that Schedule B, Compensation for Elected Officials of Chapter 2 of the Code of Ordinances be amended as follows:
- City Clerk: \$90,000
44. Devine, Givner - ORDERED: that the Directors of the Board of Health, Zoning, Planning, and the Animal Control Officer and Law Department meet with the Ordinance Committee to discuss Ordinance Sec. 14-12 as it relates to #2 Hens, specifically the keeping of hens DEFINITIONS, SPECIAL PERMIT PROCESS, SPECIFICATIONS AND DIMENSIONS, GENERAL REGULATIONS, VIOLATIONS and any and all regulations whether State or Federal that may be pertinent.
45. Devine - ORDERED: that the City Engineer determine if a BLOCK THE BOX is warranted at Columbus Avenue and Northampton Street. Refer to City Engineer
46. Devine- ORDERED that the Law Department determine and render an opinion as to whether DPW supervisors/employees can ticket those automobiles/trucks that are impeding snow removal and plowing during a legal parking ban.
47. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "BYRNE STATE CRISIS INTERVENTION PROGRAM, \$84,458.79, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within

a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

48. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, NINE THOUSAND NINE HUNDRED EIGHTY ONE AND 52/100 Dollars (\$9,981.52) as follows:

FROM

12201-51103 CAPTAIN	\$3,663.90
12201-51104	6,317.62
LIEUTENANTS	
TOTAL	\$9,981.52

TO:

12201-51180 INJURED ON	\$9,981.52
DUTY	
PP#16	
TOTAL	\$9,981.52

- 49.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY FIVE THOUSAND AND 00/100 Dollars (\$25,000) as follows:

FROM

8811-10400 CAPITAL	\$25,000
STABILIZATION	
TOTAL	\$25,000
L	

TO:

12103-58003 HPD CAP OUTLAY- BUILDING	\$25,000
IMPROVEMENTS	
TOTAL	\$25,000

- 50.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED EIGHT THOUSAND SIX HUNDRED NINETY FIVE AND 56/100 Dollars (\$108,695.56) as follows:

FROM

8815-10400 CANNABIS	\$108,695.56
STABILIZATION	
TOTAL	\$108,695.56
L	

TO:

19412-57630 SOLICITOR CLAIMS &	\$108,695.56
DAMAGES	

	TOTA \$108,695.56 L
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51. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND Dollars AND 00/100 Dollars (\$5,000) as follows:

		FROM	TO
12101	5119POLICE RESERVE		5,000
0010	57200 OUT OF STATE TRAVEL		5,000
		5,000	5,000

52. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND Dollars AND 00/100 Dollars (\$5,000) as follows:

		FROM	TO
1421	51102DPW HOISTING EQUIP OPERATOR		5,000
01010	57200 OUT OF STATE TRAVEL		5,000
		5,000	5,000

53. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND Dollars AND 00/100 Dollars (\$5,000) as follows:

		FROM	TO
12101	5119FIRE FIGHTER LINE		5,000
0010	57200 OUT OF STATE TRAVEL		5,000
		5,000	5,000

54. Givner- In the interest of transparency, order that the Collins Center for Public Management present its findings, working with Holyoke's Government Restructure Advisory Council, on Payments In Lieu of Taxes, PILOTs. Some cities and towns (Boston, Brookline) developed formal PILOT policies where the municipality asks the nonprofit to pay a portion of the taxes their tax-exempt property would have paid if it wasn't tax-exempt. Springfield and Concord are exploring the need for PILOT policies. Holyoke has hundreds of tax-exempt properties including group homes, charities, drug recovery agencies, hospitals, health centers, churches, schools, colleges, and more that were included in the study. ~Send to DGR
55. Givner- In an effort to promote efficiency while upholding quality of life standards, Order that the City Council invite department heads involved with permitting in to review special permit processes. Incomplete applications regularly come before DGR. The current process is incredibly inefficient wasting 8-10 hours, per applicant, in efforts from

the Clerk's office, the Planning department, the Planning Board, building department, as well as City council and subcommittees. Our permitting Ordinance should be reviewed and updated if needed. ~Send to DGR for discussion / copy to ordinance for updates

COMMUNICATIONS

56. From Mayor Joshua Garcia, letter appointing Mr. Samuel Mateo, Jr. of 26 Orchard St to serve as a Commissioner of the License Board. Mr. Mateo will replace Mr. Michael Moriarty. His term will expire on October 1, 2026.
57. From Mayor Joshua Garcia, letter reappointing Mr. Willie Spradley of 8 Ross Rd. to serve on the Citizens Advisory Committee.
58. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, minutes of February 18, 2025 meeting.
59. From City Auditor Tanya Wdowiak: FY2025 Sewer Enterprise year-to-date budget versus actual report as of 02-28-2025.
60. From City Auditor, Tanya Wdowiak, Community Preservation Fund financial status: EOY2024 Department of Revenue CP2 form and FY2025 YTD fund report to 2-28-2025
61. From City Auditor Tanya Wdowiak: FY2025 General Fund year-to-date budget versus actual report as of 02-28-2025.
62. From Alicia Zoller, CDBG Funding Recommendations from Citizen Advisory Committee and OCD
63. From President Tessa Murphy-Romboletti-email communication with Councilor Jourdain
64. From City Councilor Kevin Jourdain-email communication to City Clerk Brenna Murphy Leary and City Auditor Tanya Wdowiak
65. From City Councilor Kevin Jourdain- email communication with City Auditor Tanya Wdowiak
66. From City Councilor Linda Vacon, OML Complaint
67. From Parks and Rec-02.28.25-Elms College Contract 2025
68. From Parks and Rec Commission-02.28.25 Blue Sox Contract 2025 season
69. Holyoke Draft PILOT Report
70. From Local Historic District Commission, meeting minutes from October 24, 2025 and November 21, 2025

71. From Board of Fire Commission, meeting minutes from January 15, 2025.

PETITIONS

PRESIDENT'S REPORT

REPORTS OF COMMITTEES

72. The Committee on Ordinance to whom was referred an order With community support and in service of our museum goers, order that Wistariahurst museum patron parking signs be added from handicap spaces on Beech to Cabot st, creating no less than 3 designated museum parking spaces in addition to existing handicap spaces.
Recommended that the order has been complied with.
73. The Committee on Ordinance to whom was referred an order that a handicap sign be placed at 15 Davis St. The sign is requested by Teresa Lewis and the placard number is PL6980631.
Recommended that the order be adopted.
74. The Committee on Development and Governmental Relations to whom was referred an order From Alicia Zoeller, CDBG Allocation Spreadsheet
Recommended that the allocation recommendations and the resolution accepting the home funds be adopted.
75. The Committee on Charter and Rules to whom was referred an order that the city council amend its rules to identify which committees certain licenses should be sent to, in an effort to ensure consistency and clarity.
Awaiting disposition
76. The Committee on Charter and Rules to whom was referred an order t With community support, order that all ordinances and charter rules reflecting city council and city council subcommittee meeting notices be updated to reflect acceptance of email as sufficient method of notice, and city website posting as sufficient method of public notice.
Awaiting disposition
77. The Committee on Charter and Rules to whom was referred an order tWith community support, order that the following section of our Codes of Ordinances and charter be updated to reflect use of email as sufficient for special meeting notice:
Sec. 12. – Special meetings of city council.
The mayor may at any time call a special meeting of the city council by public posting through the city website along with written notifications thereof, together with a statement of the subjects to be considered thereat, to be deposited in the post office, postpaid and addressed to the persons to be notified, at least forty-eight hours before the time appointed for such meeting, or to be left at the usual place of residence of each member of the council, by email at least forty-eight hours before the time appointed for such meeting. (Acts 1965, c. 187; Acts 1992, c. 189)
Awaiting disposition

78. The Committee on Charter and Rules to whom was referred an order that the City Council consider a rule addition to to RULE 6C (DECORUM/SPEAKING) adding the following words as a second paragraph:
"No Councilor shall speak more than 4 minutes during debate. The President/and or the City Council Administrative Assistant shall keep track of the minutes. A (1) one minute reminder shall be given at the 3 minute mark during debate."
*Amended to "3 minutes at a time,"
Awaiting disposition
79. The Committee on Charter and Rules to whom was referred an order the city council amend its rules to incorporate under our section 3 or some other section, the following state law: The public body, or its chair or designee, shall, at reasonable intervals, review the minutes of executive sessions to determine if the provisions of this subsection warrant continued non-disclosure. Such determination shall be announced at the body's next meeting and such announcement shall be included in the minutes of that meeting. See M.G.L. chapter 30A, §22(g)(1). Refer to Charter & Rules, Law Dept.
Awaiting disposition
80. The Committee on Charter and Rules to whom was referred an order From Atty Jane Mantolesky, Asst City Solicitor, City Council Voting Specifics
Awaiting disposition
81. The Committee on Charter and Rules to whom was referred an order That we amend our charter and ordinances to change from an elected Mayor to a City Manager/Chief Administrative Financial Officer, appointed by the City Council.
Awaiting disposition
82. The Committee on Charter and Rules to whom was referred an order That Charter Sections 19 and 34 be amended and elsewhere as appropriate to allow for all appointments to the Fire Commission and DPW Commission to be appointed by the Mayor subject to confirmation by the City Council.
Awaiting disposition

MOTIONS, ORDERS AND RESOLUTIONS

83. Rivera, Rivera, Magrath-Smith, Vacon, and Bartley- Ordered, that V-Care and the City Engineer be invited into DG&R in order to discuss the companion order in Ordinance Committee concerning the issue of V-Care's request of an additional parking spot. The Ordinance Committee respectfully requests information from DG&R to best understand what may be needed to do in Ordinance; are there suitable alternatives to a second designated parking lot through the use of existing bus lanes, vehicle staging procedures, or alleyway use, or is a second designated short-term parking space at set hours recommended.
84. Sullivan- The Holyoke City Council on behalf of the voters and taxpayers of our city urge the Mayor to use the remaining 1.5 million dollars of ARPA funds for use by the DPW/Sewer system projects.
85. Vacon- ORDER: that the law department please provide the annual report that was due in January per ordinance 2-154.

86. Vacon- ORDER: that the city solicitor please immediately assign an assistant solicitor to the city council to comply with our ordinance 2-156.1
87. Devine- ORDERED: That the Law Department issue an opinion as to whether there are any repercussions for an elected City Councilor who may "Use their position to impede any government operation in carrying out their duties.
88. Devine- ORDERED: That the City Engineer study the possibility of having a raised crosswalk at the corner of Dwight and Main Streets.

89. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ELEVEN THOUSAND TWO HUNDRED THIRTY FIVE AND 00/100 Dollars (\$11,235) as follows:

FROM

11521-51102 PERSONNEL ASSISTANT	\$11,235
TOTAL	\$11,235

TO:

11522-53009 PROFESSIONAL SERVICES	\$11,235
PERSONNEL DEPT	
TOTAL	\$11,235

90. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY THOUSAND AND 00/100 Dollars (\$20,000) as follows:

FROM

11451-51125 ADMINISTRATIVE ASSISTANT	\$11,000
11451-51132 PAYROLL SPECIALIST	9,000
TOTAL	\$20,000

TO:

11452-53010 PROFESSIONAL SERVICES	\$20,000
CITY TREASURER'S OFFICE	
TOTAL	\$20,000

91. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO THOUSAND THREE HUNDRED THIRTY SEVEN AND 50/100 Dollars (\$2,337.50) as follows:

FROM

15101-51203 SUBSTITUTE NURSE	\$1,500.00
15101-51850 AUTO ALLOWANCE	837.50
TOTAL	\$2,337.50

TO:

15101-51201 BOARD MEMBERS – BOARD OF HEALTH	\$2,337.50
TOTAL	\$2,337.50

92.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY FIVE THOUSAND AND 00/100 Dollars (\$25,000) as follows:

FROM

11381-51102 ASSISTANT CPO	\$25,000
TOTAL	\$25,000

TO:

11382-53010 PROFESSIONAL SERVICES	\$25,000
TOTAL	\$25,000
PURCHASING DEPT	

93.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, NINE THOUSAND SEVENTY FOUR AND 41/100 Dollars (\$9,074.41) as follows:

FROM:

12201-51103 CAPTAIN	\$3,663.90
12201-51104 LIEUTENANTS	5,410.51
TOTAL:	\$9,074.41

TO:

12201-51180 INJURED ON DUTY	\$9,074.41
TOTAL:	\$9,074.41

94.

Devine- ORDERED: That the Law Department render an opinion as to whether a City Councilor can be censured for disruption of any City Council proceeding whether at regular meetings of the City Council or any sub-committee of the City Council.

95. Devine- ORDERED: That the Law Department check with surrounding cities and towns as to how they might censure an elected official due to lack of decorum or other offenses.
96. Givner- Handicap application from Yolanda Velazquez for a handicap sign at 120 Oak St. #1.
97. Jourdain, Vacon- Ordered that the City Council Charter & Rules committee discuss the Council's long history of interpretation relative to Section 22 of the Charter that a vote to pass the first and then a vote to pass the second reading are required before final passage may occur under the provisions of that Section. That the Council also continue to follow our current procedure if and until the Council votes to change that procedure and understanding of Section 22 through a lawful method to be determined up to and including a possible Charter Change.
Section 22 of the Charter

Sec. 22. - Power as to laying out, etc., of streets; damages; ordinances, etc., involving expenditures in excess of two hundred dollars.

The city council shall, with the approval of the mayor, have exclusive authority and power to order the laying out, locating anew or discontinuing of all streets and ways and highways within the limits of the city, and to assess the damage sustained by any person thereby, and further, except as herein otherwise provided, to act in all matters relating to such laying out, locating anew, altering or discontinuing. Any person aggrieved by the assessment of his damages, or other action of the city council under this section, shall have all the rights and privileges now allowed by law in such cases in appeals from decisions of the selectmen of towns. Any ordinance, order, resolution or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars, shall require for its passage the affirmative votes of a majority of all the members of the city council. Every such ordinance, order, resolution or vote shall be read twice, with an interval of at least three days between the two readings, before being finally passed; and the vote at its final passage shall be taken by roll call; provided, however, that upon and after the written recommendation of the mayor the city council may pass such ordinance, order, resolution or vote on the same day by a two-thirds yea and nay vote.

98. Jourdain, Vacon- Ordered, that the Treasurer, Auditor and Mayor please come to the Finance Committee to discuss why the Schedule A year end reconciliation for Fiscal Year 2024 has not yet been filed with the State. Failure to make this end of year filing timely potentially jeopardizes our future state aid payments, cash flow and the certification of our free cash. This filing was due on November 30 and is still unfiled. It should be noted that it was filed many months late last year and appears to be late again. Let's discuss please how we can get this back on track.
99. Jourdain, Vacon- Ordered, amend Rule 6E by adding the following: that no member of the City Council shall make references to or about another member but in respectful terms whether inside or outside the City Council Chambers including on social media. That the City Council also taken into consideration this time how the City's social media policy should help guide our final rule.

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:

Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.

The listing of matters are those reasonably anticipated by the chair which may be discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

City Clerk

City of Holyoke Request for Appropriation Transfer Within a Classification

Dept. Name BUILDING

2/4/2025

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services x

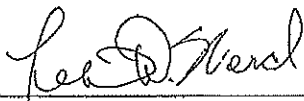
Expenditures

Capital Outlay

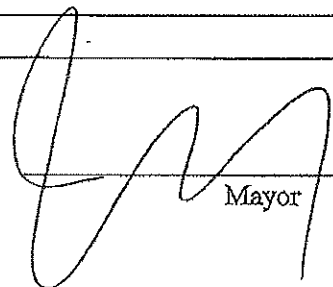
Account No.		Account Name	\$ Amount	
Organization	Object		From	To
12401	51110	LOCAL INSPECTOR	\$ 8,182.93	
12401	51102	ASST BUILDING COMMISSIONER		\$ 3,132.93
12401	51103	CHIEF INSPECTOR OF WIRES		\$ 2,828.00
12401	51107	ZONING OFFICIAL		\$ 2,222.00

Reason for request:

AFCME/PSA Contract



 Head of Department



 Mayor

City of Holyoke Request for Appropriation Transfer Within a Classification

Dept. Name WISTARIAHURST

2/4/2025

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services x

Expenditures

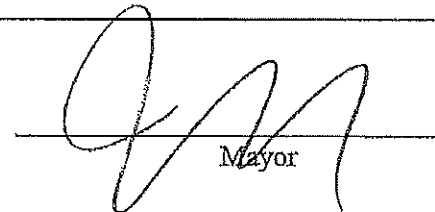
Capital Outlay

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
16911	51104	ENTERPRISE COORDINATOR	\$ 5,050.00	
16911	51101	DIRECTOR WISTARIAHURST		\$ 2,828.00
16911	51103	CITY HISTORIAN		\$ 2,222.00

Reason for request:

AFCME/PSA Contract


Head of Department


Mayor

City of Holyoke Request for Appropriation Transfer Within a Classification

Dept. Name VETS

2/4/2025

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services x

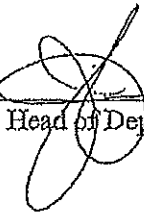
Expenditures

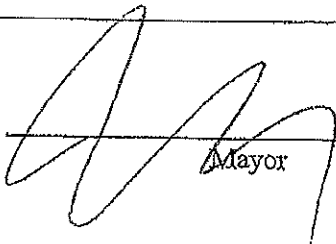
Capital Outlay

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
15431	51104	INVESTIGATOR	\$ 1,560.99	
15431	51105	NATIONAL SERVICE OFFICER		\$ 1,560.99

Reason for request:

AFCME/PSA Contract


Head of Department


Mayor



Mayor Joshua A. Garcia

Lisa A. Ball, Esq.

City of Holyoke

City Solicitor

Kathleen E. Degnan, Esq.
Jane L. Mantolesky, Esq.
Michael D. Bissonette, Esq.
Tasheen Davis, Esq.
Mary E. Gotham, Paralegal

February 3, 2025

Holyoke City Council
City Of Holyoke
536 Dwight Street
Holyoke, MA 01040

RE: St. Vincent Street & Route 5

Councilors:

Please see enclosed proposal from Heritage Land Survey & Engineering, Inc. As previously discussed at the City Council, the School Department no longer has a public need for the parcel; see enclosed letter dated November 29, 2021. It has been expressed at the City Council that the parcel be potentially subdivided in three (3) separate lots for housing. At present, the parcel is still only one (1) lot.

Please advise as to which direction the City Council would like to go with this parcel and direct as to whether or not the City Council would wish to proceed with the proposal from Heritage Land Survey & Engineering, Inc.

Very truly yours,

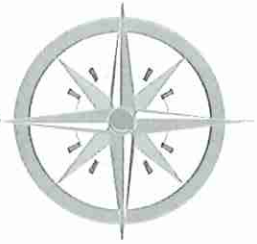
Jane Mantolesky
Assistant City Solicitor

Enclosures

HERITAGE

Land Surveying & Engineering, Inc.

241 College Highway & Clark Street
Post Office Box 90
Southampton, Massachusetts 01073-0090
(413) 527-3600



Date: January 23, 2025

Jeff Burkott / Assistant Director of Planning, Principal Planner
Office of Planning & Economic Development
City of Holyoke
20 Korean Veterans Plaza, Suite 401
Holyoke, MA 01040

RE: Request for Proposal
St. Vincent Street & Route 5
Holyoke, MA 01040

Dear Mr Burkott:

This letter is in response to your request for professional services at the above-mentioned site in Holyoke, MA. The scope of services below is based on our discussion on 23 Jan 2025. A description of work to be performed, as well as an estimated cost are described below:

Task #1 ~ Approval Not Required Plan: Estimated Cost = \$1,305.00

Heritage Land Surveying & Engineering, Inc., shall prepare an Approval Not Required plan showing proposed three conforming parcels, or one proposed parcel as required

Task #2 ~ Monumentation: Estimated Cost = \$1,620.00

Heritage Land Surveying & Engineering, Inc., shall perform sufficient fieldwork to set monuments at the boundary corners of the proposed parcels.

Total estimated cost = \$2,925.00

This proposal does not include any filing fees or meetings with the City of Holyoke . All survey work will comply with established standards for the performance of similar surveys within the Commonwealth of Massachusetts. Field information will be obtained using electronic measuring and data collection equipment. Office computations and drafting will be performed using CAD computer software.

We would be able to begin within 1 to 2 weeks of receipt of written authorization to proceed and receipt of the retainer. Other work requested and authorized by the client will be billed at our hourly rates in effect when the work is performed.

Please contact this office if there should be any questions, comments, or suggested modifications to the proposal. Thank you for providing us with the opportunity to submit the proposal.

Sincerely,



Robert G. Oleksak
Associate Land Surveyor

Payment Terms	Invoices will be rendered to the client monthly or periodically as the work progresses, in accordance with rates in effect when the work is performed. Invoices will be due and payable upon receipt, and subject to service charges of 1.5% per month if unpaid 30 days from the invoice date. The client agrees to pay costs of collection and reasonable attorney's fees, if required.
Ownership of Documents	All original documents, including but not limited to plans, drawings, field notes, electronic data, written or typed letters and reports, etc., assembled or created during the course of the described project, shall remain the sole and exclusive property of Heritage Land Surveying & Engineering, Inc. Any plans provided under the Scope of Services described above shall not be altered or expanded upon. With permission, plan data can be used as base data for plans subsequently produced by the project architect, provided that appropriate credits are made for the base data, and such plans do not give the appearance of being prepared, endorsed, or certified by Heritage Land Surveying & Engineering, Inc.

ACCEPTANCE OF PROPOSAL

COMPANY	City of Holyoke Office of Planning & Economic Development	COMPANY	Heritage Land Surveying & Engineering, Inc.
NAME	Jeff Burkott	NAME	Robert G. Oleksak
SIGNATURE		SIGNATURE	
TITLE	Assistant Director of Planning, Principal Planner	TITLE	Associate Land Surveyor
DATE		DATE	January 23, 2025

This proposal will be kept open for 30 days. Please sign and return this original and retain a copy for your records.



HOLYOKE PUBLIC SCHOOLS
A PATHWAY FOR EVERY STUDENT

57 Suffolk Street – Holyoke, Massachusetts 01040
Tel. (413) 534-2000 | Fax. (413) 534-2297
asoto@hps.holyoke.ma.us

Anthony Soto, Receiver / Superintendent
Mildred Lefebvre, Vice Chair, Holyoke School Committee

11/29/2021

President Todd McGee
Holyoke City Council
City Hall
Holyoke, Ma, 01040

Dear President McGee,

This letter is to inform you that the Holyoke School Committee, in its authority, at their November 15, 2021 meeting transfers to the city of Holyoke the St. Vincent st. property effective November 15, 2021. We have deemed that this property serves no need for the Holyoke Public schools. Reference exhibit attached.

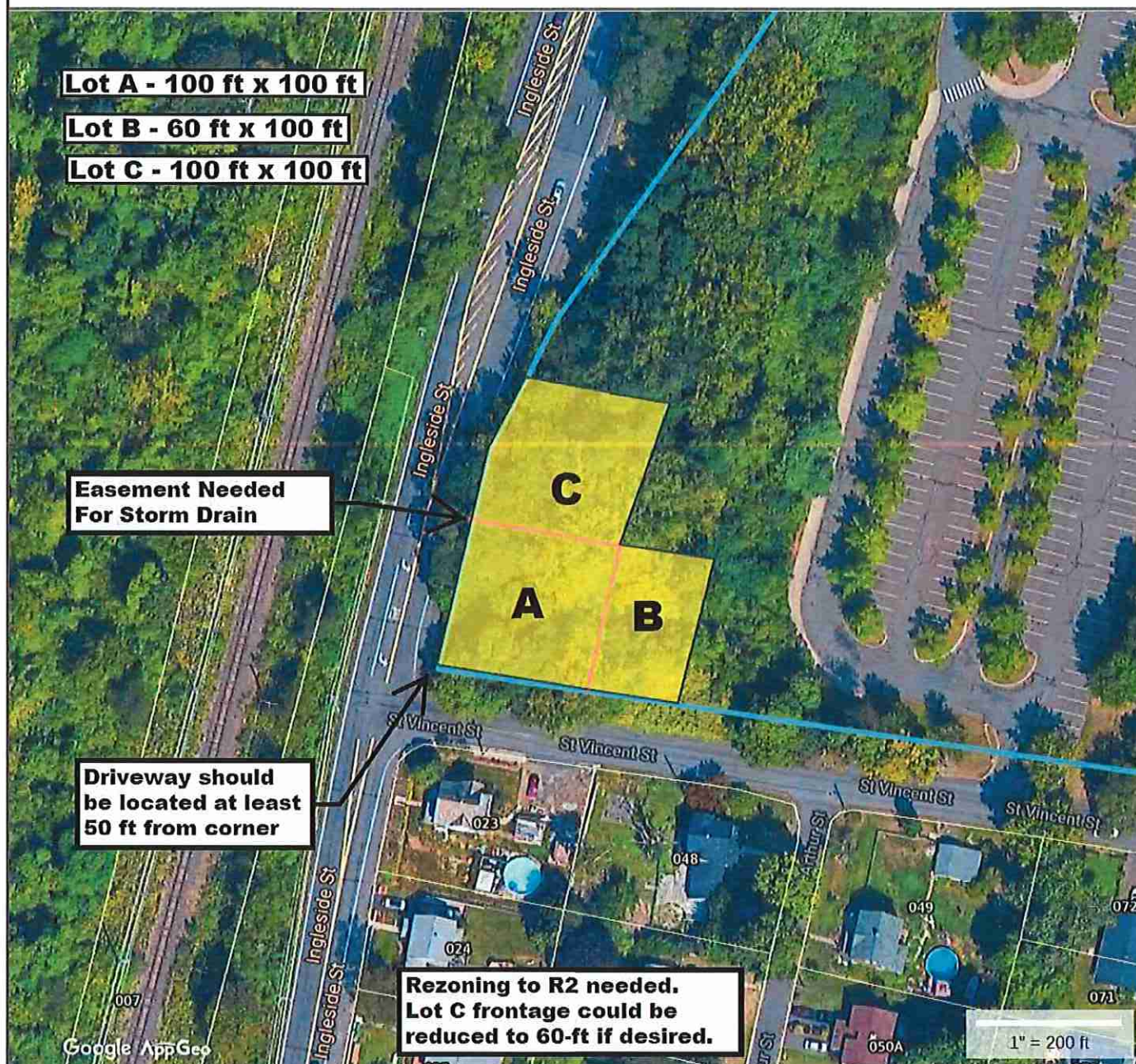
If you have any questions, please do not hesitate to contact me.

Sincerely,

Anthony Soto

Mildred Lefebvre

Cc: Mayor Garcia
City Solicitor Lisa Ball



The sketch shown above is only intended to assist with internal discussions and is not an assurance that the property is suitable for development. Prospective buyers of the property would need to complete their own assessment of the development potential of property. Field survey and filing of an ANR plan to the Planning Board would be required to establish any new lots.



MAP FOR REFERENCE ONLY
NOT A LEGAL DOCUMENT

City of Holyoke, MA makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 08/23/2019
Data updated 11/19/2018

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

Potential Residential Development of School Department Property at St. Vincent and Ingleside Streets



MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

December 14, 2023

RECEIVED

JAN 31 2025

The Honorable City Councilors
City of Holyoke
Holyoke, MA 01040

Holyoke City Clerk's
Holyoke, MA

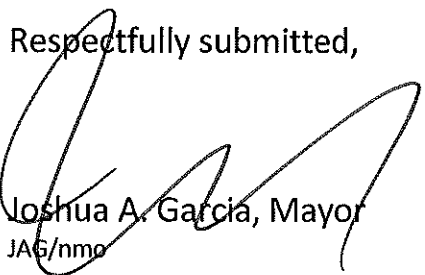
Dear Council Members:

Subject to your approval, I hereby appoint the following individual to serve as a member of the Conservation Commission for the City of Holyoke:

Ms. Patricia Normand
36 Pleasant Street
Holyoke, MA 01040

Ms. Normand will serve a three-year term; said term will expire on February 1, 2028.

Respectfully submitted,


Joshua A. Garcia, Mayor

JAG/nmo

CC: Ms. Patricia Normand
Yoni Glogower, Conservation



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

February 5, 2025

RECEIVED

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

FEB 05 2025

Holyoke City Clerk's
Holyoke, MA

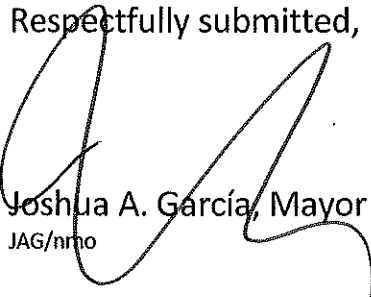
Honorable City Council:

Subject to your approval, I hereby appoint the following individual to serve as a Commissioner of the Holyoke Housing Authority for the City of Holyoke:

Mr. Denis Luzuriaga
6 Pinehurst Road
Holyoke, MA 01040

Mr. Luzuriaga will replace Mr. Jose Maldonado and will serve the remainder of his term; said term will expire on April 1, 2029.

Respectfully submitted,


Joshua A. Garcia, Mayor
JAG/nmo

Cc: Denis Luzuriaga
Matt Mainville



MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

February 4, 2025

RECEIVED
FEB 04 2025
Holyoke City Clerk's
Holyoke, MA

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

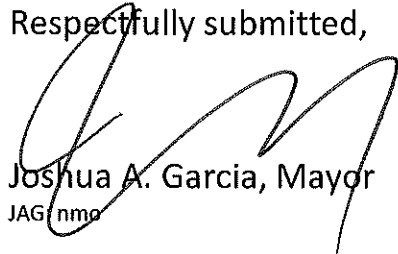
Dear Council Members:

I hereby reappoint the following individual to serve as a member of the
Commission on Disabilities for the City of Holyoke:

Ms. Lyn Horan
100 Southampton Road
Holyoke, MA 01040

Ms. Horan will serve a three-year term; said term will expire in March 2028.

Respectfully submitted,


Joshua A. Garcia, Mayor

JAG:nma

CC: Ms. Lyn Horan
Ms. Elizabeth Larivee
Personnel



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

January 31, 2025

RECEIVED

FEB 04 2025

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

Holyoke City Clerk's
Holyoke, MA

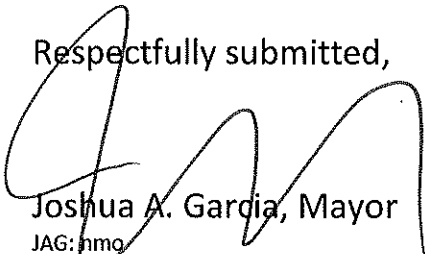
Dear Council Members:

I hereby reappoint the following individual to serve as a member of the
Commission on Disabilities for the City of Holyoke:

Ms. Jessica Lebron-Martinez
102 Brown Avenue
Holyoke, MA 01040

Ms. Lebron-Martinez will serve a three-year term; said term will expire in
March 2028.

Respectfully submitted,


Joshua A. Garcia, Mayor

JAG:nmo

CC: Ms. Jessica Lebron-Martinez
Ms. Elizabeth Larivee
Personnel



MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

January 30, 2025

RECEIVED

JAN 31 2025

The Honorable City Councilors
City of Holyoke
Holyoke, MA 01040

Holyoke City Clerk's
Holyoke, MA

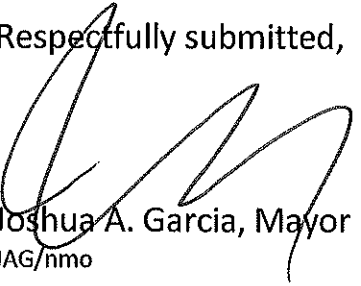
Dear Council Members:

Subject to your approval, I hereby re-appoint the following individual to serve as a member of the Conservation Commission for the City of Holyoke:

Mr. Jeffrey Horan
100 Southampton Road
Holyoke, MA 01040

Mr. Horan will serve a three-year term; said term will expire February 1, 2028.

Respectfully submitted,


Joshua A. Garcia, Mayor
JAG/nmo

CC: Jeffrey Horan
Yoni Glogower, Conservation



MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

January 30, 2025

RECEIVED

JAN 31 2025

The Honorable City Councilors
City of Holyoke
Holyoke, MA 01040

Holyoke City Clerk's
Holyoke, MA

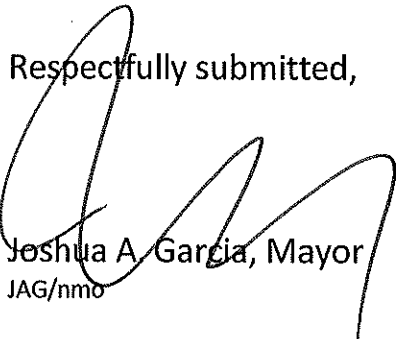
Dear Council Members:

Subject to your approval, I hereby re-appoint the following individual to serve as a member of the Conservation Commission for the City of Holyoke:

Ms. Rosemary Arnold
30 Mountain Road
Holyoke, MA 01040

Ms. Arnold will serve a three-year term; said term will expire February 1, 2028.

Respectfully submitted,


Joshua A. Garcia, Mayor
JAG/nmo

CC: Ms. Rosemary Arnold
Conservation Dept



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

February 3, 2025

RECEIVED

FEB 04 2025

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

Holyoke City Clerk's
Holyoke, MA

Dear Council Members:

I hereby reappoint the following individual to serve as a member of the
Commission on Disabilities for the City of Holyoke:

Ms. Sarah Wedaman
28 Howard Street
Holyoke, MA 01040

Ms. Wedaman will serve a three-year term; said term will expire in March
2028.

Respectfully submitted,

Joshua A. Garcia, Mayor
JAG: nmo

CC: Ms. Sarah Wedaman
Ms. Elizabeth Larivee
Personnel



Cited

As of: February 13, 2025 3:43 PM Z

Fuller v. Haines

Supreme Judicial Court of Massachusetts, Middlesex

May 19, 1916

No Number in Original

Reporter

224 Mass. 176 *; 112 N.E. 873 **; 1916 Mass. LEXIS 1100 ***

FULLER et al. v. HAINES et al.

Core Terms

municipal, voters, board of aldermen, city charter, referendum, words

Case Summary

Procedural Posture

Petitioners, 10 taxpayers of a city, filed a bill in equity under Mass. Rev. Laws ch. 25, § 100, to restrain respondents, a city's mayor and treasurer, from borrowing money to construct a city hall, pursuant to an order of the city's board of aldermen. The taxpayers alleged that the order was invalid because the city's voters elected not to borrow or appropriate money for a city hall and that result was neither revoked nor amended.

Overview

Shortly before the board passed the order, a proper petition of the voters was presented to the board, which resulted in the municipal election ballot issue on funding the city hall's construction. The court concluded that the petition did not stay the board's right to pass the order because the consequent referendum vote only had an advisory effect and did not prevent the board from dealing with the subject. The court found that under Medford, Mass., Charter § 16, none of the board objected to considering the order. The board adopted the order on a roll call by the vote of 16 to three. The court determined that the board did not pass the order through all of its stages at one meeting. In the first meeting, the board referred the order to a committee for a reading. The court decided that, even if it was assumed that a negative vote was the equivalent to an objection to the order, for two reasons the order was at its final stage in the second meeting when the roll call vote occurred. First, the order received its initial

consideration at the first meeting. Second, the objection of three members at the second meeting was not enough to require further postponement of the issue.

Outcome

The court dismissed the taxpayers' bill.

LexisNexis® Headnotes

Governments > Local Governments > Charters

Governments > Local Governments > Elections

Governments > Local Governments > Finance

[HN1](#) Local Governments, Charters

Medford, Mass., Charter § 7, 1903 Mass. Acts 345, as amended by 1906 Mass. Acts 252, § 1, contains two sentences referring to two different matters. The first relates to general meetings of citizens. It provides for the exercise of the right secured by [Mass. Const. Decl. Rights art. 19](#). It is a provision almost universally found in city charters. The purpose of that sentence in general is to enable the voters to have full and free discussion and consultation upon the merits of candidates for public office and of measures proposed in the public interests. The second sentence of Medford, Mass., Charter § 7, 1903 Mass. Acts 345, as amended by 1906 Mass. Acts 252, § 1, relates to the general subject of ascertaining the view of such voters as choose thus to express themselves upon any question of public interest which can be answered by a plain affirmative or negative.

Governments > Local Governments > Elections

[HN2](#) [↓] Local Governments, Elections

See Medford, Mass., Charter § 7, 1903 Mass. Acts 345, as amended by 1906 Mass. Acts 252, § 1.

Governments > Local

Governments > Administrative Boards

Governments > Local Governments > Charters

[HN3](#) [↓] Local Governments, Administrative Boards

Medford, Mass., Charter § 16, provides that an order of the board of aldermen may be passed through all its stages at one session by unanimous consent, but, if one member objects, the measure shall be postponed for at least one week.

Governments > Legislation > Enactment

[HN4](#) [↓] Legislation, Enactment

In legislative bodies where several readings of an order are required, and in the absence of special rule, the referral of the order to a committee constitutes one stage or the first reading.

Counsel: [***1] Edward E. Elder and Frederick W. McGowan, both of Boston, for petitioners.

Charles S. Baxter and George C. Scott, both of Boston, for respondents.

Opinion by: RUGG

Opinion

[*177] [**873] RUGG, C, J. This is a petition in equity under R. L. c. 25, § 100, by ten taxpayers of the city of Medford, to restrain the mayor and city treasurer of that city from borrowing money to construct a city hall, in accordance with an order of the board of aldermen, dated January 25, 1916. The main contention is that the order authorizing the action sought to be enjoined is invalid because the voters of the city at the municipal election in 1913 voted not to borrow or appropriate money for a city hall, which vote has not been revoked or amended.

This contention is founded on section 7 of the city

charter of Medford, St. 1903, c. 345, as amended by St. 1906, c. 252, § 1. ¹ [HN1](#) [↑] That section contains two sentences referring to two different matters. [*178] The first relates to general meetings of citizens. It provides for the exercise of the right secured by article 19 of the Declaration of Rights. It is a provision almost universally found in city charters. [Wheelock v. Lowell, 196 Mass. 220, 226, \[***2\] 81 N. E. 977, 134 Am. St. Rep. 543, 12 Ann. Cas. 1109](#). The purpose of that sentence in general is to enable the [**874] voters to have full and free discussion and consultation upon the merits of candidates for public office and of measures proposed in the public interests. Its importance in this respect is of the highest moment. See *Commonwealth v. Porter*, 1 Gray, 476. It never has been suggested, so far as we are aware, that the vote of such a meeting had a legally binding force upon the city. It certainly can have no bearing upon its financial obligations. The second sentence of section 7 relates to the general subject of ascertaining the view of such voters as choose thus to express themselves upon any question of public interest which can be answered by a plain affirmative or negative. Its collocation with the other sentence in one section is some indication that it is of the same general character. It is in the briefest possible phrase and contains no words expressive of the effect of such vote. The force to be given it rests entirely upon implication. The natural inference is that its force and effect is the same as that of the other form of expression of public opinion [***3] with which it stands combined in one section, which is a provision long known in legislation and whose force and effect are well understood. It hardly can be presumed, in the absence of a definite enactment to that end, that the Legislature intended such a vote to bind the city absolutely and to fix finally the municipal policy upon the subject of the vote.

The conception of the referendum as to definite measures of local administration in cities is a comparatively new one in the legislation of this state. While it has been the legislative practice for a long time

¹ [HN2](#) [↑] 'General meetings of the inhabitants of the city may from time to time be held, according to the right secured to the people by the Constitution of the commonwealth; and such meetings may, and upon the request in writing of fifty qualified voters setting forth the purposes thereof shall be called by the board of aldermen. The board, upon request in writing of twenty-five per cent. of the qualified voters, shall order placed upon the official ballot for a municipal election any question of public interest set forth in such request, provided that such question can be answered by 'Yes' or 'No.'

to make the taking effect [***4] of a statute of local concern in a particular municipality dependent upon acceptance in some form (*Barnes v. Chicopee*, 213 Mass. 1, 4, 99 N. E. 464), it is only within recent years that what is popularly known as the initiative and referendum have been applied in matters involving policy as to particular measures of improvement. *Graham v. Roberts*, 200 Mass. 152, 85 N. E. 1009. It is hardly to be inferred that so radical a departure in municipal government would have been undertaken in any city without plain words indicative of that design.

[*179] It may well have been thought that the machinery for the expression of an advisory opinion by the voters of a city at a public meeting was quite inadequate, in view of the inconvenience of gathering at a single hall a substantial proportion of the citizens, and that this should be supplemented by giving to any voter the privilege of expressing his view so that it would be counted. Advisory expressions of public opinion participated in by large numbers of people may have been deemed likely to be a sufficiently strong incentive to action by city officers. It is no idle form to secure a definite conception in this form of what the people [***5] think on any subject of general interest. Ample scope thus is given for the operation of the language of the section without stretching it to include that which, when intended, commonly is expressed by clear words.

When the Legislature has designed to give binding force to an initiative or referendum vote, it has been able to find expression for that purpose in unmistakable words. See, for example, the city charters referred to in the footnote, where provisions in this respect are clear.²

The conclusion seems to us inevitable that the effect of the referendum vote of the voters of Medford in 1913 had no more than an advisory effect and did not prevent the board of aldermen from dealing with the subject as it deemed wise [***6] at any time.

Shortly before the order in question was passed by the board of aldermen, a petition signed by twenty-five per cent. of the qualified voters of the city was presented to the board, requesting that there be placed on the official

ballot at the municipal election for 1916 the questions whether a city hall should be built and whether, if to be built, it should be built under the supervision of three or more citizens. What has been said disposes in substance of the contention that the filing of this petition operated to stay the right of the board of aldermen to pass the order until after such election. It cannot have been the intent of the Legislature to [*180] suspend all power of the municipality to act touching a matter to be voted on at the municipal election, then almost eleven months in the future, when the vote itself would be simply advisory and not compulsory in its effect. When the Legislature has intended that the filing of a petition for a referendum should have the effect of suspending the power of the municipal government to act touching the matter referred until after the popular vote, it has disclosed that intent by plain words. This is manifested by [***7] language used in the city charters referred to in the last footnote.

The city charter of Medford provides in section 16 [HN3](#) [↑] that an order of the board of aldermen may be passed through all its stages at one session by unanimous consent, but, if one member objects, the measure shall be postponed for at least one week. The single justice has found that 'no one objected to the consideration of the passage of the order here assailed.' The record of the board of aldermen shows the order first was presented as accompanying the letter of the mayor on January 11, 1916. It then was referred to a committee. The committee unanimously recommended the adoption of the order by report presented to the board of aldermen on January 25th. Its adoption then was [**875] moved, and after discussion by several members it was adopted on a roll call by the votes of sixteen members in the affirmative to three in the negative. The order was not passed through all its stages at one meeting. It was or should have been read, and was referred to a committee at the meeting of January 11th. [HN4](#) [↑] In legislative bodies where several readings are required, and in the absence of special rule, that constitutes one stage or [***8] the first reading. The presentation at the meeting of January 25th was its second stage. Since the rules of the board of aldermen of Medford do not prescribe several readings of orders like this, that was its final stage. Therefore, even if it be assumed, but without so intimating, that a negative [*181] vote was the equivalent to an objection, the order was at its final stage on January 25, 1916, having received its first consideration at the earlier meeting, and the objection of three members was not enough to require further postponement.

² St. 1908, c. 611, §§ 27, 28, 29, Gloucester; St. 1908, c. 574, §§ 42, 43, Haverhill; St. 1910, c. 602, pt. 1, §§ 64, 65, Lynn; St. 1911, c. 621, pt. 1, §§ 45, 53, Lawrence; St. 1911, c. 680, pt. 1, §§ 54, 55, Chelsea; St. 1911, c. 645, §§ 60, 61, Lowell; St. 1914, c. 680, §§ 25, 26, Attleboro; St. 1914, c. 609, §§ 28, 29, Westfield; St. 1911, c. 732, pt. 3, § 55, Pittsfield; St. 1911, c. 531, § 69, Cambridge; St. 1915, c. 267, pt. 1, § 42, General Act.

224 Mass. 176, *181; 112 N.E. 873, **875; 1916 Mass. LEXIS 1100, ***8

Bill dismissed without costs.

End of Document

TO: Lisa Ball, Esq., Holyoke City Solicitor
(*By Electronic Mail Only*)

FROM: Mark R. Reich, Esq.

RE: City Council Voting Requirements – Fund Transfers, Special Purpose Stabilization Fund Appropriations

DATE: February 6, 2025

Question

You have requested an opinion regarding the quantum of vote required of the Holyoke City Council with regard to fund transfers made at the end or beginning of the fiscal year, and with regard to appropriations from special purpose stabilization funds. You have indicated concerns have been raised by the City Council regarding inconsistencies between the City's Special Act Charter and provisions of applicable General Laws. Specifically, the City Charter, at Section 49, requires a two-thirds vote of the City Council, with the recommendation of the Mayor, for the expenditure of funds for any other purpose than that for which the funds were originally appropriated. The provisions of G.L. c. 44, §33B, which addresses budget transfers made at both the end and beginning of fiscal years, and the provisions of G.L. c. 40, §5B, as recently amended, which address the creation of and transfers from stabilization funds, differ from the Charter with respect to the necessary quantum of vote for such actions. Your department has issued opinions, based upon review of the City Charter as well as statutes and caselaw, which you have also forwarded for my review, and which concluded that the statutory provisions regarding end and beginning of year fund transfers and appropriations from special purpose stabilization funds should govern notwithstanding the general provisions of the City Charter regarding fund appropriations.

Short Answer

I have reviewed your prior opinions, as well as the City Charter, applicable statutes, and the caselaw you cited in your previous opinions. In my opinion, the specific provisions of G.L. c. 44, §33B and G.L. c. 40, §5B, as recently amended, will govern the quantum of vote for action by the City Council notwithstanding the more general provisions of Section 49 of the City Charter. I therefore concur with your department's prior opinions, which are consistent with the rules of statutory construction and allow the provisions of the City Charter and relevant statutes to be applied in a harmonious manner to achieve the intent of those provisions. To determine otherwise would, in my opinion, be contrary to the purpose of the more recent and specific statutory enactments.

Detailed Analysis

The City's Charter, enacted by special act in 1896, addresses transfers and appropriations of City funds in Article VIII, Section 49, as follows:

Sec. 49. - Transfers of appropriations; authorization of expenditures without appropriation; approval of bills, pay rolls and vouchers; fiscal year.

No sum appropriated for a specific purpose shall be expended for any other purpose, and no expenditure shall be made nor liabilities incurred by or in behalf of the city until an appropriation has been fully voted by the city council, sufficient to meet such expenditure or liability, together with all prior unpaid liabilities which are payable out of such appropriation, except in accordance with the recommendation of the mayor to the city council, approved by the ye and nay vote of two-thirds of the council: provided, however, that after the expiration of the financial year and until the passage of the annual appropriations liabilities payable out of a regular appropriation to be contained therein may be incurred to an amount not exceeding one third of the total of such appropriation for the preceding year. Every bill, pay roll or other voucher covering an expenditure of money shall be approved by the signatures on the back of such bill or voucher of the majority of the board or committee having control of or incurring such expenditure, and after such approval such bills, pay rolls or vouchers shall be turned over to the auditor. The financial year shall begin with the first day of December in each year.

This section of the Charter, which I am informed has remained essentially unchanged since the Charter's enactment in 1896, addresses transfers from appropriations generally but does not address either fund transfers undertaken at the end or beginning of a fiscal year or the creation of, appropriation to, or expenditure of funds from, a stabilization fund. These omissions are not surprising given the time of enactment of the Charter. The Charter has been amended over the years to address certain items, such as the change in the form of government from a Board of Aldermen to a City Council, but the provisions of Section 49, including the superseded reference to the beginning of the City's financial year, have remained intact. In my opinion, this section of the Charter continues to apply generally to the process of the City Council in consideration of fund transfers and appropriations. However, in my further opinion, this provision should be read in harmony with later statutory enactments that more specifically address such matters, and the quantum of vote requirements of applicable statutes should be applied by the City Council.

Rules of Statutory Construction

In my opinion, the general rules of statutory construction must be applied when considering statutes and special acts which relate to a common subject matter. Such statutes and special acts "should be construed together so as to constitute a harmonious whole."

Commonwealth v. Smith, 431 Mass. 417, 424 (2000); quoting Board of Education v. Assessor of Worcester, 368 Mass. 511, 513-514 (1975). Further, a later-enacted, more specific provision

will be considered to prevail over a general rule. See Lukes v. Election Comm'rs of Worcester, 423 Mass. 826, 829 (1996), which held that, “Where two provisions are in conflict, if a specific provision . . . is enacted subsequent to a more general rule, the specific and not the general provision applies.”

Further, it is understood that where “a general statute and a specific statute cannot be reconciled, the general statute must yield to the specific statute.” Pereira v. New England LNG Co., 364 Mass. 109, 118 (1973). See Morales v. Trans World Airlines, Inc., 504 U.S. 374, 384 (1992), citing Crawford Fitting Co. v. J.T. Gibbons, Inc., 482 U.S. 437, 445 (1987) (“it is a commonplace of statutory construction that the specific governs the general”); Morey v. Martha's Vineyard Comm'n, 409 Mass. 813, 819, (1991) (general language must yield to more precise language); Hennessey v. Berger, 403 Mass. 648, 651 (1988). “This is particularly true where, as here, the specific statute was enacted after the general statute.” Pereira, 364 Mass. at 118

Fund Transfers at the Beginning and End of the Fiscal Year

The provisions of G.L. c. 44, §33B, which govern fund transfers, were amended in 2006 to address transfers made at the end and beginning of a fiscal year, and were further amended by the Municipal Modernization Act in 2017. This specific statutory enactment, which significantly postdates the enactment of the City's Special Act Charter, provides in pertinent part as follows:

(a) On recommendation of the mayor, the city council may, by majority vote, transfer any amount appropriated for the use of any department to another appropriation for the same department. In addition, the city council may, by majority vote, on recommendation of the mayor, transfer within the last 2 months of any fiscal year, or during the first 15 days of the new fiscal year, to apply to the previous fiscal year, any amount appropriated, other than for the use of a municipal light department or a school department, to any other appropriation. Except as provided in the preceding sentence, no transfer shall be made of any amount appropriated for the use of any city department to the appropriation for any other department except by a 2/3 vote of the city council on recommendation of the mayor and with the written approval of the amount of the transfer by the department having control of the appropriation from which the transfer is proposed to be made. No transfer involving a municipal light department or a school department shall be made under the previous sentence without the approval of the amount of the transfer by a vote of the municipal light department board or by a vote of the school committee, respectively.

The provisions of G.L. c. 44, §33B, as amended in 2006, allow the City Council to act by majority vote, upon a recommendation of the Mayor, within the last two months of the fiscal year, or during the first fifteen days of the new fiscal year, to apply to the previous fiscal year, the transfer of funds previously appropriated to any other appropriation, with the exception of funds appropriated for the use of a municipal light department or the School Department.

Transfers made outside the specific time period established in the statute as referenced above would require approval by a two-thirds vote of the City Council, consistent with the requirements of Section 49 of the City Charter.

In my opinion, it is important, when reviewing Section 49 of the City Charter together with the provisions of G.L. c. 44, §33B, to consider the general rules of statutory construction as referenced above. In the instant case, Section 49 of the City Charter generally governs transfers of City funds, requiring a two-thirds majority vote of the City Council to approve a transfer of an amount appropriated for a specific purpose for use for a different purpose. Section 49 does not include a different procedure for transfers being considered at specific times within the fiscal year. By contrast, the provisions of G.L. c. 44, §33B, as amended, in addition to addressing transfers of appropriations in general, provide for a reduced simple majority quantum of vote applicable to transfers within the last two months of the fiscal year, or during the first fifteen days of the new fiscal year to be applied to the prior fiscal year. Consideration of the provisions of Section 49 of the City Charter and G.L. c. 44, §33B should be undertaken in a manner so as to create a harmonious whole and to implement the more specific provisions of the later-enacted statute. In my opinion it is therefore appropriate to apply the lesser simple majority vote requirement to transfers of previously appropriated City funds within the last two months of the fiscal year, or during the first fifteen days of the new fiscal year, as opposed to the two-thirds majority vote generally applied by Section 49 of the City Charter. Such a reading would preserve the general provisions of Section 49 for transfers during the remainder of the fiscal year. This opinion is consistent with opinions previously provided by your office in this matter.

Special Stabilization Funds

The provisions of G.L. c. 40, §5B address the creation and use of stabilization funds. The statute was amended by the provisions of Chapter 77 of the Acts of 2023, which provided in pertinent part as follows:

SECTION 8. Section 5B of chapter 40 of the General Laws, as so appearing, is hereby amended by striking out the third paragraph and inserting in place thereof the following paragraph:-

There shall be designated 2 types of stabilization funds: (i) the general purpose stabilization fund; and (ii) special purpose stabilization funds. At the time of creating any stabilization fund, the city, town or district shall specify, and at any later time may alter, the purpose of the fund, which may be for any lawful purpose, including, but not limited to, an approved school project pursuant to chapter 70B or any other purpose for which the city, town or district may lawfully borrow money. The specification and any alteration of purpose and any appropriation of funds from the general purpose stabilization fund shall be approved by a two-thirds vote, except as provided in paragraph (g) of section 21C of chapter 59 for a majority referendum vote. Subject to said section 21C of said chapter 59,

any such vote shall be of the legislative body of the city, town or district, subject to its charter. Appropriation of funds from a special purpose stabilization fund shall be approved by a majority vote.

The statute, as amended, allows for the creation of special purpose stabilization funds by a two-thirds vote of a municipality's legislative body, which in the instant case would be the City Council. The amended statute also provides that appropriations from a special purpose stabilization fund may be authorized by a simple majority vote.

As noted above, the provisions of Section 49 of the City Charter generally address transfers of appropriated funds by a two-thirds majority vote. Section 49 does not address stabilization funds, as the enactment of the Charter predates the enactment of G.L. c. 40, §5B, as originally enacted and as amended. Once again applying the rules of statutory construction, in my opinion the Charter and the statute should be read together to apply the more specific provision in order to reach a harmonious whole. In this case, where the Charter does not address stabilization funds, the specific statutory provisions allowing for the creation of special purpose stabilization funds by a two thirds majority vote of the City Council, and further allowing appropriations from special purpose stabilization funds by a simple majority vote, should be applied in such matters. This application would not disturb the governance of other matters by the general requirements of Section 49 of the City Charter, in my opinion. Again, this opinion is consistent with opinions provided by your office.

Conclusion

For the reasons stated above, based upon a review of the City's Special Act Charter, applicable statutes, and prior opinions of your office, in my opinion the specific provisions of the above referenced statutes regarding the quantum of vote required for the City Council to authorize fund transfers and appropriations from special purpose stabilization funds should be controlling where the Charter is silent as to these matters.

961611/HOLY/0001



Mayor Joshua A. Garcia

Lisa A. Ball, Esq.

City of Holyoke

City Solicitor

Kathleen E. Degnan, Esq.
Jane L. Mantolesky, Esq.
Michael D. Bissonette, Esq.
Mary E. Gotham, Paralegal

February 11, 2025

To:	Mayor's Office	Department of Public Works
	Board of Health	Building Department
	City Assessor	City Auditor
	City Council	Fire Department
	Police Department	City Solicitor
	City Treasurer	Tax Collector
	Water Dept.	HG&E
	Purchasing Department	OPED

Subject: Sale 285 Main Street, Assessors Map 030, Block 08, Parcel 004

Please be advised that on February 10, 2025, the City of Holyoke sold the above referenced property to Johnna Caizan-Torres. The deed is recorded in the Hampden County Registry of Deeds in Book 25755/ Page 313. The sale price was \$15,000.00.

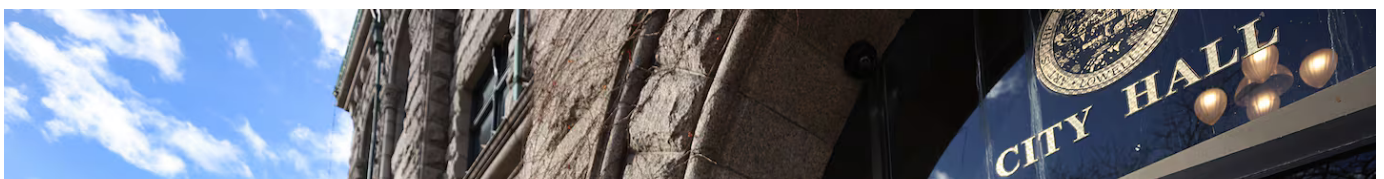
Should you have any questions, please feel free to contact me.

Best regards,

Jane Mantolesky,
Assistant City Solicitor

The state has eliminated cannabis ‘impact fees.’ But many Mass. towns are still charging them.

By [Diti Kohli](#) Globe Staff, Updated February 2, 2025, [2 hours ago](#)





Nairobi Sanchez, photographed in front of Lowell City Hall. She has ran into issues eliminating future community impact fees for her upcoming cannabis business, La Bodeguita. SUZANNE KREITER/GLOBE STAFF

Almost three years ago, state lawmakers decided to end “community impact fees” on cannabis businesses. The charge of up to 3 percent of sales collected by cities and towns was intended to address the side effects some feared would follow new dispensaries and grow facilities, such as traffic congestion, crime, and rampant substance abuse.

When those impacts did not arise, policymakers [ruled that the fees were unnecessary](#) and instead required towns to provide a breakdown of how the money would be spent before businesses have to pay up.

But the reforms have changed little: Dozens of communities across Massachusetts are still demanding impact fees from marijuana companies amounting to thousands of dollars each year, while others refuse to return the funds they’ve already collected — [at least \\$50 million in all](#) since 2018. Officials

funds they've already collected — [at least \\$50 million in all](#) since 2016. Officials have spent the money on new police cruisers, six-figure nonprofit donations, or simply, to grow their general budget.

Now a flurry of litigation is underway, as cannabis entrepreneurs fight to block the fees from being spent on things they say have nothing to do with cannabis. Many believe that the prolonged battle over the money is yet another drag on the emerging industry, suffering from plummeting consumer prices and an oversaturated market. Pot businesses, strangled by [high federal taxes](#) and persistent issues with investment and credit lines, are already [closing rapidly](#) across the state.

“At first, a lot of municipalities thought it was a windfall. They thought they got the 3 percent [fees] and got to run with it — no questions asked,” said Thomas Macmillan, a lawyer representing a half dozen or so cannabis entrepreneurs who are renegotiating the “host community agreements” that set impact fees. “But the dominoes are starting to fall.”

Under the new law, fees can only be charged for expenses that towns can prove are a direct result of a company’s behavior, though attorneys representing municipalities argue that officials are not obligated to rewrite the contracts that oversee the fees until the prior version expires — or at all. Some say that the agreements signed before the law changed are simply not subject to the alterations.

A handful of communities, including Boston and Northampton, voluntarily returned millions in impact funds when the reforms were first introduced. But by this January, state data shows, less than half of Massachusetts municipalities

by this January, state data shows, less than half of Massachusetts municipalities that house marijuana businesses had removed the impact fees and brought all their cannabis community agreements up to code.

Meanwhile, retailers in [Hanover](#) and [Great Barrington](#) are suing their respective towns to recoup \$7 million in impact fees they believe were taken unfairly, drawing inspiration from successful lawsuits last year in [Pittsfield](#) and [Haverhill](#). In Uxbridge, Caroline's Cannabis [landed a landmark \\$1.2 million settlement](#) in January 2024, a refund of 80 percent of the fees collected.

After the lawsuit, Uxbridge town manager Steven Sette said officials hold “a renewed interest in working together” on future agreements concerning the fees.

A spokesperson for the Cannabis Control Commission said the agency “is committed to pursuing all legal avenues within its authority to ensure licensees and municipalities comply with regulatory reforms.”

In the interim, some marijuana businesses in communities that refuse to comply with the new standards have stopped paying impact fees on principal, risking their relationship with town officials. Others hope the fees will be eliminated before they open their doors.

Nairobi Sanchez, for example, has spent years planning a marijuana delivery warehouse-slash-[consumption lounge](#) called La Bodeguita, which would be the only cannabis business in Lowell founded by a woman of color. City officials have repeatedly demanded she agree to pay a 3 percent fee on all sales once her business launches. She has pushed back, to no avail. It feels like yet another barrier to success, she said.

“The use of [host community agreements] as a tool for discrimination — a tool to keep out cannabis businesses and charge us unfairly — is unfortunately succeeding,” Sanchez said.

Nairobi Sanchez, an aspiring cannabis entrepreneur, inside Lowell City Hall. SUZANNE KREITER/GLOBE STAFF

These agreements were originally conceived — and signed by marijuana businesses — to convince municipalities and wary neighbors that having a dispensary in town would not be a drag on public safety budgets. Though research on the impacts of pot businesses is scant, [recent studies](#) show few negative consequences. If anything, researchers found, a legal marijuana market can lead to [lower crime](#), [reduced opioid consumption](#), and [rising housing values](#).

Some municipal officials are now coming around to those arguments. Launching more cannabis businesses, they say, could bolster commercial districts and spur economic development in towns.

Lowell City Councilor Corey Robinson said the city is squandering a “golden opportunity” by asking Sanchez for impact fees, rather than signing an agreement that fits the new regulations and sets her up for success.

Other city officials in Lowell declined to comment on Sanchez’s situation.

“Why they’re targeting one industry like this doesn’t make sense to me,”

Robinson said. “We need to find a way to show them that we’re welcoming of those endeavors.”

But other towns have dug in their heels.

Newton Mayor Ruthanne Fuller recently responded to threats of litigation from three cannabis businesses in a [citywide email](#) that skewered the companies for “breach of contract.”

“The Newton Law Department will vigorously defend the legality of our signed agreements,” she added.

In some municipalities, KP Law, a Boston firm that represents several towns in community agreement negotiations, has argued that future fees are warranted to address impacts to come, including intoxicated driving, odor from cannabis cultivation facilities, and an increase in marijuana use among teenagers.

That is the case in Great Barrington. There, a complaint from three cannabis dispensaries cites written excerpts from town officials who said they experienced “zero impacts” from marijuana licensees that were still charged the three-percent fees.

The CCC is poised to intervene in that suit with a letter of support for the dispensaries “forced to tender to the town millions of dollars in unlawful” fees, legal payments, and reimbursements.

In Great Barrington, that includes hundreds of thousands in city contributions to the Railroad Youth Project, which supports young adults in the Berkshires; \$15,000 to help restore a 19th-century church; and \$182,000 to add a mental health responder to the town’s police force.

Public records show that in Rockland, cannabis impact fees funded street paving,

CPR devices, and two electric vehicles for the inspectional department. In Northampton, they helped pay for the design of an accessible bus station. Other towns used the money to pad public school budgets, asserting that the fees supported positions that mitigated substance use among their students.

The Cannabis Control Commission is weighing in on behalf of dispensaries suing the town of Great Barrington over cannabis impact fees. JOHN TLUMACKI/GLOBE STAFF

Around 60 cannabis licensees across the state that received license extensions from regulators to negotiate an acceptable agreement ahead of the renewal will hit their deadlines in April.

Should they and their towns fail to reach an agreement, it's not clear what the cannabis commission will do.

If they can't reach a deal by then, revoking their business license would amount to a lose-lose, said Phil Silverman, a partner in law firm Vicente LLP who represents cannabis companies. The business would have to shut down, and towns would relinquish thousands in sales taxes and real estate revenue from cultivators and dispensaries.

"The operator is stuck in the middle here," Silverman said. "The CCC does not want to reward these towns for refusing to get to a compliant [agreement] by terminating their license."

As part of their negotiations, some towns are trying to get cannabis businesses to waive their right to recoup impact fees that have already been paid, according to lawyers representing cannabis businesses.

Peter Most, a commercial litigation lawyer in Great Barrington who has written extensively about towns' shortcomings on host community agreements, said that amounts to "abuse."

"You can't charge a fee without also having an invoice of some sort, and that is exactly what towns did for years," Most said. "They should not be automatically entitled to keeping that money forever."

It is of utmost concern to small cannabis companies, which are often barely profitable, said Donna Norman, chief executive of the dispensary Calyx Berkshire. She is behind the second Great Barrington lawsuit, suing for almost \$400,000 in impact fees paid since 2020.

She said having Great Barrington take that money as she does her part in the community — by purchasing her own building, cosponsoring a local music festival in town, and helping construct workforce housing, among other moves — feels like an exploitative transaction and a lack of responsible stewardship.

"It leaves such a bad taste in your mouth when you see all these other towns giving their money back," she said. "They know and have always known that this is not how this should go down."

Diti Kohli can be reached at diti.kohli@globe.com. Follow her [@ditikohli_](https://twitter.com/ditikohli_).



Show 10 comments

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Informational Guideline Release

Bureau of Municipal Finance Law
Informational Guideline Release (IGR) No. 17-13
May 2017

Supersedes IGR 06-209 and Inconsistent Prior Written Statements

APPROPRIATION TRANSFERS

(G.L. c. 44, § 33B)

This Informational Guideline Release (IGR) informs local officials of changes made by the recent Municipal Modernization Act to the alternative end-of-year budget transfer procedure.

Topical Index Key:

Accounting Policies and Procedures
Appropriations
Budgets
Town Meetings

Distribution:

Accountants/Auditors
Mayors/Selectmen
Finance Directors
Finance Committees
Managers/Administrators/Exec. Secys.
City/Town Councils
City Solicitors/Town Counsels

Supersedes IGR 06-209 and Inconsistent Prior Written Statements

APPROPRIATION TRANSFERS

(G.L. c. 44, § 33B)

SUMMARY:

These guidelines explain amendments to the alternative end-of-year budget transfer procedure under [G.L. c. 44, § 33B](#). The changes give cities and towns greater flexibility to make year-end budget transfers for the last two months of the fiscal year, i.e., May and June, and the first 15 days of July of the new fiscal year, which is the statutory period for closing municipal financial records for the fiscal year. [G.L. c. 44, §§ 56 and 56A](#). These amendments were made by the Municipal Modernization Act, which took effect on November 7, 2016. [St. 2016, c. 218, §§ 75 and 76](#).

The amendments eliminate the limits on types and amounts of end-of-year appropriation transfers that can be made under the alternative procedure. End-of-fiscal-year transfers may now be made from health insurance, debt service or other unclassified or non-departmental line item appropriations. In addition, the amount that may be transferred from any department under this procedure is no longer limited to three percent of the department's budget. The school and light departments remain exempt from this procedure.

These guidelines are in effect and supersede Informational Guideline Release (IGR) No. 06-209, *Appropriation Transfers*, and any inconsistent prior written statements or documents.

GUIDELINES:

A. APPROPRIATION TRANSFERS IN GENERAL

1. Available Amount

The amount of any appropriation available to be used as a financing source for another appropriation is the unspent and unencumbered balance, i.e., the amount after all potential liabilities to be charged to the appropriation are considered. Accounting officers should determine this amount before any transfer from an appropriation is approved.

2. Available Use

Transfers from surplus bond proceeds after a project that was financed by borrowing has been completed or abandoned may only be made in the manner and for the purposes set forth in [G.L. c. 44, § 20](#). Transfers from appropriations financed by other restricted sources, e.g., stabilization, enterprise, water surplus or community preservation funds, are subject to the same statutory restrictions as the original appropriations.

3. Governing Law

The procedures explained in these guidelines govern appropriation transfers unless a charter or special act provides otherwise. Officials should consult with municipal counsel about any applicable charter or other provisions.

B. APPROPRIATION TRANSFERS IN TOWNS

1. General Procedure

At any time during the fiscal year, a town meeting may by majority vote transfer any amount from any appropriation to any other municipal use authorized by law.

2. Alternative Year-end Procedure

During May and June, and the first 15 days of July of the new fiscal year, the selectboard, with the agreement of the finance committee, may transfer any amount from a departmental or other appropriation to any other appropriation. This procedure may not be used, however, to transfer funds from a municipal light or school department budget.

An end-of-year transfer using this alternative procedure requires a majority vote of the selectboard and a majority vote of the finance committee.

Any end-of-year transfer from the municipal light or school department budget requires town meeting approval. See Section B-1 above.

C. APPROPRIATION TRANSFERS IN CITIES

1. General Procedure

a. Intra-departmental Transfers

At any time during the fiscal year, the city council, upon recommendation of the mayor, may transfer any amount from a departmental appropriation to another appropriation within the same department. Intra-departmental transfers require a majority vote of the council.

b. Inter-departmental Transfers

At any time during the fiscal year, the city council, upon recommendation of the mayor, may transfer any amount from a departmental or other appropriation to any other appropriation. Inter-departmental transfers require the prior written approval of the amount by the department from which the transfer is being made, if applicable, and a two-thirds vote of the city council. If the transfer is being made from a municipal light or school department appropriation, the light board or school committee must approve the amount by majority vote.

2. Alternative Year-end Procedure

During May and June, and the first 15 days of July in the new fiscal year, the city council, upon the recommendation of the mayor, may transfer any amount from a departmental or other appropriation to any another appropriation. This procedure may not be used, however, to transfer from a municipal light or school department budget.

An end-of-year transfer using this alternative procedure requires only a majority vote of the council. Approval of the department from which the transfer is being made is not required.

Any end-of-year transfer from the municipal light or school department budget requires approval under the applicable general transfer procedure. See Section C-1-a and C-1-b above.

SCHERMERHORNS RESTAURANT

224 WESTFIELD ROAD

HOLYOKE, MASSACHUSETTS 01040

DATE: 11-21-24, REV. 2-7-25

OWNER & PROFESSIONALS

APPLICANT:

FRANK A. DEMARINIS
199 SERVISTAR INDUSTRIAL WAY
WESTFIELD, MA 01085

RECORD OWNER:

FRANK A. DEMARINIS
199 SERVISTAR INDUSTRIAL WAY
WESTFIELD, MA 01085

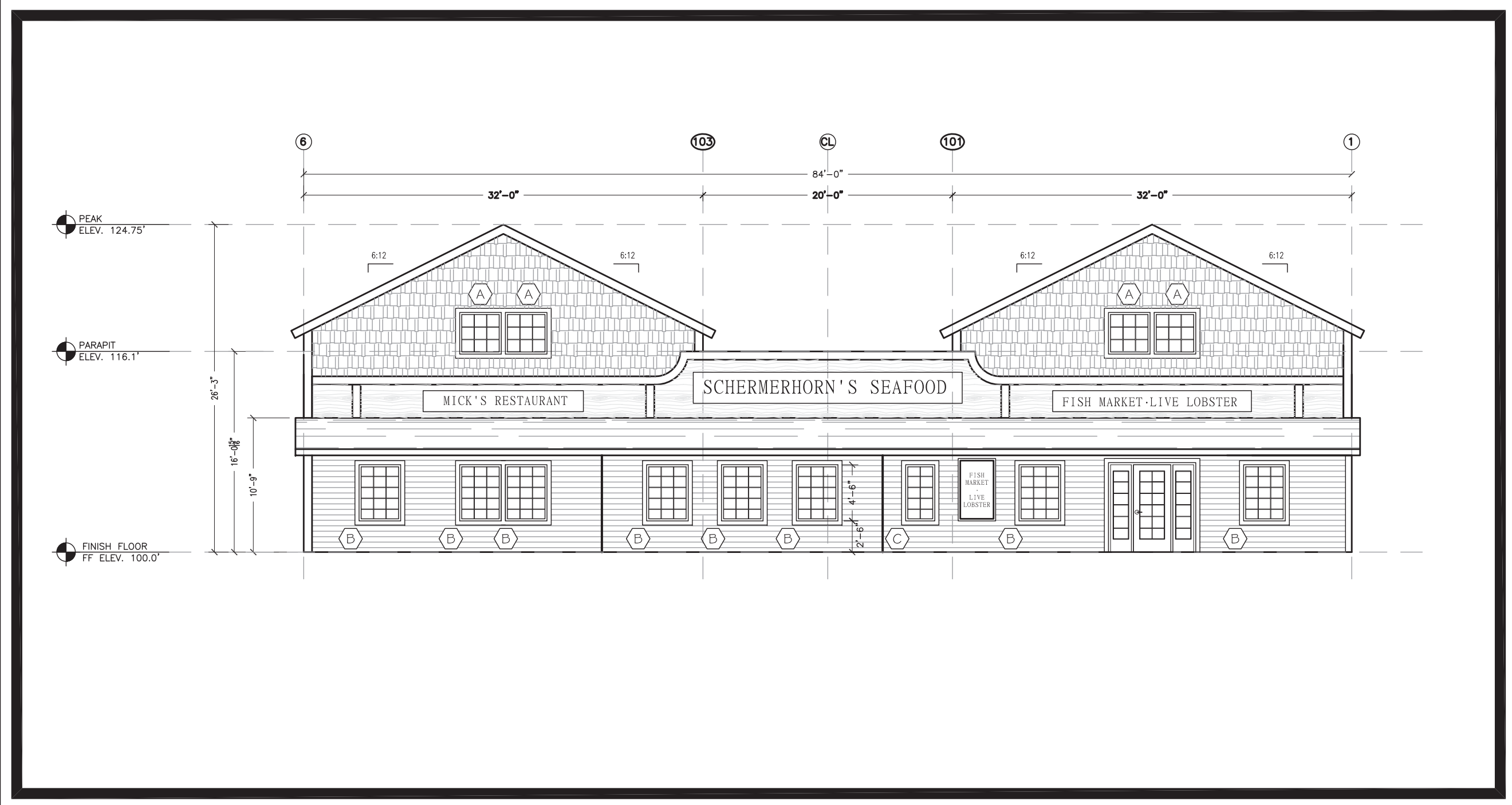
ENGINEER:

FURROW ENGINEERING
199 SERVISTAR INDUSTRIAL WAY - SUITE 2
WESTFIELD, MA 01085

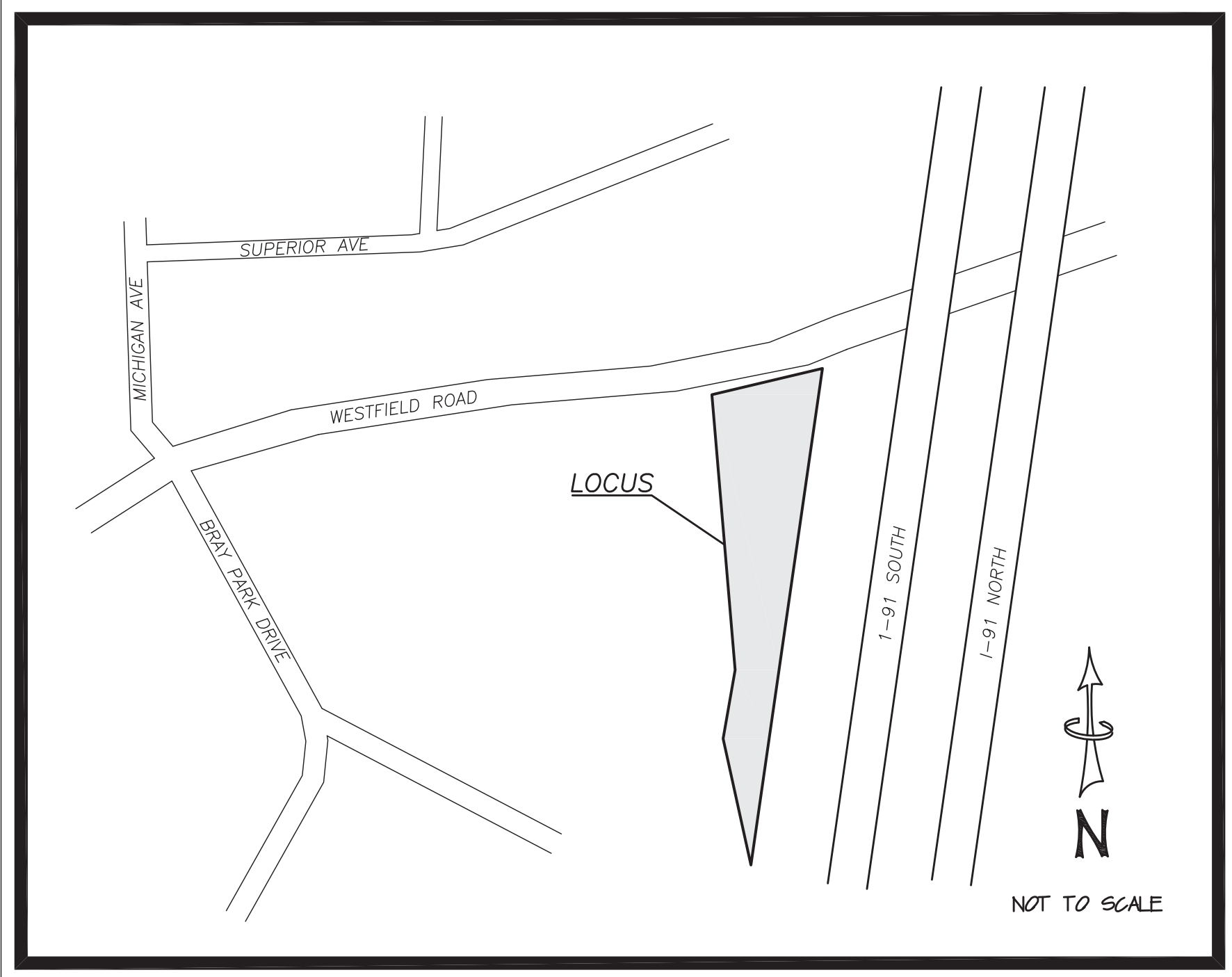
BUILDER:

SAGE ENGINEERING & CONTRACTING, INC.
199 SERVISTAR INDUSTRIAL WAY - SUITE 2
WESTFIELD, MA 01085

ELEVATION



LOCUS PLAN



GENERAL NOTES

GENERAL NOTES

1. FOR REFERENCE TO ENCLOSED PERIMETER SEE HAMPDEN COUNTY REGISTRY OF DEEDS BOOK 25999 PAGE 192 & BOUNDARY SURVEY PLAN TITLED "PLAN OF LAND IN THE CITY OF HOLYOKE, MASSACHUSETTS" PREPARED FOR MICHAEL & MARILYN FITZGERALD BY DURKEE, WHITE, TOWNE AND CHAPPELAIN, DATED JANUARY 12, 2023.

2. ABUTTING PROPERTY LINE INFORMATION AND BUILDING LOCATIONS ARE APPROXIMATE ONLY AND THIS INFORMATION WAS OBTAINED FROM HOLYOKE GIS.

3. PRIOR TO STARTING EXCAVATION WORK ON THE SITE, THE CONTRACTOR SHALL CONTACT DIG-SAFE (FOUR DAYS PRIOR TO WORK), TO HAVE ALL UTILITIES PROPERLY MARKED IN THE FIELD.

DRAWING LIST

T-1 TITLE SHEET	2-7-25
C-2 SITE LAYOUT PLAN	11-21-24
A1.1 EXISTING FLOOR & DEMOLITION PLAN	11-21-24
A1.2 PROPOSED FLOOR PLAN	11-21-24
A2.1 EXISTING BUILDING ELEVATIONS	11-21-24
A2.2 PROPOSED BUILDING ELEVATIONS	11-21-24
A3.1 BUILDING CROSS-SECTIONS	11-21-24
A4.1 WALL SECTIONS	11-21-24
A5.1 ROOF PLAN	11-21-24
A7.5 ENLARGED BATHROOM & ADA PLAN	2-7-25
S1.1 FOUNDATION PLAN	11-21-24
S2.1 ROOF FRAMING PLAN	11-21-24
S2.2 WALL FRAMING PLAN	11-21-24
S3.1 STEEL ELEVATIONS	11-21-24
S3.2 STEEL DETAILS	11-21-24
E1.1 ELECTRICAL POWER PLAN	2-7-25
E1.2 LIGHTING PLAN	2-7-25
E2.1 FIRE ALARM PLAN	2-7-25
M1.1 HVAC PLAN	2-7-25
P1.1 PLUMBING PLAN	2-7-25

LEGEND

EX. GAS LINE	— GAS —	EX. FENCE	— X —
EX. WATER LINE	— W —	EX. SPOT GRADE	X 500.00
EX. OVERHEAD ELECTRIC WIRES	— DHE —	EX. CONTOUR	— 150 —
EX. UNDERGROUND ELECTRIC	— UE —	EX. UTILITY POLE	— T —
EX. UNDERGROUND TEL-CATV-DATA	— UGT —	EX. HYDRANT	— H —
EX. STORM WATER DRAIN	— SD —	EX. WATER GATE	— W —
EX. SANITARY SEWER	— SS —	EX. CATCH BASIN	— C —
PR. WATER LINE	— W —	EX. DRAINAGE MANHOLE	— M —
PR. UNDERGROUND ELECTRIC	— UE —	EX. SANITARY MANHOLE	— S —
PR. UNDERGROUND TEL-CATV-DATA	— UGT —	EX. ELECTRIC MANHOLE	— E —
PR. SANITARY SEWER	— SS —		

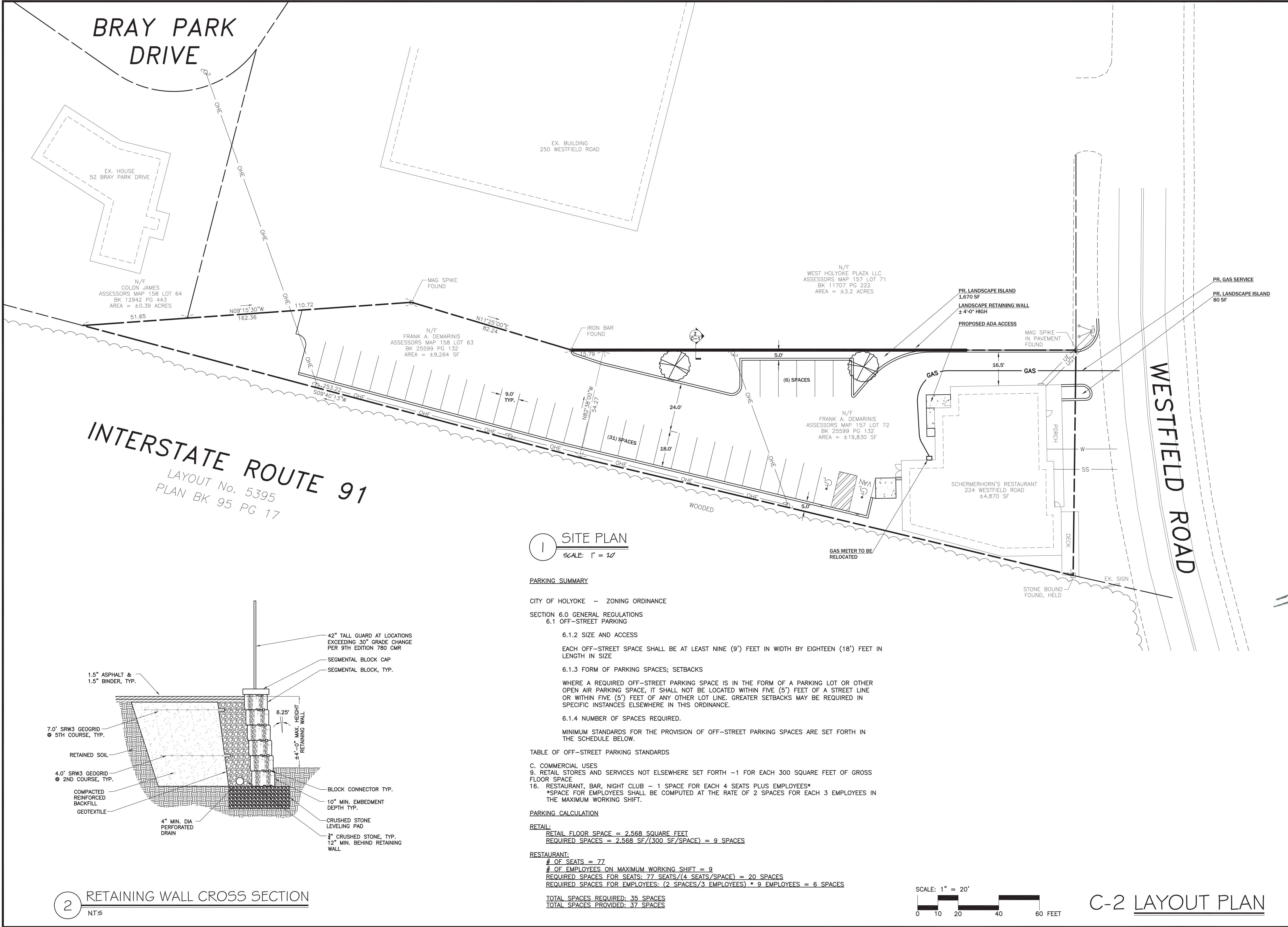


Furrow
Engineering

199 Servistar Industrial Way - Suite 2
Westfield, MA 01085
Phone: (413) 562-4884

2-7-25

T-1 TITLE SHEET



PROJECT DESCRIPTION:
SCHERMERHORN'S REMODEL
224 WESTFIELD ROAD
HOLYOKE, MA 01040

APPLICANT:
FRANK DEMARINIS
199 SERVISTAR INDUSTRIAL WAY - SUITE 2
WESTFIELD, MA 01085

199 Servistar Industrial Way - Suite 2
Westfield, MA 01085
Phone: (413) 502-4884

1-8-25

NO.	REVISION DESCRIPTION	REVISION				
		BY:	DATE:	REVISED	PARKING	
1		LDS	1/8/25	-	-	-
2		LDS	-	-	-	-
3		LDS	-	-	-	-
4		LDS	-	-	-	-
5		LDS	-	-	-	-

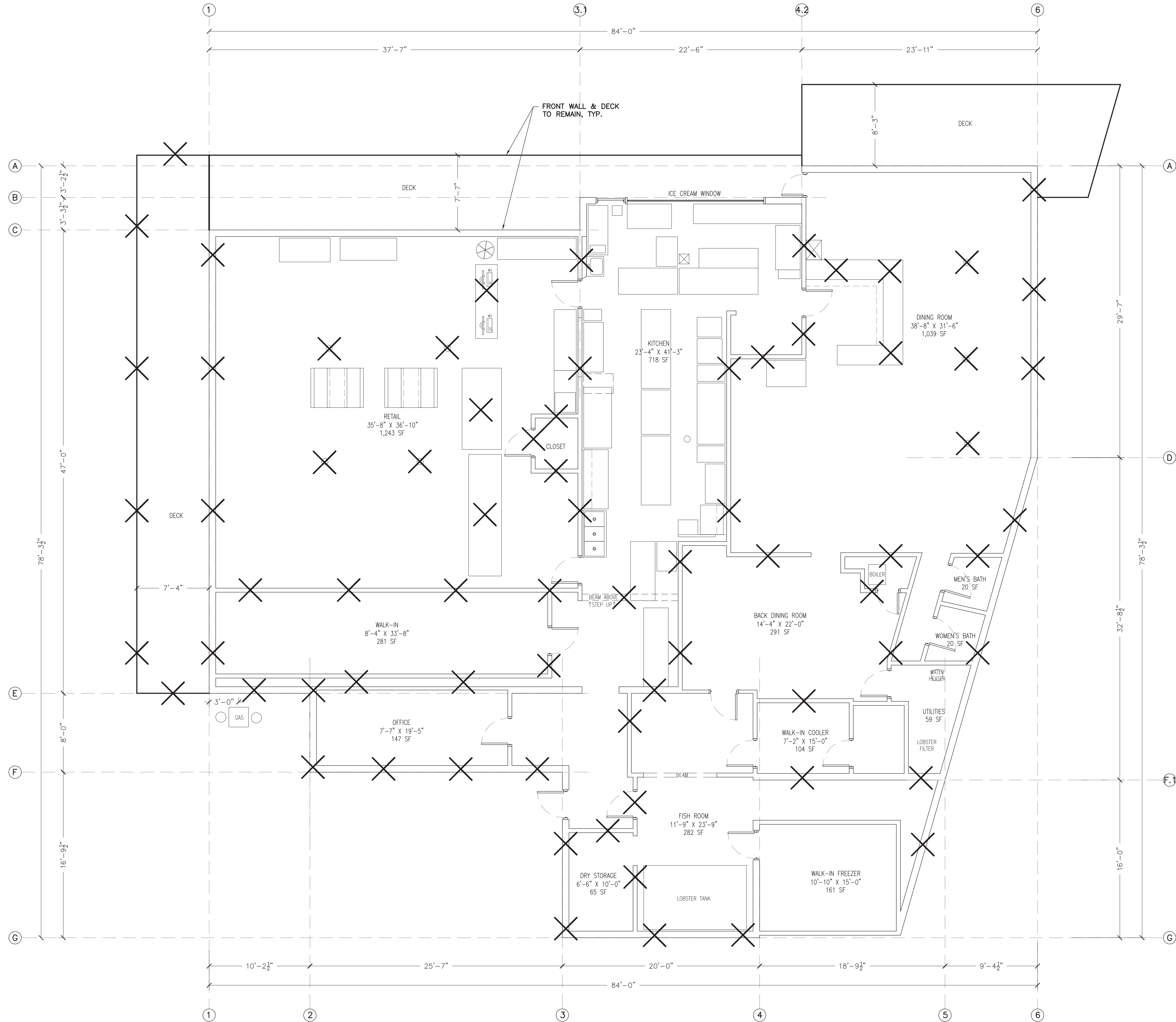
PROJECT #:
237-10-24

DRAWN BY:
LDS

DATE:
11/14/2024

SCALE:
AS NOTED

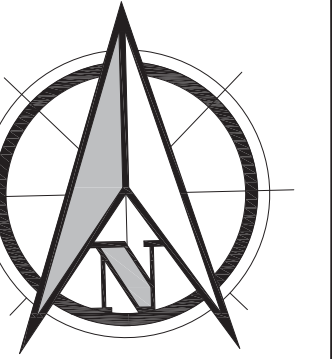
SHEET:
C-2



✕ = DEMOLISH

- NOTES:
1. ALL KITCHEN & MECHANICAL EQUIPMENT TO BE REMOVED.
 2. ALL EXISTING FOUNDATION WALLS TO REMAIN
 3. NORTH WALL & DECK TO REMAIN
 4. ROOF STRUCTURE IN STRUCTURAL FAILURE & PRESENT LIFE SAFETY HAZARD. ROOF STRUCTRE TO BE REMOVED.

A1.1 EXISTING FLOOR & DEMOLITION PLAN

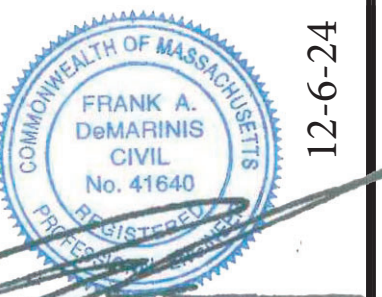


PROJECT DESCRIPTION:
SCHERMERHORN'S SEAFOOD REMODEL
224 WESTFIELD RD
HOLYOKE, MA 01040

APPLICANT:
FRANK A. DEMARINIS
199 SERVISTAR INDUSTRIAL WAY
WESTFIELD, MA 01085

Furrow
Engineering

199 Servistar Industrial Way - Suite 2
Westfield, MA 01085
Phone: (413) 562-4884



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REVISION DESCRIPTION	
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4	4
5	5
6	6

PROJECT #:
237-10-24

DRAWN BY:
HJM

DATE:
10-11-24

SCALE:
3/16" = 1'-0"

SHEET:
A1.1

Per IBC 2015 and 780 CMR, Ninth Edition:

Table 1004.1.2: Maximum Floor Area Allowances Per Occupant
Mercantile: 60 Gross
Mercantile, Storage, Stock, Shipping Areas: 300 Gross
Kitchens, commercial: 200 Gross
Assembly, Fixed Seating: For areas having fixed seats and aisles, the occupant load shall be determined by the number of fixed seats installed therein.

Area:
Mercantile Gross Area: 777 SF
Mercantile, Storage, Stock, Shipping Area: 1,791 SF
Kitchen, commercial: 596 SF

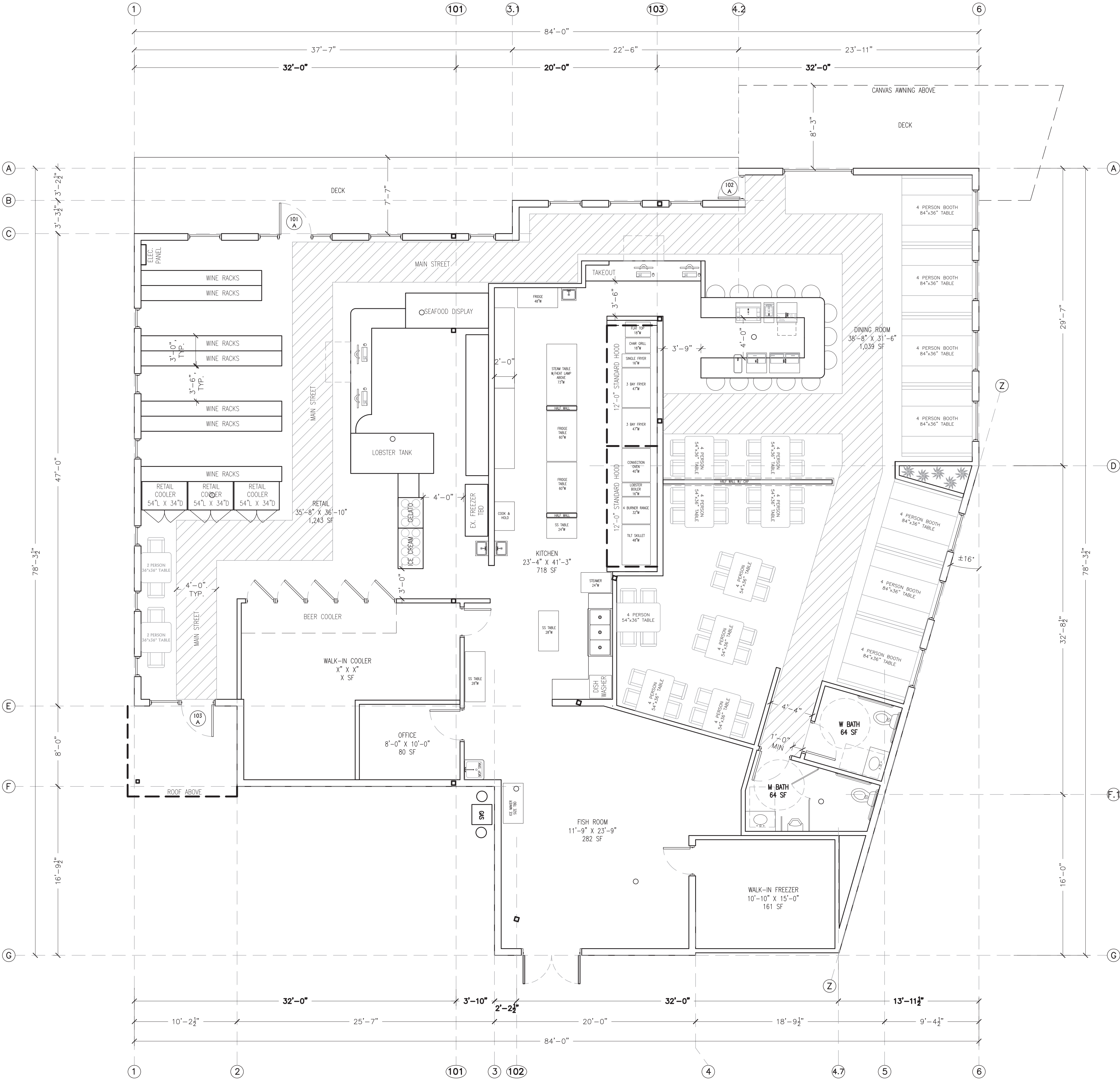
Minimum Design Occupant Load:
Mercantile:
777 SF / 60 SF/Occupant = 13 Occupants

Mercantile, Storage, Stock, Shipping Area:
1,791 SF / 300 SF/Occupant = 6 Occupants

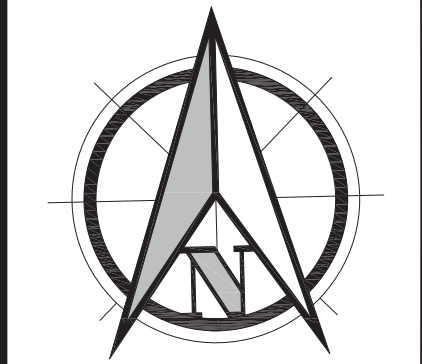
Kitchen, commercial:
596 SF / 200 SF/Occupant = 3 Occupants

Assembly, Fixed Seating:
77 Seats = 77 Occupants

TOTAL: 99 Occupants

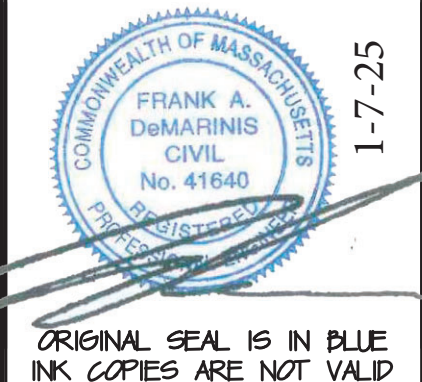


A1.2 PROPOSED FLOOR PLAN



PROJECT DESCRIPTION:
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224 WESTFIELD RD
HOLYOKE, MA 01040
APPLICANT:
FRANK A. DEMARINIS
199 SERVISTAR INDUSTRIAL WAY
WESTFIELD, MA 01085

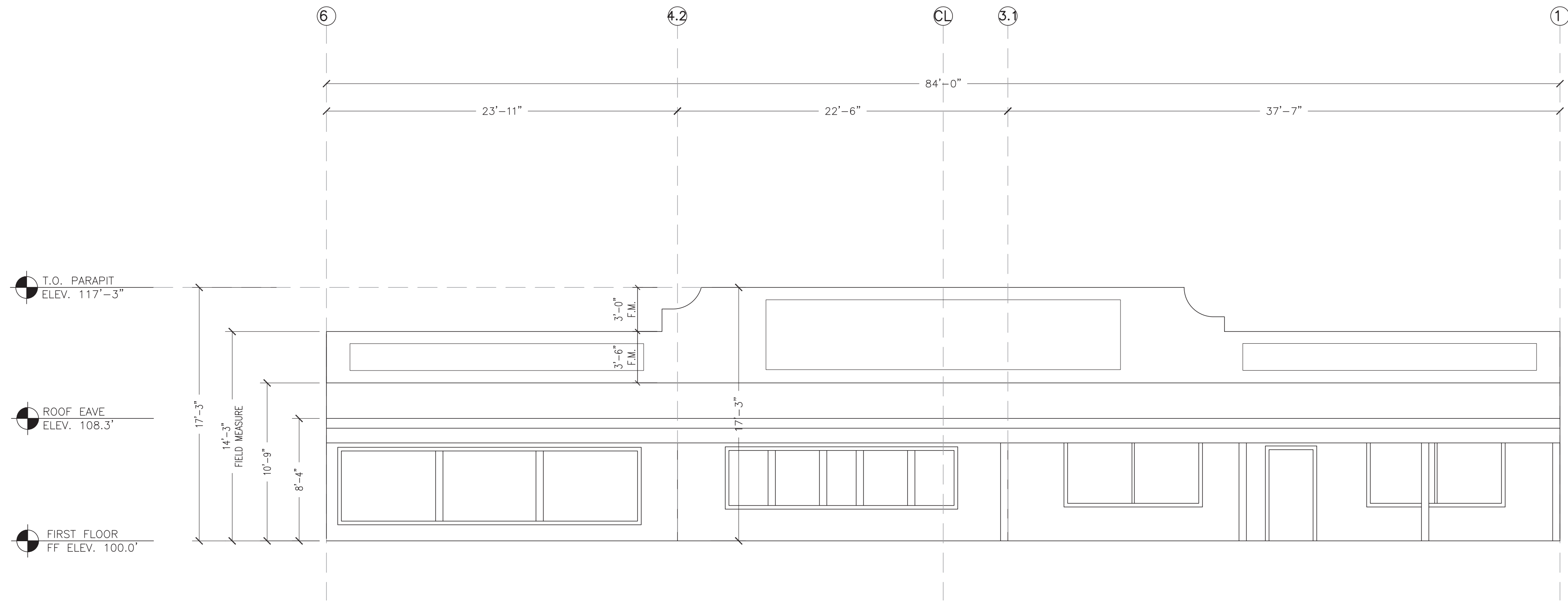
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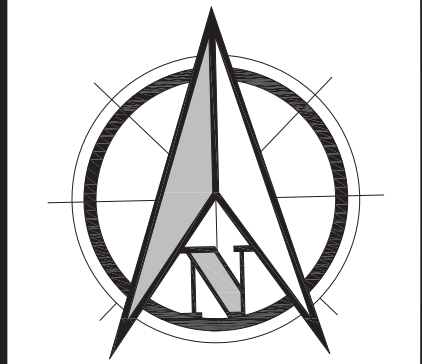
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4	1-7-24	1-7-24	1-7-24
5	1-7-24	1-7-24	1-7-24
6	1-7-24	1-7-24	1-7-24

PROJECT #:
1237-10-24
DRAWN BY:
HJM
DATE:
10-11-24
SCALE:
3/16" = 1'-0"
SHEET:

A1.2



A2.1 EXISTING BUILDING ELEVATIONS



PROJECT DESCRIPTION:
SCHERMERHORN'S SEAFOOD REMODEL
224 WESTFIELD RD
HOLYOKE, MA 01040

APPLICANT:
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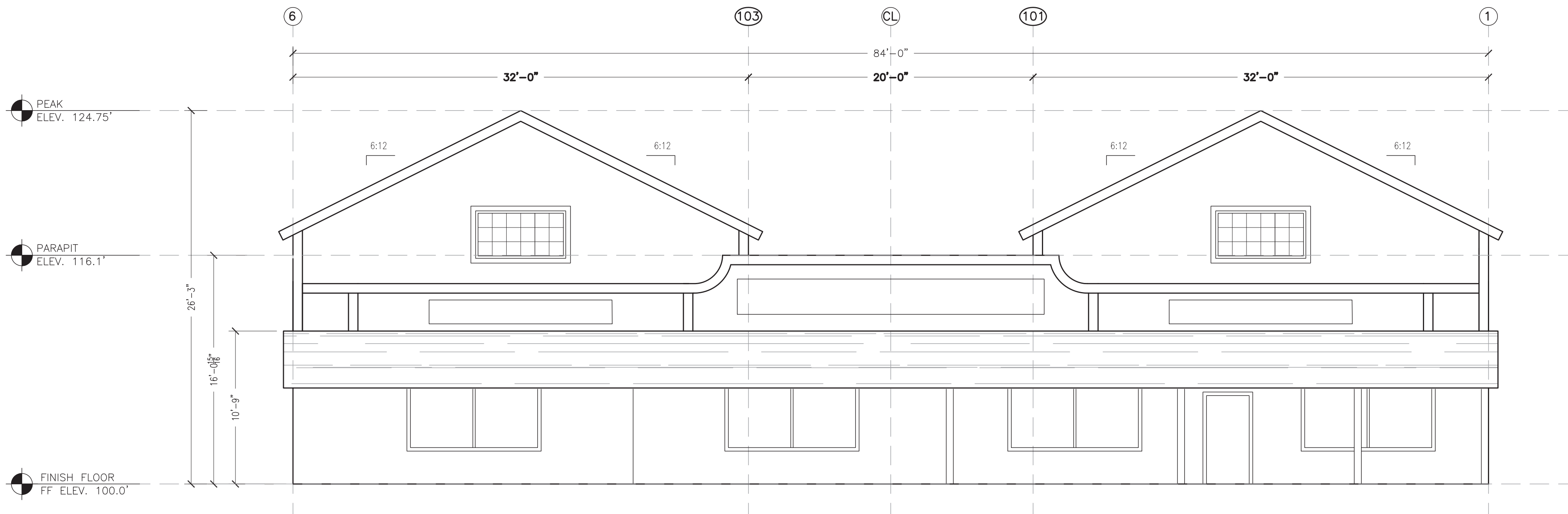
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DATE:
10-11-24

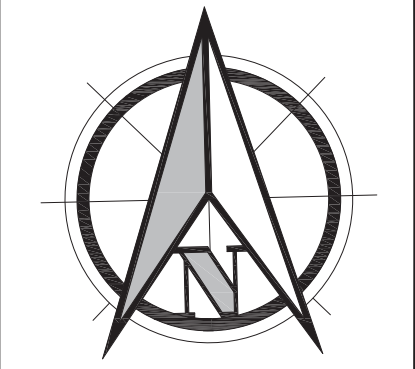
SCALE:
3/16" = 1'-0"

SHEET:

A2.1



1 NORTH ELEVATION
SCALE: 3/16" = 1'-0"

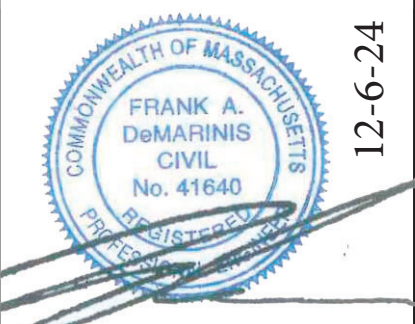


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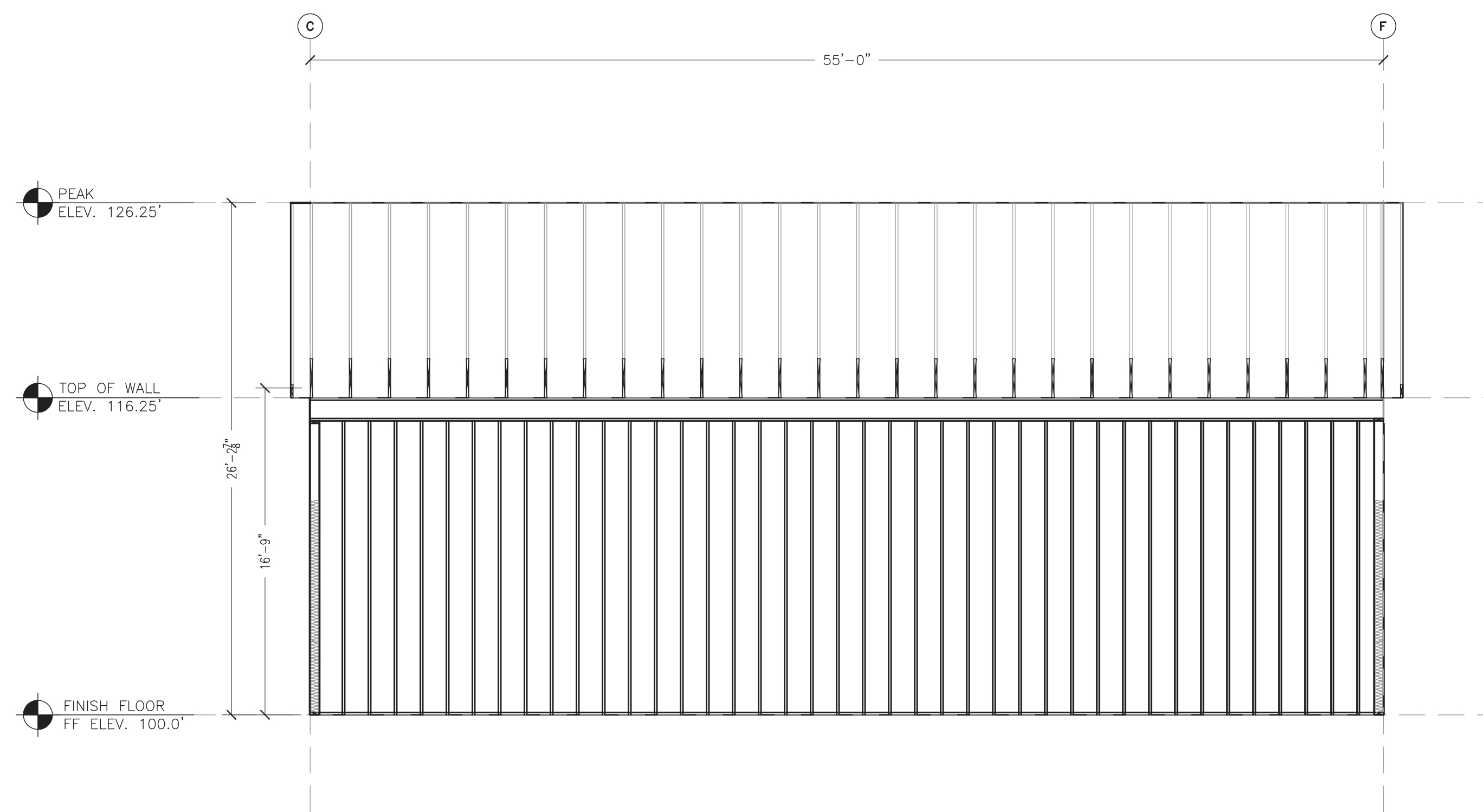
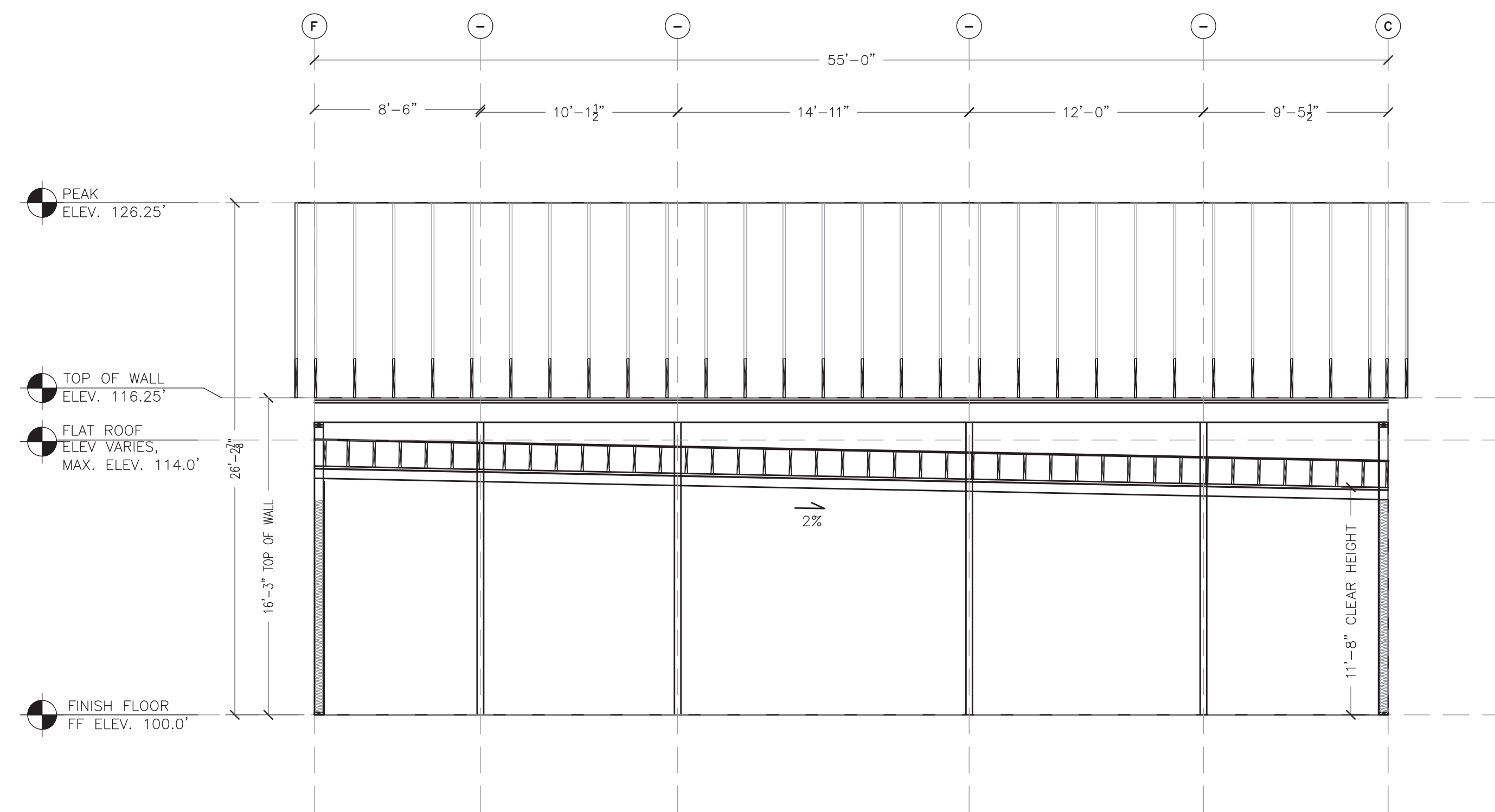
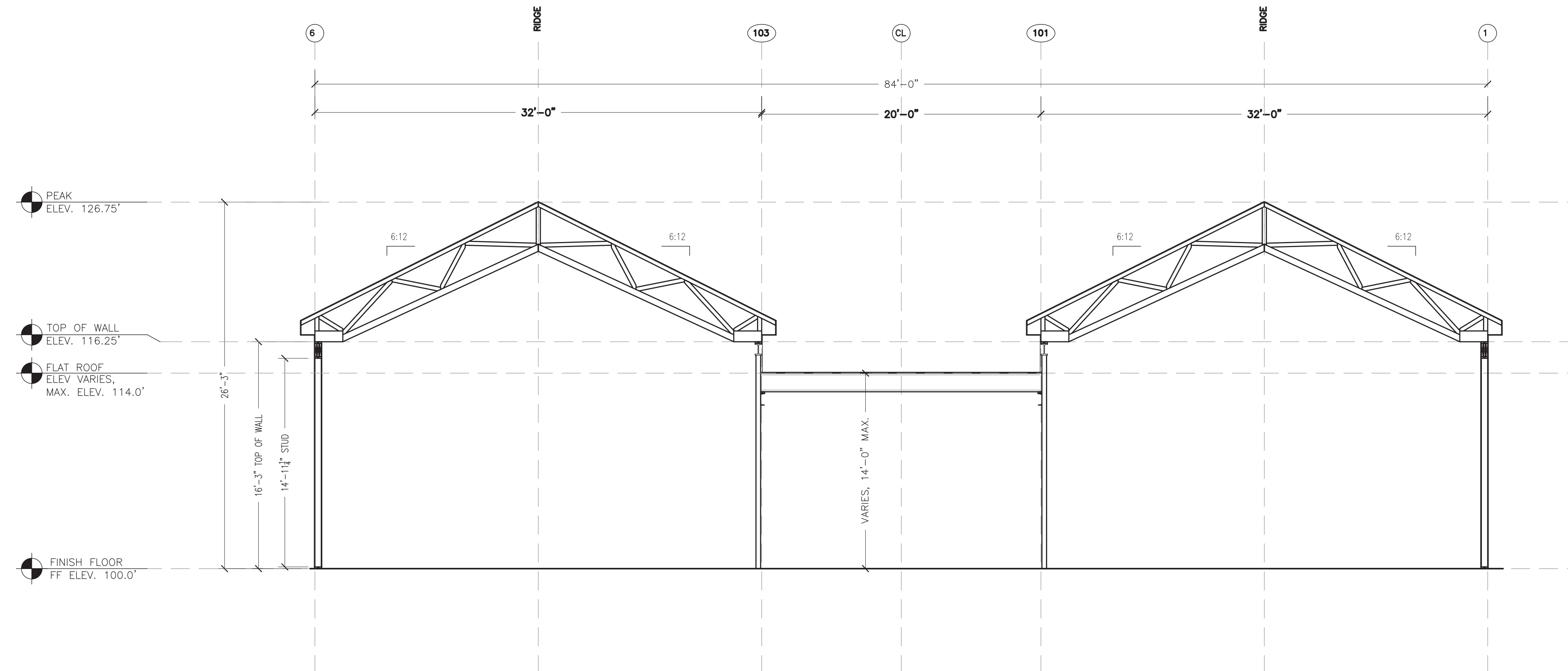
DATE:
10-11-24

SCALE:
3/16" = 1'-0"

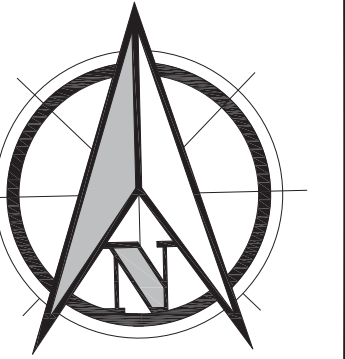
SHEET:

A2.2

A2.2 PROPOSED BUILDING ELEVATIONS



A3.1 BUILDING CROSS-SECTION

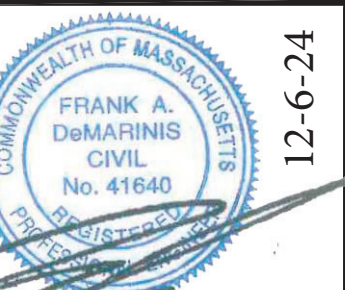


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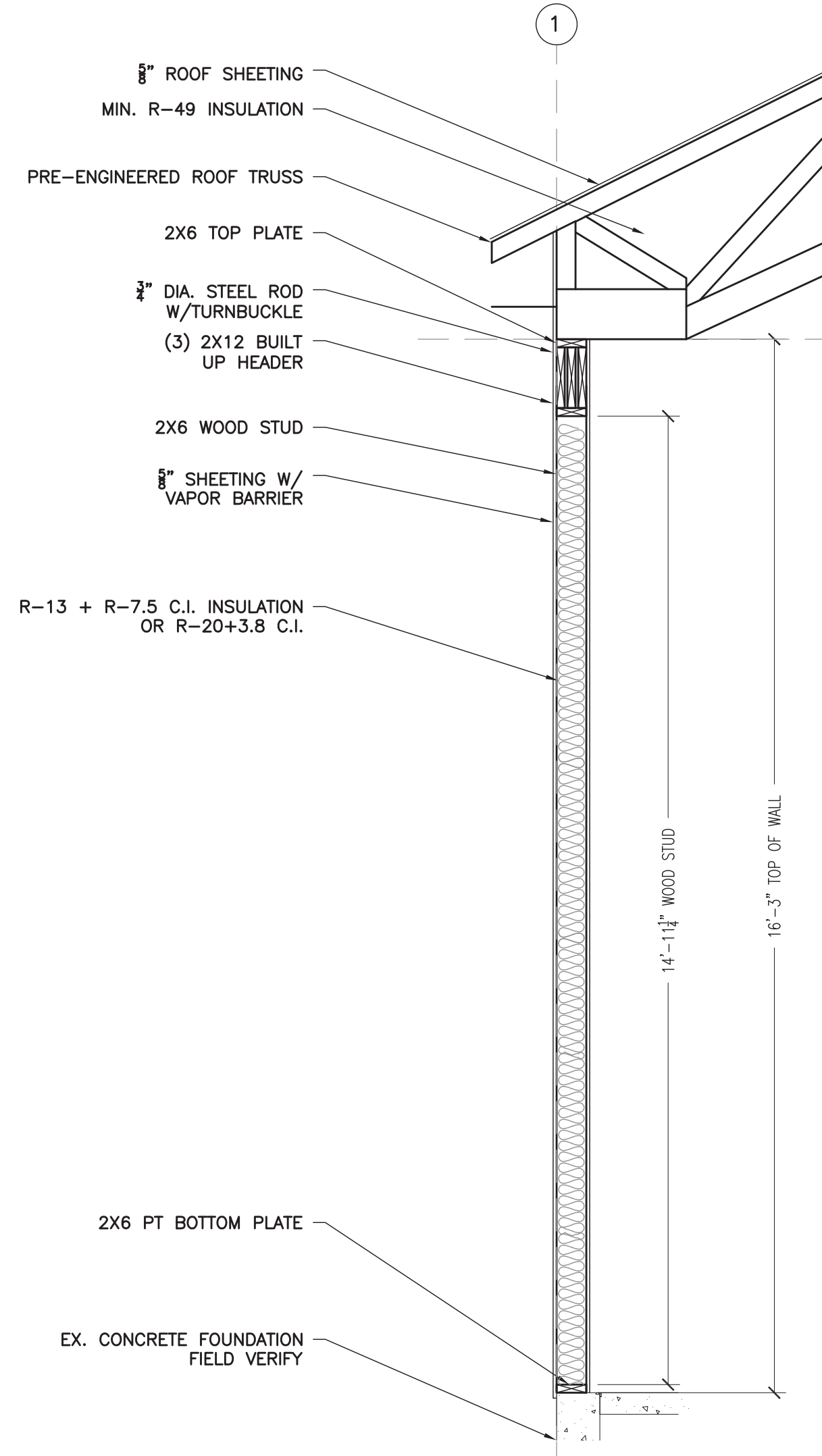
12-6-24

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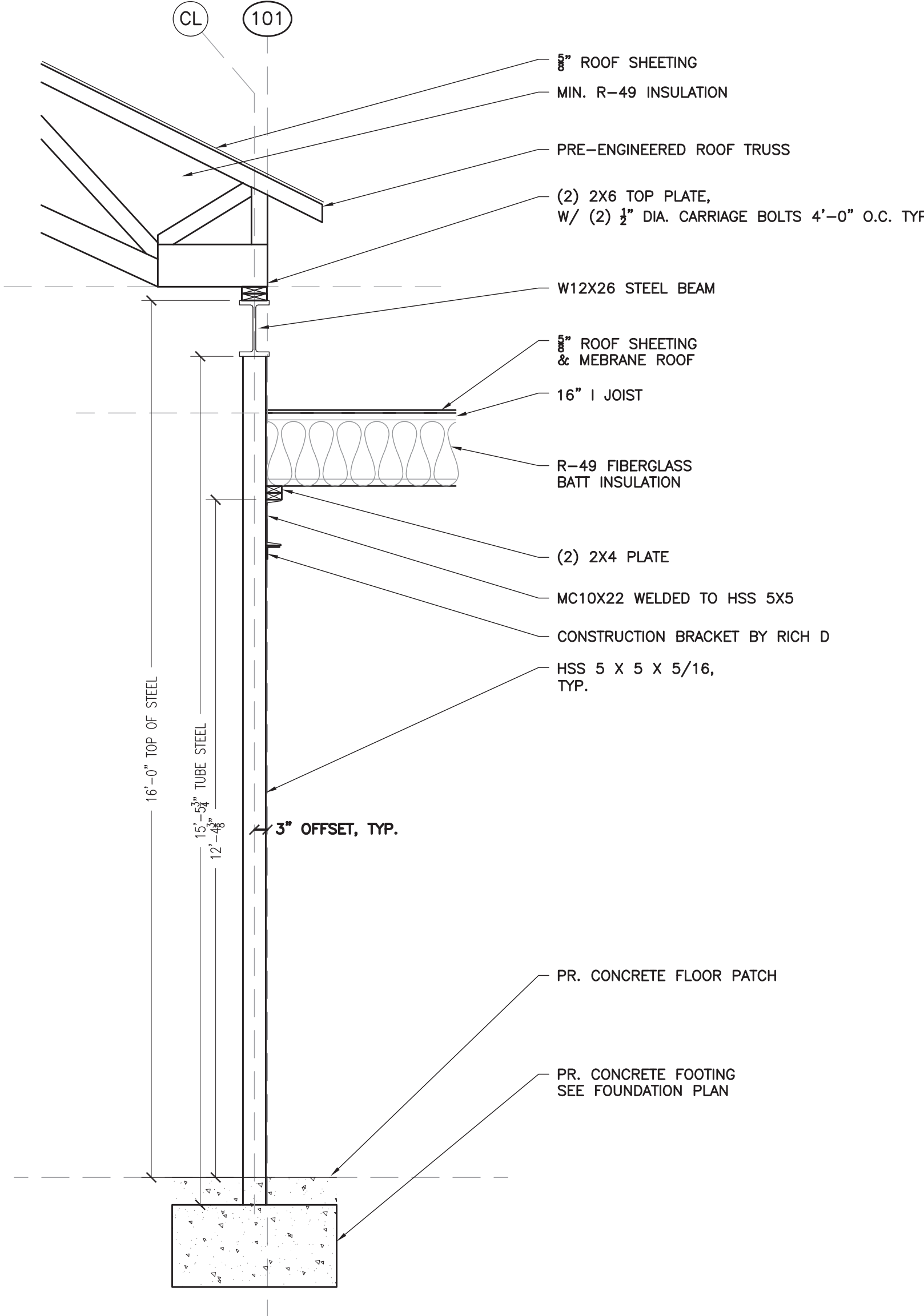
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DATE:
10-11-24
SCALE:
3/16" = 1'-0"
SHEET:

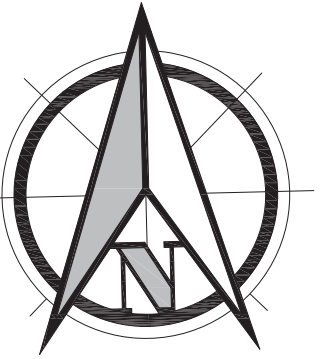
A3.1



1 WALL SECTION
SCALE: 1/2" = 1'-0"



2 WALL SECTION
SCALE: 1/2" = 1'-0"

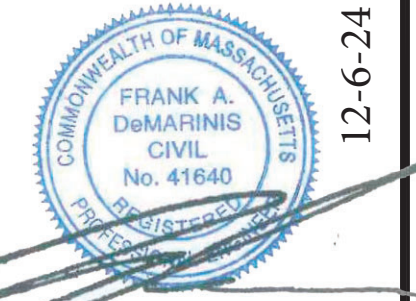


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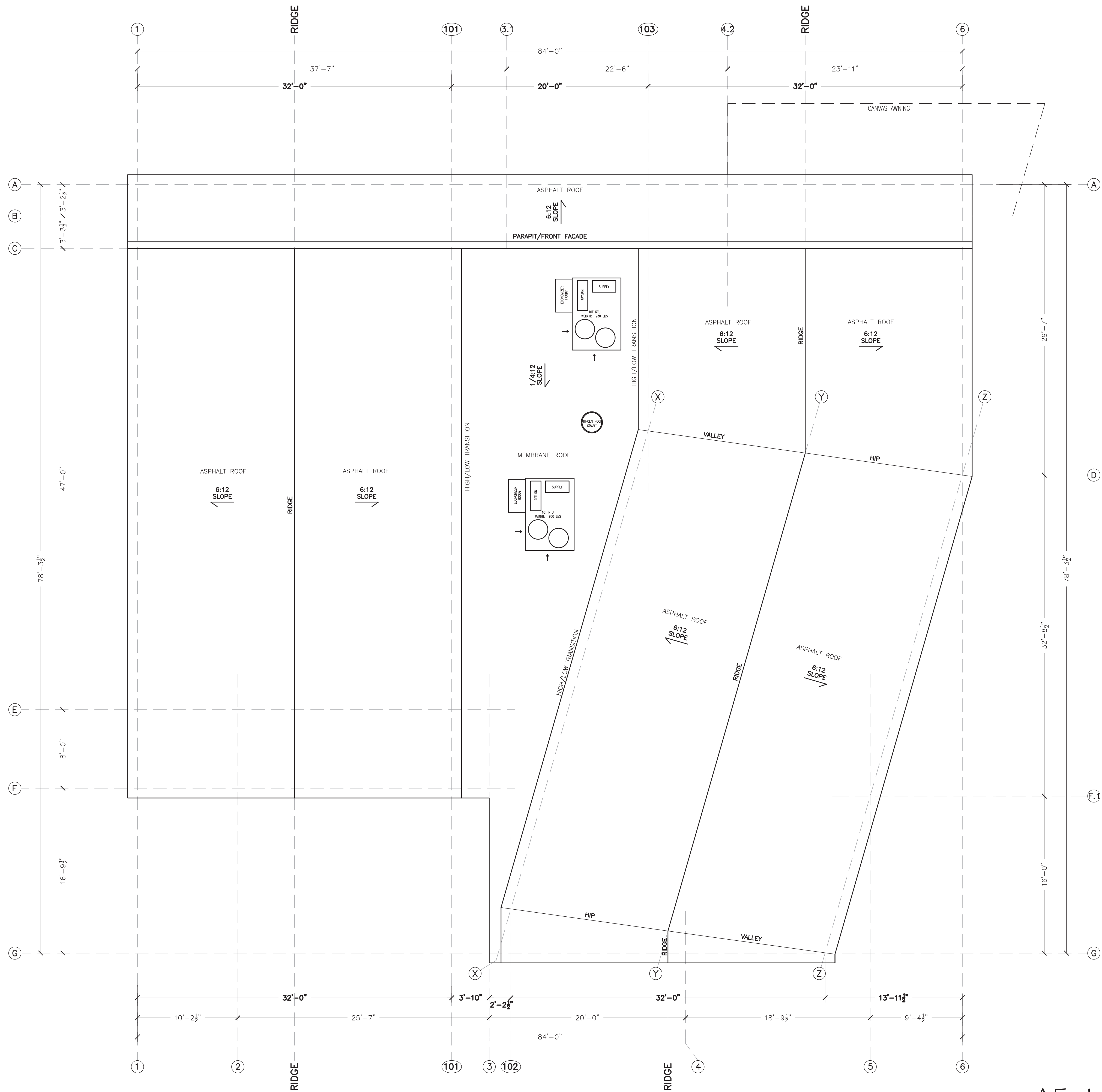
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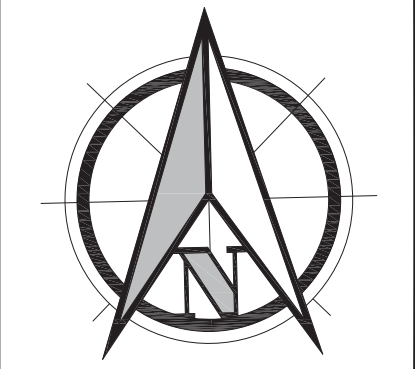
PROJECT # 1237-10-24
DRAWN BY: HJM
DATE: 10-11-24
SCALE: 3/16" = 1'-0"
SHEET:

A4.1

A4.1 WALL SECTIONS



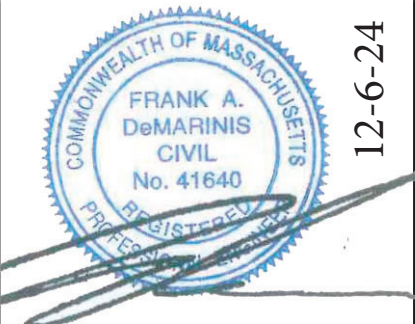
A5.1 ROOF PLAN



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HOLYOKE, MA 01040

APPLICANT:
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WESTFIELD, MA 01085

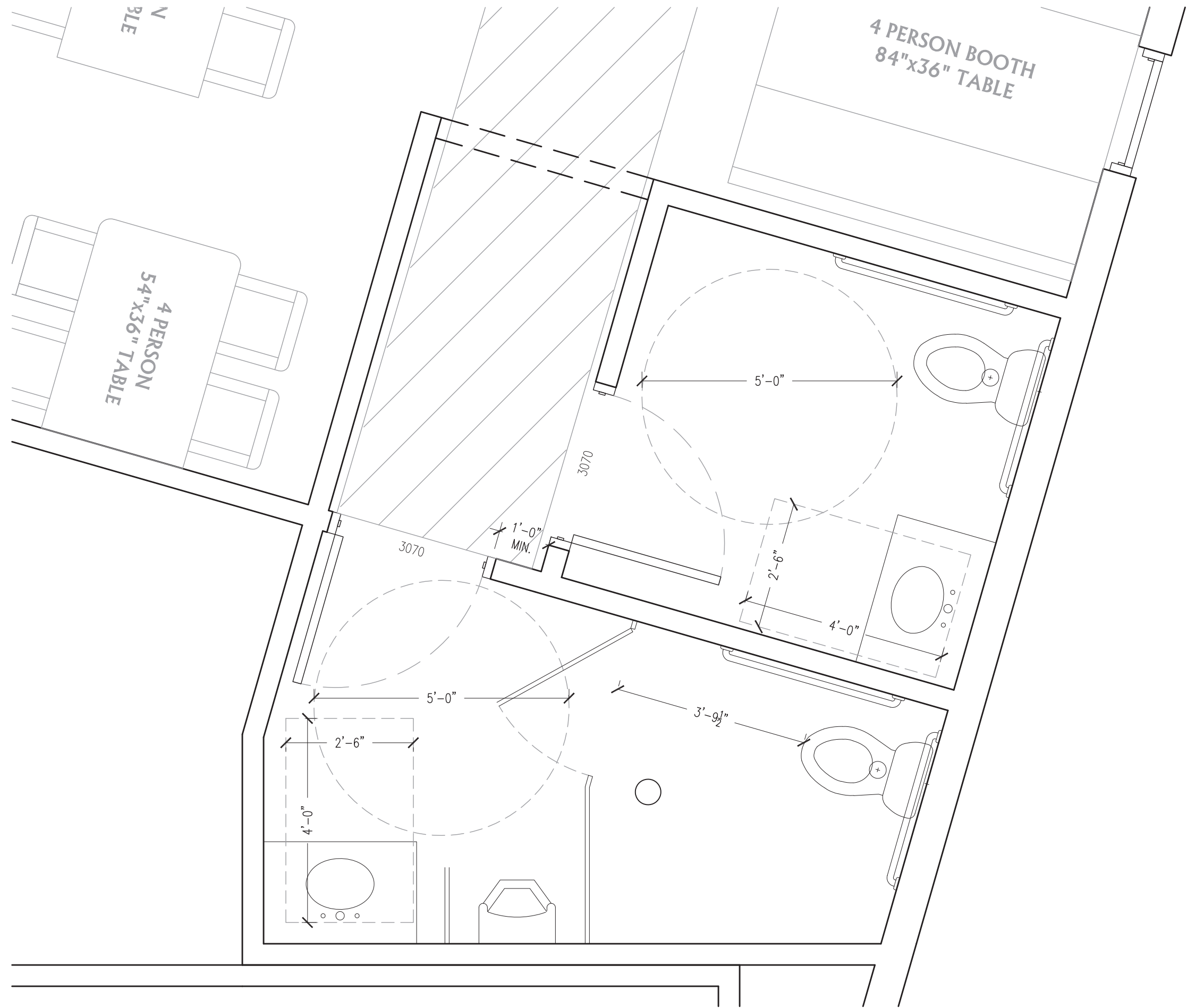
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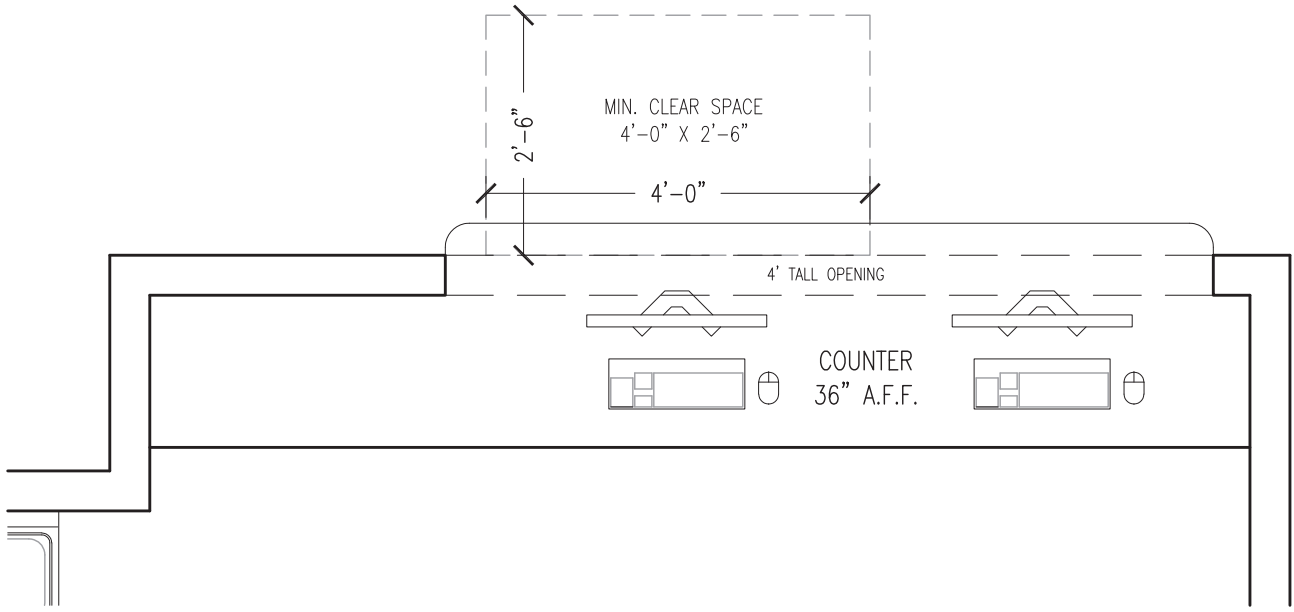
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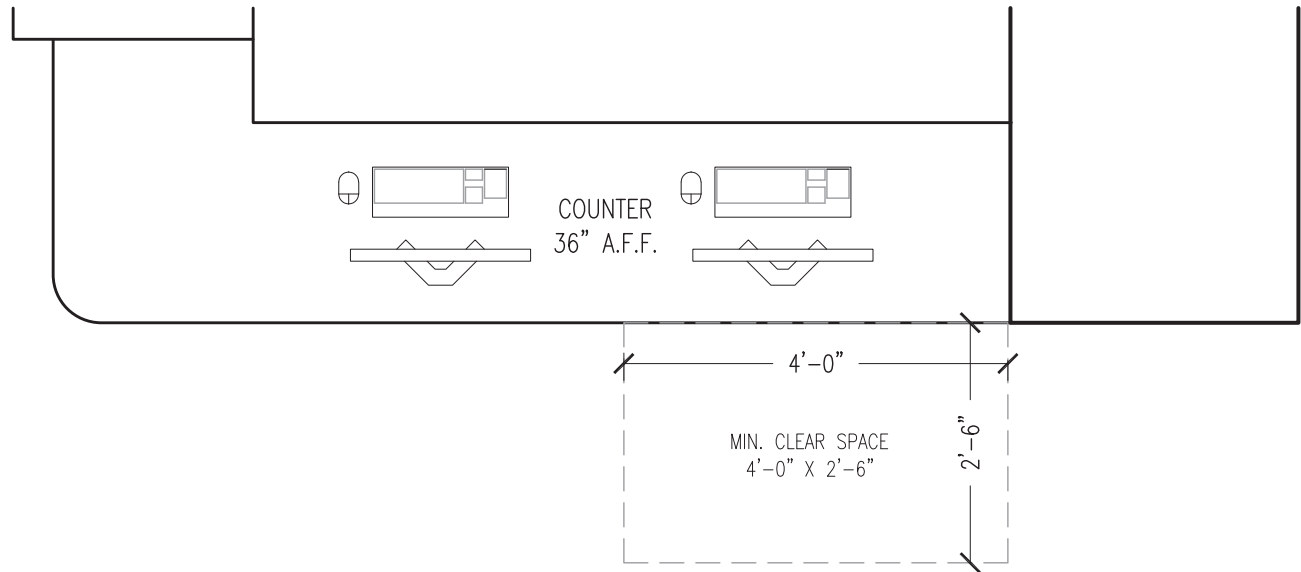
PROJECT # **1237-10-24**
DRAWN BY: **HJM**
DATE: **10-11-24**
SCALE: **3/16" = 1'-0"**
SHEET: **A5.1**



1 BATHROOM ENLARGED PLAN
SCALE: 1/2" = 1'-0"

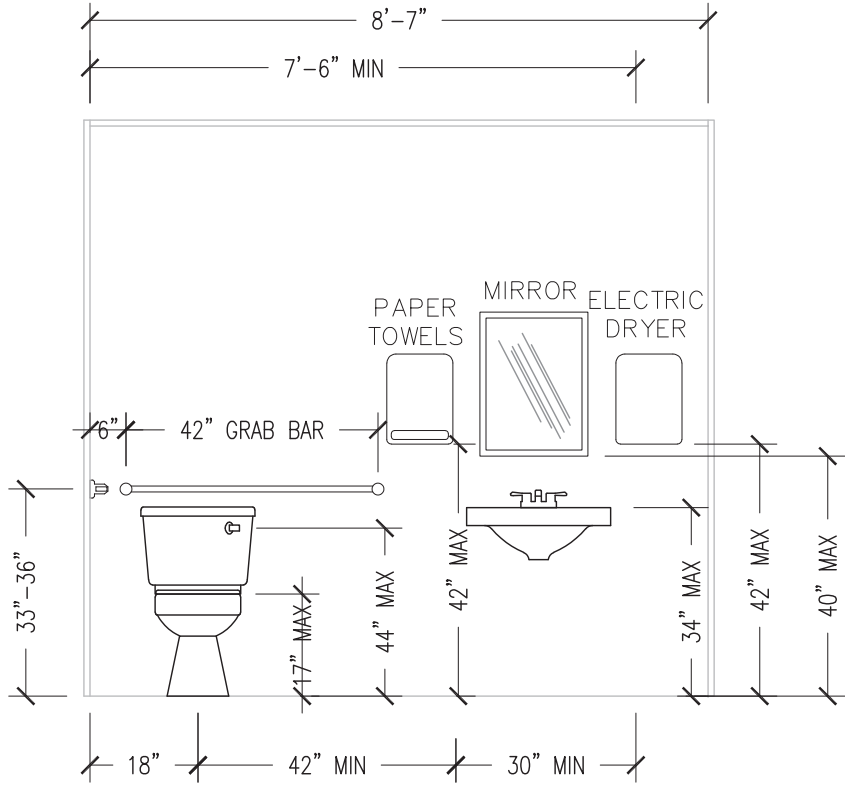


2 RESTAURANT COUNTER ENLARGED PLAN
SCALE: 1/2" = 1'-0"

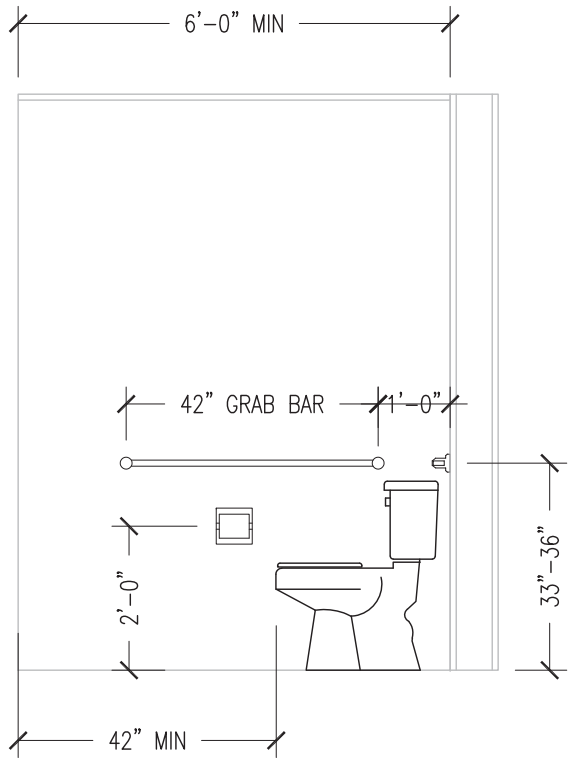


3 RETAIL COUNTER ENLARGED PLAN
SCALE: 1/2" = 1'-0"

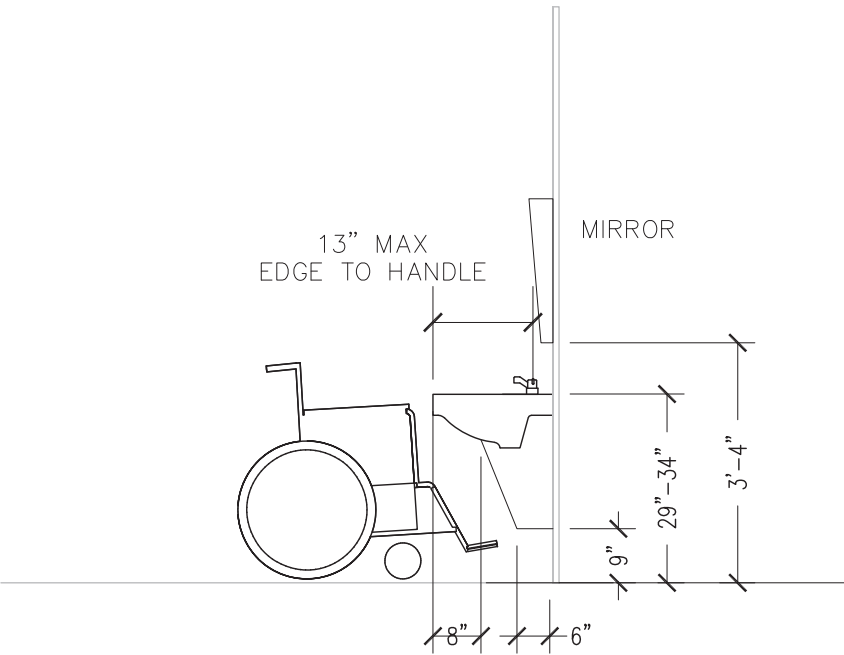
DISPENSERS AND OTHER DEVICES SHALL BE LOCATED WITH THE CONTROLS WITHIN THE ZONE OF REACH



ACCESSIBLE TOILET ROOM
FRONT ELEVATION OF SINK
& WATER CLOSET

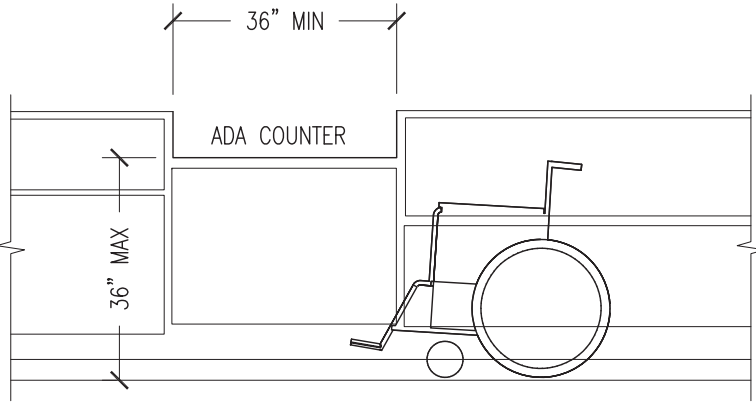


ACCESSIBLE TOILET ROOM
SIDE ELEVATION OF WATER CLOSET



ACCESSIBLE TOILET ROOM
SIDE ELEVATION OF SINK

4 ADA BATHROOM DETAILS
SCALE: 3/8" = 1'-0"



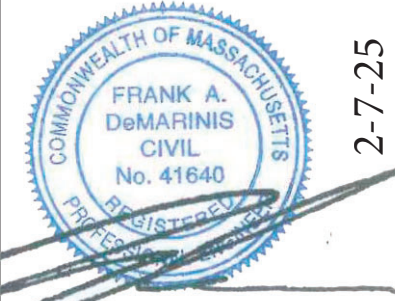
ELEVATION OF COUNTER 7A

5 ADA COUNTER DETAILS
SCALE: 3/8" = 1'-0"

A7.5 ENLARGED BATHROOM & ADA PLAN

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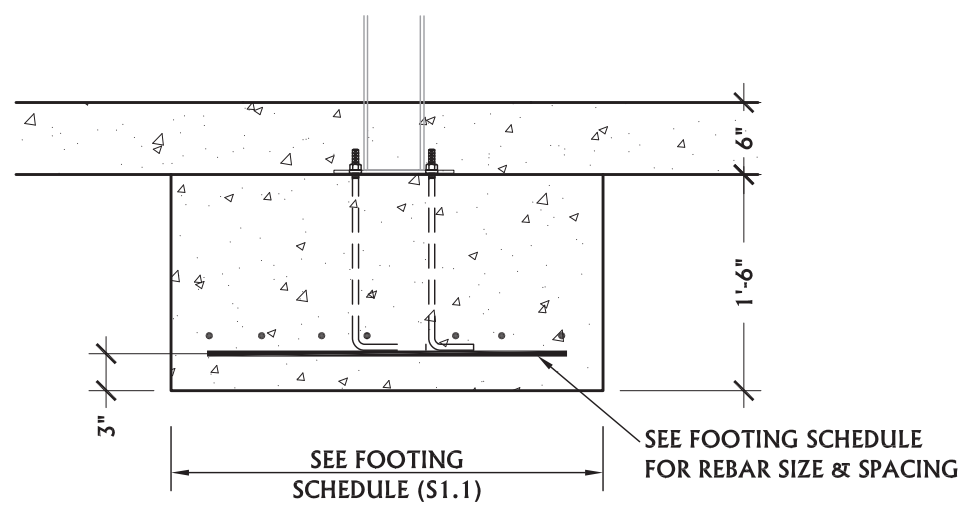


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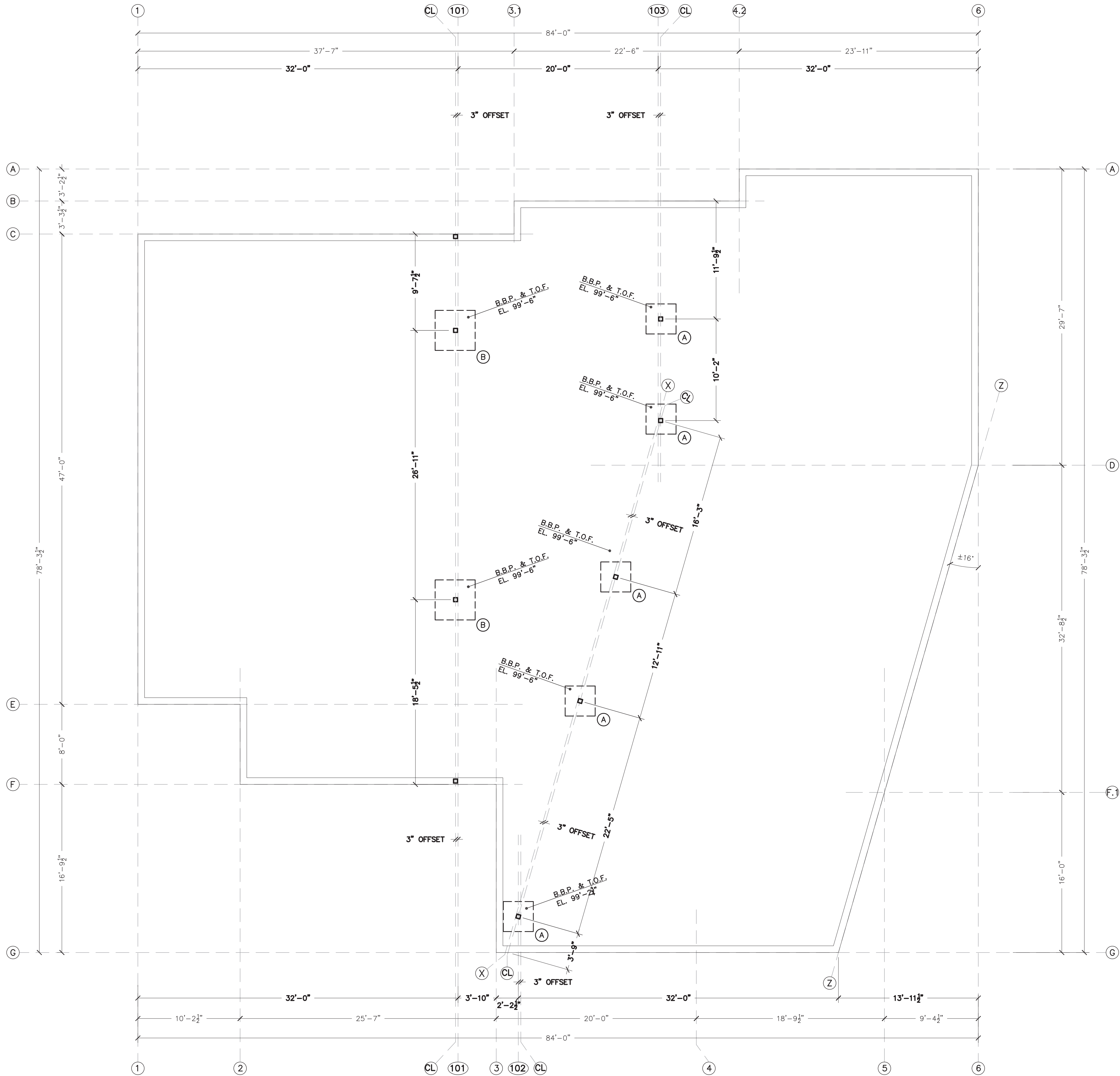
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A7.5

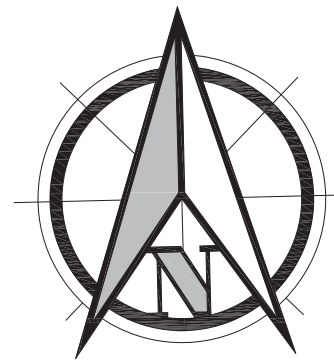


1 TYP. FOUNDATION DETAIL
SCALE: 3/4" = 1'-0"

FOOTING SCHEDULE		
MARK	SIZE	DESCRIPTION
(A)	3'-0" X 3'-0" X 15"	#4 BAR @ 8" O.C. BOTH WAYS
(B)	4'-0" X 4'-0" X 15"	#4 BAR @ 8" O.C. BOTH WAYS

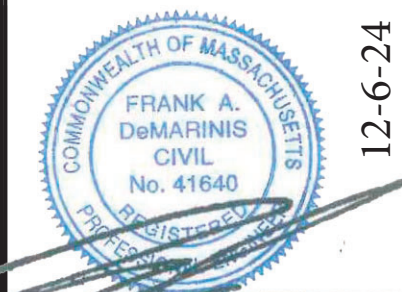


S1.1 FOUNDATION PLAN



PROJECT DESCRIPTION:
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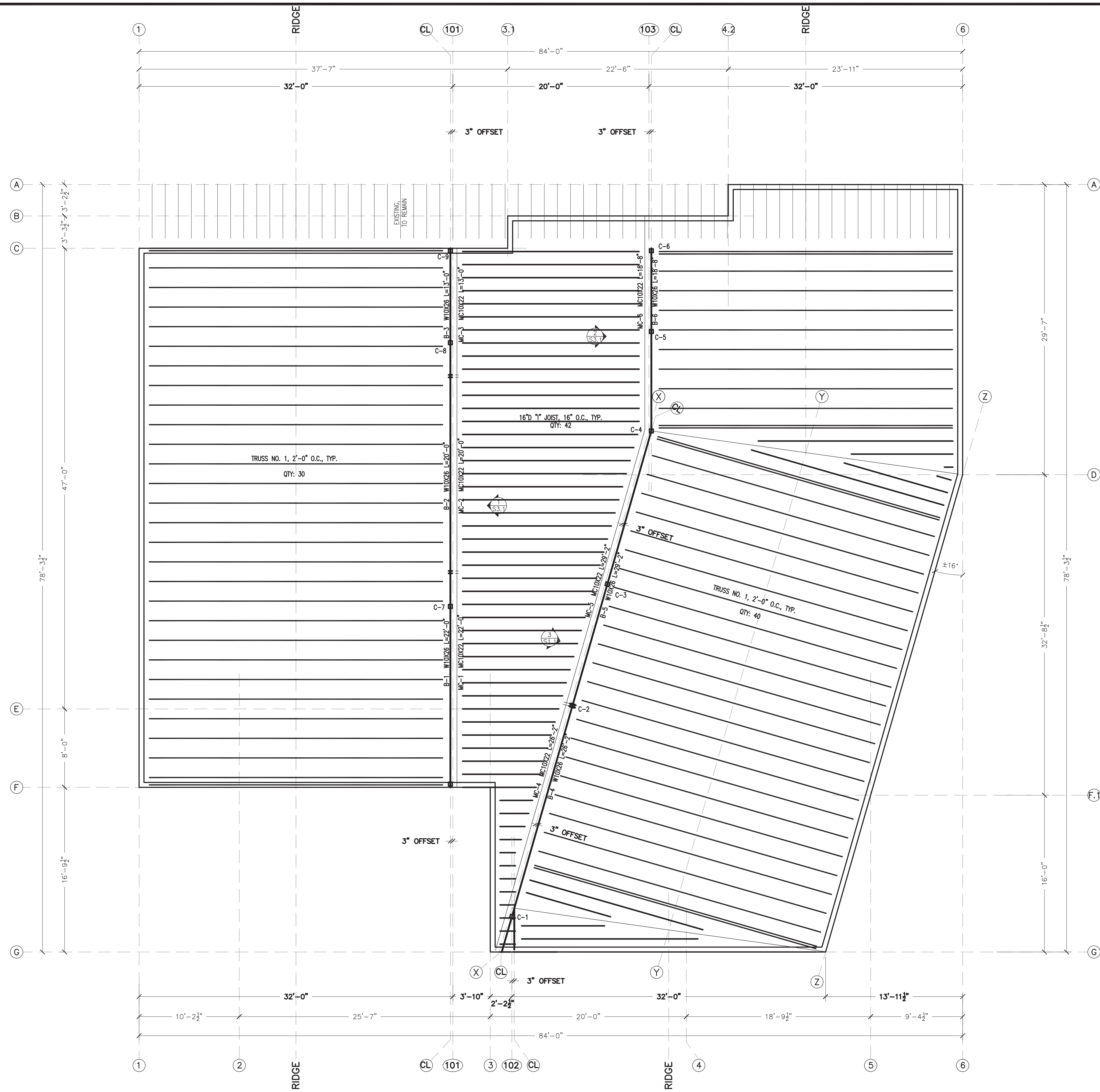


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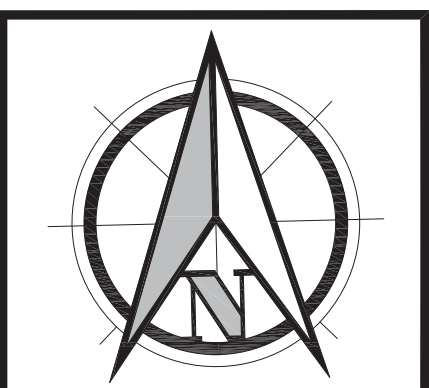
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1237-10-24
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HJM
DATE:
10-11-24
SCALE:
3/16" = 1'-0"
SHEET:

S1.1



S2.1 ROOF FRAMING PLAN

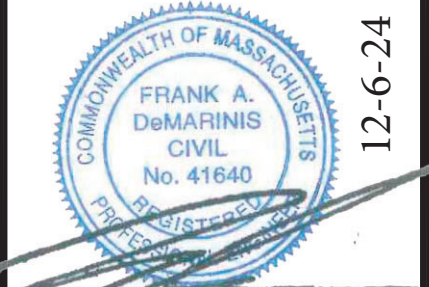


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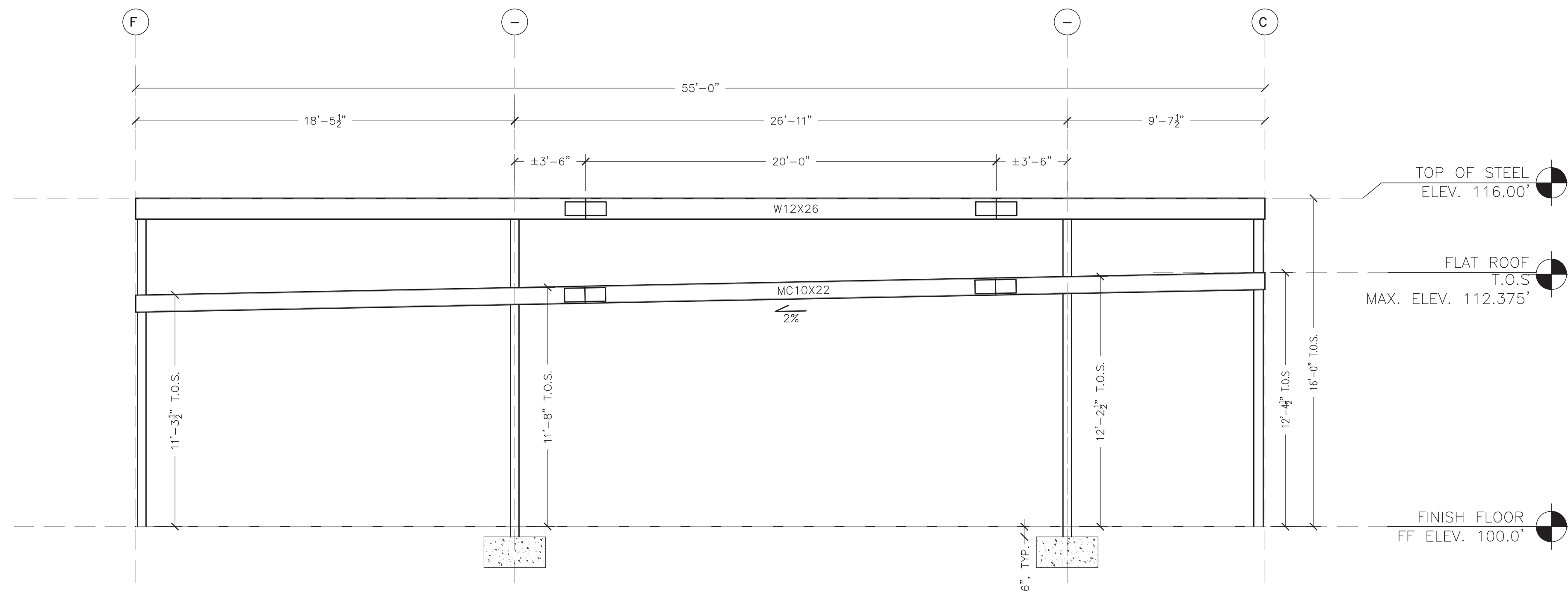


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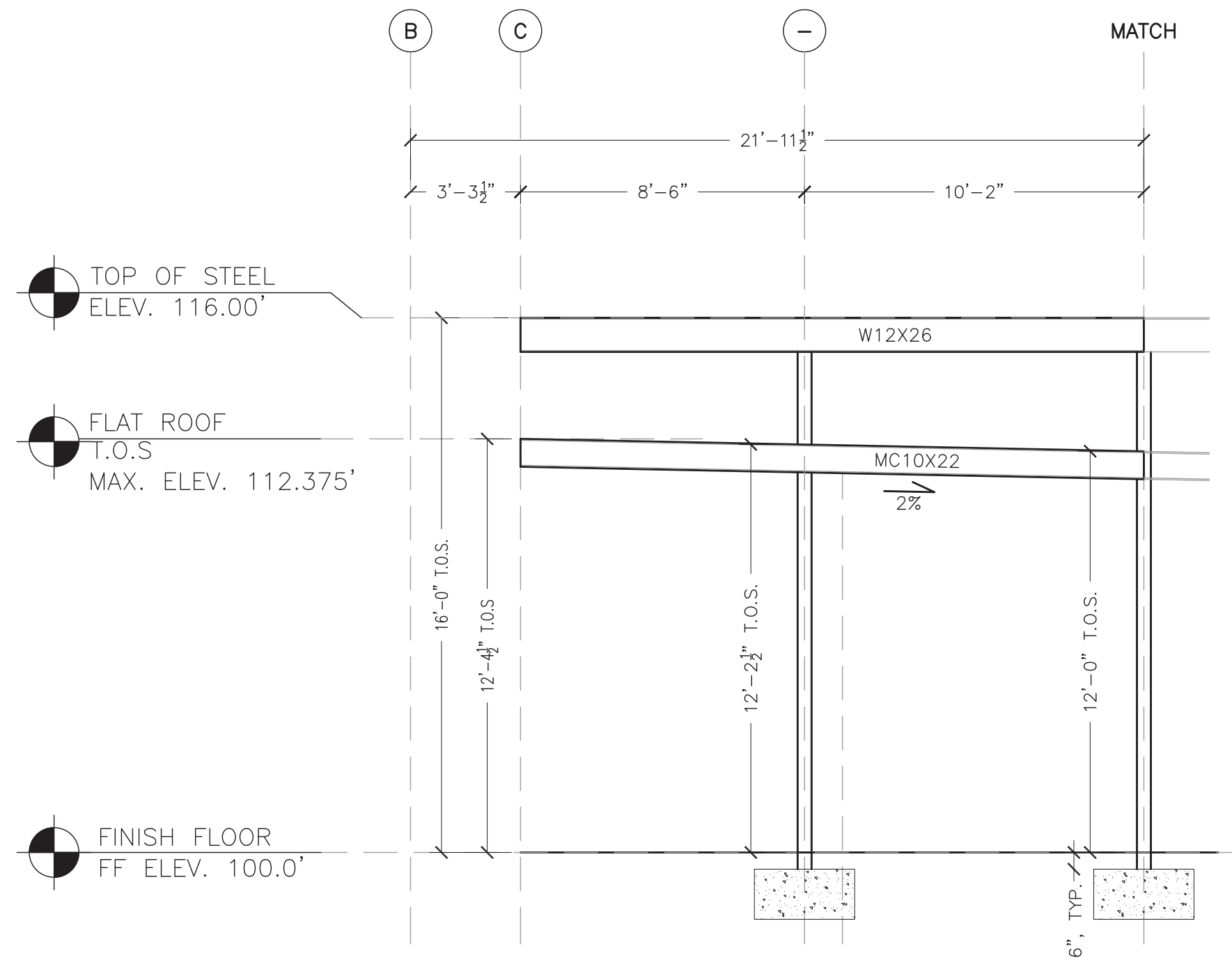
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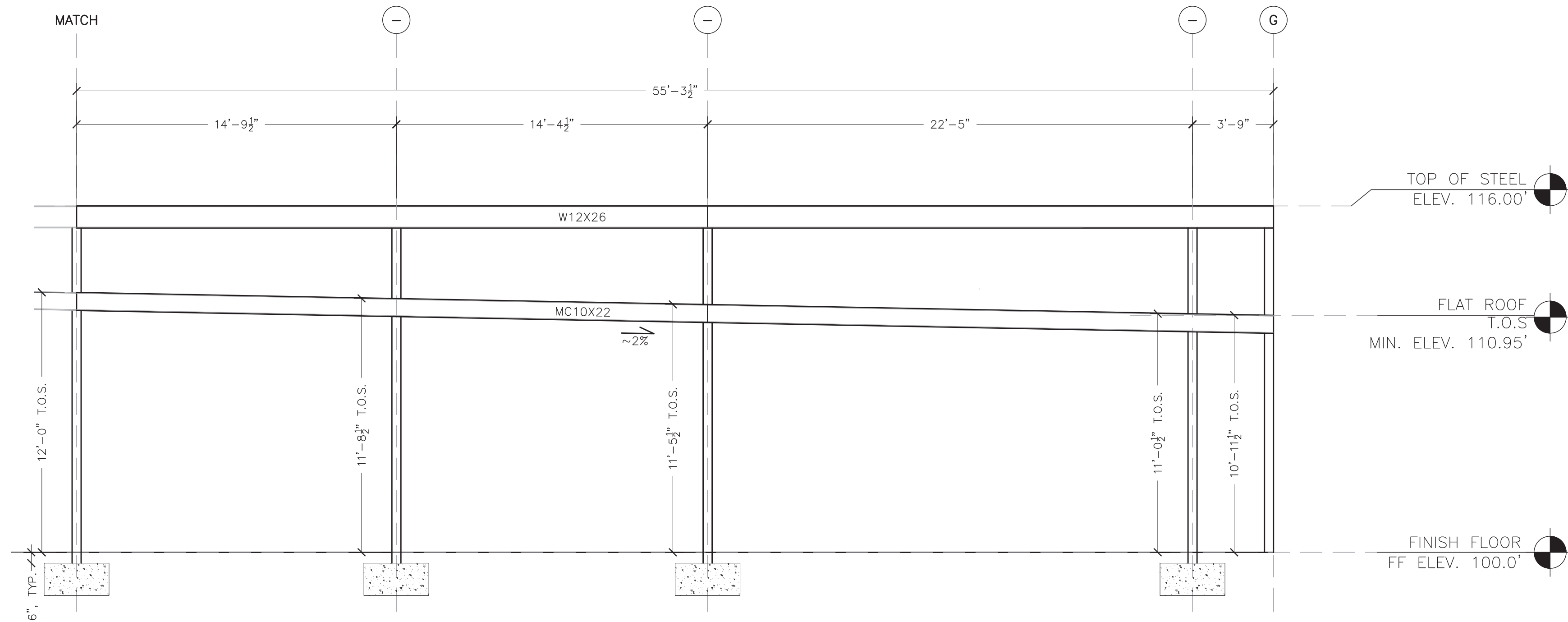
S2.1



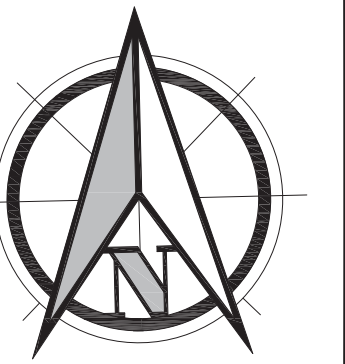
1 GRIDLINE "I O I" STEEL ELEVATION
SCALE: 1/4" = 1'-0"



2 GRIDLINE "I O 3" STEEL ELEVATION
SCALE: 1/4" = 1'-0"



3 GRIDLINE "X" STEEL ELEVATION
SCALE: 1/4" = 1'-0"

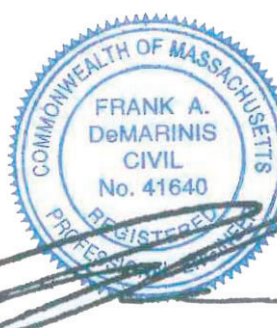


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S3.1

S3.1 STEEL ELEVATIONS

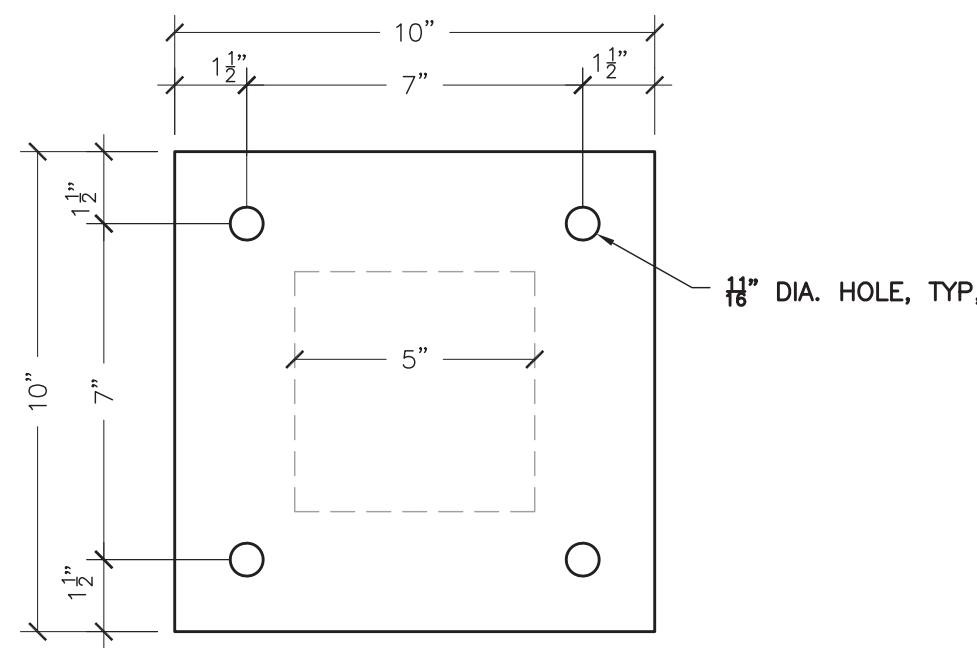


PLATE THICKNESS: $\frac{3}{8}$ "
QTY: 12

1 BASE PLATE
SCALE: 3" = 1'-0"

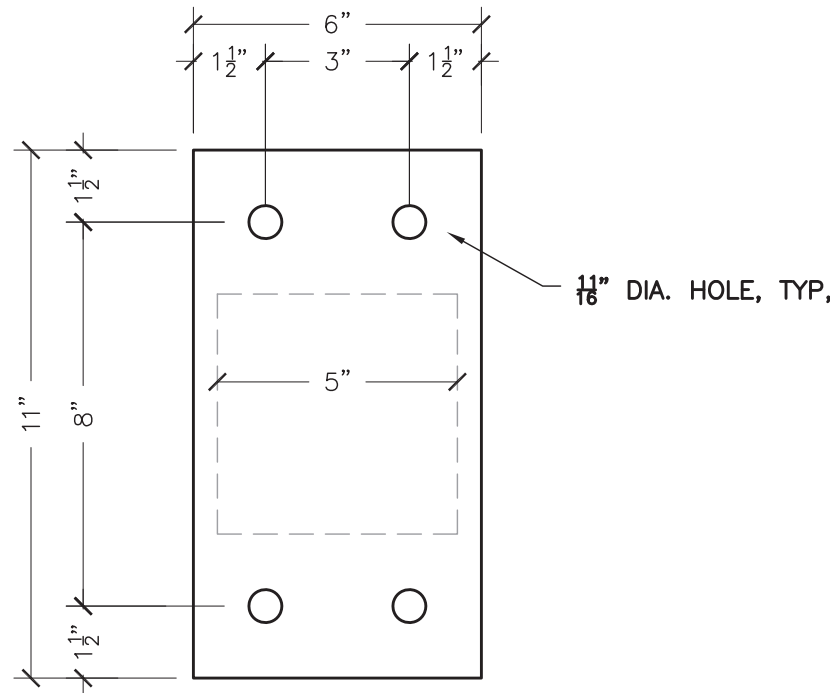


PLATE THICKNESS: $\frac{3}{8}$ "
QTY: 12

2 TOP PLATE
SCALE: 3" = 1'-0"

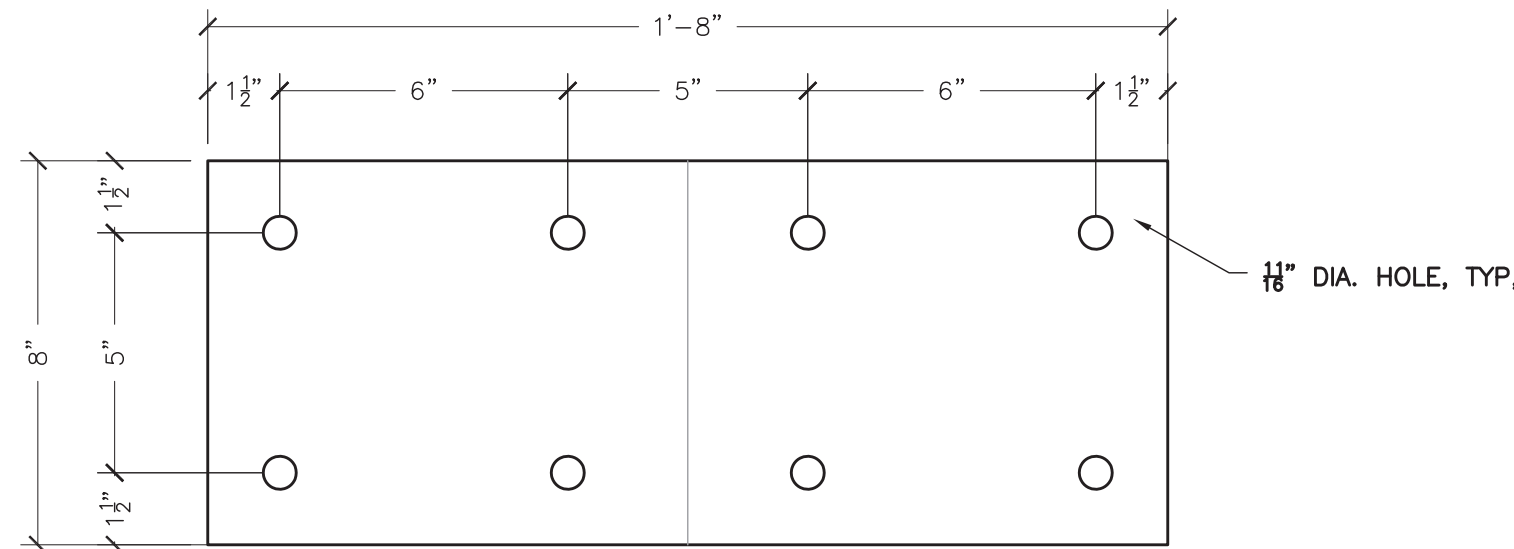
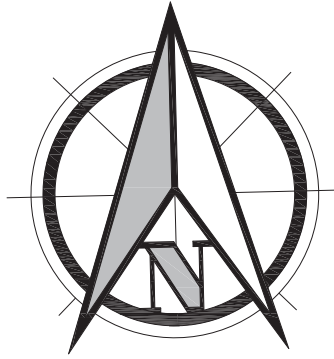


PLATE THICKNESS: $\frac{3}{8}$ "
QTY: 8

3 SPLICE PLATE
SCALE: 3" = 1'-0"

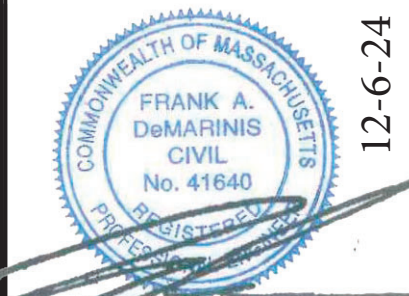


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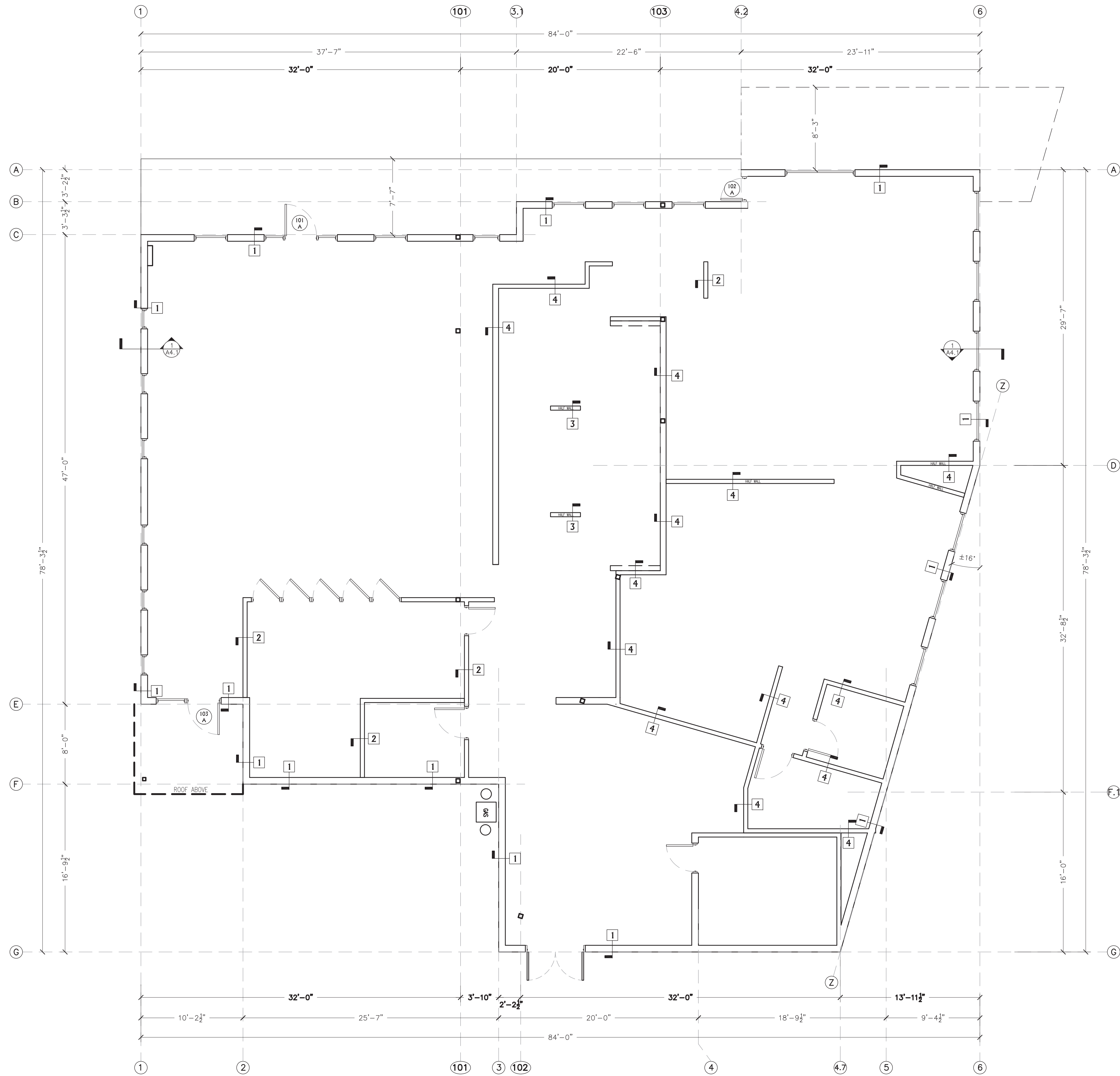
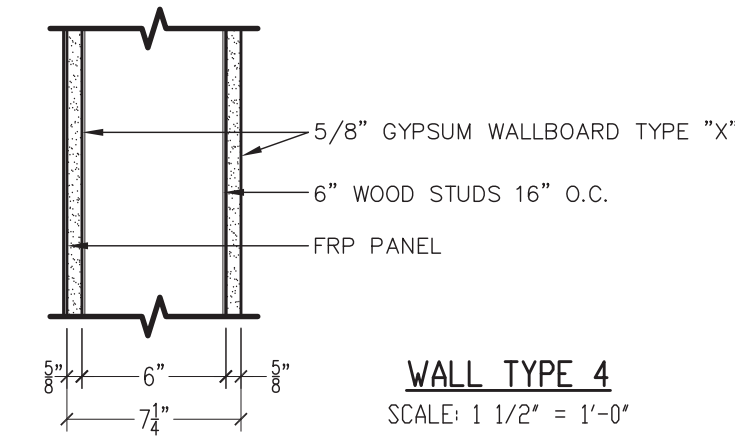
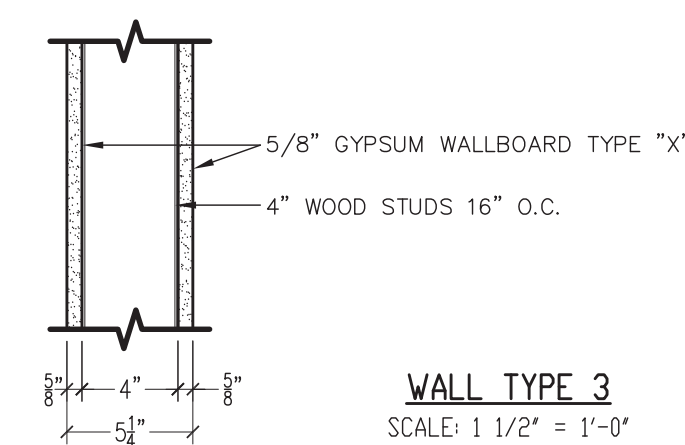
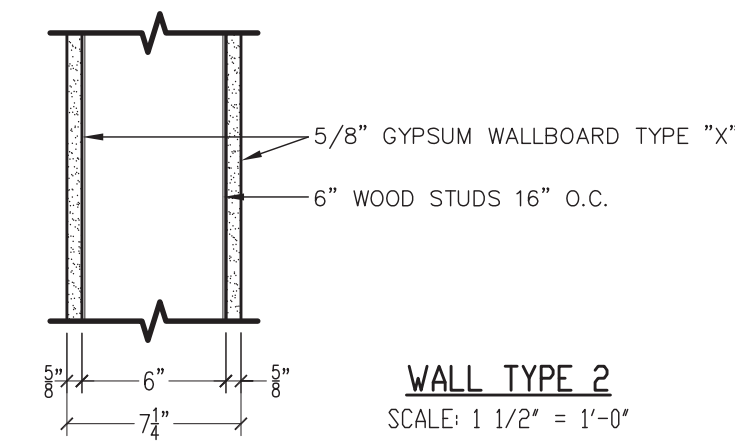
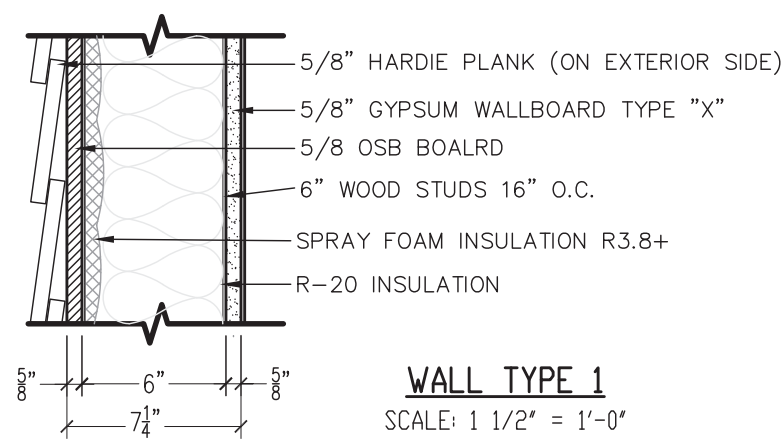
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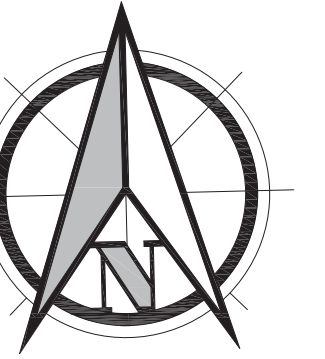
SHEET:

S3.1

S3.2 STEEL DETAILS



S2.2 WALL FRAMING PLAN

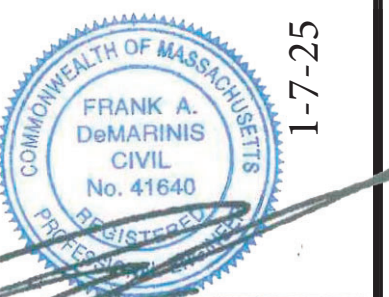


PROJECT DESCRIPTION:
SCHERMERHORN'S SEAFOOD REMODEL
224 WESTFIELD RD
HOLYOKE, MA 01040

APPLICANT:
FRANK A. DEMARINIS
199 SERVISTAR INDUSTRIAL WAY
WESTFIELD, MA 01085

Furrow
Engineering

199 Servistar Industrial Way - Suite 2
Westfield, MA 01085
Phone: (413) 562-4884



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PROJECT #
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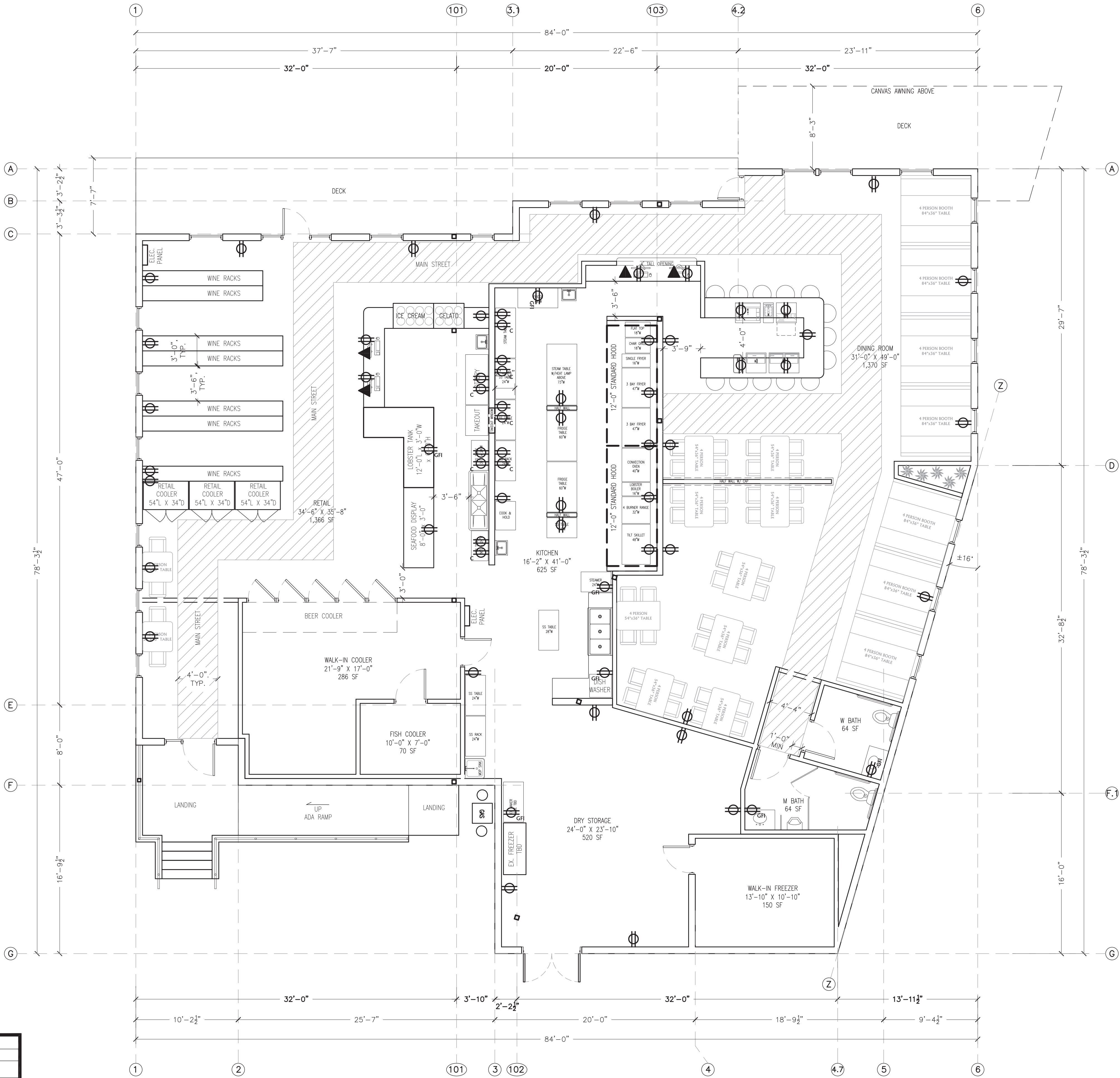
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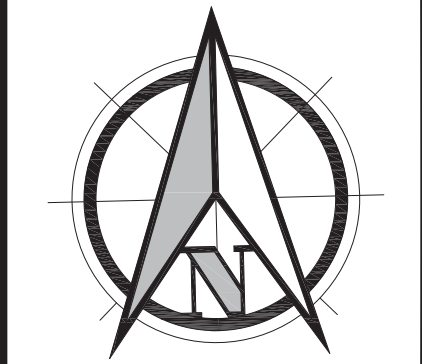
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S2.2

ELECTRICAL LEGEND					
SYMBOL	QTY	STYLE	SYMBOL	QTY	STYLE
	0	DUPLEX OUTLET 18" AFF.		0	DATA CABLE DROP 18" AFF.
	0	DUPLEX OUTLET 44" AFF.		0	REMOTE EMERGENCY LIGHT
	0	GROUND FAULT INTERRUPT OUTLET		0	EMERGENCY EXIT SIGN W/ REMOTE EMERGENCY HEADS
	0	VOICE DATA CABLE DROP			



E1.1 ELECTRICAL POWER PLAN

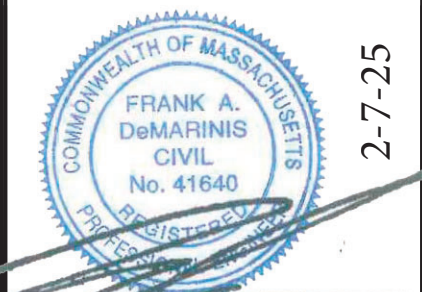


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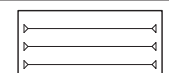
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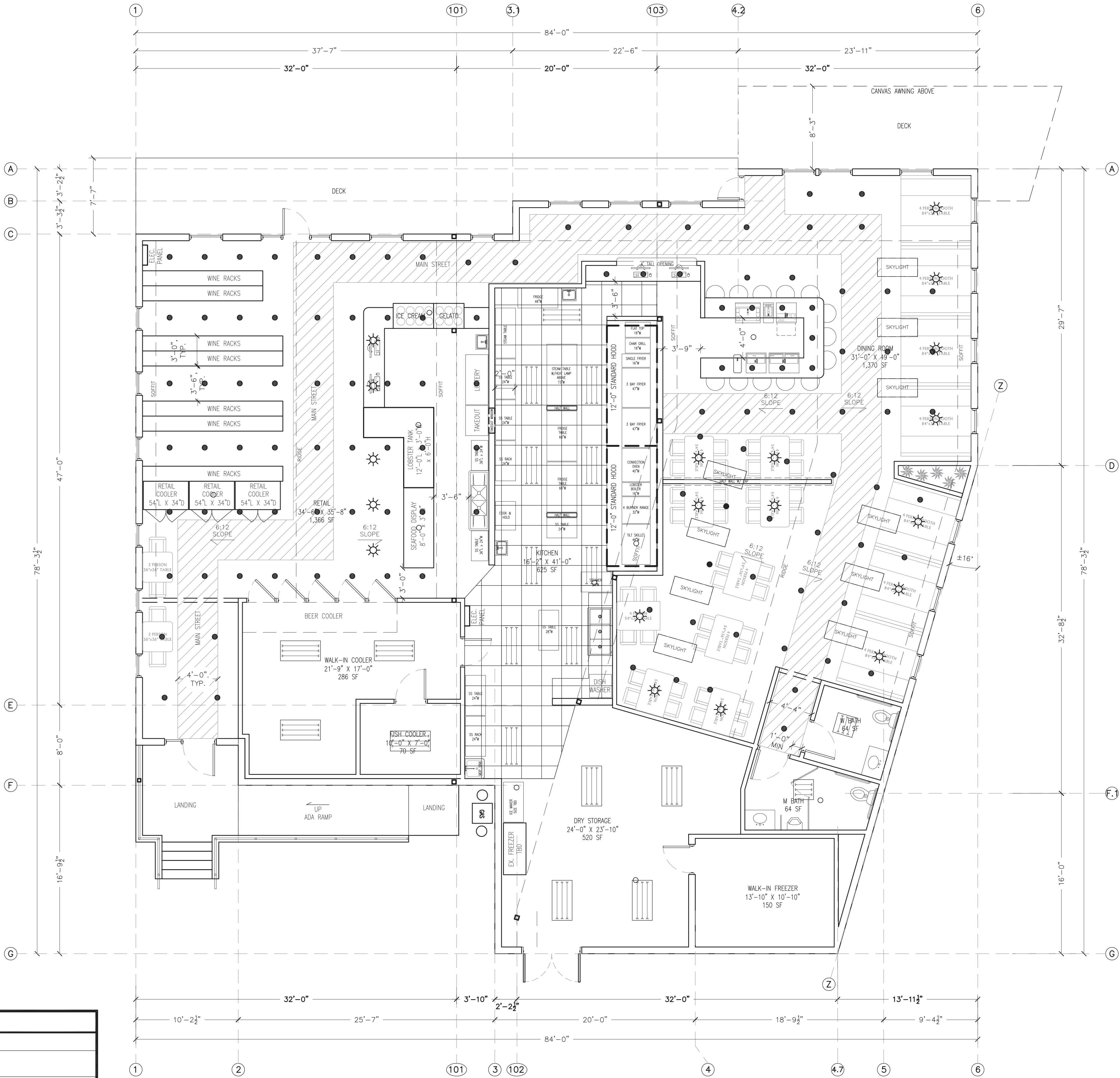


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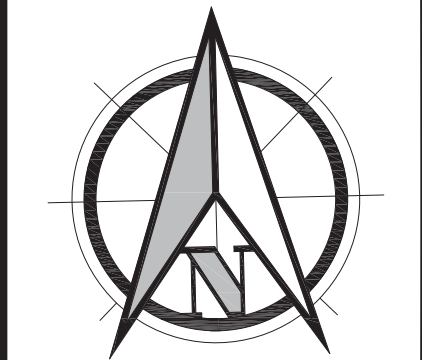
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DATE: **10-11-24**
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SHEET: **E1.1**

LIGHTING FIXTURE LEGEND		
SYMBOL	QUANTITY	TYPE
	19	2 X 4 LED DIRECT/INDIRECT TROFFER (40 WATT)
	9	PENDANT LIGHT (30 WATT)
	107	FLAT LED CANS LIGHT (18 WATT)



E1.2 LIGHTING PLAN

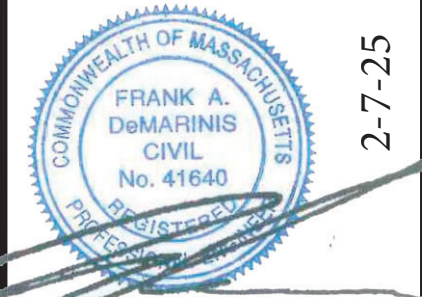


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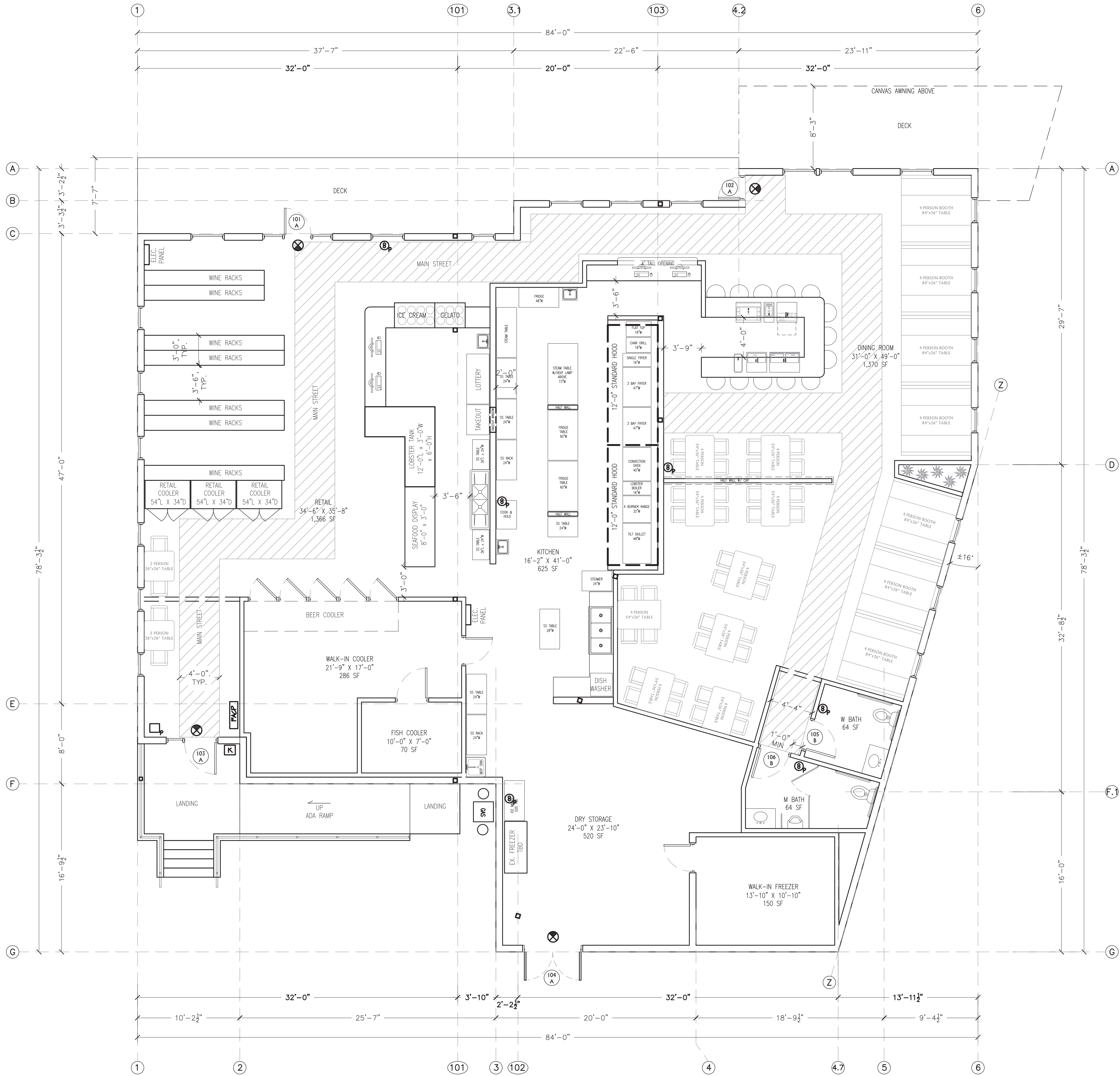
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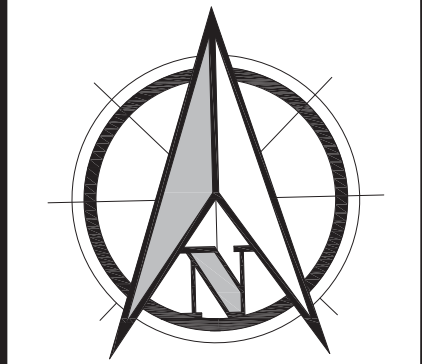
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SHEET:
E1.2

FIRE ALARM DEVICE LEGEND	
SYMBOL	QTY STYLE
	x FIRE ALARM CONTROL PANEL
	x HORN STROBE LIGHT
	x SIGNAL STROBE LIGHT
	x MANUAL PULL STATION
	x SMOKE DETECTOR
	x FLOW SWITCH
	x KEY BOX



E2.1 FIRE ALARM PLAN

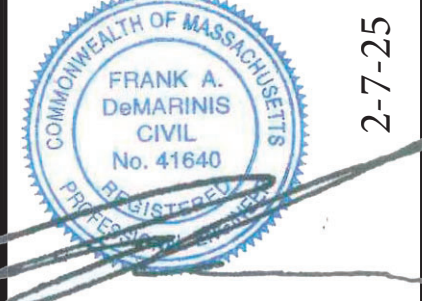


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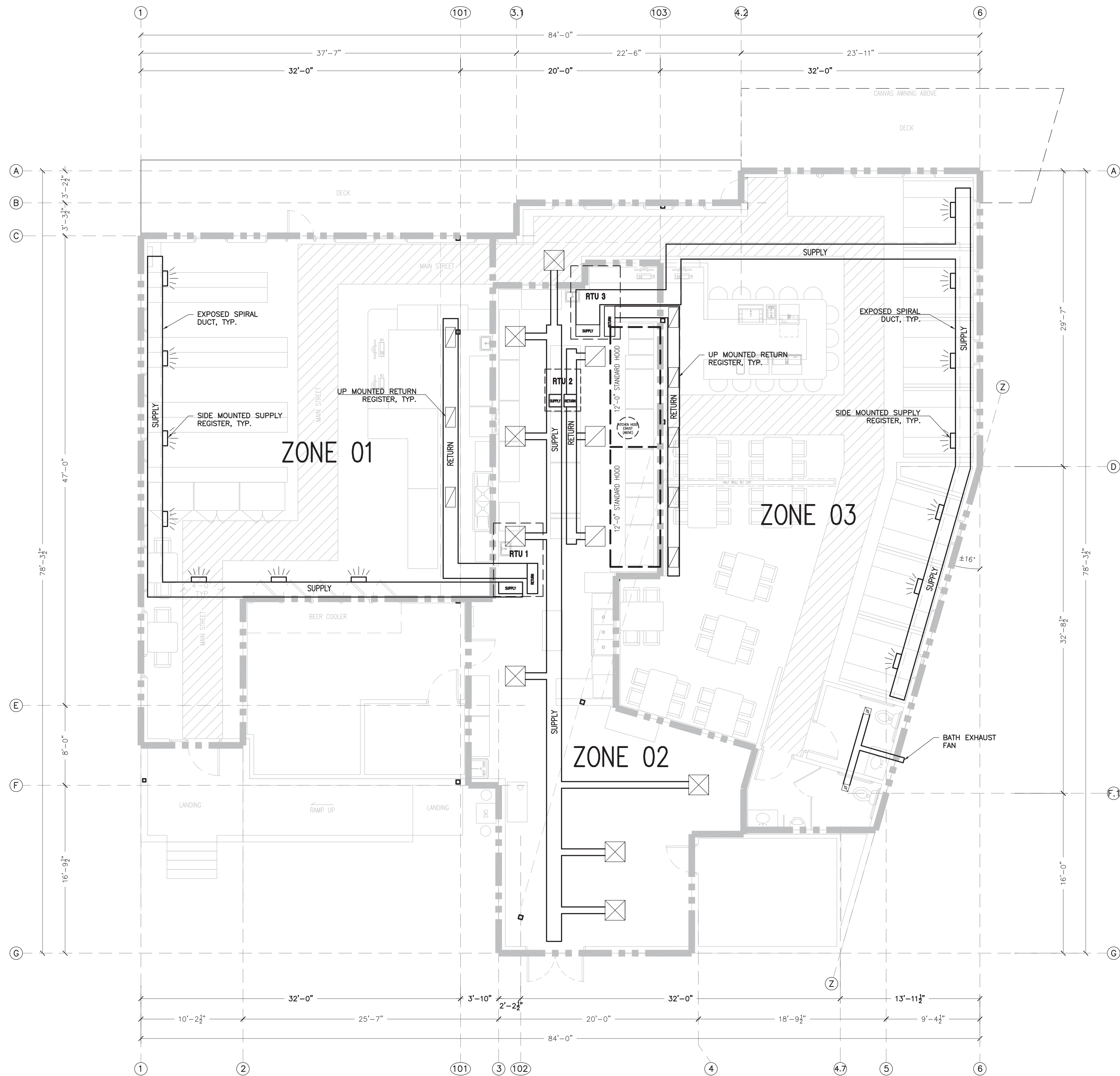
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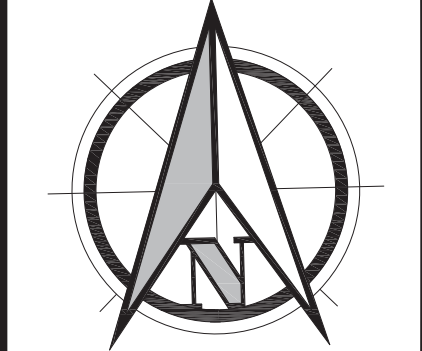
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HVAC EQUIPMENT SCHEDULE									
LABEL	DESCRIPTION	MODEL#	ZONE SERVICING	PRESSURE AT UNIT	BTU	POWER	ELECTRIC HEATER	AMP BREAKER	NOTES
RTU 01	10 TON INTERNATIONAL COMFORT PRODUCTS	RS110HFC02AAAA	ZONE 1	11-14" WATER COLUMN / 0.4-0.5 PSI	120,000	208 / 3 / 60	NO	80	FURNISHED BY OWNER
RTU 02	5 TON TRANE OR EQUIVALENT	TBD	ZONE 2	11-14" WATER COLUMN / 0.4-0.5 PSI	60,000	208 / 3 / 60	NO	TBD	
RTU 03	10 TON TRANE OR EQUIVALENT	TBD	ZONE 3	11-14" WATER COLUMN / 0.4-0.5 PSI	120,000	208 / 3 / 60	NO	TBD	

M.I.I HVAC PLAN

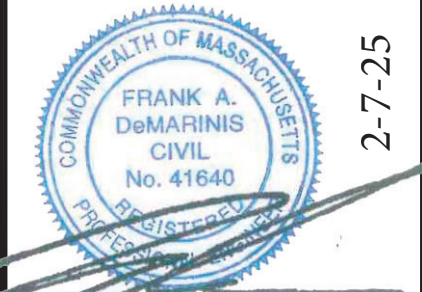


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1237-10-24

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HJM

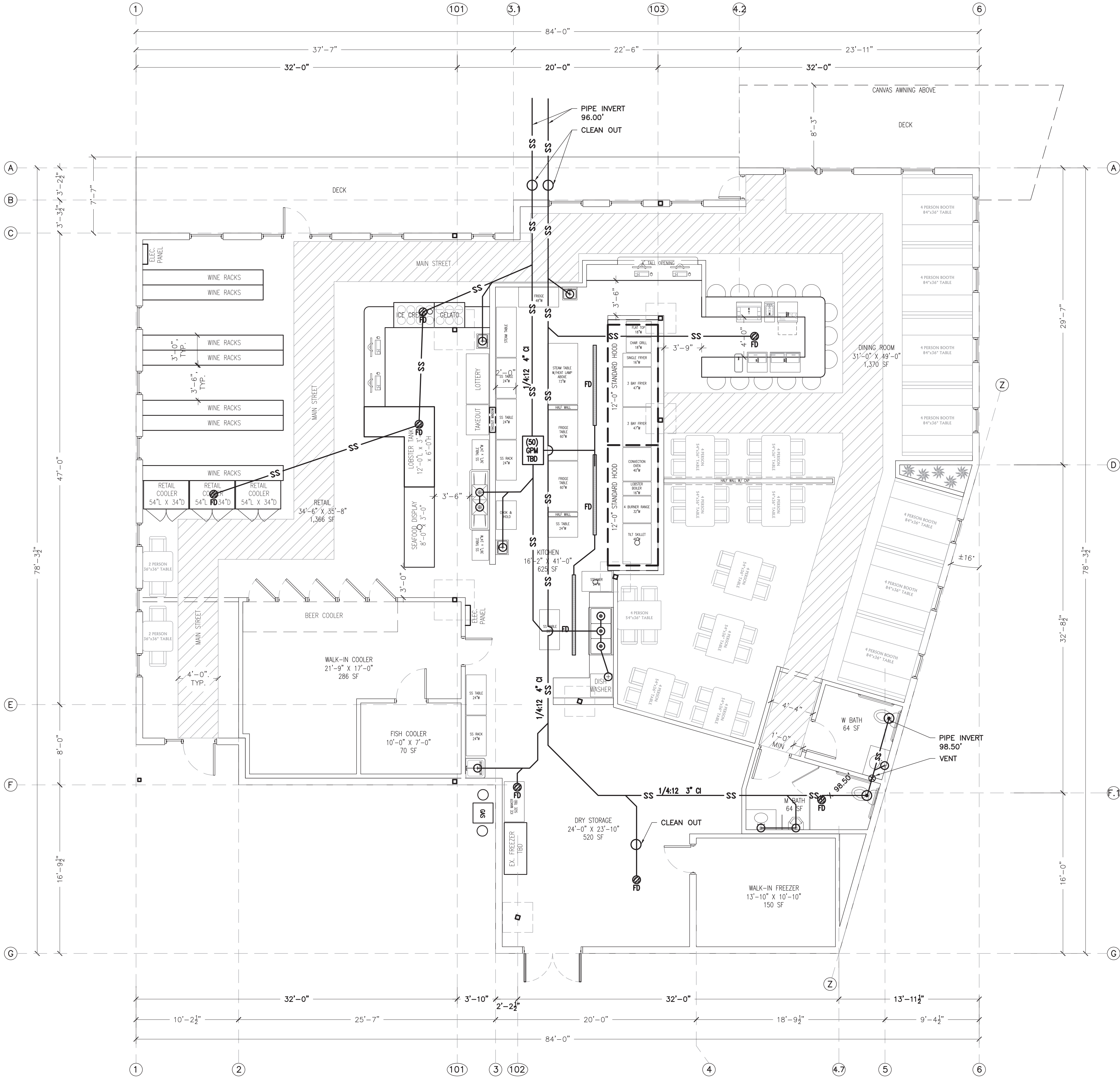
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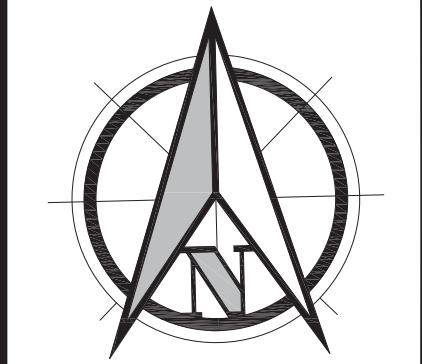
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GENERAL NOTES:

1. ALL DIMENSIONS ARE FROM FACE OF FOUNDATION, CENTER OF WALL, OR CENTER OF FIXTURE.
2. THE SUB-CONTRACTOR AND INSTALLER MAY ADJUST CONCEPTUAL DESIGN TO MEET BUILDING CODE, LIFE SAFETY REQUIREMENTS AND DESIGN INTENT.
3. SUB-CONTRACTOR IS RESPONSIBLE FOR PIPE SIZING, VENTING, PIPE SLOPES, INSPECTIONS, ETC.
4. SUB-CONTRACTOR INSTALLATION AND COMPONENTS SHALL BE IN ACCORDANCE WITH THE MASSACHUSETTS STATE BUILDINGS CODES.
5. DRAWINGS ARE DIAGRAMMATIC AND DO NOT SHOW EVERY OFFSET, FITTING OR COMPONENT. THE DRAWINGS INDICATE A SYSTEM CONCEPT WITH APPROXIMATE GEOMETRICAL RELATIONSHIPS. THE CONTRACTOR SHALL PROVIDE ALL OTHER COMPONENTS AND MATERIALS NECESSARY TO MAKE THE SYSTEMS FULL COMPLETE, OPERATIONAL, AND COMPLIANT WITH THE CODE.
6. THE CERTIFICATION ON THESE PLANS IS FOR THE CONCEPTUAL LAYOUT AND LOCATION OF DEVICES, OUTLETS, DATA, SUPPLY AND RETURN VENTS, LIGHTING FIXTURES, AND FIRE ALARM DEVICES. THE CERTIFICATION DOES NOT GUARANTEE CONFORMANCE WITH THE STATE BUILDING CODES. THE CONTRACTOR AND INSTALLER ARE RESPONSIBLE TO SUBMIT SHOP DRAWINGS, AS-BUILT PLANS, ENGINEERING CALCULATIONS, AND PROFESSIONAL ENGINEERING CERTIFICATIONS OF PLANS WHERE REQUIRED TO FULFILL ENGINEERING FOR APPROVAL. THE CONTRACTOR, MECHANICAL OR ELECTRICAL ENGINEER, AND INSTALLER MAY ADJUST CONCEPTUAL DESIGN TO MEET STATE BUILDING CODE, LIFE SAFETY REQUIREMENTS, AND DESIGN INTENT.
7. SERVICE HOT WATER HEATER SHALL MEET EFFICIENCY REQUIREMENTS OF IECC 2021 TABLE C404.2



P I . I PLUMBING PLAN

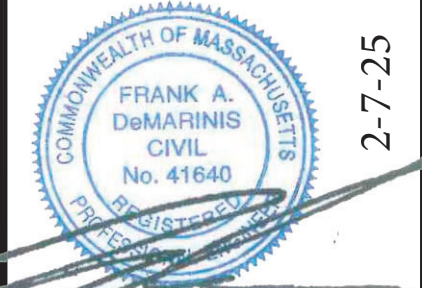


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AN OVERVIEW OF THE CULTURAL HUMILITY WORKSHOP

1. Container Setting

- We establish shared understandings and ground rules for interacting during the time together.
- We encourage open and honest communication, allowing for everyone to show up as their full selves.
- We introduce a learning concept called the Growth Model to help individuals understand the ideal conditions for learning.

2. Defining Culture

- We introduce a variety of ways to look at and define culture.
- We look at social movements and their influence on culture.
- We conduct exercises to help participants explore their individual cultures.

3. Defining Cultural Humility

- We introduce the tenets of cultural humility through a video of the originators of the cultural humility concept, Drs. Tervalon and Murry-Garcia.
- We discuss the differences between humility and competency.

4. Tenet 1: Critical Self-Reflection and Lifelong Learning

- We define race and talk about the intersectionality of race and other cultural characteristics that are often marginalized.
- We offer action steps for life-long learning of self and others.

5. Tenet 2: Redressing the power imbalances in relationships

- Power and privilege are defined.
- Participants look at areas where they have power and privilege and where they don't.
- We define types of biases and how they influence our decision making.
- We discuss biases on a system level, defining systemic racism and how both influence the allocation of resources.
- We define and discuss equality vs. equity and what they look like.

6. Tenet 3: Developing mutually beneficial partnerships

- We focus on a specific behavior called Microaggressions.
- We define 3 types of microaggressions with examples.
- We provide steps for calling in and calling out, and when each is appropriate.
- We provide steps for apologizing when you have micro aggressed.
- Participants engage in role play to practice each behavior.
- We discuss what it means to be an ally,

7. Tenet 4: Advancing and maintaining institutional accountability

- We provide an overview of how each of the three other tenets can be applied to the institutions and organizations we work in and with.
- Participants reflect on their own institutions with regard to the history, the mission, its policies and practices.

REGULAR MEETING OF THE CITY COUNCIL

February 4, 2025

The meeting was called to order by President Murphy-Romboletti at 7:04 p.m.

The Clerk called the roll. Absent Members: 0 Present Members in person 13 (Anderson-Burgos, Bartley, Devine, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, I. Rivera, J. Rivera, Sullivan, Vacon).

The Pledge of Allegiance was recited.

Motion was made and seconded to take a roll call vote that for the purposes of this meeting would be applicable to all motions to receive, refer items to committee, remove items from the table, place items on the table, package items together, comply with items, or suspend the rules unless there is an objection. Motion adopted.

The name of was pulled to head the roll call voting.

PUBLIC COMMENT

Beth Strycharz, 25 Woodland Street, stated that she was following up on an email she and neighbors sent to councilors the previous week in which they voiced concerns about the proposed sports complex and the lack of information. She then stated that this would impact their densely populated neighborhood in Ward 3. She further stated that she spoke to the Planning Board and was not able to get much information. She also stated that she was unable to get much information from Andrew Melendez with USA International other than a plan for the parcels of land they were planning to take. She then explained that the developers paid \$70,000 for 1.85 acres of land abutting Woodland Street. She added that they also had 2 parcels of land under contract on Whiting Farms Road, indicating there was intent to build. She then questioned if there was a feasibility study. She also questioned if there were site plans available. She then expressed concern about where the funding would come from, specifically if it would come from city incentives or private investors. She added that she believed it would be done in phases, adding up to \$50-\$100 million, and questioned what would happen if they ran out of money. She also asked if they would be cutting trees. She also expressed concern about impact on already existing drainage issues on Woodland Street.

Councilor Greaney raised a point of order, making a motion to allow Ms. Strycharz to speak for an additional minute. Councilor I. Rivera seconded the motion. Motion adopted.

B. Strycharz stated that in reference to drainage issues, they had petitioned for a catch basin and had not gotten it. She emphasized that the DPW had been aware of the issue for a long time. She then asked that the Council investigate what was happening and do their due diligence.

Jordana O'Connell, 56 Woodland Street, expressed opposition to the sports complex, expressing concern that the proposal was backed by politically connected figures. She also expressed frustration that there had been no communication from Cesar Ruiz to the surrounding neighborhood, calling into question if the process was being handled in good faith. She also emphasized that there were already multiple sports

complexes in the area and would make this proposed complex redundant. She then expressed further concerns about it being a densely residential area, that it would cause traffic and parking issues, increase noise pollution, decrease property values, and alter the character of the neighborhood.

Libby Hernandez, 245 Walnut Street, thanked Councilor Devine for introducing an order regarding backyard hens. She then stated that it would allow for more sustainability, as well as providing fresh eggs to residents at a time when prices were high. She noted a previous proposal was voted down in 2021, and expressed hope that new leadership would help make it happen. She added that it would create an educational component for children to learn about how food got to their table. She noted that other surrounding towns were already successfully doing this.

Jose Gonzalez, 139 Hillside Avenue, expressed support for allowing chickens as a matter of providing food sustainability. He noted that complaints he had heard included disparaging Puerto Ricans and their dirty chickens making a mess. He then stated that if there were issues, the Board of Health could deal with it. He added that those kinds of complaints were uninformed bias, adding that he believed people should mind their own business. He then stated that he and his kids would love to have chickens. He then expressed concern about the recent special election being held randomly without better information put out to voters. He added that he would have preferred to have mail in ballots and more input for public elections. He also expressed frustration with parking bans not being enforced and some areas not being plowed, leading to people like his wife slipping and ending up in the ER, missing work, and entire lives being impacted.

Mega Hernandez, 245 Walnut Street, expressed support for the backyard hen proposal. She then stated that it would be a simple and affordable way to help families deal with high food prices, food insecurity, and sustainability. She added that many families in the city struggled with food insecurity, and hens would provide a regular source of eggs. She also emphasized that hens ate food scraps, reducing waste, and they also did not require the population caused by mass production and transportation of eggs. She added that raising hens helped teach kids about responsibility, hard work, and where food comes from. She also stated that hens were less noisy than dogs and did not smell if properly cared for.

President Murphy-Romboletti asked for a moment of silence in honor of Ron Dietrich from the Auxiliary Police, a great man who gave a lot of time and service to the city. She also asked for a moment of silence in honor of David Gadaire, President and CEO of MassHire Holyoke. She noted she had been a board member of MassHire and the loss of Mr. Gadaire would be a big void in the community.

A moment of silence was observed for Mr. Dietrich and Mr. Gadaire.

LAID ON THE TABLE

(19:05)

The Committee on Ordinance to whom was referred an order that the Police Department be allowed to hire a Crime Analyst past the Grade 10 mid-range (which is \$70,407) to \$78,000.

Recommended that the order be adopted.

---> Laid on the table.

Motion was made and seconded to remove item 2 from the table.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, FORTY-EIGHT THOUSAND EIGHT HUNDRED TWENTY-SIX AND 15/100 Dollars (\$48,826.15) as follows:

			FROM	TO
11211	51276	MAYOR'S CONTRACT NEGOTIATIONS	21,631.74	
11211	51104	MAYOR'S PAY-CAFO	716.19	
15431	51103	VETERAN'S PAY - INVESTIGATOR	6,002.88	
15431	51101	VETERAN'S PAY - COMMISSIONER	2,240.00	
15431	51500	VETERAN'S VACATION BUYBACK	2,000.00	
15431	51510	VETERAN'S SICK LEAVE BUYBACK	5,000.00	
11521	51102	PAY - PERSONNEL ASSISTANT	11,235.34	
12401	51102	ASST BUILDING COMMISSIONER		3,132.93
12401	51103	CHIEF INSPECTOR OF WIRES		2,828.00
12401	51107	ZONING OFFICIAL		2,222.00
11751	51108	ASSISTANT DIRECTOR OF PLANNING		4,560.00
11751	51102	ASST DIR OF ECONOMIC DEV		4,560.00
11751	51105	SENIOR PROJECT MANAGER		2,222.00
11751	51106	PLANNER 1		1,090.00
12441	51101	SEALER OF WEIGHTS AND MEASURES		2,525.00
11711	51101	CONSRVTN & SUSTNBLTY DIRECTOR		3,030.00
14211	51108	SAFETY OFFICER		2,020.00
15411	51103	ASSISTANT DIRECTOR - COA		2,222.00
15411	51101	DIRECTOR COUNCIL ON AGING		3,030.00
15431	51105	NATIONAL SERVICE OFFICER		1,560.99
16301	51101	DIRECTOR PARKS/REC FORESTRY		2,899.14
15101	51101	DIRECTOR BOARD OF HEALTH		1,632.00
15101	51202	ANIMAL CONTROL OFFICER		2,020.08
16911	51101	DIRECTOR WISTARIAHURST		2,828.00
16911	51103	CITY HISTORIAN		2,222.00
16301	51103	ASST DIRECTOR OF PARKS & REC		2,222.00
			48,826.15	48,826.15

Recommended that the order be denied.

Councilor Devine asked that item 2 be returned to the Auditor.

---> Report of Committee received and returned to the Auditor.

Motion was made and seconded to suspend the necessary rules to take up items 3 and 4 as a package.

The Committee on Finance to whom was referred an order Settlement agreement by and between the City of Holyoke and Holyoke Professional Supervisors Association

Recommended that the order be denied.

---> Report of Committee received.

The Committee on Finance to whom was referred an order Redlined Settlement agreement by and between the City of Holyoke and Holyoke Professional Supervisors Association

Recommended that the order be denied.

UNDER DISCUSSION:

Councilor Devine made a motion to reject the committee report and approve the contract. Councilor Givner seconded the motion.

Councilor Jourdain stated that these were just documents sent to the Council, emphasizing that the operative item was the transfer order. He then suggested that the contracts just be received.

President Murphy-Romboletti stated that was what usually happened with contracts.

Councilor Devine stated that it would be fine with item 4.

Councilor Jourdain stated that both were essentially the same thing, with item 4 just being the full contract.

Councilor Devine reiterated that her motion was to approve the contract.

Councilor Jourdain reiterated that the Council does not adopt contracts.

President Murphy-Romboletti agreed that the Council usually just receives them.

Councilor Devine
---> Report of Committee received.

COMMUNICATIONS

(22:35)

From Mayor Garcia, letter appointing Mr. David P. Owen of 12 Mason Rd. to serve as a member of the Historical Commission. Mr. David Owen will serve a three year term expiring January 2028.
---> Received and referred to the Public Service Committee.

From Mayor Garcia, letter appointing Ms. Beverlyn Blanchard of 46 St. Kolbe Dr. to serve as a member of the Library Board of Directors. Ms. Blanchard will serve a three year term expiring February 2028.
---> Received and referred to the Public Service Committee.

From Mayor Garcia, letter reappointing Brenna Levitin of 48 Vernon St. to serve as a member of the Library Board of Directors. Ms. Levitin will serve a three year term, expiring February 28, 2028.
---> Received and appointment confirmed.

Motion was made and seconded to suspend the necessary rules to take up items 8 and 35 as a package.

From Mayor Garcia and Superintendent Soto, a Joint statement affirming the rights of immigrants
---> Received and referred to the Joint Committee of the City Council and School Committee.

Councilor Jourdain- The Superintendent of Schools discuss his recent memo on affirming the rights of immigrants with the Joint Committee on City Council and School Committee.

---> Received and referred to the Joint Committee of the City Council and School Committee.

From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from January 21, 2025

---> Received and Adopted.

From City Solicitor Lisa Ball, legal opinion on votes and transfer request

---> Received.

From Executive Director of the Holyoke Retirement Anthony Dulude, Notice of Retirement meeting to Elect to Grant Retiree COLA (no action needed by the City Council)

Councilor Jourdain expressed his understanding that once approved by the Retirement Board, the mayor would then approve it, and then it would come to the City Council.

Councilor Devine noted that the item stated there was no action needed by the City Council.

Councilor Jourdain expressed his understanding that there were dollar implications. He added that he believed this came in before, and the Council approved it before the mayor, so this may be from a prior fiscal year. He reiterated that he believed it needed to go the mayor before coming to Council.

---> Received. Copy to the Mayor.

From Alicia Zoeller, CDBG Allocation Spreadsheet

---> Received and referred to the Development and Governmental Relations Committee.

Motion was made and seconded to suspend the necessary rules to take up items 13 and 60 through 64 as a package.

From Sean Sheedy, Maintenance Admin for Holyoke Public Schools, 2-4-2025 SOI ARP PROJECTS HPS

---> Received and referred to the Finance Committee.

Devine- That the City of Holyoke appropriates the amount of One Hundred Thousand (\$100,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Kelly Elementary School located at 216 West Street Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote

shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

Devine- That the City of Holyoke appropriates the amount of One Hundred Thousand(\$100,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Lt Elmer J McMahon Elementary School located at 75 Kane Road Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

Devine- That the City of Holyoke appropriates the amount of Seventy-Five Thousand(\$75,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Lt Clayre Sullivan Elementary School located at 400 Jarvis Avenue Holyoke MA 01040 for a potential partial roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority("MSBA"), said amount to be expended under the direction of mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes. Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

Devine- That the City of Holyoke appropriates the amount of One Hundred and Fifty Thousand (\$150,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Holyoke High School located at 500 Beech Street Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order,

and to provide such information and execute such documents as may be required for such purposes.
Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

Devine- That the City of Holyoke appropriates the amount of Seventy-Five Thousand(\$75,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Maurice A Donahue Elementary School located at 210 Whiting Farms Road Holyoke MA 01040 for a potential partial roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.
Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor
---> Received and referred to the Finance Committee.

From Sean Mangano, School Committee Finance Subcommittee 12.12.24

Councilor Magrath-Smith asked if this was an earlier chart the Council received.

Councilor Jourdain stated that he was planning to have a discussion about the chart in the Joint Committee relative to the physical condition of all of the school buildings.
---> Received and referred to the Joint City Council and School Committee.

Motion was made and seconded to suspend the necessary rules to take up items 15 and 39 as a package.

From the Office of the Governor, Public Settlements Policy - Jan. 2025
---> Received and referred to the Ordinance Committee.

Jourdain- Ordered, that the City Council create an ordinance that creates a settlement policy and further prohibits the use of non-disclosure agreements in the City of Holyoke consistent with what Governor Healey has done at the state level. Please see attached policy.
---> Received and referred to the Ordinance Committee.

Motion was made and seconded to suspend the necessary rules to take up items 16 and 17 as a package.

From Harry Montalvo, President of Board of Directors Greater Chamber of Commerce, EM 1-29-25 announcement
---> Received.

From Harry Montalvo, President of Board of Directors Greater Chamber of Commerce, Chamber letter
---> Received.

From Mary Monahan, Chair of Board of Public Works, letter to council TSS & BOD

Councilor Jourdain asked if Ms. Monahan planned to discuss these or if it was informational.

Councilor Devine stated that she believed I was just informational.
---> Received.

From Mary Monahan, Chair of Board of Public Works, follow up to funding request for levee repairs
---> Received.

From Board of Fire Commission, meeting minutes from December 16, 2024.
---> Received.

From Holyoke Redevelopment Authority, minutes from November 13 and 20th
---> Received.

PRESIDENT'S REPORT

(31:20)

President Murphy-Romboletti stated that there would be a flag raising event for Black History Month on Wednesday, February 12th, at 4:30 p.m., to be followed by a storytelling program at the Holyoke Library.

She then stated that the Irish flag raising would be on Sunday, February 23rd, at 2:15 p.m. at the JFK Memorial located at Appleton and Sycamore.

She also stated that the city would be hosting the first of two public meetings to discuss a plan for wayfinding and signage on Wednesday, February 26th at the Holyoke Community College Culinary Institute located at 164 Race Street. She noted the public was invited to attend.

Councilor Bartley stated that he delivered a proclamation in honor of veteran Harry Chandler, adding that the veterans and Mr. Chandler's granddaughters were appreciative.

REPORTS OF COMMITTEES

(32:55)

The Committee on Ordinance to whom was referred an order that the City create the position of a municipal hearings officer to hear appeals by offenders of the State Building Code made pursuant to MGL c. 148A, Section 2 and that a stipend be determined for said position

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:

Councilor I. Rivera stated that the committee recommended it 2-1, approving the providing language which included a stipend of \$2,500. He then explained that they discussed different ways to fund the position that didn't necessarily require adding it to the budget. He noted that the Fire Department already had someone doing the same role and there was a possibility of wedding the two positions together. He also stated that this would allow the city to provide a middle person to hear appeals rather than always needing to go to court, making it easier and more cost effective.

Councilor Vacon stated that while she was initially opposed to this as adding a new position, she was now in favor of it after being able to hear different information, including the benefit of providing citizens with a more rapid way for their concerns to be heard.

Councilor Greaney asked if this was temporary or permanent.

Councilor I. Rivera stated that it was part time in that it would happen as needed, but not permanent such as other positions that would be paid an annual salary or receiving benefits.

Councilor Bartley noted that the language did not specify a term. He then asked if there was an end or if someone appointed would hold the position forever. He also questioned the rationale of the language that specifically laid out that the mayor would appoint without confirmation of the City Council. He then noted

that he didn't necessarily have an issue with the mayor appointing. He then made a motion to amend the language to specify a 3 year term. Councilor Vacon seconded the motion.

Councilor Greaney agreed that there should be a start and finish to the term.

Councilor I. Rivera stated that he was not necessarily against that, but believed that leaving it open ended would allow the person in the position to pick up as they go and keep moving. He then suggested mirroring what they were doing with the Fire Department position.

Councilor Magrath-Smith stated that some of the research showed that some communities in the area were working together to contract for the position. She added that it did not necessarily need to be one person but could be a contracted service with multiple people. She also noted that in some other communities, people were paid on a case by case basis rather than receiving a set amount.

Councilor Jourdain expressed his support for this, particularly because \$2,500 would not be a big hit, adding that it was what was allowed under the statute. He then expressed his understanding that this would one person filling one position and not multiple people each getting \$2,500. He then noted that in reference to terms, someone lacking a need for City Council confirmation was basically serving at the pleasure of the mayor. He questioned if adding in language that specified a term meant that the mayor was stuck with someone even if they wanted someone else.

Councilor Vacon explained that the main impetus for this was being informed that the Council had adopted a law many years earlier that required having this role filled. She added that the goal was to remedy that problem. She then suggested that pursuing other avenues such as sharing with another community may mean the city was out of compliance with the requirement to have a local option for people. She also stated that she could go either way with respect to a term. She also noted that the committee had sought numbers on the number of cases that was not able to be provided, adding that she expected they may be able to get some information after a year of this being in place.

Councilor Bartley explained that his motion was to specify that the municipal hearing officer shall serve for a term of no more than three years. He added that would not impact the mayor's ability to hire or fire but would allow the Council and the public to know how long the person could serve. He also noted that item 47 on this agenda was a proposal he filed to specify how the position would be paid for.

Councilor Greaney called to move the question.

President Murphy-Romboletti explained that the current motion was to amend the language to add in a term of three years.

Motion to amend adopted on a call of the roll of the yeas and nays-- Yeas 11--Nays 1 (Devine, Murphy-Romboletti)--Absent 0.

---> Report of Committee received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--

Yeas 13--Nays 0--Absent 0.
Approved by the Mayor.

Motion was made and seconded to suspend the necessary rules to take up item 47 out of order.

Bartley- The City of Holyoke (esp the Mayor) consider permanently funding the Municipal Hearing Officer position by way of the Vacant Building reservation fund. Refer to Ordinance, the Mayor, and Law Dept.

Councilor Bartley asked if this was an Ordinance or a Finance matter.

President Murphy-Romboletti suggested it may need to start in Ordinance.

Councilor Jourdain stated that he did not believe the Council could do this, noting that only the mayor could decide how the funding was handled, whether it be put in the budget or paid for by transfer. He then suggested sending the order to the mayor.

Councilor Bartley suggested sending the order to the Ordinance Committee and then seek a legal opinion.

President Murphy-Romboletti noted that Mass General Law stated that the fines levied by the code enforcement officer were supposed to pay for the stipend.

---> Received and referred to the Ordinance Committee. Copy to Mayor, Law Department.

The Committee on Ordinance to whom was referred an order That the Vacant Building fee be adjusted to take into account the size (SF) of the building. Currently, a flat fee is assessed which is not reflective of the burden to the city and it's taxpayers.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:

Councilor I. Rivera stated that Board of Health Director, Tim Rivers, provided figures after doing research of other communities which would make sure that vacant building owners would pay the fees based on the size of their building. He then explained that the goal was to motivate building owners to take responsibility for their properties. He emphasized that it was only for 4 or more family buildings. He added that the rates would be adjusted nominally. He then read from the proposed fee schedule:

4 or more residential units or commercial properties that were vacant less than 1 year would have no fee, residential and commercial properties vacant 1 to 2 years would have a \$1,500 annual assessment, residential and commercial properties of less than 3,000 square feet and vacant more than 2 years without an accepted rehabilitation plan would have a \$3,000 annual assessment, those up to 8,000

square feet would have a \$6,000 annual assessment, those up to 14,000 square feet would have an \$8,000 annual assessment, those up to 49,999 square feet would have a \$10,000 annual assessment, and those at 50,000 or more square feet would have a \$15,000 annual assessment.

Councilor Givner asked whether this would apply moving forward or be retroactive.

Councilor Sullivan suggested that common sense would only say this would only be going forward.

Councilor Givner stated that she wanted to ensure that, noting recent issues with a lot of people getting building fines.

Councilor Jourdain stated that section 3 of the language stated it would only be going forward.

---> Report of Committee received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--

Yeas 13--Nays 0--Absent 0.

Approved by the Mayor.

The Committee on Ordinance to whom was referred an order that no group homes, profit or non-profit, be allowed within the city limits of Holyoke, Ma without the approval of the Holyoke City Council.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:

Councilor I. Rivera stated this would allow for the Council and the public to be notified when these facilities come into neighborhoods, emphasizing that the Council could not bar them, but this would at least be a mechanism for being informed.

Councilor Greaney explained that one of the motivations was that many of the facilities lead to the loss of taxpaying properties, leading to others having to bear the burden of paying those taxes.

Councilor Vacon noted that this would also provide for notice if someone was looking for an occupancy permit because there were density rules relative to group homes even though they were allowed as of right. She added that this would ensure the Council was notified that these facilities were in compliance with state licensure requirements.

---> Report of Committee received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--

Yeas 13--Nays 0--Absent 0.

Approved by the Mayor.

Councilor Vacon asked if the mayor would be informed of this change so that he could make the department heads aware.

President Murphy-Romboletti stated that the mayor would have to sign off on this. She then asked if department heads would get a copy of this now that it was passed.

City Clerk Leary stated that they would.

The Committee on Ordinance to whom was referred an order that when the use a building is changing requiring permits from city departments but not City Council approval, a communication be sent to the City Council informing of the change. This can help councilors keep constituents informed so that concerns can be addressed.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:

Councilor I. Rivera stated that this order was about helping the Council have a better understanding of things changing with regard to businesses and storefronts, adding that a communication would now be sent to the Council when changes happen. He noted that councilors had heard from constituents when things moved into their neighborhoods without people knowing about it.

---> Report of Committee received and recommendation Adopted.

(1:00:20)

Motion was made and seconded to suspend the necessary rules to take up late filed 66 through 70 out of order.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY ONE THOUSAND SIX HUNDRED AND 22/100 Dollars (\$21,600.22) as follows:

	FROM	TO
11211 51276 MAYOR'S CONTRACT NEGOTIATIONS	21,600.22	

15411	51103	ASSISTANT DIRECTOR - COA	2,222.00	
15411	51101	DIRECTOR COUNCIL ON AGING	3,030.00	
11711	51101	CONSRVTN & SUSTNBLTY DIRECTOR	3,030.00	
12441	51101	SEALER OF WEIGHTS AND MEASURES	2,525.00	
16301	51101	DIRECTOR PARKS/REC FORESTRY	2,899.14	
16301	51103	ASST DIRECTOR OF PARKS & REC	2,222.00	
14211	51108	SAFETY OFFICER	2,020.00	
15101	51101	DIRECTOR BOARD OF HEALTH	1,632.00	
15101	51202	ANIMAL CONTROL OFFICER	2,020.08	
			21,600.22	21,600.22

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor
 ---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHT THOUSAND ONE HUNDRED EIGHTY TWO AND 93/100 Dollars (\$8,182.93) as follows:

		FROM	TO
12401	51101	LOCAL INSPECTOR	8,182.93
12401	51102	ASST BUILDING COMMISSIONER	3,132.93
12401	51103	CHIEF INSPECTOR OF WIRES	2,828.00
12401	51107	ZONING OFFICIAL	2,222.00
		8,182.93	8,182.93

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor
 ---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ELEVEN THOUSAND THREE HUNDRED FORTY TWO AND 00/100 Dollars (\$11,342.00) as follows:

		FROM	TO
11751	51106	PLANNER I	11,342.00
11751	51108	ASSISTANT DIRECTOR OF PLANNING	4,560.00
11751	51102	ASST DIR OF ECONOMIC DEV	4,560.00
11751	51105	SENIOR PROJECT MANAGER	2,222.00
		11,342.00	11,342.00

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor
---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, FIVE THOUSAND FIFTY AND 00/100 Dollars (\$5,050.00) as follows:

	FROM	TO
16911 51104 ENTERPRISE COORDINATOR	5,050.00	
16911 51101 DIRECTOR WISTARIAHURST		2,828.00
16911 51103 CITY HISTORIAN		2,222.00
	5,050.00	5,050.00

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

Councilor Devine made a motion to suspend the necessary rules to take final action on late files 66 through 70.

---> Laid on the table.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE THOUSAND FIVE HUNDRED SIXTY AND 99/100 Dollars (\$1,560.99) as follows:

	FROM	TO
15431 51104 INVESTIGATOR	1,560.99	
15431 51105 NATIONAL SERVICE OFFICER		1,560.99
	1,560.99	1,560.99

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

UNDER DISCUSSION:

Motion was made and seconded to suspend the necessary rules to take final action on late files 66 through 70.

Councilor Vacon stated that as these were late files, they were not published for the public. She then questioned suspending the rules to table them so they would never on a regular agenda.

Motion was made and seconded to suspend the necessary rules to allow Atty Bissonnette to address the Council.

Atty Bissonnette asked if the question was if it would be allowed to take up the late files and move them to the table.

Councilor Devine stated that it was.

Atty Bissonnette stated that it would take a majority vote, not two-thirds. He then explained that rule 7.A.xii stated that deviation from the agenda can be done by a majority vote. He added that acting on the items would require two-thirds.

Councilor Vacon clarified that the late files were not listed on the agenda.

Councilor Bartley stated that they were on his.

Councilor Jourdain stated that they were not on the agenda published 48 hours in advance.

President Murphy-Romboletti stated that this was done every meeting when there were late files.

Councilor Vacon stated that the rule was that they be posted on the next agenda.

Councilor Bartley stated that they would be if they were tabled.

Councilor Vacon stated that they would usually be sent to committee.

Councilor Bartley reiterated that they would not be this time and would be posted to the next agenda.

Councilor Greaney took issue with voting on something he hadn't seen.

President Murphy-Romboletti clarified that they would not be voted on that evening.

Councilor Greaney stated that he was not aware of what they were.

Councilor Jourdain expressed his understanding that if they were not taken up, they would go on the next agenda. He then stated that tabling them or putting them on the next agenda was a distinction without a difference, and that he preferred to have them just go on the next agenda.

Councilor Bartley emphasized the matter was not debatable.

Motion adopted on a show of hands vote.

---> Laid on the table.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED FORTY FIVE AND 00/100 Dollars (\$145.00) as follows:

FROM

15102-57300 DUES & SUBSCRIPTIONS – BOARD OF HEALTH

\$ 75.00

15102-54220 SUPPLIES OTHER – BOARD OF HEALTH	70.00
TOTAL \$145.00	
TO:	
11752-57300 DUES & SUBSCRIPTIONS-PLANNING	\$145.00
TOTAL \$145.00	

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that this was paying for a Zoom account that was shared with the Board of Health and the mayor's office.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, THREE HUNDRED FIFTY THOUSAND AND 00/100 Dollars (\$350,000) as follows:

FROM	
12101-51107 PATROLMEN	\$250,000
12101-51105 SERGEANTS	50,000
12101-51117 DISPATCH	50,000
TOTAL \$350,000	
TO:	
12101-51300 OVERTIME	\$350,000
TOTAL \$350,000	

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that this overtime was expected to cover the Police Department through June 30th. She then explained that it was needed to fill vacancies due to officers being injured on duty of serving in the military. She added that Chief Keenan believed they were moving in the right direction on tightening controls. She also stated they would be working with a staffing company to better track

overtime.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY24 MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY-EMERGENCY MANAGEMENT PROGRAM GRANT, \$9,500, 50% IN KIND MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that the grant for the Emergency Management department would invest in needs for them emergency response team, including shelter, equipment, updating fire technology, running hybrid operations, and close gaps in other departments.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

Motion was made and seconded to suspend the necessary rules to take up items 29 and 58 as a package.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO HUNDRED NINETY THREE THOUSAND FOUR HUNDRED THIRTY NINE AND 63/100 Dollars (\$293,439.63) as follows:

FROM

8810-10400 GENERAL STABILIZATION	\$186,557.87
8811-10400 CAPITAL STABILIZATION	106,881.76
TOTAL \$293,439.63	

TO:

14253-58002 HIGHWAY- CAPITAL OUTLAY MV	\$293,439.63
TOTAL \$293,439.63	

have considered the same and Recommended that the order be referred back to the Council without recommendation.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Report of Committee received and returned to the Auditor.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO HUNDRED NINETY THREE THOUSAND FOUR HUNDRED THIRTY NINE AND 63/100 Dollars (\$293,439.63) as follows:

FROM

8811-10400 CAPITAL STABILIZATION \$293,439.63

TOTAL \$293,439.63

TO:

14253-58002 HIGHWAY- CAPITAL OUTLAY MV \$293,439.63

TOTAL \$293,439.63

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

UNDER DISCUSSION:

Councilor Devine stated that this was to replace 3 plow trucks that were in bad shape. She then explained that item 58 was a new order submitted to change the funding mechanism.

Councilor Jourdain stated that the trucks were needed, and the hope was they would be ready by the next winter season. He then explained that the open question was where the funding would come from, with the request going to the mayor that it all come out of capital stabilization.

Councilor Sullivan stated that beyond the issue of snow removal, the trucks were unsafe for the employees and residents, noting that one truck was from 1986. He added that the older trucks add to the maintenance budget.

Councilor Bartley stated that employees were also happy with newer vehicles, noting that everything in the trucks actually work, such as radios, heaters, and air conditioning.

Councilor Greaney asked, in jest, if the new trucks would have automatic shutoff when they arrived at his driveway.

Councilor Magrath-Smith asked how much would be left in capital stabilization with \$108,000 coming out of it, noting that continuing to take funds out of it wasn't going to leave much left.

Councilor Jourdain stated that it was at around \$352,000 before this transfer.

Councilor Sullivan clarified that it wouldn't just be the \$106,000 coming out.

Councilor Magrath-Smith noted that \$186,000 was coming out of general stabilization.

Councilor Sullivan stated that the full amount would be coming out of capital stabilization.

Councilor Vacon asked for clarification of what was being voted on.

President Murphy-Romboletti stated that item 29 would be separate.

Councilor Jourdain stated that item 29 should be returned to the Auditor.

Councilor Magrath-Smith stated that if item 58 was voted on, it would leave \$58,000 in capital stabilization.

---> Passed two readings and Adopted on a call of the roll of the yeas and nays-- Yeas 13--Nays 0-- Absent 0.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY FOUR THOUSAND SEVEN HUNDRED EIGHTY AND 00/100 Dollars (\$24,780) as follows:

FROM

0075-10400 VACANT BUILDING REVOLVING FUND	\$24,780
---	----------

TOTAL \$24,780

TO:

12401-51201 PROPERTY MAINT/DEMO SUPERVISOR	\$24,780
--	----------

TOTAL \$24,780

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that the Building Commissioner explained that the amount of funds from demolition fees would be enormous. She then stated that they would be posting for the position and expected that it would take 3-4 weeks to get someone hired. She also stated that the expected annual

salary would be \$65,000-\$70,000.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

Councilor Devine asked that the Auditor provide amounts of what remained in the stabilization and revolving funds.

(1:24:20)

Councilor Vacon stated that item 31 remained in committee.

Councilor Magrath-Smith stated that she did not believe it was in committee. She then explained that she previously believed that a committee member who was not present could sign the committee jacket, but had since learned that was not what always occurred.

President Murphy-Romboletti stated that she watched the meeting afterwards.

Councilor Jourdain expressed his understanding that a committee member could not sign the committee report if they did not vote on the item in the committee meeting. He noted that only one member who voted on the item had signed the committee report.

President Murphy-Romboletti asked the Law Department to weigh in on the question.

Atty Bissonnette stated that there was no signature requirement, as it was more of practice rather than a hard rule. He then explained that under open meeting law, the requirement would be that votes to be taken for review so that members could participate in future meetings on the same topic. He reiterated that there was no legal bearing for requiring a signature.

Councilor Devine expressed her understanding that the guidance was that someone who could not attend a meeting could not sign a report. She then asked if someone needed to acknowledge publicly that they could not vote if they could not attend the committee meeting.

Atty Bissonnette clarified that all councilors can vote on any matter that comes before the full Council, absent a reason for recusing. He then explained that if someone could not attend and vote at a committee meeting, they would still be eligible to vote at the full Council meeting. He then reiterated that there was no signature requirement.

Councilor Vacon explained that the issue was on the matter being moved out of committee. She further explained that following the meeting, she gained information that caused her to change her vote to move it forward to a no, and therefore did not sign the committee jacket. She added that she communicated that to the chair but did not discuss it further in order to avoid violating the open meeting law. She added that the chair informed her that it would then kick it back to the committee.

President Murphy-Romboletti stated that she was seeking clarification on if it being voted out of committee favorably stood if a committee member later decided not to sign the committee report. She also questioned where the rules discussed this topic.

Atty Bissonnette stated that the committee report would stand, and the member who changed their mind could now choose to vote against the committee report. He added that the Council could also choose to refer it back to the committee.

Motion was made and seconded to refer item 31 back to the Charter and Rules Committee.

The Committee on Charter and Rules to whom was referred an order that the City Council consider a rule addition to RULE 6C (DECORUM/SPEAKING) adding the following words as a second paragraph:
"No Councilor shall speak more than 4 minutes during debate. The President/and or the City Council Administrative Assistant shall keep track of the minutes. A (1) one minute reminder shall be given at the 3 minute mark during debate."

have considered the same and Recommended that the order be adopted, amending "4 minutes during debate" to "3 minutes at a time during debate."

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

---> Report of Committee received and referred to the Charter and Rules Committee.

The Committee on Charter and Rules to whom was referred an order that Rule 9J be edited to remove the first two sentences, so that it reads, "If legal form is not provided 48 hours prior to the meeting, upon objection of any member of the City Council, the matter will be tabled until the next meeting."

have considered the same and Recommended that the order be adopted.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:

Councilor Magrath-Smith stated that the change was in response to having revised a different rule that led to this provision now existing elsewhere in the rules.

---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that rule 9P be amended to remove the reference to items being tabled if they are not taken up in 45 days.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:

Councilor Magrath-Smith stated that the discussion was about the pros and cons of having items listed on agendas as tabled to avoid having items hidden in a committee jacket without ever being brought to light. She then explained that this was a mechanism for someone to bring something up without a chair putting an item on the agenda for discussion.

Councilor Vacon asked for clarification if a matter that was administratively tabled in committee could be taken up if a chair did not list the item for discussion.

Atty Bissonnette stated that the entire notice to the public of an agenda should list matters so that they could be aware of a discussion. He added that an agenda listing 90+ items could cause things to be lost, but there was no other certain way to allow someone to take something up. He then suggested that was likely the reason to create the 45 day rule, but added there could be another way to make that happen.
---> Report of Committee received and recommendation Adopted.

The Committee on Charter and Rules to whom was referred an order that the City Council reconsider our vote to appoint the City Treasurer rather than have it be an elected position and further take the necessary steps to combine the Treasurer and Tax Collector positions into one office.

have considered the same and Recommended that the order be given a leave to withdraw.

Committee Members:

Meg Magrath-Smith
Linda L. Vacon
Tessa Murphy-Romboletti

UNDER DISCUSSION:

Councilor Magrath-Smith stated that this was considered an alternate pathway when it was filed, but the process was able to move forward with the state legislators.

Councilor Jourdain asked what the next steps would be now that the treasurer change was passed.

President Murphy-Romboletti stated that she had been discussing this with Personnel, the Treasurer, and the Tax Collector, and would be working with the Ordinance chair to start getting items on future agendas to figure out the plan going forward. She added that another order was in the Charter and Rules jacket to discuss combining the Treasurer and Tax Collector.

Councilor Devine noted this was her order but it was filed before it was clear there was going to be a special election.

---> Report of Committee received and recommendation Adopted.

ORDERS AND TRANSFERS

(1:41:35)

Jourdain, Vacon - Ordered, that the City Clerk meet with the City Council to discuss the potential streamlining of poll locations in Wards 1, 2 and 5 as we have already done in Wards 3, 4, 6 and 7. All of these other Wards seem to function fine with one polling location and it would be a potential cost savings and less administrative burden to use the one location per ward method.

Councilor Jourdain stated that he was filing this in concert with discussion he had with the City Clerk. He also noted that Councilor Vacon was to be added to the order. He then explained that the thinking was that four of the wards already had just one location. He also suggested that other locations could be considered.

Councilor Devine recalled there had been a committee put together years earlier to consider different locations. She then suggested that the City Clerk could get people together from those wards to discuss this.

City Clerk Leary stated that she believed it would be easier to discuss it in a subcommittee.

---> Received and referred to the Development and Governmental Relations Committee.

Jourdain, Vacon- Ordered, that the City Council adopt the following Special Act and then place the question on the November 2025 ballot.

Councilor Vacon clarified that the question related to adopting a recall provision that the Council had voted on in the past.

---> Received and referred to the Charter and Rules Committee.

Jourdain, Vacon- The Superintendent of Schools please update the Joint Committee on City Council and School Committee on any updated plans for the School Dept headquarters in light of their decision not to go forward with proposed High Street location.

Joudain stated that the Joint Committee would be meeting on the 12th.

---> Received and referred to the Joint Committee of the City Council and School Committee.

Rivera, J, Devine, Anderson-Burgos.-Order that Davin Pasek (Zoning Official), a representative from the Law Department, Nicole Maisonet from Vcare, and Tammie Kozuch from Holyoke Health Center to attend a city council meeting to discuss Ordinance 6.4.6#6 and explore potential changes to the ordinance.

Councilor Devine asked to be added to the order.

Councilor Anderson-Burgos asked to be added to the order.

Councilor Vacon asked what ordinance this was.

Councilor I. Rivera stated that it was the signs ordinance.
---> Received and referred to the Ordinance Committee.

Vacon- ORDER: That installation of a crosswalk near #64 County Rd be evaluated for improved safety.
Refer to DPW, City Engineer & Public Safety
---> Received and referred to the Public Safety Committee. Copy to DPW, Engineer.

Vacon- ORDER: that the portion of Westfield Road from Doyle Drive to the traffic light at Apremont Highway be evaluated with recommendations made for safety improvements, due to a number of recent accidents in the area. Refer to DPW, city engineer and Sgt. Zurheide & the Traffic Enforcement Grant Committee
---> Received and Adopted. Copy to DPW, Engineer, Sgt. Zurheide & the Traffic Enforcement Grant Committee

Bartley- The Holyoke City Council continue its now 11-year tradition by issuing proclamations to the President, its award winners and the colleens of the St. Patrick's Parade Committee and the award winners of the Ancient Order of Hibernians (Woman & Man of the Year; Christian Charity awardee). Both the Parade Committee and AOH have deep roots in Holyoke. The council President set aside the start of the city council regular meeting of March 18, 2025 to issue the proclamations and the city council suspend its rules and allow the Presidents of both organizations to address the City Council that night. Receive and Adopt. Refer to our administrative assistant to coordinate the event, copy Parade Committee and AOH, and Councilor Councilor Devine to produce the proclamations.
---> Received and Adopted.

Bartley, Sullivan- The DGR committee invite the Valley (Holyoke) Blue Sox owner/president (Matt Drury) and its new manager (Endy Morales) to a future meeting to preview the Summer 2025 season. Matt's in his 3d season as owner and this will be Endy's first season as the Blue Sox' head coach. Endy wore #40 when playing for the Blue Sox and that number is retired. Receive and refer to DGR and to our Admin. Asst. to coordinate the meeting. Copy to Park Commission.
---> Received and referred to the Development and Governmental Relations Committee. Copy to Parks Commission, Admin Asst.

Bartley- The City of Holyoke and the Holyoke City Council continue its tradition (first instituted in 2019) by renewing and/or celebrating that the month of March is "Irish American Heritage Month" and promote the same for 2025 and in future years. Receive and Adopt.
---> Received and Adopted.

Bartley- The Parks Commission forward the proposed lease between the City and the Blue Sox to city council for its review and approval asap (ie preferably prior to the start of the 2025 baseball season). Receive and Refer to DGR. Copy to the Parks Commission. Copy to City Forester and DPW. Copy to the Law Dept.
---> Received and referred to the Development and Governmental Relations Committee. Copy to Parks Commission, DPW, Law Department.

Bartley- The Law Dept. in its next ex. Session, provide to city council an update on the pending sexual harassment lawsuit in US District Court. The parties to the suit are three female students (Plaintiffs) and staff & students (Defendants) at Holyoke High School. I was unaware of any such lawsuit prior to reading a newspaper article dated 1/24/25.
---> Received and Adopted. Copy to Law Department.

Bartley- The City Treasurer and/or Auditor send a communication to City council on the financial status of the Community Preservation Fund by the first meeting in March. The motion is to receive and adopt.
---> Received and Adopted.

Bartley- The city ordinances shall be amended to order the city Treasurer and/or Auditor to send an annual communication to City Council on the financial status of the Community Preservation Fund by the council's first meeting in March. Items to be included are: the most recent account balance; where the funds are deposited or invested; the dates and the amounts of any deposits either from the Commonwealth or the Municipality or any other source; the dates and the amounts of any withdrawals // payments in support the CPA's mission. Please also separately delineate any payroll or consultant information. Refer to Ordinance.
---> Received and referred to the Ordinance Committee.

Bartley- The Parks Commission send a communication to City council by first meeting in March on the fund balance of the Scott's Tower account. I also encourage the Commission to do this annually. Receive, Adopt and Refer to Parks Commission.
---> Received and Adopted. Copy to Parks Commission.

Bartley- The City Engineer review the feasibility of a mid-block crosswalk on Homestead Ave. proximate to the secondary entrance to HCC. (This entrance is N of the main gate). If it is feasible and if there is financing to install (you would need to make it ADA compliant) then please send a report to Ordinance. If not feasible, please send a communication to City Council by its first meeting in May 2025. Receive and Adopt. Refer to Engineer. Refer to Ordinance.

Councilor Bartley made a motion to amend the order to add crosswalk to the main gate at HCC.
---> Received and referred to the Ordinance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, NINE THOUSAND NINE HUNDRED EIGHTY ONE AND 52/100 Dollars (\$9,981.52) as follows:

FROM

12201-51103 CAPTAIN	\$3,663.90
12201-51104 LIEUTENANTS	6,317.62
TOTAL	\$9,981.52

TO:

12201-51180 INJURED ON DUTY (PP #15)	\$9,981.52
TOTAL	\$9,981.52

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

UNDER DISCUSSION:

President Murphy-Romboletti stated that the transfer was for 3 firefighters.

---> Passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 12--Nays 0--Absent 1 (Bartley).

Motion was made and seconded to suspend the necessary rules to take up items 54 through 57 and 59 as a package.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED THOUSAND AND 00/100 Dollars (\$100,000) as follows:

FROM

12101-51107 PATROLMEN	\$ 50,000
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12101-51117 DISPATCH	50,000
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TOTAL \$100,000

TO:

12102-53010 MAP/DATA MAINTENANCE	\$100,000
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To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THOUSAND AND 00/100 Dollars (\$80,000) as follows:

FROM

12101-51105 SERGEANTS	\$40,000
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12101-51107 PATROLMEN	40,000
-----------------------	--------

TOTAL \$80,000

TO:

12102-53010 MAP/DATA MAINTENANCE	\$80,000
----------------------------------	----------

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THREE THOUSAND SIX HUNDRED FIFTY SIX AND 00/100 Dollars (\$83,656) as follows:

FROM

11511-51201 PT ASSISTANT SOLICITOR	\$83,656
------------------------------------	----------

TOTAL \$83,656

TO:

11511-51202 PT ASSOCIATE SOLICITOR	\$83,656
------------------------------------	----------

TOTAL \$83,656

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY THREE THOUSAND AND 00/100 Dollars (\$33,000) as follows:

FROM

14101-51105 SR CIVIL ENGINEER	\$ 17,000	
14251-51102 HOISTING EQUIPMENT OPERATOR		16,000
TOTAL \$33,000		

TO:

14102-53010 PROF ENGINEERING SERVICES	\$33,000	
TOTAL \$33,000		

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2025 FIREFIGHTER SAFETY EQUIPMENT GRANT PROGRAM, \$24,081, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, February 4, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

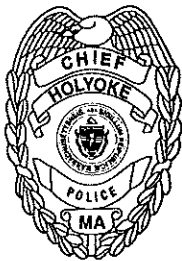
LATE FILED ORDERS AND COMMUNICATIONS

(1:54:50)

From Assistant Solicitor Jane Mantolesky, letter regarding St. Vincent Lots
---> Laid on the table.

Adjourned at 8:59 p.m.

Brenna Murphy Leary



HOLYOKE POLICE DEPARTMENT CORRESPONDENCE

TO: Mayor Joshua Garcia

FROM: Chief Keenan

DATE: 1/29/2025

Mayor Garcia,

The Holyoke Police Department has been awarded \$84,458.79 (No Match) from the Office of Grants and Research (OGR) to support the Byrne State Crisis Intervention Program. This Grant is intended to improve and support our department's reduction in firearm related offenses, which we will be partnering with ROCA inc. to create new pathways for troubled youth.

We are requesting your acceptance as well as the city council's acceptance of this grant. We are also requesting that a new fund be established to efficiently and effectively manage the grant for the year of the grant period and continue with a transparent grant management process.

As always, I thank you for your cooperation and consideration on this matter.

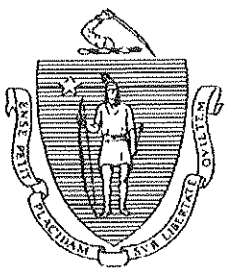
Respectfully,

A handwritten signature in black ink, appearing to read "Chief B. Keenan", is written over a horizontal line.

Brian Keenan
Chief of Police

A handwritten signature in black ink, appearing to read "Joshua Garcia", is written over a horizontal line.

Joshua Garcia
Mayor, City of Holyoke



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

January 30, 2025

Joshua Garcia
Mayor
138 Appleton Street
Holyoke Police Department
Holyoke, Massachusetts 01040

Dear Mayor Garcia,

Congratulations! We are pleased to notify you that **Holyoke Police Department** has been awarded **\$84,458.79** in federal grant funding from the **Byrne State Crisis Intervention Program** from the Executive Office of Public Safety and Security's Office of Grants and Research (OGR).

Additional correspondence, including all the documents necessary to make this award official will be forthcoming from OGR. In the meantime, if you have any questions, please feel free to contact Jim Houghton at 781-535-0081 or at James.Houghton@mass.gov.

Once again, congratulations on this award and thank you for your commitment to public safety.

Sincerely,

A handwritten signature in black ink, appearing to read "M. T. Healey", with a long, sweeping flourish at the end.

GOVERNOR MAURA T. HEALEY

A handwritten signature in black ink, appearing to read "Kim Driscoll", with a stylized, cursive script.

LT. GOVERNOR KIMBERLEY DRISCOLL

the Contractor certifies that it does not discriminate in employment, compensation, or the terms, conditions and privileges of employment on account of religious or political belief, and certifies that it promotes religious tolerance within the work place, and the eradication of any manifestations of religious and other illegal discrimination; and the Contractor is not engaged in the manufacture, distribution or sale of firearms, munitions, including rubber or plastic bullets, tear gas, armored vehicles or military aircraft for use or deployment in any activity in Northern Ireland.

Pandemic, Disaster or Emergency Performance. In the event of a serious emergency, pandemic or disaster outside the control of the Department, the Department may negotiate emergency performance from the Contractor to address the immediate needs of the Commonwealth even if not contemplated under the original Contract or procurement. Payments are subject to appropriation and other payment terms.

Attorneys. Attorneys or firms providing legal services or representing Commonwealth Departments may be subject to M.G.L. c. 30, § 65, and if providing litigation services must be approved by the Office of the Attorney General to appear on behalf of a Department, and shall have a continuing obligation to notify the Commonwealth of any conflicts of interest arising under the Contract.

Subcontractor Performance. The Contractor certifies full responsibility for Contract performance, including subcontractors, and that comparable Contract terms will be included in subcontracts, and that the Department will not be required to directly or indirectly manage subcontractors or have any payment obligations to subcontractors.

Initials: JG

For covered Executive Departments, the Contractor certifies compliance with applicable Massachusetts Executive Orders including, but not limited to, the specific orders listed below. A breach during the period of a Contract may be considered a material breach and subject Contractor to appropriate monetary or Contract sanctions.

Executive Order 481. Prohibiting the Use of Undocumented Workers on State Contracts. For all state agencies in the Executive Branch, including all executive offices, boards, commissions, agencies, Departments, divisions, councils, bureaus, and offices, now existing and hereafter established, by signing this Contract the Contractor certifies under the pains and penalties of perjury that they shall not knowingly use undocumented workers in connection with the performance of this Contract; that, pursuant to federal requirements, they shall verify the immigration status of workers assigned to a Contract without engaging in unlawful discrimination; and shall not knowingly or recklessly alter, falsify, or accept altered or falsified documents from any such worker.

Executive Order 130. Anti-Boycott. The Contractor warrants, represents and agrees that during the time this Contract is in effect, neither it nor any affiliated company, as hereafter defined, participates in or cooperates with an international boycott (See IRC § 999(b)(3)-(4), and IRS Audit Guidelines Boycotts) or engages in conduct declared to be unlawful by M.G.L. c. 151B, § 2. If there is a breach in the warranty, representation, and agreement contained in this paragraph, without limiting such other rights as it may have, the Commonwealth may rescind this Contract. As used herein, an affiliated company shall be a business entity of which at least 51% of the ownership interests are directly or indirectly owned by the Contractor or by a person or persons or business entity or entities directly or indirectly owning at least 51% of the ownership interests of the Contractor, or which directly or indirectly owns at least 51% of the ownership interests of the Contractor.

Executive Order 346. Hiring of State Employees By State Contractors. Contractor certifies compliance with both the conflict of interest law, including M.G.L. c. 268A, § 5(f) and this Order, which includes limitations regarding the hiring of state employees by private companies contracting with the Commonwealth. A privatization contract shall be deemed to include a specific prohibition against the hiring at any time during the term of Contract, and for any position in the Contractor's company, of a state management employee who is, was, or will be involved in the preparation of the RFP, the negotiations leading to the awarding of the Contract, the decision to award the Contract, and/or the supervision or oversight of performance under the Contract.

Executive Order 444. Disclosure of Family Relationships With Other State Employees. Each person applying for employment (including Contract work) within the Executive Branch under the Governor must disclose in writing the names of all immediate family as well as persons related to immediate family by marriage who serve as employees or elected officials of the Commonwealth. All disclosures made by applicants hired by the Executive Branch under the Governor shall be made available for public inspection to the extent permissible by law by the official with whom such disclosure has been filed.

Executive Orders 523, 526 and 565. Executive Order 523 (Establishing the Massachusetts Small Business Purchasing Program). **Executive Order 526 (Order Regarding Non-Discrimination, Diversity, Equal Opportunity and Affirmative Action which supersedes Executive Order 478).** **Executive Order 565 (Reaffirming and Expanding the Massachusetts Supplier Diversity Program).** All programs, activities, and services provided, performed, licensed, chartered, funded, regulated, or contracted for by the state shall be conducted without unlawful discrimination based on race, color, age, gender, ethnicity, sexual orientation, gender identity or expression, religion, creed, ancestry, national origin, disability, veteran's status (including Vietnam-era veterans), or background. The Contractor and any subcontractors may not engage in discriminatory employment practices. The Contractor certifies compliance with applicable federal and state laws, rules, and regulations governing fair labor and employment practices. The Contractor also commits to purchase supplies and services from certified minority, women, veteran, service-disabled veteran, LGBT or disability-owned businesses, small businesses, or businesses owned by socially or economically disadvantaged persons; and Contractor commits to comply with any Applicable Department contractual requirements pertaining to the employment of persons with disabilities pursuant to M.G.L. c. 7 § 61(s). These provisions shall be enforced through the contracting Department, OSD, and/or the Massachusetts Commission Against Discrimination. Any breach shall be regarded as a material breach of the contract that may subject the contractor to appropriate sanctions.

Initials: JS

(d) *Management requirements.* Procedures for managing equipment (including replacement equipment), whether acquired in whole or in part under a Federal award, until disposition takes place will, as a minimum, meet the following requirements:

(1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.

(2) A physical inventory of the property must be taken, and the results reconciled with the property records at least once every two years.

(3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.

(4) Adequate maintenance procedures must be developed to keep the property in good condition.

(5) If the non-Federal entity is authorized or required to sell the property, proper sales procedures must be established to ensure the highest possible return.

(e) *Disposition.* When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, except as otherwise provided in Federal statutes, regulations, or Federal awarding agency disposition instructions, the non-Federal entity must request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made as follows, in accordance with Federal awarding agency disposition instructions:

(1) Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold, or otherwise disposed of with no further responsibility to the Federal awarding agency.

(2) Except as provided in §200.312(b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent of the proceeds, whichever is less, for its selling and handling expenses.

(3) The non-Federal entity may transfer title to the property to the Federal Government or to an eligible third party provided that, in such cases, the non-Federal entity must be entitled to compensation for its attributable percentage of the current fair market value of the property.

(4) In cases where a non-Federal entity fails to take appropriate disposition actions, the Federal awarding agency may direct the non-Federal entity to take disposition actions.

Initials: JB

funding) and in some instances pre-approval from the federal funding agency as instructed by the OGR grant manager.

Initials: JK

COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM



This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at macomptroller.org/forms or mass.gov/lists/od-forms.

CONTRACTOR INFORMATION			COMMONWEALTH INFORMATION		
Contractor Legal Name CITY OF HOLYOKE - HOLYOKE POLICE DEPARTMENT d/b/a			Department Executive Office of Public Safety and Security		MMARS Code EPS
Legal Address As entered on Form W-9 or Form W-4 536 DWIGHT ST, HOLYOKE, MA 01040-5019			Contract Manager Name Steven Domings		Business Mailing Address 35 Braintree Hill Office Park, Suite 302, Braintree, MA, 02184
Contract Manager Name Joshua Garcia, Mayor			Billing Address If Different		
Phone (413) 322-5510	Email garciaj@holyokeyd.org	Fax	Phone (781) 535-0071	Email steve.m.domings@mass.gov	Fax (617) 725-0260
Vendor Code VC 6000192102			MMARS Doc ID(s) SCEPSFY25SCIP23HOLYO		
Vendor Code Address ID AD 001 e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments.			RFR/Procurement or Other ID Number BD-24-1044-EPS11-1044O-104655		
NEW CONTRACT			CONTRACT AMENDMENT		
Procurement or Exception Type (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated department.) ☐ Collective Purchase (Attach OSD approval, scope, and budget.) ☒ Department Procurement - Includes all Grants 815 CMR 2.00 . (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) ☐ Emergency Contract (Attach justification for emergency, scope, and budget.) ☐ Contract Employee (Attach Employee Status Form, scope, and budget.) ☐ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget.)			Current Contract End Date PRIOR to Amendment Amendment Amount Or Enter "No Change"		
			Amendment Type (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope, or Budget (Attach updated scope and budget.) ☐ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget.) ☐ Contract Employee (Attach any updates to scope or budget.) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget.)		
TERMS AND CONDITIONS					
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions for Human and Social Services ☐ Commonwealth IT Terms and Conditions					
COMPENSATION (Check ONE option.)					
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . ☒ Rate Contract (No Maximum Obligation). (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☐ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended): \$84,458.79					
PROMPT PAYMENT DISCOUNTS (PPD)					
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy . Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD. 15 days % PPD. 20 days % PPD. 30 days % PPD. If PPD percentages are left blank, identify reason: ☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29, § 23A) ☒ Agree to standard 45-day cycle ☐ Only initial payment					
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT					
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. Byrne State Crisis Intervention Program (SCIP); FSCIP23LEP; 8100-4669; 15PBJA23GG00014BSCI; CFDA# 16.738; \$84,458.79					
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN					
Does the Supplier Diversity Program apply? ☒ YES If YES, the Contractor's annual SDP commitment for this Contract is ☐ NO If NO, and the department is an Executive Department, enter the appropriate exemption: GRANTS					
ANTICIPATED START DATE (Complete ONE option only.)					
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of 20 , a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of _____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.					
CONTRACT END DATE					
Contract performance shall terminate as of 3/31/2028 , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.					
CERTIFICATIONS					
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.					
AUTHORIZING SIGNATURE FOR THE CONTRACTOR			AUTHORIZING SIGNATURE FOR THE COMMONWEALTH		
Signature and date must be captured at time of signature.			Signature and date must be captured at time of signature.		
Signature	Date		Signature	Date	
Print Name John A. Garcia	Print Title Mayor		Print Name Kevin Stanton	Print Title Executive Director	

**OVERTIME POLICY
FOR SUBRECIPIENTS RECEIVING FEDERAL FUNDS**

This policy applies to all subrecipients and contractors that receive a Federal grant award from the Executive Office of Public Safety and Security's Office of Grants and Research (OGR) and are requesting to use grant funds for overtime costs.

Overtime hours being charged against a federal grant award provided by OGR may only seek reimbursement for **actual hours worked** regardless of department policy or union contract rules. For example, an officer working one hour of overtime on a federally funded project awarded by OGR is **prohibited** from **charging the grant award for 4 hours of overtime** due to a union contract. A department that must allow for this, will need to cover the remaining 3 hours of overtime from their own state or local budget. **Departments found violating this policy will be subject to immediate termination of a grant award and must return all misspent funds back to OGR.**

Definitions

For this policy, the definitions for the key terms referenced within are listed below:

- *Overtime-* Expenses limited to the additional costs that result from state and local first responders such as sworn law enforcement personnel working over and above their weekly full-time/part-time schedule as a direct result of their performance of approved activities related to the project receiving federal funding.
- *Backfill related Overtime-* Expenses limited to overtime costs that result from personnel who are working overtime (as identified above) to perform the duties of other personnel who are temporarily assigned to an approved grant activity outside of their core responsibilities.
- *Subrecipient-* An entity receiving a grant award from OGR.
- *First Responder-* State or local law enforcement, fire services, emergency medical services, emergency management, health care, hazardous materials, public safety communications, public health, public works, and government administrative type employees. *Note, each federal award has different criteria as to the type of individual allowed to be reimbursed for overtime costs. Please reference your specific grant application or OGR point of contact to determine qualifying personnel for overtime.*

State and local first responders that are eligible through their department for backfill and/or overtime (and preapproved by OGR) may be reimbursed for backfill and/or overtime **related to grant-funded activities ONLY.**

By signing below, I am acknowledging that I have read and understand the federal rules associated with the use of grant funding for Overtime Costs.

Signature of Authorized Signatory

Joshua Garcia

Printed Name

02/11/2025

Date

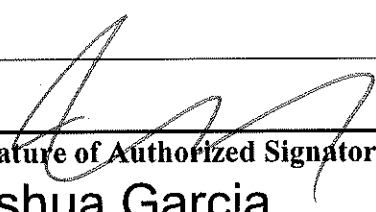
Mayor

Title

Addendum 1: Additional OGR Conditions for Law Enforcement Agencies

Law enforcement agencies are subject to mandatory reporting requirements of various information, including but not limited to the reporting requirements listed below. EOPSS and OGR may withhold reimbursements, cancel a contract, or withhold execution of any future grants for law enforcement agencies that do not comply with reporting requirements.

- **Crime Data Reporting.** Law enforcement organizations must submit timely and satisfactory monthly Uniform Crime Reporting (UCR) or National Incident Based Reporting System (NIBRS) reports to the Commonwealth's Crime Reporting Unit at the Commonwealth Fusion Center. If your organization has hardware and software that support the creation of NIBRS data, crime data must be submitted to the Crime Reporting Unit in that format.
- **Motor Vehicle Accident Reporting.** Police departments are required to report to the Registry of Motor Vehicles, within 15 days, accidents in which death, injury, or property damage in excess of \$1,000 occurs (M.G.L. c. 90, § 29). The crash reports can be delivered to the Registry of Motor Vehicles (RMV) main office through post office mail or through electronic submission. You may contact the RMV headquarters for any additional information.
- **Juvenile Lockup Data.** Law enforcement agencies that maintain a juvenile lockup must submit monthly juvenile lockup data to the Department of Criminal Justice Information Services via CJIS/LEAPS. Contact OGR's Juvenile Justice Program Coordinator for additional information.
- **Fingerprint Cards.** Law enforcement agencies must regularly submit fingerprint cards for all felony arrests to the Identification Section at the Massachusetts State Police Crime Lab as required by state law (M.G.L. c. 263, § 1A; G.L. c. 94C, § 45).
- **Toxicology Kits.** All toxicology kits associated with either reported or unreported sexual assault evidence collection kits (SAECK) must be submitted to the State Police Crime Lab.
- **Reporting of a firearm, rifle or shotgun, large capacity weapon, machine gun or assault weapon used to carry out a criminal act.** Law enforcement must comply with M.G.L. chapter 140 Section 131Q and ensure a firearm, rifle or shotgun, large capacity weapon, machine gun or assault weapon used to carry out a criminal act is traced by the licensing authority for the city or town in which the crime took place. The licensing authority then must report readily available statistical data to the commonwealth fusion center. The data shall include, but not be limited to: (i) the make, model, serial number and caliber of the weapon used; (ii) the type of crime committed; (iii) whether an arrest or conviction was made; (iv) whether fingerprint evidence was found on the firearm; (v) whether ballistic evidence was retrieved from the crime scene; (vi) whether the criminal use of the firearm was related to known gang activity; (vii) whether the weapon was obtained illegally; (viii) whether the weapon was lost or stolen; and (ix) whether the person using the weapon was otherwise a prohibited person.
- ☐ N/A

 _____ Signature of Authorized Signatory Joshua Garcia _____ Printed Name	02/11/2025 _____ Date Mayor _____ Title
--	--

Addendum 2: For Research Grants Only

Human Subjects Protection

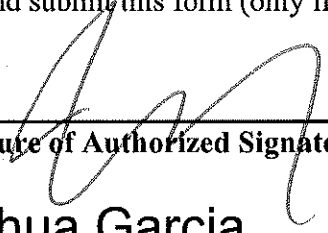
Research subrecipients must check one of the statements below.

- ☐ a. The research activities covered under this Contract/ISA *do not* involve human subjects.
- ☐ b. The research activities covered under this Contract/ISA *do* involve human subjects.
- ☐ c. N/A

If the research activities involve human subjects (option b), then the subrecipient agrees to certify compliance with 28 C.F.R. Part 46 regulations by completing, "Protection of Human Subjects, IRB Certification, Declaration of Exemption (Common Rule)." This form is available at the National Institute of Justice webpage at <https://nij.ojp.gov/funding/human-subjects-protection>.

The regulation for The Protection of Human Subjects 28 C.F.R Part 46 section 46.101(b) (1-6) defines categories of research involving human subjects that are exempt from its provisions. Details on exemptions can be found at the same National Institute of Justice webpage listed above.

Sign and submit this form (only if your award is funding research).



Signature of Authorized Signatory

Joshua Garcia

Printed Name

02/11/2025

Date

Mayor

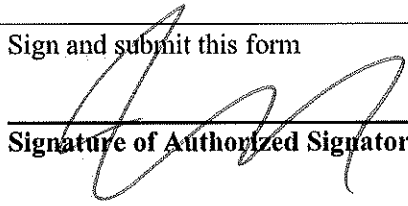
Title

ACKNOWLEDGMENT

- 1) Please read and sign all pages where indicated
- 2) Please remember to read and initial all pages where indicated.

As a duly authorized representative of the subrecipient, I have reviewed all the Grant Conditions and agree to comply with all applicable state rules and federal regulations as indicated above.

Sign and submit this form


Signature of Authorized Signatory

Joshua Garcia

Printed Name

02/11/2025

Date

Mayor

Title

SECTION C: PROGRAM MANAGEMENT		
1. Is the organization new to managing federal grant funds or has the organization had recent staff turnover that significantly reduces its institutional capacity to effectively manage federal funds? If yes, please explain: (attach a separate sheet if necessary)		☐ Yes ☒ No
2. If the organization has recently (past 5 years) or currently receives federal grant funding, has the organization been out-of-compliance with reporting or other requirements? If yes, please explain: (attach a separate sheet if necessary)		☐ Yes ☒ No
SECTION D: APPLICANT CERTIFICATION		
I certify that the above information is complete and correct to the best of my knowledge.		
Agency Official Signature	Title Mayor	Date 02/11/2025
Type or Print Name of Agency Official Joshua Garcia		
Subrecipient Organization Name, Address, and Telephone Number City of Holyoke 536 Dwight Street Holyoke, MA 01040 413-322-5510		
SECTION E: FOR OGR INTERNAL USE ONLY		
<u>Subrecipients - Do not complete this section</u>		
1. Does the subrecipient receiving this award have an acceptable track record of managing funds provided by EOPSS? Briefly explain.		☐ Yes ☐ No
2. Is the proposed program very complex, is the award above \$1million, and/or is the proposed grant-funded activity such that additional risk can be presumed? If yes, please explain.		☐ Yes ☐ No
3. According to www.sam.gov , is the subrecipient organization or any of its principals presently debarred, suspended, or voluntarily excluded from covered transactions by any Federal, State or local department or agency for non-responsible behavior (i.e. fraud, embezzlement, tax evasion, violation of antitrust statutes)? If yes, please explain.		☐ Yes ☐ No

Federal Funding Accountability and Transparency Act (FFATA) Compliance Form

In order to comply with the Federal Funding Accountability and Transparency Act (FFATA) EOPSS must report award information for all recipients of federal awards as directed. Information provided will be made publicly available on USA Spending <http://www.usaspending.gov/> per the Transparency Act requirement.

Please complete Section 1 (Award information); Section 2 (Compensation); if applicable, Table 1 (Names/Salary) and Section 3 (Certification).

Section 1 Award Information

Agency Name	City of Holyoke Police Dept.
City	Holyoke
Zip + 4 (required)	01040-2709
*Is this address a confidential location?	☐ Yes ☒ No
UEI Number	G1H4KQZ18HD1
Program Source (federal award #)	

Section 2 Compensation

In certain instances FFATA requires information be collected pertaining to executive compensation. The names and salaries of the five highest paid executives must be provided if the answer is yes to each of these three criteria:

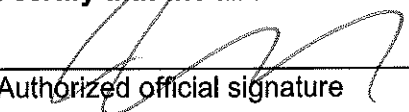
- More than 80% of organization annual gross revenues are federal funds.
Yes ☐ No ☒ If yes, proceed to question 2. If no, stop, proceed to Section 3.
- Federal fund revenue exceeds twenty five million dollars.
Yes ☐ No ☐ If yes, proceed to question 3. If no, stop, proceed to Section 3.
- Compensation information is not publicly available via federal tax filings, Securities and Exchange Commission (SEC) reporting, or any other source. (if other please indicate: _____)
Yes ☐ No ☐ If yes complete Table 1. If no, stop, proceed to Section 3.

Table 1. Names and salary of your organization's top five executives (by salary)

	First and Last Name	Title	Annual Salary
1			
2			
3			
4			
5			

Section 3 Certification

I certify that the above information is true and accurate.

		02/11/2025
Authorized official signature		Date
Joshua Garcia	Mayor	
Authorized official printed name	Title	

*If you are operating a confidential program with grant funds please ensure the address on file with the Commonwealth is a PO Box.



Commonwealth of Massachusetts
CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

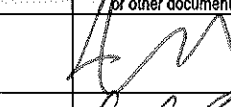
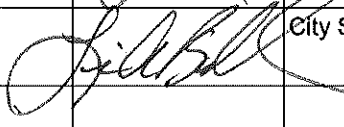
**Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company
(must match Form W-9 tax classification)**

Contractor Legal Name City of Holyoke	Contractor Vendor/Customer Code (if available, not the Taxpayer Identification Number or Social Security Number) VC60000192102
---	--

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

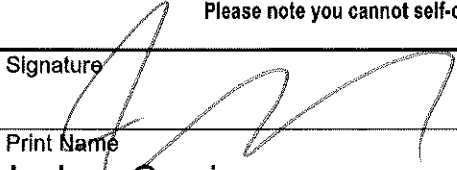
There are three types of electronic signatures that will be accepted on this form: 1) Traditional "wet signature" (Ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Joshua Garcia		Mayor	413-322-5510	garciaj@holyoke.org
Lisa Ball		City Solicitor	413-322-5580	balll@holyoke.org

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature 	Date 02/11/2025
Print Name Joshua Garcia	Phone Number 413-322-5510
Title Mayor	Email Address garciaj@holyoke.org

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

City of Holyoke
Request for Appropriation Transfer
Within a Classification

Fire
Dept. Name _____ Date 1/30/2025

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X Expenses _____ Capital Outlay _____

<u>Account No.</u>		<u>Account Name</u>	<u>\$ Amount</u>	
<u>Organization</u>	<u>Object</u>		<u>From</u>	<u>To</u>
12201	51103	Captain	(3,663.90)	_____
-----	-----	_____	_____	_____
12201	51104	Lieutenants	(6,317.62)	_____
-----	-----	_____	_____	_____
12201	51180	IOD	(_____)	9,981.52
-----	-----	_____	_____	_____
-----	-----	_____	(_____)	_____
-----	-----	_____	(_____)	_____
-----	-----	_____	(_____)	_____
-----	-----	_____	(_____)	_____
-----	-----	_____	(_____)	_____
-----	-----	_____	(_____)	_____
-----	-----	_____	(_____)	_____

Reason for request: PP #16

Ledoux, R Ortiz, Cadieux

Head of Department

Mayor

Form TR-1 (6/92)

19.

Request for Appropriation Transfer Between Classifications

Mayor

2, 10, 2025

Personal Services _____ Expenses _____ Capital Outlay X

[illegible]

Installation of an electric handicap door opener for the entry door at HPD

Mayor

1333 X 1 2025

audition
diff

CAPITAL STABILIZATION FUND BALANCE

EFF DATE	AMOUNT	COMMENTS	BALANCE
		FY2025	
9/18/2024	-200,000.00	HOLYOKE WASTEWATER TREATMENT OPERATIONS	780,866.98
	437.13	2025 INTEREST JULY-SEPT 2024	781,304.11
10/15/2024	-192,500.00	CENTRAL FUELING STATION DESIGN WORK	588,804.11
10/15/2024	-150,000.00	HPS MCMAHON BOILER	438,804.11
12/3/2024	-49,915.00	HVAC R&M PUBLIC LIBRARY	388,889.11
12/17/2024	927,778.00	TR FROM GENERAL STABILIZATION - INTEREST	1,316,667.11
12/17/2024	-927,778.00	SEWER SUBSIDY	388,889.11
1/21/2025	-30,000.00	WAR MEMORIAL BLDG R&M	358,889.11
AGENDA	1/21/2025		252,007.35
AGENDA	2/18/2025		227,007.35



City of Holyoke,
Massachusetts

Birthplace of Volleyball

Tanya Wdowiak <wdowiakt@holyoke.org>

Re: HPD Handicapped Accessible Doors- Funding Update

Joshua Garcia <garciaj@holyoke.org>

Fri, Feb 7, 2025 at 1:50 PM

To: Matthew Peterson <petersonm@holyoke.org>, Tanya Wdowiak <wdowiakt@holyoke.org>, Kelly Curran <currank@holyoke.org>

Hey Tanya, can we get a transfer request of \$25,000 from capital stabilization to install an electronic handicap door opener for the entry door of the Holyoke police station? See thread below.

Matt, we'll want the quote to go with this transfer request.

Joshua A. Garcia, MPA
Mayor, City of Holyoke

Holyoke City Hall
536 Dwight Street, Rm #1
Holyoke, MA 01040
Office: 413-561-1600

www.holyoke.org
www.exploreholyoke.com

On Fri, Feb 7, 2025 at 1:43 PM Matthew Peterson <petersonm@holyoke.org> wrote:

I request that from Carl, correct?

Matthew (Matt) Peterson
413 322 5645 Extension 5136 (landline)
Buildings Supervisor, Holyoke Public Works
413 561 5673 (text or voice)
PetersonM@Holyoke.org

On Fri, Feb 7, 2025 at 1:33 PM Joshua Garcia <garciaj@holyoke.org> wrote:

Let's get a transfer request from capital stabilization ready for city council approval.

Joshua A. Garcia, MPA
Mayor, City of Holyoke

Holyoke City Hall
536 Dwight Street, Rm #1
Holyoke, MA 01040
Office: 413-561-1600

www.holyoke.org
www.exploreholyoke.com

On Fri, Feb 7, 2025 at 1:07 PM Matthew Peterson <petersonm@holyoke.org> wrote:

The estimates from the electrician and door company add up to more like \$22K. My humble opinion is that we should be prepared to spend \$25K because final costs are rarely less than the original estimate. In my experience

the estimate is the minimum the final bill will be.

Matthew (Matt) Peterson
413 322 5645 Extension 5136 (landline)
Buildings Supervisor, Holyoke Public Works
413 561 5673 (text or voice)
PetersonM@Holyoke.org

On Fri, Feb 7, 2025 at 12:50 PM Kelly Curran <currank@holyoke.org> wrote:
I think around \$25,000. Matt got new quotes. Copying Matt here to confirm.

On Fri, Feb 7, 2025 at 12:47 PM Joshua Garcia <garciaj@holyoke.org> wrote:
How much is it again?

Joshua A. Garcia, MPA
Mayor, City of Holyoke

Holyoke City Hall
536 Dwight Street, Rm #1
Holyoke, MA 01040
Office: 413-561-1600

www.holyoke.org

On Fri, Feb 7, 2025 at 12:34 PM Kelly Curran <currank@holyoke.org> wrote:
FYI in case commission for disabilities brings it up. It's been a year-long discussion.

----- Forwarded message -----

From: **Alicia Zoeller** <zoellera@holyoke.org>
Date: Fri, Feb 7, 2025 at 12:11 PM
Subject: HPD Handicapped Accessible Doors- Funding Update
To: Kelly Curran <currank@holyoke.org>, Matthew Peterson <petersonm@holyoke.org>, Carl Rossi <rossic@holyoke.org>, Jaime Morrow <morrowj@holyoke.org>, Ashley Sturges <sturgesa@holyoke.org>

Good afternoon-

Ashley and I reviewed the ARPA Municipal Buildings budget and all recent increases have been accounted for in the budget due to change orders. At this time, there is not sufficient funding to cover this project.

To fund the HPD doors handicapped accessible improvements, DPW will need to apply for ARPA funds in the next funding round. I anticipate that the RFP will be released next week.

The allocation process to fund activities will take approximately 60 days (if the project is selected for funding).

Thanks!

Alicia

--

Alicia M. Zoeller, JD
Administrator (She, her, hers)
City of Holyoke Office for Community Development
City Hall Annex Room 400
Holyoke MA 01040
413-322-5610
<https://www.holyoke.org/departments/community-development/>
<https://www.facebook.com/HolyokeOCD>

Practice kindness and be well.

--

Take care,
Kelly A. Curran
Personnel Director
City of Holyoke

City Hall Annex Building, Room 205
20 Korean Veterans Plaza
Holyoke, MA 01040
Office: 413-322-5555

Join Our Team!

Employees: For confidential Employee Assistance Program (EAP) access call CONCERN: 413-534-2625

--

Take care,
Kelly A. Curran
Personnel Director
City of Holyoke

City Hall Annex Building, Room 205
20 Korean Veterans Plaza
Holyoke, MA 01040
Office: 413-322-5555

Join Our Team!

Employees: For confidential Employee Assistance Program (EAP) access call CONCERN: 413-534-2625

City of Holyoke

Request for Appropriation Transfer Between Classifications

Dept. Name Solicitor

Date 2 / 13 / 25

Use as a basis for preparing a financial order to be placed in front of City Council. I hereby respectfully request that the following amounts be transferred **between two or more** of the following indicated (X) appropriation classifications and as further detailed below:

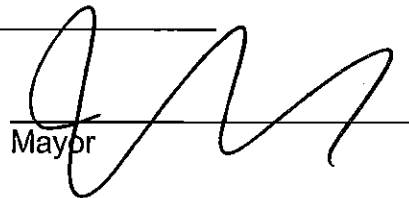
Personal Services _____ Expenses ☒ Capital Outlay _____

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
8815	10400	CANNABIS Stabilization	108,695.56	
19412	52630	Solicitor-claims & Damages		108,695.56
-----	-----		()	
-----	-----		()	
-----	-----		()	
-----	-----		()	
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-----	-----		()	
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-----	-----		()	
-----	-----		()	

Reason for request:

claim asserted by Cannabis Company


Head of Department


Mayor

Form TR-1 (6/92)



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

February 21, 2025

FEB 24 2025

Holyoke City Clerk's
Holyoke, MA

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

Honorable City Council:

Subject to your approval, I hereby appoint the following individual as a
Commissioner of the Licensing Board for the City of Holyoke:

Mr. Samuel Mateo, Jr
26 Orchard Street
Holyoke, MA 01040

Mr. Mateo will replace Mr. Michael Moriarty and will serve the remainder of
his term; said term will expire on October 1, 2026.

Respectfully submitted,

Joshua A. Garcia, Mayor

Cc: Samuel Mateo, Jr.
Aaron Vega, OPED Director
Personnel



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

February 19, 2025

The Honorable Brenna Murphy Leary
City Clerk Office, Room 2
Holyoke, Massachusetts 01040

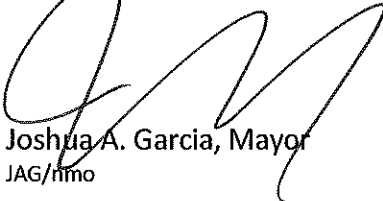
Dear Ms. Leary;

I hereby reappoint the following individual to serve on the Citizens Advisory Committee (CAC) for the Office of Community Development for the City of Holyoke:

Mr. Willie Spradley
8 Ross Road
Holyoke, MA 01040

Mr. Spradley's term will expire June 30, 2025.

Respectfully submitted,



Joshua A. Garcia, Mayor
JAG/nmo

Cc: Mr. Willie Spradley
Alicia Zoeller, Office for Community Development

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
6000 SEWER ENTERPRISE	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
0000							
5 REVENUES							
60005 41430 SEWER TAX TITLE REV	0	0	0	-1,685.18	.00	1,685.18	100.0%
60005 42400 SEWER USE REVENUE	-8,878,262	0	-8,878,262	-277,907.40	.00	-8,600,354.60	3.1%
60005 42401 SEPTAGE/WASTE FEE R	-28,000	0	-28,000	-8,800.00	.00	-19,200.00	31.4%
60005 42402 SEWER ENTRANCE FEE	-19,000	0	-19,000	-2,887.50	.00	-16,112.50	15.2%
60005 48200 EARNINGS ON INVESTM	-2,000	0	-2,000	-894.60	.00	-1,105.40	44.7%
60005 48500 MISCELLANEOUS RECEI	-3,000	0	-3,000	.00	.00	-3,000.00	.0%
4210 DPW-ADMIN.							
000 UNCLASSIFIED							
6000 41405 SEWER ADMIN FEES	0	0	0	-9,550.00	.00	9,550.00	100.0%
6000 49760 TRANS. FROM STABILIZ	0	0	0	-1,177,778.00	.00	1,177,778.00	100.0%
6000 59740 TRANS. TO ENTERPRISE	0	96,708	96,708	96,708.00	.00	.00	100.0%
4400 SEWER ADMINISTRATION							
1 PERSONAL SERVICES							
60401 51105 PAY-PRICIPAL CLERK/	110,640	0	110,640	67,825.01	.00	42,814.99	61.3%
60401 51300 PAY-OVERTIME	5,000	0	5,000	1,090.05	.00	3,909.95	21.8%
60401 51400 PAY-LONGEVITY	2,100	0	2,100	2,100.00	.00	.00	100.0%
60401 51830 PAY-CLOTHING ALLOWA	650	0	650	650.00	.00	.00	100.0%
60401 51999 RETIREMENT & BENEFI	50,000	0	50,000	38,142.62	.00	11,857.38	76.3%
2 EXPENSES							
60402 52420 R & M - SEWERS	100,000	-1,000	99,000	25,192.85	42,638.45	31,168.70	68.5%
60402 53005 LEGAL SERVICES	0	150,000	150,000	42,584.26	107,415.74	.00	100.0%
60402 53010 PROF. SERVICES - AU	15,000	0	15,000	.00	.00	15,000.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 6000	SEWER ENTERPRISE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
60402 53011	PROF.SERVICES-OTHER	0	100,000	100,000	53,178.58	-264,592.61	311,414.03	-211.4%
60402 53012	MANAGEMENT SERVICE	7,600,000	0	7,600,000	5,264,741.23	2,335,258.77	.00	100.0%
60402 53017	LOAN ORIGINATION &	0	0	0	12,395.73	.00	-12,395.73	100.0%
60402 53100	SEWER CHG.-WHITNEY	30,000	0	30,000	19,308.53	-19,308.53	30,000.00	.0%
60402 53101	USER CHARGE ADMIN.	126,000	0	126,000	120,037.14	.00	5,962.86	95.3%
60402 53106	SHUT OFF PROGRAM	21,000	0	21,000	12,000.00	.00	9,000.00	57.1%
60402 54200	OFFICE & PROF. SUPP	0	1,000	1,000	392.21	.00	607.79	39.2%
4 DEBT SERVICE								
60404 59139	PRINCIPAL - LT DEBT	1,463,402	0	1,463,402	762,504.32	.00	700,897.68	52.1%
60404 59239	INTEREST - LT DEBT	430,956	0	430,956	212,230.00	.00	218,726.00	49.2%
9440 CANNABIS IMPACT								
2 EXPENSES								
69442 53007	INTEGRATED PLAN- CO	0	0	0	13,177.31	-13,177.31	.00	.0%
TOTAL SEWER ENTERPRISE		1,024,486	346,708	1,371,194	5,264,755.16	2,188,234.51	-6,081,795.67	543.5%
TOTAL REVENUES		-8,930,262	0	-8,930,262	-1,479,502.68	.00	-7,450,759.32	
TOTAL EXPENSES		9,954,748	346,708	10,301,456	6,744,257.84	2,188,234.51	1,368,963.65	
PRIOR FUND BALANCE					668,955.16			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES					-5,264,755.16			
REVISED FUND BALANCE					-4,595,800.00			

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	1,024,486	346,708	1,371,194	5,264,755.16	2,188,234.51	-6,081,795.67	543.5%
** END OF REPORT - Generated by Tanya wdowiak **							

Auditor

Agenda # 49



**City of Holyoke
City Council**

- Bartley- The City Treasurer and/or Auditor send a communication to City council on the financial status of the Community Preservation Fund by the first meeting in March. The motion is to receive and adopt.

Received and adopted.

Presented to the Mayor	Mayor's Office
For Approval <u>Feb 5</u> 2025	Holyoke, MA <u>Feb. 5</u> 2025
<u>Brenna Leary</u> City Clerk	Approved <u>[Signature]</u> Mayor

A True Copy

Attest:

Brenna Murphy Leary
City Clerk

CP2
Community Preservation Fund Report - Fiscal Year 2024

Surcharge % 1.50

1. Total fund balance from prior year (PY) report (Form CP-2) 2,390,727.38

NEW REVENUES/OFS

2. Proceeds from bonds and OFS	0.00	
3. Collections from community preservation surcharge	619,171.16	
4. Distributions from State trust fund	124,530.00	
5. Earnings on investments	71,647.57	
6. Gifts, Grants, Donations	0.00	
7. Other, i.e. Interest, OFS appropriated to the fund-CH44B 3-b1/2 : Lien Revenue	3,507.94	
Total New Revenue/OFS		818,856.67

EXPENDITURES/OFU

8. Expenditures:		
a. Open Space	428,049.40	
b. Historic Resources	541,403.62	
c. Community Housing		
d. Other (Community Recreation)		969,453.02
9. Expenditures for Debt Service:		
a. Open Space		
b. Historic Resources		
c. Community Housing		
d. Other (Community Recreation)		0.00
10. Administrative Expenses	26,585.86	
11. Other		
Total Expenditures/OFU		996,038.88
Total Fund Balance June 30, 2024 (Detail Following)		2,213,545.17

CP2
Community Preservation Fund Report - Fiscal Year 2024

CITY/TOWN of Holyoke
Detail of Community Preservation Fund Total Fund Equity
Fiscal year ended June 30, 2024

1. Fund Balance Reserved for Encumbrances (3211)	92,119.55
2. Fund Balance Reserved for Expenditures (3240)	
3. Fund Balance Reserved for Open Space (3241)	400,576.99
4. Fund Balance Reserved for Historic Resources (3242)	490,960.07
5. Fund Balance Reserved for Community Housing (3243)	600,000.00
6. Fund Balance Reserved for Special Purposes (3280)	
7. Fund Balance Reserved for Community Preservation Act (3320)/Undesignated (3590)	629,888.56
8. Total Community Preservation Fund Balance June 30, 2024 (Total must equal total fund balance page 1)	2,213,545.17

Has the community met the requirement to either appropriate or reserve for future appropriation at least 10% of the estimated annual fund revenue for open space, historic resources and community housing? Y

If no, explain how the town plans to meet the requirement?

Signatures

Accountant/Auditor

Completed by:

Tanya Wdowiak, City Auditor , Holyoke , wdowiakt@holyoke.org 413-322-5585 | 12/6/2024 1:45 PM

Comments

No comments to display.

Documents

No documents have been uploaded.

nding Cy	Project Name	Applicant	CPA Category	Funded Amount	EXPENDED/ RESCINDED	RESERVE	ROLLING RESERVE	NCUMBRANC	FINAL RESERVE
FY19	Stained Glass Windows City Hall Ba	City: DPW	Historic	\$75,000.00					
FY19	Smiths Ferry	City: Park and Rec	Historic	\$5,300.00					
FY19	Annex Lanterns	City: DPW	Historic	\$500.00					
FY19	MIFA (Rescinded)	MIFA (Don Sanders)	Historic	\$100,000.00					
FY19	348 Chestnut Street	VOC (Non-City)	Historic	\$50,000.00					
FY19	123 Pine Street (Rescinded)	*Recinded	Historic	\$30,000.00					
				\$260,800.00	(130,000.00)	130,800.00	130,800.00	0.00	130,800.00
FY19	HGBC Playground	Boys and Girls Club	Open Space/ Rec	\$359,689.00					
FY19	Gloutak Woods	City: Conservation (Yoni)	Open Space/ Rec	\$177,900.00					
				\$537,589.00	(164,000.00)	373,589.00	373,589.00	0.00	373,589.00
FY19	123 Pine Street (Rescinded)	*Recinded	Housing	\$120,000.00					
FY19	337 Chestnut Street	VOC (Non-City)	Housing	\$50,000.00					
				\$170,000.00	(120,000.00)	50,000.00	50,000.00	0.00	50,000.00
FY19	Subtotal			\$968,389.00					
FY20	Holyoke Merry Go Round	Susan Leary (Non-City)	Historic	\$26,170.00					
FY20	Stained Glass Windows at City Hall	City: DPW	Historic	\$80,000.00					
FY20	Wistariahurst Electrical	City: Megan Seiler	Historic	\$104,500.00					
FY20	Lady Liberty Restoration Study	City: Soldiers Memorial Comm	Historic	\$25,000.00					
FY20	Armour & Co. Rehab (Rescinded)	*Recinded	Historic	\$90,000.00					
				\$325,670.00	(95,600.00)	230,070.00	360,870.00	(75,000.00)	285,870.00
			OPEN SPACE	\$0.00	(314,735.74)	(314,735.74)	58,853.26	0.00	58,853.26
FY20	Habitat for Humanity	Holyoke Housing/ Habitat (Non-City)	Housing	\$120,000.00	0.00	120,000.00	170,000.00	0.00	170,000.00
FY20	Subtotal			\$445,670.00					
FY21	MIFA Murals	MIFA (Non-City)	Historic	\$95,500.00					
FY21	Fire Truck Restoration	Tom Shea (Fire Dept)	Historic	\$138,677.00					
FY21	Pulaski Park Study	City: DPW	Historic	\$40,000.00					
FY21	JFK Memorial	St. Patricks Committee (Non-city)	Historic	\$10,000.00					
FY21	Wistariahurst	City: Megan Seiler	Historic	\$55,000.00					
FY21	War Memorial	City: Soldiers Memorial Comm	Historic	\$60,000.00					
				\$399,177.00	(167,013.53)	232,163.47	518,033.47	(21,068.47)	496,965.00

CITY OF HOLYOKE



REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3380 COMMUNITY PRESERVATION ACT							
9450 OTHER-CPA							
000 UNCLASSIFIED							
3380 41201 CPA STATE REVENUE	0	0	0	-140,408.42	.00	140,408.42	100.0%
3380 41202 CPA LIEN REVENUE	0	0	0	-660.00	.00	660.00	100.0%
3380 41203 CPA TAX REVENUE	0	0	0	-144,746.76	.00	144,746.76	100.0%
3380 48200 EARNINGS ON INVESTME	0	0	0	-13,949.87	.00	13,949.87	100.0%
3380 57030 OPEN SPACE AND RECRE	0	0	0	6,842.96	-6,842.96	.00	.0%
3380 57031 AFFORDABLE HOUSING	0	0	0	50,000.00	.00	-50,000.00	100.0%
3380 57032 HISTORIC PRESERVATIO	0	0	0	53,585.25	-870.06	-52,715.19	100.0%
3380 59720 TRANS. TO SPECIAL RE	0	0	0	243,649.00	.00	-243,649.00	100.0%
TOTAL COMMUNITY PRESERVATION ACT	0	0	0	54,312.16	-7,713.02	-46,599.14	100.0%
TOTAL REVENUES	0	0	0	-299,765.05	.00	299,765.05	
TOTAL EXPENSES	0	0	0	354,077.21	-7,713.02	-346,364.19	
PRIOR FUND BALANCE				1,976,205.46			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				-54,312.16			
REVISED FUND BALANCE				1,921,893.30			

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE



FOR 2025 12

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3381 CPA-ADMINISTRATIVE							
9450 OTHER-CPA							
000 UNCLASSIFIED							
3381 49720 TRANS.FROM SPEC. REV	0	0	0	-34,807.00	.00	34,807.00	100.0%
3381 51000 PERSONAL SERVICES	0	0	0	6,087.02	.00	-6,087.02	100.0%
3381 52000 PURCHASE OF SERVICES	0	0	0	3,511.79	-489.51	-3,022.28	100.0%
3381 54000 SUPPLIES	0	0	0	1,183.00	236.05	-1,419.05	100.0%
TOTAL CPA-ADMINISTRATIVE	0	0	0	-24,025.19	-253.46	24,278.65	100.0%
TOTAL REVENUES	0	0	0	-34,807.00	.00	34,807.00	
TOTAL EXPENSES	0	0	0	10,781.81	-253.46	-10,528.35	
PRIOR FUND BALANCE				14,902.45			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				24,025.19			
REVISED FUND BALANCE				38,927.64			

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE



FOR 2025 12

ACCOUNTS FOR:	CPA-COMMUNITY HOUSING	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3382	CPA-COMMUNITY HOUSING							
9450 OTHER-CPA								
000 UNCLASSIFIED								
3382 49720	TRANS.FROM SPEC. REV	0	0	0	-69,614.00	.00	69,614.00	100.0%
	TOTAL CPA-COMMUNITY HOUSING	0	0	0	-69,614.00	.00	69,614.00	100.0%
	TOTAL REVENUES	0	0	0	-69,614.00	.00	69,614.00	
	PRIOR FUND BALANCE				70,989.00			
	CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				69,614.00			
	REVISED FUND BALANCE				140,603.00			

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE



FOR 2025 12

ACCOUNTS FOR:	CPA-OPEN SPACE & RECREATION	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3383	CPA-OPEN SPACE & RECREATION							
9450 OTHER-CPA								
000 UNCLASSIFIED								
3383 49720	TRANS.FROM SPEC. REV	0	0	0	-69,614.00	.00	69,614.00	100.0%
3383 57030	OPEN SPACE AND RECRE	0	0	0	705.48	149,574.00	-150,279.48	100.0%
	TOTAL CPA-OPEN SPACE & RECREATION	0	0	0	-68,908.52	149,574.00	-80,665.48	100.0%
	TOTAL REVENUES	0	0	0	-69,614.00	.00	69,614.00	
	TOTAL EXPENSES	0	0	0	705.48	149,574.00	-150,279.48	
	PRIOR FUND BALANCE				70,989.00			
	CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				68,908.52			
	REVISED FUND BALANCE				139,897.52			

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE



FOR 2025 12

ACCOUNTS FOR:	CPA-HISTORIC PRESERVATION	ORIGINAL APPROP	TRANSFERS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9450 OTHER-CPA								
000 UNCLASSIFIED								
3384 49720	TRANS.FROM SPEC. REV	0	0	0	-69,614.00	.00	69,614.00	100.0%
3384 57032	HISTORIC PRESERVATIO	0	0	0	4,207.80	22.50	-4,230.30	100.0%
TOTAL CPA-HISTORIC PRESERVATION								
		0	0	0	-65,406.20	22.50	65,383.70	100.0%
TOTAL REVENUES								
		0	0	0	-69,614.00	.00	69,614.00	
TOTAL EXPENSES								
		0	0	0	4,207.80	22.50	-4,230.30	
PRIOR FUND BALANCE								
					70,989.00			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES								
					65,406.20			
REVISED FUND BALANCE								
					136,595.20			

CITY OF HOLYOKE

REVENUE, EXPENSES AND FUND BALANCE



FOR 2025 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	-173,641.75	141,630.02	32,011.73	100.0%

** END OF REPORT - Generated by Tanya Wdowiak **

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12									
ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
0000									
2 EXPENSES									
10002 59750	TRANS. TO TRUST/AGE	0	5,000	5,000	5,000.00	.00	.00	100.0%	
10002 59753	TRANS. TO DENTAL IN	0	0	0	200,654.15	.00	-200,654.15	100.0%	
10002 59760	TRANS. TO STABILIZA	0	266,775	266,775	266,775.00	.00	.00	100.0%	
10002 59780	TRANS. TO OPIOID RE	0	427,347	427,347	427,347.00	.00	.00	100.0%	
5 REVENUES									
10005 41200	REAL EST.& PP REVEN	-67,816,208	0	-67,816,208	-16,943,938.13	.00	-50,872,269.87	25.0%	
10005 41205	PERMIT FEES REVENUE	-27,000	0	-27,000	-17,580.00	.00	-9,420.00	65.1%	
10005 41420	TAX TITLE REVENUE	-700,000	0	-700,000	-162,993.40	.00	-537,006.60	23.3%	
10005 41500	MV EXCISE REVENUE	-3,400,000	0	-3,400,000	-509,837.75	.00	-2,890,162.25	15.0%	
10005 41710	PENALTY & INT.-REAL	-290,000	0	-290,000	-154,136.67	.00	-135,863.33	53.2%	
10005 41720	PENALTY & INT.-MV E	-65,000	0	-65,000	-38,182.99	.00	-26,817.01	58.7%	
10005 41730	TAX TITLE REDEMPTIO	-10,000	0	-10,000	-7,080.07	.00	-2,919.93	70.8%	
10005 41800	PAYMENTS IN LIEU OF	-1,480,000	0	-1,480,000	-784,067.08	.00	-695,932.92	53.0%	
10005 41900	ROOM OCCUPANCY TAX	-670,000	0	-670,000	-194,673.04	.00	-475,326.96	29.1%	
10005 41910	LOCAL MEALS TAX	-740,000	0	-740,000	-190,717.49	.00	-549,282.51	25.8%	
10005 41920	LOCAL CANNABIS TAX	-700,000	0	-700,000	-210,112.45	.00	-489,887.55	30.0%	
10005 42421	MEDICAID REIMBURSEM	-1,204,670	0	-1,204,670	-40,627.95	.00	-1,164,042.05	3.4%	
10005 43210	FEE-DEMANDS & WARRA	-200,000	0	-200,000	-118,398.65	.00	-81,601.35	59.2%	
10005 43211	FEE-M.V. REGISTRY	-55,000	0	-55,000	-24,447.00	.00	-30,553.00	44.4%	
10005 43220	FEE-MUNI.LIEN CERTI	-40,000	0	-40,000	-17,471.00	.00	-22,529.00	43.7%	
10005 43277	SURROUNDING COMM. A	-65,000	0	-65,000	-35,000.00	.00	-30,000.00	53.8%	
10005 43630	RENT-COMMERCIAL STR	0	0	0	-6,000.00	.00	6,000.00	100.0%	
10005 43680	RENT-WISTARIAHURST	0	0	0	-1,718.75	.00	1,718.75	100.0%	
10005 46100	C.S.-SCHOOL AID-CH.	-101,191,130	0	-101,191,130	-33,730,376.00	.00	-67,460,754.00	33.3%	
10005 46120	C.S.-UNRESTRICTED G	-12,505,347	0	-12,505,347	-4,117,860.00	.00	-8,387,487.00	32.9%	
10005 46230	C.S.-CHARTER SCHOOL	-2,613,205	0	-2,613,205	-894,240.00	.00	-1,718,965.00	34.2%	
10005 46330	C.S.-VETERANS BENEF	-150,063	0	-150,063	-108,468.81	.00	-41,594.19	72.3%	
10005 46360	C.S.-EXEMPTIONS-VET	-90,376	0	-90,376	-30,124.00	.00	-60,252.00	33.3%	
10005 46380	C.S.-STATE OWNED LA	-139,475	0	-139,475	-45,787.00	.00	-93,688.00	32.8%	
10005 46803	SCHOOL TRANSPORT-HO	-671,000	0	-671,000	-1,040,597.00	.00	369,597.00	155.1%	
10005 48110	SALE OF PROPERTY &	-30,000	0	-30,000	-1.00	.00	-29,999.00	.0%	
10005 48200	EARNINGS ON INVESTM	-1,100,000	0	-1,100,000	-350,629.76	.00	-749,370.24	31.9%	
10005 49720	TRANS.FROM SPEC. RE	0	-32,492	-32,492	-32,492.00	.00	.00	100.0%	
10005 49760	TRANS. FROM STABILI	0	-715,855	-715,855	-715,854.63	.00	.00	100.0%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL

1120 CITY COUNCIL

1 PERSONAL SERVICES

11121 51201 PAY-CITY COUNCILORS	131,000	0	131,000	87,333.04	.00	43,666.96	66.7%
11121 51203 PAY-CLERK OF CITY C	4,000	0	4,000	2,666.64	.00	1,333.36	66.7%

2 EXPENSES

11122 53010 PROFESSIONAL SERVIC	150	0	150	890.00	-890.00	150.00	.0%
11122 53190 EDUCATION & TRAININ	3,750	0	3,750	.00	1,115.00	2,635.00	29.7%
11122 53430 ADVERTISING	2,000	0	2,000	209.85	.00	1,790.15	10.5%
11122 57100 IN-STATE TRAVEL	2,500	0	2,500	3,710.84	.00	-1,210.84	148.4%

1210 MAYOR

1 PERSONAL SERVICES

11211 51101 PAY-MAYOR	100,000	0	100,000	63,461.48	.00	36,538.52	63.5%
11211 51102 PAY-EXECUTIVE ASSIS	53,356	0	53,356	33,730.77	.00	19,625.23	63.2%
11211 51103 PAY-AIDE TO MAYOR	47,110	0	47,110	29,782.18	.00	17,327.82	63.2%
11211 51104 PAY-CHIEF ADMIN FIN	150,000	-30,000	120,000	.00	.00	120,000.00	.0%
11211 51400 PAY-LONGEVITY	675	0	675	675.00	.00	.00	100.0%

2 EXPENSES

11212 53009 CONTRACTED SERVICES	0	84,400	84,400	40,126.64	-22,576.64	66,850.00	20.8%
11212 53190 EDUCATION & TRAININ	1,700	-170	1,530	.00	.00	1,529.56	.0%
11212 54200 OFFICE & PROF. SUPP	250	200	450	385.00	.00	65.00	85.6%
11212 57100 IN-STATE TRAVEL	600	170	770	47.50	.00	722.94	6.2%
11212 57300 DUES & SUBSCRIPTION	12,225	0	12,225	8,617.00	.00	3,608.00	70.5%
11212 57800 VIP RECEPTION(CH40/	1,000	-200	800	831.66	.00	-31.66	104.0%

1350 CITY AUDITOR

1 PERSONAL SERVICES

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11351 51101 PAY-AUDITOR	89,352	0	89,352	56,486.85	.00	32,865.15	63.2%
11351 51103 PAY-PROFESSIONAL AC	76,916	0	76,916	48,625.06	.00	28,290.94	63.2%
11351 51106 PAY-PROF ACCOUNTANT	70,409	-32,334	38,075	.00	.00	38,075.43	.0%
11351 51107 PAY-ASSISTANT ACCOU	56,842	0	56,842	35,768.05	.00	21,073.95	62.9%
2 EXPENSES							
11352 53010 PROFESSIONAL ACCT/A	116,000	0	116,000	20,500.00	-20,500.00	116,000.00	.0%
11352 53030 PRINT/BIND/MICROFIL	400	0	400	98.35	.00	301.65	24.6%
11352 53190 EDUCATION & TRAININ	440	0	440	.00	.00	440.00	.0%
11352 54200 OFFICE & PROF. SUPP	250	0	250	10.50	-10.50	250.00	.0%
11352 57100 IN-STATE TRAVEL	600	0	600	.00	.00	600.00	.0%
11352 57300 DUES & SUBSCRIPTION	90	0	90	90.00	.00	.00	100.0%
1380 PROCUREMENT							
1 PERSONAL SERVICES							
11381 51101 PAY-CHIEF PROCUREME	76,000	0	76,000	43,928.22	.00	32,071.78	57.8%
11381 51102 PAY-ASSISTANT C.P.O	67,000	-17,896	49,104	3,850.57	.00	45,253.70	7.8%
11381 51105 PAY-ACCTS. PAY. SPE	52,146	-1,081	51,065	32,121.04	.00	18,943.83	62.9%
11381 51500 PAY-VACATION BUYBAC	0	2,916	2,916	2,916.46	.00	.00	100.0%
11381 51510 PAY-SICK LEAVE BUYB	0	2,979	2,979	2,979.27	.00	.00	100.0%
11381 51530 PAY-FAMILY & MEDICA	0	1,081	1,081	1,286.23	.00	-205.10	119.0%
2 EXPENSES							
11382 52440 LEASE AGREEMENTS CO	51,000	0	51,000	32,936.78	13,967.91	4,095.31	92.0%
11382 53010 PROFESSIONAL SERVIC	0	0	0	7,298.40	-7,298.40	.00	.0%
11382 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
11382 53410 TELEPHONE USAGE CHA	93,000	2,066	95,066	49,181.04	43,841.66	2,043.70	97.9%
11382 53430 ADVERTISING	5,000	0	5,000	2,146.07	853.93	2,000.00	60.0%
11382 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11382 54205 CENTRAL OFFICE SUPP	18,640	0	18,640	6,625.82	7,313.49	4,700.69	74.8%
11382 57100 IN-STATE TRAVEL	500	0	500	320.24	179.76	.00	100.0%
11382 57300 DUES & SUBSCRIPTION	600	0	600	.00	350.00	250.00	58.3%
11382 57400 INSURANCE	250	0	250	.00	.00	250.00	.0%
5 REVENUES							
11385 43700 OTHER DEPT.REV.-PRO	-3,500	0	-3,500	.00	.00	-3,500.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	

1410 ASSESSORS

1 PERSONAL SERVICES

11411 51101	PAY-ASSESSOR	65,000	0	65,000	33,620.61	.00	31,379.39	51.7%
11411 51102	PAY-ASSISTANT ASSES	56,711	-2,491	54,220	32,141.92	.00	22,078.12	59.3%
11411 51105	PAY-CHIEF ASSESS/AP	86,700	0	86,700	54,810.34	.00	31,889.66	63.2%
11411 51125	PAY-ADMINISTRATIVE	43,118	0	43,118	13,381.20	.00	29,736.80	31.0%
11411 51400	PAY-LONGEVITY	1,950	0	1,950	850.00	.00	1,100.00	43.6%
11411 51500	PAY-VACATION BUYBAC	0	0	0	1,757.17	.00	-1,757.17	100.0%
11411 51510	PAY-SICK LEAVE BUYB	0	0	0	1,354.08	.00	-1,354.08	100.0%
11411 51530	PAY-FAMILY & MEDICA	0	2,491	2,491	2,490.96	.00	.00	100.0%
11411 51910	PAY-CERTIFICATION S	1,000	0	1,000	653.82	.00	346.18	65.4%

2 EXPENSES

11412 53010	PROF. ASSESSMENT SE	42,500	0	42,500	31,275.00	.00	11,225.00	73.6%
11412 53190	EDUCATION & TRAININ	2,900	0	2,900	1,470.00	.00	1,430.00	50.7%
11412 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11412 57100	IN-STATE TRAVEL	1,750	0	1,750	866.05	-107.20	991.15	43.4%
11412 57300	DUES & SUBSCRIPTION	360	0	360	285.00	.00	75.00	79.2%

1450 CITY TREASURER

1 PERSONAL SERVICES

11451 51101	PAY-TREASURER	85,000	0	85,000	53,942.30	.00	31,057.70	63.5%
11451 51102	PAY-ASSISTANT TREAS	56,702	0	56,702	35,828.91	.00	20,873.09	63.2%
11451 51125	PAY-ADMINISTRATIVE	40,029	-5,000	35,029	12,554.43	.00	22,474.57	35.8%
11451 51131	PAY-SR PAYROLL SPEC	59,670	0	59,670	37,722.30	.00	21,947.70	63.2%
11451 51132	PAY-PAYROLL SPECIAL	44,470	0	44,470	26,031.63	.00	18,438.37	58.5%
11451 51300	PAY-OVERTIME	1,000	0	1,000	2,912.55	.00	-1,912.55	291.3%

2 EXPENSES

11452 52400	R & M - OFFICE EQUI	2,500	0	2,500	369.00	.00	2,131.00	14.8%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11452 53010 PROFESSIONAL SERVIC	10,000	0	10,000	2,073.96	-45.36	7,971.40	20.3%
11452 53030 PRINT/BIND/MICROFIL	5,000	0	5,000	1,651.85	.00	3,348.15	33.0%
11452 53040 BORROWING CERTIFICA	5,000	0	5,000	14,769.31	.00	-9,769.31	295.4%
11452 53050 LAND COURT FILINGS	80,000	0	80,000	58,336.07	1,435.00	20,228.93	74.7%
11452 53055 REGISTER OF DEEDS F	6,000	0	6,000	630.00	.00	5,370.00	10.5%
11452 53060 BANKING SERVICES	35,000	0	35,000	.00	.00	35,000.00	.0%
11452 53100 FSA ADMINISTRATION	25,000	0	25,000	.00	.00	25,000.00	.0%
11452 53190 EDUCATION & TRAININ	2,125	0	2,125	2,910.36	-2,500.00	1,714.64	19.3%
11452 53420 POSTAGE	70,000	0	70,000	60,303.91	-55,000.00	64,696.09	7.6%
11452 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11452 55820 DATA PROCESSING-PAY	2,000	0	2,000	.00	.00	2,000.00	.0%
11452 56000 TAX LIABILITY/PENAL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57100 IN-STATE TRAVEL	1,000	0	1,000	.00	.00	1,000.00	.0%
11452 57300 DUES & SUBSCRIPTION	500	0	500	.00	.00	500.00	.0%
11452 57400 SURETY BOND	1,200	0	1,200	433.00	.00	767.00	36.1%

5 REVENUES

11455 43700 OTHER DEPT.REV.-TRE	-280,000	0	-280,000	-26,586.58	.00	-253,413.42	9.5%
11455 43705 TAX TITLE RECOUPED	0	0	0	-109.84	.00	109.84	100.0%

1460 TAX COLLECTOR

1 PERSONAL SERVICES

11461 51101 PAY-TAX COLLECTOR	86,700	0	86,700	54,810.37	.00	31,889.63	63.2%
11461 51106 PAY-SR DEPUTY TAX C	59,670	0	59,670	37,722.30	.00	21,947.70	63.2%
11461 51107 PAY-REVENUE COLLECT	0	21,844	21,844	5,079.92	.00	16,763.65	23.3%
11461 51125 PAY-ADMINISTRATIVE	42,740	-21,844	20,896	11,941.61	.00	8,954.82	57.1%
11461 51400 PAY-LONGEVITY	900	0	900	900.00	.00	.00	100.0%

2 EXPENSES

11462 53010 TAX TITLE CERTIFICA	13,075	0	13,075	10,395.00	.00	2,680.00	79.5%
11462 53085 DEPUTY COLLECTOR SE	0	0	0	31,806.00	-13,920.00	-17,886.00	100.0%
11462 53100 OTHER CONTRACT SERV	3,000	0	3,000	.00	.00	3,000.00	.0%
11462 53190 EDUCATION & TRAININ	875	0	875	125.00	.00	750.00	14.3%
11462 53430 ADVERTISING	8,000	0	8,000	.00	.00	8,000.00	.0%
11462 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
11462 54210 PARKING TICKETS	1,700	0	1,700	.00	.00	1,700.00	.0%	
11462 57100 IN-STATE TRAVEL	1,000	0	1,000	106.28	.00	893.72	10.6%	
11462 57300 DUES & SUBSCRIPTION	140	0	140	140.00	.00	.00	100.0%	
11462 57400 INSURANCE	800	0	800	515.00	.00	285.00	64.4%	
5 REVENUES								
11465 43700 OTHER DEPT.REV.-COL	0	0	0	-200.00	.00	200.00	100.0%	
1510 CITY SOLICITOR								
1 PERSONAL SERVICES								
11511 51101 PAY-SOLICITOR	104,040	0	104,040	65,772.49	.00	38,267.51	63.2%	
11511 51102 PAY-ASSISTANT SOLIC	175,440	0	175,440	110,910.31	.00	64,529.69	63.2%	
11511 51108 PAY-PARALEGAL	53,145	0	53,145	33,726.67	.00	19,418.33	63.5%	
11511 51201 PAY-PT ASSISTANT SO	83,656	0	83,656	52,885.99	.00	30,770.01	63.2%	
2 EXPENSES								
11512 52400 R & M - OFFICE EQUI	765	0	765	.00	.00	765.00	.0%	
11512 53006 PROFESSIONAL SERVIC	20,000	0	20,000	.00	.00	20,000.00	.0%	
11512 53010 SPECIAL COUNSEL SER	120,000	0	120,000	73,289.32	15,559.00	31,151.68	74.0%	
11512 53190 EDUCATION & TRAININ	510	0	510	.00	.00	510.00	.0%	
11512 54200 OFFICE & PROF. SUPP	250	0	250	722.98	-476.47	3.49	98.6%	
11512 57100 IN-STATE TRAVEL	1,770	0	1,770	1,297.81	-228.40	700.59	60.4%	
11512 57300 DUES & SUBSCRIPTION	7,038	0	7,038	4,448.79	-175.00	2,764.21	60.7%	
11512 57600 LITIGATION	9,180	0	9,180	3,943.92	.00	5,236.08	43.0%	
5 REVENUES								
11515 43700 OTHER DEPT.REV.-SOL	0	0	0	-250.00	.00	250.00	100.0%	
1520 PERSONNEL ADMINISTRATION								
1 PERSONAL SERVICES								
11521 51101 PAY-PERSON. ADMINIS	89,352	0	89,352	56,486.84	.00	32,865.16	63.2%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11521 51102	PAY-PERSONNEL ASSIS	111,241	0	111,241	58,745.49	.00	52,495.51	52.8%
11521 51104	PAY-HEAD ADMINISTRA	40,800	-10,000	30,800	1,470.00	.00	29,330.00	4.8%
11521 51201	PAY-LABOR SERV. DIR	1,050	0	1,050	686.46	.00	363.54	65.4%
11521 51250	TEMPORARY/SEASONAL	0	10,000	10,000	9,539.25	.00	460.75	95.4%
11521 51400	PAY-LONGEVITY	1,000	0	1,000	1,000.00	.00	.00	100.0%
11521 51500	PAY-VACATION BUYBAC	0	0	0	429.89	.00	-429.89	100.0%
11521 51510	PAY-SICK LEAVE BUYB	0	0	0	15.05	.00	-15.05	100.0%

2 EXPENSES

11522 52400	R & M - OFFICE EQUI	2,500	0	2,500	2,114.42	.00	385.58	84.6%
11522 53009	CONTRACTED PROF. SE	0	5,069	5,069	11,501.75	-7,477.62	1,045.00	79.4%
11522 53010	PROF.SERV.-EMPLOYEE	1,450	0	1,450	245.00	265.00	940.00	35.2%
11522 53011	PROF.SERV.-EMPLOYEE	13,000	0	13,000	6,925.31	4,946.65	1,128.04	91.3%
11522 53190	EDUCATION & TRAININ	2,500	0	2,500	770.00	-770.00	2,500.00	.0%
11522 53430	ADVERTISING	3,000	0	3,000	1,483.80	-1,058.80	2,575.00	14.2%
11522 54200	OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
11522 57100	IN-STATE TRAVEL	1,000	0	1,000	809.50	-45.00	235.50	76.5%
11522 57300	DUES & SUBSCRIPTION	600	0	600	.00	300.00	300.00	50.0%

1550 DATA PROCESSING

2 EXPENSES

11552 53010	PROFESSIONAL CONSUL	350,931	50,000	400,931	283,426.11	117,504.89	.00	100.0%
11552 53100	SOFTWARE LICENSE/US	330,620	2,000	332,620	191,110.14	66,249.89	75,259.97	77.4%
11552 53180	SYSTEM HARD/SOFTWARE	90,000	-20,000	70,000	3,084.97	16,248.75	50,666.28	27.6%

1570 ADMIN. ASSIST. TO CITY COUNCIL

1 PERSONAL SERVICES

11571 51101	PAY-ADMIN.ASSIST.TO	50,000	0	50,000	31,609.22	.00	18,390.78	63.2%
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2 EXPENSES

11572 54200	OFFICE & PROF. SUPP	250	0	250	63.69	.00	186.31	25.5%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1610 CITY CLERK							
1 PERSONAL SERVICES							
11611 51101 PAY-CLERK	85,000	0	85,000	53,942.30	.00	31,057.70	63.5%
11611 51102 PAY-ASSISTANT CLERK	57,120	0	57,120	36,110.40	.00	21,009.60	63.2%
11611 51105 PAY-2ND ASSISTANT C	53,180	0	53,180	33,476.52	.00	19,703.48	62.9%
11611 51125 PAY-ADMINISTRATIVE	41,297	0	41,297	25,077.99	.00	16,219.01	60.7%
11611 51126 PAY-SR ADMINISTRATI	46,476	0	46,476	29,309.70	.00	17,166.30	63.1%
11611 51210 ELECTION OFFICERS	38,000	30,000	68,000	32,042.47	.00	35,957.53	47.1%
11611 51240 PAY-TEMPORARY/SEASO	650	0	650	.00	.00	650.00	.0%
11611 51250 PAY-EXTRA CLERICAL	2,000	0	2,000	1,600.00	.00	400.00	80.0%
11611 51300 PAY-OVERTIME	7,000	0	7,000	6,007.73	.00	992.27	85.8%
11611 51400 PAY-LONGEVITY	675	0	675	675.00	.00	.00	100.0%
2 EXPENSES							
11612 52400 R & M - OFFICE EQUI	1,000	0	1,000	611.85	.00	388.15	61.2%
11612 52420 R & M - OTHER	4,200	1,000	5,200	5,081.99	.00	118.01	97.7%
11612 52700 EQUIPMENT/BLDG. REN	1,800	0	1,800	1,098.41	.00	701.59	61.0%
11612 53010 RECORDS RETENTION	2,000	0	2,000	1,447.38	.00	552.62	72.4%
11612 53020 ORDINANCE CODIFICAT	6,000	0	6,000	5,134.56	.00	865.44	85.6%
11612 53030 PRINT/BIND/MICROFIL	10,000	0	10,000	9,907.92	10.35	81.73	99.2%
11612 53100 OTHER SERVICES	2,000	0	2,000	1,439.60	.00	560.40	72.0%
11612 53190 EDUCATION & TRAININ	500	0	500	.00	265.00	235.00	53.0%
11612 53410 TELEPHONE USAGE CHA	2,500	-1,000	1,500	.00	.00	1,500.00	.0%
11612 53420 POSTAGE	12,000	-1,598	10,402	8,315.07	.00	2,086.61	79.9%
11612 53430 ADVERTISING	300	0	300	.00	.00	300.00	.0%
11612 54200 OFFICE & PROF. SUPP	250	0	250	1,063.19	-913.00	99.81	60.1%
11612 57100 IN-STATE TRAVEL	1,250	0	1,250	845.67	.00	404.33	67.7%
11612 57300 DUES & SUBSCRIPTION	550	0	550	.00	.00	550.00	.0%
11612 57303 ANIMAL SYSTEM MODUL	3,000	0	3,000	1,573.50	6.00	1,420.50	52.7%
5 REVENUES							
11615 43230 FEE-DOG LICENSES	-30,000	0	-30,000	-4,055.00	.00	-25,945.00	13.5%
11615 43310 FEE-RECORDS	-75,000	0	-75,000	-31,140.73	.00	-43,859.27	41.5%
11615 43311 FEE-NOTARY SEAL	-750	0	-750	-333.00	.00	-417.00	44.4%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11615 44130	L & P-MARRIAGE	-4,000	0	-4,000	-2,700.00	.00	-1,300.00	67.5%
11615 44140	L & P-TRADE NAME	-7,000	0	-7,000	-2,340.00	.00	-4,660.00	33.4%
11615 44150	L & P-OTHER	-11,000	0	-11,000	-5,674.00	.00	-5,326.00	51.6%
11615 47730	FINE/FORF-ORDINANCE	-10,000	0	-10,000	-21,660.00	.00	11,660.00	216.6%

1630 VOTER REGISTRATION

1 PERSONAL SERVICES

11631 51103	PAY-ASSIST. REGISTR	54,061	0	54,061	34,176.45	.00	19,884.55	63.2%
11631 51201	PAY-REGISTRAR COMMI	5,025	0	5,025	3,285.76	.00	1,739.24	65.4%
11631 51250	PAY-TEMPORARY/SEASO	5,000	0	5,000	1,496.00	.00	3,504.00	29.9%
11631 51300	PAY-OVERTIME	2,000	0	2,000	1,908.57	.00	91.43	95.4%

2 EXPENSES

11632 53020	CENSUS	8,000	1,598	9,598	1,318.00	7,737.22	543.10	94.3%
11632 53420	POSTAGE	500	0	500	.00	.00	500.00	.0%

1650 LICENSE COMMISSION

5 REVENUES

11655 43700	OTHER DEPT.REV.-LIC	-5,000	0	-5,000	-3,120.00	.00	-1,880.00	62.4%
11655 44110	L & P-ALCOHOLIC BEV	-70,000	0	-70,000	-58,600.00	.00	-11,400.00	83.7%
11655 44200	L & P-AMUSEMENT MAC	-17,000	0	-17,000	-625.00	.00	-16,375.00	3.7%
11655 44210	L & P-COMMON VICTUA	-1,600	0	-1,600	-575.00	.00	-1,025.00	35.9%
11655 44220	L & P-MOTOR VEHICLE	-5,000	0	-5,000	-3,550.00	.00	-1,450.00	71.0%
11655 44230	L & P-ENTERTAINMENT	-2,700	0	-2,700	-500.00	.00	-2,200.00	18.5%

1710 CONSERVATION

1 PERSONAL SERVICES

11711 51101	PAY-CONSERVATION OF	75,000	0	75,000	46,153.92	.00	28,846.08	61.5%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11711 51127	PAY - ADMIN ASSISTA	25,000	0	25,000	12,448.80	.00	12,551.20	49.8%
11711 51850	PAY-AUTO ALLOWANCE	2,820	0	2,820	1,880.00	.00	940.00	66.7%

2 EXPENSES

11712 53010	PROFESSIONAL SERVIC	50	0	50	50.00	.00	.00	100.0%
11712 53020	CT RIVER CHANNEL MA	3,500	0	3,500	.00	.00	3,500.00	.0%
11712 53100	CONSERVATION RESTRI	500	-500	0	.00	.00	.00	.0%
11712 53190	EDUCATION & TRAININ	700	225	925	715.00	.00	210.00	77.3%
11712 53430	ADVERTISING	50	300	350	343.95	.00	6.05	98.3%
11712 54200	OFFICE & PROF. SUPP	250	-100	150	.00	.00	150.00	.0%
11712 57100	IN-STATE TRAVEL	100	0	100	79.99	.00	20.01	80.0%
11712 57300	DUES & SUBSCRIPTION	300	75	375	375.00	.00	.00	100.0%

1750 CITY PLANNING

1 PERSONAL SERVICES

11751 51101	PAY- DIRECTOR	88,756	0	88,756	56,110.04	.00	32,645.96	63.2%
11751 51102	PAY-ASST DIR ECON D	75,000	0	75,000	47,596.21	.00	27,403.79	63.5%
11751 51105	PAY-SR. PROJ MANAGE	55,000	0	55,000	34,979.34	.00	20,020.66	63.6%
11751 51106	PAY-PLANNER I	50,000	58,500	108,500	28,319.93	.00	80,180.07	26.1%
11751 51108	PAY-ASST DIRECTOR P	75,000	0	75,000	47,596.22	.00	27,403.78	63.5%
11751 51109	PAY-SR. PLANNER	58,500	-58,500	0	.00	.00	.00	.0%
11751 51112	PAY-LICENSING AGENT	0	34,152	34,152	16,571.10	.00	17,580.90	48.5%
11751 51125	PAY-ADMINISTRATIVE	44,456	0	44,456	27,964.86	.00	16,491.14	62.9%
11751 51128	PAY - LICENSE CLERK	43,397	-29,152	14,245	14,244.30	.00	.70	100.0%
11751 51129	PAY - ECONOMIC DEV	43,739	0	43,739	27,308.82	.00	16,430.18	62.4%
11751 51201	PAY-LICENSE COMMISS	2,800	0	2,800	1,791.64	.00	1,008.36	64.0%
11751 51300	PAY-OVERTIME	4,500	0	4,500	2,771.88	.00	1,728.12	61.6%
11751 51400	PAY-LONGEVITY	2,400	0	2,400	1,200.00	.00	1,200.00	50.0%

2 EXPENSES

11752 53010	OTHER CONTRACTED SE	13,000	1,712	14,712	9,857.15	-7,276.00	12,130.85	17.5%
11752 53020	PARCEL MAPPING SERV	10,000	0	10,000	11,040.00	-2,230.00	1,190.00	88.1%
11752 53030	PRINT/BIND/MICROFIL	250	0	250	.00	.00	250.00	.0%
11752 53166	HISTORIC PROGRAM CO	400	0	400	2,416.09	.00	-2,016.09	604.0%
11752 53190	EDUCATION & TRAININ	4,250	0	4,250	2,368.00	1,110.00	772.00	81.8%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
11752 53430 ADVERTISING	800	0	800	558.00	.00	242.00	69.8%
11752 54200 OFFICE & PROF. SUPP	250	1,000	1,250	1,133.58	866.42	-750.00	160.0%
11752 56900 PIONEER VALLEY PLAN	7,156	0	7,156	7,155.48	.00	.52	100.0%
11752 57100 IN-STATE TRAVEL	2,000	0	2,000	265.64	813.24	921.12	53.9%
11752 57300 DUES & SUBSCRIPTION	400	145	545	149.90	.00	395.10	27.5%
11752 57615 DEP COMPLIANCE FEES	1,000	0	1,000	980.00	.00	20.00	98.0%

5 REVENUES

11755 43280 FEE-ANR	0	0	0	-450.00	.00	450.00	100.0%
11755 43295 FEE-SITE PLAN REVIE	0	0	0	-2,359.55	.00	2,359.55	100.0%
11755 43300 FEE-APPEAL APPLICAT	0	0	0	-400.00	.00	400.00	100.0%
11755 44150 PERMIT-SPECIAL PERM	-5,000	0	-5,000	-7,517.13	.00	2,517.13	150.3%

2100 POLICE

1 PERSONAL SERVICES

12101 51101 PAY-POLICE CHIEF	147,000	5,000	152,000	94,137.89	.00	57,862.11	61.9%
12101 51103 PAY-POLICE CAPTAIN	499,188	-22,378	476,810	231,251.29	.00	245,558.71	48.5%
12101 51104 PAY-POLICE LIEUTENA	860,451	-31,731	828,720	500,970.52	.00	327,749.38	60.5%
12101 51105 PAY-POLICE SERGEANT	1,396,755	-190,753	1,206,002	623,929.04	.00	582,072.93	51.7%
12101 51107 PAY-PATROL OFFICERS	6,574,427	-921,461	5,652,966	3,290,528.23	.00	2,362,437.76	58.2%
12101 51109 PAY-POLICE RESERVES	70,000	0	70,000	30,866.00	.00	39,134.00	44.1%
12101 51110 PAY-SENIOR CLERK/TY	451,227	4,974	456,201	259,936.83	.00	196,264.17	57.0%
12101 51117 PAY- E-911 DISPATCH	583,364	-227,546	355,818	212,940.87	.00	142,877.13	59.8%
12101 51118 PAY-ADMIN.ASST.TO P	45,382	0	45,382	28,689.71	.00	16,692.29	63.2%
12101 51120 PAY-BLDG. MAINTENAN	48,254	0	48,254	30,505.20	.00	17,748.80	63.2%
12101 51123 PAY-BOOKKEEPER	67,818	0	67,818	41,168.54	.00	26,649.46	60.7%
12101 51132 PAY-CRIME ANALYST	70,407	0	70,407	29,673.49	.00	40,733.51	42.1%
12101 51180 PAY-INJURED ON DUTY	0	288,512	288,512	426,099.37	.00	-137,587.64	147.7%
12101 51201 PAY-MATRONS	3,500	0	3,500	1,291.50	.00	2,208.50	36.9%
12101 51203 PAY-E-911 DISPATCH	10,000	0	10,000	.00	.00	10,000.00	.0%
12101 51204 PAY-SR. CLERK (PT)	7,494	0	7,494	5,708.69	.00	1,785.31	76.2%
12101 51300 PAY-OVERTIME	300,000	900,000	1,200,000	814,699.79	.00	385,300.21	67.9%
12101 51320 PARADE OVERTIME	65,000	0	65,000	.00	.00	65,000.00	.0%
12101 51321 SPECIAL EVENTS - OV	50,000	0	50,000	40,576.47	.00	9,423.53	81.2%
12101 51322 ELECTIONS OVERTIME	20,000	0	20,000	19,438.84	.00	561.16	97.2%
12101 51323 SNOW/OTHER OVERTIME	8,000	0	8,000	4,404.05	.00	3,595.95	55.1%
12101 51400 PAY-LONGEVITY	140,600	0	140,600	121,338.79	.00	19,261.21	86.3%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12101 51410 PAY-HOLIDAY BONUS	50,000	0	50,000	30,100.00	.00	19,900.00	60.2%
12101 51440 PAY-SICK LEAVE BONU	55,000	0	55,000	58,782.00	.00	-3,782.00	106.9%
12101 51500 PAY-VACATION BUYBAC	95,000	-5,347	89,653	93,852.05	.00	-4,198.64	104.7%
12101 51505 PAY-TIME OWED BUYBA	115,900	-2,842	113,058	119,929.59	.00	-6,871.35	106.1%
12101 51510 PAY-SICK LEAVE BUYB	400,000	89,449	489,449	481,712.46	.00	7,736.29	98.4%
12101 51520 PAY-HOLIDAY DIFFERE	430,000	0	430,000	419,592.86	.00	10,407.14	97.6%
12101 51530 PAY-FAMILY & MEDICA	0	21,132	21,132	32,803.04	.00	-11,671.53	155.2%
12101 51590 PAY-COURT APPEARANC	60,000	0	60,000	38,555.47	.00	21,444.53	64.3%
12101 51830 PAY-CLOTHING ALLOW/	2,700	2,450	5,150	5,150.00	.00	.00	100.0%
12101 51900 PAY-IN-SERVICE TRAI	89,292	0	89,292	48,774.12	.00	40,517.88	54.6%
12101 51912 PAY- P.O.S.T. STIPE	0	0	0	517.24	.00	-517.24	100.0%
12101 51915 PAY-CONTRACT ED. PL	262,300	0	262,300	125,263.02	.00	137,036.98	47.8%
12101 51920 PAY-QUINN BILL ED.	500,000	37,500	537,500	317,164.08	.00	220,335.92	59.0%

2 EXPENSES

12102 52100 ENERGY-GAS/OIL/ELEC	122,897	0	122,897	74,763.23	-9,435.83	57,569.60	53.2%
12102 52300 WATER & SEWER	2,250	0	2,250	979.75	-475.90	1,746.15	22.4%
12102 52400 R & M - OFFICE EQUI	4,500	0	4,500	352.00	.00	4,148.00	7.8%
12102 52410 R & M - VEHICLES	70,000	0	70,000	23,076.26	12,741.07	34,182.67	51.2%
12102 52420 R & M - OTHER	3,000	0	3,000	850.00	-850.00	3,000.00	.0%
12102 52500 R & M - BLDGS. & GR	20,000	0	20,000	9,737.54	8,164.85	2,097.61	89.5%
12102 53010 DATA MAINTENANCE SE	200,000	10,500	210,500	182,743.87	-96,152.06	123,908.19	41.1%
12102 53030 PRINT/BIND/MICROFIL	4,000	0	4,000	630.00	.00	3,370.00	15.8%
12102 53120 CARE OF PRISONERS	5,000	0	5,000	564.92	1,485.00	2,950.08	41.0%
12102 53125 DRUG TESTING	9,000	0	9,000	2,150.00	1,808.00	5,042.00	44.0%
12102 53190 EDUCATION & TRAININ	60,000	0	60,000	13,398.00	3,750.00	42,852.00	28.6%
12102 53210 MEDICAL COSTS	20,000	0	20,000	3,318.00	301.00	16,381.00	18.1%
12102 53410 TELEPHONE USAGE CHA	30,000	0	30,000	7,269.04	14,950.00	7,780.96	74.1%
12102 53420 POSTAGE	1,800	0	1,800	.00	.00	1,800.00	.0%
12102 54200 OFFICE & PROF. SUPP	33,000	0	33,000	3,390.79	3,977.83	25,631.38	22.3%
12102 54220 SUPPLIES - OTHER	15,000	0	15,000	12,191.13	1,980.15	828.72	94.5%
12102 54221 SUPPLIES - AMMUNITI	45,000	0	45,000	34,243.28	-19,374.14	30,130.86	33.0%
12102 54800 MOTOR VEHICLE FUEL	100,000	0	100,000	.00	.00	100,000.00	.0%
12102 54830 SUPPLIES - MOTOR VE	70,000	0	70,000	23,553.38	20,823.21	25,623.41	63.4%
12102 55830 CLOTHING REIMBURSEM	2,700	0	2,700	167.99	.00	2,532.01	6.2%
12102 55860 PERSONNEL EQUIPMENT	50,000	0	50,000	7,255.52	3,351.24	39,393.24	21.2%
12102 55861 AUXILIARY	6,000	0	6,000	845.35	1,867.55	3,287.10	45.2%
12102 57100 IN-STATE TRAVEL	4,500	0	4,500	.00	1,000.00	3,500.00	22.2%
12102 57300 DUES & SUBSCRIPTION	2,500	0	2,500	1,350.00	589.05	560.95	77.6%
12102 57301 LEGAL DEFENSE FUND	3,000	0	3,000	2,480.00	.00	520.00	82.7%
12102 57302 REFORM BILL CERTIFI	2,900	0	2,900	.00	.00	2,900.00	.0%

3 CAPITAL OUTLAY

12103 58000 CAP.OUTLAY-MOTOR VE	0	299,820	299,820	.00	-524.22	300,344.22	-.2%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
12103 58002 CAP.OUTLAY-OTHER PO	0	0	0	.00	-27,799.69	27,799.69	100.0%	
5 REVENUES								
12105 43360 FEE-POLICE RECORDS	-300	0	-300	-124.20	.00	-175.80	41.4%	
12105 43361 FEE-BLUE LAWS	-3,200	0	-3,200	.00	.00	-3,200.00	.0%	
12105 43363 FEE-HOME ALARMS	-8,000	0	-8,000	-350.00	.00	-7,650.00	4.4%	
12105 43370 FEE-AUTOMOBILE TOWI	-6,000	0	-6,000	-1,240.00	.00	-4,760.00	20.7%	
12105 43375 FEE-POLICE OFF DUTY	-45,000	0	-45,000	-26,091.45	.00	-18,908.55	58.0%	
12105 43700 OTHER DEPT.REV.-POL	0	0	0	-1,853.06	.00	1,853.06	100.0%	
12105 44260 L & P-TAG SALES	0	0	0	-370.00	.00	370.00	100.0%	
12105 44270 L & P-FIREARMS	-7,000	0	-7,000	-3,631.25	.00	-3,368.75	51.9%	
12105 47710 FINES/FORF.-DIST'T	-85,000	0	-85,000	-68,181.48	.00	-16,818.52	80.2%	
2110 PARKING TICKETS								
5 REVENUES								
12115 47720 FINES/FORF.-PARK.TI	-166,000	0	-166,000	-68,745.00	.00	-97,255.00	41.4%	
2200 FIRE								
1 PERSONAL SERVICES								
12201 51101 PAY-FIRE CHIEF	148,644	0	148,644	93,665.86	.00	54,978.14	63.0%	
12201 51102 PAY-DEPUTY FIRE CHI	687,116	0	687,116	419,525.59	.00	267,590.41	61.1%	
12201 51103 PAY-FIRE CAPTAIN	863,681	-54,888	808,793	443,499.53	-4,447.68	369,741.44	54.3%	
12201 51104 PAY-FIRE LIEUTENANT	1,844,935	-28,317	1,816,618	1,126,190.18	.00	690,428.02	62.0%	
12201 51105 PAY-FIREFIGHTERS	5,458,453	-314,088	5,144,365	2,956,414.98	.00	2,187,949.66	57.5%	
12201 51107 PAY-SUPERV.FIRE ALA	103,740	0	103,740	65,190.55	.00	38,549.45	62.8%	
12201 51109 PAY-ASSIST.SUPERV.-	92,625	0	92,625	58,205.77	.00	34,419.23	62.8%	
12201 51110 PAY-FIRE ALARM OPER	411,634	0	411,634	257,339.73	.00	154,294.27	62.5%	
12201 51111 PAY-ADMIN.ASSIST.TO	52,199	0	52,199	32,999.34	.00	19,199.66	63.2%	
12201 51180 PAY-INJURED ON DUTY	0	148,199	148,199	118,172.48	.00	30,026.33	79.7%	
12201 51300 PAY-OVERTIME	407,638	250,000	657,638	444,108.28	.00	213,529.72	67.5%	
12201 51301 PAY-ARSON OVERTIME	3,000	0	3,000	2,257.62	.00	742.38	75.3%	
12201 51302 PAY-HAZ-MAT OVERTIM	8,505	0	8,505	8,923.39	.00	-418.39	104.9%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12201 51321 SPECIAL EVENTS OVER	30,000	0	30,000	16,898.04	.00	13,101.96	56.3%
12201 51400 PAY-LONGEVITY	105,893	0	105,893	69,412.30	.00	36,480.70	65.5%
12201 51460 PAY-ACT OUT OF GRAD	25,150	20,000	45,150	36,947.54	.00	8,202.46	81.8%
12201 51462 EAP/MED.OFF./FIRE P	2,750	0	2,750	1,250.00	.00	1,500.00	45.5%
12201 51500 PAY-VACATION/PERSON	280,884	0	280,884	266,516.33	.00	14,367.67	94.9%
12201 51510 PAY-SICK LEAVE BUYB	510,591	0	510,591	529,225.22	.00	-18,634.22	103.6%
12201 51530 PAY-FAMILY & MEDICA	0	1,636	1,636	1,695.49	.00	-59.93	103.7%
12201 51780 PAY-NON-CONTRIB. AN	28,634	0	28,634	18,700.85	.00	9,933.15	65.3%
12201 51830 PAY-CLOTHING ALLOWA	11,200	0	11,200	4,200.00	.00	7,000.00	37.5%
12201 51900 PAY-IN-SERVICE COUR	1,000	0	1,000	120.00	.00	880.00	12.0%
12201 51910 PAY-HAZ-MAT TEAM ST	10,000	0	10,000	5,000.00	.00	5,000.00	50.0%

2 EXPENSES

12202 52000 PURCHASE OF SERVICE	2,500	0	2,500	2,500.00	.00	.00	100.0%
12202 52100 ENERGY-GAS/OIL/ELEC	126,908	0	126,908	88,261.16	21,738.84	16,908.00	86.7%
12202 52300 WATER & SEWER	8,500	0	8,500	3,330.56	1,625.13	3,544.31	58.3%
12202 52410 R & M - VEHICLES	30,000	20,000	50,000	32,351.24	4,133.96	13,514.80	73.0%
12202 52420 R & M - OTHER	7,000	0	7,000	3,160.45	320.44	3,519.11	49.7%
12202 52500 R & M - BLDGS. & GR	3,500	0	3,500	454.55	.00	3,045.45	13.0%
12202 53011 INFORMATION TECHNOL	30,000	239	30,239	30,238.66	.00	.00	100.0%
12202 53120 FIRE PREVENTION	2,200	0	2,200	2,074.24	.00	125.76	94.3%
12202 53190 EDUCATION & TRAININ	8,125	0	8,125	2,945.00	.00	5,180.00	36.2%
12202 53191 FIRE ACADEMY COSTS	15,000	-7,938	7,062	860.00	.00	6,202.34	12.2%
12202 53210 MEDICAL COSTS	8,000	0	8,000	6,609.00	-609.00	2,000.00	75.0%
12202 53220 ARSON	2,000	0	2,000	1,347.00	.00	653.00	67.4%
12202 54200 OFFICE & PROF. SUPP	4,000	0	4,000	2,368.60	1,335.75	295.65	92.6%
12202 54220 SUPPLIES - OTHER	13,000	0	13,000	7,849.01	464.22	4,686.77	63.9%
12202 54800 MOTOR VEHICLE FUEL	40,000	0	40,000	.00	.00	40,000.00	.0%
12202 54830 SUPPLIES - MOTOR VE	35,000	7,699	42,699	36,007.99	6,785.01	-94.00	100.2%
12202 54880 SUPPLIES-FIRE EQUIP	20,000	2,500	22,500	17,466.42	2,321.50	2,712.08	87.9%
12202 54890 SUPPLIES-FIRE ALARM	8,000	0	8,000	4,822.02	399.69	2,778.29	65.3%
12202 55130 SUPPLIES-TRAINING A	7,800	-2,500	5,300	71.88	.00	5,228.12	1.4%
12202 55140 CPR	17,600	0	17,600	9,939.41	-416.04	8,076.63	54.1%
12202 55150 SUPPLIES-HAZ-MAT	1,500	0	1,500	240.00	-240.00	1,500.00	.0%
12202 55860 PERSONNEL EQUIPMENT	22,000	0	22,000	4,896.29	2,486.66	14,617.05	33.6%
12202 57100 IN-STATE TRAVEL	750	0	750	.00	.00	750.00	.0%
12202 57300 DUES & SUBSCRIPTION	2,500	0	2,500	2,040.83	.00	459.17	81.6%

3 CAPITAL OUTLAY

12203 58000 CAP.OUTLAY-MOTOR VE	0	0	0	142,423.40	-142,160.00	-263.40	100.0%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL

5 REVENUES

12205 43700	OTHER DEPT.REV.-FIR	-12,000	0	-12,000	-14,243.61	.00	2,243.61	118.7%
12205 44250	L & P-FIRE (VARIOUS	-60,000	0	-60,000	-27,512.00	.00	-32,488.00	45.9%

2400 BLDG. CODES/INSPECTIONS

1 PERSONAL SERVICES

12401 51101	PAY-BLDG. COMMISSIO	94,904	0	94,904	59,497.28	.00	35,406.72	62.7%
12401 51102	PAY-ASSIST.BLDG.COM	77,553	0	77,553	35,426.18	.00	42,126.82	45.7%
12401 51103	PAY-CHIEF INSP OF W	70,000	0	70,000	44,423.12	.00	25,576.88	63.5%
12401 51105	PAY-PLUMB/GAS INSPE	69,847	0	69,847	44,155.65	.00	25,691.35	63.2%
12401 51107	PAY-ZONING OFFICIAL	55,000	0	55,000	34,903.79	.00	20,096.21	63.5%
12401 51110	PAY-LOCAL BLDG. INS	118,579	0	118,579	46,733.61	.00	71,845.39	39.4%
12401 51126	PAY-SR ADMINISTRATI	49,951	0	49,951	31,662.79	.00	18,288.21	63.4%
12401 51127	PAY - ADMIN ASSISTA	24,993	0	24,993	15,649.20	.00	9,343.80	62.6%
12401 51201	PAY-PROP MAINT/DEMO	0	24,780	24,780	.00	.00	24,780.00	.0%
12401 51300	PAY-OVERTIME	2,500	0	2,500	82.29	.00	2,417.71	3.3%
12401 51400	PAY-LONGEVITY	800	0	800	.00	.00	800.00	.0%
12401 51500	PAY-VACATION BUYBAC	0	0	0	3,273.08	.00	-3,273.08	100.0%
12401 51510	PAY-SICK LEAVE BUYB	2,500	0	2,500	3,371.69	.00	-871.69	134.9%
12401 51830	PAY-CLOTHING ALLOWA	525	0	525	350.00	.00	175.00	66.7%

2 EXPENSES

12402 53010	OTHER CONTRACTED SE	10,000	-850	9,150	4,156.00	5,843.00	-849.00	109.3%
12402 53030	PRINT/BIND/MICROFIL	150	0	150	.00	.00	150.00	.0%
12402 53040	INSPECTIONS-PLUMB &	2,500	850	3,350	3,350.00	.00	.00	100.0%
12402 53050	INSPECTIONS-ELECTRI	2,500	0	2,500	.00	.00	2,500.00	.0%
12402 53190	EDUCATION & TRAININ	3,125	-1,000	2,125	125.00	.00	2,000.00	5.9%
12402 54200	OFFICE & PROF. SUPP	250	684	934	426.34	-68.57	575.83	38.3%
12402 54800	MOTOR VEHICLE FUEL	1,500	-750	750	.00	.00	750.00	.0%
12402 54900	SUPPLIES-SMALL TOOL	600	0	600	91.59	239.12	269.29	55.1%
12402 57009	CLOTHING EXPENSE	2,000	0	2,000	656.00	.00	1,344.00	32.8%
12402 57100	IN-STATE TRAVEL	4,000	-1,000	3,000	2,588.00	.00	412.00	86.3%
12402 57300	DUES & SUBSCRIPTION	800	0	800	.00	.00	800.00	.0%

5 REVENUES

12405 43340	FEE-INSPECT.& OCCUP	-25,000	0	-25,000	-19,310.00	.00	-5,690.00	77.2%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
12405 43700 OTHER DEPT.REV.-BLD	0	0	0	-340.00	.00	340.00	100.0%
12405 44280 L & P-BUILDING	-115,000	0	-115,000	-95,221.33	.00	-19,778.67	82.8%
12405 44290 L & P-PLUMBING	-10,000	0	-10,000	-7,986.00	.00	-2,014.00	79.9%
12405 44300 L & P-GAS	-5,000	0	-5,000	-5,409.00	.00	409.00	108.2%
12405 44310 L & P-PLUMBING & GA	-8,000	0	-8,000	-4,842.00	.00	-3,158.00	60.5%
12405 44320 L & P-ELECTRICAL	-87,000	0	-87,000	-32,105.14	.00	-54,894.86	36.9%
12405 44321 L & P-SHEET METAL	0	0	0	-870.00	.00	870.00	100.0%
12405 47750 BUILDING CODE VIOLA	0	0	0	-35,840.00	.00	35,840.00	100.0%

2440 WEIGHTS & MEASURES

1 PERSONAL SERVICES

12441 51101 PAY-SEALER OF WTS./	62,500	0	62,500	39,663.48	.00	22,836.52	63.5%
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2 EXPENSES

12442 53030 PRINT/BIND/MICROFIL	1,000	0	1,000	.00	.00	1,000.00	.0%
12442 53190 EDUCATION & TRAININ	200	0	200	150.00	.00	50.00	75.0%
12442 54200 OFFICE & PROF. SUPP	250	0	250	165.43	.00	84.57	66.2%
12442 54800 MOTOR VEHICLE FUEL	1,200	0	1,200	.00	.00	1,200.00	.0%
12442 54901 TOOLS & EQUIPMENT	2,000	0	2,000	434.18	.00	1,565.82	21.7%
12442 57009 CLOTHING EXPENSE	1,500	0	1,500	1,178.50	.00	321.50	78.6%
12442 57300 DUES & SUBSCRIPTION	250	0	250	150.00	.00	100.00	60.0%
12442 57806 MOTOR VEHICLE EXPEN	200	0	200	.00	.00	200.00	.0%

5 REVENUES

12445 43350 FEE-WEIGHTS/MEAS. S	-16,000	0	-16,000	-8,320.00	.00	-7,680.00	52.0%
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2910 OFFICE OF EMERGENCY MGMT.

1 PERSONAL SERVICES

12911 51225 EMERGENCY MGMT DIR	5,000	0	5,000	3,333.36	.00	1,666.64	66.7%
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2 EXPENSES

12912 53100 REVERSE 911	15,300	0	15,300	14,783.87	.00	516.13	96.6%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
12912 53421 COMMUNICATIONS SERV	35,000	0	35,000	5,863.79	29,136.21	.00	100.0%	
12912 54220 SUPPLIES - OTHER	2,000	0	2,000	968.00	.00	1,032.00	48.4%	
2940 FORESTRY								
1 PERSONAL SERVICES								
12941 51101 PAY-FORESTER	70,163	0	70,163	44,825.74	.00	25,337.26	63.9%	
12941 51104 PAY-TREE CLIMBER	106,447	-55,000	51,447	2,854.88	.00	48,592.12	5.5%	
12941 51300 PAY-OVERTIME	8,000	0	8,000	9,219.72	.00	-1,219.72	115.2%	
12941 51400 PAY-LONGEVITY	1,250	0	1,250	1,250.00	.00	.00	100.0%	
12941 51830 PAY-CLOTHING ALLOWA	725	0	725	325.00	.00	400.00	44.8%	
2 EXPENSES								
12942 52410 R & M - VEHICLES	4,000	0	4,000	1,082.88	.00	2,917.12	27.1%	
12942 53010 CONTRACT FORESTRY S	0	50,000	50,000	43,283.18	6,716.82	.00	100.0%	
12942 53190 EDUCATION & TRAININ	1,000	0	1,000	700.00	.00	300.00	70.0%	
12942 54900 SUPPLIES-SMALL TOOL	1,500	0	1,500	.00	.00	1,500.00	.0%	
2990 PUBLIC SAFETY								
1 PERSONAL SERVICES								
12991 51201 PAY-CLERK	900	0	900	588.54	.00	311.46	65.4%	
5 REVENUES								
12995 43700 OTHER DEPT.REV-PUB.	0	0	0	-115.00	.00	115.00	100.0%	
3000 SCHOOLS								
1 PERSONAL SERVICES								
13001 51101 PAY-SCHOOL PERSONNE	65,818,810	0	65,818,810	31,466,149.75	.00	34,352,660.25	47.8%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
2 EXPENSES								
13002 57000 OTHER CHARGES & EXP	30,327,638	0	30,327,638	22,282,652.40	-5,344,935.87	13,389,921.47	55.8%	
3 CAPITAL OUTLAY								
13003 58000 CAPITAL OUTLAYS	0	150,000	150,000	.00	.00	150,000.00	.0%	
5 REVENUES								
13005 43700 OTHER DEPT.REV.-SCH	0	0	0	-10,115.83	.00	10,115.83	100.0%	
4100 CITY ENGINEER								
1 PERSONAL SERVICES								
14101 51101 PAY-ENGINEER/ASST.S	102,875	-44,875	58,000	4,789.27	.00	53,210.73	8.3%	
14101 51103 PAY-GEN.CONSTRUCTIO	64,311	0	64,311	41,017.58	.00	23,293.42	63.8%	
14101 51105 PAY-SR.CIVIL ENGINE	85,784	-42,000	43,784	.00	.00	43,784.00	.0%	
14101 51107 PAY-GRANT WRITER/MA	64,260	0	64,260	40,624.13	.00	23,635.87	63.2%	
14101 51830 PAY-CLOTHING ALLOWA	0	0	0	325.00	.00	-325.00	100.0%	
2 EXPENSES								
14102 53010 PROFESSIONAL ENGINE	50,000	91,875	141,875	134,762.70	237.30	6,875.00	95.2%	
14102 53190 EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%	
14102 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%	
14102 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%	
4210 DPW-ADMIN.								
1 PERSONAL SERVICES								
14211 51101 PAY-GEN.SUPERIN'DEN	118,862	0	118,862	75,431.72	.00	43,430.28	63.5%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
14211 51103 PAY-OFFICE MANAGER	63,780	0	63,780	38,900.28	.00	24,879.72	61.0%
14211 51104 PAY-PRINC.ACCT.CLER	54,295	0	54,295	28,037.70	.00	26,257.30	51.6%
14211 51106 PAY-SUPT. OUTDOOR W	69,775	0	69,775	44,110.45	.00	25,664.55	63.2%
14211 51108 PAY-SAFETY INSPECTO	50,000	0	50,000	32,555.02	.00	17,444.98	65.1%
14211 51201 PAY-COMMISSIONERS	8,625	0	8,625	5,639.58	.00	2,985.42	65.4%
14211 51300 PAY-OVERTIME	3,600	0	3,600	9,175.06	.00	-5,575.06	254.9%
14211 51306 OVERTIME-SUPERVISOR	30,000	0	30,000	8,627.46	.00	21,372.54	28.8%
14211 51400 PAY-LONGEVITY	1,250	0	1,250	1,250.00	.00	.00	100.0%
14211 51510 PAY-SICK LEAVE BUYB	0	0	0	139.24	.00	-139.24	100.0%
14211 51830 PAY-CLOTHING ALLOWA	975	0	975	975.00	.00	.00	100.0%

2 EXPENSES

14212 53190 EDUCATION & TRAININ	5,000	-1,000	4,000	.00	.00	4,000.00	.0%
14212 53210 MEDICAL COSTS	5,000	0	5,000	2,235.98	-857.98	3,622.00	27.6%
14212 53410 TELEPHONE USAGE CHA	7,600	0	7,600	4,349.59	3,250.41	.00	100.0%
14212 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%
14212 55830 UNIFORMS RENTAL SER	11,000	0	11,000	4,467.64	6,532.36	.00	100.0%
14212 57100 IN-STATE TRAVEL	300	1,000	1,300	823.19	.00	476.81	63.3%
14212 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%

5 REVENUES

14215 42425 TRANSFER STATION HO	-140,000	0	-140,000	-66,289.00	.00	-73,711.00	47.3%
14215 43700 OTHER DEPT.REV.-DPW	-15,000	0	-15,000	-8,250.70	.00	-6,749.30	55.0%

4220 DPW-CITY PROPERTY

1 PERSONAL SERVICES

14221 51101 PAY-BLDG.MAINT.SUPE	65,433	0	65,433	28,061.31	.00	37,371.69	42.9%
14221 51103 PAY-BLDG. MAINT. MA	48,254	0	48,254	30,505.20	.00	17,748.80	63.2%
14221 51104 PAY-LABORER	92,070	0	92,070	56,638.72	.00	35,431.28	61.5%
14221 51105 PAY-BLDG. CUSTODIAN	88,657	0	88,657	53,636.18	.00	35,020.82	60.5%
14221 51300 PAY-OVERTIME	22,000	0	22,000	9,737.12	.00	12,262.88	44.3%
14221 51400 PAY-LONGEVITY	5,575	0	5,575	1,750.00	.00	3,825.00	31.4%
14221 51830 PAY-CLOTHING/TOOL A	1,500	0	1,500	950.00	.00	550.00	63.3%

2 EXPENSES

14222 52100 ENERGY-STREET LIGHT	266,661	0	266,661	148,954.36	9,195.38	108,511.26	59.3%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
14222 52102 ENERGY-CITY HALL	67,546	0	67,546	27,517.99	-2,669.57	42,697.58	36.8%
14222 52103 ENERGY-CITY HALL AN	43,159	0	43,159	23,783.82	-4,945.83	24,321.01	43.6%
14222 52104 ENERGY-PELLISSIER B	40,000	0	40,000	15,892.64	3,788.27	20,319.09	49.2%
14222 52112 ENERGY-TRAIN STATIO	2,517	0	2,517	1,119.09	109.13	1,288.78	48.8%
14222 52300 HYDRANTS WATER USE	45,000	0	45,000	.00	45,000.00	.00	100.0%
14222 52302 WATER/SEWER-CITY HA	7,500	0	7,500	2,884.28	.00	4,615.72	38.5%
14222 52303 WATER/SEWER-CITY HA	20,000	0	20,000	14,863.66	.00	5,136.34	74.3%
14222 52304 WATER/SEWER-PELLISS	2,200	0	2,200	1,236.79	.00	963.21	56.2%
14222 52502 R & M-CITY HALL	26,000	0	26,000	5,131.11	8,507.80	12,361.09	52.5%
14222 52503 R & M-CITY HALL ANN	20,000	0	20,000	5,506.50	7,881.72	6,611.78	66.9%
14222 52504 R & M-PELLISSIER BL	20,000	0	20,000	3,359.65	4,109.61	12,530.74	37.3%
14222 52505 R & M-SENIOR CENTER	30,000	15,000	45,000	19,507.74	8,338.63	17,153.63	61.9%
14222 52509 R & M-POLICE STATIO	35,000	0	35,000	14,851.54	9,331.84	10,816.62	69.1%
14222 52510 R & M-CENTRAL FIRE	25,000	0	25,000	13,220.21	7,670.50	4,109.29	83.6%
14222 52511 R & M-ELMWOOD FIRE	12,000	0	12,000	4,824.89	2,783.50	4,391.61	63.4%
14222 52512 R & M-HIGHLAND FIRE	7,000	0	7,000	2,655.34	1,889.68	2,454.98	64.9%
14222 52514 R & M-W.HOLYOKE FIR	4,000	0	4,000	326.78	2,339.00	1,334.22	66.6%
14222 52517 R&M-TRAIN STATION	5,000	0	5,000	.00	2,000.00	3,000.00	40.0%
14222 52519 R & M-PUBLIC LIBRAR	0	49,915	49,915	.00	.00	49,915.00	.0%
14222 53010 PROFESSIONAL SERVIC	11,000	0	11,000	.00	.00	11,000.00	.0%
14222 54220 SUPPLIES - OTHER	7,000	0	7,000	5,551.61	786.15	662.24	90.5%
14222 54900 SUPPLIES-SMALL TOOL	1,200	0	1,200	14.39	.00	1,185.61	1.2%

3 CAPITAL OUTLAY

14223 58000 CAP.OUT.-BLDG.IMPRO	0	0	0	303.75	-200,303.75	200,000.00	100.0%
14223 58001 CAP.OUT.-UST/FUEL D	0	192,500	192,500	.00	192,500.00	.00	100.0%

4250 DPW-HIGHWAYS & BRIDGES

1 PERSONAL SERVICES

14251 51101 PAY-P.W. FOREMAN/H	57,618	0	57,618	36,011.24	.00	21,606.76	62.5%
14251 51102 PAY-HOISTING EQUIPM	206,726	0	206,726	92,968.05	.00	113,757.95	45.0%
14251 51104 PAY-HEAVY M.E.O.	408,426	-15,000	393,426	155,154.24	.00	238,271.76	39.4%
14251 51106 PAY-PROP MAINT & DE	57,738	0	57,738	36,310.56	.00	21,427.44	62.9%
14251 51107 PAY-LABORER	43,940	0	43,940	28,105.28	.00	15,834.72	64.0%
14251 51300 PAY-OVERTIME	25,000	0	25,000	12,932.73	.00	12,067.27	51.7%
14251 51301 PAY-SNOW REMOVAL OV	120,000	0	120,000	135,727.21	.00	-15,727.21	113.1%
14251 51400 PAY-LONGEVITY	6,925	0	6,925	4,250.00	.00	2,675.00	61.4%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
14251 51480 PAY-CDL CLASS A DIF	600	0	600	156.00	.00	444.00	26.0%
14251 51830 PAY-CLOTHING ALLOWA	4,825	0	4,825	1,725.00	.00	3,100.00	35.8%
14251 51999 NON-CONTRIBUTORY AN	11,310	0	11,310	7,403.50	.00	3,906.50	65.5%

2 EXPENSES

14252 52600 R & M - STREETS & F	55,000	0	55,000	20,508.30	29,534.13	4,957.57	91.0%
14252 52700 EQUIPMENT/BLDG. REN	1,000	0	1,000	.00	.00	1,000.00	.0%
14252 53100 SNOW REMOVAL SERVIC	250,000	0	250,000	90,309.05	270,361.97	-110,671.02	144.3%
14252 53140 ROCA SERVICES	65,000	0	65,000	30,015.00	34,985.00	.00	100.0%
14252 54220 SUPPLIES-TRAFFIC LI	21,000	0	21,000	9,962.73	-6,965.00	18,002.27	14.3%
14252 54221 SUPPLIES-TRAFFIC LI	50,000	0	50,000	15,893.00	.00	34,107.00	31.8%
14252 54900 SUPPLIES-SMALL TOOL	4,000	0	4,000	2,461.43	337.31	1,201.26	70.0%

3 CAPITAL OUTLAY

14253 58000 CAP.OUT.-CITY INFRA	0	0	0	31,927.18	-31,927.18	.00	.0%
14253 58002 CAP.OUTLAY-MOTOR VE	0	293,440	293,440	.00	.00	293,439.63	.0%

4260 DPW-AUTO EQUIP. MAINT.

1 PERSONAL SERVICES

14261 51101 PAY-FOREMAN/AUTOMOT	65,433	0	65,433	40,550.88	.00	24,882.12	62.0%
14261 51102 PAY-MOTOR EQUIP.REP	173,779	0	173,779	109,673.52	.00	64,105.48	63.1%
14261 51103 PAY-MOTOR EQUIP.MAI	50,885	0	50,885	32,168.40	.00	18,716.60	63.2%
14261 51105 PAY-EVT MECHANIC	71,890	0	71,890	45,319.60	.00	26,570.40	63.0%
14261 51106 PAY-POLICE FLEET ME	54,894	0	54,894	32,178.96	.00	22,715.04	58.6%
14261 51300 PAY-OVERTIME	35,000	0	35,000	16,576.04	.00	18,423.96	47.4%
14261 51400 PAY-LONGEVITY	3,400	0	3,400	3,400.00	.00	.00	100.0%
14261 51830 PAY-CLOTHING/TOOL A	3,775	0	3,775	1,525.00	.00	2,250.00	40.4%
14261 51902 TEMP CO-OP	16,000	0	16,000	5,850.00	.00	10,150.00	36.6%

2 EXPENSES

14262 52410 R & M - VEHICLES	70,000	0	70,000	52,106.49	9,697.54	8,195.97	88.3%
14262 52420 R & M - OTHER	5,000	0	5,000	2,486.53	1,209.74	1,303.73	73.9%
14262 53100 TOWING SERVICES	2,000	0	2,000	1,687.97	265.65	46.38	97.7%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
14262 54800	MOTOR VEHICLE FUEL	30,000	0	30,000	.00	.00	30,000.00	.0%
14262 54830	SUPPLIES - MOTOR VE	26,000	-1,000	25,000	18,892.03	1,547.03	4,560.94	81.8%
14262 55835	TOOL REIMBURSEMENT	2,000	1,000	3,000	3,000.00	.00	.00	100.0%

4300 DPW-TRASH COLLECTION

1 PERSONAL SERVICES

14301 51101	PAY-P.W. FOREMAN	60,975	0	60,975	38,547.16	.00	22,427.84	63.2%
14301 51102	PAY-HEAVY MOTOR EQU	442,652	0	442,652	225,320.86	.00	217,331.14	50.9%
14301 51103	PAY-LABORER	270,133	0	270,133	163,613.28	.00	106,519.72	60.6%
14301 51106	PAY-WASTE/RECYCLE C	64,300	0	64,300	40,230.73	.00	24,069.27	62.6%
14301 51300	PAY-OVERTIME	40,000	0	40,000	42,626.52	.00	-2,626.52	106.6%
14301 51321	SPECIAL EVENTS OVER	30,000	0	30,000	1,360.73	.00	28,639.27	4.5%
14301 51400	PAY-LONGEVITY	2,425	0	2,425	1,775.00	.00	650.00	73.2%
14301 51830	PAY-CLOTHING ALLOWA	5,150	0	5,150	3,850.00	.00	1,300.00	74.8%

2 EXPENSES

14302 52410	R & M - VEHICLES	68,000	0	68,000	35,945.26	10,443.00	21,611.74	68.2%
14302 52700	EQUIPMENT/BLDG. REN	2,925	0	2,925	1,107.00	1,107.00	711.00	75.7%
14302 52900	LANDFILL DISPOSAL C	857,000	0	857,000	388,141.20	468,858.80	.00	100.0%
14302 52901	HAZARDOUS WASTE COL	14,500	0	14,500	.00	.00	14,500.00	.0%
14302 52902	RECYCLING CONTRACT	90,000	0	90,000	22,824.85	67,175.15	.00	100.0%
14302 53100	OTHER SERVICES	336,000	0	336,000	45,288.41	109,018.07	181,693.52	45.9%
14302 54800	MOTOR VEHICLE FUEL	65,000	0	65,000	.00	.00	65,000.00	.0%
14302 54900	SUPPLIES-SMALL TOOL	6,500	0	6,500	1,367.62	81.37	5,051.01	22.3%
14302 55830	CLOTHING REIMBURSEM	500	0	500	.00	.00	500.00	.0%

4800 MUNIC. PARKING FACILITIES

1 PERSONAL SERVICES

14801 51101	PAY-PARKING CONTROL	95,088	0	95,088	59,354.24	.00	35,733.76	62.4%
14801 51400	PAY-LONGEVITY	0	0	0	650.00	.00	-650.00	100.0%
14801 51830	PAY-CLOTHING ALLOWA	500	0	500	400.00	.00	100.00	80.0%

2 EXPENSES

14802 52100	ENERGY-DWIGHT	25,812	0	25,812	12,433.92	-921.76	14,299.84	44.6%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS 0010	FOR: GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
14802 52101	ENERGY-SUFFOLK	17,823	0	17,823	8,994.12	-872.89	9,701.77	45.6%
14802 52300	WATER/SEWER-DWIGHT	350	0	350	188.93	.00	161.07	54.0%
14802 52500	R & M - DWIGHT	15,000	0	15,000	1,070.00	2,065.90	11,864.10	20.9%
14802 52501	R & M - SUFFOLK	5,000	0	5,000	334.00	.00	4,666.00	6.7%
14802 52506	R & M - STREET	8,000	0	8,000	1,044.50	11.04	6,944.46	13.2%
14802 54220	SUPPLIES-DWIGHT	1,500	0	1,500	749.12	.00	750.88	49.9%
14802 55830	UNIFORMS	0	0	0	2,084.04	-2,084.04	.00	.0%

5 REVENUES

14805 42436	PARKING-TRANSIT-STR	-6,000	0	-6,000	.00	.00	-6,000.00	.0%
14805 42440	PARKING-MONTHLY-DWI	-115,000	0	-115,000	-115,880.00	.00	880.00	100.8%
14805 42441	PARKING-MONTHLY-SUF	-95,000	0	-95,000	-27,612.00	.00	-67,388.00	29.1%

5100 BOARD OF HEALTH

1 PERSONAL SERVICES

15101 51101	PAY-HEALTH DIRECTOR	81,600	0	81,600	50,769.17	.00	30,830.83	62.2%
15101 51103	PAY-SANITARIAN II	129,411	0	129,411	82,178.25	.00	47,232.75	63.5%
15101 51104	PAY-PUBLIC HEALTH N	72,462	0	72,462	45,980.22	.00	26,481.78	63.5%
15101 51107	PAY-SANITARIAN III	69,993	0	69,993	44,248.10	.00	25,744.90	63.2%
15101 51109	PAY-SANITARIAN I	109,177	0	109,177	68,870.34	.00	40,306.66	63.1%
15101 51125	PAY-ADMINISTRATIVE	41,693	0	41,693	26,357.10	.00	15,335.90	63.2%
15101 51126	PAY-SR ADMINISTRATI	48,306	0	48,306	30,538.20	.00	17,767.80	63.2%
15101 51201	PAY-BOARD MEMBERS	3,650	0	3,650	2,433.28	.00	1,216.72	66.7%
15101 51202	PAY-ANIMAL INSPECTO	50,000	0	50,000	31,730.84	.00	18,269.16	63.5%
15101 51203	PAY-SUBSTITUTE NURS	2,000	-98	1,902	.00	.00	1,902.00	.0%
15101 51300	PAY-OVERTIME	4,000	0	4,000	1,337.12	.00	2,662.88	33.4%
15101 51400	PAY-LONGEVITY	4,150	0	4,150	4,150.00	.00	.00	100.0%
15101 51500	PAY-VACATION BUYBAC	0	0	0	628.09	.00	-628.09	100.0%
15101 51830	PAY-CLOTHING ALLOWA	952	98	1,050	1,050.00	.00	.00	100.0%
15101 51850	PAY-AUTO ALLOWANCE	19,740	0	19,740	11,280.00	.00	8,460.00	57.1%

2 EXPENSES

15102 52400	R & M - OFFICE EQUI	450	0	450	.00	.00	450.00	.0%
15102 53010	PROF. HEALTH SERVIC	10,000	0	10,000	7,950.19	1,140.00	909.81	90.9%
15102 53015	SHARPS KIOSK SERVIC	3,420	0	3,420	3,420.00	.00	.00	100.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15102 53026 WELLNESS	1,500	0	1,500	375.00	51.91	1,073.09	28.5%
15102 53030 PRINT/BIND/MICROFIL	750	0	750	.00	382.30	367.70	51.0%
15102 53101 COMMUNICABLE DISEAS	4,000	0	4,000	.00	438.12	3,561.88	11.0%
15102 53103 ANIMAL CONTROL SERV	175,000	0	175,000	173,478.00	.00	1,522.00	99.1%
15102 53190 EDUCATION & TRAININ	5,625	0	5,625	1,949.00	-105.00	3,781.00	32.8%
15102 54200 OFFICE & PROF. SUPP	250	0	250	266.74	-89.00	72.26	71.1%
15102 54220 SUPPLIES - OTHER	4,000	-70	3,930	1,891.17	197.83	1,841.00	53.2%
15102 54221 SUPPLIES - EMERGENC	3,500	0	3,500	1,901.06	1,598.94	.00	100.0%
15102 54800 MOTOR VEHICLE FUEL	2,820	0	2,820	.00	.00	2,820.00	.0%
15102 57009 CLOTHING EXPENSE	1,000	0	1,000	969.00	.00	31.00	96.9%
15102 57100 IN-STATE TRAVEL	1,200	0	1,200	565.85	.00	634.15	47.2%
15102 57300 DUES & SUBSCRIPTION	75	-75	0	.00	.00	.00	.0%
15102 57400 MALPRACTICE INSURAN	0	0	0	140.00	.00	-140.00	100.0%
5 REVENUES							
15105 43240 FEE-TB SERVICES	0	0	0	-10.00	.00	10.00	100.0%
15105 43250 FEE-SEPTIC SYSTEMS	-1,300	0	-1,300	-450.00	.00	-850.00	34.6%
15105 43341 FEE-MA RENT VOUCH I	-3,000	0	-3,000	-1,090.00	.00	-1,910.00	36.3%
15105 44160 L & P-FOOD & EATERI	-55,000	0	-55,000	-49,045.00	.00	-5,955.00	89.2%
15105 44190 L & P-FUNERAL/BURIA	-5,500	0	-5,500	-2,480.00	.00	-3,020.00	45.1%
5410 COUNCIL ON AGING							
1 PERSONAL SERVICES							
15411 51101 PAY-EXECUTIVE DIREC	75,000	0	75,000	47,596.21	.00	27,403.79	63.5%
15411 51102 PAY-NUTRITIONAL DIR	47,589	914	48,503	31,235.88	.00	17,266.62	64.4%
15411 51103 PAY-ASSISTANT DIREC	27,500	0	27,500	4,230.76	.00	23,269.24	15.4%
15411 51104 PAY-UTILITY PERSON	65,426	1,869	67,295	43,532.50	.00	23,762.26	64.7%
15411 51105 PAY-VOLUNTEER COORD	136,557	5,803	142,360	88,478.74	.00	53,881.62	62.2%
15411 51106 PAY-PART TIME CUSTO	0	15,600	15,600	.00	.00	15,600.00	.0%
15411 51202 PAY-HEALTH SERVICES	74,392	1,413	75,805	47,908.29	.00	27,897.05	63.2%
15411 51203 PAY-DRIVER	70,815	2,265	73,080	18,919.12	.00	54,161.36	25.9%
15411 51300 PAY-OVERTIME	1,000	0	1,000	84.38	.00	915.62	8.4%
15411 51400 PAY-LONGEVITY	4,161	0	4,161	2,860.71	.00	1,300.29	68.8%
2 EXPENSES							
15412 52100 ENERGY-GAS/OIL/ELEC	73,062	0	73,062	32,692.00	32,308.00	8,062.00	89.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
15412 52300 WATER & SEWER	2,200	0	2,200	642.91	-642.91	2,200.00	.0%
15412 52400 R & M - EQUIPMENT	2,500	0	2,500	1,270.58	129.42	1,100.00	56.0%
15412 52500 R & M - BLDGS. & GR	4,900	0	4,900	4,746.00	154.00	.00	100.0%
15412 53010 PROFESSIONAL SERVIC	7,500	0	7,500	4,835.00	1,395.00	1,270.00	83.1%
15412 53190 EDUCATION & TRAININ	250	0	250	400.00	.00	-150.00	160.0%
15412 54200 OFFICE & PROF. SUPP	1,050	0	1,050	692.49	107.51	250.00	76.2%
15412 54220 SUPPLIES - OTHER	5,400	0	5,400	4,563.66	829.96	6.38	99.9%
15412 54800 MOTOR VEHICLE FUEL	6,000	0	6,000	2,333.77	-2,333.77	6,000.00	.0%
15412 57009 CLOTHING EXPENSE	750	0	750	.00	.00	750.00	.0%
15412 57100 IN-STATE TRAVEL	100	0	100	.00	.00	100.00	.0%

5430 VETERANS SERVICES

1 PERSONAL SERVICES

15431 51101 PAY-COMMISSIONER	70,000	0	70,000	41,389.89	.00	28,610.11	59.1%
15431 51103 PAY-INVESTIGATOR	40,560	0	40,560	19,204.29	.00	21,355.71	47.3%
15431 51105 PAY- NATIONAL SERVI	53,095	0	53,095	32,993.82	.00	20,101.18	62.1%
15431 51400 PAY-LONGEVITY	800	0	800	800.00	.00	.00	100.0%
15431 51500 PAY-VACATION BUYBAC	2,000	0	2,000	.00	.00	2,000.00	.0%
15431 51510 PAY-SICK LEAVE BUYB	5,000	0	5,000	.00	.00	5,000.00	.0%

2 EXPENSES

15432 53190 EDUCATION & TRAININ	1,500	0	1,500	.00	.00	1,500.00	.0%
15432 54200 OFFICE & PROF. SUPP	2,000	0	2,000	1,081.13	.00	918.87	54.1%
15432 57100 IN-STATE TRAVEL	1,000	0	1,000	482.64	.00	517.36	48.3%
15432 57300 DUES & SUBSCRIPTION	750	0	750	100.00	.00	650.00	13.3%
15432 57600 VETERANS PATRIOTIC	2,000	0	2,000	664.25	.00	1,335.75	33.2%
15432 57700 VET. BENEFITS - DIR	240,000	0	240,000	146,472.67	.00	93,527.33	61.0%

5 REVENUES

15435 43700 OTHER DEPT.REV.-VET	0	0	0	-5,000.00	.00	5,000.00	100.0%
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6100 PUBLIC LIBRARY

1 PERSONAL SERVICES

16101 51101 PAY-DIRECTOR	69,092	0	69,092	43,657.82	.00	25,434.18	63.2%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16101 51102 PAY-REFERENCE LIB.	133,835	0	133,835	61,851.82	.00	71,983.18	46.2%
16101 51103 PAY-REFERENCE LIBRA	127,678	0	127,678	75,031.88	.00	52,646.12	58.8%
16101 51104 PAY-CHILDREN'S LIBR	133,145	0	133,145	81,157.70	.00	51,987.30	61.0%
16101 51105 PAY-CATALOGUER	39,345	0	39,345	24,968.72	.00	14,376.28	63.5%
16101 51107 PAY-LIBRARY ASSISTA	0	0	0	167.94	.00	-167.94	100.0%
16101 51108 PAY-CUSTODIAN	61,160	0	61,160	39,453.89	.00	21,706.11	64.5%
16101 51112 PAY-FINANCIAL MANAG	46,789	0	46,789	30,171.61	.00	16,617.39	64.5%
16101 51113 PAY-ASSISTANT DIREC	51,912	0	51,912	32,818.02	.00	19,093.98	63.2%
16101 51114 PAY-COMPUTER COORDI	76,446	0	76,446	49,244.84	.00	27,201.16	64.4%
16101 51115 PAY-COLLECTION DEV	43,054	0	43,054	27,322.24	.00	15,731.76	63.5%
16101 51400 PAY-LONGEVITY	6,000	0	6,000	2,875.00	.00	3,125.00	47.9%
16101 51530 PAY-FAMILY & MEDICA	0	0	0	2,299.60	.00	-2,299.60	100.0%
2 EXPENSES							
16102 52100 ENERGY-GAS/OIL/ELEC	32,000	0	32,000	32,000.00	.00	.00	100.0%
6300 RECREATION							
1 PERSONAL SERVICES							
16301 51101 PAY-RECREATION DIRE	71,761	0	71,761	45,540.63	.00	26,220.37	63.5%
16301 51103 PAY-RECREATION COOR	55,000	0	55,000	34,903.80	.00	20,096.20	63.5%
16301 51125 PAY-ADMINISTRATIVE	47,040	0	47,040	26,016.37	.00	21,023.63	55.3%
16301 51240 PAY - TEMPORARY/SEA	110,000	0	110,000	74,922.00	.00	35,078.00	68.1%
16301 51400 PAY-LONGEVITY	800	0	800	800.00	.00	.00	100.0%
2 EXPENSES							
16302 52420 R & M - RECREATION	2,000	0	2,000	1,992.30	.00	7.70	99.6%
16302 52701 EVENTS STAGING	8,000	0	8,000	5,000.00	.00	3,000.00	62.5%
16302 53010 OTHER CONTRACTED SE	1,000	0	1,000	917.00	.00	83.00	91.7%
16302 53030 PRINT/BIND/MICROFIL	500	0	500	.00	.00	500.00	.0%
16302 53161 SPEC.EVENT-SENIOR F	3,500	0	3,500	3,500.00	.00	.00	100.0%
16302 53164 SPORTS LEAGUES COST	8,000	0	8,000	6,660.78	.00	1,339.22	83.3%
16302 53166 RECREATIONAL PROGRA	26,000	-90	25,910	11,195.87	3,468.51	11,245.62	56.6%
16302 53190 EDUCATION & TRAININ	500	0	500	.00	.00	500.00	.0%
16302 53430 ADVERTISING	500	90	590	.00	590.00	.00	100.0%
16302 54200 OFFICE & PROF. SUPP	250	0	250	.00	.00	250.00	.0%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16302 54220 SUPPLIES - OTHER	3,000	0	3,000	1,758.94	505.59	735.47	75.5%
16302 57100 IN-STATE TRAVEL	500	0	500	227.13	.00	272.87	45.4%
16302 57300 DUES & SUBSCRIPTION	300	0	300	135.00	.00	165.00	45.0%

3 CAPITAL OUTLAY

16303 58001 CAP.OUTLAY-VEHICLES	0	0	0	32,974.22	-32,975.00	.78	100.0%
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6500 PARKS

1 PERSONAL SERVICES

16501 51106 PAY-HEAVY MOTOR EQU	98,426	0	98,426	34,914.00	.00	63,512.00	35.5%
16501 51109 PAY-PARKS MAINTENAN	374,741	-4,676	370,065	207,390.93	.00	162,673.71	56.0%
16501 51110 PAY-PARKS MAINT.CRA	46,254	0	46,254	32,493.68	.00	13,760.32	70.3%
16501 51300 PAY-OVERTIME	20,000	0	20,000	5,356.37	.00	14,643.63	26.8%
16501 51400 PAY-LONGEVITY	4,325	0	4,325	2,425.00	.00	1,900.00	56.1%
16501 51530 PAY-FAMILY & MEDICA	0	4,676	4,676	2,605.70	.00	2,070.66	55.7%
16501 51830 PAY-CLOTHING ALLOWA	2,750	0	2,750	2,200.00	.00	550.00	80.0%

2 EXPENSES

16502 52100 ENERGY-GAS/OIL/ELEC	27,407	0	27,407	19,450.79	-2,620.67	10,576.88	61.4%
16502 52300 WATER & SEWER	29,000	0	29,000	27,122.68	.00	1,877.32	93.5%
16502 52410 R & M - VEHICLES	18,000	0	18,000	4,976.28	5,929.39	7,094.33	60.6%
16502 52420 R & M - OTHER	15,000	0	15,000	6,302.88	949.32	7,747.80	48.3%
16502 52500 R & M - FIELDS	62,500	-5,065	57,435	12,967.49	1,529.36	42,938.15	25.2%
16502 52518 R&M POOLS	10,000	5,065	15,065	13,281.01	.00	1,783.99	88.2%
16502 53010 CONTRACT SERVICES	23,000	0	23,000	30.00	22,970.00	.00	100.0%
16502 54220 SUPPLIES - OTHER	4,000	0	4,000	2,332.69	386.13	1,281.18	68.0%
16502 55830 CLOTHING CONTRACT	2,250	0	2,250	913.80	1,336.20	.00	100.0%

6910 MUSEUMS & MONUMENTS

1 PERSONAL SERVICES

16911 51101 PAY-DIRECTOR	70,000	0	70,000	44,423.12	.00	25,576.88	63.5%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12

ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
16911 51103 PAY-CITY HISTORIAN	55,000	0	55,000	34,903.77	.00	20,096.23	63.5%
16911 51104 PAY-ENTERPRISE COOR	38,623	-1,015	37,608	16,827.44	.00	20,780.84	44.7%
16911 51106 PAY-OFFICE ASSISTAN	34,403	0	34,403	16,476.25	.00	17,926.75	47.9%
16911 51400 PAY-LONGEVITY	900	0	900	.00	.00	900.00	.0%
16911 51500 PAY-VACATION BUYBAC	0	1,015	1,015	1,014.72	.00	.00	100.0%

2 EXPENSES

16912 52100 ENERGY-GAS/OIL/ELEC	26,858	0	26,858	15,515.92	9,484.08	1,858.00	93.1%
16912 52300 WATER & SEWER	2,200	0	2,200	2,259.88	-359.88	300.00	86.4%
16912 52420 R & M - OTHER	20,000	0	20,000	10,301.87	1,556.00	8,142.13	59.3%
16912 53009 CONTRACTED SERVICES	5,000	0	5,000	422.40	.00	4,577.60	8.4%
16912 53030 PRINT/BIND/MICROFIL	700	0	700	45.88	.00	654.12	6.6%
16912 53190 EDUCATION & TRAININ	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 53420 POSTAGE	100	0	100	.00	.00	100.00	.0%
16912 53430 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 54200 OFFICE & PROF. SUPP	800	0	800	179.90	.00	620.10	22.5%
16912 54220 SUPPLIES - OTHER	800	0	800	559.29	-199.70	440.41	44.9%
16912 57100 IN-STATE TRAVEL	250	0	250	.00	.00	250.00	.0%
16912 57300 DUES & SUBSCRIPTION	1,000	0	1,000	.00	.00	1,000.00	.0%
16912 57400 INSURANCE	3,825	0	3,825	3,825.00	.00	.00	100.0%

6930 WAR MEMORIAL COMMISSION

1 PERSONAL SERVICES

16931 51101 PAY-SR. BUILDING CU	45,373	0	45,373	27,831.61	.00	17,541.39	61.3%
16931 51102 PAY-BUILDING CUSTOD	44,329	0	44,329	28,023.60	.00	16,305.40	63.2%
16931 51300 PAY-OVERTIME	6,000	0	6,000	3,022.40	.00	2,977.60	50.4%
16931 51400 PAY-LONGEVITY	0	0	0	800.00	.00	-800.00	100.0%
16931 51830 CLOTHING ALLOWANCE	0	0	0	350.00	.00	-350.00	100.0%

2 EXPENSES

16932 52100 ENERGY-GAS/OIL/ELEC	33,311	0	33,311	15,010.92	-2,352.84	20,652.92	38.0%
16932 52300 WATER & SEWER	502	0	502	364.21	.00	137.79	72.6%
16932 52500 R & M - BLDGS. & GR	14,500	30,000	44,500	1,345.04	3,703.30	39,451.66	11.3%

3 CAPITAL OUTLAY

16933 58001 CAP.OUT.-BLDG.IMPRO	0	0	0	94,730.00	-94,730.00	.00	.0%
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REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
6940 EXHIBIT HALL COMMISSION								
2 EXPENSES								
16942 52100 ENERGY-GAS/OIL/ELEC	44,130	0	44,130	30,576.53	-4,707.04	18,260.51	58.6%	
16942 52300 WATER & SEWER	300	0	300	185.26	.00	114.74	61.8%	
16942 52500 R & M - BLDGS. & GR	14,500	0	14,500	1,187.36	2,540.00	10,772.64	25.7%	
7100 LONG TERM DEBT SERVICE								
2 EXPENSES								
17102 53017 LOAN ORIGATION &	0	0	0	1,493.13	.00	-1,493.13	100.0%	
4 DEBT SERVICE								
17104 59137 PRINC.-LT DEBT-PUBL	680,000	0	680,000	395,000.00	.00	285,000.00	58.1%	
17104 59138 PRINC.-LT DEBT-CITY	2,640,000	0	2,640,000	2,060,000.00	.00	580,000.00	78.0%	
17104 59160 PRINCIPAL-WATER	0	0	0	625,088.06	.00	-625,088.06	100.0%	
17104 59237 INT.-LT DEBT-PUBLIC	209,431	0	209,431	109,353.00	.00	100,078.00	52.2%	
17104 59238 INT.-LT DEBT-CITY	764,519	0	764,519	406,060.00	.00	358,459.00	53.1%	
17104 59260 INTEREST-WATER	0	0	0	177,877.37	.00	-177,877.37	100.0%	
7520 SHORT TERM DEBT SERVICE								
4 DEBT SERVICE								
17524 59290 INTEREST-SHORT TERM	150,000	0	150,000	218,777.78	.00	-68,777.78	145.9%	
8200 STATE/COUNTY ASSESSMENTS								
2 EXPENSES								
18202 56350 STATE-RET.TEACH.HEA	4,019,583	0	4,019,583	669,932.00	.00	3,349,651.00	16.7%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
18202 56360 STATE-AIR POLLUTION	0	9,365	9,365	1,562.00	.00	7,803.00	16.7%	
18202 56370 STATE-RMV NON-RENEW	0	73,560	73,560	12,260.00	.00	61,300.00	16.7%	
18202 56400 STATE-REGION TRANSI	0	1,139,121	1,139,121	189,854.00	.00	949,267.00	16.7%	
18202 56510 STATE-SPECIAL EDUCA	38,126	1,715	39,841	6,642.00	.00	33,199.00	16.7%	
18202 56511 STATE-SCHOOL CHOICE	2,982,293	77,490	3,059,783	500,419.00	.00	2,559,364.00	16.4%	
18202 56513 STATE-CHARTER SCHOO	14,270,523	-853,798	13,416,725	2,249,268.00	.00	11,167,457.00	16.8%	
18202 56514 STATE-CHARTER SCHOO	0	871,780	871,780	145,298.00	.00	726,482.00	16.7%	
9110 OTHER-RETIREMENT CONTRIB.								
1 PERSONAL SERVICES								
19111 51999 RETIREMENT CONTRIBU	12,563,043	0	12,563,043	.00	.00	12,563,043.00	.0%	
9120 OTHER-WORKERS COMP.								
1 PERSONAL SERVICES								
19121 51996 WORKERS COMP WAGE B	90,000	0	90,000	55,939.88	.00	34,060.12	62.2%	
19121 51997 WORKERS COMP MEDICA	100,000	0	100,000	34,589.70	.00	65,410.30	34.6%	
19121 51999 WORKERS COMPENSATIO	0	0	0	52,457.99	.00	-52,457.99	100.0%	
9130 OTHER-UNEMPLOYMENT COMP.								
1 PERSONAL SERVICES								
19131 51999 UNEMPLOYMENT COMPEN	70,000	0	70,000	44,719.26	3,724.35	21,556.39	69.2%	
9140 OTHER-HEALTH INSUR. (32B)								
1 PERSONAL SERVICES								
19141 51999 HEALTH INSURANCE	13,084,880	0	13,084,880	211,858.19	.00	12,873,021.81	1.6%	

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010 GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
9150 OTHER-LIFE INSURANCE								
1 PERSONAL SERVICES								
19151 51999 LIFE INSURANCE	90,000	0	90,000	9,672.03		.00	80,327.97	10.7%
9160 OTHER-F.I.C.A.-M.								
1 PERSONAL SERVICES								
19161 51999 F.I.C.A.-MEDICARE	1,600,000	0	1,600,000	897,583.70		.00	702,416.30	56.1%
9190 OTHER-POL./FIRE INDEM.								
1 PERSONAL SERVICES								
19191 51999 POL./FIRE INDEMNIFI	80,000	0	80,000	.00		.00	80,000.00	.0%
9200 OTHER-TRAVEL								
2 EXPENSES								
19202 57200 OUT-OF-STATE TRAVEL	3,000	0	3,000	2,764.02		.00	235.98	92.1%
9400 OTHER-PROP./LIAB. INSUR.								
2 EXPENSES								
19402 57400 CITY PROP/LIAB INSU	900,000	0	900,000	844,055.00		.00	55,945.00	93.8%

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12								
ACCOUNTS FOR: 0010 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
19402 57408 SHORT TERM DISABILI	47,392	0	47,392	.00	.00	47,392.00	.0%	
9410 OTHER-LEGAL CLAIMS/JUDG'T								
2 EXPENSES								
19412 57630 CLAIMS - GENERAL	200,000	0	200,000	6,202.64	-5,731.20	199,528.56	.2%	
19412 57640 MED.CLAIMS-P & F	200,000	0	200,000	315,622.81	14,666.64	-130,289.45	165.1%	
9420 INCOME REPLACEMENT BUYBACKS								
1 PERSONAL SERVICES								
19421 51950 IRP LEAVE TIME BUYB	100,000	0	100,000	97,267.17	.00	2,732.83	97.3%	
9440 CANNABIS IMPACT								
2 EXPENSES								
19442 53005 OPED LEGAL SERVICES	0	0	0	13,461.65	-18,461.65	5,000.00	100.0%	
19442 53006 OPED MUN. SUPPORT M	0	0	0	67,315.00	-67,315.00	.00	.0%	
19442 53009 SUBSTANCE ABUSE	0	0	0	14,992.18	-22,516.64	7,524.46	100.0%	
19442 53010 BOH CANNABIS INSPEC	0	0	0	.00	-75,000.00	75,000.00	100.0%	
19442 53018 OPED MARKETING	0	0	0	10,512.50	-10,512.50	.00	.0%	
3 CAPITAL OUTLAY								
19443 58001 DPW MAIN STREET SAF	0	0	0	192,322.13	-192,322.13	.00	.0%	
19443 58002 DPW RACE STREET IMP	0	0	0	1,004.36	-365,504.36	364,500.00	100.0%	
TOTAL GENERAL FUND	-4,025,725	2,418,175	-1,607,550	29,516,069.05	-5,044,718.38	-26,078,900.67	-1522.3%	
TOTAL REVENUES	-197,575,324	-748,347	-198,323,671	-61,405,081.50	.00	-136,918,589.13		
TOTAL EXPENSES	193,549,599	3,166,522	196,716,121	90,921,150.55	-5,044,718.38	110,839,688.46		
PRIOR FUND BALANCE				15,074,495.89				
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES				-29,516,069.05				
REVISED FUND BALANCE				-14,441,573.16				



REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12									
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
0010	GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL

REVENUE, EXPENSES AND FUND BALANCE

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL

GRAND TOTAL	-4,025,725	2,418,175	-1,607,550	29,516,069.05	-5,044,718.38	-26,078,900.67	-1522.3%
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** END OF REPORT - Generated by Tanya wdowiak **



Mayor Joshua A. Garcia
City of Holyoke

Alicia M. Zoeller, Administrator
Office for Community Development

To: Mayor Joshua Garcia and City Council
From: Alicia M. Zoeller, Administrator
Re: CDBG Funding Recommendations from Citizens Advisory Committee and OCD
Date: February 25, 2025

Attached please find the CDBG funding recommendations from the Citizens Advisory Committee (CAC) and the staff of the Office for Community Development.

CAC

The Citizens Advisory Committee met for nearly two hours on February 11, 2025 to develop their recommendations. The CAC discussion focused on several themes and discussion points:

- The need to fund projects that improve public safety (particularly pedestrian), limit liability and prevent future expenses as a result of delayed action (Wistariahurst Wall, Pulaski Park)
- The importance of youth services, particularly sports, and those activities serving all youth.
- The importance of downtown parking infrastructure and advancing parking projects to construction.
- The importance of food access and security.
- The ability of organizations to access alternative resources due to their size (national versus local) and talent for grant writing.
- The holistic approach to Public Services where agencies provide a primary service like job training and clients are also supported with wrap around services like mental health, physical health, child care and transportation within the same agency.

CAC Members Present: Kim Sugrue; Michael Falcetti; Victor Machado; Efrain Ramirez

OCD Staff Present: Alicia Zoeller; Zaida Hoyt

OCD

OCD recommends funding housing activities due to the critical need for housing and the parking infrastructure implementation to bring the parking projects to fruition. In order to adequately fund, the Nonpublic Service activities, we recommend adding \$4522 from Public Services. For Public Services proposals, we recommend funding all activities for youth and food insecurity. For Administration and Planning proposals, we recommend funding at the maximum permitted by HUD.

Please do not hesitate to contact me if you have any questions. Thank you for your consideration.

**NON PUBLIC SERVICES (NPS) PROPOSALS
CLEARANCE AND DEMOLITION**

FFY25 REQUEST

OCD

CAC

MAYOR

DEV. & GVT.
REL.

**FULL
COUNCIL**

FFY25
AWARD

Holyoke Redevelopment Authority						
Demolition of TBD properties	\$ 547,552	\$ -	\$ -			

HOUSING

WayFinders	Essex Village Rental Rehab	\$ 250,000	\$ 206,117	\$ -	\$ -				
	Receivership Rehab for Homeownership	\$ 250,000	\$ 250,000	\$ -	\$ -				
	Greater Springfield Habitat for Humanity								
Revitalize CDC	Affordable Homeownership	\$ 263,000	\$ 263,000	\$ -	\$ -				
	Safe and Healthy Homes	\$ 100,000	\$ -	\$ -	\$ -				
Holyoke Fire Department	Installation of Smoke and CO Detectors	\$ 20,000	\$ -	\$ -	\$ -				

PUBLIC FACILITIES AND INFRASTRUCTURE

Office for Community Development									
Parking Infrastructure Project	\$ 85,000	\$ 85,000	\$ 74,595	\$ -	-				
Streets Infrastructure Project	\$ 100,000	\$ -	\$ -	\$ -	-				
Wistarhurst Museum									
Retaining Wall Repair/Restoration	\$ 600,000	\$ -	\$ 600,000	\$ 299,595					
Department of Public Works									
Sewer Infrastructure	\$ 1,000,000	\$ -	\$ -	\$ -	-				
Sidewalks and ADA ramps	\$ 2,726,898	\$ -	\$ -	\$ -	-				
Parks & Recreation Department									
Jones Ferry River Access Center (SEP Center)	\$ 225,000	\$ -	\$ -	\$ -	-				
McNally Field Improvements	\$ 30,000	\$ -	\$ -	\$ -	-				
Pulaski Park Upgrades & Improvements	\$ 125,000	\$ -	\$ 125,000	\$ -	-				

Holyoke Public Schools								
Morgan School Playground	\$	500,000	\$	-	\$	-	\$	500,000

NON PUBLIC SERVICES (NPS) PROPOSALS FFY25 REQUEST OCD CAC MAYOR DEV. & GVT. REL. COMMITTEE FULL COUNCIL FFY25 AWARD

Office of Planning and Economic Development								
Kioskos of Puerto Rico	\$	20,000	\$	-	\$	-	\$	-
La Placita- Main Street Plaza	\$	40,000	\$	-	\$	-	\$	-
Total Non-Public Services	\$	6,882,450	\$	804,117	\$	799,595	\$	799,595

Total Non-Public Service Requests \$6,882,450
 Total Non-Public Service Available- ESTIMATE \$799,595
 Deficit for Non- Public Services (Requested vs. Actual) -\$6,082,855

PUBLIC SERVICES (PS) PROPOSALS **FFY25 REQUEST** **OCD** **CAC** **MAYOR** **DEV. & GVT. REL. COMMITTEE** **FULL COUNCIL** **FFY25 AWARD**

PUBLIC SERVICES- YOUTH

Girls Inc.								
Strong, Smart Bold Girls Programs	\$ 15,000	\$ 15,000	\$ -	\$ 15,000				
Holyoke Safe Neighborhood								
Back to School Event	\$ 5,000	\$ 5,000	\$ 5,000	\$ 8,000				
Holyoke Hockey Club								
Learn to Play Hockey (After School)	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000				
Holyoke Parks Department								
Scholarships for youth sports leagues	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000				
Holyoke YMCA								
Youth Sports Access	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000				

PUBLIC SERVICES- ELDERLY/HANDICAPPED

WesternMass Eldercare								
Meal delivery	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000			

PUBLIC SERVICES- EMPLOYMENT/EDUCATION

Care Center								
Bright Futures Project	\$ 40,000	\$ -	\$ 9,522	\$ -				
ROCA								
Transitional Employment Program	\$ 100,000	\$ -	\$ 8,500	\$ -				

PUBLIC SERVICES - SOCIAL SERVICES

FFY25 REQUEST

OCD

CAC

MAYOR

**DEV. & GVT. REL.
COMMITTEE**

**FULL
COUNCIL**

**FFY25
AWARD**

Office for Community Development								
Neighborhood Clean Ups	\$ 2,000	\$ -	\$ 1,500	\$ 1,522				
Providence Ministries for the Needy								
Margaret's Pantry- Food Pantry	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000				
Kate's Kitchen- Evening Meal	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000				
Alianza								
Legal Support Advocate	\$ 22,610	\$ -	\$ -	\$ -				
Families First								
Ripple Program	\$ 15,000	\$ -	\$ -	\$ -				
Power of Parenting Seminars	\$ 15,000	\$ -	\$ -	\$ -				

Total Public Services	\$ 374,610	\$ 180,000	\$ 184,522	\$ 184,522				
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Requested Public Services

\$

374,610

Available for Public Services- ESTIMATE

\$

184,522

Deficit for Public Services (Requested vs. Available)

\$

(190,088)

ADMINISTRATION & PLANNING		FFY25 REQUEST	OCD	CAC	MAYOR	DEV. & GVT. REL. COMMITTEE	FULL COUNCIL	FFY25 AWARD
Office for Community Development								
Administration and planning CDBG		\$246,029	\$246,029	\$246,029				
Total Admin & Planning		\$ 246,029	\$ 246,029	\$246,029				

Requested for Administration and Planning \$ 246,029

CDBG Available for Administration ESTIMATE \$ 246,029

Deficit for Admin and Planning (Request. vs. Actual) \$ (0)

CDBG Resources

FY2025 Allocation- ESTIMATE \$ 1,230,146

Additional Unprogrammed. Prior Year Funds TBD*

Total CDBG Available \$ 1,230,146

CDBG Category Allocation Breakdown

Max. Public Service Allocation (15%) \$ 184,522

Max. Planning and Administration Allocation (20%) \$ 246,029

Non Public Service Allocation \$799,595

Total CDBG ESTIMATE \$ 1,230,146

*Additional prior year CDBG funds may become available as current activities are completed under budget. Prior year funds may only be allocated towards Non-Public Service activities and will be allocated on a pro-portion basis to each funded activity.

HOLYOKE'S USE OF HOME FUNDS

PROPOSED APPROX.

ALLOCATIONS

Holyoke

7/25-6/26

Rental Unit Development*

\$270,000

Homeowner Unit Development*

\$184,255

Direct Buyer Assistance*

\$30,000

Administration (10%)

\$53,806

\$538,061

Admin (10%)

Holyoke Allocation (52.8%)

\$538,061

\$53,806.05

Chicopee Allocation (32.1%)

\$327,116

\$32,711.63

Westfield Allocation (15.1%)

\$153,877

\$15,387.72

FY2025 CONSORTIUM TOTAL HOME (ESTIMATE)

\$1,019,054

\$101,905

* Prior year HOME funds may be used for rental unit development or other HOME eligible activities. HOME activities will be determined by RFP in Spring 2026..

Actual breakdown of HOME awards depends on proposals submitted and MA EOHLIC local contribution requirements for projects in the LIHTC pipeline.

This FY2025 Allocation Spreadsheet is presented in accordance with HUD CPD Notice CPD-25-02 and the City of Holyoke contingency language in the draft FY2025 Annual Plan. Actual CDBG and HOME allocations have not been announced; this FY2025 Allocation Spreadsheet is based upon estimated amounts.



City of Holyoke,
Massachusetts

Birthplace of Volleyball

Brenna Leary <learyb@holyoke.org>

Re: Item 2 of 2-18-25 agenda/Inter-departmental transfer under 33B/conversation with DLS legal counsel

Tessa Murphy-Romboletti <tessaforholyoke@gmail.com>

Thu, Feb 27, 2025 at 3:23 PM

To: Joshua Garcia <garciadj@holyoke.org>

Cc: Tanya Wdowiak <wdowiakt@holyoke.org>, Kevin Jourdain <Kevin.Jourdain@verizon.net>, Lisa Ball <balll@holyoke.org>, Brenna Leary <learyb@holyoke.org>

Hi Mayor, thanks for looping me in.

Councilor Jourdain, I do appreciate your attention to detail and your commitment to ensuring that the Council operates in accordance with proper procedures. As the President of the City Council, it is my responsibility to preside over our meetings, and as a professional courtesy, I should have at least been copied on your communications to the City Clerk and City Auditor.

It looks like once again everyone has received differing opinions from DLS, none of which are in writing. The attorneys that the Law Department spoke with said one thing, and Ken said another. As the President ultimately I have to make the decision on how best to move forward.

To reiterate, attorneys from the Law Department attended DLS office hours, where they were informed by the people that they spoke to that a transfer from the Mayor's Contract Services to other executive offices falls under the precedent established in *Smith v. Lowell*, 190 Mass. 332 (1906), and therefore only required a majority vote under M.G.L. c. 44, § 33B.

Regarding the first and second readings, I recognize that the Council has long followed the practice of voting on a first reading before proceeding to a second reading for financial transfers. Trust me when I say that it is unfortunate that this rule was overlooked for so long, and that the established case law was not properly enforced by previous Councils and past Presidents. However, as our current President, I am simply doing my job to ensure that we follow the laws as they have been established by the state, rather than continuing a practice simply because "it's how we've always done it." We can certainly discuss it in committee, but it's not for the Council to decide whether it is a law that the city will adopt.

Additionally, regarding the voting threshold, the Charter at Section 22 does not specify that a two-thirds requirement must be based on the full membership of the body. As provided under M.G.L. c. 4, § 6, "Wherever action by more than a majority of a city council is required... action by the designated proportion of the members thereof, present and voting thereon, in a city having a single legislative board, shall be a compliance with such requirement." This statutory guidance makes clear that the two-thirds calculation applies to those present and voting, not the full body. I'm sure you remember that we actually paid money for outside counsel to weigh in on this for us.

Last, I want to address your claim that I engaged in censorship by ending discussion on my decision. As City Council President, I am entitled to end debate on my rulings, particularly when I have thoughtfully cited the legal basis for my decision—exactly as I did multiple times during the meeting on the 18th.

This is not censorship, nor is it unprecedented; it is within my authority as President to maintain order and ensure that our meetings proceed appropriately. Others may not remember all of the decisions you made during your time as Council President, but I was a city employee at that time, and I do remember the way in which you chose to lead. While I don't expect you and I to agree, I would hope that the same understanding you were provided and allowed is extended to me as I carry out my responsibilities.

Sincerely,

President Murphy-Romboletti

[Quoted text hidden]

--

Tessa Murphy-Romboletti

Holyoke City Council President

City Councilor At Large

[38 St. Kolbe Drive Unit D](#)

[Holyoke MA. 01040](#)

[\(413\) 519-0564](#)

tessaforholyokey@gmail.com

<https://www.facebook.com/tessaforholyokey>

stay connected: [sign up for my newsletter](#)



City of Holyoke,
Massachusetts

Birthplace of Volleyball

Brenna Leary <learyb@holyoke.org>

Item 2 on Council Agenda from 2-18-25 was not validly adopted

1 message

Kevin Jourdain <Kevin.Jourdain@verizon.net>

Thu, Feb 27, 2025 at 9:18 PM

To: Brenna Leary <learyb@holyoke.org>

Please add this email as a communication to the City Council for our 3-4-25 meeting. Thank you.

Hello Brenna and Tanya,

In your roles as Clerk and Auditor, you are the official recorders of the meeting's votes as well as determining if a valid number of votes were sufficient to effectuate passage of a financial transfer so you may process the same.

There were quite a number of irregularities at the Council's meeting of February 18, 2025, but one in particular I would like to bring to your attention.

Item 2 on the Council agenda was not validly adopted. By the Council's 7-3 vote on final passage of second reading the item was defeated.

A review of the recording of the proceedings will clearly show that a vote to pass the first reading and a vote to pass the second reading of this financial transfer took place on the same evening. Both votes, same meeting.

The City Council has always since time immemorial at every meeting past and present which you have seen with your own eyes has had a vote to pass the first reading and then to pass the second reading before a financial transfer is validly adopted. The City Council does not even go to second reading without first a vote to pass the first reading. This is always how we have conducted our affairs and proceedings.

The reason for this is because the long held interpretation of our Charter at Section 22 requires 2 votes for final passage. Section 22 says "the affirmative votes" shall be required before being "finally passed" not passed but finally passed meaning two passes not one. If the two votes occur within 3 days of each other then "the vote at its final passage" shall be by a two thirds vote. If there was to be only one vote it would not say final passage but just passage. Two readings, two votes, and always handled in the same way until February 18, 2025.

Section 22. "Any ordinance, order, resolution or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars, shall require for its passage the affirmative votes of a majority of all the members of the city council. Every such ordinance, order, resolution or vote shall be read twice, with an interval of at least three days between the two readings, before being finally passed; and the vote at its final passage shall be taken by roll call; provided, however, that upon and after the written recommendation of the mayor the city council may pass such ordinance, order, resolution or vote on the same day by a two-thirds yeas and nays vote."

At this meeting, the first reading vote was passed on a voice vote. The second reading vote took place immediately thereafter on a roll call vote and the outcome of that vote was 7 yes and 3 no with 3 members absent. Section 22 of our Charter clearly states that if both readings occur on the same day then a two-thirds vote of the Council is required for final passage.

The two-thirds vote requirement in the case of this vote was 9 members or two-thirds of all the members of the body. The two-thirds vote requirement is calculated based on all of the members based on three different but consistent rules.

Section 22 of our Charter says the votes at first and second reading will be based on all of the members. First reading requires the passage of a majority of all the members. If second reading at its final passage occurs with at least three day interval of the first reading then it is two votes both with only a majority of all of the members. If however the second reading vote on final passage occurs within three days then the second reading vote requires a two thirds vote of all the members. The Charter only changes the numerator and not the denominator if both votes occur at the same meeting.

Section 22. "Any ordinance, order, resolution or vote involving the appropriation or expenditure of money to an amount which may exceed two hundred dollars, shall require for its passage the affirmative votes of a majority of all the members of the city council. Every such ordinance, order, resolution or vote shall be read twice, with an interval of at least three days between the two readings, before being finally passed; and the vote at its final passage shall be taken by roll call; provided, however, that upon and after the written recommendation of the mayor the city council may pass such ordinance, order, resolution or vote on the same day by a two-thirds yeas and nays vote."

Mass General Law Ch 44 Sec 1 which is the state law section governing financial transfers and municipal finance in the definition section states the following:

"Majority vote" and "two thirds vote", as applied to towns or districts, the vote of a majority or two thirds, respectively, of the voters present and voting at a meeting duly called, and, as applied to cities, the vote taken by yeas and nays of a majority or of two thirds, as the case may require, of all the members of each branch of the city government where there are two branches, or of all the members where there is a single branch of the city government, or of a majority or two thirds of the commissioners where the city government consists of a commission; and in every case subject to the approval of the mayor, where such

approval is required by the charter of the city.

Holyoke is a city with a single branch legislature therefore on any vote of this nature “taken by yeas and nays of two thirds” (just as worded in our Charter referenced above) it shall be based on “all the members”

Thirdly, City Council Rule 1A requires the following:

“All votes of the Council or any of its committees requiring a 2/3 or more supermajority shall require that same supermajority of the entire membership.”

7 members in the affirmative is not 9. There was not 2/3 of all the members.

Much fanfare and talk ensued during this meeting but when you look at the actual votes that took place at this meeting to determine the recording of if this item was validly adopted or not, both passage of the first and second readings took place at the same meeting and received only the approval of 7 members where 9 was required. Item 2 was defeated. I would request you please record the same.

I will also note that 3 members were missing from the start of the consideration of this item to its conclusion because there was an intervening recess during the consideration of the item and they went home to join on zoom but the final vote took place before they had an opportunity to be present again to vote.

Sincerely,

Kevin A. Jourdain
Councilor At Large



City of Holyoke,
Massachusetts

Birthplace of Volleyball

Brenna Leary <learyb@holyoke.org>

Item 2 of 2-18-25 agenda/Inter-departmental transfer under 33B/conversation with DLS legal counsel

2 messages

Kevin Jourdain <Kevin.Jourdain@verizon.net>

Thu, Feb 27, 2025 at 10:16 AM

To: Brenna Leary <learyb@holyoke.org>

Brenna – I would like to file this email as a communication to the City Council for our next Council meeting please.

Hi Tanya,

It was good speaking with you yesterday.

I wanted to memorialize my conversation with Ken Woodland, DLS legal counsel on the issue of item 2 from our Council agenda of 2-18-25.

By way of background, the Mayor appropriated a salary budget line in his departmental budget (11211-51276) for the Mayor's office to be used for funding contract negotiations in FY25 Budget.

He then proposed to the City Council to transfer these funds to various salary lines to compensate for raises he made for various positions in 6 different departments (15411, 11711, 12441, 16301, 14211, 15101) and fund the agreement (item 2 of the 2/18/25 agenda).

Ken stated that item 2 would be an inter-departmental transfer subject to Chapter 44 Section 33B because the funds are being transferred out of the mayor's department salary lines to these other departments' salary lines.

If however the mayor had a policy of using cost sharing where the employees are being paid out of the mayor's salary lines and their normal department salary lines then no transfer would be needed and they would be paid out of both lines with no Council approval needed. However, because the Mayor chose to actually transfer the funds out of his department to the other department's salary lines he would need the two thirds approval of all the members of the City Council per 33B. (9 votes) The fact that the Mayor intended to use the money for negotiations (purpose) does not change the fact that he actually is transferring these already appropriated funds to these other departments from his department and thus invoking 33B.

It should be noted that we have used a cost sharing method previously for the DPW Superintendent where 20% of his salary was regularly year over year paid out of the Sewer Fund and 80% out of his general fund salary line in DPW department. Cost sharing avoids transfers and need for Council approval. But this was not done and administration is attempting to pay the employees solely from their department salary lines and not out of the mayor salary line. It would also be unusual to have a cost share out of the Mayor's budget and no such policy has been to date established or disclosed.

DLS counsel found the use of the contract negotiation mayoral salary line and transfer out approach used here very unique and has not heard of any other cities attempting to do this. I also explained the fact that we have no certified free cash yet which is traditionally the resource we have used to fund pay raises.

Again, for the reasons stated above this transfer was inter-departmental and lacked sufficient approval of the City Council to be adopted.

I will notify the City Council at our next meeting of the results of my meeting with DLS.

Any questions, please let me know.

Thank you,

Kevin A. Jourdain
Councilor At Large

Brenna Leary <learyb@holyoke.org>
To: Kevin Jourdain <Kevin.Jourdain@verizon.net>

Thu, Feb 27, 2025 at 12:09 PM

Received!

Brenna Murphy Leary, MMC

City Clerk/Registrar of Voters

Chief Elections Officer/Records Access Officer

Vice President of the Massachusetts City Clerk's Association

City of Holyoke, Massachusetts

536 Dwight Street, Room #2

Holyoke, MA 01040

(T) 413-322-5520

(F) 413-322-5521

Please visit www.holyoke.org for a listing of city departments, contact information

VERIFY YOUR VOTER STATUS HERE: <https://www.sec.state.ma.us/ovr/>

[Quoted text hidden]



The Commonwealth of Massachusetts
Office of the Attorney General
One Ashburton Place
Boston, Massachusetts 02108

OPEN MEETING LAW COMPLAINT FORM

Instructions for completing the Open Meeting Law Complaint Form

The Attorney General's Division of Open Government interprets and enforces the Open Meeting Law, Chapter 30A of the Massachusetts General Laws, Sections 18-25. Below is the procedure for filing and responding to an Open Meeting Law complaint.

Instructions for filing a complaint:

- o Fill out the attached two-page form completely. Sign and date the second page. File the complaint with the public body within 30 days of the alleged violation. If the violation was not reasonably discoverable at the time it occurred, you must file the complaint within 30 days of the date the violation was reasonably discoverable. A violation that occurs during an open session of a meeting is reasonably discoverable on the date of the meeting.
- o To file the complaint:
 - o For a local or municipal public body, you must submit a copy of the complaint to the chair of the public body AND to the municipal clerk.
 - o For all other public bodies, you must submit a copy of the complaint to the chair of the public body.
 - o Complaints may be filed by mail, by email, or by hand. Please retain a copy for your records.
- o If the public body does not respond within 14 business days and does not request an extension to respond, contact the Division for further assistance.

Instructions for a public body that receives a complaint:

- o The chair must disseminate the complaint to the members of the public body.
- o The public body must meet to review the complaint within 14 business days (usually 20-22 calendar days).
- o After review, but within 14 business days, the public body must respond to the complaint in writing and must send the complainant a response and a description of any action the public body has taken to address the allegations in the complaint. At the same time, the body must send the Attorney General a copy of the complaint and a copy of the response. The public body may delegate this responsibility to an individual member of the public body, its counsel, or a staff member, but only after the public body has met to review the complaint.
- o If a public body requires more time to review the complaint and respond, it may request an extension of time for good cause by contacting the Division of Open Government.

Once the public body has responded to the complaint:

- o If you are not satisfied with the public body's response to your complaint, you may file a copy of the complaint with the Division by mail, by email, or by hand, but only once you have waited for 30 days after filing the complaint with the public body. Mail may be sent to: The Division of Open Government, Office of the Attorney General, One Ashburton Place - 20th Floor, Boston, MA 02108. Emails may be sent to: openmeeting@state.ma.us.
- o When you file your complaint with the Division, please include the complaint form and all documentation relevant to the alleged violation. You may wish to attach a cover letter explaining why the public body's response does not adequately address your complaint.
- o The Division will not review complaints filed with us more than 90 days after the violation, unless we granted an extension to the public body or you can demonstrate good cause for the delay.

If you have questions concerning the Open Meeting Law complaint process, we encourage you to contact the Division of Open Government by phone at (617) 963-2540 or by email at openmeeting@state.ma.us.



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Ext. _____

Email: _____

Organization or Media Affiliation (if any): _____

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

☐ Individual ☐ Organization ☐ Media

Public Body that is the subject of this complaint:

☐ City/Town ☐ County ☐ Regional/District ☐ State

Name of Public Body (including city/
town, county or region, if applicable): _____

Specific person(s), if any, you allege
committed the violation: _____

Date of alleged violation: _____

Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.

Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

II. Consulting With a Private Attorney.

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed: _____

Date: _____

*For Use By Public Body
Date Received by Public Body:*

*For Use By AGO
Date Received by AGO:*

LICENSE AGREEMENT FOR THE USE OF MACKENZIE FIELD

Upon execution by all parties, this AGREEMENT shall be effective as of March 14, 2025, by and between the **City of Holyoke** (hereinafter called the “City”), through its **Park and Recreation Department** having a usual place of business at 536 Dwight Street, Holyoke, Hampden County, Massachusetts, and **Elms College** (hereinafter called “Elms”), having a usual place of business at 291 Springfield Street, Chicopee, Hampden County, Massachusetts.

WHEREAS, Elms is in need of a location to hold baseball practices and games during the Spring and Fall seasons; and

WHEREAS, the City owns the necessary space and facilities to provide Elms with a location to hold baseball practices and games;

NOW THEREFORE, the parties hereto mutually agree as follows:

I. PREMISES

The licensed premise is Mackenzie Field (hereinafter called the “Premises”), a baseball field located at 500 Beech Street, Holyoke, Massachusetts, 01040 (Parcel id 059-00-048).

II. TERM OF THE AGREEMENT

The term of this Agreement shall commence on March 1, 2025 and continue through October 31, 2025 with an option to renew for one year.

III. LICENSE AMOUNT

- A. Elms shall pay the City a flat rate of Four Thousand Dollars (\$4,000.00) for use of the Premises during the Spring 2025 season and Three Thousand Dollars (\$3,000.00) for use of the Premises during the Fall 2025 season for a total of Seven Thousand Dollars (\$7,000.00) for use of the Premises.
- B. The license amount is non-refundable and payments shall be made in two installments. Four Thousand Dollars (\$4,000.00) shall be paid at the start of the season with the remaining Three Thousand Dollars (\$3,000.00) paid at the last regularly scheduled home game of the season.

IV. USE OF THE PREMISES

- A. The City hereby grants permission to Elms to enter and use the Premises as follows:
 - 1. In the fall, Elms may use the Premises for five weeks to hold no more than fourteen (14) practices and one double-header game with the option to host one home day game.
 - 2. In the spring, Elms may use the Premises from mid-March, weather permitting, through the first full week in May, (approximately May 10th or earlier) for a total

of eight weeks to hold no more than thirty-two (32) practices, seven (7) single weekday games, four (4) double headers, and one single weekend game.

3. In order to avoid conflict with Holyoke High School's baseball team, which holds practice on the Premises from 3:00 p.m.-5:00 p.m. Monday-Friday, Elms shall conduct evening practices on the Premises after Holyoke High practice is complete. Further, when Holyoke High School has mid-week games on the Premises, Elms shall not take the field until 6:00 p.m. and complete practice by 8:30 p.m.

B. Elms agrees to and understands the following:

1. The City will never use more than eight bags of "Speedy Dry" to dry the field on rainy days.
2. There is no on-site storage space for bats, balls, etc.
3. Personal batting and pitching nets may be stored under the 3rd base bleachers.
4. Elms shall provide scoreboard workers and an announcer for all home games.
5. Elms shall insure the Premises and dugouts are clean of trash after practice or game use.
6. Elms shall provide all game day security and EMS services.
7. Elms shall be responsible for keys issued to them for access to the site, bathrooms, and field lights. All keys shall be returned to the City at the end of each season.

V. PRIORITY OF USE

- A. Elms is the first priority user in the fall ahead of Holyoke High School.
- B. Holyoke High School is the first priority user including rain date schedules in the spring ahead of Elms.
- C. The City is responsible for scheduling use of the Premises and shall complete Elms' schedule as soon as possible once the High School Baseball schedule is confirmed. Rain dates will be scheduled through the Parks and Recreation Department.

VI. MAINTENANCE, UTILITIES, AND SERVICE OF PREMISES

- A. The City agrees to maintain the Premises in good repair and perform all necessary repairs.
- B. Elms shall be responsible for the cost of repair and for any damage as a result of negligence or intentional acts.

C. The City shall be responsible for the following:

1. Daily maintenance of the Premises.
2. Game day field preparation-mowing, raking, lining and placing bases, turning on the lights, opening the press box and bathroom facility and maintaining a staff person on sight for facility management.
3. Providing keys to Elms so it can access the site, bathroom facility and lights during practices and games.
4. The City reserves the right to provide and/or operate a concession service at the Premises on game days.

D. The City reserves the right to access and enter upon the Premises for the purposes of inspection or to ensure compliance with all applicable laws, ordinances, rules, regulations, court decisions or orders. The City shall use reasonable efforts to minimize interference with Elms' business.

VII. SIGNS

A. Elms may affix appropriate identification signs to the exterior fence of the Premises in accordance with the City's Zoning Ordinance. The design and location of said sign or signs shall be subject to the City's prior approval, through its Parks and Recreation Commission. Reasonable approval shall not be withheld or delayed. Upon termination or lapse of this Agreement, Elms agrees to remove any signs affixed and repair any damage caused by such removal. The City does not guarantee the safety of such signs and, in the result of damage, will not be held accountable or liable in any way.

B. Elms may not sell or permit posting of signage or advertising of any third party.

C. All promotional material related to the Elms College Baseball Team's home games shall include "Mackenzie Field in the City of Holyoke".

VIII. ASSIGNMENT

Elms shall not assign or sublet the whole or any part of the Premises without the City's prior written consent; such consent shall not be unreasonably withheld or delayed.

IX. INDEMNIFICATION

Elms shall assume the defense of (with counsel acceptable to the City) and indemnify and hold harmless the City and their respective officers, agents, and employees from any and all suits and claims against it or any of them arising from any negligent or intentional act or omission of the Supplier, its agents, associates, consultants, employees, partners, or servants, in any way connected with the performance of this Agreement. This provision shall survive the termination of the agreement.

X. INSURANCE

A. Elms shall at its own expense obtain and maintain Comprehensive Public Liability

Insurance in the amount of One Million Dollars (\$1,000,000.00) per injury, One Million Dollars (\$1,000,000.00) per accident, and a property damage insurance limit of One Million Dollars (\$1,000,000.00). In the event of a fire, both parties agree to a waiver of subrogation of up to the amount of their respective policies.

- B. The insurers will be authorized to do business in Massachusetts.
- C. Elms shall file a certificate of liability naming the City of Holyoke as additional insured evidencing such coverage and outlining policy limits and information relative to coverage and the person covered thereby. Certificate must be attached to this Agreement as Exhibit A.

XI. TERMINATION

- A. Should a portion of the Premises, or of the property of which they are a part, be damaged by fire or other casualty, Elms may elect to terminate this Agreement. If such fire or casualty renders the Premises unsuitable for use under the terms of this Agreement, Elms may elect to terminate this Agreement if:
 - 1. The City of Holyoke fails to give written (10) days' notice of intention to restore the Premises, or
 - 2. The City of Holyoke fails to restore the Premises to a condition suitable for their intended use within thirty (30) days' or a mutually acceptable time from said fire or casualty.
- B. If the Premises are condemned or cannot be repaired this Agreement will terminate upon twenty (20) days' written notice by either party.
- C. Notwithstanding any other provision of this Agreement, the City reserves the right to terminate this Agreement upon thirty (30) days' written notice to Elms.
- D. Termination of this Agreement shall not affect any rights or obligations accrued prior thereto.

XII. DEFAULT

Elms shall be in default of this Agreement should it fail to comply with any term herein. Subject to any governing provision of the law to the contrary, if Elms fails to cure any financial obligation within three (3) days' or any other obligation within fourteen (14) days' after written notice of such default is provided by the City to Elms, the City may take possession of Premises without further notice.

In the alternative, the City of Holyoke may elect to cure any default and the cost of such action shall be added to Elms' financial obligations under the Agreement. Elms shall pay all costs, damages and expenses, including reasonable attorney's fees and expenses, suffered by the City of Holyoke by reason of default.

XIII. NOTICE

Notices to the parties under this Agreement shall be sent, registered or certified mail, return receipt requested, postage prepaid, to the following addresses unless that party specifically requests that notices be sent to a different person or address.

To Elms:	Elms College Bryan T. Morgan 291 Springfield Street Chicopee, MA 01020
To the City:	City of Holyoke Parks & Recreation Department 536 Dwight Street, Room 14 Holyoke, MA 01040
With a copy to:	City Solicitor City of Holyoke Law Dept. 20 Korean Veterans Parkway, Room 204 Holyoke, MA 01040

XIV. APPLICABLE LAW AND EXCLUSIVE FORUM

The laws of the Commonwealth of Massachusetts shall govern the validity, interpretation, construction and performance of this Agreement. The sole and exclusive forum for the resolution of any question of law or fact arising out of this Agreement, to be determined in any judicial proceeding, shall be the Superior Court of Hampden County, or the United States District Court for the Western District of Massachusetts, sitting in Springfield, Massachusetts. It is the express intention of the parties that all legal actions and proceedings related to this Agreement or the rights or relationship of the parties arising therefrom shall be solely and exclusively brought and heard in said Courts.

XV. SURRENDER

Elms shall, at the expiration or other termination of this Agreement, remove all of its goods and effects from the Premises. Elms shall deliver to the City the Premises and all keys and locks thereto in the same conditions as they were at the commencement of the term, or as they were put in during the term hereof, reasonable wear and tear and damage by fire or other casualty only excepted.

XVI. SUCCESSORS AND ASSIGNS

- A. The City and Elms each binds itself and legal representatives to such other party with respect to all covenants of this Agreement.
- B. Neither the City nor Elms shall assign any interest in this Agreement or transfer any interest in the same without prior written approval of the other party thereto.

XVII. COMPLIANCE WITH LAWS

Elms shall comply with all applicable state, federal and local laws, ordinances, and all applicable rules and regulations promulgated by all local, state and national boards, bureaus and agencies, in the performance of services under this Agreement.

XVIII. GENERAL PROVISIONS

- A. If any term or provision of this Agreement should be declared invalid by a court of competent jurisdiction, the remaining terms and provisions of this Agreement shall be unimpaired.
- B. Elms shall not assign or transfer its respective interests in this Agreement without the prior written consent of the City, and no such assignment or transfer shall be valid or binding upon the City without such consent.
- C. Failure by either party at any time to require performance by the other or to claim a breach of this Agreement will not be construed as a waiver of any right under this Agreement.
- D. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.
- E. This License Agreement must be approved by a 2/3 majority vote of the City Council pursuant to City of Holyoke Ordinance §2-336(c).

XIX. EXTENT OF AGREEMENT

This Agreement represents the entire and integrated Agreement between the City and Elms and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by the authorized representatives of both the City and Elms, listed on the signature page of this Agreement, or their lawful successors in office or title.

IN WITNESS WHEREOF, the City of Holyoke, acting by and through its Parks and Recreation Department with the approval of its Mayor have executed this Agreement as of on the day and year the same is signed by all necessary parties, on the latest date listed below.

[Remainder of this page is intentionally left blank; signature page to follow.]

ELMS COLLEGE

Bryant T. Morgan
Finance and Administration
Date signed: _____

CITY OF HOLYOKE

Helen Busby, Chair
Parks and Recreation Department Commission
Date signed: _____

Approved as to Form:

Laura Shaw, City Tax Collector
Date signed: _____

Lisa Ball, City Solicitor
Date signed: _____

Approved:

Joshua A. Garcia, Mayor
Date signed: _____

Exhibit “A”
Insurance Certificate(s)

Mackenzie Stadium License Agreement
With The Valley Blue Sox (NECBL)

This agreement made and entered into this 1st Day of June 2025 by and between THE CITY OF HOLYOKE, acting herein by Mayor Joshua A. Garcia duly authorized, and through its Park and Recreation Department & Commission, having a usual place of business at 536 Dwight Street, Holyoke, Hampden County, Massachusetts, hereinafter referred to as the "City", and the Valley Blue Sox, by and through its Valley Sports Foundation, Inc., a not-for-profit corporation having its principal office at 135 State St, Suite 201, Springfield, MA 01104.

WITNESSETH:

Whereas, the City is the owner of a stadium located at 500 Beech Street, Holyoke, Massachusetts, 01040 (Parcel id 059-00-048) known as Mackenzie Stadium herein referred to as the "Premises"; and

Whereas, the Valley Sports Foundation, Inc. dba the Valley Blue Sox is desirous of licensing said Premises for a New England Collegiate Baseball League (NECBL) team, hereinafter referred to as the "Team" and which Team will play its 2025 season at the Premises all subject to the approval of the City.

Now, therefore, in consideration of the covenants and mutual promises herein contained the City does hereby license to the Valley Blue Sox, and Valley Blue Sox do hereby license from the City the Premises subject to the following terms and conditions.

1. PURPOSE

The Team shall use the licensed Premises for all its home games for the 2025 season, which are yet to be scheduled. The dates for the home games shall be subject to the availability of the Premises.

2. TERM & RENT

2.1 Term

This License Agreement shall commence upon signing, for specific dates between June 1, 2025, and through August 20, 2025. As soon as the Team receives the 2025 schedule ("hereinafter referred to as the Schedule"), it will submit it to the Holyoke Parks and Recreation Department for its approval, and the Schedule will then become a part of this Agreement. ***The Holyoke Parks & Recreation Department retains the right to reschedule or bump any conflicting events between all stadium users.***

2.2 Rent

The yearly rental fee for 22 regular season games is \$11,000.00.
The fees for 3 additional playoff games will be waived.

If the Gas & Electric Department does not provide a \$1,000.00 credit for the lights, the Blue Sox will be charged for the use of the lights, in full, prior to the first regular season game.

A deposit, in the amount of Four Thousand Dollars (\$4,000.00) shall be due on or before **June 1, 2025**.

A second payment in the amount of Three Thousand-Five Hundred Dollars (\$3,500.00) shall be due on or before **July 15, 2025**.

The remaining balance of Three Thousand-Five Hundred Dollars (\$3,500.00) shall be due on or before **August 31, 2025**.

In the event of additional playoff games, beyond the three (3) games for which fees have been waived, payment must be received no later than seven days after the conclusion of the final game, at a cost of \$250 per game.

Any violation of this contract in terms of payments will deem this contract null and void without further notice.

Mr. Matthew Drury, President of the Blue Sox Foundation, Inc. hereby personally guarantees payments of all rent due under this Agreement.

2.3 Availability of Facilities

The Parties acknowledge that the City, prior to the 2025 Season, has completed facility improvement to the concession and restroom facilities on the Premises. Nothing in this section should be construed as guaranteeing the condition, specifications, durability, or future availability of any facility improvements. Nor shall this section be construed as an agreement to negotiate over a reduction or increase in rent or any purpose not explicitly stated in section 2.3.

3. UTILITIES AND SERVICES

3.1 City Responsibilities

The City will be responsible for the following on Game Days:

- a. Opening the field facilities at 3:00pm when the game begins at 6:30pm. The field should be groomed by 3:00pm for safe practice conditions.
- b. Site setup is completed between 3:00pm and 5:00pm consisting of: Unlocking the Press box, opening and setting up the restroom facilities, opening gates, turning on the scoreboard, raise the American Flag and bring one golf cart to the field and the bullpen benches with the assistance of Team personnel if necessary. City Staff

shall irrigate, groom, and line the field as necessary. (Exact order of task and timelines to be provided to staff)

- c. The City shall complete the following tasks at the end of the game:
Turn off the lights and secure the gates.
- d. The City shall provide 1 staff person to complete the above tasks.

3.2 Team Responsibilities

The Team will be responsible for the following and any cost associated with them:

- a. The Team shall provide personnel for site security to manage the spectators, supervise fence lines, and supervise those being admitted to the field. Security Staff are subordinate to City police personnel. The final decision regarding the security level requirements shall be vested in the City. **(See paragraph 9 below)**
- b. The Team is responsible for the following tasks during the game: Maintain public bathrooms stocked and clean throughout the event, manage trash in barrels by changing liners during the event, if necessary, turn on the field lights when directed by officials.
- c. The Team shall provide the staff with the ticket selling and ticket collecting tasks.
- d. The Team shall provide game management personnel such as officials, and emergency medical services.
- e. The Team shall provide the staff for the press box with a scoreboard operator, announcer and media staff as needed.
- f. The Team shall provide the staff and equipment necessary to manage the parking area in a manner to ensure sufficient spaces are held open for handicap parking.
- g. Keys are issued to Team personnel for the event and shall be returned to the site supervisor at the end of the event. Keys issued for the season shall not be duplicated and shall be returned immediately after the last scheduled home game to the Parks & Recreation Department.
- h. The Team shall set up additional tables, chairs, and tents for the sale of promotional material, sponsorships, raffles, programs, games, VIP section or other purposes. previously approved by the City.
- i. The Team will arrange with the Holyoke Police Department for officers to be present at the number required by the Police Department for spectator management and traffic management.
- j. The Team shall secure an additional license and/or permits necessary occurring on the site.
- k. The Team shall clean up debris caused by special events or VIP activity, or trash generated by regular fan use of the stands and remove all trash to a designated area for pick up by the City.
- l. The Team has the option to broadcast the games over the internet and radio.
- m. The Team has the option to use volunteer labor to hand groom the infield between innings with equipment provided by the Team.

- n. The Team Shall ensure that golf cart drivers are no less than 18 years of age and have valid driver's licenses.
- o. At the conclusion of the season, ensure that all team equipment and personal belongings are removed from all shared spaces on the Premises. This includes areas in and around team buildings, sheds, concession stands, and the press box. All team equipment and belongings should be stored within your designated team building for the off-season.

4. USE OF PREMISES

The Team shall occupy and use the Premises for one photo session, scheduled practices and scheduled home games. **Additional activities such as promotional events or clinics must be approved by the Parks & Recreation Department.**

5. CONCESSIONS AND VENDING

The Team shall have the option to provide concessions at their home games and sell merchandise. The Team may contract with an outside food vendor providing that the vendor holds all necessary food service permits in a manner that is compatible with Serve Safe practices. Any outside food vendors must provide a certificate of insurance naming the City of Holyoke as an additional insured.

All permits associated with the selling of food items or promotional items in the City must also be obtained through the Board of Health, Fire Department and City Clerk's Office.

Fans should bring no alcoholic beverages into the facility during a scheduled event. Team Staff working the gates shall inform fans of this facility rule and ask them to return any alcoholic beverages to their cars or deposit it in a trash receptacle.

6. PARKING

There are two locations around the Roberts Field Sports Complex that can be used for parking. These include the Holyoke High School lot on Beech Street and the Holyoke High School lot on Resnic Boulevard. Parking in these lots is on a first come first served basis. There are additional recreation facilities at the Roberts Sports Complex, such as tennis courts and basketball courts, and a running/walking track. Therefore, the parking lots will not be for the exclusive use of fans attending the Team Games. On game days in which there is also an event scheduled at the Roberts Field Sports Complex fans could be directed to use the Fitzpatrick Arena parking lot on South Street as the primary lot.

The parking lots are unsupervised, and the City accepts no liability for damage done to vehicles in the lot at any time. Overnight parking is not permitted unless requested in writing and arranged by special permit.

7. SIGNS

The Team shall have the right to affix temporary Team identification signs (no more than three) to the Premises in accordance with the City's Zoning Ordinance. The design and

location of said sign or signs shall be subject to approval by the City, through the Parks & Recreation Commission. Reasonable approval shall not be withheld or delayed. Signage preparation, installation, and maintenance shall be done at the sole expense of the Team. Upon termination, a lapse of this License Agreement or at the request of the Parks & Recreation Commission or Director or due to the deterioration of the sign, the Team agrees to remove any signs affirmed by the Tam and repair any damage caused by such removal.

The Team has the right to sell portable advertising. Advertising banners may be secured by the Team to the fences around the field for the duration of their season. The Team must remove these banners at the end of the season. The Team shall repair any damage done to the fences because of securing these banners.

8. COMPLIANCE WITH LAWS/SEVERABILITY

The Team acknowledges that no trade or occupation shall be conducted on the Premises or use made thereof which will be unlawful, improper, noisy, or offensive, or contrary to any law or any municipality by-law or ordinance in force in the City of Holyoke. The City agrees that the use as presently proposed by the Team complies with the provisions hereof. Further, the rights of the parties under this License Agreement are cumulative and shall not be construed as exclusive unless otherwise required by law.

If any portion of this license agreement shall be held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable.

9. MAINTENANCE OF PREMISES

9.1 The City agrees to keep the Premises in good repair and perform necessary repairs.

The Team further agrees to maintain the Premises in the same condition as they are received at the commencement of the term or as they may be put in during the term of this License, reasonable wear and tear, damage by fire and other casualty only excepted.

9.2 The City reserves the right to access and enter upon the Premises for the purposes of inspection or to ensure compliance with all applicable laws, ordinances, rules, regulations, court decisions or orders. The City shall use reasonable efforts to minimize interference with Elms' business.

10. ALTERATIONS/ADDITIONS

The Team shall not make any structural alterations or additions to the Premises but may make non- structural alterations provided the City consents thereto in advance, in writing, such consent shall not be unreasonably withheld or delayed. All such allowed alterations shall be at the Team's expense and shall be of a quality at least equal to the present condition.

11. ASSIGNMENT OR SUBLEASE

The Team shall not assign in whole or in part the License Agreement or sublet the whole or any part of the Premises without the City's prior written consent; such consent shall not be unreasonably withheld or delayed.

12. PROMOTION OF THE CITY

The City and Team are mutually desirous that the Team shall establish itself as an asset of the City and that it establishes a "presence" in the City beyond merely playing home games at the Premises. In furtherance of this goal, the Team agrees that:

- a. It will, to the fullest extent possible, employ Holyoke residents in paid non-management positions.
- b. It will, whenever possible, utilize local services and supplies and shall, in all instances, provide fair and competitive opportunities to local businesses in its procurement of services and supplies. The team further agrees to keep the City apprised with respect to the extent to which the Team has and will meet this commitment.
- c. It will reference "Mackenzie Stadium" and "Holyoke MA" in its promotional material related to the Team home games.

13. INDEMNITY OF LIABILITY

The Team agrees to indemnify and hold harmless the City of Holyoke, its agents, employees or any other person against loss or expense, including attorneys' fees, by reason of the liability imposed by law upon the City of Holyoke, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of this agreement, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of the City, its employees, or agents or any other person. It is further understood and agreed that the Team shall, at the option of the City of Holyoke, defend the City of Holyoke with appropriate counsel and shall further bear all costs and expense, including the expense of counsel, in the defense of any suit hereunder.

14. LIABILITY INSURANCE

The Team shall maintain with respect to the Premises and the property of which the Premises are a part, comprehensive public liability insurance in the amount of \$1,000,000 per injury, \$2,000,000 per accident with property damage insurance limits of \$1,000,000 and fire and legal liability insurance with responsible companies qualified to do business in Massachusetts and in good standing therein insuring the City as well as the Team against injury to persons or damage to property as provided. In the event of a fire, both parties agree to a waiver of subrogation of up to the amount of their respective policies. Prior to the Team occupying the Premises, the Team shall provide the City with a certificate of liability from the Team insurance company.

15. FIRE CASUALTY EMINENT DOMAIN

Should a portion of the Premises, or the property of which they are a part, be damaged by fire or another casualty, be taken by eminent domain, the Team may elect to terminate this License Agreement. When such fire, casualty, or taking renders the Premises unsuitable for their intended use, and the Team may elect to terminate this Agreement if:

- a. The city fails to give written ten (10) days' notice of intention to restore the Premises, or
- b. The City fails to restore the Premises to a condition suitable for their intended use within thirty (30) days or a mutually acceptable time from said fire, casualty, or taking.

If the Premises are condemned or cannot be repaired this License Agreement will terminate upon twenty (20) days' written notice by either party.

16. TERMINATION OF LICENSE AGREEMENT

Notwithstanding any other provisions of this Agreement, the City may for any reason, including sale of Premises, terminate this License Agreement upon thirty (30) days' written notice to the Team.

17. REPRESENTATION AS TO AUTHORITY

The Team shall provide documentation satisfactory to the City that it is duly constituted and incorporated under the laws of the Commonwealth of Massachusetts and further shall provide certification as to the authority of its officers to execute this agreement and authorize expenditure of funds.

18. NOTICE

Any notice from the City to the Team relating to the Premises or the occupancy thereof, shall be deemed duly served if mailed, registered, or certified mail, return receipt requested, postage paid, addressed to the Team at the address set forth above or any other address specified by the Team to the City in writing. Any notice from the Team to the City relating to the Premises or to the occupancy thereof, shall be deemed duly served, if mailed to the City by registered or certified mail, return receipt requested, postage prepaid, addressed to The City of Holyoke Parks and Recreation Department C/O The Director, 536 Dwight Street, Holyoke, MA, 01040.

19. SURRENDER

The Team shall at the expiration or other termination of this License Agreement remove all the Teams' goods and effects from the Premises. The Team shall deliver to the City the Premises and **ALL KEYS AND LOCKS** thereto in the same conditions as they were at the commencement of the term, or as they were put in during the term hereof, reasonable wear and tear and damage by fire or other casualty only excepted.

20. LICENSEE'S ACCESS TO PREMISES

The Team shall have access to the Premises only during scheduled activities, from when it first takes possession of until the termination of its tenancy.

21. TITLE

The City holds a good record title to the Premises. The City and the Team have full power and authority to execute and deliver this License Agreement and to perform their respective obligations hereunder, and this Agreement is valid and binding in accordance with its terms. Further, the License Agreement is subordinate to any mortgage that now exists or may be given by the City, with respect to the Premises.

22. HABITABILITY

The City agrees and acknowledges the Premises, and its fixtures are in reasonable and acceptable condition for their intended use. Should in the opinion of the Team, the condition be less than reasonable, the Team shall promptly provide written notice to the City.

23. MISCELLANEOUS

- a. The Team shall be fully responsible for any events conducted by it and nothing herein contained shall be construed as making the City an agent, employer, partner, joint venture of, or with the Team.
- b. The Team shall permit no unlawful business to be carried on or conducted in or about the said Premises.
- c. The Team shall comply with all rules, regulations, and laws now in effect or which may be enacted during the term of this agreement by any municipal, State, or federal authority having jurisdiction over the Premises.
- d. This License Agreement must be approved by a 2/3 majority vote of the City Council pursuant to City of Holyoke Ordinance §2-336(c).
- e. The laws of the commonwealth of Massachusetts shall govern the validity, interpretation, construction, and performance of this Agreement. The sole and exclusive forum for the resolution of any question of law or fact arising out of this Agreement, to be determined in any judicial proceeding, shall be the Superior Court of Hampden County, or the United States, District Court for the Western District of Massachusetts, sitting in Springfield, Massachusetts. It is the express intentions of the parties that all legal actions and proceedings related to this Agreement or the rights of relationship of the parties arising therefrom shall be solely and exclusively brought and heard in said Courts.

24. DEFAULT

The Team shall be in default on the Agreement should it fail to comply with any terms herein. Subject to any governing provision of law to the contrary, if the Team fails to cure any financial obligation within three (3) days or any other obligation within fourteen (14) days after written notice of such default is provided by the City to Team, the City may take possession of the Premises without any further notice.

In the alternative, the City may elect to cure any default and the cost of such action shall be added to the Team financial obligations under the License Agreement. The Team shall pay all

costs, damages, and expenses, including reasonable attorney's fees and expenses, suffered by the City by reason of Team default.

25. EXTENT OF AGREEMENT

This Agreement represents the entire and integrated Agreement between the City and The Valley Blue Sox and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by the authorized representatives of both the City and The Valley Blue Sox, listed on the signature page of this Agreement, or their lawful successors in office or title.

Addendum A is affixed hereto and fully incorporated by reference.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the City of Holyoke, acting by and through its Parks and Recreation Department with the approval of its Mayor have executed this Agreement as of on the day and year the same is signed by all necessary parties, on the latest date listed below.

LICENSEE: Valley Sports Foundation, Inc.

Matthew Drury, President

Valley Sports Foundation, Inc.

Date Signed: _____

LICENSOR: City of Holyoke

Helen Busby, Chair

Parks and Recreation Department Commission

Date Signed: _____

Laura Shaw, City Tax Collector

Date Signed: _____

Approved at to Form:

Lisa Ball, City Solicitor

Date Signed: _____

Approved:

Joshua A. Garcia, Mayor

Date Signed: _____

Addendum A

DRAFT

**PAYMENT IN LIEU OF TAXES (PILOT) PROGRAM
AND POLICY DEVELOPMENT**

CITY OF HOLYOKE

February 2025

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EXECUTIVE SUMMARY

The City of Holyoke (City) engaged the Edward J. Collins, Jr. Center for Public Management (Collins Center) to assess the feasibility of establishing a Payments In Lieu of Taxes (PILOT) program and to provide a draft PILOT policy/program.

After a significant review of City data, interviews with City officials, and research into other municipal models, the project team developed a data set providing details about tax-exempt property in the City. Further, the project team developed a draft PILOT program for implementation by the City, which could produce revenue up to \$1.8 million per fiscal year if the City and tax-exempt property owners reach agreement. The Project Team developed a draft PILOT program/policy for the City's review and consideration. See Appendix A

The Collins Center will be meeting with the City Council and Mayor in an open session to discuss its findings and to answer questions from city officials, property owners and the public.

BACKGROUND

PROJECT BACKGROUND

In the spring of 2024, the City of Holyoke contacted the Collins Center to request assistance for the potential development of a payment in lieu of taxes (PILOT) policy/program. The City's Mayor has been in the process of exploring the formal and informal PILOT agreements that exist between the City and tax-exempt property owners. Documentation for some of these agreements is scant. Each of the existing formal and informal PILOT agreements has been separately negotiated, and there is no comprehensive PILOT policy in place.

PROJECT METHODOLOGY

The project team's methodology included interviews, review of relevant data and documents, and research into PILOT programs in several other communities. The project team relied upon the data provided by the City with minimal adjustments to clean up the data for analysis.

Documents requested included:

- LA4 Classification Forms for FY2020 through FY2025
- Exempt Class review spreadsheet for FY2024 and FY2025, including owners name, from the City's CAMA (computer-aided mass appraisal) system
- Directives from Division of Local Services (DLS) for FY2025 Recertification
- Sample property record cards
- Current written PILOT Agreements

Staff interviewed included:

- Mayor Joshua A. Garcia
- Mayor's Aide Stephen Fay
- Chief Assessor Deborah Brunelle
- City Solicitor Lisa Ball
- John Whelihan, [Please clarify John Whelihan's title and position]

BACKGROUND ON CITY OF HOLYOKE AND ASSESSOR'S OFFICE

The City of Holyoke is located in Hampden County, Mass., between the western bank of the Connecticut River and the Mount Tom range. As of the 2020 Census, the City's population was 38,328. The City consists of 22.8 square miles, including 21.17 square miles of land and 1.63 square miles of water.

Holyoke is home to and welcomes a diverse mix of property owners: residential, commercial, governmental, and tax-exempt charitable and educational. The City's vibrant and growing nonprofit sector contributes to and benefits from the City's overall quality of life. The City provides a variety of critical services to all segments of the community, whether they are residents, businesses, or tax-exempt organizations. While these services provide benefits to all, funding for City departments and services relies heavily on property tax revenues.

Over the past five years, parcel counts have been essentially stable between taxable and tax-exempt parcels. In Fiscal Year 2021 the City identified 10,018 taxable parcels and 923 tax-exempt parcels. By Fiscal Year 2025 the data shows 10,013 taxable parcels and 940 tax-exempt parcels.¹

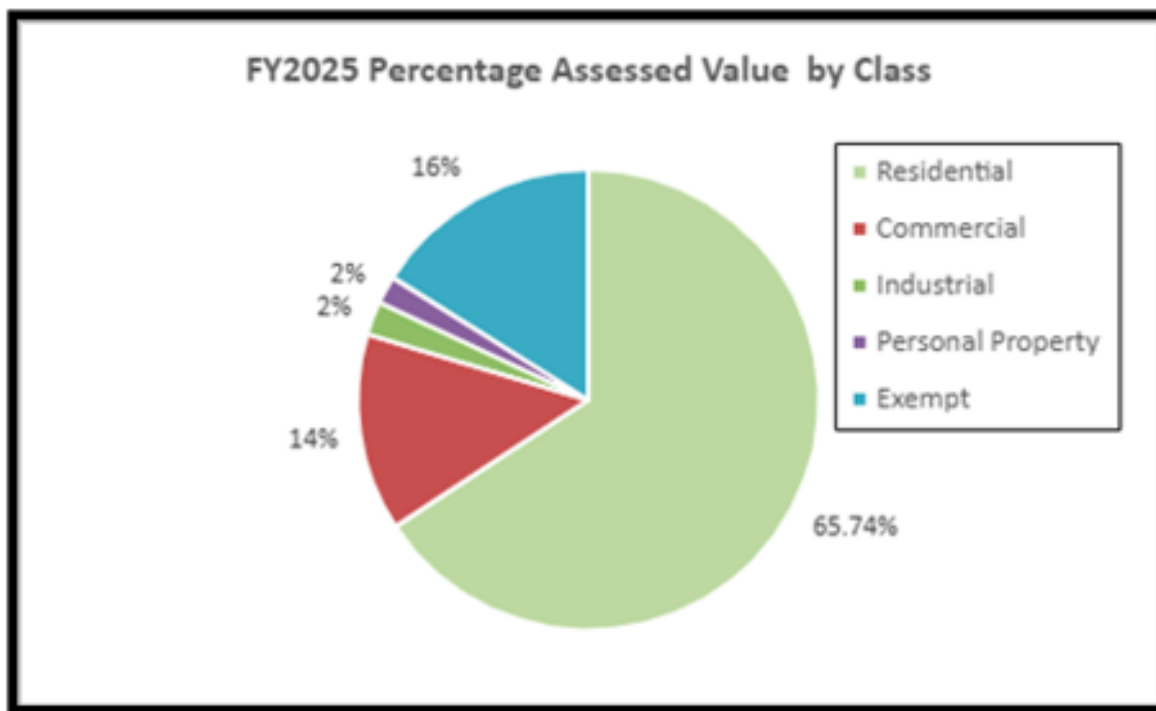
Table 1: Holyoke Parcel Count and Assessed Value Taxable and Exempt: FY21-FY25

Fiscal Year	Taxable Count	Total Taxable Value	Exempt Count	Total Exempt Value	Total Value (Assessed and Exempt)	Exempt Value as Percent of Total Value
2021	10,018	2,301,126,606	923	496,245,143	2,797,371,749	17.74%
2022	10,028	2,423,198,137	914	502,016,259	2,925,214,396	17.16%
2023	10,024	2,538,396,005	918	513,717,673	3,052,113,678	16.83%
2024	10,015	2,651,077,152	934	502,924,105	3,154,001,257	15.95%
2025	10,013	3,037,157,407	940	582,263,888	3,619,421,295	16.09%

¹ Source: DLS Databank

In FY2025, the primary property class in Holyoke is residential, accounting for nearly 66% of the total assessed value. The commercial, industrial, and personal property classes (CIP) make up 18%, while the exempt class constitutes 16%.²

Chart 1: Holyoke FY2025 Percent Assessed Value by Class



In Table 2, excluding the exempt value from the total, the residential class accounts for 78.34% of the taxable value for FY2025, while the commercial, industrial, and personal property (CIP) class makes up 21.66% of the taxable value.

² Holyoke LA4 Class Total FY2025

Table 2: FY2025 Breakdown of Taxable vs. Exempt Assessed Value

Municipality	Holyoke
Fiscal Year	2025
Residential (R)	2,379,252,341
Open Space (O)	0
Commercial (C)	502,392,104
Industrial (I)	84,787,177
Personal Property (P)	70,725,785
Exempt (E)	582,263,888
Total Value	3,619,421,295
RO% of Total Taxable	78.34 %
CIP% of Total Taxable	21.66 %
Total Taxable Value	3,037,157,407

Holyoke’s tax rates in the last five years have remained stable. The City holds an annual Tax Classification Hearing, where it determines the tax rates for different property classes, such as residential and commercial properties. This process helps ensure that the tax burden is distributed fairly among different types of properties. “The City Council of Holyoke recently voted on the tax shift factor for the year 2025. They adopted the maximum shift factor of 1.75. The FY2025 tax rates are \$17.46 for residential properties and \$38.54 for commercial properties. Despite the reduction in tax rates from FY2024, the average single-family home tax bill will still increase by approximately \$304.16 per year, or about \$25 per month. This increase is primarily due to rising residential property values and higher costs for insurance, schools, transportation, and contractual obligations.”^{3 4}

³ The **maximum shift** with Massachusetts property tax refers to the highest allowable ratio between the Commercial, Industrial, and Personal Property (CIP) tax rates and the Residential tax rate. This ratio is known as the **CIP shift factor**. The maximum shift factor varies by municipality but is typically capped at **1.5 or 1.75**. This shift allows municipalities to shift some of the property tax burden from residential properties to commercial and industrial properties.

⁴ City of Holyoke Website

Table 3: Holyoke's Tax Rates (\$) by Class: FY21-FY25⁵

Fiscal Year	Residential Tax Rate	Open Space	Commercial Tax Rate	Industrial Tax Rate	Personal Property Tax Rate	Overall Tax Rate
2021	19.27	0.00	40.63	40.63	40.63	24.73
2022	19.26	0.00	40.60	40.60	40.60	24.34
2023	18.76	0.00	40.17	40.17	40.17	23.63
2024	18.95	0.00	40.26	40.26	40.26	23.80
2025	17.46	0.00	38.55	38.55	38.55	22.03

Overview Assessor's Office

The project team reviewed the Assessor's Office operations to understand the procedures followed for valuing the exempt class of properties. That context is briefly conveyed here. The staff in the Assessor's Office consists of a Chief Assessor, Assessor (recent vacancy), Assistant Assessor, and Office Clerk. There is a three-member Board of Assessors with the Chief Assessor assigned plus two members appointed by the City Council. Board members are Deborah Brunelle (*current Chief Assessor*), Tony Dulude (*prior longtime Chief Assessor*), and Maureen Cronin. For this report's purposes, only the Chief Assessor was interviewed. As is typical, the City uses a computer-aided mass appraisal (CAMA) system to maintain property data and value property, among other functions. The City of Holyoke uses Patriot Properties for its CAMA software system for property assessment data and contracts with appraisal consultants, Mayflower Valuation Ltd, to assist in-house staff with the annual valuation review, fieldwork, and recertification work.

Under Massachusetts General Law (MGL) Chapter 40, Section 56 and Chapter 58, Sections 1, 1A, and 3, assessors are required annually to achieve full and fair cash value. An analysis of market conditions along with the assessment level and uniformity must be performed annually as of January 1st whether for the five-year certification or for an interim year adjustment. The last certification year reviewed by the Division of Local Services (DLS) was FY2020, with FY2025 being the City's next recertification year. For this review, the project team focused on whether the exempt property represented market value as of January 1, 2024. Holyoke values the exempt class applying the market value of land plus the cost approach for improvements on the property. During its certification year in FY2020, the City received several directives from DLS to ensure data quality compliance for the exempt class. A key recommendation is highlighted here:

⁵ Source: DLS Databank

FY2020 Directive: All the exempt real property in the community should be reviewed, updated as needed, and values using the municipality's computer-based mass appraisal. It is recommended that all exempt real estate be inspected prior to the FY2025 revaluation.

The Assessor's Office complied with the FY2020 directives for the FY2025 revaluation process by completing yearly reviews and updating the market models. Assessed values experienced only a slight increase during the interim years leading up to the revaluation year.⁶ By FY2025, the percent change in exempt value increased to 15.78%. This is in line with the overall increase in the taxable value of 14.56%

Table 4: Assessed Value by Taxable/Exempt & Percent Change from FY2021 to FY2025

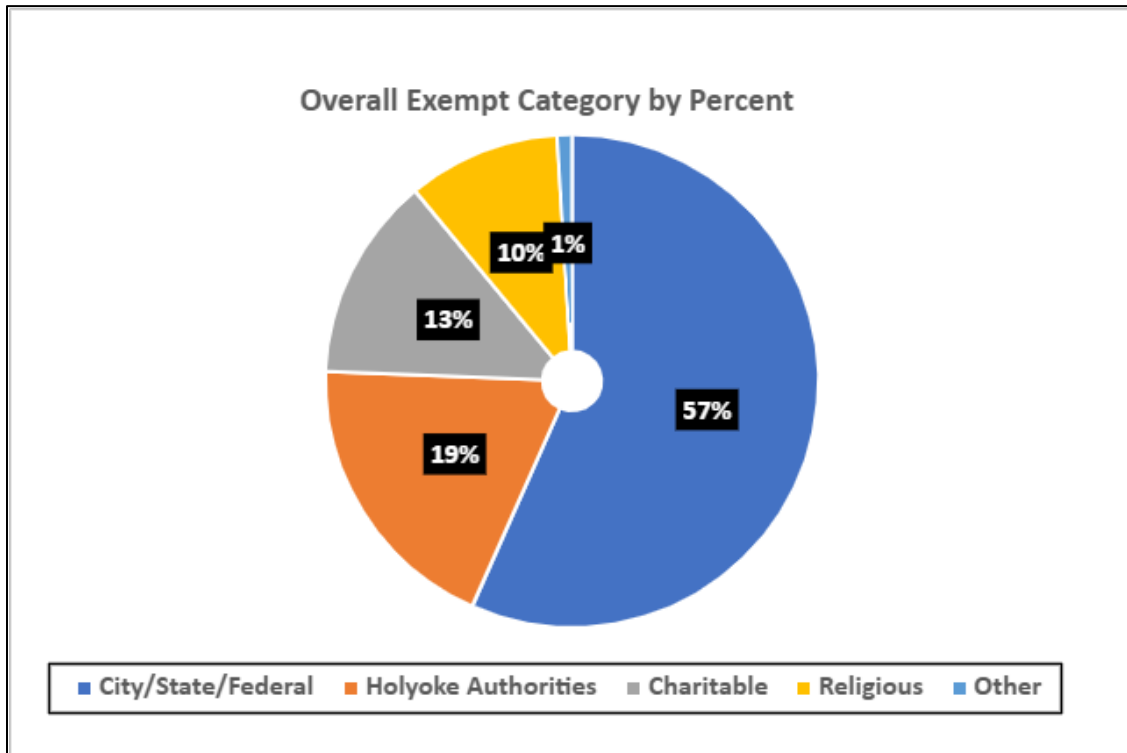
Fiscal Year	Total Taxable Value	Exempt Assessed Value	% Change Taxable Value	% Change Exempt Value
FY2021	\$2,301,126,606	\$496,245,143		
FY2022	\$2,423,198,137	\$502,016,259	5.30%	1.16%
FY2023	\$2,538,396,005	\$513,717,673	4.75%	2.33%
FY2024	\$2,651,077,152	\$502,924,105	4.44%	-2.10%
FY2025	\$3,037,157,407	\$582,263,888	14.56%	15.78%

The Assessor's Office provided detailed data of the exempt real property parcels in Excel format by Owner and Parcel ID, which included details such as state class use or category, location, and a breakdown of land and building value.⁷ The team categorized the data using property state use codes. While the majority of use codes were accurate, some required corrections for proper categorization. Refer to Appendix C for the codes highlighted in **red**. Additionally, the exempt property value of mixed-use properties was added to the report, highlighted in **blue**. Reviewing the overall picture depicted in Chart 2 (below), 57% of the exempt class is under City, State, and/or Federal ownership. Other governmental authorities in Holyoke, including housing, gas, water, and electricity, account for another 19%. Charitable and religious owners account for 12% and 10%, respectively.

⁶ DLS Databank

⁷ It should be noted that personal property of the exempt class is not part of this report and is not collected by Holyoke. This is a fairly standard practice across municipalities.

Chart 2: Overall Percentage of Exempt Categories



With further breakdown, Holyoke holds the greatest category of the exempt class at approximately 54% if Holyoke Gas and Electric and Water Department are included.

Table 5: Holyoke Category by Type

Exempt Type	Assessed Value	%
E- Municipal/County	\$253,374,656	43.8%
E- Charitable	\$77,476,239	13.4%
E- Utility Authority, Electric, Light, Sewer, Water	\$61,111,905	10.6%
E- Religious Groups	\$57,805,978	10.0%
E- Housing Authority	\$48,542,470	8.4%
E- State Owned Land Non-Reimbursed	\$28,751,400	5.0%
E- Federal Gov't	\$24,504,160	4.2%
E- State Owned Land Reimbursable	\$18,110,700	3.1%
E- Other	\$3,431,100	0.6%
E- Commonwealth of MA	\$2,635,100	0.5%
E- Railroad	\$1,107,900	0.2%
E- Other Towns, Cities, or Districts	\$903,800	0.2%
E- Education Private	\$164,800	0.0%

BACKGROUND ON PAYMENTS IN LIEU OF TAXES (PILOTS)

The Constitution of the Commonwealth of Massachusetts does not specifically address the tax treatment of non-profit organizations. The document encourages non-profit organizations to operate within the State. The authors of the State Constitution believed that non-profit organizations would add to the quality of life for citizens. The document authorizes the Massachusetts Legislature to create reasonable incentives to entice these organizations to operate within the State.

The Massachusetts Legislature, with a simple majority vote, enacted Mass. General Law (MGL) Chapter 59, Section 5, which establishes categories that would be exempt from property tax.⁸ The primary categories for tax exemption are:

1. Properties owned by the Federal Government
2. Properties owned by the State Government
3. Properties owned by Charitable and Health Organizations
4. Properties owned by Horticultural Societies
5. Properties owned by Veteran Organizations
6. Properties owned by Volunteer Militia Organizations
7. Properties owned by Fraternal Organizations
8. Properties owned by Retirement Associations
9. Properties owned by any Pension or Endowment Association
10. Properties owned by Religious Organizations

There are several additional minor categories regarding personal property, livestock, etc.

In recognition of the essential services provided by municipalities to all property owners, regardless of their tax status, payments in lieu of taxes (PILOTs) are voluntary or mandatory contributions by tax-exempt property owners that support a portion of the cost of these vital services. Some mandatory PILOT programs administered by the Commonwealth include those relating to state-owned land, land in the watersheds of the Massachusetts Water Resources Authority or MWRA system, and solar power installations.⁹

In contrast, voluntary PILOT payments made by tax-exempt property owners to local municipalities vary widely. These payments can be based on negotiated PILOT agreements or contracts, voluntary annual payments, or irregular one-time payments that are negotiated as a condition of development agreements or as a condition of the sale of municipal properties. In some communities, formal PILOT programs are established to create a structured and consistent process for local municipalities to negotiate with tax-exempt parcel owners to

⁸ <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleIX/Chapter59/Section5>

⁹ <https://www.mass.gov/info-details/pilots-an-introduction>

provide revenue to the community to support some of the vital services used by the exempt parcel. PILOT payments are usually based upon a percentage of taxes the organizations would pay if they were fully taxed. These payments compensate for municipal services, including emergency services and public works.

Formal pilot programs have been established by some communities in the Commonwealth, including Boston, Brookline, Northampton, and Milton. In general, these communities' policies seek to negotiate payment of a consistent percentage (generally 25%) of taxes that the organization would have paid if not exempt. For some of these communities, in-kind community services and contributions are accepted for a portion of the payments. However, this can be problematic because, while exempt organizations provide valuable services, such as education, social services, and medical care, the value of these services can be difficult to quantify, and beneficiaries of those services are not necessarily concentrated in the municipality where the tax-exempt property is located. These PILOT programs may also include exemptions or reduced targets for certain categories of organizations or for properties with values below a set threshold. Finally, the Center found that most PILOT programs offered an option to phase in PILOT payments over years to minimize the initial impact on tax-exempt property owners.

FINDINGS AND RECOMMENDATIONS

FINDING: THE CITY OF HOLYOKE SHOULD ESTABLISH AND IMPLEMENT A PILOT POLICY

Communities that develop a PILOT policy with an established target PILOT amount create an environment of openness and equity in their negotiations with nonprofit organizations. When PILOT agreements are negotiated separately without an overarching policy, there can be inconsistencies in payments and participation, which leads to an inability to plan for regular revenue.

Establishing a Target PILOT Amount

As a first step in developing a PILOT policy, the City must determine the appropriate amount to seek from tax-exempt organizations for PILOT payments. Holyoke should consider that tax-exempt properties do not consume all the services the City provides to taxable parcels. Key services used by both taxable and tax-exempt parcels include Police, Fire (including EMS), road and other transportation infrastructure, and snow removal.

Communities with active PILOT programs have begun to use a methodology that adds the Police, Fire/EMS, and Highway budgets together, including expenses such as fringe benefits, and divides that total by the Annual General Fund Budget. This calculation reveals that these services typically represent approximately 25% of the annual budget. The City of Boston, the Town of Brookline, the City of Northampton, and the Town of Milton have been successful in reaching agreements with tax-exempt organizations by establishing PILOT policies using 25% of what a tax-exempt parcel would pay if they were not exempt as the target for PILOTs from each exempt property. This methodology allows PILOTs to increase in relation to growth in annual department budgets and the total City budget. Further, the 25% payment target is supported by recurring proposed legislation seeking to allow cities and towns to vote to require exempt organizations to make payments in lieu of taxation equal to 25% of the amount that would be paid if not exempt.¹⁰ The following is a list of the current PILOTs that City officials have identified for the project team.¹¹

¹⁰ Senate Bill S.1836 (2023-2024). An Act Relative to Payments In Lieu of Taxation by Organizations Exempt from the Property Tax

¹¹ A Tax Increment Financing (TIF) agreement is a local real estate property tax exemption negotiated between a municipality and a business or developer that is planning a large-scale improvement of a property. Under TIF agreements, taxes on improvements to the property are temporarily delayed in order to encourage private investment in the community. While the City identified these agreements as PILOTs, they may be more appropriately identified as TIFs.

Table 6. Existing PILOT Agreements in Holyoke

Company	MGL Clause	FY2025 Assessment	Contract (Y/N)	Commence	Term	PILOT Amount	Comment
Holyoke Gas & Electric	Municipal Owned	24,926,505	Y	FY2025	10	\$1,400,000*	\$1,500,000 in FY2030-FY2034
ISO New England		16,983,600	N	NA	NA	\$140,000	Annual payment
MA Green High Performance Community Center	MGL 59, s.5, cl.3 (Intercollegiate funding)	5,686,700	Y	FY2014		\$80,000	Annual payment + Scholarships + Infrastructure
Veolia (FKA Suez)*	Service Agreement - Waste Water	N/A	Y			\$75,000	Annual payment plus escalator clause
Holyoke Waterworks	Chap 199 Acts of 1956	36,150,300	N	CL 1977		\$50,000	Annual payment
MHA - Mental Health Association	MGL 59, s.5, cl.3	1,237,400	Y	FY2020	10	\$8,000	Annual payment
Western MA Training Consortium	MGL 59, s.5, cl.3	976,100	Y	FY2024	10	\$6,200	\$6,700 (FY2029-FY2033)

{Please clarify if Veolia owns property in the City and the nature of the payment amount described as a PILOT}

*The Collin Center assumes the PILOT for Holyoke Gas and Electric represents a PILOT amount for real and personal property. The City may wish to review the allocation of the PILOT amounts by class.

Recommendations:

Prior to any negotiations taking place between the City and a tax-exempt property owner, Holyoke should prepare for these negotiations. There are two areas on which the City must focus to achieve success in negotiations.

Area 1 - The Assessor's Office should ensure adequate time and resources are committed to properly maintaining the list of tax-exempt parcels and properly valuing them. The Board of Assessors makes decisions on which properties are taxable, and which are tax-exempt, based upon property use and Massachusetts General Law Chapter 59, Section 5. This chapter and section of the law has several clauses describing the type of use that would be tax-exempt. All municipal Assessing Departments maintain a list of tax-exempt parcels.

Recommendation 1.1

The Department should annually review the tax-exempt parcel list to ensure that each parcel's use qualifies for tax-exemption status under Mass. General Law. Parcels whose use does no longer qualify for the tax exemption should be placed back on the tax rolls, creating growth in the City's tax base.

Recommendation 1.2

The Department should review the state class use codes and apply them in a consistent manner and organize the tax-exempt property list by types of exemptions (Medical, Educational, Religious, Charity, City Owned, Fed/State/Other Community). In addition, the mixed-use properties, partial exempt, should be included in the annual review. In this way, the City will have a better understanding of which exempt properties could be on the potential PILOT negotiation list.

Recommendation 1.3

The Department should annually update the values of exempt real and personal property as is required by law. It is essential that all properties targeted for PILOT negotiations be treated the same. Establishing a consistent methodology for calculating the PILOT target amount for properties regardless of size would encourage any exempt property to voluntarily enter into a PILOT agreement. A consistent methodology that establishes a PILOT target amount must be based upon market value and a percentage of what a parcel would pay if taxable. For the purposes of calculating potential PILOT opportunities, as outlined in Appendix C, the project team has applied the single tax rate to the tax-exempt properties, except for Holyoke Gas & Electric and Holyoke Waterworks, for which the commercial rate is applied due to their nature as utilities. However, the Assessor's Office could take additional steps to determine whether to apply the residential rate or the commercial rate for each parcel.

Area 2 – The City's PILOT negotiation team should be a small group of managers tasked with determining the strategy for negotiations with tax-exempt owners.

Recommendation 2.1

The City should determine who will represent it in negotiations. There should be one designated spokesperson (e.g. Mayor, Economic Development Director, Treasurer) and a small supporting team. The Chief Assessor may be but is not required to be a member of the support team. The Chief Assessor does provide the critical data necessary for the spokesperson and support team to complete their task (See discussion of Area 1, above).

Recommendation 2.2

The City should adopt a PILOT policy that includes a methodology for determining PILOT target amounts. The current trend is to seek an amount of 25% of what a tax-exempt parcel would pay if it paid taxes. Some communities provide an exception for tax-exempt parcels that fall below a specific assessed value. For example, a community could seek an amount of 15% of what a tax-exempt parcel would pay if it paid taxes from these low-value parcels.

Recommendation 2.3.1

Each new PILOT agreement should be memorialized in a written contract. Tax-exempt parcels have been granted the exemption by State Law. They can voluntarily enter into an agreement placing it under the rules of contract law. Without a written agreement, property owners are not legally obligated to make the payment, and therefore the City cannot confidently assume revenue to support the following year's budget.

Recommendation 2.3.2

The City currently has a few PILOT agreements, some of which are written contracts and others that are not. In addition, the amounts of the existing PILOT agreements may not match the methodology to determine the target amount (see Recommendation 2.2). The City should review the existing PILOT agreements and convert them to a written form that includes the established percentage amount included in the PILOT policy tied to the annual assessed full value of the parcel. A written contract may have a future date for review and extension of the existing agreement.

Recommendation 2.4

Like communities, tax-exempt parcel owners may have annual budget pressures that could impact their willingness to participate in the PILOT program. To reduce these pressures, some communities allow a tax-exempt parcel to phase up the annual payment to the 15% or 25% threshold over a period of time. The phase-up period is subjective and should be a subject of negotiations. Some communities have offered a five-year phase up. Some communities have offered a phase up beginning at 1% and phasing up to the 15% or 25% target. The most difficult action of the negotiations is getting to "yes". A phase-up makes the first-year payment low enough for the tax-exempt parcel owner to say yes.

Recommendation 2.5

The City should identify which tax-exempt parcels will be approached to discuss PILOT payments. Negotiations are time-consuming and cannot all be done at the same time. The prioritized list should not be based solely on size, however. Negotiations become easier as more agreements are reached. Parcels that overtly rely on City services are more likely to be willing to discuss PILOT agreements, and so the City should consider prioritizing parcels in that category. As an example, a private school may have insufficient playgrounds and may be using City parks and playgrounds. It might be receptive to a PILOT agreement which would assure it of future use of these play areas.

CLOSING

The Edward J. Collins, Jr. Center for Public Management extends its gratitude to the City of Holyoke for inviting the organization into the community to study the opportunities for establishing a PILOT policy. The Collins Center Project Team is confident that the findings, analysis, and recommendations put forward in this review will be of benefit to the City in determining how to best manage its PILOT strategies now and well into the future.

Appendix A
The City of Holyoke Payment In Lieu of Tax (PILOT) Draft Policy

Holyoke recognizes that tax-exempt organizations contribute directly to the quality of life within the community and welcomes them to the City. In order to maintain the financial health of the community and to continue to provide a range of quality services, the City must preserve its existing tax base and expand that revenue source where reasonably possible. It is the City's policy to distribute the burden of cost in a fair method among all users of services: citizens, taxpayers, and tax-exempt institutions.

M.G.L. Chapter 59 section 5 enables the granting of tax-exempt status to certain tax-exempt organizations. Once an organization is granted an exemption, the City cannot legally require that a tax-exempt organization pay a property tax. Therefore:

1. The City will seek voluntary PILOT Agreements with all tax-exempt institutions within the community that own real property, or that rent real property from the City.
2. These written PILOT Agreements should be based upon fair market value and a tax levy. PILOT Agreements should be established, based upon a percentage of the amount that the tax-exempt property would pay if not exempt. The percentage should be determined based on the tax levy amount that supports the critical services of the City's Police, Fire and Public Works operations. The City has determined that this share is equal to at least 25% of the full levy;
3. If a tax-exempt organization enters into a voluntary PILOT agreement, the City may offer to phase in the impact over a period of time. The City expects to negotiate PILOT agreements, whereby once the payment target is reached, the payment will annually increase by an escalation factor generally equal to the average historic growth in annual tax levy;
4. For smaller, community-based tax-exempt organizations with controlling interests in properties assessed at less than \$500,000 in FY 2025 assessed value, consideration for community service may be granted as part of an approach to establish the basis for a PILOT Agreement. This value ceiling would be inflated by 2.5% per year in subsequent years. The City may base such a PILOT Agreement on 15% of the full levy.
5. A PILOT Agreement will remain in force for the entire tenure of its contractual term as long as the use established in the PILOT Agreement has not changed. All property under the PILOT Agreement must still meet all the requirements for eligibility for exempt status.
6. A PILOT Agreement does not replace the requirement that each organization seeking property tax exemption must file a "Return of Property Held for Charitable Purposes" form (State Tax Form #3ABC) with the Board of Assessors on or before March first of each year.

Appendix B

Guidelines for PILOT Agreements

- Recognizing the financial limitations of tax-exempt organizations, the City may initiate PILOT discussions with tax-exempt organizations when the organizations are in the process of acquiring property, considering an expansion of existing real estate holdings, or planning new construction on existing property. This approach has the pragmatic advantage of allowing exempt institutions to include the cost of any PILOT Agreement in the financial planning of the new or expanded facility. The City may waive this approach in the event that a tax-exempt organization suffers an extraordinary or catastrophic loss, resulting in financial hardship.
- In the event that a tax-exempt organization acquires property and plans new construction or substantial reconstruction, the eligibility for tax exemption cannot be determined until the construction is completed, and the eligible exempt use is determined. The exemption would then be applied to the next fiscal year.
- In the case of a significant physical change in the property resulting in a change in the property's fair market value that occurs after a PILOT Agreement has been established, the City will adjust the PILOT Agreement to include a phased-in change of the payment on the addition, per the agreement or per an agreed-upon schedule.
- In the event that there is a change in the use of property under a PILOT Agreement, the City may review the eligibility of the exemption, and the terms and conditions of the PILOT Agreement and propose such changes as may be needed to reflect the change in the value of the property.
- In the event that the tax-exempt gives up ownership of the parcel, the parcel will revert to a taxable status. In the event that a tax-exempt organization purchases a parcel from a tax-exempt organization that has agreed to a PILOT Agreement, the parcel will revert back to a taxable status, pending submission of the state tax form (#3ABC), a determination by the Board of Assessors of its tax exemption eligibility, and the completion of a PILOT Agreement with the new owner. In this instance, the City may elect to seek a voluntary PILOT agreement with the new tax-exempt acquirer of property.

Appendix C

Tax Exempt Parcels as PILOT Opportunities

	A	B	C	K	L	M
	Parcel ID	TAX EXEMPT PARCELS AS PILOT TARGETS	Location	FY2025 Assessed Value (\$)	Tax applying FY25 Single Tax Rate (\$22.028) at 100%	Pilot at 25%
1						
2	Veterans Organizations (Chap 59, S %, Clause 5)					
3	007-01-008	AMERICAN LEGION / UNITED FORCES POST 351	ST KOLBE DR	44,200	\$ 974	\$ 243
4	007-01-007	UNITED FORCES POST 351 / AMERICAN LEGION INC	50 ST KOLBE DR	208,700	\$ 4,597	\$ 1,149
5	076-05-002	PAPER CITY POST 325 / AMERICAN LEGION INC	273 ESSEX ST	262,600	\$ 5,785	\$ 1,446
6	Fraternal Organizations(Chap 59, S 5, Clause 7)					
7	005-03-005	HOLYOKE MASONIC ASSOCIATION /	235 CHESTNUT ST	1,883,100	\$ 41,481	\$ 10,370
8	173-00-027	HOLYOKE LODGE NO 902 OF THE / THE BENEVOLENT	250 WHITNEY AV	31,290	\$ 689	\$ 172
9	Religious Exemption (Chap 59, S 5, Clause 10)					
10	028-06-020	CHRISTIAN PENTECOSTAL CHURCH / OF HOLYOKE INC	96 CABOT ST	686,100	\$ 15,113	\$ 3,778
11	012-01-016	CHURCH OF JESUS CHRIST AGAPE / MINISTRIES, INC., THE	124 126 MAPLE ST	211,500	\$ 4,659	\$ 1,165
12	118-00-502	CONGREGATION OF MONT MARIE	34 LOWER WESTFIELD RD	727,400	\$ 16,023	\$ 4,006
13	118-00-504	CONGREGATION OF MONT MARIE	34 LOWER WESTFIELD RD	2,471,600	\$ 54,444	\$ 13,611
14	118-00-507	CONGREGATION OF MONT MARIE	34 LOWER WESTFIELD RD	1,203,900	\$ 26,520	\$ 6,630
15	103-00-002	CONGREGATION OF SISTERS OF ST JOSEPH OF SPFLD /	1339 NORTHAMPTON ST	362,900	\$ 7,994	\$ 1,998
16	109-00-010	CONGREGATION RODPHEY SHOLOM	1800 NORTHAMPTON ST	1,079,400	\$ 23,777	\$ 5,944
17	109-00-043	CONGREGATION RODPHEY SHOLOM	2 4 ISABELLA ST	110,268	\$ 2,429	\$ 607
18	010-04-001	CONGREGATION SONS OF ZION INC	HIGH ST	25,200	\$ 555	\$ 139
19	010-04-007	CONGREGATION SONS OF ZION INC	CABOT ST	15,400	\$ 339	\$ 85
20	010-04-003	CONGREGATION SONS OF ZION INC	HIGH ST	29,000	\$ 639	\$ 160
21	010-04-006	CONGREGATION SONS OF ZION INC	378 MAPLE ST	1,076,700	\$ 23,718	\$ 5,929
22	010-04-002	CONGREGATION SONS OF ZION INC /	HIGH ST	18,400	\$ 405	\$ 101
23	112-00-015	FIRST BAPTIST SOCIETY	1976 NORTHAMPTON ST	922,000	\$ 20,310	\$ 5,077
24	109-00-049	FIRST LUTHERAN CHURCH	1810 NORTHAMPTON ST	1,803,000	\$ 39,716	\$ 9,929
25	098-00-007	FRANCISCAN SISTERS OF / ASSISSI	1039 NORTHAMPTON ST	636,000	\$ 14,010	\$ 3,502
26	004-02-005	BETHLEHEM BAPTIST COMMUNITY / CHURCH	304 ELM ST	533,000	\$ 11,741	\$ 2,935
27	004-02-006	BETHLEHEM BAPTIST CHURCH	ELM ST	36,600	\$ 806	\$ 202
28	003-02-015	BETHLEHEM BAPTIST COMMUNITY / CHURCH	148 150 SARGEANT ST	42,300	\$ 932	\$ 233
29	028-04-014	GREEK ORTHODOX CHURCH / HOLY TRINITY INC	MAIN ST	27,100	\$ 597	\$ 149
30	028-04-015	GREEK ORTHODOX CHURCH / HOLY TRINITY INC	412 MAIN ST	1,038,400	\$ 22,874	\$ 5,718
31	028-04-016	GREEK ORTHODOX COMMUNITY, HOLY TRINITY, INC.	60 HAMILTON ST	25,500	\$ 562	\$ 140
32	028-04-011	IGLESIA APOSTOLIC CRISTIANA DE BETHSAIDA INC. / "MONTE DE SANTIDAD"	454 456 MAIN ST	67,110	\$ 1,478	\$ 370
33	058-00-017	JEHOVA JIREH, INC. IGLESIA PENTECOSTAL	375 SOUTH ELM ST	412,500	\$ 9,087	\$ 2,272
34	222-00-009	COMPANY OF HOLYOKE / KINGDOM HALL OF JEHOVAH'S WIT.	511 NORTHAMPTON ST	1,077,600	\$ 23,737	\$ 5,934
35	181-00-078	MOUNTAIN VIEW BAPTIST CHURCH	310 APREMONT HW	1,134,500	\$ 24,991	\$ 6,248
36	030-04-001	PENTECOSTAL CHURCH EBINEZER / ASSEMBLIES OF GOD, INC	200 MAIN ST	853,600	\$ 18,803	\$ 4,701
37	030-04-010	PENTECOSTAL CHURCH EBINEZER /	MAIN ST	41,100	\$ 905	\$ 226
38	028-01-002	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	51 HAMILTON ST	618,600	\$ 13,627	\$ 3,407
39	003-01-003	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	CHESTNUT ST	68,000	\$ 1,498	\$ 374
40	040-02-011	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	ALBION ST	20,300	\$ 447	\$ 112
41	010-09-003	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	340 CHESTNUT ST	846,000	\$ 18,636	\$ 4,659
42	107-00-001	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	ST JEROME AV	358,500	\$ 7,897	\$ 1,974
43	014-01-004	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	25 MAPLE ST	4,219,700	\$ 92,952	\$ 23,238
44	040-02-006	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	60 NORTH SUMMER ST	26,800	\$ 590	\$ 148
45	028-01-001	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	56 CABOT ST	984,800	\$ 21,693	\$ 5,423
46	040-02-007	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	NORTH SUMMER ST	25,400	\$ 560	\$ 140
47	114-00-048	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	GLEN ST	6,000	\$ 132	\$ 33
48	114-00-066	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	NORTHAMPTON ST	360,200	\$ 7,934	\$ 1,984
49	040-02-001	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	14 ALBION ST	401,100	\$ 8,835	\$ 2,209
50	091-00-133	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	APPLETON ST	41,800	\$ 921	\$ 230
51	076-07-001	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	4 HOLY CROSS AV	4,284,500	\$ 94,379	\$ 23,595
52	091-00-134	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	549 551 APPLETON ST	37,800	\$ 833	\$ 208
53	040-02-008	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	54 NORTH SUMMER ST	1,241,200	\$ 27,341	\$ 6,835

	A	B	C	K	L	M
	Parcel ID	TAX EXEMPT PARCELS AS PILOT TARGETS	Location	FY2025 Assessed Value (\$)	Tax applying FY25 Single Tax Rate (\$22.028) at 100%	Pilot at 25%
1						
54	014-02-002	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	CHESTNUT ST	77,400 \$	1,705 \$	426 \$
55	014-01-005	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	ST KOLBE DR	1,150,300 \$	25,339 \$	6,335 \$
56	040-02-010	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	(16) ALBION ST	26,400 \$	582 \$	145 \$
57	040-02-009	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	NORTH SUMMER ST	24,500 \$	540 \$	135 \$
58	076-09-001	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	23 SYCAMORE ST	774,500 \$	17,061 \$	4,265 \$
59	112-00-002	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	22 WESTFIELD RD	317,000 \$	6,983 \$	1,746 \$
60	111-00-062	ROMAN CATHOLIC BISHOP / OF SPRINGFIELD	1951 NORTHAMPTON ST	4,145,400 \$	91,315 \$	22,829 \$
61	011-07-001	SECOND CONGREGATIONAL CHURCH / OF HOLYOKE	395 HIGH ST	4,231,600 \$	93,214 \$	23,303 \$
62	011-10-002	SECOND CONGREGATIONAL CHURCH / OF HOLYOKE	MAPLE ST	33,500 \$	738 \$	184 \$
63	116-00-004	SISTERS OF PROVIDENCE	HOLY FAMILY RD	95,300 \$	2,099 \$	525 \$
64	119-00-022	SISTERS OF PROVIDENCE MINISTRY CORP	40 BRIGHTSIDE DR	805,400 \$	17,741 \$	4,435 \$
65	119-00-025	SISTERS OF PROVIDENCE MINISTRY CORP.	12 GAMELIN ST	776,000 \$	17,094 \$	4,273 \$
66	119-00-027	SISTERS OF PROVIDENCE MINISTRY CORP.	GAMELIN ST	288,400 \$	6,353 \$	1,588 \$
67	119-00-023	SISTERS OF PROVIDENCE MINISTRIES CORP.	MAIN ST	802,000 \$	17,666 \$	4,417 \$
68	119-00-028	SISTERS OF PROVIDENCE, INC.	0 MAIN ST	422,000 \$	9,296 \$	2,324 \$
69	176-00-039	SISTERS OF PROVIDENCE MINISTRY / C/O PROVIDENCE PLACE	5 GAMELIN ST	3,709,110 \$	81,704 \$	20,426 \$
70	005-04-011	SOUTHERN NEW ENGLAND ASSOCIATION OF / SEVENTH DAY ADVENTIST	136 140 SUFFOLK ST	307,400 \$	6,771 \$	1,693 \$
71	006-01-003	ST JEROME CATHOLIC ASSOCIATION /	215 HAMPDEN ST	3,156,100 \$	69,523 \$	17,381 \$
72	006-01-004	ST JEROME CATHOLIC ASSOCIATION /	HAMPDEN ST	120,600 \$	2,657 \$	664 \$
73	012-04-010	ST JEROME CATHOLIC ASSOCIATION	169 HAMPDEN ST	875,500 \$	19,286 \$	4,821 \$
74	076-01-005	ST PAULS CHURCH	485 APPLETON ST	1,421,000 \$	31,302 \$	7,825 \$
75	144-00-018	ST PETERS LUTHERAN CHURCH / OF HOLYOKE, INC.	34 JARVIS AV	1,077,500 \$	23,735 \$	5,934 \$
76	027-04-008	DR. ELOUISE FRANKLIN CHURCH, / INC	629 SOUTH SUMMER ST	157,200 \$	3,463 \$	866 \$
77	005-07-004	THE HOLYOKE YOUNG MEN'S CHRISTIAN ASSOCIATI /	399 APPLETON ST	27,800 \$	612 \$	153 \$
78	061-01-005	THE HOLYOKE YOUNG MENS / CHRISTIAN ASSOCIATION	178 SUFFOLK ST	73,400 \$	1,617 \$	404 \$
79	061-01-003	HOLYOKE YOUNG MEN'S CHRISTIAN / ASSOCIATION	160 BEECH ST	160,900 \$	3,544 \$	886 \$
80	061-01-001	HOLYOKE YOUNG MEN'S CHRISTIAN / ASSOCIATION	176 SUFFOLK ST	36,200 \$	797 \$	199 \$
81	061-01-002	HOLYOKE YOUNG MEN'S CHRISTIAN / ASSOCIATION	171 PINE ST	2,342,100 \$	51,592 \$	12,898 \$
82	061-01-004	HOLYOKE YOUNG MENS CHRISTIAN ASSOCIATION (THE)	150 BEECH ST	41,700 \$	919 \$	230 \$
83	080-00-001	Y.W.C.A. OF WESTERN MASSACHUSETTS, INC /	19 QUIRK AV	579,400 \$	12,763 \$	3,191 \$
84	Cemetery Exemption (Chap 59,S 5, Clause 13)					
85	115-00-019	ELMWOOD CEMETERY ASSOCIATION	NORTHAMPTON ST	17,100 \$	377 \$	94 \$
86	115-00-020	ELMWOOD CEMETERY ASSOCIATION	2190 NORTHAMPTON ST	143,400 \$	3,159 \$	790 \$
87	090-00-014	FORESTDALE CEMETERY / ASSOCIATION	MUNROE ST	44,900 \$	989 \$	247 \$
88	090-00-015	FORESTDALE CEMETERY / ASSOCIATION	MUNROE ST	38,700 \$	852 \$	213 \$
89	090-00-016	FORESTDALE CEMETERY / ASSOCIATION	MUNROE ST	38,600 \$	850 \$	213 \$
90	090-00-017	FORESTDALE CEMETERY / ASSOCIATION	MUNROE ST	39,600 \$	872 \$	218 \$
91	090-00-026	FORESTDALE CEMETERY / ASSOCIATION	FORESTDALE AV	109,200 \$	2,405 \$	601 \$
92	090-00-038	FORESTDALE CEMETERY / ASSOCIATION	FORESTDALE AV	38,800 \$	855 \$	214 \$
93	090-00-047	FORESTDALE CEMETERY / ASSOCIATION	POPLAR ST	87,500 \$	1,927 \$	482 \$
94	090-00-048	FORESTDALE CEMETERY / ASSOCIATION	POPLAR ST	68,700 \$	1,513 \$	378 \$
95	077-07-001	FORESTDALE CEMETERY / ASSOCIATION	CABOT ST	71,800 \$	1,582 \$	395 \$
96	077-07-018	FORESTDALE CEMETERY / ASSOCIATION	MAGNOLIA AV	38,000 \$	837 \$	209 \$
97	077-07-002	FORESTDALE CEMETERY / ASSOCIATION	ST JEROME AV	717,500 \$	15,805 \$	3,951 \$
98	090-00-037	FORESTDALE CEMETERY /	FORESTDALE AV	38,800 \$	855 \$	214 \$
99	198-00-008	FORESTDALE CEMETERY ASSOCIATION	210 ROCK VALLEY RD	168,700 \$	3,716 \$	929 \$
100	Nonprofit Organizations (Chapter 59, Section 5, Clause 3)					
101	176-00-052	GIRL SCOUTS OF CENTRAL AND WESTERN / MASSACHUSETTS, INC.	301 KELLY WY	1,358,500 \$	29,925 \$	7,481 \$
102	062-05-023	GIRLS INC, OF THE VALLEY	LINDEN ST	39,300 \$	866 \$	216 \$
103	075-02-029	GIRLS INC, OF THE VALLEY	480 HAMPDEN ST	736,500 \$	16,224 \$	4,056 \$
104	020-02-010	HOLYOKE BOYS CLUB ASSOC INC / C/O BOYS & GIRLS CLUB OF GREATER HOLYOKE, INC	70 NICK COSMOS WY	1,716,700 \$	37,815 \$	9,454 \$
105	011-03-001	HOLYOKE BOYS CLUB ASSOC INC /	ESSEX ST	31,200 \$	687 \$	172 \$

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1						
106	011-03-004	BOYS AND GIRLS CLUB / OF HOLYOKE, INC	NICK COSMOS WY	29,700	\$ 654	\$ 164
107	011-03-002	BOYS AND GIRLS CLUB / OF HOLYOKE, INC	55 57 NICK COSMOS WY	30,200	\$ 665	\$ 166
108	011-03-003	BOYS AND GIRLS CLUB / OF HOLYOKE, INC	NICK COSMOS WY	30,000	\$ 661	\$ 165
109	011-03-005	BOYS AND GIRLS CLUB / OF HOLYOKE, INC	NICK COSMOS WY	29,900	\$ 659	\$ 165
110	028-07-005	ELLIOT PROPERTIES, LLC (Taxable)	MAIN ST	3,000		
111	103-00-059	HAWTHORN FOUNDATION	1346 NORTHAMPTON ST	529,700	\$ 11,668	\$ 2,917
112	105-00-030	HISPANIC RESOURCES, INC	27 29 CANBY ST	341,300	\$ 7,518	\$ 1,880
113	221-00-008	BUREAU FOR EXCEPTIONAL / CHILDREN INC	RESERVATION RD	131,100	\$ 2,888	\$ 722
114	221-00-023	BUREAU FOR EXCEPTIONAL / CHILDREN INC	537 NORTHAMPTON ST	920,400	\$ 20,275	\$ 5,069
115	221-00-022	BUREAU FOR EXCEPTIONAL / CHILDREN INC	NORTHAMPTON ST	164,300	\$ 3,619	\$ 905
116	221-00-024	BUREAU FOR EXCEPTIONAL / CHILDREN	REAR NORTHAMPTON ST	784,900	\$ 17,290	\$ 4,322
117	010-02-010	HOLYOKE CHICOPEE SPRINGFIELD / HEADSTART, INC.	99 SARGEANT ST	42,100	\$ 927	\$ 232
118	010-02-011	HOLYOKE CHICOPEE SPRINGFIELD / HEADSTART, INC.	SARGEANT ST	41,700	\$ 919	\$ 230
119	010-03-001	HOLYOKE/CHICOPEE HEAD / START INC	41 COMMERCIAL ST	49,300	\$ 1,086	\$ 271
120	010-03-019	HOLYOKE/CHICOPEE HEAD / START INC	666 HIGH ST	388,400	\$ 8,556	\$ 2,139
121	076-04-003	HISPANIC RESOURCES, INC	507 APPLETON ST	553,900	\$ 12,201	\$ 3,050
122	005-01-003	HOLYOKE DAY / NURSERY INC	159 CHESTNUT ST	1,229,100	\$ 27,075	\$ 6,769
123	021-01-008	APPLETON REDEVELOPMENT LIMITED PARTNERSHIP	191 APPLETON ST	83,500	\$ 1,839	\$ 460
124	112-00-055	IGLESIA APOSTOLICA CRISTIANA DE BETHSAIDA, INC. / "MONTE DE SANTIDAD"	1985 NORTHAMPTON ST	1,191,500	\$ 26,246	\$ 6,562
125	091-00-063	IGLESIA BAUTISTA QUECHUA-NUOVA VIDA	HAMPDEN ST	64,700	\$ 1,425	\$ 356
126	011-04-008	IGLESIA BAUTISTA RENOVACION / DE SPRINGFIELD, MASSACHUSETTS,	434 440 HIGH ST	404,600	\$ 8,913	\$ 2,228
127	033-07-005	IGLESIA CRISTIANA ROCA ETERNA	77 79 MAIN ST	33,800	\$ 745	\$ 186
128	033-07-006	IGLESIA FUENTE DE SALVACION / MISIONERA INC. MOVIMIENTO INTERNACIONAL #2	81 85 MAIN ST	253,700	\$ 5,589	\$ 1,397
129	030-07-006	IGLESIA MORADORA DE SION, INC	235 237 MAIN ST	241,800	\$ 5,326	\$ 1,332
130	028-06-016	IGLESIA PENTECOSTAL PODER Y - ANDONAI	77 HAMILTON ST	481,200	\$ 10,600	\$ 2,650
131	011-11-001	HPL REALTY CORP. /	250 CHESTNUT ST	8,550,800	\$ 188,357	\$ 47,089
132	103-00-022	MARIAN CENTER INC (Home for Retired Nuns)	1365 NORTHAMPTON ST	3,430,900	\$ 75,576	\$ 18,894
133	005-03-006	MOVIMIENTO IGLESIA CRISTIANA / PENTECOSTAL EMANUEL, INC	237 CHESTNUT ST	1,432,400	\$ 31,553	\$ 7,888
134	178-00-003C	CONSERVATION PRESERVE /	REAR WESTFIELD RD	65,100	\$ 1,434	\$ 359
135	215-00-006	TRUSTEES OF RESERVATIONS, THE /	SMITHS FERRY RD	50,600	\$ 1,115	\$ 279
136	118-00-015	TRUSTEES OF RESERVATIONS, THE /	MAIN ST	487,500	\$ 10,739	\$ 2,685
137	217-00-007	TRUSTEES OF THE RESERVATION	MT TOM	2,068,800	\$ 45,572	\$ 11,393
138	215-00-001	TRUSTEES OF THE RESERVATION	NORTHAMPTON ST	76,400	\$ 1,683	\$ 421
139	224-00-001	MT TOM BOARD OF / RESERVATION COMMITTEE	125 RESERVATION RD	5,922,000	\$ 130,450	\$ 32,612
140	226-00-006A	MT TOM BOARD OF / RESERVATION COMMITTEE	REAR NORTHAMPTON ST	1,000	\$ 22	\$ 6
141	030-08-012	NUESTRAS RAICES	329 331 MAIN ST	265,400	\$ 5,846	\$ 1,462
142	034-01-009	NUESTRAS RAICES, INC /	NORTH EAST ST	39,100	\$ 861	\$ 215
143	118-00-011	NUESTRAS RAICES, INC /	MAIN ST	28,700	\$ 632	\$ 158
144	118-00-012	NUESTRAS RAICES, INC /	MAIN ST	50,300	\$ 1,108	\$ 277
145	118-00-013	NUESTRAS RAICES, INC /	JONES FERRY RD	114,800	\$ 2,529	\$ 632
146	030-08-011	NUESTRAS RAICES, INC /	325 327 MAIN ST	158,900	\$ 3,500	\$ 875
147	028-07-002	NUEVA ESPERANZA, INC	405 407 MAIN ST	26,400	\$ 582	\$ 145
148	028-07-003	NUEVA ESPERANZA INC	409 413 MAIN ST	247,125	\$ 5,444	\$ 1,361
149	028-07-001	NUEVA ESPERANZA INC	401 403 MAIN ST	146,495	\$ 3,227	\$ 807
150	004-06-005	ONE HOLYOKE CDC	307 WALNUT ST	36,300	\$ 800	\$ 200
151	062-03-019	ONEHOLYOKE COMMUNITY DEVELOPMENT CORPORATION	800 DWIGHT ST	24,700	\$ 544	\$ 136
152	004-06-004	ONEHOLYOKE COMMUNITY DEVELOPMENT CORPORATION	299 301 WALNUT ST	36,300	\$ 800	\$ 200
153	134-00-022	PATHLIGHT, INC	15 SHEPARD DR	402,700	\$ 8,871	\$ 2,218
154	160-00-025	PIONEER DEVELOPMENTAL SERVICES	8 EVERGREEN DR	287,000	\$ 6,322	\$ 1,581
155	103-00-023	MARIAN CENTER INC (Home for Retired Nuns)	1375 NORTHAMPTON ST	456,300	\$ 10,051	\$ 2,513
156	174-00-024	PLUMBERS AND PIPEFITTERS UNION LOCAL 104 JOINT / APPRENTICESHIP AND TRAINING FUND	86 LOWER WESTFIELD RD	1,386,200	\$ 30,535	\$ 7,634

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157	133-00-045	SERVICENET, INC /	10 MEADOWVIEW RD	352,700 \$	7,769	\$ 1,942
158	119-00-008	SERVICENET, INC	1232 1236 MAIN ST	1,242,800 \$	27,376	\$ 6,844
159	130-00-016	SERVICE-NET, INC	6 BEAUDOIN TR	519,100 \$	11,435	\$ 2,859
160	134-00-015	SERVICENET, INC.	21 CLAREN DR	438,800 \$	9,666	\$ 2,416
161	062-02-003	TEMPLO PENTECOSTAL LA HERMOSA, INC.	93 PINE ST	91,700 \$	2,020	\$ 505
162	012-06-007	THE MASSACHUSETTS INTERNATIONAL / FESTIVAL OF THE ARTS, INC	134 CHESTNUT ST	29,300 \$	645	\$ 161
163	006-09-002	VILA NOVA PROPERTIES, LLC	736 738 DWIGHT ST	27,000 \$	595	\$ 149
164	006-09-001	VILA NOVA PROPERTIES, LLC	DWIGHT ST	23,700 \$	522	\$ 131
165	100-00-040	WESTERN MASSACHUSETTS / TRAINING CONSORTIUM INC	HAMPTON KNOLLS RD	81,200 \$	1,789	\$ 447
166	100-00-042	WESTERN MASSACHUSETTS / TRAINING CONSORTIUM INC	REAR HAMPTON KNOLLS RD	6,700 \$	148	\$ 37
167	100-00-010	WESTERN MASSACHUSETTS / TRAINING CONSORTIUM INC	44 HAMPTON KNOLLS RD	306,300 \$	6,747	\$ 1,687
168	123-00-024	WESTERN MASSACHUSETTS / TRAINING CONSORTIUM INC	53 ARGYLE AV	311,200 \$	6,855	\$ 1,714
169	092-00-024	SERVICES FOR COMMUNITY LIVING / C/O WESTERN MASS TRAINING CONSORTIUM	127 129 PEARL ST	270,700 \$	5,963	\$ 1,491
170	011-04-013	WF REAL ESTATE HOLDINGS LLC	400 HIGH ST	24,100 \$	531	\$ 133
171	011-04-014	WF REAL ESTATE HOLDINGS, LLC	394 398 HIGH ST	24,300 \$	535	\$ 134
172	030-06-015	CANAL ROW, LLC -Taxable	RACE ST	2,176		
173	139-00-010	CIL REALTY OF MASSACHUSETTS INC	23 STEIGER RD	445,500 \$	9,813	\$ 2,453
174	195-00-035	CIL REALTY OF MASSACHUSETTS INC	333 ROCK VALLEY RD	520,600 \$	11,468	\$ 2,867
175	061-06-011	A G M REALTY INC / ATTN KAREN CAVANAUGH	214 OAK ST	222,200 \$	4,895	\$ 1,224
176	159-00-040	EDVIEW CORPORATION	27 EDBERT DR	275,200 \$	6,062	\$ 1,516
177	030-08-006	ENLACE, LLC	293 301 MAIN ST	650,500 \$	14,329	\$ 3,582
178	185-00-024	HOLYOKE COMMUNITY COLLEGE / FOUNDATION	305 HOMESTEAD AV	164,800 \$	3,630	\$ 908
179	115-00-001	ISO NEW ENGLAND INC	1 SULLIVAN RD	16,983,600 \$	374,115	\$ 93,529
180	018-01-005	JACKSON CANAL, LLC	59 JACKSON ST	2,496,800 \$	55,000	\$ 13,750
181	018-01-004	JACKSON CANAL, LLC /	55 JACKSON ST	446,700 \$	9,840	\$ 2,460
182	020-02-003	MASSACHUSETTS GREEN HIGH PERFORMANCE COMPUTING / CENTER,INC	100 BIGELOW ST	4,786,000 \$	105,426	\$ 26,357
183	020-02-004	MASSACHUSETTS GREEN HIGH PERFORMANCE COMPUTING / CENTER,INC	BIGELOW ST	356,800 \$	7,860	\$ 1,965
184	020-01-004	MASSACHUSETTS GREEN HIGH PERFORMANCE COMPUTING / CENTER,INC	3 BIGELOW ST	428,200 \$	9,432	\$ 2,358
185	020-01-005	MASSACHUSETTS GREEN HIGH PERFORMANCE COMPUTING / CENTER,INC	BIGELOW ST	64,800 \$	1,427	\$ 357
186	020-02-001	MASSACHUSETTS GREEN HIGH PERFORMANCE COMPUTING / CENTER,INC	206 APPLETON ST	50,900 \$	1,121	\$ 280
187	030-06-011	NESTINGLY 181, LLC	164 RACE ST	449,800 \$	9,908	\$ 2,477
188	City Authorities (For Gas, & Electric, & Water Authorities, estimated tax calculated at FY25 CI Rate.)					
189	082-00-109	CITY OF HOLYOKE / GAS & ELECTRIC DEPARTMENT	MEADOW ST	305,900 \$	11,792	\$ 2,948
190	048-01-017	CITY OF HOLYOKE / GAS & ELECTRIC DEPARTMENT	WATER ST	4,900 \$	189	\$ 47
191	219-00-044	CITY OF HOLYOKE / GAS & ELECTRIC DEPARTMENT	NORTHAMPTON ST	95,400 \$	3,678	\$ 919
192	049-01-012	CITY OF HOLYOKE / GAS & ELECTRIC DEPARTMENT	60 WATER ST	45,400 \$	1,750	\$ 438
193	049-01-008	CITY OF HOLYOKE GAS & ELECTRIC DEPARTMENT	REAR CANAL ST	48,700 \$	1,877	\$ 469
194	049-01-009	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	WATER ST	7,300 \$	281	\$ 70
195	057-00-024	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH ST	11,000 \$	424	\$ 106
196	049-01-004	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	30 WATER ST	984,200 \$	37,941	\$ 9,485
197	049-01-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	50 WATER ST	114,700 \$	4,422	\$ 1,105
198	050-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MOSHER ST	87,500 \$	3,373	\$ 843
199	050-01-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	WATER ST	15,700 \$	605	\$ 151
200	050-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	1,100 \$	42	\$ 11
201	050-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	41,400 \$	1,596	\$ 399
202	050-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	1,400 \$	54	\$ 13
203	051-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MOSHER ST	2,500 \$	96	\$ 24
204	051-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	1,100 \$	42	\$ 11
205	051-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	45,800 \$	1,766	\$ 441

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206	051-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	1,500	\$ 58	\$ 14
207	055-00-012	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MAIN ST	4,700	\$ 181	\$ 45
208	049-01-010	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	11,300	\$ 436	\$ 109
209	048-01-014	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	5,700	\$ 220	\$ 55
210	048-01-015	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	15,300	\$ 590	\$ 147
211	048-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH WATER ST	8,500	\$ 328	\$ 82
212	048-01-012	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	APPLETON ST	7,500	\$ 289	\$ 72
213	046-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	2,200	\$ 85	\$ 21
214	046-01-010	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	24,700	\$ 952	\$ 238
215	046-01-011	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	1,000	\$ 39	\$ 10
216	046-01-012	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	1,100	\$ 42	\$ 11
217	046-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	WATER ST	35,100	\$ 1,353	\$ 338
218	046-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	6,300	\$ 243	\$ 61
219	046-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	1,100	\$ 42	\$ 11
220	046-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	900	\$ 35	\$ 9
221	046-01-009	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	17,600	\$ 678	\$ 170
222	047-01-010	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MIDDLE WATER ST	8,400	\$ 324	\$ 81
223	047-01-017	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	37,600	\$ 1,449	\$ 362
224	047-01-018	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	6,900	\$ 266	\$ 66
225	047-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	1,300	\$ 50	\$ 13
226	047-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	1,700	\$ 66	\$ 16
227	047-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH WATER ST	11,300	\$ 436	\$ 109
228	047-01-009	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MIDDLE WATER ST	23,800	\$ 917	\$ 229
229	048-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	END APPLETON ST	8,700	\$ 335	\$ 84
230	084-00-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JED DAPPS LANDING	16,200	\$ 625	\$ 156
231	009-02-002A	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	COMMERCIAL ST	41,200	\$ 1,588	\$ 397
232	006-05-013	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	HAMPDEN ST	63,600	\$ 2,452	\$ 613
233	006-08-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	276 278 HAMPDEN ST	107,300	\$ 4,136	\$ 1,034
234	006-08-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	93 WALNUT ST	258,200	\$ 9,954	\$ 2,488
235	006-08-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	WALNUT ST	32,200	\$ 1,241	\$ 310
236	071-00-020	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	WATER POND	273,700	\$ 10,551	\$ 2,638
237	098-00-026	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MONTGOMERY AV	31,500	\$ 1,214	\$ 304
238	027-03-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MAIN ST	35,500	\$ 1,369	\$ 342
239	041-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	1,100	\$ 42	\$ 11
240	007-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	REAR ELM ST	1,700	\$ 66	\$ 16
241	160-00-032	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	REAR EVERGREEN DR	92,800	\$ 3,577	\$ 894
242	015-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CANAL ST	5,457,100	\$ 210,371	\$ 52,593
243	015-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	5,700	\$ 220	\$ 55
244	015-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CANAL ST	156,200	\$ 6,022	\$ 1,505
245	014-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MAPLE ST	3,900	\$ 150	\$ 38
246	145-00-060	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	OLD JARVIS AV	66,700	\$ 2,571	\$ 643
247	162-00-021	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	HOMESTEAD AV	97,400	\$ 3,755	\$ 939
248	017-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	RACE ST	23,500	\$ 906	\$ 226
249	017-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	34,100	\$ 1,315	\$ 329
250	017-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	5,500	\$ 212	\$ 53
251	176-00-005.2	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	WHITNEY AV	112,400	\$ 4,333	\$ 1,083
252	176-00-008.1	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	WHITNEY AV	392,700	\$ 15,139	\$ 3,785
253	018-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	36,000	\$ 1,388	\$ 347
254	018-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	6,900	\$ 266	\$ 66
255	018-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	39,100	\$ 1,507	\$ 377
256	018-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SARGEANT ST	5,000	\$ 193	\$ 48
257	018-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SARGEANT ST	27,100	\$ 1,045	\$ 261

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258	018-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	6,300	\$ 243	\$ 61
259	182-00-004	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	COUNTY RD	51,000	\$ 1,966	\$ 492
260	182-00-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	91 MUELLER RD	1,126,200	\$ 43,415	\$ 10,854
261	182-00-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	REAR APREMONT HW	11,700	\$ 451	\$ 113
262	188-00-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	APREMONT HW	16,400	\$ 632	\$ 158
263	019-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	6,400	\$ 247	\$ 62
264	019-01-010	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	FRONT ST	988,100	\$ 38,091	\$ 9,523
265	019-01-011	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	FRONT ST	800	\$ 31	\$ 8
266	019-01-012	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	FRONT ST	22,500	\$ 867	\$ 217
267	019-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	REAR SARGEANT ST	337,500	\$ 13,011	\$ 3,253
268	019-01-004	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	REAR CABOT ST	2,428,800	\$ 93,630	\$ 23,408
269	019-01-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	17,200	\$ 663	\$ 166
270	019-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	REAR CABOT ST	60,900	\$ 2,348	\$ 587
271	019-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	41,800	\$ 1,611	\$ 403
272	019-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	36,800	\$ 1,419	\$ 355
273	019-01-009	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	6,300	\$ 243	\$ 61
274	001-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	ST KOLBE DR	9,300	\$ 359	\$ 90
275	023-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	91,200	\$ 3,516	\$ 879
276	023-01-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	17,400	\$ 671	\$ 168
277	023-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	33 HADLEY MILLS RD	64,100	\$ 2,471	\$ 618
278	023-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	23,000	\$ 887	\$ 222
279	023-01-009	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	LYMAN ST	130,600	\$ 5,035	\$ 1,259
280	024-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	6,500	\$ 251	\$ 63
281	024-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	482,800	\$ 18,612	\$ 4,653
282	023-01-011	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	LYMAN ST	115,700	\$ 4,460	\$ 1,115
283	023-01-012	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	LYMAN ST	4,400	\$ 170	\$ 42
284	023-01-013	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	LYMAN ST	5,500	\$ 212	\$ 53
285	023-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	1,323,000	\$ 51,002	\$ 12,750
286	023-01-020	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	LYMAN ST	2,800	\$ 108	\$ 27
287	023-01-023	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	REAR LYMAN ST	4,400	\$ 170	\$ 42
288	025-02-012	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	BERKSHIRE ST	13,300	\$ 513	\$ 128
289	026-05-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	RACE ST	72,000	\$ 2,776	\$ 694
290	026-05-001D	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	18,400	\$ 709	\$ 177
291	026-05-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MAIN ST	8,600	\$ 332	\$ 83
292	026-05-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	RACE ST	3,100	\$ 120	\$ 30
293	027-03-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SOUTH CANAL ST	5,600	\$ 216	\$ 54
294	027-03-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CANAL ST	30,100	\$ 1,160	\$ 290
295	027-03-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CANAL ST	6,400	\$ 247	\$ 62
296	022-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	DWIGHT ST	6,300	\$ 243	\$ 61
297	022-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	DWIGHT ST	46,900	\$ 1,808	\$ 452
298	022-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	DWIGHT ST	47,800	\$ 1,843	\$ 461
299	023-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	GATEHOUSE RD	7,100	\$ 274	\$ 68
300	020-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	6,400	\$ 247	\$ 62
301	020-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	APPLETON ST	44,700	\$ 1,723	\$ 431
302	019-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	36,700	\$ 1,415	\$ 354
303	020-02-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	120 BIGELOW ST	24,400	\$ 941	\$ 235
304	020-02-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	APPLETON ST	46,700	\$ 1,800	\$ 450
305	021-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	APPLETON ST	6,300	\$ 243	\$ 61
306	021-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	APPLETON ST	46,900	\$ 1,808	\$ 452
307	021-01-003A	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	8,000	\$ 308	\$ 77
308	021-01-003B	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	32,300	\$ 1,245	\$ 311
309	021-01-009	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	APPLETON ST	47,700	\$ 1,839	\$ 460

	A	B	C	K	L	M
	Parcel ID	TAX EXEMPT PARCELS AS PILOT TARGETS	Location	FY2025 Assessed Value (\$)	Tax applying FY25 Single Tax Rate (\$22.028) at 100%	Pilot at 25%
1						
310	041-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	1,013,200	\$ 39,059	\$ 9,765
311	041-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	3 NORTH BRIDGE ST	91,800	\$ 3,539	\$ 885
312	041-01-004	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	11,700	\$ 451	\$ 113
313	041-01-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	2,600	\$ 100	\$ 25
314	041-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	552,500	\$ 21,299	\$ 5,325
315	041-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	4,400	\$ 170	\$ 42
316	042-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	4,900	\$ 189	\$ 47
317	042-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	11,000	\$ 424	\$ 106
318	043-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	5,200	\$ 200	\$ 50
319	044-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	10,500	\$ 405	\$ 101
320	044-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	4,300	\$ 166	\$ 41
321	044-01-004	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	10,300	\$ 397	\$ 99
322	044-01-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	4,300	\$ 166	\$ 41
323	045-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	BERKSHIRE ST	10,900	\$ 420	\$ 105
324	045-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	BERKSHIRE ST	4,900	\$ 189	\$ 47
325	041-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH BRIDGE ST	3,400	\$ 131	\$ 33
326	042-01-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	4,600	\$ 177	\$ 44
327	042-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	25,200	\$ 971	\$ 243
328	042-01-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	5,700	\$ 220	\$ 55
329	037-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	1,100	\$ 42	\$ 11
330	037-01-010	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	7,700	\$ 297	\$ 74
331	037-01-002	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	900	\$ 35	\$ 9
332	037-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	47,300	\$ 1,823	\$ 456
333	037-01-004	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	3,300	\$ 127	\$ 32
334	037-01-007	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	3,200	\$ 123	\$ 31
335	039-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MOSHER ST	500	\$ 19	\$ 5
336	033-03-004	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MAIN ST	25,700	\$ 991	\$ 248
337	033-03-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	MAIN ST	29,400	\$ 1,133	\$ 283
338	033-03-006	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	1 CANAL ST	384,300	\$ 14,815	\$ 3,704
339	032-01-013	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CABOT ST	1,600	\$ 62	\$ 15
340	032-01-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	NORTH CANAL ST	800	\$ 31	\$ 8
341	064-00-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	SMITHS FERRY RD	223,500	\$ 8,616	\$ 2,154
342	030-01-005	HOLYOKE CITY OF / GAS & ELECTRIC DEPARTMENT	MAIN ST	25,300	\$ 975	\$ 244
343	042-01-005A	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	CANAL ST	13,800	\$ 532	\$ 133
344	009-02-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	72,200	\$ 2,783	\$ 696
345	006-03-005	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	99 SUFFOLK ST	1,374,800	\$ 52,999	\$ 13,250
346	009-02-008	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	80 JACKSON ST	548,105	\$ 21,129	\$ 5,282
347	006-08-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	91 WALNUT ST	511,500	\$ 19,718	\$ 4,930
348	110-00-011	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	BEECH ST	42,500	\$ 1,638	\$ 410
349	009-02-003	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	JACKSON ST	3,400	\$ 131	\$ 33
350	049-01-001	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	END APPLETON ST	112,600	\$ 4,341	\$ 1,085
351	006-03-004	HOLYOKE CITY OF / HOLYOKE GAS & ELECTRIC	143 CHESTNUT ST	41,100	\$ 1,584	\$ 396
352	006-03-003	HOLYOKE CITY OF / GAS & ELECTRIC	CHESTNUT ST	39,200	\$ 1,511	\$ 378
353	006-03-002	HOLYOKE CITY OF / GAS & ELECTRIC	CHESTNUT ST	33,700	\$ 1,299	\$ 325
354	033-05-002	HOLYOKE GAS & ELECTRIC CITY OF	APPLETON ST	52,000	\$ 2,005	\$ 501
355	037-05-009	HOLYOKE GAS & ELECTRIC DEPARTMENT	LYMAN ST	4,000	\$ 154	\$ 39
356	006-08-008	HOLYOKE GAS & ELECTRIC DEPARTMENT	737 751 DWIGHT ST	17,700	\$ 682	\$ 171
357	213-00-004	HOLYOKE, CITY OF / GAS AND ELECTRIC DEPARTMENT	EASTHAMPTON RD	125,300	\$ 4,830	\$ 1,208
358	213-00-001	HOLYOKE, CITY OF / GAS AND ELECTRIC DEPARTMENT	29 MT TOM SKI RD	1,780,400	\$ 68,634	\$ 17,159
359	041-01-012	HOLYOKE CITY OF / GAS + ELECTRIC DEPT	HADLEY MILLS RD	62,000	\$ 2,390	\$ 598
360	049-01-002	HOLYOKE CITY OF / GAS & ELECTRIC DEPARTMENT	APPLETON ST	6,400	\$ 247	\$ 62
361	023-01-010	HOLYOKE CITY OF / GAS & ELECTRIC DEPARTMENT	LYMAN ST	5,900	\$ 227	\$ 57

	A	B	C	K	L	M
	Parcel ID	TAX EXEMPT PARCELS AS PILOT TARGETS	Location	FY2025 Assessed Value (\$)	Tax applying FY25 Single Tax Rate (\$22.028) at 100%	Pilot at 25%
1						
362	023-01-024	HOLYOKE CITY OF / GAS & ELECTRIC DEPARTMENT	LYMAN ST	48,800	\$ 1,881	\$ 470
363	049-01-011	HOLYOKE CITY OF / GAS+ ELECTRIC DEPT	NORTH CANAL ST	7,500	\$ 289	\$ 72
364	165-00-020	HOLYOKE CITY OF / WATER DEPT	VERMONT ST	65,800	\$ 2,537	\$ 634
365	165-00-038	HOLYOKE CITY OF / WATER DEPT	VERMONT ST	64,200	\$ 2,475	\$ 619
366	163-00-001	HOLYOKE CITY OF / WATER DEPT	WESTFIELD RD	7,600	\$ 293	\$ 73
367	188-00-004	HOLYOKE CITY OF / WATER DEPT	SOUTHAMPTON RD	38,600	\$ 1,488	\$ 372
368	193-00-001	HOLYOKE CITY OF / WATER DEPT	WEST CHERRY ST	3,025,000	\$ 116,614	\$ 29,153
369	193-00-003	HOLYOKE CITY OF / WATER DEPT	WEST CHERRY ST	77,000	\$ 2,968	\$ 742
370	213-00-006	HOLYOKE CITY OF / WATER DEPT	REAR EASTHAMPTON RD	2,044,900	\$ 78,831	\$ 19,708
371	177-00-012	HOLYOKE CITY OF / WATER DEPT	LOWER WESTFIELD RD	43,800	\$ 1,688	\$ 422
372	177-00-003	HOLYOKE CITY OF / WATER DEPT	LOWER WESTFIELD RD	12,700	\$ 490	\$ 122
373	139-00-001A	HOLYOKE CITY OF / WATER DEPT	EASTHAMPTON RD	27,200	\$ 1,049	\$ 262
374	019-01-016	HOLYOKE CITY OF / WATER DEPT	20 COMMERCIAL ST	405,900	\$ 15,647	\$ 3,912
375	145-00-059	HOLYOKE CITY OF / WATER DEPARTMENT	JARVIS AV	74,000	\$ 2,853	\$ 713
376	145-00-001	HOLYOKE CITY OF / WATER DEPARTMENT	JARVIS AV	145,200	\$ 5,597	\$ 1,399
377	145-00-002	HOLYOKE CITY OF / WATER DEPARTMENT	JARVIS AV	4,531,800	\$ 174,701	\$ 43,675
378	167-00-066	HOLYOKE CITY OF / WATER DEPARTMENT	45 UPLAND RD	247,600	\$ 9,545	\$ 2,386
379	185-00-023	HOLYOKE CITY OF / WATER DEPT	HOMESTEAD AV	55,500	\$ 2,140	\$ 535
380	183-00-014	HOLYOKE CITY OF / WATER DEPT	APREMONT HW	3,617,400	\$ 139,451	\$ 34,863
381	183-00-004	HOLYOKE CITY OF / WATER DEPT	APREMONT HW	127,800	\$ 4,927	\$ 1,232
382	179-00-002	HOLYOKE CITY OF / WATER DEPT	WESTFIELD RD	4,777,000	\$ 184,153	\$ 46,038
383	180-00-001	HOLYOKE CITY OF / WATER DEPT	WESTFIELD RD	12,826,700	\$ 494,469	\$ 123,617
384	165-00-019	HOLYOKE CITY OF / WATER DEPT	VERMONT ST	64,300	\$ 2,479	\$ 620
385	161-00-064	HOLYOKE CITY OF / WATER DEPT	REAR VERMONT ST	16,800	\$ 648	\$ 162
386	177-00-010	HOLYOKE CITY OF / WATER DEPT	LOWER WESTFIELD RD	21,800	\$ 840	\$ 210
387	213-00-008	HOLYOKE CITY OF / WATER DEPARTMENT	MOUNTAIN PARK RD	82,900	\$ 3,196	\$ 799
388	165-00-001	HOLYOKE CITY OF / WATER DEPT	VERMONT ST	64,300	\$ 2,479	\$ 620
389	197-00-089	HOLYOKE CITY OF / WATER DEPT	ROSS RD	134,400	\$ 5,181	\$ 1,295
390	115-00-004	HOLYOKE CITY OF / WATER DEPT	WHITING FARMS RD	53,700	\$ 2,070	\$ 518
391	128-00-035	HOLYOKE CITY OF / WATER DEPT	DILLON AV	47,000	\$ 1,812	\$ 453
392	120-00-043	HOLYOKE CITY OF / WATER DEPT	33 WHITING FARMS RD	1,552,900	\$ 59,864	\$ 14,966
393	139-00-012	HOLYOKE CITY OF / WATER DEPT	STEIGER RD	81,800	\$ 3,153	\$ 788
394	160-00-031	HOLYOKE CITY OF / WATER DEPT	EVERGREEN DR	91,700	\$ 3,535	\$ 884
395	176-00-030	HOLYOKE WATER WORKS	WHITNEY AV	150,200	\$ 5,790	\$ 1,448
396	176-00-051	HOLYOKE WATER WORKS	KELLY WY	644,400	\$ 24,842	\$ 6,210
397	177-00-013	HOLYOKE WATER WORKS	KELLY WY	928,400	\$ 35,790	\$ 8,947
398	046-01-002	HOLYOKE CITY OF /	REAR CANAL ST	35,100	\$ 1,353	\$ 338
399	Medical Exemption (Chap 59, S 5, Clause 3- Health)					
400	176-00-036	BAYSTATE MEDICAL CENTER INC	361 WHITNEY AV	8,536,000	\$ 188,031	\$ 47,008
401	006-09-016	BEHAVIORAL HEALTH NETWORK,INC.	130 PINE ST	419,600	\$ 9,243	\$ 2,311
402	141-00-016	COMMUNITY CARE RESOURCES INC	224 EASTHAMPTON RD	288,200	\$ 6,348	\$ 1,587
403	108-00-002	COMMUNITY CARE RESOURCES, INC	1727 NORTHAMPTON ST	470,700	\$ 10,369	\$ 2,592
404	146-00-012	DAY BROOK VILLAGE / SENIOR LIVING	298 JARVIS AV	2,382,200	\$ 52,475	\$ 13,119
405	079-00-018	GANDARA MENTAL HEALTH CENTER INC	CHAPIN ST	58,400	\$ 1,286	\$ 322
406	079-00-019	GANDARA MENTAL HEALTH CENTER INC	82 84 DAVIS ST	329,400	\$ 7,256	\$ 1,814
407	018-01-011	GANDARA MENTAL HEALTH CENTER LLC	80 94 COMMERCIAL ST	501,700	\$ 11,051	\$ 2,763
408	012-02-012	HOLYOKE HEALTH CENTER, INC	567 573 DWIGHT ST	310,200	\$ 6,833	\$ 1,708
409	012-03-002	HOLYOKE HEALTH CENTER, INC.	245 HIGH ST	65,500	\$ 1,443	\$ 361
410	012-03-001	HOLYOKE HEALTH CENTER, INC.	230 MAPLE ST	4,947,219	\$ 108,977	\$ 27,244
411	110-00-012	HOLYOKE MEDICAL CENTER INC	605 607 BEECH ST	399,500	\$ 8,800	\$ 2,200
412	110-00-013	HOLYOKE MEDICAL CENTER, INC	14 CORSER ST	440,100	\$ 9,695	\$ 2,424
413	110-00-014	HOLYOKE MEDICAL CENTER, INC	12 CORSER ST	295,300	\$ 6,505	\$ 1,626

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1						
414	109-00-045	HOLYOKE HOSPITAL INC	8 ISABELLA ST	44,500	\$ 980	\$ 245
415	109-00-044	HOLYOKE HOSPITAL INC	6 ISABELLA ST	43,700	\$ 963	\$ 241
416	110-00-024	HOLYOKE HOSPITAL INC	575 BEECH ST	19,333,700	\$ 425,883	\$ 106,471
417	119-00-024	THE MERCY HOSPITAL INC.	37 BRIGHTSIDE DR	946,100	\$ 20,841	\$ 5,210
418	060-05-004	HOLYOKE-CHICOPEE AREA MENTAL / HEALTH CENTER INC	317 319 BEECH ST	458,400	\$ 10,098	\$ 2,524
419	071-00-005	MENTAL HEALTH ASSOCIATION, INC	11 YALE ST	835,500	\$ 18,404	\$ 4,601
420	071-00-006	MENTAL HEALTH ASSOCIATION, INC	YALE ST EX	20,000	\$ 441	\$ 110
421	060-05-003	MENTAL HEALTH CENTER / ASSOC OF HOLYOKE-CHICOPEE	303 BEECH ST	381,900	\$ 8,412	\$ 2,103
422	119-00-026	TRINITY CONTINUING CARE SERVICES	25 BRIGHTSIDE DR	1,246,700	\$ 27,462	\$ 6,866
423	Medical Exemption (Chap 59, S 5, Clause 3- Charity)					
424	011-01-004	SALVATION ARMY OF, THE / MASS INC	(257-261) APPLETON ST	7,300	\$ 161	\$ 40
425	011-01-005	SALVATION ARMY OF, THE / MASS INC	(263-265) APPLETON ST	6,000	\$ 132	\$ 33
426	Housing Authority					
427	029-09-013	HOLYOKE HOUSING AUTHORITY	662 SOUTH EAST ST	50,200	\$ 1,106	\$ 276
428	004-01-001	HOLYOKE HOUSING AUTHORITY	255 CHESTNUT ST	37,800	\$ 833	\$ 208
429	028-04-017	HOLYOKE HOUSING AUTHORITY	163 CLEMENTE ST	21,100	\$ 465	\$ 116
430	028-04-018	HOLYOKE HOUSING AUTHORITY	165 CLEMENTE ST	20,400	\$ 449	\$ 112
431	028-04-019	HOLYOKE HOUSING AUTHORITY	167 CLEMENTE ST	20,400	\$ 449	\$ 112
432	028-04-020	HOLYOKE HOUSING AUTHORITY	169 CLEMENTE ST	20,400	\$ 449	\$ 112
433	028-04-021	HOLYOKE HOUSING AUTHORITY	195 CLEMENTE ST	21,100	\$ 465	\$ 116
434	028-04-022	HOLYOKE HOUSING AUTHORITY	197 CLEMENTE ST	21,200	\$ 467	\$ 117
435	028-04-023	HOLYOKE HOUSING AUTHORITY	199 CLEMENTE ST	21,100	\$ 465	\$ 116
436	028-04-024	HOLYOKE HOUSING AUTHORITY	201 CLEMENTE ST	21,100	\$ 465	\$ 116
437	028-04-025	HOLYOKE HOUSING AUTHORITY	203 CLEMENTE ST	21,100	\$ 465	\$ 116
438	004-01-003	HOLYOKE HOUSING AUTHORITY	ELM ST	37,000	\$ 815	\$ 204
439	013-03-007	HOLYOKE HOUSING AUTHORITY	WEST CT	920,500	\$ 20,277	\$ 5,069
440	013-01-002	HOLYOKE HOUSING AUTHORITY	WEST CT	920,500	\$ 20,277	\$ 5,069
441	013-02-006	HOLYOKE HOUSING AUTHORITY	WEST CT	920,500	\$ 20,277	\$ 5,069
442	013-03-006	HOLYOKE HOUSING AUTHORITY	17 23 OLIVER ST	1,360,900	\$ 29,978	\$ 7,494
443	013-02-007	HOLYOKE HOUSING AUTHORITY	17 23 OLIVER ST	1,360,900	\$ 29,978	\$ 7,494
444	006-04-015	HOLYOKE HOUSING AUTHORITY	70 WALNUT ST	2,153,500	\$ 47,437	\$ 11,859
445	060-04-005	HOLYOKE HOUSING AUTHORITY	281 283 BEECH ST	544,300	\$ 11,990	\$ 2,997
446	060-04-004	HOLYOKE HOUSING AUTHORITY	BEECH ST	42,300	\$ 932	\$ 233
447	009-06-001	HOLYOKE HOUSING AUTHORITY	475 MAPLE ST	3,524,100	\$ 77,629	\$ 19,407
448	003-02-008	HOLYOKE HOUSING AUTHORITY	69 87 FRANKLIN ST	40,700	\$ 897	\$ 224
449	003-03-023	HOLYOKE HOUSING AUTHORITY	320 PINE ST	387,000	\$ 8,525	\$ 2,131
450	003-04-019	HOLYOKE HOUSING AUTHORITY	334 ELM ST	1,294,200	\$ 28,509	\$ 7,127
451	003-05-001	HOLYOKE HOUSING AUTHORITY	FRANKLIN ST	40,900	\$ 901	\$ 225
452	003-05-006	HOLYOKE HOUSING AUTHORITY	2 RESNIC BV	36,200	\$ 797	\$ 199
453	003-05-007	HOLYOKE HOUSING AUTHORITY	4 14 RESNIC BV	38,400	\$ 846	\$ 211
454	003-05-008	HOLYOKE HOUSING AUTHORITY	16 22 RESNIC BV	37,600	\$ 828	\$ 207
455	003-05-009	HOLYOKE HOUSING AUTHORITY	24 34 RESNIC BV	38,400	\$ 846	\$ 211
456	003-05-010	HOLYOKE HOUSING AUTHORITY	36 RESNIC BV	36,300	\$ 800	\$ 200
457	003-05-015	HOLYOKE HOUSING AUTHORITY	341 351 WALNUT ST	38,500	\$ 848	\$ 212
458	003-05-016	HOLYOKE HOUSING AUTHORITY	353 363 WALNUT ST	38,800	\$ 855	\$ 214
459	004-01-007	HOLYOKE HOUSING AUTHORITY	CABOT ST	36,400	\$ 802	\$ 200
460	042-02-001	HOLYOKE HOUSING AUTHORITY	CANAL ST	71,500	\$ 1,575	\$ 394
461	042-02-002	HOLYOKE HOUSING AUTHORITY	22 NORTH SUMMER ST	599,900	\$ 13,215	\$ 3,304
462	042-02-004	HOLYOKE HOUSING AUTHORITY	LYMAN ST	39,900	\$ 879	\$ 220
463	042-02-005	HOLYOKE HOUSING AUTHORITY	23 NORTH SUMMER ST	1,915,800	\$ 42,201	\$ 10,550
464	004-05-008	HOLYOKE HOUSING AUTHORITY	273 WALNUT ST	169,300	\$ 3,729	\$ 932
465	040-01-004	HOLYOKE HOUSING AUTHORITY	32 38 NORTH SUMMER ST	1,916,800	\$ 42,223	\$ 10,556

	A	B	C	K	L	M
	Parcel ID	TAX EXEMPT PARCELS AS PILOT TARGETS	Location	FY2025 Assessed Value (\$)	Tax applying FY25 Single Tax Rate (\$22.028) at 100%	Pilot at 25%
1						
466	004-01-002	HOLYOKE HOUSING AUTHORITY	CHESTNUT ST	26,600	\$ 586	\$ 146
467	004-01-004	HOLYOKE HOUSING AUTHORITY	264 ELM ST	31,200	\$ 687	\$ 172
468	004-01-005	HOLYOKE HOUSING AUTHORITY	250 256 ELM ST	38,800	\$ 855	\$ 214
469	003-01-014	HOLYOKE HOUSING AUTHORITY	316 ELM ST	405,000	\$ 8,921	\$ 2,230
470	029-08-005	HOLYOKE HOUSING AUTHORITY	557 559 SOUTH BRIDGE ST	417,200	\$ 9,190	\$ 2,298
471	029-09-012	HOLYOKE HOUSING AUTHORITY	680 SOUTH EAST ST	2,500	\$ 55	\$ 14
472	033-01-002	HOLYOKE HOUSING AUTHORITY	21 BOWERS ST	3,490,600	\$ 76,891	\$ 19,223
473	028-04-003	HOLYOKE HOUSING AUTHORITY	185 189 CLEMENTE ST	429,200	\$ 9,454	\$ 2,364
474	028-04-004	HOLYOKE HOUSING AUTHORITY	189 CLEMENTE ST	30,300	\$ 667	\$ 167
475	029-01-005	HOLYOKE HOUSING AUTHORITY	522 524 SOUTH SUMMER ST	282,000	\$ 6,212	\$ 1,553
476	029-01-006	HOLYOKE HOUSING AUTHORITY	SOUTH SUMMER ST	26,400	\$ 582	\$ 145
477	029-01-007A	HOLYOKE HOUSING AUTHORITY	518 520 SOUTH SUMMER ST	256,700	\$ 5,655	\$ 1,414
478	029-05-003	HOLYOKE HOUSING AUTHORITY	553 555 SOUTH SUMMER ST	337,200	\$ 7,428	\$ 1,857
479	029-05-007	HOLYOKE HOUSING AUTHORITY	565 567 SOUTH SUMMER ST	297,700	\$ 6,558	\$ 1,639
480	029-07-010	HOLYOKE HOUSING AUTHORITY	580 582 SOUTH EAST ST	547,300	\$ 12,056	\$ 3,014
481	029-08-003	HOLYOKE HOUSING AUTHORITY	553 SOUTH BRIDGE ST	329,200	\$ 7,252	\$ 1,813
482	013-01-001	HOLYOKE HOUSING AUTHORITY	17 23 OLIVER ST	1,360,900	\$ 29,978	\$ 7,494
483	013-04-004	HOLYOKE HOUSING AUTHORITY	515 519 DWIGHT ST	3,700	\$ 82	\$ 20
484	146-00-017	HOLYOKE HOUSING AUTHORITY	CHERRY ST	51,700	\$ 1,139	\$ 285
485	026-01-001	HOLYOKE HOUSING AUTHORITY	611 SOUTH BRIDGE ST	101,200	\$ 2,229	\$ 557
486	029-08-016	HOLYOKE HOUSING AUTHORITY	624 SOUTH EAST ST	724,700	\$ 15,964	\$ 3,991
487	028-04-005	HOLYOKE HOUSING AUTHORITY	193 CLEMENTE ST	30,300	\$ 667	\$ 167
488	029-08-010	HOLYOKE HOUSING AUTHORITY	654 SOUTH EAST ST	28,600	\$ 630	\$ 158
489	029-08-011	HOLYOKE HOUSING AUTHORITY /	652 SOUTH EAST ST	5,800	\$ 128	\$ 32
490	029-08-009	HOLYOKE HOUSING AUTHORITY	656 SOUTH EAST ST	29,500	\$ 650	\$ 162
491	029-09-009	HOLYOKE HOUSING AUTHORITY	686 SOUTH EAST ST	2,700	\$ 59	\$ 15
492	029-09-010	HOLYOKE HOUSING AUTHORITY	684 SOUTH EAST ST	3,300	\$ 73	\$ 18
493	029-09-011	HOLYOKE HOUSING AUTHORITY	682 SOUTH EAST ST	4,100	\$ 90	\$ 23
494	028-04-026	HOLYOKE HOUSING AUTHORITY	205 CLEMENTE ST	21,300	\$ 469	\$ 117
495	028-04-027	HOLYOKE HOUSING AUTHORITY	207 CLEMENTE ST	21,000	\$ 463	\$ 116
496	003-01-002	HOLYOKE HOUSING AUTHORITY /	319 CHESTNUT ST	954,200	\$ 21,019	\$ 5,255
497	003-01-001	HOLYOKE HOUSING AUTHORITY /	317 CHESTNUT ST	1,361,300	\$ 29,987	\$ 7,497
498	004-02-008	HOLYOKE HOUSING AUTHORITY /	ELM ST	36,600	\$ 806	\$ 202
499	004-02-009	HOLYOKE HOUSING AUTHORITY /	284 288 ELM ST	508,000	\$ 11,190	\$ 2,798
500	004-02-001	HOLYOKE HOUSING AUTHORITY /	60 72 HAMPSHIRE ST	682,070	\$ 15,025	\$ 3,756
501	004-02-002	HOLYOKE HOUSING AUTHORITY /	291 297 CHESTNUT ST	668,100	\$ 14,717	\$ 3,679
502	004-02-003	HOLYOKE HOUSING AUTHORITY /	297 CHESTNUT ST	36,700	\$ 808	\$ 202
503	004-04-009	HOLYOKE HOUSING AUTHORITY /	300 WALNUT ST	2,696,300	\$ 59,394	\$ 14,849
504	029-08-004	HOLYOKE HOUSING AUTHORITY /	555 SOUTH BRIDGE ST	22,000	\$ 485	\$ 121
505	028-03-001	HOLYOKE HOUSING AUTHORITY /	68 CABOT ST	1,238,600	\$ 27,284	\$ 6,821
506	148-00-038	HOLYOKE HOUSING AUTHORITY /	LEARY DR	10,493,000	\$ 231,140	\$ 57,785
507	009-06-004	HOLYOKE HOUSING AUTHORITY /	354 CHESTNUT ST	58,100	\$ 1,280	\$ 320
508	091-00-031	HOLYOKE HOUSING AUTHORITY /	121 125 NONOTUCK ST	1,255,300	\$ 27,652	\$ 6,913
509	080-00-108	HOLYOKE HOUSING AUTHORITY /	10 12 WOLCOTT ST	422,300	\$ 9,302	\$ 2,326
510	033-01-008	HOLYOKE HOUSING AUTHORITY /	MOSHER ST	26,200	\$ 577	\$ 144
511	004-01-006	HOLYOKE HOUSING AUTHORITY /	168 184 CABOT ST	36,400	\$ 802	\$ 200
512	029-08-012	HOLYOKE HOUSING AUTHORITY	650 SOUTH EAST ST	36,100	\$ 795	\$ 199
513	033-07-016	HOLYOKE REDEVELOPMENT / AUTHORITY	MAIN ST	255	\$ 6	\$ 1
514	030-06-002	HOLYOKE REDEVELOPMENT / AUTHORITY	MAIN ST	8,900	\$ 196	\$ 49
515	030-06-001	HOLYOKE REDEVELOPMENT / AUTHORITY	CROSS RD	229	\$ 5	\$ 1
516	020-02-008	HOLYOKE REDEVELOPMENT AUTHORITY / c/o APPLETON REDEVELOPMENT LTD PARTNERSHIP	216 APPLETON ST	486,500	\$ 10,717	\$ 2,679
517	030-06-006	HOLYOKE REDEVELOPMENT AUTHORITY	MAIN ST	24,800	\$ 546	\$ 137

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518	030-06-004	HOLYOKE REDEVELOPMENT AUTHORITY	MAIN ST	2,400	\$ 53	\$ 13
519	030-06-005	HOLYOKE REDEVELOPMENT AUTHORITY	MAIN ST	17,600	\$ 388	\$ 97
520	<u>Rail Service (To be Researched)</u>					
521	081-00-031	PIONEER VALLEY RR	REAR BROWN AV	72,400	\$ 1,595	\$ 399
522	086-00-001	PIONEER VALLEY RR	REAR MAIN ST	58,800	\$ 1,295	\$ 324
523	085-00-011	PIONEER VALLEY RR	REAR BROWN AV	75,500	\$ 1,663	\$ 416
524	082-00-047	PIONEER VALLEY RR	REAR BROWN AV	78,000	\$ 1,718	\$ 430
525	082-00-061	PIONEER VALLEY RR	REAR BROWN AV	42,700	\$ 941	\$ 235
526	050-01-002	PIONEER VALLEY RR	REAR CANAL ST	44,800	\$ 987	\$ 247
527	049-01-003	PIONEER VALLEY RR	REAR CANAL ST	45,900	\$ 1,011	\$ 253
528	047-01-001	PIONEER VALLEY RR	CABOT ST	31,800	\$ 700	\$ 175
529	176-00-031	PIONEER VALLEY RR	HOLYOKE ST	164,700	\$ 3,628	\$ 907
530	176-00-032	PIONEER VALLEY RR	HOLYOKE ST	223,100	\$ 4,914	\$ 1,229
531	056-00-002	PIONEER VALLEY RR	BERKSHIRE ST	69,100	\$ 1,522	\$ 381
532	056-00-006	PIONEER VALLEY RR	BERKSHIRE ST	49,900	\$ 1,099	\$ 275
533	056-00-009	PIONEER VALLEY RR	SOUTH ST	11,400	\$ 251	\$ 63
534	057-00-023	PIONEER VALLEY RR	SOUTH ST	26,400	\$ 582	\$ 145
535	047-01-004	PIONEER VALLEY RR	CABOT ST	500	\$ 11	\$ 3
536	019-01-014	PIONEER VALLEY RR	FRONT ST	45,600	\$ 1,004	\$ 251
537	018-01-010	PIONEER VALLEY RR	FRONT ST	48,000	\$ 1,057	\$ 264
538	020-02-009	PIONEER VALLEY RR	NICK COSMOS WY	45,600	\$ 1,004	\$ 251
539	115-00-024	PIONEER VALLEY RR	REAR MAIN ST	81,500	\$ 1,795	\$ 449
540	116-00-007	PIONEER VALLEY RR	MAIN ST	481,300	\$ 10,602	\$ 2,651
541	017-01-008	PIONEER VALLEY RR	REAR COMMERCIAL ST	57,400	\$ 1,264	\$ 316
542	<u>Other</u>					
543	174-00-020	HOLYOKE CROSSING LLC	7 45 HOLYOKE ST	37,800	\$ 833	\$ 208
544				Total	\$ 7,333,718	\$ 1,833,429
545	<i>Note: PILOTS would not be applicable in the following categories.</i>					
546						
547	<u>Owned by the City of Holyoke</u>					
548	011-10-001	SOLDIERS MEMORIAL / COMMISSION OF THE CITY	310 APPLETON ST	3,165,000		
549	120-00-045	HOLYOKE ECONOMIC DEVELOPMENT / AND INDUSTRIAL CORP	WHITING FARMS RD	33,600		
550	120-00-046	HOLYOKE ECONOMIC DEVELOPMENT / AND INDUSTRIAL CORP	WHITING FARMS RD	48,800		
551	120-00-047	HOLYOKE ECONOMIC DEVELOPMENT / AND INDUSTRIAL CORP	WHITING FARMS RD	2,600		
552	120-00-012	HOLYOKE ECONOMIC DEVELOPMENT / AND INDUSTRIAL CORP	WHITING FARMS RD	2,300		
553	176-00-004A	HOLYOKE ECONOMIC DEVELOPMENT / AND INDUSTRIAL CORP	BOBALA RD	384,000		
554	010-01-020	CITY OF HOLYOKE	588 HIGH ST	16,400		
555	010-01-008	CITY OF HOLYOKE	136 CABOT ST	18,100		
556	011-05-008	CITY OF HOLYOKE	87 NEWTON ST	60,700		
557	030-08-004	CITY OF HOLYOKE	285 287 MAIN ST	27,800		
558	037-05-010	CITY OF HOLYOKE	CANAL ST	36,100		
559	195-00-029	CITY OF HOLYOKE	ROCK VALLEY RD	353,100		
560	027-01-007	CITY OF HOLYOKE	616 SOUTH SUMMER ST	35,900		
561	124-00-122	CITY OF HOLYOKE	NORWOOD TR	7,400		
562	006-08-012	CITY OF HOLYOKE	106 108 PINE ST	36,000		
563	005-03-003	CITY OF HOLYOKE	229 CHESTNUT ST	17,700		
564	176-00-053	CITY OF HOLYOKE	WHITNEY AV	104,700		
565	117-00-148	CITY OF HOLYOKE	43 LOWER WESTFIELD RD	1,091,000		
566	117-00-126	CITY OF HOLYOKE	MAIN ST	43,700		
567	004-02-010	CITY OF HOLYOKE	74 84 HAMPSHIRE ST	42,500		
568	083-00-013	CITY OF HOLYOKE	MEADOW ST D	2,600		
569	083-00-008	CITY OF HOLYOKE	728 MAIN ST	98,956		

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1						
570	009-04-011	CITY OF HOLYOKE	506 MAPLE ST	36,300		
571	083-00-009	CITY OF HOLYOKE	HANOVER ST	115,300		
572	083-00-007	CITY OF HOLYOKE	MAIN ST	3,000		
573	033-05-007	CITY OF HOLYOKE	74 MAIN ST	294,000		
574	083-00-012	CITY OF HOLYOKE	MEADOW ST E	2,600		
575	010-01-002	CITY OF HOLYOKE	CABOT ST	13,100		
576	011-05-022	CITY OF HOLYOKE	115 NEWTON ST	61,100		
577	022-01-010	CITY OF HOLYOKE	FRONT ST	17,200		
578	032-01-014	CITY OF HOLYOKE	NORTH CANAL ST	3,400		
579	033-02-008	CITY OF HOLYOKE	141 WEST ST	36,500		
580	011-03-008	CITY OF HOLYOKE /	118 NEWTON ST	36,100		
581	029-08-006	CITY OF HOLYOKE	569 SOUTH BRIDGE ST	36,100		
582	081-00-042	CITY OF HOLYOKE /	37 BROWN AV	250,800		
583	123-00-021	CITY OF HOLYOKE	432 HILLSIDE AV	204,200		
584	070-00-046	HOLYOKE CITY OF /	LENOX RD	57,900		
585	004-04-005	HOLYOKE, CITY OF	297 ELM ST	36,500		
586	099-00-039	HOLYOKE CITY OF /	PLEASANT ST	82,000		
587	099-00-053	HOLYOKE CITY OF /	REAR PLEASANT ST	7,900		
588	095-00-079	HOLYOKE CITY OF /	PLEASANT ST	117,600		
589	035-03-008	HOLYOKE CITY OF /	SAMOSETT ST	43,800		
590	010-02-003	HOLYOKE CITY OF	20 HAMPSHIRE ST	5,300		
591	025-01-001A	HOLYOKE CITY OF /	MAIN ST	50,500		
592	144-00-057	HOLYOKE CITY OF	EASTHAMPTON RD	8,500		
593	117-00-144	HOLYOKE CITY OF /	8 OSCAR ST	664,300		
594	124-00-085	HOLYOKE CITY OF /	NORWOOD TR	6,500		
595	011-09-009	HOLYOKE CITY OF /	323 329 APPLETON ST	45,900		
596	219-00-024	HOLYOKE CITY OF /	CEDAR HILL RD	1,100		
597	219-00-026	HOLYOKE CITY OF /	CEDAR GROVE AV	1,000		
598	222-00-010	HOLYOKE CITY OF /	NORTHAMPTON ST	9,000		
599	029-06-001	HOLYOKE CITY OF /	596 SOUTH BRIDGE ST	16,547,000		
600	117-00-022	HOLYOKE CITY OF /	INGLESIDE ST	41,300		
601	010-02-005	HOLYOKE CITY OF /	ST FLORIAN WAY	5,800		
602	010-02-006	HOLYOKE CITY OF /	ST FLORIAN WAY	5,300		
603	010-02-002	HOLYOKE CITY OF /	HAMPSHIRE ST	4,600		
604	160-00-033	HOLYOKE CITY OF /	REAR WESTFIELD RD	68,900		
605	057-00-051	HOLYOKE CITY OF /	REAR SOUTH ST	36,800		
606	168-00-001	HOLYOKE CITY OF /	REAR OCONNELL RD	213,200		
607	020-02-012	HOLYOKE CITY OF /	138 APPLETON ST	4,434,200		
608	028-02-003	HOLYOKE CITY OF /	CLEMENTE ST	25,600		
609	035-03-004	HOLYOKE CITY OF /	PEQUOT ST	4,600		
610	035-03-006	HOLYOKE CITY OF /	PEQUOT ST	37,200		
611	020-02-013	HOLYOKE CITY OF	APPLETON ST	27,400		
612	060-02-001	HOLYOKE CITY OF	291 PINE ST	5,201,400		
613	118-00-006	HOLYOKE CITY OF	MAIN ST	43,800		
614	117-00-145	HOLYOKE CITY OF	LOWER WESTFIELD RD	242,800		
615	011-04-005	HOLYOKE CITY OF	43 59 NEWTON ST	37,200		
616	011-04-006	HOLYOKE CITY OF	61 71 NEWTON ST	36,100		
617	025-02-004	HOLYOKE CITY OF	STEBBINS ST	95,300		
618	029-08-007	HOLYOKE CITY OF	SOUTH BRIDGE ST	22,100		
619	030-05-015	HOLYOKE CITY OF	MAIN ST	25,500		
620	010-01-009	CITY OF HOLYOKE	138 CABOT ST	18,300		
621	218-00-007	CITY OF HOLYOKE FORECLOSED BY DECREE	NORTHAMPTON ST	542,100		

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1						
622	029-08-001	CITY OF HOLYOKE FORECLOSED BY DECREE	34 42 HAMILTON ST	35,900		
623	004-06-009	CITY OF HOLYOKE FORECLOSED BY DECREE	163 SARGEANT ST	170,100		
624	031-01-015	CITY OF HOLYOKE FORECLOSED BY DECREE	501 SOUTH BRIDGE ST	17,500		
625	031-01-016	CITY OF HOLYOKE FORECLOSED BY DECREE	SOUTH BRIDGE ST	16,100		
626	031-01-017	CITY OF HOLYOKE FORECLOSED BY DECREE	SOUTH BRIDGE ST	2,600		
627	031-01-023	CITY OF HOLYOKE FORECLOSED BY DECREE	SOUTH EAST ST	100		
628	033-04-011	CITY OF HOLYOKE FORECLOSED BY DECREE	24 26 MAIN ST	2,600		
629	033-04-012	CITY OF HOLYOKE FORECLOSED BY DECREE	22 MAIN ST	2,600		
630	033-04-013	CITY OF HOLYOKE FORECLOSED BY DECREE	12 18 MAIN ST	17,500		
631	158-00-035	CITY OF HOLYOKE FORECLOSED BY DECREE	REAR BRAY PARK DR	9,300		
632	013-04-006	CITY OF HOLYOKE FORECLOSED BY DECREE	30 JOHN ST	26,600		
633	011-05-026	CITY OF HOLYOKE FORECLOSED BY DECREE	123 125 NEWTON ST	36,100		
634	121-00-042	CITY OF HOLYOKE FORECLOSED BY DECREE	GRAND VIEW AV	7,400		
635	121-00-043	CITY OF HOLYOKE FORECLOSED BY DECREE	GRAND VIEW AV	39,400		
636	167-00-069	HOLYOKE CITY OF / TAKING	HOMESTEAD AV	64,000		
637	212-00-001	HOLYOKE CITY OF / TAKING	EASTHAMPTON RD	1,189,200		
638	030-03-008	HOLYOKE CITY OF / TAKING	61 65 CABOT ST	23,700		
639	011-06-013	HOLYOKE CITY OF / TAKING	MAPLE ST	35,000		
640	031-01-024	HOLYOKE CITY OF / TAKING	SOUTH EAST ST	4,300		
641	011-03-010	HOLYOKE CITY OF / TAKING	94 100 NEWTON ST	25,500		
642	010-02-004	HOLYOKE CITY OF / TAKING	COMMERCIAL ST	37,000		
643	010-02-016	HOLYOKE CITY OF / TAKING	HIGH ST	4,400		
644	010-02-017	HOLYOKE CITY OF / TAKING	HIGH ST	4,300		
645	010-02-018	HOLYOKE CITY OF / TAKING	HIGH ST	7,700		
646	011-06-012	HOLYOKE CITY OF / TAKING	(295-305) APPLETON ST	34,500		
647	145-00-005	HOLYOKE CITY OF / TAKING	JARVIS AV	82,200		
648	145-00-006	HOLYOKE CITY OF / TAKING	JARVIS AV	78,200		
649	160-00-016	HOLYOKE CITY OF / TAKING	REAR EVERGREEN DR	6,600		
650	181-00-135	HOLYOKE CITY OF / TAKING	SUN VALLEY RD	12,700		
651	029-07-006	HOLYOKE CITY OF / TAKING	SOUTH BRIDGE ST	22,700		
652	027-04-018	HOLYOKE CITY OF / TAKING	SOUTH BRIDGE ST	34,400		
653	028-03-006	HOLYOKE CITY OF / TAKING	55 57 HAMILTON ST	35,400		
654	019-01-022	HOLYOKE CITY OF / TAKING	118 CABOT ST	29,700		
655	021-01-010	HOLYOKE CITY OF / TAKING	444 DWIGHT ST	2,480,700		
656	122-00-081	HOLYOKE CITY OF / TAKING	WESTFIELD RD	55,800		
657	010-02-008	HOLYOKE CITY OF / TAKING	ST FLORIAN WAY	37,200		
658	029-03-010	HOLYOKE CITY OF / TAKING	(9) ADAMS ST	18,500		
659	010-02-007	HOLYOKE CITY OF / TAKING	COMMERCIAL ST	36,800		
660	029-06-005	HOLYOKE CITY OF TAKING /	SOUTH SUMMER ST	34,700		
661	030-03-007	HOLYOKE CITY OF TAKING	CABOT ST	4,800		
662	005-03-002	HOLYOKE, CITY OF / TAX TAKING	CHESTNUT ST	52,200		
663	030-08-002	THE CITY OF HOLYOKE TAX TITLE	277 MAIN ST	20,100		
664	183-00-006	THE CITY OF HOLYOKE TAX TITLE	OLD ROCK VALLEY RD	19,400		
665	005-03-004	THE CITY OF HOLYOKE TAX TITLE	231 CHESTNUT ST	21,600		
666	062-03-005	THE CITY OF HOLYOKE TAX TITLE	133 137 PINE ST	36,100		
667	010-02-001	HOLYOKE CITY OF / TAKING	COMMERCIAL ST	27,600		
668	212-00-002	HOLYOKE CITY OF / TAKING	EASTHAMPTON RD	42,200		
669	211-00-002	HOLYOKE CITY OF / TAKING	REAR EASTHAMPTON RD	15,700		
670	011-05-027	HOLYOKE CITY OF / TAKING	510 516 HIGH ST	41,400		
671	144-00-046	CITY OF HOLYOKE PARKS AND RECREATION	OLD JARVIS AV	52,000		
672	145-00-089	CITY OF HOLYOKE PARKS AND RECREATION	CHMURA DR	100,900		
673	145-00-090	CITY OF HOLYOKE PARKS AND RECREATION	CHMURA DR	87,800		

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	Parcel ID	TAX EXEMPT PARCELS AS PILOT TARGETS	Location	FY2025 Assessed Value (\$)	Tax applying FY25 Single Tax Rate (\$22.028) at 100%	Pilot at 25%
1						
674	145-00-088	CITY OF HOLYOKE PARKS AND RECREATION	REAR SCOTT HOLLOW DR	123,300		
675	085-00-067	HOLYOKE CITY OF / PARKS + RECREATION	MAIN ST	361,800		
676	084-00-001	HOLYOKE CITY OF / PARKS + RECREATION	JED DAYS LANDING	303,500		
677	072-00-039	HOLYOKE CITY OF / PARKS + RECREATION	LINCOLN ST	8,300		
678	007-01-003	HOLYOKE CITY OF / PARKS + RECREATION	REAR ARBOR WY	260,100		
679	062-04-001	HOLYOKE CITY OF / PARKS + RECREATION	BEECH ST	112,300		
680	061-02-015	HOLYOKE CITY OF / PARKS + RECREATION	180 BEECH ST	58,100		
681	006-04-005	HOLYOKE CITY OF / PARKS + RECREATION	ELM ST	36,800		
682	006-04-006	HOLYOKE CITY OF / PARKS + RECREATION	ELM ST	39,200		
683	113-00-050	HOLYOKE CITY OF / PARKS + RECREATION	LAUREL ST	4,300		
684	009-05-001	HOLYOKE CITY OF / PARKS + RECREATION	HIGH ST	186,900		
685	094-00-067	HOLYOKE CITY OF / PARKS + RECREATION	PEARL ST	49,600		
686	097-00-002	HOLYOKE CITY OF / PARKS + RECREATION	JONES POINT	686,000		
687	091-00-132	HOLYOKE CITY OF / PARKS + RECREATION	APPLETON ST	5,200		
688	009-07-001	HOLYOKE CITY OF / PARKS + RECREATION	HIGH ST	131,000		
689	073-00-037	HOLYOKE CITY OF / PARKS + RECREATION	LINCOLN ST	57,500		
690	073-00-038	HOLYOKE CITY OF / PARKS + RECREATION	LINCOLN ST	2,200		
691	076-08-001	HOLYOKE CITY OF / PARKS + RECREATION	APPLETON ST	4,200		
692	073-00-036	HOLYOKE CITY OF / PARKS + RECREATION	LINCOLN ST	78,700		
693	075-01-002	HOLYOKE CITY OF / PARKS + RECREATION	HAMPDEN ST	111,300		
694	146-00-014	HOLYOKE CITY OF / PARKS + RECREATION	51 COMMUNITY FIELD RD	238,400		
695	146-00-018	HOLYOKE CITY OF / PARKS + RECREATION	COMMUNITY FIELD RD	186,400		
696	166-00-058	HOLYOKE CITY OF / PARKS + RECREATION	WHITING FARMS RD	52,600		
697	104-00-062	HOLYOKE CITY OF / PARKS + RECREATION	NORTHAMPTON ST	78,600		
698	104-00-063	HOLYOKE CITY OF / PARKS + RECREATION	NORTHAMPTON ST	78,800		
699	104-00-008	HOLYOKE CITY OF / PARKS + RECREATION	NORTHAMPTON ST	82,200		
700	105-00-073	HOLYOKE CITY OF / PARKS + RECREATION	DWIGHT ST	146,600		
701	103-00-010	HOLYOKE CITY OF / PARKS + RECREATION	MORGAN ST	52,200		
702	001-01-003	HOLYOKE CITY OF / PARKS + RECREATION	REAR ST KOLBE DR	79,500		
703	001-01-004	HOLYOKE CITY OF / PARKS + RECREATION	REAR ST KOLBE DR	37,900		
704	001-01-005	HOLYOKE CITY OF / PARKS + RECREATION	REAR ST KOLBE DR	41,700		
705	120-00-005	HOLYOKE CITY OF / PARKS + RECREATION	WOODLAND ST	77,400		
706	012-05-001	HOLYOKE CITY OF / PARKS + RECREATION	HAMPDEN ST	79,700		
707	115-00-003	HOLYOKE CITY OF / PARKS + RECREATION	WHITING FARMS RD	45,900		
708	113-00-049	HOLYOKE CITY OF / PARKS + RECREATION	LAUREL ST	40,600		
709	037-06-001	HOLYOKE CITY OF / PARKS + RECREATION	LYMAN ST	37,300		
710	030-05-003	HOLYOKE CITY OF / PARKS + RECREATION	CLEMENTE ST	30,100		
711	034-02-009	HOLYOKE CITY OF / PARKS + RECREATION	101 CENTER ST	62,200		
712	035-03-012	HOLYOKE CITY OF / PARKS + RECREATION	SAMOSETT ST	89,700		
713	026-02-001	HOLYOKE CITY OF / PARKS + RECREATION	JACKSON ST	48,300		
714	026-02-002	HOLYOKE CITY OF / PARKS + RECREATION	SOUTH BRIDGE ST	30,600		
715	026-02-003	HOLYOKE CITY OF / PARKS + RECREATION	JACKSON ST	40,400		
716	028-02-002	HOLYOKE CITY OF / PARKS + RECREATION	CLEMENTE ST	67,100		
717	195-00-014	HOLYOKE CITY OF / PARKS + RECREATION	ROCK VALLEY RD	66,600		
718	195-00-016	HOLYOKE CITY OF / PARKS + RECREATION	ROCK VALLEY RD	123,600		
719	226-00-007	HOLYOKE CITY OF / PARKS + RECREATION	SMITHS FERRY RD	61,200		
720	015-01-006	HOLYOKE CITY OF / PARKS + RECREATION	ST KOLBE DR	263,800		
721	149-00-001	HOLYOKE CITY OF / PARKS + RECREATION	CHERRY ST	89,700		
722	149-00-002	HOLYOKE CITY OF / PARKS + RECREATION	CHERRY ST	66,500		
723	015-01-005	HOLYOKE CITY OF / PARKS + RECREATION	MAPLE ST	74,600		
724	014-01-003	HOLYOKE CITY OF / PARKS + RECREATION	MAPLE ST	69,500		
725	129-00-003	HOLYOKE CITY OF / PARKS + RECREATION	NORTHAMPTON ST	286,700		

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726	028-02-001	HOLYOKE CITY OF / PARKS + RECREATION	HAMILTON ST	39,300		
727	058-00-019.1	HOLYOKE CITY OF / PARKS + RECREATION	569 MAPLE ST	373,100		
728	013-05-001	HOLYOKE CITY OF / POLICE DEPT	25 COURT PLAZA	906,200		
729	010-02-015	HOLYOKE CITY OF / ENGINE HOUSES	600 HIGH ST	5,702,100		
730	162-00-022	HOLYOKE CITY OF / ENGINE HOUSES	640 HOMESTEAD AV	477,000		
731	106-00-001	HOLYOKE CITY OF / ENGINE HOUSES	1591 NORTHAMPTON ST	822,500		
732	081-00-067	HOLYOKE CITY OF / ENGINE HOUSES	490 SOUTH ST	460,500		
733	019-01-021	HOLYOKE CITY OF / C/O LAW DEPT	WORCESTER PL	36,000		
734	004-04-006	HOLYOKE CITY OF / (C/O LAW DEPT)	301 ELM ST	36,500		
735	004-04-007	HOLYOKE CITY OF / (C/O LAW DEPT)	303 305 ELM ST	36,900		
736	019-01-020	HOLYOKE CITY OF / C/O LAW DEPT	2 WORCESTER PL	33,300		
737	004-04-001	HOLYOKE CITY OF / C/O LAW DEPT	ELM ST	36,900		
738	011-04-004	HOLYOKE CITY OF / C/O LAW DEPT	31 41 NEWTON ST	36,100		
739	013-07-001	HOLYOKE CITY OF / MUNICIPAL BUILDING	20 KOREAN VETERANS PL	1,854,900		
740	013-05-002	HOLYOKE CITY OF / MUNICIPAL BUILDING	536 DWIGHT ST	4,594,700		
741	037-02-001	HOLYOKE CITY OF / MUNICIPAL BUILDING	63 CANAL ST	755,000		
742	060-01-001	HOLYOKE CITY OF / MUSEUM	238 CABOT ST	1,300,800		
743	015-02-001A	HOLYOKE CITY OF / LANDS	MAPLE ST	42,100		
744	094-00-045	HOLYOKE CITY OF / LANDS	MADISON AV	58,100		
745	094-00-073	HOLYOKE CITY OF / LANDS	PLEASANT ST	37,000		
746	095-00-060	HOLYOKE CITY OF / LANDS	JEFFERSON ST	76,600		
747	073-00-035	HOLYOKE CITY OF / LANDS	HAMPDEN ST	21,000		
748	199-00-013	HOLYOKE CITY OF / LANDS	MOUNTAIN RD	146,100		
749	011-03-009	HOLYOKE CITY OF / LANDS	NEWTON ST	28,800		
750	199-00-014	HOLYOKE CITY OF / LANDS	MOUNTAIN RD	79,600		
751	199-00-015	HOLYOKE CITY OF / LANDS	MOUNTAIN RD	79,600		
752	094-00-046	HOLYOKE CITY OF / LANDS	PEARL ST	50,000		
753	083-00-002	HOLYOKE CITY OF / LANDS	MEADOW ST	41,900		
754	032-01-001.1	HOLYOKE CITY OF / LANDS	NORTH CANAL ST	3,700		
755	055-00-013	HOLYOKE CITY OF / LANDS	SOUTH ST	40,300		
756	034-02-018	HOLYOKE CITY OF / LANDS	WEST ST	22,100		
757	034-02-013	HOLYOKE CITY OF / LANDS	WEST ST	22,700		
758	082-00-108	HOLYOKE CITY OF / LANDS	MEADOW ST	9,000		
759	038-05-010	HOLYOKE CITY OF / LANDS	CENTER ST	34,900		
760	084-00-001.1	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	JED DAYS LANDING	109,900		
761	084-00-001.2	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	MAIN ST	39,300		
762	029-05-012	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	560 SOUTH BRIDGE ST	88,300		
763	048-01-013	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	CANAL ST	170,000		
764	045-01-004	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	BERKSHIRE ST	192,100		
765	034-02-014	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	WEST ST	22,400		
766	012-01-009	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	HIGH ST	23,900		
767	011-01-001	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	SUFFOLK ST	1,169,900		
768	013-04-003	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	505 DWIGHT ST	1,738,500		
769	117-00-055	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	ARTHUR ST	81,500		
770	118-00-014	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	JONES FERRY RD	119,300		
771	012-01-010	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	HIGH ST	34,000		
772	012-02-017	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	HAMPDEN ST	224,100		
773	115-00-017.3	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	NORTHAMPTON ST	48,100		
774	011-08-003	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	HIGH ST	52,300		
775	019-01-015	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	24 COMMERCIAL ST	254,500		
776	176-00-005.1	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	HOLYOKE LINE	149,000		
777	025-02-009	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	BERKSHIRE ST	417,100		

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778	025-02-010	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	BERKSHIRE ST	7,318,400		
779	025-02-011	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	BERKSHIRE ST	6,287,700		
780	025-01-013	HOLYOKE CITY OF / DEPT OF PUBLIC WORKS	1 BERKSHIRE ST	8,781,900		
781	115-00-006	HOLYOKE CITY OF / PARKS	WHITING FARMS RD	51,000		
782	120-00-044	HOLYOKE CITY OF / PARKS	WHITING FARMS RD	61,000		
783	110-00-010	HOLYOKE CITY OF / PLAYGROUNDS	NORTHAMPTON ST	150,200		
784	111-00-003	HOLYOKE CITY OF / PLAYGROUNDS	NORTHAMPTON ST	172,400		
785	111-00-039	HOLYOKE CITY OF / PLAYGROUNDS	CARLTON ST	58,700		
786	128-00-021	HOLYOKE CITY OF / PLAYGROUNDS	NORTHAMPTON ST	5,400		
787	139-00-050	HOLYOKE CITY OF / PLAYGROUNDS	BEMIS RD	199,000		
788	145-00-093	HOLYOKE CITY OF / PLAYGROUNDS	CHMURA DR	270,600		
789	159-00-046	HOLYOKE CITY OF / PLAYGROUNDS	WESTFIELD RD	75,400		
790	027-01-003	HOLYOKE CITY OF / PLAYGROUNDS	CANAL ST	51,000		
791	059-00-048	HOLYOKE CITY OF / PLAYGROUNDS	BEECH ST	392,900		
792	035-03-003	HOLYOKE CITY OF / PLAYGROUNDS	ONEKO ST	83,100		
793	035-03-002	HOLYOKE CITY OF / PLAYGROUNDS	WINTER ST	57,900		
794	035-03-001	HOLYOKE CITY OF / PLAYGROUNDS	SAMOSETT ST	66,300		
795	108-00-025	HOLYOKE CITY OF / PLAYGROUNDS	WEST FRANKLIN ST	62,600		
796	093-00-001	HOLYOKE CITY OF / PLAYGROUNDS	MORGAN ST	64,600		
797	093-00-002	HOLYOKE CITY OF / PLAYGROUNDS	MORGAN ST	51,700		
798	062-05-013	HOLYOKE CITY OF / PLAYGROUNDS	END OAK ST	75,900		
799	203-00-003	HOLYOKE CITY OF / CONSERVATION COMMISSION	ROCK VALLEY RD	26,700		
800	177-00-001	HOLYOKE CITY OF / CONSERVATION COMMISSION	BRUSH HL	145,600		
801	159-00-084	HOLYOKE CITY OF / CONSERVATION COMMISSION	WESTFIELD RD	14,200		
802	072-00-040	HOLYOKE CITY OF / CONSERVATION COMMISSION	REAR VALLEY HEIGHTS	62,400		
803	072-00-037	HOLYOKE CITY OF / CONSERVATION COMMISSION	REAR VALLEY HEIGHTS	46,500		
804	010-07-001	HOLYOKE CITY OF / SCHOOLS	CABOT ST	5,700,300		
805	108-00-024	HOLYOKE CITY OF / SCHOOLS	298 SARGEANT ST	52,600		
806	147-00-010	HOLYOKE CITY OF / SCHOOLS	400 JARVIS AV	8,025,100		
807	035-03-007	HOLYOKE CITY OF / SCHOOLS	216 WEST ST	3,868,200		
808	035-03-005	HOLYOKE CITY OF / SCHOOLS	ONEKO ST	3,607,000		
809	100-00-016	HOLYOKE CITY OF / SCHOOLS	JEFFERSON ST	10,329,600		
810	092-00-012	HOLYOKE CITY OF / SCHOOLS	84 LINCOLN ST	64,000		
811	004-02-004	HOLYOKE CITY OF / SCHOOLS	301 CHESTNUT ST	57,200		
812	174-00-014	HOLYOKE CITY OF / SCHOOLS	222 WHITING FARMS RD	12,996,900		
813	164-00-001	HOLYOKE CITY OF / SCHOOLS	75 KANE RD	4,449,600		
814	110-00-028	HOLYOKE CITY OF / SCHOOLS	1916 NORTHAMPTON ST	3,709,000		
815	112-00-059	HOLYOKE CITY OF / SCHOOLS	2015 NORTHAMPTON ST	2,750,000		
816	116-00-016	HOLYOKE CITY OF / SCHOOLS	1045 MAIN ST	29,884,500		
817	116-00-017	HOLYOKE CITY OF / SCHOOLS	1030 MAIN ST	3,253,600		
818	116-00-018	HOLYOKE CITY OF / SCHOOLS	MAIN ST	269,500		
819	116-00-018.1	HOLYOKE CITY OF / SCHOOLS	MAIN ST	244,400		
820	059-00-015	HOLYOKE CITY OF / SCHOOLS	500 BEECH ST	63,073,500		
821	115-00-171	HOLYOKE COMMUNITY CHARTER / SCHOOL	2200 NORTHAMPTON ST	6,653,600		
822	020-02-007	THE HOLYOKE REDEVELOPMENT AUTHORITY	REAR NICK COSMOS WAY	38,000		
823	030-06-014	THE HOLYOKE REDEVELOPMENT AUTHORITY	150 RACE ST	31,500		
824	086-00-020	OWNER UNKNOWN /	REAR MAIN ST	19,600		
825	033-01-003	HOLYOKE CITY OF / (RESEARCH)	ELY ST	28,000		
826	081-00-088	RESEARCH /	REAR CHARLES ST	1,900		
827	226-00-007A	RESEARCH /	SMITHS FERRY RD	1,400		
828	140-00-067	WOODMAR DEV / RESEARCH	REAR LONGFELLOW RD	51,500		
829	Owned by the Commonwealth of Massachusetts (Chap 59, S 5, Clause 2)					

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1						
830	224-00-005	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF CONSERVATION AND RECREATION	REAR RESERVATION RD	10,000		
831	217-00-005	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF CONSERVATION AND RECREATION	MT TOM	644,600		
832	224-00-002	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF CONSERVATION AND RECREATION	MENARD AV	8,300		
833	217-00-006	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF CONSERVATION AND RECREATION	17 MT TOM SKI RD	354,900		
834	214-00-015	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF CONSERVATION AND RECREATION	NORTHAMPTON ST	34,800		
835	226-00-002	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF CONSERVATION AND RECREATION	REAR SMITHS FERRY RD	26,300		
836	153-00-009	COMMONWEALTH OF MASSACHUSETTS / DIVISION OF CAPITAL ASSET MANAGEMENT	155 FAIRMONT ST	196,800		
837	153-00-010	COMMONWEALTH OF MASSACHUSETTS / DIVISION OF CAPITAL ASSET MANAGEMENT	FAIRMONT ST	7,100		
838	147-00-011	COMMONWEALTH OF MASSACHUSETTS / DIVISION OF CAPITAL ASSET MANAGEMENT AND	404 408 JARVIS AV	3,108,200		
839	185-00-001.1A	COMMON AREA TO 9 / ADJOINING PARCELS	REAR HOMESTEAD AV	22,600		
840	191-00-003	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF FISH AND GAME	REAR MOUNTAIN RD	46,500		
841	178-00-004	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF FISH AND GAME	BOBALA RD	94,800		
842	208-00-018	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF FISH AND GAME	REAR SOUTHAMPTON RD	27,900		
843	207-00-003	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF FISH AND GAME	MOUNTAIN RD	110,000		
844	208-00-019	COMMONWEALTH OF MASSACHUSETTS / DEPARTMENT OF FISH AND GAME	SOUTHAMPTON RD	282,800		
845	186-00-008	COMMONWEALTH OF MASSACHUSETTS DEPARTMENT / OF FISH AND GAME	MOUNTAIN RD	367,400		
846	178-00-002	COMMONWEALTH OF MASSACHUSETTS DEPARTMENT / OF FISH AND GAME	APREMONT HW	264,600		
847	145-00-017	DEPARTMENT OF FISH AND GAME / COMMONWEALTH OF MASSACHUSETTS	REAR JARVIS AV	566,600		
848	194-00-004	DEPARTMENT OF FISH AND GAME / COMMONWEALTH OF MASSACHUSETTS	REAR MOUNTAIN RD	77,100		
849	141-00-001	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	EASTHAMPTON RD	483,900		
850	058-00-019	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	575 MAPLE ST	1,352,300		
851	145-00-092	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	REAR CHMURA DR	79,300		
852	021-01-011	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	DWIGHT ST	40,400		
853	021-01-013	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	DWIGHT ST	138,200		
854	216-00-001	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	MOUNTAIN PARK RD	641,900		
855	217-00-003	MASSACHUSETTS COMMONWEALTH OF / DEPARTMENT OF ENVIRONMENTAL MANAGEMENT	MT TOM	341,200		
856	165-00-039	MASSACHUSETTS COMMONWEALTH OF /	GORDON DR	7,400		
857	045-01-003	MASSACHUSETTS COMMONWEALTH OF /	BERKSHIRE ST	201,600		
858	009-08-002	MASSACHUSETTS COMMONWEALTH OF /	HIGH ST	99,200		
859	009-08-001	MASSACHUSETTS COMMONWEALTH OF /	HIGH ST	120,800		
860	009-02-001.1	MASSACHUSETTS COMMONWEALTH OF /	COMMERCIAL ST	12,600		
861	009-02-002	MASSACHUSETTS COMMONWEALTH OF /	COMMERCIAL ST	25,200		
862	009-02-004	MASSACHUSETTS COMMONWEALTH OF /	COMMERCIAL ST	50,200		
863	150-00-010	MASSACHUSETTS COMMONWEALTH OF /	110 CHERRY ST	4,104,000		
864	153-00-011	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	596,500		
865	026-05-004	MASSACHUSETTS COMMONWEALTH OF /	RACE ST	45,000		
866	026-05-005	MASSACHUSETTS COMMONWEALTH OF /	SOUTH ST	39,800		
867	027-03-004	MASSACHUSETTS COMMONWEALTH OF /	CANAL ST	100,500		
868	155-00-004	MASSACHUSETTS COMMONWEALTH OF /	303 HOMESTEAD AV	733,900		
869	153-00-012	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	117,700		
870	153-00-014	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	133,300		
871	153-00-013	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	112,000		
872	153-00-005	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	54,200		
873	153-00-006	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	5,200		
874	153-00-007	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	70,100		
875	153-00-008	MASSACHUSETTS COMMONWEALTH OF /	FAIRMONT ST	55,700		
876	021-01-012	MASSACHUSETTS COMMONWEALTH OF /	221 APPLETON ST	1,932,300		
877	027-03-005	MASSACHUSETTS COMMONWEALTH OF /	MAIN ST	90,500		
878	153-00-091	MASSACHUSETTS COMMONWEALTH OF /	DOWNING ST	12,600		
879	124-00-087	MASSACHUSETTS COMMONWEALTH OF /	CHERRY ST	1,600		
880	009-02-007	MASSACHUSETTS COMMONWEALTH OF /	KAY AV	99,500		
881	213-00-005	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE AN ENVIRONMENTAL LAW ENF	MT TOM	77,000		

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1						
882	207-00-004	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	REAR SOUTHAMPTON RD	74,700		
883	144-00-011	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	BASSETT RD	88,200		
884	144-00-002	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	OLD BASSETT RD	73,400		
885	144-00-005	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	OLD BASSETT RD	115,900		
886	144-00-007	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	JARVIS AV	83,200		
887	205-00-005	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE AND ENVIRONMENTAL LAW	REAR SOUTHAMPTON RD	9,800		
888	211-00-015	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	67,900		
889	211-00-016	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	69,100		
890	211-00-017	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	71,000		
891	211-00-018	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	68,800		
892	211-00-019	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	67,100		
893	211-00-020	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	67,800		
894	211-00-001	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	REAR EASTHAMPTON RD	95,100		
895	211-00-004	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	143,600		
896	211-00-003	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	160,300		
897	211-00-021	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL LAW	EASTHAMPTON RD	68,400		
898	219-00-019	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	RIDGE ST	132,700		
899	221-00-001	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	MT TOM	283,500		
900	217-00-004	MASSACHUSETTS COMMONWEALTH OF / DEPT OF ENVIRONMENTAL MGT	MT TOM	761,800		
901	144-00-071	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENV LAW ENF	EASTHAMPTON RD	86,500		
902	017-01-013	MASSACHUSETTS COMMONWEALTH OF / HIGHWAY DEPT	COMMERCIAL ST	38,000		
903	144-00-006	MASSACHUSETTS COMMONWEALTH OF / DEPT OF FISHERIES, WILDLIFE & ENVIRONMENTAL	REAR JARVIS AV	53,100		
904	200-00-004	MASSACHUSETTS COMMONWEALTH OF / DIV FISHERIES + WILDLIFE	WEST CHERRY ST	459,000		
905	226-00-006	MASSACHUSETTS COMMONWEALTH OF / (MT TOM RESERVATION)	SMITHS FERRY RD	101,200		
906	013-06-001	MASSACHUSETTS COMMONWEALTH OF / HAMPDEN COUNTY COURTHOUSE	20 COURT PLAZA	5,139,000		
907	017-01-012	MASSACHUSETTS DEPARTMENT OF TRANSPORTATION	COMMERCIAL ST	53,400		
908	215-00-004	MASSACHUSETTS DOT	REAR NORTHAMPTON ST	8,800		
909	219-00-042	MASSACHUSETTS DOT	NORTHAMPTON ST	55,400		
910	214-00-003	MASSACHUSETTS DOT	NORTHAMPTON ST	6,900		
911	228-00-005	MASSACHUSETTS DOT	NORTHAMPTON ST	210,700		
912	223-00-016	MASSACHUSETTS DOT	478 NORTHAMPTON ST	17,400		
913	023-01-021	MASSACHUSETTS DOT	34 GATEHOUSE RD	35,700		
914	033-04-001	MASSACHUSETTS DOT	22 BOWERS ST	53,100		
915	032-01-010	MASSACHUSETTS DOT	CRESCENT ST	52,500		
916	032-01-011	MASSACHUSETTS DOT	CRESCENT ST	44,100		
917	032-01-012	MASSACHUSETTS DOT	CRESCENT ST	25,800		
918	031-01-012	MASSACHUSETTS DOT	CRESCENT ST	55,200		
919	033-03-003	MASSACHUSETTS DOT	MOSHER ST	38,700		
920	036-01-003	MASSACHUSETTS DOT	REAR WINTER ST	42,900		
921	014-01-002	MASSACHUSETTS DOT	REAR MAPLE ST	53,800		
922	015-01-004	MASSACHUSETTS DOT	REAR LYMAN ST	49,500		
923	001-01-002	MASSACHUSETTS DOT	REAR ST KOLBE DR	45,400		
924	030-02-006	MASSACHUSETTS DOT	APPLETON ST	49,800		
925	222-00-011	MASSACHUSETTS DOT	NORTHAMPTON ST	62,900		
926	218-00-009	MASSACHUSETTS DOT	NORTHAMPTON ST	12,400		
927	226-00-008	MASSACHUSETTS DOT	NORTHAMPTON ST	11,900		
928	227-00-003	MASSACHUSETTS DOT	NORTHAMPTON ST	11,900		
929	229-00-003	MASSACHUSETTS DOT	NORTHAMPTON ST	53,700		
930	098-00-004	MASSACHUSETTS DOT	REAR NORTHAMPTON ST	47,900		
931	075-01-001	MASSACHUSETTS DOT	LINDEN ST	54,900		
932	063-00-001	MASSACHUSETTS DOT	BEECH ST	59,800		
933	069-00-014	MASSACHUSETTS DOT	REAR OXFORD RD	84,700		

	A	B	C	K	L	M
1	Parcel ID	<u>TAX EXEMPT PARCELS AS PILOT TARGETS</u>	Location	FY2025 Assessed Value (\$)	Tax applying FY25 Single Tax Rate (\$22.028) at 100%	<i>Pilot at 25%</i>
934	070-00-050	MASSACHUSETTS DOT	REAR OXFORD RD	84,700		
935	071-00-019	MASSACHUSETTS DOT	REAR VALLEY HEIGHTS	65,200		
936	072-00-041	MASSACHUSETTS DOT	REAR VALLEY HEIGHTS	62,500		
937	073-00-039	MASSACHUSETTS DOT	REAR LINCOLN ST	62,100		
938	007-01-002	MASSACHUSETTS DOT	REAR ELM ST	8,000		
939	097-00-001	MASSACHUSETTS DOT	PLEASANT ST	575,500		
940	048-01-011	MASSACHUSETTS DOT	REAR CANAL ST	34,700		
941	048-01-009	MASSACHUSETTS DOT	REAR CANAL ST	44,700		
942	<u>Owned by other Municipalities</u>					
943	177-00-008	TOWN OF WEST SPRINGFIELD	BRUSH HL	7,200		
944	177-00-006	WEST SPRINFIELD TOWN OF /	WESTFIELD RD	6,400		
945	177-00-002	WEST SPRINGFIELD TOWN OF /	WESTFIELD RD	647,200		
946	177-00-004	WEST SPRINGFIELD TOWN OF /	WESTFIELD RD	7,100		
947	177-00-005	WEST SPRINGFIELD TOWN OF /	LOWER WESTFIELD RD	52,600		
948	177-00-007	WEST SPRINGFIELD TOWN OF /	LOWER WESTFIELD RD	79,000		
949	177-00-009	WEST SPRINGFIELD TOWN OF /	QUARRY RD	104,300		
950	<u>Owned by the United States(Chap 59,S 5, Clause 1)</u>					
951	006-03-001	UNITED STATES OF AMERICA	650 DWIGHT ST	3,524,100		
952	217-00-008	UNITED STATES OF AMERICA / US FISH & WILDLIFE SERVICE	1 MT TOM SKI RD	3,347,300		
953						



November 21st - LHD Commission Meeting

Present: Lauren Niles, Stephen Fay, Katie Hopkinson, Olivia Mausel, Beth Gosselin, Mateo Riondato, Mary Winslow (Fairfield Ave Resident)

Call to order: 5:37 p.m.

October minutes were approved unanimously

New Business:

1. 26 Fairfield Ave. COA Mary Winslow – Approved
 1. Proposal to demolish and rebuild deteriorated chimney with severe weather brick and concrete cap.

Old business:

1. Elections scheduled for discussion at December meeting.
2. Discussed finding an architect to join the commission. Current members do not know any architects. Some discussion was had about asking the mayor to appoint one to the commission.

Next meeting, December 19, 2024

Meeting adjourned 5:49 pm

Sincerely,

Lauren Niles
Chairperson, Local Historic District Commission



October 24th - LHD Commission Meeting

Present: Lauren Niles, Stephen Fay, Katie Hopkinson, Olivia Mausel, Beth Gosselin, Mateo Riondato

Call to order: 5:33 p.m.

August & September minutes were approved unanimously

New Business:

1. 87-89 Pearl St. COA Katie Hopkinson – Approved
 1. Proposal to repair and replace a partially demolished stockade fence with salvaged and new cedar stockade fencing. Additionally, replace a chain-link fence with aforementioned cedar stockade and finally replace missing storm windows.
2. 56 Fairfield Ave. COA Mateo Riondato – Approved
 1. Proposal to demolish and rebuild one chimney exactly as it looks with all ornamentation and to repoint and repair a second chimney.
3. Combining LHDC and HC
 1. Chairperson Niles gauged the commission's interest in the possibility of combining the Local Historic District Commission with the Historical Commission. Other municipalities in the area have a combined LHDC and HC that generally fall under the umbrella of a Historical Commission. There is no clear process for a combination such as this. Chairperson Niles has had difficulty obtaining information needed from legal.
 2. All commissioners expressed reluctance. It is possible combining commissions would create a delay in taking on new business such as creating new historic districts. Neither commission is at full membership, although both have new members, which is encouraging. The combined commission could, at most, have seven members leaving a larger workload on a smaller group of volunteers. It was noted that this topic had been brought up under the previous mayoral administration with similar reluctance from the commission. All commissioners agreed that there was no support to continue the conversation of combination.
 3. Re: membership - Commissioner Riondato noted that we should have an architect in membership. This can be done through solicitation or, if necessary, through a mayoral appointment.

Old business:

1. Appleton St. Church as a new LHD
 1. Discussions tabled for November meeting.

2. Elections at next meeting

Next meeting, November 21, 2024

Meeting adjourned 6:21pm

Sincerely,

A handwritten signature in black ink, appearing to read 'Lauren Niles', with a long horizontal flourish extending to the right.

Lauren Niles
Chairperson, Local Historic District Commission

Board of Fire Commission Meeting Minutes		Date: January 15, 2025 Time: 5:00 p.m. Location: Fire Department Headquarters	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		Approved.
Attendees:	George Mettey with both Jeffrey Trask and Nelson Lopez via zoom		
Absent:			
Staff in Attendance:	1 st Deputy Fire Chief Mark Fortin and Dale Glenn with Chief John Kadlewicz via zoom		
Also: Deputy Fire Chief Matthew Ernst and Union President William Alicea, Edwin Rodriguez			
A. Opening of Meeting		Chairman Trask	Time: 5:00 p.m.
Discussion: #1 on the agenda Commissioner Trask opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer. #2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from December 16, 2024 #3 Re-Organization of Board Members – members of the Board of Fire Commissioners discussed the 3 positions and nominations were given. Commissioner Trask and Commissioner Lopez nominated Commissioner Mettey to Chairman. Commissioner Trask and Commissioner Mettey nominated Commissioner Lopez to Vice Chairman. Nominations were accepted. The 2025 Board of Fire Commissioners are as follows: Chairman Commissioner George Mettey Vice Chairman Commissioner Nelson Lopez Fire Commissioner Commissioner Jeffrey Trask The Board of Fire Commissioners nominated Dale T. Glenn to remain their Executive Administrative Assistant and serve this Board for the year of 2025. The nomination was accepted. #4 on the agenda – Fire Chief's Report provided by 1st Deputy Chief Mark Fortin • Injured on Duty/Light Duty/Administrative Duty/Administrative Leave/ Overtime Expenditures • Commissioner Trask asked if there are concerns relating to fire hydrants within the City of Holyoke. 1st DC Fortin indicated that the City of Holyoke has no issues with hydrants. Water systems in the City are tended to by the Water Department. Commissioner Lopez asked about the Department's Drone program and its functionality is in working order on scene and up in the air within 8 minutes. The Board of Fire Commissioners is seeking the Fire Chief to bring the Department firefighters back up to 82 for fire suppression safety. Commissioner Mettey for the next meeting requesting the Fire Chief to place the areas of fire coverage on a map for their review. #5 Old Business – None at this time #6 New Business 1. 1st Deputy Fire Chief Mark Fortin at the direction of Fire Chief Kadlewicz is requesting the Board of Fire Commissioners to obtain a Promotional Fire Lieutenant Certified list from Civil Service to promote for (1) one open position. The interviews will be held at their next Board of Fire Commissioners in February. 2. 1st Deputy Fire Chief Mark Fortin at the direction of Fire Chief Kadlewicz is requesting the Board of Fire Commissioners to obtain a Open Competitive Certified Firefighter list from Civil Service for (7) seven open positions. #7 Executive Session – not needed at this time #8 Adjourn			

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FEB 14 2025

Holyoke City Clerk's
Holyoke, MA

Motions
Motions: Commissioner Trask entertained a motion to accept the minutes from December 16, 2024, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried Commissioner Trask entertained a motion to appoint Commissioner Mettey as the Chairman, Commissioner Lopez as Vice Chairman and Commissioner Trask as the Fire Commissioner for the Board of Fire Commissioners in the year of 2025, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried. Commissioner Trask entertained a motion to appoint Dale T. Glenn to remain their Executive Administrative Assistant and serve this Board for the year of 2025, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried. Commissioner Mettey entertained a motion to accept the Fire Chief's report as provided by 1st DC Fortin, Commissioner Lopez made the motion and was 2nd by Commissioner Trask; motion carried. Commissioner Mettey entertained a motion to obtain a Promotional Fire Lieutenant Certified list from Civil Service to promote for (1) one open position, Commissioner Lopez made the motion and was 2nd by Commissioner Trask the motion; motion carried. Commissioner Mettey entertained a motion to obtain a Open Competitive Certified Firefighter list from Civil Service for (7) seven open positions, Commissioner Lopez made the motion and was 2nd by Commissioner Trask the motion; motion carried. Commissioner Mettey entertained a motion to adjourn, Commissioner Lopez made the motion and was 2nd by Commissioner Trask the motion; motion carried. Meeting adjourned at 5:25pm

Wednesday, February 12, 2025

Injured On Duty

1 Fire Captain

1 Fire Lieutenant

Light Duty

FMLA

Overtime Budget	\$407,638.00
Transfer In	\$250,000.00
Revised Budget	\$657,638.00
Currently expended	\$433,835.78
Available balance	\$223,802.22
 Average Expended per Pay Period	 \$27,114.73 (Bi-Weekly)
 Last Pay period	 \$14,584.76

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name Personnel

Date 2/25/25

I hereby respectfully request that the following amounts be transferred **within one** of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services ☒ Expenses ☒ Capital Outlay ☐

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
11521	51102	Personnel Assistant	\$11,235	
-----	-----		()	
-----	-----		()	
11522	52010	53009 Prof. Services		11,235
-----	-----		()	
-----	-----		()	
-----	-----		()	
-----	-----		()	
-----	-----		()	
-----	-----		()	
-----	-----		()	
-----	-----		()	
-----	-----		()	

Reason for request:

For ERP (Munis) work

Kelly A. Curran

Head of Department

Contracted Services # Mayor

Form TR-1 (6/92)

Dept. Name **TREASURER**

Personal Services x

Expenditures x

Capital Outlay

Reason for request:

FY25 TYLER ERP CONSULTING AND CASH RECON MODULE

Head of Department

Mayor

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name Board of Health

Date 2 / 27 / 25

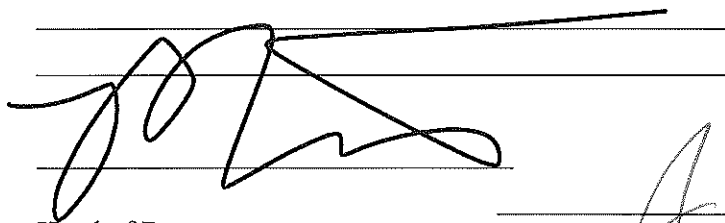
I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X Expenses _____ Capital Outlay _____

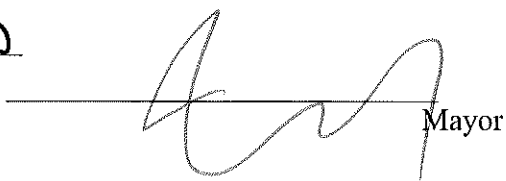
Account No.		Account Name	\$ Amount	
Organization	Object		From	To
15101-51203		Pay- Substitute Nurses	(\$1500.00)	
15101-51850		Pay- Auto Allowance	(\$837.50)	
15101-51201		Pay-Board Members	()	\$2337.50
-----			()	
-----			()	
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-----			()	

Reason for request:

Deficit in Board of Health Commissioners Pay due to retroactive pay from 2023



Head of Department



Mayor

Form TR-1 (6/92)

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name Purchasing

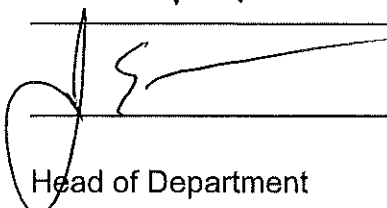
Date 2/28/25

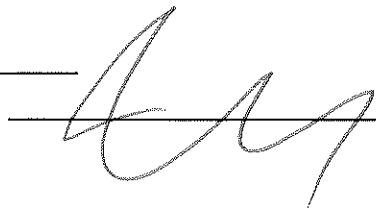
I hereby respectfully request that the following amounts be transferred **within one** of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services ☒ Expenses ☒ Capital Outlay ☐

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
11381	51102	Assistant CPO	(25,000)	
---	---		()	25,000
11382	53010	Purchasing Prof. Services	()	
---	---		()	
---	---		()	
---	---		()	
---	---		()	
---	---		()	
---	---		()	
---	---		()	
---	---		()	
---	---		()	
---	---		()	

Reason for request: 2025 Tyler Tech ERP Upgrade
project - retire on new process


Head of Department


Mayor

Form TR-1 (6/92)

City of Holyoke

Request for Appropriation Transfer Within a Classification

Dept. Name Fire

Date 2/12/25

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

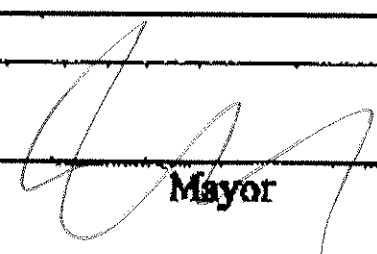
Personal Services X Expenses _____ Capital Outlay _____

<u>Account No.</u>		<u>Account Name</u>	<u>\$ Amount</u>	
<u>Organization</u>	<u>Object</u>		<u>From</u>	<u>To</u>
12201	51103	Captain	(3,663.90)	_____
12201	51104	Lieutenants	(5,410.51)	_____
12201	51180	IOD	(_____)	9,074.41
_____	_____	_____	(_____)	_____
_____	_____	_____	(_____)	_____
_____	_____	_____	(_____)	_____
_____	_____	_____	(_____)	_____
_____	_____	_____	(_____)	_____
_____	_____	_____	(_____)	_____
_____	_____	_____	(_____)	_____

Reason for request: PP #17

Ledoux, R Ortiz, Cadieux


Head of Department


Mayor

Form TR-1 (6/92)

City of Holyoke, Massachusetts
Policy for Designated Handicap Parking Spaces
on Public Streets in Residential Areas

RECEIVED

FEB 25 2025

Rules for Residential HP Usage: handicap parking spaces may be established by the City Council in accordance with Section 86-98(c) of the Code of Ordinances.

Holyoke City Clerk's
Office
Holyoke, MA

1. Handicap Parking cannot be established in areas already restricted as "No Parking" or "Limited Time" parking spots.
2. Handicap Parking shall not be designated when off-street parking is available (driveway, garage or lot).
3. The street must be a Public Way, and the street width must be adequate to allow parking in front of or near the applicant's residence.
4. Handicap parking signs do not exempt a vehicle from other regulations such as snow emergency, street cleaning and/or repair work.
5. Spots established in accordance with this section may be used by anyone with a handicap plate or placard as issued from the Registry of Motor Vehicles. A placard shall not be used by family, friends or other individuals visiting the handicap person. Police may confiscate the HP placard for any violation and the Commonwealth of Massachusetts Registry of Motor vehicles may impose fines if violations occur in use of HP space(s).
6. The City Council shall deny an application under this section if it does not meet the criteria contained herein. The Council may remove any Handicap Parking spaces that it finds are infrequently used or cause a hazard to the motoring and walking public.
7. Handicap Parking spaces established under this section shall be valid for a period which coincides with the applicant's placard or plate. If there is no change in the residence of the individual, a renewal petition shall be submitted to the City Council with a copy of the updated placard. Any change in information will require submission of a new application. Failure to renew will result in the removal of the HP signs and require submission of a new application.
8. When the Handicap Parking space is not longer needed due to the applicant's change of residence or change in eligibility status, the applicant or another household member shall notify the ward councilor in writing within thirty (30) days of this change.
9. Failure to comply with any of the rules will result in fines and penalties as established by City Ordinances for misuse of Handicap Parking spaces.

To apply for a Handicap Parking space near your residence, please submit the following documentation to a city councilor:

1. The completed Residential Handicap Parking application.
2. A photocopy of the car registration if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

APPLICANT'S CERTIFICATION

I am aware that it is my responsibility to properly use a handicap parking plate/placard subject to the rules and regulations of the Commonwealth of Massachusetts Registry of Motor Vehicles; I have read and understand the policy for designated Handicap Parking Spaces on Public Streets in the City of Holyoke. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

Yolanda Velazquez Yolanda Velazquez 2-25-25
Applicant's Signature Print Name Date

For Office Use Only

Date order filed with City Council and referred to Ordinance Committee/Handicap Commission _____

Date Handicap Commission recommendation received by Ordinance Committee _____

Date Ordinance committee recommendation _____

Date City Council approval/disapproval _____

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

Applicant's Name (please print) Yolanda Velazquez

Applicant's Address 120 Oak st. #1 Phone 413-478-2146

To be Completed by the Holyoke Handicap Commission (HHC):

☐ Received Copy of the Massachusetts Registration and/or Placard

☐ Received Signature of Landlord – if applicable

☐ Site inspection by: _____ Date: _____

☐ Recommend Application Approved ☐ Recommend Application Denied – Reason for recommendation

HHC Chairperson's Signature: _____ Date: _____

To be Completed by City Council Ordinance Committee:

Reviewed at meeting of Ordinance Committee (date): _____

☐ Recommend Application Approved ☐ Recommend Application Denied – Reason for recommendation

To be Completed by Holyoke City Council

Reviewed at meeting of the Holyoke City Council (date): _____

☐ Application Approved ☐ Application Denied – Reason for Application Denial

Applicant's Certification

I am aware that it is my responsibility to file a complete application. I understand that the application will be returned to me if it is found to be incomplete, illegible, or otherwise not filed in compliance with the instructions. I certify that the information contained herein is true and correct to the best of my knowledge and belief.

Applicant's Signature: Yolanda Villegas Date: 2-25-25

*Please remember to attach: a photocopy of the car registration if it has handicap number plates authorized by Chapter 90, Section 2 of the Massachusetts General Laws or a photocopy of the Handicap Placard issued to the applicant in accordance with the provisions of Chapter 632 of the Massachusetts General Laws.

CITY OF HOLYOKE MASSACHUSETTS
RESIDENTIAL HANDICAP PARKING APPLICATION

If this application is being completed by someone other than the Disabled person (the Applicant), please list that person's name below (PLEASE PRINT ALL INFORMATION):

Name of Person completing this application

Relationship to Applicant

Applicant's (Disabled Person's) Name Yolanda Velazquez

Address: 120 Oak St. #1 Holyoke MA 01040

Telephone: 413-478-2146 Date of Birth: (mm/dd/yy) 10-08-1956

Handicap Placard/License Plate Number: PL 7200698 Expiration Date: 11-12-29

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1.) Is there off-street parking (driveway, parking lot etc.) at your residence? YES ☒ NO ☐

1a.) If there is off-street parking are you allowed to use it? YES ☐ NO ☒

1b.) If you are not allowed to use off-street parking, please explain why:

Owner lives in the 1st Floor and uses the Driveway

2.) Explain why you feel that you are in need of Residential Handicap parking in front of/near your home.
(If needed, continue on reverse side or attach additional sheets)

Per order of Doctor, Can't walk long Distance
to my car or the persons car that's taking me to
appointments and errands. On my street there is
never parking available in front of my apartment.

3.) Do you rent the property where you are residing? YES ☒ NO ☐ **If YES, your landlord will need to sign below.

** I certify that I am the owner of the property or Property Manager at:

Insert address of resident: 120-122 Oak St. Holyoke

** I further certify that off-street parking (driveway, garage or lot) is not available
To the applicant at this listed address.

[Signature] 413-888-0555
Signature of Landlord or Property Manager Phone Date

ATTACH PICTURE OR SKETCH INCLUDING DRIVEWAYS, RAMPS AND ENTRANCES

Important: Remove before driving vehicle

PE 7200698

NON-TRANSFERABLE

11-12-29

WARNING

Wrongful use by any other person carries 60 day loss of license, placard revocation, \$500 fine for 1st offense. \$50 fine for covering placard number/date.



For use in private passenger vehicle only

Mass.gov/RMIV