

AGENDA FOR THE CITY COUNCIL
FEBRUARY 4, 2025

PUBLIC HEARING

PUBLIC COMMENT

LAI D ON THE TABLE

1. The Committee on Ordinance to whom was referred an order that the Police Department be allowed to hire a Crime Analyst past the Grade 10 mid-range (which is \$70,407) to \$78,000.

Recommended that the order be adopted.

2. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, FORTY-EIGHT THOUSAND EIGHT HUNDRED TWENTY-SIX AND 15/100 Dollars (\$48,826.15) as follows:

			FROM	TO
11211		51276MAYOR'S CONTRACT NEGOTIATIONS	21,631.74	
11211		51104MAYOR'S PAY-CAFO	716.19	
15431		51103VETERAN'S PAY - INVESTIGATOR	6,002.88	
15431		51101VETERAN'S PAY - COMMISSIONER	2,240.00	
15431		51500VETERAN'S VACATION BUYBACK	2,000.00	
15431		51510VETERAN'S SICK LEAVE BUYBACK	5,000.00	
11521		51102PAY - PERSONNEL ASSISTANT	11,235.34	
12401	51102	ASST BUILDING COMMISSIONER		3,132.93
12401	51103	CHIEF INSPECTOR OF WIRES		2,828.00
12401	51107	ZONING OFFICIAL		2,222.00
11751	51108	ASSISTANT DIRECTOR OF PLANNING		4,560.00
11751	51102	ASST DIR OF ECONOMIC DEV		4,560.00
11751	51105	SENIOR PROJECT MANAGER		2,222.00

11751	51106	PLANNER 1	1,090.00
12441	51101	SEALER OF WEIGHTS AND MEASURES	2,525.00
11711	51101	CONSRVTN & SUSTNBLTY DIRECTOR	3,030.00
14211	51108	SAFETY OFFICER	2,020.00
15411	51103	ASSISTANT DIRECTOR - COA	2,222.00
15411	51101	DIRECTOR COUNCIL ON AGING	3,030.00
15431	51105	NATIONAL SERVICE OFFICER	1,560.99
16301	51101	DIRECTOR PARKS/REC FORESTRY	2,899.14
15101	51101	DIRECTOR BOARD OF HEALTH	1,632.00
15101	51202	ANIMAL CONTROL OFFICER	2,020.08
16911	51101	DIRECTOR WISTARIAHURST	2,828.00
16911	51103	CITY HISTORIAN	2,222.00
16301	51103	ASST DIRECTOR OF PARKS & REC	2,222.00
			48,826.15 48,826.15

Recommended that the order be denied.

3. The Committee on Finance to whom was referred an order Settlement agreement by and between the City of Holyoke and Holyoke Professional Supervisors Association Recommended that the order be denied.
4. The Committee on Finance to whom was referred an order Redlined Settlement agreement by and between the City of Holyoke and Holyoke Professional Supervisors Association Recommended that the order be denied.

COMMUNICATIONS

5. From Mayor Garcia, letter appointing Mr. David P. Owen of 12 Mason Rd. to serve as a member of the Historical Commission. Mr. David Owen will serve a three year term expiring January 2028.
6. From Mayor Garcia, letter appointing Ms. Beverlyn Blanchard of 46 St. Kolbe Dr. to serve as a member of the Library Board of Directors. Ms. Blanchard will serve a three year term expiring February 2028.

7. From Mayor Garcia, letter reappointing Brenna Levitin of 48 Vernon St. to serve as a member of the Library Board of Directors. Ms. Levitin will serve a three year term, expiring February 28, 2028.
8. From Mayor Garcia and Superintendent Soto, a Joint statement affirming the rights of immigrants
9. From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from January 21, 2025
10. From City Solicitor Lisa Ball, legal opinion on votes and transfer request
11. From Executive Director of the Holyoke Retirement Anthony Dulude, Notice of Retirement meeting to Elect to Grant Retiree COLA (no action needed by the City Council)
12. From Alicia Zoeller, CDBG Allocation Spreadsheet
13. From Sean Sheedy, Maintenance Admin for Holyoke Public Schools, 2-4-2025 SOI ARP PROJECTS HPS
14. From Sean Mangano, School Committee Finance Subcommittee 12.12.24
15. From the Office of the Governor, Public Settlements Policy - Jan. 2025
16. From Harry Montalvo, President of Board of Directors Greater Chamber of Commerce, EM 1-29-25 announcement
17. From Harry Montalvo, President of Board of Directors Geat Chamber of Commerce, Chamber letter
18. From Mary Monahan, Chair of Board of Public Works, letter to council TSS & BOD
19. From Mary Monahan, Chair of Board of Public Works, follow up to funding request for levee repairs
20. From Board of Fire Commission, meeting minutes from December 16, 2024.
21. From Holyoke Redevelopment Authority, minutes from November 13 and 20th

PETITIONS

PRESIDENT'S REPORT

REPORTS OF COMMITTEES

22. The Committee on Ordinance to whom was referred an order that the City create the position of a municipal hearings officer to hear appeals by offenders of the State Building Code made pursuant to MGL c. 148A, Section 2 and that a stipend be determined for said position
Recommended that the order be adopted.

23. The Committee on Ordinance to whom was referred an order That the Vacant Building fee be adjusted to take into account the size (SF) of the building. Currently, a flat fee is assessed which is not reflective of the burden to the city and it's taxpayers. Recommended that the order be adopted.
24. The Committee on Ordinance to whom was referred an order that no group homes, profit or non-profit, be allowed within the city limits of Holyoke, Ma without the approval of the Holyoke City Council. Recommended that the order be adopted.
25. The Committee on Ordinance to whom was referred an order that when the use a building is changing requiring permits from city departments but not City Council approval, a communication be sent to the City Council informing of the change. This can help councilors keep constituents informed so that concerns can be addressed. Recommended that the order has been complied with.
26. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED FORTY FIVE AND 00/100 Dollars (\$145.00) as follows:
- FROM
- | | |
|--|-----------------|
| 15102-57300 DUES & SUBSCRIPTIONS – BOARD OF HEALTH | \$ 75.00 |
| 15102-54220 SUPPLIES OTHER – BOARD OF HEALTH | 70.00 |
| TOTAL | \$145.00 |
- TO:
- | | |
|---|-----------------|
| 11752-57300 DUES & SUBSCRIPTIONS-PLANNING | \$145.00 |
| TOTAL | \$145.00 |
- Recommended that the order be adopted.
27. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, THREE HUNDRED FIFTY THOUSAND AND 00/100 Dollars (\$350,000) as follows:
- FROM
- | | |
|-----------------------|------------------|
| 12101-51107 PATROLMEN | \$250,000 |
| 12101-51105 SERGEANTS | 50,000 |
| 12101-51117 DISPATCH | 50,000 |
| TOTAL | \$350,000 |
- TO:
- | | |
|----------------------|------------------|
| 12101-51300 OVERTIME | \$350,000 |
| TOTAL | \$350,000 |
- Recommended that the order be adopted.
28. The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY24 MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY-EMERGENCY MANAGEMENT PROGRAM GRANT, \$9,500, 50% IN KIND MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

Recommended that the order be adopted.

29. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO HUNDRED NINETY THREE THOUSAND FOUR HUNDRED THIRTY NINE AND 63/100 Dollars (\$293,439.63) as follows:

FROM

8810-10400 GENERAL STABILIZATION	\$186,557.87
8811-10400 CAPITAL STABILIZATION	106,881.76
TOTAL	\$293,439.63

TO:

14253-58002 HIGHWAY- CAPITAL OUTLAY MV	\$293,439.63
TOTAL	\$293,439.63

Recommended that the order be referred back to the Council without recommendation.

30. The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY FOUR THOUSAND SEVEN HUNDRED EIGHTY AND 00/100 Dollars (\$24,780) as follows:

FROM

0075-10400 VACANT BUILDING REVOLVING FUND	\$24,780
TOTAL	\$24,780
TO:	
12401-51201 PROPERTY MAINT/DEMO SUPERVISOR	\$24,780
TOTAL	\$24,780

Recommended that the order be adopted.

31. The Committee on Charter and Rules to whom was referred an order that the City Council consider a rule addition to to RULE 6C (DECORUM/SPEAKING) adding the following words as a second paragraph:
"No Councilor shall speak more than 4 minutes during debate. The President/and or the City Council Administrative Assistant shall keep track of the minutes. A (1) one minute reminder shall be given at the 3 minute mark during debate."
Recommended that the order be adopted, amending "4 minutes during debate" to "3 minutes at a time during debate."

32. The Committee on Charter and Rules to whom was referred an order that Rule 9J be edited to remove the first two sentences, so that it reads, "If legal form is not provided 48 hours prior to the meeting, upon objection of any member of the City Council, the matter will be tabled until the next meeting."
Recommended that the order be adopted.
33. The Committee on Charter and Rules to whom was referred an order that rule 9P be amended to remove the reference to items being tabled if they are not taken up in 45 days.
Recommended that the order be given a leave to withdraw.
34. The Committee on Charter and Rules to whom was referred an order that the City Council reconsider our vote to appoint the City Treasurer rather than have it be an elected position and further take the necessary steps to combine the Treasurer and Tax Collector positions into one office.
Recommended that the order be given a leave to withdraw.

MOTIONS, ORDERS AND RESOLUTIONS

35. Jourdain- The Superintendent of Schools discuss his recent memo on affirming the rights of immigrants with the Joint Committee on City Council and School Committee.
36. Jourdain- Ordered, that the City Clerk meet with the City Council to discuss the potential streamlining of poll locations in Wards 1, 2 and 5 as we have already done in Wards 3, 4, 6 and 7. All of these other Wards seem to function fine with one polling location and it would be a potential cost savings and less administrative burden to use the one location per ward method.
37. Jourdain, Vacon- Ordered, that the City Council adopt the following Special Act and then place the question on the November 2025 ballot.
38. Jourdain, Vacon- The Superintendent of Schools please update the Joint Committee on City Council and School Committee on any updated plans for the School Dept headquarters in light of their decision not to go forward with proposed High Street location.
39. Jourdain- Ordered, that the City Council create an ordinance that creates a settlement policy and further prohibits the use of non-disclosure agreements in the City of Holyoke consistent with what Governor Healey has done at the state level. Please see attached policy.
40. Rivera, J.-Order that Davin Pasek (Zoning Official), a representative from the Law Department, Nicole Maisonet from Vcare, and Tammie Kozuch from Holyoke Health Center to attend a city council meeting to discuss Ordinance 6.4.6#6 and explore potential changes to the ordinance.
41. Vacon- ORDER: That installation of a crosswalk near #64 County Rd be evaluated for improved safety. Refer to DPW, City Engineer & Public Safety
42. Vacon- ORDER: that the portion of Westfield Road from Doyle Drive to the traffic light at Apremont Highway be evaluated with recommendations made for safety

improvements, due to a number of recent accidents in the area. Refer to DPW, city engineer and Sgt. Zurheide & the Traffic Enforcement Grant Committee

43. Bartley- The Holyoke City Council continue its now 11-year tradition by issuing proclamations to the President, its award winners and the colleens of the St. Patrick's Parade Committee and the award winners of the Ancient Order of Hibernians (Woman & Man of the Year; Christian Charity awardee). Both the Parade Committee and AOH have deep roots in Holyoke. The council President set aside the start of the city council regular meeting of March 18, 2025 to issue the proclamations and the city council suspend its rules and allow the Presidents of both organizations to address the City Council that night. Receive and Adopt. Refer to our administrative assistant to coordinate the event, copy Parade Committee and AOH, and Councilor Devine to produce the proclamations.
44. Bartley, Sullivan- The DGR committee invite the Valley (Holyoke) Blue Sox owner/president (Matt Drury) and its new manager (Endy Morales) to a future meeting to preview the Summer 2025 season. Matt's in his 3d season as owner and this will be Endy's first season as the Blue Sox' head coach. Endy wore #40 when playing for the Blue Sox and that number is retired. Receive and refer to DGR and to our Admin. Asst. to coordinate the meeting. Copy to Park Commission.
45. Bartley- The City of Holyoke and the Holyoke City Council continue its tradition (first instituted in 2019) by renewing and/or celebrating that the month of March is "Irish American Heritage Month" and promote the same for 2025 and in future years. Receive and Adopt.
46. Bartley- The Parks Commission forward the proposed lease between the City and the Blue Sox to city council for its review and approval asap (ie preferably prior to the start of the 2025 baseball season). Receive and Refer to DGR. Copy to the Parks Commission. Copy to City Forester and DPW. Copy to the Law Dept.
47. Bartley- The City of Holyoke (esp the Mayor) consider permanently funding the Municipal Hearing Officer position by way of the Vacant Building reservation fund. Refer to Ordinance, the Mayor, and Law Dept.
48. Bartley- The Law Dept. in its next ex. Session, provide to city council an update on the pending sexual harassment lawsuit in US District Court. The parties to the suit are three female students (Plaintiffs) and staff & students (Defendants) at Holyoke High School. I was unaware of any such lawsuit prior to reading a newspaper article dated 1/24/25.
49. Bartley- The City Treasurer and/or Auditor send a communication to City council on the financial status of the Community Preservation Fund by the first meeting in March. The motion is to receive and adopt.
50. Bartley- The city ordinances shall be amended to order the city Treasurer and/or Auditor to send an annual communication to City Council on the financial status of the Community Preservation Fund by the council's first meeting in March. Items to be

included are: the most recent account balance; where the funds are deposited or invested; the dates and the amounts of any deposits either from the Commonwealth or the Municipality or any other source; the dates and the amounts of any withdrawals // payments in support the CPA's mission. Please also separately delineate any payroll or consultant information. Refer to Ordinance.

51. Bartley- The Parks Commission send a communication to City council by first meeting in March on the fund balance of the Scott's Tower account. I also encourage the Commission to do this annually. Receive, Adopt and Refer to Parks Commission.

52. Bartley- The City Engineer review the feasibility of a mid-block crosswalk on Homestead Ave. proximate to the secondary entrance to HCC. (This entrance is N of the main gate). If it is feasible and if there is financing to install (you would need to make it ADA compliant) then please send a report to Ordinance. If not feasible, please send a communication to City Council by its first meeting in May 2025. Receive and Adopt. Refer to Engineer. Refer to Ordinance.

53. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, NINE THOUSAND NINE HUNDRED EIGHTY ONE AND 52/100 Dollars (\$9,981.52) as follows:

FROM

12201-51103 CAPTAIN	\$3,663.90
12201-51104 LIEUTENANTS	6,317.62
TOTAL	\$9,981.52

TO:

12201-51180 INJURED ON DUTY (PP #15)	\$9,981.52
TOTAL	\$9,981.52

54. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED THOUSAND AND 00/100 Dollars (\$100,000) as follows:

FROM

12101-51107 PATROLMEN	\$ 50,000
12101-51117 DISPATCH	50,000
TOTAL	\$100,000

TO:

12102-53010 MAP/DATA MAINTENANCE	\$100,000
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55. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THOUSAND AND 00/100 Dollars (\$80,000) as follows:

FROM

12101-51105 SERGEANTS	\$40,000
12101-51107 PATROLMEN	40,000
TOTAL	\$80,000

TO:

12102-53010 MAP/DATA MAINTENANCE	\$80,000
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56. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, EIGHTY THREE THOUSAND SIX HUNDRED FIFTY SIX AND 00/100 Dollars (\$83,656) as follows:
FROM

11511-51201 PT ASSISTANT SOLICITOR	\$83,656
TOTAL	\$83,656

TO:

11511-51202 PT ASSOCIATE SOLICITOR	\$83,656
TOTAL	\$83,656

57. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY THREE THOUSAND AND 00/100 Dollars (\$33,000) as follows:
FROM

14101-51105 SR CIVIL ENGINEER	\$ 17,000
14251-51102 HOISTING EQUIPMENT OPERATOR	16,000
TOTAL	\$33,000

TO:

14102-53010 PROF ENGINEERING SERVICES	\$33,000
TOTAL	\$33,000

58. DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO HUNDRED NINETY THREE THOUSAND FOUR HUNDRED THIRTY NINE AND 63/100 Dollars (\$293,439.63) as follows:
FROM

8811-10400 CAPITAL STABILIZATION	\$293,439.63
TOTAL	\$293,439.63

TO:

14253-58002 HIGHWAY- CAPITAL OUTLAY MV	\$293,439.63
TOTAL	\$293,439.63

59. Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY2025 FIREFIGHTER SAFETY EQUIPMENT GRANT PROGRAM, \$24,081, NO MATCH " grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

60. Devine- That the City of Holyoke appropriates the amount of One Hundred Thousand (\$100,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Kelly Elementary School located at 216 West Street Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

61. Devine- That the City of Holyoke appropriates the amount of One Hundred Thousand(\$100,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Lt Elmer J McMahon Elementary School located at 75 Kane Road Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

62. Devine- That the City of Holyoke appropriates the amount of Seventy-Five Thousand(\$75,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Lt Clayre Sullivan Elementary School located at 400 Jarvis Avenue Holyoke MA 01040 for a potential partial roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority("MSBA"), said amount to be expended under the direction of mayor Joshua Garcia.To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

63. Devine- That the City of Holyoke appropriates the amount of One Hundred and Fifty Thousand (\$150,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Holyoke High School located at 500 Beech Street Holyoke MA 01040 for a potential roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on

this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

64. Devine- That the City of Holyoke appropriates the amount of Seventy-Five Thousand(\$75,000) Dollars for the purpose of paying costs of conducting a Schematic Design Study at Maurice A Donahue Elementary School located at 210 Whiting Farms Road Holyoke MA 01040 for a potential partial roof replacement, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the City of Holyoke has applied for a grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended under the direction of Mayor Joshua Garcia. To meet this appropriation the Treasurer, with the approval of the Mayor is authorized to borrow said amount under and pursuant to M.G.L. Chapter 44, Section 7, Chapter 70B, or any other enabling authority. The City of Holyoke acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and if the MSBA's Board of Directors votes to invite the City to collaborate with the MSBA on this proposed repair project, any project costs the City of Holyoke incurs in excess of any grant that may be approved by and received from the MSBA shall be the sole responsibility of the City of Holyoke; and that, if invited to collaborate with the MSBA on the proposed repair project, the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the City of Holyoke and the MSBA.

FURTHER ORDERED: That the Treasurer is authorized to file an application to qualify under Chapter 44A of the General Laws any and all of the bonds or notes authorized to be issued pursuant to this Order, and to provide such information and execute such documents as may be required for such purposes.

Further Ordered: That there shall be no change in the purpose of this bond authorization without prior vote of approval by the Holyoke City Council

LATE FILED ORDERS AND COMMUNICATIONS

Addendum:

Per City Council rule 2B, meeting shall end by 10 PM unless an extension is approved by a two-thirds majority of those present. If any items remain, those items will be added to the beginning of the next regular meeting.

The listing of matters are those reasonably anticipated by the chair which may be

discussed at the meeting.

Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law

City Clerk



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

January 22, 2025

JAN 23 2025

Holyoke City Clerk's
Holyoke, MA

The Honorable City Councilors
City of Holyoke
Holyoke, MA 01040

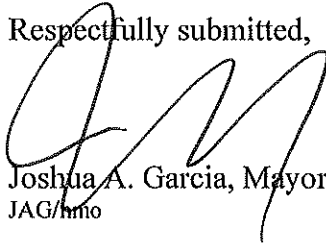
Honorable Council Members:

Subject to your approval, I hereby appoint the following individual to serve as an
Alternate of the Historical Commission for the City of Holyoke:

Mr. David P. Owen
12 Mason Road
Holyoke, MA 01040

Mr. Owen will serve a three-year term; said term will expire on January 31, 2028.

Respectfully submitted,



Joshua A. Garcia, Mayor
JAG/hmo

CC: Christopher Gauthier
David Owen
Aaron Vega



MAYOR JOSHUA A. GARCIA

CITY OF HOLYOKE

RECEIVED

JAN 23 2025

Holyoke City Clerk's
Holyoke, MA

January 23, 2025

The Honorable City Council
City of Holyoke
Holyoke, MA 01040

Dear Council Members:

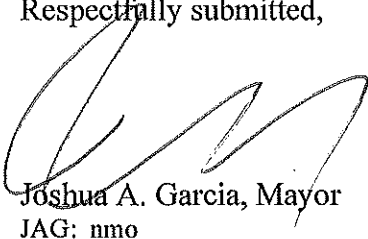
Subject to your approval, I hereby appoint the following individual to serve as member on the Library Board of Directors for the City of Holyoke:

Ms. Beverlyn Blanchard
46 St. Kolbe Drive
Holyoke, MA 01040

Ms. Beverlyn will serve a three-year term; said term will expire February 2028.

If you have any questions with regards to this matter, please do not hesitate to contact me at (413) 561-1600.

Respectfully submitted,



Joshua A. Garcia, Mayor
JAG: nmo

Cc: Beverlyn Blanchard
Maria Pagan

Joshua A. Garcia

Holyoke Mayor
(413) 322-5510
MayorsOffice@Holyoke.org



Anthony Soto

HPS Superintendent
(413) 534-2000, ext. 1500
asoto@hps.holyoke.ma.us

Affirming the rights of immigrants: A joint statement from Mayor Garcia and Superintendent Soto

January 24, 2025

Dear Holyoke community members,

As your mayor and as your superintendent of schools, we are affirming our commitment to ensure and protect the rights of all Holyoke residents and employees, and especially our newcomer and immigrant families whose safety and well-being are now imperiled by recent announcements at the federal level.

The Department of Homeland Security announced on Tuesday that schools and churches would no longer be considered "sensitive areas," with the intent to allow agents from both the Immigration and Customs Enforcement (ICE) and Customs and Border Protection (CBP) agencies to enter such locations under certain circumstances.

At this time, Massachusetts and other states across the country are reviewing this announcement, as well as their own laws and regulations, to determine what legal measures are available to us based on state and local laws. We anticipate an announcement from Massachusetts state leaders in the very near future, possibly as early as Monday, that will help provide further direction to us.

While we wait for further guidance from our state leaders, we remind all Holyokers that as a city and as a school district, we stand by our commitment to protect the rights and safety of everyone who lives or works in our community.

Earlier this week, Holyoke Public Schools shared guidance with staff that affirms the district's commitment to upholding the rights of newcomer and refugee children of school-age. *(See attached)*

Yesterday, Mayor Joshua A. Garcia reissued an Executive Order Relating to the Enforcement of Civil Immigration Detainers, which reaffirms a 2014 executive order made by former Holyoke Mayor Alex B. Morse. It states, in part:

(See attached) "that the Holyoke Police Department will neither honor nor enforce a civil immigration detainer requested from the United States Immigration and Customs Enforcement (ICE) or the United States Customs and Border Patrol (CBP) when such order seeks the excessive and/or unnecessary detention of an individual in department custody at the Holyoke Police Department beyond the point at which he or she would otherwise be released."

As Holyoke's current mayor and superintendent of schools, we stand by these commitments. We will be in touch with our community members as soon as we receive further guidance from our state leaders. We urge everyone to look out for one another in the days, weeks, and months to come.

Mayor Joshua A. Garcia
Superintendent Anthony Soto



Clarifying the rights of newcomer and refugee children of school-age

In July 2024, the Massachusetts Department of Elementary and Secondary Education released the following information as part of its updated Frequently Asked Questions guidance document related to enrolling and supporting newcomer students in Massachusetts schools and districts:

Newcomer students are legally entitled to equal access to a free public education without regard to their or their parents' or guardians' national origin or immigration status as established by the U.S. Supreme Court in Plyler v. Doe, 457 U.S. 202 (1982). Newcomer students have the right to attend the public schools in the town in which they reside and must be permitted to enroll in public schools without undue delay. See G.L. c. 76, §5.

School districts must provide newcomer students who are English learners with English learner services as specified in G.L. c. 71A and 603 CMR 14. See also 20 U.S.C. § 1703(f). Any newcomer students who have disabilities are additionally entitled to special education services in accordance with G.L. c. 71B and 603 CMR 28. See also 20 U.S.C. § 1400 et. seq.; 34 C.F.R. Part 300. It is important to plan for the provision of these services to newcomer students to ensure that the district can provide them as needed and in a timely manner.

Please note, schools and districts also have an obligation to provide parents and guardians essential information (which includes but is not limited to information about registration and enrollment, language assistance programs, special education and related services, school district policies and procedures, etc.) in a language they understand.

In summary, by law, schools are required to provide equal access to education to all students regardless of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, or immigration status. Schools must meet this fundamental obligation and avoid policies that prevent or dissuade undocumented students from obtaining public education.

- Holyoke Public Schools recognizes our individual and collective obligations to educate all children of mandatory school-age who reside within our community, regardless of their citizenship or immigration status.
- We are providing the following additional clarification and guidance for HPS staff in support of this obligation.

U.S. Immigration and Customs Enforcement (ICE)

ICE's mission is two-fold: To enforce immigration regulations and to combat transnational crimes. Within the organization's mission, ICE recognizes schools as sensitive locations where enforcement activities such as searches and arrests are not permitted. This includes school grounds, places where educational activities or events are taking place, and school bus stops during the times of day when students are present.

- ICE representatives are not permitted to enter schools or receive student information, as doing so would violate students' FERPA protection rights.

Sharing information with outside agencies and other third parties

Under the Family Education and Privacy Rights Act of 1974 (FERPA), school staff cannot release or provide a student's personally identifiable information (PII) contained in education records to third parties—including representatives of ICE—without the written consent of a parent or guardian (or of the student if they are 18 years of age or older).

- Schools are not legally permitted to share or ask about documented status with students or families.
- Schools are not legally permitted to allow U.S. Immigration and Customs Enforcement (ICE) representatives into school buildings.

Enrollment

Our schools are required to provide equal access to education to all students regardless of race, color, sex, gender identity, religion, national origin, sexual orientation, disability, or immigration status. Schools must meet this fundamental obligation and avoid policies that prevent or dissuade undocumented students from obtaining public education.

- When students enroll in Holyoke Public Schools, we may not request information with the purpose or result of denying them access to our schools on the basis of race, color, or national origin.

The Pledge of Allegiance

Per the Massachusetts Department of Elementary and Secondary Education, the Pledge of Allegiance must be announced in class or over the loudspeaker every day, but students are not obligated to participate:

- Students have the right to remain seated and/or not engage in reciting the Pledge of Allegiance.
- Students may not be reprimanded for not engaging, nor may they be requested to stand.
- Students who choose to opt out should remain quiet and not interfere with others who wish to stand, recite, or otherwise acknowledge the Pledge of Allegiance.

Resources

- [Massachusetts Education Law](#)
- [Immigration and Customs Enforcement in Schools](#)
- [Massachusetts Sanctuary and ICE](#)
-  [US DOE Undocumented Youth Resource Guide.pdf](#)
-  [US DOE Immigration Status FAQ.pdf](#)
-  [US DOE DCL May 2014 - Immigration Status.pdf](#)
- [Doe v. Acton-Boxborough Regional School District](#), 468 Mass. 64 (2014), includes discussion of the history of the pledge of allegiance and of Federal case law concluding that recitation of the pledge is a fundamentally patriotic exercise, not a religious one. A statement that no Massachusetts school student is required by law to recite the pledge of allegiance or to participate in the ceremony of which the pledge is a part.
- [English Language Learners Family Rights](#)
- [Resources for Supporting Refugee and Immigrant Students](#)
- [Rights of unaccompanied minors enrolling in schools](#)
- The American Civil Liberties Union (ACLU) has produced a [Know Your Rights resource](#) (linked here in [Spanish](#)) with guidance for families in specific immigration enforcement scenarios.
- The National Partnership for New Americans has compiled a [live document with legal protection resources and materials from across the country](#) that will continue to be updated.



MAYOR JOSHUA A. GARCIA
CITY OF HOLYOKE

Executive Order

of

Mayor Joshua A. Garcia

**An Order Relating to the Enforcement of Civil Immigration Detainers
in the City of Holyoke**

WHEREAS, the City of Holyoke is committed to the respectful treatment of immigrants in our community;

WHEREAS, in order to enhance the trust of the immigrant community in our law enforcement and to ensure that all citizens receive the highest level of public safety, it is imperative that a policy be established regarding the administration and enforcement of civil immigration detainers by the Holyoke Police Department;

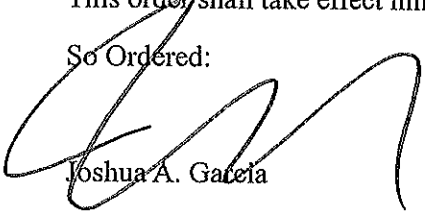
NOW, THEREFORE, I, Joshua A. Garcia, Mayor of the City of Holyoke, by virtue of the power invested in me, do hereby ordain:

The Holyoke Police Department shall neither honor nor enforce a civil immigration detainer requested from the United States Immigration and Customs Enforcement (ICE) or the United States Customs and Border Patrol (CBP) when such order seeks the excessive and/or unnecessary detention of an individual in department custody at the Holyoke Police Department beyond the point at which he or she would otherwise be released.

This shall not apply where such order requests detainment of an individual who 1) is subject to a criminal warrant or court order for continued detention, or has been indicted or arraigned for a criminal offense, and/or 2) has been convicted of a serious crime, including but not limited to domestic violence or threats, or violent felony as defined in Massachusetts General Law or a felony punishable by imprisonment in a state prison; and/or 3) is arrested and taken before a magistrate on a charge involving a serious or violent felony as defined in Massachusetts General Laws or a felony punishable by imprisonment in a state prison and the magistrate finds probable cause to believe that the individual is guilty of such felony; and/or 4) is a current registrant of the Massachusetts Sex Offender Registry or is the defendant on a restraining order under Chapter 209A or a harassment order under Chapter 258E, and/or 5) has been the cause of a person seeking shelter or other assistance to escape from abuse. Further, this policy shall not apply where a law enforcement or public safety purpose, including but not limited to medical protection concerns, exists for detaining an individual that is unrelated to the enforcement of civil immigration law.

This order shall take effect immediately.

So Ordered:


Joshua A. Garcia
Mayor

January 23, 2025



MAYOR ALEX B. MORSE

Executive Order 2014 - 02

CITY OF HOLYOKE

Executive Order
of
Mayor Alex B. Morse

**An Order Relating to the Enforcement of Civil Immigration Detainers
in the City of Holyoke**

WHEREAS, the City of Holyoke is committed to the respectful treatment of immigrants in our community;

WHEREAS, in order to enhance the trust of the immigrant community in our law enforcement and to ensure that all citizens receive the highest level of public safety, it is imperative that a policy be established regarding the administration and enforcement of civil immigration detainers by the Holyoke Police Department;

NOW, THEREFORE, I, Alex B. Morse, Mayor of the City of Holyoke, by virtue of the power invested in me, do hereby ordain:

The Holyoke Police Department shall neither honor nor enforce a civil immigration detainer requested from the United States Immigration and Customs Enforcement (ICE) or the United States Customs and Boarder Patrol (CBP) when such order seeks the excessive and/or unnecessary detention of an individual in department custody at the Holyoke Police Department beyond the point at which he or she would otherwise be released.

This shall not apply where such order requests detainment of an individual who: 1) is subject to a criminal warrant or court order for continued detention, or has been indicted or arraigned for a criminal offense, and/or 2) has been convicted of a serious crime, including but not limited to domestic violence or threats, or violent felony as defined in Massachusetts General Law or a felony punishable by imprisonment in a state prison; and/or 3) is arrested and taken before a magistrate on a charge involving a serious or violent felony as defined Massachusetts General Laws or a felony punishable by imprisonment in a state prison and the magistrate finds probable cause to believe that the individual is guilty of such felony; and/or 4) is a current registrant of the Massachusetts Sex Offender Registry or is the defendant on a restraining order under Chapter 209A or a Harassment Order under Chap. 258E, and/or 5) has been the cause of a person seeking shelter or other assistance to escape from abuse. Further, this policy shall not apply where a law enforcement or public safety purpose, including but not limited to medical protection concerns, exists for detaining an individual that is unrelated to the enforcement of civil immigration law.

This order shall take affect immediately.

So Ordered:

Alex B. Morse
Mayor

11-19-2014

Date

536 DWIGHT STREET • MAYOR'S OFFICE • HOLYOKE, MASSACHUSETTS 01040-5019
PHONE: (413) 322-5510 • FAX: (413) 322-5515 • EMAIL: morsea@holyoke.org

Birthplace of Volleyball

REGULAR MEETING OF THE CITY COUNCIL

January 21, 2025

The meeting was called to order by President Murphy-Romboletti at 7:04 PM

The Clerk called the roll. Absent Members: 0 Present Members in person 12 (Anderson-Burgos, Devine, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, I. Rivera, J. Rivera, Sullivan, Vacon). Present Members on Zoom: 1 (Bartley)

The Pledge of Allegiance was recited.

Motion was made and seconded to take a roll call vote that for the purposes of this meeting would be applicable to all motions to receive, refer items to committee, remove items from the table, place items on the table, package items together, comply with items, or suspend the rules unless there is an objection. Motion adopted.

The name of Councilor Magrath-Smith was pulled to head the roll call voting.

PUBLIC COMMENT

Joanne Grisanti, 205 Bemis Road, stated that after watching the January 8th Ordinance Committee meeting, she had concerns about the behavior of Ward 3 Councilor, David Councilor Bartley. She then recalled he had a temper tantrum during the meeting and angrily reacted to something that was not obvious. She added that he cursed at the chair and stormed out while continuing to shout. She then stated that she believed his behavior was unprofessional, disrespectful, disruptive, and unhinged. She noted that it was not the first time it had happened, adding that she did not believe he was fit to hold office in the city. She then asked the Council to censure or put him on leave until he could get treatment. She added that Holyoke deserved better.

Anne Thalheimer, 97 Brown Avenue, stated that she also watched the Ordinance meeting, and found herself distressed and dismayed. She added that she was one of his constituents. She then stated that she believed he had repeatedly shown his temperament was unfit for public office. She also noted that he had referred to her as a reoccurring nightmare, had spoken about her disrespectfully, had spoken disrespectfully to the Law Department, and the way he treated women was reprehensible. She also stated that she believed Holyoke deserved better. She then emphasized that councilors should be held to a higher standard, and she asked for action on this. She also praised Ordinance Chair, Israel Rivera, for remaining cool and staying professional, as well as having asked after the wellbeing of Councilor Bartley during the incident. She also stated that even if there were matters taking place in his personal life, there was no excuse for that behavior, and councilors should be demanding better.

Elizabeth Caretti Grisanti, 205 Bemis Road, addressed the same Ordinance meeting and chose to focus on Councilor I. Rivera. She then commended him for the work he had done on the Council, adding that he deserved respect for the way he handled himself at the meeting. She added that she hoped he continued doing the job and would not allow himself to get beaten down by the disrespect.

Jeff Trask, 28 Central Park Drive, spoke as Emergency Management Director, stating that popup warming shelters had been operating at Providence Ministries in partnership with the city. He then explained that they usually opened them when certain criteria were met, such as below zero wind chills when it was unsafe to be outside. He also stated they expected to offer it at least until Thursday when the cold was expected to get better. He added that they were prepared to open them again if the need were to arise.

President Murphy-Romboletti stated that she was contacted by members of the public, the media, and other councilors about the conduct at the recent Ordinance Committee meeting. She then stated that it was not acceptable. She then emphasized there was a City Council rule that addressed how councilors should speak to each other and to the public. She then stated that she planned to treat everyone the same, and she would be calling people out if they were speaking and did not have the floor. She then expressed frustration to have to focus on this but emphasized it was her job as President to ensure there was decorum. She added that there should be no swearing and councilors should not be talking to each the way they may do elsewhere. She then asked councilors to remember to follow rule 6E, which stated "no member in debate shall make any references to another member, city employee, or member of the general public but in respectful terms." She added that she did not think this was asking much, that the public was watching and expected more of councilors who took an oath to uphold the rules

LAID ON THE TABLE

The Committee on Ordinance to whom was referred an order that the Police Department be allowed to hire a Crime Analyst past the Grade 10 mid-range (which is \$70,407) to \$78,000.

Recommended that the order be adopted.

---> Laid on the table.

COMMUNICATIONS

(13:25)

List of Council Appointments 2025

President Murphy-Romboletti explained that there were annual appointments of the Council, adding that these were all reappointments. She then read the name up for reappointment, which included Anthony Dulude for Board of Assessor, Henry 'Butch' Seidel for Water Commissioner, Maria Burke for Whiting Street Fund, and Jason Ferreira for Community Preservation Committee.

Motion was made and seconded to go to the first ballot for the Board of Assessors.

---> Anthony Dulude received 12 votes (Anderson-Burgos, Devine, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, Rivera_I, Rivera_J, Sullivan, Vacon) for Board of Assessors. Anthony Dulude appointed to Board of Assessors. The term will expire January 31, 2028.

Motion was made and seconded to go to the first ballot for Water Commissioner.

---> Henry Seidel received 12 votes (Anderson-Burgos, Devine, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, Rivera_I, Rivera_J, Sullivan, Vacon) for Water Commissioner. Henry Seidel appointed as Water Commissioner. The term will expire January 31, 2028.

Motion was made and seconded to go to the first ballot for the Whiting Street Fund.

---> Maria Burke received 12 votes (Anderson-Burgos, Devine, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, Rivera_I, Rivera_J, Sullivan, Vacon) for the Whiting Street Fund. Maria Burke appointed to the Whiting Street Fund. The term will expire January 31, 2028.

Motion was made and seconded to go to the first ballot for the Community Preservation Committee.

---> Jason Ferreira received 12 votes (Anderson-Burgos, Devine, Givner, Greaney, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio, Rivera_I, Rivera_J, Sullivan, Vacon) for the Community Preservation Committee. Jason Ferreira appointed to the Community Preservation Committee. The term will expire January 31, 2028.

Motion was made and seconded to suspend the necessary rules to take up items 3 and 4 as a package.

From Mayor Joshua Garcia, letter appointing Ms. Tiffany Espinosa of 30 Amherst St Holyoke to serve as a member of the Holyoke Redevelopment Authority. Ms. Espinosa will replace Mr. Jorge Colon and will serve the remainder of his term expiring November 1, 2029.

---> Received and referred to the Public Service Committee.

From Mayor Joshua Garcia, letter appointing Ms. Mary O'Connor of 55 Mayer Drive in Holyoke to serve as a member of the Holyoke Historical Commission. Ms. O'Connor will serve a three year term expiring on January 6, 2028.

---> Received and referred to the Public Service Committee.

From City Clerk Brenna Murphy Leary and Admin. Assistant Jeffery Anderson-Burgos, meeting minutes from January 7, 2025

---> Received and Adopted.

From City Solicitor Lisa Ball, Holyoke Police Chief Contract

---> Received.

From Assistant City Solicitor Jane Mantolesky- Notice of Sale - Old Rock Valley Road

---> Received.

From Tanya Wdowiak, City Auditor, response to order asking for information on revolving funds

---> Received.

From Mary Monahan, Chair of Board of Public Works, Funding request to Rep Duffy for levee repair

---> Received.

Motion was made and seconded to suspend the necessary rules to take up items 10 and 11 as a package.

From R Levesque Associates, agreement to waive 65 day time frame to open public hearing on special permit application for 37 Appleton Street - Proposed Motor Vehicle Repair Garage filed on November 19, 2024

---> Received and referred to the Development and Governmental Relations Committee. Copy to Law Department.

From R Levesque Associates, agreement to waive 90 day time frame to act on special permit application for 209 South Street - Proposed Coffee Shop/Drive-thru Restaurant filed on June 6, 2023 and public hearing closed on October 28, 2024

---> Received and referred to the Development and Governmental Relations Committee. Copy to Law Department.

Motion was made and seconded to suspend the necessary rules to take up items 12 through 15 as a package.

Board of Public Works minutes, March 2021 - December 2021

---> Received.

Board of Public Works minutes, January 2022 - December 2022

---> Received.

Board of Public Works minutes, January 2023 - December 2023

---> Received.

Board of Public Works minutes, January 2024 - November 2024

Councilor Jourdain asked if there was an explanation why these were being sent 4 years late.

Admin Asst Anderson-Burgos stated that they has just sent them without any additional information.

President Murphy-Romboletti stated that the administrative assistant would be helping to get them online.

Councilor Jourdain noted that the mayor had a meeting with boards about following Open Meeting Law.

President Murphy-Romboletti expressed her understanding that some departments had admin support while others did not. She added that the administrative assistant was also working with some of their staff to help them learn how to add items to the website on their own.

---> Received.

PETITIONS

(24:00)

Petition from Amanda and Marcos Garcia of 25 Brenton Lane for a Home Occupation for Accounting Remote Work

---> Received and referred to the Development and Governmental Relations Committee.

Petition from Alan Fini for a Special Permit for a Family Cemetery (9.3) at 2 Fini Rd. Holyoke

---> Received and referred to the Development and Governmental Relations Committee.

PRESIDENT'S REPORT

(24:35)

President Murphy-Romboletti thanked Providence Ministries and the Emergency Management Department for their work getting warming shelters open. She then offered congratulations to Mayor Garcia for being named Grand Marshal for the St. Patrick's Day Parade in Tralee, a sister city of Holyoke's in Ireland. She also stated that Jim Lavelle was recognized at the recent Grand Marshal reception ahead of Holyoke's St. Patrick's Day Parade. She also stated that the Parade Committee would be attending a Council meeting in March to receive proclamations for award winners. She also stated that the Ambassador's Breakfast would be held on the morning of the parade, adding that Admin Asst Anderson-Burgos would have information about that.

Councilor Sullivan stated that the Board of Public Works had just put out an RFP for the long term sewer contract. He commended the work of the DPW Director, Carl Rossi, Chair of the BPW, Mary Monahan, as well as the ad hoc committee, DPW, and the outside consulting team. He then explained it would be released that Thursday and the process of interviewing and vetting applicants, as well as holding site tours, would begin.

Councilor Devine stated that Bridget Monahan, who starred in Blue Bloods, was named as the JFK Award winner, the highest award given out by the Parade Committee. She added that Ms. Monahan would be honored at a mass and dinner the day before the parade.

President Murphy-Romboletti noted Ms. Monahan was also in Coyote Ugly. She then stated that the special election would be the following Tuesday. She then encouraged the public to reperch the question and vote at their regular voting place.

REPORTS OF COMMITTEES

(28:50)

The Committee on Ordinance to whom was referred an order that the City install a raised crosswalk (or other appropriate alternative) on Nick Cosmos Way in front of the Boys & Girls Club to ensure pedestrian safety for residents, kids and staff accessing the park.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:

Councilor I. Rivera thanked the members of the public who spoke in his support earlier. He then

explained that the Boys and Girls Club did not have a way to apply for a raised crosswalk because the process required homeowners or registered voters within a certain distance to sign a petition. He further explained that the committee agreed with the intent to allow the Boys and Girls Club to apply, but there would need to be an amendment to the ordinance to allow them to apply. He also noted that the acting engineer noted there was already a button at the location for pedestrians to activate a light but they were seeking more safety measures. He added that the Fire Department did not have an issue but they still needed to hear from the Police Department. He then stated someone would need to file an order to amend the ordinance because the order focused on trying to approve a raised crosswalk.

President Murphy-Romboletti expressed her understanding that there was ordinance language provided related to changing the ordinance.

Councilor Vacon confirmed that members had the legal form.

Councilor I. Rivera explained that the order was never filed to ask for the language, and then expressed discomfort with voting on language without an order to make an amendment to the ordinance.

Councilor Magrath-Smith expressed her belief that everyone was in agreement with approving language that would allow them to move forward with supporting the Boys and Girls Club to seek a speed hump, but acknowledged a companion order would need to be filed to approve the language.

Councilor Vacon stated that the draft language would give them the ability to apply and open the process, including a review by the engineer.

Councilor I. Rivera thanked both President Murphy-Romboletti and Councilor Vacon for their guidance in recognizing that approving the language would be different than what the order asked for.

President Murphy-Romboletti asked if the intent was to send the legal language back to committee.

Councilor I. Rivera asked if he could file a late file.

President Murphy-Romboletti stated that he could. She added that the administrative assistant would be able to put it in right away.

Councilor Magrath-Smith suggested laying the item on the table until the late file could be taken up.

---> Laid on the table.

*Item was later taken back up and recommendation was adopted.

Motion was made and seconded to suspend the necessary rules to take up items 19 through 25 as a package.

The Committee on Ordinance to whom was referred an order that DPW install a 15-minute parking sign in front of the Stop and Go variety store at the corner of Hillside Avenue and Cherry Street.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:

Councilor Greaney thanked the committee for taking this up, adding that he would notify the business owner the following day.

Councilor I. Rivera stated that they tried to hash this out as quickly as they could to get it done.

---> Report of Committee received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--

Yeas 12--Nays 0--Absent 1 (Bartley).

Approved by the Mayor.

Motion was made and seconded to suspend the necessary rules to take up items 20 through 24 as a package.

The Committee on Ordinance to whom was referred an order Handicap Placard Application for Margarita Roldan of 150 Linden St.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--

Yeas 12--Nays 0--Absent 1 (Bartley).

Approved by the Mayor.

The Committee on Ordinance to whom was referred an order the DPW install a Handicap sign for Estela Acosta 171 Beech St.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--

Yeas 12--Nays 0--Absent 1 (Bartley).

Approved by the Mayor.

The Committee on Ordinance to whom was referred an order the DPW install a Handicap sign for Rebecca Ganieary of 322 Linden St.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--

Yeas 12--Nays 0--Absent 1 (Bartley).

Approved by the Mayor.

The Committee on Ordinance to whom was referred an order The DPW install a handicap sign for Yulitza Diaz Garcia of 45 Congress Ave

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and the Ordinance passed its first reading.
The Ordinance passed its second reading.
The Ordinance was passed to be enrolled.
The Committee has considered the same and find that it is truly and properly enrolled.
Report of Enrollment received.
The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--
Yeas 12--Nays 0--Absent 1 (Bartley).
Approved by the Mayor.

The Committee on Ordinance to whom was referred an order the DPW install a handicap sign for Hector Torres at 184 Sargeant St.

have considered the same and Recommended that the order be adopted.

Committee Members:

Israel Rivera
Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

UNDER DISCUSSION:

Councilor I. Rivera

---> Report of Committee received and the Ordinance passed its first reading.
The Ordinance passed its second reading.
The Ordinance was passed to be enrolled.
The Committee has considered the same and find that it is truly and properly enrolled.
Report of Enrollment received.
The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--
Yeas 12--Nays 0--Absent 1 (Bartley).

The Committee on Ordinance to whom was referred an order that the DPW install a Handicap sign at for Hector Torres of 184 Sargeant St.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Israel Rivera

Linda L. Vacon
Meg Magrath-Smith
David K. Bartley
Jenny Rivera

---> Report of Committee received and recommendation Adopted.

Motion was made and seconded to suspend the necessary rules to take back up item 18 with late file 57 as a package.

The Committee on Ordinance to whom was referred an order that the City install a raised crosswalk (or other appropriate alternative) on Nick Cosmos Way in front of the Boys & Girls Club to ensure pedestrian safety for residents, kids and staff accessing the park.
Recommended that the order be adopted.

Councilor I. Rivera - Ordered that the speed hump/raised crosswalk ordinance be amended to provide for an exemption in areas where there are no residential homeowners or registered voters to file a petition.

UNDER DISCUSSION:

Councilor Magrath-Smith stated that as the topic was already discussed in committee, she would be comfortable suspending the rules to take final action on this item.

Motion was made and seconded to take final action.

Councilor Vacon suggested that as a technical point, the meeting may need to be recessed in order to hold a brief Ordinance Committee meeting to discuss and recommend the order and send it back to Council.

President Murphy-Romboletti asked what the will of the body was.

Councilor Jourdain asked if the Ordinance Committee had already reviewed the language.

Councilor I. Rivera stated that they had.

Councilor Vacon stated that while they had, it was not on the agenda.

Councilor Jourdain stated that it would be in proper order to approve it that night as long as the rules were suspended. He added he would be okay with that as it was not controversial.

Councilor I. Rivera agreed with was not controversial, and was okay as long as it was proper procedure.

Councilor Greaney asked if the Council had to go into recess to discuss it.

Councilor Jourdain stated that they did not if the rules were suspended.

Councilor Vacon stated it could be done either way.

President Murphy-Romboletti observed there was no apparent objection to suspending the rules.

Motion was made and seconded to suspend the necessary rules to take final action.

---> Received and the Ordinance passed its first reading.

The Ordinance passed its second reading.

The Ordinance was passed to be enrolled.

The Committee has considered the same and find that it is truly and properly enrolled.

Report of Enrollment received.

The Ordinance was passed to be Ordained and Adopted on a call of the roll of the yeas and nays--
Yeas 12--Nays 0--Absent 1 (Bartley).

(47:10)

Motion was made and seconded to suspend the necessary rules to take up late file 55 out of order and take final action.

Councilor Jourdain asked if the motion was just to take it up out of order or to also take final action.

Councilor Sullivan stated that he would like to take final action.

SULLIVAN - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY FOUR THOUSAND SEVEN HUNDRED EIGHTY AND 00/100 Dollars (\$24,780) as follows:

FROM

0075-10400 VACANT BUILDING REVOLVING FUND \$24,780

TOTAL \$24,780

TO:

12401-51201 PROPERTY MAINT/DEMO SUPERVISOR \$24,780

TOTAL \$24,780

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, January 21, 2025.

Joshua A Garcia, Mayor

UNDER DISCUSSION:

Councilor Sullivan stated that the position had been vacant for over 3 years and had not been funded for the current year. He emphasized that while the position remained vacant, the city had gone backwards in terms of addressing blight and handling projects with the numerous vacant buildings that had become inhabited by transients. He then explained that a candidate had become available and suggested that the position should be posted to get the process going. He added that the revolving fund had \$162,000 in it,

with the request of just \$24,780 to fund the position for the rest of the fiscal year. He noted there was full support for this from the Board of Health, the Building Commissioner, as well as the mayor.

Councilor Jourdain stated that this would be a great conversation for the Finance Committee to have. He questioned why the discussion couldn't wait until a committee meeting when the job had already been vacant for three years. He also questioned where the funding would come from in future fiscal years, expressing concern about adding another job that would add to the budget. He also suggested that jobs needed to be prioritized, emphasizing that there wasn't an infinite sum of money to fund them.

Councilor Vacon asked how the revolving fund could be used. She noted that she had heard it could be used to fund a position, but she would prefer to see information from the auditor explaining that.

Councilor Sullivan stated that while the previous comments were well taken, he questioned if the city should wait until another collapse like the Hotel Essex that cost the city around \$275,000. He also questioned where the funds would come from if several other buildings in need of repair collapsed. He suggested that those would require much greater amounts of money than this transfer was asking for. He added that this was vetted by the Law Department but welcomed feedback from Atty Bissonnette to confirm that.

Councilor Devine agreed with Councilor Sullivan on the need for this, adding that she was unsure when Finance could take it up. She then also welcomed an opinion from Atty Bissonnette.

Motion was made and seconded to suspend the necessary rules to allow Atty Bissonnette to address the Council

Councilor Jourdain asked for clarification of what the question would be.

Councilor Vacon stated that she was actually seeking feedback from the auditor on if this fund could be used for this kind of transfer.

Councilor Greaney raised a point of order. He questioned how this would stop a building from collapsing.

President Murphy-Romboletti advised that was not a point of order.

Atty Bissonnette stated that the abandoned building revolving fund had been used in the past to pay contractors for demolition work, and this could be used to fund personnel for eligible positions. He noted that it wouldn't be best practice and a more permanent base of funding for future budget cycles would be preferred.

Councilor I. Rivera recalled that he filed an order the previous year asking about revolving accounts, noting that item 8 on the evening's agenda answered a lot of the questions being asked about revolving funds. He added that the vacant building revolving fund could be used for boarding up, cleaning expenses, and the other duties cited with this position. He noted that the 2024 revenues into the fund alone came up to \$117,492, suggesting that the position could fund itself which would prevent it from adding to the budget.

Councilor Greaney asked how funding the position right away was related to possible building collapses.

Councilor Sullivan used a building on Cabot Street as an example, noting that bricks were already falling onto the sidewalk and there was a visible bulge in the building. He also stated that Water Department staff were unable to park next to the old Wonder Bread building for the same reason. He added that regarding the needed work on the City Hall parking deck, this position would allow for asbestos removal and demolition work to be done as a substantially reduced cost with a faster process.

Councilor Greaney asked what the person would be able to do if this was passed right away.

Councilor Sullivan stated that the previous demolition supervisor used to be able to prepare buildings for demolition, reduce the cost to the city, handling the boarding up, preventing additional destruction, identifying a list of blighted properties which had not been updated in years, and sometimes handling the demolition.

Councilor Greaney asked if there was funding to take care of these things if they were identified as needs, emphasizing that addressing these issues was going to cost money.

Councilor Sullivan agreed that it would cost money.

Councilor Greaney asked if the city had it.

Councilor Sullivan stated that in the past, money had come out of other funds as things were identified by the demolition supervisor, sometimes out of CDBG, some out of a budget line for demolition, and some from grants.

President Murphy-Romboletti stated that this was starting to feel like a Finance Committee meeting.

Councilor Jourdain stated that as the Council had a job to do, this should be discussed in committee. He emphasized that there were a lot of questions about the costs as well as the job responsibilities this person would need to do. He noted that he would likely be in favor of the suggestion to fund the position going forward out of the revolving fund. He further suggested that most councilors likely had not had a chance to think about this position before this meeting. He also suggested that no demolitions would be taking place in the next two weeks.

Councilor Magrath-Smith stated that she also had questions, including if it was full time or contracted services, what the job description would be. She also noted that pulling money for one thing also meant not having them available for other things, and she would like to know what other things this fund could be used for in order to prioritize needs.

Councilor J. Rivera expressed support for this transfer following conversations with Councilor Sullivan. She noted that the building on Cabot Street was in her ward. She added that there was a lot of homeless people gathering in and around that building, expressing concern that it could eventually result in a tragedy if it collapsed or if there were a fire.

Councilor Anderson-Burgos stated that while there were two valid sides to this issue, when weighing fiscal responsibility against safety, he believed safety should come first.

Councilor Devine stated that she likely would not be able to schedule a Finance meeting until February 11th or 24th. She then expressed her understanding that Councilor Sullivan knew a lot about demolition, and also believed this was about focusing on safety. She added that she believed Councilor Sullivan had this submitted as a late file knowing it would get some pushback.

President Murphy-Romboletti stated that there appeared to be a Finance meeting scheduled on the 29th.

Councilor Devine stated that there was, but she did not yet have an agenda.

President Murphy-Romboletti asked for consideration that this be put on the next committee agenda. She stated that this would require 9 votes to pass right away, adding that she did not believe the votes were there.

Councilor Devine stated that she could do that if the vote did not go through but asked that councilors actually show up to the Finance Committee meeting.

Councilor Sullivan stated that while someone coming on board wouldn't be ready to start a demolition project the next week, they would be able to begin the process of getting one underway, cutting down the timeframe, and mitigating the anger and liability to the city.

Councilor Vacon expressed her understanding that the Law Department advised the money could come out of the revolving fund now, but it was not good practice to rely on it to fund the position. She then expressed concern with adding positions but would be warmer to it if the vacant building fund could be used for it.

Councilor Sullivan stated that this would not be adding a position but filling a vacant position that had existed for 8-10 years. He then suggested that people could choose to cut it from the next budget if they didn't like it.

Councilor Jourdain emphasized as nobody knew what the mayor would do in the next budget, it should be discussed in the Finance Committee in order to find that out.

Motion to take final action failed on a call of the roll of the yeas and nays--Yeas 8--Nays 5 (Bartley, Jourdain, Magrath-Smith, Murphy-Romboletti, Ocasio)
---> Received and referred to the Finance Committee.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, TEN THOUSAND FIVE HUNDRED AND 00/100 Dollars (\$10,500) as follows:

FROM

12101-51107 PATROLMEN \$10,500

TOTAL \$10,500

TO:

12102-53010 MAP/DATA MAINT \$10,500
TOTAL \$10,500

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that the transfer was to cover pending invoices for technology as the line was previously underfunded.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "SFY25 SHANNON COMMUNITY SAFETY INITIATIVE (CSI) GRANT PROGRAM, \$606,446.54, 25% IN KIND MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine explained that Shannon had been a pro-police senator. She then explained that the grant would be tracked in quarterly reports of gang suppression, walking beats in various neighborhoods, meetings, partnership with the Boys and Girls Club, as well as a partnership with Chicopee. She added the match would be paid by the Sheriff's Department.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "SFY2025 COMMONWEALTH PROJECT SAFE NEIGHBORHOODS INITIATIVE GRANT, \$30,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that the grant would cover Police Department enforcement of gang suppression, crime, and quality of life issues.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY THOUSAND AND 00/100 Dollars (\$30,000) as follows:

FROM

8811-10400 CAPITAL STABILIZATION \$30,000

TOTAL \$30,000

TO:

16932-52500 WAR MEMORIAL R&M BUILDING \$30,000

TOTAL \$30,000

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that \$15,000 would fix the stream pipes, and \$10,000 would cover waterproofing

the elevator pit at the War Memorial Building.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, FIFTEEN THOUSAND AND 00/100 Dollars (\$15,000) as follows:

FROM

14251-51104 PAY-HMEO \$15,000

TOTAL \$15,000

TO:

14222-52505 R&M SENIOR CENTER \$15,000

TOTAL \$15,000

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that the transfer would cover replacing the parking lot and making the lights functional as some were dim, some did not work, and some were blinking. She added that they would be using LED's.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

The Committee on Finance to whom was referred an order that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "MA DEPARTMENT OF PUBLIC HEALTH/PARTNERS FOR A HEALTHIER COMMUNITY - CAPACITY BUILD RACIAL EQUITY, \$10,000, NO MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

have considered the same and Recommended that the order be adopted.

Committee Members:

Patricia Devine
Kocayne Givner

Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that the grant was through the Personnel Department to hold trainings on racial equity and cultural humility. She added that it was about understanding different backgrounds and helping interactions with people of different cultures. She noted that the curriculum was asked for.

Councilor Greaney asked if this had anything to do with hiring and firing.

Councilor Devine stated that it did not.

---> Report of Committee passed two readings and Adopted on a call of the roll of the yeas and nays--
Yeas 13--Nays 0--Absent 0.

Motion was made and seconded to suspend the necessary rules to take up items 32, 33, and 34 as a package.

The Committee on Finance to whom was referred an order that there be and is hereby appropriated by transfer in the fiscal year 2025, FORTY-EIGHT THOUSAND EIGHT HUNDRED TWENTY-SIX AND 15/100 Dollars (\$48,826.15) as follows:

	FROM	TO
11211 51276 MAYOR'S CONTRACT NEGOTIATIONS	21,631.74	
11211 51104 MAYOR'S PAY-CAFO	716.19	
15431 51103 VETERAN'S PAY - INVESTIGATOR	6,002.88	
15431 51101 VETERAN'S PAY - COMMISSIONER	2,240.00	
15431 51500 VETERAN'S VACATION BUYBACK	2,000.00	
15431 51510 VETERAN'S SICK LEAVE BUYBACK	5,000.00	
11521 51102 PAY - PERSONNEL ASSISTANT	11,235.34	
12401 51102 ASST BUILDING COMMISSIONER		3,132.93
12401 51103 CHIEF INSPECTOR OF WIRES		2,828.00
12401 51107 ZONING OFFICIAL		2,222.00
11751 51108 ASSISTANT DIRECTOR OF PLANNING		4,560.00
11751 51102 ASST DIR OF ECONOMIC DEV		4,560.00
11751 51105 SENIOR PROJECT MANAGER		2,222.00
11751 51106 PLANNER 1		1,090.00
12441 51101 SEALER OF WEIGHTS AND MEASURES		2,525.00
11711 51101 CONSRVTN & SUSTNBLTY DIRECTOR		3,030.00
14211 51108 SAFETY OFFICER		2,020.00
15411 51103 ASSISTANT DIRECTOR - COA		2,222.00
15411 51101 DIRECTOR COUNCIL ON AGING		3,030.00
15431 51105 NATIONAL SERVICE OFFICER		1,560.99
16301 51101 DIRECTOR PARKS/REC FORESTRY		2,899.14
15101 51101 DIRECTOR BOARD OF HEALTH		1,632.00
15101 51202 ANIMAL CONTROL OFFICER		2,020.08
16911 51101 DIRECTOR WISTARIAHURST		2,828.00

16911	51103	CITY HISTORIAN	2,222.00
16301	51103	ASST DIRECTOR OF PARKS & REC	2,222.00
		48,826.15	48,826.15

have considered the same and Recommended that the order be denied.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Report of Committee to deny passed two readings and Adopted on a call of the roll of the yeas and nays-- Yeas 7--Nays 6 (Bartley, Greaney, Jourdain, Ocasio, Sullivan, Vacon)--Absent 0.

The Committee on Finance to whom was referred an order Settlement agreement by and between the City of Holyoke and Holyoke Professional Supervisors Association

have considered the same and Recommended that the order be denied.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

---> Report of Committee to deny passed two readings and Adopted on a call of the roll of the yeas and nays-- Yeas 7--Nays 6 (Bartley, Greaney, Jourdain, Ocasio, Sullivan, Vacon)--Absent 0.

The Committee on Finance to whom was referred an order Redlined Settlement agreement by and between the City of Holyoke and Holyoke Professional Supervisors Association

have considered the same and Recommended that the order be denied.

Committee Members:

Patricia Devine
Kocayne Givner
Michael Sullivan
Kevin A. Jourdain
Carmen Ocasio

UNDER DISCUSSION:

Councilor Devine stated that the vote was 3-2 in favor of denying in committee. She then explained that there were concerns with some employees getting too much vacation time. She added that they needed to negotiate comp time and changed it to flex time. She added that they also took out the ability to buy back vacation time. She also stated that the labor counsel for the city explained it was a major improvement for the city. She noted that it took a year and a half to negotiate, adding that it was now the AFSCME union and no longer an association. She also stated that vacation changed, longevity payments changed, the raises were set at 2%, 2%, and 1.5% over three years, and a merit component was added. She also noted that Atty Bissonnette provided a letter advising that state statute allowed retroactive pay to the fiscal year prior to the fiscal year in which the contract was executed, allowing it to be awarded to the beginning of fiscal year 2024.

President Murphy-Romboletti asked for clarification of the motion.

Councilor Devine stated that it was to pass the first reading, noting that it had been denied at the last meeting, went back to Finance, and now was coming back out. She then made a motion to reject the committee report and approve the transfer. Councilor Anderson-Burgos seconded the motion.

Councilor Jourdain stated that he spoke with Atty Bissonnette about the retroactivity piece but saw it as a minor consideration. He then clarified that the majority of the committee was not against raises but had concerns about a wholesale giveaway in the contract. He then explained the contract sought to mirror the giveaway on vacation time given to Schedule A employees a couple years earlier. He also noted that it was rare to have people supervising others being in the same union. He added that the mayor was also given the ability to give additional vacation time to new employees. He also expressed concern that the mayor gives away additional days off throughout the year. He then expressed concern with giving five year employees longevity pay, noting that it used to be at ten years. He then stated that flex time had been up to the discretion of the mayor before, with the new provision stating a request shall not be unreasonably denied. He emphasized this was on top of employees being guaranteed a 35 hour work week, which included department heads in the union. He suggested that the city cannot continue to afford the tax increases needed to cover this.

Councilor Givner suggested that the city should respect the organization that took the time to negotiate the contract. She also emphasized that there was a savings in employees no longer being able to buy back their vacation time. She added that the longevity pay was likely tied to difficulties in keeping employees, noting the city had been losing employees to other cities. She suggested that there was a lot of speculative narration about what it was like in the real world, emphasizing that there was a lot of variation in what people experienced in the real world among just those on the Council. She also stated that not keeping people in positions and having understaffed departments meant people were not getting the services they expected with the taxes they pay.

Councilor Vacon asked for clarification of what the vote was, noting that while the recommendation out of committee was to deny, the chair of the committee made a motion to deny the committee report.

President Murphy-Romboletti explained that it was the same motion as it was at the last meeting, with a yes vote to deny the committee's report was a vote to deny.

Councilor Vacon asked if a yes vote was to deny the transfer. She then stated that it appeared it was now the opposite way with the way the motion was made.

Councilor Devine clarified that the motion was to reject the committee report and approve the transfer.

Councilor Jourdain clarified that as the recommendation was to deny, and the motion was to deny that recommendation, a yes vote would be to approve the transfer.

Councilor Vacon emphasized that was not the same vote as the last meeting, as the last time it was to support the recommendation to deny.

Councilor Anderson-Burgos stated that everyone could agree that the cost of living was going up. He then emphasized that the employees were not just employees but also constituents who paid taxes as well. He added that the vacation issue washed itself out because whether or not someone went on vacation, the job was still getting done. He then recalled that former Building Commissioner, Damian Cote, was doing not just his job but another one as well and was denied a request for a little extra incentive for doing the extra work. He added that Mr. Cote left not long after that.

Councilor Greaney stated that there was no residency requirements for people who worked for the city to live in the city.

---> Denial of the Report of Committee to deny passed two readings and Adopted on a call of the roll of the yeas and nays--Yeas 7--Nays 6 (Bartley, Greaney, Jourdain, Ocasio, Sullivan, Vacon)--Absent 0.

*Action was reconsidered and laid on the table.

Councilor Jourdain stated that it needed 9 votes to pass.

President Murphy-Romboletti stated that it was the second reading.

Councilor Jourdain stated that it didn't matter because it was a transfer from one department to another.

Councilor Devine stated that President Murphy-Romboletti was correct.

President Murphy-Romboletti reiterated her ruling that the transfer was adopted.

Councilor Jourdain asked for an explanation.

President Murphy-Romboletti explained that the transfer was voted on at the last meeting, it was denied, there was a motion to reconsider, it was sent back to committee, discussed there, and now sent back for its second reading.

Councilor Jourdain clarified that it was section 22 of the charter referred to 2 readings within 3 days. He also noted that the Council had just voted on both the first and second readings. He then stated that it would not matter because section 49 of the charter required a two-thirds vote of the City Council if there was a transfer going from one department to another.

President Murphy-Romboletti asked Atty Bissonnette to weigh in.

Atty Bissonnette stated that section 22 controlled the matter and this only required a simple majority.

Councilor Jourdain asked about the role of section 49.

Atty Bissonnette disagreed on the characterization and reiterated it would not apply.

Councilor Jourdain stated that it was moving money from one department to another, and one purpose to another.

Atty Bissonnette stated that it was inapplicable to the situation, as the charter did not overrule the state law when it came to municipal finances. He then suggested discussing it with the auditor and DOR (Department of Revenue).

President Murphy-Romboletti stated that she had spent years watching it be done this way.

Councilor Jourdain appealed the ruling of the chair. Councilor Vacon seconded the appeal. He then reiterated that both readings had been voted on the same night. He also reiterated that these funds were being moved between different departments. He questioned how section 49 didn't apply.

Councilor Vacon stated that the numbers were the same as the vote two weeks ago, and questioned how it could have failed two weeks ago and was now being ruled as having passed.

President Murphy-Romboletti stated that she was basing her ruling on what she had heard from former Councilor McGiverin for years.

Councilor Vacon made a motion to reconsider the previous action and lay it on the table. Councilor Greaney seconded the motion.

Councilor Jourdain stated that he would also like an opinion from the Law Department.

President Murphy-Romboletti stated that the Council had just heard from the Law Department.

Councilor Jourdain stated that he would like to see a written legal opinion.

Motion to reconsider and lay on the table adopted on a call of the roll of the yeas and nays--Yeas 7--Nays 6 (Anderson-Burgos, Devine, Givner, Magrath-Smith, I. Rivera, J. Rivera)--Absent 0.

(2:08:50)

The Committee on Development and Governmental Relations to whom was referred an order Special permit application of Marcel Gavel to operate a vehicle exhaust repair and welding business at 54 Commercial Street (018-01-15).

have considered the same and Recommended that the special permit be granted with the following conditions:

1. That the hours of operation will be Monday - Saturday, 8 a.m. - 5 p.m.;
2. That there will be no overnight parking;

3. That there will be no engine work on site;
4. That there will be no vehicles stored inside;
5. That there will be no hazardous waste storage in site.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:

Councilor Givner noted that the application was not complete and the Council was having an issue with accepting incomplete applications. She then explained that the applicant would be going into a space where he would be continuing the same kind of work that had been done there before, including welding work and custom fabrications, but would not be doing engine work. She added that he would not need parking. She also stated that he would have no hazardous waste.

Councilor Magrath-Smith asked about the significance of no engine work on site.

Councilor Givner stated that was what the applicant stated they would not plan to do.

Councilor I. Rivera asked if the application was still incomplete.

Councilor Givner stated that most of the applications had been coming in incomplete, adding there was not a good system to make sure they were complete. She added there was not much that could be done about this applicant, noting there was not much to be concerned about with this one, but it needed to be addressed going forward. She emphasized that it was the Council's job to approve or deny, and did not have the specialized expertise that the Planning Department did to look at all of the specific requirements.

Councilor I. Rivera stated that he would be voting against it due to it being an incomplete application. He suggested figuring out how to make sure applications were complete going forward.

Councilor Givner expressed concern that it could become a real problem in the future due to not adhering to recommendations from the Planning Department.

Councilor Vacon noted that this had been due to a change in ownership and not a change in use.

Councilor Greaney asked if the Planning Department could be asked what the proper protocol would be.

President Murphy-Romboletti recalled that this was an issue when she was chair of DGR, adding that she would seek to get more guidance on how to address it.

---> Report of Committee received and recommendation Adopted on a call of the roll of the yeas and nays--Yeas 12--Nays 1 (I. Rivera)--Absent 0.

The Committee on Development and Governmental Relations to whom was referred an order Special Permit Application of Daniel LaFlamme (Daniel's Truck Center Inc) to operate a light truck repairing and detailing center at 41 Temple St (085-00-012) per sec. 7.2.13(a).

have considered the same and Recommended that the special permit be granted with the following conditions:

1. That the hours of operation will be Monday - Friday, 9 a.m. - 6 p.m.;
2. That the lighting cannot be detrimental to the neighborhood;
3. That the petitioner will address all open questions on the Planning Department letter dated December 10, 2024.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:

Councilor Givner stated that the application was to add to the business, noting he had been operating in the neighborhood for some time. She also explained that this had been sent back to the committee after the last meeting due to Planning requirements not being fulfilled and it being an incomplete application. She then suggested it was not the fault of the applicant as he was functioning in a space that he was already doing business in. She added that the applicant was in touch with the Planning Department and believed he had addressed everything he needed to.

Councilor I. Rivera stated that he would be voting against this due to it being an incomplete application. He also recalled that this applicant had been before the Council before and there had been issues then.

Councilor Greaney asked for clarification that this person had been operating without a permit.

Councilor I. Rivera stated that issue had come up before where they had not been given permission to operate in the zone, and they were given that permission.

Councilor Givner stated that this business was grandfathered in because it had been the same kind of business that had been there before.

---> Report of Committee received and recommendation Adopted on a call of the roll of the yeas and nays--Yeas 11--Nays 2 (Murphy-Romboletti, I. Rivera)--Absent 0.

Motion was made and seconded to suspend the necessary rules to take up items 37 and 38 as a package.

The Committee on Development and Governmental Relations to whom was referred an order The DGR committee invite the District 8 Governor's Councilor to a future DGR meeting. Tara Jacobs of Adams currently represents Holyoke in this office. Her predecessor appeared in committee ca. 2017.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:

Councilor Givner stated that Ms. Jacobs represented 102 cities and towns from Western Mass to Worcester. She added that the position was a constitutional office that participated in confirming judges, clerks, magistrates, parole boards members, and the advisory board of pardons. She added that they had confirmed 50 new judges during Governor Healey's first term but there continued to be 50 openings in Berkshire and Hampden Counties. She added that discussion partly focused on the difficulty to fill positions, adding that Ms. Jacobs was working with local bar associations to educate people on how to become judges.

---> Report of Committee received and recommendation Adopted.

The Committee on Development and Governmental Relations to whom was referred an order that OPED please provide an update on the former K-Mart plaza. On the main door to the former retailer is contact information for what appears to be a new owner. Please reach out to them and circle back to city council. Per its web site: For other inquiries, please call Transformco at (847) 286-2500 and please see its website www.transformco.com.

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

---> Report of Committee received and recommendation Adopted.

The Committee on Development and Governmental Relations to whom was referred an order Resolution that the Holyoke City Council, which represents the greatest number of Puerto Ricans per capita than any other community in the country outside the island, votes to condemn the "floating island of garbage" statement made at the political rally of a candidate seeking to represent every American - including those who live in and come from Puerto Rico. This statement was insulting, ignorant, and dismissive of the culture and contributions of Puerto Ricans.

have considered the same and Recommended that the resolution be adopted.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:

Councilor Givner stated that the resolution proposed by Councilor Anderson-Burgos was heartfelt and important to the times. She noted the committee approved it unanimously.

Councilor Anderson-Burgos read the resolution into the record. He noted that Councilor Ocasio asked to be added to the order.

President Murphy-Romboletti noted the resolution was also available in the packet.

Councilor Devine recalled seeing the statements and found them to be despicable. She also emphasized that many in the community would be familiar with sentiments decades earlier that included the statement "no Irish need apply." She then asked for a roll call vote and hoped for unanimous support.

---> Report of Committee received and recommendation Adopted on a call of the yeas and nays--Yeas 13--Nays 0--Absent 0.

The Committee on Development and Governmental Relations to whom was referred an order Resolution in Support of Eviction Sealing to Promote Housing Opportunity and Mobility (Attached).

have considered the same and Recommended that the order has been complied with.

Committee Members:

Kocayne Givner
Michael Sullivan
Carmen Ocasio
Juan Anderson-Burgos
Patricia Devine

UNDER DISCUSSION:

Councilor Givner stated that there was information shared about an eviction sealing law that would soon be going into effect. She added that the committee should later have a discussion once more information is available.

---> Report of Committee received and recommendation Adopted.

ORDERS AND TRANSFERS

(2:31:15)

Motion was made and seconded to suspend the necessary rules to take up items 41 and 42 as a package.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWENTY NINE THOUSAND SIX HUNDRED NINETEEN AND 44/100 Dollars (\$29,619.44) as follows:

FROM

12101-51104 LIEUTENANTS	\$ 4,120.92
-------------------------	-------------

12101-51105 SERGEANTS	3,567.68
-----------------------	----------

12101-51107 PATROLMEN	21,930.84
-----------------------	-----------

TOTAL	\$29,619.44
-------	-------------

TO:

12201-51180 INJURED ON DUTY	\$29,619.44
-----------------------------	-------------

TOTAL	\$29,619.44
-------	-------------

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, January 21, 2025.

Joshua A Garcia, Mayor

---> Passed two readings and Adopted on a call of the roll of the yeas and nays-- Yeas 12--Nays 0-- Absent 1 (Givner).

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THIRTY TWO THOUSAND SEVENTY ONE AND 58/100 Dollars (\$32,071.58) as follows:

FROM

12101-51104 LIEUTENANTS	\$ 4,120.92
-------------------------	-------------

12101-51105 SERGEANTS	3,567.68
-----------------------	----------

12101-51107 PATROLMEN	24,382.98
-----------------------	-----------

TOTAL	\$32,071.58
-------	-------------

TO:

12201-51180 INJURED ON DUTY	\$32,071.58
-----------------------------	-------------

TOTAL	\$32,071.58
-------	-------------

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, January 21, 2025.

Joshua A Garcia, Mayor

UNDER DISCUSSION:

President Murphy-Romboletti stated that both transfers represented 13 officers.

---> Passed two readings and Adopted on a call of the roll of the yeas and nays-- Yeas 12--Nays 0-- Absent 1 (Givner).

Motion was made and seconded to suspend the necessary rules to take up items 43, 51, 52, and 53 as a package.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, THREE HUNDRED FIFTY THOUSAND AND 00/100 Dollars (\$350,000) as follows:

FROM

12101-51107 PATROLMEN	\$250,000
12101-51105 SERGEANTS	50,000
12101-51117 DISPATCH	50,000
TOTAL \$350,000	

TO:

12101-51300 OVERTIME

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, January 21, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, ONE HUNDRED FORTY FIVE AND 00/100 Dollars (\$145.00) as follows:

FROM

15102-57300 DUES & SUBSCRIPTIONS – BOARD OF HEALTH	\$ 75.00
15102-54220 SUPPLIES OTHER – BOARD OF HEALTH	70.00
TOTAL \$145.00	

TO:

11752-57300 DUES & SUBSCRIPTIONS-PLANNING	\$145.00
TOTAL \$145.00	

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, January 21, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

Devine-Ordered, that in accordance with M.G.L. Chapter 44 Sec. 53A, the City Council hereby accepts the provisions of the "FY24 MASSACHUSETTS EMERGENCY MANAGEMENT AGENCY-EMERGENCY MANAGEMENT PROGRAM GRANT, \$9,500, 50% IN KIND MATCH" grant and authorizes the establishment of a Fund or other method appropriate for the accounting of the receipts and expenditures of all resources associated with the administration of said grant.

Sec 2-509 - Grant Reporting

Any city department, of which has received grant funding by approval of the city council pursuant to Massachusetts General Laws, or any other authorizing criteria, shall within a reasonable period of time, but no later than 60 days from the conclusion of said grant, generate a detailed report which outlines the planned outcomes with the documented actual results. Said report shall be submitted to the city clerk for addition to the city council's next agenda.

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, January 21, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

DEVINE - Ordered, that there be and is hereby appropriated by transfer in the fiscal year 2025, TWO HUNDRED NINETY THREE THOUSAND FOUR HUNDRED THIRTY NINE AND 63/100 Dollars (\$293,439.63) as follows:

FROM

8810-10400 GENERAL STABILIZATION	\$186,557.87
----------------------------------	--------------

8811-10400 CAPITAL STABILIZATION	106,881.76
----------------------------------	------------

TOTAL \$293,439.63

TO:

14253-58002 HIGHWAY- CAPITAL OUTLAY MV	\$293,439.63
--	--------------

TOTAL \$293,439.63

To the City Council:

I hereby recommend the passage of the above order at the meeting of your Council to be held Tuesday, January 21, 2025.

Joshua A Garcia, Mayor

---> Received and referred to the Finance Committee.

Murphy-Romboletti, I. Rivera - Ordered that the City Council issue a proclamation in recognition of "Girl Day" on February 20 to present to Girls Inc of the Valley, as part of a day of recognition to inspire girls to consider careers in engineering and other STEM fields.

Councilor I. Rivera asked to be added to the order.

---> Received and Adopted.

Rivera, J.-As per the property manager's request from Lyman Terrace Apartments, we are requesting three parking spots for the staff in front of 17 Hampden Street, along with signs indicating "Parking for Lyman Terrace Staff."

---> Received and referred to the Ordinance Committee.

Motion was made and seconded to suspend the necessary rules to take up items 46, 47, and 48 as a package.

Vacon- ORDER: At the 1-91 dedicated exit lane to the mall, consider the installation of flexible lane delineators to prevent people from illegally crossing the solid line across the bike lane. Refer to Public Safety and Sgt. Zurheide and the Traffic Enforcement Grant Committee.
---> Received and referred to the Public Safety Committee. Sgt. Zurheide and the Traffic Enforcement Grant Committee.

Vacon- ORDER: that our Police Department address the illegal drag racing on Bobala Drive and coordinate with West Springfield police as able to stop this activity. Refer to PD, Sgt. Zurheide and the Traffic Enforcement Grant Committee
---> Received and referred to the Public Safety Committee. Copy to Sgt. Zurheide and the Traffic Enforcement Grant Committee.

Vacon- ORDER: the PD provide enforcement activities by Holyoke and/or State Police re: truck traffic during restricted hours at night and drivers exceeding speed limits on Homestead Ave. Refer to Public Safety, Sgt. Zurheide and the Traffic Enforcement Grant Committee
---> Received and referred to the Public Safety Committee. Copy to Sgt. Zurheide and the Traffic Enforcement Grant Committee.

Vacon- ORDER: Request to prioritize Homestead Ave. from Westfield Rd to Lower Westfield Rd be repaved due to high truck traffic volume & many rough repairs on the roadway.
---> Received and referred to the Public Safety Committee. Copy to DPW.

Vacon, Jourdain- ORDER: that the law department come into compliance with Ordinance 2-156 and the auditor confirms that the rates of pay are in compliance with the ordinance & schedule A.
---> Received and Adopted. Copy to Auditor, Law Department.

Greaney, Ocasio - Ordered that flashing stop signs be placed at the intersection of Jackson and Commercial Streets.

Councilor Greaney noted this was the intersection near where 391 enters the city.

Councilor I. Rivera suggested this could be sent as a communication to the DPW.
---> Received and Adopted. Copy to DPW, Ordinance Committee.

LATE FILED ORDERS AND COMMUNICATIONS

Greaney - Ordered that the handicap entrance to Holyoke City Hall be made completely serviceable for those people who need to use it.
---> Received and Adopted. Copy to DPW.

Adjourned at 9:44 PM





Holyoke Retirement Board

Anthony Dulude

Executive Director

MEMORANDUM

DATE: January 30, 2025
TO: Members of the City Council and Mayor Garcia
SUBJECT: Notice of Retirement Board Meeting to Elect to Grant Retiree COLA

Pursuant to G.L. c. 32, § 103(i) and Public Employee Retirement Administration Commission (PERAC) Memo #6/2025, please be advised that the above matter will be on the agenda of the Holyoke Retirement Board at its public meeting scheduled for 9:00 a.m., Wednesday, March 26, 2025 at the offices of the Holyoke Retirement Board, 20 Korean Veterans Plaza, Room 207, Holyoke, MA 01040.

PERAC has provided statutory notice of the cost-of-living adjustment granted to Social Security beneficiaries for 2025 in the amount of 2.5%. The Retirement Board is now authorized to grant a cost-of-living adjustment to qualifying retirees and beneficiaries up to a maximum of 3% on the first \$15,000 of a retirement allowance to be effective July 1, 2025.

Please contact this office if you have any questions in this regard. Thank you.

Sincerely,

Anthony Dulude, Executive Director
Holyoke Retirement System

MEMORANDUM

TO: All Retirement Boards

FROM: Bill Keefe, Executive Director

RE: COLA Notice

DATE: January 15, 2025

The Public Employee Retirement Administration Commission (PERAC) is providing this notice regarding the COLA Report required by Chapter 17, Section 8(c) of the Acts of 1997.

Under the statute, PERAC reports to the General Court the computation of the increase in the United States Consumer Price Index in the previous year by the Commissioner of Social Security. Any such increase is based on the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W). This index is used annually to adjust benefits paid to Social Security retirees and beneficiaries.

The Social Security Administration has announced that the latest Cost of Living Adjustment (COLA) is 2.5%.

The COLA, which any such system may grant pursuant to Chapter 32, Section 103(c) and effective July 1, 2025, will thus be 2.5%. Pursuant to Section 103(i), a Retirement Board, with proper notice to the legislative body, may elect to increase this percentage up to 3.0%, at a duly called meeting. By statute, this process should be completed prior to June 30, 2025.

Each Retirement Board making a decision whether or not to grant a COLA must notify the Commission of that decision within 30 days.

p:\actuarial\cola\2025cola.docx





Mayor Joshua A. Garcia
City of Holyoke

Alicia M. Zoeller, Administrator
Office for Community Development

Memo

To: Mayor Joshua Garcia and Holyoke City Councilors
From: Alicia M. Zoeller, Administrator *AJ*
Date: January 27, 2025
Re: FFY2025 CDBG Allocation Spreadsheet

RECEIVED

JAN 27 2025

Holyoke City Clerk's
Holyoke, MA

Attached please find the FY2025 City Council Resolution, the FY2025 CDBG Allocation Spreadsheet, and the FY2025 Consolidated Plan Schedule.

Copies of the FY2025 CDBG Proposal Book were provided electronically on January 24, 2025 via email. It may also be viewed online at <https://www.holyoke.org/community-development-federal-grant-programs/> Paper copies, language translation, and alternative (accessible formats) will be provided upon request.

The Citizens Advisory Committee will meet on February 10, 2025 to issue their recommendations. The City Council Development & Government Relations Subcommittee is scheduled to discuss their recommendations on February 25, 2025.

The Mayor must issue his final allocations by April 25, 2025 and the FY2025 Annual Plan and 2025-2029 Consolidated Plan must be submitted to HUD by May 14, 2025.

Please consider these dates when scheduling the City Council deliberations on these matters.

Thank you.

**RESOLUTION TO THE CITY COUNCIL
ADOPTING THE
FFY2025 ANNUAL PLAN
COVERING THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
AND
HOME INVESTMENT PARTNERSHIP (HOME) PROGRAM**

WHEREAS, the Housing and Community Development Act of 1974, as amended, provides financial assistance to units of local government through the Community Development Block Grant (CDBG) program for the purpose of undertaking activities to develop viable communities; and

WHEREAS, Title II of the Cranston-Gonzalez National Affordable Housing Act created the HOME Program to strengthen public-private partnerships to facilitate the development of affordable housing and the cities of Holyoke, Chicopee and Westfield have formed a Consortium for the purpose of participating in said Program; and

WHEREAS, the City of Holyoke has been advised by the U.S. Department of Housing and Urban Development (HUD) that Holyoke's CDBG entitlement amount for the program year beginning July 1, 2025 is projected to be approximately \$1,194,002.00 and the Consortium HOME award is projected to be approximately \$829,343.53 which will be distributed per the Consortium Agreement as follows: (grant amounts are subject to change upon final HUD allocations)

Holyoke	52.8%
Chicopee	32.1%
Westfield	15.1%

NOW THEREFORE LET IT BE RESOLVED by the City Council of Holyoke as follows:

1. That the 2025 Annual Plan be adopted, including the projected uses of funds and all understandings, certifications and assurances therein; and
2. That the aforementioned CDBG and HOME funds as approximated be accepted in furtherance of the purposes of the 2025-2029 Consolidated Plan.
3. That the Mayor of the City of Holyoke be designated as the authorized representative of the City and be directed to act on the City's behalf in connection therewith.

In the City Council on _____, 2025

Adopted on a call of the roll of the yeas and nays-

Yeas _____ Nays _____ Absent _____

City Clerk

Presented to the Mayor for Approval _____, 2025

Approved:

Joshua Garcia, Mayor

K:\FY2025 ConPlan\RESOLUTION TO THE CITY COUNCIL 2025.doc

FFY2025 SPREADSHEET - COMMUNITY DEVELOPMENT BLOCK GRANT 7/1/2025-6/30/2025

NON PUBLIC SERVICES (NPS) PROPOSALS

FFY25 REQUEST

OCD

CAC

MAYOR

DEV. & GVT.
REL.

FULL
COUNCIL

FFY25
AWARD

CLEARANCE AND DEMOLITION

Holyoke Redevelopment Authority									
Demolition of TBD properties	\$	547,552							

HOUSING

WayFinders									
Essex Village Rental Rehab	\$	250,000							
Receivership Rehab for Homeownership	\$	250,000							
Greater Springfield Habitat for Humanity									
Affordable Homeownership	\$	263,000							
Revitalize CDC									
Safe and Healthy Homes	\$	100,000							
Holyoke Fire Department									
Installation of Smoke and CO Detectors	\$	20,000							

PUBLIC FACILITIES AND INFRASTRUCTURE

Office for Community Development									
Parking Infrastructure Project	\$	85,000							
Streets Infrastructure Project	\$	100,000							
Wistarhurst Museum									
Retaining Wall Repair/Restoration	\$	600,000							
Department of Public Works									
Sewer Infrastructure	\$	1,000,000							
Sidewalks and ADA ramps	\$	2,726,898							
Parks & Recreation Department									
Jones Ferry River Access Center (SEP Center)	\$	225,000							
McNally Field Improvements	\$	30,000							
Pulaski Park Upgrades & Improvements	\$	125,000							
Holyoke Public Schools									
Morgan School Playground	\$	500,000							

NON PUBLIC SERVICES (NPS) PROPOSALS

FFY25 REQUEST

OCD

CAC

MAYOR

**DEV. & GVT.
REL.
COMMITTEE**

**FULL
COUNCIL**

**FFY25
AWARD**

Office of Planning and Economic Development								
Kioskos of Puerto Rico	\$	20,000						
La Placita- Main Street Plaza	\$	40,000						
Total Non-Public Services	\$	6,882,450	\$	-	\$	-	\$	-

Total Non-Public Service Requests

\$6,882,450

**Total Non-Public Service Available- ESTIMATE
Deficit for Non- Public Services (Requested vs.
Actual)**

\$799,595

-\$6,082,855

PUBLIC SERVICES (PS) PROPOSALS

FFY25 REQUEST

OCD

CAC

MAYOR

**DEV. & GVT. REL.
COMMITTEE**

**FULL
COUNCIL**

**FFY25
AWARD**

PUBLIC SERVICES- YOUTH

Girls Inc.							
Strong, Smart Bold Girls Programs	\$	15,000					
Holyoke Safe Neighborhood							
Back to School Event	\$	5,000					
Holyoke Hockey Club							
Learn to Play Hockey (After School)	\$	10,000					
Holyoke Parks Department							
Scholarships for youth sports leagues	\$	15,000					
Holyoke YMCA							
Youth Sports Access	\$	20,000					

PUBLIC SERVICES- ELDERLY/HANDICAPPED

WesternMass Eldercare							
Meal delivery	\$	40,000					

PUBLIC SERVICES- EMPLOYMENT/EDUCATION

Care Center							
Bright Futures Project	\$	40,000					
ROCA							
Transitional Employment Program	\$	100,000					

PUBLIC SERVICES - SOCIAL SERVICES	FFY25 REQUEST	OCD	CAC	MAYOR	DEV. & GVT. REL. COMMITTEE	FULL COUNCIL	FFY25 AWARD
Office for Community Development							
Neighborhood Clean Ups	\$ 2,000						
Providence Ministries for the Needy							
Margaret's Pantry- Food Pantry	\$ 50,000						
Kate's Kitchen- Evening Meal	\$ 25,000						
Alianza							
Legal Support Advocate	\$ 22,610						
Families First							
Ripple Program	\$ 15,000						
Power of Parenting Seminars	\$ 15,000						

Total Public Services	\$ 374,610						
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Requested Public Services **\$ 374,610**
Available for Public Services- ESTIMATE **\$ 184,522**
Deficit for Public Services (Requested vs. Available) **\$ (190,088)**

ADMINISTRATION & PLANNING		FFY25 REQUEST	OCD	CAC	MAYOR	DEV. & GVT. REL. COMMITTEE	FULL COUNCIL	FFY25 AWARD
Office for Community Development								
Administration and planning CDBG		\$246,029						
Total Admin & Planning		\$ 246,029						

Requested for Administration and Planning \$ 246,029

CDBG Available for Administration ESTIMATE \$ 246,029

Deficit for Admin and Planning (Request. vs. Actual) \$ (0)

CDBG Resources

FY2025 Allocation- ESTIMATE \$ 1,230,146

Additional Unprogrammed. Prior Year Funds TBD*

Total CDBG Available \$ 1,230,146

CDBG Category Allocation Breakdown

Max. Public Service Allocation (15%) \$ 184,522

Max. Planning and Administration Allocation (20%) \$ 246,029

Non Public Service Allocation \$799,595

Total CDBG ESTIMATE \$ 1,230,146

**Additional prior year CDBG funds may become available as current activities are completed under budget. Prior year funds may only be allocated towards Non-Public Service activities and will be allocated on a pro-portion basis to each funded activity.*

HOLYOKE'S USE OF HOME FUNDS

PROPOSED APPROX.	
ALLOCATIONS	
Holyoke	7/25-6/26
Rental Unit Development*	\$270,000
Homeowner Unit Development*	\$184,255
Direct Buyer Assistance*	\$30,000
Administration (10%)	\$53,806
	\$538,061
	Admin (10%)
Holyoke Allocation (52.8%)	\$538,061
Chicopee Allocation (32.1%)	\$327,116
Westfield Allocation (15.1%)	\$153,877
	\$15,387.72
FY2025 CONSORTIUM TOTAL HOME (ESTIMATE)	\$1,019,054
	\$101,905

* Prior year HOME funds may be used for rental unit development or other HOME eligible activities. .
HOME activities will be determined by RFP in Spring 2026.

Actual breakdown of HOME awards depends on proposals submitted and MA EOHLIC local contribution requirements for projects in the LIHTC pipeline.

This FY2025 Allocation Spreadsheet is presented in accordance with HUD CPD Notice CPD-25-02 and the City of Holyoke contingency language in the draft FY2025 Annual Plan. Actual CDBG and HOME allocations have not been announced; this FY2025 Allocation Spreadsheet is based upon estimated amounts.

City of Holyoke MA Office for Community Development
FFY2025 Annual Plan Development (1st Year) (CDBG and HOME Consortium)
In conjunction with development of the 2025-2029 Consolidated Plan

Date	Time	Action
Week of September 23, 2024		Consolidated Plan development process begins. Consultation meetings with stakeholders begin.
September 25, 2024	5:00 pm	Community Needs Listening Session #1 (In person)
October 16, 2024 (Wed)	12:00pm	Accessing CDBG Funds and Application Prep Workshop (Virtual GoogleMeet)
October 16, 2024 (Wed)	5:00pm	Introduction to the Five-Year Plan Development
October 26, 2024	10:00 am	Community Needs and Priorities Public Hearing (Legal Notices 10/11, 10/4) (In person)
November 21, 2024	5:00 pm	Community Needs Listening Session #2 (In person)
December 2, 2024 (Mon)	5:30 pm	Community Needs Listening Session #3 (In person)
December 11, 2024 (Wed)		Joint Public Hearing & CAC Meeting to Review Listening Sessions and Consultations; Public Testimony on Community Needs and Priorities (Legal Notices 11/15, 11/22)
January 17, 2025 (Fri)	1:00 pm	FY2025 CDBG Proposal Forms Available (Technical assistance available until January 2, 2025)
January 24, 2025 (Fri)		FY2025 CDBG Proposals Due (No Extensions)
February 10, 2025 (Mon)	5:30 pm	FY2025 CDBG Proposal Books Released
February 14, 2025 (Fri)		CAC Meeting to Review CDBG Proposals and Issue Allocation Recommendations
February 18, 2025 (Tues)		First Mayoral FY2025 CDBG Allocations Due
February 24, 2025 (week of)		FY2025 CDBG Allocations Spreadsheet to City Clerk
March 4, 2025 (Tues)		DGR Sub-Committee meeting to issue CDBG Allocation Recommendations
March 11, 2025 (Thurs)		City Council meeting to issue CDBG Allocation Recommendations
April 9, 2025 (Wed)	1:00 pm	Draft ConPlan/Annual Plan & FY2025 CDBG Allocations Available for 30-day Public Comment Period (Legal notice 3/7, 2/28)
April 9, 2025 (Wed)	5:00 pm	Draft ConPlan/Annual Plan Public Hearing (Virtual) (Legal notice 4/4, 3/28)
April 21, 2025 (Mon)	4:00 pm	Draft ConPlan/Annual Plan Public Hearing (In person) (Legal notice 4/4, 3/28)
April 25, 2025 (Fri)		Public Comment Period on Draft Con Plan/Annual Plan Closes
May 2025 (Beginning of)		Final Mayoral CDBG Allocations Due
May 14, 2025 (Weds)		Consolidated Plan/Annual Plan Finalized
August 29, 2025 (Fri)		Consolidated Plan/Annual Plan due to HUD in IDIS
September 22, 2025 (Mon)		Issue draft FY2024 Annual Performance Evaluation Report for 15-day Public Comment Period
		FY2024 CAPER due to HUD in IDIS.

Schedule is based on the Federal Fiscal Year 2025 (Local year July 1, 2025 – June 30, 2026)
All times are EST.

For additional information, please contact the City of Holyoke Office for Community Development at 413-322-5610 or
zoellera@holyoke.org or online at www.holyoke.org or on Facebook @HolyokeOCD. (Version 9/18/2024)



HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS ! TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
(413) 626-5931
ssheedy@hps.holyoke.ma.us

January 24th, 2025

Dear Mayor Garcia and City Council Members,

As you are aware the MSBA has specific timelines the City needs to follow to request a Statement of Interest submission to the MSBA for a review into the accelerated Repair Program (ARP). The open invitation has begun, and the deadline is March 21st, 2025. The School Department is seeking on behalf of the City to submit Statements of Interest for three separate projects. This non-appropriation referendum indicates the Council's awareness that the City is attempting to engage the MSBA by subsequent invitation into the ARP program. The projects we would like to bring forward are as follows:

- Donahue School HVAC Conversion to a Variable Refrigeration System
- Donahue School Exterior Windows and Doors in the New Wing
- McMahon School Exterior Windows and Doors in the Courtyard

The City of Holyoke in collaboration with the School Department would like to continue participating in the ongoing MSBA's ARP program (Accelerated Repair Program) which qualifies for an 80% reimbursement. The current open ARP-SOI application process has started and we would like to participate in this year's application based on the outcome of the City Council's approval to move forward with the open 2025 ARP-SOI. As of the date of this letter, all of these Schools have a critical need for the requested projects to come to fruition. This process is time sensitive and the MSBA has established a deadline for a certified vote by the City Council and must be returned no later than March 21st, 2025. We ask you to place us on the February 4th, 2025 Council agenda to comply with this deadline.

We look forward to facilitating this collaboration between the City and the MSBA. I am always available to discuss the project in greater detail should you have any questions.

Sincerely,

Sean P. Sheedy,

Maintenance Administrator,
Holyoke Public Schools.



HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS ! TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
(413) 626-5931
ssheedy@hps.holyoke.ma.us

January 27th, 2025

Dear Mayor Garcia and City Council Members,

The continued collaboration between the Schools and the City along with funding from the Massachusetts School Building Authority (MSBA), Elementary and Secondary School Emergency Relief (ESSER), Improving Ventilation and Air Quality (IVAQ), and Community Development Block Grant (CDBG) has allowed the School buildings to improve and extend their overall life. That is because of the funding sources mentioned above, which allowed us to identify and make the best possible use of those funds. This allowed us to dramatically make the much-needed repairs to the School's facilities. While renovating the School's existing outdated essential systems and improving the core elements.

The progress made so far are the necessary steps in the right direction and with the continued support from various funding sources, the District will put its effort towards improving the Public School Buildings. The heat map that I have included below is a tool that we use to continually identify and update the conditions of the School facilities and their inner core elements. Allowing us to create and modify are buildings' capital improvements while creating well-thought-out plans to improve our building's core elements extending their useful life span.

I look forward to the many projects ahead and we are excited to continue our efforts to improve our Public School Facilities, allowing us to bring forth the best possible building environment for our students. Thus giving the best possible learning environment while maintaining our capital investments for many years to come. As always I am available to discuss any questions or concerns that you may have.

Sincerely,

Sean P. Sheedy,

Maintenance Administrator,
Holyoke Public Schools.

Facility Inventory

Updated: 12/30/24

Facility Overall	Est. Useful Life	Central Supply	Donahue	EN White	HH North	HH Dean	School Facilities									
Original Build Date	50 years	1920	1979	1992	1984	1995	Kelly	Lawrence	McMahon	Mercer	Morgan	Sullivan				
Addition or Renovation Date	50 years	1928	1990	1994	2006	2015	N/A	1930	1981	1977	1983	1981				
Systems		Urgent	Fair	Good	Poor	Fair	Poor	Fair	Poor	Fair	Fair	Fair				
Roof	25 years															
Boiler/Furnace	15 years	N/A	N/A	Fair	Good	Good	Fair	Fair	Good	N/A	Good	Poor				
Air Handlers / Chiller	20 years	Fair	Fair	Good	Good	Good	Fair	Fair	Good	N/A	Fair	Poor				
Windows	20 years	Urgent	Good	Fair	Good	Good	Good	Good	Good	Good	Good	Good				
Doors	10 years	Good	Good	Fair	Good	Good	Good	Good	Good	Good	Good	Good				
Electrical	25 years	Good	Good	Good	Good	Good	Good	Good	Good	Good	Good	Good				
Playgrounds	20 years	N/A	Fair	Good	N/A	Good	N/A	Good	Poor	Poor	Good	Fair				
Generators	15 years	N/A	N/A	N/A	Good	Good	N/A	N/A	N/A	N/A	N/A	N/A				

Conditions:	Defined As
Good	10+ years useful life remaining
Fair	5-10 years useful life remaining
Poor	2-5 years useful life remaining
Urgent	Urgent replacement needed
N/A	Not Applicable

Facility Inventory

2019 Data

Facility Overall	Est. Useful Life	Central Supply	Donahue	EN White	HH North	HH Dean	School Facilities									
Original Build Date	50 years	1920	1973	1992	1984	1989	Kelly	Lawrence	McMahon	Mercer	Morgan	Sullivan				
Addition or Renovation Date	50 years	1928	1985	1990	2006	2015	N/A	1930	1981	1977	1983	1981				
Systems		Urgent	Poor	Poor	Poor	Fair	Poor	Fair	Poor	Fair	Fair	Fair				
Roof	25 years															
Boiler/Furnace	15 years	N/A	N/A	Fair	Good	Good	Fair	Fair	Good	N/A	Good	Poor				
Air Handlers / Chiller	20 years	Fair	Fair	Good	Good	Good	Fair	Fair	Good	N/A	Fair	Poor				
Windows	20 years	Urgent	Good	Fair	Good	Good	Good	Good	Good	Good	Good	Good				
Doors	10 years	Good	Good	Fair	Good	Good	Good	Good	Good	Good	Good	Good				
Electrical	25 years	Good	Good	Good	Good	Good	Good	Good	Good	Good	Good	Good				
Playgrounds	20 years	N/A	Fair	Good	N/A	Good	N/A	Good	Poor	Poor	Good	Fair				
Generators	15 years	N/A	N/A	N/A	N/A	Good	N/A	N/A	N/A	N/A	N/A	N/A				

Conditions:	Defined As
Good	10+ years useful life remaining
Fair	5-10 years useful life remaining
Poor	2-5 years useful life remaining
Urgent	Urgent replacement needed
N/A	Not Applicable



HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS | TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
Tel. (413) 534-2000 | Fax. (413) 534-2297
semangano@hps.holyoke.ma.us

Sean Mangano, Executive Director of Finance

December 17, 2024

To: Finance & Facilities Subcommittee
From: Sean Mangano, Executive Director of Finance
Anthony Soto, Superintendent / Receiver
Sean Sheedy, Maintenance Administrator
Re: Facility Report

Enclosed in this document you will find an updated facility report.

Facility Inventory

Current		School Facilities (Current)										
System	Est. Useful Life	Central Supply	Donahue	EN White	HH North	HH Dean	Kelly	Lawrence	McMahon	Metcalf	Morgan	Sullivan
Roof	25	Urgent	Fair	Good	Poor	Fair	Poor	Fair	Poor	Fair	Fair	Fair
Boiler/Furnace	15	N/A	N/A	Fair	Good	Good	Fair	Fair	Good	Fair	Good	Poor
Air Handlers / Chiller	20	Fair	Fair	Good	Good	Fair	N/A	Fair	N/A	N/A	Fair	Fair
Windows	20	Urgent	Good	Fair	Good	Fair	Good	Good	Good	Fair	Good	Good
Doors	10	Good	Good	Fair	Good	Poor	Good	Good	Good	Poor	Good	Good
Electrical	25	Good	Good	Good	Good	Good	Good	Fair	Good	Fair	Good	Fair
Playgrounds	20	N/A	Fair	Good	N/A	N/A	Good	Good	Poor	Poor	Poor	Fair
Generators	15	N/A	N/A	N/A	Good	Good	N/A	Urgent	N/A	N/A	N/A	N/A
Facility Overall												
Original Build Date	50	1920	1973	1952	1964	1989	1975	1930	1961	1911	1963	1961
Addition or Renovation Date	50	1928	1989	1990	2009	2015	N/A	1973	1966	1997	1990	1989

2019		School Facilities (2019)										
System	Est. Useful Life	Central Supply	Donahue	EN White	HH North	HH Dean	Kelly	Lawrence	McMahon	Metcalf	Morgan	Sullivan
Roof	25	Urgent	Poor	Poor	Poor	Fair	Poor	Fair	Poor	Fair	Fair	Poor
Boiler/Furnace	15	N/A	N/A	Fair	Poor	Poor	Poor	Fair	Poor	Fair	Good	Poor
Air Handlers / Chiller	20	Fair	Fair	Good	Good	Fair	N/A	Fair	N/A	N/A	Fair	Fair
Windows	20	Urgent	Poor	Fair	Good	Fair	Poor	Poor	Poor	Fair	Poor	Poor
Doors	10	Good	Poor	Fair	Good	Poor	Poor	Poor	Poor	Poor	Poor	Poor
Electrical	25	Good	Good	Good	Good	Good	Good	Fair	Poor	Fair	Good	Fair
Playgrounds	20	N/A	Fair	Good	N/A	N/A	Poor	Poor	Poor	Poor	Poor	Fair
Generators	15	N/A	N/A	N/A	N/A	Good	N/A	Urgent	N/A	N/A	N/A	N/A
Facility Overall												
Original Build Date	50	1920	1973	1952	1964	1989	1975	1930	1961	1911	1963	1961
Addition or Renovation Date	50	1928	1989	1990	2009	2015	N/A	1973	1966	1997	1990	1989



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

To: Executive Branch Offices and Agencies
From: Office of the Governor
Date: January 27, 2025
Re: Executive Department Settlement Policy

It is the policy of the Healey-Driscoll Administration to encourage the amicable settlement of disputes in cases involving agencies or employees of the executive department, and to promote executive department-wide settlement processes and procedures that are consistent, transparent, and fair. The Administration recognizes that the resolution of disputes by mutual agreement, and in accordance with regular procedures, ensures the efficient use of taxpayer funds, promotes confidence in government, and avoids disruption in public services. To further these goals, this Executive Department Settlement Policy establishes requirements for obtaining authority to settle, settling, and tracking settlements of actual or threatened litigation involving agencies or employees of the executive department.

1. Applicability of the Office of the Comptroller's Regulations and Settlements & Judgments Policy.

Executive department offices and agencies are reminded that the Office of the Comptroller's settlements and judgments regulations, 815 CMR 5.00 *et seq.*, and the Comptroller's Settlements and Judgments Policy, are applicable to all monetary settlements within the scope of 815 CMR 5.00 *et seq.*, whether the settlement occurs prior to or after the institution of litigation, and whether the settlement is paid from agency funds or the Settlements and Judgments Reserve. The requirements set forth in this Executive Department Settlement Policy serve as a supplement and do not supersede the requirements prescribed by the Office of the Comptroller.

2. Required Approvals for Settlement.

Settlements of \$20,000 or more. An agency may agree to any settlement of \$20,000 or more, other than a workers compensation settlement, only with the advance approval of: (i) the General Counsel of the Agency; (ii) the General Counsel of the Executive Office; and (iii) the Executive Office for Administration and Finance. After approval is received by the General Counsel of the Agency and the General Counsel of the Executive Office, the General Counsel of

the Executive Office for Administration and Finance shall be provided with: (i) a written settlement recommendation, including the procedural status of the case and a summary of why settlement is appropriate; and (ii) the controlling complaint if the matter is in litigation, and the most pertinent judicial decision, if applicable.¹

Settlements of workers compensation claims before the Department of Industrial Accidents. An agency may agree to a settlement of a workers compensation claim of \$100,000 or more only with the advance approval of: (i) the General Counsel of HRD; (ii) the General Counsel of the Executive Office; and (iii) the Executive Office for Administration and Finance. After approval is received by the General Counsel of HRD and the General Counsel of the Executive Office, the General Counsel of the Executive Office for Administration and Finance shall be provided with a written settlement recommendation, including the procedural status of the case and a summary of why settlement is appropriate.

Settlements in cases involving the Attorney General's Office. Where an agency is represented by the Attorney General's Office or by a Special Assistant Attorney General, the agency may agree to settle litigation only with the approval of the Attorney General's Office. In addition, settlements over \$2,500 and arising under G. L. c. 258 require the approval of the Attorney General's Office regardless of representation.

3. Settlement Agreements are Public Records.

Under established case law, settlement agreements are public records but may be subject to limited redactions for personnel information of a highly personal nature under G. L. c. 4, § 7, cl. 26(c). Absent unusual privacy concerns, settlement agreements should include language providing that the agreement will be considered a public record in its entirety. Agencies may consider settlement language agreeing to limited redactions only when: (i) required by statute; or (ii) the language is requested by a claimant to address a significant privacy or safety concern, the language is approved by both the General Counsel of the Agency and the General Counsel of the Executive Office, and the claimant's preference for the language is memorialized in the settlement agreement.²

4. Nondisclosure Agreements are Prohibited.

Since 2018, the policy of the executive department has generally precluded the use of nondisclosure agreements in litigation settlement agreements, and this policy has continued under the Healey-Driscoll Administration. Non-disclosure agreements erode public trust and, by their terms, are largely inconsistent with the transparency requirements of the public records law. Accordingly, nondisclosure agreements (NDAs) in settlement agreements are prohibited and shall not appear in executive department settlement agreements.

¹ Under the Settlements and Judgments line item (1599-3384), approval by the Executive Office for Administration and Finance is also required for settlements on behalf of non-executive agencies or employees of non-executive agencies in excess of \$250,000.

² If such language is included in a settlement subject to 815 CMR 5.00 *et seq.*, agencies are required to: (i) note the required redactions on the Comptroller's Non-Tort Settlement/Judgment Payment Authorization Form; and (ii) consult with the Comptroller's Office prior to the submission of required paperwork.

For purposes of this Executive Department Settlement Policy, a “nondisclosure agreement” is a term or condition in a settlement agreement that would prevent a claimant from disclosing or discussing the underlying facts and circumstances of their claim or the existence of a settlement.

5. Required Record Keeping and Tracking for Settlements.

Executive department offices and agencies are reminded that the Secretary of State’s Statewide Records Retention Schedule applies to the retention of settlements and relevant supporting documentation. See Schedule at D01-01(c): Primary copies of payment support documentation and transaction Postings; E05-01: Employee Complaint/Investigation/Disciplinary Records; B05-01: Landmark Cases; E05-02(c): All other records.³

For any matter that is settled, other than settlements of labor grievances or affirmative litigation, the settling agency shall, subject to the applicable records retention period, maintain a complete file consisting of: (i) the underlying claim or complaint; (ii) the settlement agreement; (iii) any settlement recommendation memoranda and attachments; (d) all documentation submitted or received from the Office of the Comptroller under 815 CMR 5.00 *et seq.*, and the Comptroller’s Settlements and Judgments Policy; (iv) documentation of all required approvals; and (v) documentation of payment of the claim.

Each executive office shall track settlements entered by the office and its agencies, other than settlements of labor grievances and affirmative litigation, including: (i) the claimant’s name; (ii) the date of settlement; (iii) the amount of settlement; (iv) the office or agency at issue; and (v) the type of claim. The tracker maintained by each executive office shall be treated as a public record.

6. Executive Office Settlement Policies

Each Executive Office shall promulgate a Settlement Policy, applicable to the office and its agencies, which policy shall be approved by the Executive Office for Administration and Finance. Office-specific settlement policies shall adhere to this Executive Department Settlement Policy and to all relevant requirements of the Office of the Comptroller, and shall include requirements for approvals of settlements of less than \$20,000. Office-specific settlement policies shall be treated as public records.

³ While the Records Retention Schedule should always be consulted, most settlement documentation, including settlement payment support documentation and complaints associated with settlements, have a records retention period of 6 years.



David Bartley <bartleyforward3@gmail.com>

ICYMI: GHC Leadership Transition

Greater Holyoke Chamber (GHC) <hello@holyokechamber.com>

Wed, Jan 29, 2025 at 7:35 PM

Reply-To: "Greater Holyoke Chamber (GHC)" <reply-mwwkxw00@greaterholyokechamberofcommerce.growthzoneapp.com>

To: bartleyforward3@gmail.com

Dear Friends of the Greater Holyoke Chamber of Commerce,

I am writing to inform you of an important leadership transition as the organization charts a new course for its future. Jordan Hart, who has served as Executive Director, is no longer with the Chamber.

We are incredibly proud of the progress the Chamber has made over the past several years and remain committed to building on that momentum. The Board is focused on maintaining operations and ensuring the continued success of programs and services that benefit Chamber members and the community.

After careful evaluation of the Chamber's operations and challenges, the board is taking all necessary steps to ensure a seamless transition as the search for a new Executive Director is underway. Lisa Totz, of LT Consulting, will oversee operations during this period of transition. Totz has served the Holyoke Chamber and community through many programs and initiatives including small business consulting and as President of the Women Business Owners Alliance (WBOA).

We look forward to welcoming a new leader to guide the Chamber into its next chapter, focusing on advancing the organization's strategic initiatives, supporting local businesses, driving the economic vitality of the greater Holyoke area and working together to strengthen Holyoke's reputation as a vibrant hub for businesses, innovation and community engagement.

I urge you to stay connected and engaged during this exciting period of transition and hope to see you at the annual St. Patrick's Breakfast and at our upcoming Power Hours, After Hours and other events. Together, we will continue to build a stronger and more vibrant Greater Holyoke. Please feel free to reach out to me directly with any questions or to get involved.

Sincerely,

Harry Montalvo
President, Board of Directors
Greater Holyoke Chamber of Commerce
hmontalvo@hfgmortgage.com

This email was sent on behalf of Greater Holyoke Chamber (GHC) located at 177 High Street, Holyoke, MA 01040. To unsubscribe click [here](#). If you have questions or comments concerning this email contact Greater Holyoke Chamber (GHC) at hello@holyokechamber.com.

**Harry Letter to Members 01-22-2025.pdf**

433K



Dear Greater Holyoke Chamber of Commerce Members,

I am writing to inform you of an important leadership transition as the organization charts a new course for its future. Jordan Hart, who has served as Executive Director, is no longer with the Chamber.

We are incredibly proud of the progress the Chamber has made over the past several years and remain committed to building on that momentum. The Board is focused on maintaining operations and ensuring the continued success of programs and services that benefit Chamber members and the community.

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I urge you to stay connected and engaged during this exciting period of transition and hope to see you at the annual St. Patrick's Breakfast and at our upcoming Power Hours, After Hours and other events. Together, we will continue to build a stronger and more vibrant Greater Holyoke. Please feel free to reach out to me directly with any questions or to get involved.

Sincerely,

Harry Montalvo
President, Board of Directors
Greater Holyoke Chamber of Commerce
hmontalvo@hfgmortgage.com



President Tessa R. Murphy – Romboletti
Holyoke City Council
City Hall
Holyoke, MA 01040

January 27, 2025

Dear President Murphy – Romboletti:

On Tuesday, January 21, 2025, the Board of Public Works and DPW Director Carl Rossi, reviewed the latest financial data from Veolia projecting annual total TSS and BOD loadings at the wastewater treatment plant. Flow data projects an FY25 deficit of \$514,600.

Recall that on December 5, 2023 the Board of Public Works and Mark Abrahams, CPA reviewed the draft findings of a five-year financial look back performed by the Abrahams Group. The draft report noted that TSS and BOD loadings exceeding projections resulted in frequent deficits over the term of the current long term service agreement.

This is the final year of the 20 year contract. The draft contract terms in the current Request for Proposals reduce the risk of these unbudgeted costs by establishing realistic baselines. The new scope also requires the contractor to update the City's Industrial Pretreatment Program which may identify the source of these loadings. Precipitation levels and droughts also contribute to these flow loadings.

Attached are copies of the December 5, 2023 report shared with City Council and the projections from Veolia.

Very truly yours,

Mary L. Monahan
Chair, Holyoke Board of Public Works

cc: DPW Director Carl Rossi
Mayor Joshua Garcia

Holyoke Flow and Load Projections for July 24/June 25

TSS

BOD₅

	ACTUAL AVERAGE LBS/DAY	THRESHOLD LBS/DAY	ANNUAL AVERAGE DAILY EXCESS LBS/DAY	MULTIPLIED BY NUMBER OF DAYS	WEIGHTED AVERAGE LBS/MONTH	TOTAL PROJECTED TSS FLOW AND LOAD SETTLEMENT AMOUNT	ACTUAL AVERAGE LBS/DAY	THRESHOLD LBS/DAY	ANNUAL AVERAGE DAILY EXCESS LBS/DAY	MULTIPLIED BY NUMBER OF DAYS	WEIGHTED AVERAGE LBS/MONTH	TOTAL PROJECTED BOD FLOW AND LOAD SETTLEMENT AMOUNT
Jul-24	11,846.6	8,530.0	3,316.6	31	102,814.6		10,565.2	11,159.4	-594.2	31	(18,420.2)	
Aug-24	11,662.3	8,530.0	3,132.3	31	97,101.3		12,649.6	11,159.4	1,490.2	31	46,196.2	
Sep-24	12,140.5	8,530.0	3,610.5	30	108,315.0		10,183.3	11,159.4	-976.1	30	(29,283.0)	
Oct-24	9,610.4	8,530.0	1,080.4	31	33,492.4		10,431.8	11,159.4	-727.6	31	(22,555.6)	
Nov-24	15,871.5	8,530.0	7,341.5	30	220,245.0		12,606.7	11,159.4	1,447.3	30	43,419.0	
Dec-24	16,146.6	8,530.0	7,616.6	31	236,114.6		12,806.8	11,159.4	1,647.4	31	51,069.4	
Jan-25	12,879.7	8,530.0	4,349.7	31	134,840.7		11,540.6	11,159.4	381.2	31	11,817.2	
Feb-25	12,879.7	8,530.0	4,349.7	28	121,791.6		11,540.6	11,159.4	381.2	28	10,673.6	
Mar-25	12,879.7	8,530.0	4,349.7	31	134,840.7		11,540.6	11,159.4	381.2	31	11,817.2	
Apr-25	12,879.7	8,530.0	4,349.7	30	130,491.0		11,540.6	11,159.4	381.2	30	11,436.0	
May-25	12,879.7	8,530.0	4,349.7	31	134,840.7		11,540.6	11,159.4	381.2	31	11,817.2	
Jun-25	12,879.7	8,530.0	4,349.7	30	130,491.0		11,540.6	11,159.4	381.2	30	11,436.0	
Avg	12,879.7			365	1,585,378.6	\$ 474,242.69	11,540.6			365	139,423.0	\$ 40,359.74

Basis of Calculations:

Base Year Factors (July 1, 2022 through June 30, 2023):

TSS		BOD ₅	
Non	Non	Non	Non
Electrical	Electrical	Electrical	Electrical
\$ 0.22819	\$ 0.04171	\$ 0.21930	\$ 0.06261

Current Year Factors (July 1, 2023 through June 30, 2024):

TSS		BOD ₅	
Non	Non	Non	Non
Electrical	Electrical	Electrical	Electrical
\$ 0.24409	\$ 0.04662	\$ 0.21930	\$ 0.06261
Estimated Adjustment Factor	Estimated Adjustment Factor	Estimated Adjustment Factor	Estimated Adjustment Factor
1.03450	1.00000	1.03450	1.00000
\$ 0.25252	\$ 0.04662	\$ 0.22687	\$ 0.06261
Total	Total	Total	Total
\$ 0.29914	\$ 0.29914	\$ 0.28948	\$ 0.28948

Calculations:

TSS Calc.	DAYS	(Multiplied By)	WEIGHTED AVERAGE LBS/DAY	FACTOR OF (Multiplied By)
365	1,585,378.6	365	139,423.0	0.28948
			365	
			TSS Total	\$ 40,359.74

Totals for TSS and BOD₅:

TSS	\$ 474,242.69
BOD ₅	\$ 40,359.74
	\$ 514,602.43

**City of Holyoke
Sewer Look-Back Analysis
Veolia Service Contract and Billings**

OVERVIEW

The Abrahams Group has been working with the City of Holyoke on a sewer look-back analysis. As part of the look-back, the City requested that Veolia's bills to the City over the past few years be reviewed for accuracy and to ensure that they adhere to the terms in the service contract between Veolia and the City. Bills for FY 2019 through FY 2023 were reviewed.

COMPONENTS OF VEOLIA BILLS

What Veolia bills the City annually is made up of four components. The components are:

- Service Fee
- Flow and Load Adjustment
- Collection System Repair Costs
- Shared Savings (from Dewatering)

The **Service Fee**, referred to as the Fixed Component of the Base Operating Charge in the service contract, is based on language in Section 17.4 of the service contract and is made up of the following six components. Note that only four of the components are defined in Section 17.4 of the service contract and the other two are defined in other sections of the service contract.

1. **System Element** – The System Element is defined for each Annual Reset Group, as of FY 2005, and the amounts defined are increased annually using the O&M Adjustment Factor for each year. The service contract also indicates that the Capital Component of the System Element of the Base Operating Charge is included as part of the System Element and details its definition and role in annual billings. The Capital Component of the System Element of the Base Operating Charge is defined as “compensation for the financing and performance by the Company of the Design/Build Work relating to the Company Initiated Capital Improvements”.
2. **Initial Capital Improvement Element** – The annual Initial Capital Improvement Element is detailed in the service contract, as well as how it could be adjusted and eliminated. The Initial Capital Improvement Element represents the City Identified Capital Improvement Costs.
3. **Electricity Element** – The Electricity Element is defined for each Annual Reset Group, as of FY 2005, and the amounts defined are increased annually using the Electricity Adjustment Factor for each year.
4. **Disposal Element** – The Disposal Element is defined for each Annual Reset Group, as of FY 2005, and the amounts defined are increased annually using the Disposal Element Adjustment Factor for each year.

5. **Deferred Fee** – This fee represents an annualized agreed-upon amount representing charges the City could not (and/or did not want to) pay in the early years of the service contract. Any deferral was subject to language in Section 17.15 of the service contract.
6. **CAM 4 O&M** – This credit to the City was first included in the Service Fee calculation in FY 2012. There is no specific language in the service contract related to how the amount, which started as a \$36,000 credit, is determined. However, Section 17.6 of the service contract has language for “Treatment of Extraordinary Items Component” and the language refers to the use of a “Contract Administration Memorandum” to designate how to handle extraordinary items and, presumably, “CAM” stands for “Contract Administration Memorandum” in this case. Veolia calculates the CAM 4 O&M amount by increasing the original \$36,000 annually using the O&M Adjustment Factor for each year.

The **Flow and Load Adjustment**, referred to as the Variable Component of the Base Operating Charge in the service contract, is based on language in Section 17.5 of the service contract and is made up of the following two components. Veolia includes how it determines the Flow and Load Adjustment in its Annual Settlement Report (ASR).

1. **Non-electricity Loading Adjustment Element** – The Non-electricity Loading Adjustment Element is made up of the Non-electricity TSS Adjustment Factor and the Non-electricity BOD5 Adjustment Factor, each of which is determined by taking Excess Load for that year multiplied by a unit cost, as defined for each Annual Reset Group, as of FY 2005, and increased annually using the O&M Adjustment Factor for each year. The Excess Load is determined by comparing actual annual average daily loads for TSS and BOD5 to amounts defined for each Annual Reset Group and only factors into the Non-electricity Loading Adjustment Element if the actual annual average daily loads amount is greater than the amount defined for each Annual Reset Group. If the actual annual average daily loads amount is less than the amount defined for each Annual Reset Group, Excess Load is set to zero.
2. **Electricity Loading Adjustment Element** – The Electricity Loading Adjustment Element is made up of the Electricity TSS Adjustment Factor and the Electricity BOD5 Adjustment Factor, each of which is determined by taking Excess Load for that year multiplied by a unit cost, as defined for each Annual Reset Group, as of FY 2005, and increased annually using the Electricity Adjustment Factor for each year. The Excess Load is determined by comparing actual annual average daily loads for TSS and BOD5 to amounts defined for each Annual Reset Group and only factors into the Electricity Loading Adjustment Element if the actual annual average daily loads amount is greater than the amount defined for each Annual Reset Group. If the actual annual average daily loads amount is less than the amount defined for each Annual Reset Group, Excess Load is set to zero.

Veolia’s contribution to **Collection System Repair Costs** was \$100,000 in the first year of the service contract and is increased annually using the O&M Adjustment Factor for each year. Collection system repair costs greater than Veolia’s obligation is billed to and paid by the City. The Collection System Repair Costs amount shown on Veolia’s Annual Settlement Statement Summary is the amount greater than Veolia’s obligation. Veolia includes how it determines this

amount in its Annual Settlement Report (ASR), on a page with the header “Collection System Repair Cost”. Find language in the service contract related to this in Subsection 10.1(E).

The **Shared Savings (from Dewatering)** amount is calculated by Veolia and Veolia includes how it determines this adjustment in its Annual Settlement Report (ASR), on a page with the header that includes “Shared Savings Calculator”. There is no language for how this calculation is determined in the original service contract, but a file Veolia provided to the City has language that mentions 2009 Capital Modifications and has the definition for calculating the “City’s Annual Credit”. This credit is related to wet tons and sludge processed at the plant.

APPROACH

The Abrahams Group spent time reading and becoming familiar with the service contract, with the focus on the parts of the contract associated with the different components that make up Veolia’s annual billings of the City that are detailed in the “Components of Veolia Bills” section of this document. Kris Baker, the City’s former Engineer, provided The Abrahams Group with a copy of the file Veolia used to calculate the Service Fee (or Fixed Component of the Base Operating Charge) for FY 2023 and presumably uses a version of for its annual Service Fee calculations. That file was thoroughly reviewed, and the logic used for the calculations were compared to the language in the service contract. The Abrahams Group created its own billing file that calculated the annual Service Fee following the logic laid out in Veolia’s file and using the language in the service contract. In addition, Annual Settlement Reports (ASRs) provided to the City by Veolia at year-end were reviewed to determine the accuracy of the other charges billed to the City at year-end, which are the Flow and Load Adjustment and the Collection System Repair Costs, both of which are offset by the Shared Savings (from Dewatering). The Abrahams Group’s file included calculations of these other charges and the Shared Savings credit, following the logic laid out in the ASRs and, where applicable, using the language in the service contract.

Bills that the City receives annually are based on the prior year’s bill in multiple ways. The components making up the Service Fee (or Fixed Component of the Base Operating Charge) are determined by starting with the prior year’s charge and inflating it using an indicator defined in the service contract. Veolia’s bills annually include the indicators used and they can be found with a proper internet search, as Kris did one day when he was helping The Abrahams Group with validating data needed to recreate Veolia’s bills. Since the Service Fee (or Fixed Component of the Base Operating Charge) is based on prior years, the way to truly determine if a year’s billings are correct is to start with the first year of billing, when the service contract was first in place, and then calculate each year’s bills from there, all the way out to the year being reviewed. In other words, if focused on whether FY 2023’s billings are accurate, it is not possible to determine that without reviewing if the billings from each year prior to FY 2023 are accurate as well.

To that end, The Abrahams Group attempted to determine what the billings were in the initial years of the service contract and struggled to, in large part because of the role the Capital Component of the System Element of the Base Operating Charge played in the calculations those years. The service contract language suggests the Capital Component of the System Element of the Base Operating Charge is part of the System Element of the Base Operating Charge and indicates that

it could be adjusted or eliminated from the System Element of the Base Operating Charge. How the Capital Component of the System Element of the Base Operating Charge was determined in the early years is not clear. Also, The Abrahams Group was not able to reconcile the annual Deferred Fee included in Veolia's annual billings based on a review of the service contract.

Not being able to determine how Veolia determined the bills in the early years of the service contract prompted The Abrahams Group to ask Kris about those bills from those early years. Kris, in turn, reached out to his Veolia contacts about the questions. One contact named Mike Burke was responsive and willing to attempt to help, even meeting with The Abrahams Group one afternoon on a day Kris was not available. The Abrahams Group's questions were asked of Mike and Mike did his best to answer them but ultimately deferred answering them, hoping that a contact of his who is retired but was responsible for the writing of much of the service contract could be asked the questions. Mike worked with his contact and returned with answers that were generally helpful, but not specific enough to aid in the reconciliation attempted. However, it was learned that the Deferred Fee was an annualized agreed-upon amount representing charges the City could not (and/or did not want to) pay in the early years of the service contract. Whether the deferral amount follows the language of the service contract has not been determined, but it may not.

At that point, The Abrahams Group, with Kris' support, decided to focus on only the past full five years of billing, FY 2019 to FY 2023, since reconciling bills from all years of the service contract seemed like a monumental task. Since each year's billings are based on billings from prior years and those billings from prior years had yet to be validated to be correct, The Abrahams Group, with Kris' blessing, decided to assume the billings in FY 2018 were accurate and then to reconcile the billings from FY 2019 to FY 2023 based on that assumption.

Note, though, that during the reconciliation attempts from years prior to FY 2019, The Abrahams Group did find mistakes in Veolia's billings. One example is the System Element of the Base Operating Charge one year was based on the System Element of the Base Operating Charge from two years prior instead of the System Element of the Base Operating Charge from one year prior. Another example is an incorrect inflation indicator was used. These examples are noted to indicate that, if the City or Veolia were to attempt to reconcile billings from years prior to FY 2019, discrepancies other than the ones presented in the Results section of this document would be found and presumably discrepancies other than the ones mentioned as examples would be found as well.

RESULTS

The Abrahams Group reviewed the ASRs from FY 2019 to FY 2023 to see if the billings found on the Annual Settlement Statement Summary were accurate.

What was discovered was that the Service Fee (or Fixed Component of the Base Operating Charge) was accurate in each of the years analyzed. The Service Fee makes up over 90% of what Veolia charges the City annually.

However, there were discrepancies with the other two rows of charges found on the Annual Settlement Statement Summary, the Flow and Load Adjustment row and the Collection System Repair Costs row.

The Flow and Load Adjustment calculations, detailed in the “Components of Veolia Bills” section of this document, are supposed to follow the Variable Component language in Section 17.5 of the service contract. The calculations are used to determine if the actual annual average daily loads for both TSS and BOD5 are greater than the values for the Annual Reset Group selected and, if so, what the annualized difference is for both the Non-electricity Loading Adjustment Element and the Electricity Loading Adjustment Element. The calculations that Veolia uses generally do follow that service contract language with one glaring exception. If either of the actual annual average daily loads for TSS or BOD5 are less than the values for the Annual Reset Group selected, the amount allocated to the City is supposed to be zeroed out, so that it is not a factor in what is billed to the City. Veolia does not zero out the amount allocated, but, instead, treats the amount as a credit that is used to offset the other amount calculated. For example, if the actual annual average daily loads for BOD5 is determined to be less than the value for the Annual Reset Group selected, the annualized difference is treated as a credit against the amount determined by annualizing the difference between the actual annual average daily loads for TSS and the value for the Annual Reset Group selected. That Veolia includes the credit resulted in billings from Veolia lower than what the service contract indicates they should have been in each of the five years analyzed. Additionally, some of the inflationary indicators that Veolia used for the Flow and Load Adjustment calculations from year to year were not correct, according to what is included in the Annual Settlement Reports (ASRs).

The Collection System Repair Costs calculations are based on service contract language saying that Veolia was initially responsible for \$100,000 in collection system repair costs, inflated annually, and that the City would pay for any collection system repair costs greater than Veolia’s responsibility. When reviewing amounts that Veolia should have charged, The Abrahams Group determined that the FY 2019 amount was not correct and that the annual inflationary factors used by Veolia to determine costs for the other years were not correct. Totaling up the discrepancies revealed that Veolia underbilled the City for Collection System Repair Costs over the five years analyzed.

The following table shows what Veolia billed the City, according to the Annual Settlement Statement Summary sheets in the ASRs:

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Totals
Service Fee	\$ 6,279,058	\$ 6,430,221	\$ 6,501,140	\$ 6,614,088	\$ 6,909,419	\$ 32,733,926
Flow and Load Adjustment	\$ 51,543	\$ 333,919	\$ -	\$ 91,954	\$ 173,077	\$ 650,493
Repair Cost	\$ 231,488	\$ 262,982	\$ 268,208	\$ 66,027	\$ 697,094	\$ 1,525,798
Total Billed	\$ 6,562,089	\$ 7,027,122	\$ 6,769,348	\$ 6,772,069	\$ 7,779,589	\$ 34,910,217
Shared Savings (from Dewatering)	\$ (3,870)	\$ (765)	\$ (1,073)	\$ (1,984)	\$ (2,081)	\$ (9,773)
Total Owed	\$ 6,558,219	\$ 7,026,357	\$ 6,768,275	\$ 6,770,085	\$ 7,777,508	\$ 34,900,444

The following table shows what The Abrahams Group believes Veolia should have billed the City, assuming what was billed in FY 2018 was correct:

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Totals
Service Fee	\$ 6,279,058	\$ 6,430,221	\$ 6,501,140	\$ 6,614,088	\$ 6,909,419	\$ 32,733,926
Flow and Load Adjustment	\$ 164,023	\$ 415,144	\$ 141,631	\$ 166,928	\$ 179,477	\$ 1,067,202
Repair Cost	\$ 252,505	\$ 261,535	\$ 266,737	\$ 64,537	\$ 695,545	\$ 1,540,859
Total Billed	\$ 6,695,585	\$ 7,106,900	\$ 6,909,508	\$ 6,845,553	\$ 7,784,442	\$ 35,341,987
Shared Savings (from Dewatering)	\$ (3,871)	\$ (765)	\$ (1,073)	\$ (1,984)	\$ (2,081)	\$ (9,774)
Total Owed	\$ 6,691,714	\$ 7,106,135	\$ 6,908,435	\$ 6,843,568	\$ 7,782,361	\$ 35,332,213

The following table shows the difference. Positive numbers show when what was billed is higher than what should have been billed. Negative numbers show what was billed is less than what should have been billed.

	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	Totals
Service Fee	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ 0
Flow and Load Adjustment	\$ (112,480)	\$ (81,225)	\$ (141,631)	\$ (74,974)	\$ (6,400)	\$ (416,709)
Repair Cost	\$ (21,016)	\$ 1,447	\$ 1,470	\$ 1,490	\$ 1,548	\$ (15,061)
Total Billed	\$ (133,496)	\$ (79,778)	\$ (140,160)	\$ (73,484)	\$ (4,852)	\$ (431,770)
Shared Savings (from Dewatering)	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ 1
Total Owed	\$ (133,495)	\$ (79,778)	\$ (140,160)	\$ (73,484)	\$ (4,852)	\$ (431,769)

In addition to reconciling what was billed, The Abrahams Group reviewed payments by the City to what Veolia billed the City and determined that, from FY 2019 to FY 2023, the City paid \$49,933 more than what was billed.



President Tessa R. Murphy – Romboletti
Holyoke City Council
City Hall
Holyoke, MA 01040

January 30, 2025

Dear President Murphy – Romboletti:

On Wednesday, January 29, 2025, State Representative Patricia Duffy informed the City that the Governor's Office of Administration and Finance approved our request for emergency funding to repair the damaged levee.

On December 20, 2024, the Board of Public Works requested assistance from Representative Duffy to secure funding for the estimated \$777,000 for the design, permitting, and repair of Levee Stoplog Structure #7. On January 16, 2025, the City led a meeting with representatives from Administration & Finance. Participants in this meeting included myself, DPW Director Carl Rossi, Representative Duffy and staff, staff from Senator John Velis' office, Michael Williams from Veolia, and engineers from Hazen & Sawyer.

The Commonwealth recognizes the existing threat to residents, businesses, and critical infrastructure. These funds will support temporary repairs as well as final design and construction that will provide the necessary protection. This location also provides rail access to Holyoke's industrial operations, including Sublime. Pinsky Railroad Company, formerly Pioneer Valley Railroad, is considering re-activating the line.

All design and construction will comply with Army Corps of Engineers standards.

The Board of Public Works thanks Representative Duffy, Senator John Velis, and the Commonwealth's Executive Office of Administration and Finance for recognizing the critical nature of this project and Holyoke's need for funding assistance.

Very truly yours,

Mary L. Monahan, Chair
Holyoke Board of Public Works

cc: Mayor Joshua Garcia
Representative Patricia Duffy
Senator John Velis

Board of Fire Commission Meeting Minutes		Date: December 16, 2024 Time: 5:00 p.m. Location: Fire Department Headquarters	
Meeting called by:	Chairman Mettey	Note taker: D. Glenn	
Type of meeting:	Regular Monthly	Timekeeper: D. Glenn	
Facilitator:	Chief Kadlewicz		Approved
Attendees:	Jeffrey Trask, Nelson Lopez, George Mettey		
Absent::			
Staff in Attendance:	Chief John Kadlewicz and Dale Glenn		
Also:			
A. Opening of Meeting		Chairman Trask	Time: 5:00 p.m.
Discussion: #1 on the agenda Commissioner Trask opened the meeting of the Board of Fire Commissioners with a verbal roll call of those present along with the pledge of allegiance and a prayer. #2 agenda item – Minutes: The Board of Fire Commissioners reviewed the minutes from November 18, 2024 #3 on the agenda – Fire Chief's Report: - Injured on Duty/Light Duty/Administrative Duty/Administrative Leave - Overtime Expenditures - Motor Vehicle Repairs – Sent Engine 3 to outside services to repair this apparatus. Engine 7 is the reserve apparatus covering for Enigne 3 while it is out of service. - Water issue at Station 3 – mini splits are being measured to be installed. Quotes were requested on Station 1 for the roof plus elevator to be repaired/replaced. #4 Old Business – Temp Fire Captain Michael Boucher to be made permanent on January 3rd, 2025 once a Fire Captain retires. The Board of Fire Commissioners have all agreed to the move from temporary to permanent and a motion was made at a prior meeting. - A Firefighter Candidate has returned from active duty deployment to be considered as a recruit. The candidate signed the list and is going through the application and background process. The Fire Chief will update the Board as soon as the candidate is ready to be interviewed for the position of Firefighter. #5 New Business – Budgetary concerns to transfer funds between personnel and expenses to cover and off set expenses that fall short and not be funded until the end of the fiscal year. - Promotions in the Fire Lieutenat line to be more of a discussion once a decision is rendered by Civil Service regarding a current case.			
Motions: Commissioner Trask entertained a motion to accept the minutes from November 18, 2024, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried Commissioner Trask entertained a motion to accept the Fire Chief's report, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried. Commissioner Trask entertained a motion to adjourn, Commissioner Lopez made the motion and was 2nd by Commissioner Mettey; motion carried. Meeting adjourned at 5:14pm			

JAN 22 2025

Holyoke City Clerk's
Holyoke, MA

Monday, December 16, 2024

Injured On Duty

1 Fire Captain

1 Fire Lieutenant

Light Duty

1 Firefighter

FMLA

Overtime Budget	\$407,638.00
Transfer In	\$
Revised Budget	\$407,638.00
Currently expended	\$339,523.64
Available balance	\$68,114.36
 Average Expended per Pay Period	 \$28,293.63 (Bi-Weekly)
 Last Pay period	 \$24,498.08

Holyoke Redevelopment Authority (HRA)
Meeting Minutes - Wednesday November 20th, 2024, at 5pm
City Hall Annex Conference Room 403
20 Korean Veterans Plaza
or via Zoom: <https://us02web.zoom.us/j/83853105705>
Meeting ID: 838 5310 5705
Or call-in at 1 (929) 205-6099 (with same Meeting ID)

Members Present:

Daphne Board, Chair
Carl Eger, Vice Chair
Patrick Beaudry, Assistant Treasurer
Thomas Creed, Member

Staff Present:

Aaron Vega, Executive Director
John Dyjach, Assistant Director
Jennifer Keitt, Senior Project Manager
Kimberly Casiano, Head Economic Development Clerk

Others Present: Sarah Meier-Zimbler, Holyoke Housing Authority; Matthew Mainville (virtual), Holyoke Housing Authority; Benjamin Murphy (virtual), Mass Development

1. Call to Order

Chairperson Daphne Board called the meeting to order at 5:00 p.m. and announced that the meeting is being recorded and is being held virtually. The Chair stated that the meeting is being held remotely according to Chapter 22 of the Acts of 2022, extending the remote meeting provisions of Governor Healey's March 29, 2023, executive order. The meeting notice contained a link to "GoToMeeting" providing the public with remote access." Matters listed on this agenda are those anticipated by the chair, which may be discussed in the meeting, not all items listed may in fact be discussed and other items not listed may also be brought up for discussion. A roll call followed:

<u>Name</u>	<u>Present</u>	<u>Absent</u>
Daphne Board	X	
Thomas Creed	X	
Carl Eger	X	
Patrick Beaudry	X	

2. HRA Board Business

- a. HRA meeting minutes of September 19, 2024 and October 16, 2024.

A Motion was made by Thomas Creed to approve the meeting minutes and seconded by Carl Eger. Roll call followed:

<u>Name</u>	<u>Yes</u>	<u>No</u>
Patrick Beaudry	X	
Carl Eger	X	
Thomas Creed	X	
Daphne Board	X	

3. Property / Project Updates and Next Steps

a. South Holyoke Homes Annual Report

Sarah Meier-Zimbler of the Holyoke Housing Authority presented the South Holyoke Homes Annual Report. Phase 1 and MassWorks project finished last year. Phase 2 has started construction after a very non-traditional process. They decided to use modular construction instead of stick framing due to high construction costs. The lots have been cleared, and the first set of modular boxes are expected to be delivered within the next month. The project is expected to be completed by July 2025. They are hopeful that the first set of homeowners can move in this summer. HHA is submitting a preapplication for Phase 3, which is a tax credit project, a 40-unit building with 1, 2 and 3 bedrooms. Phase 1, the current all-electric building project, is 100% occupied and facing no issues with tenancy or quality. They are preparing for first-time home buyers and are in talks with the Office of Community Development (OCD) about increasing the down payment assistance program. There is a possibility of a Phase 4, but it would require larger scale development for it to make sense.

b. Mass Development Site Readiness grant discussion

Ben Murphy from Mass Development discusses the Mass Development Site Readiness grant's purpose and timeline. The grant, worth \$200,000, will be used to provide technical services for the project, with no deadline for spending the funds. The project will focus on the High Street area including the Haberman properties. Mass Development will manage the project in-house with Stantec. Stantec will draft the initial project scope, with assistance from the city team, and present it to the HRA board at the December meeting. The city team will provide existing studies and data on the High Street area (Area 4 of URP) to Stantec. Mr. Murphy will schedule a meeting with the city team after his meeting tomorrow with Stantec, hopefully in early December.

c. Beyond Walls – Race and Main Street site activation

Aaron Vega provides a brief update that there are no material changes to the Agreement discussed at last week's meeting. Per the Board's prior recommendation, the need for signage has been added to the Agreement. A clean version of the document has been sent to Beyond Walls for review and signature. The Board would like Beyond Walls to provide project updates periodically. Discussion regarding signage wording will be on the agenda for future discussion.

4. Other Business

There is potential movement regarding WinnDevelopment Phase 2. Discussions are ongoing on what to do with Buildings 1 and 2. Staff have been speaking with MassDEP regularly and will use our discussions as an opportunity to evaluate options for the remaining two buildings.

Internal discussions are ongoing related to 37 Appleton Street. American Environmental submitted a site permit to City Council. Staff continue to stay updated and strategize with other departments as the permitting process proceeds.

Per prior discussions, the 6-month update window comes due in February 2025 for 123 Pine Street. Staff continue to monitor the status of the project.

The Board has received a Thank You letter from OneHolyoke CDC for graciously allowing their organization to temporarily store the "Hygge House" (the tiny house) on the Race/Main Street lot.

Tom Creed and Carl Eger both attended the All Boards & Commissions meeting held by the Mayor at Holyoke Media. The hope is that the Mayor continues hosting these events periodically.

5. Executive Session

The Board will enter into Executive Session.

6. Adjournment

With no further business, a motion was made at 5:50 p.m. by Thomas Creed and seconded by Carl Eger to adjourn the Regular meeting. A roll call followed:

<u>Name</u>	<u>Yes</u>	<u>No</u>
Carl Eger	X	
Thomas Creed	X	
Daphne Board	X	
Patrick Beaudry	X	

Respectfully Submitted,



Daphne Board, Chairperson

IN THE YEAR TWO THOUSAND AND TWENTY-FIVE

AMENDMENT TO CHAPTER 18 OF THE REVISED CODE OF ORDINANCES OF THE CITY OF HOLYOKE, MASSACHUSETTS 1997

AN ORDINANCE

Be it ordained by the City Council of the City of Holyoke as follows:

SECTION 1. Division 2 of Article II entitled “DEPARTMENT OF CODES AND INSPECTIONS” of Chapter 18 entitled “BUILDINGS AND BUILDING REGULATIONS” of the Revised Code of Ordinances of the City of Holyoke, Massachusetts, 1997, as amended, is hereby further amended:

BY ADDING THE FOLLOWING SECTION 18-53 ENTITLED “VIOLATIONS”

Section 18-53-Violations.

- (a) Pursuant to MGL c. 148A, Sec. 2, a local building inspector who takes notice of a violation of the state building code may provide an offender with notice of a written warning or a code violation as an alternative to initiating criminal proceedings. The notice shall contain the name and address of the offender, if known, the specific offense charged and the time and place of the violation.
- (b) Notice shall be delivered to the alleged violator at the time and place of violation. If this is not possible, the copy shall be mailed or delivered by a designee by the Building Commissioner at the alleged violators last known address within 15 days after the violation or discovery of said violation. The notice shall be executed in triplicate.
- (c) The notice shall include the scheduled assessment for each code violation alleged. If it is an ongoing violation, the local building inspector shall indicate the condition must be corrected within 24 hours of receipt of notice.
- (d) The notice of violation shall be returned by the alleged violator within 21 days by mail, personally or by an authorized person to the municipal hearing officer. The notice of violation shall include (1) payment in full of violation amount; or (2) request for a hearing before the municipal hearing officer.

BY ADDING THE FOLLOWING SECTION 18-54 ENTITLED “APPEALS”

Section 18-54 Appeals.

- (a) If the alleged violator requests a hearing before the municipal hearing officer in accordance with Sec. 18-53d hereof, the municipal hearing officer shall schedule a hearing not later than 45 days after receiving such hearing request.
- (b) The municipal hearing officer shall duly notify the alleged violator of the date, time and location of the hearing.
- (c) Any person who fails to appear at the hearing date and time proscribed by the municipal hearing officer shall be deemed responsible for the code violation as stated in the notice of violation.
- (d) Any person aggrieved by the decision of the municipal hearing officer, after hearing, may appeal to the housing court within the county in which the violation occurred. The appeal shall be filed in accordance with MGL c. 148A, Sec. 2.

BY ADDING THE FOLLOWING SECTION 18-55 ENTITLED “MUNICIPAL HEARING OFFICER”

Section 18-55 Municipal Hearing Officer

- (a) *Position.* There is hereby established in the City of Holyoke the position of municipal hearing officer. The mayor shall appoint the municipal hearing officer, without confirmation by the city council.
- (b) *Duties and Responsibilities.* The municipal hearing officer shall be responsible for scheduling and conducting hearings in accordance with this section and MGL c. 40U and 148A, correspond with alleged violators and shall create written findings upon determination.
- (c) *Qualifications.* The municipal hearing officer shall have knowledge of the state building code, the ability to interpret the City of Holyoke ordinances, rules and regulations related to buildings within the city, and the ability to evaluate evidence and render a clear, concise decision. The municipal hearing officer shall participate in training provided jointly by the Office of the Attorney General and the Massachusetts Municipal Lawyers Association during the next training following appointment. In no case shall the hearing officer, so designated, be an employee or officer of the fire department or building department associated with the local building inspector who issued the notice of violation.
- (d) *Stipend.* The municipal hearing officer shall be entitled to a stipend of \$2,500.00.

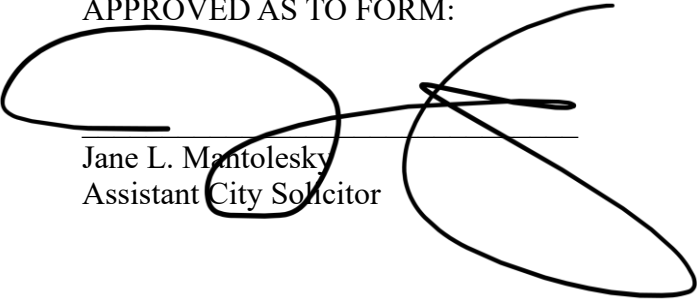
BY AMENDING SECTIONS 18-56 TO 18-70 TO READ AS FOLLOWS:

Secs. 18-56—18-70. Reserved.

SECTION 2. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 3. This ordinance shall take effect on the date of passage.

APPROVED AS TO FORM:



Jane L. Mantolesky
Assistant City Solicitor

The City of Holyoke, through its Honorable City Council and Honorable Mayor hereby petition the Massachusetts General Court to enact legislation to establish a process for recalling elected officials in the City of Holyoke, and that said legislation be entitled:

AN ACT PROVIDING FOR THE RECALL OF ELECTED OFFICIALS IN THE CITY OF HOLYOKE

And that said act read as follows:

SECTION 1. Any person who holds an elected city office, whose term is four years with more than twelve months remaining of the term of office, may be recalled from the office, by the voters, in the manner provided in this section.

(a) Recall Petitions. Two hundred fifty or more voters may file with the city clerk an affidavit containing the name of the officer whose recall is sought and a statement of the grounds upon which the petition is based not less than twelve months prior to the expiration of the term of office. The names on the affidavit shall be from the city at large. The city clerk shall deliver to the said voters' petition blanks demanding said recall, printed forms of which he shall keep available. The blanks may be completed by writing or typewriting; they shall be addressed to the city council; they shall contain the names of the persons who have filed the affidavit and the grounds for recall as stated in the affidavit; they shall demand the election of a successor to the office; and they shall be dated and signed by the city clerk. A copy of the petition shall be kept on file in the office of the city clerk in a record book maintained for that purpose. The recall petitions shall be returned and filed in the office of the city clerk within thirty days following the date the petitions were issued, signed by at least ten percent of the total number of persons registered to vote at the preceding city election. The city clerk shall, within twenty-four hours following such filing, submit said petitions to the registrars of voters who shall forthwith certify thereon the number of signatures which are names of voters.

(b) Recall Election. If the petition shall be certified by the registrars of voters to be sufficient, the city clerk shall forthwith submit the same to the city council. Upon its receipt of the certified petition, the city council shall forthwith give written notice of said petition and certificate to the person whose recall is sought. If the officer does not resign his office within 10 days following delivery of the notice, the city council shall order an election to be held with the subsequently scheduled November election, excluding the November election held during the final year of the officer's term.

(c) Nomination of Candidates. An officer whose recall is sought may not be candidate to succeed himself at the recall election. The nomination of candidates, the publication of the warrant for the recall election, and the conduct of the same shall all be in accordance with the provisions of other laws relating to elections, unless otherwise provided in this section.

(d) Propositions on Ballot. Ballots used at a recall election shall state the following propositions in the order indicated:

For the recall of (name of officer)
Against the recall of (name of officer)

Adjacent to each proposition, there shall be a place to vote for either of the said propositions. After the propositions shall appear the word "candidates" and the names of candidates arranged alphabetically, by surname. If a majority of the votes cast upon the question of recall is in the affirmative, the candidate receiving the highest number of votes shall be declared elected. If a majority of the votes on the question is in the negative, the ballots for candidates need not be counted, except as provided in (c) above.

(e) Officeholder. The incumbent shall continue to perform the duties of his office until the recall election. If he is not recalled in the election he shall continue in office for the remainder of his unexpired term, subject to recall as before, except as provided in this section. If the officer is recalled in the election, he shall be deemed removed upon the qualification of his successor who shall hold office during the unexpired term. If the successor fails to qualify within five days after receiving notification of his election, the incumbent shall thereupon be deemed removed and the office vacant.

(f) Repeat of Recall Petition. No recall petition shall be filed against an officer within six months after he takes office, or in the case of an officer subjected to a recall election and not recalled thereby, until after the completion of the current term.

SECTION 2. So much of Chapter 438 of the Acts of the year 1896, as appearing in Chapter 189 of the Acts of the year 1992, and any acts in amendment thereof and in addition thereto, as are inconsistent with this act, are hereby repealed.

SECTION 3: This act shall be submitted for acceptance to the qualified voters of the City of Holyoke by the City Clerk placing the following question on the official ballot to be used in the City of Holyoke at the regular municipal election to be held in the year 2025:

"Shall the City of Holyoke implement a recall process for any elected official whose term exceeds two years, with more than twelve months remaining of the term of office?" If a majority of the votes in answer to said question is in the affirmative, this act shall take effect forthwith.

SECTION 4: The city solicitor shall prepare a fair, concise summary and purpose of the law to appear with the question no later than 35 days before the election in accordance with section 58A of chapter 54 of the General Laws.

SECTION 5: The General Court may make clerical or editorial changes of form only to the bill, unless the Mayor and City Council approve amendments before enactment by the General Court. The Mayor and City Council are hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition.

SECTION 6: This act shall take effect upon its passage.

Clerk

Presented to the Mayor for Approval:

City Clerk Date

Approved:

City of Holyoke
Request for Appropriation Transfer
Within a Classification

Dept. Name Fire Date 1/15/2025

I hereby respectfully request that the following amounts be transferred within one of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services X Expenses _____ Capital Outlay _____

<u>Account No.</u>		<u>Account Name</u>	<u>\$ Amount</u>	
<u>Organization</u>	<u>Object</u>		<u>From</u>	<u>To</u>
12201	51103	Captain	(3,663.90)	
-----	-----	-----	-----	-----
12201	51104	Lieutenants	(6,317.62)	
-----	-----	-----	-----	-----
12201	51180	IOD		9,981.52
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----

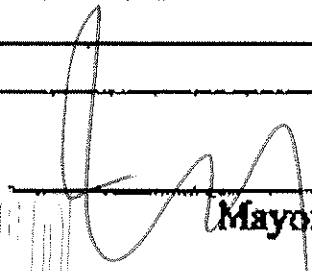
Reason for request: PP #15

Ledoux, R Ortiz, Cadieux



Head of Department

Form TR-1 (6/92)



Mayor

JAN 30 2025
AN-
auditor dept

19.

City of Holyoke

Request for Appropriation Transfer Within a Classification

1-22-25

Dept. Name:

Police

Date

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

Expenditures

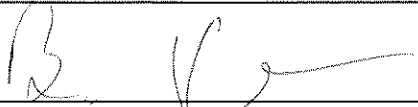
X

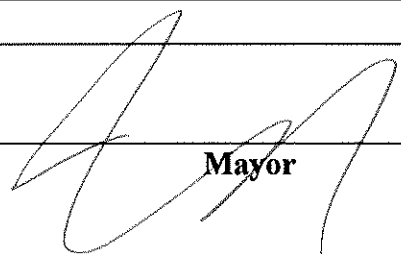
Account No.

\$ Amount

Organization	Object	Account Name	From	To
12101	51107	PATROLMEN	50,000.00	
12101	51117	DISPATCH	50,000.00	
12102	53010	MAP/DATA MAINTENANCE		100,000.00

To balance line items


Head of Department
Brian Keenan, Chief of Police


Mayor

City of Holyoke

Request for Appropriation Transfer Within a Classification

1-22-25

Dept. Name:

Police

Date

I hereby respectfully request that the following amounts be transferred *within one* of the following indicated (X) appropriation classifications within my department and as further detailed below:

Personal Services

Expenditures

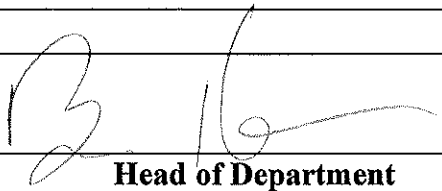
X

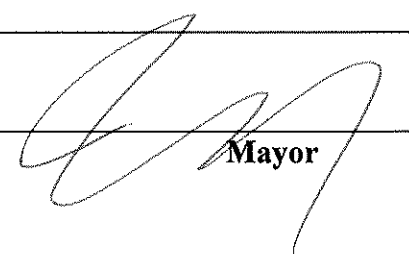
Account No.

\$ Amount

Organization	Object	Account Name	From	To
12101	51105	SERGEANTS	40,000.00	
12101	51107	PATROLMEN	40,000.00	
12102	53010	MAP/DATA MAINTENANCE		80,000.00

To balance line items


Head of Department
Brian Keenan, Chief of Police


Mayor

Request for Appropriation Transfer Between Classifications

Salicitor

Date 1/31/2025

Personal Services X Expenses _____ Capital Outlay _____

[illegible]

Reason for request:

to correct personal services budget
units

Head of Department.

Mayor



City of Holyoke
City Council

- Vacon, Jourdain- ORDER: that the law department come into compliance with Ordinance 2-156 and the auditor confirms that the rates of pay are in compliance with the ordinance & schedule A.

Received and Adopted. Referred to the Auditor and Law Department.

Presented to the Mayor	Mayor's Office
For Approval _____20 _____ City Clerk	Holyoke, MA _____20 Approved _____ Mayor

Sec. 2-156. - Assistant city solicitors.

The city solicitor with the approval of the mayor may appoint up to three full time or part time assistant city solicitors, with one assistant being named "first assistant city solicitor", all of whom shall be members of the bar of the commonwealth. The compensation of the assistant solicitors shall be determined by ordinance as the mayor determines with the approval of the city council. Assistant city solicitors may take on outside work so long as it does not conflict with the responsibilities and duties of the office, and in the event the assistant city solicitor is funded as a full-time position, the assistant city solicitor shall not perform outside work during scheduled business hours.

In addition to the performance of all other duties as required by the General Laws of Massachusetts, the City Charter and the ordinances of the city, the duties and the responsibilities of the assistants and associates shall be as follows:

- (1) *City council.* An assistant city solicitor shall attend all regular and special city council meetings and subcommittee meetings as necessary. The assistant shall work with the city council regarding legal questions posed to the law department by the council or by individual council members. The appointment of the assistant city solicitor by the city solicitor to the city council shall also be approved by the president of the city council. An alternate assistant city solicitor may attend said city council meetings in lieu of the appointed assistant city solicitor.
- (2) *Labor relations/employment.* At least one attorney from the law department shall be assigned all labor and employment matters within the city, including collective bargaining negotiations. The city solicitor shall have the authority to contract outside counsel to assist in that regard.
- (3) *Civil litigation.* An assistant or associate city solicitor shall be responsible for handling all civil litigation in which the city is a party, unless the city solicitor determines the matter should be handled by outside counsel.

(Ord. of 8-5-14 [129th amd.], § 1; Ord. of 6-21-22 [135th amd.], § 4; Ord. of 9-5-23 [188th amd.], § 1)

FY2025 CITY SOLICITOR DEPARTMENT SALARIES										
Last Name	Job Class Code Long Descrip	Group/Barg	Perso	Schedu	Hourly Rate	Daily Rate	Period Pay	Annual Pay	Grade	Range
BALL	CITY SOLICITOR	SCHED A	FT	70.00	56.9459	398.6207	3,986.21	104,040.00	13	\$78,103 - \$111,063
DEGNAN	ASSISTANT SOLICITOR	SCHED A	FT	70.00	48.0131	336.0920	3,360.92	87,720.00	12	\$71,004 - \$96,600
MANTOLESKY	ASSISTANT SOLICITOR	SCHED A	FT	70.00	48.0131	336.0920	3,360.92	87,720.00	12	\$71,004 - \$96,600
GOTHAM	PARALEGAL FULL TIME	SCHED A	FT	70.00	29.2006	204.4038	2,044.04	53,145.00	6	\$40,080 - \$53,145
BISSENETTE	ASSOCIATE CITY SOLICITOR	SCHED A	PT	40.00	41.8160	167.2644	1,672.64	43,656.00	10	\$58,680 - \$82,135
DAVIS	ASSOCIATE CITY SOLICITOR	SCHED A	PT	40.00	38.3143	153.2567	1,532.57	40,000.00	10	\$58,680 - \$82,135



PERSONNEL ACTION FORM

CITY OF HOLYOKE

PERSONNEL DEPARTMENT

PERSONNEL ACTION (MARK ALL BOXES THAT APPLY)

☐ Pay Rate Change	☐ Leave of Absence	☐ Phone Number Change	☒ New Hire
☐ Promotion	☐ Return from Absence	☐ Address Change	☐ Retirement
☐ Demotion	☐ Job Reclassification	☐ Name Change	☐ Rehire
☐ Transfer	☐ Termination	☐ Marital Status	☐ Other

PERSONAL INFORMATION

FULL NAME <u>Tasheena Davis</u>		EMPLOYEE ID # <u>89832</u>
ADDRESS <u>101 Fenimore Blvd</u>		
CITY <u>Springfield</u>	STATE <u>MA</u>	ZIP <u>01108</u>
		PHONE NUMBER <u>413-512-0802</u>

ACTION TO BE TAKEN

Effective Date <u>6/10/24</u>	Department <u>Law</u>	Position <u>Associate Solic.</u>	Full-Time ☐
Job Class <u>A396</u>	Job Location <u>A151</u>	20+ hours ☐	☒ Part-Time
GL Org # <u>11511</u>	GL Obj # <u>51201</u>		Temp/Seasonal ☐
Current Rate	New Rate <u>40,000 (358.3143)</u>		Rehire: Y OR N ☐
Last Day Worked		RETRO ☐	YES ☐ NO ☐

SEPARATION/TERMINATION/LEAVE OF ABSENCE (detailed reason & info required)

☐ Voluntary	☐ Retirement
☐ Involuntary	☐ Death
☐ Other	☐ Leave of Absence

ADDITIONAL INFORMATION

AUTHORIZING SIGNATURES

Dept. Head/Authorized Personnel <u>[Signature]</u>	Date <u>5-17-24</u>
--	---------------------

*Form must be scanned to personnel@holyoake.org

*Name changes & marital status should be supported by appropriate documentation.

*D.H. or authorized signature required for all actions except address/phone change.



PERSONNEL ACTION FORM

CITY OF HOLYOKE

PERSONNEL DEPARTMENT

PERSONNEL ACTION (MARK ALL BOXES THAT APPLY)

☐ Pay Rate Change	☐ Leave/Return of Absence	☐ Phone Number Change	☐ New Hire
☐ Promotion	☒ Job Reclassification	☐ Address Change	☐ Retire
☐ Demotion	☐ Termination	☐ Name Change	☐ Rehire
☐ Transfer	☐ Resigned	☐ Marital Status	☐ Other

PERSONAL INFORMATION

MICHAEL BISSONNETTE		89185	
FULL NAME		EMPLOYEE ID #	
ADDRESS			
CITY		STATE	ZIP
			PHONE NUMBER

ACTION TO BE TAKEN

7/9/2024				☐ Full-Time
Effective Date	Department	Position		☐ Part-Time
Job Class	A396	Job Location	A151	☐ Temp/Seasonal
GL Org #	11511	GL Obj #	51102	☐ Rehire: Y OR N
Current Rate		New Rate		
Last Day Worked				RETRO ☐ YES ☐ NO

SEPARATION/TERMINATION/LEAVE OF ABSENCE (detailed reason & info required)

☐ Voluntary		☐ Retirement	
☐ Involuntary		☐ Death	
☐ Other		☐ Leave of Absence	

ADDITIONAL INFORMATION

SHOULD BE CLASSIFIED AS ASSOCIATE NOT ASSISTANT

AUTHORIZING SIGNATURES

Dept. Head/Authorized Personnel	<u>Dazhana Argueta</u>	Date	7/9/2024
---------------------------------	------------------------	------	----------

*Form must be scanned to personnel@holyokey.org

*Name changes & marital status should be supported by appropriate documentation.

*D.H. or authorized signature required for all actions except address/phone change.

City of Holyoke

Request for Appropriation Transfer Between Classifications

Dept. Name PUBLIC WORKS

Date 1/30/25

Use as a basis for preparing a financial order to be placed in front of City Council. I hereby respectfully request that the following amounts be transferred between two or more of the following indicated (X) appropriation classifications and as further detailed below:

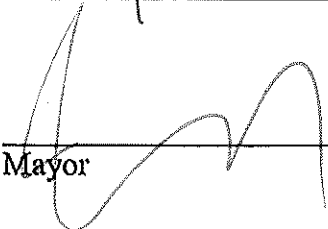
Personal Services X Expenses X Capital Outlay _____

Account No.		Account Name	\$ Amount	
Organization	Object		From	To
14101	51105	Pay - Sr. Civil Eng.	(17,000)	
14251	51102	Pay - HOUSING Eq. Op.	(16,000)	
-----	-----	-----	()	
14102	53010	PROF. ENG. SERVICES	()	\$33,000
-----	-----	-----	()	
-----	-----	-----	()	
-----	-----	-----	()	
-----	-----	-----	()	
-----	-----	-----	()	
-----	-----	-----	()	
-----	-----	-----	()	
-----	-----	-----	()	
-----	-----	-----	()	

Reason for request:

SUPPORT FOR NEW CITY ENGINEER DURING TRANSITION AND CONTINUE
ON PROJECTS INTERIM CITY ENGINEER IS CURRENTLY WORKING ON


Head of Department


Mayor

Form TR-1 (6/92)

Request for Appropriation Transfer Between Classifications

Date 1/20/25

Personal Services _____ Expenses _____ Capital Outlay X

Purchase & replace 3 plow trucks

Mayor

CAPITAL STABILIZATION FUND BALANCE

	EFF DATE	AMOUNT	COMMENTS	BALANCE
			FY2025	
	9/18/2024	-200,000.00	HOLYOKE WASTEWATER TREATMENT OPERATIONS	780,866.98
		437.13	2025 INTEREST JULY-SEPT 2024	781,304.11
	10/15/2024	-192,500.00	CENTRAL FUELING STATION DESIGN WORK	588,804.11
	10/15/2024	-150,000.00	HPS MCMAHON BOILER	438,804.11
	12/3/2024	-49,915.00	HVAC R&M PUBLIC LIBRARY	388,889.11
	12/17/2024	927,778.00	TR FROM GENERAL STABILIZATION - INTEREST	1,316,667.11
	12/17/2024	-927,778.00	SEWER SUBSIDY	388,889.11
AGENDA	12/17/2024	-30,000.00	WAR MEMORIAL BLDG R&M	358,889.11
AGENDA	1/21/2025	-106,881.76	DPW HIGHWAY - 3 PLOW TRUCKS	252,007.35



City of Holyoke,
Massachusetts

Birthplace of Volleyball

Tanya Wdowiak <wdowiakt@holyoke.org>

plow trucks - replacement

Carl Rossi <rossic@holyoke.org>

Thu, Jan 9, 2025 at 2:27 PM

To: Joshua Garcia <garciaj@holyoke.org>

Cc: Tanya Wdowiak <wdowiakt@holyoke.org>

Mayor and Tanya,

See attached price quote it is \$98,813.21 per truck for a total of \$293,439.63. The reason it is cheaper than the original quote is that we went for a gasoline fueled truck instead of diesel. The gasoline is a more reliable vehicle (less issues than the diesel counterpart).

These three vehicle will Replace:

Truck #43 - 2004 F550 that was decommissioned prior to my arrival and never replaced.

Truck #42 - 2007 F550 with 85,000 miles, photos attached of the vehicle condition. Not on the road. Estimated cost to repair \$13,853.73 (estimate attached).

Truck #36 - 1994 International with 172,000 miles, photos attached of the vehicle condition. Not on the road.

Thank you.

Carl

[Quoted text hidden]

[Quoted text hidden]

Department of Public Works

63 Canal Street

Holyoke, MA 01040

413-322-5645

4 attachments



Vendor Quote.pdf

212K



Quote to Repair #42.pdf

25K



Photos Truck #36.pdf

1805K



Photos Truck #42.pdf

1309K

#97,8(3.2)



VEH110 Quote Form: Vendor Response

Cells which require input are shaded blue and will turn white when filled. Additional cells are optional.

FOR BIDDING VENDORS: This (Vendor Response) tab must be completed by the bidding vendor and submitted to the purchasing entity. If the bidding vendor would like to submit a separate specification sheet, it must be submitted to the purchasing entity along with this form.

Use one quote form per vehicle specification. Only multiples of the exact same spec'd vehicle can be included on each individual form.
For options/upfits/transferred equipment, each line item must be fully populated.

VENDOR INFORMATION

Legal Name:	Marcotte Ford Sales, Inc.
Company Address:	1025 Main Street, Holyoke MA 01040
Name of Company Contact:	Colby Henderson
Contact Phone:	413-420-2608
Contact Email:	chenderson@marcotteford.com

Date of Quote:	12/17/2024	Quote Number:	HDPWF550H446	Order By Date:	TBD
Quote Expires:					

VEHICLE SPECIFICATIONS / INFORMATION

VEH110 Vehicle #, If Applicable:		Vehicle Being Sourced From:		Factory Order	
Vehicle Offered:		Vehicle Offered:		If Sourced from Stock, Stock #:	H446-H448
Model Year:	2025	Seating Capacity:	3		
Make & Model:	Ford F-550 DRW Chassis Cab	Exterior Color:	Oxford White		
Trim Level:	XL	Interior Color and Material:	Med Dark Slate Vinyl		
Drive Train:	4WD				
Body Code & Pkg:	F5H 660A	Base Vehicle Contract Price:	\$59,460.00	Quantity of Vehicle Offered:	3
Engine Details:	7.3L V8 Gas				
Engine Designation:	Internal Combustion Engine				
For Trucks and Vans:	Wheelbase:	145"	60" C/A	Roof Height or Bed Length:	

ADDED DISCOUNTS / INCENTIVES / CREDITS (PER VEHICLE)

Grants		Total Additional Incentives:	
Tax Credits/Rebates			
Promo. Discounts			
Volume Discounts			

ORDER & DELIVERY TIME LINE / DELIVERY LOCATION / TRADE-IN INFORMATION

MY Order Bank Status/Open Date:	9/23/2024	MY Production Status/Dates:	OPEN
Lead Time should be referenced in weeks (only use days if less than one week applies):			
Vehicle Lead Time from OEM to Dealer:	3-6 Months	Uplift/Transfer Lead Time at Dealer:	N/A
Vehicle Lead Time at Sub-Contractor:	N/A	TOTAL Order to Delivery Lead Time:	3-6 Months
Delivery Location (from Dealer to Purchaser):	Holyoke, MA		
Delivery Fee (may ONLY be applied when delivery location is outside mainland MA):	\$0.00		
Trade-Ins May Be Allowed to Reduce Acquisition Cost, Based on Applicable Procurement Regulations (not allowed for Executive Branch purchasers):			
Trade-In Details (Year, Make, Model):		Trade-In Value:	

PRICE SUMMARY

Per Vehicle, Contract Base Price:	\$59,460.00	Per Vehicle, as noted in the applicable sections:	
Total Additional Incentives:	\$0.00	Total Factory Options:	\$3,540.00
Trade In Value, If applicable:	\$0.00	Total Uplift/Transfer/Delivery:	\$0.00
TOTAL COST PER VEHICLE: (including all add-ons and incentives)	\$63,000.00	QUANTITY:	3

TOTAL PURCHASE PRICE (if move forward with PO): \$189,000.00

ADDED FACTORY (OEM) OPTIONS AND PACKAGES (PER VEHICLE)

Quantity per Vehicle:	Factory Code:	Option / Accessory Description:	Price Per Unit (Cost Plus):	Total Per Vehicle:
1	TGK	BSW Trac Tires		\$0.00
1	X4L	4.88 Ratio Limited Slip Axle		\$0.00
1	68M	Payload Plus Package Upgrade		\$0.00
1	18B	Platform Running Boards		\$0.00
1	473	Snow Plow Prep Package		\$0.00
1	61L	Wheel Well Liners		\$0.00
1	872	Rear View Camera & Prep Kit		\$0.00
1	512	Spare Tire, Wheel & Jack		\$0.00
1	86M	Dual Battery		\$0.00



946 Southampton Road Westfield, MA 01085
 Phone: 413-568-6173 Fax: 413-568-6186
 actvehicle@comcast.net

Estimate

Customer:
 City Of Holyoke / Purchasing. Dept
 Room 15, City Hall
 536 Dwight Street
 Holyoke, MA 01040-5078

Date	Estimate #
10/15/2024	8613
QUOTES GOOD FOR 15 DAYS	

Rep	Year/Make/Model	Attention
Mike		

Item	Description	Ql.	Rate	Total
09' 7"-3/4yd S.S...	Rugby 9' 3-4yd Stainless Steel Eliminator Dump Body STAINLESS STEEL Floor w/SR4016 Electric Double Acting Hoist 12 ga 201 2B polished stainless steel sides and ends Stainless Steel Interlaced Understructure Floor Pockets for 6" side boards increase load capacity Seamless one-piece front design with 1/4 Integrated cab shield with V-bend for added strength LED Oval Stop/Tail/Turn/Reverse Lights on Rear	1	15,398.00	15,398.00
CH4112-RC	Body Raise Alarm 12v (342)	1	53.62	53.62
CH8487	Dump Body Raise Switch (342)	1	33.82	33.82
RG1957934	Wire Harness Adapter Ford (312) - (Allows Chassis Lights)	1	95.11	95.11
Parts	Rugby 2366319 Metering Gate	1	669.00	669.00
Labor	Installation Labor	8	100.00	800.00
	Subtotal - Body			17,049.56
Plate	Fabricated Hitch (1/2" Plate) w/2" Tube, 7-Way Connector & D-Rings for Safety Chains	1	280.00	280.00
BRT25812	Receiver Tube (314) - 2" ID x 12", 5/8" Pin Hole Plain Finish Weld On	1	46.58	46.58
BB40	D-Ring (244) - 5/8" Weld-on (W.L.Lift 6,130# - B.Strength 18,390#)	2	17.60	35.20
C58443	7-way conn. with plugs for Ford 2020 + up cab chassis	1	52.92	52.92
ICC	ICC Bumper added to hitch plate	1	100.00	100.00
Labor	Installation Labor	4	100.00	400.00
	Subtotal - Hitch			914.70
BDTR1	Tarp Kit w/Aluminum Roller Bar (S)	1	213.05	213.05
BDTB98A	Retention Bow Kit Aluminum (S)	1	94.76	94.76
DC6807	Donovan Asphalt Lumite Tarp -- 7'2' x 14'	1	91.49	91.49
Labor	Installation Labor	1.5	100.00	150.00
	Subtotal - Tarp			549.30
Note	10-12 WEEK LEAD TIME		0.00	0.00

P.O. #: _____ Date Order Approved: _____		Subtotal	\$18,513.55
Signature _____		Sales Tax (6.25%)	\$0.00
		Total	\$18,513.55



946 Southampton Road Westfield, MA 01085
 Phone: 413-568-6173 Fax: 413-568-6186
 actvehicle@comcast.net

Estimate

Customer:
 City Of Holyoke / Purchasing. Dept
 Room 15, City Hall
 536 Dwight Street
 Holyoke, MA 01040-5078

Date	Estimate #
10/8/2024	8607
QUOTES GOOD FOR 15 DAYS	
Model	Attention
50	Glen

Item	Description	Ql.	Rate	Total
Package 9.0' HC FPlow	FISHER SNOW PLOW PACKAGE			0.00
F79250	Blade Assembly (O) - 9' HC™	1	3,449.00	3,449.00
F79000-4	Common Attachment (W) - Off Truck Kit - HC™	1	5,451.00	5,451.00
F72530	Common Headlamp Kit (S22) - HALOGEN Headlights INTENSIFIRE™ Complete Kit	1	550.00	550.00
F77102	Peculiar Attachment Kit (W1F) - Ford Superduty (2017 - Current) F250 / 350 / 450 / 550 / 600	1	865.00	865.00
F85100	Control (151) - Fish-Silk - All "MUX" Plows (4-Pin Connector)	1	555.00	555.00
F29070-1	Module (432) - Isolation 3 Port - DRL/NON DRL	1	189.00	189.00
F85973-2	Peculiar Harness Kit (422) - 2023 Ford SD Halogen	1	323.00	323.00
	Subtotal			11,382.00
34Disc	34% Discount		-34.00%	-3,869.88
Labor	Installation Labor	4.5	100.00	450.00
	Fisher MMII 9' HC Snowplow Package / Fleet Flex			7,962.12
MunicipalDiscount	Municipal Discount		-682.92	-682.92
F57420	Deflector Kit (W7M) - Rubber HC™ 9' & 10' Commercial Blade (10" Deflector)	1	530.00	530.00
	Subtotal - Plow			7,809.20
F98540	Tempest SS 4.0 CU.YD. Chain 9' x 70" wide x 43.75" high	1	14,867.00	14,867.00
Discount	Discount		-7,127.00	-7,127.00
	Subtotal			7,740.00
MunicipalDiscount	Municipal Discount		-594.68	-594.68
F93975	Spill Guard Kit - 70" Tempest Only	1	1,431.00	1,431.00
MunicipalDiscount	Municipal Discount		-85.86	-85.86

P.O. #: _____ Date Order Approved: _____		Subtotal	\$16,299.66
Signature _____		Sales Tax (6.25%)	\$0.00
		Total	\$16,299.66





TEMPEST™ STAINLESS STEEL HOPPERS

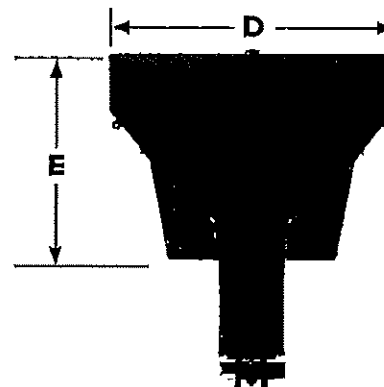
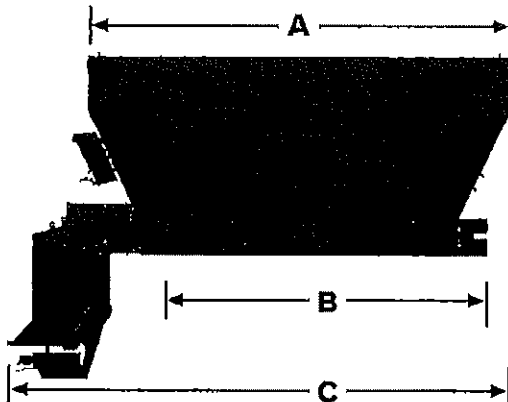
	S150C	S220C	S300C	S400C	S500C	S150A	S220A	S300A	S400A	S500A
Body Side Length	7'	8'	8'	9'	9'	7'	8'	8'	9'	9'
Capacity – Volume	1.5 cu yd	2.2 cu yd	3.0 cu yd	4.0 cu yd	5.0 cu yd	1.5 cu yd	2.2 cu yd	3.0 cu yd	4.0 cu yd	5.0 cu yd
Capacity – Weight*	3,240 lb	4,752 lb	6,480 lb	8,640 lb	10,800 lb	3,240 lb	4,752 lb	6,480 lb	8,640 lb	10,800 lb
Hopper Construction	Riveted Stainless Steel									
Rec. Bed Length	76"	90"	90"	96"	96"	76"	90"	90"	96"	96"
Approx. Weight – Empty	530 lb	580 lb	750 lb	820 lb	910 lb	500 lb	550 lb	700 lb	770 lb	850 lb
Material Delivery System	Pinle Chain Conveyor System					HELIXX™ Auger Technology				
Conveyor Width	16"					N/A				
Conveyor Material	Sand & Salt/Sand Mix					N/A				
HELIXX™ Auger Dimensions	N/A					6" Diameter				
Auger Material	N/A					Bulk Rock Salt				
Spinner Size	16" diameter									
Salt Spread Width	36'									
Sand Spread Width	24'									
Vehicle Application	Pickup		Flatbed/Dump Body			Pickup		Flatbed/Dump Body		

DIMENSIONS – Refer to the schematics below –

A.	Hopper Length	84.50"	96.50"	96.50"	108.50"	108.50"	84.50"	96.50"	96.50"	108.50"	108.50"
B.	Length from Cab Side to Second Leg	65.50"	70.50"	82.50"	82.50"	82.50"	62.50"	67.50"	79.50"	79.50"	79.50"
C.	Overall Hopper Length	107.00"	119.25"	120.5"	128.75"	126.25"	111.50"	123.00"	123.00"	129.00"	129.00"
D.	Width of Hopper Opening	50.00"	50.00"	70.00"	70.00"	70.00"	50.00"	50.00"	70.00"	70.00"	70.00"
E.	Height of Hopper w/o Chute	32.00"	35.75"	41.00"	43.75"	50.50"	32.00"	36.75"	41.00"	43.75"	50.50"

* Material weight equates to approximately 2,160 lb/yd³ or 80 lb³ (1 bag rock salt = approx. 1 lb³)

REFERENCE DIAGRAM
reference diagrams show chain models



Fisher Engineering | 50 Gordon Avenue | Rockland, ME 04841



Fisher Engineering reserves the right under its product improvement policy to change construction or design details and furnish equipment when so altered without reference to illustrations or specifications used. Fisher Engineering or the vehicle manufacturer may require or recommend optional equipment for snow removal. Do not exceed vehicle ratings. This product is manufactured under the following patents US: 7,400,058; 7,481,384; 9,296,571; other patents pending. Fisher Engineering offers a limited warranty for oil hopper spreaders and accessories. See separately printed page for this important information. The following are registered (®) or unregistered (™) trademarks of Douglas Dynamics, LLC: FISHER®, HELIXX™, TEMPEST™.

TEMPEST™

STAINLESS STEEL HOPPER



CHOOSE WISELY.

Based on the material your operation most commonly uses for de-icing, the FISHER® TEMPEST line offers the best material delivery system for you.

ALL-NEW HELIXX™ AUGER TECHNOLOGY

Patent-pending corkscrew material delivery system is optimized to operate in the target range for rock salt spreading best practices.

OR

PINTLE CHAIN CONVEYOR

The large conveyor delivers reliable, smooth, and consistent material flow for heavy, dense materials while reducing bridging.

MATERIAL SPILL PROTECTOR

CHAIN MODELS ONLY

A protection flap at the end of the conveyor prevents material from spilling out and pooling near the vehicle cab.

RIVETED CONSTRUCTION

Constructed entirely of rivets and bolts, with no welding. Provides a cleaner stainless look and is easier to repair.

WIRING CHANNEL

Channels on either side of the hopper allow wires and cables to be easily run from the hopper to the cab.



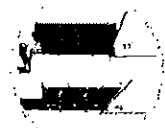
MATERIAL DELIVERY EXTENSION/ PRE-WET CHAMBER

A material delivery extension reduces leaking/spilling during transport and leads into the patented pre-wet mixing chamber. It also provides a cab-forward design for added stability.



REPLACEABLE SCREEN ANCHOR

This piece is now bolted on instead of welded for easy replacement.



STEEPER END CAPS

Provides better material flow so more of the hopper load can be spread with each fill.

COMMON PART CHUTE DESIGN

The ergonomic, hinged design uses common components for all models, making service easy. A direct drive motor offers better torque and reduces servicing.

TEMPEST™ S500A with
extension collar shown

OPTIMIZED SPINNER CHANNELS

The ridges on the spinner ensure an even distribution of material throughout the spread arc.

ACCESSORIES

Side Extensions -- 6" | Pre-Wet System with ALL-NEW Direct Liquid Capability | Central Point Grease Kit | Spill Guard Kit | LED Work Light Kit | LED Strobe Light Kit | Pullover Tarp Kit (1.5 & 2.2 cu yd models) | Vibrator Kit | Rear View Camera

FIND YOUR LOCAL DEALER
FISHERPLOWS.COM



City of Holyoke,
Massachusetts
Birthplace of Holyball

Carl Rossi <rossic@holyoke.org>

Fwd: QUOTE/1FDAF57P97EA36488

1 message

Glenn Sisson <sisson@holyoke.org>
To: Carl Rossi <rossic@holyoke.org>

Fri, Dec 20, 2024 at 10:43 AM

Hi Carl,

This is the message from Marcotte Ford which is quoting the repairs needed for our Truck #42.

Glenn Sisson
DPW Automotive Supervisor
63 N Canal St.
Holyoke, Ma. 01040
Work# 413-322-5645
Cell# 413-887-2003
Fax# 413-539-6807
sisson@holyoke.org

----- Forwarded message -----

From: Bryan Garczynski <bgarczynski@mtc.solutions>
Date: Thu, Sep 12, 2024 at 3:06 PM
Subject: QUOTE/1FDAF57P97EA36488
To: SISSONG@HOLYOKE.ORG <SISSONG@holyoke.org>

Glen, the estimate to replace 8 injectors and related parts including the glow plug harnesses and plugs-

Labor \$3333.00

Parts \$2935.68

Quote to replace turbo and related parts-

Labor \$825.00

Parts \$2113.55

Diagnosis-

Labor \$792.00

Parts \$468.00

Quote to replace radiator and trans cooler lines ect-

Labor \$1864.50

Parts \$1522.00

BRYAN GARCZYNSKI

12/20/24, 10:44 AM

City of Holyoke Mail - Fwd: QUOTE/1FDAF57P97EA38488

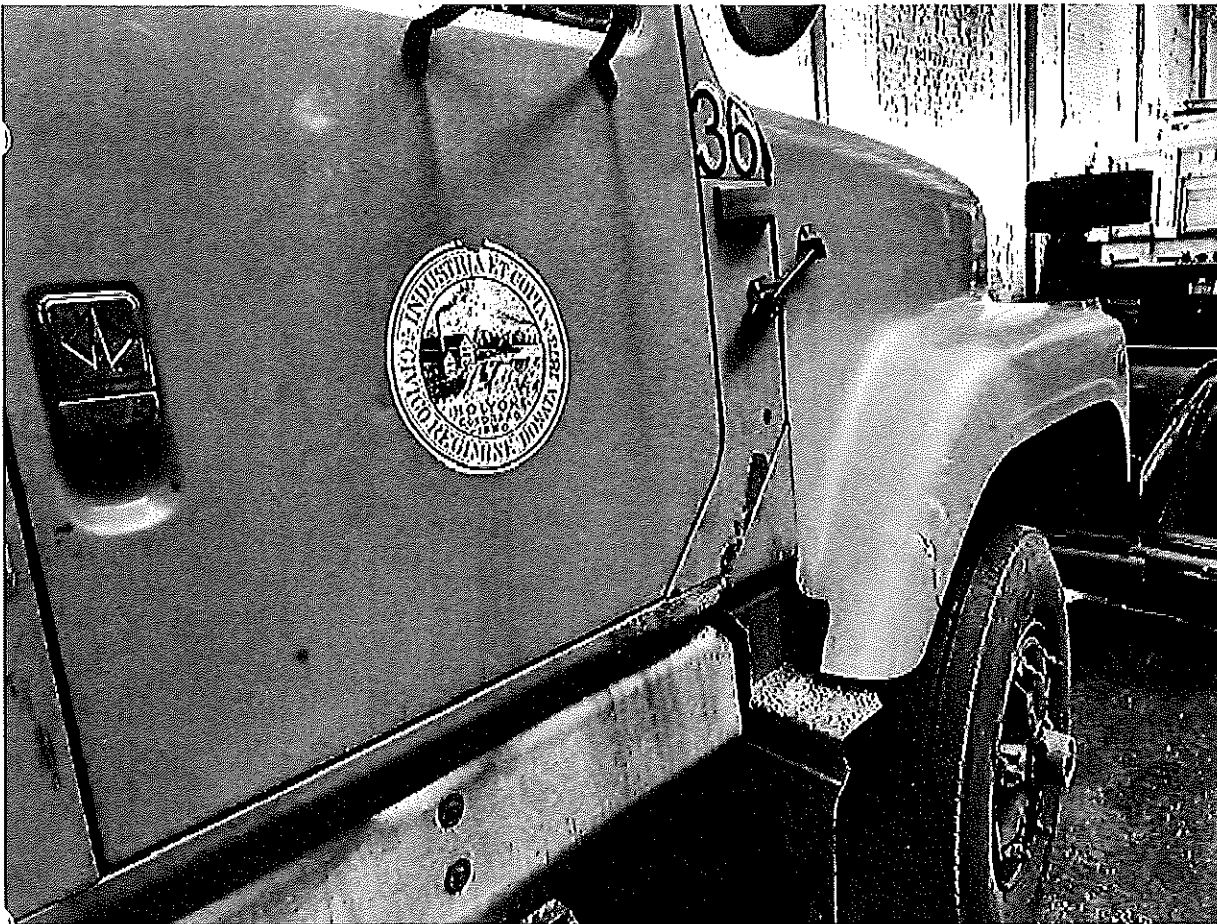
MARCOTTE COMMERCIAL TRUCK CENTER

413-420-2682

BGARCZYNSKI@MCTC.SOLUTIONS



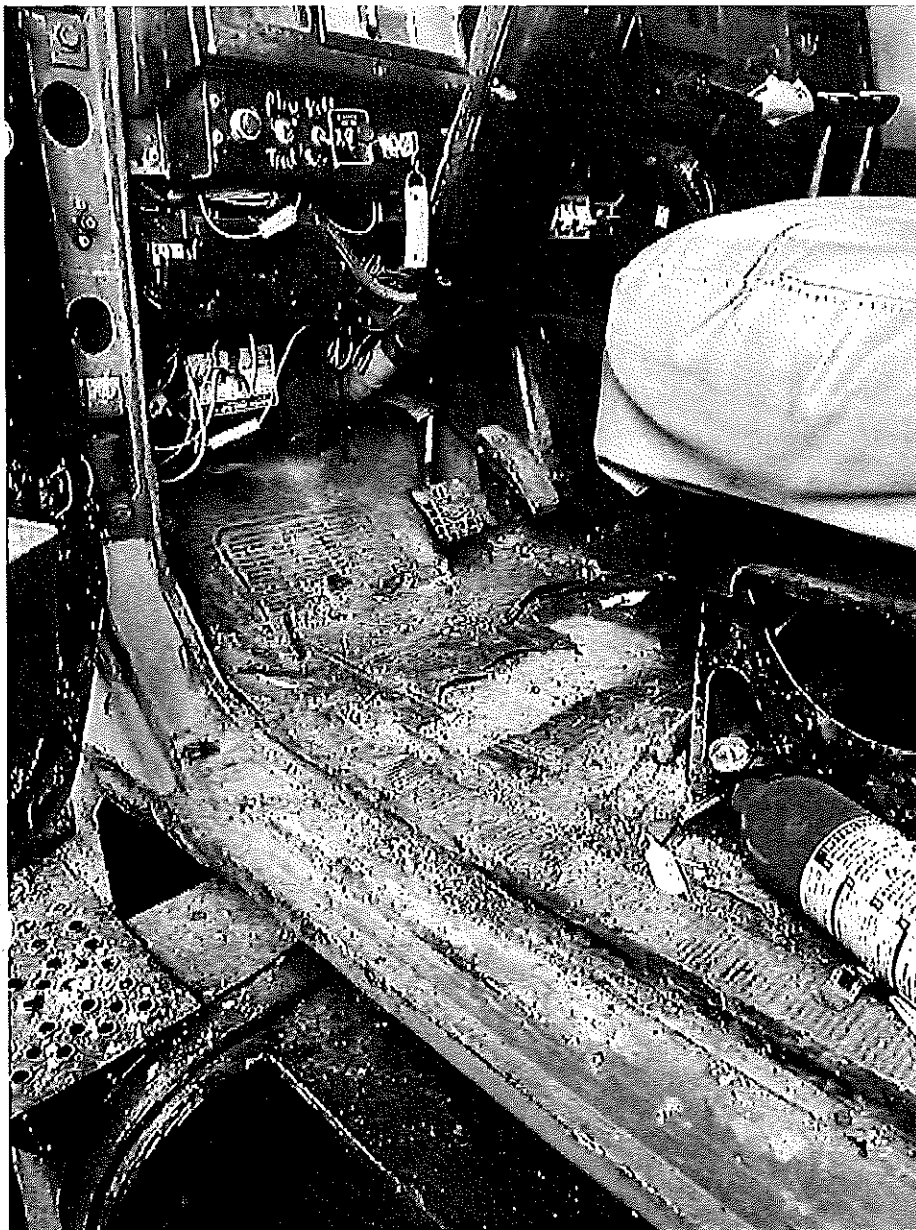
TRUCK #36



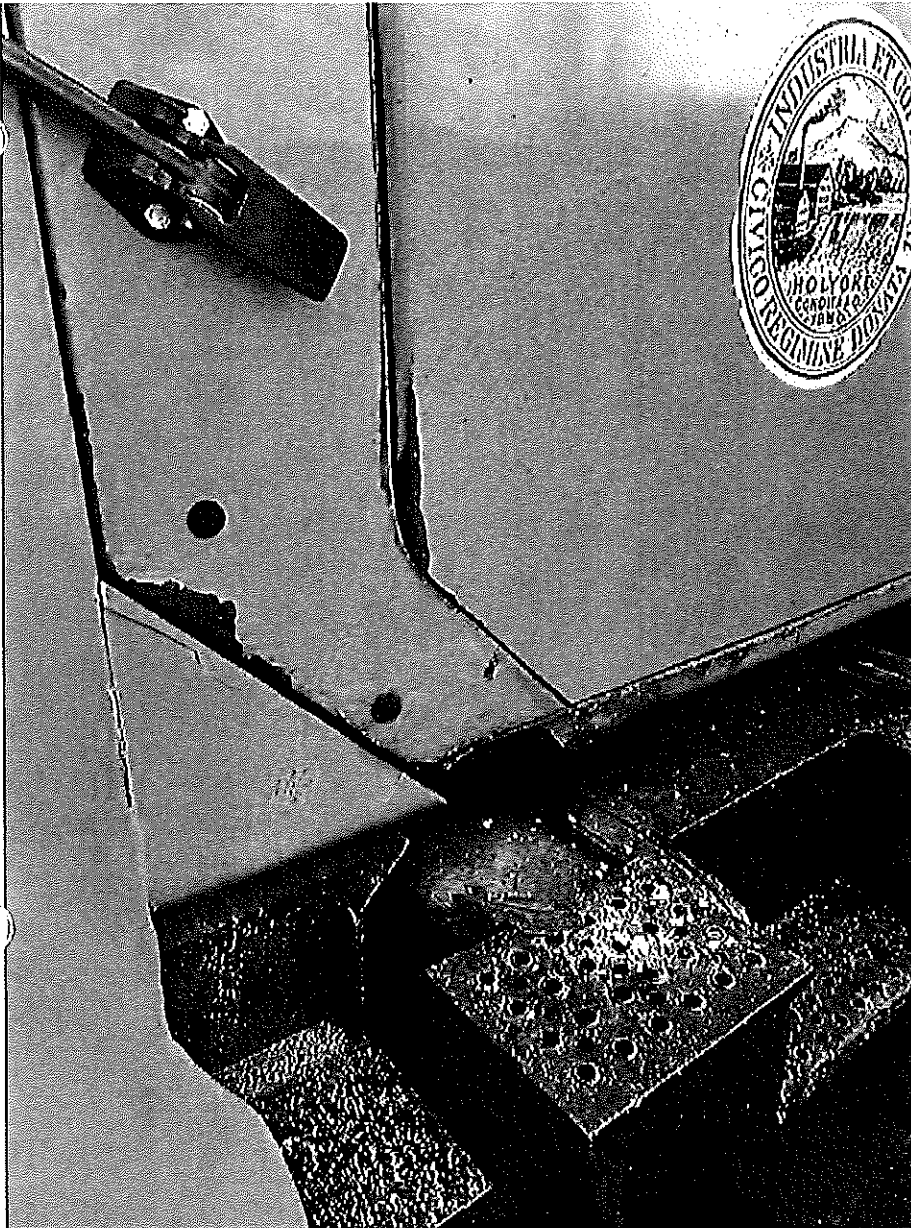
Truck # 36



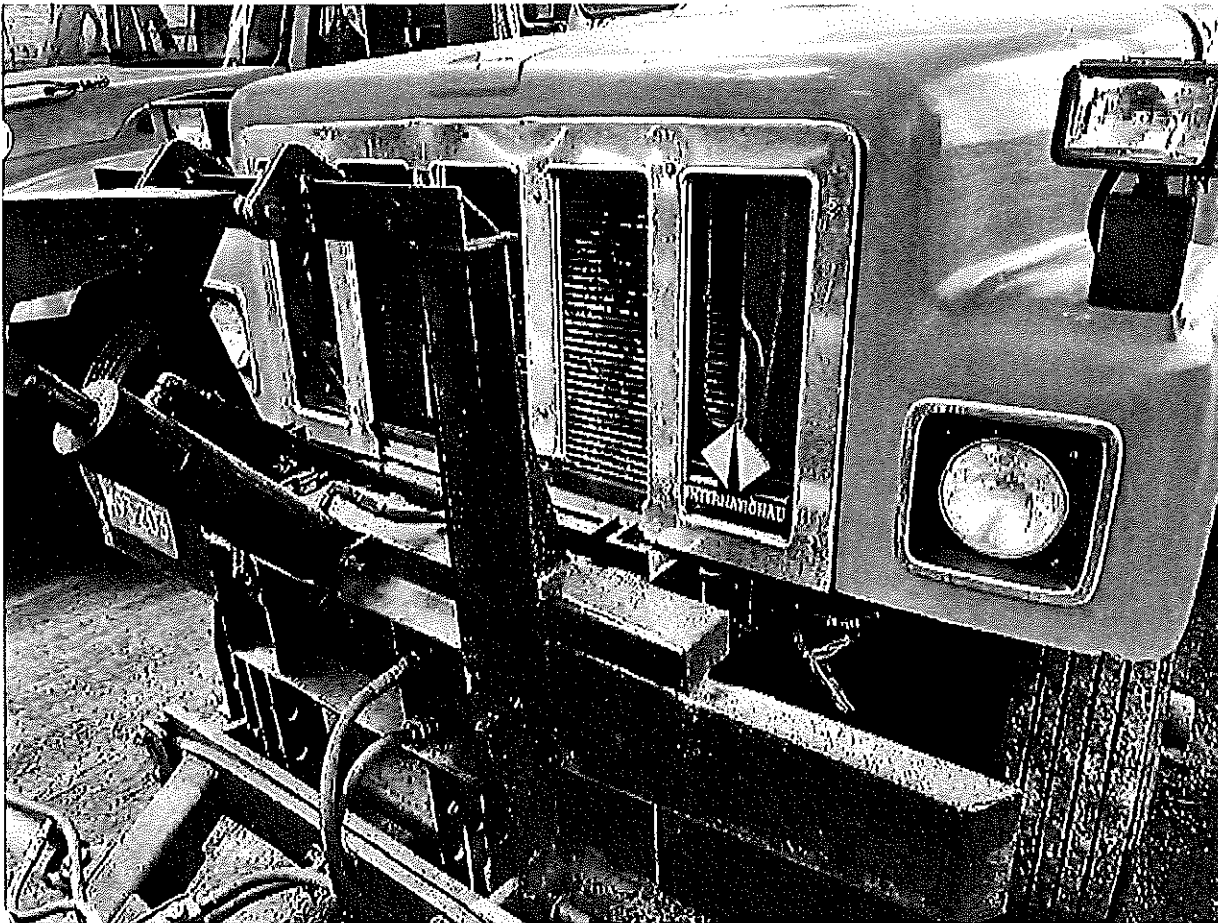
TRUCK # 36



TRUCK # 36



TRUCK # 36



Truck #36



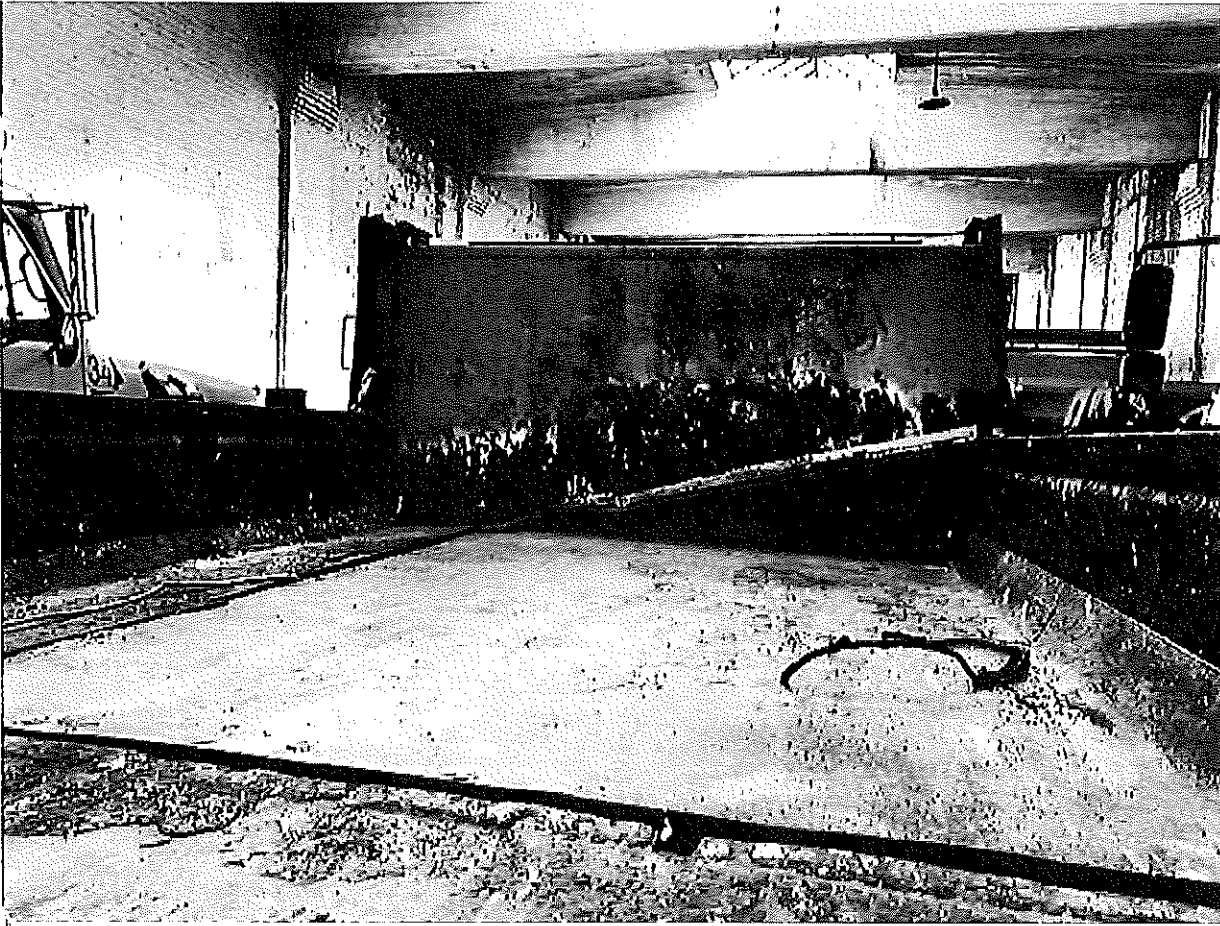
DPW # 42



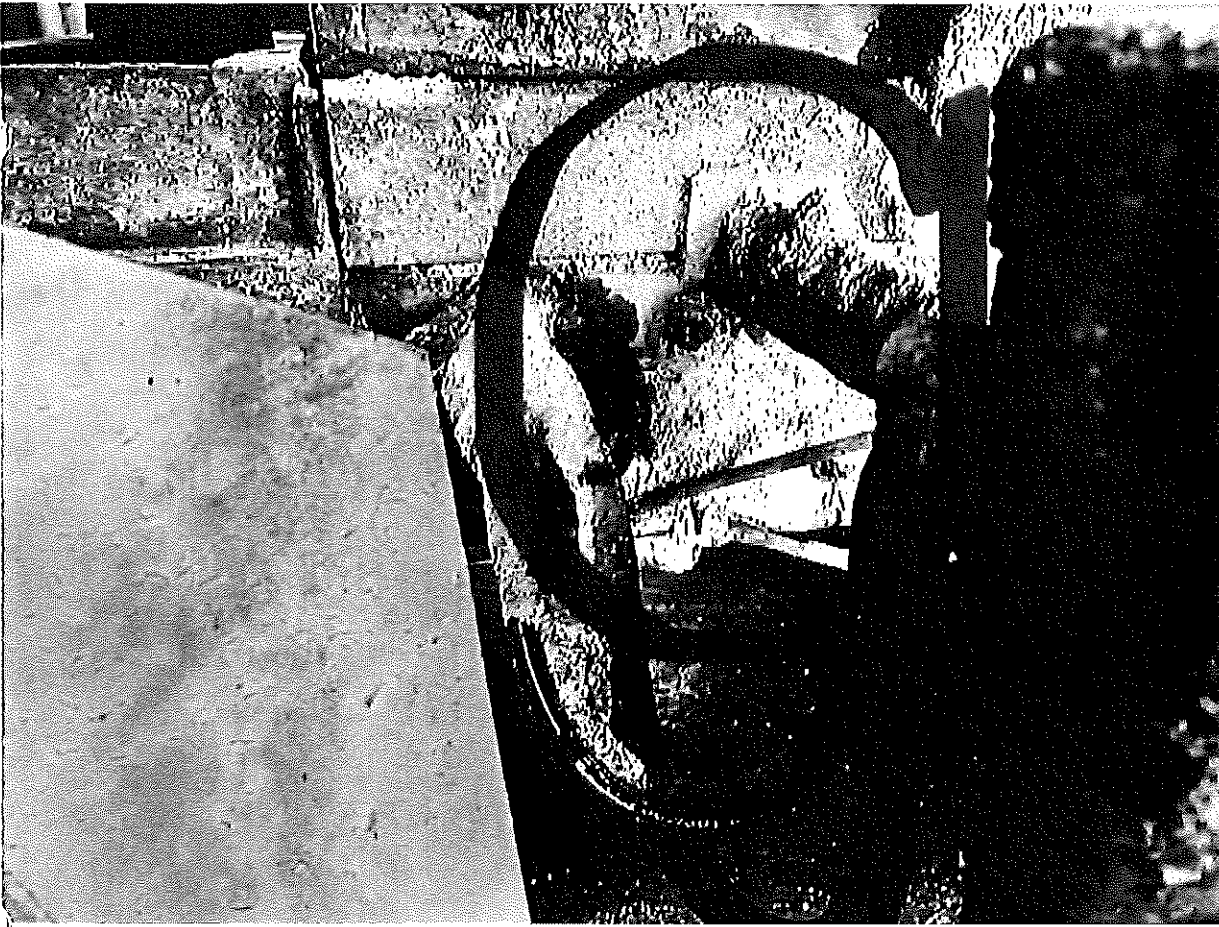
DPW #42



DPW #42



DPW #42



DPW #42



Mayor Joshua A. Garcia

CITY OF HOLYOKE
FIRE DEPARTMENT HEADQUARTERS

JOHN KADLEWICZ
CHIEF OF THE DEPARTMENT

January 31, 2025

The Honorable Mayor Joshua Garcia
Room One
Holyoke City Hall
Holyoke, Ma. 01040

Dear Mayor Garcia;

The Holyoke Fire Department has been awarded a grant by the Massachusetts Department of Fire Services for Firefighter Safety Equipment in the amount of \$24,081.00 to purchase combustible gas detector/4-gas meter, electric vehicle emergency plug and an handheld thermal imager.

Pursuant to the Fiscal Policies Manuel page 25, I am respectfully requesting acceptance of these funds and an appropriate account be established for utilization.

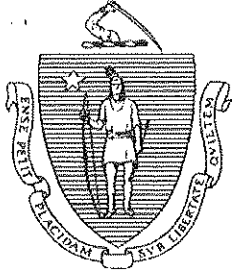
Respectfully submitted,

John Kadlewicz
Chief of the Department

Approved

Not Approved

Enc. Letters from Governor Healy and signed contract with scope of grant



OFFICE OF THE GOVERNOR
COMMONWEALTH OF MASSACHUSETTS
STATE HOUSE BOSTON, MA 02133
(617) 725-4000

MAURA T. HEALEY
GOVERNOR

KIMBERLEY DRISCOLL
LIEUTENANT GOVERNOR

January 17, 2025

Chief John Kadlewicz
City of Holyoke
600 High Street
Holyoke, MA 01040

Dear Chief Kadlewicz,

Congratulations! I am pleased to inform you that the Executive Office of Public Safety and Security and the Department of Fire Services (DFS) has awarded the City of Holyoke Fire Department \$24,081.00 in State Fiscal Year 2025 funding for the Firefighter Safety Equipment Grant Program.

With each new challenge, the fire service in Massachusetts demonstrates its ability to adapt, overcome, and continue providing the excellent level of services that the citizens of the Commonwealth have come to expect. Please know how thankful I am for this, and how grateful I am to be able to provide your department with this important equipment.

The Healey-Driscoll Administration is committed to supporting local fire departments and working with communities to come into compliance with the MBTA Communities Law, which is an essential component of our efforts to make housing more affordable. Due to the recent Supreme Judicial Court ruling, all communities have additional time to come into compliance with the MBTA Communities Law, so no community is being denied a fire safety grant for not being in compliance at this time. Compliance will be taken into consideration for future grant rounds, as it will be for all discretionary grant programs.

The contract, terms and conditions, and other documents for this program will be provided to you by DFS. Please contact Tim Moore at DFS with any questions about this award at 978-567-3721 or Timothy.Moore@mass.gov for contract terms, conditions, and other award documents.
Sincerely,

Handwritten signature of Maura T. Healey in black ink.

GOVERNOR MAURA T. HEALEY

Handwritten signature of Kimberley Driscoll in black ink.

LT. GOVERNOR KIMBERLEY DRISCOLL

COMMONWEALTH OF MASSACHUSETTS | STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller, the Executive Office for Administration and Finance, and the Operational Services Division as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access forms at mass.gov/contracts or mass.gov/procure.

CONTRACTOR INFORMATION		COMMONWEALTH INFORMATION	
Contractor Legal Name City of Holyoke d/b/a		Department Department of Fire Services MMARS Code DFS	
Legal Address As entered on Form W-9 or Form W-4 536 Dwight St, Holyoke, MA 01040		Contract Manager Name David Clements Business Mailing Address P.O. Box 1025, Stow, MA 01775	
Contract Manager Name Chief John Kadlewicz		Billing Address if Different N/A	
Phone 413-534-2250	Email kadlewicz@holyoke.org	Phone 978-567-3179	Email David.Clements@mass.gov
Fax 413-534-2247		Fax 978-567-3121	
Vendor Code VC6000192102		MMARS Doc ID(s) CT DFS-1000-2025FFEGRANT0000000	
Vendor Code Address ID AD001 e.g. "AD001". Note: The Address ID must be set up for Electronic Funds Transfer (EFT) payments		RFR/Procurement or Other ID Number BD-108134	
NEW CONTRACT		CONTRACT AMENDMENT	
Procurement or Exception Type (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated department) ☐ Collective Purchase (Attach OSD approval, scope, and budget) ☒ Department Procurement - Includes all Grants 815 CMR 2.00. (Attach Solicitation Notice or RFR, and Response or other procurement supporting documentation.) ☐ Emergency Contract (Attach justification for emergency, scope, and budget) ☐ Contract Employee (Attach Employee Status Form, scope, and budget) ☐ Interim Contract with new Contractor (Attach justification for Interim Contract and updated scope/budget) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope, and budget)		Current Contract End Date PRIOR to Amendment Amendment Amount Or Enter "No Change" Amendment Type (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope, or Budget (Attach updated scope and budget) ☐ Interim Contract with Current Contractor (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope/budget)	
TERMS AND CONDITIONS			
The Standard Contract Form Instructions and Contractor Certifications and the following document are incorporated by reference into this Contract and are legally binding (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions for Human and Social Services ☐ Commonwealth IT Terms and Conditions			
COMPENSATION (Check ONE option)			
The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00. ☐ Rate Contract (No Maximum Obligation) (Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended) ☒ Maximum Obligation Contract. Total maximum obligation for total duration of this contract (or new total if contract is being amended) \$24,081.00			
PROMPT PAYMENT DISCOUNTS (PPD)			
Commonwealth payments are issued through Electronic Funds Transfer (EFT) 45 days from invoice receipt. See Prompt Pay Discounts Policy.			
Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within: 10 days % PPD 15 days % PPD 20 days % PPD 30 days % PPD.			
If PPD percentages are left blank, identify reason: ☐ Statutory/legal ☐ Ready Payments (M.G.L. c. 29A § 33A) ☒ Agree to standard 45-day cycle ☐ Only initial payment			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT			
Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications. FY25 Firefighter Safety Equipment Grant Program. This contract is for funds awarded under the Department of Fire Services' FY25 Firefighter Safety Equipment Grant, in accordance with the FY25 Firefighter Safety Equipment Grant Program Notice of Funding Opportunity, the contractor's FY25 Grant Application, and the attached Grant Agreement Scope of Work and Budget. Funds for this program will be disbursed on a reimbursement basis only.			
SUPPLIER DIVERSITY PROGRAM (SDP) PLAN			
Does the Supplier Diversity Program apply? ☒ YES ☐ NO If YES, the Contractor's annual SDP commitment for this Contract is: ☐ NO, and the department is an Executive Department, enter the appropriate exemption. Non-construction grants to public entities.			
ANTICIPATED START DATE (complete ONE option only.)			
The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. may be incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE			
Contract performance shall terminate as of June 30, 2025, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS			
Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable) and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR Signature and date must be captured at time of signature.		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH Signature and date must be captured at time of signature.	
Signature _____ Date 1/22/2025		Signature _____ Date 1/29/2025	
Print Name Joshua Garcia Print Title Mayor		Print Name Jon Davine Print Title State Fire Marshal	



Commonwealth of Massachusetts CONTRACTOR AUTHORIZED SIGNATORY LISTING

This form is jointly issued and published by the Office of the Comptroller (CTR) and the Operational Services Division (OSD) as the default form for all Commonwealth Departments when another form is not prescribed by regulation or policy.

Signature for Corporation (C or S), Partnership, Trust/Estate, Limited Liability Company
(must match Form W-9 tax classification)

Contractor Legal Name City of Holyoke	Contractor Vendor/Customer Code (If available, not the Taxpayer Identification Number or Social Security Number) 046001303
---	---

INSTRUCTIONS: Any Contractor (other than a sole-proprietor or an individual contractor) must provide a listing of individuals who are authorized as legal representatives of the Contractor who can sign contracts and other legally binding documents related to the contract on the Contractor's behalf. In addition to this listing, any state department may require additional proof of authority to sign contracts on behalf of the Contractor, or proof of authenticity of signature (a notarized signature that the Department can use to verify that the signature and date that appear on the Contract or other legal document was actually made by the Contractor's authorized signatory, and not by a representative, designee or other individual.)

For privacy purposes **DO NOT ATTACH** any documentation containing personal information, such as bank account numbers, social security numbers, driver's licenses, home addresses, social security cards or any other personally identifiable information that you do not want released as part of a public record. The Commonwealth reserves the right to publish the names and titles of authorized signatories of contractors.

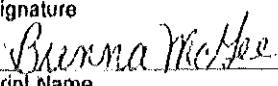
There are three types of electronic signatures that will be accepted on this form: 1) Traditional "wet signature" (ink on paper); 2) Electronic signature that is either: a. hand drawn using a mouse or finger if working from a touch screen device; or b. An upload picture of the signatory's hand drawn signature; 3) Electronic signature affixed using a digital tool such as Adobe Sign or DocuSign. Typed text of a name not generated by a digital tool, computer generated cursive, or an electronic symbol are not acceptable forms of electronic signature.

Authorized Signatory Name	Signature (Signature as it will appear on contract or other documents)	Title	Phone Number	Email Address
Joshua Garcia		Mayor	413-561-1600	garciaj@holyoke.org

Acceptance of any payment under a Contract or Grant shall operate as a waiver of any defense by the Contractor challenging the existence of a valid Contract due to an alleged lack of actual authority to execute the document by the signatory.

I certify that I am a responsible authorized officer of the Contractor and as an authorized officer of the Contractor I certify that the names of the individuals identified on this listing are current as of the date of execution and that these individuals are authorized to sign contracts and other legally binding documents related to contracts with the Commonwealth of Massachusetts on behalf of the Contractor. I understand and agree that the Contractor has a duty to ensure that this listing is immediately updated and communicated to any state department with which the Contractor does business whenever the authorized signatories above retire, are otherwise terminated from the Contractor's employ, have their responsibilities changed resulting in their no longer being authorized to sign contracts with the Commonwealth or whenever new signatories are designated.

Please note you cannot self-certify your own signature as a single signer listed above.

Signature 	Date March 26, 2024
Print Name Brenna McGee	Phone Number 413-322-5520
Title City Clerk	Email Address mcgeeb@holyoke.org

A copy of this listing must be attached to the "record copy" of a contract filed with the department.

Department of Fire Services and the City of Holyoke
FY25 Firefighter Equipment Grant Agreement Scope of Work and Budget

Authorization: This grant is awarded by the Executive Office of Public Safety through the Department of Fire Services' FY25 Firefighter Safety Equipment Grant program for the purchase of firefighter safety equipment in accordance with Section 2D of Chapter 151 of the Acts of 2020, the Department of Fire Services Earmark and Grants policy and procedures, and 815 CMR 2.00 regarding the administration of State Grants.

Grant Project Description: Purchase of firefighter safety equipment as listed in the budget section of this Scope of Work.

Grant Manager: The MA Department of Fire Services and the grantee will each assign a grant manager with respect to this Scope of Work. It is anticipated that the grant manager will not change during the period the Scope of Work is in effect. In the event that a change is necessary, the party requesting the change will provide prompt written notice to the other. In the event a change occurs because of a non-emergency, two-week written notice is required. For a change resulting from an emergency, prompt notice is required.

The MA Department of Fire Services grant manager will work closely with the grantee to ensure successful completion of the grant, will consult with the grantee to develop the Scope of Work, will coordinate input as needed, and will review and approve deliverables, progress reports and authorize acceptance and compensation of deliverables.

The grantee's grant manager will serve as the liaison between the MA Department of Fire Services and all grantee personnel participating in this program, will maintain the Scope of Work and Budget in consultation with the MA Department of Fire Services grant manager, will facilitate regular communication with the MA Department of Fire Services grant manager including status reports/updates and review of performance against the Scope of Work, and will work closely with the MA Department of Fire Services to ensure successful completion of the grant.

The grantee's grant manager is Chief John Kadlewicz who can be reached at: 600 High Street, Holyoke, MA 01040, tel 413-534-2250, email: kadlewiczj@holyoke.org. The MA Department of Fire Services grant manager is David Clemons, Director of Operations, 1 State Road, Stow, MA 01775, tel 978-567-3179, email: David.Clemons@mass.gov.

Budget: The funds may not be used to serve as a match for a federal grant. The funds may not be used for construction and all applicable local and state procurement requirements must be adhered to in the use of the grant funds. The grant funds must be used only to purchase the following approved firefighter safety equipment.

Grant Award:

Department	Description of allowable Equipment
City of Holyoke	Combustible Gas Detector/4-Gas Meter Electric Vehicle Emergency Plug Handheld Thermal Imager
Total Award	\$24,081.00

Reimbursement Request Process: The MA Department of Fire Services agrees to disburse funds on a cost reimbursement basis. All costs requested for reimbursement must be listed on the DFS Grant/Earmark reimbursement form. Appropriate supporting documentation for all non-salary costs must also be attached, including:

1. copy of invoice
2. proof of payment cancelled check or similar other proof of payment documentation such as a copy of the City/Town warrant or invoice that is marked paid and signed as paid by the City/Town fiscal officer.

Period of Performance: Approved expenditures may not be made until a contract has been executed between DFS and the grant recipient. Expenses incurred prior to execution of a contract will not be eligible for reimbursement through this program.

Grant recipients must take delivery of equipment no later than June 30, 2025. Equipment delivered to the recipient after that date will not be eligible for reimbursement through this program.

Reimbursement requests must be submitted no later than July 25, 2025. DFS will only reimburse for costs incurred through the grant performance period, June 30, 2025.

Grant Monitoring: The Department of Fire Services may conduct grant monitoring through either a desk-based review or on-site monitoring visits, or both, in order to obtain additional information or verify information related to grant spending, grant-funded activity, or grant award outcomes. Advance notice will be given prior to a site visit. Findings of non-compliance with any portion of the terms of the FY25 Firefighter Safety Equipment Application, the executed Standard Contract Form, and the DFS Grant Agreement Scope of Work and Budget may result in a demand for funds to be returned to DFS.

Changes in Scope of Work or Budget: The grant project description and budget are fixed and any change would be a "material" change in the contract. "Material" changes to the project description (adding, deleting or altering items) or budget lines (deletions, additions or changes to items) will require both parties to execute a *Standard Contract Amendment Form*. Contract amendments may not be done retroactively and must be done prior to the grant end date.

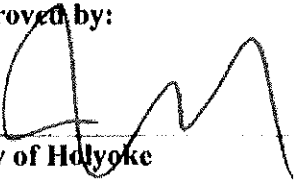
Records Management: The grantee shall maintain records in accordance with 815 CMR 2.08. This regulation includes but is not limited to "... maintain records, books, files and other data as specified in a contract and in such detail as shall properly substantiate claims for payment under a

contract, for a minimum retention period of seven years beginning on the first day after the final payment under a contract, or such longer period as is necessary for the resolution, of any litigation, claim, negotiation, audit or other inquiry involving a contract..."

Opportunity to Consult with Counsel: Grantee acknowledges that it has had the opportunity to consult with counsel of its choosing in the review of this Agreement, that it is encouraged by the DFS to do so and that the Grantee is fully aware of the contents of this agreement and its legal effect.

Representations: The individuals signing this agreement attest that they are competent and authorized to enter into this Agreement on behalf of their respective agencies.

Approved by:



City of Holyoke

Joshua Garcia, Mayor

Print Name and Title

1/22/2025

Date

Approved by:



Department of Fire Services
for

Jon Davine, State Fire Marshal

Print Name and Title

1/29/2025

Date



HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS | TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
(413) 626-5931
ssheedy@hps.holyoke.ma.us

January 13th, 2025

Dear Mayor Garcia and City Council Members,

The City of Holyoke as part of the ongoing MSBA's ARP program (Accelerated Repair Program) which qualifies for an 80% reimbursement, has been invited to participate in the current offering based on the recent submission of a statement of interest for full and partial roof replacements at five of the Holyoke Public Schools. As of the date of this letter, all of these schools are out of warranty and need replacement. The schools are Holyoke High School, Kelly School, McMahon School, Sullivan School, and Donahue School.

The current phase of this invitation consists of the architectural analysis (Schematic Design) which involves a reimbursable investment on behalf of the City to begin the overall process that the MSBA requires. The apportionment estimated cost for the schematic design to enter into this phase would be as follows;

- Holyoke High School Schematic Design Cost: \$150,000
- Kelly School Schematic Design Cost: \$100,000
- McMahon School Schematic Design Cost: \$100,000
- Donahue School Schematic Design Cost: \$75,000
- Sullivan School Schematic Design Cost: \$75,000

The total cost that we are asking for at this time is \$500,000 and would be eligible for 80% reimbursement from the MSBA. This process is time sensitive and a deadline has been established by the MSBA for a certified vote by the City Council and must be returned no later than March 3rd, 2025. To comply with this deadline we are asking for you to place us on the February 4th, 2025 Council agenda. We look forward to facilitating this collaboration between the City and the MSBA. I am always available to discuss the project in greater detail should you have any questions. Please find the attached vote language below as supplied by the MSBA listing each project individually.

Sincerely,

Sean P. Sheedy,

Maintenance Administrator,
Holyoke Public Schools.



2/1/2025



HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS | TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
(413) 626-5931
ssheedy@hps.holyoke.ma.us

January 13th, 2025

Dear Mayor Garcia and City Council Members,

The City of Holyoke as part of the ongoing MSBA's ARP program (Accelerated Repair Program) which qualifies for an 80% reimbursement, has been invited to participate in the current offering based on the recent submission of a statement of interest for full and partial roof replacements at five of the Holyoke Public Schools. As of the date of this letter, all of these schools are out of warranty and need replacement. The schools are Holyoke High School, Kelly School, McMahon School, Sullivan School, and Donahue School.

The current phase of this invitation consists of the architectural analysis (Schematic Design) which involves a reimbursable investment on behalf of the City to begin the overall process that the MSBA requires. The apportionment estimated cost for the schematic design to enter into this phase would be as follows;

- Holyoke High School Schematic Design Cost: \$150,000
- Kelly School Schematic Design Cost: \$100,000
- McMahon School Schematic Design Cost: \$100,000
- Donahue School Schematic Design Cost: \$75,000
- Sullivan School Schematic Design Cost: \$75,000

The total cost that we are asking for at this time is \$500,000 and would be eligible for 80% reimbursement from the MSBA. This process is time sensitive and a deadline has been established by the MSBA for a certified vote by the City Council and must be returned no later than March 3rd, 2025. To comply with this deadline we are asking for you to place us on the February 4th, 2025 Council agenda. We look forward to facilitating this collaboration between the City and the MSBA. I am always available to discuss the project in greater detail should you have any questions. Please find the attached vote language below as supplied by the MSBA listing each project individually.

Sincerely,

Sean P. Sheedy,

Maintenance Administrator,
Holyoke Public Schools.



2/1/2025



HOLYOKE PUBLIC SCHOOLS
JUNTOS PODEMOS | TOGETHER WE CAN

57 Suffolk Street – Holyoke,
Massachusetts 01040
(413) 626-5931
ssheedy@hps.holyoke.ma.us

January 13th, 2025

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